

- ## B. VISITORS TO THE COUNCIL

- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

D. PUBLIC HEARING

E. COMMITTEE REPORT

1. Meadowbrooke Second Final Plat
2. Minor Subdivision at 110 W Main

F. OLD BUSINESS

G. NEW BUSINESS

1. Kennel Ordinance Revision
2. Adopt Preliminary Levy and Budget

H. MAYOR'S REPORT

I. ADMINISTRATORS REPORT

1. Affirm December 13 for Final Levy Date
2. Orderly Annexation of 3 ½ acres
3. Petition and Waiver for water main

J. ENGINEER'S REPORT

1. Change order Number 1 from MPCA for WWTF
2. MnDOT Agreement on Highway 57

K. PERSONNEL

L. ATTORNEY

1. Development Agreement – Meadowbrooke Second
2. Closed Session – Litigation Strategy

M. CORRESPONDENCE

1. August Police Calls
2. LED Street Lights
3. LMC Regional Meetings

N. ADJOURN

Please go to www.cityofkasson.com for full video

KASSON CITY COUNCIL REGULAR MEETING MINUTES
August 23, 2017

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of August, 2017 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Eggler, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Public Works Director Charlie Bradford, Tessia Melvin, Nick Fitch, Janet Sinning, Richard Johnson, Jaret Severy, Everett Paulson, Tony Bigelow, Dan Ziebell and Tanya Young,

Mayor McKern called the meeting to order at 6:00 P.M.

PLEDGE OF ALLIANCE

COUNCIL

Add A.2.h DN tanks pay request

I.5 Information Regarding Upcoming Annexation Request

Motion to Approve the Amended Agenda made by Councilperson Eggler, second by Councilperson Borgstrom with all voting Aye.

CONSENT AGENDA

August 9, 2017 Regular Meeting Minutes

Claims processed after the August 9, 2017 regular meeting, as audited for payment

Evaluations:

Cassie Sullivan	Utility Billing Specialist	Grade 8 Step 1	Effective 8/6/17
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Conferences:

Theresa Coleman	ICSC Chicago Deal Making September 27 -28, 2017	\$ travel
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Resolution Appointing Police Reserves

Resolution #8.6-17

***Resolution Amending Resolution #2.2-15 Appointing Kasson Police Reserve Unit Volunteers
(on file)***

2017 Street Assessment Project Pay Request No. 3: \$500,522.80 S.L. Contracting, Inc.

WWTP Upgrade - DN Tanks Pay Request #8 \$632,840.04

Motion to Approve the Consent Agenda made by Councilperson Borgstrom, second by Councilperson Zelinske with all voting Aye.

VISITORS TO THE COUNCIL

Tanya Young – Operation Christmas – Ms. Young spoke about Operation Christmas child at St. John's Lutheran Church. They held their first parade last year and this year they are hoping to do the second annual. They are hoping to get word out more this year. Ms. Young would like suggestions planning a route for the parade on October 8. The Council stated that Ms. Young should come back to a future meeting with a tentative route.

Tessia Melvin – David Drown and Associates – Pay Study – Ms. Melvin went through the process and procedures that they have followed and how to proceed. The council asked questions as to how this works and stated that they did not want to make a decision or approval tonight. Ms. Melvin stated what the next steps would be and they can work on budget impacts, and creating a pay philosophy. A pay philosophy is a comprehensive long term plan and explains the compensation program's goals and how the program supports the City's long-range strategic goals. They still have to approve the PT Parks Worker job description and change the Administrative Assistant title to Emergency Services Administrative Assistant. Councilperson Buck brought up that points for certain positions were adjusted in 2013.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Resolution Approving the Preliminary Plat for Meadowbrooke II – Administrator Coleman stated that a public hearing was held at the August Planning Commission meeting and their recommendation is for approval. Administrator Coleman stated that outstanding fees from Meadowbrooke first will be paid with the Meadowbrooke second plat.

Motion to Approve Meadowbrooke II Preliminary Plat made by Councilperson Zelinske, second by Councilperson Egger with all voting Aye.

Resolution #8.7-17

***Resolution Approving the Preliminary Plat of Meadowbrooke Second Subdivision
(on file)***

Resolution Approving Houston's First Subdivision Final Plat – Administrator Coleman stated that the Planning Commission held the public hearing at their August meeting and they recommend approval. The development agreement is on the agenda for later in this meeting. **Motion to Approve the Final Plat of Houston's First Subdivision made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye.**

Resolution #8.8-17

***Resolution Approving the Final Plat of the Houston's First Subdivision
(on file)***

Resolution Approving Conditional Use Permit for Czaplewski Funeral Home – Administrator Coleman stated that the public hearing was held at the August Planning Commission meeting and the Planning Commission recommended approval with two conditions: that the City Engineer review and approve the final site plans and that the City has no improvements planned for 8th Ave

SE north of 7th St SE, and the City may vacate street with provisions for utility and access easements.

Motion to Approve a Conditional Use Permit to Allow for A Funeral Home at 801 7th St SE made by Councilperson Zelinske, second by Councilperson Buck with all voting Aye.

Resolution #8.9-17

***Resolution Approving a Conditional Use Permit to Allow for Funeral Home at 801 7th St SE, Kasson MN
(on file)***

Resolution Approving Conditional Use Permit for Stannard, Rental Storage Units – Administrator Coleman stated that the public hearing was held at the August Planning Commission meeting and conditions applied were: a useable dust-proof condition shall be provided within one year of initial construction with the potential for an extension of up to one additional year and that the building permit include grading, lighting and site plans. **Motion to Approve the Resolution for a Conditional Use Permit to Allow for Rental Storage Units at 800 7th Street SE made by Councilperson Egger, second by Councilperson Borgstrom with all voting Aye.**

Resolution #8.10-17

***Resolution Approving a Conditional Use Permit to Allow for Rental Storage Units at 800 7th St SE, Kasson, MN
(on file)***

OLD BUSINESS

Purchase Agreement for Street behind the Liquor Store – Administrator Coleman stated that these are the terms discussed at closed session. Attorney Leth stated that the owner agreed and did not counter offer. **Motion to Approve the Purchase Agreement made by Councilperson Buck, second by Councilperson Egger with all voting Aye.**

NEW BUSINESS

Budget Questions and Discussion – Finance Director Zaworski stated that pay study results are not included in the preliminary budget. The council agreed to leave it out. Mayor stated this is at approximately 7% right now and he would like to get this down to 0%. City Clerk Rappe stated that there will potentially be a large increase in insurance for 2018. Director Zaworski invited all council to stop by or email with questions.

MAYOR'S REPORT

Appointee to the Member's Advisory Committee for People's Energy Cooperative – Administrator Coleman stated that People's Energy Cooperative serve a portion of customers within the city limits of Kasson. Mayor McKern stated that Councilperson Egger has volunteered. Councilperson Buck asked if the Electric Supervisor would be interested. Administrator Coleman stated that he knew about this and has not expressed interested. **Motion by Councilperson Zelinske, second by Councilperson Egger with all voting Aye to Appoint Councilperson Egger as the City representative.**

ADMINISTRATORS REPORT

Ordinances 150 & 151 Building and Mobile Homes – Administrator Coleman stated that the Planning Commission has been going over the ordinance and has approved the attached changes to the ordinance. The City Attorney has approved these changes. **Motion to Approve the changes to**

chapters 150 and 151 made by Councilperson Borgstrom, second by Councilperson Buck with all voting Aye.

Ordinance 71 Motorhomes and Camping Trailers – This portion was taken out of the zoning ordinance and reworked. Councilperson asked if the police department would monitor this or would this be monitored on a complaint basis. **Motion to Approve Ordinance 71 made by Councilperson Buck, second by Councilperson Eggler with all voting Aye.**

Summary Publication of Ordinance – Motion by Councilperson Borgstrom, second by Councilperson Buck to approve the summary publication with all voting Aye.

Possible Change of Date for Meeting before Thanksgiving - The Council would like to keep meeting the same day.

Possible Annexation Request – A property west of 235th Ave has approached the city about getting water from the city. Administrator Coleman met with the City Engineer, The Public Works Director and the Water/Wastewater Supervisor and it would be possible to provide them with water service and the City would ask them to annex into the City. A petition and waiver would include verbiage that should that road ever be developed they would get assessed for their land abutting the township road.

ENGINEER'S REPORT

Accepting 2017 Pavement Maintenance – Lot Behind Liquor Store - City Engineer Theobald presented the quotes and recommends contracting with SL Contracting with a completion date of November 1. **Motion to Approve the Resolution Awarding and Approving 2017 Pavement Maintenance – Lot Behind Liquor Store Quotes made by Councilperson Buck, second by Councilperson Eggler with all voting Aye.**

Resolution #8.11-17

***A Resolution Awarding and Approving 2017 Pavement Maintenance – Lot Behind Liquor Store Quotes
(on file)***

Trunk Highway 57 Improvements with MnDOT - Engineer Theobald updated the Council on the discussions that the City has had with MnDOT on Highway 57. In 2022 MnDOT has scheduled a project and the City has some issues with utilities in the area. The City has approached them with a 2021 program to align MnDOT needs with the City's need. This is just informational at this point. This would be a City lead project.

East Main Street Storm Sewer - Engineer Theobald proposed a revised alignment map and stated that with this alignment an additional drainage for the water on East Main street. Engineer Theobald stated that we would fold this cost into the MnDOT project. Engineer Theobald stated that he estimates that this would be approximately \$20,000 more than the original plan and estimate. The Council directed Theobald to bring back a plan set.

**PERSONNEL
ATTORNEY**

Development Agreement – Houston’s First Subdivision – Attorney Leth stated that the change is who the owner of the property is. Reference to individual names was taken out and replaced with Paradise Brothers LLC. To insure that the streets are completed to the City’s satisfaction it was included in the development agreement that the engineer will bring this back to Council at completion for Council approval and there will be a one year warranty. **Motion to Approve the Development Agreement made by Councilperson Borgstrom, second by Councilperson Buck with all voting Aye.**

Closed Session – Attorney/Client Privilege –

Meeting closed at 7:36 to discuss litigation strategies regarding the assessment challenges and the Swenke/lms lawsuit.

Meeting reopened at 7:37 the Mayor stated that the two litigations were discussed and there is no outcome at this time.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:38

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 1,956,647.63

DATE APPROVED: 09-13-17

#1	\$ 4,782.66
#2	49,707.35
#3	1,636,245.86
#4	265,911.76
	<u>\$ 1,956,647.63</u>

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09:56:40

CITY OF KASSON
Claim Approval List
For the Accounting Period: 8/17
For Pay Date: 08/30/17

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26692		4708 BOUND TREE MEDICAL LLC	63.64					
	82587261	08/08/17 MEDICAL SUPPLIES	63.64			101 220 4220	210	1010
		Total for Vendor:	63.64					
26693		5529 MANPOWER	609.28					
	31778162	08/20/17 WAGES THRU 8/20-ADMIN ASST	121.86*			101 140 4140	444	1010
	31778162	08/20/17 WAGES THRU 8/20-ADMIN ASST	91.40*			101 191 4191	444	1010
	31778162	08/20/17 WAGES THRU 8/20-ADMIN ASST	91.40*			601 944 4944	444	1010
	31778162	08/20/17 WAGES THRU 8/20-ADMIN ASST	91.40*			602 949 4949	444	1010
	31778162	08/20/17 WAGES THRU 8/20-ADMIN ASST	182.79*			604 959 4959	444	1010
	31778162	08/20/17 WAGES THRU 8/20-ADMIN ASST	30.43*			605 964 4964	444	1010
		Total for Vendor:	609.28					
26694		143 MN DEPT OF LABOR & INDUSTRY	20.00					
	ABR0168707	08/02/17 PRESS. VESSEL REGISTR-F D	20.00			101 220 4220	444	1010
		Total for Vendor:	20.00					
26695		396 PROLINE DIST. INC.	61.86					
	116359	08/08/17 CABLE TIES/SCREWS/DRILL BITS	8.83			101 310 4310	220	1010
	116359	08/08/17 CABLE TIES/SCREWS/DRILL BITS	8.83			101 312 4312	220	1010
	116359	08/08/17 CABLE TIES/SCREWS/DRILL BITS	8.84			101 517 4517	220	1010
	116359	08/08/17 CABLE TIES/SCREWS/DRILL BITS	8.84			601 943 4943	220	1010
	116359	08/08/17 CABLE TIES/SCREWS/DRILL BITS	8.84*			602 948 4948	220	1010
	116359	08/08/17 CABLE TIES/SCREWS/DRILL BITS	8.84			604 957 4957	220	1010
	116359	08/08/17 CABLE TIES/SCREWS/DRILL BITS	8.84			605 963 4963	220	1010
	116359	08/08/17 SALES TAX	0.61			604 957 4957	220	1010
	116359	08/08/17 SALES TAX	-0.61			604 2025		1010
		Total for Vendor:	61.86					
26696		2692 SELECTACCOUNT	93.96					
	1197823	08/04/17 AUG. PARTICIPANT FEES	93.96			101 140 4140	440	1010
		Total for Vendor:	93.96					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26697		1005 SOUTHEAST SERVICE CO-OP	3,645.00					
		SINV00161 08/09/17 MULCH FOR MODULARS	3,645.00			101 513 4513	220	1010
		Total for Vendor:	3,645.00					
26698		388 WESCO RECEIVABLES CORP	288.92					
		764557 08/08/17 FR CLOTHING	121.43			604 957 4957	210	1010
		764558 08/08/17 LUCALOX LAMPS	74.00			604 957 4957	220	1010
		765064 08/09/17 WIRE PULL LUBE	93.49			604 957 4957	220	1010
		Total for Vendor:	288.92					
		# of Claims	7	Total:	4,782.66			

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 8/17

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$4,062.36
601 Water Fund	
1010 CASH-OPERATING	\$100.24
602 Sewer Fund	
1010 CASH-OPERATING	\$100.24
604 Electric Fund	
1010 CASH-OPERATING	\$480.55
605 Storm Water	
1010 CASH-OPERATING	\$39.27
Total:	\$4,782.66

CITY OF KASSON
Claim Approval Signature Page
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The claim batch dated 10/1/80 are approved for payment.

APPROVED Council Member

Council Member

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26700		456u A & A ELECTRIC & UNDERGROUND	3,040.00					
	G-17-78	08/14/17 EMERGENCY BORE-1 ST NE	3,040.00			604 957 4957	444	1010
		Total for Vendor:	3,040.00					
26701		2693 AFFORDABLE PORTABLES	1,566.19					
	12480	08/14/17 PORTABLE UNITS/SINKS-FESTIVAL	1,566.19*			877 100 4000	430	1010
		Total for Vendor:	1,566.19					
26728		5582 ANDRIST, GARY	115.00					
		CUSTOMER WAS GOING TO MOVE INTO KASSON SR. HOUSING. HE'S OVER THE INCOME LIMIT. WE ARE RETURNING HIS DEPOSIT PAYMENT. NO WORK ORDER PROCESSED.						
		09/01/17 RL MTR DEPOSIT REFUND	115.00			604 2212		1010
		Total for Vendor:	115.00					
26702		3322 BANKEN, ALISHA	90.73					
	08/07/17	2 WAY RADIOS/CHARGER	90.73*			877 100 4000	430	1010
		Total for Vendor:	90.73					
26713		1012 BELLBOY CORPORATION	2,221.70					
	60182300	08/10/17 LIQUOR	1,335.00			609 975 4975	251	1010
	60182300	08/10/17 FREIGHT	24.00			609 975 4975	335	1010
	60268700	08/17/17 LIQUOR	852.70			609 975 4975	251	1010
	60268700	08/17/17 FREIGHT	10.00			609 975 4975	335	1010
		Total for Vendor:	2,221.70					
26714		5239 BREAKTHRU BEVERAGE MN WINE &	2,955.55					
	1080676385	08/16/17 LIQUOR	2,837.70			609 975 4975	251	1010
	1080676385	08/16/17 FREIGHT	40.85			609 975 4975	335	1010
	1080676386	08/16/17 BEER	77.00			609 975 4975	252	1010
		Total for Vendor:	2,955.55					
26715		3385 CANNON RIVER WINERY	288.00					
	3625	08/10/17 WINE	288.00			609 975 4975	251	1010
		Total for Vendor:	288.00					

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26703		3 EARL F ANDERSEN	722.00					
		0115182-IN 08/11/17 PED. CROSSING SIGN	722.00			101 310 4310	210	1010
		Total for Vendor:	722.00					
26716		21 ERDMAN'S SUPERMARKETS INC	195.07					
		08/11/17 POP FOR RESALE	77.39			609 975 4975	254	1010
		08/15/17 POP FOR RESALE	117.68			609 975 4975	254	1010
		Total for Vendor:	195.07					
26704		28 GRAYBAR ELECTRIC	801.68					
		992908207 08/11/17 CORNING OPTICAL REEL-WWTP	801.68			602 947 4947	220	1010
		Total for Vendor:	801.68					
26717		5036 HOHENSTEINS INC	271.50					
		911046 08/10/17 BEER	271.50			609 975 4975	252	1010
		Total for Vendor:	271.50					
26705		231 IMAGES ON METAL INC	1,306.00					
		7687 08/10/17 FEST. RUN-VOL. SHIRTS (22)	260.25*			877 100 4000	430	1010
		7688 08/10/17 FEST. RUN-RUNNER SHIRTS (151)	1,015.75*			877 100 4000	430	1010
		7766 08/09/17 FEST. RUN-BAGS (200)	30.00*			877 100 4000	430	1010
		Total for Vendor:	1,306.00					
26718		3484 J. J. TAYLOR DIST. CO. OF MN	122.85					
		2695818 08/15/17 BEER	119.85			609 975 4975	252	1010
		2695818 08/15/17 FREIGHT	3.00			609 975 4975	335	1010
		Total for Vendor:	122.85					
26719		25 JOHNSON BROTHERS LIQUOR CO	3,067.49					
		638849 08/10/17 LIQUOR CREDIT	-14.63			609 975 4975	251	1010
		5798270 08/15/17 LIQUOR	2,143.52			609 975 4975	251	1010
		5798271 08/15/17 WINE	938.60			609 975 4975	251	1010
		Total for Vendor:	3,067.49					

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26729		614 MERIT CONTRACTING INC	553.93					
	1455	04/14/17 REPAIR ROOF LEAK @ K.P.D.	553.93*			101 210 4210	400	1010
		Total for Vendor:	553.93					
26730		611 MN BUREAU OF CRIMINAL APPREHEN	75.00					
	99	08/31/17 BAL. DUE-KASEL TRAINING	75.00			101 210 4210	333	1010
		Total for Vendor:	75.00					
26706		55 MN ENERGY RESOURCES CORP	18.27					
	08/01/17	REIMB'D NAT GAS-OLD LIBRARY	18.27			101 1151		1010
		Total for Vendor:	18.27					
26707		717 MN FIRE SERVICE CERTIFICATION	175.00					
	08/28/17	FFII CERT.-BURESH	25.00			101 220 4220	330	1010
	08/28/17	FFII CERT.-FJERSTAD	25.00			101 220 4220	330	1010
	08/28/17	FFII CERT.-HEITMAN	25.00			101 220 4220	330	1010
	08/28/17	FFII CERT.-MCANDREWS	25.00			101 220 4220	330	1010
	08/28/17	FFII CERT.-RAATZ	25.00			101 220 4220	330	1010
	08/28/17	FFII CERT.-SCHUH	25.00			101 220 4220	330	1010
	08/28/17	FFI CERT.-SELJAN	25.00			101 220 4220	330	1010
		Total for Vendor:	175.00					
26720		60 NORTHERN BEVERAGE DIST. CO. LL	11,756.15					
	248465	08/10/17 BEER	4,596.00			609 975 4975	252	1010
	248465	08/10/17 NA BEVERAGE	92.00			609 975 4975	254	1010
	248465	08/10/17 FREIGHT	2.00			609 975 4975	335	1010
	248701	08/17/17 BEER	7,124.15			609 975 4975	252	1010
	248701	08/17/17 FREIGHT	2.00			609 975 4975	335	1010
	248701	08/17/17 CASE DEPOSIT	-60.00			609 1151		1010
		Total for Vendor:	11,756.15					
26708		3325 OSMAN SHRINE MIGHTY MITES	700.00					
	08/22/17	PARADE ENTRY-FESTIVAL	700.00*			877 100 4000	430	1010
		Total for Vendor:	700.00					

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26721		2876 PAUSTIS WINE COMPANY	958.00					
	8599672-IN	08/09/17 WINE	683.00			609 975 4975	251	1010
	8599672-IN	08/09/17 FREIGHT	8.75			609 975 4975	335	1010
	8599678-IN	08/09/17 LIQUOR	261.00			609 975 4975	251	1010
	8599678-IN	08/09/17 FREIGHT	5.25			609 975 4975	335	1010
		Total for Vendor:	958.00					
26722		23 PHILLIPS WINE & SPIRITS	1,568.96					
	271693	08/10/17 WINE CREDIT	-129.60			609 975 4975	251	1010
	271693	08/10/17 FREIGHT CREDIT	-1.69			609 975 4975	335	1010
	2214597	08/15/17 LIQUOR	1,090.30			609 975 4975	251	1010
	2214598	08/15/17 WINE	503.95			609 975 4975	251	1010
	2214599	08/15/17 MIXES	106.00			609 975 4975	254	1010
		Total for Vendor:	1,568.96					
26709		5580 ROBERT ERTL	550.00					
	17501	08/13/17 ON-LINE ENTRY UPLOAD-5 K RUN	550.00*			877 100 4000	430	1010
		Total for Vendor:	550.00					
26723		63 SCHOTT DIST CO INC	15,077.73					
	286173	08/10/17 BEER	8,044.28			609 975 4975	252	1010
	286173	08/10/17 NA BEVERAGE	70.00			609 975 4975	254	1010
	286932	08/17/17 BEER	6,949.45			609 975 4975	252	1010
	286932	08/17/17 NA BEVERAGE	14.00			609 975 4975	254	1010
		Total for Vendor:	15,077.73					
26710		3818 SCHWAN'S HOME SERVICE INC	53.53					
	240234743	08/14/17 A C CONCESSIONS	53.53			101 514 4514	262	1010
		Total for Vendor:	53.53					
26731		3236 STUART C IRBY CO	96.51					
	S010243133	08/15/17 GLOVE PROTECTOR	96.51			604 957 4957	444	1010
		Total for Vendor:	96.51					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26724		4693 THE PRINTERS	60.00					
	51801	08/15/17 AD-DODGE CO. PLAT BOOK	60.00			609 976 4976	343	1010
		Total for Vendor:	60.00					
26725		4466 VINOCOPIA INC	408.63					
	0186691-IN	08/16/17 WINE	408.63			609 975 4975	251	1010
		Total for Vendor:	408.63					
26711		2474 WAHL'S ENTERPRISES	404.00					
	08/10/17	SPRING TINES FOR DRAG	404.00			101 522 4522	220	1010
		Total for Vendor:	404.00					
26726		5047 WATERVILLE FOOD & ICE INC	298.11					
	05-705179	08/10/17 ICE-LIQUOR STORE	127.81*			609 975 4975	257	1010
	05-705214	08/12/17 ICE-LIQUOR STORE	86.95*			609 975 4975	257	1010
	05-705272	08/17/17 ICE-LIQUOR STORE	83.35*			609 975 4975	257	1010
		Total for Vendor:	298.11					
26712		2427 XCEL ENERGY	189.77					
	558225345	08/16/17 UTIL SERV-NW LIFT ST 7/15-8	189.77			602 948 4948	380	1010
		Total for Vendor:	189.77					
		# of Claims	31	Total:	49,707.35			

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 9/17

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$2,001.73
602 Sewer Fund	
1010 CASH-OPERATING	\$991.45
604 Electric Fund	
1010 CASH-OPERATING	\$3,251.51
609 Liquor Fund	
1010 CASH-OPERATING	\$39,249.74
877 Festival in Park Fund	
1010 CASH-OPERATING	\$4,212.92
Total:	\$49,707.35

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Claim Approval Signature Page
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CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

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CITY OF KASSON
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (8/17) ****								
26795		5098 CARDMEMBER SERVICE	2,883.02					
	08/02/17	SRP SUPPLIES	1,168.72*			211 550 4550	441	1010
	08/02/17	CD's/DVD's	651.20*			211 550 4550	219	1010
	08/02/17	COLOR MEMBERSHIP	10.00			211 550 4550	210	1010
	08/02/17	DIG. DOC. CAMERA (GRANT)	585.00*			416 550 4550	430	1010
	08/02/17	SRP SUPPLIES	480.13*			211 550 4550	441	1010
	08/02/17	MDSE RETURN CREDIT	-12.03			211 550 4550	210	1010
		Total for Vendor:	2,883.02					
*** Claim from another period (8/17) ****								
26826		34 CITY OF KASSON	500,000.00					
	09/07/17	MO.-END TRANSFER OF DEPOSITORY	500,000.00			609 1010		1010
		Total for Vendor:	500,000.00					
*** Claim from another period (8/17) ****								
26796		5440 DN TANKS INC	632,840.04					
	08/23/17	REQ #8-WWTP IMPROVEMENTS	632,840.04			602 1650		1010
		Total for Vendor:	632,840.04					
*** Claim from another period (8/17) ****								
26797		2289 SL CONTRACTING, INC	500,522.80					
	08/17/17	REQ #3-'17 STR ASSMNT PROJ	500,522.80*			423 311 4311	430 41602	1010
		Total for Vendor:	500,522.80					
		# of Claims	4	Total:	1636,245.86			

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CITY OF KASSON
Fund Summary for Claims
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Fund/Account	Amount
211 Library Fund	
1010 CASH-OPERATING	\$2,298.02
416 LIBRARY BUILDING	
1010 CASH-OPERATING	\$585.00
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$500,522.80
602 Sewer Fund	
1010 CASH-OPERATING	\$632,840.04
609 Liquor Fund	
1010 CASH-OPERATING	\$500,000.00
Total:	\$1,636,245.86

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

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CITY OF KASSON
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26733		5307 1760 MILLWORK MFG CO	6,069.00					
		Carl & Verna Schmidt Grant						
		1815 08/22/17 ROLLING CART/BOOK SHELF (GRANT	6,069.00*			416 550 4550	430	1010
		Total for Vendor:	6,069.00					
26829		456u A & A ELECTRIC & UNDERGROUND	21,697.00					
		G-17-79 09/05/17 BORE-8 AVE SE FEEDER	17,880.00			604 957 4957	444	1010
		G-17-79 09/05/17 SUPPLY 4" DUCT	3,817.00			604 957 4957	220	1010
		Total for Vendor:	21,697.00					
26734		5583 ALCON CONSTRUCTION CORPORATION	22,362.51					
		567 07/31/17 CSAH 21 ADD'L WATER MAIN WORK	22,362.51			601 1660		1010
		Total for Vendor:	22,362.51					
26735		4496 ALL SEASONS POWER & SPORT	155.96					
		22636 08/22/17 WEED WHIP HEADS	155.96			101 522 4522	220	1010
		Total for Vendor:	155.96					
26736		80 AMERICAN LIBRARY ASSOCIATION	137.00					
		0206785 08/16/17 TIFF MEMBERSHIP TO 8/31/18	137.00			211 550 4550	334	1010
		Total for Vendor:	137.00					
26737		5584 ANDERSON, DESTINY	200.00					
		02/17/17 LIFEGUARD TRAINING REIMBURSEME	200.00			101 514 4514	430	1010
		Total for Vendor:	200.00					
26830		2373 ARROW BUILDING CENTER	1,927.57					
		4247911 08/03/17 LUMBER/SUPPLIES FOR STG BLDG	1,340.27			101 522 4522	220	1010
		4248032 08/03/17 SUPPLIES FOR STG BLDG	587.30			101 522 4522	220	1010
		Total for Vendor:	1,927.57					
26799		5049 ARTISAN BEER COMPANY	133.50					
		3201587 08/22/17 BEER	35.50			609 975 4975	252	1010
		3203229 08/29/17 BEER	98.00			609 975 4975	252	1010
		Total for Vendor:	133.50					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26738		203 BAKER & TAYLOR INC	85.33					
	2033098595	08/18/17 BOOKS	79.65			211 550 4550	218	1010
	2033103260	08/21/17 BOOK	5.68			211 550 4550	218	1010
		Total for Vendor:	85.33					
26800		1012 BELLBOY CORPORATION	1,858.59					
	60388500	08/24/17 LIQUOR	599.70			609 975 4975	251	1010
	60388500	08/24/17 FREIGHT	10.00			609 975 4975	335	1010
	96352200	08/24/17 DUM DUMS	14.00			609 976 4976	343	1010
	96352200	08/24/17 BAGS/CUPS	117.01			609 975 4975	210	1010
	96352200	08/24/17 SALES TAX	7.32			609 975 4975	210	1010
	96352200	08/24/17 SALES TAX	-7.32			609 2025		1010
	60477300	08/31/17 LIQUOR	1,026.10			609 975 4975	251	1010
	60477300	08/31/17 FREIGHT	18.00			609 975 4975	335	1010
	96383200	08/31/17 BAGS	73.78			609 975 4975	210	1010
	96383200	08/31/17 SALES TAX	5.07			609 975 4975	210	1010
	96383200	08/31/17 SALES TAX	-5.07			609 2025		1010
		Total for Vendor:	1,858.59					
26739		22 BORDER STATES ELECTRIC SUPPLY	954.63					
	913622288	08/23/17 ELECTRIC SUPPLIES	402.20*			604 957 4957	260	1010
	913595543	08/18/17 RECLOSER SWITCH (COMM BRD)	552.43			604 957 4957	220	1010
		Total for Vendor:	954.63					
26801		5239 BREAKTHRU BEVERAGE MN WINE &	2,551.67					
	1080679237	08/23/17 LIQUOR	1,006.83			609 975 4975	251	1010
	1080679237	08/23/17 FREIGHT	17.42			609 975 4975	335	1010
	1080679238	08/23/17 BEER	282.80			609 975 4975	252	1010
	1080682414	08/30/17 LIQUOR	913.86			609 975 4975	251	1010
	1080682414	08/30/17 MIXES	55.30			609 975 4975	254	1010
	1080682414	08/30/17 WINE	128.00			609 975 4975	251	1010
	1080682414	08/30/17 FREIGHT	16.96			609 975 4975	335	1010
	1080682415	08/30/17 BEER	130.50			609 975 4975	252	1010
		Total for Vendor:	2,551.67					

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26827		126 BRIGGS & MORGAN P A	9,500.00					
	604378	08/31/17 G.O. 2017A BOND	5,272.50*			423 710 4710	621	1010
	604378	08/31/17 G.O. 2017A BOND	1,624.50*			601 710 4710	621	1010
	604378	08/31/17 G.O. 2017A BOND	1,064.00*			602 710 4710	621	1010
	604378	08/31/17 G.O. 2017A BOND	1,539.00*			605 710 4710	621	1010
		Total for Vendor:	9,500.00					
26832		82 CHS INC	766.77					
		08/31/17 150.707 GAL UNLD-STREETS	315.75			101 310 4310	212	1010
		08/31/17 146.937 GAL UNLD-PARKS	304.65			101 522 4522	212	1010
		08/31/17 70.376 GAL UNLD-ELECTRIC	146.37			604 957 4957	212	1010
		Total for Vendor:	766.77					
26740		30 CMS OF ROCHESTER	5,525.14					
	17-820	08/31/17 KA BLDG-MILEAGE	347.68			101 240 4240	331	1010
	17-820	08/31/17 KA BLDG-INSPECTION FEES	5,177.46*			101 240 4240	444	1010
		Total for Vendor:	5,525.14					
26741		5224 COLEMAN, THERESA	288.59					
	staples	09/01/17 COPY PAPER	1.95			101 140 4140	210	1010
	staples	09/01/17 COPY PAPER	1.95			101 191 4191	210	1010
	staples	09/01/17 COPY PAPER	1.95			101 510 4510	210	1010
	staples	09/01/17 COPY PAPER	1.95			290 650 4650	210	1010
	staples	09/01/17 COPY PAPER	1.96			601 944 4944	210	1010
	staples	09/01/17 COPY PAPER	1.96			602 949 4949	210	1010
	staples	09/01/17 COPY PAPER	1.96			604 959 4959	210	1010
	staples	09/01/17 COPY PAPER	1.96			605 963 4963	210	1010
	staples	09/01/17 COPY PAPER	1.95			609 978 4978	210	1010
		09/05/17 ROOM/TRAVEL-ICSC CONF	253.77			101 140 4140	334	1010
		08/31/17 MILES-VARIOUS MTGS.	15.84			101 140 4140	332	1010
		08/31/17 MILES TO CITY BLDGS	1.39			101 140 4140	331	1010
		Total for Vendor:	288.59					

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26742		668 CONTINENTAL RESEARCH CORP	255.76					
	453939C	08/21/17 A-OK	255.76			101 522 4522	220	1010
		Total for Vendor:	255.76					
26743		271 COUNTRY PLEASURES	195.00					
	059840	08/30/17 PIES-H.O.F. DINNER	195.00*			877 100 4000	430	1010
		Total for Vendor:	195.00					
26744		15 CULLIGAN OF KASSON	106.35					
	08/31/17	10 BAGS OF SALT-F D	79.90			101 220 4220	210	1010
	08/31/17	SOFTENER RENT-C H 9/1-9/30	26.45			101 194 4194	410	1010
		Total for Vendor:	106.35					
26745		2381 CUSTOM COMMUNICATIONS INC	248.75					
	375014	08/11/17 FIRE ALARM MONITOR 9/1-11/30	36.94*			101 310 4310	444	1010
	375014	08/11/17 FIRE ALARM MONITOR 9/1-11/30	36.94*			601 943 4943	444	1010
	375014	08/11/17 FIRE ALARM MONITOR 9/1-11/30	36.94*			602 948 4948	444	1010
	375014	08/11/17 FIRE ALARM MONITOR 9/1-11/30	36.93			604 957 4957	444	1010
	375014	08/11/17 SALES TAX	2.54			604 957 4957	444	1010
	375014	08/11/17 SALES TAX	-2.54			604 2025		1010
	376025	08/11/17 FIRE ALARM MONITOR 9/1-11/30	101.00*			211 550 4550	444	1010
		Total for Vendor:	248.75					
26746		5585 CUTTS COMMUNICATIONS	1,186.68					
	1419	08/17/17 FIBER OPTIC SPLICE @ WWTP	1,186.68			602 947 4947	440	1010
		Total for Vendor:	1,186.68					
26747		2052 DAVID DROWN ASSOCIATES INC	5,250.00					
	3850	08/30/17 CAPITAL FINANCIAL PLANNING	5,250.00*			101 111 4111	440	1010
		Total for Vendor:	5,250.00					
26748		5581 DDA HUMAN RESOURCES INC	6,000.00					
	43	08/30/17 PAY STUDY-CLASSIF/COMPENSATION	6,000.00*			101 111 4111	440	1010
		Total for Vendor:	6,000.00					

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26831		2925 DITCH WITCH OF MN & IA INC	518.87					
	P25346	09/01/17 CLAMP ASSY	518.87			604 957 4957	220	1010
		Total for Vendor:	518.87					
26749		5586 DODGE CO. HISTORICAL SOCIETY	100.00					
	08/21/17	SPONSOR (L.S.)-WINE TASTING	100.00			609 976 4976	343	1010
		Total for Vendor:	100.00					
26750		5156 DODGE COUNTY INDEPENDENT/DODGE	1,046.89					
	T DOLE 07/31/17	3 FESTIVAL RUN ADS	252.00*			877 100 4000	430	1010
	FESTIVAL 07/31/17	AD-FESTIVAL SCHEDULES	180.00*			877 100 4000	430	1010
	FESTIVAL 07/31/17	AD-RIB COOKOFF	90.00*			877 100 4000	430	1010
	FESTIVAL 07/31/17	AD-OBSTACLE COURSE	48.00*			877 100 4000	430	1010
	FESTIVAL 07/31/17	AD-CORNHOLE TOURNEY	72.00*			877 100 4000	430	1010
	FESTIVAL 07/31/17	AD-DONATIONS-FESTIVAL	180.00*			877 100 4000	430	1010
	FESTIVAL 07/31/17	AD-DONATIONS-FESTIVAL	180.00*			877 100 4000	430	1010
	2003 07/31/17	DOOR HANGERS-FESTIVAL RUN	44.89*			877 100 4000	430	1010
		Total for Vendor:	1,046.89					
26751		4516 DODGE COUNTY TREASURER	93.65					
	REPLACES CHECKS 47276 & 47048							
	0190951 12/16/14	STATE DEED TAX-CK RPLCMNT	1.65			290 650 4650	430	1010
	01/21/15	CONVEYANCE FEE-CK RPLCMNT	46.00*			421 650 4650	430	1010
	01/21/15	RECONVEYANCE FEE-CK RPLCMNT	46.00*			421 650 4650	430	1010
		Total for Vendor:	93.65					
26752		5587 DOLE, JEN	76.63					
	08/22/17	PRINTING-'17 FESTIVAL RUN	76.63*			877 100 4000	430	1010
		Total for Vendor:	76.63					
26753		2070 EARL'S SMALL ENGINE REPAIR INC	310.95					
	#HELD 08/17/17	STIHL BLOWER	249.95			605 963 4963	240	1010
	#HELD 08/17/17	OIL MIX/CHAIN OIL	37.90			604 957 4957	220	1010
	#HELD 08/17/17	SALES TAX	2.61			604 957 4957	220	1010
	#HELD 08/17/17	SALES TAX	-2.61			604 2025		1010
	#HELD 08/29/17	TUBE/CARB KIT	23.10			101 310 4310	220	1010
		Total for Vendor:	310.95					

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26802		17 EDGAR TRUCKING	773.27					
	23232	08/02/17 FREIGHT	130.12			609 975 4975	335	1010
	23250	08/09/17 FREIGHT	187.16			609 975 4975	335	1010
	23273	08/16/17 FREIGHT	156.52			609 975 4975	335	1010
	23291	08/23/17 FREIGHT	167.56			609 975 4975	335	1010
	23316	08/31/17 FREIGHT	131.91			609 975 4975	335	1010
		Total for Vendor:	773.27					
26754		2489 ENVIRONMENTAL EQUIPMENT & SERV	676.25					
	13818	08/17/17 SUCTION HOSE/HOSE CLAMP	676.25			101 310 4310	220	1010
		Total for Vendor:	676.25					
26803		21 ERDMAN'S SUPERMARKETS INC	238.55					
		08/23/17 POP FOR RESALE	105.82			609 975 4975	254	1010
		08/29/17 POP FOR RESALE	132.73			609 975 4975	254	1010
		Total for Vendor:	238.55					
26788		5593 ESPINOZA, BENJAMIN	64.17					
	1359-08	08/30/17 RL MTR DEP REFUND AFT APPL TO	64.17			604 2212		1010
		Total for Vendor:	64.17					
26755		2618 FIRE SAFETY USA INC	870.00					
	100979	06/09/17 FIRE BOOT (3)	870.00			101 220 4220	240	1010
		Total for Vendor:	870.00					
26804		2632 G&K SERVICES	127.18					
	6002630423	08/16/17 MATS-LIQUOR STORE	63.59*			609 979 4979	410	1010
	6002652392	08/30/17 MATS-LIQUOR STORE	63.59*			609 979 4979	410	1010
		Total for Vendor:	127.18					
26833		2723 GIBBS LAWN & SNOW CARE INC	1,650.00					
	11210	09/01/17 MONTHLY LAWN MOW-CEMETERY	1,650.00			610 984 4984	444	1010
		Total for Vendor:	1,650.00					

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26756		5242 GOPHER STATE ONE CALL	198.45					
	7081039	08/31/17 147 LOCATES-AUG.	198.45			604 957 4957	437	1010
		Total for Vendor:	198.45					
26757		2298 HEARTLAND TIRE & SERVICE	594.24					
	248652	08/28/17 4 TIRES-P.D.	594.24*			101 210 4210	220	1010
		Total for Vendor:	594.24					
26758		5588 HEGGE, BRODY	200.00					
	03/30/17	LIFEGUARD TRAINING REIMBURSEME	200.00			101 514 4514	430	1010
		Total for Vendor:	200.00					
26805		5036 HOHENSTEINS INC	129.00					
	913793	08/24/17 BEER	129.00			609 975 4975	252	1010
		Total for Vendor:	129.00					
26760		5064 HOMETOWN HAULERS LLC	857.00					
	25301	09/01/17 AUG. GARBAGE-C H	30.10			101 323 4323	430	1010
	25301	09/01/17 AUG. GARBAGE-LIBRARY	50.88			101 323 4323	430	1010
	25301	09/01/17 AUG. GARBAGE-WWTP	135.32			602 947 4947	430	1010
	25301	09/01/17 AUG. GARBAGE-SHOP	178.78			101 323 4323	430	1010
	25301	09/01/17 AUG. GARBAGE-F D	67.66			101 323 4323	430	1010
	25301	09/01/17 AUG. GARBAGE-L S	58.35			101 323 4323	430	1010
	25301	09/01/17 AUG. GARBAGE-PARKS	209.76			101 323 4323	430	1010
	25301	09/01/17 AUG. GARBAGE-P D	31.50			101 323 4323	430	1010
	25301	09/01/17 AUG. GARBAGE-ARENA	94.65			606 516 4516	430	1010
		Total for Vendor:	857.00					
26806		3484 J. J. TAYLOR DIST. CO. OF MN	365.30					
	2701022	08/29/17 BEER	362.30			609 975 4975	252	1010
	2701022	08/29/17 FREIGHT	3.00			609 975 4975	335	1010
		Total for Vendor:	365.30					

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26807		25 JOHNSON BROTHERS LIQUOR CO	8,271.95					
	5803771	08/22/17 LIQUOR	3,101.22			609 975 4975	251	1010
	5803772	08/22/17 WINE	1,364.92			609 975 4975	251	1010
	5803773	08/22/17 MIXES	49.50			609 975 4975	254	1010
	5809100	08/29/17 LIQUOR	1,519.14			609 975 4975	251	1010
	5809101	08/29/17 WINE	1,775.65			609 975 4975	251	1010
	5810246	08/30/17 LIQUOR	183.12			609 975 4975	251	1010
	5810247	08/30/17 WINE	278.40			609 975 4975	251	1010
		Total for Vendor:	8,271.95					
26823		2008 K-M REGIONAL VETERINARY HOSPITAL	49.16					
	105094	09/01/17 1 IMPOUND 31-17	49.16			101 270 4270	430	1010
		Total for Vendor:	49.16					
26761		3454 KASSON CAR CARE	261.11					
	15538	08/29/17 MT. 4 TIRES-'13 INTERCEPTOR	70.00*			101 210 4210	400	1010
	15488	08/18/17 REPL WHEEL BEARING-'06 TRAILBL	191.11*			101 210 4210	400	1010
		Total for Vendor:	261.11					
26762		233 KASSON VARIETY STORE	68.43					
	1-896	08/10/17 BATTERIES/PKG TAPE-FESTIVAL	45.31*			877 100 4000	430	1010
	1-906	08/10/17 POSTER BRD/MARKERS-FESTIVAL	23.12*			877 100 4000	430	1010
		Total for Vendor:	68.43					
26808		2833 KEEPRS, INC.	128.97					
	351118-2	08/31/17 STREETSHIRTS-STRADTMANN	54.99*			101 210 4210	214	1010
	354304	09/01/17 CARGO PANT-PECK	73.98*			101 210 4210	214	1010
		Total for Vendor:	128.97					
26763		37 KMTELECOM	2,894.31					
	09/01/17	PHONES-P D	710.06			101 210 4210	321	1010
	09/01/17	PHONES-F D	163.93*			101 220 4220	321	1010
	09/01/17	PHONES-C H	594.58			101 140 4140	321	1010
	09/01/17	PHONES-PLANNING/ZONING	20.41			101 191 4191	321	1010
	09/01/17	PHONES-EDA	32.07			290 650 4650	321	1010
	09/01/17	PHONES-K.A.C.	89.98			101 514 4514	321	1010

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		09/01/17 ADVERTISING-K.A.C.	7.70			101 514 4514	343	1010
		09/01/17 PHONES-LIBRARY	134.92			211 550 4550	321	1010
		09/01/17 PHONES-WATER	109.80			601 944 4944	321	1010
		09/01/17 PHONES-WWTP	124.85			602 947 4947	321	1010
		09/01/17 PHONES-PARK N REC	225.14			101 510 4510	321	1010
		09/01/17 PHONES-STREETS	35.66			101 310 4310	321	1010
		09/01/17 PHONES-SHOP	302.06			604 959 4959	321	1010
		09/01/17 PHONES-L.S.	148.92			609 976 4976	321	1010
		09/01/17 PHONES-ARENA	180.18			606 516 4516	321	1010
		09/01/17 ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	2,894.31					
26834		362 KWIK TRIP STORES	2,505.76					
		08/31/17 634.784 GAL UNLD-P D	1,327.88			101 210 4210	212	1010
		08/31/17 34.887 GAL BIOULS-F D	87.88			101 220 4220	212	1010
		08/31/17 74.755 GAL UNLD-F D	157.78			101 220 4220	212	1010
		08/31/17 55.732 GAL UNLD-PARKS	115.66			101 522 4522	212	1010
		08/31/17 254.308 GAL UNLD-WW	537.36			602 948 4948	212	1010
		08/31/17 128.587 GAL UNLD-ELECTRIC	270.20			604 957 4957	212	1010
		08/31/17 CAR WASH-P D	9.00*			101 210 4210	400	1010
		Total for Vendor:	2,505.76					
26764		5589 LARSEN, MADELYN	200.00					
		03/09/17 LIFE GUARD TRAINING REIMBURSEME	200.00			101 514 4514	430	1010
		Total for Vendor:	200.00					
26765		157 LEAGUE OF MINNESOTA CITIES	6,475.00					
		257899 09/01/17 '17-'18 MEMBERSHIP DUES	2,158.00			101 111 4111	334	1010
		257899 09/01/17 '17-'18 MEMBERSHIP DUES	4,317.00			101 1550		1010
		Total for Vendor:	6,475.00					
26766		2515 LEAGUE OF MINNESOTA CITIES	30.00					
		09/01/17 '17-'18 MEMBERSHIP-MCKERN	30.00			101 111 4111	334	1010
		Total for Vendor:	30.00					

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26767		3890 LETH ELECTRIC INC	300.00					
	4101	09/01/17 REPAIR DOOR BUZZERS-L.S.	200.00			609 979 4979	400	1010
	4101	09/01/17 WIRE L.S. SIGN	100.00			609 979 4979	400	1010
		Total for Vendor:	300.00					
26835		2689 LOCATORS & SUPPLIES INC	436.17					
	0259650-IN	09/01/17 FR CLOTHING-SAFETY VESTS	288.75			604 957 4957	210	1010
	0259650-IN	09/01/17 BLADES	104.94			604 957 4957	210	1010
	0259650-IN	09/01/17 SALES TAX	27.07			604 957 4957	210	1010
	0259650-IN	09/01/17 SALES TAX	-27.07			604 2025		1010
	0259612-IN	08/31/17 EAR PLUGS	42.48			604 957 4957	210	1010
	0259612-IN	08/31/17 SALES TAX	2.92			604 957 4957	210	1010
	0259612-IN	08/31/17 SALES TAX	-2.92			604 2025		1010
		Total for Vendor:	436.17					
26809		3546 MANKE'S OUTDOOR EQT & APPLIANCES	310.02					
	119190	08/23/17 WATER PIPE-ZTR MOWER	7.52			101 522 4522	220	1010
	119430	08/30/17 FAN/BLADE-ZTR MOWER	302.50			101 522 4522	220	1010
		Total for Vendor:	310.02					
26768		5529 MANPOWER	1,017.28					
	31804041	08/27/17 WAGES THRU 8/27-ADMIN ASST	81.60*			101 140 4140	444	1010
	31804041	08/27/17 WAGES THRU 8/27-ADMIN ASST	61.20*			101 191 4191	444	1010
	31804041	08/27/17 WAGES THRU 8/27-ADMIN ASST	61.20*			601 944 4944	444	1010
	31804041	08/27/17 WAGES THRU 8/27-ADMIN ASST	61.20*			602 949 4949	444	1010
	31804041	08/27/17 WAGES THRU 8/27-ADMIN ASST	122.40*			604 959 4959	444	1010
	31804041	08/27/17 WAGES THRU 8/27-ADMIN ASST	20.40*			605 964 4964	444	1010
	31826250	09/03/17 WAGES THRU 9/3-ADMIN ASST	121.86*			101 140 4140	444	1010
	31826250	09/03/17 WAGES THRU 9/3-ADMIN ASST	91.39*			101 191 4191	444	1010
	31826250	09/03/17 WAGES THRU 9/3-ADMIN ASST	91.39*			601 944 4944	444	1010
	31826250	09/03/17 WAGES THRU 9/3-ADMIN ASST	91.39*			602 949 4949	444	1010
	31826250	09/03/17 WAGES THRU 9/3-ADMIN ASST	182.78*			604 959 4959	444	1010
	31826250	09/03/17 WAGES THRU 9/3-ADMIN ASST	30.47*			605 964 4964	444	1010
		Total for Vendor:	1,017.28					

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26769		714 MB REPAIR	602.73					
	6699 08/16/17	SWEPPER REPAIRS	449.78			101 310 4310	400	1010
	6713 08/25/17	REPAIRS TO '07 DUMP TRUCK	152.95			101 310 4310	400	1010
		Total for Vendor:	602.73					
26789		5594 MCLAIN, JOAN	69.69			604 2212		1010
	1418-07 08/30/17	RL MTR DEP REFUND AFT APPL TO	69.69					
		Total for Vendor:	69.69					
26770		89 METRO SALES INC	191.09					
	INV872073 08/24/17	QTRLY MAINT-B&W 8/25-11/24	65.46			211 550 4550	370	1010
	INV872073 08/24/17	QTRLY MAINT-CLR 8/25-11/24	125.63			211 550 4550	370	1010
		Total for Vendor:	191.09					
26790		5595 MIDTOVNE, ROBERT & COREINA	48.88			604 2212		1010
	0570-05 08/30/17	RL/WA MTR DEP REFUND AFT APPL	48.88					
		Total for Vendor:	48.88					
26791		5596 MILLER, ABBIGAIL	81.51			604 2212		1010
	1370-08 08/30/17	RL MTR DEP REFUND AFT APPL TO	81.51					
		Total for Vendor:	81.51					
26771		728 MN DEPT OF COMMERCE	734.29			604 1550		1010
	1000037309 09/01/17	2ND QTR '18 INDIRECT ASSMN	734.29					
		Total for Vendor:	734.29					
26772		376 MN DEPT OF HEALTH	3,729.00			601 2080		1010
	08/16/17	CLEAN WATER ACT-SERV CONN FEE	3,729.00					
		Total for Vendor:	3,729.00					
26821		55 MN ENERGY RESOURCES CORP	5,993.28					
	08/30/17	NAT GAS-K.A.C.	4,642.80*			101 514 4514	380	1010
	08/30/17	NAT GAS-LIQUOR STORE	19.24			609 979 4979	380	1010
	08/30/17	NAT GAS-OLD LIBRARY	25.56			101 920 4920	430	1010
	08/28/17	NAT GAS-CITY HALL	59.18			101 194 4194	380	1010
	08/28/17	NAT GAS-P D	50.51			101 210 4210	380	1010

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		08/29/17 NAT GAS-F D	45.00			101 220 4220	380	1010
		08/30/17 NAT GAS-F D	46.22			101 220 4220	380	1010
		08/30/17 NAT GAS-PARK MAINT SHED	45.00			101 522 4522	380	1010
		09/05/17 NAT GAS-PUBLIC WKS BLDG 1/2	24.65			101 310 4310	380	1010
		09/05/17 NAT GAS-PUBLIC WKS BLDG 1/2	24.65			604 957 4957	380	1010
		09/05/17 SALES TAX	1.70			604 957 4957	380	1010
		09/05/17 SALES TAX	-1.70			604 2025		1010
		09/05/17 NAT GAS-D.C. ICE ARENA	909.38			606 516 4516	380	1010
		09/05/17 NAT GAS-WWTP	53.00*			602 947 4947	380	1010
		08/30/17 NAT GAS-LIBRARY	48.09*			211 550 4550	380	1010
		Total for Vendor:	5,993.28					
26810		291 MN MUNICIPAL BEVERAGE ASSN	45.00					
		09/06/17 PLETTA-REGION MTG @ AUSTIN	15.00			609 976 4976	333	1010
		09/06/17 ASWEGAN-REGION MTG @ AUSTIN	15.00			609 977 4977	333	1010
		09/06/17 COLEMAN-REGION MTG @ AUSTIN	15.00			101 140 4140	332	1010
		Total for Vendor:	45.00					
26792		5597 MORAN, PATRICK	70.97					
		1419-03 08/30/17 RL MTR DEP REFUND AFT APPL TO	70.97			604 2212		1010
		Total for Vendor:	70.97					
26793		5598 NARVAEZ, ALYSSA C	81.17					
		1768-04 08/30/17 RL MTR DEP REFUND AFT APPL TO	81.17			604 2212		1010
		Total for Vendor:	81.17					
26811		60 NORTHERN BEVERAGE DIST. CO. LL	12,821.95					
		248905 08/24/17 BEER	3,629.85			609 975 4975	252	1010
		248905 08/24/17 FREIGHT	2.00			609 975 4975	335	1010
		249160 08/31/17 BEER	8,986.90			609 975 4975	252	1010
		249160 08/31/17 MIXES	201.20			609 975 4975	254	1010
		249160 08/31/17 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	12,821.95					

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26773		5088 OFFICE DEPOT INC	189.93					
	9547572930	08/18/17 PENS/SMALL PADS/LEAD/TABS	46.41			101 140 4140	210	1010
	9547572930	08/18/17 YELLOW CARD STOCK	2.73			601 944 4944	210	1010
	9547572930	08/18/17 YELLOW CARD STOCK	2.73			602 949 4949	210	1010
	9547572930	08/18/17 YELLOW CARD STOCK	5.44			604 959 4959	210	1010
	9547572930	08/18/17 YELLOW CARD STOCK	2.73			605 963 4963	210	1010
	9547572930	08/18/17 LABELS-LIQUOR STORE	75.92			609 976 4976	210	1010
	9547572930	08/18/17 SALES TAX	0.37			604 959 4959	210	1010
	9547572930	08/18/17 SALES TAX	-0.37			604 2025		1010
	9547572930	08/18/17 SALES TAX	5.22			609 976 4976	210	1010
	9547572930	08/18/17 SALES TAX	-5.22			609 2025		1010
	9547575030	08/18/17 HANGING FOLDERS	53.97			101 140 4140	210	1010
		Total for Vendor:	189.93					
26774		4919 PEOPLE'S ENERGY COOPERATIVE	29.39					
	2289800	09/01/17 ELEC SERV-CEMETERY 7/31-8/29	29.39			610 984 4984	380	1010
		Total for Vendor:	29.39					
26812		23 PHILLIPS WINE & SPIRITS	4,366.79					
	2218150	08/22/17 LIQUOR	1,599.70			609 975 4975	251	1010
	2218151	08/22/17 WINE	990.25			609 975 4975	251	1010
	2221768	08/29/17 LIQUOR	1,471.49			609 975 4975	251	1010
	2221769	08/29/17 WINE	305.35			609 975 4975	251	1010
		Total for Vendor:	4,366.79					
26775		5590 PROFESSIONAL LAW ENFORCEMENT	139.00					
	08/30/17	PECK-TACTICAL DE-ESCAL TECHNIQ	139.00			101 1550		1010
		Total for Vendor:	139.00					
26836		4701 QUALITY DUST CONTROL	1,302.00					
	1422	08/30/17 REIMB'D DUST CNTRL-HEPPELMANN	200.00			101 1151		1010
	1422	08/30/17 REIMB'D DUST CNTRL-JORGENSON	500.00			101 1151		1010
	1422	08/30/17 FALL '17 DUST CONTROL	602.00			101 310 4310	400	1010
		Total for Vendor:	1,302.00					

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26776		95 ROCHESTER SAND & GRAVEL	80,129.26					
	4900017288	08/28/17 3RD ST NR MILL & OVERLAY	80,129.26*			210 151 4151	430	1010
26777		95 ROCHESTER SAND & GRAVEL	1,194.42					
	4900017231	08/25/17 HOT MIX #11	939.42			101 311 4311	220	1010
	4900017231	08/25/17 HOT MIX #11	255.00			601 943 4943	220	1010
		Total for Vendor:	81,323.68					
26778		5000 RUNNELLS, GERALD	133.48					
	08/18/17	FOOD-HAWK	133.48			101 210 4210	210	1010
		Total for Vendor:	133.48					
26813		63 SCHOTT DIST CO INC	16,676.89					
	287701	08/24/17 BEER	3,525.25			609 975 4975	252	1010
	287701	08/24/17 NA BEVERAGE	71.44			609 975 4975	254	1010
	288404	08/31/17 BEER	13,041.10			609 975 4975	252	1010
	288404	08/31/17 NA BEVERAGE	39.10			609 975 4975	254	1010
		Total for Vendor:	16,676.89					
26779		64 SELCO	972.21					
	043959	08/17/17 SEPT-AUTOMATION & P C SUPPORT	962.01			211 550 4550	309	1010
	043959	08/17/17 SMS NOTICES	10.20			211 550 4550	325	1010
		Total for Vendor:	972.21					
26837		5183 SHOPKO STORES OPERATING CO LLC	34.97					
	06364	08/04/17 KAC SUPPLIES	19.98			101 514 4514	210	1010
	06457	08/04/17 INK CARTRIDGES-K.A.C.	14.99			101 514 4514	210	1010
		Total for Vendor:	34.97					
26814		3850 SOUTHERN GLAZER'S OF MN	2,224.39					
	1581988	08/23/17 LIQUOR	1,512.09			609 975 4975	251	1010
	1581988	08/23/17 WINE	250.00			609 975 4975	251	1010
	1581988	08/23/17 FREIGHT	21.70			609 975 4975	335	1010
	1584551	08/30/17 LIQUOR	323.95			609 975 4975	251	1010
	1584551	08/30/17 WINE	112.00			609 975 4975	251	1010
	1584551	08/30/17 FREIGHT	4.65			609 975 4975	335	1010
		Total for Vendor:	2,224.39					

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26780		3571 STATE INDUSTRIAL PRODUCTS CORP.	249.49					
	900151759	08/25/17 URINAL ADE/MAGIC MAT	249.49			606 516 4516	220	1010
		Total for Vendor:	249.49					
26781		3058 STONE BY STONE PLUS LLC	2,100.00					
	233	06/05/17 CAULK AROUND POOL DECK	500.00			101 514 4514	400	1010
	249	07/23/17 CEMENT PAD-STGE SHED	1,600.00*			101 522 4522	400	1010
		Total for Vendor:	2,100.00					
26838		153 STUSSY CONSTRUCTION INC	591.53					
	43017	08/31/17 ROAD ROCK-CO. SPEC.	591.53			101 310 4310	220	1010
		Total for Vendor:	591.53					
26782		498 TEIGEN PAPER & SUPPLY INC	550.53					
	324201	08/03/17 FLR CLNR/HAND SOAP/CAN LINERS	177.57			101 514 4514	220	1010
	324498	08/14/17 WYPALL	75.35			101 522 4522	220	1010
	324653	08/21/17 T TISSUE/ROLL TOWELS/FLR CLNR	137.10			101 140 4140	220	1010
	324654	08/21/17 FLR CLNR	33.31*			211 550 4550	220	1010
	324349	08/14/17 CAN LINERS	6.88			101 310 4310	220	1010
	324349	08/14/17 CAN LINERS	6.89			101 312 4312	220	1010
	324349	08/14/17 CAN LINERS	6.89			101 517 4517	220	1010
	324349	08/14/17 CAN LINERS	6.89			601 943 4943	220	1010
	324349	08/14/17 CAN LINERS	6.89			602 948 4948	220	1010
	324349	08/14/17 CAN LINERS	6.89*			604 957 4957	220	1010
	324349	08/14/17 CAN LINERS	6.89			605 963 4963	220	1010
	324349	08/14/17 CAN LINERS	6.89			604 957 4957	220	1010
	324349	08/14/17 SALES TAX	0.47			604 2025		1010
	324349	08/14/17 SALES TAX	-0.47					1010
	324180	08/11/17 55 GAL CAN LINERS	78.98			101 310 4310	220	1010
		Total for Vendor:	550.53					
26783		204 THATCHER POOLS & SPAS INC	526.42					
	30378-1	08/22/17 WINTER KIT	526.42			101 514 4514	220	1010
		Total for Vendor:	526.42					

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26839		123 THRONDSO OIL & LP GAS CO	2,598.75					
	331647	09/05/17 P. DIESEL	381.15			101 310 4310	210	1010
	331647	09/05/17 P. DIESEL	381.15			601 943 4943	210	1010
	331647	09/05/17 P. DIESEL	381.15			602 948 4948	210	1010
	331647	09/05/17 P. DIESEL	381.15			604 957 4957	210	1010
	331647	09/05/17 P. DIESEL	381.15			605 963 4963	210	1010
	331647	09/05/17 SALES TAX	26.20			604 957 4957	210	1010
	331647	09/05/17 SALES TAX	-26.20			604 2025		1010
	331710	09/07/17 P. DIESEL-PARKS	693.00			101 522 4522	212	1010
		Total for Vendor:	2,598.75					
26815		3382 VERIZON WIRELESS	1,559.29					
	9791315505	08/20/17 CELL PHONES-P D	755.15			101 210 4210	321	1010
	9791315505	08/20/17 CELL PHONES-STREETS	101.09			101 310 4310	321	1010
	9791315505	08/20/17 CELL PHONES-PARKS	112.51			101 510 4510	321	1010
	9791315505	08/20/17 CELL PHONES-WATER	56.26			601 944 4944	321	1010
	9791315505	08/20/17 CELL PHONES-WW	143.23			602 949 4949	321	1010
	9791315505	08/20/17 CELL PHONE-PUBLIC WKS DIRE	56.57			604 959 4959	321	1010
	9791315505	08/20/17 CELL PHONES-ELECTRIC	241.52			604 959 4959	321	1010
	9791315505	08/20/17 CELL PHONES-ARENA	92.96			606 516 4516	321	1010
		Total for Vendor:	1,559.29					
26824		2519 VRIEZE, BRYAN	1,050.00					
	734164	09/05/17 OPEN/CLOSE-ZIMMERMAN-CREM	225.00			610 984 4984	444	1010
	734164	09/05/17 OPEN/CLOSE-UMSTED-CREMATION	200.00			610 984 4984	444	1010
	734164	09/05/17 OPEN/CLOSE-TVEDT-CREMATION	225.00			610 984 4984	444	1010
	734164	09/05/17 OPEN/CLOSE-MOORE-CREMATION	200.00			610 984 4984	444	1010
	734164	09/05/17 OPEN/CLOSE-LETH-CREMATION	200.00			610 984 4984	444	1010
		Total for Vendor:	1,050.00					
26816		5047 WATERVILLE FOOD & ICE INC	421.14					
	05-705354	08/24/17 ICE-LIQUOR STORE	111.28*			609 975 4975	257	1010
	05-705444	08/31/17 ICE-LIQUOR STORE	147.91*			609 975 4975	257	1010
	01-714119	09/05/17 ICE-LIQUOR STORE	161.95*			609 975 4975	257	1010
		Total for Vendor:	421.14					

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 9/17
For Pay Date: 09/14/17

Page: 17 of 20
Report ID: AP100V

For Pay Date = 09/14/17

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26819		637 WEBER, LETH & WOESSNER PLC	2,219.00					
	JUN '17	08/31/17 3.55 HRS LEGAL-CITY ADMINISTR	514.75			101 160 4160	304	1010
	JUN '17	08/31/17 .9 HR LEGAL-WATER TOWER LEASE	130.50			601 944 4944	304	1010
	JUN '17	08/31/17 3.1 HRS LEGAL-PLANNING	344.50*			101 191 4191	304	1010
	JUN '17	08/31/17 1.35 HRS LEGAL-'17 STR ASSMNT	195.75*			423 311 4311	430 41602	1010
	JUN '17	08/31/17 1.2 HRS LEGAL-ELECTRIC	174.00*			604 959 4959	304	1010
	JUN '17	08/31/17 .2 HR LEGAL-EDA	29.00			290 650 4650	304	1010
	JUN '17	08/31/17 3.0 HRS LEGAL-CC MTG	435.00*			101 111 4111	304	1010
	JUN '17	08/31/17 1.75 HRS LEGAL-LIBRARY CONTRA	253.75			211 550 4550	430	1010
	JUN '17	08/31/17 .95 HR LEGAL-WATER MAIN EASEM	127.25			601 944 4944	304	1010
	JUN '17	08/31/17 .1 HR LEGAL-KASSON IND PARK 3	14.50*			101 191 4191	304	1010
26825		637 WEBER, LETH & WOESSNER PLC	2,079.00					
	AUG '17	PR 08/31/17 17.3 HRS LEGAL-PD	2,079.00			101 160 4160	304	1010
		Total for Vendor:	4,298.00					
26784		4086 WEIGEL, KRISTA	85.60					
	08/31/17	MILES-BCA NIBRS TRAINING	85.60			101 210 4210	333	1010
		Total for Vendor:	85.60					
26785		388 WESCO RECEIVABLES CORP	395.23					
	777409	08/21/17 LOCKS KEYED ALIKE	115.46			604 957 4957	220	1010
	778788	08/22/17 BULWARK SET 8GY	135.47			604 957 4957	210	1010
	778789	08/22/17 BULWARK SET 8GY	144.30			604 957 4957	210	1010
		Total for Vendor:	395.23					
26817		2407 WINE MERCHANTS	99.00					
	7146253	08/22/17 WINE	99.00			609 975 4975	251	1010
		Total for Vendor:	99.00					
26786		5591 WORDEN, GRACE	175.00					
	06/22/17	LIFEGUARD TRAINING REIMBURSEME	175.00			101 514 4514	430	1010
		Total for Vendor:	175.00					

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 9/17
For Pay Date: 09/14/17

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For Pay Date = 09/14/17

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26787		2731 ZAWORSKI, NANCY	55.13					
		STAPLES REBATE TO FOLLOW						
		09/01/17 COPY PAPER	55.13			101 140 4140	210	1010
		Total for Vendor:	55.13					
		# of Claims 96	Total: 265,911.76					

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 9/17

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Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$52,361.45
210 STABILIZATION FUND	
1010 CASH-OPERATING	\$80,129.26
211 Library Fund	
1010 CASH-OPERATING	\$1,956.70
290 Economic Development	
1010 CASH-OPERATING	\$64.67
416 LIBRARY BUILDING	
1010 CASH-OPERATING	\$6,069.00
421 Folkestad/Oppidan TIF	
1010 CASH-OPERATING	\$92.00
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$5,468.25
601 Water Fund	
1010 CASH-OPERATING	\$28,977.08
602 Sewer Fund	
1010 CASH-OPERATING	\$3,826.70
604 Electric Fund	
1010 CASH-OPERATING	\$27,341.85
605 Storm Water	
1010 CASH-OPERATING	\$2,232.55
606 ICE ARENA	
1010 CASH-OPERATING	\$1,540.71
609 Liquor Fund	
1010 CASH-OPERATING	\$51,735.20
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$2,729.39
877 Festival in Park Fund	
1010 CASH-OPERATING	\$1,386.95
Total:	\$265,911.76

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 9/17

Page: 20 of 20
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated See Signature Page are approved for payment.

APPROVED See Signature Page Council Member
See Signature Page Council Member

KASSON PARK BOARD MINUTES

JULY 18, 2017 draft

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 18th day of July at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Janet Sinning, Terry Meyers, Roger Franke, Greg Kuball, Doug Buck and Liza Larsen

THE FOLLOWING WERE ABSENT: Jason Farnsworth

ALSO PRESENT: Parks & Rec Supervisor Ron Unger, Deputy Clerk Jan Naig and Elizabeth Armstrong

I. Call to Order: The meeting was called to order at 6:01 P.M. by Chairperson Larsen.

II. Approve minutes: Motion by Kuball and second by Meyers, with all voting Aye, to approve the minutes of the June 2017 Kasson Park Board Meeting.

III. New Business:

A. Kasson Aquatic Center update. Unger reported the income at the Aquatic Center is about \$15,000.00 lower than this time in 2016. There were nine cooler days in June which affected the attendance. The July weather has been better and numbers are over June's numbers. There have also been 14 incidents which have caused the facility to be closed. These incidents require more monitoring of the chemical levels and also shut down the facility for a period of time.

Unger has been working with the K.A.C. staff to come up with the rules for allowing lifejackets in the pool. Once a policy is determined he will bring it back to the Park Board and then the City Council for approval. Then signage will need to be done. No changes will be implemented until 2018. He wants to make sure the policy is done right and that everyone is on the same page. Sinning asked if it will be implemented on a trial basis. Meyers asked if there will be a limit on the number of lifejackets allowed in the pool at a given time. Unger indicated another guard may need to be added in the zero depth area of the pool because this will require more observation. There was discussion about how the lifejackets will be marked once they've been checked. These will all be considerations when the policy is developed.

Unger reported on an incident at the facility where a toddler in a swimsuit that had a built in lifejacket was in the pool without the parent nearby. The Manager saw the child was struggling and could not turn over. The child was taken from the pool and the mother was not aware of what had happened. This reinforces the need for the guards to require a parent be within an arm's

distance for a child to be in the water with or without a lifejacket. Parents must be responsible for their own children.

B. Festival in the Park –garbage workers. Unger reported that Josh Gilbertson will do the garbage detail for Festival in the Park. He will let Unger know if he can find a second worker, otherwise Unger will line someone up to help him. Unger asked the Board to consider increasing the hourly rate for these workers since there has not been an increase for a few years.

Motion by Sinning and second by Franke, with all voting Aye, to hire Josh Gilbertson to do garbage and to increase the hourly rate for the Festival in the Park garbage workers to \$13.00 per hour.

C. Park projects. Unger gave a brief update of the parks projects.

-J. Hyde Kasson Park: City crews have been tearing out the old bleachers. The water spigot has been removed. The old concession stand/storage building is ready to move to Veterans Memorial Park. Fill will be hauled in to make the Park maintenance friendly. The baseline fencing is down. The backstop will not be moved until mid-August.

-Veterans Memorial Park: The cement pad for the old concession stand/storage building has been poured. The siding and roof on that building will need to be repaired. The batting cage still needs to be constructed. Wood fibers need to be added to both modulars. Work has been done on the horseshoe pits and volleyball court. The steel ceiling needs to be installed in the West shelter. Fix the dirt and sod where the drain tile was replaced. Repairs to No. 2 ball field fence and install new outfield post at No. 2 ball field.

-Lions Park: Lights and landscaping around the new signs. City staff are still working on the lighting for the Highway 14 sign. Set the baskets for the disc golf course. Plant trees in the park.

-Need to install the signs for Veterans Memorial Park and East Diamond Park.

D. Stump removals. There are 58 stumps to grind out. Unger plans to start doing some work next week. He plans to have someone work two days per week on stump removal.

E. 2018 Budget Review. Unger went over the list of projects that should be done in the next two to three years. The Board will be involved in the process to prioritize the projects based on the funds that are available. In the past, \$50,000 to \$55,000 has been budgeted for park projects by the City Council.

The following are projects that need to be considered:

- Playground modular for East Diamond Park
- Construct a concession stand/restroom in East Diamond Park
- Add to the modular in Meadowland Park
- Add a volleyball court in Meadowland Park (on gas line easement)
- Add a blacktop walking path in Meadowland Park to connect with the path to the schools
- Construct picnic shelter in Lions Park
- Add signage at Meadowland Park
- Replace a park pickup
- Replace tennis courts in Veterans Memorial Park ; add pickleball court
- Convert soccer fields in Prairie View Park into multipurpose fields

IV. Old Business:

A. Movies in the Park update. On June 23rd (Beethoven) there were about 35 people in attendance. The July 8th movie (Little Rascals) drew around 85 people. The last park sponsored movie is on July 28th (Brave).

B. Other. The floor was used in the Arena during the Dodge County Fair. The ice was unavailable for a week during this time. There have been day camps and the facility has been used extensively this summer.

Kuball asked about the electric service in the East Pavilion. Some of the receptacles in the northeast platform were not working. Unger will find out if there is a problem with a breaker.

V. Correspondence: None.

VI. Adjourn: Motion by Franke and second by Buck, with all voting Aye, to adjourn the meeting at 7:18 P.M.

Chairperson

Deputy Clerk

The next scheduled meeting will tentatively be on Tuesday, September 19th at 6:00 P.M. Unger does not anticipate a meeting in August.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



September 1, 2017

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
Wastewater Treatment Facility Improvements
Pay Request No. 9

Dear Mayor and City Council:

Enclosed is Pay Request No. 9 for work on the above referenced project.

We recommend payment in the amount of \$70,200.01 to:

DN Tanks Inc.
11 Teal Road
Wakefield, MA 01880

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

A blue ink handwritten signature, appearing to read 'Brandon W. Theobald', is written over the company name and extends to the right.

Brandon W. Theobald, P.E.

BT/et

Enclosure

cc: Theresa Coleman, City Administrator
Nancy Zaworski, Finance Director
Chris Brown, DN Tanks Inc.
Kevin Graves, WHKS (file copy)

PAGE 1 OF 3 PAGES

KASSON, MN

ARCHITECT:

CONTRACT FOR: KASSON, MN

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 3,348,900.00
2. Net change by change orders	\$ 87,610.00
3. CONTRACT SUM TO DATE (Line1 +/- 2)	\$ 3,436,510.00
4. TOTAL COMPLETED & STORED TO DATE	\$ 3,268,687.00

(Column 1 on G703)

5. RETAINAGE:		
Total retainage Column K of G703)	\$ 163,434.35
\$ TOTAL EARNED LESS RETAINAGE		\$ 3,105,252.65

6. TOTAL EARNED LE
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate)

המחיר הנמוך ביותר (המחיר הנמוך ביותר)

8. CURRENT PAYMENT DUE

9 BALANCE TO FINISH INCLUDING RETAINAGE.

(line 3 less line 6)

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		87,610.00	0.00
APPROVED THIS MONTH			
Number	Date Approved		
CURRENT TOTAL		0.00	0.00
Net Change by Change Orders		87,610.00	

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT :

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

Use Column I on Contracts where variable retainage for line items may apply.

Draft Invoice

APPLICATION NUMBER : 9

APPLICATION DATE : 08/31/2017

PERIOD TO : 08/31/2017

PROJECT NO : 16C39

PAGE: 2

INVOICE NO

16C3909

A	B	C	D	E	F	G		H	I	J	K		
ITEM NO.	DESCRIPTION OF WORK	ORIGINAL SOV	SOV CHANGES	SCHEDULED VALUE	WORK COMPLETED (F+G)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (I/E)	BALANCE TO FINISH	THIS PERIOD RETAINAGE	RETAINAGE	
					FROM PREVIOUS APPLICATION	THIS PERIOD							
9000	Tank Site Work												
9001	Mobilization- Demobilization and General Condition	50,005.00	0.00	50,005.00	45,004.50	5,000.50	0.00	50,005.00	100.00	0.00	250.03	2,500.26	
9002	Soil Erosion and Sedimentation Control	66,141.00	0.00	66,141.00	52,912.80	0.00	0.00	52,912.80	80.00	13,228.20	0.00	2,645.64	
9003	Clearing- Grubbing and Existing Fence Removal	9,412.00	0.00	9,412.00	9,412.00	0.00	0.00	9,412.00	100.00	0.00	0.00	470.60	
9004	Exist. Earthen Basin Demo.- Excavation and Enginee	308,824.00	0.00	308,824.00	308,824.00	0.00	0.00	308,824.00	100.00	0.00	0.00	15,441.20	
9005	Leveling Base Material	25,882.00	0.00	25,882.00	25,882.00	0.00	0.00	25,882.00	100.00	0.00	0.00	1,294.10	
9006	Roads- Track- Ramp- Work Areas and Crane Positions	21,176.00	0.00	21,176.00	21,176.00	0.00	0.00	21,176.00	100.00	0.00	0.00	1,058.80	
9007	Yard Piping- Valves- Structures and Asphalt Replac	578,337.00	0.00	578,337.00	578,337.00	0.00	0.00	578,337.00	100.00	0.00	0.00	28,916.86	
9008	Purchasing and Installing the MLSS pumps and assoc	110,000.00	0.00	110,000.00	93,500.00	0.00	0.00	93,500.00	85.00	16,500.00	0.00	4,675.00	
9009	Removal and replacement of the Owner-supplied Oxid	10,700.00	0.00	10,700.00	10,700.00	0.00	0.00	10,700.00	100.00	0.00	0.00	535.00	
9010	Backfill. Aggregate Driveway Replace. and Site Res	91,859.00	0.00	91,859.00	0.00	68,894.25	0.00	68,894.25	75.00	22,964.75	3,444.71	3,444.71	
9011	Chain Link Fencing	14,972.00	0.00	14,972.00	0.00	0.00	0.00	0.00	.00	14,972.00	0.00	0.00	
9012	Electric for Building 40 (MLSS Pumps)	5,075.00	0.00	5,075.00	3,298.75	0.00	0.00	3,298.75	65.00	1,776.25	0.00	164.94	
9013	Electric for Building 10	11,843.00	0.00	11,843.00	10,658.70	0.00	0.00	10,658.70	90.00	1,184.30	0.00	532.93	
9014	Instrumentation Building 40	186,000.00	0.00	186,000.00	167,400.00	0.00	0.00	167,400.00	90.00	18,600.00	0.00	8,370.00	
9015	Instrumentation Building 10	128,900.00	0.00	128,900.00	116,010.00	0.00	0.00	116,010.00	90.00	12,890.00	0.00	5,800.50	
9016	Remaining Instrumentation	3,339.00	0.00	3,339.00	3,339.00	0.00	0.00	3,339.00	100.00	0.00	0.00	166.95	
9017	DO Analyzers	19,000.00	0.00	19,000.00	19,000.00	0.00	0.00	19,000.00	100.00	0.00	0.00	950.00	
Tank Site Work Total:		1,641,465.00	0.00	1,641,465.00	1,465,454.75	73,894.75		0.00	1,539,349.50	93.78	102,115.50	3,694.74	76,967.49

CONTINUATION SHEET

PAGE: 3

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 9

APPLICATION DATE: 08/31/2017

PERIOD TO: 08/31/2017

PROJECT NO: 16C39

Draft Invoice

INVOICE NO
16C3909

A	B	C	D	E	F	G	H	I	J	K		
ITEM NO.	DESCRIPTION OF WORK	ORIGINAL SOV	SOV CHANGES	SCHEDULED VALUE	WORK COMPLETED (F+G)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (I / E)	BALANCE TO FINISH	THIS PERIOD RETAINAGE	RETAINAGE
					FROM PREVIOUS APPLICATION	THIS PERIOD						
9050	4.5 MG Prestressed Open Top Tank											
9051	Engineering Design Drawings- Calculation- and Insu	45,688.00	0.00	45,688.00	45,688.00	0.00	0.00	45,688.00	100.00	0.00	0.00	2,284.40
9052	Form- Reinforce- and Pour Floor	348,894.00	0.00	348,894.00	348,894.00	0.00	0.00	348,894.00	100.00	0.00	0.00	17,444.70
9053	Casting Wall Panels	257,517.00	0.00	257,517.00	257,517.00	0.00	0.00	257,517.00	100.00	0.00	0.00	12,875.85
9054	Erect Wall Panels	166,140.00	0.00	166,140.00	166,140.00	0.00	0.00	166,140.00	100.00	0.00	0.00	8,307.00
9055	Form and Pour Wall Slots	132,912.00	0.00	132,912.00	132,912.00	0.00	0.00	132,912.00	100.00	0.00	0.00	6,645.60
9056	Form Reinforce and Pour Wall Cap	116,298.00	0.00	116,298.00	116,298.00	0.00	0.00	116,298.00	100.00	0.00	0.00	5,814.90
9057	Core Wall Shotcrete	166,140.00	0.00	166,140.00	166,140.00	0.00	0.00	166,140.00	100.00	0.00	0.00	8,307.00
9058	Prestressing	232,596.00	0.00	232,596.00	232,596.00	0.00	0.00	232,596.00	100.00	0.00	0.00	11,629.80
9059	Covercoat	120,452.00	0.00	120,452.00	120,452.00	0.00	0.00	120,452.00	100.00	0.00	0.00	6,022.60
9060	Tank Exterior Coating	24,921.00	0.00	24,921.00	24,921.00	0.00	0.00	24,921.00	100.00	0.00	0.00	1,246.05
9061	Tank Appurtenances	16,614.00	0.00	16,614.00	16,614.00	0.00	0.00	16,614.00	100.00	0.00	0.00	830.70
9062	Tank Mixer	46,035.00	0.00	46,035.00	46,035.00	0.00	0.00	46,035.00	100.00	0.00	0.00	2,301.75
9063	Tank Piping	33,228.00	0.00	33,228.00	33,228.00	0.00	0.00	33,228.00	100.00	0.00	0.00	1,661.40
	4.5 MG Prestressed Open Top Tank Total:	1,707,435.00	0.00	1,707,435.00	1,707,435.00	0.00	0.00	1,707,435.00	100.00	0.00	0.00	85,371.75
9100	Change Order #1											
9101	Change Order #1	0.00	87,610.00	87,610.00	21,902.50	0.00	0.00	21,902.50	25.00	65,707.50	0.00	1,095.11
	Change Order #1 Total:	0.00	87,610.00	87,610.00	21,902.50	0.00	0.00	21,902.50	25.00	65,707.50	0.00	1,095.11
PROJECT TOTAL :		3,348,900.00	87,610.00	3,436,510.00	3,194,792.25	73,894.75	0.00	3,268,687.00	95.12	167,823.00	3,694.74	163,434.35

**CITY OF KASSON
RESOLUTION #9.x-17**

**RESOLUTION CERTIFYING UNPAID RENTAL REGISTRATIONS
TO THE DODGE COUNTY AUDITOR**

WHEREAS, the City of Kasson requires registration of rental properties within the City; and

WHEREAS, failure to register a property is a violation of the City Code; and

WHEREAS, the City Council passed a motion to certify unpaid rental registrations to the Dodge County Auditor for collection;

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON,
MINNESOTA:**

The City Administrator is hereby authorized to certify to these charges:

- | | | | | |
|----|--|---|---------------------|----------|
| 1. | Med City Builders of
Rochester, LLC | 704 12 th Ave NW
PID# 24.116.0180 | Rental Registration | \$125.00 |
|----|--|---|---------------------|----------|

The County Auditor shall collect these charges, including 9% interest, along with the 2017 property taxes collectable in 2018.

ADOPTED this 13th day of September, 2017.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member Zelinske and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof Buck, Egger, McKern and Zelinske. Those against same: None.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:

- 1) City issued on sale intoxicating and Sunday liquor licenses
- 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License City Kasson License Period From: 10/19/17 To: 3/31/18

Circle One: New License License Transfer _____ Suspension Revocation Cancel _____
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ 100.00

Licensee Name: Kwik Trip, Inc. DOB _____ Social Security # _____
(corporation, partnership, LLC, or Individual)

Business Trade Name Kwik Trip #619 Business Address 200 8th St. S.E. City Kasson

Zip Code 55944 County Dodge Business Phone (507)634-4651 Home Phone _____

Home Address _____ City Onalaska, WI 54650 Licensee's MN Tax ID # 7356595

(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 39-1036365
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

(P) Donald P. Zietlow, President & CEO 2802 Bergamot Pl., Onalaska, WI 54650	Social Security # _____	Home Address _____
(P) Mark S. Zietlow, Asst. Sec. 1301 7th St. SW, Rochester, MN 55902	Social Security # _____	Home Address _____
Partner/Officer Name _____	Social Security # _____	Home Address _____

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Zurich American Ins. Co Policy # WC39300141

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
(title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

August 30, 2017

Honorable Mayor and
Members of the City Council
City of Kasson, Minnesota

We are pleased to confirm our understanding of the services we are to provide the City of Kasson, Minnesota for the year ending December 31, 2017. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Kasson, Minnesota as of and for the year ending December 31, 2017. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussions and analysis (MD&A), to supplement the City of Kasson, Minnesota's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Kasson, Minnesota's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. Schedule of funding progress for the retiree health plan
4. Schedule of Proportionate Share of Net Pension Liability
5. Schedule of Pension Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Kasson, Minnesota's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

1. Financial data included in the management's discussion and analysis
2. Government-wide and fund financial statements and schedules
3. Supplemental financial information

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Introductory section, including elected and appointed officials

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Kasson, Minnesota's financial statements. Our report will be addressed to the Honorable Mayor and Members of the City Council of the City of Kasson, Minnesota. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Kasson, Minnesota, Minnesota's compliance with the provisions of applicable laws, regulations, contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

As required, we are disclosing the following non-attest services we have or will provide for the City of Kasson, Minnesota during the year:

1. Bookkeeping adjustments
2. Preparation of the Financial Statements and related notes
3. Other general consultation as requested by you from time to time

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document you prepare, such as annual report, should be done only with our prior approval of the document. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Audit Administration, Fees, and Other

Any dispute (other than our efforts to collect an outstanding invoice) that may arise regarding the meaning, performance or enforcement of this engagement or any prior engagement that we have performed for you, will, prior to resorting to litigation, be submitted to mediation, and the parties will engage in the mediation process in good faith. Any mediation initiated as a result of this engagement shall be administered by a mutually agreed upon mediator, according to its mediation rules, and any ensuing litigation shall be conducted within said county, according to Minnesota law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The parties participating in the mediation shall bear their own costs, except that any charges assessed by the mediation organization shall be shared equally by the participating parties.

It is our policy to keep records related to this engagement for seven years. However, Smith, Schafer and Associates, Ltd. does not keep any original client records, so we will return those, if any, to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

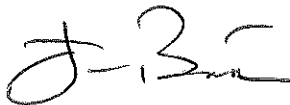
By your signature below, you acknowledge and agree that upon expiration of the seven year period Smith, Schafer and Associates, Ltd. shall be free to destroy our records related to this engagement.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin preliminary audit procedures in December 2017 and to issue our reports no later than June 30, 2018. Jason Boynton is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fees for these services will be in accordance with our proposal dated July 2017. The fee for the audit of the City's financial statements for the year ending December 31, 2017 will not exceed \$23,600, including expenses. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Kasson, Minnesota and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Jason P. Boynton, CPA

SMITH, SCHAFER AND ASSOCIATES, LTD.

Principal

RESPONSE:

This letter correctly sets forth the understanding of the City of Kasson, Minnesota.

By: _____

Title: _____

Date: _____

August 30, 2017

Honorable Mayor and
Members of the City Council
City of Kasson, Minnesota

We are pleased to confirm our understanding of the services we are to provide the City of Kasson, Minnesota for the year ending December 31, 2018. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Kasson, Minnesota as of and for the year ending December 31, 2018. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussions and analysis (MD&A), to supplement the City of Kasson, Minnesota's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Kasson, Minnesota's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

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Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

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Audit Procedures – Compliance

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Other Services

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2. Preparation of the Financial Statements and related notes
3. Other general consultation as requested by you from time to time

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Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document you prepare, such as annual report, should be done only with our prior approval of the document. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Audit Administration, Fees, and Other

Any dispute (other than our efforts to collect an outstanding invoice) that may arise regarding the meaning, performance or enforcement of this engagement or any prior engagement that we have performed for you, will, prior to resorting to litigation, be submitted to mediation, and the parties will engage in the mediation process in good faith. Any mediation initiated as a result of this engagement shall be administered by a mutually agreed upon mediator, according to its mediation rules, and any ensuing litigation shall be conducted within said county, according to Minnesota law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The parties participating in the mediation shall bear their own costs, except that any charges assessed by the mediation organization shall be shared equally by the participating parties.

It is our policy to keep records related to this engagement for seven years. However, Smith, Schafer and Associates, Ltd. does not keep any original client records, so we will return those, if any, to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

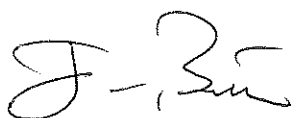
By your signature below, you acknowledge and agree that upon expiration of the seven year period Smith, Schafer and Associates, Ltd. shall be free to destroy our records related to this engagement.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin preliminary audit procedures in December 2018 and to issue our reports no later than June 30, 2019. Jason Boynton is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fees for these services will be in accordance with our proposal dated July 2017. The fee for the audit of the City's financial statements for the year ending December 31, 2018 will not exceed \$24,200, including expenses. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Kasson, Minnesota and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Jason P. Boynton, CPA

SMITH, SCHAFER AND ASSOCIATES, LTD.

Principal

RESPONSE:

This letter correctly sets forth the understanding of the City of Kasson, Minnesota.

By: _____

Title: _____

Date: _____

August 30, 2017

Honorable Mayor and
Members of the City Council
City of Kasson, Minnesota

We are pleased to confirm our understanding of the services we are to provide the City of Kasson, Minnesota for the year ending December 31, 2019. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Kasson, Minnesota as of and for the year ending December 31, 2019. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussions and analysis (MD&A), to supplement the City of Kasson, Minnesota's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Kasson, Minnesota's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

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1. Introductory section, including elected and appointed officials

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Kasson, Minnesota's financial statements. Our report will be addressed to the Honorable Mayor and Members of the City Council of the City of Kasson, Minnesota. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Kasson, Minnesota, Minnesota's compliance with the provisions of applicable laws, regulations, contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

As required, we are disclosing the following non-attest services we have or will provide for the City of Kasson, Minnesota during the year:

1. Bookkeeping adjustments
2. Preparation of the Financial Statements and related notes
3. Other general consultation as requested by you from time to time

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document you prepare, such as annual report, should be done only with our prior approval of the document. With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Audit Administration, Fees, and Other

Any dispute (other than our efforts to collect an outstanding invoice) that may arise regarding the meaning, performance or enforcement of this engagement or any prior engagement that we have performed for you, will, prior to resorting to litigation, be submitted to mediation, and the parties will engage in the mediation process in good faith. Any mediation initiated as a result of this engagement shall be administered by a mutually agreed upon mediator, according to its mediation rules, and any ensuing litigation shall be conducted within said county, according to Minnesota law. The results of any such mediation shall be binding only upon agreement of each party to be bound. The parties participating in the mediation shall bear their own costs, except that any charges assessed by the mediation organization shall be shared equally by the participating parties.

It is our policy to keep records related to this engagement for seven years. However, Smith, Schafer and Associates, Ltd. does not keep any original client records, so we will return those, if any, to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

By your signature below, you acknowledge and agree that upon expiration of the seven year period Smith, Schafer and Associates, Ltd. shall be free to destroy our records related to this engagement.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin preliminary audit procedures in December 2019 and to issue our reports no later than June 30, 2020. Jason Boynton is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fees for these services will be in accordance with our proposal dated July 2017. The fee for the audit of the City's financial statements for the year ending December 31, 2019 will not exceed \$24,800, including expenses. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Kasson, Minnesota and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Jason P. Boynton, CPA

SMITH, SCHAFER AND ASSOCIATES, LTD.

Principal

RESPONSE:

This letter correctly sets forth the understanding of the City of Kasson, Minnesota.

By: _____

Title: _____

Date: _____



South East Minnesota Violent Crime Enforcement Team

Counties: Dodge – Fillmore – Goodhue - Houston - Mower - Olmsted - Wabasha – Winona

Cities: Austin - Kasson – Lake City – Plainview - Red Wing - Winona

Address: 101 4th Street SE, Rochester, MN 55904

JOINT POWERS AGREEMENT

SOUTH EAST MN VIOLENT CRIME ENFORCEMENT TEAM (SEMV CET)

The parties to this Agreement are units of government responsible for the enforcement of controlled substance and violent crime in their respective jurisdictions. The parties desire to work cooperatively in the enforcement of controlled substance laws and violent crime-related offenses and, for that purpose, are hereby forming the South East Minnesota Violent Crime Enforcement Team as a joint powers entity. This Agreement is made pursuant to the authority conferred upon the parties by Minnesota Statutes § 471.59.

The undersigned Governmental Units, in joint and mutual exercise of their powers, agree as follows:

1. **Name.** The name of the joint powers entity shall be the South East Minnesota Violent Crime Enforcement Team.
2. **Definitions.**
 - a. Agent – means a peace officer, employed by a Member, who is assigned to the Enforcement Team.
 - b. Board – means the governing board of the Enforcement Team.
 - c. Enforcement Team – means the South East Minnesota Violent Crime Enforcement Team.
 - d. Fiscal Agent – means a governmental unit that is a Member of the Enforcement Team and is responsible for the administration of financial and accounting functions for the Enforcement Team.
 - e. Member – means a governmental unit that is a signatory to this agreement.

3. **Members.**

Fillmore County
Mower County
Dodge County
Goodhue County
Wabasha County
Winona County
Olmsted County
Houston County
City of Austin
City of Kasson
City of Lake City
City of Plainview
City of Red Wing
City of Winona

- 3.1 The Members shall cooperate and use their best efforts to ensure that the various provisions of the Agreement are fulfilled. The Members agree to act in good faith to undertake resolution of disputes, if any, in an equitable and timely manner and in accordance with the provisions of this Agreement.

4. **Term.**

- 4.1 The term of this Agreement shall be for three years, commencing January 1, 2015 and terminating January 1, 2018, unless terminated earlier pursuant to section 5.7(c) of this Agreement. This Agreement shall be automatically extended for successive three-year terms upon the same terms, conditions, and covenants, unless the Enforcement Team is dissolved prior to expiration of the initial or successive term.
- 4.2 Upon dissolution of the Enforcement Team, the board shall provide for the distribution of all Enforcement Team funds and assets in the following manner: (1) The board may determine to sell and liquidate non-monetary assets prior to distribution; (2) only governmental units that have been Members of the Enforcement Team continuously for the 24 months immediately preceding dissolution shall be entitled to share in the distribution; and (3) assets and funds shall be distributed in proportion to the full-time staffing contributions of each Member to the Enforcement Team during the 24 months immediately preceding dissolution, determined by the full-time equivalent contributions of each Member for each of the 24 months immediately preceding dissolution. Property owned by Members shall be returned to the Members upon dissolution. A Member whose membership terminates prior to dissolution of the Enforcement Team is entitled to the return of its own property, but is not entitled to any share or portion of Enforcement Team funds or assets.

5. Governing Board.

- 5.1 The Enforcement Team shall be governed by the Governing Board ("Board"). Members of the Board will be known as "Directors." The Chief Law Enforcement Officer from each Member, or his or her designee, shall serve as a Director. There shall also be one Director who is an attorney appointed by the Board, who shall not vote in any matters before the Board.
- 5.2 Directors shall not be deemed employees of, nor compensated by, the Enforcement Team.
- 5.3 The Board will elect a Chair. The Chair shall have no more power than any other Director except that the Chair shall: give notice of meetings when scheduled or otherwise called; call meetings to order and provide for their orderly and efficient conduct; provide for the preparation of minutes; be authorized to expend Enforcement Team funds, in an amount up to \$5,000.00 per purchase, for equipment requested by the Enforcement Team Commander to accomplish Enforcement Team objectives; and, when authorized by the passage of a motion by board, execute contracts, agreements, reports, filings, and other documents on behalf of the Enforcement Team. In absence of the Chair another Director will conduct meetings.
- 5.4 The Board will delegate operational control over activities to an Enforcement Team Commander. The Enforcement Team Commander shall be authorized to expend Enforcement Team funds, in an amount up to \$2,500.00 per purchase, for equipment and operational disbursements necessary to accomplish Enforcement Team objectives.
- 5.5 The Board will delegate financial and administrative oversight to the Enforcement Team Coordinator, who shall be an employee of the Member then serving as the Fiscal Agent for the Enforcement Team.
- 5.6 The Board shall meet on a quarterly basis or more frequently as needed. A meeting may be called by any Director, or the Enforcement Team Commander.
- 5.7 It shall require the affirmative vote of at least 70% of all Directors to:
 - a. Approve or amend the budget;
 - b. Approve the expenditure or distribution of Enforcement Team funds other than as permitted by Paragraphs 5.3 and 5.4; or to
 - c. Abolish or dissolve the Enforcement Team.

In all other matters, the Board may take action based on the vote of a simple majority. A quorum shall exist, and votes may be taken, if a majority of the Directors or their designees are present.

- 5.8 The attorney Director will assume the following duties:
- a. Recommend to the Board the nature and frequency of training for officers assigned to the Enforcement Team in order to increase successful prosecutions;
 - b. Advise the Enforcement Team on the lawful handling and processing of seized property and evidence and forfeited property and money; and
 - c. Ensure that seizures and forfeitures are reported in accordance with Minnesota Statute § 609.5315, subdivision 6.
- 5.9 The Board may apply for and receive grants, enter into contracts, including agreements for the purchase and rental of real property, and incur expenses and make expenditures necessary and incidental to the effectuation of its purposes and consistent with its powers.
- 5.10 The Board may recommend to its Members any changes to this Agreement deemed appropriate to accomplish Enforcement Team objectives and provide for the efficient administration of Enforcement Team business.
- a. Proposed changes submitted in writing for the Board's review at least ten days prior to the next scheduled Board meeting shall be included on the agenda for discussion and preliminary approval.
 - b. Proposed changes preliminarily approved by a Board majority shall be voted upon at the following scheduled Board meeting. The Coordinator shall give at least ten days' notice of the Board meeting and the proposed changes to each Member.
 - c. Upon the affirmative vote of a Board majority, proposed changes shall be recommended to the Members for adoption.
 - d. Proposed changes shall not be enacted and incorporated into the Agreement unless adopted by resolution of the governing body of each Member. For purposes of adopting a change, a Member is a governmental unit represented on the Board on the date a proposed change was approved by the Board.
- 5.11 The Board may receive real or personal property by grant, devise, or bequest for the use of the Enforcement Team.
- 5.12 The Board will ensure that the Enforcement Team has adequate staffing and funding to support law enforcement, prosecutorial and financial operations, including bookkeeping, evidence handling and inventory recording.
- 5.13 The Board shall comply with Minnesota Statutes Chapter 13D (Open Meeting Law) and Chapter 13 (Government Data Practices Act).

- 6. Powers and Duties of the Enforcement Team.**
- 6.1 To accomplish the objectives herein, all Members shall assign at least one peace officer licensed pursuant to Minnesota Statutes § 626.84, subd. 1, to the Enforcement Team.
- 6.2 A typical assignment to the Enforcement Team should be for a minimum period of one year. However, assignments shall be at the pleasure of both the Board and the officer's employing agency and may be terminated at any time.
- 6.3 The Enforcement Team Commander will direct investigative activities based on intelligence provided by the Members with priority given to case investigations that directly impact the Members' communities.
- 6.4 While assigned to the Enforcement Team, all personnel shall be under the direct supervision and control of the Enforcement Team Commander or his or her designee. The Enforcement Team Commander's duties shall include, but not be limited to:
- a. Guiding and directing the activities of personnel assigned to the Enforcement Team;
 - b. Establishing goals, priorities, and work assignments;
 - c. Reviewing and approving reports;
 - d. Scheduling assigned personnel;
 - e. Providing input on employee evaluations, if requested; and,
 - f. Allocating overtime work, if necessary.
- 6.5 The Enforcement Team Commander may cooperate with other federal, state, and local law enforcement agencies to accomplish the purpose for which the Enforcement Team is organized.
- 6.6 The Member serving as the Fiscal Agent shall cause to be made a biennial financial audit contracted out to an external organization not associated with the Enforcement Team of the books and accounts of the Enforcement Team and shall make and file a report to its Members which includes the following information:
- a. The financial condition of the Enforcement Team;
 - b. The status of all Enforcement Team projects;
 - c. The business transacted by the Enforcement Team;
 - d. Quarterly financial report;

- e. Other matters which affect the interests of the Enforcement Team.
- 6.7 The Enforcement Team's books, reports, and records shall be open to inspection by its Members at all reasonable times.
- 6.8 The Members may not incur obligations or approve contracts that extend beyond the term of this Agreement or which will require the expenditure of funds in excess of funds available.
- 6.9 Nothing herein is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting one of the Members as the agent, representative or employee of another Member for any purpose or in any manner whatsoever. Personnel assigned to the Enforcement Team by one of the Members shall not be considered temporary or permanent employees of any other Member for any purpose whatsoever or be entitled to tenure rights or any rights or benefits by way of workers compensation, re-employment insurance, medical and hospital care, sick and vacation leave, severance pay, PERA or any other right or benefit of another Member.
- 6.10 The Members acknowledge that it is their sole responsibility to provide all salary compensation and fringe benefits to their employees. Benefits may include, but are not limited to: health care, disability insurance, life insurance, re-employment insurance, FICA, Medicare, and PERA.

7. Insurance and Indemnification.

- 7.1 The Enforcement Team will maintain liability coverage with the League of Minnesota Cities Insurance Trust consistent with the limit established by Minnesota Statute § 466.04, as amended, per occurrence, under standard LMCIT liability coverage forms.

Alternatively, the Enforcement Team may maintain equivalent private liability insurance coverage. Such coverage may be provided through separate policies for commercial general liability and law enforcement liability. Such private liability insurance policies must comply with the following requirements:

- Each policy shall have a limit of at least the amount established by Minnesota Statute § 466.04, per occurrence. If the policy contains a general aggregate limit, the general aggregate limit shall be consistent with the limits established by Minnesota Statute § 466.04, as amended.
- The CGL insurance shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and contractually-assumed liability.

- Each Member, and each Member's officers, employees, and volunteers, shall be named as additional covered parties on each policy for all claims arising from Enforcement Team activities or operations.
- 7.2 The Enforcement Team may in its discretion procure coverage for auto liability and damage to or loss of property. If the Enforcement Team at any time hires employees, it will immediately acquire and maintain workers' compensation coverage.
- 7.3 The Enforcement Team agrees to defend and indemnify its Members for any liability claims arising from Enforcement Team activities or operations, and decisions of the Board. Nothing in this agreement shall constitute a waiver of the statutory limits on liability set forth in Minnesota Statutes Chapter 466 or a waiver of any available immunities or defenses, and the limits of liability under Minnesota Statutes Chapter 466 for some or all of the parties may not be added together to determine the maximum amount of liability for any party.
- To the full extent permitted by law, actions by the Parties pursuant to this agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. 1a (a); provided further that for the purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.
- 7.4 Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee, or volunteer of any Member for any act or omission for which the officer, employee, or volunteer is guilty of malfeasance in office, willful neglect of duty, or bad faith.
- 7.5 Any excess or uninsured liability shall be borne equally by all the Members, but this does not include the liability of any individual officer, employee, or volunteer which arises from his or her own malfeasance, willful neglect of duty, or bad faith.
- 7.6 Each Member shall be responsible for injuries to or death of its own personnel. Each Member will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are assigned to the Enforcement Team or are otherwise participating in or assisting with Enforcement Team operations or activities. Each Member waives the right to, and agrees that it will not, bring any claim or suit against the Enforcement Team or any other Member for any workers' compensation benefits paid to its own employee or dependents, that arise out of participation in or assistance with Enforcement Team operations or activities, even if the injuries were caused wholly or partially by the negligence of any other Member or its officers, employees, or volunteers.
- 7.7 Each Member shall be responsible for damages to or loss of its own equipment. Each Member waives the right to, and agrees that it will not, bring any claim or suit

against the Enforcement Team or any other Member for damages to or loss of its equipment arising out of participation in or assistance with Enforcement Team operations or activities, even if the damages or losses were caused wholly or partially by the negligence of any other Members or its officers, employees, or volunteers.

- 7.8 All insurance policies and certificates required under this agreement shall be open to inspection by any Member and copies of the policies or certificates shall be submitted to a Member upon written request.

8. Finances.

- 8.1 Enforcement Team operations will be financed from grant funds, drug forfeitures, and cash contributions by each Member. The cash contribution of each Member shall be an amount agreed to by the Board. The Board will consider the Member appointed as Fiscal Agent as having made an in-kind contribution to the Enforcement Team in lieu of a cash contribution.
- 8.2 The Board will appoint a Fiscal Agent approved by the Department of Public Safety. The Fiscal Agent shall serve as sole administrator of all funds contributed by Members or otherwise received by the Enforcement Team, and in such capacity is authorized to receive all funds for deposit and make disbursements therefrom in accordance with generally accepted accounting principles. In conjunction therewith, the Fiscal Agent shall maintain current and accurate records of all obligations and expenditures of Enforcement Team funds in accordance with generally accepted accounting principles. It shall also produce quarterly financial and statistical reports which shall be disseminated to all Directors and the Enforcement Team Commander. The Enforcement Team shall maintain all such reports and related records for a period of six (6) years after dissolution of the Enforcement Team.
- 8.3 The Board shall approve an annual operating budget for the Enforcement Team. The Board may amend the budget as necessary.
- 8.4 The Enforcement Team's funds may be expended by the Board in accordance with this Agreement in a manner determined by the Board. In no event shall there be an expenditure of Enforcement Team funds except in accordance with the approved budget.
- 8.5 The Board may not incur debts.

9. Agents.

- 9.1 Each Member shall assign licensed peace officers to serve on the Enforcement Team as agents.

For each subsequent year, each Member will advise the Board, prior to October 1st, of the number of employees that the Member will provide in the subsequent calendar year.

- 9.2 All agents assigned to the Enforcement Team shall comply with the policies and rules adopted by the Board. In areas where the Board has not adopted a policy or rule, then personnel assigned to the Enforcement Team shall comply with the policies and rules promulgated by their employing agency. The Enforcement Team Commander, or his or her designee, shall refer disciplinary matters or other instances of misconduct involving an Agent to the Agent's Chief Law Enforcement Officer for investigation, referral, or disposition. However, nothing herein shall be construed to prevent the Enforcement Team Commander from reporting suspected criminal conduct directly to an outside agency for investigation.
- 9.3 Agents will be responsible for drug and violent crime-related investigations, including intelligence management, case development, and case charging. Agents may also assist other Agents in surveillance and undercover operations. Agents will work cooperatively with assisting agencies. Agents acting under this Agreement in the jurisdiction of another Member are acting in the line of duty and in the course of employment and are authorized to exercise the powers of a peace officer therein.
- 9.4 Agents shall be subject to annual performance reviews by the Enforcement Team Commander.

10. Forfeiture, Seizures and Fines.

- 10.1 Proceeds from forfeited property will be split according to the provisions of Minnesota Statute § 609.5315. All proceeds generated by Enforcement Team operations will be returned to the Enforcement Team to be used to further Enforcement Team objectives.
- 10.2 The Enforcement Team shall process all cash, physical assets and evidence seized pursuant to Enforcement Team operations utilizing established evidence handling procedures.
- 10.3 When the Enforcement Team seizes property or funds in cooperation with non-Member law enforcement agencies, the Enforcement Team Commander and Board Chair will negotiate the distribution of the forfeited funds with those agencies.

11. Additional Members and Change in Membership.

- 11.1 A governmental unit may join the Enforcement Team and become a Member upon approval by the Board and execution of a copy of this Agreement by its governing body.

- 11.2 The Board may involuntarily terminate a Member if that Member has failed to provide a minimum of one Agent to staff the Enforcement Team for more than 12 consecutive months or a Member who fails to contribute the cash or in-kind contribution approved by the Board in paragraph 8.1.
- 11.3 In any case in which a Member identified in paragraph 3 joins the Enforcement Team after the effective date of this agreement or any other governmental unit joins the Enforcement Teams pursuant to paragraph 11.1, contributions by such Members shall be equitably determined and adjusted by the Board to reflect the participation by that Member for less than one full year. The decision of the Board shall be final.
- 11.4 A Member may, upon ninety (90) days' written notice to all other Members, withdraw and cancel its participation in this Agreement. If a Member leaves the Enforcement Team and the Enforcement Team is not dissolved, the departing Member relinquishes all funds contributed to the Enforcement Team.
12. **Counterparts.** This agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.
13. **Entire Agreement.** The terms and conditions constitute the entire Agreement between the parties. All discussions and negotiations are deemed merged in this Agreement.
14. **Authorized Signatories.** The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the Members represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

IN WITNESS WHEREOF, the undersigned Governmental Units, by action of their governing bodies, caused this Agreement to be executed in accordance with the authority of Minnesota Statutes § 471.59.

Adopted August 17, 2017

Preliminary approval by the Board of Directors on June 15, 2017.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



September 8, 2017

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
2017 Street Assessment Project
Pay Request No. 4

Dear Mayor and City Council:

Enclosed is Pay Request No.4 for work on the above referenced project.

We recommend payment in the amount of \$667,190.22 to:

S.L. Contracting, Inc.
2510 Schuster LN. NW
Rochester, MN 55901

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

A handwritten signature in blue ink that reads "for Brandon Theobald".

Brandon W. Theobald, P.E.

BT/jl

Enclosure

cc: Theresa Coleman, City Administrator
Nancy Zaworski, Finance Director
Scott Lampland, S.L. Contracting

2905 South Broadway
Rochester, MN 55904
Phone: 507,288,3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: 2017 Street Assessment Project (3rd, 4th, & 5th Ave Nw)
Project No.: 8320
Location: Kasson, Minnesota
Contractor: S.L. Contracting, Inc.

Bid Price: \$ 6,187,062.20
CO #1 Price: \$ 10,272.00
Revised Price: \$ 6,197,334.20
Date: Sep. 7, 2017
Estimate #: 4
% Complete: 30%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total
1.	MOBILIZATION	1	LUMP SUM	\$ 300,000.00	0.7	0.0	0.7	\$ 210,000.00
2.	CLEARING & GRUBBING (TREE)	214	EACH	\$ 525.00	112.0	1.0	113.0	\$ 59,325.00
3.	GRUBBING (STUMP)	7	EACH	\$ 100.00	4.0	0.0	4.0	\$ 400.00
4.	REMOVE WATER MAIN	8,856	LIN FT	\$ 6.00	1,414.0	10.0	1,424.0	\$ 8,544.00
5.	REMOVE CURB AND GUTTER	19,375	LIN FT	\$ 3.60	4,732.0	5,420.0	10,152.0	\$ 36,547.20
6.	REMOVE SEWER PIPE (STORM)	1,740	LIN FT	\$ 9.00	1,144.0	240.0	1,384.0	\$ 12,456.00
7.	REMOVE CONCRETE WALK	2,470	SQ YD	\$ 4.00	159.0	225.0	384.0	\$ 1,536.00
8.	REMOVE CONCRETE DRIVEWAY PAVEMENT	2,800	SQ YD	\$ 6.00	472.0	224.0	696.0	\$ 4,176.00
9.	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	787	SQ YD	\$ 6.00	17.0	0.0	17.0	\$ 102.00
10.	REMOVE BITUMINOUS ROADWAY PAVEMENT	40,851	SQ YD	\$ 4.00	11,637.0	6,618.0	18,255.0	\$ 73,020.00
11.	RELOCATE MAILBOX	81	EACH	\$ 25.00	0.0	0.0	0.0	\$ -
12.	MILL PAVEMENT	3,959	SQ YD	\$ 3.00	0.0	0.0	0.0	\$ -
13.	REMOVE MANHOLE OR CATCH BASIN	48	EACH	\$ 400.00	21.0	4.0	25.0	\$ 10,000.00
14.	REMOVE GATE VALVE AND BOX	28	EACH	\$ 200.00	4.0	5.0	9.0	\$ 1,800.00
15.	REMOVE HYDRANT	20	EACH	\$ 320.00	5.0	1.0	6.0	\$ 1,920.00
16.	SALVAGE HYDRANT	1	EACH	\$ 750.00	0.0	1.0	1.0	\$ 750.00
17.	TOPSOIL BORROW (LV)	2,000	CU YD	\$ 20.00	0.0	372.0	372.0	\$ 7,440.00
18.	GEOTEXTILE FABRIC, TYPE V	52,300	SQ YD	\$ 1.60	7,844.0	3,340.0	11,184.0	\$ 17,894.40
19.	EXCAVATION - COMMON (P)	32,000	CU YD	\$ 8.00	5,229.0	4,191.0	9,420.0	\$ 75,360.00
20.	EXCAVATION - CONTAMINATED MATERIALS	1,000	CU YD	\$ 10.00	0.0	0.0	0.0	\$ -
21.	AGGREGATE BASE (CV) CLASS 5	12,000	CU YD	\$ 26.00	1,743.0	1,681.0	3,424.0	\$ 89,024.00
22.	AGGREGATE SUBBASE BREAKER RUN (CV)	8,800	CU YD	\$ 23.00	351.5	711.5	1,063.0	\$ 24,449.00
23.	TYPE SP 12.5 NON-WEARING COURSE MIX	6,000	TON	\$ 70.00	0.0	915.0	915.0	\$ 64,050.00
24.	TYPE SP 12.5 WEARING COURSE MIX	6,000	TON	\$ 70.00	0.0	0.0	0.0	\$ -
25.	SELECT GRANULAR BORROW (CV)	17,500	CU YD	\$ 15.00	2,615.0	1,669.0	4,284.0	\$ 64,260.00
26.	SUBGRADE PREPARATION	107	STA.	\$ 350.00	18.0	11.0	29.0	\$ 10,150.00
27.	8" PVC PIPE SEWER, SDR 26	8,830	LIN FT	\$ 37.00	1,719.0	1,593.0	3,312.0	\$ 122,544.00
28.	12" PVC PIPE SEWER, SDR 26	2	LIN FT	\$ 200.00	0.0	0.0	0.0	\$ -
29.	TELEWISE SANITARY SEWER	8,830	LIN FT	\$ 1.30	0.0	0.0	0.0	\$ -
30.	12" PIPE SEWER	1,108	LIN FT	\$ 29.00	236.0	29.0	265.0	\$ 7,685.00
31.	15" PIPE SEWER	2,013	LIN FT	\$ 31.00	203.0	0.0	203.0	\$ 6,293.00
32.	18" PIPE SEWER	612	LIN FT	\$ 37.00	114.0	0.0	114.0	\$ 4,218.00
33.	24" PIPE SEWER	1,798	LIN FT	\$ 44.00	708.0	68.0	776.0	\$ 34,144.00

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PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: 2017 Street Assessment Project (3rd, 4th, & 5th Ave Nw)
Project No.: 8320
Location: Kasson, Minnesota
Contractor: S.L. Contracting, Inc.

Bid Price: \$ 6,187,062.20
CO #1 Price: \$ 10,272.00
Revised Price: \$ 6,197,334.20
Date: Sep. 7, 2017
Estimate #: 4
% Complete: 30%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total
34.	36" PIPE SEWER	1,435	LIN FT	\$ 70.00	604.0	352.0	956.0	\$ 66,920.00
35.	15" RC PIPE SEWER	5	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
36.	18" RC PIPE SEWER	40	LIN FT	\$ 44.00	0.0	0.0	0.0	\$ -
37.	24" RC PIPE SEWER	48	LIN FT	\$ 48.00	0.0	0.0	0.0	\$ -
38.	27" RC PIPE SEWER	29	LIN FT	\$ 62.00	20.0	0.0	20.0	\$ 1,240.00
39.	36" RC PIPE SEWER	142	LIN FT	\$ 85.00	0.0	0.0	0.0	\$ -
40.	60" SPAN RC-ARCH SEWER	331	LIN FT	\$ 230.00	331.0	0.0	331.0	\$ 76,130.00
41.	4" PVC SUBDRAIN	1,771	LIN FT	\$ 12.00	177.0	213.5	390.5	\$ 4,686.00
42.	6" PVC SUBDRAIN	60	LIN FT	\$ 15.00	0.0	0.0	0.0	\$ -
43.	4" PVC SUBDRAIN CLEAN-OUT	134	LIN FT	\$ 180.00	22.0	8.0	30.0	\$ 5,400.00
44.	6" PVC SUBDRAIN CLEAN-OUT	49	LIN FT	\$ 200.00	4.0	5.0	9.0	\$ 1,800.00
45.	6" PERFORATED PVC SUBDRAIN	13,450	LIN FT	\$ 16.00	2,261.0	1,105.0	3,366.0	\$ 53,856.00
46.	8" PERFORATED PVC SUBDRAIN	100	LIN FT	\$ 20.00	0.0	0.0	0.0	\$ -
47.	8"X6" PVC WYE (SANITARY)	37	EACH	\$ 195.00	20.0	12.0	32.0	\$ 6,240.00
48.	8"X4" PVC WYE (SANITARY)	100	EACH	\$ 160.00	7.0	14.0	21.0	\$ 3,360.00
49.	8"X4" PVC WYE (SUBDRAIN)	5	EACH	\$ 100.00	0.0	0.0	0.0	\$ -
50.	6"X4" PVC WYE (SUBDRAIN)	134	EACH	\$ 80.00	25.0	5.0	30.0	\$ 2,400.00
51.	6" PVC SANITARY SERVICE PIPE	1,400	LIN FT	\$ 22.00	671.0	729.0	1,400.0	\$ 30,800.00
52.	4" PVC SANITARY SERVICE PIPE	3,300	LIN FT	\$ 20.00	207.0	394.0	601.0	\$ 12,020.00
53.	CONNECT TO EXISTING WATER MAIN	9	EACH	\$ 900.00	2.0	3.0	5.0	\$ 4,500.00
54.	CONNECT TO EXISTING STORM SEWER	10	EACH	\$ 750.00	4.0	6.0	10.0	\$ 7,500.00
55.	CONNECT TO EXISTING SANITARY SEWER	4	EACH	\$ 1,500.00	2.0	2.0	4.0	\$ 6,000.00
56.	CONNECT TO EXISTING SUBDRAIN	40	EACH	\$ 90.00	4.0	10.0	14.0	\$ 1,260.00
57.	HYDRANT	23	EACH	\$ 3,950.00	5.0	2.0	7.0	\$ 27,650.00
58.	SALVAGE HYDRANT	1	EACH	\$ 900.00	0.0	1.0	1.0	\$ 900.00
59.	1" CORPORATION STOP	138	EACH	\$ 188.00	25.0	12.0	37.0	\$ 6,956.00
60.	2" CORPORATION STOP	5	EACH	\$ 450.00	0.0	1.0	1.0	\$ 450.00
61.	6" GATE VALVE AND BOX	26	EACH	\$ 1,350.00	5.0	3.0	8.0	\$ 10,800.00
62.	8" GATE VALVE AND BOX	54	EACH	\$ 1,750.00	11.0	8.0	19.0	\$ 33,250.00
63.	1" CURB STOP & BOX	133	EACH	\$ 240.00	25.0	11.0	36.0	\$ 8,640.00
64.	2" CURB STOP & BOX	4	EACH	\$ 500.00	0.0	1.0	1.0	\$ 500.00
65.	1" TYPE K COPPER PIPE	4,486	LIN FT	\$ 20.00	775.0	129.0	904.0	\$ 18,080.00
66.	2" TYPE K COPPER PIPE	175	LIN FT	\$ 30.00	0.0	30.0	30.0	\$ 900.00

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Project No.: 8320
Location: Kasson, Minnesota
Contractor: S.L. Contracting, Inc.

Bid Price: \$ 6,187,062.20
CO #1 Price: \$ 10,272.00
Revised Price: \$ 6,197,334.20
Date: Sep, 7, 2017
Estimate #: 4
% Complete: 30%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total
67.	6" WATERMAIN	390	LIN FT	\$ 36.00	107.5	47.5	155.0	\$ 5,580.00
68.	8" WATERMAIN	10,945	LIN FT	\$ 39.00	1,835.0	1,395.0	3,230.0	\$ 125,970.00
69.	12" WATERMAIN	16	LIN FT	\$ 66.00	0.0	0.0	0.0	\$ -
70.	4" POLYSTYRENE INSULATION	526	SQ YD	\$ 38.00	88.5	106.5	195.0	\$ 7,410.00
71.	DUCTILE IRON FITTINGS	4,014	POUND	\$ 8.00	754.0	846.0	1,600.0	\$ 12,800.00
72.	CATCH BASIN, TYPE 1	68	EACH	\$ 2,200.00	18.0	4.0	22.0	\$ 48,400.00
73.	CATCH BASIN, TYPE 4	1	EACH	\$ 3,000.00	0.0	0.0	0.0	\$ -
74.	STORM MANHOLE, 48", TYPE 4	8	EACH	\$ 3,400.00	1.0	1.0	2.0	\$ 6,800.00
75.	STORM MANHOLE, 60", TYPE 4	13	EACH	\$ 4,200.00	4.0	2.0	6.0	\$ 25,200.00
76.	STORM MANHOLE, 72", TYPE 4	4	EACH	\$ 5,200.00	1.0	1.0	2.0	\$ 10,400.00
77.	STORM MANHOLE, 84", TYPE 4	2	EACH	\$ 6,400.00	0.0	1.0	1.0	\$ 6,400.00
78.	STORM MANHOLE, 96", TYPE 4	2	EACH	\$ 6,500.00	2.0	0.0	2.0	\$ 13,000.00
79.	STORM MANHOLE, 108", TYPE 4	1	EACH	\$ 7,500.00	1.0	0.0	1.0	\$ 7,500.00
80.	SANITARY MANHOLE, TYPE 3	31	EACH	\$ 2,900.00	5.0	8.0	13.0	\$ 37,700.00
81.	SANITARY MANHOLE, TYPE 3A	2	EACH	\$ 5,200.00	0.0	1.0	1.0	\$ 5,200.00
82.	NEW FRAME & RING CASTING	1	EACH	\$ 460.00	0.0	0.0	0.0	\$ -
83.	4" CONCRETE WALK	23,475	SQ FT	\$ 4.40	295.0	1,179.0	1,474.0	\$ 6,485.60
84.	6" CONCRETE WALK	4,048	SQ FT	\$ 8.40	85.0	68.5	153.5	\$ 1,289.40
85.	CONCRETE STEPS	2	EACH	\$ 400.00	0.0	1.0	1.0	\$ 400.00
86.	TRUNCATED DOMES	478	SQ FT	\$ 48.00	16.0	9.0	25.0	\$ 1,200.00
87.	CONCRETE CURB & GUTTER DESIGN B624 (HAND PLACED)	931	LIN FT	\$ 36.00	143.0	537.0	680.0	\$ 24,480.00
88.	CONCRETE CURB & GUTTER DESIGN B624 (MACHINE)	18,322	LIN FT	\$ 16.00	2,345.0	1,785.0	4,130.0	\$ 66,080.00
89.	CONCRETE CURB & GUTTER DESIGN DRIVEOVER	220	LIN FT	\$ 20.00	0.0	0.0	0.0	\$ -
90.	6" CONCRETE DRIVEWAY PAVEMENT	2,360	SQ YD	\$ 50.00	284.0	100.0	384.0	\$ 19,200.00
91.	7" CONCRETE DRIVEWAY PAVEMENT	213	SQ YD	\$ 55.00	0.0	15.0	15.0	\$ 825.00
92.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	590	SQ YD	\$ 60.00	197.0	215.0	412.0	\$ 24,720.00
93.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	55	SQ YD	\$ 62.00	37.0	30.0	67.0	\$ 4,154.00
94.	3" BITUMINOUS DRIVEWAY PAVEMENT	312	SQ YD	\$ 35.00	134.0	0.0	134.0	\$ 4,690.00
95.	6" AGGREGATE DRIVEWAY	289	SQ YD	\$ 5.00	0.0	27.0	27.0	\$ 135.00
96.	TRAFFIC CONTROL	1	LUMP SUM	\$ 13,000.00	0.5	0.1	0.6	\$ 7,800.00
97.	CROSS WALK MARKING-EPOXY	144	SQ FT	\$ 5.00	0.0	0.0	0.0	\$ -
98.	4" SOLID LINE WHITE-EPOXY	198	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -

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Location: Kasson, Minnesota
Contractor: S.L. Contracting, Inc.

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Revised Price: \$ 6,197,334.20
Date: Sep, 7, 2017
Estimate #: 4
% Complete: 30%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total
99.	PAVT MESSAGE (HANDICAPPED SYMBOL) EPOXY	2	EACH	\$ 150.00	0.0	0.0	0.0	\$ -
100.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 52,500.00	0.0	0.5	0.5	\$ 26,250.00
101.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 2,000.00	0.5	0.0	0.5	\$ 1,000.00
102.	SILT FENCE, TYPE HEAVY DUTY	250	LIN FT	\$ 2.60	0.0	0.0	0.0	\$ -
103.	STORM DRAIN INLET PROTECTION	86	EACH	\$ 30.00	17.0	15.0	32.0	\$ 960.00
104.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	16	EACH	\$ 850.00	3.0	0.0	3.0	\$ 2,550.00
105.	SODDING TYPE LAWN	21,050	SQ YD	\$ 5.00	0.0	3,479.0	3,479.0	\$ 17,395.00
106.	AGGREGATE FOR PIPE FOUNDATION	400	CU YD	\$ 25.00	0.0	216.0	216.0	\$ 5,400.00
107.	ADJUST FRAME & RING CASTING	9	EACH	\$ 360.00	0.0	3.0	3.0	\$ 1,080.00
108.	ADJUST GATE VALVE BOX	4	EACH	\$ 200.00	0.0	0.0	0.0	\$ -
109.	GATE VALVE BOX - TOP SECTION	20	EACH	\$ 220.00	3.0	0.0	3.0	\$ 660.00
110.	EXPLORATORY EXCAVATION	50	HOURS	\$ 250.00	5.0	5.0	10.0	\$ 2,500.00
111.	TELEWISE SANITARY SEWER LATERAL	137	EACH	\$ 165.00	27.0	13.0	40.0	\$ 6,600.00
112.	TELEWISE SANITARY SEWER LATERAL-ADDED TIME	30	HOURS	\$ 400.00	0.0	0.0	0.0	\$ -
CO #1	HYDRANT STORZ NOZZLE	24	EACH	\$ 428.00	5.0	2.0	7.0	\$ 2,996.00

Total Work Completed \$ 1,881,535.60

Less 5% Retainage \$ (94,076.78)

Less Previous Estimates \$ (1,120,268.60)

Net Payment this Estimate \$ 667,190.22

August 28, 2017

City of Kasson
Attention: Theresa Coleman, City Administrator
401 5th St. SE
Kasson, MN 55944
(507) 634-7071
cityadministrator@cityofkasson.com

Re: Number of Dogs Allowed Per Household

Dear Ms. Coleman,

My wife and I would like to be added to the next Kasson City Council meeting (September 13, 2017, at 6 p.m.) to discuss the current number of dogs allowed per household within the city limits. The current number allowed is two, and we would like to see that number returned to three. When we moved to Kasson on October 1, 2015, we were allowed to have up to three dogs. It looks like as of October 14, 2015, the number was reduced to two.

I discovered this change recently when I was gathering information for an application to potentially adopt a new dog; the application asked for the city's basic dog ordinance. This change in the number of dogs allowed has a major effect on my wife and me. We have both been registered therapy dog handlers for almost 15 years. We have visited nursing homes, hospitals, hospice patients, churches, Girl Scout groups and an airport. For the past eight years, our focus has been in correctional facilities, including the Olmsted County Adult Detention Center, Olmsted County Juvenile Detention Center, Steele County Adult Detention Center and the Rochester Federal Medical Center. Our two current dogs include an almost 15-year-old rescued Dane Mix that was willed to us a number of years ago and a rescued 6-year-old Dogue de Bordeaux (French mastiff). Given our Dane's age and health, she is not a registered therapy dog. However, our Bordeaux is a registered therapy. Unfortunately, he is starting to show some signs of aging, and it looks like he will need to be retired very soon.

My wife and I would prefer to only have two dogs. However, given our volunteer therapy involvement and the fact that we make a point to rescue giant breeds in need, we do occasionally need to go up to three dogs. This allows us the opportunity to train another dog for therapy work before our current one retires. Thus, one of the reasons we selected Kasson to call home was due to the ordinance that allowed three dogs per household.

During my discovery of the ordinance change and while speaking with the City of Kasson Police Department, it was realized by some of the police force that they, too, thought the city still allowed three dogs. The police department even informed me that there are multiple families in town that were allowed to register three dogs with the city under the new lifetime registration handled by the department. According to the current ordinance, this should not have been allowed.

Thus, not only does this change affect my wife and me on a very personal level, but multiple families are affected by this change and aren't even aware of it, nor were some members of the police department. I understand that ordinances are in place for a reason. However, we do feel that allowing three dogs per household is a fair and reasonable number.

Sincerely,

Don and Stephanie Vaughan

104 3rd St NE

Kasson, MN 55944

(507) 634-7228 home

(507) 261-4394 mobile

drvflash35@yahoo.com

**CITY OF KASSON
RESOLUTION # 9.x-17**

**RESOLUTION APPROVING THE FINAL PLAT OF THE
MEADOWBROOKE SECOND SUBDIVISION**

WHEREAS, Paradise Brothers LLC, the owners of the property in question have submitted a request for a Final Plat, and;

WHEREAS, at a public hearing duly held on the 11th day of September 2017, the Planning Commission heard testimony of all persons wishing to comment on the proposed Final Plat; and

WHEREAS, the appropriate City Staff and consultants have performed a technical review of the proposed Final Plat; and

WHEREAS, following the public testimony and report of the technical review, the Planning Commission reviewed all relevant information regarding the proposed Final Plat; and

WHEREAS, it is the finding of the Planning Commission that conditions established for the approval of the Final Plat have been addressed; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

That the said Final Plat of Meadowbrooke Second is hereby approved by the City Council of the City of Kasson with the following conditions:

City Engineer Review of Construction Plans, Drainage Study and Final Plat
(see conditions listed in ---, 2017 letter from City Engineer; attached)

City Engineer Approval of Final Construction Plans

Executed Development Agreement

Pond Maintenance Agreement

Pond Maintenance Declaration

Payment of Meadowbrooke Second Parkland Fees

Payment of Meadowbrooke Second Water Access Charge

Payment of Meadowbrooke Second Sewer Access Charge

Payment of Meadowbrooke Parkland Fees and Water Access Charges

Adopted this 13th day of September, 2017.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member -- and duly seconded by Council Member --. Upon a vote being taken, the following members voted in favor thereof: --. Those against same: --.

**CITY OF KASSON
RESOLUTION #9.x-17**

RESOLUTION GRANTING THE CITY OF KASSON A MINOR SUBDIVISION

WHEREAS, The City of Kasson desires to purchase a portion of the property at 110 W Main Street in the City of Kasson; and

WHEREAS, the legal description of this property is Lot 2, Block 1, DEPOT GROUNDS of the City of Kasson; and

WHEREAS, the City of Kasson desires to subdivide Lot 2, Block1, DEPOT GROUNDS; and

WHEREAS, Section 152.054 of the Kasson Municipal Code provides for an expedited procedure for dealing with such minor requests; and

WHEREAS, a public hearing was held on this issue before the Planning Commission of the City of Kasson on September 11, 2017 and, pursuant to the following findings, the Commission recommends that the requested minor subdivision be approved;

1. This subdivision will not result in the creation of a substandard lot;
2. No more than three lots will be created by this action;
3. These lots have not been previously subdivided by means of a certificate of survey;
4. There is no dedication of land or streets involved in this action;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA; that the minor subdivision subdividing Lot 2, Block 1, DEPOT GROUNDS at 110 W Main Street is hereby approved with the following condition:

ADOPTED this 13th day of September, 2017.

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member and duly seconded by Council Member
. Upon a vote being taken, the following members voted in favor thereof: . Those against same: .

DEPOT GROUNDS SUBDIVISION Lot-002 Block-001

M E M O

DATE: September 6th, 2017
TO: Mayor and Council
FROM: Chief Berghuis
RE: Dog Ordinance

To Mayor and City Council representatives:

I am addressing you today to let you know that I have spoken with Mr. Don Vaughan a resident of our city, who is requesting that the city ordinance pertaining to the number of dogs a residence can have before they are in need of a kennel license be changed to three. I am in agreement with Mr. Vaughan, that it is more the owner that controls their K-9 then the number of dogs they have. I am in favor of revising the ordinance to let home owners keep up to three dogs before requiring a kennel license, as was the case prior to updating our current ordinance. Currently we only allow two. Mr. Vaughan is on the agenda to speak to the council on this issue at the September 13th meeting. I am addressing this beforehand, as I will not be attending the council meeting, I will be out of the state on that date.

Respectfully Submitted,

Kent Berghuis
Chief of Police

Ordinance 90.01

CITY OF KASSON ORDINANCE 90.01 DEFINITIONS; KENNEL. Any place, building, tract of land, abode, or vehicle where four or more dogs over the age of six months are kept and maintained. Kennel does not include a veterinarian licensed to practice in the State of Minnesota who keeps, congregates or confines dogs in the normal pursuit of the practice of veterinary medicine. Kennel does not include an animal shelter owned and operated by any political subdivision of the state or providing animal sheltering services under contract with any political subdivision of the state.

CITY OF KASSON

2018

PRELIMINARY BUDGET 2018

DRAFT
Council: September 13, 2017

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2018 FINAL GENERAL FUND OPERATING BUDGET LEVY BREAKDOWN

		2018	For Comparison 2017
<u>GENERAL GOVERNMENT LEVY:</u>			
GENERAL FUND	LEVY REQUIRED	1,941,458	1,863,331
LIBRARY FUND	LEVY REQUIRED	325,517	267,431
ECONOMIC DEV FUND	LEVY REQUIRED	70,238	66,838
COMMUNITY POLICING	LEVY REQUIRED	-	-
2011A Refunding	89,000	122,902	
2012A 16TH St	74,910	73,100	
2013A Aquatic Center	218,119	220,875	
2014A Truck/Equip	117,321	116,484	
2014B TIF Debt	76,153	74,504	
2015A Refunding	128,000	128,000	
2017A Improvement	152,408		
	3,193,124	2,933,465	
<u>TAX ABATEMENT LEVY</u>	Gibbs	2057	0
	1760 Millwork	2264	3159.05
<u>GENERAL AND OTHER LEVY TOTAL</u>		3,197,445	2,936,624
2017 OVER 2016		260,821	
As a Percent		8.88%	

REVENUE/EXPENDITURE SUMMARY

	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	2018 PROPOSED	LEVY	OVER 2017	% 2018
REVENUE SUMMARY						30-Jun				
GENERAL FUND										
GOVERNMENT WIDE	2,618,424	2,683,429	2,740,061	2,744,106	2,938,220	1,101,270	1,126,091	1,941,458	129,329	4.40%
PLANNING & ZONING	6,000	4,720	6,000	5,790	6,000	4,366	6,000		-	0.00%
CABLE TV	65,000	63,470	66,000	59,870	60,000	9,111	60,000		-	0.00%
GOVT BLDGS	-	-	-	-	-	-	-		-	#DIV/0!
POLICE	126,700	153,264	143,700	144,299	141,700	60,086	139,700		(2,000)	-1.41%
FIRE	87,600	114,125	97,470	108,573	111,470	56,936	111,470		-	0.00%
BUILDING INSPECTION	32,000	101,754	50,000	48,184	65,000	63,211	65,000		-	0.00%
ANIMAL CONTROL	4,800	4,380	4,800	2,940	4,200	2,205	4,200		-	0.00%
HIGHWAYS, STREETS, ROADWAY	8,640	9,034	72,640	67,296	72,640	32,093	72,640		-	0.00%
STREET LIGHTING	25,000	17,000	19,000	19,000	20,000	20,000	27,000		7,000	35.00%
WEED CONTROL				703					-	#DIV/0!
HEALTH						2,188	-		-	#DIV/0!
PARKS & RECREATION	2,000	2,862	2,700	3,674	2,700	1,348	2,700		-	0.00%
ICE ARENA							-		-	#DIV/0!
AQUATIC CENTER	211,000	248,187	211,000	250,910	241,000	136,276	241,000		-	0.00%
OTHER REC FACILITIES	6,500	5,795	6,500	5,815	6,100	6,007	6,100		-	0.00%
PARK AREAS	2,000	4,838	3,500	4,927	3,500	1,753	3,500		-	0.00%
GENERAL FUND REVENUES:	3,195,664	3,412,858	3,423,371	3,466,086	3,672,530	1,496,851	1,865,401		134,329	3.66%
EXPENDITURE SUMMARY										
GENERAL FUND										
COUNCIL	75,767	67,382	63,678	73,902	96,557	99,835	85,621		(10,936)	-11.33%
LEGISLATIVE COMMITTEES	-	-	-	-	-	-	-		-	#DIV/0!
ORDINANCES/PROCEEDINGS	2,000	6,187	2,000	3,502	3,000	1,550	4,500		1,500	50.00%
MAYOR	5,167	3,331	5,167	3,489	5,167	2,970	5,167		-	0.00%
CITY CLERK	190,471	191,562	188,639	181,299	195,060	87,220	202,814		7,755	3.98%
ELECTIONS	5,264	4,278	17,766	15,926	4,497	2,306	17,080		12,583	279.79%
ACCOUNTING	6,400	4,994	5,900	5,343	6,050	5,545	6,050		-	0.00%
ASSESSING	28,300	27,619	30,124	29,824	30,169	29,869	31,675		1,506	4.99%
LAW-LEGAL SERVICES	63,000	86,118	63,000	51,555	63,000	16,651	50,000		(13,000)	-20.63%
PLANNING/ZONING	61,887	60,692	73,184	58,385	80,246	25,121	66,786		(13,460)	-16.77%
DATA PROCESSING	6,950	2,913	6,950	3,035	10,700	5,589	10,700		-	0.00%
CABLE TV	250	-	250	-	250	-	250		-	0.00%
GENERAL GOVT BLDGS	21,207	16,707	20,651	19,459	20,691	5,278	21,151		461	2.23%
GENERAL ENGINEERING	13,000	14,329	13,000	32,780	13,000	6,992	15,000		2,000	15.38%

	2015 BUDGET	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	2018 PROPOSED	LEVY	OVER 2017	% 2018
POLICE	945,700	954,448	996,443	1,032,929	1,073,657	556,269	1,127,555		53,898	5.02%
FIRE	185,500	188,512	187,364	156,917	213,564	52,640	216,364		2,800	1.31%
BUILDING INSPECTIONS	30,900	51,522	31,200	48,093	31,200	20,131	48,200		17,000	54.49%
COMMUNITY PREPAREDNESS	-	-	-	-	-	-	-		-	#DIV/0!
ANIMAL CONTROL	3,325	2,380	2,325	3,296	2,325	508	2,325		-	0.00%
HIGHWAYS, STREETS, ROADWAY	251,929	242,578	274,016	207,128	248,716	102,638	305,888		57,172	22.99%
PAVED STREETS	97,850	22,753	202,268	183,755	202,268	39,184	202,268		-	0.00%
ICE & SNOW REMOVAL	56,118	45,835	61,270	41,674	64,720	23,389	64,020		(700)	-1.08%
STREET LIGHTING	19,000	19,845	19,000	22,619	19,000	10,177	27,000		8,000	42.11%
SIDEWALKS	50,000	39,450	50,000	18,022	50,000	1,493	72,000		22,000	
WASTE COLLECTION	9,000	9,262	9,800	8,681	9,800	3,713	9,800		-	0.00%
WEED CONTROL	-	-	-	-	-	-	-		-	#DIV/0!
HEALTH	19,960	14,358	14,760	16,501	14,760	3,605	14,760		-	0.00%
PARKS & RECREATION	8,724	10,740	9,280	6,409	9,280	3,481	9,280		-	0.00%
BIKE TRAIL	-	-	-	-	-	-	-		-	
PLAYGROUNDS	5,700	4,616	8,800	9,950	7,000	-	3,000		(4,000)	-57.14%
ICE ARENA									-	#DIV/0!
AQUATIC CENTER	293,502	250,552	287,664	248,704	274,004	88,748	276,064		2,060	0.75%
OTHER REC FACILITIES	57,725	43,533	58,200	46,868	58,700	18,064	65,500		6,800	11.58%
PARK AREAS	#REF!	283,070	331,690	303,141	351,188	142,991	354,742		3,554	1.01%
FORESTRY & NURSERY	13,375	9,702	10,475	6,647	24,475	6,786	24,475		-	0.00%
HISTORIC WATERTOWER	1,500	3,586	6,500	3,741	6,500	327	6,500		-	0.00%
ARENA ALLOCATION	21,256	7,464	54,037	42,333	10,076	282	8,873		(1,204)	-11.95%
CAPITAL	132,000	68,653	123,000	80,605	376,600	260,109	218,500		(158,100)	-41.98%
UNALLOCATED (INS 22, MMUA 6)	171,755	69,284	122,184	86,054	93,150	80,196	232,950		139,800	150.08%
Other Financing				240,016						
GENERAL FUND TOTAL	#REF!	2,828,255	3,350,585	3,292,583	3,669,371	1,703,656	3,806,859		137,488	3.7%
LIBRARY EXPENSES	303,419	288,690	299,515	299,719	328,951	166,701	394,313		65,362	19.87%
LIBRARY REVENUES	303,419	302,441	299,515	296,982	328,951	171,820	68,796	325,517	65,362	19.87%
EDA EXPENSES	72,062	74,421	66,795	62,673	68,838	22,772	72,238		3,400	4.94%
EDA REVENUES	72,062	77,590	66,795	70,260	68,838	33,577	2,000	70,238	3,400	4.94%
COMMUNITY POLICING EXPENSE	3,350	2,782	3,400	2,451	3,400	2,585	4,800		1,400	41.18%
COMMUNITY POLICING REVENUE	500	325	500	150	200	-	200	4,600	4,600	2300.00%
Use of Fund Reserves								2,850		
TOTAL GF REVENUES	1,936,397	TOTAL GF EXPENSES	4,278,210	TOTAL GF LEVY	2,338,963					

PERSONNEL

2015
BUDGET

2018
ACTU

**2016
BUDGET**

2016
ACTUAL

2017
BUDGET2017
ACTUA2018
PROPOS2015
BUDGET2016
ACTUAL2016
BUDGET

2016
ACTUAL

2017
BUDGET

2017
ACTUAL

018
POSED

**Total
Budget**

COUNCIL	33,667	36,037	35,118	34,300	38,257	20,578	39,321	42,100	31,345	28,560	39,603	58,300	79,257	46,300	85,621
LEGISLATIVE COMMITTEES								-	-	-	-	-	-	-	-
ORDINANCES/PROCEEDINGS								2,000	6,187	2,000	3,502	3,000	1,550	4,500	4,500
MAYOR	5,167	3,331	5,187	3,489	5,167	2,970	5,167								5,167
CITY CLERK	164,227	164,235	161,369	143,933	165,630	67,778	163,584	36,244	27,327	37,270	37,356	39,430	19,443	39,230	202,814
ELECTIONS	4,089	4,278	4,316	4,363	4,497	2,306	4,880	1,175	-	13,450	11,563	-	-	12,200	17,080
ACCOUNTING								8,400	4,994	5,900	5,343	6,050	5,545	6,050	6,050
ASSESSING								28,300	27,619	30,124	29,824	30,169	29,869	31,875	31,875
LAW/LEGAL SERVICES								63,000	88,118	63,000	61,555	63,000	16,851	50,000	50,000
PLANNING/ZONING	45,287	45,118	48,284	41,846	47,536	4,288	48,186	16,800	15,674	28,900	16,738	32,710	20,833	18,600	66,788
DATA PROCESSING								6,950	2,913	6,950	3,035	10,700	5,689	10,700	10,700
CABLE TV								250	-	250	-	250	-	250	250
GENERAL GOVT BLDGS	5,087	3,565	4,491	3,730	4,491	1,597	4,951	16,140	13,141	16,160	15,729	16,200	3,681	16,200	21,151
GENERAL ENGINEERING								13,000	14,329	13,000	32,760	13,000	6,992	15,000	15,000
POLICE	802,969	835,901	844,368	801,669	917,580	469,023	869,378	142,731	118,547	162,077	131,261	156,077	87,246	158,177	1,127,555
FIRE	56,964	46,489	56,964	42,447	68,424	2,643	64,624	129,800	140,640	130,400	114,470	147,140	49,698	161,740	216,364
BUILDING INSPECTIONS								30,900	51,622	31,200	48,093	31,200	20,131	48,200	48,200
COMMUNITY PREPAREDNESS								-	-	-	-	-	-	-	-
ANIMAL CONTROL								3,325	2,380	2,325	3,296	2,325	508	2,325	2,325
HIGHWAYS, STREETS, ROADS	174,519	169,267	180,856	138,868	162,756	67,012	226,228	77,410	73,311	83,160	68,260	85,960	35,626	79,660	305,888
PAVED STREETS								97,850	22,753	202,268	183,755	202,268	39,184	202,268	202,268
ICE & SNOW REMOVAL	15,518	15,882	16,670	9,520	17,470	8,789	17,470	40,600	29,953	44,600	32,154	47,250	14,600	46,550	64,020
STREET LIGHTING								19,000	19,845	19,000	22,619	19,000	10,177	27,000	27,000
WASTE COLLECTION								9,000	9,262	9,800	8,681	9,800	3,713	9,800	9,800
WEED CONTROL								-	-	-	-	-	-	-	-
EMER MGMT								19,960	14,358	14,760	16,501	14,760	3,605	14,760	14,760
PARKS & RECREATION	-	3,767	-	428	-	577	-	8,724	6,973	9,280	5,882	9,280	2,904	9,280	9,280
SIDEWALKS								50,000	39,450	50,000	18,022	60,000	1,493	72,000	72,000
PLAYGROUNDS								5,700	4,616	8,800	9,950	7,000	-	3,000	3,000
AQUATIC CENTER	184,322	146,126	161,404	160,954	151,904	43,824	155,564	129,180	104,426	136,260	97,761	122,100	44,924	120,500	276,064
OTHER REC FACILITIES	1,200	3,303	1,200	3,293	1,200	1,348	3,000	56,625	40,229	67,000	43,676	67,500	16,716	62,600	65,500
PARK AREAS	245,963	225,802	260,140	248,229	278,138	108,550	280,592	66,950	67,268	71,550	54,912	73,050	34,441	74,150	354,742
FORESTRY & NURSERY								13,375	9,702	10,475	6,647	24,475	6,788	24,475	24,475
HISTORIC WATERTOWER								1,500	3,586	6,500	3,741	6,500	327	6,500	6,500
ARENA ALLOCATION								21,256	7,464	64,037	42,333	10,076	282	8,873	8,873
UNALLOCATED (NS 22, MNUA 6)								171,755	69,284	122,184	88,054	93,150	80,196	232,950	232,950
CAPITAL								132,000	68,653	123,000	80,605	376,600	260,109	218,500	218,500
LIBRARY BUILDINGS	8,638	8,766	8,657	9,924	12,488	5,015	12,488								12,488
LIBRARY OPERATIONS	237,435	231,244	237,864	238,256	260,434	130,723	311,631	57,344	48,690	52,994	63,539	56,028	30,963	70,194	381,825
EOA	48,387	54,828	49,745	48,527	50,428	10,816	51,328	23,675	19,595	17,050	14,146	18,410	11,957	20,910	72,238
COMMUNITY POLICING								3,350	2,782	3,400	2,451	3,400	2,585	4,800	4,800
TOTAL	2,003,421	1,999,928	2,054,811	2,021,578	2,174,401	947,838	2,348,353	1,614,089	1,194,839	1,655,664	1,395,835	1,896,168	947,879	1,929,817	4,278,210
TOTAL PERSONNEL/OPERATION	3,547,490	3,184,785	3,720,295	3,417,410	4,070,560	1,895,714	4,278,210								

2018 PRELIMINARY BUDGET ANALYSIS

Impacts on Budget

INITIAL ASSUMPTIONS

Payroll- 2.5% COLA (as per payscale and union contracts) , 3.25 % steps
 30% Increase in health insurance
 No changes were made reflecting the Pay Study

REVENUES

Proposed Utility increases- increase- Water- 8.0%, Electric, 0%, Storm 0%, Sewer 0%

EXPENSES

Mayor Dept	Buxton \$50,000- not budgeted to be evaluated Spring 2018
Police	PD Squad \$42,000. Replacement should be every 6 years= 1 car/year Chief of Police has requested two additional FT police officers
Elections	This is an election year.
Sidewalks	ADA Transition Plan-engineering 22000
Parks	New Vehicle 27000
Streets	Added a new full-time street person
Library	Part time to full time position- additional 11 hrs/week
WMTP	Estimates for full year with connection from Mantorville

GENERAL FUND

GOVERNMENT WIDE	ACTUAL		BUDGET	ACTUAL	BUDGET	as of 6/30		PROPOSED	COMMENTS
	2015	2016				2017	2018		
101.4000.3101 CURRENT AD VALOREM TAXES	1,533,042	1,595,242	1,640,001	1,654,131	1,863,331	1,016,618			
101.4000.3103 MOBILE HOME TAX		4,237		-		-			
101.4000.3107 ABATEMENT LEVY	27,005	24,305	31,334	28,201	3,159	1,422			
101.4000.3210 BUSINESS LICENSES/PERMITS	13,500	13,245	13,500	13,033	13,500	10,665	13,500		GARBAGE/LIQ LIC/HOUSING
101.4000.3340 STATE GRANTS & AIDS		-		-		-			
101.4000.3341 LOCAL GOVT AID	1,008,140	1,008,140	1,016,489	1,016,485	1,020,693	-	1,076,622		as of 7.31.17
101.4000.3349 MISC STATE GRANT	7,437	3,869	7,437	3,869	7,437	-	3,869		PERA AID
101.4000.3410 CHARGES FOR SERVICES	2,000	2,850	2,000	1,429	2,000	1,425	2,000		
101.4000.3415 CITY HALL RENT	300	47	300	14	100	47	100		
101.4000.3612 PENALTY/INTEREST		518		256		314			
101.4000.3621 INTEREST EARNED	10,000	15,014	12,000	11,394	13,000	5,030	13,000		
101.4000.3622 RENTS AND ROYALTIES						1,400			
101.4000.3624 MISC REVENUS - REFUNDS	3,000	1,962	3,000	1,291	1,000	349	1,000		
101.4000.3626 MONEY MARKET INTEREST	-	0	-	2	-	1	-		
101.4000.3921 TRANSFER FROM OTHER FUNDS	14,000	14,000	14,000	14,000	14,000	64,000	16,000		All from Liquor Store
Total GENERAL GOVERNMENT:	2,618,424	2,683,429	2,740,061	2,744,106	2,938,220	1,101,270	1,126,091		

PLANNING & ZONING

101.4191.3413 ZONING/SUBDIVISION FEES	2,000	500	2,000	1,250	2,000	2,293	2,000		
101.4191.3624 MISC REVENUES - REFUNDS	4,000	4,220	4,000	4,540	4,000	2,073	4,000		
Total PLANNING & ZONING	6,000	4,720	6,000	5,790	6,000	4,366	6,000		

CABLE TV

101.4193.3495 OTHER--CABLE TV FRANCHISE	65,000	63,470	66,000	59,870	60,000	9,111	60,000		
Total CABLE TV	65,000	63,470	66,000	59,870	60,000	9,111	60,000		

GOVT BLDGS

101.4194.3624 MISC REVENUE - REFUNDS	-	-	-	-	-	-	-		
Total CABLE TV	-	-	-	-	-	-	-		

GENERAL FUND

GENERAL FUND																	
		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED		ACTUAL		PROPOSED		COMMENTS	
POLICE		2015		2016		2017		2018									
101.4210.3345	2% POLICE STATE AID	60,000	63,805	61,000	66,150	61,000	-	61,000									
101.4210.3347	OTHER FEDERAL GRANT		12,881		326		-										
101.4210.3349	MISCELLANEOUS STATE GRANTS	4,500	4,049	4,500	3,368	4,500	-	4,500									Post Board train
101.4210.3369	OTHER COUNTY GRANT	42,000	50,492	58,000	57,199	58,000	26,229	58,000									
101.4210.3420	PUBLIC SAFETY	200	135	200	464	200	409	200									
101.4210.3511	COURT FINES	13,000	17,321	13,000	14,584	13,000	9,763	13,000									
101.4210.3512	POLICE FORFEITURES	-	-	-	-	-	-	-									
101.4210.3624	MISC REVENUE - REFUNDS	7,000	4,581	7,000	2,209	5,000	23,685	3,000									Restitution, towing, DIV(task Force to OT)
101.4210.3911	SALES OF FIXED ASSETS		-		-		-										
Total POLICE		126,700	153,264	143,700	144,299	141,700	60,086	139,700	as of 6/30								
FIRE		2015		2016		2017		2018									
101.4220.3101	CURRENT AD VALOREM TAXES	-	-	-	-	-	-	-									Required Fire Relief Payment
101.4220.3340	STATE GRANTS AND AIDS	-	-	7,000	-	-	-	-									
101.4220.3346	STATE FIRE AID	37,200	40,144	39,000	41,266	40,000	2,000	40,000									Passed through to Fire Relief
101.4220.3349	MISCELLANEOUS STATE GRANT		11,261		6,000	7,000	-	7,000									
101.4220.3363	GRANT				500		-										
101.4220.3421	FIRE CONTRACTS	35,400	35,755	36,470	35,795	36,470	35,836	36,470									
101.4220.3422	SPECIAL FIRE PROTECTION SERV	15,000	17,873	15,000	15,043	15,000	9,216	15,000									Fire Calls
101.4220.3623	CONTR/DONATION FROM PRIVATE SOUR	-	9,002	-	9,809	8,000	9,855	8,000									Lawful Gambling Donations
101.4220.362	MISC REVENUE - REFUNDS		90		160	5,000	30	5,000									From Fire Relief
101.4220.3000	SALE OF FIXED ASSETS		-		-		-										
Total FIRE		87,600	114,125	97,470	108,573	111,470	56,936	111,470									
BUILDING INSPECTION																	
101.4240.3220	NON-BUSINESS LICENSES & PERMITS	19,000	69,572	32,000	26,968	43,000	36,969	43,000									Building Permits
101.4240.3414	PLAN CHECK FEES	10,000	26,670	14,000	15,474	18,000	21,470	18,000									
101.4240.3416	MECHANICAL INSPECTION FEE	2,000	3,625	2,500	3,551	2,500	2,972	2,500									
101.4240.3417	PLUMBING INSPECTION FEES	1,000	1,888	1,500	2,190	1,500	1,799	1,500									
Total BUILDING INSPECTION		32,000	101,754	50,000	48,184	65,000	63,211	65,000									
ANIMAL CONTROL																	
101.4270.3220	NON-BUSINESS LICENSES & PERMITS	2,300	1,749	2,300	1,515	1,700	1,405	1,700									
101.4270.3514	OTHER FINES	2,500	2,631	2,500	1,425	2,500	800	2,500									
Total ANIMAL CONTROL		4,800	4,380	4,800	2,940	4,200	2,205	4,200									
Revenues - Page 2																	

HIGHWAYS, STREETS, ROADWAYS

101.4310.3364 MUNICIPAL STATE AID	8,640	8,580	72,640	65,352	72,640	32,093	72,640	8640+64000 MSAS addtl
101.4310.3624 MISC REVENUE - REFUNDS		100		1,354		-		
101.4310.3911 SALES OF FIXED ASSETS	-	354	-	590	-	-	-	
Total HIGHWAYS, STREETS, ROADWAYS	8,640	9,034	72,640	67,296	72,640	32,093	72,640	

GENERAL FUND

	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
STREET LIGHTING	2015	2015	2016	2016	as of 6/30 2017	2017	2018	
101.4316.3921 TRANSFER FROM OTHER FUNDS	25,000	25,000	19,000	19,000	20,000	20,000	27,000	FROM ELECTRIC
Total STREET LIGHTING	25,000	17,000	19,000	19,000	20,000	20,000	27,000	

	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
HEALTH	2015	2015	2016	2016	2017	2017	2018	
101.4417.3624 MISC REVENUES-REFUNDS	-	6,901	-	6,935	-	2,188	-	
Total STREET LIGHTING	-	-	-	6,935	-	2,188	-	

PARKS & RECREATION

101.4510.3622 RENTS & ROYALTIES	2,000	2,862	2,700	3,050	2,700	1,348	2,700	
101.4510.3624 MISC REVENUES - REFUNDS	-	-	-	624	-	-	-	Parkland Dedication Fees
101.4510.3911 SALE OF FIXED ASSETS		-		-		-		
Total PARKS & RECREATION TOTAL	2,000	2,862	2,700	3,674	2,700	1,348	2,700	

AQUATIC CENTER

101.4514.3472 AQUATIC CENTER FEES	85,000	107,888	85,000	110,257	106,000	33,392	106,000	
101.4514.3474 CONCESSIONS	38,000	41,239	38,000	42,813	40,000	15,345	40,000	
101.4514.3475 LESSONS	20,000	21,675	20,000	19,684	20,000	18,240	20,000	
101.4514.3477 FUNBRELLA		608		748		47		
101.4514.3478 FACILITY RENTAL	1,500	2,363	1,500	3,612	3,500	215	3,500	
101.4514.3480 SWIM PASSES	65,000	71,542	65,000	70,506	70,000	66,006	70,000	
101.4514.3481 TINY TOTS		580		950		480		
101.4514.3482 SWIM TEAM	1,500	1,684	1,500	1,722	1,500	2,283	1,500	
101.4514.3483 Program-Other		674		168		567		
101.4514.3624 MISC REVENUE - REFUNDS		60		-		-		
101.4514.3794 CASH OVER/SHORT	-	(126)	-	449	-	(298)	-	
Total AQUATIC CENTER	211,000	248,187	211,000	250,910	241,000	136,276	241,000	

OTHER RECREATIONAL FACILITIES

101.4517.3471 OTHER ORGANIZED ACTIVITIES	500	543	500	505	500	524	500	
101.4517.3473 PLAYGROUND FEES	500	620	500	164	500	80	500	
101.4517.3479 SOFTBALL FEES	5,500	4,632	5,500	5,146	5,100	5,404	5,100	Adult
101.4517.3624 MISC REVENUE-REFUNDS	-	-	-	-	-	-	-	
Total OTHER RECREATIONAL FACILITIES	6,500	5,795	6,500	5,815	6,100	6,007	6,100	

PARK AREAS

101.4522.3474 CONCESSIONS	2,000	3,371	3,500	1,699	3,500	480	3,500	
101.4522.3623 CONTR/DONATION FROM PRIVATE SOURCES		500		1,500		1,250		
101.4522.3624 MISC REVENUE - REFUNDS	-	556	-	1,593	-	-	-	
101.4522.3628 LEASE PAYMENT-COFFEE SHOP	-	-	-	-	-	-	-	
101.4522.3794 CASH OVER		411		134		23		
Total PARK AREAS	2,000	4,838	3,500	4,927	3,500	1,753	3,500	
GENERAL FUND TOTAL	3,195,664	3,412,858	3,423,371	3,465,383	3,672,530	1,496,851	1,865,401	

LIBRARY

	BUDGET 2015	ACTUAL 2015	BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL as of 6/30 2017	PROPOSED 2018	COMMENTS
211.550.3101 CURRENT AD VALOREM TAXES	239,508	239,508	235,604	235,604	267,431	133,716		
211.550.3362 COUNTY GRANTS - SELCO	56,561	55,739	56,561	54,123	54,120	29,301	61,396	
211.550.3363 GRANT	-	934	-	969	-	911	-	Interest on Investment Grant
211.550.3365 SELCO-NET LENDER		-		-		-		
211.550.3410 CHARGES FOR SERVICE-GEN GOVT	400	349	400	413	400	171	400	Copy Charges
211.550.3412 CHARGES FOR SERVICE-PRINTOUTS	400	794	400	772	400	551	400	
211.550.3513 LIBRARY FINES	5,000	3,314	5,000	2,931	5,000	1,697	5,000	
211.550.3621 INTEREST EARNED	150	11	150	-	150	-	150	
211.550.3623 CONTR/DONATION FROM PRIVATE SOUR	1,000	100	1,000	125	1,050	4,223	1,050	Leska-100/Chamber-500 for SRP
211.550.3624 MISC REVENUE - REFUNDS	400	1,693	400	2,045	400	1,252	400	Ins Dividend, Lost Books, Keys
211.550.3921 TRANSFERS FROM OTHER FUNDS		-		-		-		
Total LIBRARY:	303,419	302,441	299,515	296,982	328,951	171,820	68,796	

ECONOMIC DEVELOPMENT

	BUDGET 2015	ACTUAL 2015	BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL as of 6/30 2017	PROPOSED 2018	COMMENTS
290.4650.3101 CURRENT AD VALOREM TAXES	70,062	70,062	64,795	64,795	66,838	33,419		
290.4650.3621 INTEREST EARNED	2,000	2,229	2,000	2,332	2,000	-	2,000	
RENTAL	-		-		-		-	
290.4650.3107 Abatement Levy		2,701		3,133		158		
290.4650.3624 MISC REVENUE - REFUNDS		2,598		-		-		
290.650.3921 TRANSFER FROM OTHER FUNDS		-		-		-		
290.4655.3624 MISC REVENUE(Roch Sales Tax)		-		-		-		
Total ECONOMIC DEVELOPMENT	72,062	77,590	66,795	70,260	68,838	33,577	2,000	

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
COMMUNITY POLICING	2015	2015	2016	2016	2017	2017	2018	
875.4210.3101 CURRENT AD VALOREM TAXES		-		-		-		
875.4210.3624 MISC REVENUE-REFUNDS			150		-			
875.4210.3621 INTEREST EARNED	500	325	500	-	200	-	200	
Total COMMUNITY POLICING:	500	325	500	150	200	-	200	-
TOTAL - ALL FUNDS	3,571,645	3,793,213	3,790,181	3,832,775	4,070,519	1,702,248	1,936,397	

EXPENDITURES

COUNCIL		BUDGET 2015	ACTUAL 2015	BUDGET 2016	ACTUAL 2016	BUDGET 2017	as of 6/30 ACTUAL	PROPOSED 2018	COMMENTS
101.4111.101	FULL TIME EMPLOYEES REGULAR	28000	28,484	28000	26,537	30000	15,866	30000	
101.4111.102	FULL TIME EMPLOYEES OVERTIME		335		573		604		
101.4111.121	EMPLOYER PERA CONTRIBUTIONS	1225	1,489	1626	1,468	1626	939	1626	
101.4111.122	EMPLOYER FICA CONTRIBUTIONS	1736	1,724	1736	1,573	1860	967	1860	
101.4111.123	EMPLOYER MEDICARE CONTRIBUTION	406	403	406	368	435	226	435	
101.4111.130	EMPLOYER PAID INSURANCE	2,300	3,602	3,350	3,781	4,336	1,975	5,400	
Personnel Subtotal		33,667	36,037	35,118	34,300	38,257	20,578	39,321	
101.4111.150	WORKER'S COMPENSATION	150	27	150	190	150	71	150	
101.4111.160	LIABILITY INSURANCE	3500	4,026	3960	2,680	4000	4,625	4000	Bonds, Quarterly
101.4111.210	OPERATING SUPPLIES	150	101	150	-	150	32	150	
101.4111.304	LEGAL FEES		-		16,616	3000	8,071	11000	
101.4111.333	STAFF MTGS AND CONFERENCES	2000	3,362	2000	1,674	2000	2,389	2000	
101.4111.334	MEMBERSHIP DUES AND FEES	2900	4,013	2900	4,171	4500	2,198	4500	50% LMC Dues
101.4111.351	LEGAL NOTICES PUBLISHING	300	746	300	344	400	40	400	
101.4111.352	GENERAL NOTICE/PUBLIC INFO	1100	1,730	1100	78	1100	170	1100	
101.4111.430	OTHER SERVICE/CHARGES-MISC.	32000	17,340	18000	13,850	43000	11,661	23000	FIP 10,000, SEMCAC \$5,000, CFP \$5000
101.4111.440	PROFESSIONAL SERVICES	0	-	0	-	0	50,000		\$50000 Buxton- not budgeted- to be evaluated
Operations Subtotal		42,100	31,345	28,560	39,603	58,300	79,257	46,300	Spring 2018
Total COUNCIL :		75,767	67,382	63,678	73,902	96,557	99,835	85,621	
LEGISLATIVE COMMITTEES									
101.4112.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-	-	
Total LEGISLATIVE COMMITTEES:		0	0	0	0	0	-	0	
ORDINANCES AND PROCEEDINGS									
101.4113.353	ORDINANCE PUBLICATION	2000	3,415	2000	3,198	2000	85	3500	Ordinance & Proceedings-DCI
101.4113.430	OTHER SERVICE/CHARGES-MISC.	0	2,772	0	304	1000	1,465	1000	
Total ORDINANCES AND PROCEEDINGS:		2,000	6,187	2,000	3,502	3,000	1,550	4,500	
MAYOR									
101.4131.101	FULL TIME EMPLOYEES REGULAR	4800	3,094	4800	3,241	4800	2,759	4800	Meetings/Salary
101.4131.121	EMPLOYER PERA CONTRIBUTIONS		-			0	-	0	
101.4131.122	EMPLOYER FICA CONTRIBUTIONS	298	192	298	201	298	171	298	
101.4131.123	EMPLOYER MEDICARE CONTRIBUTION	70	45	70	47	70	40	70	
Total MAYOR:		5,167	3,331	5,167	3,489	5,167	2,970	5,167	

GENERAL FUND

CITY CLERK	BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
	2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
101.4140.101 FULL TIME EMPLOYEES REGULAR	117,000	131,169	115,821	109,876	119,000	53,885	122,000	
101.4140.102 FULL-TIME EMPLOYEES-OVERTIME	-	460	-	477	-	510	-	
101.4140.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4140.121 EMPLOYER PERA CONTRIBUTIONS	8,776	6,908	8,688	8,268	8,926	4,069	9,151	
101.4140.122 EMPLOYER FICA CONTRIBUTIONS	7,254	7,255	7,181	6,511	7,378	3,187	7,564	
101.4140.123 EMPLOYER MEDICARE CONTRIBUTION	1,697	1,729	1,679	1,515	1,726	745	1,769	
101.4140.130 EMPLOYER PAID INSURANCE	19,500	16,714	18,000	17,286	18,600	5,381	23,100	
Personnel Subtotal	154,227	164,235	151,369	143,933	155,630	67,778	163,584	
101.4140.150 WORKER'S COMPENSATION	814	891	900	773	950	524	950	
101.4140.160 LIABILITY INSURANCE	80	82	80	46	80	93	80	
101.4140.210 OPERATING SUPPLIES	3,500	3,910	3,500	3,156	4,000	2,453	4,000	
101.4140.216 PERIODICALS	220	219	220	387	220	-	220	
101.4140.220 REPAIR/MAINTENANCE SUPPLIES	1,000	646	1,000	729	1,000	201	1,000	
101.4140.240 SMALL TOOLS/MINOR EQUIPMENT	3,500	-	3,500	1,357	3,500	219	3,500	
101.4140.321 TELEPHONE	5,500	6,601	6,440	6,732	6,900	3,416	6,900	
101.4140.325 COMMUNICATION-OTHER	2,000	791	2,000	655	1,500	468	1,500	
TRAVEL/MILEAGE		425		482	600	244	600	
101.4140.332 ADMINISTRATOR MEETINGS & CONF	2,000	292	2,000	3,416	2,000	839	3,500	
101.4140.333 STAFF MEETINGS & CONFERENCES	7,000	3,431	7,000	4,688	7,000	3,373	5,000	
101.4140.334 MEMBERSHIP DUES AND FEES	4,900	4,774	4,900	5,139	5,100	3,948	5,400	
101.4140.343 OTHER ADVERTISING	1,200	1,042	1,200	1,015	1,200	34	1,200	
101.4140.351 LEGAL NOTICES PUBLISHING	200	45	200	40	200	-	200	
101.4140.352 GENERAL NOTICE/PUBLIC INFO	80	-	80	-	80	-	80	
101.4140.360 INSURANCE	1,250	979	1,250	3	1,300	2,874	1,300	
101.4140.400 REPAIRS & MAINTENANCE	600	1,100	600	145	1,000	97	1,000	
101.4140.430 OTHER SERVICE/CHARGES-MISC.	900	153	900	800	900	28	900	
101.4140.440 PROFESSIONAL SERVICES	1,500	1,818	1,500	7,727	1,900	631	1,900	
Other Contractual Services		130		76		-		
Total Operations	36,244	27,327	37,270	37,366	39,430	19,443	39,230	
Total CITY CLERK:	190,471	191,562	188,639	181,299	195,060	87,220	202,814	

GENERAL FUND

		BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
ELECTIONS		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL	2018	
101.4141.101	FULL-TIME EMPLOYEES - REGULA	2900	2,966	3071	3,041	3150	1,550	3300	5% PR Clerk
101.4141.102	FULL-TIME EMPLOYEES - OVERTIME		88		114		121		
101.4141.121	EMPLOYER PERA CONTRIBUTIONS	218	236	230	236	236	125	248	
101.4141.122	EMPLOYER FICA CONTRIBUTIONS	180	177	190	174	195	93	205	
101.4141.123	EMPLOYER MEDICARE CONTRIBU	42	42	45	41	46	22	48	
101.4141.130	EMPLOYER PAID INSURANCE	750	769	780	758	870	395	1,080	
Personnel Subtotal		4,089	4,278	4,316	4,363	4,497	2,306	4,880	
101.4141.150	WORKER'S COMPENSATION				24		-		
101.4141.210	OPERATING SUPPLIES	450	-	450	85	0	-	100	
101.4141.333	STAFF MEETINGS & CONFERENCE	0	-	0	-	0	-	0	Part of MCFOA conf and MMCT conf
101.4141.351	LEGAL NOTICES PUBLISHING	425	-	700	201	0	-	500	
101.4141.370	MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	County owns machines-no maintenance
101.4141.430	OTHER SERVICE/CHARGES-MISC.	300	-	1300	563	0	-	600	75% of Programming + 150 scale referen
101.4141.444	OTHER CONTRACTUAL SERVICES	0	-	11000	10,689	0	-	11000	
Operations Subtotal		1,175	0	13,450	11,563	0	0	12,200	
Total ELECTIONS:		5,264	4,278	17,766	15,926	4,497	2,306	17,080	March 2020 Presidential elections- to be reimbursed by State of MN

		BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
ACCOUNTING		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL	2018	
101.4153.301	AUDITING/ACCOUNTING	4800	4,100	4300	4,260	4450	4,420	4450	
101.4153.351	LEGAL NOTICES PUBLISHING	1600	894	1600	1,083	1600	1,125	1600	Publishing Financial Report/Budget Summary
Total ACCOUNTING:		6,400	4,994	5,900	5,343	6,050	5,545	6,050	

		BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
ASSESSING		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL	2018	
101.4155.305	ASSESSING FEES	28000	27,619	29824	29,824	29869	29,869	31375	
101.4155.351	LEGAL NOTICES PUBLISHING	300	-	300	-	300	-	300	Board of Review Adv.
Total ASSESSING:		28,300	27,619	30,124	29,824	30,169	29,869	31,675	

		BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
LAW-LEGAL SERVICES		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL	2018	
101.4160.304	LEGAL FEES	63,000	86,118	63,000	51,555	63,000	16,651	50,000	
101.4160.430	OTHER SERVICE/CHARGES-MISC.	-							
Total LAW-LEGAL SERVICES:		63,000	86,118	63,000	51,555	63,000	16,651	50,000	

GENERAL FUND

					as of 6/30		PROPOSED	COMMENTS
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
	2015		2016		2017		2018	
PLANNING & ZONING								
101.4191.101 FULL-TIME EMPLOYEES - REGULAR	34,900	35,279	36,200	33,135	37,200	3,911	37,200	
101.4191.102 FULL-TIME EMPLOYEES - OVERTIME		113		14		-		
101.4191.121 EMPLOYER PERA CONTRIBUTIONS	2,618	2,574	2,715	2,318	2,790	78	2,790	
101.4191.122 EMPLOYER FICA CONTRIBUTIONS	2,164	2,194	2,244	1,979	2,306	242	2,306	
101.4191.123 EMPLOYER MEDICARE CONTRIBUTIONS	506	513	525	463	539	57	539	
101.4191.130 EMPLOYER PAID INSURANCE	5100	4,445	4600	3,739	4700	-	5350	
Personnel Subtotal	45,287	45,118	46,284	41,646	47,536	4,288	48,186	
101.4191.150 WORKER'S COMPENSATION	250	298	300	178	310	141	200	
101.4191.210 OPERATING SUPPLIES	500	419	500	376	500	194	500	
101.4191.240 SMALL TOOL/MINOR EQUIPMENT	250	-	0	120	0	-	0	
101.4191.303 ENGINEERING FEES						864		
101.4191.304 LEGAL FEES	100	4,275	0	9,405	5000	7,412	7500	
101.4191.309 EDP, SOFTWARE & DESIGN		430		-		-		
101.4191.321 TELEPHONE	500	239	250	249	250	122	250	
101.4191.325 COMMUNICATION-OTHER	0	90	0	20	0	-	0	
101.4191.333 STAFF MEETINGS & CONFERENCES	4000	574	2000	626	2000	-	2000	
101.4191.334 MEMBERSHIP DUES & FEES	2000	-	0	125	0	1,332	1500	
101.4191.351 LEGAL NOTICES PUBLISHING	500	251	250	638	250	500	250	
101.4191.352 GENERAL NOTICE/PUBLIC INFO	100	-	0	-	0	-	0	
101.4191.360 INSURANCE	4400	3,823	3600	2,639	4400	4,322	4400	
101.4191.370 MAINTENANCE/SUPPORT FEES	3500	3,449	0	-	0	-	0	0
101.4191.430 OTHER SERVICE/CHARGES-MISC.	500	1,476	0	372	0	-	0	
101.4191.440 PROFESSIONAL SERVICES		250	20000	1,990	20000	5,946	2000	
Operations Subtotal	16,600	15,574	26,900	16,738	32,710	20,833	18,600	
Total PLANNING & ZONING	61,887	60,692	73,184	58,385	80,246	25,121	66,786	

					as of 6/30		PROPOSED	COMMENTS
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
	2015		2016		2017		2018	
DATA PROCESSING								
101.4192.201 OFFICE SUPPLIES								
101.4192.240 SMALL TOOLS/MINOR EQUIPMENT	1,000	128	1,000	402	1,000	-	1,000	
101.4192.309 EDP, SOFTWARE & DESIGN	3,000	-	3,000	510	3,000	1,507	3,000	Hard Drive Upgrades,other
101.4192.370 MAINTENANCE/SUPPORT FEES	1,950	1,992	1,950	1,704	5,700	3,856	5,700	BMS Maintenance fees-Bal to Enterprise
101.4192.400 REPAIRS & MAINTENANCE	1,000	793	1,000	420	1,000	226	1,000	+addtl \$3500 PCI/security
Total DATA PROCESSING:	6,950	2,913	6,950	3,035	10,700	5,589	10,700	

GENERAL FUND

		BUDGET		BUDGET		as of 6/30		PROPOSED	COMMENTS
GENERAL GOVERNMENT BLDGS		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
101.4194.103	PART-TIME EMPLOYEES	4,400	3,084	3,900	3,246	3,900	1,390	4,300	
101.4194.121	EMPLOYER PERA CONTRIBUTIONS	330	242	293	243	293	104	323	
101.4194.122	EMPLOYER FICA CONTRIBUTIONS	273	194	242	195	242	83	267	
101.4194.123	EMPLOYER MEDICARE CONTRIBUTION	64	45	57	46	57	19	62	
Personnel Subtotal		5,067	3,565	4,491	3,730	4,491	1,597	4,951	
101.4194.150	WORKER'S COMPENSATION	990	1,007	1,010	605	1,050	81	1,050	
101.4194.210	OPERATING SUPPLIES	300	34	300	347	300	59	300	
101.4194.220	REPAIR/MAINTENANCE SUPPLIES	250	-	250	269	250	-	250	
101.4194.240	SMALL TOOLS/MINOR EQUIPMENT	800	-	800	-	800	-	800	
101.4194.360	INSURANCE	2,600	2,206	2,800	2,261	2,800	350	2,800	
101.4194.380	UTILITY SERVICES	6,000	5,362	6,000	5,497	6,000	2,339	6,000	
101.4194.400	REPAIRS & MAINTENANCE	4,000	3,957	4,000	5,654	4,000	579	4,000	
101.4194.410	RENTALS	700	576	700	632	700	273	700	Pitney Bowes
101.4194.430	OTHER SERVICE/CHARGES-MISC.	500	-	300	464	300	-	300	
Operations Subtotal		16,140	13,141	16,160	15,729	16,200	3,681	16,200	
Total GENERAL GOVT BUILDINGS:		21,207	16,707	20,651	19,459	20,691	5,278	21,151	

		BUDGET		BUDGET		as of 6/30		PROPOSED	COMMENTS
GENERAL ENGINEERING		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
101.4196.303	ENGINEERING FEES	13,000	14,329	13,000	32,780	13,000	6,992	15,000	
Total GENERAL ENGINEERING:		13,000	14,329	13,000	32,780	13,000	6,992	15,000	

GENERAL FUND

POLICE	BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
	BUDGET 2015	ACTUAL 2015	BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	PROPOSED 2018	
GOVT BLDGS								
101.210.4195.11 PART-TIME EMPLOYEES	3,800	2,828	3,800	3,021	3,000	1,535	3,500	
EMPLOYER PERA CONTRIBUTIONS	285	219	285	225	225	115	263	
EMPLOYER FICA CONTRIBUTIONS	236	175	236	180	186	92	217	
EMPLOYER MEDICARE CONTRIBU	55	41	55	42	44	22	51	
Total GENERAL GOVT BLDGS	4,376	3,264	4,376	3,468	3,455	1,764	4,030	
101.4210.101 FULL-TIME EMPLOYEES - REGULA	540,000	552,379	571,000	583,655	611,005	288,094	630,000	
101.4210.102 FULL-TIME EMPLOYEES - OVERTIM	11,500	4,847	11,500	8,788	11,500	9,943	11,500	
101.4210.103 PART-TIME EMPLOYEES	50,000	74,416	55,000	77,865	75,000	56,587	75,000	
101.4210.104 CANINE STIPEND	3,000	3,046	3,000	3,011	3,000	1,500	3,000	
101.4210.121 EMPLOYER PERA CONTRIBUTION	93,093	100,023	98,490	100,155	102,271	50,843	105,348	
101.4210.122 EMPLOYER FICA CONTRIBUTIONS	7,000	4,781	7,000	5,757	8,000	4,836	8,000	
101.4210.123 EMPLOYER MEDICARE CONTRIBU	7,000	8,077	7,000	8,574	9,000	5,003	9,000	
101.4210.124 SICK CONVERSION				22,937		-		
101.4210.130 EMPLOYER PAID INSURANCE	87,000	85,068	87,000	87,459	94,350	50,454	123,500	
Personnel Subtotal	798,593	832,637	839,990	898,201	914,126	467,259	965,348	
101.4210.150 WORKER'S COMPENSATION	21,654	25,595	29,800	28,106	29,800	22,302	29,800	
101.4210.160 LIABILITY INSURANCE	350	288	350	160	350	327	350	
101.4210.210 OPERATING SUPPLIES	9,000	6,052	9,000	12,712	9,000	5,602	9,000	
101.4210.212 MOTOR FUELS	18,000	11,651	18,000	10,641	18,000	5,057	13,000	
101.4210.214 UNIFORMS	3,000	2,215	3,000	6,172	3,000	3,985	4,000	
101.4210.220 REPAIR/MAINTENANCE SUPPLIES	1,000	1,160	1,000	919	1,000	472	1,000	
101.4210.240 SMALL TOOLS/MINOR EQUIPMENT	1,500	-	1,500	4,088	1,500	38	7,000	+2500 comp for new County docking
101.4210.309 EDP SOFTWARE,DESIGN		-		198		-	350	'+ \$3,000 vests (net of grants)
101.4210.321 TELEPHONE	18,577	16,572	18,577	17,528	18,577	7,419	18,577	
101.4210.325 COMMUNICATION-OTHER	500	433	500	167	500	472	500	
101.4210.333 STAFF MEETINGS & CONFERENCE	8,000	6,385	8,000	7,676	8,000	2,345	8,000	POST Training-Required
101.4210.334 MEMBERSHIP DUES AND FEES	7,500	7,000	7,500	6,730	8,500	7,470	8,750	Task Force-7210, USPCA, NATW
101.4210.343 OTHER ADVERTISING	250	-	250	-	250	-	250	
101.4210.360 INSURANCE	20,400	17,001	20,400	11,630	20,400	20,968	20,400	
101.4210.370 MAINTENANCE/SUPPORT FEES	2,000	3,953	9,500	5,053	9,500	138	9,500	+7500 citations/laptop support
101.4210.380 UTILITIES	6,500	7,250	7,200	7,319	7,200	2,545	7,200	
101.4210.400 REPAIRS & MAINTENANCE	5,000	10,193	10,000	6,244	10,000	4,811	10,000	
101.4210.410 RENTALS		23		23		23		
101.4210.430 OTHER SERVICE/CHARGES-MISC.	6,000	2,591	6,000	5,206	6,000	2,179	6,000	
101.4210.431 GRANTS		-		-		-		
101.4210.440 PROFESSIONAL SERVICES	1,500	186	1,500	689	4,500	1,092	4,500	Add \$3,000 for IT
101.4210.444 OTHER CONTRACTUAL SERVICES	12,000	-	-	-	-	-	-	
Operations Subtotal	142,731	118,547	152,077	131,261	156,077	87,246	158,177	
Total POLICE:	945,700	954,448	996,443	1,032,929	1,073,657	556,269	1,127,555	

CITY OF KASSON - 2018 OPERATING BUDGET

FIRE DEPT		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	PROPOSED 2018	COMMENTS
101.4220.101	FULL-TIME EMPLOYEES - REGULA	55,100	47,076	55,100	41,457	62,100	1,880	50,000	+ 7,000 adm asst
101.4220.121	EMPLOYER PERA		113		-	525	141	525	
101.4220.122	EMPLOYER FICA CONTRIBUTIONS		683		-	434	112	434	
101.4220.123	EMPLOYER MEDICARE CONTRIBU	600	-	600	601	702	26	702	
101.4220.130	EMPLOYER PAID INSURANCE					1,400	364	1,700	
Personnel Subtotal		55,700	47,871	55,700	42,058	65,161	2,523	53,361	
101.210.4195.1	FULL-TIME EMPLOYEES - REGULAR		-		-		-	-	
	PART-TIME EMPLOYEES	1,100	529	1,100	339	1,100	104	1,100	
	EMPLOYER PERA CONTRIBUTION	80	45	80	25	80	8	80	
	EMPLOYER FICA CONTRIBUTIONS	68	36	68	20	68	6	68	
	EMPLOYER MEDICARE CONTRIBU	16	8	16	5	16	1	16	
	EMPLOYER PAID INSURANCE								
Total GENERAL GOVT BLDGS		1,264	618	1,264	389	1,264	120	1,264	
101.4220.150	WORKER'S COMPENSATION	13,150	11,594	13,150	12,313	13,150	11,200	13,150	
101.4220.160	LIABILITY INSURANCE	50	41	50	23	50	47	50	
101.4220.210	OPERATING SUPPLIES	4,500	2,878	4,500	3,157	5,320	999	5,320	Plus water 720 and batteries 100
	NFPWeek/Public Education		-		-	2,200	696	2,200	NFPW 2000 and flags 200
101.4220.212	MOTOR FUELS	2,400	1,929	2,700	1,468	2,700	-	2,700	
101.4220.214	UNIFORMS					4,500	90	4,500	Reg 2,000/medical 2500
101.4220.216	PERIODICALS	500	72	500	91	500	16	500	
101.4220.220	REPAIR/MAINTENANCE SUPPLIES	3,000	3,386	3,000	2,417	3,000	157	3,000	
101.4220.240	SMALL TOOLS/MINOR EQUIPMENT	20,000	42,709	20,000	13,378	20,000	8,367	30,000	+Turnout gear (4/yr=15000)+
									Replace some pagers/radios
101.4220.304	LEGAL FEES		113		58		15		
101.4220.309	EDP, SOFTWARE AND DESIGN	1,000	417	-	363	-	330	-	
101.4220.321	TELEPHONE	1,500	1,123	1,500	1,139	1,500	1,020	1,500	
101.4220.325	COMMUNICATION-OTHER		15		4		-		
101.4220.330	TRAINING	12,000	5,619	12,000	8,655	12,000	7,451	15,000	EMR/State
101.4220.333	STAFF MEETINGS & CONFERENCE	4,000	2,299	4,000	6,177	5,000	1,142	6,000	Conferences/Convention
101.4220.334	MEMBERSHIP DUES AND FEES	1,000	1,264	1,900	1,464	1,900	1,738	2,500	
101.4220.343	OTHER ADVERTISING	300	135	300	-	300	1,193	300	
101.4220.360	INSURANCE	5,800	6,830	6,400	4,647	7,620	7,532	7,620	
101.4220.370	MAINTENANCE/SUPPORT FEES	400	-	400	-	400	-	400	
101.4220.380	UTILITY SERVICES	12,000	8,081	12,000	7,367	12,000	2,970	10,000	
101.4220.400	REPAIRS & MAINTENANCE	8,000	4,673	6,000	7,067	6,000	1,983	6,000	
101.4220.430	OTHER SERVICE/CHARGES-MISC.	37,200	45,308	39,000	41,369	46,000	3,053	46,000	
101.4220.444	OTHER CONTRACTUAL SERVICES	3,000	2,155	3,000	3,314	3,000	-	5,000	\$5000 physicals and \$1000 grantwriting
Operations Subtotal		129,800	140,640	130,400	114,470	147,140	49,998	161,740	
Total FIRE:		185,500	188,512	187,364	156,917	213,564	52,640	216,364	

GENERAL FUND CABLE TV-CHANNEL 19	BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	
		ACTUAL		ACTUAL		ACTUAL		
101.4193.210 OPERATING SUPPLIES	250	-	250	-	250	-	250	
Total CABLE TV:	250	-	250	-	250	-	250	

BUILDING INSPECTION	BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
		ACTUAL		ACTUAL		ACTUAL		
101.4240.331 TRAVEL	2900	3,731	3200	3,269	3200	1,291	3200	
101.4240.444 OTHER CONTRACTUAL SERVICES	28000	47,791	28000	44,824	28000	18,840	45000	
Total BUILDING INSPECTION:	30,900	51,522	31,200	48,093	31,200	20,131	48,200	

COMMUNITY PREPAREDNESS	BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
		ACTUAL		ACTUAL		ACTUAL		
101.4250.400 REPAIRS & MAINTENANCE	0	0	0	0	0	0	0	
Total COMMUNITY PREPAREDNESS:	-	-	-	-	-	-	-	See Emergency Management starting 2011

ANIMAL CONTROL	BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
		ACTUAL		ACTUAL		ACTUAL		
101.4270.210 OPERATING SUPPLIES	175	102	175	1,360	175	-	175	
101.4270.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150	
101.4270.430 OTHER SERVICE/CHARGES	3000	2,278	2000	1,935	2000	508	2000	
Total ANIMAL CONTROL:	3,325	2,380	2,325	3,296	2,325	508	2,325	

GENERAL FUND

		BUDGET		BUDGET		as of 6/30		PROPOSED	COMMENTS
HIGHWAYS, STREETS, ROADS		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
101.4310.101	FULL-TIME EMPLOYEES - REGULAR	129,500	113,983	137,000	97,828	104,000	46,954	152,000	
101.4310.102	FULL-TIME EMPLOYEES - OVERTIME	-	407	-	138	-	59	-	
101.4310.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4310.121	EMPLOYER PERA CONTRIBUTIONS	9,713	8,783	10,275	7,283	7,800	3,526	11,400	
101.4310.122	EMPLOYER FICA CONTRIBUTIONS	8,029	6,852	8,494	5,677	6,448	2,716	9,424	
101.4310.123	EMPLOYER MEDICARE CONTRIBUTIO	1,878	1,603	1,987	1,328	1,508	635	2,204	
101.4310.124	SICK CONVERSION		1,007		-		-		
101.4310.130	EMPLOYER PAID INSURANCE	25,400	29,827	33,100	25,272	43,000	13,121	51,200	
101.4310.142	UNEMPLOYMENT BENEFITS	-	6,805	-	1,343	-	-	-	
Personnel Subtotal		174,519	169,267	190,856	138,868	162,756	67,012	226,228	
101.4310.150	WORKER'S COMPENSATION	7,500	12,890	13,000	9,506	13,300	4,209	6,000	
101.4310.210	OPERATING SUPPLIES	12,000	11,248	12,000	8,781	8,000	6,177	10,000	
101.4310.212	MOTOR FUELS	5,000	3,656	5,000	2,887	5,000	1,004	5,000	
101.4310.214	UNIFORMS		-		147		-	1,000	
101.4310.220	REPAIR/MAINTENANCE SUPPLIES	12,000	8,745	12,000	16,684	16,000	7,040	16,000	
101.4310.240	SMALL TOOLS/MINOR EQUIPMENT	3,000	2,721	3,000	1,806	3,000	3,854	3,000	
101.4310.321	TELEPHONE	2,060	2,319	2,310	1,735	2,310	682	2,310	
101.4310.333	STAFF MEETINGS & CONFERENCES	1,200	26	1,200	20	1,200	40	1,200	
101.4310.334	MEMBERSHIP DUES AND FEES	50	155	50	62	50	78	50	
101.4310.343	OTHER ADVERTISING	250	161	250	-	250	-	250	
101.4310.351	LEGAL NOTICES PUBLISHING						210		
101.4310.352	GENERAL NOTICE/PUBLIC INFO	250	135	250	-	250	-	250	
101.4310.360	INSURANCE	7,500	5,810	7,500	5,261	8,000	4,875	8,000	
101.4310.380	UTILITY SERVICES	16,000	12,165	16,000	10,077	16,000	4,620	14,000	
101.4310.400	REPAIRS & MAINTENANCE	8,000	11,603	8,000	9,374	10,000	1,973	10,000	
101.4310.410	RENTALS	100	81	100	105	100	41	100	
101.4310.430	OTHER SERVICE/CHARGES-MISC.	2,500	1,560	2,500	1,779	2,500	750	2,500	
101.4310.440	PROFESSIONAL SERVICES		25		25		-		
101.4310.444	OTHER CONTRACTUAL SERVICES	-	10	-	10	-	74	-	
Operation Subtotal		77,410	73,311	83,160	68,260	85,960	35,626	79,660	
Total HIGHWAY STREETS, ROADWAYS:		251,929	242,578	274,016	207,128	248,716	102,638	305,888	

PAVED STREETS	BUDGET ACTUAL		BUDGET ACTUAL		as of 6/30 BUDGET ACTUAL		PROPOSED	COMMENTS
	2015		2016		2017			
101.4311.220 REPAIRS/MAINTENANCE SUPPLIES	-	4,045	-	10,989	10,000	3,249	10,000	0
101.4311.400 REPAIRS & MAINTENANCE	21,000	884	202,268	155,968	192,268	60	192,268	
101.4311.303 ENGINEERING FEES		17,824		16,798		34,860		
101.4311.444 STREET RECONSTRUCTION	76,850	-		-		1,015		
Total PAVED STREETS:	97,850	22,753	202,268	183,755	202,268	39,184	202,268	

ICE & SNOW	BUDGET ACTUAL		BUDGET ACTUAL		as of 6/30 BUDGET ACTUAL		PROPOSED	COMMENTS
	2015		2016		2017			
101.4312.101 FULL-TIME EMPLOYEES - REGULAR								
101.4312.102 FULL-TIME EMPLOYEES - OVERTIME	12,000	11,665	13,000	7,151	13,000	6,671	13,000	
101.4312.103 PART-TIME EMPLOYEES	-		-		-		-	
101.4312.121 EMPLOYER PERA CONTRIBUTIONS	900	896	975	642	975	500	975	
101.4312.122 EMPLOYER FICA CONTRIBUTIONS	744	695	806	513	806	397	806	
101.4312.123 EMPLOYER MEDICARE CONTRIBUTION	174	163	189	120	189	93	189	
101.4312.130 EMPLOYER PAID INSURANCE	1,700	2,463	1,700	1,095	2,500	1,129	2,500	Distribution for OT wages
Personnel Subtotal	15,518	15,882	16,670	9,520	17,470	8,789	17,470	
101.4312.150 WORKER'S COMPENSATION	1,050	1,638	1,050	998	1,700	288	1,000	
101.4312.210 OPERATING SUPPLIES	4,000	6,365	8,000	4,114	8,000	3,354	8,000	
101.4312.212 MOTOR FUELS	1,000	273	1,000	-	1,000	-	1,000	
101.4312.220 REPAIR/MAINTENANCE SUPPLIES	20,000	15,339	20,000	25,423	20,000	9,148	20,000	
101.4312.240 SMALL TOOLS/MINOR EQUIPMENT	500	220	500	300	500	-	500	
101.4312.360 INSURANCE	300	225	300	189	300	257	300	
101.4312.400 REPAIRS & MAINTENANCE	8,200	4,410	8,200	721	8,200	1,218	8,200	
101.4312.410 RENTALS	50	8	50	-	50	-	50	
101.4312.430 OTHER SERVICE/CHARGES-MISC.	500	126	500	409	2,500	336	2,500	Towing 2,000
101.4312.444 OTHER CONTRACTUAL SERVICES	5,000	1,350	5,000	-	5,000	-	5,000	(outside snow removal)
Operations Subtotal	40,600	29,953	44,600	32,154	47,250	14,600	46,550	
Total ICE & SNOW REMOVAL:	56,118	45,835	61,270	41,674	64,720	23,389	64,020	

GENERAL FUND

		BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
STREET LIGHTING									
101.4316.380	UTILITY SERVICES	19,000	19,845	19,000	22,619	19,000	10,177	27,000	Subsidized by Electric Fund
Total STREET LIGHTING:		19,000	19,845	19,000	22,619	19,000	10,177	27,000	
		BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
SIDEWALKS AND TRAILS									
101.4317.303	ENGINEERING FEES							22000	ADA Transition Plan
101.4317.343	OTHER ADVERTISING				45		-		
101.4317.400	REPAIRS & MAINTENANCE	50,000	39,391	50,000	17,425	50,000	1,493	50,000	
101.4317.430	OTHER SERVICE/CHARGES	-	59	-	552	-	-	-	
Total SIDEWALKS:		50,000	39,450	50,000	18,022	50,000	1,493	72,000	
		BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
WASTE COLL/DISPOSAL									
101.4323.430	OTHER SERVICE/CHARGES-MISC.	9,000	9,262	9,800	8,681	9,800	3,713	9,800	
Total WASTE COLLECTION & DISPOSAL:		9,000	9,262	9,800	8,681	9,800	3,713	9,800	
		BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
WEED CONTROL									
101.4326.101	FULL-TIME EMPLOYEES - REGULAR								
Personnel Subtotal									
101.4326.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	
Operations Subtotal		-	-	-	-	-	-	-	
Total WEED CONTROL:		0	0	0	-	-	-	-	
		BUDGET 2015		BUDGET 2016		as of 6/30 BUDGET 2017		PROPOSED 2018	COMMENTS
HEALTH/EMER MGMT									
101.4417.210	OPERATING SUPPLIES	2,000	100	2,000	186	2,000	-	2,000	Prevention programs
101.4417.360	INSURANCE	760	581	760	476	760	616	760	
101.4417.370	MAINTENANCE/SUPPORT FEES		-		-		-		
101.4417.380	UTILITY SERVICES	1,700	1,414	2,000	1,542	2,000	607	2,000	Ambulance Building
101.4417.400	REPAIRS AND MAINT	2,000	1,282	2,000	1,888	2,000	386	2,000	
101.4417.430	OTHER SERVICE/CHARGES-MISC.	12,500	6,274	7,000	6,200	7,000	1,168	7,000	Ambulance (from \$5,000 to \$35,000 in 2019?)
101.4417.431	GRANTS		4,707		6,210		829		
101.4417.444	OTHER CONTRACTUAL SERVICES	1,000	-	1,000	-	1,000	-	1,000	EAP
Total HEALTH :		19,960	14,358	14,760	16,501	14,760	3,605	14,760	

GENERAL FUND						as of 6/30		PROPOSED 2018	COMMENTS
PARKS & RECREATION		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL		
101.4510.101	FULL-TIME EMPLOYEES - REGULA	-	-	-	-	-	-	-	
101.4510.102	FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
101.4510.121	EMPLOYER PERA CONTRIBUTION	-	-	-	-	-	-	-	
101.4510.122	EMPLOYER FICA CONTRIBUTIONS	-	-	-	-	-	468	-	
101.4510.123	EMPLOYER MEDICARE CONTRIBU	-	-	-	-	-	109	-	
101.4510.130	EMPLOYER PAID INSURANCE	-	-	-	-	-	-	-	
101.4510.142	UNEMPLOYMENT BENEFITS		3,767		428		-		
Personnel Subtotal		-	3,767	-	428	-	577	-	
101.4510.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-	
101.4510.210	OPERATING SUPPLIES	500	147	500	135	500	42	500	
101.4510.240	SMALL TOOLS/MINOR EQUIPMENT	100	130	100	-	100	-	100	
101.4510.304	LEGAL FEES		-		-		-		
101.4510.321	TELEPHONE	3,944	4,280	4,500	4,119	4,500	1,879	4,500	
101.4510.325	COMMUNICATION-OTHER	100	90	100	60	100	30	100	
101.4510.333	STAFF MEETINGS & CONFERENCE	50	504	50	60	50	40	50	
101.4510.334	MEMBERSHIP DUES AND FEES	500	420	500	420	500	415	500	MN Rec & Park Assn
101.4510.400	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	
101.4510.410	RENTALS	30	-	30	-	30	-	30	
101.4510.430	OTHER SERVICE/CHARGES-MISC.	3,500	1,402	3,500	1,188	3,500	498	3,500	
Operations Subtotal		8,724	6,973	9,280	5,982	9,280	2,904	9,280	
Total PARKS & RECREATION:		8,724	10,740	9,280	6,409	9,280	3,481	9,280	
BIKE TRAIL									
101.4512.400	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	
101.4512.430	OTHER SERVICE/CHARGES-MISC.								
101.4512.530									
Total BIKE TRAIL:		-	-	-	-	-	-	-	
PLAYGROUNDS									
101.4513.220	REPAIR/MAINTENANCE SUPPLIES	5,700	4,616	8,800	9,950	7,000	-	3,000	\$1,000 + \$2,000 wood fiber/playground
101.4513.400	REPAIRS & MAINTENANCE	-							
Total PLAYGROUNDS:		5,700	4,616	8,800	9,950	7,000	-	3,000	

				as of 6/30				COMMENTS	
AQUATIC CENTER		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL 2018		
101.4514.102	PART-TIME EMPLOYEES - OVERTIME	5,000	2,293	5,000	5,592	5,000	212	5,000	Start up/Shutdown/incidents
101.4514.103	PART-TIME EMPLOYEES	148,000	132,805	136,000	133,217	136,000	40,424	139,400	Mgr., Lifeguard, WSI
101.4514.121	EMPLOYER PERA CONTRIBUTIONS		164		415		16		+ 2000 labor backwash
101.4514.122	EMPLOYER FICA CONTRIBUTIONS	9,176	8,367	8,432	8,575	8,432	2,518	8,643	
101.4514.123	EMPLOYER MEDICARE CONTRIBUTIONS	2,146	1,957	1,972	2,005	1,972	589	2,021	
101.4514.130	EMPLOYER PAID INSURANCE		540		1,149	500	65	500	
101.4514.142	UNEMPLOYMENT BENEFIT		-		-		-		
Personnel Subtotal		164,322	146,126	151,404	150,954	151,904	43,824	155,564	
101.4514.150	WORKER'S COMPENSATION	6,820	9,283	9,300	5,241	7,300	5,182	5,500	
101.4514.210	OPERATING SUPPLIES	25,000	20,248	25,000	19,100	25,000	10,776	25,000	Chemicals, other
101.4514.214	UNIFORMS		55		107		107		
101.4514.220	REPAIR/MAINTENANCE SUPPLIES	5,000	5,735	9,000	9,320	9,000	3,756	1,200	
101.4514.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	129	1,000	350	1,000	-	1,000	
101.4514.262	Cost of Concessions	25,000	29,611	25,000	27,936	25,000	10,094	25,000	
101.4514.321	TELEPHONE	500	943	1,100	932	1,100	448	1,100	
101.4514.325	COMMUNICATION-OTHER		-		40		-		
101.4514.333	STAFF MEETINGS & CONFERENCE	-	249	-	-	-	-	-	
101.4514.334	MEMBERSHIP DUES AND FEES	800	-	800	-	-	-	800	2018 \$800
101.4514.343	OTHER ADVERTISING	-	89	-	188	150	45	150	
101.4514.344	PROMOTION-MARKETING							3,000	To be determined by City Admin
101.4514.352	GENERAL NOTICE/PUBLIC INFO	150	-	150	-		-		
101.4514.360	INSURANCE	5,160	2,326	5,160	1,668	3,000	2,302	3,000	
101.4514.370	MAINTENANCE SUPPORT AND FEES	1,500	2,050	1,500	2,281	2,500	2,456	2,500	
101.4514.380	UTILITY SERVICES	37,000	26,217	37,000	23,509	30,300	5,728	37,500	New multiplier
101.4514.400	REPAIRS & MAINTENANCE	9,000	2,507	9,000	2,343	7,000	1,023	4,000	
101.4514.410	RENTALS	750	-	750	-	750	-	750	Red Cross Equip Rental
101.4514.430	OTHER SERVICE/CHARGES-MISC.	10,000	4,983	10,000	4,734	10,000	3,007	10,000	WSI/Lifeguard Reimb, Red Cr Aff-Xtreme Fit
101.4514.444	OTHER CONTRACTUAL SERVICES	1,500	-	1,500	-		-		
101.4514.530			-		-		-		
101.4514.580									2019 begin set-aside for repairs
Operations Subtotal		129,180	104,426	136,260	97,751	122,100	44,924	120,500	
Total AQUATIC CENTER		293,502	250,552	287,664	248,704	274,004	88,748	276,064	

		BUDGET		BUDGET		as of 6/30		PROPOSED	COMMENTS
		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
OTHER REC FACILITIES								2018	
101.4517.103	PART-TIME EMPLOYEES	1,200	2,852	1,200	2,798	1,200	1,252	3,000	
101.4517.122	EMPLOYER FICA CONTRIBUTIONS	-	366	-	401	-	78	-	
101.4517.123	EMPLOYER MEDICARE CONTRIBU	-	86	-	94	-	18	-	
Personnel Subtotal		1,200	3,303	1,200	3,293	1,200	1,348	3,000	
101.4517.150	WORKER'S COMPENSATION	25	-	-	-	-	-	-	
101.4517.210	OPERATING SUPPLIES	8,500	6,489	8,500	6,930	8,500	2,522	8,500	
101.4517.214	UNIFORMS	500	273	500	411	500	115	500	
101.4517.220	REPAIR/MAINTENANCE SUPPLIES	1,500	3,719	1,500	4,959	5,500	402	5,500	Seed \$1,500
101.4517.240	SMALL TOOLS/MINOR EQUIPMENT	350	3,031	2,850	2,226	2,850	-	2,850	set of bleachers \$2700
101.4517.333	STAFF MEETINGS & CONFERENCE	350	136	350	495	350	417	350	
101.4517.334	MEMBERSHIP DUES AND FEES	450	110	450	110	450	110	450	
101.4517.343	OTHER ADVERTISING	250	161	250	-	250	102	250	also includes ads for MIP
101.4517.360	INSURANCE	2,000	1,726	2,000	(490)	2,000	338	2,000	
101.4517.380	UTILITY SERVICES	10,000	8,232	8,000	8,614	8,000	1,701	8,000	
101.4517.400	REPAIRS & MAINTENANCE	11,000	2,248	11,000	5,384	9,500	243	9,500	Infield lime and 4 ballfields/annual expense
101.4517.410	RENTALS	-	-	-	-	-	-	-	Fert program-ballfields\$3000
101.4517.430	OTHER SERVICE/CHARGES-MISC.	3,000	1,042	3,000	1,006	3,000	768	3,000	Adult Basketball supvr-\$40/nightx10 wks + \$1000 MIP
101.4517.431	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	
JOINT REC-KASSON/MANT/SCHOC			-		-		-		
101.4517.444	OTHER CONTRACTUAL SERVICES	18,600	13,062	18,600	13,930	16,600	10,000	21,600	\$26/game adult (250 games) Joint Rec
		-	-	-	-	-	-	-	Joint fee \$10,000
Operations Subtotal		56,525	40,229	57,000	43,575	57,500	16,716	62,500	+ ADDTL 5000=\$15000 FOR BALLFIELD LIGHTING
Total OTHER RECREATIONAL FACILITIES		57,725	43,533	58,200	46,868	58,700	18,064	65,500	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
PARK AREAS		2015		2016		2017		2018	
101.4522.101	FULL-TIME EMPLOYEES - REGULA	158,500	153,903	176,781	172,663	192,500	72,750	185,000	
101.4522.102	FULL-TIME EMPLOYEES - OVERTIM	2,000	881	2,000	1,114	2,000	670	2,000	
101.4522.103	PART-TIME EMPLOYEES	15,000	7,026	12,000	6,575	7,500	3,229	18,000	PT Parks person + Manpower mower\$7500
101.4522.121	EMPLOYER PERA CONTRIBUTION	12,038	11,977	14,309	13,021	15,150	5,908	14,025	
101.4522.122	EMPLOYER FICA CONTRIBUTIONS	10,881	9,585	11,084	10,576	12,059	4,583	11,594	
101.4522.123	EMPLOYER MEDICARE CONTRIBU	2,545	2,241	2,766	2,474	2,929	1,072	2,973	
101.4522.124	SICK CONVERSION	-	1,007	-	-	-	-	-	
101.4522.130	EMPLOYER PAID INSURANCE	45,000	39,181	41,200	41,805	46,000	20,338	47,000	
Personnel Subtotal		245,963	225,802	260,140	248,229	278,138	108,550	280,592	
101.4522.150	WORKER'S COMPENSATION	5,400	7,603	8,500	8,120	8,500	7,131	8,100	
101.4522.210	OPERATING SUPPLIES	3,000	1,765	3,000	1,087	3,000	898	3,000	
101.4522.212	MOTOR FUELS	6,000	3,239	6,000	2,855	6,000	669	6,000	

101.4522.214	UNIFORMS						258	1,500	
101.4522.220	REPAIR/MAINTENANCE SUPPLIES	8,000	16,216	10,000	12,079	12,000	4,122	12,000	
101.4522.240	SMALL TOOLS/MINOR EQUIPMENT	6,000	2,638	4,000	1,491	3,000	61	3,000	
101.4522.262	COST OF CONCESSIONS	2,000	3,012	2,000	1,441	2,000	799	2,000	
101.4522.333	STAFF MEETINGS & CONFERENCE	400	-	400	-	400	-	400	MSTMA Workshop & State Conference
101.4522.334	MEMBERSHIP DUES AND FEES	150	-	150	-	150	-	150	MSTMA, Sports Turf Mgrs
101.4522.360	INSURANCE	16,500	8,380	16,500	8,965	15,000	11,190	15,000	
101.4522.380	UTILITY SERVICES	4,500	4,611	6,000	4,694	6,000	1,827	6,000	Includes Park Maint shed
101.4522.400	REPAIRS & MAINTENANCE	3,000	844	1,000	5,423	1,000	1,165	1,000	(savings from inhouse)
101.4522.410	RENTALS	6,500	4,739	6,500	3,945	6,500	1,271	6,500	
101.4522.430	OTHER SERVICE/CHARGES-MISC.	1,000	220	3,000	642	3,000	709	3,000	Flags etc
101.4522.440	PROFESSIONAL SERVICES		-		-		-		
101.4522.444	OTHER CONTRACTUAL SERVICES	4,500	4,000	4,500	4,170	6,500	4,340	6,500	Weed control
Operations Subtotal		66,950	57,268	71,550	54,912	73,050	34,441	74,150	
Total PARK AREAS:		312,913	283,070	331,690	303,141	351,188	142,991	354,742	

FORESTRY & NURSERY	BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
	2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
101.4524.210	OPERATING SUPPLIES	3,500	362	600	276	600	131	600
101.4524.240	SMALL TOOLS/MINOR EQUIPMENT	750	-	750	717	750	709	750
101.4524.333	STAFF MEETINGS & CONFERENCE	300	687	300	595	300	-	300
101.4524.334	MEMBERSHIP DUES AND FEES	25	15	25	21	25	-	25
101.4524.352	GENERAL NOTICE/PUBLIC INFO	100	-	100	78	100	-	100
101.4524.400	REPAIRS AND MAINTENANCE		-		-		-	
101.4524.430	OTHER SERVICE/CHARGES-MISC.	8,700	8,638	8,700	4,960	8,700	4,416	8,700
101.4524.444	OTHER CONTRACTUAL SERVICES		-	3,000	-	14,000	1,530	14,000
		-	-	-	-	-	-	-
								2-yr program
Total FORESTRY & NURSERY:	13,375	9,702	10,475	6,647	24,475	6,786	24,475	

HISTORIC WATERTOWER		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	as of 6/30 ACTUAL	PROPOSED 2018	COMMENTS
101.4526.430	OTHER SERVICE/CHARGES-MISC	1500	3,586	6500	3,741	6500	327	6500	Utility Services + 5000 tuck pointing
Total HISTORIC WATERTOWER:		1,500	3,586	6,500	3,741	6,500	327	6,500	

DODGE COUNTY ARENA		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	as of 6/30 ACTUAL	PROPOSED 2018	COMMENTS
101.4527.430	OTHER SERVICE/CHARGES-MISC	21,256	7463.98	54,037	42333.16	10,076	281.5	8,873	
Total DODGE COUNTY ARENA:		21,256	7,464	54,037	42,333	10,076	282	8,873	

CAPITAL		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	as of 6/30 ACTUAL	PROPOSED 2018	COMMENTS
COUNCIL									
101.680.4111.580	OTHER EQUIPMENT	15000	11,920	28000	8,226	26000	-	38000	\$26000 CH Parking Lot- yr 2 of 2 + \$4000 cubicles and \$8000 safety glass
CLERK									
101.680.4140.570	OFFICE EQUIP AND FURNISHINGS	12,000	0	-	0	-	0	6,000	Yr 1 of 2 copier 4000 Yr 1 of 2 server 2000
GENL GOVT BLDGS									
101.680.4194.580	OTHER EQUIPMENT			-		-		-	
POLICE									
101.680.4210.520	BUILDINGS & STRUCTURES	-	0	-	0	-	0	-	
101.680.4210.550	MOTOR VEHICLES		-	-	-	22,500	3,619	42,000	New Squad
101.680.4210.580	OTHER EQUIPMENT					21,600	11,500		
FIRE									
101.680.4220.530	IMPR OTHER THAN BUILDINGS								
101.680.4220.550	MOTOR VEHICLES	-	-	-	-	5,000	-	5,000	Yr 2 of 5 for tanker truck
COMM PREPAREDNESS									
101.680.4250.510	LAND		0		0		0		
STREETS									
101.680.4310.530	IMPR OTHER THAN BUILDINGS	-	-	-	-	-	174,778	-	
101.680.4310.540	HEAVY MACHINERY	20,000	18,876	39,000	28,745	35,000	-	35,000	Sweeper yr 2 of 5-\$30,000
101.680.4310.550	MOTOR VEHICLES	-	-	-	-	20,000	-		
101.680.4310.580	OTHER EQUIPMENT	17,000	3,048		-		-		
ICE/SNOW									
101.680.4312.540	HEAVY MACHINERY	-	12,853	-	-	-	-	-	
101.680.4312.580	OTHER EQUIPMENT	12,500	-		-	7,500	-	13,000	Plow to go on 2009 truck- \$7000 Sander \$6000
Bike Trail									
101.680.4512.530	IMPR OTHER THAN BUILDINGS	-		-		-		-	
Playgrounds									
101.680.4513.530	IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-	

Storm Project E Main					170,000				
Swimming Pool	-		-		-		-		
101.680.4514.570 OFFICE EQUIP AND FURNISHINGS									
101.680.4514.580 OTHER EQUIPMENT									
Other Rec Facilities									
101.680.4517.530 IMPR OTHER THAN BUILDINGS		-		-			-		
	-		-		-		-		
101.680.4517.580 OTHER EQUIPMENT	-	-	-	-	-	-	-	-	
Park Areas	-		-		-		-		
101.680.4522.510 LAND		-		-		-	-		
101.680.4522.520 BUILDINGS & STRUCTURES		-		-	9,000	-	-		
101.680.4522.530 IMPR OTHER THAN BUILDINGS	55,500	17,856	56,000	37,621	55,000	65,434	52,500		Parks
									\$7,500 New Vet's Memorial yrds 2 of 2
									\$4,000 prk signage Mdwind and Prrievw
									\$30000 Modular Meadowland
									\$8000 fencing repairs N1 and N2(1/3 baseline)
									\$3000 Garbage Can lids
								27,000	Park N Rec truck
101.680.4522.550 MOTOR VEHICLES									
101.680.4522.580 OTHER EQUIPMENT	-	4,100	-	-	5,000	4,778			
Forestry Nursery	-		-		-		-		
101.680.4524.530 IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-		
101.680.4524.580 OTHER EQUIPMENT	-			6,013		-			
	-	-	-	-	-	-	-		
Total Capital:	132,000	68,653	123,000	80,605	376,600	260,109	218,500		
						as of 6/30			
UNALLOCATED EXPENDITURE	BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	PROPOSED 2018		COMMENTS
101.4920.360 INSURANCE	20,000	19,211	21,500	16,078	19300	22,835	19300		
101.4920.430 OTHER SERVICE/CHARGES-MISC	24,300	44,324	31,334	11,852	4500	774	4500		City Abatement payments - 4500
	43,822		-				52450		
			10,000				140000		Hold for special budget requests
101.4920.433 MMUA SAFETY PROGRAM	7,700	5,749	6,700	5,474	16700	3,937	16700		Safety Train & Equipment
101.4930.720 OPERATING TRANSFERS	22000		52650	52650	52650	52650			
	1283		0						
	52650		0						
Total UNALLOCATED EXPENDITURES:	171,755	69,284	122,184	86,054	93,150	80,196	232,950		
						as of 6/30			
OTHER FINANCING SOURCES	BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	PROPOSED 2018		COMMENTS
101.4930.710 RESIDUAL EQUITY TRANSFERS									
101.4930.720 OPERATING TRANSFERS		258087		240016		0			
Total OTHER FINANCING SOURCES	0	258087	0	240016	0	0	0		

LIBRARY FUND

LIBRARY FUND		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
GOVT BLDGS & LIBRARY		2015		2016		2017	30-Jun	2018	
211.550.4195.101	FULL-TIME EMPLOYEES - REGULAR		-		-		-		
211.550.4195.103	PART-TIME EMPLOYEES	7,518	7,575	7,518	8,649	10,845	4,364	10,845	
211.550.4195.121	EMPLOYER PERA CONTRIBUTIONS	545	595	564	642	813	327	813	
211.550.4195.122	EMPLOYER FICA CONTRIBUTIONS	466	475	466	513	672	262	672	
211.550.4195.123	EMPLOYER MEDICARE CONTRIBU	109	111	109	120	157	61	157	
211.550.4195.130	EMPLOYER PAID INSURANCE								6664
Total GENERAL GOVT BLDGS		8,638	8,756	8,657	9,924	12,488	5,015	12,488	
211.550.4550.101	FULL-TIME EMPLOYEES - REGULA	137,310	152,045	166,321	172,585	178,477	91,308	232,506	PT employee to FT
211.550.4550.102	FULL-TIME EMPLOYEES - OVERTIM	-	564	-		-		-	
211.550.4550.103	PART-TIME EMPLOYEES	42,755	23,990	14,191	12,157	23,467	11,547	-	
211.550.4550.121	EMPLOYER PERA CONTRIBUTIONS	13,505	13,450	13,486	13,750	14,050	7,714	17,438	
211.550.4550.122	EMPLOYER FICA CONTRIBUTIONS	11,164	10,793	11,164	10,916	11,630	6,118	14,415	
211.550.4550.123	EMPLOYER MEDICARE CONTRIBU	2,611	2,524	2,611	2,553	2,720	1,431	3,371	
211.550.4550.130	EMPLOYER PAID INSURANCE	30,091	27,877	30,091	24,296	30,091	12,605	43,900	
UNEMPLOYMENT BENEFIT		-	-	-	-	-	-	-	
Personnel Subtotal		237,436	231,244	237,864	236,256	260,434	130,723	311,631	
211.550.4550.150	WORKER'S COMPENSATION	1,000	1,476	1,000	1,093	1,000	1,488	1,000	
211.550.4550.160	LIABILITY INSURANCE	-	41	-	23	-	47	-	
211.550.4550.210	OPERATING SUPPLIES	2,300	2,753	2,300	2,881	2,300	979	2,600	
211.550.4550.216	PERIODICALS	300	327	300	187	350	289	450	
211.550.4550.218	BOOKS	14,000	11,705	12,000	10,392	12,000	4,462	13,800	
211.550.4550.219	AUDIO VISUAL	3,500	3,829	2,500	5,373	2,500	3,371	6,800	
211.550.4550.220	REPAIR/MAINTENANCE SUPPLIES	300	32	300	429	300	301	600	
211.550.4550.240	SMALL TOOLS/MINOR EQUIPMENT	100	86	100	-	100	-	100	
211.550.4550.304	LEGAL FEES	1,000	-	1,000	-	1,000	287	1,000	
211.550.4550.309	EDP, SOFTWARE & DESIGN	12,700	11,895	13,000	12,304	14,200	8,426	15,200	Automation-MTHLY SELCO CHGS/PC & software
211.550.4550.321	TELEPHONE	1,200	914	1,200	1,339	1,600	814	1,700	Phones/WiFi/Internet/cell
211.550.4550.325	COMMUNICATION-OTHER	250	162	250	142	250	38	500	USPO & Selco-OVERDUE NOTICES
211.550.4550.331	TRAVEL/MILEAGE	500	140	500	171	500	-	500	
211.550.4550.333	STAFF MEETINGS & CONFERENCE	1,000	372	850	43	850	35	850	
211.550.4550.334	MEMBERSHIP DUES AND FEES	500	244	500	512	500	294	500	ALA, MLA
211.550.4550.343	OTHER ADVERTISING	250	39	250	273	250	119	250	
211.550.4550.352	GENERAL NOTICE/PUBLIC INFO		-		-		-		
211.550.4550.360	INSURANCE	2,000	1,951	2,000	1,568	2,000	2,589	3,500	
211.550.4550.370	MAINTENANCE/SUPPORT FEES	1,200	1,275	1,200	1,214	1,584	552	2,000	IKON-Photocopier Charges
211.550.4550.380	UTILITY SERVICES	3,500	4,118	3,500	6,786	4,500	4,407	6,700	
211.550.4550.400	REPAIRS & MAINTENANCE	2,500	20	2,000	413	2,000	193	2,900	
211.550.4550.430	OTHER SERVICE/CHARGES-MISC.	2,500	480	2,000	1,374	2,000	613	2,000	
211.550.4550.431	GRANTS				-		-		
211.550.4550.433	MMUA SAFETY PROGRAM	744	743	744	790	744	571	744	
211.550.4550.440	PROFESSIONAL SERVICES	500	200	500	150	500	-	500	Library Committee
211.550.4550.441	LIBRARY PROGRAMS	3,000	2,761	3,000	2,831	3,000	886	4,000	Outreach
211.550.4550.444	OTHE CONTRACTUAL SERVICES				101		202		
211 CIP Reserve		-	-	-	-	-	-	-	
211.550.4550.570	OFFICE EQUIP AND FURNISHINGS	2,500	3,128	2,000	1,449	2,000	-	2,000	
211.550.4550.580	OTHER EQUIPMENT								
211.550.4550.720	OPERATING TRANSFER				1,700		-		
Operations Subtotal		57,344	48,690	52,994	53,539	56,028	30,963	70,194	
Total LIBRARY		294,780	279,934	290,858	289,795	316,462	161,686	381,825	
GRAND TOTAL-LIBRARY		303,419	288,690	299,515	299,719	328,951	166,701	394,313	

ECONOMIC DEVELOPMENT						as of 6/30		PROPOSED	COMMENTS
COMMUNITY/ECONOMIC DE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
		2015		2016		2017		2018	
290.4650.101	FULL-TIME EMPLOYEES - REGULA	38,200	45,961	39,900	39,087	40,450	9,203	40,450	
290.4650.121	FULL-TIME EMPLOYEES - OVRTIME		-						
290.4650.121	EMPLOYER PERA CONTRIBUTIONS	2,865	2,220	2,993	2,745	3,034	471	3,034	
290.4650.122	EMPLOYER FICA CONTRIBUTIONS	2,368	2,590	2,474	2,325	2,508	559	2,508	
290.4650.123	EMPLOYER MEDICARE CONTRIBU	554	618	579	544	587	131	587	
290.4650.130	EMPLOYER PAID INSURANCE	4,400	3,437	3,800	3,827	3,850	452	4,750	
Personnel Subtotal		48,387	54,826	49,745	48,527	50,428	10,816	51,328	
290.4650.150	WORKER'S COMPENSATION	275	304	300	247	300	165	300	
290.4650.210	OPERATING SUPPLIES	400	355	400	368	400	227	400	
290.4650.216	PERIODICALS		-		103		-		
290.4650.240	SMALL TOOLS/MINOR EQUIP		-		128		-		
290.4650.303	ENGINEERING FEES	5,000	629	-	1,248	-	4,242	3,000	
290.4650.304	LEGAL FEES	5,000	1,800	3,000	4,182	3,000	1,233	4,000	
290.4650.321	TELEPHONE	500	383	500	389	500	193	500	
290.4650.325	COMMUNICATION-OTHER	200	190	200	160	200	138	200	Postage
290.4650.333	STAFF MEETINGS & CONFERENCE	4,000	1,044	2,000	1,026	2,000	-	2,000	
290.4650.334	MEMBERSHIP DUES AND FEES	4,000	150	7,150	250	3,150	100	3,150	
290.4650.343	ADVERTISING	150	-	-	-	-	-	-	
290.4650.351	LEGAL NOTICES PUBLISHING	150	-	-	-	-	-	-	
290.4650.352	GENERAL NOTICE/PUBLIC INFO	100	-	-	-	-	-	-	
290.4650.360	INSURANCE		934	1,000	(1,427)	360	312	360	
290.4650.380	UTILITY SERVICES		2,103		69		-		
290.4650.413	Rental Expenses	2,400	-	2,000	-	2,000	-	2,000	
290.4650.430	OTHER SERVICE/CHARGES-MISC.	1,000	8,516	-	7,254	4,000	2,020	2,500	
290.4650.440	PROFESSIONAL SERVICES	500	3,187	500	150	500	-	500	
Roch Sales Tax:									
290.4655.303	ENGINEERING FEES		-		-		-		
290.4655.304	LEGAL FEES		-		-		-		
290.5655.380	UTILITY SERVICES		-		-		-		
290.4655.430	OTHER SERVICE/CHARGES-MISC.		-		-	2,000	3,327	2,000	includes \$1,000 SMIF
Operations Subtotal		23,675	19,595	17,050	14,146	18,410	11,957	20,910	
Total ECONOMIC DEVELOPMENT		72,062	74,421	66,795	62,673	68,838	22,772	72,238	

COMMUNITY POLICING FUN						as of 6/30		PROPOSED	COMMENTS
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
		2015		2016		2017		2018	
875.4210.150	WORKER'S COMPENSATION	350	379	400	53	400	163	300	
875.4210.210	OPERATING SUPPLIES	2,000	2,153	2,000	1,747	2,000	2,422	2,000	Operating/Training supplies for community policing/
875.4210.214	UNIFORMS		-		-		-		crime watch & prevention
875.4210.240	SMALL TOOLS/MINOR EQUIPMENT		-		-		-		
875.4210.334	MEMBERSHIP DUES & FEES								
875.4210.430	OTHER SERVICE/CHARGES-MISC.	1,000	250	1,000	650	1,000	-	1,000	
875.4210.430	OPERATING SUPPLIES	-	-	-	-	-	-	1,500	NNO
Total COMMUNITY POLICING FUND:		3,350	2,782	3,400	2,451	3,400	2,585	4,800	

EXPENDITURES--CEMETERY

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2015		2016		2017		2018	
CEMETERY									
610.4984.101	FULL-TIME EMPLOYEES - REGULAR	9,800	8,569	10,200	10,342	9,600	4,811	9,980	
610.4984.103	PART-TIME EMPLOYEES	8,000	-	-	-	-	-	-	
610.4984.121	EMPLOYER PERA CONTRIBUTIONS	1,335	1,748	765	1,713	720	361	749	
610.4984.122	EMPLOYER FICA CONTRIBUTIONS	1,104	606	632	584	595	288	619	
610.4984.123	EMPLOYER MEDICARE CONTRIBUTION	258	142	148	137	139	67	145	
610.4984.124	SICK CONVERSION		1,343		-		-		
610.4984.130	EMPLOYER PAID INSURANCE	1,150	991	1,150	1,278	1,500	704	1,900	
610.4984.131	OPEB OBLIGATION		(153)		(209)		-		
	Personnel Subtotal	21,647	13,245	12,895	13,845	12,554	6,232	13,392	
610.4984.150	WORKER'S COMPENSATION	465	895	465	92	465	335	465	
610.4984.210	OPERATING SUPPLIES	500	-	500	267	500	-	500	
610.4984.212	MOTOR FUELS	500	-	500	-	500	-	500	
610.4984.214	UNIFORMS							50	
610.4984.220	REPAIR/MAINTENANCE SUPPLIES	400	-	400	422	3,400	-	500	
610.4984.240	SMALL TOOLS/MINOR EQUIPMENT	3,500	1,648	3,500	540	3,500	-	3,500	Trees (\$1,500)/replant trees southside
610.4984.301	AUDITING/ACCOUNTING	1,284	820	860	852	900	884	900	
610.4984.321	TELEPHONE	336	-	336	-		-		
610.4984.333	STAFF MEETINGS & CONFERENCES	500	455	500	-	500	-	500	Cemetery Assn Annual Conference
610.4984.334	MEMBERSHIP DUES AND FEES	100	84	100	89	100	-	100	
602.4949.343	OTHER ADVERTISING	100	-	100	-	100	-	100	
610.4984.360	INSURANCE	400	259	400	468	600	483	600	
610.4984.370	MAINTENANCE/SUPPORT FEES	1,560	1,310	1,560	1,400	1,560	1,412	1,560	Pontem software + BMS
610.4984.380	UTILITY SERVICES	250	306	250	347	250	146	250	snow removal/stumps/tree removal/
610.4984.400	REPAIRS & MAINTENANCE		-		-		-		
610.4984.430	OTHER SERVICE/CHARGES	10,000	6,422	10,000	10,421	8,000	4,796	8,000	Prop Taxes/MMUA/Misc /landscaping-3000
610.4984.440	PROFESSIONAL SERVICES				150	150	-	150	
610.4984.444	OTHER CONTRACTUAL SERVICE	7,700	26,003	25,000	21,135	25,000	10,177	22,000	Grave Digging- + \$1400 weed control
610.4997.420	DEPRECIATION		480		-		-		plus \$3500 stone repairs+ 10,000 cont
	Operations Subtotal	27,595	38,681	44,471	36,184	45,525	18,233	39,675	mowing
	Total Expenses	49,242	51,927	57,366	50,029	58,079	24,465	53,067	

REVENUES--CEMETERY

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2015		2016		2017		2018	
610.4984.3410	CHARGES FOR SERVICES	9,000	9,400	9,000	7,450	9,000	5,700	9,000	Grave Open/Close Fees
610.4984.3411	CEMETERY LAND RENT	6,000	8,320	6,000	6,091	6,000	3,046	6,000	Ag Land Rental- due 3/1
610.4984.3621	INTEREST EARNED	4,000	4,985	4,000	3,228	4,000	2,004	4,000	
610.4984.3623	CONTRIBUTIONS		1,000		-		20		
610.4984.3624	MISC REVENUE	300	650	300	350	300	200	300	
610.4984.3626	MONEY MARKET INTEREST	-	0	-	0	-	0	-	
610.4984.3711	BURIAL LOTS	4,000	4,260	4,000	4,000	4,000	3,600	4,000	Purchase of Lots
610.4984.3911	SALE OF FIXED ASSETS	-	-	-	9,146	-	-	-	

TOTAL REVENUES	23,300	28,615	23,300	30,265	23,300	14,569	23,300	
TOTAL EXPENSES	49,242	51,927	57,366	50,029	58,079	24,465	53,067	
CAPITAL ITEMS	-	-	-	-	-	-	-	
GAIN OR (LOSS)	(25,942)	(23,311)	(34,066)	(19,764)	(34,779)	(9,895)	(29,767)	Loss

2018 CAPITAL REQUESTS:

Total \$0

EXPENDITURES--WATER FUND

		BUDGET		BUDGET		as of 6/30		PROPOSED	COMMENTS
WATER--DEBT SERVICE		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
601.4710.601	BOND PRINCIPAL	170,044	-	173,442	-	177,635	177,635	184,921	2002 Refunded Tower Bonds
601.4710.611	BOND INTEREST	39,399	41,643	36,161	22,439	24,833	13,114	49,981	& #5 Well (2005A) & Southfork(2007A)
601.4710.620	PAYING AGENT FEES	-	486	-	923	-	-	-	PUB, and W Main/6th and 11th NE/16TH
601.4710.621	BOND ISSUANCE COSTS	-	6,439	-	(1,457)	-	-	-	
Total DEBT SERVICE		209,443	48,569	209,603	21,905	202,468	190,749	234,903	
OTHER FINANCING USES									
Total OTHER FINANCING USES									
POWER & PUMPING									
601.4941.380	UTILITY SERVICES	25,000	25,313	25,000	24,542	27,000	11,245	27,000	
Total POWER & PUMPING		25,000	25,313	25,000	24,542	27,000	11,245	27,000	
DISTRIBUTION									
601.4943.101	FULL-TIME EMPLOYEES - REGULAR	75,000	76,985	79,000	60,658	79,000	35,868	80,900	
601.4943.102	FULL-TIME EMPLOYEES - OVERTIME	3,000	1,710	3,000	780	3,000	629	3,000	
601.4943.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
601.4943.121	EMPLOYER PERA CONTRIBUTIONS	5,850	20,649	6,150	19,685	6,150	2,737	6,293	
601.4943.122	EMPLOYER FICA CONTRIBUTIONS	4,836	4,916	5,084	3,857	5,084	2,174	5,202	
601.4943.123	EMPLOYER MEDICARE CONTRIBUTI	1,131	1,150	1,189	902	1,189	509	1,217	
601.4943.124	SICK CONVERSION	-	4,475	-	-	-	-	-	
601.4943.130	EMPLOYER PAID INSURANCE	13,500	13,784	13,500	11,105	16,100	5,762	15,300	
601.4943.131	OPEB OBLIGATION	-	(473)	-	(647)	-	-	-	
Personnel Subtotal		103,317	123,196	107,923	96,341	110,523	47,678	111,911	
601.4943.150	WORKER'S COMPENSATION	3,890	4,000	4,600	3,660	4,600	2,402	4,600	
601.4943.160	LIABILITY INSURANCE	40	41	40	23	40	47	40	
601.4943.210	OPERATING SUPPLIES	44,000	48,766	44,000	51,045	50,000	18,748	50,000	
601.4943.212	MOTOR FUELS	1,200	-	1,200	-	1,200	-	1,200	
601.4943.214	UNIFORMS	900	157	900	97	900	132	420	
601.4943.220	REPAIR/MAINTENANCE SUPPLIES	7,100	14,512	27,100	10,612	27,100	2,397	27,100	+20000 for fixing valves,hydrants
601.4943.240	SMALL TOOLS/MINOR EQUIPMENT	5,000	1,821	5,000	2,038	5,000	1,209	5,000	
601.4943.260	WATER/SEWER METERS	8,000	7,500	8,000	10,000	8,000	3,538	8,000	
601.4943.360	INSURANCE	5,500	4,517	5,500	3,812	6,000	5,279	6,000	
601.4943.400	REPAIRS & MAINTENANCE	50,000	37,704	120,000	31,843	120,000	9,083	120,000	+70,000 pull well #5
601.4943.410	RENTALS	2,600	29	2,600	41	2,600	-	2,600	
601.4943.430	OTHER SERVICE/CHARGES	3,600	1,368	3,600	1,184	3,600	400	3,600	
601.4943.433	MMUA SAFETY PROGRAM	4,700	1,666	4,700	1,599	4,700	1,157	4,700	
601.4943.440	PROFESSIONAL SERVICES	2,500	1,320	2,500	1,285	2,500	955	2,500	
601.4943.444	CONTRACTED SERVICES	-	-	-	-	-	304	-	
Operations Subtotal		139,030	123,402	229,740	117,239	236,240	45,649	235,760	
Total DISTRIBUTION		242,347	246,598	337,663	213,580	346,763	93,328	347,671	

ADMINISTRATION								
601.4944.101	FULL-TIME EMPLOYEES - REGULAR	70,700	79,531	71,800	69,811	76,500	33,220	76,500
601.4944.102	FULL-TIME EMPLOYEES - OVERTIME		329		358		372	
601.4944.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-
601.4944.121	EMPLOYER PERA CONTRIBUTIONS	5,303	4,588	5,385	5,072	5,738	2,381	5,738
601.4944.122	EMPLOYER FICA CONTRIBUTIONS	4,383	4,542	4,452	4,090	4,743	1,988	4,743
601.4944.123	EMPLOYER MEDICARE CONTRIBUTI	1,025	1,077	1,041	957	1,109	460	1,109
601.4944.130	EMPLOYER PAID INSURANCE	11,500	12,079	12,200	11,987	13,500	5,920	14,250
601.4944.131	OPEB OBLIGATION				-		-	
	Personnel Subtotal	92,911	102,146	94,878	92,275	101,590	44,321	102,340
601.4944.210	OPERATING SUPPLIES	1,100	687	1,100	756	1,100	364	1,100
601.4944.216	PERIODICALS	100	-	100	-	100	-	100
601.4944.240	SMALL TOOLS/MINOR EQUIPMENT	500	130	500	359	500	20	500
601.4944.301	AUDITING/ACCOUNTING	4,500	3,690	3,850	3,834	4,000	3,978	4,000
601.4944.303	ENGINEERING FEES	5,000	14,696	5,000	13,140	5,000	2,085	5,000
601.4944.304	LEGAL FEES		1,359		254	750	-	750
601.4944.309	EDP, SOFTWARE & DESIGN	500	323	500	72	500	-	500
601.4944.321	TELEPHONE	1,500	1,677	1,700	1,991	1,700	920	1,700
601.4944.325	COMMUNICATION-OTHER	3,000	4,848	3,000	4,749	5,000	1,953	5,000
601.4944.333	STAFF MEETINGS & CONFERENCES	1,500	912	1,500	270	1,500	270	1,500
601.4944.334	MEMBERSHIP DUES AND FEES	500	258	500	281	500	291	500
601.4944.343	OTHER ADVERTISING	100	161	100	-	100	-	100
601.4944.352	GENERAL NOTICE/PUBLIC INFO	1,200	1,081	1,200	910	1,200	818	1,200
601.4944.370	MAINTENANCE/SUPPORT FEES	2,725	2,037	2,725	2,160	2,725	1,893	2,725
601.4944.430	OTHER SERVICE/CHARGES	200	215	200	235	200	41	200
601.4944.435	UNCOLLECTIBLE						85	
601.4944.438	CREDIT CARD FEES	1,000	1,217	1,000	2,132	2,100	1,109	2,800
601.4944.440	PROFESSIONAL SERVICES	1,800	400	1,800	300	1,800	77	1,800
	Operations Subtotal	25,225	33,691	24,775	31,442	28,775	13,903	29,475
Total ADMINISTRATION		118,136	135,837	119,653	123,718	130,365	58,224	131,815

BMS-1500, Neopost-300

Itron-925

DEPRECIATION

601.4997.462	AMORTIZATION		(2,762)		(1,481)		-	
601.4997.630	BOND DISCOUNT PAID		-		-		-	
601.4997.420	DEPRECIATION		221,023		202,751		-	
Total DEPRECIATION		0	218,261	0	201,270	0	0	0

OTHER EXPENSE

601.4999.590	CONTRIBUED CAPITAL		-		-		-	
601.4999.720	OPERATING TRANSFERS	14,162	14,162	13,627	13,627	13,789	13,789	13,897
Total OTHER EXPENSE		14,162	14,162	13,627	13,627	13,789	13,789	13,897

Total WATER FUND EXPENSES **609,088** **688,739** **705,546** **598,643** **720,385** **367,334** **755,285**

REVENUES--WATER FUND

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	as of 6/30 ACTUAL	PROPOSED	COMMENTS
WATER FUND		2015		2016		2017		2018	
MISCELLANEOUS REVENUES									
601.4943.3347	OTHER FEDERAL GRANT		912.9		26.4		0		
601.4943.3611	Special Assessment- Prin		97.19		0		144.66		
601.4943.3612	SPECIAL ASSESS-PEN/INT		80.29		557.57		174.35		
601.3600.3621	INTEREST EARNED	5,000	8,326	5,000	8,500	5,000	3,550	5,000	
601.3600.3622	RENTS AND ROYALTIES	23,500	24,946	23,500	25,694	23,500	13,135	23,500	
601.3600.3624	MISC REVENUE - REFUNDS	500	1,037	500	284	500	-	500	
601.3600.3626	MONEY MARKET INTEREST	-	-	-	-	-	-	-	
Total MISCELLANEOUS REVENUES		29,000	35,399	29,000	35,062	29,000	17,003	29,000	
PROPRIETARY FUND REVENUES									
601.3700.3710	WATER SALES - CUSTOMERS	622,200	607,685	653,310	640,493	668,500	350,528	721,980	(668500*.08)
601.3700.3715	CONNECTION/RECONNECTION FEE	100	0	100	50	100	50	100	Reconnects/Water Assess-permits-350
601.3700.3716	WATER ACCESS CHARGE	8,000	47,300	8,000	50,300	30,000	31,601	0	WAC
601.3700.3717	SALES - OTHER	0	0	0	0	0	0	0	
601.3700.3718	METER SALES	4,500	9,403	4,500	9,180	6,000	10,550	6,000	50/50 WATER/SEWER
601.3700.3746	PENALTIES	7,000	7,044	7,000	6,799	7,000	3,611	7,000	
Total PROPRIETARY FUND REVENUES		641,800	671,432	672,910	706,822	711,600	396,340	735,080	
OTHER FINANCING SOURCES									
	Devloper Contributed Capital		0		144673.33		0		
601.3900.3990	CAPITAL CONTRIBUTIONS		63,880		-		-		
Total OTHER FINANCING SOURCES		-	63,880	-	144,673	-	-	-	
Total WATER FUND		670,800	770,711	701,910	886,557	740,600	413,344	764,080	
WATER EXPENSES		609,088	688,739	705,546	598,643	720,385	367,334	755,285	
WATER REVENUES		670,800	770,711	701,910	886,557	740,600	413,344	764,080	
Capital Expenditures		182620		113000		30000		78,000	
GAIN OR LOSS		(120,908)	81,972	(116,636)	287,915	(9,785)	46,010	(69,205)	

2018 CAPITAL REQUESTS:

2018 Principal	68,000
Vehicle	
Vehicle yr 1 of 2	10,000
Total Equip	78,000

Budgeted in 2016 and 2017- will be purchased 2018
(shared with WW- to pull generator)

EXPENDITURES--SEWER FUND

				as of 6/30		PROPOSED	COMMENTS		
		BUDGET	ACTUAL	BUDGET	ACTUAL				
		2015		2016		2017	2018		
SEWER--DEBT SERVICE									
602.4710.601	BOND PRINCIPAL	529,695	-	529,695	-	563,801	57,800	738,847	2002 Refunding Bond & PFA Loan
602.4710.611	BOND INTEREST	140,680	128,454	140,680	101,823	101,376	73,879	159,900	PUB, and W Main/6th and 11th NE 15th
602.4710.620	PAYING AGENT FEES	-	368	-	923	346,500	-	-	WWTP 4.2 million/15 yrs
602.4710.621	BOND ISSUANCE COSTS	-	6,187	-	20,310	(61,330)	-	(61,330)	less 17.7% estimated
Total DEBT SERVICE		670,375	135,010	670,375	123,055	950,347	131,680	837,418	(or less 66,000 if use SAC to pay down)
SEWER PLANT									
602.4947.101	FULL-TIME EMPLOYEES - REGULAR	140,500	144,790	138,000	86,046	136,000	49,966	165,600	SF
602.4947.102	FULL-TIME EMPLOYEES - OVERTIME	4,000	3,913	4,000	1,843	4,000	1,458	4,000	SF
602.4947.103	PART-TIME EMPLOYEES	11,440	-	11,440	-	11,440	-	11,440	SF Mower (6 mos at \$11)(ADD 11440)
602.4947.121	EMPLOYER PERA CONTRIBUTIONS	10,838	37,006	10,650	35,616	10,500	3,857	12,720	SF
602.4947.122	EMPLOYER FICA CONTRIBUTIONS	9,668	8,607	9,513	6,088	9,389	3,043	11,224	SF
602.4947.123	EMPLOYER MEDICARE CONTRIBUTION	2,261	2,013	2,225	1,424	2,196	712	2,625	SF
602.4947.130	EMPLOYER PAID INSURANCE	27,000	27,754	27,800	18,231	29,500	8,969	28,500	SF
602.4947.131	OPEB OBLIGATION		(524)		(716)		-		
Personnel Subtotal		205,707	223,558	203,628	148,531	203,025	68,005	236,110	
602.4947.150	WORKER'S COMPENSATION	7,650	7,174	7,650	5,810	7,650	2,744	7,650	SF
602.4947.160	LIABILITY INSURANCE	35		35		35		35	SF
602.4947.210	OPERATING SUPPLIES	35,000	6,657	35,000	6,891	35,000	699	35,000	SF
602.4947.211	CHEMICALS	38,000	33,246	38,000	44,792	38,000	22,431	60,000	FV
602.4947.212	MOTOR FUELS	2,000	-	2,000	-	2,000	-	2,000	FV estimate
602.4947.214	UNIFORMS	2,300	-	2,300	-	2,300	48	910	SF
602.4947.216	PERIODICALS	30		30		30		30	SF
602.4947.220	REPAIR/MAINTENANCE SUPPLIES	12,000	5,266	12,000	84,663	12,000	8,094	16,000	FV
602.4947.240	SMALL TOOLS/MINOR EQUIPMENT	3,500	940	3,500	3,356	5,000	2,164	5,000	FV
602.4947.260	WATER/SEWER METERS	1,500	-	1,500	-	1,500	276	-	
602.4947.301	AUDITING ACCOUNTING	4,200	3,173	3,400	3,408	3,450	3,536	3,450	SF
602.4947.303	ENGINEERING	15,500	-	15,500	4,857	10,000	4,080	10,000	SF
602.4947.309	EDP/SOFTWARE/DESIGN	400	-	400	-	400	-	400	SF
602.4947.321	TELEPHONE	1,700	1,355	1,700	1,512	1,700	759	1,700	SF
602.4947.333	STAFF MEETINGS AND CONFERENCES	2,200	3,979	2,200	1,077	2,200	1,814	2,200	SF
602.4947.334	MEMBERSHIP DUES AND FEES	130	81	130	85	130	73	130	SF
602.4947.352	GENERAL NOTICES	175	-	175	-	175	-	-	
602.4947.360	INSURANCE	9,500	4,807	9,500	4,097	7,500	8,482	12,100	SF
602.4947.370	MAINTENANCE/SUPPORT FEES				747	1,200	772	1,200	SF
602.4947.380	UTILITY SERVICES	-	19,766	57,500	40,027	30,000	31,829	80,000	SF
602.4947.381	PURCHASED POWER	137,500	72,891	82,000	111,118	100,000	37,294	122,000	FV add generator diesel to this
602.4947.400	REPAIRS & MAINTENANCE	30,000	7,076	50,000	17,133	50,000	4,529	50,000	FV +20,000 1 reed bed per yr for reed beds
602.4947.410	RENTALS	20	-	20	-	20	-	-	
602.4947.430	OTHER SERVICE/CHARGES-MISC.	3,200	12,658	3,200	3,103	3,200	2,146	3,200	SF
602.4947.433	MMUA SAFETY PROGRAM	2,800	3,862	2,800	3,955	3,000	2,978	3,000	SF
602.4947.440	PROFESSIONAL SERVICES	20,000	12,933	20,000	12,260	45,000	4,995	50,000	SF all testing add \$35,000 for addtl testing
602.4947.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	Permit begins June 2017- use addtl
Operations Subtotal		329,340	195,864	350,540	348,892	361,490	139,742	466,005	25,000 for 2017
Total SEWER PLANT		535,047	419,421	554,168	497,423	564,515	207,747	702,115	

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SEWER DISTRIBUTION									
602.4948.101	FULL-TIME EMPLOYEES - REGULAR	59,200	58,841	62,200	56,959	61,000	39,412	42,680	
602.4948.102	FULL-TIME EMPLOYEES - OVERTIM	3,000	1,067	3,000	415	3,000	421	3,000	
602.4948.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4948.121	EMPLOYER PERA CONTRIBUTIONS	4,665	4,847	4,890	4,144	4,800	2,988	3,426	
602.4948.122	EMPLOYER FICA CONTRIBUTIONS	3,856	3,892	4,042	3,462	3,968	2,407	2,832	
602.4948.123	EMPLOYER MEDICARE CONTRIBUT	902	910	945	810	928	563	662	
602.4948.124	SICK CONVERSION		4,475		-		-		
602.4948.130	EMPLOYER PAID INSURANCE	9,600	9,945	10,000	9,437	12,050	5,099	8,750	
602.4948.131	OPEB OBLIGATION		-		-		-		
602.4948.142	UNEMPLOYMENT BENEFIT		773		-		-		
	Personnel Subtotal	81,223	84,751	85,078	75,227	85,746	50,891	61,351	
602.4948.150	WORKER'S COMPENSATION	2,500	3,668	3,700	2,865	3,800	2,859	3,800	
602.4948.160	LIABILITY INSURANCE	40	41	40	23	40	47	40	
602.4948.210	OPERATING SUPPLIES	11,000	8,641	11,000	7,433	11,000	1,029	11,000	
602.4948.212	MOTOR FUELS	6,400	5,456	6,400	3,657	6,400	1,531	6,400	
602.4948.214	UNIFORMS	350	-	350	89	350	626	210	
602.4948.220	REPAIR/MAINTENANCE SUPPLIES	2,000	4,401	2,000	1,948	2,000	1,069	2,000	
602.4948.240	SMALL TOOLS/MINOR EQUIPMENT	1,500	191	1,500	20	1,500	19	1,500	
602.4948.260	WATER/SEWER METERS	8,000	7,500	8,000	10,000	8,000	3,538	8,000	
602.4948.360	INSURANCE	14,000	13,200	14,000	9,884	16,000	12,408	16,000	
602.4948.380	UTILITY SERVICES	3,500	3,211	3,500	3,087	3,500	1,335	3,500	
602.4948.400	REPAIRS & MAINTENANCE	40,000	24,690	40,000	3,249	40,000	5,872	40,000	
602.4948.410	RENTALS	100	9	100	-	100	-	100	
602.4948.430	OTHER SERVICE/CHARGES-MISC.	3,000	740	3,000	460	3,000	-	3,000	
602.4948.433	MMUA SAFETY PROGRAM	500	1,203	500	733	500	892	500	
602.4948.440	PROFESSIONAL SERVICES	2,000	25	2,000	25	2,000	-	2,000	
602.4948.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	1,269	-	
	Operations Subtotal	94,890	72,976	96,090	43,473	98,190	32,493	98,050	
Total SEWER DISTRIBUTION		176,113	157,727	181,168	118,700	183,936	83,384	159,401	

SAN SEWER-ADMIN/GENERAL									
602.4949.101	FULL-TIME EMPLOYEES - REGULAR	57,000	61,101	57,000	52,994	61,500	28,557	61,000	
602.4949.102	FULL-TIME EMPLOYEES - OVERTIM	1,000	256	1,000	244	1,000	248	1,000	
602.4949.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4949.121	EMPLOYER PERA CONTRIBUTIONS	4,350	3,620	4,350	3,966	4,688	2,125	4,650	
602.4949.122	EMPLOYER FICA CONTRIBUTIONS	3,596	3,500	3,596	3,112	3,875	1,696	3,844	
602.4949.123	EMPLOYER MEDICARE CONTRIBUT	841	831	841	728	906	397	899	
602.4949.130	EMPLOYER PAID INSURANCE	9,400	9,819	10,200	9,602	11,000	5,037	11,150	
602.4949.131	OPEB OBLIGATION		-		-		-		
	Personnel Subtotal	76,187	79,127	76,987	70,647	82,969	38,061	82,543	
602.4949.150	WORKER'S COMPENSATION						-		
602.4949.210	OPERATING SUPPLIES	1,500	652	1,500	477	1,500	383	1,500	
602.4949.240	SMALL TOOLS/MINOR EQUIPMENT	-	130	-	359	-	20	-	
602.4949.301	AUDITING/ACCOUNTING	650	517	650	426	530	442	530	
602.4949.303	ENGINEERING FEES	500	-	500	758	500	-	500	
602.4949.304	LEGAL FEES	-	938	-	-	-	-	-	
602.4949.309	EDA, SOFTWARE & DESIGN		323		72		-		

602.4949.321	TELEPHONE	400	2,154	2,256	1,136	2,256	525	2,256	
602.4949.325	COMMUNICATION-OTHER	3,000	4,805	3,000	4,407	5,000	1,934	5,000	
602.4949.333	STAFF MEETINGS & CONFERENCES	500	56	500	20	500	-	500	
602.4949.334	MEMBERSHIP DUES AND FEES	20	75	20	62	20	82	20	
602.4949.352	GENERAL NOTICE/PUBLIC INFO	25	206	25	34	25	-	25	
602.4949.370	MAINTENANCE/SUPPORT FEES	2,725	2,024	2,725	1,357	2,725	1,121	2,725	BMS-1500, neopost-300
602.4949.430	OTHER SERVICE/CHARGES-MISC.	50	525	50	23	50	231	50	\ Iron-975
602.4949.435	UNCOLLECTIBLE						227		
602.4944.438	Credit Card Fees	1,000	1,217	1,000	2,132	2,100	1,109	2,800	
602.4949.440	PROFESSIONAL SERVICES	150	400	150	300	400	77	400	
602.4949.720	OPERATING TRANSFERS	12,458	12,458	-	11,988	12,130	12,130	12,225	2002 Main St
Operations Subtotal		22,978	26,477	12,376	23,551	27,736	18,281	28,531	
Total SAN SEWER-ADMIN/GENERAL		99,165	105,604	89,363	94,197	110,705	56,342	111,074	
602.4997.420	Depreciation		435,591		435,291		-		
602.4997.462	AMORTIZATION EXPENSE		(2,842)		(1,872)		-		
	Depreciation Subtotal	-	432,749	-	433,419	-	-	-	
Total SEWER FUND EXPENSES		1,480,700	1,250,511	1,495,074	1,266,795	1,809,503	479,152	1,810,007	

REVENUES--SEWER FUND

SEWER FUND	BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
	2015	ACTUAL	2016	ACTUAL	2017	as of 6/30		
MISCELLANEOUS REVENUES								
602.948.3347 OTHER FEDERAL GRANT		2738.69		70.4		0		
602.4948. SPECIAL ASSESSMENTS		0		0		0		
602.3600.3621 INTEREST EARNED	14000	8,955	14000	1,541	6000	11,251	6000	
602.948.3624 MISC REVENUE				178		-		
602.3600.3626 MONEY MARKET INTEREST	0	-	0	-	0	-	0	
Total MISCELLANEOUS REVENUES	14,000	11,693	14,000	1,790	6,000	11,251	6,000	
PROPRIETARY FUND REVENUES								
602.3700.3718 METER SALES	5,000	9402.5	5,000	9180	8,000	0	8,000	
602.3700.3720 SEWER SERVICE	1,536,120	1,537,212	1,612,926	1,633,862	1,750,000	885,266	1,750,000	
602.3700.3725 SEWER CONNECTION FEES	2,000	45,101	2,000	50,052	20,000	30,351	20,000	
602.3700.3726 SEWER ACCESS CHARGES	-	-	-	-	-	-	-	
602.3700.3727 SEWER CREDIT SOD		-		-		-		
602.3700.3746 PENALTIES	18,000	17,954	18,000	17,550	18,000	9,539	18,000	
MANTORVILLE CONTRIBUTION					100,000		137,000	
TRANSFER FROM OTHER FUNDS								
Total PROPRIETARY REVENUES	1,561,120	1,609,670	1,637,926	1,710,644	1,896,000	925,156	1,933,000	
OTHER FINANCING SOURCES								
602.3900.3911 SALES OF FIXED ASSETS		-		-		-		
602.4948.3990 CAPITAL CONTRIBUTIONS		47610		121559		0		
DEVLOPER CONTRIB		0		0		0		
Total OTHER FINANCING SOURCES	-	47,610	-	121,559	-	-	-	
Total SEWER FUND REVENUES	1,575,120	1,668,973	1,651,926	1,833,993	1,902,000	936,408	1,939,000	
SEWER EXPENSES	1,480,700	1,250,511	1,495,074	1,266,795	1,809,503	479,152	1,810,007	
SEWER REVENUES	1,575,120	1,668,973	1,651,926	1,833,993	1,902,000	936,408	1,939,000	
Capital Expenditures	241,795		215,000		88,000		129,200	
GAIN OR (LOSS)	(147,375)	418,462	(58,148)	567,198	4,497	457,256	(207)	

2018 CAPITAL REQUESTS:

Used truck with a crane	25000	
2018 Principal	44,200	
Jetter Yr 5 of 5 (yr 1 was \$25,000)	50000	
Vehicle		Budgeted in 2016 and 2017- will be purchased 2018
Vehicle yr 1 of 2	10,000	(shared with WW- to pull generator)
	129,200	

EXPENDITURES-ELECTRIC FUND

		BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL	2018	
604.4710.601	BOND PRINCIPAL	38,334	-	40,000	-	43,072	43,073	43,779	PUB
604.4710.611	BOND INTEREST	17,517	20,299	15,930	7,349	8,925	4,678	8,057	
604.4710.620	PAYING AGENT FEES		150		399		-		
604.4710.621	BOND ISSUANCE COSTS		5,169		-		-		
Total DEBT SERVICE		55,851	25,619	55,930	7,748	51,997	47,750	51,835	
POWER SUPPLY									
604.4956.381	PURCHASED POWER	2,500,000	2,657,596	2,600,000	2,296,632	2,443,557	778,342	2,641,704	AS PER MRES STUDY
Total POWER SUPPLY:		2,500,000	2,657,596	2,600,000	2,296,632	2,443,557	778,342	2,641,704	
TRANSMISSION/DISTRIBUTION									
604.4957.101	FULL-TIME EMPLOYEES - REGULAR	293,000	270,884	304,000	311,015	311,000	156,295	321,500	
604.4957.102	FULL-TIME EMPLOYEES - OVERTIME	13,100	1,936	13,100	782	13,100	2,073	13,100	+11100 for Standby(8 hrs x 52 wks
604.4957.121	EMPLOYER PERA CONTRIBUTIONS	22,958	64,998	23,783	63,965	24,308	11,878	25,095	x26.50 avg)
604.4957.122	EMPLOYER FICA CONTRIBUTIONS	18,978	18,447	19,660	18,281	20,094	9,596	20,745	
604.4957.123	EMPLOYER MEDICARE CONTRIBUT	4,438	4,314	4,598	4,275	4,699	2,244	4,852	
604.4957.124	SICK CONVERSION		25,466		-		-		
604.4957.130	EMPLOYER PAID INSURANCE	43,152	42,233	35,000	31,954	35,000	16,751	34,000	
604.4957.131	OPEB OBLIGATION		(1,010)		(1,381)		-		
Personnel Subtotal		395,626	427,269	400,141	428,892	408,201	198,837	419,292	
604.4957.150	WORKER'S COMPENSATION	13,400	12,282	13,400	12,079	13,400	10,327	13,400	
604.4957.210	OPERATING SUPPLIES	8,000	15,168	8,000	9,650	10,000	545	10,000	
604.4957.212	MOTOR FUELS	5,500	3,602	5,500	3,675	5,500	1,139	5,500	
604.4957.214	UNIFORMS	3,500	489	3,500	1,253	3,500	864	2,400	
604.4957.220	REPAIR/MAINTENANCE SUPPLIES	91,500	87,994	128,500	67,896	128,500	38,271	91,500	
604.4957.240	SMALL TOOLS/MINOR EQUIPMENT	4,000	2,518	4,000	1,604	4,000	1,087	4,000	
604.4957.260	ELECTRIC METERS	2,500	1,153	2,500	4,509	2,500	9,097	10,000	Repalce prog-residential
604.4957.270	TRANSFORMERS	25,000	33,203	75,000	16,854	75,000	8,662	25,000	
604.4957.303	ENGINEERING FEES	5,000	4,350	5,000	1,875	5,000	1,800	5,000	mapping
64.4957.325	COMMUNICATION-OTHER				100		-		
604.4957.343	OTHER ADVERTISING	250	592	250	159	250	-	250	
604.4957.360	INSURANCE	8,000	6,477	8,000	5,925	9,000	8,327	9,000	
604.4957.380	UTILITY SERVICES	13,500	11,300	13,500	9,167	13,500	4,446	13,500	
604.4957.400	REPAIRS & MAINTENANCE	5,000	5,932	5,000	2,552	5,000	883	5,000	
604.4957.410	RENTALS	500	366	500	515	500	313	500	
604.4957.430	OTHER SERVICE/CHARGES-MISC.	3,600	2,671	3,600	3,069	3,600	2,812	3,600	registration/licenses & PSP
604.4957.433	MMUA SAFETY PROGRAM	4,050	3,809	4,050	3,720	4,050	2,530	4,050	
604.4957.437	GOPHER STATE ONE-CALL	3,000	1,957	3,000	2,100	3,000	1,524	3,000	
604.4957.444	OTHER CONTRACTUAL SERVICES	55,000	20,177	78,000	19,340	78,000	7,948	55,000	
Operations Subtotal		251,300	214,041	361,300	166,044	364,300	100,576	260,700	
Total TRANSMISSION & DISTRIBUTION:		646,926	641,310	761,441	594,936	772,501	299,413	679,992	

GOVT BLDGS		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL as of 6/30	PROPOSED 2018	COMMENTS
602.4195.	FULL-TIME EMPLOYEES - REGULAR		-	-	-	-	-	-	
	PART-TIME EMPLOYEES	2,950	2,464	2,950	2,610	2,950	1,352	2,950	
	EMPLOYER PERA CONTRIBUTIONS	221	193	221	189	221	101	221	
	EMPLOYER FICA CONTRIBUTIONS	183	154	183	151	183	81	183	
	EMPLOYER MEDICARE CONTRIBUT	43	36	43	35	43	19	43	
	EMPLOYER PAID INSURANCE								
Total GENERAL GOVT BLDGS		3,397	2,847	3,397	2,986	3,397	1,554	3,397	

ADMINISTRATION & GENERAL		BUDGET 2015	ACTUAL	BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL as of 6/30	PROPOSED 2018	COMMENTS
604.4959.101	FULL-TIME EMPLOYEES - REGULAR	138,500	157,581	138,500	131,229	148,000	66,280	146,000	
604.4959.102	FULL-TIME EMPLOYEES - OVERTIME	2,000	562	2,000	599	2,000	618	2,000	
604.4959.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
604.4959.121	EMPLOYER PERA CONTRIBUTIONS	10,538	8,146	10,538	9,663	11,250	4,855	11,100	
604.4959.122	EMPLOYER FICA CONTRIBUTIONS	8,711	8,811	8,711	7,681	9,300	3,923	9,176	
604.4959.123	EMPLOYER MEDICARE CONTRIBUT	2,038	2,102	2,038	1,796	2,176	918	2,147	
604.4959.130	EMPLOYER PAID INSURANCE	22,500	22,459	22,900	22,779	24,000	11,815	35,000	
604.4959.131	OPEB OBLIGATION						-		
	Personnel Subtotal	184,287	199,662	184,687	173,748	196,726	88,409	205,423	
604.4959.160	LIABILITY INSURANCE	40	41	40	23	40	47	40	
604.4959.210	OPERATING SUPPLIES	2,750	1,089	2,750	1,566	2,750	399	2,750	
604.4959.240	SMALL TOOLS/MINOR EQUIPMENT	500	139	500	359	500	65	500	
604.4959.301	AUDITING/ACCOUNTING	4,500	3,690	3,900	3,834	4,000	3,978	4,000	
604.4959.303	ENGINEERING FEES		(5,000)		-		-		
604.4959.304	LEGAL FEES	1,500	1,964	1,500	5,522	1,500	1,139	5,000	
604.4959.309	EDP, SOFTWARE & DESIGN	1,000	643	1,000	154	1,000	-	1,000	
604.4959.321	TELEPHONE	7,200	7,737	7,920	7,026	7,920	3,203	7,920	
604.4959.325	COMMUNICATION-OTHER	6,000	9,459	6,000	8,367	10,500	3,720	10,500	Web & Postage
604.4959.332	ADMIN MEETINGS AND CONFERENCES	-	-	-	-	-	-	-	
604.4959.333	STAFF MEETINGS & CONFERENCES	3,500	2,608	3,500	3,364	3,500	3,705	3,500	Includes JTS-\$2000 (2005-2006)
604.4959.334	MEMBERSHIP DUES AND FEES	40,000	34,990	40,000	35,003	40,000	17,686	40,000	MMUA- \$12000; MMUA \$4000;
604.4959.343	OTHER ADVERTISING		-		-		-		CMPAS- \$6000
604.4959.352	GENERAL NOTICE/PUBLIC INFO	150	250	150	68	150	-	150	
604.4959.370	MAINTENANCE/SUPPORT FEES	4,000	3,376	4,000	3,801	4,000	3,294	4,000	
604.4959.400	REPAIRS & MAINTENANCE	550	-	550	-	550	150	550	
604.4959.429	CONSERVATION IMPROVEMENT PR	89,000	163,192	91,000	94,251	95,244	25,456	95,244	
604.4959.430	OTHER SERVICE/CHARGES-MISC.	140,000	138,065	140,000	121,810	140,000	47,598	140,000	sched, tran agt, res mgmt fees
604.4959.435	Uncollectible/Collection fees		125		-		98		
604.4959.438	CREDIT CARD FEES	2,000	2,434	2,000	4,264	4,200	2,217	5,600	
604.4959.440	PROFESSIONAL SERVICES	7,500	425	7,500	375	37,500	298	7,500	Agency fee, Consultant-Union-3000
	Operations Subtotal	310,190	365,226	312,310	289,785	353,354	113,053	328,254	
Total ADMINISTRATION & GENERAL:		494,477	564,888	496,997	463,533	550,080	201,461	533,677	

CUSTOMER ACCOUNT		BUDGET		ACTUAL		as of 6/30		PROPOSED	COMMENTS
		2015		2016		2017			
						1,875			
604.4958.435	UNCOLLECTIBLE ACCOUNTS								
604.4958.613	CUSTOMER INTEREST	100	56	100	272	100	233	100	
Operations Subtotal		100	56	100	272	100	2,108	100	
Total CUSTOMER ACCOUNT		100	56	100	272	100	2,108	100	
DEPRECIATION									
604.4997.420	DEPRECIATION	130,000	109,909	130,000	92,570	130,000	-	130,000	
604.4997.462	AMORTIZATION EXPENSE		5,483		5,120		-		
Total DEPRECIATION:		130,000	115,392	130,000	97,690	130,000	-	130,000	
OTHER EXPENSE									
Capital Contributions									
604.4999.720	OPERATING TRANSFERS	27,500	25,000	19,000	19,000	20,000	20,000	27,000	Street Lighting
Total OTHER EXPENSE:		27,500	25,000	19,000	19,000	20,000	20,000	27,000	
Total ELECTRIC FUND:		3,858,251	4,032,707	4,066,864	3,482,798	3,971,632	1,350,628	4,067,705	

REVENUES--ELECTRIC FUND

		BUDGET		BUDGET		as of 6/30		PROPOSED	COMMENTS
ELECTRIC FUND		2015		2016		2017			
MISCELLANEOUS REVENUE									
604.4957.3347	OTHER FEDERAL GRANT		626.34		17.6		0		
604.4957.3612	SPECIAL ASSESS/PEN/INT		4207.82		1373.07		699.57		
604.3600.3621	INTEREST EARNED	39,000	11,602	39,000	11,048	10,000	7,997	10,000	
604.3600.3622	RENTS AND ROYALTIES	3,000	3,592	3,000	7,803	3,000	2,526	3,000	
604.3600.3624	MISC REVENUE - REFUNDS	1,000	4,673	1,000	3,233	1,000	1,275	1,000	
604.3600.3626	MONEY MARKET INTEREST	0	0	0	1	0	11	0	
Total MISCELLANEOUS REVENUES		43,000	24,700	43,000	23,476	14,000	12,509	14,000	
PROPRIETARY FUND REVENUES									
604.3700.3717	SALES - OTHER								
604.3700.3735	ELECTRIC ASSESSMENT	4,400	7,265	4,400	6,800	4,400	4,300	4,400	
604.3700.3740	ELECTRIC SALES	3,239,600	3,257,632	3,401,580	3,601,489	3,572,000	1,726,464	3,980,836	AS PER MRES STUDY
604.3700.3742	ELECTRIC SALES-DEMAND	263,000	238,546	276,150	270,271	276,150	115,911	405,000	AS PER MRES STUDY
604.3700.3743	ELECTRIC SALES	248,000	0	248,000	0		0		
604.3700.3745	CONNECTION/RECONNECTION FEE	4,800	3,000	4,800	3,650	4,800	650	4,800	
604.3700.3746	PENALTIES	40,000	39,315	40,000	41,135	40,000	23,731	40,000	
604.3700.3747	ELECTRIC METER HOOKUP FEE	0	2,475	0	2,210	0	1,980	0	
604.3700.3748	RECAPTURE/WRITEOFF		96		0		0		
	Bi directional credit		0		0		0		
604.957.3749	3.0% CIP	90,709	97,491	95,244	107,709	100,016	51,825	111,463	
604.957.3911	SALES OF FIXED ASSETS		0		8,500		0		
Total PROPRIETARY REVENUES		3,890,509	3,645,820	4,070,174	4,041,764	3,997,366	1,924,860	4,546,499	
OTHER FINANCING SOURCES									
604.3900.3911	SALES OF FIXED ASSETS								
604.3900.	CAPITAL CONTRIBUTIONS								
Total OTHER FINANCING SOURCES		-	-	-	-	-	-	-	
Total ELECTRIC FUND		3,933,509	3,670,521	4,113,174	4,065,240	4,011,366	1,937,370	4,560,499	
ELECTRIC EXPENDITURES		3,858,251	4,032,707	4,066,864	3,482,798	3,971,632	1,350,628	4,067,705	
ELECTRIC REVENUES		3,933,509	3,670,521	4,113,174	4,065,240	4,011,366	1,937,370	4,560,499	
CAPITAL EXPENSES		42,000		245,000		85,000		270,000	
GAIN OR LOSS		33,258	(362,186)	(198,690)	582,442	(45,266)	586,741	222,795	

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2018 CAPITAL REQUESTS:

OK	Bucket truck-Yr 2 of 5	40,000
	Annual Territory Acquisitions	20,000
	H.S.- Excel	100,000
	H.S. City Infra	110,000
		<hr/> 270,000

Sub Station 2020?

EXPENDITURES--LIQUOR STORE		BUDGET		BUDGET		as of 6/30 BUDGET ACTUAL		PROPOSED	COMMENTS
LIQUOR STORE		2015	ACTUAL	2016	ACTUAL	2017	2017	2018	
FINANCIAL ADMINISTRATION									
609.4151.101	FULL-TIME EMPLOYEES - REGULA	2,600	2,062	2,600	2,083	2,600	1,161	2,600	Part of Council Salaries
609.4151.102	FULL-TIME EMPLOYEES - OVERTIME								
609.4151.121	EMPLOYER PERA CONTRIBUTIONS	195	44	195	41	195	33	195	
609.4151.122	EMPLOYER FICA CONTRIBUTIONS	161	128	161	129	161	72	161	
609.4151.123	EMPLOYER MEDICARE CONTRIBU	38	30	38	30	38	17	38	
609.4151.130	EMPLOYER PAID INSURANCE		-		-		-		
Personnel Subtotal		2,994	2,264	2,994	2,284	2,994	1,282	2,994	
609.4151.301	AUDITING/ACCOUNTING	4,500	3,690	3,900	3,834	4,000	3,978	4,000	
609.4151.309	EDP, SOFTWARE & DESIGN								
609.4151.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-		
609.4151.440	PROFESSIONAL SERVICES								
Operations Subtotal		4,500	3,690	3,900	3,834	4,000	3,978	4,000	
Total FINANCIAL ADMINISTRATION		7,494	5,954	6,894	6,118	6,994	5,260	6,994	
MERCHANDISE									
609.4975.210	OPERATING SUPPLIES	1,900	2,527	1,900	2,409	2,500	1,218	2,500	
609.4975.251	LIQUOR & WINE	362,045	431,293	380,147	457,225	399,154	216,462	419,100	Increase 5%
609.4975.252	BEER	576,903	595,044	605,748	615,952	636,035	273,966	667,800	Increase 5%
609.4975.254	MISC TAXABLES (SOFT DRINKS,ET	9,971	14,524	9,971	14,722	15,000	5,774	15,000	
609.4975.257	ICE	1,845	4,518	1,845	4,358	2,000	1,532	2,000	
609.4975.259	NON-TAX MISC (O.J., ETC) NA BEE	642	601	642	533	642	253	642	
609.4975.335	FREIGHT	9,500	10,014	9,500	9,577	10,000	4,238	10,000	
609.4975.343	OTHER ADVERTISING				100		-		
609.4975.430	OTHER SERVICE/CHARGES-MISC.	50	-	50	-	50	-	50	
609.4975.438	CREDIT CARD FEES	20,000	22,657	21,500	24,735	24,000	12,400	25,000	
609.4975.439	REFUNDS AND DEPOSITS						-		
Total MERCHANDISE		982,856	1,081,178	1,031,303	1,129,612	1,089,381	515,843	1,142,092	

EXPENDITURES						as of 6/30			
		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
LIQUOR STORE		2015		2016		2017		2018	
MANAGER									
609.4976.101	FULL-TIME EMPLOYEES - REGULA	62,500	62,874	66,200	67,300	70,050	34,780	74,000	
609.4976.102	FULL-TIME EMPLOYEES - OVERTIM	-	-	-	-	-	-	-	
609.4976.103	PART-TIME EMPLOYEES		-		-		-		
609.4976.121	EMPLOYER PERA CONTRIBUTIONS	4,688	4,882	4,965	4,982	5,254	2,609	5,550	
609.4976.122	EMPLOYER FICA CONTRIBUTIONS	3,875	3,922	4,104	4,003	4,343	2,096	4,588	
609.4976.123	EMPLOYER MEDICARE CONTRIBU	906	917	960	936	1,016	490	1,073	
609.4976.130	EMPLOYER PAID INSURANCE	8,400	8,782	8,400	8,620	9,400	4,475	11,000	
609.4976.131	OPEB OBLIGATION		(375)		(513)		-		
Personnel Services		80,369	81,002	84,629	85,328	90,063	44,451	96,211	
609.4976.150	WORKER'S COMPENSATION	3,650	4,066	6,000	5,041	6,000	4,213	5,000	
609.4976.210	OPERATING SUPPLIES	700	172	700	526	700	41	700	
609.4976.214	UNIFORMS		190		-		-		
609.4976.216	PERIODICALS	40	39	40	49	40	42	40	DCI SUBSCRIPTION
609.4976.240	SMALL TOOLS/MINOR EQUIPMENT	3,600	1,892	3,600	1,899	3,600	972	3,600	\$2,000 for computers
609.4976.304	LEGAL FEES	100	-	100	44	100	73	100	
609.4976.309	EDP, SOFTWARE & DESIGN		230		-		-		
609.4976.321	TELEPHONE	1,900	1,756	1,900	1,796	1,900	895	1,900	PHONES & INTERNET
609.4976.331	TRAVEL	250	-	250	-	250	34	250	
609.4976.333	STAFF MEETINGS & CONFERENCE	200	-	200	-	200	-	900	
609.4976.334	MEMBERSHIP DUES AND FEES	1,000	970	1,000	1,288	1,000	600	1,500	BUYER CARD, BEV ASSN, CHAMBER
609.4976.343	OTHER ADVERTISING	9,000	7,229	9,000	3,591	9,000	4,400	9,000	
609.4976.351	LEGAL NOTICES PUBLISHING	250	-	250	-	250	-	250	
609.4976.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25	
609.4976.370	MAINTENANCE/SUPPORT FEES	3,000	2,055	3,000	2,534	3,000	1,972	3,000	BMS and LIQ support
609.4976.430	OTHER SERVICE/CHARGES-MISC.	1,000	165	1,000	252	1,000	150	1,000	GROC, UNEMP, NSF, P CASH, FOOD LIC
609.4976.433	MMUA SAFETY PROGRAM	800	743	800	792	800	571	800	/ALCOHOL , TOBACCO ,SCHOLARSHIP-500
609.4976.439	CASH OVER SHORT		1,335		855		539		
609.4976.440	PROFESSIONAL SERVICES	525	400	525	300	525	-	525	INS AGENCY
609.4976.444	OTHER CONTRACTUAL SERVICES						257		
Operations Subtotal		26,040	21,243	28,390	18,968	28,390	14,758	28,590	
Total MANAGER		106,409	102,245	113,019	104,296	118,453	59,209	124,801	

EXPENDITURES						as of 6/30			
		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	ACTUAL	PROPOSED	
LIQUOR STORE		2015		2016		2017		2018	COMMENTS
CASHIERS									
609.4977.101	FULL-TIME EMPLOYEES - REGULA	33,400	31,868	34,000	36,084	34,000	18,807	44,000	
609.4977.102	FULL-TIME EMPLOYEES - OVERTIME		23		(15)		112		
609.4977.103	PART-TIME EMPLOYEES	39,000	33,121	42,100	34,377	35,200	16,536	35,200	
609.4977.121	EMPLOYER PERA CONTRIBUTIONS	5,430	18,146	5,708	18,118	5,190	2,488	5,940	
609.4977.122	EMPLOYER FICA CONTRIBUTIONS	4,489	3,989	4,718	4,114	4,290	2,085	4,910	
609.4977.123	EMPLOYER MEDICARE CONTRIBU	1,050	933	1,103	962	1,003	488	1,148	
609.4977.130	EMPLOYER PAID INSURANCE	8,200	15,005	16,400	14,884	17,200	7,798	21,500	
609.4977.131	OPEB OBLIGATION		-		-		-		
	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-	
	Personnel Subtotal	91,569	103,085	104,029	108,525	96,884	48,313	112,699	
609.4977.160	LIABILITY INSURANCE	40	41	40	23	40	47	40	
609.4977.333	STAFF MEETINGS & CONFERENCE	300	370	300	-	300	-	300	TRADE SHOW
609.4977.334	MEMBERSHIP DUES AND FEES	50	180	50	-	50	200	50	
	Operations Total	390	591	390	23	390	247	390	
	Total CASHIERS	91,959	103,676	104,419	108,548	97,274	48,559	113,089	

JANITOR

609.4978.210	OPERATING SUPPLIES	600	824	600	258	600	262	600	
	Total JANITOR:	600	824	600	258	600	262	600	

BUILDINGS & MAINTENANCE

609.4979.220	REPAIR/MAINTENANCE SUPPLIES	100	-	100	-	100	-	100	
609.4979.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	1,125	1,000	1,416	1,000	1,396	1,000	
609.4979.360	INSURANCE	5,500	3,595	5,500	3,212	4,500	4,211	4,500	
609.4979.380	UTILITY SERVICES	12,500	10,356	12,500	11,174	12,500	3,928	12,500	
609.4979.400	REPAIRS & MAINTENANCE	18,000	768	11,000	1,625	11,000	1,858	11,000	
609.4979.410	RENTALS	750	860	750	1,363	750	736	750	
	Total BUILDING MAINTENANCE	37,850	16,703	30,850	18,790	29,850	12,130	29,850	

DEPRECIATION

609.4997.420	DEPRECIATION	13,000	13,883	13,000	12,107	13,000	-	13,000	
Total DEPRECIATION		13,000	13,883	13,000	12,107	13,000	-	13,000	
OTHER EXPENSE									
609.xxxx.580						-			
609.4999.720	OPERATING TRANSFERS	14,000	14,000	14,000	84,000	14,000	64,000	16,000	
Total OTHER EXPENSE		14,000	14,000	14,000	84,000	14,000	64,000	16,000	
Total LIQUOR FUND EXPENDITURES		1,254,167	1,338,462	1,314,086	1,463,729	1,369,551	705,263	1,446,426	

REVENUES--LIQUOR STORE				as of 6/30				COMMENTS
LIQUOR FUND	PROPOSED 2015	ACTUAL 2015	BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	PROPOSED 2018	
MISCELLANEOUS REVENUES								
609.4151.3621 INTEREST EARNED	3,000	12,647	3,000	7,735	3,000	4,201	3,000	
609.4151.3624 MISC REVENUE - REFUNDS	250	0	250	6	250	-	250	INS DIV, CK FEES, TASTING CKS
609.4151.3625 INC/DEC IN FAIR VALUE OF INVESTMENT								
609.4151.3626 MONEY MARKET INTEREST		-		1		2		
TRNASFER FROM OTHER FUNDS		-		-		-		
Total MISCELLANEOUS REVENUES:	3,250	12,647	3,250	7,743	3,250	4,203	3,250	
PROPRIETARY FUND REVENUES								
609.4975.3781 SALES - LIQUOR	347,030	413,277	364,382	432,358	382,600	210,899	401,700	Increase 5%
609.4975.3782 SALES - BEER	743,400	743,200	780,570	777,609	819,600	365,618	860,600	Increase 5%
609.4975.3783 SALES - WINE	160,300	203,932	168,315	218,308	176,700	98,956	185,500	Increase 5%
609.4975.3784 SALES - MISC. TAXABLE	14,603	21,218	14,603	20,601	22,000	7,961	22,000	
609.4975.3786 SALES - NON-TAXABLE	5,215	9,013	5,215	8,962	5,215	4,281	5,215	
609.4975.3793 CASH DISCOUNTS		-		-		-		
609.4975.3794 CASH OVER		890		1,010		648		
Total PROPRIETARY FUND REVENUES:	1,270,548	1,391,529	1,333,085	1,458,848	1,406,115	688,362	1,475,015	
Total LIQUOR FUND REVENUES:	1,273,798	1,404,176	1,336,335	1,466,590	1,409,365	692,565	1,478,265	

TOTAL REVENUES	1,273,798	1,404,176	1,336,335	1,466,590	1,409,365	692,565	1,478,265
TOTAL EXPENDITURES	1,254,167	1,338,462	1,314,086	1,463,729	1,369,551	705,263	1,430,426
CAPITAL	0		0		6,000		6,000
NET INCOME BEFORE TRANSFERS	19,631	65,714	22,249	2,861	33,814	-12,698	41,839
TRANSFERS							16,000
GAIN OR LOSS	19,631	65,714	22,249	2,861	33,814	-12,698	25,839

2018 CAPITAL REQUESTS:

Cooler	6000
Total	6000

EXPENDITURES--STORM SEWER

	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2015		2016		2017	31-Oct as of 6/30	2018	
605.4710.601 BOND PRINCIPAL	45,108	0	46,590	0	48,407	48,407	47,634	W Main/6th and 11th NE/16TH
605.4710.611 BOND INTEREST	12,297	11,966	11,904	14,107	7,310	3,816	33,550	
605.4710.620 PAYING AGENT FEES		299		623		0		
605.4710.621 BOND ISSUANCE COSTS		2,258		-2,169		0		
Total DEBT SERVICE	57,405	14,523	58,494	12,560	55,717	52,223	81,184	
DISTRIBUTION								
605.4963.101 FULL-TIME EMPLOYEES - REGULAR	58,500	45,816	62,500	28,709	29,000	14,139	41,000	
605.4643.102 FULL-TIME EMPLOYEES - OVERTIME		0		0		0		
605.4963.103 PART-TIME EMPLOYEES	3,000	0	3,000	0	3,000	0	3,000	
605.4963.121 EMPLOYER PERA CONTRIBUTIONS	4,388	9,675	4,688	8,820	2,175	1,060	3,075	
605.4963.122 EMPLOYER FICA CONTRIBUTIONS	3,813	2,813	4,061	1,620	1,984	827	2,728	
605.4963.123 EMPLOYER MEDICARE CONTRIBUTIONS	848	658	906	379	421	193	595	
605.4963.124 SICK CONVERSION		1,119		0		0		
605.4963.130 EMPLOYER PAID INSURANCE	13,072	10,736	13,072	6,549	17,200	3,371	6,360	
605.4963.142 UNEMPLOYMENT BENEFIT		1,636		0		0		
605.4963.131 OPEB OBLIGATION		-125		-171		0		
Personnel Subtotal	83,621	72,327	88,227	45,906	53,780	19,591	56,758	
605.4963.150 WORKER'S COMPENSATION	1,000	0	0	0	0	0	0	
605.4963.210 OPERATING SUPPLIES	7,000	5,923	7,000	5,665	7,000	719	7,000	Diesel
605.4963.214 UNIFORMS	1,200	164	1,200	0	1,200	0	280	
605.4963.220 REPAIR/MAINTENANCE SUPPLIES	30,500	2,180	30,500	1,312	30,500	155	30,500	
605.4963.240 SMALL TOOLS/MINOR EQUIPMENT	500	581	500	63	500	0	500	
605.4963.303 ENGINEERING FEES		0		17,528		0		
605.4963.325 COMMUNICATION-OTHER	3,000	4,805	3,000	4,342	5,000	1,934	5,000	
605.4963.331 TRAVEL	100	0	100	0	100	0	100	
605.4963.352 GENERAL NOTICE/PUBLIC INFO		206		34		0		
605.4963.360 INSURANCE	600	561	600	504	800	558	800	
605.4963.370 MAINTENANCE & SUPPORT FEES	1,700	1,028	1,700	1,056	1,700	809	1,700	Folder/Stuffer & Handhelds
605.4963.400 REPAIRS & MAINTENANCE	25,000	4,002	25,000	1,402	25,000	31	25,000	
605.4963.410 RENTALS		11		2		2		
605.4963.430 OTHER SERVICE/CHARGES	75	107	75	0	75	0	75	
605.4963.440 PROFESSIONAL SERVICES	5,000	0	5,000	0	5,000	0	5,000	Storm Water Plan MS4
605.4963.433 MMUA SAFETY PROGRAM	4,050	3,081	4,050	3,120	4,050	2,298	4,050	
605.4963.444 OTHER CONTRACTUAL SERVICES		0		0		0		
Operations Subtotal	79,725	22,649	78,725	35,028	80,925	6,506	80,005	
Total STORM WATER	163,346	94,976	166,952	80,934	134,705	26,097	136,763	

ADMINISTRATION								
605.4964.101	FULL-TIME EMPLOYEES - REGULAR	18,600	19,032	18,600	16,175	19,500	8,427	19,500
605.4964.102	FULL-TIME EMPLOYEES - OVERTIME		41		5		2	
605.4964.103	PART-TIME EMPLOYEES	0	0	0	0	0	0	0
605.4964.121	EMPLOYER PERA CONTRIBUTIONS	1,395	1,009	1,395	1,212	1,463	630	1,463
605.4964.122	EMPLOYER FICA CONTRIBUTIONS	1,153	1,120	1,153	953	1,209	498	1,209
605.4964.123	EMPLOYER MEDICARE CONTRIBUTIONS	270	268	270	223	283	116	283
605.4964.130	EMPLOYER PAID INSURANCE	3,500	2,660	3,000	2,643	3,400	1,383	3,400
605.4964.131	OPEB OBLIGATION		0		0		0	
	Personnel Subtotal	24,918	24,129	24,418	21,211	25,854	11,057	25,854
605.4964.150	WORKER'S COMPENSATION	3,900	5,429	5,500	3,835	5,600	-579	5,600
605.4964.210	OPERATING SUPPLIES	700	95	700	65	700	27	700
605.4964.240	SMALL TOOLS/MINOR EQUIP		0		359		20	
605.4964.301	AUDITING/ACCOUNTING	1,324	820	860	852	900	884	900
605.4964.303	ENGINEERING FEES	5,000	0	5,000	0	5,000	0	5,000
605.4964.309	EDP, SOFTWARE & DESIGN		86		72		0	
605.4964.333	STAFF MEETINGS & CONFERENCES	300		300		300		300
605.4964.334	MEMBERSHIP DUES AND FEES							
605.4964.370	MAINTENANCE/SUPPORT FEES	250	415	250	166	450	115	450
605.4964.430	OTHER SERVICE/CHARGES	200	25	200	9	200	128	200
605.4964.435	UNCOLLECTIBLE						18	
605.4964.438	CREDIT CARD FEES	1,000	1,217	1,000	2,132	2,100	1,109	2,800
605.4964.440	PROFESSIONAL SERVICES	725	400	725	300	725	0	725
	Operations Subtotal	13,399	8,487	14,535	7,790	15,975	1,722	16,675
Total ADMINISTRATION		38,317	32,616	38,953	29,001	41,829	12,779	42,529
DEPRECIATION								
605.4997.420	DEPRECIATION		81,557		84,169		0	
605.4997.625	AMORTIZATION		-2,868		-1,197		0	
605.4997.630	BOND DISCOUNT PAID	0		0	0	0	0	
Total DEPRECIATION		0	78,689	0	82,972	0	0	0
605.4999.720	Operating Transfers	0	0	0	0	0		0
TOTAL STORM WATER EXPENSES		259,068	220,804	264,399	205,467	232,251	91,099	260,476

REVENUES--STORM WATER

STORM WATER FUND			BUDGET		as of 6/30		PROPOSED	COMMENTS
			2016		2017		2018	
MISCELLANEOUS REVENUES								
605.4963.3340	STATE GRANTS AND AIDS		125,002		-			
605.4963.3347	OTHER FEDERAL GRANTS				-			
605.4963.3621	INTEREST EARNED	3000 4369	3000	2492	3000	0	3000	
605.4963.3624	MISC REVENUE - REFUNDS							
605.4963.3625	INC/DEC IN FAIR VALUE OF INVESTMENT							
605.4963.3626	MONEY MARKET INTEREST	0		0		0		
Total MISCELLANEOUS REVENUES		3000 4369.3	3000	127494.07	3000	0	3000	
PROPRIETARY FUND REVENUES								
605.4963.3720	STORM USER CHARGE	252,000 259,874	272,538	277,303	278,000	188,201	428,000	
605.4963.3746	PENALTIES	2,200 2,831	2,200	2,884	2,200	1,857	2,200	
	DEVELOPER CONTRIBUTED			-		-		
605.4963.3990	CAPITAL CONTRIBUTIONS			199,346		199,346		
Total PROPRIETARY REVENUES		254200 271754.25	274738	479533.3	280200	389403.92	430200	

Storm Expenses	259,068	220,804	264,399	205,467	232,251	91,099	260,476
Storm Revenues	257,200	276,124	277,738	607,027	283,200	389,404	433,200
Capital Expenses	82,200		107,500		12,500		65,000
GAIN OR LOSS	(84,068)	55,319	(94,161)	401,560	38,449	298,305	107,724

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2018 CAPITAL REQUESTS:

2018 Principal

65,000

65,000

MS4 reserve

2013 10000

2014 10000

2015 5000

2016 5000

2017 5000

35000

EXPENDITURE:		BUDGET		BUDGET		as of 6/30		PROPOSED	COMMENTS
		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL		
ICE ARENA									
606.4516.101	FULL-TIME EMPLOYEES -	94,900	93,824	86,700	81,830	99,500	39,993	93,000	
606.4516.102	FULL-TIME EMPLOYEES - OVERTIME		50		265		-		
606.4516.103	PART-TIME EMPLOYEES	43,500	37,536	40,100	36,998	40,100	23,304	40,100	
606.4516.121	EMPLOYER PERA CONTR	8,000	8,526	8,000	8,847	9,000	4,123	9,000	
606.4516.122	EMPLOYER FICA CONTRIB	8,581	8,136	7,862	7,103	8,655	3,874	8,252	
606.4516.123	EMPLOYER MEDICARE CO	1,377	1,903	1,258	1,661	1,444	906	1,349	
606.4516.130	EMPLOYER PAID INSURAN	26,000	21,797	22,000	18,718	19,000	9,749	23,700	
606.4516.142	UNEMPLOYMENT BENEFIT		-		511		738		
Personnel Subtotal		182,358	171,772	165,920	155,932	177,699	82,688	175,401	

606.4516.150	WORKER'S COMPENSATION	3,200	3,347	3,400	2,621	3,500	2,570	3,500	
606.4516.210	OPERATING SUPPLIES	5,000	3,744	5,000	2,822	5,000	1,240	4,000	
606.4516.212	MOTOR FUELS	-	-	-	-	-	-	-	
606.4516.214	UNIFORMS	600	-	600	-	600	905	950	
606.4516.220	REPAIR/MAINTENANCE SUP	7,500	7,837	7,500	9,276	7,500	3,645	7,500	
606.4516.240	SMALL TOOLS/MINOR EQUI	1,000	2,039	1,000	2,009	1,000	167	1,000	
606.4516.261	MERCH FOR RESALE- TAX	3,000	1,858	3,000	1,554	2,000	847	2,000	
606.4516.262	MERCH FOR RESALE-NON	-	-	-	-	-	-	-	
606.4516.301	AUDITING/ACCOUNTING	1,000	1,000	900	900	900	900	900	
606.4516.309	EDP, SOFTWARE, DESIGN		-			500		-	
606.4516.321	TELEPHONE	2,600	2,114	2,200	3,046	2,800	1,501	3,200	
606.4516.333	STAFF MEETINGS & CONF	1,000	1,040	1,000	-	1,000	-	1,000	Refrig
606.4516.334	MEMBERSHIP DUES AND	600	202	400	220	400	266	400	MIAMA, Star
606.4516.343	OTHER ADVERTISING	360	163	360	163	360	82	200	
606.4516.360	INSURANCE	-	-	-	-	-	-	-	
606.4516.370	MAINTENANCE/SUPPORT	2,000	1,427	1,800	1,690	1,900	1,770	2,400	Message center contract fees
606.4516.380	UTILITIES	52,700	50,254	52,700	43,551	52,700	18,049	54,000	Use 45000 x .80 x 1.5 (20% energy savings?)
606.4516.400	REPAIRS & MAINTENANCE	18,000	13,969	18,000	18,272	22,500	3,956	22,500	new multiplier
606.4516.430	OTHER SERVICE/CHARGE	3,000	2,518	3,000	1,122	3,000	648	2,000	Weed control/garbage/sprinkler
606.4516.433	MMUA SAFETY	1,010	743	1,010	761	1,010	571	1,010	
606.4516.440	PROFESSIONAL SERVICE	300	618	500	113	500	-	500	Alarm
606.4516.444	OTHER CONTRACTUAL SE	4,500	-	4,500	-		144		
606.4516.530	IMPROVE OTHER THAN B		-		197,480		-		
606.4516.580	OTHER EQUIP		-		-		-		
Operations Subtotal		107,370	92,872	106,870	285,600	107,170	37,260	107,060	
Total ICE ARENA		289,728	264,644	272,790	441,532	284,869	119,948	282,461	

REVENUES

						as of 6/30			
ICE ARENA		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	
		2015		2016		2017		2018	
606.4516.3349	MISC STATE GRANT				100,000		0		
606.4516.3450	SCHOOL/YOUTH ICE REN	198,000	200,841	200,000	196,957	200,000	79,742	200,000	
606.4516.3451	LEAGUE HOCKEY	49,000	45,900	49,000	46,977	49,000	8,860	49,000	
606.4516.3452	PUBLIC SKATE	2,500	2,701	2,500	2,083	2,500	1,327	2,500	
606.4516.3453	OPEN HOCKEY/ICE TIME	5,000	5,043	5,000	4,094	5,000	1,825	5,000	
606.4516.3454	LEASED SIGN REVENUE	1,000	1,200	1,000	1,900	1,000	-	1,000	
606.4516.3455	CONCESSION RENTS	2,516	2,292	2,516	2,216	2,516	-	2,516	
606.4516.3456	POP AND GUMBALL SALE	3,000	2,767	3,000	2,215	3,000	1,130	3,000	
606.4516.3457	SKATE RENTS/SHARPENI	1,500	1,226	1,500	769	1,500	517	1,500	
606.4516.3458	PRO SHOP SALES	200	172	200	340	200	64	200	
606.4516.3623	CONTRIBUTIONS AND DO	-	-	-	1	-	-	-	
606.4516.3624	MISC REVENUE-REFUNDS	-	30	-	-	-	3,000	-	
	Transfer from other funds		2,472		83,980		-		
Total ICE ARENA		262,716	264,644	264,716	441,532	264,716	96,464	264,716	

Arena Expenses	289,728	264,644	272,790	441,532	284,869	119,948	282,461
Arena Revenues	262,716	264,644	264,716	441,532	264,716	96,464	264,716
Capital Expenses	15,500		100,000		0		0
GAIN OR LOSS	(42,512)	-	(108,074)	-	(20,153)	(23,483)	(17,745) Loss

Page 1 - Rev

2018 CAPITAL REQUESTS:

phones???	-
cameras????	-
	-
	-
	-

2019- refrigerant

- required by 2020

**Joint Resolution of Mantorville Township and
the City of Kasson, MN #9.x-17**

**RESOLUTION ORDERING ANNEXATION PURSUANT TO THE TERMS OF THE ORDERLY
ANNEXATION AGREEMENT BETWEEN MANTORVILLE TOWNSHIP AND THE CITY OF
KASSON, AND MINNESOTA STATE STATUTE § 414.0325**

**BE IT RESOLVED BY THE CITY COUNCIL OF KASSON, MINNESOTA AND THE
TOWNSHIP OF MANTORVILLE, MN** as follows:

1. That the owner of the land being annexed is Reuben A Finger Trustee, Reuben A Finger Revocable Trust and Reuben A Finger Trustee, Mary L Finger Family Trust; and the land is described as that of unplatted property containing approximately 3.5 acres, upon which development has already occurred.
2. The land is within the designated Orderly Annexation Area, pursuant to Minnesota State Statute §414.0325 and is contiguous with the City border.
3. The legal description of the property is attached.
4. Request for annexation to the City of Kasson and detachment from Mantorville Township is for the extension of municipal infrastructure and the construction of local improvements.
5. No consideration by the Director of Strategic and Long Range Planning is necessary, although the Director may review and comment. However, within 30 days the Director shall order their annexation in accordance with the terms of said Orderly Annexation Agreement and joint resolution.
6. That the property, upon annexation shall be zoned R-1 according to Section 154.145 of the Kasson Municipal Code.

BE IT FURTHER RESOLVED that the Township of Mantorville does not object to, nor will contest, the annexation of said lands into the Kasson corporate limits.

BE IT FURTHER RESOLVED that the above referenced property is hereby annexed, added to and made a part of the City of Kasson, Minnesota, as effectually as if it had originally been a part thereof.

Passed and adopted this 12th day of September, 2017.

Chair, Township of Mantorville

ATTEST:

Town Board Clerk

Mayor, City of Kasson, MN

ATTEST:

City Administrator, City of Kasson, MN

PETITION AND WAIVER AGREEMENT

by and between

THE CITY OF KASSON, MINNESOTA,

and

**REUBEN A. FINGER, AS TRUSTEE OF
THE REUBEN A. FINGER REVOCABLE TRUST,
AND REUBEN A. FINGER, AS TRUSTEE OF
THE MARY L. FINGER FAMILY TRUST**

THIS AGREEMENT made this ____ day of _____, 2017, by and between the City of Kasson, a Minnesota municipal corporation, (the "City") and Reuben A. Finger, as Trustee of the Reuben A. Finger Revocable Trust, and Reuben A. Finger, as Trustee of the Mary L. Finger Family Trust, (the "Owners").

WITNESSETH:

WHEREAS, the Owners are the fee owner of certain real property located in the County of Dodge on the west side of 16th Avenue NW and legally described on Exhibit A attached hereto (the "Subject Property");

WHEREAS, the Subject Property is in the process of being annexed into the City of Kasson pursuant to Minnesota Statute §414.0325.

WHEREAS, the Owners desire the City to extend its water main to the Subject Property so the Subject Property can be connected to the City's existing water mains ("Improvement Project"), and the City desires to complete the Improvement Project to accommodate future annexation and service areas on the west side of 16th Avenue NW.

WHEREAS, the City intends to contract for the Improvement Project and to specially assess the cost thereof against the Subject Property;

WHEREAS, the Owners desire the City to contract for the Improvement Project without notice of hearing or hearing on the Improvement Project, and without notice of hearing or hearing on the special assessments levied against the Subject Property to finance the Improvement Project;

WHEREAS, the City is willing to proceed with the Improvement Project in accordance with the request by the Owners and without such notices or hearings, provided the assurances and covenants hereinafter stated are made by the Owners to ensure that the City will have valid and collectable special assessments as they relate to the Subject Property;

WHEREAS, were it not for the assurances and covenants hereinafter provided, the City would not proceed with the Improvement Project without such notices and hearings and is doing so solely at the behest, and for the benefit, of the Owners;

NOW, THEREFORE, ON THE BASIS OF THE COVENANTS AND OBLIGATIONS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The Owners represent and warrant they are the fee owners of the Subject Property, that they have full legal power and authority to encumber the Subject Property as herein provided, that in doing so they are not in violation of the terms or conditions of any instrument or agreement of any nature to which the Owners are bound or which relates in any manner to the Subject Property and that there are no other liens or encumbrances against the Subject Property except those listed in Exhibit B attached hereto.
2. The Owners hereby petition the City for the installation of the Improvement Project.
3. The Owners consent to the City levying special assessments for the Improvement Project against the Subject Property in accordance with Minnesota Statute §429.061. The principal amount of the special assessment for the Improvement Project is \$32,950.00 (\$31,750.00 for the water main extension and \$1,200.00 for the water connection fee).
4. The Owners waive notice of hearing and hearing pursuant to Minnesota Statute §429.031, on the Improvement Project and notice of hearing and hearing on the special assessments levied to finance the Improvement Project pursuant to Minnesota Statute §429.061 and specifically requests that the Improvement Project be constructed and special assessments be levied against the Subject Property without such hearings.
5. The Owners waive the right to appeal the levy of special assessments in accordance with this Agreement pursuant to Minnesota Statute §429.081 and further specifically agree with respect to such special assessments against the Subject Property that:
 - a. All requirements of Minnesota Statute §429 and City ordinance and policy with which the City does not comply are hereby waived by the Owners; and
 - b. The increase in fair market value of the Subject Property resulting from the installation of the Improvement Project will be at least equal to the amount of the special assessments levied against the Subject Property, and that such increase in fair market value is a special benefit to the Subject Property.
6. The special assessments levied against the Subject Property shall be payable over a period not to exceed 15 years, and shall bear interest from the date the special assessment roll is adopted by the City Council at the prime rate as printed in the Wall Street Journal on the date the special assessment roll is adopted, plus 1.5%. The first installment of principal and interest shall be included in the first tax rolls completed after adoption of the resolution levying the special assessment.

7. The covenants, waivers and agreements contained in this Agreement shall bind the Owners and their successors and assigns and shall run with the Subject Property. It is the intent of the parties hereto that this Agreement be in a form which is recordable among the land records of Dodge County, Minnesota, and the Owners agree to make any changes in this Agreement which may be necessary to effect the recording and filing of this Agreement against the title of the Subject Property.
8. This Agreement shall terminate upon the final payment of all special assessments levied against the Subject Property regarding the Improvement Project. The City agrees to execute and deliver such documents, in recordable form, as are necessary to extinguish its rights hereunder upon receipt of such final payment.
9. The Owners acknowledge that the contractor performing the Improvement Project shall guarantee its work against defects in workmanship and material for a period of two (2) years from the date of the certification of compliance by the City, or from Owners' acceptance of the work, whichever occurs first.
10. The Owners further acknowledge that the Subject Property may be subject to future special assessments when the City makes improvements to the street and infrastructure along 16th Avenue NW.
11. If either the City or Owners bring any legal action for a breach of this Agreement, the prevailing party shall be entitled to recover its court costs and all other expenses arising out of or caused by the litigation including reasonable attorney's fees expended or incurred in such proceedings and all such costs and expenses shall be included in the judgment.

[The rest of this page is intentionally left blank.]

IN WITNESS WHEREOF, the parties have set their hands the day and year first written above.

THE REUBEN A. FINGER REVOCABLE TRUST

By: Reuben A. Finger, Trustee

THE MARY L. FINGER FAMILY TRUST

By: Reuben A. Finger, Trustee

[illegible]

The foregoing instrument was acknowledged before me this _____ day of _____, 2017, by Reuben A. Finger, as Trustee of the Reuben A. Finger Revocable Trust, and as Trustee of the Mary L. Finger Family Trust.

Notary Public

THE CITY OF KASSON

By: _____
Chris McKern, Mayor

By: _____
Theresa Coleman, City Administrator

STATE OF MINNESOTA)
) ss
COUNTY OF DODGE)

The foregoing instrument was acknowledged before me this _____ day of _____, 2017, by Chris McKern and Theresa Coleman, the Mayor and City Administrator, respectively, of the City of Kasson, a municipal corporation under the laws of the state of Minnesota, on behalf of the City.

Notary Public

Exhibit A
To Petition and Waiver Agreement

The legal description of the Subject Property is as follows:

Exhibit B
To Petition and Waiver Agreement

The Subject Property is subject to the following encumbrances and no others:



Minnesota Pollution Control Agency

Rochester Office | 18 Wood Lake Drive SE | Rochester, MN 55904 | 507-285-7343

800-657-3864 | 651-282-5332 TTY | www.pca.state.mn.us | Equal Opportunity Employer

August 18, 2017

The Honorable Chris McKern, Mayor
City of Kasson
401 5th Street S.E.
Kasson, MN 55944

RE: Kasson Wastewater Treatment Facility Improvements
Plans and Specifications, Change Order No. 1
National Pollutant Discharge Elimination System/State Disposal System (NPDES/SDS)
Permit Number MN0050725, Clean Water Revolving Fund Loan Project Number 280317

Dear Mayor,

The change order dated June 8, 2017, and submitted to the Minnesota Pollution Control Agency (MPCA) on July 19, 2017, by your engineering consultant, WHKS, Incorporated; complete with all signatures, has been reviewed and is hereby approved as being within the scope of Clean Water Revolving State Fund (CWRF) Project loan Number 280317. The review included a review of general technical adequacy and cost eligibility with respect to the CWRF loan program. The changes include: a) additional silt fence, b) MLSS pump process piping, c) electrical modifications for the new aerator motor, d) activated sludge biosolids treatment system pump controls, and e) rock excavation for MLSS yard piping installation. Item b and item e above, directly related to the MLSS work, are also 100% Point Source Implementation Grant eligible, as well as CWRF loan eligible.

The change order amount is as follows:

<u>Change Order</u>	<u>Total Amount Requested</u>	<u>Increase in Contract Days</u>	<u>Total Loan Fundable Amount</u>
1	\$87,610.00	105	\$87,610.00

The MPCA, its officers, employees and agents review, comment upon, and approve change orders for the limited administrative purpose of determining whether there is reasonable assurance that the treatment system, when constructed, will comply with the regulations and criteria of the MPCA. MPCA approval of these documents shall not in any way relieve the loan recipient or the engineer of responsibility, nor shall it make the MPCA responsible for the technical adequacy of the engineer's work.

The Honorable Chris McKern

Page 2

August 18, 2017

If you have any questions on the above approval, please e-mail me at John.Carney@state.mn.us or call me at (507) 206-2640.

Sincerely,

A handwritten signature in black ink that reads "John Carney". The script is cursive and fluid.

This document has been electronically signed.

John Carney

Engineer

Municipal Wastewater Section

Municipal Division

JC:jfc

cc: Nancy Zaworski, City of Kasson

Kevin Graves, WHKS

August 22, 2017

Mr. Chris McKern
Mayor
401 Fifth Street SE
Kasson, MN 55944-2204

RE: Control Section 2007 Trunk Highway (TH) 57
Municipal Agreement Solicitation Program
Project Selection

Honorable Mayor McKern:

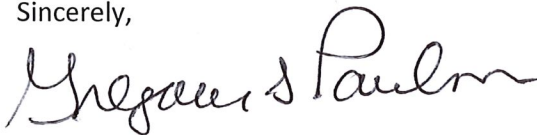
Thank you for your interest in the Municipal Agreement Solicitation Program and for your recent submittal for funding along TH 57 within the City of Kasson. We are pleased to announce that your project has been selected to receive State funding, through this Municipal Program, for fiscal year 2021.

Further discussions are needed to determine the total amount of the award and the final scope of the project. Kyle Lake has been assigned as the MnDOT Project Manager to oversee the City's development of this project. Kyle will be contacting you in the near future to continue these discussions.

The City's application included costs for a **Storm Sewer Relief Line** on the south end near the DM&E rail crossing. This award does not include funds for the Relief Line. If the City intends to seek State funds for the Relief Line, you will need to provide computations for contributing flow, a history of all increases to the storm water contribution since the original construction, your project schedule and estimated costs. Additional discussions will be needed to determine State funding availability and eligibility for this work.

We look forward to working with you on developing this exciting Municipal Agreement project. Please continue to work with Kyle throughout the project development process. You may contact him at 507-286-7558.

Sincerely,



Greg Paulson
Assistant District Engineer
Program Delivery

cc:	Ronda Allis	Kyle Lake	Rhonda Prestegard	Fausto Cabral
	Kris Langlie	Theresa Coleman	Brandon Theobald	File

MEADOWBROOKE SECOND SUBDIVISION DEVELOPMENT AGREEMENT

The parties to this Development Agreement ("Development Agreement") are the City of Kasson, a Minnesota municipal corporation (hereinafter referred to as the "City"), and Paradise Brothers, LLC, a Minnesota limited liability company (hereinafter referred to as the "Developer").

The City and Developer are sometimes referred to in this Development Agreement as a "Party" or the "Parties."

RECITALS

a. Developer owns certain real property within the City limits of Kasson, situated in the County of Dodge, State of Minnesota, and legally described on the attached Exhibit A, hereinafter referred to as "Development Property" or "Premises."

b. Developer has requested permission to construct, at its own expense, certain public improvements within the proposed public right-of-way of the Development Property according to the plans and specifications prepared by Richard J. Massey of Massey Land Surveying & Engineering.

c. The City is willing to grant Developer permission to complete the proposed improvements at Developer's own expense, provided the proposed improvements are completed in accordance with the terms of this Agreement and under the supervision of the City Engineer or his agent or representative, in addition to any terms and conditions required of all developers undertaking this type of construction within the City. The Developer shall also be responsible for the City Engineer's construction observation and inspection fees which are estimated to be \$20,000.00 for the Development Project.

NOW, THEREFORE, in consideration of the premises, the Parties hereby agree as follows:

1. **Developer Representations and Warranties.**

Developer makes the following representations and warranties to the City:

a. The individual executing this Development Agreement on behalf of the Developer, has the right, power, legal capacity and organizational authority to execute this Development Agreement, and no approvals or consents of any persons are necessary in connection with the authority of the individual to execute this Development Agreement.

b. Developer is not currently in default under any contract, agreement or mortgage to which Developer is a party or by which the Development Property is bound which in any way affects the Developer's performance under this Development, nor have any events occurred which would be a default under such contracts, agreements or mortgages but for the passage of time or giving of notice thereof.

c. All construction plans for the Development Property and buildings to be located therein will comply with all applicable Federal, State and local statutes, laws and regulations, including, without limitation, any applicable zoning, environmental, building code or other law (including MPCA and Minnesota Department of Health permits), ordinance or regulation affecting the Development Property and the work to be completed thereon, and Developer shall obtain all permits and licenses required by any Federal, State, regional or local agencies.

d. There is no suit, action, arbitration or legal, administrative or other proceeding or other governmental investigation pending or threatened against or affecting the Developer. To the best of the Developer's knowledge, no council person or other officer or employee of the City is directly or indirectly financially interested in this Development Agreement or any contract, agreement or job thereby contemplated to be entered into or undertaken. Developer warrants that it has not paid or given, and will not pay or give, any official or employee of the City any money or other consideration for obtaining this Development Agreement.

e. Developer shall not allow any waste or nuisance on the premises or allow the premises to be used for any unlawful purposes. Further, Developer shall maintain the premises in a neat and clean condition, including mowing and removal of all construction debris.

f. Developer shall arrange and pay for all utilities furnished to the premises, including, but not limited to, electricity, gas, water, sewer, telephone service, as well as payment of all real estate taxes and all other taxes, if any.

g. Developer shall arrange and pay for the proper abandonment of existing wells and septic systems located on the Development Property, if any, pursuant to federal, state and local laws and regulations.

h. The Developer warrants that the construction of the infrastructure on the Development Property, which includes the water system, sanitary sewer system, storm sewer system, curbs, gutters, streets and sidewalks, shall comply with the plans and specifications approved by the City Engineer and attached hereto as Exhibit B. The Developer shall have a pre-construction meeting with the City regarding the installation of the infrastructure. The Developer, and its contractors shall coordinate any water main and sewer main disturbances with the City's staff.

i. Three copies of the project plans and specification shall be signed by the Developer and its engineer and submitted to the City. The City and the City Engineer shall sign all copies and return one to the Developer. There shall be no alterations to the approved plans and specifications except upon the prior written approval of the City and its Engineer.

2. **The Project.**

The work to be completed pursuant to this agreement shall commence on or about October 1, 2017, and shall consist of the following:

a. The Developer shall construct at its expense a water main on the Development Property pursuant to the plans and specifications as approved by the City Engineer. The Developer shall connect the water main to the City's existing water main as indicated on the approved plans and specifications. Prior to such connection, the Developer shall verify that the existing water main is in conformance with applicable federal, state, and local laws and regulations and is sufficient to meet the needs of the Development Property. All applicable water access charges pursuant to Ordinance §53.002 shall be paid to the City prior to the

commencement of construction on the Development Property.

b. The Developer warrants that all the labor and materials used in constructing the water main will be of good quality and in conformance of applicable federal, state and local laws and regulations. Developer further guarantees that the water main shall not have to be replaced or repaired for a period of one (1) year from the date of the City's final inspection. If such repairs or replacements occur within the one (1) year period, one hundred (100%) percent of the cost of same shall be the responsibility of Developer.

c. The Developer shall construct at its expense a sanitary sewer main on the Development Property sufficient to meet the needs of the Development Project and pursuant to the plans and specifications approved by the City Engineer. The Developer shall connect the sanitary sewer main to the City's existing sanitary sewer main as indicated on the approved plans and specifications. Prior to such connection, the Developer shall verify that the existing sanitary sewer main is in conformance with applicable federal, state, and local laws and regulations and is sufficient to meet the needs of the Development Property. All applicable sewer access charges pursuant to Ordinance §53.002 shall be paid to the City prior to the commencement of construction on the Development Property.

d. The Developer warrants that all the labor and materials used in constructing the sanitary sewer main will be of good quality and in conformance of applicable federal, state and local laws and regulations. Developer further guarantees that the sanitary sewer main shall not have to be replaced or repaired for a period of one (1) year from the date of the City's final inspection. If such repairs or replacements occur within the one (1) year period, one hundred (100%) percent of the cost of same shall be the responsibility of Developer.

e. The Developer shall construct at its expense a storm water collection main on the Development Property and a temporary private storm water management pond sufficient to meet the needs of the Development Project and pursuant to the plans and specifications approved by the City Engineer. The Developer acknowledges that the temporary storm water management pond shall remain the property of the Developer. The Developer shall submit to

the City acceptable association documents that address ownership and maintenance issues related to the temporary storm water management pond. The City may deny all building permit applications for the individual lots on the Development Property until such time as acceptable association documents have been adopted by the Developer and provided to the City. The Developer shall connect the storm water collection main and the temporary storm water management pond to the City's existing storm water collection mains as indicated on the approved plans and specifications. Prior to such connection, the Developer shall verify that the existing storm water collection mains are in conformance with applicable federal, state, and local laws and regulations and are sufficient to meet the needs of the Development Property.

f. The Developer warrants that all the labor and materials used in constructing the storm water collection main and temporary storm water management pond will be of good quality and in conformance of applicable federal, state and local laws and regulations. Developer further guarantees that the storm water collection main shall not have to be replaced or repaired for a period of one (1) year from the date of the City's final inspection. If such repairs or replacements occur within the one (1) year period, one hundred (100%) percent of the cost of same shall be the responsibility of Developer.

g. The Developer shall construct at its expense the street, curbs, and gutters on the Development Property sufficient to meet the needs of the Development Project and pursuant to the plans and specifications approved by the City Engineer. The Developer shall connect the street, curbs, and gutters to the City's existing streets, curbs, and gutters as indicated on the approved plans and specifications. Prior to such connection, the Developer shall verify that the existing streets, curbs, and gutters are in conformance with applicable federal, state, and local laws and regulations and are sufficient to meet the needs of the Development Property.

h. The Developer warrants that all the labor and materials used in constructing the street, curbs, and gutters will be of good quality and in conformance of applicable federal,

state and local laws and regulations. Developer further guarantees that the street, curbs, and gutters shall not have to be replaced or repaired for a period of one (1) year from the date of the City's final inspection. If such repairs or replacements occur within the one (1) year period, one hundred (100%) percent of the cost of same shall be the responsibility of Developer.

i. The Developer shall require sidewalks to be constructed upon the individual lots of the subdivision as homes are built on the lots. Specifically, Developer shall require the sidewalk to be constructed on each lot within six months of the City's final inspection of the home constructed on that lot. The Developer warrants that it will require that all labor and materials used in constructing the sidewalks will be of good quality and in conformance of applicable state and local regulations. Developer further guarantees that the sidewalk on each individual lot shall not have to be replaced for a period of one (1) year from the date of completion of the sidewalk's construction. If such repairs or replacements occur within the one (1) year period, one hundred (100%) percent of the cost of same shall be the responsibility of the Developer.

j. Pursuant to Ordinance §152.023, the Developer shall pay to the City all parkland dedication fees or shall provide to the City proof of its satisfaction of the City's parkland dedication requirement by its previous dedication of parkland to the City prior to the commencement of construction on the Development Property.

k. The Developer must implement a soil and erosion control procedure during the course of any construction or site grading and obtain all required MPCA permits. All areas disturbed by excavation and back filling activities must be seeded or sodded immediately after the work in that area is complete. While work on structures is in progress, the Developer shall erect a silt fence to prevent runoff from impacting other parcels. The City reserves the right to impose additional soil and erosion control requirements, if, in the reasonable opinion of the City Engineer, such requirements are necessary to control erosion.

l. The foregoing project shall be subject to inspection by the City and the City

Engineer or his agent or representative. The Developer shall provide the City Engineer or his agent or representative with reasonable access to the Development Property and the temporary storm water management pond for inspection purposes. The City Engineer shall observe the construction and provide confirmation to the City that the construction is in conformance with the plans and specifications. The Developer shall comply with any corrective action ordered as a result of such inspections. Costs of such inspections shall be born by the Developer and paid by Developer within 30 days upon receipt of invoice.

m. The Developer shall give prompt notice of completion of the Development Project in accordance with the project plans and specifications. The City Engineer or his agent or representative shall conduct a final inspection of the Development Project and shall immediately notify the Developer of any improvements that do not appear to conform to the approved plans and specifications. The cost of such final inspection shall be born by the Developer and paid by Developer within 30 days upon receipt of invoice.

n. Any cost incurred by the City to remedy any non-conformity to the approved plans and specification, whether such non-conformity is discovered at the time of the final inspection or is discovered later, shall be the financial obligation of the Developer and shall be reimbursed or paid to the City within ten (10) days of receipt of a bill for such costs. Such billing shall include a detailed and itemized list of all costs incurred by the City.

o. The City may, in cases of emergencies, proceed to remedy the default by Developer without prior notice to Developer of such default. In such cases, the Developer hereby waives any and all rights to prior notice of such default.

p. A certificate of occupancy will be issued only after all improvements set forth in this Development Agreement and in the approved plans and specifications have been inspected by the City Engineer and approved by the City Engineer and the City Council. The wearing course of the street bituminous need not be laid prior to the issuance of a certificate of occupancy. However, the final wearing course of the street bituminous shall be laid by July 31, 2019. Prior to the issuance of the certificate of occupancy, the Developer shall

transfer ownership of the required improvements to the City free and clear of all liens and encumbrances.

3. **Ownership of Infrastructure.**

a. The City shall assume ownership of the water mains, sanitary sewer mains, storm water collection mains (except the temporary storm water management pond), streets, curbs, gutters, and infrastructure related thereto to the right of way line upon the issuance of the certificate of occupancy as set forth in Section 2.p and upon approval by the City.

b. Within thirty (30) days after the City's acceptance of the infrastructure, the Developer shall supply the City with three physical and one electronic copy of a complete set of As-Built plans.

4. **Time for Performance.**

Subject to unavoidable delay, the Developer shall diligently proceed with the completion of the Development Project. The Developer shall complete all work as required by the approved plans and specifications, except the final wearing course of the street bituminous, on or before July 31, 2018. An unavoidable delay is a delay which results directly from an event or circumstance a party could not reasonably anticipate and could not control, including but not limited to strikes or other labor troubles, unusually severe or prolonged bad weather, acts of God, acts of wars, terrorism, fire or other casualty or litigation, which third parties commenced against the parties, which result in an injunction or other similar judicial action, or which prevents or delays commencement or completion of the work. If unavoidable delay occurs, a party shall notify the other party in writing. If a party gives the other party written notice of unavoidable delay within five (5) business days of the onset of such event or circumstance that causes the unavoidable delay, the completion date is extended for a period of time equal to the period of unavoidable delay; provided however, in no event is the completion date to extend more than 120 days.

5. **Liability Insurance.**

a. Until Developer has completed all of the Development Work pursuant to the

Development Project, Developer must maintain, in full force and effect, a policy or policies of Comprehensive General Liability Insurance providing for coverage on an occurrence basis with limits of liability not less than \$1,000,000.00 per occurrence. The policy or policies must name the City, the City Council members and the City's employees and agents as additional insureds and must include contractual liability coverage for Developer's indemnification obligations pursuant to Section 6. The policy or policies of Comprehensive General Liability Insurance must be written by insurance companies authorized to do business in the State of Minnesota and must be endorsed to provide that coverage provided herein may not be canceled or terminated without thirty (30) days prior written notice to the City. Prior to the commencement of any Development Work, and thereafter, at least thirty (30) days prior to the expiration of the policy as provided for herein, the Developer must provide the City with a Certificate or Certificates of Insurance evidencing Developer's compliance with the requirements of this section. Developer must provide the City with copies of the insurance policies provided for in this section upon the City's request. The insurance Developer maintains pursuant to this section is primary to any insurance the City or the City Council members, employees or agents maintain on their own behalf.

b. Until Developer has completed all of the Development Work pursuant to the Development Project, all contractors on the Development Property must also maintain, in full force and effect, a policy or policies of Comprehensive General Liability Insurance providing for coverage on an occurrence basis with limits of liability not less than \$1,000,000.00 per occurrence. The policy or policies must name the City, the City Council members and the City's employees and agents as additional insureds. The policy or policies of Comprehensive General Liability Insurance must be written by insurance companies authorized to do business in the State of Minnesota and must be endorsed to provide that coverage provided herein may not be canceled or terminated without thirty (30) days prior written notice to the City. Prior to the commencement of any contractor's work on the Development Project, and thereafter, at least thirty (30) days prior to the expiration of the policy as provided for herein,

the contractor must provide the City with a Certificate or Certificates of Insurance evidencing the contractor's compliance with the requirements of this section. Contractors must provide the City with copies of the insurance policies provided for in this section upon the City's request. The insurance such contractors maintain pursuant to this section is primary to any insurance the City or the City Council members, employees or agents maintain on their own behalf.

6. **Indemnification.**

Developer must indemnify and defend the City, the City Council members and the City's employees and agents against and hold the City, the City Council members and the City employees and agents harmless from any claims, damages or liabilities of any kind arising out of, incidental to or in connection with the Development Project, whether or not due to the negligence of Developer, or any contractor or its employees, servants or agents, except for liability arising out of the sole negligence of the City or the City's employees or agents.

7. **Security.**

Prior to the commencement of any proposed improvements under this Agreement and pursuant to Ordinance §50.04(B)(2), Developer shall place in escrow with the City a sum of money equal to the total estimated construction cost, including the City Engineer's construction observation and inspection fees. In lieu of escrowed funds, Developer may provide the City with an irrevocable letter of credit equal to the total estimated construction cost, including the City Engineer's construction observation and inspection fees. The escrow funds or letter of credit shall guarantee the performance of this Agreement in accordance with the approved plans and specifications. The City will maintain a minimum of 10% of the original escrow funds or letter of credit until the expiration of the one year warranty period after the City takes ownership of the infrastructure pursuant to Section 3.

8. **Developer's Defaults.**

Each of the following constitute a "Developer Default":

- a. Developer's failure to perform one or more of Developer's obligations under this Development Agreement;
- b. Developer's failure to observe any restrictions set forth in this Development Agreement;
- c. Developer's failure to pay real estate taxes as they come due; or
- d. Developer's failure to take the corrective action as ordered by the City Engineer.

9. **Remedies.**

If a Developer Default occurs, the City shall give the Developer written notice of the Developer's Default at the address set forth in Section 12, and Developer fails to cure the default within ten (10) business days, the Developer is deemed to be in default under this Development Agreement and the City, may at its option, and in addition to other rights and remedies as provided by law, exercise one or more of the following remedies:

- a. The City may refuse to issue building permits for all or any of the portions of the Development Property;
- b. The City may refuse to issue Certificates of Occupancy for improvements constructed on the Development Property;
- c. The City may refuse to permit connection of the water main, sanitary sewer main, or storm water collection main to the City's systems;
- d. The City may seek injunctive relief from a Court of competent jurisdiction, which may include but not be limited to, a temporary restraining order, temporary injunction or injunction prohibiting Developer from taking an action that violates this Development Agreement, or an Order to compel Developer's specific performance of one of Developer's obligation under this Development Agreement;
- e. The City may commence an action against Developer for damages;
- f. The City may pursue any other remedy as provided by law or in equity.

If a Developer Default occurs and the City incurs any costs or expenses, including, but

not limited to attorney's fees, as a result of the Developer Default, Developer must reimburse the City for such costs and expenses, including attorney's fees.

10. **Assignment.**

Developer may not assign this Development Agreement without written consent of the City, which Consent the City may grant or withhold in its sole and absolute discretion.

11. **Agreement to Run with the Land.**

The City may record this Development Agreement against the title to the Development Property. The Developer must reimburse the City for the recording fees. The terms of this Development Agreement run with the title to the Development Property and are binding upon the Developer, Developer's successors and assigns.

12. **Notices.**

All notices provided for in this Development Agreement must be in writing. The notice is effective as of the date two days after the party sending the notice deposits the notice with the United States Postal Service with all necessary postage paid for delivery to the other party via certified mail, return receipt requested, at the address set forth below. If a party delivers a notice provided for in this Development Agreement in a different manner than described in the preceding sentence, notice is effective as of the date the other party actually received the notice.

To the City: City of Kasson
 401 5th Street SE
 Kasson, MN 55944

To Developer: Paradise Brothers, LLC
 608 Golfview Court SE
 Mantorville, MN 55955

13. **Miscellaneous.**

a. No council member or employee of the City is personally liable to Developer for or as a result of the City's failure to perform its obligation under this Development Agreement or to abide by the provisions of the City Ordinances.

b. Third parties have no recourse against Developer or the City under this Development Agreement.

c. If any portion, section, subsection, sentence, clause or paragraph of this Development Agreement is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Development Agreement.

d. The parties may execute separate counterparts of this Development Agreement and exchange duplicate, original signature pages with one another. Each fully executed original assembled from such separately executed signature pages constitutes an original.

e. This Development Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

f. Developer's performance of Developer's obligations with the time periods established in this Development Agreement is a material term of this Development Agreement.

g. This Development Agreement shall be effective as of the date the last party to execute this Development Agreement executes this Development Agreement (the "Effective Date").

h. This Development Agreement, and the Exhibits attached hereto, constitute the complete, final and exclusive embodiment of the agreement between the Parties. This Development Agreement supersedes any other such promises, warranties, or representations and any other written or oral statement concerning the Parties' rights to any compensation, equity, legal right, or benefit relating to this Development Agreement

i. No amendment or variation to the terms of this Development Agreement shall be valid unless made in writing and signed by the Parties.

j. No action or inaction by the City constitutes a waiver or consent to an amendment of any provision of this Development Agreement. To be binding on the City, an amendment or waiver must be in writing and signed by an authorized representative of the City. The City's failure to take legal action to enforce this Development Agreement is not a

k. Titles or captions of paragraphs in this Development Agreement are inserted only as a matter of convenience and for reference and in no way define, extend or describe the scope of this Development Agreement or the intent or meaning of any provision hereof.

BY: _____
Its Mayor

BY: _____
Its City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF DODGE)

Signature of Notary Public

PARADISE BROTHERS, LLC

BY: _____
Its _____

DATED: _____, 2017

STATE OF MINNESOTA)
) ss.
COUNTY OF DODGE)

The foregoing instrument was acknowledged before me this ____ day of _____, 2017, by _____, the _____ of Paradise Brothers, LLC, a Minnesota limited liability company, on behalf of the company.

Signature of Notary Public

This Document was Drafted By:
Melanie J. Leth
Weber, Leth & Woessner, PLC
P.O. Box 130
Dodge Center, MN 55927
(507) 374-6355

EXHIBIT A
Meadowbrooke Second Subdivision
Development Agreement

That part of the Southwest Quarter of Section 27, Township 107 North, Range 16 West, Dodge County, Minnesota, described as follows:

Commencing at the northwest corner of the Southwest Quarter of said Section 27; thence South 89 degrees 45 minutes 37 seconds East (NOTE: All bearings are in relationship with the Dodge County Coordinate System, NAD '83 Adjusted 1996) along the north line of said Southwest Quarter, 1156.76 feet to the northeast corner of MEADOWBROOKE subdivision and to the POINT OF BEGINNING; thence continue South 89 degrees 45 minutes 37 seconds East, along said north line, 343.01 feet to a point described as 69 rods west of the northeast corner of said Southwest Quarter; thence South 00 degrees 08 minutes 30 seconds East along a previously described line, 429.00 feet; thence South 66 degrees 54 minutes 16 seconds East, along said previously described line, 570.37 feet; thence North 89 degrees 36 minutes 13 seconds West along said previously described line, 1163.21 feet; thence North 00 degrees 14 minutes 23 seconds East, 350.91 feet to the southwest corner of said MEADOWBROOKE subdivision; thence North 89 degrees 51 minutes 30 seconds East, along the south line of said MEADOWBROOKE, 293.73 feet to the southeast corner thereof; thence North 00 degrees 08 minutes 30 seconds East, along the east line of said MEADOWBROOKE, 294.49 feet to the POINT OF BEGINNING.

EXCEPTING THEREFROM:

That portion of the above-described parcel lying Easterly of the centerline of Masten Creek.

Said Parcel contains 7.84 acres more or less.

Date 09/01/2017

INCIDENT ANALYSIS - DAY

Time 8:41:17AM

Agency Kasson Police

Report CFS03

Dates 08/01/2017 Thru 08/31/2017

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency Kasson Police								
00030 Vandalism/mailbox	0	0	1	0	0	0	0	1
00038 Minor Poss/consuming	0	0	1	0	0	0	0	1
00045 Environment/dumping	0	0	0	0	0	1	0	1
00064 Juvenile Complaint	0	0	1	0	3	2	1	7
00090 Fail/yield Right/way	0	0	1	0	0	1	0	2
00093 Other Violations	0	0	0	0	0	1	0	1
00128 Vulnerable Adult	0	1	0	0	0	0	0	1
00141 Dar/revoked DI	1	0	0	0	0	1	0	2
00148 Speed	0	0	1	0	0	18	0	19
00166 No Minnesota DI	0	0	0	0	1	2	0	3
00195 Follow Too Close	0	0	0	0	0	0	1	1
00197 Marijuana/poss Sm Amt	0	0	0	0	0	1	0	1
00220 Barking Dog	0	1	0	0	2	0	0	3
00228 No Proof Of Insurance	0	0	0	1	0	0	0	1
00230 Criminal Dam. To Prop	0	0	1	0	0	0	0	1
00240 False Info To Officer	0	0	0	0	0	1	0	1
00911 9-1-1 Hang Up Call	0	0	1	1	0	0	0	2
ABAND Abandoned Vehicle	0	0	0	0	1	0	0	1
ALARM Alarm	2	0	1	1	2	0	1	7
ANICO Animal Comp	2	1	1	0	5	6	3	18
ANIFO Found Animals	1	2	1	1	1	2	0	8
ANILO Lost Animals	0	0	0	0	1	0	1	2
ASSIS Assist Other Agency	5	5	2	3	3	3	3	24
BURG Burglary	0	0	2	0	1	0	0	3
CELLO Cell Call Open Line	0	2	0	0	0	1	0	3
CHIAB Child Abuse/neglect	0	0	0	0	0	0	1	1
CIVIL Civil	1	1	1	1	1	0	0	5
CPROT CHILD PROTECTION INTA	0	0	0	1	0	0	1	2
D38 Minor Consump/driving	1	0	0	0	0	0	0	1
DEAD Sudden Death/body Fnd	0	0	0	0	1	0	0	1
DISTU Disturbance	2	2	2	3	0	1	0	10
DOMES Domestic	0	1	0	0	0	0	0	1
DRICO Other Driving Complai	0	1	0	2	2	1	0	6
DRUNK Drunkeness	0	0	0	0	1	0	0	1
DWI/3 Dwi/3rd Degree	0	1	0	0	0	0	0	1
DWI/4 4th Degree Dwi	1	0	0	0	0	0	0	1
EMS Ambulance Run	3	1	3	7	4	5	2	25
FIRES Fires	0	0	1	0	0	0	0	1
HARAS Harassment	0	0	0	0	0	0	1	1
HISCK Agency History Check	0	0	0	1	0	0	0	1
LARCE Larceny	2	0	0	3	3	1	0	9
MEDIC Medical Assist	1	0	0	0	1	0	0	2
MISC Miscellaneous	4	0	1	3	2	3	3	16
MOTOR Motorist Assist	0	2	2	4	1	3	1	13
MVACC Mv. Accident	0	1	0	0	1	0	0	2
MVANI Mv/animal	0	0	1	0	0	0	0	1
MVTAN Tampering With MV	0	0	0	0	0	1	1	2
NARCO Narcotics	0	0	0	0	0	0	1	1
NOISE Noise Complaint	1	0	0	0	2	1	2	6
OPEND Open Door	0	0	0	0	0	0	2	2
PARKV Parking Violations	1	0	1	1	1	1	1	6

Date 09/01/2017

INCIDENT ANALYSIS - DAY

Time 8:41:17AM

Agency Kasson Police

Report CFS03

Dates 08/01/2017 Thru 08/31/2017

Activity		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
PERMI	Missing Person	0	0	1	0	1	0	0	2
PRMPU	Permit To Purchase	0	3	5	1	0	0	0	9
PROBA	Probation Check	0	0	0	0	1	0	0	1
PROFO	Found Property	0	1	0	2	1	0	0	4
PROLO	Lost Property	0	0	1	0	0	1	0	2
PUBLI	Public Assist	0	0	0	0	1	0	0	1
RESCK	Residence/business Ck	1	0	0	1	0	0	0	2
SUIAT	Attempted Suicide	1	0	1	0	0	0	0	2
SUICT	Suicide Threats	0	0	0	0	1	0	0	1
SUSPI	Suspicious Activity	6	2	1	4	1	4	3	21
TRAFF	Traffic	12	3	21	13	17	32	17	115
TRAHZ	Traffic Hazard	0	0	0	0	1	0	0	1
WARRA	Warrants- Out of Co.	0	0	0	1	0	0	0	1
WELCK	Welfare Check	0	0	0	0	1	0	0	1
XESCO	Funeral Escort	0	0	0	0	1	0	0	1
XFRAU	Fraud	0	0	1	0	0	3	0	4
XTRAP	Req for Extra Patrol	1	0	1	1	0	2	0	5
Kasson Police Agency Total		49	31	58	56	66	99	46	405
Total		49	31	58	56	66	99	46	405

Linda Rappe

From: Theresa Coleman <cityadministrator@cityofkasson.com>
Sent: Thursday, September 07, 2017 12:53 PM
To: cityclerk@cityofkasson.com
Subject: FW: LED streetlights coming soon
Attachments: LED info sheet.pdf; Kasson worksheet.xlsx

For correspondence. T.

From: Lexvold, Ross L [mailto:Ross.L.Lexvold@xcelenergy.com]
Sent: Thursday, September 07, 2017 12:39 PM
To: Theresa Coleman (cityadministrator@cityofkasson.com)
Subject: LED streetlights coming soon

Dear Theresa and City of Kasson,

Xcel Energy will be in your city to convert existing company-owned cobra head style street lights, to new LED technology from approximately October 2nd to October 31st, 2017. Our LED conversion plan was approved by the Minnesota Public Utilities Commission in 2016 and we will be converting lights through 2018 across the state.

LED streetlights are durable, long-lasting and cost effective and can lead to enhanced public safety while delivering environmental advantages because they use less energy while delivering enhanced visible light. After completing pilot programs and a technical analysis of current products that meet our engineering requirements, we found LED streetlights to be of utility-grade quality and on par with the reliability standards we must maintain, while offering the best energy savings. An additional benefit of LEDs is focused direct lighting on street surfaces. The old lights tend to spill from the street into yards and windows. Streetlights help keep your community safe and provide lighting for drivers and pedestrians. With our LED offering, we'll help your community save between 4 and 7 percent on your monthly streetlight bill. See the attached documents for more information.

Please share this information with your public works staff so they are also aware of the crews coming into your community.

If you have any questions or concerns with the new lights, please call Ed Bieging at 651.779.3166, Monday through Friday, between 8:00 a.m. and 4:00 p.m. or feel free to contact me below.

Thank you,

Ross Lexvold
Xcel Energy | Responsible By Nature
Manager, Community Relations and Economic Development
3930 Pepin Avenue, Red Wing, MN 55066
P: 651.385.1004 **C:** 651.301.9771
E: Ross.L.Lexvold@xcelenergy.com

XCELENERGY.COM
Please consider the environment before printing this email.

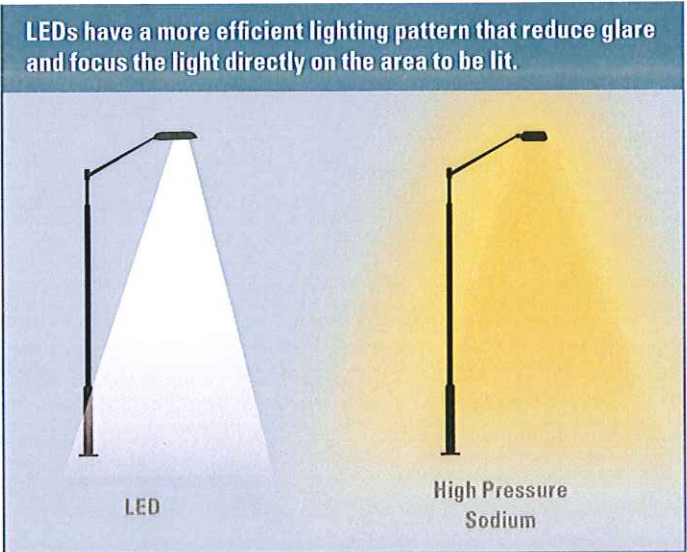


LED Street Lighting

LED streetlights are durable, long-lasting and cost effective and can lead to enhanced public safety while delivering environmental advantages because they use less energy while delivering enhanced visible light. After completing pilot programs and a technical analysis of current products that meet our engineering requirements, we found mainstream LED streetlights to be of utility-grade quality and on par with the reliability standards we must maintain.

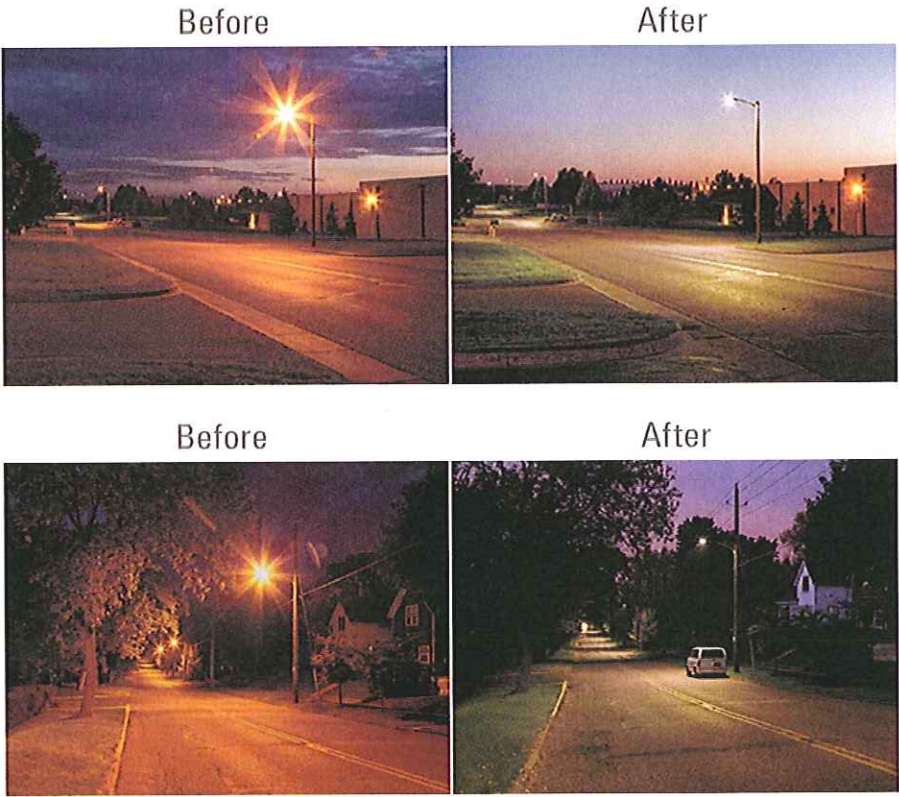
Q. Will residents notice a difference compared to the existing lights?

A. Yes. Old residential streetlight technology such as high pressure sodium has less efficient light pattern that causes glare and light trespass. New residential LED street lighting technology has a more efficient lighting pattern that reduces glare and focuses the light directly on the area to be lit (typically corners and mid-block locations).



LEDs have better, broad spectrum lighting than traditional high pressure sodium cobra head-style streetlights which spill excessive yellowish-orange light away from the street and into neighboring yards and windows. Because existing poles are not being moved, any unlit areas between poles (corners and mid-block locations) are unchanged. However, due to the uniformity of the light from LEDs, the difference between lit and unlit areas is accentuated.

All of our LED lighting is also "Dark Sky" compliant for backlight, uplight and glare. Dark sky is a designation given to outdoor lighting fixtures that meet the International Dark Sky Association's requirements for reducing the waste of ambient light.



Q. What is the purpose of residential street lighting?

A. Residential street lighting is different than downtown or highway street lighting in that it's meant to provide sufficient guidance for pedestrians and vehicle traffic along residential streets by illuminating corners and mid-block locations. In a downtown area, lighting uniformity plays an important role due to the high volume of pedestrian and vehicle traffic and to enhance the visibility of buildings and storefronts. In highway lighting, particularly near interchanges, exits or roundabouts, lighting uniformity is also important.

Q. Are the new lights as bright as the old lights?

A. Yes. The light output (lumens) of the new LEDs is equivalent to that of the old HPS lights.

Q. How will the program work?

A. Our crews and contractors will install LED replacements for Xcel Energy-owned HPS cobrahead lights on the existing streetlight rate at the 100W, 150W, 250W and 400W equivalent levels. Xcel Energy will pay all costs associated with the retrofits, including removal and salvage of old lights and installation of the new LED fixtures. There are no costs to communities for this replacement. We will also offer LEDs for new construction projects in the same sizes.

Q. How will the new LED rate compare to current rates?

A. Municipal customers could save four to seven percent on their average monthly streetlight bill.

Q. What services does the LED Street Lighting rate include?

A. Our LED Street Lighting rate is a simple modification of the current streetlight rate structure with which customers are familiar.

Q. Will there be an up-front charge?

A. No. We will be able to implement this program with no up-front charge to customers.

Q. When will the work take place?

A. The installation of LED streetlights began in Minnesota September 2016 and will continue for 2 1/2 years.

For further information we also encourage you to visit xcelenergy.com/LEDStreetLighting.

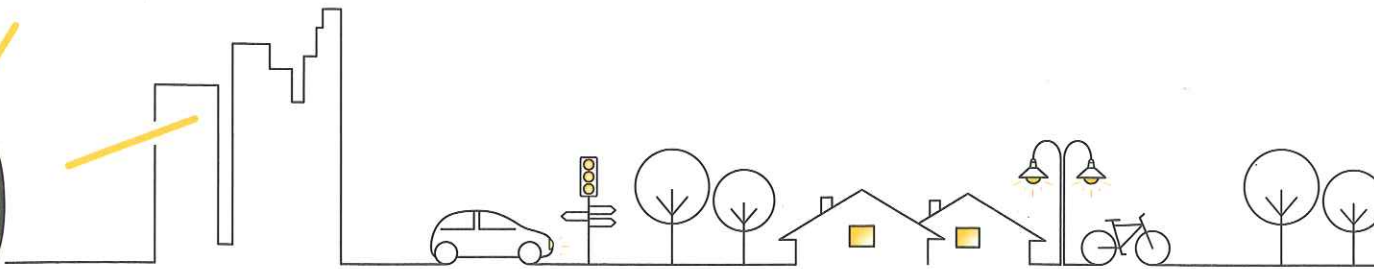
Street Lighting System Service (Average Monthly Bill Impact Per Fixture)

OVERHEAD SERVICE (Average Monthly Bill)						
High Pressure Sodium		LED Equivalent		Monthly \$ Savings per fixture	Monthly Energy kWh Savings per fixture	Monthly CO2 lbs/kWh avoided
100 Watt (4,000 Lumens)	\$10.34	39 Watt (4,000 Lumens)	\$9.89	\$0.45	27.1	28.5634
150 Watt (6,000 Lumens)	\$11.46	65 Watt (6,000 Lumens)	\$10.70	\$0.76	36.8	38.7872
250 Watt (14,000 Lumens)	\$15.12	155 Watt (14,000 Lumens)	\$14.54	\$0.58	52.7	55.5458
400 Watt (25,000 Lumens)	\$19.19	246 Watt (25,000 Lumens)	\$18.50	\$0.69	81.8	86.2172

UNDERGROUND SERVICE (Average Monthly Bill)						
High Pressure Sodium		LED Equivalent		Monthly \$ Savings per fixture	Monthly Energy kWh Savings per fixture	Monthly CO2 lbs/kWh avoided
100 Watt (4,000 Lumens)	\$19.06	39 Watt (4,000 Lumens)	\$18.61	\$0.45	27.1	28.5634
150 Watt (6,000 Lumens)	\$20.17	65 Watt (6,000 Lumens)	\$19.42	\$0.75	36.8	38.7872
250 Watt (14,000 Lumens)	\$23.64	155 Watt (14,000 Lumens)	\$23.05	\$0.59	52.7	55.5458
400 Watt (25,000 Lumens)	\$27.71	246 Watt (25,000 Lumens)	\$26.72	\$0.99	81.8	86.2172

AVG. MONTHLY SAVINGS (\$, ENERGY, CARBON)						
	# OVERHEAD	# UNDERGROUND	Monthly \$ Savings	Monthly Energy kWh Savings	Monthly CO2 lbs/kWh avoided	
100 Watt HPSV → 39 Watt LED			\$0.00	0	0	
150 Watt HPSV → 65 Watt LED			\$0.00	0	0	
250 Watt HPSV → 155 Watt LED	1		\$0.58	52.7	55.5458	
400 Watt HPSV → 246 Watt LED			\$0.00	0	0	
Total	1	0	\$0.58	52.7	55.5458	

Note: Carbon emissions avoided calculated using 2014 Xcel Energy Corporate Responsibility Report (lbs/kWh) for Upper Midwest generation sources (1.054 lbs/kWh)



Let's gather and exchange ideas about how to keep Minnesota cities on a promising path!

BACK BY POPULAR DEMAND!

***OPTIONAL
MORNING WORKSHOPS**

Depending on which location you choose, you will have the option to attend one of these programs:

- Resources for Workforce Housing
- Communicating Change to your Community
- Today's Public Safety Challenges

Visit www.lmc.org/RM17morning for full session descriptions.

No additional fee—pre-registration is required.

THE DAY WILL INCLUDE A WELCOME FROM THE HOST MAYOR AND LUNCH, IN ADDITION.

**CONNECTING WITH
MEMBERS: BRIGHT IDEAS
AND INNOVATION**

Member engagement and outreach is a strategic priority for the League Board and staff. Join Executive Director Dave Unmacht in a lively and engaging conversation about how LMC connects with its members.

Dave will highlight the traditional ways we use to engage and reach out to members, and then we will seek your ideas and input on new and innovative methods we can employ in the future.

**TECHNOLOGY TRENDS, ISSUES,
AND RESOURCES FOR CITIES**

Technology has the potential to better serve citizens, engage employees, and improve overall outcomes. But for many, the reality is that technology can be very disruptive, expensive, and can force cities to grapple with sorting out complex options. The League's Chief Information Officer, Mel Reeder, will explore technology trends and how your city may be affected by them.

This session includes an open dialogue, giving you the opportunity to get to know Mel and share what resources you need to help your city manage technology.

SHARING BRIGHT IDEAS, MOVING CITIES FORWARD!

STRENGTHENING TRUST IN COMMUNITIES

Research shows that trust is closely correlated with positive benefits, including increased efficiency and effectiveness, while lack of trust leads to disengagement and less creativity. The presence or lack of trust has even greater impacts on relationships in communities with diverse cultures.

What can leaders do to build trust? Learn about different types of trust and the three common places where trust is built in our communities. Then explore the challenges and opportunities that exist in diverse communities and how to strengthen networks and build trust.

GROWING FUTURE LEADERS

Hear from LMC President Jo Emerson about priorities for the year, with a special emphasis on the role of cities in identifying and developing those who will lead our communities into the future. Then discuss ways cities can encourage and support emerging leaders in our communities.

LEGISLATIVE UPDATE

Join the League's Intergovernmental Relations (IGR) team to hear about what happened during the 2017 legislative session that impacts cities—and learn more about League legislative policies for 2018, as well as actions cities can take to advocate on key issues.

REGISTER NOW!
www.lmc.org/RM17

\$45 PER
PERSON

**No additional fee for optional morning program—pre-registration is required.*

JOINING US IN OTTERTAIL OCT. 5?

A Fall Loss Control Workshop will take place the same day and location as this meeting, so you'll have the chance to meet neighboring city staff and have lunch together!

REGISTER NOW FOR A 2017 REGIONAL MEETING NEAR YOU



Oct. 4 Thief River Falls

11:30 a.m.-4:30 p.m.

10:30-11:30 a.m. *Workforce Housing**

Oct. 5 Ottertail

11:15 a.m.-4:30 p.m.

10-11:15 a.m. *Communicating Change**

Oct. 6 Melrose

10 a.m.-3:15 p.m.

9-10 a.m. *Workforce Housing**

Oct. 11 Granite Falls

11 a.m.-4:30 p.m.

9-11 a.m. *Public Safety Challenges**

Oct. 12 New Ulm

11:15 a.m.-4:30 p.m.

10-11:15 a.m. *Communicating Change**

Oct. 26 Virginia

11:15 a.m.-4:30 p.m.

10-11:15 a.m. *Communicating Change**

Nov. 2 Pine Island

11 a.m.-4:30 p.m.

4:30 p.m. *SEMLM Program*