

KASSON CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, September 28, 2022
6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 28th day of September, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Christensen

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Paul Johnson and Dave Dubbels.

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Motion to Approve the Agenda as presented made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from September 14, 2022

Claims processed after the September 14, 2022 regular meeting, as audited for payment in the amount of \$1,263,057.40

Evaluations:

Nancy Hackenmiller Library Assistant At Top of Scale Grade 3 Step 7 \$21.53

Committee/Commission/Board Minutes:

Fire Department Minutes - September

Library Board Minutes - August

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye

VISITORS TO THE COUNCIL

MAYOR'S REPORT

PUBLIC FORUM

PUBLIC HEARING

Alcohol Ordinance Section 110 Addition – Administrator Ibisch stated that this is to add sections “K” and “L” regarding Taprooms and Brew Pubs.

Open Public Hearing

No Comments

Public Hearing Closed

Motion to Approve the Ordinance made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

Ordinance #9.1-22

***Ordinance Amending the Kasson Code of Ordinances Alcohol Licensing Section 110
(on file)***

COMMITTEE REPORT

OLD BUSINESS

Set Fee for Taproom on-sale – Staff is recommending setting the Taproom On-Sale at \$275 and this reimburses the City for expenses. **Motion to Approve made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

Xcel Agreement – Administrator Ibsch stated that this is progressing, and we will be seeing a little less cost for the movement of the poles for the extension of 16th St. The poles should be moved in November so that the round-about can be built in the spring of 2023 and finished by fall of 2023.

Tax Sale Worksheet DeGroot Property – This is a potentially buildable lot. Administrator Ibsch asked the Council if they had any interest in acquiring this lot. Mayor McKern is not excited about acquiring land that we do not have a plan for. Ibsch stated if the city had a HRA then we may be more interested. Councilperson Egger asked about checking with Habitat for Humanity or SEMMCHRA to see if they want it. The County is offering it to us first. Mayor McKern suggested letting the County see if they can sell it and if they can't then we can take a closer look at it.

NEW BUSINESS

Billboard Lease – Administrator Ibsch stated that the City currently owns a billboard on the vail property and the company has expressed interest in continuing to lease it. The City Attorney has looked at this and has some language she would like to add and if we want to keep the billboard. The Council would like to have the City Attorney review this and add comments and then bring back to see what we want to do.

ADMINISTRATOR'S REPORT

Report – Tim highlighted his report.

White Paper regarding electric increases.

Water service questions – this is the answer to the question asked by the resident at the last city council meeting.

ENGINEER'S REPORT

Project Updates – Update on next street project would be about \$1M in street work. It will be mill and overlay or reclaim and pave. 6th Ave from 3rd St up to 7th St, behind Plaza 57 and 4th Ave NE from 1st St. to 7th St. and 2nd St SW. There is a spot of sewer and utility behind Plaza 57 that may need replacing and he is working through that with the Public Works Director.

PERSONNEL

Retirement of Patricia Shafer-Gottschalk – Library Director - Effective 12/31/22 – Motion to Accept the Retirement with Thanks for Her Dedication to Library and Service to the City, made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.

Retirement of Nancy Zaworski – Finance Director – Effective 12/15/22 – Motion to Accept the Retirement with Thanks for Her Dedication to the City and Service to the City made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.

Administrative Assistant Hiring Recommendation – The interview committee interviewed 4 candidates and recommends Jessica Gunderson who has experience with utility billing. **Motion to Hire Jessica Gunderson**

with a Start Date of October 10 and at Grade 6, Step 1 - \$21.79 made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

Councilperson Egger asked that the whole Council see the job descriptions. Ibisch will email them out to the Council for review. The City does not anticipate any union concerns.

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 6:30PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Ferris with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor