

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
DECEMBER 20, 2017
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Sussman
Council Member Valiant
Council President Rutsky
Administrator Frueh
Borough Attorney – Raffetto

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Rampacek

Seconded By: Ludas

All in Favor:

Two members from Boy Scout Troop 54 asked the Council how they can help to keep the parks and streets in Jamesburg clean? Council Members Rutsky and Ludas responded that there are 2 projects coming up in 2018 that they will be contacted to help out with. The Troop has helped in the past with clean ups around town.

Motion to Close to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor

ORDINANCES - SECOND READING – PUBLIC HEARING

ORDINANCE #08-17

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE AFOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2018 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY PER ANNUM	\$5,000.00	\$7,000.00
COUNCIL	PAYABLE MONTHLY PER ANNUM	\$4,800.00	\$6,800.00
BUSINESS ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
MUNICIPAL CLERK/ ADMINISTRATIVE ASSISTANT	PAYABLE BI-MONTHLY PER ANNUM	\$10,000.00	\$70,000.00
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$100,000.00
PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$7,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
TAX COLLECTOR/ SEWER ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$90,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$80,000.00
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$25.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
PUBLIC DEFENDER	PAYABLE MONTHLY PER ANNUM	\$1,500.00	\$3,500.00
PROSECUTOR	PAYABLE MONTHLY PER ANNUM	\$8,000.00	\$12,000.00
LAND USE BOARD SECRETARY	PAYABLE BI-MONTHLY PER ANNUM	\$5,000.00	\$10,000.00
REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$2,000.00	\$6,000.00
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$0.00	\$3,000.00
CROSSING GUARDS	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$16.00
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY PER INSPECTION PER RE-INSPECTION	\$20.00 10.00	\$50.00 30.00
FIRE PREVENTION OFFICIAL		\$8,000.00	\$12,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
	PAYABLE BI-MONTHLY		
	PER ANNUM		
SPECIAL POLICE	PAYABLE BI-MONTHLY	\$13.00	\$22.00
	PER HOUR		
POLICE CHIEF			
	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$200,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY	\$35,000.00	\$50,000.00
	PER ANNUM		
PATROLMAN 2nd YEAR	PAYABLE BI-MONTHLY	\$45,000.00	\$60,000.00
	PER ANNUM		
PATROLMAN 3rd YEAR	PAYABLE BI-MONTHLY	\$45,000.00	\$60,000.00
	PER ANNUM		
PATROLMAN 4th YEAR	PAYABLE BI-MONTHLY	\$50,000.00	\$65,000.00
	PER ANNUM		
PATROLMAN 5th YEAR	PAYABLE BI-MONTHLY	\$53,000.00	\$70,000.00
	PER ANNUM		
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY	\$58,000.00	\$75,000.00
	PER ANNUM		
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY	\$62,000.00	\$80,000.00
	PER ANNUM		
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY	\$67,000.00	\$86,000.00
	PER ANNUM		
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY	\$72,000.00	\$90,000.00
	PER ANNUM		

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$75,000.00	\$115,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$120,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$125,000.00
PATROLMAN 13 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$130,000.00
PATROLMAN 14 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$135,000.00
DETECTIVE	PAYABLE BI-MONTHLY PER ANNUM	\$110,000.00	\$140,000.00
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM	\$117,000.00	\$145,000.00
LIEUTENANT	PAYABLE BI-MONTHLY PER ANNUM	\$128,000.00	\$150,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
POLICE SECRETARY	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY PER ANNUM	\$33,000.00	\$100,000.00
PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$5,000.00	\$15,000.00
ASST. PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM	\$2,000.00	\$6,000.00
SENIOR LABORER	ADDITIONAL PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$1,000.00	\$4,000.00
ANIMAL CONTROL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
ANIMAL CLINIC WORKERS	PAYABLE PER CLINIC	\$30.00+ .75 per shot	
HOUSING/ COMMUNITY DEVELOPMENT/ ZONING	PAYABLE BI- MONTHLY PER HOUR	\$15.00	\$35.00
DISPATCHERS FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$30,000.00	\$60,000.00
DISPATCHERS PART-TIME	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00

SALARY/POSITION

PAY SCHEDULE

MINIMUM

MAXIMUM

ORDINANCE #08-17

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

RECORD OF VOTE:

FIRST READING: November 15, 2017

COUNCIL MEMBER	MOTION	2nd	VOTE
	TO INTRODUCE		
Council Member Czarneski			
Council Member Ludas	X		X
Council Member Rampacek			
Council Member Sussman			X
Council Member Valiant			X
Council President Rutsky		X	X
Mayor Lowande			

PUBLICATION: November 24, 2017

SECOND READING: December 20, 2017

PUBLIC HEARING: December 20, 2017

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y			Y	Y		Y
Council Member Ludas	Y		Y		Y	Y		Y	Y
Council Member Rampacek		Y	Y			Y			Y
Council Member Sussman			Y	Y		Y			Y
Council Member Valiant			Y			Y			Y
Council President Rutsky			Y			Y			Y
Mayor Lowande						Y			

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

ORDINANCE #09-17

**AN ORDINANCE AMENDING CHAPTER XV (SEWERS) OF THE
"REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)"**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

1. CHAPTER XV (SEWERS) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)" IS HEREBY AMENDED AND SUPPLEMENTED TO READ AS FOLLOWS:

SECTION 15-12.11(i) – (Formula for Operational Charge). THE ANNUAL SEWER RATES TO BE UTILIZED FOR THE USE OF THE JAMESBURG SEWER SYSTEM, ARE AS FOLLOWS (ADDITIONS ARE UNDERLINED, DELETIONS SHOWN WITH ~~STRIKETHROUGH~~):

RATE:

CATEGORY	DESCRIPTION	ANNUAL RATE	
R01	Residential	\$412.00	<u>\$420.00</u>
R02	Senior Citizens	\$148.00	<u>\$150.00</u>
R03	Single Apts.	\$316.00	<u>\$420.00</u>
C01	Laundromat	\$432.00 per washer	<u>\$440.00</u>
C02	Bakery	\$6,312.00	<u>\$6,410.00</u>
C03	Office Complex	\$2,060.00	<u>\$2,092.00</u>
C04	Small Restaurant	\$947.00	<u>\$962.00</u>
C05	Medium Restaurant	\$3,309.00	<u>\$3,360.00</u>
C06	Large Restaurant	\$5,615.00	<u>\$5,700.00</u>
C07	Gas Station	\$1,180.00	<u>\$1,200.00</u>
C08	Schools	\$2,272.00	<u>\$2,300.00</u>
C09	Office	\$324.00	<u>\$329.00</u>
C10	333 Forsgate	\$6,795.00	<u>\$6,900.00</u>
C11	Car Wash	\$6,204.00	<u>\$6,300.00</u>

The Sewer Administrator is hereby given the authority to determine which rate schedule each property shall be billed under based upon past consumption and factual data. Senior citizens are those individuals who qualify for a senior citizen tax deduction as determined by the State of New Jersey. Restaurant categories shall be based upon a combination of: 1.) the seating capacity, as determined by the Jamesburg Fire Official and; 2.) Assessed property value, as determined by the Jamesburg Tax Assessor.

2. ALL OTHER ORDINANCES OR PART OF ORDINANCES HERewith ARE HEREBY REPEALED.
3. THIS ORDINANCE SHALL TAKE EFFECT ON JANUARY 1ST.

ORDINANCE #09-17

**AN ORDINANCE AMENDING CHAPTER XV (SEWERS) OF THE
"REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)"**

RECORD OF VOTE:

FIRST READING: November 15, 2017

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			
Council Member Ludas	X		X
Council Member Rampacek			
Council Member Sussman			X
Council Member Valiant			X
Council President Rutsky		X	X
Mayor Lowande			

PUBLICATION: November 24, 2017
 SECOND READING: December 20, 2017
 PUBLIC HEARING: December 20, 2017

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski		Y	Y			Y			Y
Council Member Ludas	Y		Y		Y	Y		Y	Y
Council Member Rampacek			Y	Y		Y	Y		Y
Council Member Sussman			Y			Y			Y
Council Member Valiant			Y			Y			Y
Council President Rutsky			Y			Y			Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

ORDINANCE #10-17

AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG

BE IT ORDAINED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. "Revised General Ordinances of the Borough of Jamesburg New Jersey (2000)" is hereby amended and supplemented to read as follows:

SCHEDULE OF FEES

ALCOHOLIC BEVERAGE CONTROL LICENSES

RETAIL CONSUMPTION	\$2,500.00
RETAIL DISTRIBUTION	\$2,500.00
CLUB	\$ 188.00

BALLFIELD PERMIT

PER DAY	\$75.00
PER NIGHT	\$100.00

CATS

KENNEL FEES – STRAY ANIMALS – SURRENDER - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

<u>LICENSE:</u>	
SPAYED/NEUTERED	\$12.00
NON SPAYED/NEUTERED	\$17.00
REPLACEMENT TAG	\$ 1.00
LATE FEE - April 1 through December 31 - each license (Excluding cats less than 7 mos. of age)	\$ 10.00

COPIES ON BOROUGH COPIER (OPRA-FEES PER STATUTE)

LETTER SIZE	PER COPY	\$.05
LEGAL SIZE	PER COPY	\$.07
ELECTRONIC TRANSMITTALS		\$ FREE
OTHER FORMS OF DUPLICATION	ACTUAL COST TO BOROUGH	

DOGS

KENNEL FEES – STRAY ANIMALS - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

<u>LICENSE:</u>	
SPAYED/ NEUTERED	\$11.80
NON SPAYED/NEUTERED	\$13.80
STATE POPULATION CONTROL	\$ 3.00
STATE REGISTRATION FEE	\$ 1.00
N.J. PILOT CLINIC FEE	\$.20
REGISTRATION TAG	\$ 1.00
REPLACEMENT TAG	\$ 1.00
LATE FEE - April 1 through December 31 - each license (Excluding dogs less than 7 mos. of age)	\$ 10.00

FINGERPRINTING FEE \$60.00

FIRE PREVENTION FEES:

REGISTRATION PERMITS

REGISTRATION PERMITS ARE REQUIRED ON ALL COMMERCIAL PROPERTIES AND/OR BUSINESSES LOCATED WITHIN THE JURISDICTION OF THE BOROUGH OF JAMESBURG. REGISTRATION PERMITS SHALL BE REQUIRED ON ALL COMMERCIAL AND OTHER PUBLIC PLACES NOT OUTLINED OR FALLING UNDER THE LIFE HAZARD USE CATEGORY. IT SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: MERCANTILE, PROFESSIONAL OFFICE, BUSINESS OFFICE, WAREHOUSE, STORAGE BUILDING, EATING ESTABLISHMENT, BANK, CHURCH, MAINTENANCE BUILDING, CLUB HOUSE. ALL PROPERTIES AND/OR BUSINESSES

THE FEES FOR REGISTRATION PERMITS ARE DUE IN THE MONTH OF JANUARY OF EACH YEAR. THOSE FEES NOT RECEIVED IN THE OFFICE OF THE FIRE PREVENTION BUREAU WITHIN 1 MONTH OF DATED INVOICES ARE SUBJECT TO A LATE PENALTY OF THAT EQUAL TO AND INCLUDING THE REGISTRATION FEE FOR THAT YEAR, WHICH ARE:

1 through 300 square feet	\$45.00
301 through 1,000 square feet	\$115.00
1,001 through 3,000 square feet	\$150.00
3,001 through 5,000 square feet	\$200.00
5,001 through 10,000 square feet	\$250.00
10,001 through 20,000 square feet	\$300.00
20,001 square feet and larger	\$350.00

CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE

INITIAL INSPECTION

Within ten (10) days prior to closing	\$45.00
Within four (4) days prior to closing	\$90.00
Less than four (4) days prior to closing	\$161.00
RE-INSPECTION REQUIRED DUE TO FAILURE AT INITIAL INSPECTION	\$45.00

A CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE WILL NOT BE ISSUED UNTIL ALL FEES HAVE BEEN PAID TO THE JAMESBURG FIRE PREVENTION BUREAU.

APPLICATION FEE - FIRE PERMITS

Type 1	\$54.00
Type 2	\$214.00
Type 3	\$427.00
Type 4	\$641.00

GAMES OF CHANCE

OFF-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
OFF-PREMISES CASE 50/50 RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE AWARDED CASH OR MERCHANDISE (per occasion)	\$ 10.00
CARNIVAL GAMES OR WHEEL (per occasion)	\$ 10.00
CALENDAR RAFFLE (per occasion)	\$ 10.00
INSTANT RAFFLE (per day on which instant raffle tickets are sold or offered for sale)	\$ 10.00
INSTANT RAFFLE (for a one year license)	\$ 375.00
GOLF HOLE-IN-ONE (per occasion)	\$ 10.00
ARMCHAIR RACE (per day of operation)	\$ 25.00
CASINO NIGHTS (per occasion)	\$ 50.00

JUNK YARD PERMIT

\$ 100.00

LAUNDRIES/ LAUNDERETTES

COIN OPERATED DRYER INSTALLED- each machine	\$ 15.00
COIN OPERATED WASHER INSTALLED - each machine	\$ 15.00
LATE FEE - per day, per machine, after March 31	\$ 1.50/DAY

LAND USE BOARD FEES: ALL FEES ARE CUMULATIVE:

APPEAL OF BUILDING INSPECTOR'S DECISION OR ZONING ORDINANCE INTERPRETATION	\$ 100.00
BULK VARIANCE (N.J.S.A. 40:55D-70c)	\$ 200.00
USE VARIANCE (N.J.S.A. 40:55D-70d)	\$ 500.00
ZONING CHANGES	\$ 500.00
SITE PLAN	\$ 500.00
MINOR SUBDIVISION	\$ 300.00
MAJOR SUBDIVISION	\$ 500.00
ALL OTHER APPLICATIONS	\$ 500.00

LAND-USE BOARD PROFESSIONAL SERVICES

ESCROW SHALL BE DEPOSITED WITH THE BOROUGH TO COVER THE COST OF PROFESSIONAL SERVICES TO BE RENDERED TO THE MUNICIPALITY OR APPROVING AUTHORITY FOR REVIEW OF APPLICATIONS FOR DEVELOPMENT, REVIEW AND PREPARATION OF DOCUMENTS FOR CONSIDERATION BEFORE THE LAND USE BODY UNDER THE PROVISIONS OF P.L. 1975,c.291 (N.J.S.A. 40:55D-1 et seq.). PRIOR TO AN APPLICATION BEING RULED COMPLETE, THE FOLLOWING SUM(S) SHALL BE SUBMITTED TO BE HELD IN ESCROW:

LAND USE BOARD ESCROWS:

ALL ZONING CHANGES - ESCROW	\$3,000.00
USE VARIANCE AND BULK VARIANCE	\$2,000.00
SUBDIVISION, MINOR	\$1,000.00
SUBDIVISION, MAJOR	\$3,000.00
ALL OTHER APPLICATIONS	\$1,000.00
SITE PLAN - (0 to 2 acres) ESCROW	\$4,000.00
(2+ acres, per acre or portion thereof)	\$ 250.00

PRE-APPLICATION MEETING ESCROW	\$ 500.00
<u>LICENSES (each machine)</u>	
COIN OPERATED GAMES/ AMUSEMENTS	\$ 60.00
NEWSRACKS	\$ 15.00
JUKE BOXES	\$ 60.00
VENDING MACHINES	\$ 25.00
POOL/ BILLIARD TABLE PINBALL, INCLUDING COIN OPERATED TABLES	\$ 60.00
LATE FEES - per day, per license, after March 31	\$ 1.50
<u>LIMOUSINES</u>	
LICENSE	\$ 100.00
<u>MAINTENANCE OF PROPERTY BY BOROUGH FEE</u> (per event)	\$ 500.00
<u>ORDINANCES</u>	
COMPLETE COPY OF "REVISED GENERAL ORDINANCES (2000)"	\$ 40.00
SUPPLEMENTS TO "REVISED GENERAL ORDINANCES (2000)"	\$ 10.00
COPY OF LAND-USE ORDINANCES ONLY	\$ 25.00
COPY OF CURRENT MASTER PLAN	\$ 45.00
<u>PUBLIC DEFENDER APPLICATION</u>	\$ 200.00
<u>POLICE EMPLOYMENT APPLICATION FEE</u>	\$ 30.00
<u>POLICE SEIZED PROPERTY STORAGE</u>	
PER DAY OUTSIDE STORAGE FACILITY	\$
40.00	
<u>POLICE REPORTS</u> per copy when not requested in person (first three pages)	\$ 5.00
(Each additional page after the first three)	\$ 1.00
<u>RECYCLING BUCKETS</u>	\$ 20.00
<u>REGISTRAR</u>	
MARRIAGE LICENSES/DOMESTIC PARTNERSHIP	\$ 28.00
CERTIFIED COPIES - first copy	\$ 25.00
each additional copy	\$ 2.00 each
BURIAL PERMITS	\$ 5.00
SEARCHES – per 5 year time period searched	\$ 15.00
CORRECTIONS	\$ 10.00
<u>RENTAL PROPERTY REGISTRATION:</u>	
REGISTRATION FEE (per unit) Includes one inspection and one re-inspection	\$ 50.00
[CERTIFICATE OF APPROVAL \$35.00]	
ROOMING/BOARDING HOUSES	\$ 60.00+
EACH INDIVIDUAL ROOM WHERE ACCOMMODATIONS ARE OFFERED	\$ 5.00
<u>RETAIL FOOD HANDLING PERMIT</u>	
PERMIT FOR ONE DAY EVENT- SALE OF NON-PACKAGED FOOD	\$ 10.00
PACKAGED FOOD SALES ONLY	\$ 60.00
ON-PREMISE PREPARATION OF FOOD	\$ 150.00
LATE FEE – per day, per license, after March 31	\$ 1.50/DAY
<u>RETURNED CHECK FEE:</u> per check, per return	\$ 20.00
<u>SENIOR BUILDING RENTAL</u>	
JAMESBURG BASED NON-PROFIT	\$10.00/HOUR
NON-JAMESBURG AND FOR-PROFIT	\$25.00/HOUR
<u>STREET MAPS</u>	\$ 1.00
<u>STREET EXCAVATIONS</u>	

THE APPLICANT SHALL BE CHARGED A FEE OF EIGHTY (\$80.00) FOR EACH PERMIT, IN ADDITION TO A SEPARATE NON-REFUNDABLE ENGINEERING INSPECTION FEE TO BE PAID AT

THE TIME OF APPLICATION, IN THE AMOUNT OF \$200.00 ANY PERMITTED STREET OPENING THAT IS NOT PROPERLY RESTORED, CAUSING THE NEED FOR RE-INSPECTION BY THE BOROUGH ENGINEER'S OFFICE SHALL BE BILLED AND ADDITIONAL \$200.00 FOR EACH RE-INSPECTION OF THE STREET OPENING.

AN ADDITIONAL FEE OF \$500.00 WILL BE CHARGED TO EXCAVATE ANY ROADWAY THAT HAS BEEN IMPROVED WITHIN THE PREVIOUS FIVE (5) YEARS.

SHOULD THE APPLICANT NOT HAVE A BOND FILED WITH THE BOROUGH OF JAMESBURG, THE APPLICANT SHALL POST A CASH OR CERTIFIED CHECK DEPOSIT ACCORDING TO THE FOLLOWING SCHEDULE:

A.	UNIMPROVED ROADS OR UNPAVED SHOULDER PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
B.	IMPROVED STONE OR ROAD OIL PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
C.	PENETRATING MACADAM /SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$ 9.00 \$ 550.00
D.	REINFORCED CONCRETE OR BITUMINOUS CONCRETE/ SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$ 9.00 \$ 550.00

WHERE THE EXCAVATION IS MADE IN A HEAVILY TRAVELLED STREET OR WHERE FOR ANY REASON IT IS NECESSARY FOR THE BOROUGH TO STATION A POLICE OFFICER NEAR THE EXCAVATION TO DIRECT TRAFFIC, THE APPLICANT SHALL ALSO BE CHARGED THE CURRENT RATE FOR SPECIAL DUTY ASSIGNMENT OF POLICE OFFICERS.

SEWER CONNECTION INSPECTIONS

ENGINEERING INSPECTION - BILLED @ \$60.00 PER HOUR WITH MINIMUM FEE OF \$500.00 TO BE SUBMITTED WITH APPLICATION. UNUSED PORTION OF FEE IS TO BE RETURNED TO APPLICANT AT COMPLETION OF WORK AND SETTLEMENT OF BILLING.

SEWER CONNECTIONS

APPLICATION FEE	\$ 50.00
DWELLINGS WITHIN THE BOROUGH OF JAMESBURG:	
SINGLE FAMILY DWELLING	\$ 500.00
TWO-FAMILY DWELLING SIDE-BY-SIDE	\$ 500.00
MULTI-FAMILY DWELLING, INLCUDING BUT NOT LIMITED TO GARDEN APARTMENTS	\$ 500.00
EACH ADDITIONAL UNIT AFTER THE FIRST SINGLE FAMILY LIVING UNIT	\$ 400.00
EACH TOWNHOUSE SINGLE-FAMILY DWELLING SIDE-BY-SIDE	\$ 500.00
PROFESSIONAL OFFICE BUILDING, INDUSTRIAL BUILDING AND ALL OTHER BUILDINGS NOT OTHERWISE PROVIDED FOR	\$ 500.00
EACH ADDITIONAL LAVATORY AFTER FIRST	\$ 300.00
LAUNDRY CLOTHES WASHING MACHINES, DOMESTIC, COMMERCIAL AND INDUSTRIAL	\$ 500.00
EACH ADDITIONAL WASHING MACHINE AFTER FIRST TWO WASHING MACHINES IN A SINGLE BUILDINGSTRUCTURE	\$ 50.00
EACH ADDITIONAL FIXTURE (FIXTURES INCLUDE LAVATORIES, KITCHEN SINKS, SLOP SINKS, URINALS, BATH TUBS, SHOWER STALLS, LAUNDRY TUBS, FLOOR DRAINS, HOSE BIBB AND SUMP PUMPS)	\$ 8.00

FEE FOR A DWELLING OUTSIDE OF JAMESBURG TO BE TIED INTO THE BOROUGH'S SEWER SYSTEM.	\$ 800.00
<u>SOLICITORS, PEDDLERS, AUCTIONEERS</u>	\$ 50.00
<u>SIGNS</u> - Fine for Violation of Sign Ordinance as per Borough Code Chapter 27, sec. 139	\$ 500.00
<u>SPECIAL EVENT PERMIT</u>	
Non-Profit	\$ 50.00
All Others	\$ 200.00
<u>TATTOO LICENSE</u>	
INITIAL APPLICATION	\$ 500.00
ANNUAL RENEWAL OF LICENSE	\$ 150.00
LATE FEE - per month, after July 1	\$100.00/Month
<u>TAX OFFICE:</u>	
TAX RECORD SEARCH (per year)	\$ 15.00
COMPUTER PRINT-OUTS (each block & lot)	\$ 1.00
USE OF DUPLICATE (MEMO) TAX BILL	\$ 5.00
ELECTRONIC FILE TRANSFER FEE – PER TRANSFER	\$ 10.00
TAX SALE NOTICE IN LIEU OF ADVERTISING	\$ 25.00
REDEMPTION CALCULATIONS 1 ST AND 2 ND	FREE
REDEMPTION CALCULATIONS 3 RD OR MORE	\$ 50.00/EA
<u>TOWER'S LIST APPLICATION FEE</u>	\$ 250.00
<u>TOWER'S LIST APPLICATION FEE (REGULAR & HEAVY DUTY TOWING)</u>	\$ 350.00
TOWING SERVICES:	
MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM	\$125.00
MONDAY THROUGH FRIDAY 6:01PM TO 5:59AM	\$150.00
WEEKENDS AND HOLIDAYS	\$150.00
STORAGE FEES:	
INSIDE STORAGE FACILITY	\$60.00/DAY
OUTSIDE STORAGE FACILITY	\$40.00/DAY
ADDITIONAL FEES:	
CLEAN-UP	\$45.00 + \$15.00/BAG OIL ABSORBENT
ADMINISTRATIVE FEE	\$35.00
YARD FEE	\$35.00
COVERING/TARPING	\$40.00
EXTRA PERSON	
\$75.00/HOUR/MAN	
WAITING TIME	\$75.00.HOUR AFTER ON SCENE FOR 60 MINUTES
WINCHING/RECOVERY	\$100.00/HOUR + TOW FEE
ROAD SERVICE	\$75.00 DAY \$85.00 NIGHT, WEEKEND & HOLIDAY
MILEAGE	\$7.00/MILE (OUTSIDE OF JAMESBURG)
HEAVY DUTY TOWING:	
CONVENTIONAL TOW 6,001 POUNDS TO 25,000 POUNDS	\$200.00
CONVENTIONAL TOW 25,001 POUNDS TO 55,000 POUNDS	\$350.00
CONVENTIONAL TOW 55,001 POUNDS TO 80,000 POUNDS	\$500.00
CONVENTIONAL TOW BUS COACH	\$500.00
NIGHTS, WEEKENDS, AND HOLIDAYS – ADDITIONAL	\$85.00
LOWBOY OR LANDOLL TRACTOR TRAILER	\$350.00/HOUR
STORAGE FEES:	

6,001 POUNDS TO 12,000 POUNDS	\$50.00
12,001 POUNDS TO 26,000 POUNDS	\$75.00
26,001 POUNDS TO 80,000 POUNDS	\$85.00
ADDITIONAL FEES:	
CONNECT AIR LINES	\$35.00 EACH
REMOVE AXLE OR DRIVESHAFT	\$75.00 EACH
CAGED BRAKES	\$35.00 EACH
VEHICLE PREPARATION FEE	\$75.00/HOUR (LABOR REQUIRED TO PREPARE TOW PAST 30 MINUTES)
ADMINISTRATIVE FEE	\$50.00
YARD FEE	\$50.00
CLEAN UP FEE	\$45.00 + \$15.00/BAG OIL ABSORBENT
COVERING/TARPING EXTRA MAN	\$40.00 \$85.00/ MAN/HOUR
WAITING TIME \$100.00/HOUR AFTER ON SCENE FOR 60 MINUTES WINCHING/RECOVERY	\$450.00/HOUR/TRUCK + TOW FEE
ROTATOR/CRANE SERVICE MILEAGE	\$875.00/HOUR \$12.00/MILE (OUTSIDE OF JAMESBURG)

TOWING OPERATOR’S MAXIMUM DISTANCE FROM THE BOROUGH

For Applications accepted in 2018 for 2019 Towing. The maximum distance from the Borough will be Nine (9) miles from Borough Hall

TRANSCRIPTS OF MEETINGS

DEPOSIT (PER MEETING) \$ 100.00

TRAVELING SHOWS, CARNIVALS, & CIRCUSES

Traveling Show/Circus License (each day of performance) \$ 25.00
Bond to be deposited at time of application \$ 200.00
Carnival License (each day) \$ 100.00
Bond to be deposited at time of application \$ 1,000.00

TWO HUNDRED FOOT LIST per Block & Lot requested \$ 10.00

ZONING

1. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39a, APPEAL FROM ADMINISTRATIVE OFFICIAL OR AGENCY \$ 100.00
2. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39b, SPECIAL EXCEPTION \$ 100.00
3. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39c, HARDSHIP \$ 100.00
4. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39d, SPECIAL REASONS. \$ 150.00
5. ZONING PERMIT, FENCE OR POOL \$ 40.00
6. ALL OTHER ZONING PERMITS \$ 40.00

1. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
2. This ordinance shall take effect January 1, 2018, following adoption and publication pursuant to law.

ORDINANCE #10-17

AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG

RECORD OF VOTE:

FIRST READING: November 15, 2017

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski			
Council Member Ludas	X		X
Council Member Rampacek			
Council Member Sussman			X
Council Member Valiant			X
Council President Rutsky		X	X
Mayor Lowande			

PUBLICATION: November 24, 2017
 SECOND READING: December 20, 2017
 PUBLIC HEARING: December 20, 2017

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski		Y	Y			Y			Y
Council Member Ludas	Y		Y		Y	Y		Y	Y
Council Member Rampacek			Y	Y		Y	Y		Y
Council Member Sussman			Y			Y			Y
Council Member Valiant			Y			Y			Y
Council President Rutsky			Y			Y			Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

CONSENT AGENDA RESOLUTIONS:

RESOLUTION: #160-12-20-17**

RESOLUTION AUTHORIZING TRANSFERS IN THE 2017 MUNICIPAL BUDGET

WHEREAS, pursuant to N.J.S.A. 40A:4-58, appropriation transfers are allowable during the last two months of a fiscal year; and

WHEREAS, it is deemed necessary that said transfers be done through various accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following transfers be made in the 2017 budget appropriations.

<u>CURRENT FUND</u>		
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
219.092	Health Waiver – Medical Insurance	\$600
264.036	Fire Prevention – Office Supplies	2,500
211.097	Other Insurance - Dental	3,000
120.011	Clerk – S/W Full-Time	2,000
290.011	DPW – S/W Full-Time	3,000
290.126	DPW – Tree Removal	1,000
150.027	Tax Assessor – Legal	2,000
220.092	Health Insurance – O/E	8,000
501.078	Sewer – O/E	8,000
<u>TO</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
205.11	Zoning – S/W Full-Time	\$600
264.12	Fire Prevention – S/W Part-Time	2,500
500.116	MCUA – Solid Waste	11,000
490.011	Court – S/W Full-Time	8,000
501.012	Sewer – S/W Part-Time	8,000

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #163-12-20-17**

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the budget of the municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget;

WHEREAS, said Director may also approve the insertion of any item of appropriations for an equal amount.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that it hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget for the year 2017 in the amount of \$6,666.02 which item is now available as revenue from the State of New Jersey, Department of Environmental Protection; and

BE IT FURTHER RESOLVED that a like sum of \$6,666.02 be and the same is hereby appropriated under the caption of:

2015 Recycling Tonnage Grant – Other Expenses

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #165-12-20-17**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$2,240,868.84.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #166-12-20-17**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	November 2017
Finance Report	November 2017
Report of the Tax Collector	November 2017
Report of the Sewer Administrator	November 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #169-12-20-17**

RESCIND RESOLUTION #144-10-18-17 – Cooperative Agreement

WHEREAS, Resolution #144-10-18-17 authorizing execution of an amendment to a Cooperative Agreement. is invalid

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, Resolution #144-10-18-17 be and is hereby rescinded.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #155-12-20-17

APPOINT PROBATIONARY LIEUTENANT

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT SERGEANT LOUIS CERAS TO THE POSITION OF PROBATIONARY LIEUTENANT OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE JANUARY 1, 2018.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rampacek	X		X			
Council Member Sussman		X	X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #156-12-20-17

APPOINT PROBATIONARY SERGEANT

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT DETECTIVE PATRICK SMITH TO THE POSITION OF PROBATIONARY SERGEANT OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE JANUARY 1, 2018.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member			X			
Council Member Czarneski		X	X			
Council Member Ludas			X			
Council Member Rampacek			X			
Council Member Sussman	X		X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #157-12-20-17
APPOINT PROBATIONARY SERGEANT

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT PATROLMAN STEVEN BURZACHIELLO TO THE POSITION OF PROBATIONARY SERGEANT OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE JANUARY 1, 2018.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member			X			
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman	X		X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #158-12-20-17
APPOINT PROBATIONARY DETECTIVE

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT PATROLMAN ROBERT CALTABELLATTA TO THE POSITION OF PROBATIONARY DETECTIVE OF THE JAMESBURG POLICE DEPARTMENT, EFFECTIVE JANUARY 1, 2018.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #159-12-20-17
RESOLUTION APPOINTING PART-TIME DEPUTY COURT ADMINISTRATOR

I, Mayor Marlene Lowande, with the advice and consent of the Borough Council, do hereby appoint Dana Mahan who has completed required courses to become a Deputy Court Administrator to the part-time position of Deputy Court Administrator and the hourly rate will increase to eighteen dollars (\$18.00) per hour.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman	X		X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #164-12-20-17

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR TRASH REIMBURSEMENT BETWEEN THE BOROUGH OF JAMESBURG AND TALL TREE REALTY ASSOCIATES, LLC

WHEREAS, THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG WISH TO ENTER INTO A TRASH REIMBURSEMENT AGREEMENT WITH TALL TREE REALTY ASSOCIATES, LLC IN ORDER TO COMPLY WITH CHAPTER 26 OF THE LAWS OF THE STATE OF NEW JERSEY (SIGNED INTO LAW MAY 11, 2000); AND

WHEREAS, THE BOROUGH OF JAMESBURG AND TALL TREE REALTY ASSOCIATES, LLC HAVE AGREED TO THE TERMS OF THE ATTACHED CONTRACT.

NOW, THEREFORE BE IT RESOLVED, THAT THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY APPROVE OF THE ATTACHED AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND TALL TREE REALTY

BE IT FURTHER RESOLVED, THAT THE MAYOR IS HEREBY AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK ATTEST THE ATTACHED AGREEMENT.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #167-12-20-17

AUTHORIZE REFUND OF TAX OVERPAYMENT

WHEREAS, overpayment of taxes has been received by the Tax Collector’s office in the aggregate amount fifteen hundred, ninety-two dollars and forty-five cents (\$1,592.45) for the property known as Block 52, lot 11; and

WHEREAS, these payments have been certified by the Tax Collector as overpayments for 4th Quarter taxes for the year 2017;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		X	X			
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #168-12-20-17
RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

November 15, 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski					X	
Council Member Ludas	X		X			
Council Member Ramacek					X	
Council Member Sussman			X			
Council Member Vailant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #170-12-20-17

RESOLUTION OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND THE BOROUGH OF JAMESBURG

WHEREAS, the County of Middlesex and the Borough of Jamesburg wish to enter into Cooperation Agreements for federal fiscal years 2018, 2019 and 2020 to provide a means of conducting certain community development activities utilizing Community Development Block Grant ("CDBG") funds and HOME Investment Partnerships funds from the U.S. Department of Housing and Urban Development; and

WHEREAS, it has been determined that it is in the best interest of the Borough of Jamesburg to enter into an Agreement with the County of Middlesex for these Cooperation Agreements.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. That the governing body is hereby authorized to enter into an Addendum to the 1995 Cooperation Agreements with the County of Middlesex for the utilization of Community Development Block Grant ("CDBG") funds and HOME Investment Partnerships funds from the U.S. Department of Housing and Urban Development for federal fiscal years 2018, 2019 and 2020.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the Agreement, and any other documents necessary to effectuate the terms of this resolution. Said Addendum shall be in a form acceptable to the Borough Attorney and in a form substantially the same as the attached Schedule A.
3. That this resolution shall become effective immediately.
4. That a copy of the Agreement referenced herein shall be kept on file and made available for public inspection at the Borough Clerk's Office during normal business hours.
5. That a certified copy of this resolution, together with a copy of the Agreement to the Agreements, shall be forwarded to the County of Middlesex Board of Chosen Freeholders, and to Paul Buckley, Division Head, County of Middlesex Public Housing Agency, Division of Housing, Community Development and Social Services.

CERTIFICATIONS:

Administrator

Township Attorney

Chief Finance Officer

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Sussman		X	X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rampacek

Council Member Rampacek had no finance report.

Library Report: The Library is starting an ESL program that will run from February 1, 2018 – March 8, 2018 on Thursdays from 6:30 – 8:00. The second cycle will run from April 12, 2018 – May 17, 2018. They are looking for volunteers to help. If you would like to volunteer please contact Cortney. Please note, you do not need to speak another language to help out – they can use help from anyone, even if you only speak English. Story time will resume at a new time from 2:00 – 2:45 based on suggestions from the JFK Administrator beginning the first week in February.

The community partnership meeting was well attended and very positive. The purpose is to try to bring different organizations in the town together – including the library, PTA, borough Council, etc., to make sure everyone is on the same page regarding town events and programs. The next meeting will take place January 11, 2018 at 11:00am.

If you go to Bovine Burgers, bring a printout from the Jamesburg Library’s website and 10% of your purchase will get donated to the library on any day or time they are open.

Friends of the Library are doing a gift wrapping fundraiser tomorrow evening, December 21st. they wrap your gifts for a small donation to the library. There will be snacks and Christmas music.

An energy audit was completed on December 5th. The audit recommended the library update their lighting and air conditioning unit. The audit is 25 points toward Sustainable New Jersey. The town will also get extra points from using Tri-State to complete the work that will be done to the building.

- EDUCATION COMMITTEE
Council Member Czarneski

Council Member Czarneski congratulated all the Police Officers who were just promoted. She also reported the Board of Education met on November 16th. The meeting began with 4 students from the SIOP Program giving presentations. Each student had to use pumpkin as the main ingredient of an original recipe. Each student had to present a detailed demonstration on how they used math fraction skills to create a recipe and then cut the recipe in half and then double the recipe.

Principal Donahue gave a presentation on the current teacher evaluation process. Teachers from grades 4-8 are evaluated based on improved Student Growth Scores, and how each teacher assists students in helping to improve scores.

Superintendent Report: Parent conferences were held from November 16 – November 22nd at both schools. Early dismissal was held to accommodate teachers to hold afternoon conferences. JFK School made the cover of the Sentinel issue on November 16th. Corporate sponsor Johnson & Johnson funded Jamesburg Schools in installing “Little Free Libraries” which are portable libraries going up around the State. Two units ere placed in front of JFK School, and 1 is on Davison Ave. Sixth graders will participate in BIZ Town on December 13th. A School Climate Survey was sent out to Staff and Parents. The JFK singers will perfume at the Tree Lighting Ceremony on December 8th at Veterans Park.

Monroe High School Report: Mr. Rutsky reported two new foods classes are being offered for certification. These classes deal with safe food prep/handling. These classes will be very helpful to our students entering Culinary Schools and as restaurant servers. New business classes are also being offered to prepare students to be better rounded in real life skills to move on in business and their adult family life. The Adult Community Classes are ending the end of December due to the lack of participation.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman congratulated all the officers who were promoted and also to Chief Craparotta. The Police Department is like family to all of us.. Thank you for all you do for our town.

All of our officers have completed their bi-annual firearms qualification.

Jamesburg Police Department has been contracted out to cover open shifts in the Borough of Helmetta do to their lack of staff. Officers have been patrolling Helmetta on a regular basis.

- PERSONNEL COMMITTEE
Council Member Ludas

Council Member Ludas congratulated all of our officers. You are Jamesburg’s finest and keep us safe. Happy and Safe holiday to all.

Personnel: The Personnel Committee is currently conducting interviews for a new DPW position. The Personnel Committee wishes to thank all of our municipal employees for their hard work and dedication to the town this year. Our employees wear “multiple hats” in each job. In addition to their daily duties, they have participated in special town events, and their extra efforts are appreciated.

Business Report: The businesses in our downtown district have been very busy. Today, each establishment I visited, I happily waited in lines.

- PUBLIC WORKS COMMITTEE
Councilmember Valiant

Councilmember Valiant congratulated all our officers and wishes everyone a Merry Christmas and a Happy New Year. Mr. Valiant feels there is a gap of communication between the DPW and the Council. He has been in regular communication with our DPW. He would like to implement training opportunities, scheduled activities, needs of the community and inquiries from the DPW staff on new projects or developments.. With the new year comes new opportunity to better ourselves. The work done by the DPW is truly the face of our town. Putting up decorations, street fair, leaf pick up, they are the “visual” of Jamesburg to everyone that lives and passes through the town. A better communication structure that’s formalized and passed on works best to the benefit of everyone involved. It will ensure the department staff is heard, listened to, and that the council is informed of the activities within the department.

- PUBLIC EVENTS COMMITTEE
Council President Rutsky

Council President Rutsky congratulated the officers. We truly do appreciate all of you. Also, thank you to troop 54 for coming out tonight to speak to us. She also reported the last Borough event of the year was The Christmas Tree Lighting on December 8th. Music Teacher Miss Grossman, Principal

Hernandez and the JFK chorus entertained residents with holiday songs. Ed Gandy donated his time as our DJ & sound system. Thank you to my committee members, Councilmember Samantha Rampacek, mayor Lowande and committee member Shannon Spillane. Special thanks to our DPW Supervisor, Paul Intravartola who helped with planning and set up. Paul and John Miller distributed hot chocolate and popcorn for the children. Jeff Miller from DPW had his recreation Wrestling team come out in support of the evening wearing their red wrestling hoodies. All of the players waited to have their own personal team picture with Santa. Having said that, I would like to thank our JFD and Santa Claus for topping off the night with greeting children and taking pictures. It was a wonderful evening. I would like to wish my fellow council members & all here a very Merry Christmas a Happy Hanukkah and best wishes in the New Year.

- **ADMINISTRATOR'S REPORT**
Scott Frueh

Administrator Frueh reported we had the Edmunds Version 4.2 installed on December 18th. There are several enhancements that Kevin and I will be using in the coming year. One of the features allows payment of taxes and sewer via the website with credit cards at no service fee charged to the Borough. The payer will be charged a service fee to use this service. Another allows us to bill delinquent sewer balances via email, which will save money on postage for items that may just come back unopened as return to sender. Payroll upgrades allow for entering information for future deductions while still maintaining current deductions for employees.

- **PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE**
Mayor Marlene Lowande

Mayor Marlene Lowande thanked the scouts for coming out to talk to us. Congratulations to all the officers.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Ludas

All in favor.

TIME OF ADJOURNMENT: 7:35 PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg