

KASSON CITY COUNCIL REGULAR MEETING MINUTES

December 14, 2016

Pursuant to due call and notice thereof, a regular City Council meeting was held at the Kasson Mantorville High School on the 14th day of December, 2016 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Coleman, Egger and Johnson

THE FOLLOWING MEMBERS WERE ABSENT:

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineers Brandon Theobald and Bill Angerman, City Attorney Melanie Leth, Finance Director Zaworski, Chris McKern, Nick and Danielle Fitch, Chris Seljan, Lonnie Zelinske, Doug Robinson, Curtis and Zachary Alexander, Melisa Ferris, Al and Teresa Hodge, Patrica Jestus, Melissa McCornack, Ron and Bonnie Eidem, Wayne Tjosaas, Paul Wigham, Barb Maplethorpe, Mary Jane and Ivan Kroulik, Nick and Kayla Hamersma, Derek and Kelsey McMurchie, Bob Hartman, Bret Kendall, David Thompson, Gwen Heymann, Donna Norrie, Brian Schad, Elaine Coulter, Everett and April Paulson, Tara Bradford, Richard Kath, Joe Evans, Mark and Anna Redfern, David Dubbels, Tracy and Jeannie Schar, Crystal Wallace, Cresta Valentine, Lon Meyer, Doug Anderson, Aleesa Kobi, Wayne and Kathy Vandal, Jerry and Kerri Madsen, Jerry and Virginia Giese, Mike O'Neill, Rick and Nancy Swarthout, Ken and Janice Borgstrom-Durst, Dave and Rose Ludvigsen, Danny and Scott Stroh, Eric Thompson, Zach Hemker, Justin Blom and Dana Cherry

Mayor Johnson called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

AGENDA

Move D.2 to F.1 2017 Budget and Levy Discussion

Motion to approve the amended agenda made by Councilperson Coleman, second by Councilperson Egger with all voting Aye.

CONSENT AGENDA

November 22, 2016 Regular Meeting Minutes

Claims processed after the November 22, 2016 regular meeting, as audited for payment in the amount of \$181,600.36

Conferences:

Josh Hanson	Leading beyond Compliance	Albert Lea, MN	2/27-28/17	\$250
Josh Hanson	NIMS 100, 200 and 700	Rochester	1/20-22/17	\$0
Ron Unger	MN Green Expo	Mpls, MN	1/10-12/17	\$449

Approx.

Liability Coverage Waiver Form for 2017

2017 Assessment Agreement with Dodge County

Resolution Affirming Fire Relief Retirement Increase

Resolution 12.1-16

**Resolution Authorizing Amendment to the Kasson Firefighters Relief Association Bylaws
(on file)**

Committee/Board Minutes

Library Board Minutes – July 2016

Library Board Minutes – August 2016

Library Board Minutes – September 2016

Resolution Accepting Donation to Park Department

Resolution 12.2-16

**Resolution Accepting Donations from the KM Lions
(on file)**

Amusement License Renewals

Kasson American Legion

Pete’s Repeat

Evaluation:

Jeremy Casey Apprentice Lineman Increase from Step 5 to Step 6 \$28.20 Grade 10 eff.
11/12/16

Pay Estimate #2	Commerce Drive Extension	Swenke Ims	\$155,546.01
Pay Estimate #1	WWTF Improvement	DN Tanks	\$199,710.23

Motion to approve the consent agenda made by Councilperson Buck, second by Councilperson Egglar with all voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

2017 Street Assessment Projects – City Engineers Theobald and Bill Angerman presented the revised 3rd 4th and 5th Avenues project and 2nd St SW project. Engineers Theobald and Angerman went over the project and background. Engineer Theobald stated that they will look at every tree individually and work with the homeowner to save as many as they can. Council Decisions – The City Council adopted an Assessment Policy with an interest rate of Prime plus 1 ½% for 15 years and to allow hardship deferrals. The City Council voted to salvage curb and gutter and sidewalk in some areas and to do sidewalk replacement only with adding one block of sidewalk to the west side of 3rd Ave NW to complete a path from Main St to the park. Finally to assess per Residential Equivalent Unit on the 3rd, 4th and 5th Avenues project area. The Engineers went through the assessment process (MN Chapter 429), a schedule and costs for each of the projects.

Public Hearing Opened

Kayla Hamersma - 405 4th Ave NW – Stated that she can't afford any assessment. She can't get help from the county and cannot get assistance.

Tracy Schar - 205-2nd St NW – had sewer issues and the City put a camera down there and the pipes were crumbling and full of roots, he is in favor of this since the pipes are breaking down. He would like to know how far into the property they will replace. Engineer Theobald stated that the pipes will go to the boulevard and the house would tie into it.

Dan Stroh – 601 3rd Ave NW – Is the project's intention to remove all of the boulevard trees. Engineer Theobald stated that at the last public meeting we were talking sidewalks, now with the removal of the sidewalks that saves a lot of trees and they are going to try to save as many trees as possible. Mr. Stroh asked if any trees beyond the boulevard will be removed. Theobald stated that they will look to see if the roots are obstructing pipes and the impact of removing the roots, we would have to look at it as a utility impact and each individual tree will be looked at with the City Forester and the homeowner will be consulted. Mr. Stroh asked the Mayor if there would be more sidewalks installed. Mayor Johnson stated that the only "new" sidewalk will be on the west side of 3rd Avenue NW between 6th and 7th Streets.

Mark Redfern – 404 5th Ave NW – Mr. Redfern would like to know if 5th Ave NW could be narrowed to be the same width as the other Avenues. Mr. Redfern would like to keep the black locust trees on this street.

Crystal Wallace - 105 4th Ave NW – asked about assessing cost per residential unit, they have a duplex but they live in it as a single residence. Engineer Angerman stated that on items that are out of the ordinary they would consult with the City Administrator but typically it is based on the current use.

Scott Stroh – 601 3rd Ave NW – asked what the appeal process would be if the decision is made that a tree has to go. Mr. Stroh stated that his is one of the houses where they are putting in new sidewalks. Engineer Theobald stated that the City Forester will use his expertise on what can be done, impacts will be considered and they will consult with the homeowner. The intent of the Council is to save as many trees as possible.

Al Hodge – 401 -4th Ave NW – Mr. Hodge stated that he is in favor of the project and there will be impact but this needs to be done. This won't get any cheaper by putting it off, and this is a project that is good for the town.

Dave Dubbels – 205 5th Ave NW – Mr. Dubbels asked what street are they starting on. Engineer Theobald stated that is undefined right now. Mr. Dubbels doesn't see why 5th Avenue needs to be so wide. Mr. Dubbels asked about how far from the curb in to take a tree. Engineer Theobald stated that we look at each individual tree and what the impacts are. Mr. Dubbels stated that they cannot find their water shut off, he know we need to do this.

Dana Cherry - 301 3rd Ave NW – Mr. Cherry asked about the assessment. Mr. Cherry is on a corner. Engineer Theobald stated that if both sides are being reconstructed then you would be one residential unit, at \$7800 but if only one side street is being done then they would be a half of a residential unit. Mr. Cherry asked about what happens when the assessment is not paid. Theobald stated that it is certified to the County and paid as an assessment with taxes.

Zach Hemker – 17 5th Ave NW – Mr. Hemker stated that he doesn't want 5th Ave NW narrowed. He lives on the corner by Mayo Clinic and with the cars parked there it is very busy.

Aleesa Kobi – 508 3rd Ave NW – Ms. Kobi stated she is on a corner and wanted Engineer Theobald to clarify what her assessment would be. Theobald stated that they are only improving one side of her lot so she is a half of residential unit.

Elaine Coulter – 601 4th Ave NW – Ms. Coulter stated that she has sprinkler systems, etc. and an underground storm sewer on her property and asked if all of that has to be torn out. Engineer Theobald stated that we will look at the individual property the intent is to not disturb anything and if it is in the public right of way they will work with you. Ms. Coulter asked if she can pay off the assessment and

when will the City have a final number. Engineer Angerman stated that we will know the final amount in the April of 2017 and you will have the ability to prepay until November of 2017 before it is assessed to taxes for 2018. Ms. Coulter asked where the money comes from for people who cannot pay. City Administrator Coleman stated that the City will have hardship forms and the assessment can be deferred for up to 15 years.

Justin Blom - 105 5th Ave NW – Asked about the change of the assessment cost from the per foot cost. Engineer Angerman stated that they met with a committee and presented this to the council at their last meeting and the council chose this process. Mr. Blom stated that his concern is that the cost as calculated before is less than what the new residential unit cost is. He is incurring a larger percentage of the cost since his lot is smaller than normal. Mr. Blom stated that when he sells his home would this come out of the sale price. Mr. Blom asked what happens if he sells his house and makes nothing. Engineer Angerman stated that during the final hearing is when you would have to make your case and after that the cost is set.

Janice Borgstrom-Durst – 401 3rd Ave NW – stated that according to your statement that was handed out this evening this is an improvement for public use and not just for individual homeowners and the assessments are going to be made on the people who will have the improvements. She doesn't believe this is an improvement it is a replacement. She owns a property on Main Street and when they reconstructed that the businesses got legal help and all they got assessed for were the street lights and they did not pay any of the improvements.
Public hearing closed.

Motion to Adopt the Resolution Ordering Improvements and Directing Preparation of Final Plans and Specifications made by Councilperson Coleman, second by Councilperson Egger with all voting Aye.

Resolution #12.3-16

***Resolution Ordering Improvements and Directing Preparation of Final Plans and Specifications
(on file)***

COMMITTEE REPORT

OLD BUSINESS

2017 Levy and Budget
Public Input
No comments from the public

Motion to Approve the Resolution Approving Final 2016 Tax Levy Collectible in 2017 and the 2017 Budget made by Councilperson Buck, second by Councilperson Egger. Ayes: Johnson, Egger, Coleman and Buck. Nay: Borgstrom

Resolution #12.4-16

***Resolution Approving Final 2016 Tax Levy, Collectible in 2017
(on file)***

NEW BUSINESS

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

PERSONNEL

CORRESPONDENCE was reviewed

ATTORNEY REPORT

Closed for Labor Relations meeting closed at 6:57. Meeting reopened at 7:18 no action will be taken.

ADJOURN 7:18

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor