

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, January 25, 2023

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 25th day of January, 2023 at 5:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Christensen, Egger, Ferris, Johnson and McKern

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Timothy Ibisch, Assistant City Administrator/Finance Director Jessica Royer, City Clerk Linda Rappe, City Attorney Melanie Leth, Police Chief Josh Hanson, Dave Dubbels and Everett Paulson

PLEDGE OF ALLIANCE

Approve agenda - Make additions, deletions or corrections at this time.

Add: A.2.h Resolution for MRA Permit to hold Bingo at Am Legion

Move Engineer to after consent agenda

Remove: Minutes A.2.a

Motion to approve the amended agenda made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.

Consent Agenda

Claims processed after the January 11, 2023 regular meeting, as audited for payment in the amount of 2,546,103.75

Evaluations:

Stephen Howarth –	Ice Arena Supervisor	At Top of Grade 12	\$40.80
Matthew Stradtmann	Police/K9 Officer	At Top of Grade 10	\$35.63
Kelly Bell –	Circulation Tech	inc Grade 6 Step 2	\$23.17
Charlie Bradford	Public Works Director	At Top of Grade 16	\$53.47
Ian Albers	Planning/EDA Asst	Remove from Probation	

Committee/Commission/Board Minutes:

Fire Department Minutes – January 2023

Resolution Certifying Delinquent Claims to the County Auditor

Resolution 1.5-23

***Resolution Certifying Delinquent Claims to the County Auditor
(on file)***

Conferences:

Jesse Kasel	TAC Workshop	5/16/23 at BCA	\$25
Jesse Kasel	Leadership in time of Crisis	4/5/23 Nisswa, MN	\$125
Jessica Royer	Ehlers MN Public Finance	Brooklyn Center 2/3-3/23	\$315

Resolution Ordering Improvements and Directing Preparation of Final Plans and Specifications.

Resolution #1.6-23

Resolution Ordering Improvements and Directing Preparation of Final Plans and Specifications

(on file)

Resolution to Approve the MRA Bingo Permit at the American Legion

Resolution #1.7-23

***Resolution Approving the Permit for Mantorville Restoration Association to Hold Bingo February 11, 2023
at the Kasson American Legion***

(on file)

Motion to Approve the Consent Agenda made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

Sand Company – Extend Option Agreement – Administrator Ibisch stated that they were approved for the state tax credits. Included in here is the extension agreement, the original option would expire next month and the EDA is recommending a 12 month extension of the option agreement. **Motion to Approve the Extension made by Councilperson Christensen, second by Councilperson Ferris with All Voting Aye.**

Capacity Positioning – Administrator Ibisch stated that Kasson is in a short position. Ibisch presented the estimation from CMPAS for the next four years. Ibisch stated that the City has gone with Market rate in the past but that did not work out for us in 2022 and we had a \$600,000 capacity charge that the electric fund absorbed. Negotiating would be a better option for us at this time. Even if we use our capacity rider we would charge \$350k and recoup only part of our costs. Councilperson Johnson stated that he is more comfortable locking in at a rate and then we know how much and when to increase the rates. Councilperson Johnson stated that we need to start thinking about a long term plan. Ibisch stated that the best way to purchase capacity at the moment would be to buy it from our partners in our purchasing group. Councilperson Johnson would like the projection from before to see if we are living up to the forecast or if we are exceeding the forecast.

The Council is in agreement to let Administrator Ibisch negotiate and see what he can come up with.

Tobacco Licensing – Administrator Ibisch had a meeting with Amy Evans and Madison from Dodge County to let them know that the City would like to take the licensing back. The Police Chief has been notified of this and the compliance requirements. The City Attorney has also been consulted. Staff will come back with a draft ordinance.

Liquor License Rules – Administrator Ibisch stated that this is in answer to Janice Borgstrom-Durst's question at the last meeting. The City is at our limit of 6 and we can put it on as a referendum in 2024.

NEW BUSINESS

ADMINISTRATOR'S REPORT – Administrator Ibisch went through his report. Juneteenth will probably take effect in 2024

Ibisch stated that there is a lot of legislation that has been submitted.

ENGINEER'S REPORT

Title Sheet for the final construction plans to the 16th Street Roundabout, the Council previously approved the geometric layout of this plan. We are wanting to bid this on Feb. 3, to piggyback on the highway 57 closure. This project is being funded through a grant from the MnDOT and we have some MSAS funds that we will be using. The enterprise funds will fund the water and sewer so that none of it will hit the general fund. Full Plans on link below.

<https://whks.sharefile.com/d-s7f2f2f0edd844a798b886127cd9e06e5>

Resolution Approve Plans and Advertisement – Motion to Approve the Resolution made by Councilperson Egger, second by Councilperson Christensen with All Voting Aye.

Resolution #1.8-23

***Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
(on file)***

PERSONNEL

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 6:42PM Motion by Councilperson Ferris, second by Councilperson Egger with All Voting Aye.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor