

**KASSON CITY COUNCIL REGULAR MEETING MINUTES**  
**Wednesday, August 24, 2022**  
**6:00 PM**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 24<sup>th</sup> day of August, 2022 at 6:00 PM.

**THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Christensen, Egglar and McKern

**THE FOLLOWING MEMBERS WERE ABSENT:** Ferris

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Timothy Ibisch, Police Chief Josh Hanson, Finance Director Nancy Zaworski, Paul Johnson and Tim O'Marro.

**PLEDGE OF ALLIEGANCE**

**APPROVE AGENDA**

Add: H.3 Sewer bill dispute

Add: K.2 Johnson Resignation

Add: L.1 Closed session for labor issue

**Motion to Approve the Agenda as amended made by Councilperson Egglar, second by Councilperson Christensen with All Voting Aye**

**CONSENT AGENDA**

Minutes from August 10, 2022

Claims processed after the August 10, 2022 regular meeting, as audited for payment in the amount of \$806,622.66

Evaluations: None

Committee/Commission/Board Minutes:

Library Board July Minutes

Conferences:

Ian Albers    EDA Assistant    Connecting Entrepreneurial Communities Redwing    9/8-9/22  
\$100

**Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye**

**MAYOR'S REPORT**

Thank you to City Staff for how the park looked and to Public Works Worker Steve Burke for participating in and winning the belly flop contest.

**PUBLIC FORUM**

**PUBLIC HEARING**

**Annexation of small piece to the south of Schutte owned by Jeremy Bigelow** – Administrator Ibisch gave the background on the property and the catalyst for this is that they would like to change the road configuration. This is part of the orderly annexation with Mantorville Township.

Public Hearing Opened

No Comments

Public Hearing Closed

**Motion to Approve the Annexation made by Councilperson Egler, second by Councilperson Burton with All Voting Aye.**

*Resolution #8.5-22*

*Joint Resolution of Mantorville Township and the City of Kasson, MN  
(on file)*

## **COMMITTEE REPORT**

### **OLD BUSINESS**

**Budget** – Administrator Ibisch stated that the baseline numbers do not incorporate a number for the potential referendum and that would be in excess over the operational budget that is included in your packet. Finance Director Zaworksi stated that if anyone has any questions to please let her know and discussion and public input will be on September 14. Zaworksi stated that the budgeted 20% for medical increase is about 2% of the levy increase and the police department personnel and new car is 3.7% increase of the levy.

**Cannabis** – Administrator Ibisch stated that we have had discussions on this before and he has talked to the County today and the County is taking care of this and looking at adopting whatever AMC comes forward with this. Ibisch recommended waiting to see what the County does.

### **NEW BUSINESS**

**GIS Agreement** – This is a recurring agreement. Motion to Approve made by Councilperson Egler, second by Councilperson Burton with All Voting Aye.

**Resolution Setting a Public Hearing on Vacation of Easement for Kwik Trip North – Motion to set the public hearing for September 14 at the regular meeting of the City Council made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye.**

*Resolution #8.6-22*

*Resolution Setting a Public Hearing on Vacation of Public Utility Easements  
(on file)*

**Sewer Bill Dispute** – Mayor McKern stated that the precedence that has been set by the City is to forgive the sewer charges and still charge for the water. **Motion to approve waiving the sewer portion and revisiting the water portion of the bill after the next billing cycle made by Councilperson Egler, second by Councilperson Burton with All Voting Aye.**

## **ADMINISTRATOR'S REPORT**

**Report** – Administrator Ibisch stated that for every \$1 in the general fund .37 goes to public safety and .11 goes towards streets. Ibisch highlighted the rest of his report.

## **ENGINEER'S REPORT**

### **PERSONNEL**

Job Description update for School Resource Officer – Chief Hanson stated that the biggest change is removing the 5 years’ experience requirement. And including that the SRO fulfills regular patrol duties as assigned when not acting as an SRO. **Motion to approve the changed job description made by Councilperson Burton, second by Councilperson Christensen with All Voting Aye.**

Resignation – **Motion to Accept the Resignation of Amy Johnson made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

**ATTORNEY**

**Closed Session – Labor wage issue**

Closed at 6:36PM

Opened at 6:57PM

Outcome – Discussion about the 8-hour SRO position and Council gave direction to the City Administrator to have a conversation with the Police Chief on how to proceed.

**CORRESPONDENCE**

Correspondence was reviewed

**ADJOURN 7:00PM Motion to Adjourn made by Councilperson Christensen, second by Councilperson Egger with all Voting Aye to Adjourn.**

**ATTEST:**

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Linda Rappe, City Clerk

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Chris McKern, Mayor