

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
JANUARY 16, 2019
7:00 PM

CALL TO ORDER: (7:05PM) This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Rampacek
Council Member Czarneski
Council Member Ludas
Council Member Rutsky
Council Member Sussman
Council Member Valiant
Administrator Frueh
Borough Attorney – Raffetto -

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Czarneski
Seconded By: Valiant

Thomas Emens – 62 W Railroad Ave. – Thomas spoke about the Jamesburg Theater Group. The group will be having their 2nd play in the Spring. This year’s monies will be donated to Embrace Kids Foundation to help a young child in Jamesburg named Trevor.

Thomas also spoke of grants and community outreach programs to help with the Green Team. He will also be working with Monroe, the DPW and State agencies.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Sussman

Seconded By: Ludas

ORDINANCES – FIRST READING BY TITLE (Public Hearing set for February 20, 2019):

ORDINANCE #02-19

**AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND
COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE
BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.**

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE AFOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2019 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY PER ANNUM	\$5,000.00	\$7,000.00
COUNCIL	PAYABLE MONTHLY PER ANNUM	\$4,800.00	\$6,800.00
	PAYABLE BI-MONTHLY	\$15,000.00	\$20,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
BUSINESS ADMINISTRATOR	PER ANNUM		
MUNICIPAL CLERK/ ADMINISTRATIVE ASST.	PAYABLE BI-MONTHLY PER ANNUM	\$10,000.00	\$70,000.00
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$100,000.00
QUALIFIED PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$5,000.00
TAX COLLECTOR/ SEWER ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$80,000.00
ASST CFO – FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$80,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$25,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$80,000.00
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$25.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
LAND USE BOARD SECRETARY	PAYABLE BI-MONTHLY PER ANNUM	\$5,000.00	\$9,000.00
REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$2,000.00	\$6,000.00
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$0.00	\$3,000.00
CROSSING GUARDS	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$16.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY PER INSPECTION PER RE-INSPECTION	\$20.00 10.00	\$50.00 30.00
FIRE PREVENTION OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$8,000.00	\$12,000.00
SPECIAL POLICE	PAYABLE BI-MONTHLY PER HOUR	\$13.00	\$22.00
POLICE CHIEF	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$200,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY PER ANNUM	\$35,000.00	\$50,000.00
PATROLMAN 2nd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$50,000.00
PATROLMAN 3rd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$60,000.00
PATROLMAN 4th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$60,000.00
PATROLMAN 5th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$53,000.00	\$62,000.00
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$58,000.00	\$67,000.00
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$62,000.00	\$72,000.00
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$67,000.00	\$76,000.00
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$72,000.00	\$80,000.00
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$75,000.00	\$108,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$110,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY	\$83,000.00	\$115,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
	PER ANNUM		
DETECTIVE CORPORAL	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX PATROLMAN	
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX DETECTIVE	
LIEUTENANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE SERGEANT	
POLICE CAPTAIN	PAYABLE BI-MONTHLY PER ANNUM	\$130,000.00	\$170,000.00
POLICE SECRETARY	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00
PUBLIC WORKS MANAGER	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$150,000.00
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY PER ANNUM	\$33,000.00	\$90,000.00
PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$5,000.00	\$15,000.00
ASST. PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$2,000.00	\$6,000.00
ANIMAL CONTROL OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
ANIMAL CLINIC WORKERS	PAYABLE PER CLINIC	\$30.00+ .75 per shot	

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
HOUSING/ COMMUNITY DEVELOPMENT/ ZONING	PAYABLE BI- MONTHLY PER ANNUM	\$29,250.00	\$55,000.00
DISPATCHERS FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$30,000.00	\$60,000.00
DISPATCHERS PART-TIME	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00

ORDINANCE #02-19

**AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND
COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE
BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.**

RECORD OF VOTE:

FIRST READING: January 16, 2019

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski	X		X
Council Member Ludas			X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Rampacek		X	X
Mayor Lowande			

PUBLICATION: January 25, 2019
 SECOND READING: February 20, 2019
 PUBLIC HEARING: February 20, 2019

ORDINANCE #03-19

**AN ORDINANCE PROVIDING FOR IMPROVEMENTS OF THE SANITARY SEWER
SYSTEM AND APPROPRIATING THE SUM OF \$33,073 THEREFORE.**

AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to make improvements to Sanitary Sewer System; and

WHEREAS, the Borough of Jamesburg has been approved for \$33,073 in funding from the Middlesex County 2018 Community Development Block Grant Program for such improvements.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

Section 1. The improvements described in section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

Section 2. The improvements hereby authorized to be undertaken consist of improvements to the Sanitary Sewer System, together with all items necessary, incidental or appurtenant thereto.

Section 3. the 2019 capital budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance.

Section 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:

FIRST READING: January 16, 2019

COUNCIL MEMBER	MOTION		VOTE
	TO INTRODUCE	2nd	
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Rampacek	X		X
Mayor Lowande			

- Councilmember Valiant asked the council what these funds are used for. Administrator Frueh explained we are allocated these funds every year through CDBG. They are used for new pumps and communication system. This year we will use a portion for inspections and repairs to Augusta Street.

January 25, 2019

SECOND READING: February 20, 2019

PUBLIC HEARING: February 20, 2019

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #033-01-16-19**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	December 2018
Finance Report	December 2018
Report of the Tax Collector	December 2018
Report of the Sewer Administrator	December 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande			X			

RESOLUTION #034-01-16-19**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

January 2, 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Vailant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #036-01-16-19**

APPOINT EMERGENCY MANAGEMENT COORDINATOR - WRIGHT

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT BRIAN WRIGHT AS EMERGENCY MANAGEMENT COORDINATOR, FOR A TERM EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2021.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #037-01-16-19**

APPOINT DEPUTY EMERGENCY MANAGEMENT COORDINATOR - WALKER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT JOHN WALKER AS DEPUTY EMERGENCY MANAGEMENT COORDINATOR, FOR A TERM EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 31, 2021.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #045-01-16-19**

TRANSFER OF APPROPRIATION RESERVES

WHEREAS, various 2018 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2018 Budget Appropriations in the last two months of 2018; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward at the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the previous fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Jamesburg that the transfers in the following amounts made between the 2018 Budget Appropriation Reserves as follows:

<u>CURRENT FUND</u>		
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
120.12	Clerk – Salary & Wages	\$600
260.11	Public Works – Salary & Wages	1,100

	<u>CURRENT FUND</u>		
<u>FROM</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
<u>TO</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>	
205.25	Zoning – Other Expenses	\$600	
260.30	Public Works – Other Expense	700	
446.17	Natural Gas – Other Expense	400	

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #032-01-16-19

RESOLUTION AUTHORIZING A CHANGE ORDER (KNOWN AS CHANGE ORDER #1) AND FINAL PAYMENT TO THE CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND S BROTHERS GENERAL CONTRACTORS, FOR THE EMMA STREET, CHERRY STREET AND JOHN STREET ROAD RECONSTRUCTION PROJECT.

WHEREAS, THE BOROUGH ENGINEER HAS RECOMMENDED A CHANGE ORDER (KNOWN AS CHANGE ORDER #1) IN ORDER TO AMEND THE CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND S BROTHERS GENERAL CONTRACTORS. AND

WHEREAS, THE PROPOSED CHANGE ORDER IS DESCRIBED IN MORE DETAIL IN THE ATTACHED FORM, LAST DATED BY BOROUGH ENGINEER ON NOVEMBER 27, 2018; AND

WHEREAS, THE PROPOSED CHANGE ORDER SHALL CHANGE THE AMOUNT OF THE ORIGINAL CONTRACT BY AN DECREASE IN THE CONTRACT AMOUNT OF SIX THOUSAND, SEVEN HUNDRED THIRTY-THREE DOLLARS AND THIRTY-FIVE CENTS (\$6,733.35); AND

WHEREAS, THE PROPOSED CHANGE ORDER DOES NOT EXCEED THE TWENTY PERCENT (20%) LIMITATION IMPOSED BY LAW; AND

WHEREAS, THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG HAS RECEIVED THE RECOMMENDATIONS OF THE BOROUGH ENGINEER AND BOROUGH BUSINESS ADMINISTRATOR TO PROCEED WITH THE SAID CHANGE ORDER.

WHEREAS, THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG HAS ADDITIOANLLY RECEIVED THE RECOMMENDATIONS OF THE BOROUGH ENGINEER AND BOROUGH BUSINESS ADMINISTRATOR TO PAY THE FINAL BILL IN THE AMOUNT OF FOUR THOUSAND SIX HUNDRED SEVENTY-FOUR DOLLARS AND SIXTY-THREE CENTS (\$4,674.63).

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT THE BOROUGH IS AUTHORIZED TO ENTER INTO THE ATTACHED CHANGE ORDER (KNOWN AS CHANGE ORDER #1) WHICH SHALL BE CONSIDERED AN AMENDMENT TO THE ORIGINAL CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND S BROTHERS GENERAL CONTRACTORS, FOR THE EMMA STREET, CHERRY STREET AND JOHN STREET ROAD RECONSTRUCTION PROJECT AND PAYMENT OF FINAL BILL FOR SAID PROJECT.

2. THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:

- a. TERRENCE VOGT, BOROUGH ENGINEER
- b. S BROTHERS GENERAL CONTRACTORS.
- c. SCOTT M. FRUEH, BOROUGH BUSINESS ADMINISTRATOR
- d. FREDERICK C. RAFFETTO, ESQUIRE, BOROUGH ATTORNEY.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #035-01-16-19

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

December 19, 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski					X	
Council Member Ludas		X	X			
Council Member Rutsky					X	
Council Member Sussman	X		X			
Council Member Vailant			X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #038-01-16-19

AUTHORIZE DEFERMENT OF 2018 LOCAL SCHOOL TAXES AS PROMULGATED BY THE DIVISION OF LOCAL GOVERNMENT SERVICES

WHEREAS, the Borough Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey desires to increase the 2018 deferred School Taxes as promulgated by the Division of Local Government Services;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey to increase the 2018 deferred School Taxes as follows:

	<u>FROM</u>	<u>TO</u>	<u>INCREASE</u>
LOCAL DISTRICT SCHOOL TAX	\$4,055,000.00	\$4,255,000.00,	\$200,000.00

BE IT FURTHER RESOLVED, that the Municipal Clerk of the Borough of Jamesburg be directed the file three certified copies of this resolution with the Division of Local Government Services.

- **Motion to Amend Resolution from \$200,000.00 to \$100,000.00 deferment in Local School Taxes**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

- Council President Rampacek explained the deferment of the school tax. The school runs on fiscal year, the Borough runs on calendar year. If we defer \$200,000.00, we would be at our limit, so as finance chair and by meeting with Administrator Frueh and Mayor Lowande they decided to defer ½ the amount. The Budget will have to be re-allocated. We are hoping to have no major cuts in the Budget. By making this change, it; leaves us \$100,000.00 in case we need it.

- **Motion to Accept Amendment to Resolution #038-01-16-19**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #039-01-16-19
ACCEPTING 2006 SCOTTY FIRE SAFETY TRAILER

WHEREAS, Montgomery Township no longer has the need for their 2006 Scotty Fire Safety Trailer which was used in district for over 12 years; and

WHEREAS, the Fire Prevention Bureau in Jamesburg expressed their interest in being able to use this Fire Safety Trailer to further its mission of providing public safety and education to the children in the town; and

WHEREAS, the Borough of Jamesburg is a municipal entity and contracting unit which can accept such donations under the provisions of the NJ Local Public Contracts Law (NJSA40A11-1),

NOW, THEREFORE, BE IT RESOLVED the Borough of Jamesburg will accept this 2006 Scotty Fire Safety Trailer as a donation from the Township of Montgomery.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #040-01-16-19
RESOLUTION APPOINTING JAMESBURG POLICE CAPTAIN

WHEREAS, LOUIS CERAS, IS CURRENTLY THE POLICE LIEUTENANT AND HIS CONTRACT IS COVER BY LOCAL PBA 389; AND

WHEREAS, LOUIS CERAS, IS ALSO THE POLICE DEPARTMENTS INTERNAL AFFAIRS OFFICER AND AS SUCH WOULD HAVE TO BE IMPARTIAL IN ANY DISCIPLINARY ACTIONS MADE AGAINST OTHER OFFICERS WHO ARE ALSO UNDER CONTRACT COVERED BY LOCAL PBA 389: AND

WHEREAS, THE MAYOR AND BOROUGH COUNCIL BELIEVES THIS IS A CONFLICT OF INTEREST ARE DESIROUS TO CREATE THE POSITION OF POLICE CAPTAIN FOR THE GREATER GOOD AND EFFICIENCY OF THE JAMESBURG POLICE DEPARTMENT:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE MAYOR AND BOROUGH COUNCIL THAT LOUIS CERAS IS HEREBY APPOINTED POLICE CAPTAIN, EFFECTIVE JANUARY 1, 2019.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman	X		X			
Council Member Valiant		X	X			
Council President Rampacek			X			
Mayor Lowande						

- Councilwoman Rutsky explained these are new positions to benefit our community. Chief Craparotta explained that Captain Ceras would be a commanding officer. In his absence he could fill in. This position would be more efficient than Lieutenant.

RESOLUTION #041-01-16-19

RESOLUTION APPOINTING JAMESBURG POLICE CORPORAL

WHEREAS, ROBERT CALTABELLATA, IS CURRENTLY THE POLICE DETECTIVE; AND

WHEREAS, THE CHIEF OF POLICE HAS DETERMINED A NEED AN OFFICER TO BE IN CHARGE OF ALL TRAFFIC SAFETY ISSUES; AND

WHEREAS, THE CHIEF OF POLICE HAS DETERMINED THAT CREATING THE POSITION OF CORPORAL WHO WOULD BE IN CHARGE OF ALL TRAFFIC SAFETY ISSUES; AND

WHEREAS, THE CHIEF OF POLICE HAS ALSO DETERMINED THAT POSITION OF CORPORAL SHOULD REPLACE THE POSITION DETECTIVE IN THE LOCAL PBA 389 CONTRACT AND THAT THE POSITION OF DETECTIVE SHALL BE AN ASSIGNMENT CHOSEN BY THE CHIEF OF POLICE; AND

WHEREAS, THE MAYOR AND BOROUGH COUNCIL ARE DESIROUS TO CREATE THE POSITION OF POLICE CORPORAL FOR THE GREATER GOOD AND EFFICIENCY OF THE JAMESBURG POLICE DEPARTMENT:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE MAYOR AND BOROUGH COUNCIL THAT ROBERT CALTABELLATA IS HEREBY APPOINTED POLICE CORPORAL, EFFECTIVE JANUARY 1, 2019.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Sussman	X		X			
Council Member Valiant			X			
Council President Rampacek			X			
Mayor Lowande						

- Chief Craparotta explained that Corporal Caltabellata will be in charge of Traffic Safety. With the impending legalization of marijuana, there will be more drivers on the road with impaired judgement. He will also be in charge of putting speed alerts up around town.

RESOLUTION #042-01-16-19
RESOLUTION APPROVING THE POLICE CAPTAIN CONTRACT

WHEREAS, THE BOROUGH OF JAMESBURG WISHES TO ENTER INTO A CONTRACT WITH POLICE CAPTAIN LOUIS CERAS; AND

WHEREAS, THE PERSONNEL COMMITTEE HAS NEGOTIATED SUCH A CONTRACT WITH THE POLICE CAPTAIN;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG THAT THE ATTACHED CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND THE JAMESBURG POLICE CAPTAIN BE ACCEPTED;

BE IT FURTHER RESOLVED, THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED CONTRACT BETWEEN THE BOROUGH OF JAMESBURG AND THE JAMESBURG POLICE CAPTAIN LOUIS CERAS.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #043-01-16-19

AUTHORIZE REFUND OF TAX OVERPAYMENT

WHEREAS, overpayment of taxes has been received by the Tax Collector’s office in the aggregate amount of one- thousand two-hundred ninety-seven dollars and eighty-six cents (\$1297.86).

WHEREAS, the payment has been certified by the Tax Collector as overpayment on 3RD Quarter taxes for the year 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refund and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #44-01-16-19

AUTHORIZE REFUND OF SEWER OVERPAYMENT

WHEREAS, overpayment of taxes has been received by the Sewer Administrator’s office resulting from an overpayment in the aggregate amount four-thousand, six-hundred, twenty dollars (\$4,620.00).

WHEREAS, the payment has been certified by the Sewer Administrator as overpayment on 4th Quarter Sewer for the year 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Sewer Administrator be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #046-01-16-19

RESOLUTION AWARDED BID FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES TO CENTRAL JERSEY WASTE & RECYCLING, INC.

WHEREAS, THE BOROUGH OF JAMESBURG ADVERTISED FOR OPEN COMPETITIVE BIDS FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE AND BIDS WERE RECEIVED ON DECEMBER 27, 2018; AND

WHEREAS, CENTRAL JERSEY WASTE & RECYCLING, INC., OF EWING, NEW JERSEY SUBMITTED THE LOWEST BID FOR A ONE (1) YEAR PERIOD IN THE TOTAL AMOUNT OF \$137,940 WITH THE TIPPING FEE TO BE PAID BY THE BOROUGH; AND

WHEREAS, CENTRAL JERSEY WASTE & RECYCLING, INC., OF EWING, NEW JERSEY HAS AGREED TO ALLOW THE BOROUGH OF JAMESBURG, FOR PURPOSES OF BUDGETARY REASONS, A METHOD TO TERMINATE THIS ONE (1) YEAR AGREEMENT BY WAY OF GIVING CENTRAL JERSEY WASTE & RECYCLING, INC. SIX MONTHS ADVANCE NOTICE OF SAME; AND

WHEREAS, THE PURCHASING OFFICIAL HAS REVIEWED THE BID DOCUMENTS SUBMITTED BY CENTRAL JERSEY WASTE & RECYCLING, INC. AND HAS DEEMED THEM TO BE SATISFACTORY; AND

WHEREAS, THE CHIEF FINANCIAL OFFICER HAS CERTIFIED TO THE AVAILABILITY OF FUNDS;

NOW, THEREFORE, BE IT RESOLVED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, THAT A CONTRACT BE AWARDED TO CENTRAL JERSEY WASTE & RECYCLING, INC. FOR A ONE (1) YEAR CONTRACT AS SET FORTH IN THEIR BID PROPOSAL IN THE AMOUNT OF \$137,940.

BE IT FURTHER RESOLVED, THAT THE MAYOR IS HEREBY AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE AUTHORIZED CONTRACT.

RESOLUTION #046-01-16-19

RESOLUTION AWARDED BID FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES TO CENTRAL JERSEY WASTE & RECYCLING, INC.

- **Motion to Amend Resolution to Reject Bid**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

- Borough Attorney Fred Raffeto explained that after 2 times going out to bid we are allowed to reject the bid. This allows the Governing Body to negotiate the contract with the company.

- **Motion to Reject Resolution #046-01-16-19**

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek		X	X			
Mayor Lowande						

- Captain Ceras and Corporal Caltabellata were sworn in by the Borough Clerk. Chief Craparotta presented a General Duty Accommodation Certificate to Officer Rich Bruno for his excellent work on December 12, 2018. Officer Bruno uncovered a large drug trafficking ring.

COUNCILMATIC COMMITTEE REPORTS:

- **FINANCE COMMITTEE**
Council President Rampacek

Council President Rampacek reported the deferring of the school taxes and what it means to the town. We basically have to watch our spending and cut back, hopefully without drastic cuts.

- EDUCATION COMMITTEE
Council Member Sussman

Council Member Sussman reported he has not attended a Board of Ed meeting as of yet. They are working on forming a school safety committee for both schools. This seems to be the best way to keep the community and schools safe. Congratulations to Captain Ceras and Corporal Caltabellata. It is a pleasure working with you both. A special thank you to Officer Bruno. You are an amazing officer and a member of the City Swat team. Great job.

- POLICE COMMITTEE
Council Member Valiant

Council Member Valiant reported on the promotions of Louis Ceras and Robert Caltabellata. He feels these two promotions will be good for our town and police department. The town will be receiving a 2006 Scotty Fire Safety Trailer from Montgomery Township Board of Fire Commissioners. This donation will be put to great use to continue promoting public safety and awareness campaigns to the public. School Safety Committee, Paul Rutsky has initiated scheduling a meeting.

Other news: Jamesburg Police Department is looking for a volunteer from our community that has knowledge of video recording and editing. The Police Department is interested in making several public service announcements. Anyone that may be able to help should contact the Chief at 732-521-0011.

Congratulations to Patrolman Richard Bruno on his award. I also would like to share an email I received about Officer Raymond Durski and how polite and professional he was when he pulled someone over.

- PERSONNEL COMMITTEE
Council Member Czarneski

Council Member Czarneski reported she spoke with Administrator Frueh and reviewed the day to day of the Borough personnel. All continues to operate smoothly with no issues. Regarding DPW negotiations, Co-chair Samantha Rampacek and I are still working to finalize all details and anticipate signing the new contract shortly thereafter. Finally, congratulations to Louis Ceras on his appointment to Police Captain and Robert Caltabellata to Police Corporal.

- PUBLIC WORKS COMMITTEE
Council Member Rutsky

Council Member Rutsky reported she met with Paul Intravartola and he is happy to report that the town's leaf pick up was completed January 7th. He and his crew are preparing for the upcoming winter storm. Sand has been loaded and they will be using the new "Boss" plow. Paul is pursuing estimates for a new sewer machine and continues to oversee general maintenance. Coming down the pike is the investment of a new Dump Truck pricing at \$70,000. Funding he explained, would be coming out of capital improvement.

- ENVIRONMENT/ GREEN COMMITTEE:
Council Member Ludas

Council Member Ludas reported the Environment/ Green Committee met on January 8th. Council Member valiant conducted the meeting in my absence. The objective of this committee is to work closely with county, and state environmental agencies on stream and environmental clean-up and securing grants. This committee will also drive green team projects throughout town. Meeting will be held the 1st Tuesday of each month at the Senior center. The next meeting will be on February 5th. The Green Team will continue to meet every month. The next meeting for Green Team will be February 12th.

I have reached out to the Lower Raritan Watershed Partnership for possible assistance with a Spring Creek Clean Up. They are booked for the Spring, bur we are hoping for October.

Business: A few businesses stated they felt having Holiday Shopping hours on our website increased traffic in their stores. I visited Jamesburg EZ Stop, a new convenience store located at 45 East Railroad Ave. They carry a full line of “convenience store” products, and deliver. Aside from milk and eggs, they carry cleaning supplies, stationary, newspapers, tobacco, socks, and in the morning serve coffee and buttered rolls.

I also would like to comment on the accident that occurred on Ridgeview Road this morning in front of my home. Officers Burzachiello and Caltabellata were very caring and compassionate toward the older woman. Thank you.

- ADMINISTRATOR’S REPORT
Scott Frueh

Administrator Frueh reported we have a new bank account safeguard in place. It is called Positive pay. If there is a check drawn on the account and if it has not been submitted by me or Kevin to the bank, it comes back as an exception and has to be reviewed in order for it to be paid by the bank.

We also have an EZ Deposit system for scanning checks for deposit. It is currently set up only for the Current Fund, but I am working on getting it set up for the Sewer Operating fund.

Lastly, I am working with Edmund to add the WIPP system. This will allow residents to pay their taxes and/or sewer balances from our website. The residents will have a convenience fee to use the system.

I spoke to the Vice President at 1st Constitution Bank to see if we can get an increase in rate of interest.

- PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:

Mayor Marlene Lowande

Mayor Lowande thanked all the officers for all they do, and to Captain Ceras and Corporal Caltabellata on their new positions. It is a pleasure working with all of you.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Valiant

TIME OF ADJOURNMENT:

8:05 PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg