

**KASSON CITY COUNCIL REGULAR MEETING MINUTES**

**Wednesday, July 27, 2022**

**6:00 PM**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 27<sup>th</sup> day of July, 2022 at 6:00 PM.

**THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Christensen, Egler, Ferris and McKern

**THE FOLLOWING MEMBERS WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Timothy Ibisch, City Clerk Linda Rappe, Community Development Assistant Ian Albers, Finance Director Nancy Zaworski, City Engineer Theobald, City Attorney Leth, Dave Dubbels, Paul Johnson, Tim O'Marro, Ryan Nolander, Ari Kolas, Chuck Coleman.

**PLEDGE OF ALLIEGANCE**

**APPROVE AGENDA**

Add: J.1 updates

Add: i.2 ambulance service

**Motion to Approve the Agenda as amended made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye**

**CONSENT AGENDA**

Minutes from July 13, 2022

Claims processed after the July 13, 2022 regular meeting, as audited for payment in the amount of \$662,445.92

Evaluations:

James Iem	Police Officer	up one step to grade 10 step 4 \$31.43 eff 8/1/22
Jessica Peterson	Police Officer	up one step to grade 10 step 2 \$29.47 eff 8/1/22
Kelly Bell	Circulation Tech	remove from Probationary Status

Committee/Commission/Board Minutes:

Fire Department Minutes July

Pay Estimate #4      Maguire Iron      Watertower      \$479,964.95

Festival in the Park Resolutions:

***Resolution #5.10-22***

***Resolution Appointing Festival in the Park Volunteers  
(on file)***

***Resolution #7.11-27***

***Resolution Approving Street Closures for Festival in the Park Activities  
(on file)***

***Resolution 7.12-22***

***Resolution Waiving Park Hours for Festival in the Park, A Special Event***

*(on file)*

**Motion to Approve the Consent Agenda with the correction of the comma instead of period in the amount of the pay estimate, made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

## **PUBLIC HEARING**

### **VISITORS TO THE COUNCIL**

Greenstep Visitors- Chuck Coleman, Kristin Mroz-Risse – Nations Co-Director for Greensteps from the MPCA Chris Meyer, the Southeast Regional CERTS (Clean Energy Resource Team) Coordinator, Emily Hartwell – greencorps. Coleman thanked the Council for supporting the Greensteps Program. The City of Kasson is a Greenstep 3 performer. Mroz-Risse explained what Green Cities entails. Meyer explained that CERTS helps communities with clean energy projects. They assist the Greensteps Program. Mroz-Risse stated that the City of Kasson has completed 49 actions such as solar panels and LED street lighting, etc. The Greensteps visitors presented the City with the Step 3 blocks.

## **MAYOR'S REPORT**

### **PUBLIC FORUM**

### **COMMITTEE REPORTS**

### **OLD BUSINESS**

**Organized Collection** – Administrator Ibisch stated that this has been brought forward since Byron is starting an organized collection. Ibisch stated that many cities use organized collection and this would help keep citizens costs down and there wouldn't be as much stress on the streets. This is for review and questions. There is draft language for the city code and feedback from other cities. Councilperson Egger stated that he likes this idea to save on wear and tear on the streets. Councilperson Christensen likes the savings to the citizens. Councilperson Ferris stated that the staff will get the complaint calls. Ibisch stated that we would issue a RFP and the companies would have the opportunity to collaborate. Mayor McKern is not a fan of the city getting into another service. Mayor McKern would like to know what are the cost savings that other communities have seen and how would the companies collaborate?

**Development Agreement Hamilton** - City Attorney Leth highlighted the changes made to this Development Agreement. In this case the City is the subdivider and we are required to put in the road and utilities.

**Motion to Approve made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

**Option Agreement** – Phase 2 v2 – Administrator Ibisch directed the Council to the map showing the exact area directly to the west and the first right of refusal is for the property to the north. **Motion to Approve made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

**Right Of First Refusal** – Sand Company Option and v2 – **Motion to Approve made by Councilperson Egger, second by Councilperson Burton with all Voting Aye.**

## **NEW BUSINESS**

**Permit for Secondary Water Meter** – Administrator Ibisch stated that this was brought to us from CMS and they need permit for this secondary meter so that there is an inspection. This would be the same as our regular flat fee. **Motion to Approve made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

**Event Permit** – A group of neighbors would like to have a block party on September 10 from 4PM to 9PM and would like to block off the street. **Motion to Approve made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

**Cannabis Legislation** - Administrator Ibisch stated that the Legislature approved a very big change in the legal cannabis and this would be a moratorium for a year until we can incorporate laws into our code. This is informational tonight. Attorney Leth has seen some guidance from the League but none of her cities have dispensaries so she has not had experience with this. Mayor McKern asked the Council to get their questions together for the next meeting. The city does not do the permitting for tobacco sales the County does.

#### **ADMINISTRATOR'S REPORT**

**Report** – there is a walkthrough tomorrow for the Library, The Pool will have limited hours from Aug 16 until the pool closes pm the 26th.

**Ambulance service** – the City of dodge center runs the ambulance service and they are having trouble with the finances and the liability.

#### **ENGINEER'S REPORT**

Engineer Theobald gave updates on the Hwy 57 project, north portion is now closed but businesses are open. The MnDOT updates are posted on the City's website. Lions park and Library parking lot have started at Lions Park. Fairground watertower there is a section of 5<sup>th</sup> Ave NE that will be paved and once he gets a date we will get it published on the website. Safe Routes To School he asked for more money and we got another \$235,000. We do not have a start date yet.

#### **PERSONNEL**

**Introduction of Ian Albers Community Development Assistant** – Ian Albers introduced himself and gave some of his background. He stated that he went to the U of M, majored in Landscape Design and Planning and Spanish studies, and minor in Geography and graduated in May of 2021.

#### **ATTORNEY**

**Remote Meetings** - Administrator Ibisch stated that there was a request on remote meetings and how those work. Attorney Leth stated that there are special circumstances during an emergencies. Attorney Leth stated that we need to make sure that we can all see and hear each other and the member that is attending remotely need to post where they are going to be so members of the public can be there as well. The minutes need to reflect who is attending remotely and where and why. Votes must be roll call. Councilperson Burton stated that a lot of tech issues are dealing with the remote persons wifi. Ibisch stated that we will be using teams meeting now instead of go to meeting.

#### **CORRESPONDENCE**

Correspondence was reviewed

**ADJOURN 6:48PM Motion to Adjourn made by Councilperson Egglar, second by Councilperson Christensen with all Voting Aye to Adjourn.**

**ATTEST:**

---

Linda Rappe, City Clerk

---

Chris McKern, Mayor