

CONTRACTOR REQUIREMENTS FOR CITY OF JOHNSON CITY

This applies to **ALL** trade Sub-Contractors, regardless of job valuation,

AND General Contractors with Project Valuations over \$24,999*

Per City Code 12-204 (2)

*Per ICC Building Valuation Data

1) **\$10,000 Surety Bond** between contractor and the City of Johnson City ([City Code 12-102](#))

- Johnson City's specific Surety bond form must be completed by an insurance company
- **A bond form must be filed for each trade a single Contractor performs.**

2) **Business Tax License** (cumulative valuation of permits pulled within a calendar year)

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|---------------------|---|
| \$0 – \$2,999 | No business license required |
| \$3,000 - \$100,000 | Minimal Activity License (In-state contractors only) |
| \$100,000.01+ | Johnson City business license + TN State (AKA County) Business license; |
- [City Code 12-102, TCA 67-4-723(b)(1), TCA 67-4-717(b), TCA 67-4-717(c)(3), TCA 67-4-709(4)(A)(i), TNDOR NOTICE #23-08] ****It is the permit applicants' responsibility to confirm all amounts due to any non-City entity with said entity***

➤ For all business license questions, please call the Finance Department, 423-434-2393

3) **Tennessee State Contractor's License**, including Limited Licenses (TCA 62-6)

4) **Proof of worker's compensation or exemption**

General Contractors with Projects Valued Under \$25,000* (\$0-\$24,999):

1) 1 & 2 Above

➤ Please send copies of the above documents to Permits@JohnsonCityTN.org

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- Contractor Name / Company: _____
 - Contact Name: _____
 - Mailing Address: _____
 - Phone / Cell #: _____ Office #: _____
 - Primary Email Address: _____

Please Note: Any plans requiring review should expect a minimum of five (5) business days prior to approval and issuance of a permit.

