

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
FEBRUARY 19, 2020
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Czarneski
Council Member Ludas
Council Member Rampacek - ***ABSENT***
Council Member Rutsky
Council Member Shaughnessy
Council Member Sussman
Administrator Frueh
Borough Attorney – Raffetto

BUDGET WORKSHOP:

Administrator Frueh reported currently the budget stands at a 1.62% increase or 2.46 cent raise. Surplus is up this year. We also received a better interest rate from the bank. Court revenue ad rental and vacant fees have increased. Tax liens are at \$40,000 and 98.48% of taxes were collected in 2019. This puts us in a better place than we were a year ago.

Mayor Marlene Lowande explained the increase would be a approximately \$24.00 - \$49.00 per year for Municipal Taxes.

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Czarneski
Seconded By: Ludas

Rosemarie Spillane – 29A Lincoln Ave. – Ms. Spillane is on the Board of trustees for the Jamesburg Public Library. Dina Schulmsn was sworn in as a new Trustee. Gabriella has been working on a redo of the library Facebook page. Thomas Emens is a good asset to the Board of Trustees. I feel this will be a good year for the Library. Due to the NJ mandate on minimum wage raises were given to meet the \$11.00 requirement and will be retroactive to January 1st. We are working on promoting the Library by having students from Rutgers working with us and will get credit for college. Gabriella is a benefit to all of us.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Sussman
Seconded By: Ludas

ORDINANCES – SECOND READING: PUBLIC HEARING:

ORDINANCE #01-20

2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$47,877.75 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, Borough Council of the Borough of Jamesburg hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Jamesburg shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$167,572.13 and that the CY 2020 municipal budget for the Borough of Jamesburg be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years, and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days of such adoption.

ORDINANCE #01-20

2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

RECORD OF VOTE:

FIRST READING: January 2, 2020

COUNCIL MEMBER	MOTION	2nd	VOTE
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	TO INTRODUCE		
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rampacek	X		X
Council Member Rutsky			X
Council Member Shaughnessy			X
Council Member Sussman			X
Mayor Lowande			

PUBLICATION: January 10, 2020
 SECOND READING: February 19, 2020
 PUBLIC HEARING: February 19, 2020

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Ludas		Y	Y		Y	Y		Y	Y
Council Member Rampacek			AB			AB			AB
Council Member Rutsky			Y			Y			Y
Council Member Shaughnessy			Y			Y			Y
Council Member Sussman			Y	Y		Y			Y
Council President Czarneski	Y		Y			Y	Y		Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

ORDINANCE #02-20

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE AFOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2019 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY PER ANNUM	\$5,000.00	\$7,000.00
COUNCIL	PAYABLE MONTHLY PER ANNUM	\$4,800.00	\$6,800.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
BUSINESS ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
MUNICIPAL CLERK/ ADMINISTRATIVE ASST.	PAYABLE BI-MONTHLY PER ANNUM	\$10,000.00	\$70,000.00
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$100,000.00
QUALIFIED PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$5,000.00
TAX COLLECTOR/ SEWER ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$80,000.00
ASST CFO – FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$80,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$25,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$80,000.00
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$25.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
LAND USE BOARD SECRETARY	PAYABLE BI-MONTHLY PER ANNUM	\$5,000.00	\$9,000.00
REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$2,000.00	\$6,000.00
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$0.00	\$3,000.00
CROSSING GUARDS	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$16.00
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY PER INSPECTION PER RE-INSPECTION	\$20.00 10.00	\$50.00 30.00
FIRE PREVENTION OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$8,000.00	\$12,000.00
SPECIAL POLICE	PAYABLE BI-MONTHLY PER HOUR	\$13.00	\$22.00
POLICE CHIEF	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$200,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY PER ANNUM	\$35,000.00	\$50,000.00
PATROLMAN 2nd YEAR	PAYABLE BI-MONTHLY	\$45,000.00	\$55,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
	PER ANNUM		
PATROLMAN 3rd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$60,000.00
PATROLMAN 4th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$65,000.00
PATROLMAN 5th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$53,000.00	\$65,000.00
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$58,000.00	\$75,000.00
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$62,000.00	\$80,000.00
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$67,000.00	\$80,000.00
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$72,000.00	\$88,000.00
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$75,000.00	\$108,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$120,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$125,000.00
CORPORAL	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX PATROLMAN	
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX DETECTIVE	
LIEUTENANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE SERGEANT	
POLICE CAPTAIN	PAYABLE BI-MONTHLY PER ANNUM	\$130,000.00	\$170,000.00
POLICE SECRETARY	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PUBLIC WORKS MANAGER	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$150,000.00
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY PER ANNUM	\$33,000.00	\$95,000.00
PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$5,000.00	\$15,000.00
ASST. PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$2,000.00	\$7,000.00
ANIMAL CONTROL OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
ANIMAL CLINIC WORKERS	PAYABLE PER CLINIC	\$30.00+ .75 per shot	
HOUSING/ COMMUNITY DEVELOPMENT/ ZONING	PAYABLE BI-MONTHLY PER ANNUM	\$29,250.00	\$55,000.00
DISPATECHER FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$30,000.00	\$60,000.00
DISPATCHERS PART-TIME	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00

ORDINANCE #02-20

**AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND
COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE
BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.**

RECORD OF VOTE:

FIRST READING: January 15, 2020

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Ludas		X	X
Council Member Rampacek	X		X
Council Member Rutsky			X
Council Member Shaughnessy			X
Council Member Sussman			
Council President Czarneski			X
Mayor Lowande			

PUBLICATION: January 24, 2020
SECOND READING: February 19, 2020
PUBLIC HEARING: February 19, 2020

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Ludas			Y		Y	Y	Y		Y
Council Member Rampacek			AB			AB			AB
Council Member Rutsky			Y			Y			Y
Council Member Shaughnessy	Y		Y	Y		Y		Y	Y
Council Member Sussman			Y			Y			Y
Council President Czarneski		Y	Y			Y			Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

ORDINANCE #03-20

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)" FOR INTERSECTION OF PERRINEVILLE ROAD, GATZMER AVENUE AND FORSGATE DRIVE

WHEREAS, NJSA 39:4-140 AND NJSA 39:4-197 PERMIT MUNICIPALITIES TO ESTABLISH NO TURN ON RED AT INTERSECTIONS UNDER THEIR JURISDICTION BY ORDINANCE, WITHOUT NJDOT APPROVAL, PROVIDED THE STOP CONTROL IS IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (MUTCD).

WHEREAS, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH NO TURN ON RED AT THE FOLLOWING INTERSECTION UNDER THE BOROUGH JURISDICTION:

INTERSECTION OF PERRINEVILLE ROAD AND FORSGATE DRIVE

WHEREAS, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH STOP CONTROL ON LINCOLN AVENUE;

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, NEW JERSEY THAT CHAPTER 7 OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)" IS AMENDED AND SUPPLEMENTED AS FOLLOWS:

- CHAPTER 7, SECTION 28 (NO TURN ON RED) IS AMENDED TO READ AS FOLLOWS (DELETIONS ARE SHOWN WITH ~~STRIKETHROUGH~~, REVISIONS ARE SHOWN IN {BRACKETS}):

7-28 NO TURN ON RED.

No person shall make a right turn on the red signal at any location listed.

Intersection	Movement Permitted
{Perrineville Road at Forsgate Drive}	{No Turn on Red between the hours of 4pm-7pm, Monday through Friday}

- CHAPTER 7, SECTION 41 (DO NOT BLOCK THE BOX)

{7-41 DO NOT BLOCK THE BOX}

{No person shall block an intersection at any location listed.}

{Intersection	Movement Permitted}
{Forsgate Drive & Perrineville Road/Gatzmer Avenue}	{Do Not Block the Box}

Signage for the Do Not Block Intersection shall be placed on the traffic light facing east on Forsgate Drive, near Perrineville Road and road markings on Forsgate Drive, As shown on the Engineer’s Conceptual Plan.

3. THAT, IN THE EVENT THAT ANY PORTION OF THIS ORDINANCE IS FOUND TO BE INVALID FOR ANY REASON BY ANY COURT OF COMPETENT JURISDICTION, SUCH JUDGMENT SHALL BE LIMITED IN ITS EFFECT ONLY TO THE PORTION OF THE ORDINANCE ACTUALLY ADJUDGED INVALID AND SHALL NOT BE DEEMED TO AFFECT THE OPERATION OF ANY OTHER PORTION THEREOF.
4. THAT ALL OTHER ORDINANCES OR PART(S) OF ORDINANCES INCONSISTENT WITH THE PROVISIONS OF THIS ORDINANCE ARE HEREBY REPEALED TO THE EXTENT OF THEIR INCONSISTENCY.
5. THIS ORDINANCE SHALL TAKE EFFECT UPON FINAL PASSAGE AND PUBLICATION IN ACCORDANCE WITH THE LAW.

ORDINANCE #03-20

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)” FOR INTERSECTION OF PERRINEVILLE ROAD, GATZMER AVENUE AND FORSGATE DRIVE

RECORD OF VOTE:

FIRST READING: January 15, 2020

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Ludas		X	X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Shaughnessy			X
Council Member Sussman			
Council President Czarneski	X		X
Mayor Lowande			

PUBLICATION: January 24, 2020

SECOND READING: February 19, 2020

PUBLIC HEARING: February 19, 2020

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Ludas			Y		Y	Y			Y
Council Member Rampacek			AB			AB			AB
Council Member Rutsky			Y			Y			Y
Council Member Shaughnessy		Y	Y	Y		Y		Y	Y
Council Member Sussman	Y		Y			Y			Y
Council President Czarneski			Y			Y	Y		Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #046-02-19-20**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	January 2020
Finance Report	January 2020
Report of the Tax Collector	January 2020
Report of the Sewer Administrator	January 2020

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #047-02-19-20**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,931,295.34.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT

Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #042-02-19-20

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

NOVEMBER 13, 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy					X	
Council Member Sussman	X		X			
Council President Czarneski					X	
Mayor Lowande						

#RESOLUTION #045-02-19-20

RESOLUTION AUTHORIZING TRANSFERS IN THE 2019 MUNICIPAL BUDGET

WHEREAS, pursuant to N.J.S.A. 40A:4-59, appropriation reserve transfers are allowable during the first three months of the succeeding fiscal year; and

WHEREAS, it is deemed necessary that said transfers be done through various accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following transfers be made in the 2019 budget appropriation reserves.

<u>CURRENT FUND</u>		
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
220.020	Health Insurance – Other Expense	\$2,700
240.010	Police – Salary	\$6,000
<u>TO</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
165.020	Engineering – Other Expense	\$500

	<u>CURRENT FUND</u>	
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
240.020	Police – Other Expense	\$6,000
430.020	Electricity – Other Expense	\$2,200

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy			X			
Council Member Sussman			X			
Council President Czarneski	X		X			
Mayor Lowande						

RESOLUTION #048-02-19-20

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

JANUARY 15, 2020

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky	X		X			
Council Member Shaughnessy			X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION # 049-02-19-20

AUTHORIZING AWARD OF CONTRACT TO S & G PAVING, INC. RELATING TO THE 2018 NJDOT WOODLAND ROAD AND FRONT STREET IMPROVEMENT PROJECT.

WHEREAS, the Borough of Jamesburg (the “Borough”) received EIGHT (8) bids for the 2018 NJDOT Woodland Road & Front Street Improvement Project (the “Project”); and

WHEREAS, the bids have been reviewed by the Borough Engineer, and it is the Engineer's recommendation that a contract for the Project be awarded to the low bidder, S & G Paving, Inc. of Jamesburg, New Jersey, for the Base Bid and Alternate B, for the total amount of \$417,979.50; and

WHEREAS, this Project is being funded by the New Jersey Department of Transportation (NJDOT); and

WHEREAS, the Borough Attorney has reviewed the bid package submitted by S & G Paving, Inc., and has found the bid package, and all documents contained therein, to be in satisfactory legal format; and

WHEREAS, the Borough's CFO has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the contract for the Project is hereby awarded to S & G Paving, Inc. of Jamesburg, New Jersey, for the Base Bid and Alternate B, for the total amount of \$417,979.50.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute and the Borough Clerk to attest an Agreement between the Borough and S & G Paving, Inc., subject to any approvals that are necessary from the NJDOT.

BE IT FURTHER RESOLVED, that all relevant Borough officials are hereby authorized and directed to perform all actions that are necessary in order to facilitate this matter.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. Terence M. Vogt, PE, PP, CME, Remington & Vernick Engineers;
- b. Scott Frueh, Borough Administrator; and
- c. Frederick C. Raffetto, Esq., Borough Attorney.

RESOLUTION # 049-02-19-20

AUTHORIZING AWARD OF CONTRACT TO S & G PAVING, INC. RELATING TO THE 2018 NJDOT WOODLAND ROAD & FRONT STREET IMPROVEMENT PROJECT.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas			X			
Council Member Rampacek						X
Council Member Rutsky		X	X			
Council Member Shaughnessy	X		X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #050-02-19-20

RESOLUTION OF THE BOROUGH OF JAMESBURG TO ENDORSE THE MIDDLESEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT CITIZEN'S ADVISORY COMMITTEE RECOMMENDATIONS TO ALLOCATE THE 2020 GRANT

WHEREAS, it is the desire of the governing body of the Borough of Jamesburg to use the Community Development Block Grant for Borough improvement projects; and

WHEREAS, the Middlesex County Housing and Community Development Program requires the governing body to declare, by resolution, how the grant monies are to be utilized; and

WHEREAS, the Citizen's Advisory Committee held a public hearing on February 18, 2020 to discuss use of said grant; and

WHEREAS, the Citizen's Advisory Committee has recommended using this year's grant monies for Sanitary Sewer Rehabilitation and ADA ramp improvements at Borough Hall in the amount of \$43, 169.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the 2020 Community Development Block Grant be allocated for Sanitary Sewer Rehabilitation and ADA ramp improvements at Borough Hall in the amount of \$43,169.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky	X		X			
Council Member Shaughnessy			X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

- Administrator Scott Frueh discussed we are allowed to use more than one Grant for the Recommendations. We will be using this year for Sewer Rehabilitation and to repair the ADA Ramp at Borough Hall.

RESOLUTION #051-02-19-20

RESOLUTION ACCEPTING THE SHARED SERVICES AGREEMENT BETWEEN THE MIDDLESEX COUNTY IMPROVEMENT AUTHORITY AND THE BOROUGH OF JAMESBURG FOR THE PROVISION OF RECYCLING COLLECTION AND MARKETING SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg have determined that it is in the best interest of Jamesburg to enter into a Shared Services Agreement with the Middlesex County Improvement Authority for the provision of curbside recycling collection and marketing services; and

WHEREAS, the service to be provided by Middlesex County Improvement Authority to the Borough of Jamesburg is detailed in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

1. The Borough of Jamesburg does hereby enter into an agreement with Middlesex County Improvement Authority for the provision of recycling collection and marketing services.
2. The Mayor and Borough Clerk are hereby authorized to execute the attached agreement.
3. An executed copy of the agreement along with the authorizing resolution shall be forwarded to the Middlesex County Improvement Authority.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy			X			
Council Member Sussman	X		X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #052-02-19-20

APPROVE SPECIAL EVENT PERMIT

WHEREAS, application has been made by the Jamesburg Presbyterian Church for a Special Event Permit to host a Spring Fair; and

WHEREAS, the event is to be held May 20, 2020 from 10:00 AM until 4:00 PM, with the rain date being May 31, 2020 from noon until 6:00 PM; and

WHEREAS, the appropriate fees have been submitted with the application.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that a Special Event Permit be and is hereby approved for the Jamesburg Presbyterian Church to host a Spring Fair in accordance with the details as submitted on the attached application.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #053-02-19-20

RESOLUTION APPROVING THE CHIEF OF POLICE CONTRACT

WHEREAS, THE BOROUGH OF JAMESBURG WISHES TO ENTER INTO A CONTRACT WITH CHIEF OF POLICE JAMES CRAPAROTTA; AND

WHEREAS, THE PERSONNEL COMMITTEE HAS NEGOTIATED SUCH A CONTRACT WITH THE CHIEF OF POLICE;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG THAT THE ATTACHED CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND THE JAMESBURG CHIEF OF POLICE BE ACCEPTED;

BE IT FURTHER RESOLVED, THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND THE JAMESBURG CHIEF OF POLICE JAMES CRAPAROTTA.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman			X			
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #054-02-19-20

AUTHORIZE REFUND OF ESCROW

WHEREAS, Escrow has been received by the Finance office in the aggregate amount of two hundred fifty dollars (\$250.00); and

WHEREAS, \$225.50 of the escrow has been used to pay for service rendered for Block 43, Lot 8.01

and;

WHEREAS, there is a remaining balance of twenty-four dollars and fifty cents (\$24.50) in escrow for Block 43Lot 8.01

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer be and is hereby authorized to make such refunds and the is hereby

directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Rutsky			X			
Council Member Shaughnessy			X			
Council member Sussman			X			
Council President Czarneski	X		X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council Member Rampacek was absent. No report.

Finance:

Library:

- **EDUCATION COMMITTEE**
Council Member Shaughnessy

Council Member Shaughnessy reported GMB math team competed in their first two matches and did well. PARCC data report will be presented at the February 20 board of Ed meeting. The 2018-2019 Audit went well. The district has zero audit findings. The district is looing into going totally paperless by September. GMB school will be having their own intramural volleyball team. This will start within the next 2 weeks and run through April. New Board Member Sarah Soden Grazier will be sworn in on February 20th.

- **POLICE COMMITTEE**
Council Member Sussman

Council Member Sussman reported several officers have been trained in different areas.
Corporal Robert Caltebelltta – Traffic Officer

Patrolman Richard Bruno – S.O.R.T. – Active Shooter Incident Command

SLEO II Jorge Camargo – Dispatch Course Training – Patrol Field Training

Detective Sgt. Jason Muller – OD MAPPING – Addiction Training – Active Shooter Incident Command

The Jamesburg Police Department is looking for crossing guards. If anyone is interested, please apply in person at headquarters. SLEO II Jorge Camargo has completed his Dispatch Field Training.

- PERSONNEL COMMITTEE
Council President Czarneski

Council President Czarneski reported she met with Administrator Frueh and reviewed the day to day of the Borough personnel. All continues to operate smoothly with no issues.

S reported in January, the 3rd round of negotiations was set for Tuesday, January 14th, however it was cancelled by Dispatch. The next date was scheduled for Thursday, February 6th, however this was also cancelled by Dispatch 2 days prior to the meeting. As of today, I have not received a response from 2 emails requesting new dates. Hopefully we will have made some progress by our next council meeting in March. Co-chair Ludas and I met with the Chief and have finalized his negotiation.

- PUBLIC WORKS COMMITTEE
Council Member Rutsky

Council Member Rutsky reported routine seasonal work continues for DPW. An old sander has been replaced. A Sewer line tv found 3 broken pipes the NAP will be replacing on Gatzmer Ave. Last years CDBG Grant will cover these costs.

I personally have been working alongside the Green Team and look forward to the upcoming events. DPW has agreed to assist wherever possible. I attended the Historical Society meeting in February. Membership is growing and they are thrilled with the momentum. They invite all council members to become members. You can see Elliot for applications. There has been consideration of changing the labeling of the Historical Society as a Historical Art Center. They will be looking to Councilwoman Ludas to guide them in the process. Councilwoman Ludas and I were told that labeling the historical house also as an Art Center could open up more grant opportunities. The members are grateful to Scott Frueh's work towards helping them obtain a grant. They are optimistic what they learned from last year's process could hopefully help with this year's application. They are grateful for the Green Team's support for a spring cleanup of the Buckelew House grounds. A Monroe High School Student attended the Historical Society meeting and would like to start a historical youth group in Jamesburg. She will help with clean ups and getting the group together.

It has been established that the tall black lantern lights in town are indeed JCP&L's responsibility. Scott told me that him and Paulie submitted a work order with JCP&L I would encourage a follow up to our status. Across from better living we have a lantern down surrounded by barriers. Others have missing tops and most are simply not working. This lighting is not only decorative but it illuminates and helps with the safety issues. Another safety issue that has me concerned re the outdoor lights at the Senior Center. The lights in the parking lot are not working.

Finally, I would like to thank Mayor Lowande and Thomas Emens for their help in creating a short video about the town of Jamesburg. A resident reached out to me about an HGTV competition in which they are looking to renovate small hometown=n's like ours. We realized the deadline was within a week so we quickly came together by pulling resources and Thomas's video expertise. The short clip is on our Facebook page. I would like to invite you to check it out. I felt this was at least worth a shot!

- ENVIRONMENT/ GREEN COMMITTEE:
Council Member Ludas

Council Member Ludas reported:

Environmental/Green Team: We are working on the Sustainable Jersey Green Team Business Initiative Program with Monroe. We have met twice and compiled a checklist for the business. We will be visiting the downtown businesses shortly. This is an incentive for businesses to implement Green Practices. Next green Team meeting will be April 7th at 7:00pm at the Senior Center. We will be celebrating Earth Day.

Downtown Projects: We are starting a “Litter Critter Clean-Up Crew” The 1st date will be March 14th. We currently have a video that was made of our downtown area that Mayor Lowande, Councilwoman Rutsky and Thomas Emens put together.

Buckelew House- I am actively working with the Historical Society and the County to get the house “Up and Running” again. We will be enlarging the Herbal Garden, adding a Native Wild Flower Garden, and planning a Spring Clean up at the house in April.

Nature Park/Creek Area – March 14th will be park and Creek clean up, area to be determined. We will be trying to asses any blocked areas.

Rain Garden at GMB School - The Rain Gardens have been approved. There will be one in the front and one in the back. Paper work has been signed, sealed and is ready to go. We are working with Rutgers Extension and the BOE.

- **ADMINISTRATOR’S REPORT**
Scott Frueh

Administrator Frueh reported he went to the monthly Local Complete Count Committee this afternoon They discussed training opportunities coming up this month on the 25th and 26th. I will be attending the training session on February 26th at Middlesex County for the Census 2020. If anyone would like to attend please let me know and I will send the request into the county.

I have applied for the Distracted Driving Grant which will run in April. The Grant is for \$5,500.00. I am also preparing a \$10,000.00 Grant from New Jersey American Waiter Co. for either Watershed Protection or Source Water Protection. This is due my March 31st. Any help would be greatly appreciated.

I am working with Daria Ludas and the Historical Society. We have \$5,000.00 to apply, however the grant asks for an architect to be in place. I reached out to Eric Halderman an old architect from the Buckelew House. I will be meeting with him, Hal Soden and Elliot Stroul on February 28th.

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**
Mayor Marlene Lowande

Mayor Lowande thanked Councilwoman Rutsky and her son for the time they put into the video of Jamesburg. The Annual Easter Egg Hunt is coming up.

Below are a few updates:

- Paulie – Cameras have been installed at the bathrooms at the GMB fields. The school paid for the installation. I would like for the Police to have vcc to them and monitor as well.
- Coleen – The Theater group has started their process. You can follow the group on line. Arts will also be included this year. Rec. Hockey is wrapping up their season. All the coaches are great and will be having a pizza party the last day. Wrestling is also doing great. A big shout out to all the volunteers. Commander Brown worked on the 3rd Jamesburg book which is now available to order on Amazon. He would like to have a viewing night at Borough Hall.
- Sandy – I would like to mention Thomas Emens is involved in so much in the town. He volunteers all the time to help out. Possibly we could do something for him as he gets ready to attend college in the Fall.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Shaughnessy

TIME OF ADJOURNMENT:

8:00PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg