

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, February 9, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of February, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton (Via Telecon), Christensen, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Egger

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, Police Chief Josh Hanson, Fire Chief Joe Fitch, City Attorney Melanie Leth, City Engineer Brandon Theobald, Finance Director Nancy Zaworski, Dave Dubbels, Paul Johnson, Tim O'Morro

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Motion to Approve the Agenda made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from January 26, 2022

Claims processed after the January 26, 2022 regular meeting, as audited for payment in the amount of \$170,197.69

Evaluations:

| | | |
|------------------|-----------------------|--------------------------|
| Stephen Howarth | Ice Arena Manager | At top of Scale \$ 39.62 |
| Charlie Bradford | Public Works Director | At top of Scale \$51.90 |

Committee/Commission/Board Minutes:

EDA Meeting Jan 4, 2022
EDA Meeting December 7, 2021
EDA Meeting November 2, 2021

Conferences:

| | | | |
|-------------|-------------------------------|-------------|-----------------------|
| Linda Rappe | MN Clerks & Finance Off Assoc | March 22-25 | St. Cloud \$275 |
| Linda Rappe | IIMC Annual Conf | May 21-25 | Little Rock, AR \$625 |

Pay Estimate

| | | |
|---|-----------------|-------------|
| NW Trail Improvements and 2021 Str Imp #3 | IMS Contracting | \$26,802.28 |
| Fairgrounds Water Tower #1 Maguire Iron | | \$95,000.00 |

Resolution Accepting Donations for the City of Kasson Fire Department

Resolution #2.1-22

***Resolution Accepting Donations for the City of Kasson
(on file)***

Resolution Accepting Donations for the 1938 WPA Walls

Resolution #2.2-22

*Resolution Accepting Donation for the WPA 1938 Walls and Pillars
(on file)*

2022 Semcac Agreement

Public Utilities Resolution

Resolution #2.3-22
Kasson Public Utilities Resolution
(on file)

Motion to Approve the Consent Agenda, removing the Minutes from 1-26-22 for suggested revisions, made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

2021 EDA Annual Report - FYI

OLD BUSINESS

Body Worn Cameras – Administrator Ibisch stated that Police Department is looking at a policy and process. Police Chief Hanson stated that there will need to be a public hearing and this is a 6 month process. Ibisch stated that this is informational at the moment. There are storage issues and more policy issues to work out. Chief Hanson stated that the general public already thinks we have this and this will protect the officers. Councilmember Ferris had a question on the contract that it is missing section 12. Councilmember Burton has a concern on chain of custody and with conflict of interest. Chief Hanson stated that they are required to have an audit every two years on policies and procedures.

NEW BUSINESS

Waste Water Rate Study – Last year there was a water and electric study done. This will be paid for by the sewer fund. **Motion to Approve doing the Rate Study and spending the \$14,500 made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

Resolution Supporting Housing and Local Decision-Making Authority – Administrator Ibisch stated that the League asked us to take a look at this and if we approve it we will forward this on to our legislators. **Motion to Approve made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.**

Resolution #2.4-22
A Resolution Supporting Housing and Local Decision-Making Authority
(on file)

Ice Arena Project – Administrator Ibisch stated that he and Mayor McKern attended the ice arena committee meeting and they went through their expenses for the last year. They are looking at retro fitting the lights in the arena. The Council is in favor of moving forward with this project.

ADMINISTRATOR'S REPORT

Administrator's Report – Administrator Ibisch went through his report.

ENGINEER'S REPORT

TH 57 – Special Assessments – Engineer Theobald stated that this is the first step in a multistep/resolution process. The first one is the assessment hearing and the second will have notices sent to all affected property owners.

Resolution Receiving Feasibility Report and Call Public Hearing – Engineer Theobald gave a high level overview of the feasibility report. Ibisch stated that the number on page 4 is \$794,898 and the number on the resolution is 715,000. Theobald stated we will use the higher number and that will likely change also. Mayor Mckern would like a committee of Engineer Theobald, Councilperson Christensen, Administrator Ibisch and Public Works Director Bradford to hammer out details on the assessments and to provide a recommendation back to the Council. **Motion to Approve the Resolution Receiving the Feasibility Report and Calling a Public Hearing made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

Resolution #2.5-22

*Resolution Calling Public Hearing on Trunk Highway 57 Improvements
(on file)*

PERSONNEL

ATTORNEY

Council Meeting Closed at 6:35PM

Council Meeting Re-opened at 6:48PM

Closed Session for Union Negotiations – MNPEA – Admin Group. **Motion to Approve the tentative contract as presented made by Councilmember Christensen, second by Councilmember Burton with All Voting Aye.**

Closed Session for Real Estate Transaction – Mayor McKern stated that this is a potential sale of the Vail property. **Motion to Approve of the memorandum of Understanding made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

Motion to Call a Public Hearing for Tax Abatement for February 23, 2022 City Council meeting made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.

CORRESPONDENCE

Correspondence was reviewed

Mayor McKern reminded the Council about work session on March 5 from 8-12

Mayor McKern stated that Engineer Theobald did a very good job presenting the Highway 57 Plan to the Chamber of Commerce at their meeting today.

ADJOURN 6:52PM Motion to Adjourn made by Councilperson Christensen, second by Councilperson Ferris with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor