

MINUTES OF PLANNING COMMISSION MEETING

June 12, 2023

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 12th day of June, 2023 at 6:30 PM

**THE FOLLOWING WERE PRESENT:** Chairman Ferris, Commissioner Buckingham, Commissioner Fitch, Commissioner Hanson, Commissioner Egglar, Commissioner Tinsley and Commissioner Johnson

**THE FOLLOWING WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Tim Ibisch, City Clerk Linda Rappe, Ian Albers, Planning/EDA Assistant, Coy Borgstrom, Scott Stroh,

**CALL TO ORDER AT 6:30PM**

**MINUTES OF THE PREVIOUS MEETING – May 8, 2023 Motion to Approve made by Commissioner Fitch, second by Commissioner Tinsley with All Voting Aye**

**PUBLIC HEARING – Zoning Amendment (Rezone) – Reagan Outdoor Advertising**  
Community Development Assistant Ian Albers gave background and they have requested to change from D-H to C-3 highway commercial which allows for billboards. Mr. Albers is recommending that the rezone not be effective until their new lease takes effect.

Public hearing opened

No comments

Public hearing closed

Discussion – Commissioner Egglar stated that this makes logical sense, Commissioner Johnson asked if this lease is for one billboard or more. City Administrator Ibisch stated that there would be room for two. Commissioner Egglar asked if it would be electronic or static. Administrator Ibisch stated that they have talked about both. Commissioner Fitch asked where on the parcel the sign would go. Administrator Ibisch stated that it would be oriented towards one end of the parcel so that there would be room for another sign at the other end.

**Motion to Approve the Rezone from D-H to C-3 Contingent on the Lease Approval made by Commissioner Egglar, second by Commissioner Johnson. Ayes: Hanson, Tinsley, Fitch, Buckingham, Johnson and Egglar Nay: Ferris**

**PUBLIC HEARING -Zoning Amendment (Rezone) – Borgstrom**

Community Development Assistant Ian Albers stated that there are two parcels, one where the current single family home is and where Mr. Borgstrom’s shop used to be. This would not be a spot zone. Administrator Ibisch stated that this is a transitional area. Chairman Ferris asked about the access easement Mr. Borgstrom stated there is an easement and it has been recorded. Commissioner Egglar wanted to make sure that the property to the west would have screening. Administrator Ibisch stated that as that property to the west is developed screening will be considered.

Public Hearing opened

No comments

Public hearing closed

Administrator Ibisch asked Mr. Borgstrom about the snowdrifters property to the east if there is any long term plans, Mr. Borgstrom stated maybe if they had money they would like to put up a shed to have meetings, storage and clubhouse. There is a recorded easement to access the snowdrifter’s property.

**Motion to Approve the Rezone from C-2 to R-C made by Commissioner Johnson, second by Commissioner Fitch with All Voting Aye.**

**PUBLIC HEARING - Conditional Use Permit for Fence – Fisher/Paradise**

Community Development Assistant Ian Albers stated that they have applied to put in a chain link fence less than 6 feet in height in the rear yard and the owners have indicated that the neighbors are on board. The house to the east is currently for sale. The conditions are that the property owners sign an access agreement and is recorded and an acknowledgement in the conditional use permit that they are putting the fence on the utility easement.

Public hearing opened

No comments

Public hearing closed

**Motion to Approve made by Commissioner Egglar, second by Commissioner Tinsley with All Voting Aye.**

**CHAOTIC GOOD BREWING COMPANY PATIO/PARKING** – Discussion – Community Development Assistant Ian Albers stated that Mr. Stroh wants to expand his liquor license to have a patio and that takes up parking spaces. Mr. Stroh stated that he has 44 seats including the outdoor seating. That means it would have to have 11 spaces. As Fire Chief, Commissioner Fitch stated that he is working on occupancy load. The County has given Mr. Stroh a permit to use the right of way on County 34 and to allow Mr. Stroh to pave it. Mr. Albers stated that on the east entrance there would only be 2 spaces and not three spaces. Mr. Stroh stated that the patio will be cordoned off and there will be planter boxes in front of the parking spaces on the east right off County 34. Mr. Stroh stated that he is looking at leasing spaces from Plaza 57 since it is within the 300 feet of his property.

**RFP FOR CEMETERY LAND IN SW KASSON** – Update – City owned parcel of 44 acres around the cemetery and Windsor court was put out for a request for proposal. We have received a proposal.

**KASSON PARK SURVEY** – Results - Community Development Assistant Ian Albers went through the 273 responses.

**PARKING STUDY – SCOPE OF WORK** – Two purposes of study are to gather data on the utilization of current parking resources downtown and to use that data to determine future needs and to provide support for any strategies that we recommend for safety, beautification and parking resources downtown. Pre-study phase, August 11 get a base count of parking spaces and a measurement of available parking. Phase 1 weekend of August 17-19 at varied times and phase two would come later in September and use the same times. Results presented in October.

**OTHER** – Commissioner Egglar stated that 15 7<sup>th</sup> St NW is accumulating more stuff and has received a complaint. Mr. Albers will work with Commissioner Egglar on the complaint.

**ADJOURN** – 7:30pm

Respectfully Submitted,

---

Linda Rappe, City Clerk