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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
December 20, 2017**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 20th day of December, 2017 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Attorney Melanie Leth, City Clerk Linda Rappe, City Engineer Brandon Theobald, Finance Director Nancy Zaworski, Police Chief Kent Berghuis, Library Director Art Tiff, Melisa Ferris, Don Westfall, Linda Jerviss, Janice Borgstrom-Durst and Bruce Kruger

Mayor McKern called the meeting to order at 6:00PM

**PLEDGE OF ALLIGIANCE
COUNCIL**

APPROVE AGENDA

Remove B.1

Add Emergency Closed session to discuss litigation strategy to L.1

Move K to after Consent Agenda

Motion to Approve Amended Agenda made by Councilperson Egger, second by Councilperson Borgstrom with all voting Aye

CONSENT AGENDA

Claims processed after the December 13, 2017 regular meeting, as audited for payment in the amount of \$1,405,149.72

Resolution Certifying Delinquencies to the County Auditor

Resolution #12.5-17

***Resolution Certifying Delinquent Claims to the County Auditor
(on file)***

Resolution Decertifying Delinquencies to the County Auditor

Resolution #12.6-17

***Resolution Decertifying Delinquent Claims to the County Auditor
(on file)***

Conferences:

Jason Peck – Impact and Influence	April 18-19, 2018	Albert Lea	\$250
Jason Peck – Burnout, Stress & Trauma	April 16-17, 2018	Albert Lea	\$250

Evaluations:

Kelly Bell – Grade inc. Grade 3 Step 6	\$18.00	Eff. 12/17/17
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Art Tiff – Grade inc. Grade 12 Step 7 \$34.18 Eff. 12/17/17

Resolution Accepting Donations to the Kasson Fire Department

Resolution #12.7-17

***Resolution Accepting Donations for the Kasson Fire Department
(on file)***

Councilperson Buck asked to remove the resolution granting a variance to Images. That will be located under old business #4.

Motion to Approve Consent Agenda as Amended made by Councilperson Borgstrom, second by Councilperson Egger with all voting Aye

PERSONNEL

Police Department Request for Part time Officer – Chief Berghuis stated that the Council approved two positions earlier in the year and one candidate did not pass the tests and this person would replace that officer. **Motion to Approve Hiring Part time Officer Zac Plein made by Councilperson Buck, second by Councilperson Borgstrom with all Voting Aye**

Police Department retirement of Liberty and subsequent purchase – **Motion to Approve the Sale of Liberty to Liberty’s handler Josh Hanson for one dollar, made by Councilperson Zelinske, second by Councilperson Egger with all voting Aye.**

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

Request to Allow more Chickens – Bruce Kruger has brought this request to the Council and to the Planning Commission. Councilperson Buck stated that he believes there should be more coops and runs if there are more than 6 chickens. Councilperson Borgstrom stated that something could be done for large lots like this. Councilperson Zelinske stated that he doesn’t believe anyone needs more than 6 and there would have to be resolution in place for a neighbor that complains. The Council gave staff direction to come back to the Council with an ordinance amendment allowing up to 6 additional chickens if the lot size is double a normal city lot.

Old Stone Water Tower – Councilperson Zelinske stated that they had a meeting with Dodge County Historical Society and he suggested negating the old agreement and the City still owning the property and allowing DCHS to use it. Councilperson Zelinske stated that DCHS was meeting that night and were to come back with any suggestions. Historical Society Executive Director Don Westfall stated that they did discuss this at their meeting but did not draft any formal language. Councilperson Zelinske stated the City committee had a meeting and since there was no contact from the DCHS they agreed to negate the old agreement and move forward with a new agreement. Councilperson Zelinske handed out a new agreement and this will come back for more discussion. Melisa Ferris and Linda Jervis will send chain emails setting up another meeting.

Discuss 2017 Street Project Assessments – Mayor McKern asked for this to be on the agenda. **Mayor McKern made a Motion to Waive the Interest if the Assessment is Paid by December 31, 2017, second by Councilperson Egler with all voting Aye.**

Resolution Granting Images a Variance – Councilperson Buck stated that he doesn't like to vote against a committee recommendation. Councilperson Borgstrom felt that he didn't have the information that other Councilpersons/Commissioners had. Councilperson Borgstrom doesn't feel that an appeal wasn't warranted since it hadn't yet been voted on by the Council. **Motion to Approve the Resolution Granting a Variance made by Councilperson Egler, second by Councilperson Zelinske, Ayes: McKern, Egler, Zelinske Nays: Borgstrom, Buck**

NEW BUSINESS

Fee Schedule - Motion to Approve the 2018 Fee Schedule made by Councilperson Egler, second by Councilperson Zelinske with all voting Aye.

Approve Abbreviated Publication - Motion to Approve Abbreviated Publication made by Councilperson Egler, second by Councilperson Zelinske with all voting Aye.

MAYOR'S REPORT

Thanks to all for the all of the work they have done this year. We have had good press.

ADMINISTRATORS REPORT

Futurist Camp Conference – Administrator Coleman explained why she wants to go to this conference and it is an opportunity to look at things differently, and to take a new look. Mayor McKern asked if there are action items that she can bring back. Coleman stated there are, and she will. Councilperson Buck stated that the Administrator has her own budget line item and did not go to a national conference in 2016 or 2017. **Motion to Approve the Conference made by Councilperson Zelinske, second by Councilperson Egler. Ayes; Buck, Egler, McKern, Zelinske, Nays: Borgstrom**

ENGINEER'S REPORT

Discussion on TAP Grant – Engineer Theobald handed out a map before the meeting. At the last meeting he was authorized to continue developing TAP Application. Theobald and Coleman met with the School and they are receptive of the cost sharing school but were adamant that we stay within the \$150,000 cost share of \$75,000school and \$75,000 city. Theobald stated that tonight he would like to develop scope for the Grant and will give the Council options to each of the issues that have been brought up. At the next meeting Theobald will bring back the final grant scope for Council approval. Item B (the intersection of 16th St and 5th Ave NE) the Council was in consensus for options 3 and 4 (painted curb extensions and increase crosswalk visibility, signing and flasher system).

Item H the second entrance to the elementary school, the Council agreed that #4 (increase crosswalk visibility, signing and flasher system) would be fine. Items D, X and K, there are more kids crossing at these crossings than at all the other crossings. The council agreed that crosswalk visibility, signing and flasher system would be appropriate. Items BB and AA are discussions that staff has had with the county on securing right of way, Engineer Theobald suggests eliminating this section since the City has not secured the right of way there.

ATTORNEY

Closed session litigation strategy – Closed at 7:09PM

Meeting re-opened 7:29 discussion was had regarding a litigation issue with Swenke Ims and the City and the Library project and there will be more information at January 10 meeting.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:31PM

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor