

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, August 23, 2023

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of August, 2023 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Christensen, Egger, Ferris, Johnson and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, City Attorney Melanie Leth and City Engineer Brandon Theobald, Community Development Assistant Ian Albers and Police Chief Josh Hanson, Tim O'Morro, Don Marti, Mike and Stacy Sinner, Dan Ziebell and Brian Todd

PLEDGE OF ALLIANCE

Approve Agenda –

Add: G.3 new business 4 way stop at 2nd and Main St.

Motion to approve the Agenda as Amended made by Councilperson Christensen second by Councilperson Ferris with All Voting Aye.

Consent Agenda

Minutes from August 9, 2023

Claims processed after the August 9, 2023 regular meeting, as audited for payment in the amount of \$1,844,568.95

Evaluations:

Officer Zach Kasper	move to Grade 10 Step 3 \$31.35 eff 6/16/23
Officer James Iem	move to Grade 10 Step 5 \$33.42 eff 8/1/23
Officer Jessica Peterson	move to Grade 10 Step 3 \$31.35 eff 8/1/23
SRO Jesse Kasel	Already at top of Grade 12 \$40.80
Officer Paul Lindgren	Already at top of Grade 10 \$35.63

Committee/Commission/Board Minutes:

Planning Commission – August 2023 DRAFT
FD August Minutes
Updated Cogeneration Rules and Rate Schedules

Event Permits:

3rd St NE Block Party
Big Iron Classic Parade w/permission to use golf carts on trail
KM Schools Fun Run

Resolution Accepting Donation for the Purchase of Fire Dept Equipment

Resolution #8.5-23

***Resolution Accepting Donation for the Purchase of Fire Dept Equipment
(on file)***

Conferences:

Jeff Ulve A&B WW Cert Refresher & Exam St. Cloud Sept 20-22 \$265

Motion to Approve the Consent Agenda made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

Appoint Matthew Clemens to the Park Board – Motion to Approve made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.

Mayor McKern thanked all the volunteers for festival in the park and they are already planning for next year.

PUBLIC FORUM

PUBLIC HEARINGS

Cannabis Ordinance - Administrator Ibisch stated that Council had not chosen to restrict the cannabis use, this is covering the use in public and this would restrict it on any public property. This also includes edibles and hemp derived consumer products.

Public Hearing Opened

No Comments

Public Hearing Closed

Motion to Approve made by Councilperson Ferris, second by Councilperson Johnson with All Voting Aye.

Ordinance #8.1-23

*Ordinance Amending the Kasson City Code by Enacting Kasson City Code Title XI Chapter 116, Prohibiting Cannabis Use Within Public Property and Public Places
(on file)*

ATV Ordinance – Administrator Ibisch stated that this came to us from a citizen who had vehicles driving across his property. Police Chief Hanson will coordinate with big iron regarding golf carts. The changes are red-lined in the ordinance.

Public Hearing Opened

No Comments

Public Hearing Closed

Motion to Approve the changes made by Councilperson Christensen, second by Councilperson Egger with All Voting Aye.

Ordinance #8.2-23

*Motorized Golf Carts: Utility Task Vehicles; Class 1 All-Terrain Vehicles and Mini Trucks
(on file)*

COMMITTEE REPORTS

Ordinance revision for fences on corner lots – Community Development Assistant Ian Albers stated that this proposed ordinance came because of a request to put a privacy fence on a corner lot. This will make an exception to having two front yards. The public hearing was held at the Planning and Zoning meeting and there were suggested changes that have been made. **Motion to Approve the Changes in the Ordinance made by Councilperson Johnson, second by Councilperson Egger with All Voting Aye.**

Ordinance #8.3-23
Ordinance Amending Section 154.312 of the City Code
(on file)

Sinner Fence Conditional Use Permit – Albers stated that there are conditions that have been added and the access easements will need to be recorded. **Motion to Approve made by Councilperson Egger, second by Councilperson Johnson with All Voting Aye.**

Resolution #8.6-23
Resolution Approving a Conditional Use Permit to Allow a Fence Closer than Three Feet to the
Property Lines and within the Required Front Yard Area at 504 10th St NE
(on file)

Sinner Variance Denial - Albers stated that the Sinner's had originally applied for a variance because at the time it was not allowed and now that the ordinance is changed the variance is no longer needed. **Motion to Approve the Denial of the Variance made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

Resolution #8.7-23
Resolution Denying a Variance for 504 10th St NE
(on file)

Bakken Fence CUP – Albers stated that this is a straight forward with the two standard conditions of access easements and utility easement. **Motion to Approve made by Councilperson Johnson, second by Councilperson Christensen with All Voting Aye.**

Resolution #8.8-23
Resolution Approving a Conditional Use Permit to Allow a Fence Closer than Three Feet to the
Property Lines at 97 5th Ave SE
(on file)

OLD BUSINESS

Update on 15 7th St NW- Albers stated that we received a letter from Minnesota Prairie County Alliance that this will not be assigned for assessment. Administrator Ibisch stated that we can send a certified letter for a public hearing to abate the property. Mayor McKern asked how bad would someone have to be for MN Prairie to help them, Attorney Leth stated that they have to want help. The Council consensus to send letter and get process moving.

Resolution for Amendment 2 Kasson Meadows 7th Subdivision – Developer Scott Lampland is asking to approve the amendment to finish Kasson Meadows 7th Addition. **Motion to Approve the Amendment made by Mayor McKern, second by Councilperson Christensen with All Voting Aye.**

Resolution #8.9-23
Resolution Approving Amendment 2 to the Development Agreement for Kasson Meadows 7th Addition
(on file)

4-way Stop Sign at 2nd Ave and Main Street. Mayor McKern would like to make these permanent. Administrator Ibisch suggested bumpouts to put the stop sign in. The Council determined to leave them there temporarily until the parking study is completed and incorporate this into the results.

NEW BUSINESS

MNSpect and Community Core- Administrator Ibisch and Clerk Rappe attended a presentation and they

looking to expand into the southeast. This is informational so that you know we are looking at the future.

EDA Banners – Community Development Assistant Albers stated that the chamber has asked the EDA to help fund new banners for the light poles downtown. This is a 50% matching the Chamber of Commerce. The EDA has a budget item that could be used. **Motion to take the money out of the EDA Advertising Budget made by Councilperson Egger, second by Councilperson Johnson with All Voting Aye.**

ADMINISTRATOR'S REPORT

Administrator Ibisch went through his report. He reviewed the: Local Road Improvement Program (LRIP) program that starts in Sept. Engineer Theobald stated that we did get a million dollars from LRIP for paving the 16th St NE to Cty 15. Theobald stated there is a lot of money in there. Administrator Ibisch also highlighted the park and rec portion of his report.

2024 Budget Discussion – Ibisch stated that this just came in at 5PM today and if anyone has feedback please let him know. We are planning on have the preliminary levy meeting on Sept 13. The Library has the biggest requested increase of 11%. They want a self-checkout, e-reader, and increasing e books and audio books, and personnel increases. We have a scheduled loss in the Ice Arena and this is a split loss with the County.

Richard Finger Sidewalk Discussion – Clerk Rappe stated that a couple years ago these people were all given notice that they had a year to have sidewalks put in and Mr. Finger is the only one to complied. The Council agreed that these lots are being used and not being sold so then they have to put sidewalk in. Ibisch asked Council if petition and waiver would be a possibility and they thought that would be agreeable. Get feedback from the 5 properties regarding sidewalks. We may have to adjust the sidewalk size.

ENGINEER'S REPORT

2023 Sanitary Sewer Improvements – Engineer Theobald stated we received 3 bids and engineer's project was \$700K. **Motion to Approve the Resolution made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

Resolution #8.10-23

Resolution Awarding and Approving 2023 Sanitary Sewer Improvement Project Bid (on file)

East Creek Commercial Park 2 – Watermain – Engineer Theobald stated that the watermain, in the area of the proposed East Creek Commercial Park 2, is substandard due to not being looped. Theobald gave three options for the Council to consider. Councilperson Christensen likes the deferment option, Councilperson Johnson stated that \$100k seems like small price to pay to make such big improvements. The land is currently pasture and is guided to commercial. Councilperson Egger believes this is a benefit to the developer and for the city.

Don Marti, the developer, was in attendance. Mayor McKern suggested that the staff meet with Mr. Marti to come up with the best option. Mr. Marti stated that from his standpoint he has no plans to develop the rest of it and option #2 is the only one that he will consider. The Council consensus is to let staff take care of this and come back to Council with a solution.

Project Updates – Engineer Theobald gave updates on current project and future projects.

PERSONNEL

Approval to move Tony Jensen from Parks/Streets to W/WW Operator position – **Motion to Approve made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye.**

Approval to backfill Parks/Streets position – the Council asked if we need the position and Administrator Ibisch stated that we do want to back fill this. **Motion to Approve made by Councilperson Johnson, second by**

Councilperson Ferris with All Voting Aye.

Authorize hiring another W/WW Oper II – Motion to Approve made by Councilperson Egler, second by Councilperson Christensen with All Voting Aye.

Resignation of W/WW Supervisor Dave Vosen – Mayor McKern thanked Mr. Vosen for his years of service. Motion to Approve made by Councilperson Ferris, second by Councilperson Johnson with All Voting Aye.

CORRESPONDENCE

Correspondence was reviewed.

ATTORNEY

Closed session for possible Land Transaction

Closed session at 7:21

Opened at 7:47

Outcome: There will be an update at a later date.

ADJOURN 7:48 PM

Motion to Adjourn made by Councilperson Christensen, second by Egler with All Voting Aye.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor