

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, August 10, 2022

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 10th day of August, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Eggler, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, Community Development Assistant Ian Albers, Police Chief Josh Hanson, Fire Chief Joe Fitch, Finance Director Nancy Zaworski, City Engineer Theobald, Paul Johnson, Eric Gahr, Patrick Gordon, Dene Dryden – Post Bulletin, Bill MacMonegle and Tim O’Marro.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

Add: J.1 Pay Estimate

Add: 1.4 Ballot Language

Add: 1.5 Quote for cemetery

Motion to Approve the Agenda as amended made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from July 27, 2022

Claims processed after the July 27, 2022 regular meeting, as audited for payment in the amount of \$795,387.74.

Committee/Commission/Board Minutes:

Park Board Minutes – July

Library Board Minutes – April

Library Board Minutes – June

Planning Commission Meeting – July

Fire Department Meeting - August

Resolution Certifying Delinquent Claims to the County Auditor

Resolution #8.1-22

***Resolution Certifying Delinquent Claims to the County Auditor
(on file)***

Resolution for Donation to the Parks Department from KMGSA

Resolution #8.2-22

***Resolution Accepting Donations for the Park and Recreation Department
(on file)***

Conferences:

Jesse Kasel	Glock Armorer Course	Jordan, MN	11/22/22	\$250
Paul Lindgren	MNCPA Conference 2022	Brainerd, MN	10/3-4/22	\$250

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

PUBLIC HEARING

VISITORS TO THE COUNCIL

Patrick Gordon – ZED – Mr. Gordon gave a presentation on the new Zumbro Education District building in Kasson. This is a K-12 public school district and they serve 6 member districts. They have been in Kasson before at the old elementary school. Students that they serve are special ed and at risk students and this is a specialized facility. There is an open house for the public on Sept 6 from 5-7pm. with a ribbon cutting ceremony.

MAYOR’S REPORT

PUBLIC FORUM

COMMITTEE REPORTS

Plaza 57 Daycare Conditional Use Permit – Administrator Ibisch stated that the Planning and Zoning Board held the public hearing on Monday August 8 and had many questions for Mr. Clemons. Planning Assistant Ian Albers stated that this is a 84 child facility. The play area will be to the south side of the building and fenced. We have asked for a circulation plan with designated drop off and pick up spots for the daycare. This will fill the Plaza 57 building. Councilperson Burton stated that the Planning Commission had question regarding the green space. Mr. Albers stated that the City’s Ordinance states that daycare provide 40 sq feet per child and plaza 57 is providing 3500 sq feet. Albers read through the findings of face. **Motion to Approve the Conditional Use Permit was made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

Resolution #8.3-22

Resolution Approving A Conditional Use Permit for Property at 301 Mantorville Ave South (known as Plaza 57) for a Commercial Day Care in a C2 General Business District
(on file)

Gahr Fence Conditional Use Permit – Administrator Ibisch gave the Council the background on the fence Ordinance. Eric Gahr stated that this has gone very smoothly and all of his access easements are in place. Ibisch read through the conditions. **Motion to Approve the Conditional Use Permit made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

Resolution #8.4-22

Resolution Approving a Conditional Use Permit to Allow a Fence on the Property line to the South, North and West of 1001 5th Ave NW
(on file)

OLD BUSINESS

Ordinance Changing Liquor Ordinance to include the word “public” – Administrator Ibisch stated that this is something that the Council had approved a while ago and needed to be written up formally and published. **Motion to Approve made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

Ordinance #8.1-22
Ordinance Amending the Kasson Code of Ordinances Alcohol Licensing Section 110.
(on file)

Cannabis Legislation Discussion

Cities and Regulations for Edible Cannabis – Mayor McKern stated that some Counties are doing the licensing for this and would like the Administrator to check with them to see what they are doing first. The County does the tobacco licensing and would probably do this too. If the County is not doing anything then we can discuss putting something into place.

NEW BUSINESS

Budget and Levy Dates/Change of December Meetings – Finance Director Zaworski ran through the memo to approve the preliminary levy date of Sept 14, and to approve the mtg changes of dates to December 14 and 21.

Motion to set the Preliminary Levy on Sept 14 and December 14 for the Final Levy with moving the second meeting in December to December 21 for a backup Levy date made by Mayor Mckern, second by Councilperson Christensen with All Voting Aye.

2023 Budget – FYI and discussion – Mayor McKern stated that if anyone has any questions regarding the budget that they can talk to the Finance Director anytime. The Finance Director stated that there will be discussion on the budget on August 24.

Event Permit – Legion – staff did not see any problems with this. **Motion to Approve the permit made by Councilperson Christensen, second by Councilperson Egger with All Voting Aye.**

Sidewalk Maintenance – Administrator Ibisch stated that this is from a loss control meeting he had with the League. The City does currently have a sidewalk inspection and replacement policy, the Leagues policy is more involved and would require more time. Mayor McKern suggested sending this to the Planning Commission for their review. Engineer Theobald stated that we did pass a ADA transition plan that is a federal requirement so incorporating that into the policy would be good and currently we are not assessing anything for the ada plan.

ADMINISTRATOR'S REPORT

Report – Administrator Ibisch went through report and highlighted the load forecast memo and stated their concern of peak energy days.

City of Kasson Default Properties – Ibisch stated that there are two in town and the City does have an interest in them since we have been assessing mowing charges to them.

Load Forecast – FYI

Ballot Language – Administrator Ibisch asked for comments on the ballot language. **Motion to Approve the Language made by Councilperson Ferris, second by Councilperson Christensen with All Voting Aye.**

Quote for Cemetery – Administrator Ibisch stated that this is based on council request from last year and this is to pave the drives. Councilperson Egger stated that his opinion is to do the whole thing at once instead of piece meal. **Motion to Using the Leftover money from the fence at the cemetery and splitting the balance between the Stabilization Fund and Liquor Store money so that this does not affect the levy made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye.**

ENGINEER'S REPORT

Pay Estimate – Engineer Theobald stated that this is #6 for the water tower on the fairgrounds from Maguire Iron for \$185,250.00. **Motion to Approve made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

PERSONNEL

Hire Bill MacMonegle as Probationary Volunteer Firefighter. He has a lot of experience with Rochester and Eyota. **Motion to Approve made by Councilperson Christensen, second by Councilperson Burton with All Voting Aye.**

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 6:55PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Ferris with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor