

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, July 13, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 13th day of July, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Christensen, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Burton

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibsch, City Clerk Linda Rappe, Police Chief Josh Hanson, Finance Director Nancy Zaworski, City Engineer Theobald, City Attorney Leth, Planner Brad Scheib (via Microsoft Teams) Dave Dubbels, Paul Johnson, Robert Akrapovik, Ryan Nolander, Alissa Oeljenbruns - SMIF,

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Add: A.2.k Events Permit

Motion to Approve the Agenda as amended made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye

CONSENT AGENDA

Minutes from June 22, 2022

Claims processed after the June 22, 2022 regular meeting, as audited for payment in the amount of \$1,446,457.07

Evaluations:

David Greenfield	Library Asst	up one step to Grade 3 Step 5	\$20.20
Barb Thompson	Library Aide	up one step to Grade 2 Step 3	\$17.73
Christine DeLima	Sr Liquor Clk	up two steps to Grade 3 Step 5	\$20.20

Resolution Certifying Delinquent Claims to the County Auditor

Resolution #7.1-22

***Resolution Certifying Delinquent Claims to The County Auditor
(on file)***

Conferences

Jesse Kasel	MN DARE Conf	Aug 7-10, 2022	Walker, MN	\$200
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Pay Estimate

Pay Request #5	Fairgrounds Water Tower	Maguire Iron	\$71,250.00
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Resolution De-certifying Delinquent Claims to the County Auditor

Resolution #7.2-22

***Resolution De-Certifying Delinquent Claims to the County Auditor
(on file)***

Resolution Appointing Election Judges for 2022 Primary and General Elections

Resolution #7.3-22

***Resolution Appointing Election Judges for the 2022 Primary and General Elections
(on file)***

Temporary Liquor License for Kasson Fire Department for Festival in the Park Weekend
Application for Fireworks Permit for Festival in the Park
Event permit for Kasson Legion

Motion to Approve the Consent Agenda made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.

PUBLIC HEARING

VISITORS TO THE COUNCIL

Alissa Oeltjenbruns - SMIF Presentation – Ms. Oeltjenbruns updated the Council on what SMIF has been doing over the last two years. Ms. Oeltjenbruns then went over their current projects and early childcare initiatives and trainings for childcare providers to keep up their CEU's and that they work closely with KM School. They also have community vitality, SMIF is funding the Rethos downtown revitalization in Kasson.

MAYOR'S REPORT

IRIS Proclamation – Administrator Ibisch stated that this is a preview of a proclamation that will be coming in October 15 2022 as infants Remembered in Silence.

PUBLIC FORUM

COMMITTEE REPORTS

Schuette Comp Plan and Zoning – Administrator Ibisch gave the background and the public hearing was held Monday at the Planning Commission meeting and there were no comments. Mr. Schuette would like to change the use of this property to commercial and to rezone the property from DH to C-3 Highway Commercial.

Resolution Amending the Future Land use Designation – Motion to Approve the future land use designation made by Councilmember Christensen, second by Councilperson Egler with All Voting Aye.

Resolution #7.4-22

***RESOLUTION APPROVING AMENDMENT TO THE 2040 COMPREHENSIVE PLAN TO REGUIDE 4.21 ACRES OF
PID NO. 240281500 FROM HIGH DENSITY RESIDENTIAL TO RETAIL/SERVICE COMMERCIAL
(on file)***

Ordinance Rezoning the property – Motion by Mayor McKern to Approve the Ordinance Amendment rezoning the Property from D-H to C-3, second by Councilperson Egler with All Voting Aye.

Ordinance #7,1-22

***ORDINANCE AMENDING THE KASSON OFFICIAL ZONING MAP TO REZONE A PORTION OF PID NO. 240281500
FROM DEVELOPMENT HOLDING (DH) TO HIGHWAY COMMERCIAL DISTRICT (C-3)
(on file)***

Resolution for Summary Publication – Motion to Approve the Resolution for Summary Publication made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.

Resolution #7.5-22

***RESOLUTION NO.7.5-22_AUTHORIZING PUBLICATION OF ORDINANCE NO. 7.1=22_ BY SUMMARY
(on file)***

Interim Use Permit – The Planning Commission recommended that the Council add to the Zoning Ordinance an Interim Use Permit to have another tool to use and this would be a way to put an end date on this and this wouldn't go with the property. Mr. Scheib stated that a Home Based Business is where there are people

coming to the home to do business and a Home Occupation is something that no one would know anything is happening inside the house and your business is held on your kitchen table.

Ordinance Amending the Zoning Code – **Motion to Approve Amending the City of Kasson Zoning Code of Ordinance made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

Ordinance #7.2-22

**ORDINANCE AMENDING THE KASSON OFFICIAL ZONING CODE CHAPTER 154 TO ADD INTERIM USES THROUGH AN INTERIM USE PERMIT PROCESS
(on file)**

Resolution for Summary Publication – **Motion to Approve made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.**

Resolution #7.6-22

**RESOLUTION NO. 7.6-22 AUTHORIZING PUBLICATION OF ORDINANCE NO. 7.2-22 BY SUMMARY
(on file)**

Akrapovic Home Based Business Request – The public hearing was held at Monday’s Planning Commission meeting. A comment was expressed over business hours and school bus times. Mayor McKern stated that we have limited him to one customer per day and they must make appointments that this may be over-regulating. **Motion to Approve the Resolution as written made by Mayor Mckern, second by Councilperson Egger with All Voting Aye**

Resolution #7.7-22

**RESOLUTION APPROVING AN INTERIM USE PERMIT AT 506 15TH AVENUE NW FOR A HOME BUSINESS TO SELL FIREARMS FROM A HOME LOCATED IN THE R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT
(on file)**

Vail Subdivision Final PUD and Final Plat – Administrator Ibsch explained the background and the plat and PUD . Staff has reviewed these plans for consistency with the City subdivision and zoning standard as well as conformance with the approved preliminary plat and PUD plans. All aspects are found consistent and ready for Council approval. **Motion to Approve the Resolution approving the final plat and final PUD plan for the property known as the Vail Subdivision made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

Resolution #7.8-22

**RESOLUTION APPROVING THE FINAL PLAT AND FINAL PUD PLAN FOR THE PROPERTY AT KNOWN AS VAIL SUBDIVISION
(on file)**

EDA Transition Plan – Administrator Ibsch stated that Ian Albers was hired as the Community Development Assistant and laid out a list of projects and expectations for that position.

OLD BUSINESS

Ballot Language – Administrator Ibsch stated that option 2 was recommended by the EMS committee to use as ballot language. Ibsch read through the questions 1 and 2. Councilperson Ferris stated that we may want to mention that a community room is included. The Council leaned toward option 2 also. The Council had conversation regarding what the Community Room would be for and how to advertise it.

Fire Hall-near final version – The EMS had a long meeting last week to discuss all of the details. The Fire Dept is recommending that the rear doors match the front doors.

Rural Development Items – Ibisch stated that this is part of the phase II for the bond issuance for the grant.

NEW BUSINESS

SRO agreement – Police Chief Josh Hanson stated that these are similar to past agreements. Officer Peck is going to cover the ZED school and Officer Kasel will continue to cover KM Schools. The Police Chief will continue to be in charge of the SRO. **Motion to Approve made by Councilperson Ferris, second by Councilperson Egler with All Voting Aye.**

ZED agreement – **Motion to Approve the Agreement made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

Transfer of funds – Finance Director Zaworski stated that at the last Council meeting the Safe Routes to School was awarded. The costs have increased much more than we thought. This is a request to transfer money from the stabilization fund to the Safe Routes to School fund to make up the shortfall. **Motion to Approve the Transfer of Funds made by Mayor McKern, second by Councilperson Egler with All Voting Aye.**

ADMINISTRATOR’S REPORT

Report – Ibisch quickly highlighted his report.

ENGINEER’S REPORT

Engineer Theobald gave an update on safe route to school and MnDOT has submitted their approval and the Hwy 57 project the switch to the next phase of the project will be towards the end of the month.

Vail Subdivision

Resolution awarding project Schumacher excavating who was the lowest bidder. **Motion to Approve made by Councilperson Christensen, second by Councilperson Egler with All Voting Aye.**

Resolution #7.9-22

*A RESOLUTION AWARDING AND APPROVING BID
FOR
VAIL SUBDIVISION
(on file)*

PERSONNEL

Resignations of Firefighters, Brad Patton, Alex Skogerbo and Tony Fjerstad - **Motion to Accept the Resignations and Thanked Them for Their Service made by Mayor Mckern, second by Councilperson Ferris with All Voting Aye.**

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 6:57PM Motion to Adjourn made by Councilperson Egler, second by Councilperson Christensen with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor