

KASSON CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, October 25, 2017

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. October 11, 2017 Regular Meeting Minutes
 - b. Claims processed after the October 11, 2017 regular meeting, as audited for payment
 - c. Acknowledge Committee Minutes:
 1. Library Board Meeting - July 2017
 2. Library Board Meeting - August 2017
 3. Library Board Meeting – September 2017
 - d. Acknowledge Step Increase:
 1. Nancy Hackenmiller Library Assistant inc to Grade 3 Step 3 \$16.35 eff. 9/16/17
 - e. Pay Request #10 DN Tanks \$32,728.02 WWTP Upgrade

B. VISITORS TO THE COUNCIL

C. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

D. PUBLIC HEARING

E. COMMITTEE REPORT

F. OLD BUSINESS

1. Old Stone Water Agreement
2. Fee Schedule
3. Golf Cart Ordinance
4. Budget Discussion
5. Contracts

G. NEW BUSINESS

H. MAYOR’S REPORT

I. ADMINISTRATORS REPORT

1. Announcement

J. ENGINEER’S REPORT

1. 16th Street N.E. Improvements – Grant Application for Local Road Improvement Program.
 - a. Resolution Authorizing Submittal
 - b. MnDOT Local Road Improvement Program Solicitation Guide

K. PERSONNEL

L. ATTORNEY

1. Employee Evaluations
2. Closed Session – Attorney/Client Privilege

M. CORRESPONDENCE

1. Department Head Meeting Notes
2. 3rd Qtr Income Statements
3. Cash and Investment Summaries
4. Natural Gas Pipeline

N. ADJOURN

Please go to www.cityofkasson.com for full video

**KASSON CITY COUNCIL REGULAR MEETING MINUTES
October 11, 2017**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 11th day of October, 2017 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Zelinske

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Attorney Melanie Leth, City Clerk Linda Rappe, City Engineer Brandon Theobald, Chris Korpel, Finance Director Nancy Zaworski, Everett Paulson, Don Westphal, Linda Jerviss, Gerry and Virginia Giese

Mayor McKern called the meeting to order at 6:00PM

**PLEDGE OF ALLIGIANCE
COUNCIL**

Approve agenda

Add: A.2.q: Temp On Sale Liquor License for Am Legion

Add: B.2 Don Marti – sidewalk question

Add: J.2 16th St NE Paving Discussion MnDOT funds

Councilperson Borgstrom asked to pull out L on the consent agenda and move to L.2

Councilperson Borgstrom would like to remove F.1 Water Tower Agreement to next meeting

Motion to approve amended agenda made by Councilperson Borgstrom, second by Councilperson Buck with all voting Aye

CONSENT AGENDA

September 27, 2017 Regular Meeting Minutes

Claims processed after the September 27, 2017 regular meeting, as audited for payment in the amount of \$250,180.13

Pay Request #1 Legends Concrete \$38,994.65

Resolution Certifying Delinquent Fire Calls to the County Auditor

Resolution #10.1-17

***Resolution certifying Delinquent Claims to the County Auditor
(on file)***

Resolution Entering into a Limited Use Permit with MnDOT for a Snowmobile Trail – Nighttime, Two way Use

Resolution 10.2-17

***Resolution Entering into a Limited Use Permit with MnDOT for a Snowmobile Trail – Nighttime,
Two way Use***

(on file)

Resolution Entering into a Limited Use Permit with MnDOT for a Municipal Identification Entrance Sign

Resolution #10.3-17

**Resolution Entering into a Limited Use Permit with MnDOT for a Municipal Identification Entrance Sign
(on file)**

Resolution Entering into a Limited Use Permit with MnDOT for a non-Motorized Recreational Trail

Resolution #10.4-17

**Resolution Entering into a Limited Use Permit with MnDOT for a non-Motorized Recreational Trail
(on file)**

Resolution Entering in a Limited Use Permit with MnDOT for a Park and Ride Facility

Resolution #10.5-17

**Resolution Entering in a Limited Use Permit with MnDOT for a Park and Ride Facility
(on file)**

Joint Resolution of Mantorville Township and the City of Kasson, MN #7.7-17 Amended

Resolution #7.7-17 Amended

**Joint Resolution of Mantorville Township and the City of Kasson, MN #7.7-17 Amended
(on file)**

Joint Resolution of Mantorville Township and the City of Kasson, MN #9.3-17 Amended

Resolution #9.3-17 Amended

**Joint Resolution of Mantorville Township and the City of Kasson, MN #9.3-17 Amended
(on file)**

Resolution Waiving Noise Ordinance for American Legion on October 20, 2017

Resolution #10.6-17

**Resolution Waiving Section 95.22 of the Noise Ordinance on October 20, 2017 for A Special Event
at the Kasson American Legion
(on file)**

Acknowledge Committee Minutes:

Planning Commission – August 14, 2017

Park Board – Sept (Draft)

EDA – June 6, 2017

EDA – August 1, 2017

EDA – September 5, 2017

EDA – September 19, 2017

Conferences:

Josh Hanson	Impact & Influences Mgmt Course	Oct 30-31	St. Paul	\$250
Josh Hanson	Meins & Morals Mgmt Course	Nov 8-9	St. Paul	\$250

Pay Request #5	SL Contracting	2017 Str. Assessment Project	\$522, 678.31
Pay Request #1	Swenke/lms	So. Mant Ave Project	\$143, 608.18

Temporary On-Sale Liquor License for Kasson American Legion

Motion to approve consent agenda made by Councilperson Egglar, second by Councilperson Borgstrom with all voting Aye.

VISITORS TO THE COUNCIL

COMPAS - Chris Korpel from COMPAS, stated that he is here to ask for the approval of the resolution. **Motion to Approve the Resolution Authorizing the Execution of a Wholesale Power Agreement made by Councilperson Egglar, second by Councilperson Buck with all voting Aye.**

Resolution #10.7-17

Resolution Authorizing the Execution of a Wholesale Power Agreement (on file)

Don Marti – Don Marti was not present as was expected. City Administrator Coleman stated that Mr. Marti had asked about putting sidewalk only on the 13th Ave NW side of a lot on the corner of 13th Ave NW and 5th St NW. Clerk Rappe stated that Mr. Marti was asking for financial help putting in the ped ramp on that corner. The Council asked that Mr. Marti come to the next planning commission meeting.

PUBLIC FORUM

Linda Jerviss – Ms. Jerviss stated that since the water tower discussion is being held until the next meeting and since her reading is quite lengthy she may send the comments to the Council ahead of time.

Gerry Giese – 806 Westfield Court NW – Mr. Giese stated that you have people who are proactive working with you and he doesn't understand why you want to end that. He is here as president of KARE to support the continuation of the water tower agreement.

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

Reinspection Fee – Councilperson Buck asked that this be put on the agenda. Councilperson Buck questioned how the re-inspection fee works and process for paying this. Administrator Coleman stated that the contractor knows when the inspector comes out if it does not pass and that they need a re-inspection. Councilperson Buck asked how and if there is another way for the contractor to pay this re-inspection fee other than bringing a check to City Hall. Councilperson Borgstrom suggested that the city bill for re-inspections. Administrator Coleman stated that we have not had any problem with this so far. Mayor McKern stated that this can be discussed when we do the 2018 fee schedule.

NEW BUSINESS

8th Ave SE/250th St

Reclaim – City Administrator Coleman stated that the reclamation would be 8th Ave SE from the industrial business south to the end of the street. Don Marti asked for the City to turn the road back to the township and the township will take it back but only if it is returned to gravel. Councilperson Buck stated that \$4500 is cheapest to get out of this. City Engineer Theobald stated that this is basically a glorified driveway for three properties and sees no issue with de-annexing and the City would no longer be snowplowing this either.

Motion to Approve the Low Bidder for Reclaiming made by Councilperson Buck, second by Councilperson Egler with all voting Aye.

Vacation

Marti – Administrator Coleman stated that this is a de-annexation and not a vacation for the south portion of 8th Ave SE/250th St on the north side of Highway 14. City Attorney Leth stated that this resolution would be similar to annexing for the de-annexation. Administrator Coleman stated that we will bring one back to a future meeting. Councilperson Buck asked about road improvements to 8th Ave SE. Engineer Theobald stated that if there is more development to the east then the City would have to look at upgrading 8th Ave SE from Venture Metals to the North but everything to the south is not in the city limits.

Leth – Administrator Coleman stated that this is a vacation of a portion on the north part of 8th Ave SE on the south side of Highway 14. This would give half of the road to the funeral home and the other half would go to Cleary's, and there would be an easement for Herbst Farms. Engineer Theobald stated that this is 200 feet of a dead end road. This would vacate from 7th St CT SE to the North.

Ship Grant – Councilperson Borgstrom asked to have this removed from the consent agenda to know what it was. Mayor McKern stated that this is a grant for a bike repair station on the bike path and this is part of the joint venture with Dodge County Public Health. The city's portion is \$369 includes in kind time. **Motion to Approve made by Councilperson Egler, second by Councilperson Borgstrom with all voting Aye.**

MAYOR'S REPORT

Councilperson Buck stated that he went to a transportation funding update and people would like legislators to work harder to put money aside for road improvement instead of waiting for bonding bills. Councilperson Buck thought that some of the ideas can be used on a smaller scale also. Mayor McKern went to the Tim Walz round table and the message for Walz to take back is if we are paying our share in federal taxes then we should get more back.

ADMINISTRATORS REPORT

ICSC Update – Administrator Coleman gave a report on the International Conference of Shopping Centers and followed up with Buxton, and the CEDA representative. She made connections with businesses that would meet the needs of Kasson. Buxton will help reach out to retailers that she made contact with. Buxton will identify the come home and leave home businesses. Buxton is coming to talk with local businesses in November.

ENGINEER'S REPORT

South Mantorville Ave Revised Schedule for Assessments – Engineer Theobald handed out a schedule for South Mantorville Ave. The City is looking at special assessments for one property on

the west side of South Mantorville Ave and would like to know if the Council would like staff to renew the assessment process and bring it back to the council. Engineer Theobald suggests that the Council still negotiate with the property owner. Councilperson Borgstrom would like someone to physically get in touch with the property owner, the Mayor stated that he will do that.

16th St NE – Engineer Theobald stated that the City has a mile and a half of gravel past the bridge. Theobald would like to know from the Council if they are interested in having Theobald see if there are MnDOT grants to have this road upgraded. It will have a county road feel with no curb or gutter. This is estimated to be approximately a million and a half dollars. Theobald will work with the City's Finance Director on matching funds. This would be a 2019 project. Councilperson Eggler stated that this is a busy road and he believes that this does need it. Councilperson Borgstrom asked how much this would cost for the Engineer to put this together. Theobald stated that it would be approximately \$5000-\$10,000. Mayor McKern asked if we are committed if we apply, Theobald will find that out. Theobald stated that this would help with the detour when they redo Highway 57 in 2022. **Motion to have the Engineer move forward with a MnDOT Application to pave 16th St NE made by Councilperson Eggler, second by Councilperson Buck. Ayes: Buck, Eggler and McKern. Abstain: Borgstrom**

PERSONNEL

ATTORNEY

Closed session for Attorney/Client Privilege - Mayor McKern closed the meeting at 6:57PM to discuss litigation strategy on special assessment challenges.

Meeting reopened at 7:12PM – Outcome: The council gave direction to attorney as to how to proceed there is no action at this time.

CORRESPONDENCE – Correspondence was reviewed

ADJOURN 7:13

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, July 11th, 2017, at 6:00pm in the Library

Present: T. Kamel, C. McKern, L. Schultz, J. Wright and A. Tiff, Director

Absent: L. Carlsen (arrived at 6:02pm)

Visitors: Pat Shaffer-Gottschalk

Amendments to the Agenda: None. Motion to proceed by Wright, 2nd by McKern. Motion carried.

Minutes of June 13th, 2017, KPL Board Meeting: Carlsen identified a discrepancy between the meeting start time and her arrival time; meeting start time to be changed to 5:00pm. The transfer of \$2000 from 218 Books to 219 Audiovisual will go before the Kasson City Council. Motion to approve by McKern, 2nd Kamel. All ayes.

Financial Reports/Payables: Due to the 2016 reports accidentally being distributed, review of June 2017 financial reports sent via email on July 12th to be postponed until the August meeting.

Monthly Reports/Receivables: Historically high numbers recorded for checkouts (over 7200), patrons (over 4000) and fun Friday attendance (926). Motion to approve by Kamel, 2nd by Schultz. All ayes.

Director's Report:

- Shaffer-Gottschalk updated the board on the Summer Reading Program (SRP). Participation is at an all-time high. She will present statistics to the Kasson City Council once the program is completed.
- The SRP Garden Club, featuring Carla Webster as the master gardener, has been teaching children, planting vegetables in the garden, and beautifying the KPL grounds.
- The SRP Science Club has been experimenting and learning about STEM, including physics, chemistry, aerodynamics, sound, and urban planning.
- Shaffer-Gottschalk and Tiff spread mulch around the KPL grounds.
- The DCI featured a story about the KPL Crazy Quilt Club. Volunteering her time and talent without pay, Theresa Coleman has been instrumental in making this program a success.
- Superior visited KPL 3 times regarding a sweating vent pipe over the north ceiling. According to the architectural specs, the pipe was to be insulated, and yet, was not. Tiff has resent the specs to Superior and is awaiting their response. The pipe needs to be replaced with insulated pipe and then repainted at Superior's expense.

Committee Reports:

- McKern reported the City Council has scheduled a community meeting on July 25th from 6-7:30pm at the Kasson-Mantorville High School Commons, and encouraged all citizens to attend. The Comprehensive Plan will gather ideas and opinions from residents for Kasson's future growth and planning. If one cannot attend, <http://cityofkasson.com/kassonupward2040> contains a photo contest, online survey, and online community map where citizens can voice suggestions, ideas, and opinions.
- Friends of the Library and SELCO Board of Directors have no report.

Old Business: Training with Opportunity Services has been on hold due to the SRP. Tiff has 3 remaining appointments for blood evaluation due to the bite wound sustained on June 1st.

New Business:

- 3 of 5 employees have appealed their job description during the course of the pay study. Job description is being rewritten and the employees' pay grades are being re-evaluated. There is the potential of the 3 employees moving up on the pay grade. At this time, it is unknown how the changes will affect both pay grade and step.
- All new laptops and chrome books have arrived and are charging. A checkout policy is currently being drafted. Of libraries that have computers available to patrons, most do not allow patrons to remove the computers from the premises. KPL intends to allow patrons to assume liability and take the computers home just like a book. Mark Redfern has graciously volunteered his time and talent to help prepare the computers for checkout.

General Discussion: The old library site is now occupied by a thrift store.

Adjourn: 6:48 pm

Submitted by: Laurie Schultz, secretary

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, August 8th, 2017, at 6:00pm in the Library

Present: L. Carlsen, T. Kamel, C. McKern, J. Wright and A. Tiff, Director

Absent: L. Schultz (arrived at 6:06pm)

Visitors: Pat Shaffer-Gottschalk, Beverly Jorgenson

Amendments to the Agenda: Add "9.4 Building Report" and "11.5 Fall/Winter Library Hours" and remove "11.3 Summer Reading Program winners @ City Council Mtg". Motion by McKern, 2nd by Carlsen. Motion carried.

Minutes of June 13th, 2017, KPL Board Meeting: Motion to approve by Wright, 2nd by Kamel. All ayes.

Financial Reports/Payables: Motion to approve by Kamel, 2nd by Wright. All ayes.

Monthly Reports/Receivables: Library continues to report impressive statistics. Motion to approve by Schultz, 2nd by Carlsen. All ayes.

Director's Report:

- Shaffer-Gottschalk reviewed statistics for the Summer Reading Program (SRP). In addition to the Garden Club, Science Club, Lego Club, recycled art contest, 11 weekly Storytimes and 6 Fun Friday presentations (at no cost to the library), the SRP also awarded 7 weekly contest winners throughout the SRP. 650 youth participants, ages 1-11, recorded reading 1020 hours. The SRP is free to all participants. Shaffer-Gottschalk will present the statistics, as well as the summer's top readers, to the Kasson City Council. Top readers will receive a t-shirt and gift card to Barnes and Noble at that time.
- The remaining \$6000 in grant money is to be spent by August 18th.

Committee Reports:

- City Council: McKern reported the City Council is gathering feedback for the Comprehensive Plan.
- Friends of the Library: no report.
- SELCO Board of Director's Meeting: The new Executive Director Krista Ross visited KP on June 20th and held her first meeting on July 25th. The SELCO Board did not approve the proposed budget due to the expense of the newly created Communication Specialist position, which was originally only a temporary position. The SELCO Board questioned the necessity/value of the new position and will revisit the issue during the October meeting. Ross would like to see public school libraries, as well as other specialty libraries (like Historical Society libraries) represented on the SELCO Board.
- Building Report: Tiff is still working with Superior to resolve the sweating vent pipe issue. Superior will be insulating the entire vent pipe and replacing the faucet in the staff restroom. Date has not been set for the final year-end warranty inspection, after which, the warranty ends. Possible KPL 1st year anniversary celebration on August 29th.

Old Business: None.

New Business:

- Due to the increased library usage, the Dodge County Funding for 2018 will increase by \$2100 to \$61,396.
- Tiff presented 3 possible budgets for 2018. All 3 budgets requested the addition of library staff hours to accommodate the increased library traffic. Board decided that Tiff should present plans A (requesting a part-time staff position be upgraded to full-time with benefits) and B (requesting the addition of another part-time staff position) to the City of Kasson finance director. McKern abstained from the vote. Motion to approve by Kamel, 2nd by Carlsen. All ayes.
- Laptops and chrome books are ready for checkout. The checkout policy will be available for approval in September.
- Tiff proposed that the library close on Friday, August 18th, to evaluate the SRP and plan for the fall/winter schedule. Motion by Kamel, 2nd by Schultz. All ayes.
- After Labor Day, the KPL Saturday hours will be from 9-1. Library usage will be monitored and the hours re-evaluated in November. Motion by Schultz, 2nd by Kamel. All ayes.

General Discussion: The Crazy Quilt Club has completed a quilt and is deciding whether to raffle it. The Kasson Variety Store donated a new sewing machine to the Crazy Quilt Club in Sue Joachim's honor, employee of Kasson Variety and retired member of the KPL Board of Trustees.

Adjourn: 7:50 pm

Submitted by: Laurie Schultz, secretary

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, September 12th, 2017, at 6:00pm in the Library

Present: L. Carlsen, T. Kamel, C. McKern, J. Wright and A. Tiff, Director

Absent: L. Schultz (arrived at 6:05pm)

Visitors: none

Amendments to the Agenda: none

Minutes of August 8th, 2017, KPL Board Meeting: Motion to approve by McKern, 2nd by Wright. All ayes.

Financial Reports/Payables: Motion to approve by Wright, 2nd by McKern. All ayes.

Monthly Reports/Receivables: Motion to approve by Kamel, 2nd by Wright. All ayes.

Director's Report:

- Grant money has been spent prior to the specified deadline of August 18th. Thank you notes are being sent.
- Solar eclipse on August 19th was well attended by just over 400 individuals.
- 1st year anniversary of the new KPL building was celebrated on August 29th with cookies and a display of library statistics.
- Minnesota Library Association (MLA) will be presenting in Rochester this year on October 5th-6th. Tiff will attend Thursday's presentations with a different staff personnel attending Friday's.
- Building Report: Superior insulated the sweating pipe; however, the weather has not been conducive to testing its effectiveness. Superior replaced the faucet in the staff restroom. The men's bathroom pipe is awaiting evaluation and possible replacement due to last year's snow damage. Final one-year building inspection with Architect Leland Gray scheduled to occur on Friday, September 15th.

Committee Reports:

- City Council: McKern reported the City Council is working through the budgets.
- Friends of the Library: no report.
- SELCO Board of Director's Meeting: no report.

Old Business:

- McKern has initiated debate regarding the state library fund sharing between Olmsted and Dodge counties.
- Tiff submitted the 2018 Library Budget proposing one part-time position being upgraded to full-time with benefits to the Kasson City Council.
- KPL workday on August 18th was successful.

New Business:

- New Saturday hours from 9-1 to begin in September. Tiff will track usage statistics. Hours to be re-evaluated in November.
- McKern motioned to approve the Chromebook/HP Laptop Lending Agreement; 2nd by Schultz. Motion passed unanimously. The 20 Chromebooks and 20 HP laptops provided through the Otto Bremer Foundation grant are now available and ready for local checkout.
- Bob Sixta and family donated \$50 to be used for a memorial to Sue Joachim. Board agreed that Tiff may decide how to honor Sue.

General Discussion: none

Adjourn: 6:30 pm

Submitted by: Laurie Schultz, secretary

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



October 16, 2017

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
Wastewater Treatment Facility Improvements
Pay Request No. 10

Dear Mayor and City Council:

Enclosed is Pay Request No. 10 for work on the above referenced project.

We recommend payment in the amount of \$32,728.02 to:

DN Tanks Inc.
11 Teal Road
Wakefield, MA 01880

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

A handwritten signature in blue ink, appearing to read "Brandon W. Theobald", is written over the company name.

Brandon W. Theobald, P.E.

BT/et

Enclosure

cc: Theresa Coleman, City Administrator
Nancy Zaworski, Finance Director
Chris Brown, DN Tanks Inc.
Kevin Graves, WHKS (file copy)

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 OF 3 PAGES

TO OWNER: KASSON, MN
KASSON, MNPROJECT: KASSON, MN
KASSON, MNFROM CONTRACTOR: DN Tanks, Inc.
PO BOX 670690
DALLAS, TX , 75267-0690

ARCHITECT:

APPLICATION NO.:10
PERIOD TO :30-SEP-17
PROJECT NOS.:16C39
INVOICE NO.16C3910

CONTRACT DATE :18-NOV-16

Distribution to:

☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☐
☐

CONTRACT FOR: KASSON, MN

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM \$ 3,348,900.00
2. Net change by change orders \$ 87,610.00
3. CONTRACT SUM TO DATE (Line1 +/- 2) \$ 3,436,510.00
4. TOTAL COMPLETED & STORED TO DATE \$ 3,303,137.55
(Column I on G703)
5. RETAINAGE:
Total retainage Column K of G703) \$ 165,156.88
6. TOTAL EARNED LESS RETAINAGE \$ 3,137,980.67
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$ 3,105,252.65
8. CURRENT PAYMENT DUE \$ 32,728.02
9. BALANCE TO FINISH, INCLUDING RETAINAGE .
(Line 3 less Line 6) \$ 298,529.33

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		87,610.00	0.00
APPROVED THIS MONTH			
Number	Date Approved		
CURRENT TOTAL		0.00	0.00
Net Change by Change Orders			87,610.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor : DN Tanks, Inc.

By : _____ Date : _____

State of : _____

County of : _____

Subscribed and sworn to before

me this _____ day of _____

Notary Public: _____

My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ _____

(Attach explanation If amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT :

By : _____ Date : _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

DN Tanks, Inc.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 10
APPLICATION DATE : 09/30/2017
PERIOD TO : 09/30/2017
PROJECT NO : 16C39

PAGE: 2

INVOICE NO
16C3910

A	B	C	D	E	F G		H	I		J		K
ITEM NO.	DESCRIPTION OF WORK	ORIGINAL SOV	SOV CHANGES	SCHEDULED VALUE	WORK COMPLETED (F+G)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (I / E)	BALANCE TO FINISH	THIS PERIOD RETAINAGE	RETAINAGE
					FROM PREVIOUS APPLICATION	THIS PERIOD						
9000	Tank Site Work											
9001	Mobilization- Demobilization and General Condition	50,005.00	0.00	50,005.00	50,005.00	0.00	0.00	50,005.00	100.00	0.00	0.00	2,500.26
9002	Soil Erosion and Sedimentation Control	66,141.00	0.00	66,141.00	52,912.80	0.00	0.00	52,912.80	80.00	13,228.20	0.00	2,645.64
9003	Clearing- Grubbing and Existing Fence Removal	9,412.00	0.00	9,412.00	9,412.00	0.00	0.00	9,412.00	100.00	0.00	0.00	470.60
9004	Exist. Earthen Basin Demo.- Excavation and Enginee	308,824.00	0.00	308,824.00	308,824.00	0.00	0.00	308,824.00	100.00	0.00	0.00	15,441.20
9005	Leveling Base Material	25,882.00	0.00	25,882.00	25,882.00	0.00	0.00	25,882.00	100.00	0.00	0.00	1,294.10
9006	Roads- Track- Ramp- Work Areas and Crane Positions	21,176.00	0.00	21,176.00	21,176.00	0.00	0.00	21,176.00	100.00	0.00	0.00	1,058.80
9007	Yard Piping- Valves- Structures and Asphalt Replac	578,337.00	0.00	578,337.00	578,337.00	0.00	0.00	578,337.00	100.00	0.00	0.00	28,916.86
9008	Purchasing and Installing the MLSS pumps and assoc	110,000.00	0.00	110,000.00	93,500.00	0.00	0.00	93,500.00	85.00	16,500.00	0.00	4,675.00
9009	Removal and replacement of the Owner-supplied Oxid	10,700.00	0.00	10,700.00	10,700.00	0.00	0.00	10,700.00	100.00	0.00	0.00	535.00
9010	Backfill. Aggregate Driveway Replace. and Site Res	91,859.00	0.00	91,859.00	68,894.25	0.00	0.00	68,894.25	75.00	22,964.75	0.00	3,444.71
9011	Chain Link Fencing	14,972.00	0.00	14,972.00	0.00	0.00	0.00	0.00	.00	14,972.00	0.00	0.00
9012	Electric for Building 40 (MLSS Pumps)	5,075.00	0.00	5,075.00	3,298.75	1,776.25	0.00	5,075.00	100.00	0.00	88.81	253.75
9013	Electric for Building 10	11,843.00	0.00	11,843.00	10,658.70	1,184.30	0.00	11,843.00	100.00	0.00	59.22	592.15
9014	Instrumentation Building 40	186,000.00	0.00	186,000.00	167,400.00	18,600.00	0.00	186,000.00	100.00	0.00	930.00	9,300.00
9015	Instrumentation Building 10	128,900.00	0.00	128,900.00	116,010.00	12,890.00	0.00	128,900.00	100.00	0.00	644.50	6,445.00
9016	Remaining Instrumentation	3,339.00	0.00	3,339.00	3,339.00	0.00	0.00	3,339.00	100.00	0.00	0.00	166.95
9017	DO Analyzers	19,000.00	0.00	19,000.00	19,000.00	0.00	0.00	19,000.00	100.00	0.00	0.00	950.00
	Tank Site Work Total:	1,641,465.00	0.00	1,641,465.00	1,539,349.50	34,450.55	0.00	1,573,800.05	95.88	67,664.95	1,722.53	78,690.02

DN Tanks, Inc.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 10
APPLICATION DATE : 09/30/2017
PERIOD TO : 09/30/2017
PROJECT NO : 16C39

PAGE: 3

INVOICE NO
16C3910

A	B	C	D	E	F G		H	I		J		K
ITEM NO.	DESCRIPTION OF WORK	ORIGINAL SOV	SOV CHANGES	SCHEDULED VALUE	WORK COMPLETED (F+G)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (I / E)	BALANCE TO FINISH	THIS PERIOD RETAINAGE	RETAINAGE
					FROM PREVIOUS APPLICATION	THIS PERIOD						
9050	4.5 MG Prestressed Open Top Tank											
9051	Engineering Design Drawings- Calculation- and Insu	45,688.00	0.00	45,688.00	45,688.00	0.00	0.00	45,688.00	100.00	0.00	0.00	2,284.40
9052	Form- Reinforce- and Pour Floor	348,894.00	0.00	348,894.00	348,894.00	0.00	0.00	348,894.00	100.00	0.00	0.00	17,444.70
9053	Casting Wall Panels	257,517.00	0.00	257,517.00	257,517.00	0.00	0.00	257,517.00	100.00	0.00	0.00	12,875.85
9054	Erect Wall Panels	166,140.00	0.00	166,140.00	166,140.00	0.00	0.00	166,140.00	100.00	0.00	0.00	8,307.00
9055	Form and Pour Wall Slots	132,912.00	0.00	132,912.00	132,912.00	0.00	0.00	132,912.00	100.00	0.00	0.00	6,645.60
9056	Form Reinforce and Pour Wall Cap	116,298.00	0.00	116,298.00	116,298.00	0.00	0.00	116,298.00	100.00	0.00	0.00	5,814.90
9057	Core Wall Shotcrete	166,140.00	0.00	166,140.00	166,140.00	0.00	0.00	166,140.00	100.00	0.00	0.00	8,307.00
9058	Prestressing	232,596.00	0.00	232,596.00	232,596.00	0.00	0.00	232,596.00	100.00	0.00	0.00	11,629.80
9059	Covercoat	120,452.00	0.00	120,452.00	120,452.00	0.00	0.00	120,452.00	100.00	0.00	0.00	6,022.60
9060	Tank Exterior Coating	24,921.00	0.00	24,921.00	24,921.00	0.00	0.00	24,921.00	100.00	0.00	0.00	1,246.05
9061	Tank Appurtenances	16,614.00	0.00	16,614.00	16,614.00	0.00	0.00	16,614.00	100.00	0.00	0.00	830.70
9062	Tank Mixer	46,035.00	0.00	46,035.00	46,035.00	0.00	0.00	46,035.00	100.00	0.00	0.00	2,301.75
9063	Tank Piping	33,228.00	0.00	33,228.00	33,228.00	0.00	0.00	33,228.00	100.00	0.00	0.00	1,661.40
	4.5 MG Prestressed Open Top Tank Total:	1,707,435.00	0.00	1,707,435.00	1,707,435.00	0.00	0.00	1,707,435.00	100.00	0.00	0.00	85,371.75
9100	Change Order #1											
9101	Change Order #1	0.00	87,610.00	87,610.00	21,902.50	0.00	0.00	21,902.50	25.00	65,707.50	0.00	1,095.11
	Change Order #1 Total:	0.00	87,610.00	87,610.00	21,902.50	0.00	0.00	21,902.50	25.00	65,707.50	0.00	1,095.11
PROJECT TOTAL :		3,348,900.00	87,610.00	3,436,510.00	3,268,687.00	34,450.55	0.00	3,303,137.55	96.12	133,372.45	1,722.53	165,156.88

AGREEMENT RELATING TO THE OLD STONE WATER TOWER

THIS AGREEMENT is made this _____ day of October, 2017, between the City of Kasson, a Minnesota municipal corporation, (hereinafter referred to as the "City"), and the Dodge County Historical Society, a Minnesota non-profit corporation, (hereinafter referred to as the "DCHS").

WHEREAS, on June 1, 1997, the above parties entered into an Agreement relating to the Old Stone Water Tower, attached hereto and incorporated herein as Exhibit #1 by reference. The Old Stone Water Tower is located on City-owned property located at 2nd Street and 4th Avenue NW:

See legal description described on the attached Exhibit #2.

WHEREAS, the parties agree to terminate the 1997 Agreement pursuant to paragraph 10 of that Agreement, and neither party shall have any further duty to the other pursuant to the terms of that Agreement.

WHEREAS, in consideration of the termination of the Agreement, the parties hereby agree to the following:

1. The funds that the DCHS has earmarked for future upkeep of the Old Stone Water Tower in the approximate amount of \$11,000.00 may be donated to the City and applied to costs related to the Old Stone Water Tower, in the City's discretion.
2. Artifacts of the Old Stone Water Tower will remain on loan to the DCHS until such time as the City of Kasson can provide for the curation of said artifacts.
3. The DCHS may, upon approval of the City of Kasson, provide interpretive programs for the Old Stone Water Tower. The DCHS shall assume all risks associated with providing such programs.
4. The DCHS shall not make any improvements to or perform any landscaping on the Old Stone Water Tower property without the written consent of the City. The City may, in its discretion, remove or relocate any improvements or landscaping from the Old Stone Water Tower property.

5. This Agreement relating to the Old Stone Water Tower incorporates the entire agreement between the parties and shall be governed by the laws of the State of Minnesota.

6. All notices required herein shall be in writing and delivered personally or mailed to the addresses shown below and if mailed, are effective as of the date of mailing;

Kasson City Administrator
Kasson City Hall
401 5th Street SE
Kasson, MN 55944

Dodge County Historical Society
P.O. Box 456
615 N. Main
Mantorville, MN 55955

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement relating to the Old Stone Water Tower on the day and year first above written.

CITY OF KASSON

Chris McKern, Mayor

Theresa Coleman, City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF DODGE)

The foregoing instrument was acknowledged before me this _____ day of October, 2017, by Chris McKern and Theresa Coleman, the Mayor and City Administrator of the City of Kasson, a municipal corporation under the laws of the State of Minnesota on behalf of the City.

Notary Public

DODGE COUNTY HISTORICAL SOCIETY

Don Westfall, Executive Director

Coy Borgstrom, President

STATE OF MINNESOTA)
)ss.
COUNTY OF DODGE)

The foregoing instrument was acknowledged before me this _____ day of October, 2017, by Don Westfall and Coy Borgstrom, the Executive Director and President of the Dodge County Historical Society, a non-profit corporation under the laws of the State of Minnesota on behalf of the corporation.

Notary Public

CITY OF KASSON
2018 FEE SCHEDULE (REFERENCE ORDINANCE)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KASSON AS FOLLOWS:

Fees shall be hereby established:

ADMINISTRATIVE FEES:

Copies	\$.25 per page – 8 ½ x 11 (black & white)	
	\$.75 per page – 11 x 17 (black & white)	
	\$.50 per page – 8 ½ x 11 (color)	
	\$1.00 per page - 11 x 17 (color)	
	Folding machine: .10 per page	
NSF's, Closed Accounts, Stop Pays	\$30.00 per check	
Duplicate Meeting Tapes	\$3.00 per tape	
Special Assessment Search	\$25.00	
Administrative Fee	\$50.00	
Notary Public	\$1.00 (State Law)	
Copy of City Code	actual cost	
Copy of Zoning Code only	actual cost	
Duplicate License/Permit, any type	\$10.00	
Mileage Reimbursement	IRS rate	
Maps	\$5.00	11 x 17 Maps
	\$10.00	2 ½ x 1 ½ ft. Maps
	\$25.00	Wall Maps
	\$25.00	Council Chambers
City Hall Room Rentals	\$15.00	Mini-Conference Room
	\$25.00	Key Deposit
	No Charge	Non-Profits
	No Charge	Non-Profits
Library Community Room	%	All Others
Late Charge on Invoiced Amounts	.75% monthly if not paid within 30 days.	
To Developers		

CREDIT CARD PAYMENT POLICIES

PRIVACY POLICY: *"We respect and are committed to protecting your privacy.
We will not sell your personally identifiable information to anyone."*

SECURITY POLICY *"Your payment and personal information is always safe.
The Secure Sockets Layer (SSL) software is the industry standard and among the best
software available today for secure commerce transactions. It encrypts all of your
personal information, including credit card number, name, and address, so that it cannot
be read over the internet."*

REFUND POLICY: *The City of Kasson has a NO REFUND Policy.*

POLICE SERVICES

Department Accident Reports	\$10.00
Vehicle Impoundment Fee	Cost of impoundment + \$10.00/day
Criminal History Check	\$10.00 per check
PBT (Preliminary Breath Test)	\$20.00 per week
Patrol Unit (FEMA – disaster)	\$65.00/hour + 25.00/person
Reserve Officer	actual cost

96.01*	Fair Housing; Rental Housing	
	Base fee 3 housing units or less	\$15
	Base fee 4 to 8 housing units	\$20
	Base fee 9 or more housing units	\$25
	Plus \$10 for each rental unit*	

*Rental unit fee waived, if crime free multi-housing Gold Certificate is attached.

If application for renewal is not made prior to the expiration of the certificate, an additional fee of \$2.50 per day shall be charged for each day thereafter up to 20 days or until the application is filed, whichever occurs first.

Animals

90.22*	Animal Lifetime License	\$25.00 per animal
	Dog Impound – with license	Cost of Impound
	Dog Impound – without license	Cost of Impound plus \$50.00
	Cat Impound – with license	Cost of Impound
	Cat Impound – without license	Cost of Impound plus \$50.00
	Tag Replacement	\$10.00
	Dangerous Dog	\$100.00 annually
	Kennel (more than 3 dogs or cats)	\$250.00 annually

BUILDING PERMIT FEES

150.05*

Homes & Other Construction**Valuation of Structure**

\$1-\$500	\$40.00	
\$501-\$2,000	\$40.00	1st \$500 plus \$3.35 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001-\$25,000	\$90.25	1st \$2,000 plus \$15.40 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001-\$50,000	\$444.45	1st \$25,000 plus \$11.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001-\$100,000	\$722.20	1st \$50,000 plus \$7.70 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001-\$500,000	\$1,107.20	1st \$100,000 plus \$6.16 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001-\$1,000,000	\$3,571.20	1st \$500,000 plus \$4.02 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$6,186.20	1st \$1,000,000 plus \$4.02 for each additional \$1,000 or fraction thereof
	State Surcharge	.0005 x Valuation
	Plan Review Fee	65% of Building Permit Fee
	Reinspection Fee	\$60.00
	Plumbing Permit	\$60.00
	Mechanical Permit	\$60.00
	Siding Permit	\$100.00
	Windows Permit	\$100.00
	Permit Extension	\$60.00
150.07*	Permit Research	\$60.00

Mobile Homes

Installation Permit	\$250.00
---------------------	----------

Roofing Construction

Shingling Permit	\$100.00
------------------	----------

Reissue of Expired Permit	Equal to original permit fee
---------------------------	------------------------------

Failure to Obtain Permit	\$150.00 or a sum equal to two times the building permit fee applicable to the project, whichever is greater
--------------------------	--

CONSTRUCTION FEES:

Occupancy Permit	\$50.00
Street Elevations Determination	\$50.00
Curb Cut	\$50.00
Sidewalk Replacement Program	no charge
Soil Boring	\$50.00
Excavations	\$50.00
Gasoline Storage	\$100.00
Demolition	\$250.00
Demolition Permit Deposits	\$2,500.00

LAND USE FEES:

General Development Plan	\$250.00	
Preliminary Plat	\$250.00	+ \$20 per lot
Final Plat	\$250.00	
Minor Subdivision	\$250.00	
Variance	\$250.00	
Rezone	\$250.00	
Street Vacation	\$250.00	
Conditional Use Permit	\$250.00	
Annexation	Less than 1 acre	\$350 + costs
	1-10 acres	\$350.00 + \$20.00/acre
	11+ acres	\$650.00 + \$2.00/acre
Planned Unit Development	\$250.00	
Appeal	\$150.00	

ADDITIONAL FEES: (include but are not limited to)

Parkland Dedication Allowance	10% of Value	\$8,000/acre estimated value
Net Revenue Loss Fee	110% of NRL Pmt	\$2,090.00/lot estimate
Substandard Road Fee		(for future discussion)
Engineering Costs		Actual
Certified Building Official		56.64 per hour
Building Official Consultant		56.64 per hour
Building Field Inspector		55.56 per hour
Clerical/Secretarial		36.32 per hour
Attorney		\$145.00 per hour
Mileage		IRS rate
Other Expenses		At Cost

LICENSE & PERMIT FEES:

110.23*	<u>Alcoholic Beverages</u>	<i>Maximum Set by State</i>
	3.2% Malt Liquor, Off-Sale	\$100.00
	3.2% Malt Liquor, On-Sale	\$100.00
	Consumption or Display	\$200.00
	Intoxicating, On-Sale	\$1,000.00
	Buyer's Card	\$20.00
	Club Intoxicating, On-Sale	\$300.00 - under 200 members
		\$500.00 - 201 to 500 members
		\$650.00 - 501 to 1,000 members
		\$800.00 - 1,001 to 2,000 members
		\$1,000.00 - 2,001 to 4,000 members
		\$2,000.00 - 4,001 to 6,000 members
		\$3,000.00 - over 6,000 members
	Wine	\$200.00
	Wine ID Card Application	\$5.00
	Investigation	\$350.00 In-State
		Up to \$500.00 Out of State
	Sunday Liquor License Applic	\$200.00
	Public Consumption	\$100.00 per event
113.08*	<u>Adult Establishment</u>	\$4,000 per year
111.21*	<u>Amusements</u>	
	Mechanical Amusement Devices	\$15/location + \$15/machine
111.04*	<u>Charitable Gambling</u>	
	Investigation	\$100.00 per state statute
	<u>Fireworks</u>	
	Fireworks Displays	\$50.00
112.06*	<u>Peddlers & Solicitors</u>	
	For-Profit	\$50.00 per person, good for up to 90 days
	Non-Profit	No Charge, but must register
111.43*	<u>Pool Halls & Bowling Alleys</u>	
	Pool Hall	\$10.00 for each table
	Bowling Alley	\$10.00 for each alley
51.43*	<u>Refuse Hauling</u>	
	Hauler's Permit	\$500.00 flat fee, each company

PARK & REC FEES:

Park Pavilion Rental	\$30.00/block of time/designated shelter
Adult Basketball League	\$10 per participant*
	*Subject to change if school increases gym fee
Adult Softball	\$275.00 per team
Adult Volleyball	\$100.00 per team

Aquatic Center Rates**Season Passes:**

Family Pass	Kasson resident	\$180.00 (Up to 4 people)
	Paid Prior to March 1	\$170.00 (Up to 4 people)
	Non-resident	\$200.00 (Up to 4 people)
	Paid Prior to March 1	\$190.00 (Up to 4 people)
		Each additional person \$ 40.00
Single Pass	Kasson resident	\$80.00
	Paid Prior to March 1	\$70.00
	Non-resident	\$90.00
	Paid Prior to March 1	\$80.00

Daily Fees:

Daily Lap swim	\$2.00/person
Season Lap Swim Pass	\$40.00
Individual Daily Fee	\$5.00
Passbooks:	
10 Daily Passes	\$45.00
20 Daily Passes	\$85.00

Red Cross Lessons:

	\$40.00/participant
Private Lessons:	\$60.00/participant
(Set up with A.C. Manager)	

Tiny Tot Lessons:

	\$15.00/ participant
Parent/Tot Swim: Daily Fee	\$2.00/child (no charge for parent)
Season Pass	\$20.00/child

Swim Team:

\$40.00/participant (no transportation)

Water Fitness programs:

\$25.00 facility fee for 50 minute class times during designated available times

Aquatic Center Facility Rental:

Non-refundable deposit	\$50.00 (required two weeks prior to event)
3 Hour rental	\$350.00 (Deposit is applied to this fee)

Funbrella Rentals 3 hrs:

Non-refundable fee	\$50.00 (required two weeks prior to event)
(The daily swim fee is charged for any swimmers who do not present a pass.)	

PARK & REC FEES:

Ball Field Rental \$30.00/field/day

Ball Field Maintenance \$15.00/hour

Veterans Memorial Park Concession rental \$250 damage deposit/ \$25.00 per day
Electric Hook-up stand-alone concession trailer \$25.00 per day

PUBLIC WORKS FEES:

Picnic Table Rental	\$20.00 deposit per table, \$400 maximum
Barricades Rental	\$10.00/each/day (undelivered)
Weed/Long Grass Eradication	\$100/hour (person + equip, min.1 hr)
Jet Rodder & Operator	\$70/hour + \$35/person
Loader & Operator	\$70/hour + \$35/person
Street Sign Installed	\$70/hour + \$35/person
Sweeper & Operator	\$70/hour + \$35/person
Line Truck & Operator	\$90/hour + \$45/person
Snow Removal from Sidewalks	\$100/hour (minimum 1 hour)

CEMETERY FEES

97.04*	Grave Prices-per site	\$450.00
	Cremation only graves-per site	\$450.00
	2 nd Cremation on single grave space	\$225.00
	½ Lot – 4 graves	\$1,800.00
	Full Lot – 8 graves	\$3,600.00
	Locating of monuments/markers (Required)	\$50.00

		Weekday	Saturday
<u>Burial – Open & Close</u>	<u>Weekday</u>	<u>Winter</u>	<u>Saturday</u> <u>Winter</u>
No Sundays/Holidays			
Conventional	\$600.00	\$775.00	\$750.00 \$925.00
Cremation	\$350.00	\$400.00	\$500.00 \$550.00

All opening and closings after 5:00 p.m. additional \$150.00

Oversized Vault Charge \$150.00

Winter Rates Effective Nov 15 thru April 15

Vault Storage Fee (winter) \$50.00/Month

DODGE COUNTY ICE ARENA

Winter	Cost	# of participants
DCYH	\$175/hr after 1/1/16	Varies
DCHS	\$175/hr after 1/1/16	Varies
RYHA	\$175/hr after 1/1/16	Varies
RJH	\$175/hr after 1/1/16	Varies
Adult league	\$1900/ team	8 Teams max
Novice	\$10 admission	Varies
Best of 5	\$8 admission	Varies
Spring	Cost	
BBHL (Adult Lge)	\$125/ player	60 players max
Freestyle FS	\$5 admission	Varies
Open Hockey	\$5 admission	Varies
Novice	\$10 admission	Varies
Best of 5	\$8 admission	Varies
Junior players	\$8 admission	Varies
Weekend ice	\$100/ hr	Varies
SMCIG	\$130/ hr	Varies
AAA Hockey	\$125/ hr	Varies
District 9	\$170/ hr	
USA Hockey	\$175/ hr	
Summer	Cost	
DCYH	\$140/ hr	Varies
DCHS	\$140/ hr	Varies
Learn to Skate	\$25/ child	Varies
Novice	\$10 admission	Varies
Best of 5	\$8 admission	Varies
Bromberg	\$140/ hr	Varies
Ice Rental	\$140/ hr	Varies
AAA Hockey	\$125/hr	Varies
Weekend ice	\$100/ hr	Varies
Ice Rental wkday	\$125/ hr	Varies
Fall	Cost	
DCYH	\$150/ hr	Varies
DCHS	\$150/ hr	Varies
Girls 4 on 4 League	\$120/ hr	12 Teams max
SMCIG	\$130/ hr	Varies
SME Elite	\$150/hr	Varies
District 9	\$170/ hr	
BBHL	\$125/ player	60 players max
Novice	\$10 admission	Varies
Best of 5	\$8 admission	Varies
Ice Rental wkday	\$125/ hr	Varies
Others	Cost	
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	
Punch Card	\$25 for six punches	Varies per
Lease of Wall space	size and duration	
Pro shop	Varies on items	
Concession rental	20% of net profit	

FIRE SERVICES

Twp Fire Protection Agreements

\$81.90 per parcel

The information below will be entered into the comment field of the NFIRS Fire Reports as applicable. These codes will be used by the City of Kasson to generate an invoice for services rendered.

The City has full discretion to modify the bill as needed.

If this is a FEMA Disaster we will utilize the FEMA Pay Schedule.

All hourly rates will be under the assumption that they were used for the full time of the call.

Kasson Fire will not itemize usage per item on an hourly basis.

(Example: if we use a Ventilation Fan for 1 hour but the call was for 3 hours the billing for the fan will be for the full call time of 3 hours. During a call, the Kasson Fire Fighters cannot and will not assign time tracking equipment. Unless otherwise stated on the Fire Report.)

100 Rescue Vehicle - \$150 initial /\$50hr after

105 Air pack - \$10

110 Spare Bottle - \$5

115 Thermal Cameras - \$75

120 Saws -\$15

125 Tools - \$10

130 CO/Gas Monitor - \$50

135 Lift Bags/Cribbing - \$20

140 Electric Winch - \$20

145 Generator/Portable Power - \$25hr

150 Lights -\$25hr

155 Floor Dry - \$25 ½ bag

160 Fire Extinguishers - Refill Price

165 Ladders - \$10

170 Blankets - \$5

175 Ropes – Boarding up Full Cost

180 Extrication Tools (Jaws) \$100

200 Pumper 1 - \$200 initial / \$100 after

210 Exterior hose \$30/section, Interior hose \$20/section

220 Speed Lays - \$100

230 Foam- \$100

240 Foam Sticks \$15

250 Ventilation Fans - \$20hr

260 Road Cones -\$10

300 Pumper 2 -\$200 initial /\$100hr after

400 Ariel Ladder Truck -\$250 initial /\$100hr after

500 Tanker 1 -\$50 initial, \$25hr after

550 Water \$2.54 per 1000 gallons

600 Tanker 2 - \$50 initial, \$25hr after

700 Grass Rig -\$100

710 Indian Packs \$25 each

720 Blowers - \$20hr

730 Swatters / Brooms -\$10 each

800 Utility Vehicle or

Transport Firefighters \$25

900 Damaged Equipment – Varies

950 Drug Lab Standbys -\$1000

1000 Staffing per person -\$10hr

1500 Hazmat/Decontamination Full cost

1700 Tripod / Rescue /

Entrapment - \$100hr

1900 EMR Vehicle (MVA Only) \$250

2000 Cancel in route or

similar CO calls \$250 minimum.

*Major Incidents City will

cap vehicle charges @ 4+hrs

2018 FEE SCHEDULE

ELECTRIC

ELECTRIC			Oct-May	June-Sept
Base Rate:	\$14.00/month	Residential Energy	0.105	0.12
	\$14.00/month	All Electric Resid. Energy	0.09	0.108
	\$22.00/month	Small Commercial Energy	0.109	0.125
	\$50.00/month	Large Commercial Energy	0.062	0.068
		Large Commercial Demand	\$11.60	\$14.00

Customers between 25 kW and 50 kW monthly have the annual option to select their commercial rate class.

Bi-Directional Meter	\$22.44 per month
Street Security Light	\$10 per month
Conservation Improvement Program Fee	3.00%
Wind Power:	1 unit: \$2.69; 2 units: \$5.39; 3 units: \$8.08

Deposits	\$115.00 – residential (non-owners)
	\$180.00 – commercial (non-owners)

Service Fee	\$50.00	7:00 AM-5:00 PM
	(No reconnections after business hours)	

Electrical Meter	Actual cost of the meter
Electric Installation	\$220.00 per lot in residential subdivisions

*In commercial and industrial areas, the owner shall assume and be solely responsible for 50% of the total cost of the materials for the installation of the electric service including transformer. The owner shall provide the current transformer cabinet and access to the meter. The City shall supply current transformers and meter socket at the City's expense. The owner shall be responsible for supplying and installing service conductors to the transformer in accordance with the state electrical code. The owner shall provide the material for service connections. The City of Kasson shall make all connections.

Estimated Meter Reading	\$110.00 per month after two consecutive estimates
-------------------------	--

Miscellaneous

110.0*	Pole Rental	\$10.00 per pole
	Antenna Rental	Per contract basis

Rates adjusted per outcome of electric rate study. For publication August 3, 2017.

Water

HOUSEHOLD USE ONLY

No sewer or water credits shall be given for pool filling, lawn and garden watering, and residential car washing, etc. Homeowners are encouraged to install a 2nd meter (Base fee \$3.89 per month) to avoid sewer charges for outside use.

53.020*

Residential Base Rate \$7.78/month (Regardless of usage)	Usage rate:	0 -5,000	\$3.03/1,000
		5,001 -10,000	\$3.80/1,000
		Above 10,001	\$4.74/1,000

Commercial Base Rate \$15.26/month (Regardless of usage)	Usage rate:	0 -10,000	\$3.03/1,000
		10,001 -100,000	\$3.80/1,000
		Above 100,001	\$4.74/1,000

Deposits	\$90.00 – residential (non-owners)	
	\$45.00 – commercial (non-owners)	
Safe-Drinking-Water Connection	Set by MN State Health Department	
Meters – new construction	Actual cost of the meter	
Meters – replacement	No charge (unless frozen)	
Water Access Charge	\$1,000.00 per acre (Due at Final Plat)	
Connection	\$1,200.00	
Service Fee	\$50.00 - during business hours	7:00 AM-5:00 PM
	(No reconnections after business hours)	

Tapping	\$200.00; \$1,000 if no inspection performed
Estimated Meter Reading	\$100.00 after two consecutive estimates
Metered Bulk Water	\$10.00 per 1,000
Special monthly flat fees: KM High School hydrant: \$9.24 Dodge County Fairgrounds: \$50.45	

Sewer

53.084*	Base Rate \$32.00/month (Regardless of usage)	Usage rate:	\$6.03/1000 gallons
	Special monthly flat fees:	Dodge County Landfill	\$29.68
		Dodge County Admin building	\$35.90
	Sewer Access Charge	Due at Final Plat	\$1000.00 per acre
	Connection	Single Residence	\$2,450.00
		Condominiums	\$2,450.00 per unit
		Multiple Dwellings	\$2,450.00 for 1 st unit + \$160.00 for each additional unit
		Mobile Homes	
		Privately Owned Park	\$1,600.00 for 1 st unit + \$110.00 for each add'l unit
		Park w/Public System	\$1,600.00 per unit
		Other Mobile Homes	\$1,600.00 per unit
		Campgrounds	\$1,100.00 for 1 st unit + \$110.00 for each additional unit
		Commercial	\$2,750.00
		Industrial	\$2,450 for each 10,000 gallons of usage
		Tapping Inspection	\$100.00

Storm Water

52.03* REF Base Rate \$14.50/month

Groundwater Drainage Systems Inspection \$50.00 (new construction only)

53.124* Sump Pump Surcharge \$100 per month

Ordinance 71.25

CITY OF KASSON ORDINANCE 71.25 TIMES OF OPERATION. Motorized golf carts not equipped with headlights and tail lights shall only be operated on designated roadways from sunrise to sunset. Motorized golf carts with operational, manufacturer installed or commercially available retrofitted headlights and tail lights shall be permitted to operate on designated road ways.

This Ordinance shall be effective immediately upon its passage and publication.

ADOPTED this 25th day of October, 2017, by the City Council of the City of Kasson.

CITY OF KASSON

By: _____
Chris McKern, Mayor

ATTEST:

Linda Rappe, City Clerk

Published this ---st Day of ----- 2017

Motion of the foregoing ordinance made by Councilmember --, and duly seconded by Councilmember --. Those voting in favor of the ordinance: ----. Those against same: ---.

CITY OF KASSON
RESOLUTION #X-X

A RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION FOR
THE LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) FOR 16TH STREET N.E.
IMPROVEMENTS

WHEREAS, the Commissioner of Transportation has given notice of grant opportunities from the Minnesota State Transportation Fund for Local Road Improvement Program (LRIP) to assist local agencies on transportation projects; and,

WHEREAS, the City of Kasson considers 16th Street N.E. a route of regional significance; and,

WHEREAS, the proposed 16th Street N.E. Improvement project includes reconstruction of 16th Street N.E. from 700-feet east of 16th Avenue N.E. to CSAH 15. The proposed reconstruction will upgrade 16th Street N.E. from an aggregate roadway to a bituminous paved roadway; and,

WHEREAS, the proposed project includes an acceleration lane on south bound CSAH 15 due to limited sight distance; and,

NOW, THEREFORE, BE IT RESOLVED, The City Council hereby supports the pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application.

Adopted by the Kasson City Council this 25th day of October 2017.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

Local Road Improvement Program Solicitation Guide

August 2017



Prepared by

The Minnesota Department of Transportation
395 John Ireland Boulevard
Saint Paul, Minnesota 55155-1899

Phone: 651-296-3000
Toll-Free: 1-800-657-3774
TTY, Voice or ASCII: 1-800-627-3529

To request this document in an alternative format

Please call 651-366-4718 or 1-800-657-3774 (Greater Minnesota). You may also send an email to ADArequest.dot@state.mn.us.

Contents

Local Road Improvement Program Solicitation Guide1

 Contents3

 Local Road Improvement Program Solicitation Overview4

 Funding4

 Solicitation Schedule.....5

 Project Selection5

 Application Overview.....6

 Application Submittal..... 10

 Appendix A..... 11

Local Road Improvement Program Solicitation Overview

In 2017, the Minnesota Legislature appropriated bond funds to The Local Roads Improvement Program established in [Minnesota Statute 174.52](#). Approximately \$25.3 million is available for a statewide solicitation to fund projects in the Routes of Regional Significance Account, the Rural Road Safety Account or Trunk Highway Account.

The Trunk Highway Corridor Account provide funds to assist in paying the local share of trunk highway projects with local costs related to the trunk highway improvement. For consideration under this account, a trunk highway project must be identified.

The Routes of Regional Significance Account provides funds for the costs of constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance.

The Rural Road Safety Account funds capital improvement projects on County State Aid Highways (CSAH) that are intended primarily to reduce traffic crashes, deaths, injuries, and property damages.

The Minnesota Department of Transportation State Aid for Local Transportation Office administers the Local Roads Improvement Program with guidance from the [Local Road Improvement Program Advisory Committee](#). The process and criteria for prioritizing projects for the solicitation are established in the statute and recommended by the LRIP Advisory Committee.

In an effort to streamline the review process and announce awards earlier for communities this solicitation, there will be two separate deadlines. An earlier November 3rd deadline for the county and state aid city applicants and a later December 1st deadline for small cities and townships.

Projects selected from this solicitation will be constructed and reimbursed with state bond funds. For successful implementation and reimbursement of the awarded funds, applicants are required to follow the state aid project development process for bond projects. These steps include plan approval by their respective District State Aid Engineer and execution of a grant agreement with the state.

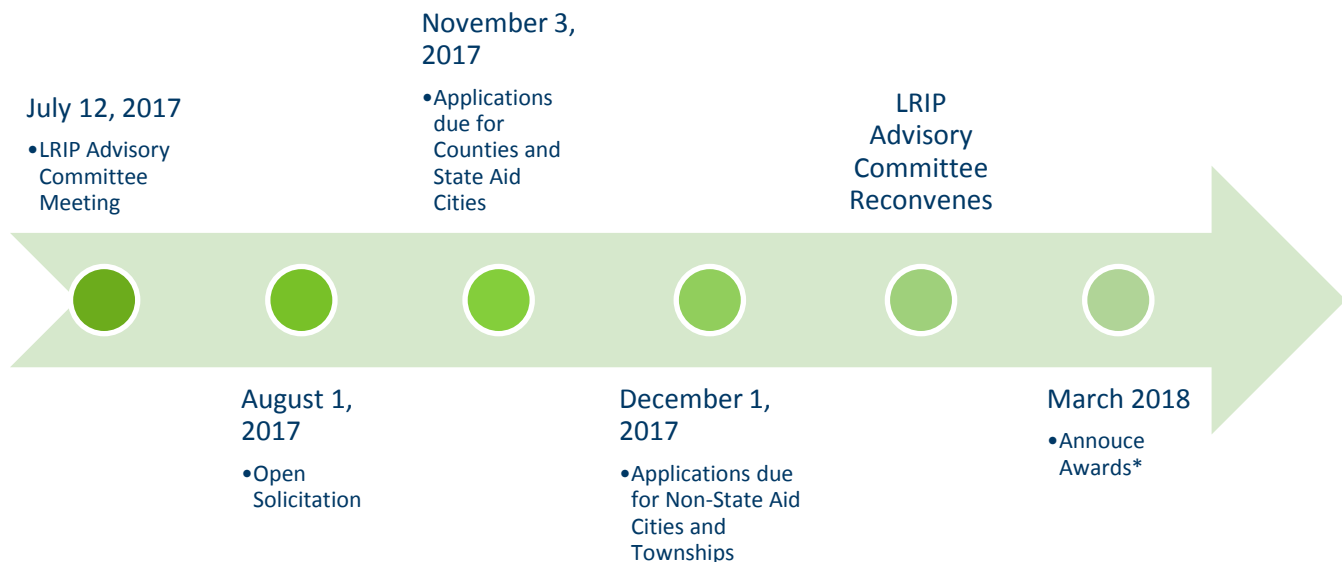
Funding

There is no minimum amount set but the maximum amount that may be requested vary depending on the road authority.

Road Authority	Minimum Request	Maximum Request
County	--	\$1,000,000
State Aid City (> 5,000)	--	\$1,000,000
Non State Aid City (< 5,000)	--	\$750,000
Township	--	\$750,000

The LRIP funds may be requested for the full construction cost of a project, up the maximum amount, or be leveraged with other funding sources on a project.

Solicitation Schedule



*Subject to change depending on the number of applications submitted and review time needed.

Project Selection

Project selection will consider geographical distribution and distribution among jurisdictions along with the following criteria:

- 1) Eligibility. The project must be a local road (street or highway) construction, reconstruction, or reconditioning project under one of the three accounts established in the LRIP.
Note: LRIP bond funds may not be used for stand-alone right-of-way acquisition, engineering, or enhancement projects (landscaping, trails, sidewalks, ADA improvements, etc.).
- 2) Safety. Address a transportation deficiency or improve safety on local roads.
- 3) Regionally Significant. Demonstrate the regional significance of the route by being classified as a minor collector or higher unless it meets one of the following criteria; a) identified in a regional plan as a farm-market artery, b) part of a 10-ton route system, c) part of an economic development plan, d) serves as a regional tourist destination, e) provides capacity or congestion relief to a parallel trunk highway or county road, and f) is a connection to the IRC system, trunk highway, or a county road.
- 4) Be supported by agency board or council and other local agencies impacted by the project.

Note: Cities that are not a State Aid city (populations less than 5,000) and townships must have County sponsor. The sponsor must have the support of the County Board. A city or township resolution in support of the project and a county board resolution for support and willingness to sponsor the project must be included in the application package. The sponsor's task could include but are not limited to:

- Be the fiscal agent on behalf of the community

- *Ensure the project meets milestones and dates*
- *Assist local agency in execution of a grant agreement*
- *Develop, review and approve the plan*
- *Submit plan, engineers estimate, and proposal to the DSAE*
- *Let the project*
- *Submit pay requests*
- *Communicate progress and updates with the DSAEs and State Aid Programs Engineer*
- *Assist with project close out*

5) Consider availability of other funding sources.

6) Be non-controversial.

Note: Projects should have minimum problems or issues that could delay the letting and construction such as right-of-way acquisition, railroad, and historical impacts.

7) Expected useful life. Have a minimum expected life of the project of 10 years.

8) High Impact. Provide letters of support from other local agencies or public/private parties impacted by the improvement. For example, letters of support from area businesses regarding the impact and benefit of constructing a road to a 10-ton design standard.

9) Projects must be approved for construction letting by **June 2020**. Preference will be given to projects in 2018 and 2019.

Application Overview

A copy of the application is attached in Appendix A for your reference. Use the guide below to for assistance in filling out the application. Please keep the descriptions clear and concise.

A. Applicant Information

1. Title. Use the drop box to select the appropriate prefix for the applicant. Options listed: Mr., Ms., or Mrs.
2. First Name. Provide the first name of the contact person at the agency applying for the funds. This person should be the project manager or sponsor for the project.
3. Last Name. The last name of the person at the agency applying for the funds.
4. Phone Number. The work phone number of the person at the agency applying for the funds.
5. E-mail. The work e-mail address of the person at the agency applying for the funds.
6. Agency. The name of the agency applying for the Local Road Improvement Program funds.
7. Agency Position. The position title or job title of the applicant.
8. Street Address. The number and street name of agency
9. Additional Address line.
10. City. The city where the agency is located.
11. State. The State where the agency is located.

12. Zip Code. The zip code where the agency is located.

13. County Sponsor (if applicable): Check yes if the applicant is a sponsor for a township or for a city with a population of 5,000 or less.

B. Project Location

1. MnDOT District. Select the [MnDOT District](#) that the project is within.

2. County. The County that the project is located within.

3. City. Provide the name of the city if a portion or the entire project is within the city limits.

4. Township. Provide the name of the township if a portion or the entire project is within the township borders.

Note: Cities that are not a State Aid city (populations less than 5,000) and townships must have a County sponsor.

5. Name of Road. Route number or name of the road (County State Aid Highway 5, Main Street S, etc.)

6. Type of Road. Select the type of street the project is on (County State Aid Highway, County Road, Municipal State Aid Street, Local Street, and Township Road)

7. Road Authority. If the road authority is not the agency applying for the fund, identify the agency with jurisdiction of the road the project is on.

8. Road Authority Name. If the road authority is not the applicant and agency applying, provide the name for the contact person from the road authority agency.

9. Project Termini -From. Provide a short description of the beginning location of the project.

10. Project Termini -To. Provide a short description of the ending location of the project.

C. Project Description

1. Type of Project. Select the type of work on this project. For consistency in use with State Aid Programs the definition of reconstruction and reconditioning are taken from the Local State-Aid Route Standards, Chapter 8820, for road projects.

Reconstruction – the replacement of an existing roadway on a similar alignment

Reconditioning – includes resurfacing, replacement, or rehabilitation of the pavement structure to extend the life of the roadway and effectively address critical safety and operation needs through minor improvements to the existing facility.

2. Project Description. Provide a detailed description of the proposed project. Explain what will be removed, put back in or changed. Including and referencing typical sections, layouts, or maps would be helpful to reviewers.

- i. For Trunk Highway Corridor projects, reference the trunk highway project number, route, and year that local funds are being requested for.

D. Eligibility

1. LRIP Account. Use the dropdown box to select one of the three LRIP accounts your project is eligible for. If the project is eligible for more than account, select the account that best explain why the project is being implemented. Options listed are:

- Trunk Highway Corridor
Select this option if funds will be used for local costs that are directly or partially related to the trunk highway improvement. Identify the MnDOT project in the project description.
- Routes of Regional Significance
- Rural Road Safety

2. Routes of Regional Significance Criteria. Check all criteria that apply to your project. At least one must be identified to be considered a regionally significant route.

3. Economic Development. Describe the project contribution to the local, regional or state economic development or redevelopment efforts. Be specific and reference plans, letters of support, business impacts, community impacts, that this project would have in the region.

E. Project Readiness

1. Construction Year. Use the drop-down box to select the construction year that the project is scheduled for construction. Projects should be ready for construction in 2018, 2019, or 2020.

2. Historical/Archeological Impacts. Indicate if the project will affect any historic properties. Historic properties are properties that are eligible for or listed on the National Register of Historic Places: buildings, structures, objects, sites (including archeological), districts, and properties of traditional religious and cultural importance to an Indian tribe. Use the dropdown box to select the statement that best describe the historical/archeological impacts on the project. Choices listed are:

- No. There are no historical/archeological impacts
- Yes. There are historical/archeological impacts
- Not known at this time

3. Railroad Impacts: Indicate if your project has railroad crossings or is adjacent to railroad tracks which may require additional coordination and agreements. Use the dropdown box to select the statement that best fit with the status of the railroad review on your project. Choices listed are:

- No RR crossings or RR tracks within 600'
- Yes. Necessary RR permit(s)/agreement(s) obtained
- Yes. Will obtain RR permit(s)/agreement(s) as needed

4. Project Status. Indicate the status of the design work on the project. Design includes any site surveying or study, developing plan sheets, specifications, and engineering estimates. Use the dropdown box to select the appropriate statement that best reflect the status of the design work on the project. Choices listed are:

- Design work has not started
Select this option if no site survey has been done, project not yet planned/programmed in a CIP or approved by the local jurisdiction.
- Design in progress
Select this option if site survey has been done, project is approved by local jurisdiction to proceed and plans are being developed.

- Design completed (plan completed)
Select this option if your project is approved by the local jurisdiction and the plan is approved by the responsible engineer. The plan is ready to be reviewed and approved by the state.

5. Right-of-Way. Indicate the status of the Right-of-Way (R/W) on this project. Use the dropdown box to select the statement that best reflect the Right-of-Way status.

- No R/W is needed or all work is within owner R/W
- Additional R/W is needed and is not yet acquired
- R/W needed has been acquired and documented

F. Safety

1. County Safety Plan. Many counties have completed county safety plans in which priority safety projects were identified through a data driven process. These projects on rural county roads may be eligible under the Rural Safety Account or Routes of Regional Significance Account. For this question, indicate if the project or components of the project is identified in a county safety plan. Use the dropdown box to select yes, no, or not applicable.

2. Minnesota Strategic Highway Safety Plan. This is an effort to align local safety projects with safety priorities identified in the [Minnesota Strategic Highway Safety Plan](#). The plan was completed with a thorough analysis of statewide crash data and trends affecting transporting with various stakeholders. It identified seven primary focus areas to help establish safety priorities. Three of the seven focus areas, lane departure, intersections, and speed include engineering strategies for partners to consider when championing safety projects. Use the dropdown box to select a focus area that your project or safety components of your project align with. The three choices listed are:

- Intersections
Select if your projects makes improvement to an intersection for approaches to an intersection. Sample engineering strategies from this focus area include: improve visibility of signs/signals, pedestrian countdown timers, clear sight triangle on stop or yield controlled approaches, reduced conflict intersections, or roundabouts. See the full list of strategies from plans and partners in the [Minnesota Strategic Highway Safety Plan](#).
- Lane departures (run-of-road, head-on, sideswipes)
Select this choice if your project will make improvements to address lane departure crashes or minimize damage associated with these crashes. Sample strategies from focus area include: curve speed warning systems, shoulder/centerline rumble strips, improve horizontal curves, guardrails, or remove/relocate objects in the hazardous locations. See the full list from plans and partners in the [Minnesota Strategic Highway Safety Plan](#).
- Speeding (over posted speed, too fast for conditions)
Select this choice if your project or components of your projects will look to address speeding. Sample engineering strategies from this focus area includes: dynamic speed display signs, automated speed enforcement, or traffic calming measures. See the full list from plans and partners in the [Minnesota Strategic Highway Safety Plan](#).

3. **Transportation Deficiency.** Describe the issues or problems on your local road that you are attempting to address. Transportation deficiency could include substandard roadway structure, conditions related to certain types of crashes, capacity, and other conditions that negatively impact the public. Be specific on how the problem or issues were identified and what harm it presents to the traveling public. Answer this question even if your project is identified in a county safety plan or the Minnesota Strategic Highway Safety Plan.

4. **Improvement.** Describe how the project address the transportation deficiencies, improves safety, reduce traffic fatalities, injuries and/or property damage. Be specific as possible in explaining why the project and safety strategy chosen is the most effective and provides the most benefit. Answer this question even if your project is identified in a county safety plan or the Minnesota Strategic Highway Safety Plan.

Multimodal/Complete Street

1. **Multimodal Improvements.** Depending on where and how local roads are improved both vehicle traffic and non-motorized traffic may benefit. Identify other users of the roadway and describe non-motorized improvements included on the project.

Cost Section:

Provide source of funding, amount from each source, and the total estimated cost for the project. LRIP finds will be capped at \$750,000 for non-state aid cities and townships and \$1,000,000 for counties and state aid cities. Any projects less than the capped amount is not required to provide a match.

Application Submittal

Your agency may submit more than one project for funding support. Complete an application form for each project and attach the following documents:

- ☐ At least one project location map with routes and project termini labeled
- ☐ Engineer's Estimate with an itemized breakdown
- ☐ Project schedule
- ☐ Local agency resolution
- ☐ Sponsor agency resolution (if applicable)
- ☐ Letters of concurrence or support

The application form is available for download on the State Aid Local Road Improvement Program website, <http://www.dot.state.mn.us/stateaid/lrip.html>. To get started download the 2017 application form and save it on a local drive or server.

When you are ready to submit the application, save the application form with LRIP, agency and road in the name of the document; e.g. LRIP_RamseyCounty_CSAH30.docx.

The application and attachments are due November 3, 2017 for county and state aid city applicants and December 1, 2017 for township and non-state aid city applicants. Applications and attachments should be submitted electronically to saltirhelp.dot@state.mn.us.

More information on the program is available on the Local Road Improvement Program website, <http://www.dot.state.mn.us/stateaid/lrip.html>. If you have questions regarding this solicitation, contact Patti Loken at 651-366-3803 or Patti.Loken@state.mn.us.

Appendix A

A. Applicant Information			
1. Title: Please Select	2. First Name: Click here to enter text	3. Last Name: Click here to enter text	
4. Phone Number: Click here to enter number		5. E-mail: Click here to enter text	
6. Agency: Click here to enter text		7. Agency Position: Click here to enter text	
8. Street Address: Click here to enter text			
9. Additional Address Line: Click here to enter text			
10. City: Click here to enter text		11. State: MN	12. Zip Code: Click here to enter number
13. Is the applicant a sponsor on this project? Please Select			

B. Project Location	
1. MnDOT District: Please Select	2. County: Click here to enter text
3. City: Click here to enter text	4. Township: Click here to enter text
5. Name of Road: Click here to enter text	6. Type of Road: Please Select
7. Road Authority*: Please Select	8. Road Authority Name*: Click here to enter text
9. Project Termini: From Click here to enter text	10. To: Click here to enter text

*Complete if road authority is not the applicant.

C. Project Description	
1. Select type of project. Please Select	
2. Provide a detailed description of the proposed project (2,000 character limit).	

C. Project Description

[Click here to enter text](#)

D. Eligibility

1. Select the LRIP Account your project is eligible under.

[Please Select](#)

2. Does your project meet one or more of the Routes of Regional Significance Criteria (select all that apply)?

☐ Farm to Market route

☐ Part of an economic development plan

☐ Provides capacity or congestion relief to a parallel trunk highway system or county road

☐ Part of a 10-ton route network

☐ Connect to regional tourist destination

☐ Is a connection to the IRC system, trunk highway or a county road

3. Describe the project contribution to the local, regional or state economic development or redevelopment efforts (1,500 character limit).

[Click here to enter text](#)

E. Project Readiness

1. Construction Year: [Please Select](#)

2. Does the project have any historical/archeological impacts? [Please Select](#)

3. Are there railroad impacts (railroad crossings or railroad tracks within 600' of the project)?

[Please Select](#)

4. What is the status of the engineering and design work on the project?

[Please Select](#)

5. What is the Right-of-Way (R/W) status of the project?

[Please Select](#)

F. Safety

1. Is this project or components of this project identified in a County Safety Plan? [Please Select](#)

2. If applicable, select the appropriate focus area your project/safety strategy align with in the [Minnesota Strategic Highway Safety Plan](#).

[Please Select](#)

3. Identify the transportation deficiency, type of crash, or safety hazard this project is trying to address (1,000

F. Safety

character limit). Complete even if project is in a county safety plan or a strategy in the Minnesota Strategic Highway Safety Plan.

[Click here to enter text](#)

4. Describe how this project improves safety, reduce traffic crashes, fatalities, injuries, and property damages (1,000 character limit). Complete even if project is in a county safety plan or a strategy in the Minnesota Strategic Highway Safety Plan.

[Click here to enter text](#)

G. Multimodal/Complete Street

Identify infrastructure improvements for non-motorized users on this project (1,500 character limit).

[Click here to enter text](#)

H. Estimated Project Cost

Source of Funding

- | | |
|------------------------|---------|
| 1. LRIP Request: | 750,000 |
| 2. Federal Funds: | 0 |
| 3. State Aid Funds: | 0 |
| 4. Local/Other Funds: | 0 |
| 5. Total Project Cost: | 750,000 |

I. Attachments

- ☐ At least one project location map with routes labeled
- ☐ Engineer's Estimate with an itemized breakdown
- ☐ Project schedule
- ☐ Local agency resolution
- ☐ Sponsor agency resolution (if applicable)
- ☐ Letters of concurrence or support



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

10/19/2017

Department Head Meeting:

New squad was supposed to be in last week, hopefully this next week.

PD open house went well, well over 250 people attended, thanks to Krista, Sandy, Josh and Jesse Kasel for helping out with this.

Back-up firearms shoot is finished, all went well.

November we will have our night firearm qualifications.

Got a call on 10/16/2017 thanking the city for getting the power back on, relayed to Charlie.

Honda Civic forfeiture near completion, when titled to the city it will become a city car for use by employees and council for travel to conferences and training. Chevrolet Tahoe will be sold.

Looks like the property owner on E. Veteran's Memorial Hwy will need to be ticketed as no attempt to clean it up has taken place, will work with Theresa on this.

KPD helped out and led several parades as of late, Home Coming paraded and Operation Christmas, a parade that St. John's puts on.

CR 21 / 8th Ave N.W. Sent E-mail to Guy about moving
Reduce Speed Sign's North of current location.

City of Kasson
Department Head Meeting
October 19th, 2017
2:30 PM

Public Works

1. DOT Inspections on equipment being done – some repairs needed
2. Waiting on hydraulic pump for Champion grader
3. 16th St NE gravel road had be worked on and chloride put back down
4. Houstons NE project is started
5. SL started 2nd St SW water today
6. Sand bags behind Fire Hall are rotten
7. 3rd, 4th, 5th Project – paving is supposed to start tomorrow

Streets

1. Grade and haul rock on 16th St NE
2. Sweeping
3. Mowing
4. Milling and Patching
5. Cleaned up weeds and put some new rock in median on 8th St NW
6. Sign work
7. Hauled Sand/Salt for winter – 10 loads, MNDOT needs to repair their bunker

Electric Department Update 10-18-17

- 1) Electric underground conversion on South Mantorville is complete**
- 2) Continuing to work on 8th Ave SE feeder loop.**
- 3) Starting Bigelow's 12th St. NW extension this week.**
- 4) Cable replacement this week at 8th Ave NW**
- 5) Continuing to work on our mapping system with Steve Cook and CMPAS.**
- 6) Contractor dug through one of our main feeders on 5th Ave NE taking out half of Kasson 10-16 at approx. 9:30**
- 7) 10-19 Squirrels caused outage in NW approx. 9:00 A.M.**

City of Kasson Department Head Meeting

- Submitted Water Supply Plan to the Minnesota DNR on 10-17-17.
- 2017 Street project underground is finished in the NW section, working on 2nd Street SE this week.
- WWTF upgrades are nearing complete, IMS is working finish grading, Automatic Systems is about 80% complete, and the new MLSS pumps should be on line in a few weeks.
- The WWTF treated a little over 19 million gallons.)
- The wells pumped just under 16 million gallons. } 3 M I & I
- Dan Trapp will be out with Knee replacement next month. *Nov - February*
- Staff attended various classes and conferences for continuing education.

City of Kasson
Department Head Meeting
October 19, 2017
2:30 p.m.

Parks

1. Department Head Reports

a. Police

b. Public Works

c. Streets/Storm

d. Electric

e. Water/Sewer

f. Parks

g. Arena

h. Liquor Store

i. Library

j. Planning and Zoning/EDA

k. Fire

l. Finance

m. Administrator

1. Been working At the Cemetery, removing the cement which held up the fence. We removed the old pillars. The new pillars are up and dirt has been leveled along fence line. Midwest Fence Co. will be constructing new fence the last week in October or 1st week in November.

2. We finished up grinding all boulevard, park and cemetery stumps. We have put dirt and grass seed all so some stumps.

3. We are currently finishing up siding the storage shed that was moved from the library west park up to the veterans North Park.

4. Youth football up to the ^{Football} field is over.

5. Working with Jared Pittman from the high school who helped us design our old Frisbee golf course to design our new one up to Lions Park. We will have a 9 hole course. Trees are ordered and will be planted after we get the baskets up down to Lions Park.

6. We will be shutting down the water at the pool, ballfield concession, park shelter and fountains next week.

7. We will be adding time to the ballfields before it freezes. 2 fields at veterans, 1 field in East Diamond Park and the field at the library.

8. Midwest fence will be here at the end of the month, fixing and installing fence at the cemetery, library park, East Diamond Park and veterans Park.

9. We review our Post-Bulletin Readers Choice Award. We will put it up to the Aquatic center Entryway.

Liquor Store Report 10/19/17

We have begun winter hours and are now closing at 8:00 pm on MTW.

The compressor for the beer cooler failed again and was a very expensive repair.

The motor for the fan in the bathroom and janitors closet has also failed. I'm still debating if we should repair it.

Blacktop repairs are still needed for south door and west door.

Staffing is good.

As of now, Sunday sales just move income from Saturday to Sunday with increased costs

There is a Wine tasting on Nov 2 at Events from 6:30-8:30, proceeds benefit the Dodge County Historical Society. Tickets are \$20 and are available at the Liquor Store.

The Care and Share auction will be November 16. This year it will be held at St. John's Lutheran church.

Kasson Downtown Christmas will be Saturday, December 2 from 10-1

City Wide Department Head Meeting

Thursday, October 18, 2017

Library Report

1. Final inspection still hasn't been completed
2. Thanks to the guys for switching the "Big Ass" fan for winter mode
3. Started new Sign Language Club – all ages
4. Completed final reports for the Otto Bremer Trust grant and Carl and Verna Schmidt Foundation
 - a. OBT - \$65,772
 - b. Schmidt - \$20,000
5. Completed new shelving should be arriving soon: continue with the DVD sections and a new book display shelf – money was from the Schmidt Foundation

6. That is all Folks!

6. 2-groups of 90 - 6th graders (K/M) Tours of Library

10.19.17 Finance Director Report

1. Sept Financials and Budgets to date
2. Invoices
3. 20 year plan draft
4. 2018 Budget
5. Staples
6. Sales Tax Refund- elec
7. WWTP- Cami/Mantorville
8. Safety Coordinator - Mark Hotte

Theresa Coleman

From: Stephen Howarth <icearena@cityofkasson.com>
Sent: Thursday, October 19, 2017 1:54 PM
To: 'Theresa Coleman'
Subject: RE: Department Head Meeting on Thursday

Theresa,

With no school today I have stuff going on at the arena and cannot attend this afternoons meeting.

DCYH is still looking into the possibility of another rink (studio sized) as I have mentioned before.

The DCYH registration numbers are at 238 players with 1 more week of Learn to skate going on. They will get some more registrations after Learn to skate ends and project to be around the same number of participants as last year. We are scheduling for 12 traveling teams for them this season that is 1 more than last year.

They have been granted the 12U B girls regional tournament which will be hosted in early March.

Thanks,
Howie

From: Theresa Coleman [<mailto:cityadministrator@cityofkasson.com>]
Sent: Monday, October 16, 2017 2:06 PM
To: 'Art Tiff'; 'Cathy Pletta'; Charlie Bradford; David Vosen; 'Joe Fitch'; Kent Berghuis; 'Nancy Zaworski'; 'Ron Unger (E-mail)'; 'Steve Howarth'; 'Todd Kispert (E-mail)'
Subject: Department Head Meeting on Thursday

Just a reminder that we will be meeting on Thursday at 2:30 p.m. at City Hall. If you are not able to attend, please provide a report.

Theresa

October 2017
Administrator's Summary

2018 Budget

Addressing budget items of interest to Mayor McKern.
Reviewed health insurance plan options for 2018.
Analyses of compensation study results.

Buxton Retail Recruitment

Following up with contacts from ICSC; presentation at October 11 Council Meeting.

8th Ave SE

Potential "de-annexation" of a section of the road north of Hwy 14.
Potential vacation of a portion of the road south of Hwy 14.

Electric Service by Exception Acquisition

Continue working through memos, emails, phone calls and utilizing consultants to navigate the process.

Land Use

~~Subdivision~~ Ordinance Review

Reviewed definitions for the whole of the Land Use Ordinance.

Historic Water Tower

Communication with the DCHS Executive Director has been halted; worked with Attorney Leth to prepared agreement for Council consideration.

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 1 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	0.00		1,016,618.32	39.13	1,863,331.00	-846,712.68
3107 ABATEMENT LEVY	0.00		1,421.57	0.05	3,159.00	-1,737.43
3210 BUSINESS LICENSES/PERMITS	70.00	0.03	12,375.00	0.48	13,500.00	-1,125.00
3341 LOCAL GOVERNMENT AID	0.00		510,346.50	19.65	1,020,693.00	-510,346.50
3349 MISCELLANEOUS STATE GRANT	0.00		1,934.50	0.07	7,437.00	-5,502.50
3410 CHARGES FOR SERVICES	0.00		1,429.68	0.06	2,000.00	-570.32
3415 CITY HALL RENT	23.39	0.01	70.17		100.00	-29.83
3612 SPECIAL ASSESSMT-PENALTY/	0.00		313.57	0.01	0.00	313.57
3621 INTEREST EARNED	1,567.22	0.67	9,745.72	0.38	13,000.00	-3,254.28
3622 RENTS AND ROYALTIES	1,400.00	0.60	5,600.00	0.22	0.00	5,600.00
3624 MISC REVENUE - REFUNDS	30.00	0.01	462.05	0.02	1,000.00	-537.95
3626 MONEY MARKET INTEREST	161.77	0.07	162.28	0.01	0.00	162.28
3921 TRANSFER FROM OTHER FUNDS	0.00		64,000.00	2.46	14,000.00	50,000.00
Total Department	3,252.38	1.39	1,624,479.36	62.53	2,938,220.00	-1,313,740.64
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	250.00	0.11	3,717.76	0.14	2,000.00	1,717.76
3624 MISC REVENUE - REFUNDS	1,225.00	0.52	4,823.07	0.19	4,000.00	823.07
Total Department	1,475.00	0.63	8,540.83	0.33	6,000.00	2,540.83
Cable TV						
3495 OTHER--CABLE TV FRANCHISE	1,734.07	0.74	14,382.86	0.55	60,000.00	-45,617.14
Total Department	1,734.07	0.74	14,382.86	0.55	60,000.00	-45,617.14
Police						
3345 POLICE/FIRE STATE AIDS	64,379.28	27.59	64,379.28	2.48	61,000.00	3,379.28
3349 MISCELLANEOUS STATE GRANT	0.00		3,497.20	0.13	4,500.00	-1,002.80
3369 OTHER COUNTY GRANT	0.00		26,228.57	1.01	56,000.00	-31,771.43
3420 PUBLIC SAFETY	49.90	0.02	538.98	0.02	200.00	338.98
3511 COURT FINES	1,750.44	0.75	14,507.08	0.56	13,000.00	1,507.08
3624 MISC REVENUE - REFUNDS	350.00	0.15	24,255.44	0.93	5,000.00	19,255.44
Total Department	66,529.62	28.51	133,406.55	5.14	141,700.00	-8,293.45

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 2 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Fire						
3346 STATE FIRE AID	0.00		2,000.00	0.08	40,000.00	-38,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		9,439.11	0.36	7,000.00	2,439.11
3421 Fire Contracts	0.00		35,835.50	1.38	36,470.00	-634.50
3422 SPECIAL FIRE PROTECTION S	1,420.00	0.61	10,766.40	0.41	15,000.00	-4,233.60
3623 CONTR/DONATION FROM PRIVA	7,400.00	3.17	17,254.52	0.66	8,000.00	9,254.52
3624 MISC REVENUE - REFUNDS	0.00		30.00		5,000.00	-4,970.00
Total Department	8,820.00	3.78	75,325.53	2.90	111,470.00	-36,144.47
Building Inspection						
3220 NON-BUSINESS LICENSES & P	6,968.33	2.99	65,519.28	2.52	43,000.00	22,519.28
3414 PLAN CHECK FEES	4,194.67	1.80	38,815.50	1.49	18,000.00	20,815.50
3416 MECHANICAL INSPECTION FEE	476.00	0.20	4,640.00	0.18	2,500.00	2,140.00
3417 PLUMBING INSPECTION FEES	300.00	0.13	2,938.00	0.11	1,500.00	1,438.00
Total Department	11,939.00	5.12	111,912.78	4.31	65,000.00	46,912.78
Animal Control						
3220 NON-BUSINESS LICENSES & P	25.00	0.01	1,705.00	0.07	1,700.00	5.00
3514 OTHER FINES	49.16	0.02	996.92	0.04	2,500.00	-1,503.08
Total Department	74.16	0.03	2,701.92	0.10	4,200.00	-1,498.08
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	0.00		64,186.00	2.47	72,640.00	-8,454.00
Total Department			64,186.00	2.47	72,640.00	-8,454.00
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		20,000.00	0.77	20,000.00	0.00
Total Department			20,000.00	0.77	20,000.00	
Health						
3624 MISC REVENUE - REFUNDS	0.00		2,188.00	0.08	0.00	2,188.00
Total Department			2,188.00	0.08		2,188.00

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 3 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Parks and Recreation						
3622 RENTS AND ROYALTIES	515.81	0.22	2,396.85	0.09	2,700.00	-303.15
Total Department	515.81	0.22	2,396.85	0.09	2,700.00	-303.15
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	30.00	0.01	99,137.03	3.82	106,000.00	-6,862.97
3474 CONCESSIONS	30.00	0.01	42,469.24	1.63	40,000.00	2,469.24
3475 LESSONS	0.00		20,925.00	0.81	20,000.00	925.00
3477 FUNBRELLA	0.00		187.13	0.01	0.00	187.13
3478 FACILITY RENTAL	0.00		2,203.04	0.08	3,500.00	-1,296.96
3480 SWIM PASSES	0.00		66,428.60	2.56	70,000.00	-3,571.40
3481 TINY TOTS	0.00		560.00	0.02	0.00	560.00
3482 SWIM TEAM	0.00		2,283.04	0.09	1,500.00	783.04
3483 Program-Other	0.00		567.00	0.02	0.00	567.00
3794 CASH OVER	0.00		-282.25	-0.01	0.00	-282.25
Total Department	60.00	0.03	234,477.83	9.03	241,000.00	-6,522.17
Other Recreational Facilities						
3471 OTHER ORGANIZED ACTIVITIE	0.00		523.98	0.02	500.00	23.98
3473 PLAYGROUND FEES	0.00		107.60		500.00	-392.40
3479 SOFTBALL FEES	0.00		5,403.51	0.21	5,100.00	303.51
Total Department			6,035.09	0.23	6,100.00	-64.91
Park Areas						
3474 CONCESSIONS	0.00		1,715.77	0.07	3,500.00	-1,784.23
3623 CONTR/DONATION FROM PRIVA	0.00		1,250.00	0.05	0.00	1,250.00
3794 CASH OVER	0.00		91.94		0.00	91.94
Total Department			3,057.71	0.12	3,500.00	-442.29
Total Revenue	94,400.04	100.00	2,303,091.31	100.00	3,672,530.00	-1,369,438.69
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	1,193.74	0.51	19,447.30	0.75	30,000.00	10,552.70
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		604.28	0.02	0.00	-604.28
121 EMPLOYER PERA CONTRIBUTIONS	89.53	0.04	1,207.50	0.05	1,626.00	418.50
122 EMPLOYER FICA CONTRIBUTIONS	65.30	0.03	1,163.35	0.04	1,860.00	696.65

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 4 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
123 EMPLOYER MEDICARE CONTRIBUTION	15.27	0.01	272.09	0.01	435.00	162.91
130 EMPLOYER PAID INSURANCE	325.11	0.14	2,951.88	0.11	4,336.00	1,384.12
150 WORKER'S COMPENSATION	0.00		71.00		150.00	79.00
160 LIABILITY INSURANCE	0.00		4,624.93	0.18	4,000.00	-624.93
210 OPERATING SUPPLIES	0.00		32.00		150.00	118.00
304 LEGAL FEES	1,232.50	0.53	10,202.81	0.39	3,000.00	-7,202.81
333 STAFF MEETINGS & CONFERENCES	0.00		2,389.27	0.09	2,000.00	-389.27
334 MEMBERSHIP DUES AND FEES	2,188.00	0.94	4,386.00	0.17	4,500.00	114.00
351 LEGAL NOTICES PUBLISHING	0.00		40.00		400.00	360.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		170.00	0.01	1,100.00	930.00
430 OTHER SERVICE/CHARGES-MISC.	34.90	0.01	12,208.02	0.47	43,000.00	30,791.98
440 PROFESSIONAL SERVICES	11,250.00	4.82	61,250.00	2.36	0.00	-61,250.00
Account Total	16,394.35	7.02	121,020.43	4.66	96,557.00	-24,463.43
Total Department	16,394.35	7.02	121,020.43	4.66	96,557.00	-24,463.43
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	270.00	0.12	395.00	0.02	2,000.00	1,605.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,690.00	0.07	1,000.00	-690.00
Account Total	270.00	0.12	2,085.00	0.08	3,000.00	915.00
Total Department	270.00	0.12	2,085.00	0.08	3,000.00	915.00
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		2,758.50	0.11	4,800.00	2,041.50
122 EMPLOYER FICA CONTRIBUTIONS	0.00		171.03	0.01	298.00	126.97
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		40.02		70.00	29.98
Account Total			2,969.55	0.11	5,168.00	2,198.45
Total Department			2,969.55	0.11	5,168.00	2,198.45
City Clerk						
City Clerk						
101 FULL-TIME EMPLOYEES - REGULAR	8,278.10	3.55	78,719.29	3.03	119,000.00	40,280.71
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		509.99	0.02	0.00	-509.99
121 EMPLOYER PERA CONTRIBUTIONS	619.18	0.27	5,927.14	0.23	8,926.00	2,998.86
122 EMPLOYER FICA CONTRIBUTIONS	483.26	0.21	4,636.38	0.18	7,378.00	2,741.62
123 EMPLOYER MEDICARE CONTRIBUTION	113.02	0.05	1,084.31	0.04	1,726.00	641.69
130 EMPLOYER PAID INSURANCE	1,593.82	0.68	12,250.27	0.47	18,600.00	6,349.73
150 WORKER'S COMPENSATION	0.00		524.00	0.02	950.00	426.00
160 LIABILITY INSURANCE	0.00		93.31		80.00	-13.31
210 OPERATING SUPPLIES	157.46	0.07	2,797.60	0.11	4,000.00	1,202.40
216 PERIODICALS	0.00		45.00		220.00	175.00
220 REPAIR/MAINTENANCE SUPPLIES	171.04	0.07	460.79	0.02	1,000.00	539.21
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		219.45	0.01	3,500.00	3,280.55
321 TELEPHONE	594.58	0.25	5,156.45	0.20	6,900.00	1,743.55
325 COMMUNICATION-OTHER	175.00	0.07	959.50	0.04	1,500.00	540.50
331 TRAVEL/MILEAGE	1.39		268.70	0.01	600.00	331.30
332 ADMINISTRATOR MEETINGS &	30.84	0.01	1,068.83	0.04	2,000.00	931.17

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 5 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
333 STAFF MEETINGS & CONFERENCES	30.00	0.01	3,828.25	0.15	7,000.00	3,171.75
334 MEMBERSHIP DUES AND FEES	253.77	0.11	4,650.52	0.18	5,100.00	449.48
343 OTHER ADVERTISING	0.00		34.00		1,200.00	1,166.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		200.00	200.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		80.00	80.00
360 INSURANCE	0.00		2,874.00	0.11	1,300.00	-1,574.00
400 REPAIRS & MAINTENANCE	0.00		327.50	0.01	1,000.00	672.50
430 OTHER SERVICE/CHARGES-MISC.	0.00		53.07		900.00	846.93
440 PROFESSIONAL SERVICES	91.35	0.04	1,400.64	0.05	1,900.00	499.36
444 OTHER CONTRACTUAL SERVICES	338.38	0.14	582.10	0.02	0.00	-582.10
Account Total	12,931.19	5.54	128,471.09	4.95	195,060.00	66,588.91
Total Department	12,931.19	5.54	128,471.09	4.95	195,060.00	66,588.91
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	238.85	0.10	2,266.83	0.09	3,150.00	883.17
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		120.86		0.00	-120.86
121 EMPLOYER PERA CONTRIBUTIONS	17.91	0.01	179.04	0.01	236.00	56.96
122 EMPLOYER FICA CONTRIBUTIONS	13.07	0.01	132.09	0.01	195.00	62.91
123 EMPLOYER MEDICARE CONTRIBUTION	3.06		30.90		46.00	15.10
130 EMPLOYER PAID INSURANCE	65.02	0.03	590.46	0.02	870.00	279.54
Account Total	337.91	0.14	3,320.18	0.13	4,497.00	1,176.82
Total Department	337.91	0.14	3,320.18	0.13	4,497.00	1,176.82
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	0.00		4,420.00	0.17	4,450.00	30.00
351 LEGAL NOTICES PUBLISHING	0.00		1,125.00	0.04	1,600.00	475.00
Account Total			5,545.00	0.21	6,050.00	505.00
Total Department			5,545.00	0.21	6,050.00	505.00
Assessing						
Assessing						
305 ASSESSING FEES	0.00		29,869.00	1.15	29,869.00	0.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		300.00	300.00
Account Total			29,869.00	1.15	30,169.00	300.00
Total Department			29,869.00	1.15	30,169.00	300.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	3,331.60	1.43	24,380.60	0.94	63,000.00	38,619.40
Account Total	3,331.60	1.43	24,380.60	0.94	63,000.00	38,619.40
Total Department	3,331.60	1.43	24,380.60	0.94	63,000.00	38,619.40

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 6 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		3,910.60	0.15	37,200.00	33,289.40
121 EMPLOYER PERA CONTRIBUTIONS	0.00		78.23		2,790.00	2,711.77
122 EMPLOYER FICA CONTRIBUTIONS	0.00		242.46	0.01	2,306.00	2,063.54
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		56.70		539.00	482.30
130 EMPLOYER PAID INSURANCE	0.00		1.61		4,700.00	4,698.39
150 WORKER'S COMPENSATION	0.00		141.00	0.01	310.00	169.00
210 OPERATING SUPPLIES	1.95		326.46	0.01	500.00	173.54
303 ENGINEERING FEES	0.00		864.00	0.03	0.00	-864.00
304 LEGAL FEES	1,815.85	0.78	9,561.35	0.37	5,000.00	-4,561.35
321 TELEPHONE	20.41	0.01	183.65	0.01	250.00	66.35
333 STAFF MEETINGS & CONFERENCES	0.00		150.00	0.01	2,000.00	1,850.00
334 MEMBERSHIP DUES AND FEES	0.00		1,332.10	0.05	0.00	-1,332.10
351 LEGAL NOTICES PUBLISHING	340.00	0.15	900.00	0.03	250.00	-650.00
360 INSURANCE	0.00		4,321.50	0.17	4,400.00	78.50
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,301.63	0.05	0.00	-1,301.63
440 PROFESSIONAL SERVICES	2,116.13	0.91	24,494.33	0.94	20,000.00	-4,494.33
444 OTHER CONTRACTUAL SERVICES	253.77	0.11	436.57	0.02	0.00	-436.57
Account Total	4,548.11	1.95	48,302.19	1.86	80,245.00	31,942.81
Total Department	4,548.11	1.95	48,302.19	1.86	80,245.00	31,942.81
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		129.00		1,000.00	871.00
309 EDP, SOFTWARE & DESIGN	0.00		1,900.96	0.07	3,000.00	1,099.04
370 MAINTENANCE/SUPPORT FEES	265.00	0.11	4,121.00	0.16	5,700.00	1,579.00
400 REPAIRS & MAINTENANCE	0.00		1,539.79	0.06	1,000.00	-539.79
Account Total	265.00	0.11	7,690.75	0.30	10,700.00	3,009.25
Total Department	265.00	0.11	7,690.75	0.30	10,700.00	3,009.25
Cable TV						
Cable TV						
210 OPERATING SUPPLIES	0.00		0.00		250.00	250.00
Account Total					250.00	250.00
Total Department					250.00	250.00
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	243.17	0.10	1,945.55	0.07	3,900.00	1,954.45
121 EMPLOYER PERA CONTRIBUTIONS	18.24	0.01	145.97	0.01	293.00	147.03
122 EMPLOYER FICA CONTRIBUTIONS	14.55	0.01	116.62		242.00	125.38
123 EMPLOYER MEDICARE CONTRIBUTION	3.42		27.28		57.00	29.72
150 WORKER'S COMPENSATION	0.00		81.00		1,050.00	969.00
210 OPERATING SUPPLIES	0.00		76.83		300.00	223.17
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		250.00	250.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		800.00	800.00
360 INSURANCE	0.00		349.50	0.01	2,800.00	2,450.50

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 7 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
380 UTILITY SERVICES	375.37	0.16	3,388.09	0.13	6,000.00	2,611.91
400 REPAIRS & MAINTENANCE	0.00		799.00	0.03	4,000.00	3,201.00
410 RENTALS	105.63	0.05	510.96	0.02	700.00	189.04
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
Account Total	760.38	0.33	7,440.80	0.29	20,692.00	13,251.20
Total Department	760.38	0.33	7,440.80	0.29	20,692.00	13,251.20
General Engineering						
General Engineering						
303 ENGINEERING FEES	0.00		6,992.00	0.27	13,000.00	6,008.00
Account Total			6,992.00	0.27	13,000.00	6,008.00
Total Department			6,992.00	0.27	13,000.00	6,008.00
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	243.22	0.10	2,091.23	0.08	3,000.00	908.77
121 EMPLOYER PERA CONTRIBUTIONS	18.24	0.01	156.81	0.01	225.00	68.19
122 EMPLOYER FICA CONTRIBUTIONS	14.57	0.01	125.37		186.00	60.63
123 EMPLOYER MEDICARE CONTRIBUTION	3.40		29.32		44.00	14.68
Account Total	279.43	0.12	2,402.73	0.09	3,455.00	1,052.27
Police						
101 FULL-TIME EMPLOYEES - REGULAR	45,184.30	19.36	432,002.43	16.63	611,005.00	179,002.57
102 FULL-TIME EMPLOYEES - OVERTIME	-2,342.59	-1.00	9,087.33	0.35	11,500.00	2,412.67
103 PART-TIME EMPLOYEES	5,474.31	2.35	73,774.22	2.84	75,000.00	1,225.78
104 Canine	230.72	0.10	2,191.84	0.08	3,000.00	808.16
121 EMPLOYER PERA CONTRIBUTIONS	7,576.25	3.25	74,946.36	2.89	102,271.00	27,324.64
122 EMPLOYER FICA CONTRIBUTIONS	554.34	0.24	6,516.40	0.25	8,000.00	1,483.60
123 EMPLOYER MEDICARE CONTRIBUTION	721.20	0.31	7,291.61	0.28	9,000.00	1,708.39
130 EMPLOYER PAID INSURANCE	8,364.30	3.58	75,460.71	2.90	94,350.00	18,889.29
150 WORKER'S COMPENSATION	0.00		22,302.00	0.86	29,800.00	7,498.00
160 LIABILITY INSURANCE	0.00		326.58	0.01	350.00	23.42
210 OPERATING SUPPLIES	676.14	0.29	8,537.55	0.33	9,000.00	462.45
212 MOTOR FUELS	1,327.88	0.57	10,546.76	0.41	18,000.00	7,453.24
214 UNIFORMS	263.96	0.11	3,387.66	0.13	3,000.00	-387.66
220 REPAIR/MAINTENANCE SUPPLIES	605.86	0.26	1,161.68	0.04	1,000.00	-161.68
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		37.96		1,500.00	1,462.04
304 LEGAL FEES	0.00		19.60		0.00	-19.60
309 EDP, SOFTWARE & DESIGN	0.00		208.32	0.01	0.00	-208.32
321 TELEPHONE	1,465.21	0.63	11,664.90	0.45	18,577.00	6,912.10
325 COMMUNICATION-OTHER	10.00		551.70	0.02	500.00	-51.70
333 STAFF MEETINGS & CONFERENCES	1,435.19	0.61	4,040.19	0.16	8,000.00	3,959.81
334 MEMBERSHIP DUES AND FEES	0.00		7,650.00	0.29	8,500.00	850.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		20,968.00	0.81	20,400.00	-568.00
370 MAINTENANCE/SUPPORT FEES	0.00		10,926.91	0.42	9,500.00	-1,426.91
380 UTILITY SERVICES	587.83	0.25	4,570.40	0.18	7,200.00	2,629.60
400 REPAIRS & MAINTENANCE	824.04	0.35	13,762.67	0.53	10,000.00	-3,762.67
410 RENTALS	0.00		22.99		0.00	-22.99

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 8 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
430 OTHER SERVICE/CHARGES-MISC.	0.00		3,381.76	0.13	6,000.00	2,618.24
440 PROFESSIONAL SERVICES	0.00		1,326.28	0.05	4,500.00	3,173.72
Account Total	72,958.94	31.26	806,664.81	31.05	1,070,203.00	263,538.19
Total Department	73,238.37	31.38	809,067.54	31.14	1,073,658.00	264,590.46

Fire

Government Buildings and Library

103 PART-TIME EMPLOYEES	0.00		295.32	0.01	1,100.00	804.68
121 EMPLOYER PERA CONTRIBUTIONS	0.00		22.14		80.00	57.86
122 EMPLOYER FICA CONTRIBUTIONS	0.00		17.72		68.00	50.28
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		4.16		16.00	11.84
Account Total			339.34	0.01	1,264.00	924.66

Fire

101 FULL-TIME EMPLOYEES - REGULAR	188.72	0.08	2,882.73	0.11	62,100.00	59,217.27
121 EMPLOYER PERA CONTRIBUTIONS	14.16	0.01	216.21	0.01	525.00	308.79
122 EMPLOYER FICA CONTRIBUTIONS	11.21		171.04	0.01	434.00	262.96
123 EMPLOYER MEDICARE CONTRIBUTION	2.62		40.00		702.00	662.00
130 EMPLOYER PAID INSURANCE	35.51	0.02	555.58	0.02	1,400.00	844.42
150 WORKER'S COMPENSATION	0.00		11,200.00	0.43	13,150.00	1,950.00
160 LIABILITY INSURANCE	0.00		46.65		50.00	3.35
210 OPERATING SUPPLIES	284.88	0.12	1,524.77	0.06	7,520.00	5,995.23
212 MOTOR FUELS	245.66	0.11	1,265.84	0.05	2,700.00	1,434.16
214 UNIFORMS	0.00		0.00		4,500.00	4,500.00
216 PERIODICALS	0.00		15.75		500.00	484.25
220 REPAIR/MAINTENANCE SUPPLIES	86.19	0.04	261.22	0.01	3,000.00	2,738.78
240 SMALL TOOLS/MINOR EQUIPMENT	1,111.98	0.48	9,945.22	0.38	20,000.00	10,054.78
304 LEGAL FEES	0.00		14.50		0.00	-14.50
309 EDP, SOFTWARE & DESIGN	0.00		330.00	0.01	0.00	-330.00
321 TELEPHONE	163.93	0.07	1,512.13	0.06	1,500.00	-12.13
330 TRAINING	175.00	0.07	11,046.17	0.43	12,000.00	953.83
333 STAFF MEETINGS & CONFERENCES	0.00		2,936.87	0.11	5,000.00	2,063.13
334 MEMBERSHIP DUES AND FEES	0.00		1,738.00	0.07	1,900.00	162.00
343 OTHER ADVERTISING	0.00		1,192.50	0.05	300.00	-892.50
360 INSURANCE	0.00		7,531.50	0.29	7,620.00	88.50
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	416.28	0.18	4,174.66	0.16	12,000.00	7,825.34
400 REPAIRS & MAINTENANCE	1,041.45	0.45	3,233.40	0.12	6,000.00	2,766.60
430 OTHER SERVICE/CHARGES-MISC.	0.00		3,127.11	0.12	46,000.00	42,872.89
444 OTHER CONTRACTUAL SERVICES	0.00		20.00		3,000.00	2,980.00
Account Total	3,777.59	1.62	64,981.85	2.50	212,301.00	147,319.15
Total Department	3,777.59	1.62	65,321.19	2.51	213,565.00	148,243.81

Building Inspection

Building Inspection

331 TRAVEL/MILEAGE	347.68	0.15	2,237.66	0.09	3,200.00	962.34
444 OTHER CONTRACTUAL SERVICES	5,177.46	2.22	34,391.05	1.32	28,000.00	-6,391.05
Account Total	5,525.14	2.37	36,628.71	1.41	31,200.00	-5,428.71

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 9 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Total Department	5,525.14	2.37	36,628.71	1.41	31,200.00	-5,428.71
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
430 OTHER SERVICE/CHARGES-MISC.	49.16	0.02	811.24	0.03	2,000.00	1,188.76
Account Total	49.16	0.02	811.24	0.03	2,325.00	1,513.76
Total Department	49.16	0.02	811.24	0.03	2,325.00	1,513.76
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	7,777.83	3.33	70,185.15	2.70	104,000.00	33,814.85
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		112.16		0.00	-112.16
121 EMPLOYER PERA CONTRIBUTIONS	583.36	0.25	5,272.32	0.20	7,800.00	2,527.68
122 EMPLOYER FICA CONTRIBUTIONS	448.90	0.19	4,060.66	0.16	6,448.00	2,387.34
123 EMPLOYER MEDICARE CONTRIBUTION	104.96	0.04	949.60	0.04	1,508.00	558.40
130 EMPLOYER PAID INSURANCE	2,181.74	0.93	19,637.09	0.76	43,000.00	23,362.91
150 WORKER'S COMPENSATION	0.00		4,209.00	0.16	13,300.00	9,091.00
210 OPERATING SUPPLIES	1,134.58	0.49	7,848.36	0.30	8,000.00	151.64
212 MOTOR FUELS	315.75	0.14	1,916.32	0.07	5,000.00	3,083.68
214 UNIFORMS	120.00	0.05	120.00		0.00	-120.00
220 REPAIR/MAINTENANCE SUPPLIES	1,713.16	0.73	10,625.91	0.41	16,000.00	5,374.09
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		3,958.99	0.15	3,000.00	-958.99
321 TELEPHONE	136.75	0.06	1,091.96	0.04	2,310.00	1,218.04
333 STAFF MEETINGS & CONFERENCES	0.00		40.00		1,200.00	1,160.00
334 MEMBERSHIP DUES AND FEES	0.00		77.50		50.00	-27.50
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
351 LEGAL NOTICES PUBLISHING	0.00		210.00	0.01	0.00	-210.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		4,875.00	0.19	8,000.00	3,125.00
380 UTILITY SERVICES	552.21	0.24	6,297.29	0.24	16,000.00	9,702.71
400 REPAIRS & MAINTENANCE	1,434.62	0.61	6,546.21	0.25	10,000.00	3,453.79
410 RENTALS	0.00		41.29		100.00	58.71
430 OTHER SERVICE/CHARGES-MISC.	17.64	0.01	767.64	0.03	2,500.00	1,732.36
444 OTHER CONTRACTUAL SERVICES	36.94	0.02	120.82		0.00	-120.82
Account Total	16,558.44	7.10	148,963.27	5.73	248,716.00	99,752.73
Total Department	16,558.44	7.10	148,963.27	5.73	248,716.00	99,752.73
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	939.42	0.40	7,679.30	0.30	10,000.00	2,320.70
303 ENGINEERING FEES	0.00		4,243.50	0.16	0.00	-4,243.50
400 REPAIRS & MAINTENANCE	15,240.00	6.53	176,052.70	6.78	192,268.00	16,215.30
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,015.00	0.04	0.00	-1,015.00
Account Total	16,179.42	6.93	188,990.50	7.28	202,268.00	13,277.50
Total Department	16,179.42	6.93	188,990.50	7.28	202,268.00	13,277.50

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 10 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		6,670.60	0.26	13,000.00	6,329.40
121 EMPLOYER PERA CONTRIBUTIONS	0.00		500.06	0.02	975.00	474.94
122 EMPLOYER FICA CONTRIBUTIONS	0.00		396.98	0.02	806.00	409.02
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		92.85		189.00	96.15
130 EMPLOYER PAID INSURANCE	0.00		1,129.18	0.04	2,500.00	1,370.82
150 WORKER'S COMPENSATION	0.00		288.00	0.01	1,700.00	1,412.00
210 OPERATING SUPPLIES	31.43	0.01	3,394.21	0.13	8,000.00	4,605.79
212 MOTOR FUELS	0.00		0.00		1,000.00	1,000.00
220 REPAIR/MAINTENANCE SUPPLIES	41.93	0.02	9,225.78	0.36	20,000.00	10,774.22
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		256.50	0.01	300.00	43.50
400 REPAIRS & MAINTENANCE	29.89	0.01	1,247.80	0.05	8,200.00	6,952.20
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	17.64	0.01	353.55	0.01	2,500.00	2,146.45
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total	120.89	0.05	23,555.51	0.91	64,720.00	41,164.49
Total Department	120.89	0.05	23,555.51	0.91	64,720.00	41,164.49
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	5,031.18	2.16	23,781.89	0.92	19,000.00	-4,781.89
Account Total	5,031.18	2.16	23,781.89	0.92	19,000.00	-4,781.89
Total Department	5,031.18	2.16	23,781.89	0.92	19,000.00	-4,781.89
Sidewalks						
Sidewalks						
400 REPAIRS & MAINTENANCE	0.00		1,492.50	0.06	50,000.00	48,507.50
Account Total			1,492.50	0.06	50,000.00	48,507.50
Total Department			1,492.50	0.06	50,000.00	48,507.50
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	627.03	0.27	5,593.93	0.22	9,800.00	4,206.07
Account Total	627.03	0.27	5,593.93	0.22	9,800.00	4,206.07
Total Department	627.03	0.27	5,593.93	0.22	9,800.00	4,206.07
Health						
Health						
210 OPERATING SUPPLIES	0.00		0.00		2,000.00	2,000.00
360 INSURANCE	0.00		616.00	0.02	760.00	144.00
380 UTILITY SERVICES	176.06	0.08	1,110.81	0.04	2,000.00	889.19
400 REPAIRS & MAINTENANCE	0.00		16,193.50	0.62	2,000.00	-14,193.50
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,168.00	0.04	7,000.00	5,832.00
431 Grants	0.00		828.75	0.03	0.00	-828.75
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		1,000.00	1,000.00

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 11 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Account Total	176.06	0.08	19,917.06	0.77	14,760.00	-5,157.06
Total Department	176.06	0.08	19,917.06	0.77	14,760.00	-5,157.06
Parks and Recreation						
Parks & Recreation						
122 EMPLOYER FICA CONTRIBUTIONS	0.00		467.68	0.02	0.00	-467.68
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		109.35		0.00	-109.35
210 OPERATING SUPPLIES	1.95		53.46		500.00	446.54
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		100.00	100.00
321 TELEPHONE	337.65	0.14	2,946.18	0.11	4,500.00	1,553.82
325 COMMUNICATION-OTHER	10.00		62.00		100.00	38.00
333 STAFF MEETINGS & CONFERENCES	0.00		40.00		50.00	10.00
334 MEMBERSHIP DUES AND FEES	0.00		414.50	0.02	500.00	85.50
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,243.15	0.05	3,500.00	2,256.85
Account Total	349.60	0.15	5,336.32	0.21	9,280.00	3,943.68
Total Department	349.60	0.15	5,336.32	0.21	9,280.00	3,943.68
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		3,645.00	0.14	7,000.00	3,355.00
Account Total			3,645.00	0.14	7,000.00	3,355.00
Total Department			3,645.00	0.14	7,000.00	3,355.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES -- OVERTIME	1,030.52	0.44	4,701.47	0.18	5,000.00	298.53
103 PART-TIME EMPLOYEES	8,346.10	3.58	131,379.88	5.06	136,000.00	4,620.12
121 EMPLOYER PERA CONTRIBUTIONS	32.37	0.01	165.54	0.01	0.00	-165.54
122 EMPLOYER FICA CONTRIBUTIONS	579.11	0.25	8,426.41	0.32	8,432.00	5.59
123 EMPLOYER MEDICARE CONTRIBUTION	135.44	0.06	1,970.75	0.08	1,972.00	1.25
130 EMPLOYER PAID INSURANCE	130.44	0.06	622.35	0.02	500.00	-122.35
150 WORKER'S COMPENSATION	0.00		5,182.00	0.20	7,300.00	2,118.00
210 OPERATING SUPPLIES	515.53	0.22	14,910.44	0.57	25,000.00	10,089.56
214 UNIFORMS	0.00		106.80		0.00	-106.80
220 REPAIR/MAINTENANCE SUPPLIES	846.79	0.36	6,572.72	0.25	9,000.00	2,427.28
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
262 COST OF CONCESSIONS	53.53	0.02	24,730.11	0.95	25,000.00	269.89
321 TELEPHONE	89.98	0.04	718.04	0.03	1,100.00	381.96
343 OTHER ADVERTISING	7.70		68.30		150.00	81.70
360 INSURANCE	0.00		2,302.00	0.09	3,000.00	698.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,456.25	0.09	2,500.00	43.75
380 UTILITY SERVICES	15,943.17	6.83	49,805.33	1.92	30,300.00	-19,505.33
400 REPAIRS & MAINTENANCE	500.00	0.21	2,169.41	0.08	7,000.00	4,830.59
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	775.00	0.33	5,247.23	0.20	10,000.00	4,752.77
Account Total	28,985.68	12.42	261,535.03	10.07	274,004.00	12,468.97

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 12 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Total Department	28,985.68	12.42	261,535.03	10.07	274,004.00	12,468.97
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		2,389.59	0.09	1,200.00	-1,189.59
122 EMPLOYER FICA CONTRIBUTIONS	0.00		350.62	0.01	0.00	-350.62
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		81.98		0.00	-81.98
210 OPERATING SUPPLIES	31.44	0.01	3,168.71	0.12	8,500.00	5,331.29
214 UNIFORMS	0.00		115.00		500.00	385.00
220 REPAIR/MAINTENANCE SUPPLIES	574.74	0.25	1,886.31	0.07	5,500.00	3,613.69
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,850.00	2,850.00
333 STAFF MEETINGS & CONFERENCES	0.00		416.58	0.02	350.00	-66.58
334 MEMBERSHIP DUES AND FEES	0.00		110.00		450.00	340.00
343 OTHER ADVERTISING	0.00		102.00		250.00	148.00
360 INSURANCE	0.00		337.50	0.01	2,000.00	1,662.50
380 UTILITY SERVICES	1,839.18	0.79	6,224.62	0.24	8,000.00	1,775.38
400 REPAIRS & MAINTENANCE	222.39	0.10	657.41	0.03	9,500.00	8,842.59
430 OTHER SERVICE/CHARGES-MISC.	17.64	0.01	1,549.14	0.06	3,000.00	1,450.86
444 OTHER CONTRACTUAL SERVICES	0.00		12,838.00	0.49	16,600.00	3,762.00
Account Total	2,685.39	1.15	30,227.46	1.16	58,700.00	28,472.54
Total Department	2,685.39	1.15	30,227.46	1.16	58,700.00	28,472.54
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	12,461.25	5.34	109,821.10	4.23	192,500.00	82,678.90
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		829.36	0.03	2,000.00	1,170.64
103 PART-TIME EMPLOYEES	1,340.00	0.57	6,887.60	0.27	7,500.00	612.40
121 EMPLOYER PERA CONTRIBUTIONS	1,035.09	0.44	8,974.35	0.35	15,150.00	6,175.65
122 EMPLOYER FICA CONTRIBUTIONS	811.52	0.35	6,987.57	0.27	12,059.00	5,071.43
123 EMPLOYER MEDICARE CONTRIBUTION	189.77	0.08	1,634.09	0.06	2,929.00	1,294.91
130 EMPLOYER PAID INSURANCE	3,156.79	1.35	29,704.16	1.14	46,000.00	16,295.84
150 WORKER'S COMPENSATION	0.00		7,131.00	0.27	8,500.00	1,369.00
210 OPERATING SUPPLIES	92.21	0.04	1,046.54	0.04	3,000.00	1,953.46
212 MOTOR FUELS	1,113.31	0.48	2,781.84	0.11	6,000.00	3,218.16
214 UNIFORMS	0.00		146.97	0.01	0.00	-146.97
220 REPAIR/MAINTENANCE SUPPLIES	3,553.45	1.52	9,662.91	0.37	12,000.00	2,337.09
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		957.12	0.04	3,000.00	2,042.88
262 COST OF CONCESSIONS	0.00		927.13	0.04	2,000.00	1,072.87
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		11,190.00	0.43	15,000.00	3,810.00
380 UTILITY SERVICES	425.73	0.18	3,070.59	0.12	6,000.00	2,929.41
400 REPAIRS & MAINTENANCE	1,600.00	0.69	3,168.50	0.12	1,000.00	-2,168.50
410 RENTALS	0.00		2,551.28	0.10	6,500.00	3,948.72
430 OTHER SERVICE/CHARGES-MISC.	0.00		709.00	0.03	3,000.00	2,291.00
444 OTHER CONTRACTUAL SERVICES	0.00		10,215.76	0.39	6,500.00	-3,715.76
Account Total	25,779.12	11.05	218,396.87	8.41	351,188.00	132,791.13
Total Department	25,779.12	11.05	218,396.87	8.41	351,188.00	132,791.13

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 13 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		131.14	0.01	600.00	468.86
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		708.91	0.03	750.00	41.09
333 STAFF MEETINGS & CONFERENCES	0.00		595.00	0.02	300.00	-295.00
334 MEMBERSHIP DUES AND FEES	0.00		15.00		25.00	10.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,437.83	0.17	8,700.00	4,262.17
444 OTHER CONTRACTUAL SERVICES	0.00		2,390.80	0.09	14,000.00	11,609.20
Account Total			8,278.68	0.32	24,475.00	16,196.32
Total Department			8,278.68	0.32	24,475.00	16,196.32
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	38.63	0.02	438.15	0.02	6,500.00	6,061.85
Account Total	38.63	0.02	438.15	0.02	6,500.00	6,061.85
Total Department	38.63	0.02	438.15	0.02	6,500.00	6,061.85
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		281.50	0.01	10,076.00	9,794.50
440 PROFESSIONAL SERVICES	0.00		210.00	0.01	0.00	-210.00
Account Total			491.50	0.02	10,076.00	9,584.50
Total Department			491.50	0.02	10,076.00	9,584.50
Capital						
Council						
510 LAND	15,240.00	6.53	15,240.00	0.59	0.00	-15,240.00
580 OTHER EQUIPMENT	0.00		0.00		26,000.00	26,000.00
Account Total	15,240.00	6.53	15,240.00	0.59	26,000.00	10,760.00
Police						
550 MOTOR VEHICLES	0.00		5,110.24	0.20	22,500.00	17,389.76
580 OTHER EQUIPMENT	0.00		11,500.00	0.44	21,600.00	10,100.00
Account Total			16,610.24	0.64	44,100.00	27,489.76
Fire						
550 MOTOR VEHICLES	0.00		0.00		5,000.00	5,000.00
Account Total					5,000.00	5,000.00
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		174,778.06	6.73	170,000.00	-4,778.06
540 HEAVY MACHINERY	0.00		0.00		35,000.00	35,000.00
550 MOTOR VEHICLES	0.00		0.00		20,000.00	20,000.00
Account Total			174,778.06	6.73	225,000.00	50,221.94
Ice & Snow Removal						
580 OTHER EQUIPMENT	0.00		0.00		7,500.00	7,500.00

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 14 of 34
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Account Total					7,500.00	7,500.00
Park Areas						
530 IMPR OTHER THAN BUILDINGS	0.00		65,433.84	2.52	64,000.00	-1,433.84
580 OTHER EQUIPMENT	0.00		4,778.06	0.18	5,000.00	221.94
Account Total			70,211.90	2.70	69,000.00	-1,211.90
Total Department	15,240.00	6.53	276,840.20	10.66	376,600.00	99,759.80
Unallocated Expenses						
Unallocated Expenditures						
210 OPERATING SUPPLIES	3.92		3.92		0.00	-3.92
360 INSURANCE	0.00		22,834.50	0.88	19,300.00	-3,534.50
430 OTHER SERVICE/CHARGES-MISC.	25.56	0.01	799.09	0.03	14,500.00	13,700.91
433 MMUA SAFETY PROGRAM	144.99	0.06	4,082.47	0.16	6,700.00	2,617.53
Account Total	174.47	0.07	27,719.98	1.07	40,500.00	12,780.02
Total Department	174.47	0.07	27,719.98	1.07	40,500.00	12,780.02
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		52,650.00	2.03	52,650.00	0.00
Account Total			52,650.00	2.03	52,650.00	
Total Department			52,650.00	2.03	52,650.00	
Total Expenses	233,374.71	100.00	2,597,769.12	100.00	3,669,373.00	1,071,603.88
Net Income(Loss)	-138,974.67	-59.55	-294,677.81	-11.34		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 15 of 34
Report ID: L140

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	0.00		133,715.50	54.16	267,431.00	-133,715.50
3362 COUNTY CONTR - SELCO	0.00		43,934.11	17.80	54,120.00	-10,185.89
3363 GRANT	0.00		910.51	0.37	0.00	910.51
3410 CHARGES FOR SERVICES	24.83	0.10	480.71	0.19	400.00	80.71
3412 CHARGES FOR SERVICES-PRIN	85.38	0.33	818.49	0.33	400.00	418.49
3513 LIBRARY FINES	184.38	0.71	3,063.74	1.24	5,000.00	-1,936.26
3621 INTEREST EARNED	0.00		0.00		150.00	-150.00
3623 CONTR/DONATION FROM PRIVA	0.00		4,622.77	1.87	1,050.00	3,572.77
3624 MISC REVENUE - REFUNDS	5.00	0.02	2,297.78	0.93	400.00	1,897.78
Total Department	299.59	1.15	189,843.61	76.90	328,951.00	-139,107.39
Total Revenue	299.59	100.00	189,843.61	100.00	328,951.00	-139,107.39
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	668.77	2.57	6,431.35	2.61	10,845.00	4,413.65
121 EMPLOYER PERA CONTRIBUTIONS	50.16	0.19	482.36	0.20	813.00	330.64
122 EMPLOYER FICA CONTRIBUTIONS	40.06	0.15	385.47	0.16	672.00	286.53
123 EMPLOYER MEDICARE CONTRIBUTION	9.37	0.04	90.16	0.04	157.00	66.84
Account Total	768.36	2.95	7,389.34	2.99	12,487.00	5,097.66
Total Department	768.36	2.95	7,389.34	2.99	12,487.00	5,097.66
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	14,403.23	55.27	134,872.54	54.63	178,477.00	43,604.46
103 PART-TIME EMPLOYEES	1,837.44	7.05	17,059.37	6.91	23,467.00	6,407.63
121 EMPLOYER PERA CONTRIBUTIONS	1,218.06	4.67	11,394.99	4.62	14,050.00	2,655.01
122 EMPLOYER FICA CONTRIBUTIONS	965.00	3.70	9,034.74	3.66	11,630.00	2,595.26
123 EMPLOYER MEDICARE CONTRIBUTION	225.68	0.87	2,112.95	0.86	2,720.00	607.05
130 EMPLOYER PAID INSURANCE	2,075.84	7.97	18,843.04	7.63	30,091.00	11,247.96
150 WORKER'S COMPENSATION	0.00		1,488.00	0.60	1,000.00	-488.00
160 LIABILITY INSURANCE	0.00		46.65	0.02	0.00	-46.65
210 OPERATING SUPPLIES	137.24	0.53	1,367.46	0.55	2,300.00	932.54
216 PERIODICALS	0.00		289.19	0.12	350.00	60.81
218 BOOKS	504.23	1.93	7,125.26	2.89	12,000.00	4,874.74
219 AUDIO VISUAL	62.87	0.24	4,459.02	1.81	2,500.00	-1,959.02
220 REPAIR/MAINTENANCE SUPPLIES	62.29	0.24	465.64	0.19	300.00	-165.64
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		100.00	100.00
304 LEGAL FEES	0.00		309.09	0.13	1,000.00	690.91
309 EDP, SOFTWARE & DESIGN	962.01	3.69	11,312.41	4.58	14,200.00	2,887.59
321 TELEPHONE	134.92	0.52	1,223.30	0.50	1,600.00	376.70
325 COMMUNICATION-OTHER	10.20	0.04	73.00	0.03	250.00	177.00
331 TRAVEL/MILEAGE	0.00		0.00		500.00	500.00

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 16 of 34
Report ID: L140

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
333 STAFF MEETINGS & CONFERENCES	0.00		35.00	0.01	850.00	815.00
334 MEMBERSHIP DUES AND FEES	137.00	0.53	431.00	0.17	500.00	69.00
343 OTHER ADVERTISING	0.00		119.00	0.05	250.00	131.00
360 INSURANCE	0.00		2,588.50	1.05	2,000.00	-588.50
370 MAINTENANCE/SUPPORT FEES	191.09	0.73	743.56	0.30	1,584.00	840.44
380 UTILITY SERVICES	1,054.42	4.05	7,431.02	3.01	4,500.00	-2,931.02
400 REPAIRS & MAINTENANCE	0.00		192.74	0.08	2,000.00	1,807.26
430 OTHER SERVICE/CHARGES-MISC.	715.67	2.75	1,329.03	0.54	2,000.00	670.97
433 MMUA SAFETY PROGRAM	0.00		657.47	0.27	744.00	86.53
440 PROFESSIONAL SERVICES	0.00		210.00	0.09	500.00	290.00
441 LIBRARY PROGRAMS	73.96	0.28	3,551.28	1.44	3,000.00	-551.28
444 OTHER CONTRACTUAL SERVICES	101.00	0.39	303.00	0.12	0.00	-303.00
570 OFFICE EQUIP AND FURNISHINGS	418.38	1.61	418.38	0.17	2,000.00	1,581.62
Account Total	25,290.53	97.05	239,486.63	97.01	316,463.00	76,976.37
Total Department	25,290.53	97.05	239,486.63	97.01	316,463.00	76,976.37
Total Expenses	26,058.89	100.00	246,875.97	100.00	328,950.00	82,074.03
Net Income(Loss)	-25,759.30	-98.85	-57,032.36	-23.10		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 17 of 34
Report ID: L140

290 Economic Development

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	0.00		33,419.00	89.34	66,838.00	-33,419.00
3107 ABATEMENT LEVY	0.00		157.96	0.42	0.00	157.96
3621 INTEREST EARNED	0.00		0.00		2,000.00	-2,000.00
Total Department			33,576.96	89.77	68,838.00	-35,261.04
Total Revenue	0.00	100.00	33,576.96	100.00	68,838.00	-35,261.04
Expenses						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	807.70	60.08	11,625.70	31.08	40,450.00	28,824.30
121 EMPLOYER PERA CONTRIBUTIONS	60.01	4.46	651.36	1.74	3,034.00	2,382.64
122 EMPLOYER FICA CONTRIBUTIONS	48.20	3.59	703.12	1.88	2,508.00	1,804.88
123 EMPLOYER MEDICARE CONTRIBUTION	11.26	0.84	164.36	0.44	587.00	422.64
130 EMPLOYER PAID INSURANCE	74.61	5.55	677.91	1.81	3,850.00	3,172.09
150 WORKER'S COMPENSATION	0.00		165.00	0.44	300.00	135.00
210 OPERATING SUPPLIES	1.95	0.15	337.65	0.90	400.00	62.35
303 ENGINEERING FEES	0.00		4,242.00	11.34	0.00	-4,242.00
304 LEGAL FEES	29.00	2.16	1,351.00	3.61	3,000.00	1,649.00
321 TELEPHONE	32.07	2.39	288.74	0.77	500.00	211.26
325 COMMUNICATION-OTHER	10.00	0.74	168.33	0.45	200.00	31.67
333 STAFF MEETINGS & CONFERENCES	0.00		160.07	0.43	2,000.00	1,839.93
334 MEMBERSHIP DUES AND FEES	0.00		300.10	0.80	3,150.00	2,849.90
360 INSURANCE	0.00		312.00	0.83	360.00	48.00
413 Rental Expenses	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	269.50	20.05	2,738.73	7.32	6,000.00	3,261.27
440 PROFESSIONAL SERVICES	0.00		210.00	0.56	500.00	290.00
444 OTHER CONTRACTUAL SERVICES	0.00		13,308.66	35.58	0.00	-13,308.66
Account Total	1,344.30	100.00	37,404.73	100.00	68,839.00	31,434.27
Total Department	1,344.30	100.00	37,404.73	100.00	68,839.00	31,434.27
Total Expenses	1,344.30	100.00	37,404.73	100.00	68,839.00	31,434.27
Net Income(Loss)	-1,344.30	-100.00	-3,827.77	-10.23		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 18 of 34
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Distribution						
3611 SPECIAL ASSESSMTS - PRINC	0.00		144.66	0.03	0.00	144.66
3612 SPECIAL ASSESSMT-PENALTY/	0.00		174.35	0.04	0.00	174.35
3621 INTEREST EARNED	735.80	2.66	5,713.72	1.20	5,000.00	713.72
3622 RENTS AND ROYALTIES	2,203.58	7.98	19,745.55	4.14	23,500.00	-3,754.45
3624 MISC REVENUE - REFUNDS	0.00		64.38	0.01	500.00	-435.62
3626 MONEY MARKET INTEREST	0.00		8.86		0.00	8.86
3710 WATER SALES - CUSTOMERS	59,709.60	216.23	514,840.46	108.02	668,500.00	-153,659.54
3715 CONNECTION/RECONNECTION F	0.00		50.00	0.01	100.00	-50.00
3716 WATER ACCESS CHARGE	5,000.00	18.11	49,590.00	10.40	30,000.00	19,590.00
3718 METER SALES	2,125.00	7.70	16,525.00	3.47	6,000.00	10,525.00
3746 PENALTIES	828.00	3.00	5,692.22	1.19	7,000.00	-1,307.78
Total Department	70,601.98	255.68	612,549.20	128.52	740,600.00	-128,050.80
Total Revenue	70,601.98	100.00	612,549.20	100.00	740,600.00	-128,050.80
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		177,634.55	37.27	177,635.00	0.45
611 BOND INTEREST	0.00		24,832.56	5.21	24,833.00	0.44
620 PAYING AGENT FEES	0.00		222.75	0.05	0.00	-222.75
621 Bond Issuance Costs	1,624.50	5.88	7,601.50	1.59	0.00	-7,601.50
Account Total	1,624.50	5.88	210,291.36	44.12	202,468.00	-7,823.36
Total Department	1,624.50	5.88	210,291.36	44.12	202,468.00	-7,823.36
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	3,993.30	14.46	23,142.30	4.86	27,000.00	3,857.70
Account Total	3,993.30	14.46	23,142.30	4.86	27,000.00	3,857.70
Total Department	3,993.30	14.46	23,142.30	4.86	27,000.00	3,857.70
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	6,178.45	22.37	54,257.09	11.38	79,000.00	24,742.91
102 FULL-TIME EMPLOYEES - OVERTIME	110.39	0.40	1,140.85	0.24	3,000.00	1,859.15
121 EMPLOYER PERA CONTRIBUTIONS	471.50	1.71	4,154.18	0.87	6,150.00	1,995.82
122 EMPLOYER FICA CONTRIBUTIONS	375.12	1.36	3,301.56	0.69	5,084.00	1,782.44
123 EMPLOYER MEDICARE CONTRIBUTION	87.80	0.32	772.44	0.16	1,189.00	416.56
130 EMPLOYER PAID INSURANCE	964.09	3.49	8,647.93	1.81	16,100.00	7,452.07
150 WORKER'S COMPENSATION	0.00		2,402.00	0.50	4,600.00	2,198.00
160 LIABILITY INSURANCE	0.00		46.65	0.01	40.00	-6.65
210 OPERATING SUPPLIES	6,253.99	22.65	32,586.37	6.84	50,000.00	17,413.63
212 MOTOR FUELS	0.00		0.00		1,200.00	1,200.00

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 19 of 34
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
214 UNIFORMS	0.00		163.41	0.03	900.00	736.59
220 REPAIR/MAINTENANCE SUPPLIES	530.41	1.92	4,774.35	1.00	27,100.00	22,325.65
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,858.48	0.39	5,000.00	3,141.52
260 METERS	0.00		6,231.36	1.31	8,000.00	1,768.64
360 INSURANCE	0.00		5,279.00	1.11	6,000.00	721.00
400 REPAIRS & MAINTENANCE	29.89	0.11	19,613.96	4.12	120,000.00	100,386.04
410 RENTALS	0.00		0.00		2,600.00	2,600.00
430 OTHER SERVICE/CHARGES-MISC.	17.64	0.06	417.64	0.09	3,600.00	3,182.36
433 MMUA SAFETY PROGRAM	0.00		1,169.22	0.25	4,700.00	3,530.78
440 PROFESSIONAL SERVICES	245.00	0.89	1,435.00	0.30	2,500.00	1,065.00
444 OTHER CONTRACTUAL SERVICES	36.94	0.13	340.82	0.07	0.00	-340.82
Account Total	15,301.22	55.41	148,592.31	31.18	346,763.00	198,170.69
Total Department	15,301.22	55.41	148,592.31	31.18	346,763.00	198,170.69

Administration

Administration

101 FULL-TIME EMPLOYEES - REGULAR	4,022.67	14.57	45,210.66	9.49	76,500.00	31,289.34
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		371.53	0.08	0.00	-371.53
121 EMPLOYER PERA CONTRIBUTIONS	301.00	1.09	3,277.93	0.69	5,738.00	2,460.07
122 EMPLOYER FICA CONTRIBUTIONS	233.84	0.85	2,665.18	0.56	4,743.00	2,077.82
123 EMPLOYER MEDICARE CONTRIBUTION	54.70	0.20	623.29	0.13	1,109.00	485.71
124 SICK CONVERSION	0.00		1,298.82	0.27	0.00	-1,298.82
130 EMPLOYER PAID INSURANCE	737.82	2.67	8,138.46	1.71	13,500.00	5,361.54
210 OPERATING SUPPLIES	4.69	0.02	515.22	0.11	1,100.00	584.78
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		20.00		500.00	480.00
301 AUDITING/ACCOUNTING	0.00		3,978.00	0.83	4,000.00	22.00
303 ENGINEERING FEES	0.00		2,084.50	0.44	5,000.00	2,915.50
304 LEGAL FEES	257.75	0.93	692.75	0.15	750.00	57.25
309 EDP, SOFTWARE & DESIGN	0.00		153.07	0.03	500.00	346.93
321 TELEPHONE	166.06	0.60	1,417.97	0.30	1,700.00	282.03
325 COMMUNICATION-OTHER	375.92	1.36	3,192.75	0.67	5,000.00	1,807.25
333 STAFF MEETINGS & CONFERENCES	0.00		770.00	0.16	1,500.00	730.00
334 MEMBERSHIP DUES AND FEES	0.00		291.15	0.06	500.00	208.85
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		818.00	0.17	1,200.00	382.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,106.44	0.44	2,725.00	618.56
400 REPAIRS & MAINTENANCE	0.00		46.20	0.01	0.00	-46.20
430 OTHER SERVICE/CHARGES-MISC.	19.00	0.07	59.90	0.01	200.00	140.10
435 UNCOLLECTIBLE	0.00		85.28	0.02	0.00	-85.28
438 CREDIT CARD FEES	267.38	0.97	2,056.55	0.43	2,100.00	43.45
440 PROFESSIONAL SERVICES	0.00		497.00	0.10	1,800.00	1,303.00
444 OTHER CONTRACTUAL SERVICES	253.77	0.92	436.57	0.09	0.00	-436.57
Account Total	6,694.60	24.24	80,807.22	16.95	130,365.00	49,557.78
Total Department	6,694.60	24.24	80,807.22	16.95	130,365.00	49,557.78

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 20 of 34
Report ID: L140

601 Water Fund

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		13,789.00	2.89	13,789.00	0.00
Account Total			13,789.00	2.89	13,789.00	
Total Department			13,789.00	2.89	13,789.00	
Total Expenses	27,613.62	100.00	476,622.19	100.00	720,385.00	243,762.81
Net Income(Loss)	42,988.36	155.68	135,927.01	28.52		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 21 of 34
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Sewage Distribution						
3621 INTEREST EARNED	1,625.42	3.06	22,997.17	3.31	6,000.00	16,997.17
3626 MONEY MARKET INTEREST	0.00		195.57	0.03	0.00	195.57
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	150,229.61	282.41	1,316,729.17	189.31	1,750,000.00	-433,270.83
3725 SEWER CONNECTION FEES	4,800.00	9.02	47,040.00	6.76	20,000.00	27,040.00
3746 PENALTIES	2,109.35	3.97	14,959.37	2.15	18,000.00	-3,040.63
3922 Transfer from Other	0.00		0.00		100,000.00	-100,000.00
Total Department	158,764.38	298.45	1,401,921.28	201.56	1,902,000.00	-500,078.72
Total Revenue	158,764.38	100.00	1,401,921.28	100.00	1,902,000.00	-500,078.72
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		57,800.22	8.31	801,084.00	743,283.78
611 BOND INTEREST	0.00		124,293.01	17.87	149,263.00	24,969.99
620 PAYING AGENT FEES	0.00		222.75	0.03	0.00	-222.75
621 Bond Issuance Costs	1,064.00	2.00	4,991.00	0.72	0.00	-4,991.00
Account Total	1,064.00	2.00	187,306.98	26.93	950,347.00	763,040.02
Total Department	1,064.00	2.00	187,306.98	26.93	950,347.00	763,040.02
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	12,780.59	24.03	109,655.60	15.77	136,000.00	26,344.40
102 FULL-TIME EMPLOYEES - OVERTIME	287.02	0.54	2,961.36	0.43	4,000.00	1,038.64
103 PART-TIME EMPLOYEES	0.00		1,642.25	0.24	11,440.00	9,797.75
121 EMPLOYER PERA CONTRIBUTIONS	980.15	1.84	6,804.45	0.98	10,500.00	3,695.55
122 EMPLOYER FICA CONTRIBUTIONS	784.74	1.48	6,751.12	0.97	9,389.00	2,637.88
123 EMPLOYER MEDICARE CONTRIBUTION	183.50	0.34	1,578.70	0.23	2,196.00	617.30
130 EMPLOYER PAID INSURANCE	1,823.66	3.43	16,281.00	2.34	29,500.00	13,219.00
150 WORKER'S COMPENSATION	0.00		2,744.00	0.39	7,650.00	4,906.00
160 LIABILITY INSURANCE	0.00		0.00		35.00	35.00
210 OPERATING SUPPLIES	0.00		1,840.08	0.26	35,000.00	33,159.92
211 CHEMICALS	5,571.15	10.47	33,520.22	4.82	38,000.00	4,479.78
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		48.09	0.01	2,300.00	2,251.91
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	1,457.51	2.74	9,591.81	1.38	12,000.00	2,408.19
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		2,163.72	0.31	5,000.00	2,836.28
260 METERS	0.00		0.00		1,500.00	1,500.00
301 AUDITING/ACCOUNTING	0.00		3,536.00	0.51	3,450.00	-86.00
303 ENGINEERING FEES	0.00		4,079.50	0.59	10,000.00	5,920.50
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00
321 TELEPHONE	124.85	0.23	1,133.47	0.16	1,700.00	566.53

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 22 of 34
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
333 STAFF MEETINGS & CONFERENCES	0.00		1,814.44	0.26	2,200.00	385.56
334 MEMBERSHIP DUES AND FEES	0.00		72.99	0.01	130.00	57.01
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		175.00	175.00
360 INSURANCE	0.00		8,482.00	1.22	7,500.00	-982.00
370 MAINTENANCE/SUPPORT FEES	0.00		772.00	0.11	1,200.00	428.00
380 UTILITY SERVICES	3,580.97	6.73	44,875.47	6.45	30,000.00	-14,875.47
381 PURCHASED POWER	9,894.20	18.60	68,579.64	9.86	100,000.00	31,420.36
400 REPAIRS & MAINTENANCE	0.00		5,259.22	0.76	50,000.00	44,740.78
410 RENTALS	0.00		0.00		20.00	20.00
430 OTHER SERVICE/CHARGES-MISC.	135.32	0.25	2,551.63	0.37	3,200.00	648.37
433 MMUA SAFETY PROGRAM	0.00		2,978.00	0.43	3,000.00	22.00
440 PROFESSIONAL SERVICES	2,767.30	5.20	9,591.91	1.38	45,000.00	35,408.09
Account Total	40,370.96	75.89	349,308.67	50.22	564,515.00	215,206.33
Total Department	40,370.96	75.89	349,308.67	50.22	564,515.00	215,206.33

Sewage Distribution

Sewer Distribution

101 FULL-TIME EMPLOYEES - REGULAR	3,219.95	6.05	27,038.57	3.89	61,000.00	33,961.43
102 FULL-TIME EMPLOYEES - OVERTIME	44.16	0.08	452.77	0.07	3,000.00	2,547.23
121 EMPLOYER PERA CONTRIBUTIONS	244.86	0.46	1,946.74	0.28	4,800.00	2,853.26
122 EMPLOYER FICA CONTRIBUTIONS	193.69	0.36	1,740.67	0.25	3,968.00	2,227.33
123 EMPLOYER MEDICARE CONTRIBUTION	45.23	0.09	380.53	0.05	928.00	547.47
130 EMPLOYER PAID INSURANCE	541.52	1.02	4,835.11	0.70	12,050.00	7,214.89
150 WORKER'S COMPENSATION	0.00		2,859.00	0.41	3,800.00	941.00
160 LIABILITY INSURANCE	0.00		46.65	0.01	40.00	-6.65
210 OPERATING SUPPLIES	416.49	0.78	2,284.52	0.33	11,000.00	8,715.48
212 MOTOR FUELS	537.36	1.01	3,610.71	0.52	6,400.00	2,789.29
214 UNIFORMS	0.00		83.96	0.01	350.00	266.04
220 REPAIR/MAINTENANCE SUPPLIES	340.15	0.64	3,300.16	0.47	2,000.00	-1,300.16
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		538.63	0.08	1,500.00	961.37
260 METERS	0.00		6,731.35	0.97	8,000.00	1,268.65
360 INSURANCE	0.00		12,408.00	1.78	16,000.00	3,592.00
380 UTILITY SERVICES	480.20	0.90	2,439.02	0.35	3,500.00	1,060.98
400 REPAIRS & MAINTENANCE	29.89	0.06	11,427.53	1.64	40,000.00	28,572.47
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	137.64	0.26	137.64	0.02	3,000.00	2,862.36
433 MMUA SAFETY PROGRAM	0.00		904.43	0.13	500.00	-404.43
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	36.94	0.07	110.82	0.02	0.00	-110.82
Account Total	6,268.08	11.78	83,276.81	11.97	183,936.00	100,659.19
Total Department	6,268.08	11.78	83,276.81	11.97	183,936.00	100,659.19

San Sewer-Admin/General

San Sewer-Admin/General

101 FULL-TIME EMPLOYEES - REGULAR	3,373.35	6.34	38,865.85	5.59	61,500.00	22,634.15
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		248.49	0.04	1,000.00	751.51
121 EMPLOYER PERA CONTRIBUTIONS	252.44	0.47	2,896.36	0.42	4,688.00	1,791.64
122 EMPLOYER FICA CONTRIBUTIONS	197.58	0.37	2,300.88	0.33	3,875.00	1,574.12
123 EMPLOYER MEDICARE CONTRIBUTION	46.20	0.09	538.09	0.08	906.00	367.91

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 23 of 34
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
124 SICK CONVERSION	0.00		1,298.82	0.19	0.00	-1,298.82
130 EMPLOYER PAID INSURANCE	589.45	1.11	6,828.00	0.98	11,000.00	4,172.00
210 OPERATING SUPPLIES	4.69	0.01	534.22	0.08	1,500.00	965.78
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		20.00		0.00	-20.00
301 AUDITING/ACCOUNTING	0.00		442.00	0.06	530.00	88.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
304 LEGAL FEES	0.00		339.50	0.05	0.00	-339.50
309 EDP, SOFTWARE & DESIGN	0.00		153.07	0.02	0.00	-153.07
321 TELEPHONE	143.23	0.27	954.47	0.14	2,256.00	1,301.53
325 COMMUNICATION-OTHER	365.33	0.69	3,163.65	0.45	5,000.00	1,836.35
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		82.00	0.01	20.00	-62.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		1,334.44	0.19	2,725.00	1,390.56
400 REPAIRS & MAINTENANCE	0.00		46.20	0.01	0.00	-46.20
430 OTHER SERVICE/CHARGES-MISC.	0.00		237.00	0.03	50.00	-187.00
435 UNCOLLECTIBLE	0.00		227.33	0.03	0.00	-227.33
438 CREDIT CARD FEES	267.38	0.50	2,056.55	0.30	2,100.00	43.45
440 PROFESSIONAL SERVICES	0.00		497.00	0.07	400.00	-97.00
444 OTHER CONTRACTUAL SERVICES	253.77	0.48	436.57	0.06	0.00	-436.57
720 OPERATING TRANSFERS	0.00		12,130.00	1.74	12,130.00	0.00
Account Total	5,493.42	10.33	75,630.49	10.87	110,705.00	35,074.51
Total Department	5,493.42	10.33	75,630.49	10.87	110,705.00	35,074.51
Total Expenses	53,196.46	100.00	695,522.95	100.00	1,809,503.00	1,113,980.05
Net Income (Loss)	105,567.92	198.45	706,398.33	101.56		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 24 of 34
Report ID: L140

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Transmission/Distribution						
3483 Program-Other	31.95	0.01	102.95		0.00	102.95
3612 SPECIAL ASSESSMT-PENALTY/	0.00		699.57	0.03	0.00	699.57
3621 INTEREST EARNED	2,939.56	0.81	9,870.87	0.42	10,000.00	-129.13
3622 RENTS AND ROYALTIES	421.05	0.12	3,789.45	0.16	3,000.00	789.45
3624 MISC REVENUE - REFUNDS	30.00	0.01	1,751.00	0.07	1,000.00	751.00
3626 MONEY MARKET INTEREST	0.00		36.12		0.00	36.12
3735 ELECTRIC ASSESSMENT	600.00	0.17	6,440.00	0.27	4,400.00	2,040.00
3740 ELECTRIC SALES-RES/COMM	307,722.20	85.15	2,776,170.82	117.51	3,572,000.00	-795,829.18
3742 ELECTRIC SALES-DEMAND	41,148.07	11.39	241,978.41	10.24	276,150.00	-34,171.59
3745 CONNECTION/RECONNECTION F	0.00		950.00	0.04	4,800.00	-3,850.00
3746 PENALTIES	5,638.16	1.56	38,047.29	1.61	40,000.00	-1,952.71
3747 ELECTRIC METER HOOKUP FEE	195.00	0.05	2,630.00	0.11	0.00	2,630.00
3749 CIP Chg	9,222.95	2.55	83,327.27	3.53	100,016.00	-16,688.73
Total Department	367,948.94	101.81	3,165,793.75	134.00	4,011,366.00	-845,572.25
Total Revenue	367,948.94	100.00	3,165,793.75	100.00	4,011,366.00	-845,572.25
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	243.14	0.07	2,116.75	0.09	2,950.00	833.25
121 EMPLOYER PERA CONTRIBUTIONS	18.23	0.01	158.73	0.01	221.00	62.27
122 EMPLOYER FICA CONTRIBUTIONS	14.57		126.87	0.01	183.00	56.13
123 EMPLOYER MEDICARE CONTRIBUTION	3.40		29.64		43.00	13.36
Account Total	279.34	0.08	2,431.99	0.10	3,397.00	965.01
Total Department	279.34	0.08	2,431.99	0.10	3,397.00	965.01
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		43,072.52	1.82	43,072.00	-0.52
611 BOND INTEREST	0.00		8,925.19	0.38	8,925.00	-0.19
620 PAYING AGENT FEES	0.00		99.00		0.00	-99.00
Account Total			52,096.71	2.21	51,997.00	-99.71
Total Department			52,096.71	2.21	51,997.00	-99.71
Power Supply						
Power Supply						
381 PURCHASED POWER	259,877.65	71.91	1,502,307.52	63.59	2,443,557.00	941,249.48
Account Total	259,877.65	71.91	1,502,307.52	63.59	2,443,557.00	941,249.48
Total Department	259,877.65	71.91	1,502,307.52	63.59	2,443,557.00	941,249.48

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 25 of 34
Report ID: L140

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	23,585.81	6.53	228,690.99	9.68	311,000.00	82,309.01
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		2,520.27	0.11	13,100.00	10,579.73
121 EMPLOYER PERA CONTRIBUTIONS	1,768.94	0.49	17,340.95	0.73	24,308.00	6,967.05
122 EMPLOYER FICA CONTRIBUTIONS	1,425.40	0.39	14,001.78	0.59	20,094.00	6,092.22
123 EMPLOYER MEDICARE CONTRIBUTION	333.35	0.09	3,274.57	0.14	4,699.00	1,424.43
130 EMPLOYER PAID INSURANCE	2,778.30	0.77	25,099.16	1.06	35,000.00	9,900.84
150 WORKER'S COMPENSATION	0.00		10,327.00	0.44	13,400.00	3,073.00
210 OPERATING SUPPLIES	1,322.19	0.37	2,386.41	0.10	10,000.00	7,613.59
212 MOTOR FUELS	416.57	0.12	2,387.52	0.10	5,500.00	3,112.48
214 UNIFORMS	0.00		616.38	0.03	3,500.00	2,883.62
220 REPAIR/MAINTENANCE SUPPLIES	11,132.34	3.08	89,862.37	3.80	128,500.00	38,637.63
240 SMALL TOOLS/MINOR EQUIPMENT	395.38	0.11	2,209.45	0.09	4,000.00	1,790.55
260 METERS	402.20	0.11	9,499.62	0.40	2,500.00	-6,999.62
270 TRANSFORMERS	3,228.69	0.89	11,890.91	0.50	75,000.00	63,109.09
303 ENGINEERING FEES	0.00		3,450.00	0.15	5,000.00	1,550.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		8,327.00	0.35	9,000.00	673.00
380 UTILITY SERVICES	499.04	0.14	5,958.76	0.25	13,500.00	7,541.24
400 REPAIRS & MAINTENANCE	31.96	0.01	914.80	0.04	5,000.00	4,085.20
410 RENTALS	84.63	0.02	482.27	0.02	500.00	17.73
430 OTHER SERVICE/CHARGES-MISC.	117.65	0.03	2,929.42	0.12	3,600.00	670.58
433 MVA SAFETY PROGRAM	264.00	0.07	2,819.45	0.12	4,050.00	1,230.55
437 LOCATES	198.45	0.05	2,082.70	0.09	3,000.00	917.30
444 OTHER CONTRACTUAL SERVICES	21,055.98	5.83	35,703.40	1.51	78,000.00	42,296.60
Account Total	69,040.88	19.10	482,775.18	20.43	772,501.00	289,725.82
Total Department	69,040.88	19.10	482,775.18	20.43	772,501.00	289,725.82
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
435 UNCOLLECTIBLE	0.00		1,875.34	0.08	0.00	-1,875.34
613 Customer Interest	0.00		232.86	0.01	100.00	-132.86
Account Total			2,108.20	0.09	100.00	-2,008.20
Total Department			2,108.20	0.09	100.00	-2,008.20
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	8,218.78	2.27	90,765.21	3.84	148,000.00	57,234.79
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		618.22	0.03	2,000.00	1,381.78
121 EMPLOYER PERA CONTRIBUTIONS	614.42	0.17	6,684.84	0.28	11,250.00	4,565.16
122 EMPLOYER FICA CONTRIBUTIONS	479.79	0.13	5,352.12	0.23	9,300.00	3,947.88
123 EMPLOYER MEDICARE CONTRIBUTION	112.20	0.03	1,251.76	0.05	2,176.00	924.24
124 SICK CONVERSION	0.00		2,886.28	0.12	0.00	-2,886.28
130 EMPLOYER PAID INSURANCE	1,418.92	0.39	16,081.42	0.68	24,000.00	7,918.58
160 LIABILITY INSURANCE	0.00		46.65		40.00	-6.65
210 OPERATING SUPPLIES	7.77		608.02	0.03	2,750.00	2,141.98
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		64.66		500.00	435.34
301 AUDITING/ACCOUNTING	0.00		3,978.00	0.17	4,000.00	22.00

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 26 of 34
Report ID: L140

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
304 LEGAL FEES	174.00	0.05	1,689.25	0.07	1,500.00	-189.25
309 EDP, SOFTWARE & DESIGN	0.00		326.59	0.01	1,000.00	673.41
321 TELEPHONE	600.15	0.17	5,007.38	0.21	7,920.00	2,912.62
325 COMMUNICATION-OTHER	730.65	0.20	6,128.98	0.26	10,500.00	4,371.02
333 STAFF MEETINGS & CONFERENCES	215.31	0.06	4,633.02	0.20	3,500.00	-1,133.02
334 MEMBERSHIP DUES AND FEES	2,500.00	0.69	25,186.00	1.07	40,000.00	14,814.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	0.00		3,725.77	0.16	4,000.00	274.23
400 REPAIRS & MAINTENANCE	0.00		248.75	0.01	550.00	301.25
429 CIP PROGRAM	3,044.50	0.84	34,973.92	1.48	95,244.00	60,270.08
430 OTHER SERVICE/CHARGES-MISC.	13,041.90	3.61	84,682.63	3.58	140,000.00	55,317.37
435 UNCOLLECTIBLE	0.00		98.03		0.00	-98.03
438 CREDIT CARD FEES	534.76	0.15	4,112.13	0.17	4,200.00	87.87
440 PROFESSIONAL SERVICES	0.00		788.39	0.03	37,500.00	36,711.61
444 OTHER CONTRACTUAL SERVICES	507.55	0.14	873.13	0.04	0.00	-873.13
Account Total	32,200.70	8.91	300,811.15	12.73	550,080.00	249,268.85
Total Department	32,200.70	8.91	300,811.15	12.73	550,080.00	249,268.85
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		130,000.00	130,000.00
Account Total					130,000.00	130,000.00
Total Department					130,000.00	130,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		20,000.00	0.85	20,000.00	0.00
Account Total			20,000.00	0.85	20,000.00	
Total Department			20,000.00	0.85	20,000.00	
Total Expenses	361,398.57	100.00	2,362,530.75	100.00	3,971,632.00	1,609,101.25
Net Income (Loss)	6,550.37	1.81	803,263.00	34.00		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 27 of 34
Report ID: L140

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Storm Public Works						
3340 STATE GRANTS & AIDS	0.00		-125,002.23	-103.75	0.00	-125,002.23
3621 INTEREST EARNED	0.00		-263.77	-0.22	3,000.00	-3,263.77
3730 STORM USER CHARGE	35,605.23	466.15	294,831.98	244.70	278,000.00	16,831.98
3746 PENALTIES	479.98	6.28	3,094.74	2.57	2,200.00	894.74
3921 TRANSFER FROM OTHER FUNDS	0.00		500,000.00	414.99	0.00	500,000.00
Total Department	36,085.21	472.43	672,660.72	558.29	283,200.00	389,460.72
Total Revenue	36,085.21	100.00	672,660.72	100.00	283,200.00	389,460.72
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		48,406.80	40.18	48,407.00	0.20
611 BOND INTEREST	0.00		7,310.06	6.07	7,310.00	-0.06
620 PAYING AGENT FEES	0.00		222.75	0.18	0.00	-222.75
621 Bond Issuance Costs	1,539.00	20.15	7,203.00	5.98	0.00	-7,203.00
Account Total	1,539.00	20.15	63,142.61	52.41	55,717.00	-7,425.61
Total Department	1,539.00	20.15	63,142.61	52.41	55,717.00	-7,425.61
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	2,173.81	28.46	20,659.66	17.15	29,000.00	8,340.34
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
121 EMPLOYER PERA CONTRIBUTIONS	163.06	2.13	1,549.65	1.29	2,175.00	625.35
122 EMPLOYER FICA CONTRIBUTIONS	126.40	1.65	1,206.43	1.00	1,984.00	777.57
123 EMPLOYER MEDICARE CONTRIBUTION	29.57	0.39	282.23	0.23	421.00	138.77
130 EMPLOYER PAID INSURANCE	569.06	7.45	5,080.68	4.22	17,200.00	12,119.32
210 OPERATING SUPPLIES	421.18	5.51	1,619.92	1.34	7,000.00	5,380.08
214 UNIFORMS	0.00		0.00		1,200.00	1,200.00
220 REPAIR/MAINTENANCE SUPPLIES	115.35	1.51	335.50	0.28	30,500.00	30,164.50
240 SMALL TOOLS/MINOR EQUIPMENT	249.95	3.27	249.95	0.21	500.00	250.05
325 COMMUNICATION-OTHER	365.33	4.78	3,163.65	2.63	5,000.00	1,836.35
331 TRAVEL/MILEAGE	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		557.50	0.46	800.00	242.50
370 MAINTENANCE/SUPPORT FEES	0.00		1,022.44	0.85	1,700.00	677.56
400 REPAIRS & MAINTENANCE	29.89	0.39	60.89	0.05	25,000.00	24,939.11
410 RENTALS	0.00		2.00		0.00	-2.00
430 OTHER SERVICE/CHARGES-MISC.	17.65	0.23	17.65	0.01	75.00	57.35
433 MMUA SAFETY PROGRAM	0.00		2,297.71	1.91	4,050.00	1,752.29
440 PROFESSIONAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total	4,261.25	55.79	38,105.86	31.63	134,705.00	96,599.14
Total Department	4,261.25	55.79	38,105.86	31.63	134,705.00	96,599.14

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 28 of 34
Report ID: L140

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,142.29	14.96	11,836.96	9.82	19,500.00	7,663.04
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		2.35		0.00	-2.35
121 EMPLOYER PERA CONTRIBUTIONS	85.40	1.12	885.11	0.73	1,463.00	577.89
122 EMPLOYER FICA CONTRIBUTIONS	67.40	0.88	698.70	0.58	1,209.00	510.30
123 EMPLOYER MEDICARE CONTRIBUTION	15.77	0.21	163.49	0.14	283.00	119.51
124 SICK CONVERSION	0.00		288.63	0.24	0.00	-288.63
130 EMPLOYER PAID INSURANCE	175.08	2.29	1,909.74	1.59	3,400.00	1,490.26
150 WORKER'S COMPENSATION	0.00		-579.00	-0.48	5,600.00	6,179.00
210 OPERATING SUPPLIES	0.00		44.64	0.04	700.00	655.36
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		20.00	0.02	0.00	-20.00
301 AUDITING/ACCOUNTING	0.00		884.00	0.73	900.00	16.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
309 EDP, SOFTWARE & DESIGN	0.00		153.07	0.13	0.00	-153.07
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		115.00	0.10	450.00	335.00
400 REPAIRS & MAINTENANCE	0.00		46.20	0.04	0.00	-46.20
430 OTHER SERVICE/CHARGES-MISC.	0.00		128.00	0.11	200.00	72.00
435 UNCOLLECTIBLE	0.00		18.26	0.02	0.00	-18.26
438 CREDIT CARD FEES	267.38	3.50	2,056.55	1.71	2,100.00	43.45
440 PROFESSIONAL SERVICES	0.00		420.00	0.35	725.00	305.00
444 OTHER CONTRACTUAL SERVICES	84.60	1.11	145.46	0.12	0.00	-145.46
Account Total	1,837.92	24.06	19,237.16	15.97	41,830.00	22,592.84
Total Department	1,837.92	24.06	19,237.16	15.97	41,830.00	22,592.84
Total Expenses	7,638.17	100.00	120,485.63	100.00	232,252.00	111,766.37
Net Income(Loss)	28,447.04	372.43	552,175.09	458.29		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 29 of 34
Report ID: L140

606 ICE ARENA

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	8,640.00	44.04	100,621.86	54.85	200,000.00	-99,378.14
3451 LEAGUE HOCKEY	0.00		43,964.83	23.96	49,000.00	-5,035.17
3452 PUBLIC SKATE	0.00		1,484.87	0.81	2,500.00	-1,015.13
3453 OPEN HOCKEY/ ICE TIME	149.70	0.76	3,569.60	1.95	5,000.00	-1,430.40
3454 LEASED SIGN REVENUE	0.00		0.00		1,000.00	-1,000.00
3455 CONCESSION/RENTS	0.00		0.00		2,516.00	-2,516.00
3456 POP/GUMBALL SALES	0.00		1,571.70	0.86	3,000.00	-1,428.30
3457 SKATE RENTS/SHARPENING	9.94	0.05	534.24	0.29	1,500.00	-965.76
3458 PRO SHOP SALES	12.00	0.06	115.00	0.06	200.00	-85.00
3624 MISC REVENUE - REFUNDS	0.00		4,560.07	2.49	0.00	4,560.07
Total Department	8,811.64	44.91	156,422.17	85.26	264,716.00	-108,293.83
Total Revenue	8,811.64	100.00	156,422.17	100.00	264,716.00	-108,293.83
Expenses						
Ice Arena						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	5,878.93	29.97	57,630.18	31.41	99,500.00	41,869.82
103 PART-TIME EMPLOYEES	2,383.75	12.15	31,617.44	17.23	40,100.00	8,482.56
121 EMPLOYER PERA CONTRIBUTIONS	522.08	2.66	5,814.22	3.17	9,000.00	3,185.78
122 EMPLOYER FICA CONTRIBUTIONS	488.24	2.49	5,410.75	2.95	8,655.00	3,244.25
123 EMPLOYER MEDICARE CONTRIBUTION	114.17	0.58	1,265.37	0.69	1,444.00	178.63
130 EMPLOYER PAID INSURANCE	1,604.47	8.18	14,569.98	7.94	19,000.00	4,430.02
142 UNEMPLOYMENT BENEFIT	0.00		738.14	0.40	0.00	-738.14
150 WORKER'S COMPENSATION	0.00		2,570.00	1.40	3,500.00	930.00
210 OPERATING SUPPLIES	0.00		1,542.31	0.84	5,000.00	3,457.69
214 UNIFORMS	0.00		904.99	0.49	600.00	-304.99
220 REPAIR/MAINTENANCE SUPPLIES	400.04	2.04	4,446.58	2.42	7,500.00	3,053.42
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		167.38	0.09	1,000.00	832.62
261 MERCH FOR RESALE-TAX	0.00		974.65	0.53	2,000.00	1,025.35
301 AUDITING/ACCOUNTING	0.00		900.00	0.49	900.00	0.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	273.14	1.39	2,319.28	1.26	2,800.00	480.72
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		265.60	0.14	400.00	134.40
343 OTHER ADVERTISING	14.05	0.07	123.75	0.07	360.00	236.25
370 MAINTENANCE/SUPPORT FEES	0.00		2,070.17	1.13	1,900.00	-170.17
380 UTILITY SERVICES	6,895.33	35.15	39,558.01	21.56	52,700.00	13,141.99
400 REPAIRS & MAINTENANCE	878.00	4.48	8,855.02	4.83	22,500.00	13,644.98
430 OTHER SERVICE/CHARGES-MISC.	94.65	0.48	931.59	0.51	3,000.00	2,068.41
433 MMUA SAFETY PROGRAM	0.00		570.50	0.31	1,010.00	439.50
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	72.15	0.37	216.45	0.12	0.00	-216.45
Account Total	19,619.00	100.00	183,462.36	100.00	284,869.00	101,406.64

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 30 of 34
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
Total Department	19,619.00	100.00	183,462.36	100.00	284,869.00	101,406.64
Total Expenses	19,619.00	100.00	183,462.36	100.00	284,869.00	101,406.64
Net Income(Loss)	-10,807.36	-55.09	-27,040.19	-14.74		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 31 of 34
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Financial Administration						
3621 INTEREST EARNED	1,332.42	0.97	7,393.77	0.70	3,000.00	4,393.77
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	0.00		1.67		0.00	1.67
Total Department	1,332.42	0.97	7,395.44	0.70	3,250.00	4,145.44
Merchandise						
3781 SALES - LIQUOR	38,672.17	28.09	327,676.22	30.95	382,600.00	-54,923.78
3782 SALES - BEER	76,955.27	55.89	595,558.48	56.25	819,600.00	-224,041.52
3783 SALES - WINE	18,810.02	13.66	153,218.04	14.47	176,700.00	-23,481.96
3784 SALES - MISC. TAXABLE	2,556.40	1.86	14,500.55	1.37	22,000.00	-7,499.45
3786 SALES - NON-TAXABLE	1,734.92	1.26	8,617.32	0.81	5,215.00	3,402.32
3794 CASH OVER	28.49	0.02	866.33	0.08	0.00	866.33
Total Department	138,757.27	100.77	1,100,436.94	103.94	1,406,115.00	-305,678.06
Total Revenue	140,089.69	100.00	1,107,832.38	100.00	1,409,365.00	-301,532.62
Expenses						
Financial Administration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,160.50	0.11	2,600.00	1,439.50
121 EMPLOYER PERA CONTRIBUTIONS	0.00		32.83		195.00	162.17
122 EMPLOYER FICA CONTRIBUTIONS	0.00		71.95	0.01	161.00	89.05
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		16.82		38.00	21.18
301 AUDITING/ACCOUNTING	0.00		3,978.00	0.38	4,000.00	22.00
Account Total			5,260.10	0.50	6,994.00	1,733.90
Total Department			5,260.10	0.50	6,994.00	1,733.90
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	426.06	0.31	2,265.73	0.21	2,500.00	234.27
251 LIQUOR	40,390.83	29.33	319,858.88	30.21	399,154.00	79,295.12
252 BEER	72,197.48	52.43	447,263.40	42.24	636,035.00	188,771.60
254 MISC TAXABLES (SOFT DRINKS, ETC)	1,650.38	1.20	9,832.97	0.93	15,000.00	5,167.03
257 ICE	897.02	0.65	3,731.79	0.35	2,000.00	-1,731.79
259 NON-TAX MISC (O.J., ETC)	0.00		253.36	0.02	642.00	388.64
335 FREIGHT	1,008.31	0.73	6,735.71	0.64	10,000.00	3,264.29
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438 CREDIT CARD FEES	2,362.67	1.72	19,918.74	1.88	24,000.00	4,081.26
Account Total	118,932.75	86.38	809,860.58	76.49	1,089,381.00	279,520.42

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 32 of 34
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Total Department	118,932.75	86.38	809,860.58	76.49	1,089,381.00	279,520.42
Manager						
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	5,468.80	3.97	51,186.80	4.83	70,050.00	18,863.20
121 EMPLOYER PERA CONTRIBUTIONS	410.16	0.30	3,839.01	0.36	5,254.00	1,414.99
122 EMPLOYER FICA CONTRIBUTIONS	329.01	0.24	3,083.10	0.29	4,343.00	1,259.90
123 EMPLOYER MEDICARE CONTRIBUTION	76.94	0.06	721.02	0.07	1,016.00	294.98
130 EMPLOYER PAID INSURANCE	737.55	0.54	6,691.67	0.63	9,400.00	2,708.33
150 WORKER'S COMPENSATION	0.00		4,213.00	0.40	6,000.00	1,787.00
210 OPERATING SUPPLIES	81.14	0.06	134.15	0.01	700.00	565.85
216 PERIODICALS	0.00		42.00		40.00	-2.00
240 SMALL TOOLS/MINOR EQUIPMENT	96.25	0.07	1,305.97	0.12	3,600.00	2,294.03
304 LEGAL FEES	0.00		72.50	0.01	100.00	27.50
321 TELEPHONE	148.92	0.11	1,341.78	0.13	1,900.00	558.22
331 TRAVEL/MILEAGE	0.00		34.24		250.00	215.76
333 STAFF MEETINGS & CONFERENCES	15.00	0.01	15.00		200.00	185.00
334 MEMBERSHIP DUES AND FEES	0.00		1,200.00	0.11	1,000.00	-200.00
343 OTHER ADVERTISING	823.96	0.60	6,117.96	0.58	9,000.00	2,882.04
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		1,972.02	0.19	3,000.00	1,027.98
430 OTHER SERVICE/CHARGES-MISC.	0.00		150.34	0.01	1,000.00	849.66
433 MMUA SAFETY PROGRAM	0.00		570.50	0.05	800.00	229.50
439 CASH SHORT	33.43	0.02	773.04	0.07	0.00	-773.04
440 PROFESSIONAL SERVICES	0.00		420.00	0.04	525.00	105.00
444 OTHER CONTRACTUAL SERVICES	0.00		256.50	0.02	0.00	-256.50
Account Total	8,221.16	5.97	84,140.60	7.95	118,453.00	34,312.40
Total Department	8,221.16	5.97	84,140.60	7.95	118,453.00	34,312.40
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	2,974.40	2.16	27,744.17	2.62	34,000.00	6,255.83
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		139.43	0.01	0.00	-139.43
103 PART-TIME EMPLOYEES	3,715.38	2.70	27,402.34	2.59	35,200.00	7,797.66
121 EMPLOYER PERA CONTRIBUTIONS	423.22	0.31	3,895.01	0.37	5,190.00	1,294.99
122 EMPLOYER FICA CONTRIBUTIONS	395.87	0.29	3,257.74	0.31	4,290.00	1,032.26
123 EMPLOYER MEDICARE CONTRIBUTION	92.57	0.07	761.89	0.07	1,003.00	241.11
130 EMPLOYER PAID INSURANCE	1,282.93	0.93	11,652.79	1.10	17,200.00	5,547.21
160 LIABILITY INSURANCE	0.00		46.65		40.00	-6.65
333 STAFF MEETINGS & CONFERENCES	15.00	0.01	15.00		300.00	285.00
334 MEMBERSHIP DUES AND FEES	0.00		200.00	0.02	50.00	-150.00
Account Total	8,899.37	6.46	75,115.02	7.09	97,273.00	22,157.98
Total Department	8,899.37	6.46	75,115.02	7.09	97,273.00	22,157.98

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 33 of 34
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Janitor						
Janitor						
210 OPERATING SUPPLIES	1.95		331.03	0.03	600.00	268.97
Account Total	1.95		331.03	0.03	600.00	268.97
Total Department	1.95		331.03	0.03	600.00	268.97
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		57.86	0.01	100.00	42.14
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,396.32	0.13	1,000.00	-396.32
360 INSURANCE	0.00		4,211.00	0.40	4,500.00	289.00
380 UTILITY SERVICES	1,146.87	0.83	7,268.76	0.69	12,500.00	5,231.24
400 REPAIRS & MAINTENANCE	300.00	0.22	5,930.64	0.56	11,000.00	5,069.36
410 RENTALS	190.77	0.14	1,181.47	0.11	750.00	-431.47
Account Total	1,637.64	1.19	20,046.05	1.89	29,850.00	9,803.95
Total Department	1,637.64	1.19	20,046.05	1.89	29,850.00	9,803.95
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		64,000.00	6.04	14,000.00	-50,000.00
Account Total			64,000.00	6.04	14,000.00	-50,000.00
Total Department			64,000.00	6.04	14,000.00	-50,000.00
Total Expenses	137,692.87	100.00	1,058,753.38	100.00	1,369,551.00	310,797.62
Net Income (Loss)	2,396.82	1.74	49,079.00	4.64		

10/20/17
12:12:33

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 9 / 17

Page: 34 of 34
Report ID: L140

610 Maple Grove Cemetery

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Cemetery Operations						
3410 CHARGES FOR SERVICES	0.00		7,475.00	19.74	9,000.00	-1,525.00
3411 CEMETARY LAND RENT	0.00		3,045.55	8.04	6,000.00	-2,954.45
3621 INTEREST EARNED	2,058.87	28.39	4,073.79	10.76	4,000.00	73.79
3623 CONTR/DONATION FROM PRIVA	0.00		20.00	0.05	0.00	20.00
3624 MISC REVENUE - REFUNDS	0.00		250.00	0.66	300.00	-50.00
3711 BURIAL LOTS	0.00		4,500.00	11.88	4,000.00	500.00
Total Department	2,058.87	28.39	19,364.34	51.13	23,300.00	-3,935.66
Total Revenue	2,058.87	100.00	19,364.34	100.00	23,300.00	-3,935.66
Expenses						
Cemetery Operations						
Cemetery Operations						
101 FULL-TIME EMPLOYEES - REGULAR	736.48	10.16	7,020.16	18.53	9,600.00	2,579.84
121 EMPLOYER PERA CONTRIBUTIONS	55.23	0.76	526.42	1.39	720.00	193.58
122 EMPLOYER FICA CONTRIBUTIONS	44.00	0.61	420.32	1.11	595.00	174.68
123 EMPLOYER MEDICARE CONTRIBUTION	10.30	0.14	98.33	0.26	139.00	40.67
130 EMPLOYER PAID INSURANCE	115.96	1.60	1,052.88	2.78	1,500.00	447.12
150 WORKER'S COMPENSATION	0.00		335.00	0.88	465.00	130.00
210 OPERATING SUPPLIES	0.00		0.00		500.00	500.00
212 MOTOR FUELS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		3,400.00	3,400.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
301 AUDITING/ACCOUNTING	0.00		884.00	2.33	900.00	16.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		71.00	0.19	100.00	29.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		483.28	1.28	600.00	116.72
370 MAINTENANCE/SUPPORT FEES	0.00		1,412.00	3.73	1,560.00	148.00
380 UTILITY SERVICES	29.39	0.41	233.40	0.62	250.00	16.60
400 REPAIRS & MAINTENANCE	0.00		26.25	0.07	0.00	-26.25
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,796.00	12.66	8,000.00	3,204.00
440 PROFESSIONAL SERVICES	0.00		210.00	0.55	150.00	-60.00
444 OTHER CONTRACTUAL SERVICES	6,260.00	86.33	20,306.84	53.61	25,000.00	4,693.16
Account Total	7,251.36	100.00	37,875.88	100.00	58,079.00	20,203.12
Total Department	7,251.36	100.00	37,875.88	100.00	58,079.00	20,203.12
Total Expenses	7,251.36	100.00	37,875.88	100.00	58,079.00	20,203.12
Net Income(Loss)	-5,192.49	-71.61	-18,511.54	-48.87		

Cash and Investment Summary Draft
Sep-17

	1010	1011	1040	1041	1044	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	Invest-Constr	
101 General Fund	249,030		787,020	220,159		1,256,209
210 STABILIZATION FUND	8,093		72,000	-		80,093
211 Library Fund	124,311		-	-		124,311
225 EDA Financial Assistance Fund	20,953		75,000			95,953
248 Downtown	(382)					(382)
249 TIF	15,908					15,908
290 Economic Development	12,839		-			12,839
382 16th St NE	46,393					46,393
384 GO Refinding 2011	65,990		34,880	699		101,569
385 Aquatic Center	160,402					160,402
386 Fire Truck and Equipment	49,528					49,528
387 GO 2015A	64,000					64,000
389 Opidian Assessment	18,328					18,328
391 Opidian/Folkestad TIF	110,355		743,000	818		854,173
392 GO Refunding 2015A	99,010					99,010
393 2017 Street Assessment Project	17,617					17,617
401 Permanent Revolving Impr Fund	507,039		898,050	2,732		1,407,820
416 Library Building	3,371		-	-		3,371
422 Commerce/4th Drive	(387,910)		-			(387,910)
423 3-4-5	4,315,413					4,315,413
601 Water Fund	290,329	122,130	340,950	2,485		755,894
602 Sewer Fund	(26,014)	300,555	136,000	-		410,540
604 Electric Fund	(17,201)	43,381	1,415,300	1,088		1,442,568
605 Storm Water	70,773	47,553	650,000			768,326
606 ICE ARENA	(21,763)		-			(21,763)
609 Liquor Fund	164,164		325,800	2,071		492,034
610 Maple Grove Cemetery	13,540		198,999	2,073		214,612
875 Community Policing Fund	14,695		-			14,695
877 Festival in Park Fund	12,910					12,910
	6,001,718	513,619	5,676,999	232,125	-	12,424,462

JULY

PURCHASED

MATURED INVESTMENTS

210	\$101,750	SB-Discovers
401	\$7,400	SB-Discovers
601	\$18,500	SB-Discovers
604	\$57,350	SB-Discovers
602	\$245,000	SB-Mizrah

AUGUST

MATURED

101	\$220,000	SB Bk of Baroda
602	\$300,000	MBS FFCB

PURCHASED

210	\$104,000	SB Peoples
602	\$36,000	SB Peoples
604	\$60,000	SB Peoples
605	\$150,000	MBS- Morg Stan Natl
605	\$150,000	MBS-Morgan Stanley Pvt

TRANSFER

101	\$100,000	MBS Comenity
604	-\$100,000	MBS Comenity
225	\$75,000	SB Discover
604	\$136,500	SB Discover
602	-\$211,500	SB Discover
602	-\$250,000	MBS Wells Fargo
605	\$250,000	MBS Wells Fargo
602	-\$250,000	SB Comenity
605	\$100,000	SB Comenity
602	-\$250,000	MBS Metropolitan
604	\$250,000	MBS Metropolitan
602	-\$100,000	MBS Goldman Sachs
604	\$100,000	MBS Goldman Sachs
602	-\$50,000	CIT Bank
604	\$50,000	CIT Bank
602	-\$150,000	MBS GE Cap
604	\$150,000	MBS GE Cap
602	-\$96,000	MBS Celtic
604	\$96,000	MBS Celtic

SEPTEMBER

PURCHASE

601	\$24,500	SB Beal Bank
609	\$24,500	SB Beal Bank
610	\$196,000	SB Beal Bank

MATURED

601	\$24,500	SB Gold Sach
609	\$24,500	SB Gold Sach
610	\$196,000	SB Gold Sach

TRANSFER

101	\$34,000	SB Peoples
210	-\$34,000	SB Peoples
101	\$82,500	SB Ally
609	-\$82,500	SB Ally

Cash and Investment Summary Draft

Aug-17

	1010	1011	1040	1041	1044	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	Invest-Constr	
101 General Fund	509,619		570,520	220,340		1,300,479
210 STABILIZATION FUND	54,222		106,000	-		160,222
211 Library Fund	150,073		-	-		150,073
225 EDA Financial Assistance Fund	19,265		75,000			94,265
248 Downtown	(382)					(382)
249 TIF	15,908					15,908
290 Economic Development	14,184		-			14,184
382 16th St NE	46,393					46,393
384 GO Refunding 2011	65,990		34,880			101,358
385 Aquatic Center	160,402				488	160,402
386 Fire Truck and Equipment	49,528					49,528
387 GO 2015A	64,000					64,000
389 Oppidan Assessment	18,328					18,328
391 Oppidan/Folkstad TIF	109,578		743,000		818	853,396
392 GO Refunding 2015A	99,010					99,010
393 2017 Street Assessment Project	17,617					17,617
401 Permanent Revolving Impr Fund	508,807		898,050	1,813		1,408,670
416 Library Building	9,440		-	-		9,440
422 Commerce/4th Drive	(328,810)		-			(328,810)
423 3-4-5	4,984,102					4,984,102
601 Water Fund	269,092	122,130	340,950	2,229		734,401
602 Sewer Fund	(66,892)	300,555	136,000	(1,817)	1,290,000	1,657,845
604 Electric Fund	(98,618)	43,381	1,515,300	(1,165)		1,458,898
605 Storm Water	42,324	47,553	650,000			739,878
606 ICE ARENA	(10,967)		-			(10,967)
609 Liquor Fund	79,793		408,300	1,014		489,107
610 Maple Grove Cemetery	20,791		198,999	14		219,804
875 Community Policing Fund	14,695		-			14,695
877 Festival in Park Fund	18,223					18,223
	6,835,716	513,619	5,676,999	223,735	1,290,000	14,540,069

Cash and Investment Summary Draft

Jul-17

	1010	1011	1040	1041	1044	TOTAL
	CASH	CASH-	Debt Service	Investments	Money Markets	Invest-Const
101 General Fund	793,729		790,520	622		1,584,872
210 STABILIZATION FUND	55,223		2,000	102,960		160,183
211 Library Fund	162,385		-	-		162,385
225 EDA Financial Assistance Fund	91,781		-			91,781
248 Downtown	(357)					(357)
249 TIF	15,933					15,933
290 Economic Development	15,422		-			15,422
382 16th St NE	46,393					46,393
384 GO Refinding 2011	65,990		34,880	488		101,358
385 Aquatic Center	160,402					160,402
386 Fire Truck and Equipment	49,528					49,528
387 GO 2015A	64,000					64,000
389 Oppidan Assessment	18,328					18,328
391 Oppidan/Folkestad TIF	108,809		743,000	19		851,829
392 GO Refunding 2015A	99,010					99,010
393 2017 Street Assessment Project	14,093					14,093
401 Permanent Revolving Impr Fund	534,260		891,000	7,706		1,432,966
416 Library Building	10,421		-	-		10,421
422 Commerce/4th Drive	(328,810)		-			(328,810)
423 3-4-5	5,598,857					5,598,857
601 Water Fund	230,077	122,130	324,500	18,673		695,380
602 Sewer Fund	(1,046,478)	300,555	106,000	245,405		895,482
604 Electric Fund	486,222	43,381	672,800	58,790		1,261,193
605 Storm Water	667,052	47,553	-			714,606
606 ICE ARENA	(36,453)		-			(36,453)
609 Liquor Fund	49,570		408,300	750		458,620
610 Maple Grove Cemetery	20,783		198,999	14		219,797
875 Community Policing Fund	14,695		-			14,695
877 Festival in Park Fund	25,294					25,294
	7,986,161	513,619	4,171,999	435,428		1,290,000
						14,397,207



1111 South 103rd Street
Omaha, NE 68124
Emergency Phone: 888-367-6671

Visit www.northernnaturalgas.com, select the Safety and Public Awareness tab to obtain emergency plans and more information

EMERGENCY NUMBER: 888-367-6671

About Northern Natural Gas

Northern Natural Gas (Northern) is based in Omaha, Nebraska, and operates an interstate natural gas high pressure, transmission pipeline system extending from Texas to the upper Midwest. The system includes over 14,000 miles of natural gas pipeline, capable of 5.5 billion cubic feet per day (Bcf/d) of market area capacity, plus 2.0 Bcf/d of field capacity. Northern has a total of five natural gas storage facilities, three of which are underground facilities and the other two are Liquefied Natural Gas (LNG) facilities. All five total 73 Bcf which includes 4 Bcf of liquefied natural gas. **Pipeline pressures can reach as high as 1,600 pounds per square inch gauge. Pipeline sizes range from 2 inches to 36 inches in diameter. The maximum potential impact radius (PIR) is 1,000 feet.**

What does Northern Natural Gas do if a leak occurs?

While emergency response agencies are doing their part, Northern employees will do what needs to be done to protect lives, property and the environment.

- First, protecting people from injury by initially removing all persons at least 1,320 feet (1/4 mile) from the area.
- If a fire does not already exist, employees will remove any sources of ignition.
- Employees will help people in distress.

PRODUCTS TRANSPORTED

PRODUCTS TRANSPORTED IN YOUR AREA

PRODUCT	LEAK TYPE	VAPORS
NATURAL GAS	Gas	Lighter than air and will generally rise and dissipate. May gather in a confined space and travel to a source of ignition.
HEALTH HAZARDS	Will be easily ignited by heat, sparks or flames and will form explosive mixtures with air. Vapors may cause dizziness or asphyxiation without warning and may be toxic if inhaled at high concentrations. Contact with gas or liquefied gas may cause burns, severe injury and/or frostbite.	

The complete Safety Data Sheet is on Northern's website

PIPELINE MARKER



Know what's below.
Call 811 before you dig.
www.call811.com

- Employees will eliminate the natural gas source. If it is possible to do so from the location of the emergency, they will. In many cases, the natural gas must be shut off at a remote location. It is important for you to know that Northern employees are responsible for operating the valves that isolate the affected facilities.

Is your group interested in a presentation, training or more information? Call Northern's emergency number at 1-888-367-6671 and ask to establish a public education liaison. Together we will determine the appropriate Northern Natural Gas field location nearest you and then provide a means to contact their local representative for more details.

For example, an odorant is added to certain pipeline segments to make it easier to smell a very small leak. Your local Northern representative can tell you if those segments are in your area.

Maintaining safety and integrity of pipelines

Public officials often know where "identified" sites are located. An identified site can be areas near the pipeline such as community centers, businesses, beaches, playgrounds, recreational facilities, office buildings, daycare facilities, stadiums, campgrounds, etc. To report areas that could be considered an identified site, please send an e-mail to HCAinformation@nngco.com or call 1-866-865-0766.

Important land use planning information to enhance pipeline safety in your community can be found at: www.pipa-info.com.

SYSTEM MAP

Call 811 or visit NPMS at www.npms.phmsa.dot.gov to learn pipeline locations in your area.



Emergency and Government officials can apply for detailed maps on the NPMS website.

Acerca de Northern Natural Gas

La compañía Northern Natural Gas (Northern) tiene su base en Omaha, Nebraska, y opera un sistema de línea de tuberías de transmisión de gas natural de alta presión que se extiende desde Texas hasta la parte superior del medio oeste. El sistema incluye más de 14,000 millas de línea de tuberías de gas natural, con 5.5 miles de millones de pies cúbicos por día (Bcf/d) de capacidad en el sector del mercado, además de 2.0 Bcf/d de capacidad de campo. Northern tiene un total de cinco instalaciones de almacenamiento de gas natural, de las cuales tres son instalaciones subterráneas y las otras dos son instalaciones de gas natural licuado (LNG). Todos los cinco suman un total de 73 Bcf que incluye 4 Bcf de gas natural licuado. **Las presiones en la línea de tuberías pueden alcanzar indicaciones de hasta 1,600 libras por pulgada cuadrada. Los tamaños de las líneas de tuberías varían entre 2 hasta 36 pulgadas en diámetro. El radio de impacto potencial máximo ("PIR" por sus siglas en inglés) es 1,000 pies.**

¿Qué hace Northern Natural Gas si ocurre una fuga?

Mientras que las agencias de respuesta a emergencias están haciendo su labor, los empleados de Northern harán lo necesario para proteger vidas, la propiedad y el medio ambiente.

- En primer lugar, protegiendo a la gente de lesiones sacando inicialmente a todas las personas a por lo menos 1,320 pies (1/4 de milla) lejos del área.

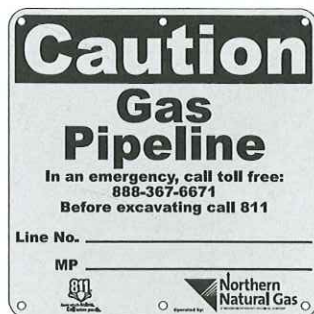
PRODUCTOS TRANSPORTADOS

PRODUCTOS TRANSPORTADOS EN SU AREA

PRODUCTO	TIPO DE FUGA	VAPORES
GAS NATURAL	Gas	Los vapores de los gases licuados son inicialmente más pesados que el aire y se propagan cerca del suelo. Los vapores pueden llegar hasta las fuentes de encendido y ocasionar que el fuego retroceda.
PELIGROS PARA LA SALUD	Son muy fáciles de incendiarse con el calor, chispas o llamas y forman una mezcla explosiva con el aire. Los vapores pueden causar mareos o asfixia sin dar ningún aviso y pueden ser tóxicos si se inhalan en concentraciones grandes. El contacto con gas o con gas líquido puede causar quemaduras, heridas graves y/o congelamiento.	

La Hoja de Datos de Seguridad completa se encuentra en el sitio web de Northern

MARCADORES DE DUCTO



1111 South 103rd Street
Omaha, NE 68124

Número de Emergencia: 1-888-367-6671
www.northernnaturalgas.com

Visite www.northernnaturalgas.com, seleccione la pestaña de "Safety and Public Awareness" para obtener planes de emergencia y más información

- En caso de que todavía no ocurra un incendio, los empleados eliminarán cualquier fuente de ignición.
- Los empleados ayudarán a las personas en peligro.
- Los empleados eliminarán la fuente de gas natural. Si es posible hacerlo desde el lugar de la emergencia, así lo harán. En muchos casos, el flujo de gas natural debe ser cortado desde un lugar remoto. Es importante que usted sepa que los empleados de Northern son los responsables en hacer funcionar las válvulas que aíslan las instalaciones afectadas.

¿Su grupo está interesado en una presentación, capacitación o más información? Llame al número de emergencia de Northern al 1-888-367-6671 y solicite establecer un vínculo de educación pública. Juntos determinaremos el campo de Northern Natural Gas más cercano a usted y le daremos la información necesaria para contactar el representante local y así usted pueda obtener más detalles.

Por ejemplo, un odorante es añadido a ciertos segmentos de las líneas de tuberías para que sea más fácil poder oler una fuga muy pequeña. Su representante local de Northern le puede decir si esos segmentos están en su área.

Manteniendo la seguridad y la integridad en las líneas de tuberías

Los oficiales públicos usualmente saben donde se encuentran ubicados los lugares "identificados". Un lugar identificado puede incluir áreas cerca de la línea de tuberías tales como centros de la comunidad, negocios, playas, parques de juego, instalaciones recreativas, edificios de oficinas, guarderías de niños, estadios, áreas de campamento, etc. Para reportar áreas que podrían ser consideradas como un lugar identificado, por favor envíe un correo electrónico a HCAinformation@nngco.com o llame al 1-866-865-0766.

Información importante acerca de la planificación del uso de terreno para aumentar la seguridad de las líneas de tuberías en su comunidad se puede encontrar en: www.pipa-info.com.

MAPA DE SISTEMA

Llame al 811 o visite a NPMS en www.npms.phmsa.dot.gov para saber más acerca de las ubicaciones de las líneas de tuberías que se encuentran en su área.



Los Funcionarios del Gobierno y de emergencia pueden solicitar mapas detallados en el sitio web de NPMS.