

KASSON CITY COUNCIL REGULAR MEETING MINUTES

June 22, 2016

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22nd day of June, 2016 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger, Johnson and Coleman.

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Leth, Library Director Art Tiff, Community Development Director Mike Martin, Tony Paulson, Melissa Ferris, Chris and Candy McKern, Everett Paulson, Ronald Eidem, Judy Ruport, Janet Sinning, Krista Weigel, Jan Naig, Stevie Erslund and Shannon Peters

Mayor Johnson called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

AGENDA:

Add: K.1 Schedule a closed session for July 13

Remove: A.2.a – June 8, 2016 Regular Meeting Minutes

Motion to Approve the Amended Agenda made by Councilperson Borgstrom, seconded by Councilperson Borgstrom with all voting Aye.

CONSENT AGENDA:

Claims processed after the June 8, 2016 regular meeting, as audited for payment in the amount of \$764,213.74

Evaluations: Ken Schuck Police Chief inc. to Grade 16 Step 7 \$43.69 eff. 7-1-16

Minutes: Planning Commission, April 11, 2016

Motion to Approve the Consent Agenda made by Councilperson Egger and second by Councilperson Buck. All Ayes.

VISITORS TO THE COUNCIL

PUBLIC FORUM

Tony Paulson – 603 2nd St NW – Mr. Paulson referenced Ordinance 70.25 of the parking ordinance and asked if the Council had come to a decision because the time limit did not change. Mayor Johnson stated that this will be discussed later in the meeting.

PUBLIC HEARING

COMMITTEE REPORTS

Library Building Report – Library Director Tiff gave an update on library building progress. Director Tiff handed out a list of the progress to be made on the Library in the future and a tentative timeline. A

tentative date for the grand opening and ribbon cutting is August 27, 2016. Director Tiff stated that the moving process will start August 1.

Director Tiff handed out a new budget recap for the building and they are \$7823.93 over budget. Director Tiff stated that the dome will stay tan, the stucco is being put on the walls and painted as we speak. Councilperson Borgstrom asked if the City is still holding retainage. Director Tiff stated that some have had their retainage paid back.

OLD BUSINESS

Park Shelter – City Administrator Coleman stated that the park shelter has been returned to the city and is at the public works building. Councilperson Coleman asked if we could open it up for bids until next council meeting. Mayor Johnson explained that he had asked Park and Rec Director Ron Unger if we could give this to Mr. Nelson since it was going to be torn down. Director Unger said to let him take it, so the Mayor made the decision. Mayor Johnson stated he was thinking of the best interest of the City.

Tony Paulson – 603 2nd St NW – stated that it is junk because of the way it was moved and the demolition should be the responsibility of the person who took it.

Melissa Ferris – 204 4th Ave NW – asked what the city provision for disposal of city property is. City Attorney Leth stated it is governed by state statute. The statute does not distinguish between what is an asset or property to be demolished. Ms. Ferris stated that if there is a statute it should be made known.

Administrator Coleman stated that she will have an ad put on the City's facebook page and on the website and if there is time to put it in the newspaper.

City Administrator Technology and Automobile Allowance

Councilperson Borgstrom stated that Administrator Coleman has been gracious enough to work with us on this. We have different ways to use the vehicle allowance whether it is using her own or the city vehicle. Mayor Johnson asked how she would like to go. Administrator Coleman stated that it is nice to have her own vehicle and not use a vehicle that she is not accustomed to. Councilperson Coleman asked a question on insurance and whether the City's insurance would cover this. Attorney Leth stated that the City's insurance and her personal insurance would be the coverage. Councilperson Coleman stated that we can start with a \$1000 a year and take another look further down the road. **Motion to approve a \$1000 a year Technical Allowance for the City Administrator, made by Councilperson Buck, second by Councilperson Coleman with all voting Aye.** This will be revisited at the City Administrator's request.

NEW BUSINESS

Final Plat Kasson Industrial Park III – Community Development Director Martin stated this has been to Planning Commission where they held the public hearing. The findings of fact are included in the resolution and all conditions that were put on when doing the preliminary plat have been met. **Motion to approve the Kasson Industrial Park III final plat made by Councilperson Egler, second by Councilperson Borgstrom with all voting Aye.**

Resolution #6.3-16

Resolution Approving the Final Plat of That Kasson Industrial Park Three (on file)

Director Martin stated that he will be bringing another resolution to the next meeting rescinding a portion of Kasson Industrial Park II but wanted to make sure that there was always at least one right of way.

Rescind the Conditional Use Permit for OES – Director Martin stated that the Planning Commission held a public hearing at their meeting on June 13 and voted to recommend rescinding the Conditional Use Permit for the Old Elementary School. The Planning Commission and the owners of the Old Elementary School were in agreement that it is better to start with a clean slate when they have a new project.

Motion made to Approve the Rescinding of the Conditional Use Permit for the Old Elementary School made by Councilperson Coleman, second by Councilperson Egger with all voting Aye.

Resolution #6.4-16

***Resolution Rescinding the Conditional Use Permit 2015-4 Issued to the 1918 Kasson Public School LLLP
(on file)***

Director Martin stated that there was a variance attached to this and while he was at the League of Minnesota Cities conference he was able to talk to legal experts and their recommendation was to do the same process for rescinding a variance as the process used to rescind the conditional use permit.

Parking Ordinance – Mayor Johnson would like to appoint a committee to update the Parking Ordinance. Mayor Johnson invited Tony Paulson to be on the committee. Mr. Paulson declined. Councilperson Egger and Councilperson Coleman volunteered, as well as Shannon Peters and Janet Sinning. Mayor Johnson thanked Mr. Paulson for bringing it to the City’s attention. Mayor Johnson appointed Councilperson Coleman as chair of the committee.

MAYOR’S REPORT

Mayor went to Mayo Clinic opening and it is a very nice place.
City workers in every department are doing a great job!

ADMINISTRATOR’S REPORT

There will be some water main work on S Mantorville Ave starting June 27, 2016. Residents and businesses that will be immediately affected will be notified.

ENGINEER’S REPORT

Resolution Accepting Bid for Commerce Drive Project - The City received seven bids. Engineer Theobald explained that this authorizes the City to enter into an agreement with low bidder Swenke-Imms. **Motion to Approve the Resolution Awarding and Approving Commerce Drive Extension Bid made by Councilperson Buck, second by Councilperson Egger with all voting Aye.**

Resolution #6.5-16

***A Resolution Awarding and Approving Commerce Drive Extension Bid
(on file)***

ATTORNEY’S REPORT

PERSONNEL

CORRESPONDENCE

May Fire Department Report

SEMLM Meeting July 27, 2016

Conference Report - Rappe

ADJOURN: The meeting was adjourned at 6:38 P.M.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor