

RESOLUTION #115-05-17-23

**APPROVING THE STORMWATER POLLUTION PREVENTION PLAN (SPPP)
AS REQUIRED BY THE NEW JERSEY DEPARTMENT OF
ENVIRONMENTAL PROTECTION (NJDEP)**

WHEREAS, the NJDEP is mandating that municipalities submit updated, revised or new Stormwater Pollution Prevent Plans (SPPP) by July 1, 2023 ; and

WHEREAS, the Borough's SPPP is attached to this Resolution; and

WHEREAS, the SPPP shall be posted to the Borough's webiste; and

WHEREAS, the NJDEP and Borough Engineer shall be forwarded copies of the SPPP.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that the Stormwater Pollution Prevention Plan is hereby adopted.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Emens		X	X			
Council Member Goletz			X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Taylor	X		X			
Council President Spillane			X			
Mayor Lowande						

I do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the Mayor and Borough Council of the Borough of Jamesburg.



Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg

Stormwater Pollution Prevention Plan

*Borough of Jamesburg
Middlesex*

(Permit Number(NJG____))

Annual Review Date: May 2023

Stormwater Program Coordinator: Michael Capabianco

Table of Contents

Form 1 – Team Members	3
Form 2 – Revision History	4
Form 3 – Public Announcements.....	5
Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment ...	6
Form 5 – Ordinances	8
Form 6 – Street Sweeping.....	10
Form 7 – MS4 Infrastructure	12
Form 8 – Community-wide Measures	17
Form 9 – Municipal Maintenance Yards & Other Ancillary Operations	18
Form 10 – Training.....	22
Form 11 – MS4 Mapping	25
Form 12 – Watershed Improvement Plan	26

Form 1 – Team Members

Stormwater Program Coordinator (SPC)			
Name and Title		Michael Capabianco, Borough Administrator	
Phone	732-521-2222	Email	mcapabianco@jamesburgborough.org
Individual(s) Responsible for Major Development Project Stormwater Management Review			
Name and Title		William Maresca; Zoning Officer	
Phone	732-521-2222	Email	bmaresca@jamesburgborough.org
Name and Title		Land Use Board Engineer; current as of May 2023 – Remington & Vernick	
		Email	
Other Municipal Stormwater Team Members			
Name and Title			
Phone		Email	
Name and Title			
Phone		Email	
Name and Title			
Phone		Email	
Shared/Contracted Service Providers			
Provider Name	Service Provided	Term of Service	
<i>Remington & Verninck Engineers</i>	<i>Land Use Board Engineer (listed above)</i>	<i>Annual appointment</i>	

Form 3 – Public Announcements
Part IV.B. and C.

1. Provide the link to the dedicated stormwater webpage for your municipality.
<i>There is none. The Borough is in the beginning process of updating its website and it shall be included in the future revision</i>
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
Borough Clerk Sue Boulogne and Borough Administrator Michael Capabianco
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
<i>www.jamesburgborough.org</i>

Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

Part IV.E.

1. How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.
<i>It is not different</i>
2. Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.
<i>Same</i>
3. Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).
The Land Use Board Engineer reviews applications for RSIS. For SCO, as per the SCO, the Flood Plain Administrator reviews. The Land Use Board does not have an appointed planner.

<p>4. Does your municipality have a mitigation plan included in your Municipal Stormwater Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.</p>
<p>In the Municipal Stormwater Management Plan, it appears “no”. In the SCO, yes. No variances have been granted as Jamesburg is a small built-out Borough, there has yet to be an application seeking relief. Files are maintained in accordance with the SCO.</p>
<p>5. Indicate the dates of each iteration of the township’s Stormwater Control Ordinance, starting with the initial adoption and including revisions.</p>
<p>July 2023; previous version history is not available online</p>
<p>6. Indicate the dates of each iteration of the township’s Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.</p>
<p><i>January 2005</i></p>

Form 5 – Ordinances
Part IV.F.1.

Ordinance	Date Adopted	Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.	Entity Responsible for Enforcement	Fees & Fines
1. Pet Waste	10-2005	Unknown	Police Department, Department of Public Works or the Zoning Officer	Not to exceed \$100
2. Wildlife Feeding	09-2005	Unknown	Police Department, Department of Public Works or the Zoning Officer	Not to exceed \$100
3. Litter Control	Unknown – Found in Chapters 3 and 21	Unknown	Police	Not listed
4. Improper Disposal of Waste	06-05	Unknown	Police Department, Department of Public Works or the Zoning Officer	Not to exceed \$100
5. Yard Waste	06-05	Unknown	Police Department, Department of Public Works or the Zoning Officer	Not to exceed \$100
6. Private Storm Drain Inlet Retrofitting	12-09	unknown	Police Department, Department of Public Works or the Zoning Officer	Not listed
7. Illicit Connections	08-05	unknown	Police Department, Department of Public Works or the Zoning Officer	Not to exceed \$100
8. Privately-Owned Salt Storage		Anticipated adoption in June 2023	Code Enforcement	\$__
9. Tree Removal- Replacement		Voted down upon introduction	Code Enforcement	\$__
List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.				
Stormwater Control Ordinance in June 2022; DEP has this copy in office				

Indicate the location of records associated with ordinances and related violations and enforcement actions below.
Ordinances: Borough Clerk and online code; Violations: With applicable department that wrote violation

Form 6 – Street Sweeping

Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:

- Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
- Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 times each year)

Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.

None

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.

The Borough is in discussion with another municipality to enter into a shared service agreement to meeting the MS4 requirements

Form 7 – MS4 Infrastructure

Part IV.F.2-4. and Part IV.G.2-3.

1. Municipal Storm Drain Inlets

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled. **Metal decals are applied and checked annually**

Describe how you ensure that municipal and private storm drain inlets have been retrofitted. **There are no private and the Borough's grates are 'debris grates'**

Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids. **No basin as been replaced in years; there are no new installations in years or forthcoming.**

Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned. **Annual. The tops are popped before large fluvial events. Internal cleanouts as needed.**

2. Municipal Catch Basins

- a. Describe when and how you conduct inspections of catch basins. **Annual. Additional**

inspections before large fluvial events in flood prone areas.

b. Describe the criteria used to determine when catch basins need to be cleaned.

When the water goes down slow.

3. Municipal Conveyance System

Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.

NA

4. Municipal Outfall Inspections – Stream Scouring

Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.

Periodic site checks for erosion. All visual inspections

--

5. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination

Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP’s Illicit Connection Inspection Report Form from the Department’s main stormwater webpage.

NA

6. Other Municipal Infrastructure

List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure and the criteria used to determine when they need to be maintained and/or cleaned.

None

7. Stormwater Facilities Not Owned or Operated by the Municipality

Describe your program for ensuring adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.

To the best of the Borough's knowledge, there aren't any.

8. Infrastructure Records

Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.

Public Works repair file

Form 8 – Community-wide Measures

Part IV.F.2.

1. Herbicide Application Management Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.
Mailing with tax bill
2. Excess Deicing Material Management Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.
The Borough does not have any private or public salt piles; this section is NA
3. Roadside Vegetative Waste Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).
Ordinance regulates. If property owner desires, can bring clippings to DPW yard.
4. Roadside Erosion Control Describe your program to detect and repair erosion along municipal roadways.
The Borough is side walked and has never experienced erosion.

Form 9 – Municipal Maintenance Yards & Other Ancillary Operations

Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: One (1)

1. Site Name and Address	
<i>DPW Yard; End of Duane Street; Jamesburg, NJ 08831</i>	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
<i>The inspections are done informally daily and on Wednesday and Saturday when recycling is open to public. No logs exist. The County inspects the recycling center.</i>	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
<i>None</i>	None

4. Discharge of Stormwater from Secondary Containment	Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.
	<i>NA – there are none</i>
5. Fueling Operations	Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.
	<i>No fueling is done within the Borough of Jamesburg</i>
6. Vehicle/Equipment Maintenance and Repair	Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.
	Yes – done inside on solid concrete.
7. Wash Wastewater Containment	Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.
	<i>No vehicles are washed onsite. Private carwash for passenger vehicles and County carwash for trucks.</i>

<p>8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>No, we utilize Monroe's facility.</p>
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Wood chips & leaf compost are stored onsite. Materials are stored in the DPW yard nowhere near streams, water runoff, flood zones, etc. They are situated on millings.</i></p>
<p>10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Nothing is stored onsite. We purchase only what is needed from a vendor.</p>
<p>11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>No; street sweeping is not done; please refer to elsewhere in this document.</p>

<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Years trimmings – leaves and brush. They are stored in a pile within concrete stackable block.</p>
<p>13. Scrap Tires Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Scrap tire – yes. Stored under a roof on a concrete pad</i></p>
<p>14. Inoperable Vehicles and Equipment Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.</p>
<p>No. We don't have any as our fleet is small. It is either operational or at a mechanic.</p>

Form 10 – Training

Part IV.F.6-10.

Stormwater Program Coordinators
Describe the training provided for the municipal Stormwater Program Coordinator.
<p>The coordinator is retiring July 1, 2023. This Plan lists a new coordinator who will undergo training.</p>

Topic	Municipal Employees
Examples: in-person or virtual group sessions, e-Learning, field trainings, and videos	
Describe the training provided for municipal staff.	
SPPP	None
Construction Site Stormwater Runoff	<i>Engineer for Land Use Board so trained for private sector</i>
Post-Construction Stormwater Management in New and Redevelopment	<i>Engineer for Land Use Board so trained for private sector</i>
Community-wide Ordinances	<i>Not sure what asking</i>
Community-wide Measures	<i>Not sure what asking</i>

Stormwater Facilities Maintenance	<i>None present</i>
Municipal Maintenance Yards and Other Ancillary Operations	<i>No training</i>
MS4 Mapping	<i>To be completed by engineer as per DEP timeframe</i>
Outfall Stream Scouring	<i>No training</i>
Illicit Discharge Detection and Elimination	<i>No training</i>

Stormwater Management Design Reviewers	
Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.	
Zoning Officer – CEUs for license; Land Use Engineer – dependent on individual reviewing	

Municipal Board and Governing Body Members

Describe the training provided for members of the planning/zoning board and municipal council.
--

None. This will be started in May 2023 with a requested completed date of June 30, 2023 utilizing the MEL Safety Institute: <https://njmel.org/mel-safety-institute/webinars/>

Training Records

Indicate the location of training records for the above required training.
--

NA. Upon completion in each individuals employee file.

Form 11 – MS4 Mapping

Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
Will be completed by January 01, 2026	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	
c. MS4 interconnections	
d. MS4 storm drain inlets	
e. MS4 manholes	
f. Length of conveyance (channels, pipes, ditches, etc.)	
g. MS4 pump stations	
h. MS4 stormwater facilities (any that are not listed above)	
i. Maintenance yard(s) and other ancillary operations	
3. Describe how the municipality’s outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	

Form 12 – Watershed Improvement Plan

Part IV.H.

1. Describe how your municipality is developing its Watershed Improvement Plan.
It is not due until December 2027 and the Borough will not start developing it until early 2027
2. Describe any regional projects or collaboration efforts with other municipalities.
<u>NA</u>
3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.
NA