

**KASSON CITY COUNCIL REGULAR MEETING MINUTES**  
**January 11, 2012**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 11<sup>th</sup> day of January, 2012 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Hopkins, Marti, Nelson, Tjosaas, Torkelson.

**THE FOLLOWING MEMBERS WERE ABSENT:** None.

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Benfield, Finance Director Zaworski, Rick Schaffer, Tom Schaffer, Tom Franke, Larry Kruckeberg, Maggie Fitch, Joe Fitch, Jason Moritz, Jan Naig, Greg Naig, Kathy O'Malley, Ronnie Unger, Melissa Zahn, Liza Larsen, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

**COUNCIL**

**Agenda:** Motion by Torkelson and second by Marti, with all voting aye, to approve the January 11, 2012 agenda with the following amendments:

Add:	E.2.	Electric Committee
	E.2.a.	Resolution Approving a Service Agreement Between Peoples Energy Cooperative and the City of Kasson, MN
	H.1.	2012 Council Appointments & Sub-Committees
	H.2.	2011 Annual Review/2012 Preview
	L.2.	Annual Chamber Meeting

**Consent Agenda:** Motion by Nelson and second by Marti to approve the January 11, 2012 consent items. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the December 14, 2011 and December 21, 2011 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the December 21, 2011 regular meeting, as audited for payment in the amount of \$942,026.39.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
  - a. Park Board - 12/19/11
4. **Pay Estimate:** Approved the following pay estimate for:

a.	S L Contracting	Blaine's 12 <sup>th</sup> , Ph 3	Final	\$6,606.21
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5. **Resolution Accepting Dover Firefighter Relief Association Charitable Gambling Funds:** As part of the consent agenda, the resolution accepting Dover Firefighter Relief Association charitable gambling funds in the amount of \$1500 was adopted. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #1.1-12**  
**Resolution Accepting Dover Firefighter Relief Association**  
**Charitable Gambling Funds**  
**(on file)**

6. **Resolution Decertifying Delinquent Claims to the County Auditor:** As part of the consent agenda, the resolution decertifying delinquent claims to the County Auditor was adopted. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #1.2-12**  
**Resolution Decertifying Delinquent Claims to the County Auditor**  
**(on file)**

**PUBLIC FORUM:** Kathy O'Malley, realtor for Counselor Realty Rochester, notified council members that she had just received the Purchase Agreement for the Old Elementary School from Sherman Associates, Inc. City staff will review the agreement.

**VISITORS TO THE COUNCIL**

1. **Rick Schaffer/Tom Schaffer – USAquatics, Inc:** USAquatics presented several aquatic designs/options as well as budget estimates, operation and expense projections and a final design for a proposed Kasson Aquatic Center. The total cost estimate for the center is \$3,100,000. A bond referendum vote on issuing \$2,800,000 general obligation bonds for a new community aquatic center is scheduled for Tuesday, April 3, 2012. A 15-year financing plan would add \$122/year tax on a home valued at \$150,000 and \$101/year tax on the same home with a 20-year financing plan. There was council discussion on the cost but members are willing to let the public decide. It was also noted that it would cost an estimated \$1.4 million to bring the present pool up to code.
- a. **Resolution Calling for an Election on \$2,800,000 General Obligation Bonds:** Motion by Torkelson and second by Nelson to adopt the resolution calling for an election on \$2,800,000 general obligation bonds for a new community aquatic center. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #1.3-12**  
**Resolution Calling for an Election on \$2,800,000 General Obligation Bonds**  
**(on file)**

2. **Tom Franke – Dodge County Fair Board:** Tom Franke, Vice President of the Dodge County Fair Board, presented reasons why the Fair Board would like to be able to use the Dodge County Ice Arena for vendors or other events during the Dodge County Fair. In 2011 the ice was left in the arena so that hockey tournaments could be held. Prior to 2011, the ice was taken out before fair time and the arena was used for Fair vendors during that time. Taking the ice out and putting it back in is costly. According to Franke, the Fair Board loses money when vendors are not able to use the arena and, if the weather does not cooperate, the Board feels they could use the arena for any performances/events that have been scheduled for outdoors rather than cancelling the event. Other proposed uses for the arena for the 2012 Fair include Senior Citizens Day, Freestage entertainment and Daycare Day. The Parks/Dodge Co. Ice Arena Committee will meet with the Fair Board.

## **COMMITTEE REPORTS**

1. **Liquor Store Committee**: A vehicle hit the side of the Kasson Liquor Store during the Big Iron Classic and left a large dent in the steel siding. That steel is no longer commercially available and in order to maintain uniformity and appearance, it is suggested that new steel be used around the entire building and that spray on insulation be applied between the layers of steel. Total estimated cost for the new steel and foam insulation, less the insurance payment, is \$14,252. Money from the Electric Conservation Improvement Program would provide \$2,853, leaving \$11,399 to come out of the Liquor Store Fund. Council members had concerns regarding the type of insulation suggested, the life expectancy of the building and also the approach to re-siding the entire building.
  - a. **Approve Liquor Store Repairs and Amend 2012 Budget to Include New Expenditure**: No action was taken at this time on the Liquor Store repairs and amending the 2012 budget to include new expenditure.
  
2. **Electric Committee**: There may be times when the City of Kasson needs additional assistance to repair electric lines and restore electric service to its residents. It is proposed that the City of Kasson approve a service agreement with Peoples Energy Cooperative to provide this assistance, as needed.
  - a. **Resolution Approving a Service Agreement Between Peoples Energy Cooperative and the City of Kasson, MN**: Motion by Hopkins and second by Marti, to adopt the resolution approving a service agreement between Peoples Energy Cooperative and the City of Kasson, MN. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #1.4-12  
Resolution Approving a Service Agreement Between Peoples Energy Cooperative  
and the City of Kasson, MN  
(on file)**

## **MAYOR'S REPORT**

1. **2012 Council Appointments & Sub-Committees and Designations**: Mayor Tjosaas handed out the 2012 council appointments and sub-committee list. All appointments and sub-committee designations remained the same as 2011. The previous Streets & Alleys sub-committee title was changed to "Streets & Sidewalks" committee.
  
2. **2011 Annual Review/2012 Preview**: Mayor Tjosaas noted that 2011 was a year of planning and 2012 will be a year of execution. The go-ahead for the pool referendum was approved at this meeting. Two other projects for 2012 are 16<sup>th</sup> Street NE/bridge and the library potential fund-raising. The Comprehensive Plan and the Police Station projects were completed in 2011. The City continues to grow at a healthy rate and it is hoped that the above three-mentioned projects move ahead in 2012. The mayor stated that "we are investing in ourselves." The City needs to continue to work with the school district, the City of Mantorville and Dodge County and "keep moving forward."

## **CLERK-ADMINISTRATOR'S REPORT**

1. **Approve Union Contracts**: Both the IBEW Labor Agreement and Teamsters Labor Agreement are three-year contracts.

- a. **IBEW Labor Agreement**: Motion by Nelson and second by Hopkins, with all voting aye, to approve the IBEW Labor Agreement.
  - b. **Teamsters Labor Agreement**: Motion by Nelson and second by Torkelson, with all voting aye, to approve the Teamsters Labor Agreement.
2. **Miscellaneous**: Pay equity is again being evaluated. Administrator Lenth said meetings with individual employees are being held each week to help with the process.

A Resource Planning Coalition presentation will be presented in a closed session with council members. The presentation will look at possible ongoing electric power purchase contracts.

**PERSONNEL**

1. **Library Board**: Council Member Hopkins reported that the Library Board has approved the hiring of Michael Riedel as Library Assistant at Grade 3, Step 1 effective January 3, 2012 and also approved the promotion of Donna Kirchgatter to Circulation Technician at Grade 6, Step 1 effective January 3, 2012.

**CORRESPONDENCE**: The following correspondence was reviewed:

1. SEMLM Annual Meeting, Tuesday, January 31 – Stewartville
2. Annual Chamber Meeting, Thursday, January 19 – Hubbell House

**ADJOURN**: The meeting was adjourned at 8:07 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor