

KASSON CITY COUNCIL REGULAR MEETING MINUTES

December 21, 2016

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 21st day of December, 2016 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Coleman, Egger and Johnson

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Zaworski, Chris and Candy McKern, Nick and Danielle Fitch, Chris Seljan, Lonnie and Judy Zelinske, Deb Schmidt, Jan Naig, Everett and April Paulson, Fred and Lorraine Spading, Wade Dumond, Mary Mollert, Joe Fitch, Scott Larson and Judy Ruport

Mayor Johnson called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

AGENDA

Remove h, i and n from Consent Agenda

Move I.1 Library Board Appointments to E.1 and move E.1 to E.2

Motion to Approve the Amended Agenda made by Councilperson Coleman, second by Councilperson Egger with all voting Aye.

CONSENT AGENDA

December 14, 2016 Regular Meeting Minutes

Claims processed after the December 14, 2016 regular meeting, as audited for payment in the amount of \$617,676.21

Minutes:

Planning Commission – November 28, 2016

Planning Commission – December 12, 2016

Park Board Minutes – November 15, 2016

Evaluation:

Jan Naig Deputy Clerk Currently at Top of scale Grade 8 Step 7 \$25.44

Pay Estimate – Library BDS Contract Door & Hardware – Div 8 – Final Interior \$1587.96

Pay Estimate – Library BDS Contract Door & Hardware – Div 8 – Final Exterior \$1670.77

Resolution for Certifying Assessments of Radke Petition and Waiver

Resolution #12.5-16

***Resolution Adopting Assessment for Petition and Waiver Agreement Radke Improvements
(on file)***

Professional Services Agreement – WHKS for 2017 Street Assessment Project

Resolution Authorizing TIF fund Transfers

Resolution #12.6-16
Resolution Authorizing TIF Fund Transfers
(on file)

Gambling Permit – Mantorville Restoration Association @ 504 Tavern

Park Board Recommendation – Hiring Basketball Supervisor – Arnold Menchaca at \$40 a night

Motion to Approve the Consent Agenda made by Councilperson Egger, second by Councilperson Buck with all voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Library Board Appointment – Art Tiff Library Director introduced Tarik Kamel, Library Board Chair. Mr. Kamel informed the Council that the Library Board vetted applications and decided on Jon Wright to be appointed as new board member. Mr. Wright would replace Sue Joachim who has served 9 years (3 terms). Laurie Schultz’s term is also expiring and Mr. Kamel asked that she be re-appointed.

Motion by Councilperson Buck, second by Councilperson Borgstrom to approve the appointments of Jon Wright and Laurie Schultz to the Library Board. All Ayes.

Planning Commission - Conditional Use Permit – Bigelow & Sons – 1500 W Main St – City Administrator Coleman gave background on the townhome development at 1500 W Main St. The Planning Commission has recommended approval with conditions noted in the resolution. **Motion to Approve the Conditional Use Permit for Bigelow & Sons at 1500 W Main St made by Councilperson Buck, second by Councilperson Egger with all voting Aye.**

Resolution #12.7-16
Resolution Approving a Conditional use Permit to Allow for a Planned Unit Development at 1500 W Main Street, Kasson, MN
(on file)

Conditional Use Permit – Bigelow & Sons – Outlot B Prairie Willows 2nd Subd – City Administrator Coleman gave background on the two story townhome development on OutLot B of Prairie Willow 2nd Subdivision. There are wetlands on this site and this was reviewed by staff and the city engineer and the Planning Commission has recommended approval with conditions noted in the resolution.

Motion to approve the Conditional Use Permit for Bigelow & Sons on Outlot B of Prairie Willows 2nd Subdivision made by Councilperson Coleman, second by Councilperson Buck with all voting Aye.

Resolution #12.8-16

**Resolution Approving a Conditional Use Permit to Allow for a Planned Unit Development on Outlot B, Prairie Willows Estates 2
(on file)**

Conditional Use Permit – Auto Dealership at 10 E Veterans Memorial Hwy – City Administrator Coleman gave the background and stated that the Planning Commission has met twice with the developer and has recommended approval with conditions stated in the resolution. City Attorney Leth had suggestions with the wording of the conditions that the Planning Commission put in the resolution. Attorney Leth will make the recommendations and the Council will send this back to the Planning Commission for review.

Minor Subdivision – South Bend Commercial Park – Kwik Trip – City Administrator Coleman gave the background on the Minor Subdivision.

Motion to Approve the Minor Subdivision made by Councilperson Egger, second by Councilperson Borgstrom with All Voting Aye.

Resolution #12.9-16

**Resolution Approving the Kwik Trip Minor Subdivision
(on file)**

OLD BUSINESS

Chicken Ordinance – City Administrator Coleman stated that Planning and Zoning Commission has spent a lot of time perfecting this with input from the Attorney and the general public. **Motion to Approve the Chicken Ordinance made by Councilperson Borgstrom, second by Councilperson Buck with all voting Aye.**

NEW BUSINESS

MAYOR’S REPORT

Mayor Johnson stated that it is his last meeting and thanked everyone for their support. Mayor Johnson stated that it has been an honor to be the Mayor of Kasson. Mayor Johnson stated that he has grown up here and went to school here and Kasson is a great place to live. Mayor Johnson said that he is proud of the accomplishments during the last two years.

ADMINISTRATOR’S REPORT

ENGINEER’S REPORT

PERSONNEL

CORRESPONDENCE

The following correspondence was reviewed:

Cash and Investment Summaries

2016 LMCIT Property Dividend

Thank you Note

Misc Budget Info

ATTORNEY REPORT

Closed Meeting - Outcome of Investigation/employee performance review

Meeting closed at 6:12

Meeting reopened at 7:24

Outcome: **Motion made by Councilperson Egger to Accept Mike Martin's Retirement Effective October 6, 2016, second by Councilperson Buck with All Voting Aye.**

Councilperson Coleman thanked the public for eight years of being on the City Council and for their support.

ADJOURN 7:25 pm

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor