

**KASSON CITY COUNCIL REGULAR MEETING MINUTES**

**Wednesday, September 22, 2021**

**6:00 PM**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22nd day of September, 2021 at 6:00 PM.

**THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Christensen, Egger, Ferris and McKern

**THE FOLLOWING MEMBERS WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Timothy Ibisch, City Clerk Linda Rappe, City Engineer Brandon Theobald, Police Chief Josh Hanson, City Attorney Melanie Leth, Fire Chief Joe Fitch, Deputy Fire Chief Chris Seljan, Finance Director Nancy Zaworski, Brad Scheib, HKGi (Via Go TO Meeting), Dave Dubbels, Tim O'Morro, Mary Pennington, Renee and Roger Horsman, Chris Zeimer, Mike Piper and Candy McKern

**PLEDGE OF ALLIANCE**

**APPROVE AGENDA**

Add: A.2.f Resolution Accepting Donation to the City of Kasson

Add: H.1 Fire Truck

Add: H.2 Fire Department Air Packs

Add: K.1 Letter of Resignation – Freerksen – Fire Department

**Motion to Approve the Agenda as presented made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye**

**CONSENT AGENDA**

Minutes from September 8, 2021

Claims processed after the September 8, 2021 regular meeting, as audited for payment in the amount of \$530,105.02

Evaluations:

Nancy Hackenmiller Library Asst increase from grade 3 step 6 \$19.85 to Grade 3 Step 7 \$20.50 eff 9/16/21

Steve Burke Streets PWW at top of Grade 7 \$26.88

Isaac Thoe W/WW Oper I Remove from probation

Committee/Commission/Board Minutes:

Library Board Minutes August 2021

Planning Commission Minutes September 2021 – DRAFT

July EMS Minutes

August EMS Minutes

Park Board – August

Fire Department Meeting Minutes - September

Conferences:

Cathy Pletta Liquor Store Manager MMBA Annual Conf Alexandria, MN 9/25-28

Jesse Kasel SRO, Paul Lindgren Police Officer, Zach Kasper PT Police Officer –

Fundamentals of Realistic De-escalation Cottage Grove, MN 10/11/21 \$50 each

Josh Hanson – Police Chief , Jason Peck Sergeant, Gerald Runnells, Investigator, Ryan Pacheco  
Police Officer – Fundamentals of Realistic De-escalation Edina, MN \$50 each  
Matt Stradtman – K-9 Officer – Taser Instructor Course 11/9/21 \$375

Resolution Accepting Donation to the City of Kasson

***Resolution #9.1-21***

***Resolution Accepting Donation For The Wpa 1938 Walls And Pillars  
(on file)***

**Motion to Approve the Consent Agenda as presented made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

**VISITORS TO THE COUNCIL**

**MAYOR'S REPORT**

**PUBLIC FORUM**

Tim O'Morro – 19 N Mantorville Ave – He was asked to thank the Kasson Fire and Rescue, Kasson Police Department, Dodge Center Ambulance from the people involved in a head on crash. He asked Administrator Ibisch to thank everyone for their help.

**PUBLIC HEARING**

**COMMITTEE REPORT**

**Pennington Conditional Use Permit to put a fence on the Property Line**

Staff Report – Mary Pennington – 901 5<sup>th</sup> Ave NW – Staff stated that the public hearing was held at the Planning Commission meeting on Monday September 13 and they voted to approve with the signed, recorded easement from the neighbor to the west.

**Motion to Approve the Planning Commission's Recommendation made by Councilperson Christensen, second by Councilperson Egger with All Voting Aye.**

***Resolution #9.2-21***

***Resolution Approving A Conditional Use Permit to Allow A Fence On The Property Line to the South and West of 901 5<sup>th</sup> Ave NW  
(on file)***

**Horsman Variance to Rebuild in the Setback**

Staff Report – Administrator Ibisch gave background. Staff recommended a survey be done or if Mr. Horsman Could find a survey from when he bought it from his parents. Mr. Horsman stated that it has been surveyed and the garage is not on the property line and not on the neighbor's property. Planning Consultant Brad Scheib stated that his recommendation is to have a survey performed or if there is someone who can verify or another valid certification of where the property lines are. Mr. Horsman does not have a record of the surveys but he did find property pins. Councilperson Christensen asked if there is a way to find one of those surveys. Councilperson Ferris asked if this puts us in a bind. City Attorney Leth stated that she agrees with staff on requiring a survey. Councilperson Ferris suggested that the homeowners check with the County or Massey surveying to see if there is a survey on record. It was suggested to check with the neighbors to the west whose property sold about 4 years ago if they had a survey. Planning Consultant Scheib stated that we are setting a variance on a specific setback, so we need a specific calculation. Councilperson Burton stated that he is open to whatever we can do to minimize the cost to the homeowner. City Attorney Leth stated that she will check at the county and we can table this until the next meeting.

The Variance was tabled until the October 8 City Council Meeting.

## OLD BUSINESS

**2021 Tax Levy Collectible in 2022 and Approve the 2022 Budget**

**Motion to approve the Resolution with a 9.38% increase made by Councilperson Egger, second by Councilperson Christensen with all Voting Aye.**

*Resolution #9.3-21*

*Resolution Approving Preliminary 2021 Tax Levy, Collectible in 2022  
(on file)*

**Motion to Approve the Preliminary 2022 Budget made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

## NEW BUSINESS

**Fire Truck and Air Packs**– Administrator Ibisch stated that the EMS Committee has already looked at this. Fire Chief Fitch stated that there are two options. His recommendation is to go with the Rosenbauer the items they would like to add back in are the light tower, the manual deck gun and the officer SCBA seat. The total on this would be \$676,692.00. Chief Fitch combined the air pack discussion into this one to have a total of \$845,000 for the truck and air packs and that stays under the \$850,000 that was the allocated amount. Councilperson Christensen stated that the Rosenbauer has better storage that is lower to the ground. Chief Fitch stated the truck they are replacing is not worth much but they would sell it.

**Motion to Approve the Rosenbauer with the Additions of the Light Tower, Deck Gun and Officer SCBA Seat and the Air Packs made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

## ADMINISTRATOR'S REPORT

**Administrator's Report** – Appreciate going to the MCMA Conference. Administrator Ibisch informed the Council about solar project in Canisteo Township that uses 1800 acres.

## ENGINEER'S REPORT

**Projects related to the County (Safe Route to School, Fairgrounds Water Tower, 16<sup>th</sup> Street NW Extension)**

**Joint Resolution deeds and easements** – City Engineer Theobald stated that these are projects that we will be working with the County on. We are looking at replacing the water tower on the county property at the fair grounds and we need an easement and an easement for a shared use path for Safe Routes to School. Councilperson Burton had a question on #8 in the resolution, Theobald stated that would be south of the landfill and the telephone poles. Administrator Ibisch stated that this is sliding the whole road to the south a little within the right of way. **Motion to Approve the Joint Resolution and Deeds and Easements made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

*Resolution #9.4-21*

*Joint Agreement with Dodge County for Conveyance of Land and Easement for 16<sup>th</sup> Street NW and North Service Street Right-Of-Way; Granting of a Utility Easement for a Water Tower and Watermain; Granting of an Easement for the Construction of a Shared Use Path  
(on file)*

## Fairground Water Tower

Tower painting – Engineer Theobald asked for direction on painting the water tower. The Council gave direction to keep the water towers painted the same.

**TH 57 - Background Information** – Engineer Theobald stated that the public open house is next Thursday the 30<sup>th</sup> at the Public Forum room at the High School at 6pm. Theobald stated that he included information for the

Council in the form of the ICE report. Theobald stated an expert was brought in regarding the 34 roundabout and that is all in the ICE report.

Mayor McKern stated that this has been talked about at Chamber Meetings and Council Meetings since May of 2020. Mayor McKern stated that we received a resolution from Mantorville. Councilperson Ferris stated the link in the agenda and in the packet refers to the safety of bicycles and pedestrians

**PERSONNEL**

**Letter of Resignation from the Fire Department – Brent Freerksen - Motion to Accept the Resignation made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye.** The Council thanked him for his service.

**CORRESPONDENCE**

Correspondence was reviewed

**ADJOURN 7:00PM Motion to Adjourn made by Councilperson Christensen, second by Councilperson Ferris with all Voting Aye to Adjourn.**

**ATTEST:**

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Linda Rappe, City Clerk

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Chris McKern, Mayor