

BOROUGH OF JAMESBURG
GOVERNING BODY REORGANIZATION MEETING
MINUTES
JANUARY 6, 2016
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL – 2015 GOVERNING BODY:

Mayor Lowande
Council President Busco
Council Member Gibbons - *ABSENT*
Council Member Ludas - *ABSENT*
Council Member Rutsky
Council Member Spillane
Council Member Sussman
Administrator Jawidzik

INAUGURATION OF NEWLY ELECTED COUNCIL MEMBERS:

Mayor Lowande and Council Members Busco and Sussman were sworn in.

ROLL CALL – 2016 GOVERNING BODY:

Mayor Lowande
Council Member Busco
Council Member Gibbons - *ABSENT*
Council Member Ludas - *ABSENT*
Council Member Rutsky
Council Member Spillane
Council Member Sussman
Administrator Jawidzik

RESOLUTION: - #001-01-06-16

Appoint Borough Attorney – Raffetto

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT FREDERICK C. RAFFETTO AS BOROUGH ATTORNEY, HIS TERM TO EXPIRE DECEMBER 31, 2016, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

MAYOR CALLS FOR NOMINATIONS FOR COUNCIL PRESIDENT:

Council Member Sandy Sussman was nominated for Council President.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council Member Sussman			X			
Mayor Lowande						

ESTABLISHMENT OF ANNUAL COUNCIL MATRIC COMMITTEES AND MEMBERS:

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco		X	X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane			X			
Council Member Sussman	X		X			
Mayor Lowande						

MAYORAL APPOINTMENTS NOT REQUIRING ADVICE AND CONSENT OF COUNCIL:

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Rutsky

Seconded By: Sussman

Tom VanDeSande – 2 Fernwood Lane. Mr. VandeSande said, “It is time to reorient, look ahead, and do what we have to do.”

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Sussman

Seconded By: Busco

ORDINANCES – FIRST READING BY TITLE (Public Hearing set for January 20, 2016):

ORDINANCE #01-16

2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in preparation of its annual budget, a municipality shall limit any increase in said budget to 1.5% unless authorized by ordinance to increase to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Borough Council hereby determines that a 2% increase in the budget for said year, amounting to \$82,252.74 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, Borough Council of the Borough of Jamesburg hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Borough of Jamesburg shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$143,942.29 and that the CY 2016 municipal budget for the Borough of Jamesburg be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years, and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days of such adoption.

ORDINANCE #01-16

2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

RECORD OF VOTE:

FIRST READING: January 6, 2016

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Busco		X	X
Council Member Gibbons			AB
Council Member Ludas			AB
Council Member Rutsky			X
Council Member Spillane	X		X
Council Member Sussman			X
Mayor Lowande			X

ORDINANCE #02-16

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE AFOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2015 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY	\$5,000.00	\$7,000.00
	PER ANNUM		
COUNCIL	PAYABLE MONTHLY	\$4,800.00	\$6,800.00
	PER ANNUM		
BUSINESS ADMINISTRATOR	PAYABLE BI-MONTHLY	\$16,000.00	\$20,000.00
	PER ANNUM		
MUNICIPAL CLERK	PAYABLE BI-		\$55,000.00
	MONTHLY	\$10,000.00	
	PER ANNUM		
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY	\$80,000.00	\$100,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u> PER ANNUM	<u>MINIMUM</u>	<u>MAXIMUM</u>
PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$5,000.00
TAX COLLECTOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
ASST. CFO – PART TIME	PAYABLE BI-MONTHLY PER ANNUM	\$7,000.00	\$12,000
ASST CFO – FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$80,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$60,000.00
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$18.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
PUBLIC DEFENDER	PAYABLE MONTHLY PER ANNUM	\$1,500.00	\$3,500.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PROSECUTOR	PAYABLE MONTHLY	\$8,000.00	\$12,000.00
	PER ANNUM		
ADMINISTRATIVE ASST.	PAYABLE BI-MONTHLY	\$22,000.00	\$30,000.00
	PER ANNUM		
REGISTRAR	PAYABLE BI-MONTHLY	\$2,000.00	\$6,000.00
	PER ANNUM		
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY	\$0.00	\$3,000.00
	PER ANNUM		
CROSSING GUARDS	PAYABLE BI-MONTHLY	\$10.00	\$14.00
	PER HOUR		
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY	\$20.00	\$50.00
	PER INSPECTION	10.00	30.00
	PER RE-INSPECTION		
FIRE PREVENTION OFFICIAL	PAYABLE BI-MONTHLY	\$8,000.00	\$12,000.00
	PER ANNUM		
SPECIAL POLICE	PAYABLE BI-MONTHLY	\$13.00	\$22.00
	PER HOUR		

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
POLICE CHIEF	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$160,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY PER ANNUM	\$35,000.00	\$50,000.00
PATROLMAN 2nd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$50,000.00
PATROLMAN 3rd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$60,000.00
PATROLMAN 4th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$60,000.00
PATROLMAN 5th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$53,000.00	\$62,000.00
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$58,000.00	\$67,000.00
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$62,000.00	\$72,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$67,000.00	\$76,000.00
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$72,000.00	\$80,000.00
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$75,000.00	\$108,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$110,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$115,000.00
DETECTIVE	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX PATROLMAN	
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL PAYABLE BI-MONTHLY	6% ABOVE DETECTIVE	
LIEUTENANT	PER ANNUM ADDITIONAL	6% ABOVE SERGEANT	
POLICE SECRETARY	PAYABLE BI-MONTHLY	\$12.00	\$16.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u> PER HOUR	<u>MINIMUM</u>	<u>MAXIMUM</u>
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY	\$33,000.00	\$80,000.00
	PER ANNUM		
PUBLIC WORKS FOREMAN			
	PAYABLE BI-MONTHLY	\$5,000.00	\$15,000.00
	PER ANNUM ADDITIONAL		
ASST. PUBLIC WORKS			
FOREMAN	PAYABLE BI-MONTHLY	\$2,000.00	\$6,000.00
	PER ANNUM		
	ADDITIONAL		
ANIMAL CONTROL OFFICER	PAYABLE BI-MONTHLY	\$12,000.00	\$20,000.00
	PER ANNUM		
DEPUTY ANIMAL CONTROL OFFICER			
	PAYABLE BI-MONTHLY	\$1,000.00	\$3,000.00
	PER ANNUM		
ANIMAL CLINIC WORKERS			
	PAYABLE PER CLINIC	\$30.00+ .75 per shot	
HOUSING/	PAYABLE BI- MONTHLY	\$15.00	\$35.00
COMMUNITY DEVELOPMENT/	PER HOUR		
ZONING			

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
DISPATCHERS	PAYABLE BI-MONTHLY	\$30,000.00	\$50,000.00
FULL TIME	PER ANNUM		
DISPATCHERS	PAYABLE BI-MONTHLY	\$12.00	\$20.00
PART-TIME	PER HOUR		

ORDINANCE #02-16

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

RECORD OF VOTE:

COUNCIL MEMBER	MOTION		VOTE
	TO INTRODUCE	2nd	
Council Member Busco	X		X
Council Member Gibbons			AB
Council Member Ludas			AB
Council Member Rutsky		X	X
Council Member Spillane			X
Council Member Sussman			X
Mayor Lowande			

ORDINANCE #03-16

**AN ORDINANCE AMENDING CHAPTER XV (SEWERS) OF THE
"REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)"**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

1. CHAPTER XV (SEWERS) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)" IS HEREBY AMENDED AND SUPPLEMENTED TO READ AS FOLLOWS:

SECTION 15-12.11(i) – (Formula for Operational Charge). THE ANNUAL SEWER RATES TO BE UTILIZED FOR THE USE OF THE JAMESBURG SEWER SYSTEM, ARE AS FOLLOWS (ADDITIONS ARE UNDERLINED, DELETIONS SHOWN WITH STRIKETHROUGH):

RATE:

CATEGORY	DESCRIPTION	ANNUAL RATE	
R01	Residential	\$404.00	<u>\$412.00</u>
R02	Senior Citizens	\$148.00	<u>\$148.00</u>
R03	Single Apts.	\$309.00	<u>\$316.00</u>
C01	Laundromat	\$432.00 per washer	
C02	Bakery	\$6,312.00	
C03	Office Complex	\$2,060.00	
C04	Small Restaurant	\$947.00	
C05	Medium Restaurant	\$3,309.00	

C06	Large Restaurant	\$5,615.00
C07	Gas Station	\$1,180.00
C08	Schools	\$2,272.00
C09	Office	\$324.00
C10	333 Forsgate	\$6,795.00
C11	Car Wash	\$6,204.00

The Sewer Administrator is hereby given the authority to determine which rate schedule each property shall be billed under based upon past consumption and factual data. Senior citizens are those individuals who qualify for a senior citizen tax deduction as determined by the State of New Jersey. Restaurant categories shall be based upon a combination of: 1.) the seating capacity, as determined by the Jamesburg Fire Official and; 2.) Assessed property value, as determined by the Jamesburg Tax Assessor.

2. ALL OTHER ORDINANCES OR PART OF ORDINANCES HERewith ARE HEREBY REPEALED.
3. THIS ORDINANCE SHALL TAKE EFFECT ON APRIL 1ST.

ORDINANCE #03-16

AN ORDINANCE AMENDING CHAPTER XV (SEWERS) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG,(2000)"

RECORD OF VOTE:

FIRST READING: January 6, 2016

COUNCIL MEMBER	MOTION		VOTE
	TO INTRODUCE	2nd	
Council Member Gibbons			AB
Council Member Ludas			AB
Council Member Rutsky			X
Council Member Spillane	X		X
Council Member Sussman		X	X
Council President Busco			X
Mayor Lowande			

CONSENT AGENDA DEFINED:

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

#002-001-06-16**

Appoint Borough Prosecutor – Heyesey

APPOINT BOROUGH PROSECUTOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT BRIAN HEYESEY, ESQ. AS BOROUGH PROSECUTOR, HER TERM TO EXPIRE DECEMBER 31, 2016 OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#003-001-06-16**

Appoint Public Defender – Miller

APPOINT PUBLIC DEFENDER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT LOWELL S. MILLER, ESQ., TO THE POSITION OF PUBLIC DEFENDER FOR A TERM TO EXPIRE DECEMBER 31, 2016 OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#004-001-06-16**

Appoint Town Historian – Soden

APPOINT AN HONORARY TOWN HISTORIAN

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT HAL SODEN, JR. TO THE VOLUNTEER POSITION OF HONORARY TOWN HISTORIAN.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#005-01-06-16**

Appoint Tax Search Officer – Jawidzik

APPOINT TAX SEARCH OFFICER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT DENISE JAWIDZIK, C.T.C. AS TAX SEARCH OFFICER FOR THE BOROUGH OF JAMESBURG.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#006-01-06-16**

Appoint Insurance Commissioner – Jawidzik

APPOINT INSURANCE COMMISSIONER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT DENISE JAWIDZIK AS INSURANCE COMMISSIONER FOR THE BOROUGH OF JAMESBURG.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X					
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#007-01-06-16**

Appoint Certifying Officer – Jawidzik

APPOINT CERTIFYING OFFICER AS REQUIRED BY THE DIVISION OF PENSIONS AND BENEFITS

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT CHIEF FINANCIAL OFFICER DENISE JAWIDZIK, AS CERTIFYING OFFICER FOR THE YEAR 2016, AS REQUIRED BY THE NEW JERSEY DIVISION OF PENSIONS AND BENEFITS.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#008-01-06-16**

Appoint PACO Officer – Jawidzik

APPOINT PUBLIC AGENCY COMPLIANCE OFFICER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT DENISE JAWIDZIK AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE BOROUGH OF JAMESBURG.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#009-01-06-16**

Appoint Special Police Officers

APPOINT SPECIAL POLICE OFFICERS

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS SPECIAL CLASS II OFFICERS TO THE JAMESBURG POLICE DEPARTMENT.

SPECIAL CLASS II OFFICERS

CHARLES GERNDT

GREGORY MOTARD

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#010-01-06-16**

Appoint Crossing Guards

APPOINT CROSSING GUARDS

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING AS CROSSING GUARDS FOR THE BOROUGH OF JAMESBURG:

CATHY BRANCACCIO
PENNY MYERS
ESTHER MAE CLAYTON
LYNETTE EMENS
DIANE KLECHA
KATHLEEN P. LEONARD
SHARON MCPHERSON
MARIA NIEDZWIECKI
CARMELA BURDGE
DIANE L GUARDIA
DEBORAH ZELASKO

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#011-01-06-16**

Appoint Emergency Service Dispatchers – Holmes and Galaway

APPOINT PART-TIME EMERGENCY SERVICE DISPATCHERS

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT CHRISTINE HOLMES and RYAN GALAWAY AS PART-TIME EMERGENCY SERVICE DISPATCHERS FOR THE BOROUGH OF JAMESBURG.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#012-01-06-16**

Appoint Police Chaplain – Filson

APPOINT CHAPLAIN TO POLICE DEPARTMENT

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT REV. GARY FILSON AS CHAPLAIN TO THE BOROUGH POLICE DEPARTMENT.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#013-01-06-16**

Appoint Library Board of Trustees

APPOINT MEMBERS TO THE LIBRARY BOARD OF TRUSTEES

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING TO THE LIBRARY BOARD OF TRUSTEES FOR THE POSITIONS AND TERMS AS SPECIFIED:

<u>Name</u>	<u>Position</u>	<u>Expiration of Term</u>
JOSEPH A. VALDES	Member	12/31/2020
ROSEMARIE SPILLANE	Member	12/31/2020

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#014-01-06-16**

Appoint Citizens Advisory Committee Members

APPOINT MEMBERS OF CITIZENS ADVISORY COMMITTEE

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING TO THE CITIZENS ADVISORY COMMITTEE FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, THEIR TERMS TO EXPIRE DECEMBER 31, 2016:

THOMAS BUSCO
DENISE JAWIDZIK
WILLIAM MARESCA
DELLA FITCH

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#015-01-06-16**

Appoint Clean Communities Coordinator – Jawidzik

APPOINT CLEAN COMMUNITIES COORDINATOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT DENISE JAWIDZIK AS CLEAN COMMUNITIES COORDINATOR FOR THE BOROUGH OF JAMESBURG.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#016-01-06-16**

Appoint Safety Officer – Jawidzik

APPOINT SAFETY OFFICER PURSUANT TO DCA BEST PRACTICES

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT DENISE JAWIDZIK TO THE POSITION OF SAFETY OFFICER FOR THE BOROUGH OF JAMESBURG PURSUANT TO DCA BEST PRACTICES.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#017-01-06-16**

Appoint Safety and Loss Control Commission

ESTABLISHING AND APPOINTING SAFETY AND LOSS CONTROL COMMITTEE

WHEREAS, THE BOROUGH OF JAMESBURG IS A MEMBER OF THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND (M.C.M.J.I.F.); AND

WHEREAS, THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND MANDATES THAT EACH MEMBER MUNICIPALITY ESTABLISH A LOCAL SAFETY AND LOSS CONTROL COMMITTEE UNDER THE DIRECTION OF THE M.C.M.J.I.F. EXECUTIVE OFFICER AND/OR SAFETY AND LOSS CONTROL MANAGER;

NOW, THEREFORE BE AND IT IS HEREBY RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT A SAFETY AND LOSS CONTROL COMMITTEE IS ESTABLISHED AS PER THE MANDATES OF THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND, WHICH IS GRANTED THE AUTHORITY TO RECOMMEND POLICY AND PROCEDURES.
2. THAT FINANCE OFFICER/INSURANCE COMMISSIONER DENISE JAWIDZIK, AND PUBLIC WORKS FOREMAN JOSEPH INTRAVARTOLA AND POLICE CHIEF MARTIN HORVATH SHALL SERVE AS MEMBERS OF THE SAFETY AND LOSS CONTROL COMMITTEE FOR THE YEAR 2016.
3. THAT A CERTIFIED COPY OF THIS RESOLUTION BE FORWARDED TO THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND FOR THEIR RECORDS.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#018-01-06-16**

Appoint Right to Know Coordinator – Intravartola

APPOINT RIGHT-TO-KNOW COORDINATOR

I, MARLENE LOWANDE, MAYOR,, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT JOSEPH INTRAVARTOLA AS THE RIGHT-TO-KNOW COORDINATOR FOR THE BOROUGH OF JAMESBURG..

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#019-01-06-16**

Appoint Recycling Coordinator – Intravartola

APPOINT RECYCLING COORDINATOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT JOSEPH INTRAVARTOLA AS THE RECYCLING COORDINATOR FOR THE BOROUGH OF JAMESBURG.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco		X	X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#020-01-06-16**

Appoint Deputy Housing Inspector – Wright

APPOINT DEPUTY HOUSING INSPECTOR - WRIGHT

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT BRIAN WRIGHT TO THE POSITION OF DEPUTY HOUSING INSPECTOR.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#021-01-06-16**

Appoint Emergency Management Council

APPOINT EMERGENCY MANAGEMENT COUNCIL

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING TO SERVE ON THE MIDDLESEX COUNTY EMERGENCY MANAGEMENT COUNCIL FOR 2016:

ALERT WARNING COMMUNICATIONS

POLICE CHIEF

DAMAGE ASSESSMENT

BOROUGH ADMINISTRATOR

EMERGENCY OPERATING CENTER

COORDINATOR BRIAN WRIGHT

EMERGENCY MEDICAL SERVICES

FIRST AID CHIEF

PUBLIC INFORMATION

MAYOR MARLENE LOWANDE

EVACUATION

POLICE CHIEF

FIRE

FIRE CHIEF

HAZARDOUS MATERIALS

CARLOS MORALES

LAW ENFORCEMENT

POLICE CHIEF

PUBLIC HEALTH

COUNTY HEALTH INSPECTOR

PUBLIC WORKS

FOREMAN JOSEPH INTRAVARTOLA

RADIOLOGICAL

CARLOS MORALES

RESOURCE MANAGEMENT

CHIEF FINANCIAL OFFICER DENISE
JAWIDZIK

SHELTER COORDINATOR

THOMAS BUSCO

ASST. SHELTER COORDINATOR

KELLY TAYLOR

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#022-01-06-16**

Appoint Class III Member of the Land Use Board – Spillane

**APPOINTMENT OF CLASS III MEMBER TO THE COMBINED LAND USE BOARD -
SPILLANE**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT SHANNON SPILLANE, AS THE CLASS III MEMBER TO THE COMBINED LAND USE BOARD OF WHICH TERM TO EXPIRE DECEMBER 31, 2016, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#023-01-06-16**

Appoint Alternate to Land Use Board

APPOINTMENT OF ALTERNATE MEMBER TO THE COMBINED LAND USE BOARD - RAMPACEK

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT JOHN B. RAMPACEK, AS ALTERNATE MEMBER TO THE COMBINED LAND USE BOARD OF WHICH TERM TO EXPIRE DECEMBER 31, 2017, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#024-01-06-16**

Appoint Towing Contractors

APPOINT TOWING CONTRACTORS TO A ROTATING LIST TO BE UTILIZED BY THE JAMESBURG POLICE DEPARTMENT

WHEREAS, on September 25, 2002, the governing body of the Borough of Jamesburg did approve Ordinance #20-02, which regulates the towing of vehicles; and

WHEREAS, the aforementioned Ordinance mandates that Towing Contractors must submit certification of their compliance with the Ordinance, by October 31 of each year; and

WHEREAS, Section 7-3.3 of the Ordinance calls for the Borough Council to annually establish, by Resolution, a list of Automobile Towing Contractors and a list of Truck Towing Contractors to be utilized by the Borough Police Department on a rotating basis;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg that the following Towing Contractors shall be used on a rotating basis, by the Borough Police Department for the year 2016:

AUTOMOBILE TOWING CONTRACTORS

George Logan Towing
1979 Old Georges Road
North Brunswick, NJ 08902
732-297-0391

Mendola's Towing Inc.
189 Texas Road
Old Bridge, NJ 08857
732-605-0995

Monroe Auto Body
31 Bordentown Tpk.
Monroe Township, NJ 08831
732-521-4333

First Due Towing & Recovery
1615 Englishtown Rd
Old Bridge, NJ 08857
732-251-3384

Boyce's Towing
1706 Englishtown Road
Old Bridge, NJ 08857
732-446-4996

Riporti's Auto Wholesalers
1615 Englishtown Road
Old Bridge, NJ 08857
732-307-2478

Mothers Towing & Recovery LLC
84 Tracy Station Road
Manalapan, NJ 07726
908-907-8272

DeFalco's Heavy Duty Towing
289 Rt 33 East

TRUCK TOWING

George Logan Towing
1979 Old Georges Road
North Brunswick, NJ 08902
732-297-0391

Boyce's Towing
1706 Englishtown Road
Old Bridge, NJ 08857
732-446-4996

DeFalco's Heavy Duty Towing
289 Rt 33 East
Manalapan, NJ 07726
609-301-8305

DeFalco's Automotive Services
843 R 33 West
Monroe Twp., NJ 08831
609-301-8305

Manalapan, NJ 07726
609-301-8305

DeFalco's Automotive Services LLC
843 State Road 33 West
Monroe Twp., NJ 08831
609-301-8305

Jerry Noonan's Auto Center
251 Applegarth Rd
Monroe Twp., NJ 08831
609-655-2886

Tarantino Auto Body
134 Helmetta Rd
Monroe Twp., NJ 08831
732-521-4222

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#025-01-06-16**

Adopt Cash Management Plan

**ACCEPT THE 2016 CASH MANAGEMENT PLAN AND INVESTMENT POLICY OF THE
BOROUGH OF JAMESBURG**

WHEREAS, N.J.S.A. 40A:5-14, REQUIRES THAT "EACH LOCAL UNIT SHALL ADOPT A CASH MANAGEMENT PLAN AND SHALL DEPOSIT ITS FUNDS ACCORDING TO THAT PLAN"; AND

WHEREAS, THE CHIEF FINANCIAL OFFICER OF THE BOROUGH OF JAMESBURG HAS SUBMITTED A CASH MANAGEMENT PLAN, A COPY OF WHICH IS ATTACHED HERETO AND MADE A PART HEREOF.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG THAT THE ATTACHED 2016 CASH MANAGEMENT PLAN OF THE BOROUGH OF JAMESBURG BE ACCEPTED AND FILED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#026-01-06-16**

General Business

GENERAL BUSINESS

BE IT RESOLVED, in the matter of making prompt provision for the efficient conduct of the business of this Borough, that the Borough Council of the Borough of Jamesburg make the following determinations and authorizations, to wit:

1. The Home News Tribune, Star Ledger and the Cranbury Press are hereby designated for the year 2016 as the official newspapers for the Borough of Jamesburg in the County of Middlesex for the publication of all legal notices and advertisements of the Borough and all its Boards, Bodies, Committees, Offices and Agencies, as required by N.J.S.A. 40:53-1, and the statutes in such case made and provided.
2. The Bulletin Board in the lobby of the Borough of Jamesburg Municipal Building, 131 Perrineville Road, the seat of the government of the Borough, is designated as the Municipal Bulletin Board, and as the place where all public notices, including pending ordinances shall be posted as required by law.
3. 1st Constitution Bank and the New Jersey Cash Management Fund are hereby designated as the depositories for the funds and monies of the Borough of Jamesburg for the year 2016. The aforementioned banks are hereby authorized and directed to honor checks drawn upon Borough funds, signed by the Mayor and the Chief Financial Officer. All Borough monies shall be paid out by checks bearing the two (2) signatures, with at least one being an original signature. However, this regulation shall not govern monies collected by and deposited by the Municipal Court Administrator. This regulation shall not apply to any other necessary transactions or transfers.
4. The rate of interest to be charged for the non-payment of taxes and assessments or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.
5. The rate of interest to be charged for non-payment of sewer utility charges or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is

in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.

6. The Tax Collector is empowered by statute to conduct and preside over the sale of liens and N.J.S.A. 54-5 et. seq., provides for the enforcement and collection of such delinquencies through a tax lien sale. The Borough of Jamesburg Tax Collector is authorized to conduct a tax lien sale for 2013 delinquent taxes and sewer utility charges and is authorized to charge \$25.00 mailing costs, per property, to the costs of the lien sale as per N.J.S.A. 54:5-26, which allows the Tax Collector to mail two (2) notices in lieu of two (2) newspaper advertisements in preparation for the tax lien sale.
7. Anyone issuing a check to the Borough that is returned by the bank for any reason shall be charged a \$20.00 returned check charge pursuant to N.J.S.A. 40A:5-18
8. The Tax Collector is authorized as follows:
 - a. to process, pursuant to N.J.S.A. 40A:5-17.1, without further action on the part of the Governing Body the cancellation any property tax/sewer refund or delinquency of less than \$10.00;
 - b. to correct any and all errors of fees levied against properties held by entities that are exempt from taxes or that is held by the Borough of Jamesburg; and
 - c. to cancel and reimburse, pursuant to N.J.S.A. 54:4-3.30, real property taxes collected for permanently disabled veterans and senior citizens, and to correct the tax records of said veterans and senior citizens.
9. The Tax Assessor is authorized to file corrective tax appeals with the Middlesex County Board of Taxation concerning those properties wherein errors were made, and is authorized to file cross-petitions and cross-claims for appeals to both the Middlesex County Board of Taxation and the New Jersey Tax Court requesting increases in tax assessments. The Tax Assessor and Borough Attorney are hereby authorized to settle any and all appeals filed with the Middlesex County Tax Board, New Jersey Tax Court, and any appeals to the Appellate Division or Supreme Court. The Borough Attorney or designee is authorized to file all appeals, counterclaims in accordance with the local and Court Rules the Tax Assessment appeals.
10. The Chief Financial Officer is hereby authorized to cancel outstanding checks issued by the Borough of Jamesburg on an as needed basis.
11. The Tax Collector is hereby authorized to issue and execute new certificates of sale to replace lost or destroyed tax title certificates for a fee of \$100.00 pursuant to N.J.S.A. 54:5-52.1
12. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to correct any errors in assessment and cause the tax record to be corrected. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to cancel an assessment intended for one parcel that has been placed upon another parcel, and may cancel the erroneous assessment. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor may cancel an erroneous assessment, and the Tax Collector may return without interest any money paid by one not the owner of a parcel intended to be assessed, and enter upon the record the assessment and tax against the proper parcel.

13. Pursuant to the Borough personnel policy, the following dates in 2015 shall constitute the official holidays of the Borough of Jamesburg:

January 18, 2016	Martin Luther King's Birthday
February 15, 2016	Presidents Day
March 25, 2016	Good Friday
May 30, 2016	Memorial Day
July 04, 2016	Independence Day
September 05, 2016	Labor Day
October 10, 2016	Columbus Day
November 08, 2016	Election Day
November 24, 2016	Thanksgiving Day
November 25, 2016	Day after Thanksgiving
December 26, 2016	Christmas Day (Observed)
January 02, 2017	New Year's Day (Observed)

14. The regular meetings of the Borough Council for the year 2016, will be held at the Borough Hall, 131 Perrineville Road, Jamesburg, New Jersey and shall be held on the dates set forth below. The time set for said meetings is 7:00pm, prevailing time and the Borough Clerk is directed to advertise notice of meetings in accordance with the Open Public Meetings Act and said notice shall also be posted on the Municipal Bulletin Board.

Reorganization – January 06, 2016

January 20, 2016

February 17, 2016 *Budget Workshop at 6:30 pm, Council meeting to follow.

March 16, 2016

April 20, 2016

May 18, 2016

June 15, 2016

July 20, 2016

August 17, 2016

September 21, 2016

October 19, 2016

November 16, 2016

December 21, 2016

Reorganization – January 04, 2017

15. The 2016 Rates related to the Special Duty Assignment of Police Officers are:

\$60.00 PER HOUR FOR THE OFFICER
\$25.00 PER HOUR FOR ADMINISTRATIVE FEES
\$85.00 PER HOUR TOTAL

16. Pursuant to N.J.S.A. 40A:4-8, the Borough of Jamesburg hereby authorizes the reading of the proposed 2015 Municipal Budget by title only at the time of the public hearing as long as the following has occurred:

1. At least one (1) week prior to the date of the public hearing on the proposed 2015 municipal budget, a complete copy of the approved budget shall be made available for public inspection at the Jamesburg Library located at 229 Gatzmer Avenue, Jamesburg, NJ; and
2. The Municipal Clerk of the Borough of Jamesburg shall deliver the copies of the approved budget to the library and shall forward to the Mayor and Council an attestation that such delivery was made; and
3. Copies are made available to each person requesting the same, during said week and during the public hearing.

17. The Borough of Jamesburg officially adopts Robert's Rules of Order for the conduct of its meetings.

18. The Borough of Jamesburg establishes it is unlawful for any minor under the age of eighteen (18) years to loiter, idle, wander, stroll or play in or upon or to remain in or upon any public place which shall mean any place to which the public has access, including but not limited to a public street, road, thoroughfare, sidewalk, bridge, alley, plaza, park, recreation or shopping area, public transportation, parking lot or any other public building, structure or area, either on foot or in any vehicle within the confines of the Borough between the hours of 8:00 PM and 6:00 AM on October 30 and 31, 2015 unless accompanied by his parent, guardian or other adult person having custody, care and control of the minor, or in the event the minor is upon an emergency errand or legitimate business directed or consented to by his parent, guardian or other adult having care and custody of the minor.

19. The Borough of Jamesburg shall reimburse for mileage as per the current IRS rate.

20. The Borough of Jamesburg has adopted as its official Open Public Records Act request form the model form that has been adopted by the State of New Jersey's Government Records Council.

21. For the calendar year of 2016, the Borough of Jamesburg hereby delegates the authority to act as the "issuing authority" to the Municipal Clerk for the purpose of approving the granting of the following licenses; raffle and bingo, junk yard permit, laundries/laundrettes, coin operated games/amusements, news racks, juke boxes, vending machines, pool/billiard table pinball including coin operated tables, annual renewal of tattoo license.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#027-01-06-16**

Approve Temporary Budget

APPROVE TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2016; and

WHEREAS, the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$5,445,803.19; and

WHEREAS, 26.25% of the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$1,429,523.33.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Jamesburg, County of Middlesex, State of New Jersey that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records. .

	Code	Salary/Wages	Code	Other Expenses
General Admin	100.01	\$ 13,000.00	100.021	\$ 13,000.00
Mayor & Council	110.01	\$ 9,000.00	110.030	\$ 1,000.00
Municipal Clerk	120.01	\$ 10,000.00	120.021	\$ 2,000.00
Financial Admin	130.01	\$ 40,000.00	130.023	\$ 3,000.00
Audit Services			135.049	
Data Processing			140.046	\$ 12,000.00
Tax Collection	145.01	\$ 5,000.00	145.021	\$ 2,000.00
Tax Assessor	150.01	\$ 5,000.00	145.023	\$ 5,000.00
Legal			155.027	\$ 2,000.00
Engineering			165.046	\$ 2,000.00
Planning Board	180.01	\$ 2,000.00	180.023	\$ 5,000.00
Zoning	205.01	\$ 13,000.00	205.025	\$ 1,000.00
Liability Insurance			210.094	\$ 50,000.00

Other Insurance			211.090	\$ 30,000.00
Health Insurance			220.092	\$ 100,000.00
Unemployment			225.116	\$ 5,000.00
Police	240.01	\$ 500,000.00	240.023	\$ 60,000.00
Emergency Management			252.030	\$ 500.00
Fire Prevention	264.01	\$ 4,000.00	264.025	\$ 2,000.00
Prosecutor	275.01	\$ 3,000.00		
Public Works	290.01	\$ 90,000.00	290.025	\$ 10,000.00
Solid Waste			305.046	\$ 45,000.00
Buildings/Grounds			310.024	\$ 12,000.00
Health Dept.	330.01	\$ 1,000.00	330.023	\$ 6,000.00
Animal Control	340.01	7,000.00	340.046	
Library			390.046	\$ 35,000.00
Electricity			430.071	\$ 15,000.00
Street Lighting			435.075	\$ 20,000.00
Telephone			440.076	\$ 6,000.00
Water/Sewer			445.072	\$ 1,000.00
Natural Gas			446.070	\$ 3,000.00
PERS			471.114	
Social Security			472.115	\$ 30,000.00
PFRS			475.114	
Recycle Tax			479.046	\$ 4,000.00
MCIA Recycling			482.103	\$ 20,000.00
Third Party			487.116	\$ 20,000.00
Court	490.01	\$ 24,000.00	490.022	\$ 1,000.00
Dispatch	491.01	\$ 58,000.00	491.026	\$ 30,000.00
Gasoline ILSA			494.074	\$ 11,000.00
Public Defender	495.01	\$ 500.00		
MCUA Solid Waste			500.116	\$ 30,000.00
Capital Improvement Fund			901.000	\$ 50,000.00

Sewer	501.01	\$ 40,000.00	501.022	\$ 200,000.00
		\$ 812,500.00		\$ 797,500.00
<u>TOTAL</u>				<u>\$1,669,000.00</u>

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						X
Council Member Ludas						X
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#028-01-06-16**

Appoint Borough Labor Attorney – Shaklee

APPOINT BOROUGH LABOR ATTORNEY - SHAKLEE

I, MARLENE LOWANDE, MAYOR, WITH THE CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT RICHARD J. SHAKLEE, ESQ., OF THE FIRM MCLAUGHLIN GELSON, D'APOLITO & STAUFFER, LLC., AS BOROUGH LABOR ATTORNEY, HIS TERM TO EXPIRE DECEMBER 31, 2016, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#029-01-06-16**

Appoint Borough Engineer – Remington

APPOINT BOROUGH ENGINEER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FIRM REMINGTON, VERNICK AND VENA ENGINEERS, AS BOROUGH ENGINEER FOR A TERM TO EXPIRE DECEMBER 31, 2016 OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#030-01-06-16**

Appoint Borough Auditor – Homan, Frenia & Allison PC

APPOINT BOROUGH AUDITOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT THE FIRM OF HOLMAN, FRENIA & ALLISON PC, AS BOROUGH AUDITORS FOR A TERM TO EXPIRE DECEMBER 31, 2016, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#031-01-06-16**

Appoint County Housing & Community Development Representative –
Busco

REPRESENTATIVE TO COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAM

WHEREAS, EACH MUNICIPALITY IN THE COUNTY OF MIDDLESEX, HAVING ENTERED INTO AN AGREEMENT WITH THE COUNTY OF MIDDLESEX TO PLAN FOR THE USE OF AND RECEIVE FROM THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1972; AND

WHEREAS, THIS COMMITTEE HAS BEEN NAMED THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAM COMMITTEE; AND

WHEREAS, EACH MUNICIPLITY IS REQUESTED TO APPOINT TWO MEMBERS TO SAID COMMITTEE, THE FIRST BEING A MAYOR'S APPOINTMENT AND THE SECOND BEING AN APPOINTMENT OF THE GOVERNING BODY;

WHEREAS, WILLIAM MARESCA IS THE MAYORAL APPOINTEE; AND

NOW, THEREFORE, BE IT RESOLVED, THAT THOMAS BUSCO IS HEREBY APPOINTED AS THE GOVERNING BODY'S REPRESENTATIVE TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAM COMMITTEE FOR THE YEAR 2016.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB

Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#032-01-06-16**

Transfer of Appropriation Reserves

TRANSFER OF APPROPRIATION RESERVES

WHEREAS, various 2015 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2015 Budget Appropriations in the last two months of 2014; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward at the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the previous fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Jamesburg that the following transfers be made between the 2015 Budget Appropriation Reserves as follows:

	<u>FROM</u>	<u>TO</u>
Sewer SW 5-07-55-501-014	\$18,600	
Sewer OE 5-07-55-501-078		\$18,600

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#033-01-06-16**

Appoint UST Engineering Svc. – Kenny Environmental Svcs.

APPOINT UST ENGINEERING SERVICE

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE VENDOR KENNY ENVIRONMENTAL SERVICES, AS THE UST ENGINEERING SERVICE FOR THE BOROUGH, FOR A TERM TO EXPIRE DECEMBER 31, 2016 OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#034-01-06-16**

Appoint Recreation Director – Jeff Miller

APPOINT RECREATION DIRECTOR

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT JEFF MILLER TO THE POSITION OF RECREATION DIRECTOR FOR THE BOROUGH OF JAMESBURG, THIS TERM EXPIRING DECEMBER 31, 2015, OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#035-01-06-16**

Award Borough Attorney Contract – Raffetto

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND FREDERICK C. RAFFETTO, ESQ OF ANSELL, GRIMM & AARON P.C.

WHEREAS, A RESOLUTION HAS BEEN ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG APPOINTING FREDERICK C. RAFFETTO, ESQ. TO SERVE AS BOROUGH ATTORNEY FOR THE BOROUGH OF JAMESBURG; AND

WHEREAS, THE MAYOR IS AUTHORIZED TO ENTER INTO AND EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES AND COMPENSATION OF THE BOROUGH ATTORNEY FOR THE TERM OF JANUARY 1, 2016 TO DECEMBER 31, 2016; AND

WHEREAS, THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1 et seq., AUTHORIZES THE AWARDED OF A CONTRACT FOR PROFESSIONAL SERVICES WITHOUT PUBLIC ADVERTISING FOR BIDS AND BIDDING THEREFOR, PROVIDED THAT THE RESOLUTION AUTHORIZING THE CONTRACT AND THE CONTRACT ITSELF BE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CLERK AND THAT NOTICE OF THE AWARDED OF THE CONTRACT BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE MUNICIPALITY:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND FREDERICK C. RAFFETTO, ESQ. REGARDING THE ABOVE-REFERENCED SERVICES, AND THAT SAID CONTRACT IS HEREBY RATIFIED AND CONFIRMED.

2. THAT THIS CONTRACT IS AWARDED WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE IN ACCORDANCE WITH N.J.S.A. 40A:11-5 OF THE LOCAL PUBLIC CONTRACTS LAW OF NEW JERSEY, BECAUSE THE SERVICES WILL BE PERFORMED BY PERSONS AUTHORIZED BY LAW TO PRACTICE A RECOGNIZED PROFESSION AND IT IS NOT POSSIBLE TO OBTAIN BIDS FOR SUCH NEEDED QUALITATIVE SERVICES.

3. THAT THE CHIEF FINANCIAL OFFICER IS DIRECTED TO FILE A CERTIFICATE OF AVAILABILITY OF FUNDS FOR THIS CONTRACT AND TO ATTACH SAME TO THIS RESOLUTION.

4. THAT NOTICE OF THE ADOPTION OF THIS RESOLUTION SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE BOROUGH.

5. THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:

- a. FREDERICK C. RAFFETTO, ESQ.
- b. DENISE JAWIDZIK, CHIEF FINANCIAL OFFICER.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#036-01-06-16**

Award Labor Attorney Contract – Shaklee

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE
BOROUGH OF JAMESBURG AND RICHARD J. SHAKLEE, ESQ.**

WHEREAS, A RESOLUTION HAS BEEN ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG APPOINTING RICHARD J. SHAKLEE, ESQ. OF MCLAUGHLIN GELSON, D'APOLITO & STAUFFER, LLC TO SERVE AS LABOR ATTORNEY FOR THE BOROUGH OF JAMESBURG; AND

WHEREAS, THE MAYOR IS AUTHORIZED TO ENTER INTO AND EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES AND COMPENSATION OF THE LABOR ATTORNEY FOR THE TERM OF JANUARY 1, 2016 TO DECEMBER 31, 2016; AND

WHEREAS, THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1 et seq., AUTHORIZES THE AWARDING OF A CONTRACT FOR PROFESSIONAL SERVICES WITHOUT PUBLIC ADVERTISING FOR BIDS AND BIDDING THEREFOR, PROVIDED THAT THE RESOLUTION AUTHORIZING THE CONTRACT AND THE CONTRACT ITSELF BE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CLERK AND THAT NOTICE OF THE AWARDING OF THE CONTRACT BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE MUNICIPALITY:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND RICHARD J. SHAKLEE, ESQ. REGARDING THE ABOVE-REFERENCED SERVICES, AND THAT SAID CONTRACT IS HEREBY RATIFIED AND CONFIRMED.

2. THAT THIS CONTRACT IS AWARDED WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE IN ACCORDANCE WITH N.J.S.A. 40A:11-5 OF THE LOCAL PUBLIC CONTRACTS LAW OF NEW JERSEY, BECAUSE THE SERVICES WILL BE PERFORMED BY PERSONS AUTHORIZED BY LAW TO PRACTICE A RECOGNIZED PROFESSION AND IT IS NOT POSSIBLE TO OBTAIN BIDS FOR SUCH NEEDED QUALITATIVE SERVICES.

3. THAT THE CHIEF FINANCIAL OFFICER IS DIRECTED TO FILE A CERTIFICATE OF AVAILABILITY OF FUNDS FOR THIS CONTRACT AND TO ATTACH SAME TO THIS RESOLUTION.

4. THAT NOTICE OF THE ADOPTION OF THIS RESOLUTION SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE BOROUGH.

5. THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:

- a. RICHARD J. SHAKLEE, ESQ. OF MCLAUGHLIN GELSON, D'APOLITO & STAUFFER, LLC
- c. DENISE JAWIDZIK, CHIEF FINANCIAL OFFICER.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			

Council Member Sussman			X			
Mayor Lowande						

#037-1-06-16**

Award Engineer Contract- Remington

AUTHORIZING AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

WHEREAS, the Borough of Jamesburg has a need to retain an engineer to serve as the Borough Engineer for the year 2016 and to provide professional engineering services; and

WHEREAS, the Purchasing Official has determined and certified in writing that the value of this contract shall exceed \$17,500, and therefore the contract is subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, the firm of Remington, Vernick & Vena Engineers, has submitted a proposal to perform the necessary engineering services; and

WHEREAS, this contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(I), because engineering services are a recognized profession licensed and regulated by law; and

WHEREAS, Remington, Vernick & Vena Engineers has completed and submitted a Business Entity Disclosure Certification pursuant to the Local Unit Pay-to-Play law (specifically, at N.J.S.A. 19:44A-20.8), which certifies that Remington, Vernick & Vena Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Jamesburg in the previous year, and that the contract will prohibit Remington, Vernick & Vena Engineers from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "professional services" without public advertising for bids and bidding therefor, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the Borough Chief Financial Officer has certified to the availability of funds for this contract.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest the attached Agreement between the Borough of Jamesburg and Remington, Vernick & Vena Engineers regarding the above-referenced professional engineering services.
2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by persons authorized by law to practice a recognized profession and it is not possible to obtain bids for such needed qualitative services.
3. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the Borough.

4. That a certified copy of this Resolution shall be provided to each of the following:
- Remington, Vernick & Vena Engineers
 - Denise Jawidzik, Borough Administrator

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

#038-01-06-16**

Award Auditor Contract – Homan, Frenia & Allison

PC AUTHORIZING AGREEMENT FOR PROFESSIONAL AUDITOR – HOLMAN, FRENIA & ALLISON PC

WHEREAS, THE BOROUGH OF JAMESBURG HAS A NEED TO RETAIN AN AUDITOR FOR THE YEAR 2016; AND

WHEREAS, THE PURCHASING OFFICIAL HAS DETERMINED AND CERTIFIED IN WRITING THAT THE VALUE OF THIS CONTRACT SHALL EXCEED \$17,500, AND THEREFORE THE CONTRACT IS SUBJECT TO THE PROVISIONS OF THE STATE'S LOCAL UNIT PAY-TO-PLAY LAW, N.J.S.A. 19:44A-20.4, *ET SEQ.*; AND

WHEREAS, HOLMAN, FRENIA & ALLISON PC, HAS SUBMITTED A PROPOSAL TO PERFORM THE NECESSARY AUDITING SERVICES; AND

WHEREAS, THIS CONTRACT IS AWARDED WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE UNDER THE PROVISIONS OF THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-5(1)(A)(I), BECAUSE PROFESSIONAL LEGAL SERVICES ARE A RECOGNIZED PROFESSION LICENSED AND REGULATED BY LAW; AND

WHEREAS, HOLMAN, FRENIA & ALLISON PC HAS COMPLETED AND SUBMITTED A BUSINESS ENTITY DISCLOSURE CERTIFICATION PURSUANT TO THE LOCAL UNIT PAY-TO-PLAY LAW (SPECIFICALLY, AT N.J.S.A. 19:44A-20.8), WHICH CERTIFIES THAT HUTCHINS, FARRELL, MEYER & ALLISON, P.A HAS NOT MADE ANY REPORTABLE CONTRIBUTIONS TO A POLITICAL OR CANDIDATE COMMITTEE IN THE BOROUGH OF JAMESBURG IN THE PREVIOUS YEAR, AND THAT THE CONTRACT WILL PROHIBIT HOLMAN, FRENIA & ALLISON PC FROM MAKING ANY REPORTABLE CONTRIBUTIONS THROUGH THE TERM OF THE CONTRACT; AND

WHEREAS, THE SERVICES TO BE PROVIDED ARE CONSIDERED "PROFESSIONAL SERVICES" UNDER THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1, ET SEQ.; AND

WHEREAS, THE LOCAL PUBLIC CONTRACTS LAW AUTHORIZES THE AWARDED OF A CONTRACT FOR "PROFESSIONAL SERVICES" WITHOUT PUBLIC ADVERTISING FOR BIDS AND BIDDING THEREFORE, PROVIDED THAT THE RESOLUTION AUTHORIZING THE CONTRACT AND THE CONTRACT ITSELF BE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE MUNICIPAL CLERK AND THAT NOTICE OF THE AWARDED OF THE CONTRACT BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE MUNICIPALITY; AND

WHEREAS, THE BOROUGH CHIEF FINANCIAL OFFICER HAS CERTIFIED TO THE AVAILABILITY OF FUNDS FOR THIS CONTRACT.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY, AS FOLLOWS:

5. THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND HOLMAN, FRENIA & ALLISON PC REGARDING THE ABOVE-REFERENCED PROFESSIONAL AUDITING SERVICES.
6. THAT THIS CONTRACT IS AWARDED WITHOUT COMPETITIVE BIDDING AS A "PROFESSIONAL SERVICE" IN ACCORDANCE WITH N.J.S.A. 40A:11-5(1)(A) OF THE LOCAL PUBLIC CONTRACTS LAW BECAUSE THE SERVICES WILL BE PERFORMED BY PERSONS AUTHORIZED BY LAW TO PRACTICE A RECOGNIZED PROFESSION AND IT IS NOT POSSIBLE TO OBTAIN BIDS FOR SUCH NEEDED QUALITATIVE SERVICES.
7. THAT NOTICE OF THE ADOPTION OF THIS RESOLUTION SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE BOROUGH.
8. THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:
 - c. HOLMAN, FRENIA & ALLISON PC
 - d. DENISE JAWIDZIK, BOROUGH ADMINISTRATOR

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

Environmental Svcs.

AUTHORIZING AGREEMENT FOR UST ENGINEERING SERVICES – KENNY ENVIRONMENTAL SVCS.

WHEREAS, a resolution has been adopted by the borough council of the Borough of Jamesburg appointing Kenny Environmental Services to serve as UST engineer for the Borough of Jamesburg; and

WHEREAS, the mayor is authorized to enter into and execute a professional services contract for the services and compensation of UST Engineering services for the term of January 1, 2016 to December 31, 2016; and

WHEREAS, Kenny Environmental Services, has submitted a proposal to perform the necessary UST engineering services; and

WHEREAS, this contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(I), because UST engineering services are a recognized profession licensed and regulated by law; and

WHEREAS, Kenny Environmental Services has completed and submitted a Business Entity Disclosure Certification pursuant to the Local Unit Pay-to-Play law (specifically, at N.J.S.A. 19:44A-20.8), which certifies that Kenny Environmental Services has not made any reportable contributions to a political or candidate committee in the Borough of Jamesburg in the previous year, and that the contract will prohibit Kenny Environmental Services from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for “professional services” without public advertising for bids and bidding therefor, provided that the resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the Borough Chief Financial Officer has certified to the availability of funds for this contract.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

9. That the Mayor is authorized to execute and the Borough Clerk to attest the attached Agreement between the Borough of Jamesburg and Kenny Environmental Services regarding the above-referenced professional UST engineering services.
10. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by persons authorized by law to practice a recognized profession and it is not possible to obtain bids for such needed qualitative services.
11. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the Borough.
12. That a certified copy of this Resolution shall be provided to each of the following:

- e. Kenny Environmental Services
- f. Denise Jawidzik, Borough Administrator

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas	X					AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

NON CONSENT AGENDA RESOLUTIONS

#040-01-06-16

Fixing Salaries for Borough Employees

A RESOLUTION OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, FIXING SALARIES FOR BOROUGH EMPLOYEES

WHEREAS, the Borough of Jamesburg has established salary ranges for the employees of the Borough of Jamesburg; and

WHEREAS, it is the desire of the Mayor and Council to fix the salaries for Borough employees within the appropriate ranges; and

WHEREAS, the Personnel Committee makes the following recommendations;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

1. That the following salaries be and are hereby fixed for the following positions within the Borough of Jamesburg for the year 2015, effective January 1, 2015.

<u>TITLE</u>	<u>SALARY</u>	
<u>PAYABLE</u>		
MAYOR	\$5,800	PER ANNUM
COUNCIL	\$4,800	PER ANNUM
BOROUGH CLERK	\$10,000	PER ANNUM
TAX ASSESSOR	\$18,625	PER ANNUM
TAX COLLECTOR	\$18,997	PER ANNUM
ASST. TAX COLLECTOR	\$3,060	PER ANNUM

REGISTRAR	\$2,040	PER ANNUM
ASST. CHIEF FINANCIAL OFFICER	\$8,160	PER ANNUM
LAND-USE BOARD SECRETARY	\$5,100	PER ANNUM
SEWER ADMINISTRATOR	\$40,036	PER ANNUM
ADMINISTRATIVE ASSISTANT	\$25,500	PER ANNUM
PROSECUTOR	\$8,160	PER ANNUM
COURT ADMINISTRATOR	\$55,662	PER ANNUM
DEPUTY COURT ADMIN.	\$15.61	PER HOUR
COURT JUDGE	\$14,824	PER ANNUM
PUBLIC DEFENDER	\$1,500	PER ANNUM
POLICE SECRETARY	\$13.76	PER HOUR
CROSSING GUARDS	\$12.04	PER HOUR
FIRE PREVENTION INSPECTORS	\$25.00 \$15.00	PER INSPECTION PER RE-INSPECTION
FIRE PREVENTION OFFICIAL	\$10,026	PER ANNUM
SPECIAL POLICE	\$20.00	PER HOUR
SPECIAL POLICE HIRED AFTER 1/1/12	\$14.00	PER HOUR
PATROLMAN		PER CONTRACT
PUBLIC WORKS DEPARTMENT		PER CONTRACT
ANIMAL CONTROL OFFICER	\$15,855	PER ANNUM
COMMUNITY DEVELOPMENT ZONING/HOUSING OFFICER	\$20.50-25/HR	PER RESOLUTION
DISPATCHERS FULL TIME		PER CONTRACT
PART TIME	\$13.50	PER HOUR
PART TIME	\$15.00 AFTER ONE YEAR	PER HOUR
RABIES CLINIC WORKERS	\$30.00/DAY + .75/SHOT	

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco	X		X			
Council Member Gibbons						AB
Council Member Ludas						AB
Council Member Rutsky			X			
Council Member Spillane		X	X			
Council Member Sussman			X			
Mayor Lowande						

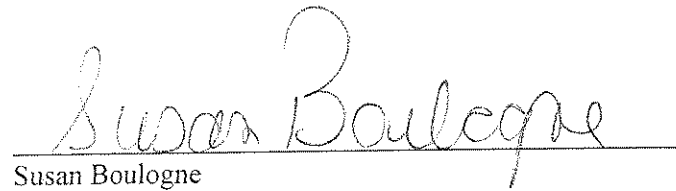
MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Spillane

TIME OF ADJOURNMENT:

7:11 PM



Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg