

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
SEPTEMBER 20, 2023
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Spillane
Council Member Emens
Council Member Goletz
Council Member Rampacek
Council Member Rutsky
Council Member Taylor
Administrator Capabianco
Borough Attorney – Raffetto

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Rampacek
Seconded By: Taylor

John Miller – Mr. Miller thanked all who came out and spoke on behalf of the DPW.

Chief Craparotta – Chief Craparotta discussed issues with the police cars. The fleet is getting old and the cars are requiring a lot of money in repairs. He is looking to get more new vehicles as soon as possible. He would like 1 more pickup truck. The trucks are helpful in transporting cones, signage, barricades and to tow the speed machine.

Another issue discussed was the building the Police are currently in. They have nowhere to process when an arrest is made. We are currently using Spotswood. Two officers are needed to process an arrest. A discussion was had about the police moving back o the Borough Hall building. A committee will be put together to discuss the future home of the Police.

Another discussion was regarding Animal Control. Monroe will no longer help us; we have to find a solution.

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Goletz
Seconded By: Rampacek

ORDINANCES FIRST READING BY TITLE - Public Hearing October 18, 2023

ORDINANCE #18-23

AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Emens			X
Council Member Goletz			X
Council Member Rampacek	X		X
Council Member Rutsky			X
Council Member Taylor			X
Council President Spillane		X	X
Mayor Lowande			

ORDINANCES SECOND READING - Public Hearing

BOND ORDINANCE #17-23

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF EQUIPMENT IN CONNECTION WITH THE IMPLEMENTATION OF SHARED POLICE AND DISPATCH SERVICES WITH THE BOROUGH OF HELMETTA IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, APPROPRIATING \$373,328 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$373,328 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Emens			Y			Y			Y
Council Member Goletz	Y		Y			Y			Y
Council Member Rampacek		Y	Y	Y		Y	Y		Y
Council Member Rutsky			Y			Y			Y
Council Member Taylor			Y		Y	Y		Y	Y
Council President Spillane			Y			Y			Y
Mayor Lowande									

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

RESOLUTION #162-09-20-23**

RESOLUTION ACCEPTING MINUTES

August 16, 2023

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #163-09-20-23**

RESOLUTION ACCEPTING MONTHLY REPORTS

Finance Report	August 2023
Report of the Tax Collector	August 2023
Report of the Sewer Administrator	August 2023

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #164-09-20-23**

APPROVE PAYMENT OF VOUCHERS

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #165-09-20-23**

APPOINT FULL -TIME DISPATCHER

JUAN SANCHEZ

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #166-09-20-23

Adopting Police Department Rules and Regulations

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #167-09-20-23

Authorizing the Insertion into the FY2023 Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) of a Special Item of Revenue in the Form of a State of New Jersey
NJ DEP STORMWATER ASSISTANCE GRANT

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens		X	X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #168-09-20-23

Authorizing the Insertion into the FY2023 Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) of a Special Item of Revenue in the Form of a State of New Jersey
NJ DCA LEAD TRAINING GRANT

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #169-09-20-23

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

(TO BE TABLED)

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #170-09-20-23

ESTABLISHING A POLICY IN COMPLIANCE WITH THE PREGNANT WORKERS FAIRNESS ACT

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens	X		X			
Council Member Goletz		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Taylor			X			
Council President Spillane			X			
Mayor Lowande						

RESOLUTION #171-09-20-23

TRANSFERRING MONEIS FROM, AND CLOSING THE "RESERVE FOR SEWER DEPOSITS ACCOUNT"

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens			X			
Council Member Goletz			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Taylor		X	X			
Council President Spillane			x			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council Member Rampacek

We received our audit report back with no findings. Since we got the letter late yesterday, the acceptance of the audit will be at the October meeting.

- **POLICE COMMITTEE**
Council Member Taylor

The Jamesburg Police Dept. had 1,563 calls for service in the month of August which included 19 Motor Vehicle Accidents and 78 summonses issued on 293 motor vehicle stops. 10 Criminal Complaints were noted for August as well as 47 First Aid Calls and 8 Fire Calls.

The Police Dept. wished to share with the Mayor and Council the letter the police department sent home to all school students' households regarding the school crossing locations as well as parking at arrival and dismissal.

Also the topic of no current Animal Control for the Boro and its impact on the police department.

The last item is the current condition of the police department fleet as well as the status of the temporary police department building and what direction or plan moving forward for a permanent location.

- **PERSONNEL COMMITTEE**
Council Member Rutsky

The Personnel Committee met with the PBA again last week. I believe both sides would agree that progress has been made. The DPW supervisors' position was turned down by an internal candidate and we will begin the process again.

Education: Back to school night for GMB was yesterday and tonight will be JFK. There is a board of Ed meeting tomorrow evening. Dr. Valanni explained that the school year is underway and busy with excitement. Teachers and staff along with students are looking forward to joining and participating in the back-to-school food truck event, which is next Thursday, September 28 from 4 to 8 PM. Tom Goletz's son will be DJing. I would like to express again a special thanks to the fire department for hosting and allowing us to use their space.

- **PUBLIC WORKS COMMITTEE**
Council Member Goletz

This report is for the DPW activity for the month of August. In August, the staff continued with their peak season duties of mowing, maintaining Borough buildings and

grounds and monitoring the DPW yard. This past month, the staff has had a presence at the Downtown Car Show.

We are in complete compliance with the PEOSH irregularities.

A system was set up with the DPW and Business Administrator Capabianco, which will serve as a record keeping and reminder for in house inspections. A State inspection of the sewer system and pump station was conducted on September 6, and we are awaiting to see if there are any recommendations from the C-2 license holder and the State regarding remediation or upgrades.

The 2007 loader at the DPW was taken in for repair. After diagnosing the issues an estimate of \$20,000 would be needed to do the necessary repairs. The DPW and Business Administrator Capabianco are evaluating options that are fiscally responsible.

In October, it is anticipated the staff will be doing minor field maintenance and line painting on the soccer field.

- **ENVIRONMENT/GREEN TEAM**

Thomas Emens

Environmental Committee Report – September 2023

- The Monroe Township Green Fair is this Saturday from 10 AM - 3 PM. The Green Team, Jamesburg Garden Club and library will have a table together giving out reusable bags, native flower seeds, and green tips literature.
- Content from the Green Team will be on our Facebook page and the next Borough newsletter.

Library Report – September 2023

- The library continues to see a surge in foot traffic, circulation, library card sign ups, and engagement online.
- The summer program was successful overall, particularly story time and crafternoon. Thank you to all the program coordinators for their help.
- If you'd like to help fundraise, do events, and more, join Team Library! The link is on Facebook and the library's website.
- We recently welcomed three new Library Assistants — Sharon Simon, Daniel Varughese and Christine Strych. We also welcomed a new Interim Library Director Denise Comeau.
- Fall programs will begin next week – ESL classes, book club, tutoring, homework club, Bookworms Club, chess tournaments, caregiver's support group, and upcoming programs for senior citizens.
- I directed all outstanding fines and fees in excess of \$5 be expunged on patron accounts.

- Another initiative in the works is boosting library card registration among Jamesburg students and their families. Library card registration forms will be sent home through the schools and all completed forms will be picked up by library staff from the teachers. Applications will be processed and cards will be sent home by classroom.

Public Relations – September 2023

- The next Borough newsletter will be out in October.
- I began office hours for myself so that members of the public could offer any suggestions or feedback on issues in the community. I will continue my office hours next month too and hope other members of the council will join too.

- **LAND USE/ ECONOMIC DEVELOPMENT**
Council Member Spillane

The September 7th meeting of the combined land use board was exceptionally well attended due to the hearing of a property on Buckalew Avenue. Local residents surrounding that property voiced their concerns about a D1 variance request made by the applicant in order to build a 16-unit apartment building.

The matter is being held over to the Oct meeting for clarification on the type of variance. The boroughs engineer, Remington Vernick will provide testimony to clarify. All interested are welcome to attend. Additionally, there were 2 extensions granted on properties on East and West RR Ave. And 60 Dayton Rd

- **CHIEF OF POLICE**
Chief Craparotta

Chief Craparotta discussed his report during the public comment section of the meeting.

- **ADMINISTRATOR’S REPORT**
Michael Capabianco

No report

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**
Mayor Marlene Lowande

Thank you to John, Jeff and Guido for fixing the things for the cheer camp. Thank you to the library for letting us use the space for cheer. The 1st cheer showcase was Monday. Then next one is Saturday.

I am looking forward to Food Trucks, Fall Festival, Zombie Walk and the House Decorating Contest.

MOTION TO ADJOURN:

Proposed By: Rampacek

Seconded By: Spillane

TIME OF ADJOURNMENT: 8:01 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg

