

KASSON CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, September 14, 2022
6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 14th day of September, 2022 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Christensen, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, City Clerk Linda Rappe, Community Development Assistant Ian Albers, City Engineer Brandon Theobald, City Attorney Melanie Leth, Police Chief Josh Hanson, Finance Director Nancy Zaworski, Paul Johnson, Dave Dubbels, Matt Durand, Johan Marsland, Dean George – Kwik Trip and Tim O’Marro.

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Add: G.3 Library Punchlist

Add: J.1 Project Updates

Move G.2 to Mayor’s Report

Motion to Approve the Agenda as amended made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye

CONSENT AGENDA

Minutes from August 24, 2022

Claims processed after the August 24, 2022 regular meeting, as audited for payment in the amount of \$665,582.16

Evaluations:

Jeff Ulve	W/WW Oper II	At top of scale grade 9 \$32.31	
Jesse Kasel	SRO	Inc to Grade 12 Step 7 \$39.62	eff 8/29/22
Jason Peck	Police Sergeant	Inc to Grade 13 Step 7 \$42.38	eff 8-29-22
Nancy Zaworski	Finance Director	At top of scale Grade 16 \$51.90	

Committee/Commission/Board Minutes:

Park Board Minutes – DRAFT – August

Pay Estimate – Pay Request #1 SL Contracting Lions Park and Library Parking lots \$87,257.64

Pay Estimate – Pay Request #7 Maguire Iron Fairgrounds Water tower \$223,250.00

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye

VISITORS TO THE COUNCIL

American Legion – Event Permits and Temporary Liquor Licenses for Oct 8 and Oct 15 – The Mayor stated that the Legion has had two requests for temp liquor licenses for two weekends in a row in October and the

State Board of Alcohol and Gambling rules states there cannot be two temp liquor licenses within 30 days of each other. The event on the 15th agreed to keep everything on the property so that no extra license is required. The event permit and temp liquor license for the event on Oct 8 is approved.

American Legion Request to serve liquor earlier than 11AM on a Sunday for a Special Event Oct 2. This should be added as discussion for the first meeting in Oct.

MAYOR'S REPORT

Hayes Water dispute – Mayor made a recommendation is to only charge for the average water usage and forgive the excess water. Councilperson Egger asked if the new meter was working correctly. Ibisch stated that the water usage is back to normal.

Mr. Hayes read a statement regarding how he felt treated badly by the city. Why are meter readings rounded to the 1000.

Motion to Direct Staff to Come up with the Average Usage and Waive Anything Over the Average to be Forgiven made by Mayor McKern, second by Councilperson Burton with all Voting Aye.

PUBLIC FORUM

PUBLIC HEARING

Easement Vacation for Kwik Trip – Administrator Ibisch stated that there is a current easement that is needing to be vacated. The easement goes directly through the new Kwik Trip site and needs to be vacated and a new easement is drawn into the plat. Councilperson Ferris questioned the date on the resolution and that will be corrected.

Public Hearing Opened

No comments

Public Hearing Closed

Motion to Approve the Easement Vacation with the Correction of the Date made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

#9.1-22

***Resolution Vacating Dedicated Utility Easement
(on file)***

COMMITTEE REPORT

Planning Commission

Kwip Trip – Prelim and Final Plats, Development Agreement and Petition and Waiver – Administrator Ibisch stated that the biggest discussion item was the screening either vegetative or fencing. Dean George the Kwik Trip representative stated that they are open to vegetative or hard screening whatever we choose.

Motion to Approve the Preliminary and Final Plats for Kwik Trip and the approval of the Development Agreement and Petition and Waiver to be approved by staff made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

#9.2-22

***Resolution Approving the Preliminary and Final Plat for Kwik Trip 1194 Subdivision
(on file)***

Fence CUP – Community Development Assistant Ian Albers gave the background, included is a staff report and a map. The public hearing was held at the Planning Commission meeting Monday, September 12 and the resolution has four conditions. All access agreements were signed by the neighbors this morning.

Motion to Approve putting the fence on the property line at 901 9th St. NW made by Councilperson Egler, second by Councilperson Burton with All Voting Aye.

#9.3-22

***Resolution Approving a Conditional Use Permit to Allow a Fence on the Property Line to the South, West, and North of 901 9th St NW
(on file)***

Golden Kernel Preliminary Plat – Administrator Ibisch gave background where they are splitting off a current homestead that is on the property and they have created Zumbro Valley Park Subdivision. The homestead will have conditions once the land is developed regarding hooking to city services and road access. Staff is recommending deferring the park dedication until the land is developed. **Motion to Approve the Preliminary and Final plats for Zumbro Valley Park made by Councilperson Christensen, second by Councilperson Egler with All Voting Aye.**

#9.4-22

***Resolution Approving the Preliminary and Final Plat for Zumbro Valley Park
(on file)***

OLD BUSINESS

2022 Tax Levy Collectible in 2023 and 2023 Budget – The Mayor went through cuts that he has suggested making to get the increase to a 4%. Finance Director Zaworski stated that at the December levy setting we can only go down, it cannot go up. Mayor stated that you need to have at least a 3 1/2-year vision not just a next year focus. Enterprise funds are not included in the levy.

Community Input opened

Johan Marsland – 703 Southfork Place – he appreciates the efforts made to minimize the budget increase. Community input closed.

Councilperson Burton stated that his target was within the 4 or 5 % range. Councilperson Christensen asked if the fire dept referendum fails would the 2.7% come off, the Mayor stated that it would, and we go back to the drawing board to find out what the people want to support.

Resolution Approving Preliminary Tax Levy Collectible in 2023 – Motion to Approve the Resolution with the corrected numbers and to Approve the 2023 Preliminary Budget made by Councilperson Egler, second by Councilperson Christensen with All Voting Aye.

#9.5-22

***Resolution Approving Preliminary 2022 Tax Levy Collectible in 2023
(on file)***

Library Punchlist – Councilperson Ferris stated that there are 20 unfinished repairs made by the subcontractor and the Library Board is concerned that the sub will not come back. Mayor stated that ICS is responsible for finishing. Tim stated that we hold back a percentage to make sure that the project is finished.

NEW BUSINESS

Proposed Amendments to Chapter 110: Alcoholic Beverage Ordinance – Administrator Ibisch stated that the City's ordinance does not cover brewpubs and taprooms.

Resolution Calling for Public Hearing – Motion to Call a Public Hearing made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

#9.6-22
Resolution Calling A Public Hearing
(on file)

Set Fee for Brewpub and Taproom - The council would challenge staff to make sure that the fee covers all staff time. The Council wanted the fees to cover all staff time.

ADMINISTRATOR'S REPORT

Report – Tim highlighted his report.

MMUA Changes – Tier 2 where we would get 12 days a year and this would be more cost effective.

ENGINEER'S REPORT

Project Updates – Komet acres is paved and lots available and same with Kasson Meadows.

Park place Apartments – utility extension will be starting in October

Lions Park parking lot and the Library parking lots paving should begin shortly

Hwy 57 will be opened this fall and closed again in the spring and completed by July 1, 2023

SRTS there has been a preconstruction meeting and should be starting soon.

Water tower at the fairgrounds is starting to be constructed but will not be painted until spring.

Finalizing 16th St roundabout with MnDOT and Kwik Trip north and excel will be relocating their power lines
Dodge County is doing a cover project at the landfill and they are building a reuse facility next year south of the landfill.

PERSONNEL

Retirement of Ron Unger Park and Recreation Director - Motion to Accept Ron Unger's Retirement and Thanked him for 34 years of service made by Councilperson Egler, second by Councilperson Ferris with All Voting Aye.

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

Finance Director Zaworski stated that the press release is from Moody's upgrading Kasson general obligation bond rating to Aa3 from A1.

ADJOURN 7:03PM Motion to Adjourn made by Councilperson Egler, second by Councilperson Ferris with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor