

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, March 9, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of March, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Egglar, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, Police Chief Josh Hanson, City Engineer Brandon Theobald, Fire Chief Joe Fitch, Finance Director Nancy Zaworski, Dave Dubbels, Paul Johnson, Angie Jarrett, Chris and Carla Abel, Ardis Grovdahl, Jana and Dennis Nawrocki, Keith Schultz, Joe and Mary Ann Mittlestadt, Denise Hazuka, Joe Winkels, Guy Kohlhofer, Jon Bernau, Frank Bernau, Tim O'Morro, Ron and Lorene Naze, Tim Tjosaas, Michael Korbel, Alana Heather, Dorothy Larsen, Delores Darling and Dan Engler

PLEDGE OF ALLIANCE

APPROVE AGENDA

Add G.2 CEDA Contract

Add: L.1 Closed Session for Land Purchase

Change G.1 PSA for Liquor Store not Library

Motion to Approve the Amended Agenda made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from February 23, 2022

Claims processed after the February 23, 2022 regular meeting, as audited for payment in the amount of \$486,792.03

Evaluations:

Dan Trapp	Lead Water/Wastewater Operator II	At top of scale \$37.00
Ron Unger	Park and Rec Director	At Top of scale \$42.38
Corey Carstensen	Streets/Parks PWW	At top of scale \$28.23

Committee/Commission/Board Minutes:

EDA February

Park Board Draft – Feb

Conferences:

Jan Naig	MCFOA Annual Conf	St. Cloud 3/22-3/25	\$275.00
Tim Ibisch	MCMA Annual Conf.	Nisswa, 5/4-6	\$575.00

Resolution Accepting Donation to Promote Positive Police/Community Interactions Initiative

Resolution #3.1-22

***Resolution Accepting Donation to Promote Positive Police/Community Interactions Initiative
(on file)***

Resolution Designating Polling Places for 2022

Resolution #3.2-22
Resolution Designating Polling Places for 2022
(on file)

Resolution Appointing Police Reserve Volunteers

Resolution #3.3-22
Resolution Appointing Police Reserves Volunteer
(on file)

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

PUBLIC FORUM - Edward Richer – Mantorville – would like to go out to the treatment plant and cut wood. He has a current waiver on file from 15 years ago. The Council would like to consult with the City Attorney on a waiver that is enforceable.

PUBLIC HEARING

TH 57 – Special Assessments – Engineer Theobald stated that this is the first meeting of two that need to be held for the special assessments per MN Statute 429. Theobald gave a presentation showing the scope of the project and a tentative timeline and tentative assessment costs. Engineer Theobald stated that this is a hearing on whether people are in favor or opposed to the project. The total estimated costs is \$8,520,000. MnDOT is contributing 4.5 million dollars for this project. The assessments will only be 8.4% of the project cost.

Public hearing opened

Tim Tjosaas – 608 N Mantorville Ave – Asked what the City roadway costs are. Theobald stated that this is road cost, sidewalk, etc and then the MnDOT cost is taken out of it and the City worked out what is fair and equitable for all and knowing that we just had a large project on 3rd, 4th and 5th Ave. NW that was assessed to those property owners. Tjosaas stated that he is for the project but feels he has minimal benefit.

Paul Johnson – 807 N Mantorville Ave – he does not currently have a sidewalk and does not want a sidewalk and doesn't see that as a benefit to his property. He objects to replacing existing sidewalk to save costs – Engineer Theobald stated that this is a MnDOT requirement to have sidewalk on both sides and current sidewalks do not meet the current ADA requirements. Mr. Johnson objects to sidewalk costs that it doesn't benefit property owner. When will the assessment go into onto the property taxes. If it is finished this year it would be on next year's taxes. Mayor McKern will find out if this will be in phases. Brandon will find out.

Keith Schultz – 504 N Mantorville Ave – what is the road going to be – Engineer Theobald stated it will be asphalt. Mr. Schultz does not like asphalt and thinks MnDOT does a bad job of maintaining their current asphalt road. Mayor McKern will share the frustrations of potholes with MnDOT and has the same frustrations. The property owners gave the right of entry and then give tell them they have to pay this assessment he cannot afford this. Mr. Schultz agrees that we do need to upgrade but doesn't want to pay this assessment and thinks it should be spread out.

Jana Nawrocki – 20 N Mantorville Ave – Stated that at the first meeting MnDOT was doing the road and we wouldn't be assessed, then the City decided that utilities needed to be done. Engineer Theobald stated that the City wanted to partner with MnDOT and do the utilities while they were fixing the road, but special assessments have always been a part of the project. Ms. Nawrocki believes that they should be assessed based on the number of utilities going to each property. Engineer Theobald stated that there will be some road costs included with the utilities in the assessments. Ms. Nawrocki is for the project but would like consideration on the assessment.

John Bernau – 405 N Mantorville Ave – he is for the project but most people don't have that kind of money on hand. Mayor Mckern stated that there are several options for paying for the assessment. The majority put on their property tax. John – this is similar to the 3rd, 4th and 5th project but this assessment is higher. Mayor Mckern stated that to be fair to the people on 3rd, 4th and 5th project we needed to figure this the same. Engineer Theobald stated that the costs have gone up significantly since the 3rd, 4th and 5th project in 2017.

Dorothy Larson - 903 N Mantorville Ave – what is the REU based on. Engineer Theobald explained how the City figures the residential equivalent unit and to be the most equitable instead of basing this on area or road frontage. Ms. Larson stated that the dump road is concrete and why is 57 going to be asphalt, and how far will the sidewalk go. Engineer Theobald stated that it goes up to 11th and then there will be a trail. Ms. Larson wants the project done but doesn't want to pay for it.

Frank Bernau – 306 N Mantorville Ave – how will waiting a couple of months affect the assessment. Mayor Mckern stated that we haven't gotten any bids back yet but we are very hopeful that this number is close to what the actual number will be. Engineer Theobald stated that the city is required by law to let you know what the amount is and it has to be in the notice and there will be a public after these notices are sent.

Denise Hazuka – will the work start before the assessments are set? Engineer Theobald stated that the project could start before the public hearing. But we are trying to work around contractors and not disrupting the fair and not disrupting the businesses along the project.

Public Hearing Closed

The next tentative meeting is May 25 and that is when the assessments would be set and notifications will be sent two weeks before.

VISITORS TO THE COUNCIL

Angie Jarrett - Dodge County Ambulance Director – gave a presentation regarding the ambulance personnel, call number, services and costs.

MAYOR'S REPORT

Mayor McKern stated that there is an opening on the Park Board and applications are on line and at City Hall.

OLD BUSINESS

ICS Professional Services Agreement – Liquor store – ICS would be the project manager and they would bid out the project. Mayor McKern stated that if we use this firm we want the information in advance of the meetings. **Motion to Approve the Professional Services Agreement with ICS made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.**

CEDA Contract – At the March 5 work session the City Council indicated that they want to in house these services and hire a fulltime EDA person. We need to give CEDA a 30 day notice. **Mayor McKern made a motion to terminate the contract at the end of second quarter, second by Councilperson Burton with All Voting Aye.**

NEW BUSINESS

EMS Recommendation – Fire Truck – Administrator Ibsch stated that the EMS committee met and they are recommending outfitting the fire truck and officer restructuring. Chief Fitch stated that this truck will be the main response to minor calls and will also go to bigger calls and medical calls. They do not have bids for the topper yet. Their estimate to outfit this truck with a topper is roughly \$12,000.

Mayor Mckern asked about where in the budget this would come from. The EMS committee stated that when the budget is used it is gone. Councilperson Egglar asked for more exact numbers on the topper. The Council decided to wait to make this motion when we know the exact numbers.

Fire Department Officer Position Changes Recommendation – Chief Fitch stated that the retirement of the Deputy Chief he would not like to replace that position and instead replace it with another Captain and a Lieutenant position. Chief Fitch stated that it is nice to be officer heavy since they don't know who will show up when the alarm goes off and it is nice to have an officer at the call. He would also like to get more of the younger members into the officer positions. This will allow delegation of more duties. **Motion to Approve the Officer Restructuring made by Councilperson Egglar, second by Councilperson Christensen with All Voting Aye.**

ADMINISTRATOR'S REPORT

Administrator's Report – Administrator Ibsch went through report. The items listed are fyi for the Council: Byron Solar ATF Report, Hamilton Real Estate Cooperative Tax Abatement Agreement, Reb 2022 Forecast and the Chamber financial report.

ENGINEER'S REPORT

Resolution ordering improvements – the Council agreed that the general consensus is that they like the project and this won't get any cheaper and this is a better deal than the original mill and overlay that MnDOT wanted to do. **Mayor McKern made the motion to Order the Improvement, second made by Councilperson Christensen with All Voting Aye.**

Resolution #3.4-22

*Resolution Ordering Improvements and Directing Preparation of Final Plans and Specifications
(on file)*

Cooperative Construction Agreement with MnDOT - We will be involved but MnDOT will be holding the contract and sending the City bills. Theobald stated that we will still have oversight over the utilities. Engineer Theobald wanted to know how the council feels about a 2 year, 2 phase project. The Council authorized Theobald to get the best deal for the City's best interest. **Motion to Approve the Resolution and the Cooperative Construction Agreement made by Councilperson Egglar, second by Councilperson Ferris with All Voting Aye.**

Resolution #3.5-22

*Resolution Entering Into MnDOT Agreement No. 1048689
(on file)*

16th Street Roundabout

Proposed Changes to Municipal State Aid System(MSAS) Engineer Theobald stated that we can only spend our MSAS money on MSAS streets so we would like to reorganize the streets. Engineer Theobald included a preliminary approval letter from MnDOT with their comments.

Resolution Revoking 3rd St as a MSAS Route – **Motion to Approve the Resolution made by Councilperson Christensen, second by Councilperson Burton with All Voting Aye.**

Resolution #3.6-22

*Resolution Revoking Municipal State Aid Streets
(on file)*

Resolution Establishing 16th Street and Main Street as MSAS Route – **Motion to Approve made by Councilperson Egglar, second by Councilperson Ferris with All Voting Aye.**

Resolution #3.7-22
Resolution Establishing 16th Street and Main Street as MSAS Route
(on file)

PERSONNEL

Accept Retirement of Firefighter Kevin Farmer – Motion by Mayor McKern, second by Councilperson Ferris with All Voting Aye to accept the resignation and thanked Mr. Farmer for his service.

ATTORNEY

Closed Session for Land Purchase

Closed at 8:02pm

Open 8:30

Direction was given to the City Engineer and Administrator to proceed

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 8:31PM Motion to Adjourn made by Councilperson Christensen, second by Councilperson Egger with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor