

**BOROUGH OF JAMESBURG**  
**GOVERNING BODY MEETING**  
**MINUTES**  
**DECEMBER 18, 2019**  
**7:00 PM**

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**CALL TO ORDER:** (7:05PM) This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:**

Mayor Lowande  
Council President Rampacek  
Council Member Czarneski  
Council Member Ludas  
Council Member Rutsky - **ABSENT**  
Council Member Sussman  
Administrator Frueh  
Borough Attorney Raffetto

Municipal Clerk Boulogne swore in newly appointed Council Member Peter Shaughnessy.

**ROLL CALL:**

Mayor Lowande  
Council President Rampacek  
Council Member Czarneski  
Council Member Ludas  
Council Member Rutsky  
Council Member Shaughnessy  
Council Member Sussman  
Administrator Frueh  
Attorney – Raffetto

**PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**MOTION TO OPEN TO PUBLIC COMMENT:**

Proposed By: Sussman  
Seconded By: Ludas

Alex Koganov – 21 Parkside Drive: Mr. Koganov asked the mayor and Council about a sidewalk extension on Perrineville Road. Mayor Lowande explained that it is a county road and she would look into how to go about handling this.

**MOTION TO CLOSE TO PUBLIC COMMENT:**

Proposed By: Ludas

Seconded By: Shaughnessy

**ORDINANCES – FIRST READING BY TITLE (Public Hearing set for January 15, 2020):**

In speaking with Borough Attorney Raffetto we are looking to make a motion to table Ordinance #13-19 until the January 15, 2020 Council meeting. If we were to introduce tonight a special meeting would be required to adopt the ordinance before the end of 2019.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rutsky						X
Council Member Shaughnessy			X			
Council Member Sussman			X			
Council President Rampacek	X		X			
Mayor Lowande						

**ORDINANCES – SECOND READING BY TITLE: PUBLIC HEARING**

**ORDINANCE #10-19**

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)” FOR INTERSECTION OF GATZMER AVENUE AND WEST RAILROAD AVENUE

**WHEREAS**, NJSA 39:4-140 AND NJSA 39:4-197 PERMIT MUNICIPALITIES TO ESTABLISH STOP CONTROL AT INTERSECTIONS UNDER THEIR JURISDICTION BY ORDINANCE, WITHOUT NJDOT APPROVAL, PROVIDED THE STOP CONTROL IS IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (MUTCD).

**WHEREAS**, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH STOP CONTROL AT THE FOLLOWING INTERSECTION UNDER THE BOROUGH JURISDICTION:

INTERSECTION OF GATZMER AVENUE AND WEST RAILROAD AVENUE

**WHEREAS**, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH STOP CONTROL ON WEST RAILROAD AVENUE;

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED**, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, NEW JERSEY THAT CHAPTER 7 OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)” IS AMENDED AND SUPPLEMENTED AS FOLLOWS:

1. CHAPTER 7, SECTION 20 (STOP INTERSECTIONS) IS AMENDED TO READ AS FOLLOWS (DELETIONS ARE SHOWN WITH ~~STRIKETHROUGH~~, REVISIONS ARE SHOWN IN {BRACKETS}):

**7-20 STOP INTERSECTIONS.** Pursuant to the provisions of N.J.S.A. 39:4-140, the intersections described are hereby designated as Stop Intersections. Stop signs shall be installed as provided therein.

<i>Intersection</i>	<i>Stop Sign (s) On:</i>
Cherry Street and Lake Street	Cherry Street
Glenn Court and Prospect Street	Glenn Court
Hillside Avenue and Front Street	Hillside Avenue
Hilltop Court and Ridgeview Road	Hilltop Court
Sedgewick Street and McKnight Avenue	Sedgewick Street
Sedgewick Street and Stevens Avenue	Sedgewick Street

Sherman Street and Stevens Avenue	Sherman Street
Sheridan Street and Stevens Avenue	Sheridan Street
Spring Street and Michael Street	Spring Street
Spring Street and Forge Road	Spring Street
Spring Street and Williams Street	Spring Street
Stevens Avenue and Augusta Street	Stevens Avenue
Stevens Avenue and Franklin Street	Stevens Street
Stevens Avenue and Warren Street	Stevens Avenue
Vine Street and Stevens Avenue	Vine Street
{Gatzmer Avenue and West Railroad Avenue}	{West Railroad Avenue}

2. Through Streets, Stop and Yield Intersections:

c. Yield Intersections:

d.

The following described intersections are hereby designated as Yield intersections. Yield signs shall be installed as provided therein.

Intersection

Yield Sign(s) on:

~~Gatzmer Avenue and West Railroad Avenue~~

~~West Railroad Avenue~~

{RESERVED}

3. THAT, IN THE EVENT THAT ANY PORTION OF THIS ORDINANCE IS FOUND TO BE INVALID FOR ANY REASON BY ANY COURT OF COMPETENT JURISDICTION, SUCH JUDGMENT SHALL BE LIMITED IN ITS EFFECT ONLY TO THE PORTION OF THE ORDINANCE ACTUALLY ADJUDGED INVALID AND SHALL NOT BE DEEMED TO AFFECT THE OPERATION OF ANY OTHER PORTION THEREOF.
4. THAT ALL OTHER ORDINANCES OR PART(S) OF ORDINANCES INCONSISTENT WITH THE PROVISIONS OF THIS ORDINANCE ARE HEREBY REPEALED TO THE EXTENT OF THEIR INCONSISTENCY.
5. THIS ORDINANCE SHALL TAKE EFFECT UPON FINAL PASSAGE AND PUBLICATION IN ACCORDANCE WITH THE LAW.

**ORDINANCE #10-19**

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)"

RECORD OF VOTE:

FIRST READING: November 13, 2019

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			
Council Member Ludas		X	X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			
Council President Rampacek	X		X
Mayor Lowande			

PUBLICATION: November 22, 2019

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y		Y	Y			Y
Council Member Ludas		Y	Y			Y			Y
Council Member Rutsky			AB			AB			AB
Council Member Shaughnessy			Y			Y			Y
Council Member Sussman			Y			Y		Y	Y
Council President Rampacek	Y		Y	Y		Y	Y		Y
Mayor Lowande									

Y = YES    N = OPPOSED    A = ABSTAINED    AB = ABSENT

**ORDINANCE #11-19**

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)" FOR INTERSECTION OF GATZMER AVENUE, EAST RAILROAD AVENUE AND LINCOLN AVENUE

**WHEREAS**, NJSA 39:4-140 AND NJSA 39:4-197 PERMIT MUNICIPALITIES TO ESTABLISH STOP CONTROL AT INTERSECTIONS UNDER THEIR JURISDICTION BY ORDINANCE, WITHOUT NJDOT APPROVAL, PROVIDED THE STOP CONTROL IS IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (MUTCD).

**WHEREAS**, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH STOP CONTROL AT THE FOLLOWING INTERSECTION UNDER THE BOROUGH JURISDICTION:

INTERSECTION OF GATZMER AVENUE, EAST RAILROAD AVENUE AND LINCOLN AVENUE

**WHEREAS**, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH STOP CONTROL ON LINCOLN AVENUE;

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED**, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, NEW JERSEY THAT CHAPTER 7 OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)" IS AMENDED AND SUPPLEMENTED AS FOLLOWS:

- CHAPTER 7, SECTION 20 (STOP INTERSECTIONS) IS AMENDED TO READ AS FOLLOWS (DELETIONS ARE SHOWN WITH ~~STRIKETHROUGH~~, REVISIONS ARE SHOWN IN {BRACKETS}):

**7-20 STOP INTERSECTIONS.** Pursuant to the provisions of N.J.S.A. 39:4-140, the intersections described are hereby designated as Stop Intersections. Stop signs shall be installed as provided therein.

<i>Intersection</i>	<i>Stop Sign (s) On:</i>
Cherry Street and Lake Street	Cherry Street
Glenn Court and Prospect Street	Glenn Court
Hillside Avenue and Front Street	Hillside Avenue
Hilltop Court and Ridgeview Road	Hilltop Court
Sedgewick Street and McKnight Avenue	Sedgewick Street
Sedgewick Street and Stevens Avenue	Sedgewick Street
Sherman Street and Stevens Avenue	Sherman Street
Sheridan Street and Stevens Avenue	Sheridan Street
Spring Street and Michael Street	Spring Street
Spring Street and Forge Road	Spring Street
Spring Street and Williams Street	Spring Street
Stevens Avenue and Augusta Street	Stevens Avenue
Stevens Avenue and Franklin Street	Stevens Street

Stevens Avenue and Warren Street Vine Street and Stevens Avenue	Stevens Avenue Vine Street
{Gatzmer Avenue and West Railroad Avenue}	{West Railroad Avenue}
{Gatzmer Avenue and East Railroad Avenue and Lincoln Avenue}	{Lincoln Avenue}

3. THAT, IN THE EVENT THAT ANY PORTION OF THIS ORDINANCE IS FOUND TO BE INVALID FOR ANY REASON BY ANY COURT OF COMPETENT JURISDICTION, SUCH JUDGMENT SHALL BE LIMITED IN ITS EFFECT ONLY TO THE PORTION OF THE ORDINANCE ACTUALLY ADJUDGED INVALID AND SHALL NOT BE DEEMED TO AFFECT THE OPERATION OF ANY OTHER PORTION THEREOF.
4. THAT ALL OTHER ORDINANCES OR PART(S) OF ORDINANCES INCONSISTENT WITH THE PROVISIONS OF THIS ORDINANCE ARE HEREBY REPEALED TO THE EXTENT OF THEIR INCONSISTENCY.
5. THIS ORDINANCE SHALL TAKE EFFECT UPON FINAL PASSAGE AND PUBLICATION IN ACCORDANCE WITH THE LAW.

**ORDINANCE #11-19**

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)"

RECORD OF VOTE:

FIRST READING: November 13, 2019

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			
Council Member Ludas		X	X
Council Member Rutsky			X
Council Member Sussman	X		X
Council Member Valiant			
Council President Rampacek			X
Mayor Lowande			

PUBLICATION: November 22, 2019

SECOND READING: December 18, 2019

PUBLIC HEARING: December 18, 2019

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y		Y	Y			Y
Council Member Ludas			Y			Y			Y
Council Member Rutsky			AB			AB			AB

Council Member Shaughnessy		Y	Y			Y		Y	Y
Council Member Sussman	Y		Y			Y			Y
Council President Rampacek			Y	Y		Y	Y		Y
Mayor Lowande									

Y = YES    N = OPPOSED    A = ABSTAINED    AB = ABSENT

**ORDINANCE #12-19**

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. "Revised General Ordinances of the Borough of Jamesburg New Jersey (2000)" is hereby amended and supplemented to read as follows:

**SCHEDULE OF FEES**

**ALCOHOLIC BEVERAGE CONTROL LICENSES**

RETAIL CONSUMPTION	\$2,500.00
RETAIL DISTRIBUTION	\$2,500.00
CLUB	\$ 188.00

**BALLFIELD PERMIT**

PER DAY	\$ 75.00
PER NIGHT	\$100.00

**CATS**

KENNEL FEES – STRAY ANIMALS – SURRENDER - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

**LICENSE:**

SPAYED/NEUTERED	\$12.00
NON SPAYED/NEUTERED	\$17.00
REPLACEMENT TAG	\$ 1.00
LATE FEE - April 1 through December 31 - each license (Excluding cats less than 7 mos. of age)	\$ 10.00

**COPIES ON BOROUGH COPIER (OPRA-FEES PER STATUTE)**

LETTER SIZE	PER COPY	\$ .05
LEGAL SIZE	PER COPY	\$ .07
ELECTRONIC TRANSMITTALS		\$ FREE
OTHER FORMS OF DUPLICATION	ACTUAL COST TO BOROUGH	

**DOGS**

KENNEL FEES – STRAY ANIMALS - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

**LICENSE:**

SPAYED/ NEUTERED	\$11.80
NON SPAYED/NEUTERED	\$13.80
STATE POPULATION CONTROL	\$ 3.00

STATE REGISTRATION FEE	\$ 1.00
N.J. PILOT CLINIC FEE	\$ .20
REGISTRATION TAG	\$ 1.00
REPLACEMENT TAG	\$ 1.00
LATE FEE - April 1 through December 31 - each license (Excluding dogs less than 7 mos. of age)	\$ 10.00

**FINGERPRINTING FEE** \$60.00

**FIRE PREVENTION FEES:**

**REGISTRATION PERMITS**

REGISTRATION PERMITS ARE REQUIRED ON ALL COMMERCIAL PROPERTIES AND/OR BUSINESSES LOCATED WITHIN THE JURISDICTION OF THE BOROUGH OF JAMESBURG. REGISTRATION PERMITS SHALL BE REQUIRED ON ALL COMMERCIAL AND OTHER PUBLIC PLACES NOT OUTLINED OR FALLING UNDER THE LIFE HAZARD USE CATEGORY. IT SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: MERCANTILE, PROFESSIONAL OFFICE, BUSINESS OFFICE, WAREHOUSE, STORAGE BUILDING, EATING ESTABLISHMENT, BANK, CHURCH, MAINTENANCE BUILDING, CLUB HOUSE. ALL PROPERTIES AND/OR BUSINESSES

THE FEES FOR REGISTRATION PERMITS ARE DUE IN THE MONTH OF JANUARY OF EACH YEAR. THOSE FEES NOT RECEIVED IN THE OFFICE OF THE FIRE PREVENTION BUREAU WITHIN 1 MONTH OF DATED INVOICES ARE SUBJECT TO A LATE PENALTY OF THAT EQUAL TO AND INCLUDING THE REGISTRATION FEE FOR THAT YEAR, WHICH ARE:

1 through 300 square feet	\$45.00
301 through 1,000 square feet	\$115.00
1,001 through 3,000 square feet	\$150.00
3,001 through 5,000 square feet	\$200.00
5,001 through 10,000 square feet	\$250.00
10,001 through 20,000 square feet	\$300.00
20,001 square feet and larger	\$350.00

**CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE**

**INITIAL INSPECTION**

Within ten (10) days prior to closing	\$45.00
Within four (4) days prior to closing	\$90.00
Less than four (4) days prior to closing	\$161.00
RE-INSPECTION REQUIRED DUE TO FAILURE AT INITIAL INSPECTION	\$45.00

A CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE WILL NOT BE ISSUED UNTIL ALL FEES HAVE BEEN PAID TO THE JAMESBURG FIRE PREVENTION BUREAU.

**APPLICATION FEE - FIRE PERMITS**

Type 1	\$54.00
Type 2	\$214.00
Type 3	\$427.00
Type 4	\$641.00

**GAMES OF CHANCE**

OFF-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
OFF-PREMISES CASE 50/50 RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE AWARDED CASH OR MERCHANDISE (per occasion)	\$ 10.00
CARNIVAL GAMES OR WHEEL (per occasion)	\$ 10.00
CALENDAR RAFFLE (per occasion)	\$ 10.00
INSTANT RAFFLE (per day on which instant raffle tickets are sold or offered for sale)	\$ 10.00
INSTANT RAFFLE (for a one year license)	\$ 375.00
GOLF HOLE-IN-ONE (per occasion)	\$ 10.00
ARMCHAIR RACE (per day of operation)	\$ 25.00
CASINO NIGHTS (per occasion)	\$ 50.00

**JUNK YARD PERMIT** \$ 100.00

**LAUNDRIES/ LAUNDERETTES**

COIN OPERATED DRYER INSTALLED- each machine	\$ 15.00
COIN OPERATED WASHER INSTALLED - each machine	\$ 15.00
LATE FEE - per day, per machine, after March 31	\$ 2.50/DAY

**LAND USE BOARD FEES:** ALL FEES ARE CUMULATIVE:

APPEAL OF BUILDING INSPECTOR'S DECISION OR ZONING ORDINANCE INTERPRETATION	\$ 100.00
BULK VARIANCE (N.J.S.A. 40:55D-70c)	\$ 200.00
USE VARIANCE (N.J.S.A. 40:55D-70d)	\$ 500.00
ZONING CHANGES	\$ 500.00
SITE PLAN	\$ 500.00
MINOR SUBDIVISION	\$ 300.00
MAJOR SUBDIVISION	\$ 500.00
ALL OTHER APPLICATIONS	\$ 500.00

**LAND-USE BOARD PROFESSIONAL SERVICES**

ESCROW SHALL BE DEPOSITED WITH THE BOROUGH TO COVER THE COST OF PROFESSIONAL SERVICES TO BE RENDERED TO THE MUNICIPALITY OR APPROVING AUTHORITY FOR REVIEW OF APPLICATIONS FOR DEVELOPMENT, REVIEW AND PREPARATION OF DOCUMENTS FOR CONSIDERATION BEFORE THE LAND USE BODY UNDER THE PROVISIONS OF P.L. 1975,c.291 (N.J.S.A. 40:55D-1 et seq.). PRIOR TO AN APPLICATION BEING RULED COMPLETE, THE FOLLOWING SUM(S) SHALL BE SUBMITTED TO BE HELD IN ESCROW:

**LAND USE BOARD ESCROWS:**

ALL ZONING CHANGES - ESCROW	\$3,000.00
USE VARIANCE AND BULK VARIANCE	\$2,000.00
SUBDIVISION, MINOR	\$1,000.00
SUBDIVISION, MAJOR	\$3,000.00
ALL OTHER APPLICATIONS	\$1,000.00
SITE PLAN - (0 to 2 acres) ESCROW	\$4,000.00
(2+ acres, per acre or portion thereof)	\$ 250.00
PRE-APPLICATION MEETING ESCROW	\$ 500.00

**LICENSES (each machine)**

COIN OPERATED GAMES/ AMUSEMENTS	\$ 60.00
NEWSRACKS	\$ 15.00
JUKE BOXES	\$ 60.00
VENDING MACHINES	\$ 25.00
POOL/ BILLIARD TABLE PINBALL, INCLUDING COIN OPERATED TABLES	\$ 60.00
LATE FEES - per day, per license, after March 31	\$ 2.50

**LIMOUSINES**

LICENSE	\$ 100.00
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**MAINTENANCE OF PROPERTY BY BOROUGH FEE** (per event)

\$ 500.00

**ORDINANCES**

COMPLETE COPY OF "REVISED GENERAL ORDINANCES (2000)"	\$ 40.00
SUPPLEMENTS TO "REVISED GENERAL ORDINANCES (2000)"	\$ 10.00
COPY OF LAND-USE ORDINANCES ONLY	\$ 25.00
COPY OF CURRENT MASTER PLAN	\$ 45.00

**PUBLIC DEFENDER APPLICATION**

\$ 200.00

**POLICE BACKGROUND CHECKS**

For Monroe Township Fire Department #1, per background check	\$ 75.00
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**POLICE EMPLOYMENT APPLICATION FEE**

\$ 30.00



**POLICE SEIZED PROPERTY STORAGE**

PER DAY OUTSIDE STORAGE FACILITY \$  
40.00

**POLICE REPORTS** per copy when not requested in person (first three pages) \$ 5.00  
(Each additional page after the first three) \$ 1.00

**POLICE OUTSIDE WORK FEES** – Effective 7/1/2018

For the first eight hours minimum four hours

\$ 80.00 PER HOUR FOR THE OFFICER  
30.00 PER HOUR FOR ADMINISTRATIVE FEES  
\$110.00 PER HOUR TOTAL

After the first eight hours

\$120.00 PER HOUR FOR THE OFFICER  
30.00 PER HOUR FOR ADMINISTRATIVE FEES  
\$ 150.00 PER HOUR TOTAL

**RECYCLING BUCKETS** \$ 20.00

**REGISTRAR**

MARRIAGE LICENSES/DOMESTIC PARTNERSHIP \$ 28.00  
CERTIFIED COPIES - first copy \$ 25.00  
each additional copy \$ 2.00 each  
BURIAL PERMITS \$ 5.00  
SEARCHES – per 5 year time period searched \$ 15.00  
CORRECTIONS \$ 10.00

**RENTAL PROPERTY REGISTRATION:**

REGISTRATION FEE (per unit) Includes one inspection and one re-inspection \$ 50.00  
additional re-inspections, per re-inspection, per unit \$ 50.00  
LATE FEE – per day, per unit, after January 31 \$ 5.00/DAY  
Along with any additional Summons issued

[CERTIFICATE OF APPROVAL \$35.00]  
ROOMING/BOARDING HOUSES \$ 60.00+

EACH INDIVIDUAL ROOM WHERE ACCOMMODATIONS ARE OFFERED \$ 5.00

**RETAIL FOOD HANDLING PERMIT**

PERMIT FOR ONE DAY EVENT- SALE OF NON-PACKAGED FOOD \$ 10.00  
PACKAGED FOOD SALES ONLY \$ 60.00  
ON-PREMISE PREPARATION OF FOOD \$ 150.00  
LATE FEE – per day, per license, after March 31 \$ 2.50/DAY

**RETURNED CHECK FEE:** per check, per return \$ 20.00

**SENIOR BUILDING RENTAL**

JAMESBURG BASED NON-PROFIT \$10.00/HOUR  
NON-JAMESBURG AND FOR-PROFIT \$25.00/HOUR

**STREET MAPS** \$ 1.00

**STREET EXCAVATIONS**

THE APPLICANT SHALL BE CHARGED A FEE OF EIGHTY (\$80.00) FOR EACH PERMIT, IN ADDITION TO A SEPARATE NON-REFUNDABLE ENGINEERING INSPECTION FEE TO BE PAID AT THE TIME OF APPLICATION, IN THE AMOUNT OF \$200.00 ANY PERMITTED STREET OPENING THAT IS NOT PROPERLY RESTORED, CAUSING THE NEED FOR RE-INSPECTION BY THE BOROUGH

ENGINEER'S OFFICE SHALL BE BILLED AND ADDITIONAL \$200.00 FOR EACH RE-INSPECTION OF THE STREET OPENING.

AN ADDITIONAL FEE OF \$500.00 WILL BE CHARGED TO EXCAVATE ANY ROADWAY THAT HAS BEEN IMPROVED WITHIN THE PREVIOUS FIVE (5) YEARS.

SHOULD THE APPLICANT NOT HAVE A BOND FILED WITH THE BOROUGH OF JAMESBURG, THE APPLICANT SHALL POST A CASH OR CERTIFIED CHECK DEPOSIT ACCORDING TO THE FOLLOWING SCHEDULE:

A.	UNIMPROVED ROADS OR UNPAVED SHOULDER PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
B.	IMPROVED STONE OR ROAD OIL PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
C.	PENETRATING MACADAM /SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$ 9.00 \$ 550.00
D.	REINFORCED CONCRETE OR BITUMINOUS CONCRETE/ SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$ 9.00 \$ 550.00

WHERE THE EXCAVATION IS MADE IN A HEAVILY TRAVELLED STREET OR WHERE FOR ANY REASON IT IS NECESSARY FOR THE BOROUGH TO STATION A POLICE OFFICER NEAR THE EXCAVATION TO DIRECT TRAFFIC, THE APPLICANT SHALL ALSO BE CHARGED THE CURRENT RATE FOR SPECIAL DUTY ASSIGNMENT OF POLICE OFFICERS.

**SEWER CONNECTION INSPECTIONS**

ENGINEERING INSPECTION - BILLED @ \$200.00 PER INSPECTION WITH MINIMUM FEE OF \$500.00 TO BE SUBMITTED WITH APPLICATION. UNUSED PORTION OF FEE IS TO BE RETURNED TO APPLICANT AT COMPLETION OF WORK AND SETTLEMENT OF BILLING.

**SEWER CONNECTIONS**

APPLICATION FEE	\$ 50.00
DWELLINGS WITHIN THE BOROUGH OF JAMESBURG:	
SINGLE FAMILY DWELLING	\$ 1,000.00
TWO-FAMILY DWELLING SIDE-BY-SIDE	\$ 1,000.00
MULTI-FAMILY DWELLING, INLCUDING BUT NOT LIMITED TO GARDEN APARTMENTS	\$ 1,000.00
EACH ADDITIONAL UNIT AFTER THE FIRST SINGLE FAMILY LIVING UNIT	\$ 800.00
EACH TOWNHOUSE SINGLE-FAMILY DWELLING SIDE-BY-SIDE	\$ 1,000.00
PROFESSIONAL OFFICE BUILDING, INDUSTRIAL BUILDING AND ALL OTHER BUILDINGS NOT OTHERWISE PROVIDED FOR	\$ 1,000.00
EACH ADDITIONAL LAVATORY AFTER FIRST	\$ 500.00
LAUNDRY CLOTHES WASHING MACHINES, DOMESTIC, COMMERCIAL AND INDUSTRIAL	\$ 1,000.00
EACH ADDITIONAL WASHING MACHINE AFTER FIRST TWO WASHING MACHINES IN A SINGLE BUILDINGSTRUCTURE	\$ 75.00
EACH ADDITIONAL FIXTURE (FIXTURES INCLUDE LAVATORIES, KITCHEN SINKS, SLOP SINKS, URINALS, BATH TUBS, SHOWER STALLS, LAUNDRY TUBS, FLOOR DRAINS, HOSE BIBB AND SUMP PUMPS)	\$ 12.00

FEE FOR A DWELLING OUTSIDE OF JAMESBURG TO BE

TIED INTO THE BOROUGH'S SEWER SYSTEM.	\$ 1,600.00
<b><u>SOLICITORS, PEDDLERS, AUCTIONEERS</u></b>	\$ 50.00
<b><u>SIGNS</u></b> - Fine for Violation of Sign Ordinance as per Borough Code Chapter 27, sec. 139	\$ 500.00
<b><u>SPECIAL EVENT PERMIT</u></b>	
Non-Profit	\$ 50.00
All Others	\$ 200.00
<b><u>TATTOO LICENSE</u></b>	
INITIAL APPLICATION	\$ 500.00
ANNUAL RENEWAL OF LICENSE	\$ 150.00
LATE FEE - per month, after July 1	\$100.00/Month
<b><u>TAX OFFICE:</u></b>	
TAX RECORD SEARCH (per year)	\$ 15.00
COMPUTER PRINT-OUTS (each block & lot)	\$ 1.00
USE OF DUPLICATE (MEMO) TAX BILL	\$ 5.00
ELECTRONIC FILE TRANSFER FEE – PER TRANSFER	\$ 10.00
TAX SALE NOTICE IN LIEU OF ADVERTISING	\$ 25.00
REDEMPTION CALCULATIONS 1 <sup>ST</sup> AND 2 <sup>ND</sup>	FREE
REDEMPTION CALCULATIONS 3 <sup>RD</sup> OR MORE	\$ 50.00/EA
<b><u>TOWER'S LIST APPLICATION FEE</u></b>	\$ 250.00
<b><u>TOWER'S LIST APPLICATION FEE (REGULAR &amp; HEAVY-DUTY TOWING)</u></b>	\$ 350.00
TOWING SERVICES:	
MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM	\$125.00
MONDAY THROUGH FRIDAY 6:01PM TO 5:59AM	\$150.00
WEEKENDS AND HOLIDAYS	\$150.00
STORAGE FEES:	
INSIDE STORAGE FACILITY	\$60.00/DAY
OUTSIDE STORAGE FACILITY	\$40.00/DAY
ADDITIONAL FEES:	
CLEAN-UP	\$45.00 + \$15.00/BAG OIL ABSORBENT
ADMINISTRATIVE FEE	\$35.00
YARD FEE	\$35.00
COVERING/TARPING	\$40.00
EXTRA PERSON	
\$75.00/HOUR/MAN	
WAITING TIME	\$75.00.HOUR AFTER ON SCENE FOR 60 MINUTES
WINCHING/RECOVERY	\$100.00/HOUR + TOW FEE
ROAD SERVICE	\$75.00 DAY \$85.00 NIGHT, WEEKEND & HOLIDAY
MILEAGE	\$7.00/MILE (OUTSIDE OF JAMESBURG)
HEAVY DUTY TOWING:	
CONVENTIONAL TOW 6,001 POUNDS TO 25,000 POUNDS	\$200.00
CONVENTIONAL TOW 25,001 POUNDS TO 55,000 POUNDS	\$350.00
CONVENTIONAL TOW 55,001 POUNDS TO 80,000 POUNDS	\$500.00
CONVENTIONAL TOW BUS COACH	\$500.00
NIGHTS, WEEKENDS, AND HOLIDAYS – ADDITIONAL	\$85.00
LOWBOY OR LANDOLL TRACTOR TRAILER	\$350.00/HOUR

<b>STORAGE FEES:</b>	
6,001 POUNDS TO 12,000 POUNDS	\$50.00
12,001 POUNDS TO 26,000 POUNDS	\$75.00
26,001 POUNDS TO 80,000 POUNDS	\$85.00
<b>ADDITIONAL FEES:</b>	
CONNECT AIR LINES	\$35.00 EACH
REMOVE AXLE OR DRIVESHAFT	\$75.00 EACH
CAGED BRAKES	\$35.00 EACH
VEHICLE PREPARATION FEE	\$75.00/HOUR (LABOR REQUIRED TO PREPARE TOW PAST 30 MINUTES)
ADMINISTRATIVE FEE	\$50.00
YARD FEE	\$50.00
CLEAN UP FEE	\$45.00 + \$15.00/BAG OIL ABSORBENT
COVERING/TARPING EXTRA MAN	\$40.00  \$85.00/ MAN/HOUR
WAITING TIME \$100.00/HOUR AFTER ON SCENE FOR 60 MINUTES WINCHING/RECOVERY	\$450.0 0/HOUR/TRUC K + TOW FEE
ROTATOR/CRANE SERVICE MILEAGE	\$875.00/HOUR \$12.00/MILE (OUTSIDE OF JAMESBURG)

**TOWING OPERATOR'S MAXIMUM DISTANCE FROM THE BOROUGH**

For Applications accepted in 2018 for 2019 Towing. The maximum distance from the Borough will be Nine (9) miles from Borough Hall

**TRANSCRIPTS OF MEETINGS**

DEPOSIT (PER MEETING) \$ 100.00

**TRAVELING SHOWS, CARNIVALS, & CIRCUSES**

Traveling Show/Circus License (each day of performance) \$ 25.00  
Bond to be deposited at time of application \$ 200.00

Carnival License (each day) \$ 100.00  
Bond to be deposited at time of application \$ 1,000.00

**TWO HUNDRED FOOT LIST** per Block & Lot requested \$ 10.00

**VACANT PROPERTY REGISTRATION FEE**

In Accordance with Ordinance #07-15  
An Additional a Late Fee, per day, per property, after January 31 \$ 5.00/DAY  
Along with any additional Summons issued.

**ZONING**

1. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39a,  
APPEAL FROM ADMINISTRATIVE OFFICIAL OR AGENCY \$ 100.00
2. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39b,  
SPECIAL EXCEPTION \$ 100.00
3. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39c,  
HARDSHIP \$ 100.00

4.	APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40-55D-39d, SPECIAL REASONS.	\$ 150.00
5.	ZONING PERMIT, FENCE OR POOL	\$ 40.00
6.	ALL OTHER ZONING PERMITS	\$ 40.00
<b><u>ZONING MAP</u></b>		\$ 10.00

1. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
2. This ordinance shall take effect, immediately following adoption and publication pursuant to law, unless otherwise stated in the ordinance.

**ORDINANCE #12-19**

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF  
THE BOROUGH OF JAMESBURG**

RECORD OF VOTE:

FIRST READING: November 13, 2019

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski			
Council Member Ludas	X		X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			
Council President Rampacek		X	X
Mayor Lowande			

PUBLICATION: November 22, 2019  
 SECOND READING: December 18, 2019  
 PUBLIC HEARING: December 18, 2019

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski	Y		Y			Y		Y	Y
Council Member Ludas			Y		Y	Y			Y
Council Member Rutsky			AB			AB			A
Council Member Shaughnessy			Y			Y			AB
Xouncil Member Sussman			Y			Y			Y
Council President Rampacek		Y	Y	Y		Y	Y		Y
Mayor Lowande									

Y = YES    N = OPPOSED    A = ABSTAINED    AB = ABSENT

**CONSENT AGENDA:**

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

**CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #142-12-18-19\*\*

**RESOLUTION ACCEPTING MONTHLY REPORTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	November 2019
Finance Report	November 2019
Report of the Tax Collector	November 2019
Report of the Sewer Administrator	November 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky						X
Council Member Shaughnessy	X		X			
Council Member Sussman			X			
Council President Rampacek		X	X			
Mayor Lowande						

RESOLUTION #143-12-18-19\*\*

**APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$725,872.94.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky						X
Council Member Shaughnessy	X		X			
Council Member Sussman			X			
Council President Rampacek		X	X			
Mayor Lowande						

**NON-CONSENT RESOLUTIONS:**

#RESOLUTION #139-12-18-19

**RESOLUTION AUTHORIZING TRANSFERS IN THE 2019 MUNICIPAL BUDGET**

**WHEREAS**, pursuant to N.J.S.A. 40A:4-58, appropriation transfers are allowable during the last two months of a fiscal year; and

**WHEREAS**, it is deemed necessary that said transfers be done through various accounts.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following transfers be made in the 2019 budget appropriations.

	<b><i>CURRENT FUND</i></b>		
<u>FROM</u>	<u>ACCOUNT NAME</u>		<u>AMOUNT</u>
120.046	Clerk – Contractual Services		\$5
340.011	Animal Control – Salary Full-Time		\$7,500
<u>TO</u>	<u>ACCOUNT NAME</u>		<u>AMOUNT</u>
120.011	Clerk – Salary Full-Time		\$5
240.011	Police – Salary Full-Time		\$7,500

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky						X
Council Member Shaughnessy			X			
Council Member Sussman		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

**RESOLUTION #140-12-18-19**

**AUTHORIZE REFUND OF ESCROW**

**WHEREAS**, Escrow has been received by the Finance office in the aggregate amount of two thousand dollars (\$2,000.00); and

**WHEREAS**, \$1,772.41 of the escrow has been used to pay for service rendered for Block 47.08, Lot 3 and;

**WHEREAS**, there is a remaining balance of two hundred twenty-seven dollars and fifty-nine cents (\$227.59) in escrow for Block 47.08 Lot 3

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer be and is hereby authorized to make such refunds and the is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	

						<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rutsky						X
Council Member Shaughnessy			X			
Council member Sussman	X		X			
Council President Rampacek			X			
Mayor Lowande						

**RESOLUTION #141-12-18-19** – Approve Minutes November 13, 2019.

This Resolution did not pass due to the fact there were not enough Council Members to vote. This will be carried over to the January 15, 2020 Council meeting.

**RESOLUTION #144-12-18-19**

**APPOINT PART-TIME SPECIAL POLICE OFFICER**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS PART TIME SPECIAL CLASS II OFFICER TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE DECEMBER 18, 2019. PENDING COMPLETION OF BACKGROUND INVESTIGATION.

**SPECIAL CLASS II OFFICER**

JORGE CAMARGO

<b>COUNCIL MEMBER</b>	<b>MOTION</b>	<b>2nd</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky						X
Council Member Shaughnessy		X	X			
Council Member Sussman	X		X			
Council President Rampacek			X			
Mayor Lowande						

**COUNCILMATIC COMMITTEE REPORTS:**

- **FINANCE COMMITTEE**

Council President Rampacek reported: Congratulations to Peter. Welcome.

**Finance:** I met with Scott to discuss the financial and budget standings of the town and things are in good shape. The 2020 budget process is well underway and things are looking good for next year. The state extended some of the deadlines. The Annual Financial Statement deadline has been extended from February 10<sup>th</sup> to March 2<sup>nd</sup>. The budget introduction has been extended from February 10<sup>th</sup> to March 30<sup>th</sup>, the budget adoption has been extended from March 20<sup>th</sup> to April 30<sup>th</sup>. We are on schedule to meet all these deadlines.

**Library:** No report.

**Public Events:** The tree lighting was perfect and I am looking forward to the menorah lighting this Monday.

- **EDUCATION COMMITTEE**

Council Member Sussman

Council Member Susman welcomed Councilman Shaughnessy. The school chorus sang at the Elks for Veterans Day as well as the town tree lighting. They did an amazing job. Students from the AVID program spoke on how the program worked for them. This is a



great program that prepares them for college and beyond. It is designed to help middle school students with social skills, writing, study skills, public speaking and research.

Calvary Chapel paid all overdue lunch debts for the Jamesburg Schools.

United Way is providing family advocates to help parents fill out forms for free lunches.

The Board of Ed purchased “Bleed Kits” to help stop the bleeding in emergency situations. Mr. Betze attended training and will be training others as well.

Jamesburg Public Schools improved at a higher rate than any other district in Middlesex County based on NJSLA test scores. As compared statewide our students in Jamesburg schools showed a growth rate in the 90<sup>th</sup> percentile in Language Arts and 100<sup>th</sup> percentile in Math. This is the 3<sup>rd</sup> year in a row that our students improved.

Happy Holidays to all!

- **POLICE COMMITTEE**

Council Member Sussman read the Police report. After a complete investigation and background check was conducted, Chief Craparotta recommended Jorge Camargo as a SLEO II/PT Dispatcher to the Jamesburg Police Department.

The Jamesburg Police Department is looking for crossing guards. If anyone is interested please apply in person at headquarters.

- **PERSONNEL COMMITTEE**

Council Member Czarneski

Council Member Czarneski reported she met with Business Administrator Frueh and reviewed the day to day of the Borough personnel. All continues to operate smoothly with no issues.

Councilwoman and I met with both Dispatch and our Chief of Police to negotiate their respective contracts. I will continue to keep everyone updated.

Congratulations to Peter and welcome aboard. Looking forward to working with you. Thank you to Chief for your time earlier.

Happy Holidays to all!

- **PUBLIC WORKS COMMITTEE**

Council Member Rutsky

Council Member Rutsky was absent, Council President Rampacek read her report. Our DPW has continued to work on the leaf cleanup throughout town. They are winterizing equipment and assisting and participating in all of the Borough’s December events.

Congratulations again to our new Councilman Peter Shaughnessy. I look forward to working with the entire Council, Mayor and Borough in the upcoming new year. Happy holidays to everyone!

- **ENVIRONMENT/ GREEN COMMITTEE:**

Council Member Ludas

Council Member Ludas congratulated newly appointed Councilman Shaughnessy and Councilwoman Czarneski on being appointed vice president of the East Brunswick Vo-Tech Board.

After 3 years of numerous hours of diligent work I am proud to announce Jamesburg has been recognized and certified by Sustainable Jersey for our environmental work. We were recognized at the Sustainable Jersey Luncheon on November 19<sup>th</sup> at the League of Municipalities Convention.

We are continuing to work on the Nature Park/Creek project for 2020. We will be adding some projects on the Buckelew House Grounds as well as parenting with Monroe on a Downtown Business Sustainability Program. We will also be partnering with our BOE on installing Rain Gardens at GMB School

There will be a Jamesburg Green Team Meeting on January 14<sup>th</sup> 7:00pm at Borough Hall. All are welcome to attend.

- **ADMINISTRATOR'S REPORT**  
Scott Frueh

Administrator Frueh Reported the Local Finance Notice that Council President Rampacek discussed for the budget portion dated has been adjusted in the past. I believe the adjustment of the Annual Financial Statement is related to issues the state is having with the Financial Automation Submission Tracking (FAST) system.

I spoke with Agin Sign Company today, they had problems with the vendor sending damaged goods twice. They will be installing the sign this Saturday.

I went to a meeting of the Middlesex County Business Administrators on December 12<sup>th</sup>. They had a guest speaker from the New Jersey Cybersecurity & Communication Integration Cell (NJCCIC). We were provided a slide show which I will be sharing with the Mayor and Council.

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**

Mayor Marlene Lowande reported THE Tree lighting was amazing. Thank you to JPD. You always make us feel safer. Thank you to JFD for Santa arriving safely, Coleen & Thomas for all you do, the school choir, Elliot Stroul for the sound system, Ed Gandy for DJ, Della for helping with popcorn and hot chocolate and the DPW Congratulations to Peter. Thank you Bill for filling in crossing when needed.

Merry Christmas, Happy Hanukkah and Happy Holidays to all!!

**MOTION TO ADJOURN:**

Proposed By: Rampacek

Seconded By: Shaughnessy

**TIME OF ADJOURNMENT:**

7:43 PM

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Susan Boulogne  
Registered Municipal Clerk  
Borough of Jamesburg