

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, May 26, 2021

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 26th day of May, 2021 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Linda Rappe, City Engineer Brandon Theobald, Police Chief Josh Hanson, Fire Chief Joe Fitch, City Attorney Melanie Leth, Public Works Director Charlie Bradford, Finance Director Nancy Zaworski, Dave Dubbels, Tim O'Morro, Ryan Christensen, Tyler Mandler and Trevor Lampland

PLEDGE OF ALLIANCE

APPROVE AGENDA

Motion to Approve the Agenda as presented made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from May 12, 2021

Claims processed after the May 12, 2021 regular meeting, as audited for payment in the amount of \$369,771.37

Evaluations:

Barb Thompson Library Assistant Move to Grade 2 Step 2 \$16.35ph

Committee/Commission/Board Minutes:

Planning Commission 5-10-21 – DRAFT

Library Board Minutes – April 13, 2021

Resolution Certifying Delinquent Claims to County Auditor

Resolution #5.1-21

***Resolution Certifying Delinquent Claims to the County Auditor
(on file)***

Pay Request No 6 – Hydro Klean – CCTV Inspection of Sanitary Sewer - \$5,225.35

Conferences:

Jan Naig MCFOA Annual Conference St. Cloud, MN June 16-18

Motion to Approve the Consent Agenda made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

Resolution - Mayor McKern read the declaration of Council Vacancy, **Motion to Approve made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye** – Certificate presented, plaque coming.

Resolution #5.2-21
A Resolution Declaring a Kasson City Council Vacancy
(on file)

Appointment of new Councilmember, Ryan Christensen will be sworn in at the June 9 Council Meeting.

Thanked the Fire Department Personnel for the great videos, the third one has been released today.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Davidson Variance – Administrator Ibisch gave background on variance and public hearing was held at Planning Commission on Monday, May 24. This is for a single family home on an infill lot in the historic/tradition district. It is not our intention to do variance after the fact but changes were made. Councilperson Burton stated that the house is built and on a trailer in Wausau and was built to the specifications. Councilperson Ferris wanted to know why the inspector didn't catch this. What are we going to do to make sure this doesn't happen again. They have not stopped building. We need to find out who is responsible for measuring lot lines. Councilperson Egler has a problem with them continuing to build before this is passed. The foundation was prebuilt and house was prebuilt. We have to figure out a way to not have this happen again. Councilperson Egler wants to make sure that the fire wall is put in place. The Council wants to review the contract with Construction Management Services to see if they are responsible for measuring lot lines. The Council agreed that they do not want to set a precedent by approving this. Councilperson Zelinske stated that the City Voted for a variance for a house on an empty lot and this is filling an eye sore of a burned out house. Councilperson Ferris would like to send the public hearing notices in the usps mail the same day that it is sent to the newspaper for publication.

Motion to Approve based on the Planning Commission's Recommendation made by Councilperson Burton, second by Councilperson Zelinske. Aye: Zelinske and Burton Nays: Egler, Ferris and McKern Motion Failed

City Attorney suggested sending a letter stating to cease and desist. Administrator Ibisch will contact him directly after the meeting tonight.

Kasson Meadows 7th

CAS Kasson Meadows 7th Final Plat – within the development agreement is the construction of 22nd St NE. Mayor McKern stated that 22nd St NE has already been approved to be there and go through. We do not own the land to the west or north and those are not viable options and this needs to be done to be able to reconstruct 10th Ave NE. The City will consider putting in the flashers on the trail and striping and putting a sign stating emergency vehicles only. Councilperson Ferris asked if there was other things to do to make people know that the trail will be crossing a street. Engineer Theobald stated that it will be obvious on the trail that it will be crossing a street. Councilperson Burton added that comments and emails were taken into consideration.

Final Plat Maps

Resolution Approving Final Plat – Motion to Approve the Resolution made by Councilperson Zelinske, second by Councilperson Egler with All Voting Aye.

Resolution #5.3-21
Resolution Approving Kasson Meadows 7th Final Plat
(on file)

Development Agreement including 22nd St NE – there was discussion regarding the proration of the development fees since the cost is small and tying into Little’s Subdivision. The staff recommendation is to add “building permits and certificates of occupancy will be held if 22nd St NE is not completed by July 15, 2021”.

Motion to Approve the Development Agreement with the Staff Recommendation of no building permits or certificates of occupancy will be issued if 22nd St. NE is not completed by July 15, 2021, made by Councilperson Burton, second by Councilperson Egler with All Voting Aye.

EDA Letter of Support – the EDA has been dealing with a potential partner to development multi-family housing on the south side of town and need the Council to sign the letter to approve of the tax credits. Administrator Ibisch stated that this can go back to the EDA and it can come back to council on June 9.

OLD BUSINESS

NEW BUSINESS

CAS Roof Maintenance and Tentative Agreement – Administrator Ibisch stated that this is a contract and budget for preplanned maintenance and if there is a larger repair they bring that to staff. Public Works Director Bradford stated that just the other day there was water running in the store from the roof and Schwickerts was there.

Motion to Approve with the Additional Option made by Councilperson Zelinske, Councilperson Egler with all Voting Aye.

ADMINISTRATOR’S REPORT

Administrator’s Report – Administrator Ibisch went through his report informed the Council that there should be a special legislative session coming up.

Covid Letter to Staff – The letter that went to staff was presented.

Rules for American Recovery Act Funds – Administrator Ibisch stated that the City will be getting some funds but that has not been worked out yet.

Canisteo Orderly Annexation Agreement – there was a meeting today with Canisteo Township Officers and they were receptive to working out an agreement.

ENGINEER’S REPORT

PERSONNEL

Recommendation Hire Firefighters – **Motion to Hire the Four Fire Fighters recommended by the Fire Chief; Brandon Chalstrom, Collin Hagedorn, Collin Hofsculte, and Bradley Patton, made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.**

Resignation of Part Time Police Officer - **Motion to Accept the Resignation of Chris Purdue and thanked him for his service, made by Councilperson Egler, second by Councilperson Ferris with All Voting Aye.**

Recommendation to Hire Full Time Public Works/Streets/Parks Worker – **Motion to Hire Ben Langan for the Fulltime Streets/Parks Worker made by Councilperson Zelinske, second by Councilperson Ferris with All Voting Aye**

Kyle Wheeler Progress report – FYI from request at the last meeting.

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed – Councilperson Egger stated that at the last Southeast Minnesota League Meeting they are asking councils and counties for money for a transportation plan. This is a commuting transportation plan since mayo has shut down their commuter services.

The Council would be interested in a presentation from them regarding this.

ADJOURN 7:16PM Motion to Adjourn made by Councilperson Ferris, second by Councilperson Burton with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor