

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, March 23, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of March, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibsch, City Clerk Linda Rappe, Police Chief Josh Hanson, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Dave Dubbels, Paul Johnson, Tony Bigelow, Mike Marti and Brad Scheib – HKGi, Brian Todd (Post Bulletin) and Keith Hanson (DCI)

PLEDGE OF ALLIANCE

APPROVE AGENDA

Add K.2 Pacheco Resignation

Add: Notice to the Council on Home compliance issue

Add: for Public Record statements from David Dripps regarding the Highway 57 Project

Add: J.1 Highway 57 Update

Motion to Approve the Amended Agenda made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from March 9, 2022

Claims processed after the March 9, 2022 regular meeting, as audited for payment in the amount of \$888,726.93

Evaluations:

Gerald Runnells Investigator Move to Grade 13 Step 2 \$36.11ph eff 3-1-22

Committee/Commission/Board Minutes:

Planning Commission March 2022 DRAFT

Park Board Meeting March 2022 DRAFT

El Patron Liquor and Sunday Liquor License

Waste Management Refuse Hauler License

Resolution Certifying Delinquent Claims to the County Auditor

Resolution #3.8-22

Resolution Certifying Delinquent Claims to the County Auditor

(on file)

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

PUBLIC FORUM

PUBLIC HEARING

Annexation of Englestad Property by Bigelow Land Development – Administrator Ibisch gave the background on this 40 acre parcel on the west side of 240th Ave. Tony Bigelow is in attendance. The Planning Commission discussed this at their last meeting and the concerns are listed in the memo. Councilperson Christensen asked about the wetland that runs on the west side of the property. Mr. Bigelow stated that the wetland will stay as wetland and they will pond their own run off. Administrator Ibisch stated that this is only for the annexation the plats will be coming in the future.

Public Hearing Opened

No Comments

Public Hearing Closed

Motion to Approve the Resolution made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye.

Resolution #3.9-22

*Resolution Ordering Annexation Pursuant to the Terms of the Orderly Annexation Agreement Between Mantorville Township and the City of Kasson, and Minnesota State Statute §414.0325
(on file)*

COMMITTEE REPORTS

Planning Commission

Bigelow Land Development Concept Plan - Brad Scheib, Planner HKGi, stated that there are some soil issues and the wetland issues. We will work through these issues through the platting process. We want to think about the trail system. We will work on the street connectivity. This is pretty straight forward. Mr. Bigelow stated that they are planning on farming it this year.

South Pointe Concept Plan – Administrator Ibisch gave the background on this property which is on the west side of South Fork Subdivision. There are some issues regarding access and future road accesses. This is already in the city limits. These will be public streets not private streets. There are discussions that need to happen with collector streets and the County's plan vs the City's plan.

Lindon Manor 2nd Concept Plan – Administrator Ibisch gave the background. This will require annexation and there are road issues. Mike Marti was in attendance. The timeframe will be market driven and would like to maybe start this fall. Councilperson Burton stated that the Planning Commission would like to bring the entire parcel in instead of just a small piece. This is contradictory to the Comprehensive Plan so we would have to make amendments. Mr. Scheib stated that the road connectivity is of concern and part of the concept review is to discuss from a high level what happens with all of the properties surrounding the initial property. From a staff level we have different views from the developer of how this property is developed. Mr. Marti stated that they don't want to annex all of it so that they can keep the City at arm's length. Mr. Marti stated that part of the reason they left out Parcel A they do not want to pay for the street and his neighbor does not want to be that close to the City either. Mr. Marti stated that he is not planning on annexing all of it for at least 20 years. Councilperson Burton stated that the City is trying to correct the issues in town where there is only one access.

EDA

NW Trail Grant – Engineer Theobald stated that the NW Trail was a project that we got funding for and the project is now complete and we can submit for reimbursement from the grant. **Motion by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

Federal EDA Grant Application – this is an application that the EDA is submitted for development in the downtown corridor. **Motion to Approve the Resolution for the EDA Grant Application made by Councilperson Christensen, second by Councilperson Burton with All Voting Aye.**

Resolution 3.10-22

***A Resolution Authorizing the EDA Coordinator to Submit an Economic Adjustment Assistance Grant Application to the US Economic Development Administration for Potential Financial Assistance Toward the Kasson Main Street Project; and Further Authorizing the EDA Coordinator to Accept Said Grant and Enter into an Agreement with the EDA Upon Award
(on file)***

Park Board Recommendation for Hiring Summer Employees - Administrator Ibisch stated that the Park Board recommends approval of hiring the aquatic center employees listed in the Park Board Minutes. **Motion to Approve the Hiring of the Aquatic Center Employees for the 2022 Season made by Councilperson Ferris, second by Councilperson Burton with Ayes: Burton Christensen, Ferris and McKern Abstain: Egler.**

OLD BUSINESS

Cemetery Fence Quotes – This fence would be along the east side of the property next to the mobile home park. The money is allocated in the cemetery fund that is approximately \$62,000. Administrator Ibisch stated that they would like to also fix the driveway at the cemetery. Park and Rec Director Unger got two quotes for fencing. **Motion by Councilperson Burton to Approve the bid and purchase fence from the American Fence Company for \$34,989, second by Councilperson Egler with All Voting Aye.**

HPBX Phone System – Administrator Ibisch stated that there is a spreadsheet and quote from KM Telecom. This is the same system that the police department had installed with covid funds. Police Chief Hanson stated that this is working very well for them. Ibisch stated that we are anticipating that within two years we will have broken even on the cost. **Motion by Mayor McKern, second by Councilperson Christensen with All Voting Aye.**

Fire Truck Outfitting – More information on quotes for the topper were requested from the last meeting. **Motion to Approve the recommendation of the Fire Chief for outfitting the new vehicle made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.**

NEW BUSINESS

Ag Land Lease – Administrator Ibisch stated that Talon Edgar is interested in farming the 15 tillable acres by the waste water treatment plant. **Motion to Approve the Ag Land Lease made by Councilperson Egler, second by Councilperson Ferris with All Voting Aye.**

ADMINISTRATOR’S REPORT

Administrator’s Report – Administrator Ibisch went through report. Ibisch also talked about CMPAS LGA and Audit. There was a complaint regarding a property and he has made contact with the owner and the Police Chief has issued a warning and some vehicles were then registered but now some are not again. The Council was in agreement to have the owner cited for unregistered vehicles. Attorney Leth gave the Council the procedure for abatement of this property.

ENGINEER’S REPORT

Hwy 57 Update – Engineer Theobald stated that the project will be bid on Friday, March 25. The project schedule has been pushed back to being finished before the fair in 2023.

PERSONNEL

Accept Resignation of Firefighter Collin Hofschulte – Motion by Mayor Ferris, second by Councilperson Egger with All Voting Aye to accept the resignation and thanked Mr. Farmer for his service.

Accept Resignation of Police Officer Ryan Pacheco – Motion by Councilperson Burton, second by Councilperson Ferris with All Voting Aye to accept the resignation and thanked Mr. Pacheco for his service.

ATTORNEY

Closed Session for Land Purchase

Closed at 6:56PM

Open at 7:09PM

There was discussion on an agreement with the City of Kasson and a Petition and Waiver with Scheutte LLC. The agreement will be available per public record. **Motion to Approve the Petition and Waiver Agreement made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:13PM Motion to Adjourn made by Councilperson Christensen, second by Councilperson Egger with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor