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**KASSON CITY COUNCIL REGULAR MEETING MINUTES**  
**July 26, 2017**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 26<sup>th</sup> day of July, 2017 at 6:00 P.M.

**THE FOLLOWING MEMBERS WERE PRESENT:** Borgstrom, Buck, Egger, McKern and Zelinske

**THE FOLLOWING MEMBERS WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Public Works Director Charlie Bradford, David Dubbels, Tony Bigelow, Tara Lindquist, Everett Paulson and Mike Bubany.

Mayor McKern called the meeting to order at 6:00 P.M.

**PLEDGE OF ALLIANCE**

**COUNCIL**

Add: G.1 Mill and Overlay for 3<sup>rd</sup> St NE

Add: M.3 Fire Department Report

Mayors report, concrete sawing announcement and update on comp plan meeting last night

Add: M.4 Letter from Betty Brandli

Replace A.2.g - updated

**Motion to Approve the Amended Agenda made by Councilmember Egger, second by Councilmember Borgstrom with all voting Aye.**

**CONSENT AGENDA**

July 12, 2017 Regular Meeting Minutes

Claims processed after the July 12, 2017 regular meeting, as audited for payment in the amount of \$1,606,371.29.

Acknowledgement of Committee Meeting Minutes:

Park Board Minutes – June 20, 2017

Planning Commission – May 8, 2017

Planning Commission – June 12, 2017

Planning Commission – July 10, 2017 DRAFT

Library Board Minutes – March 2017

Library Board Minutes – April 2017

Library Board Minutes – May 2017

Library Board Minutes – June 2017

Evaluations: None

Conferences:

Gerald Runnells	Region 18 National K9 Seminar	Rochester, MN Oct16-20	Approx. \$175
Nancy Zaworski	MGFOA Annual Conf	Alexandria, MN 9-27-29	Approx \$225

Festival in the Park Resolutions:

**Resolution #7.2-17**  
**Resolution Waiving Park Hours for Festival in the Park a Special Event**  
**(on file)**

**Resolution #7.3-17**  
**Resolution Approving Street Closings for Festival in the Park Activities**  
**(on file)**

**Resolution #7.4-17**  
**Resolution Appointing Festival in the Park Volunteers**  
**(on file)**

Resolution Certifying Delinquent Claims and Utility Bills to County  
**Resolution #7.5-17**  
**Resolution Certifying Delinquent Utilities to the County Auditor**  
**(on file)**

Resolution waiving Noise Ordinance for American Legion Special Event  
**Resolution #7.6-17**  
**Resolution Waiving Section 95.22 of the Noise Ordinance on August 11, 2017 for A Special Event at the**  
**Kasson American Legion**  
**(on file)**

Temporary Liquor License for American Legion Special Event August 11, 2017

**Motion to Approve the Consent Agenda made by Councilmember Buck, second by Councilmember Egler with all voting Aye.**

**VISITORS TO THE COUNCIL** - Capital Improvement Plan – Mike Bubany, David Drown & Associates.  
The Council Agreed to Move Mr. Bubany to end of meeting,

**PUBLIC FORUM** - None

**PUBLIC HEARING** - None

**COMMITTEE REPORT** – Planning Commission

**Annexation Resolution for Houston’s First Subdivision** – Administrator Coleman explained that this falls under the orderly annexation agreement and will be approved by Mantorville Township at their next meeting. **Motion to Approve the Annexation Pursuant to the Orderly Annexation Agreement made by Councilperson Buck, second by Councilperson Egler with all voting Aye.**

**Resolution #7.7-17**  
**Resolution Ordering Annexation Pursuant to the Terms of the Orderly Annexation Agreement Between**  
**Mantorville Township and the City of Kasson, and Minnesota State Statute §414.0325**  
**(on file)**

**Preliminary Plat Resolution for Houston's First Subdivision** – Administrator Coleman stated that the Planning Commission recommended approval. **Motion to Approve the Resolution made by Councilperson Borgstrom, second by Councilperson Zelinske with all voting Aye.**

*Resolution #7.8-17*

*Resolution Approving the Preliminary Plat of Houston's First Subdivision  
(on file)*

**Revocation of Conditional Use Permit for Davidson Developments LLC** – Administrator Coleman stated that this is an instance where a conditional use permit was issued and nothing was done on the property. **Motion to Revoke the Consitional Use Permit made by Councilperson Egler, second by Councilperson Borgstrom with all voting Aye.**

*Resolution #7.9-17*

*Resolution Revoking Conditional Use Permit 2015-2 Issued to Davidson Developments, LLC  
(on file)*

**Denial of Conditional Use Permit Application for Chad Stannard** – Administrator Coleman stated that since the Planning Commission meeting Mr. Stannard has brought another conditional Use Permit with the appropriate attachments and check for the next Planning Commission meeting in August. **Motion to deny the Conditional Use Permit made by Councilperson Buck, second by Councilperson Zelinske with all voting Aye.**

**General Development Plan for Meadowbrook II** – the Planning Commission recommended approval at the July 10 meeting. **Motion to Approve the General Development Plan made by Councilperson Buck, second by Councilperson Borgstrom with all voting Aye.**

#### **OLD BUSINESS**

**Amendment to fee schedule adopting electric rates** – Administrator Coleman stated that this will be published a week from tomorrow and then will be part of the Ordinance. Councilperson Zelinske confirmed that Councilperson Borgstrom has talked to Elite Marketing to see if this is ok with him. **Motion Approve the Amended Fee Schedule made by Councilperson Egler, second by Councilperson Buck with all voting Aye.**

**Rental Housing Registrations** – Administrator Coleman stated that the City still have nine rental properties; seven have had previous rental registration and two that have not responded to requests. The City ordinance states that a violation is a misdemeanor and in the past we have certified the fees to taxes. **Mayor McKern made a motion to send the fees to county for assessing to taxes, second by Councilperson Egler with all voting Aye.**

**NEW BUSINESS – Mill and Overlay on 3<sup>rd</sup> St NE** – Mayor McKern stated that he has had several complaints from residents and the parade with be using that street this year. This is on the schedule to be done next year and he has discussed this with Councilperson Buck and it would not make sense to patch it this year and then tear it up for overlay next year. This would be from Mantorville Ave to 6<sup>th</sup> Ave. and there is money in the stabilization fund. City Engineer Brandon Theobald got preliminary numbers and it would be approx. \$90K to mill and overlay and they can get it done by August 11. Councilperson Zelinske asked what the condition of infrastructure under the street. Public Works Director Bradford doesn't think they would have to be in there replacing anything for at least 10 years

barring any breaks or emergencies. **Motion to have the City Engineer get at least 3 quotes and as long as they come in below \$90K with a penalty clause to be finished by August 11, 2017, the City Administrator may enter into a contract with funds coming from the stabilization fund made by Councilperson Buck, second by Councilperson Egger with all voting Aye.**

**MAYOR'S REPORT** – Mayor McKern stated that the Comprehensive Plan meeting held at the High School the night before had about 35-40 citizens besides the working group attend. The Mayor has extra game boards and would entertain letting people do this if they contacted him. Councilperson Egger stated that Just Like Home Child Care had the kids do this today and they came up with some interesting ideas.

Mayor McKern stated that the County would like to announce that they will be sawing concrete overnight for a few nights on the County 21 project.

**ADMINISTRATORS REPORT** - none

**ENGINEER'S REPORT** - none

**PERSONNEL** - none

**ATTORNEY**

**Labor Negotiations Attorney Proposals** – City Attorney Leth outlined the quotes from Susan Hanson of Madden, Galanter and Hansen, LLP and Tiffany Schmidt of Abrams & Schmidt. Councilperson Borgstrom stated that he liked her work in what she handled for us before and she works more for the employer and not the employees. Councilperson Buck agreed with Borgstrom and wants someone who is working for the City. **Motion to approve Madden, Galanter and Hanson quote made by Councilperson Buck, second by Councilperson Borgstrom with all voting Aye.**

**CORRESPONDENCE** – Correspondence was reviewed

**Mike Bubany – Capital Improvement Plan** –Mr. Bubany went over the Capital Improvement module and what happens to all of the statistics with the expenditure of projects and with the paying down of debts.

**ADJOURN** 7:25

**ATTEST:**

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Linda Rappe, City Clerk

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Chris McKern, Mayor