

Borough of Jamesburg Zoning Permit Application

Non-Refundable Application Fee \$40.00

Payment of application fee is required with submission of application (Payable to the Borough of Jamesburg) Application is not deemed complete until all information requested is received.

A Zoning Permit **must** be obtained prior to the erection, restoration, addition to, or alteration of any structure within the Borough of Jamesburg, **prior to the issuance of a building permit.**

A copy of the original survey of the entire property must be provided and must show all existing structures and all proposed structures, including setback distances, and all property lines and easements, must be submitted with this application.

Property Information

Property Address: _____ Block _____ Lot _____ Zone _____

Applicants Information

Name: _____ Phone #: _____
Address: _____ Email: _____
City: _____ State: _____ Zip Code: _____

Property Owners Information

Name: _____
Address: _____
Telephone #: _____ Email _____

*Any additions require a sketch showing use of the rooms (kitchen, bathrooms, bedrooms)

New Construction	Addition	Alteration	Interior Modification	
Garage	Demolition	Driveway	Temporary Storage Container	
Accessory Structure (Shed, Detached Garage, Gazebo, Cabana, Carport etc.)				
Fence	Shed	Deck	Hot Tub	Spa
Porch	Generator	Air Cond	Sign	Solar
Pool - In Ground	Pool - Above Ground	Patio - pavers	Patio - concrete	
Change in business use or occupancy (Use Code _____)		Continued business use or occupancy		
Other (Explain) _____				

Detailed description of proposed work or use:

1. **Copy of accurate survey / plot plan as required** showing the proposed location of the work, drawn to scale YES NO
2. Has a variance been granted for the proposed work? Yes _____ No _____ File #: _____
3. Do you have a Homeowners Association or other organization? Yes _____ No _____
If yes, please attach written permission **or** a Declaration of "No Jurisdiction" from the Association.
4. Do you have any **Easements** that exist on your property? Yes _____ No _____
An Easement Agreement must be executed if the proposed fence is to be installed within an easement.

Certification in Lieu of Oath

I hereby certify that I am the agent (agent of) owner of record and am authorized to make the application. I further understand that it is the owner's responsibility to verify with the state that no wetlands and/or flood hazard areas or conservation easements are being disturbed by the proposed activity(s). The owner is also responsible for any repairs that may result from patio/deck/pool installations/enlargements that encroach on any easement of property.

Applicant Name: _____ Signature: _____ Date: _____

All incomplete applications will be returned after 10 days and will require resubmission for approval.

For Office Use: [] Cash Check # _____ Date Received: _____ Permit issued # _____

Borough of Jamesburg
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