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KASSON CITY COUNCIL REGULAR MEETING MINUTES

March 14, 2018

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 14th day of March, 2018 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Attorney Melanie Leth, City Clerk Linda Rappe, City Engineer Brandon Theobald, Everett Paulson, Frank Bernau, Liam Moguee, Johann and Elijah Marsland, Ron and Brent Carlson, Chris Seljan, Fire Chief Joe Fitch, Steve and Linda Jurrens, Elsa Patt, Jason Farnsworth, Jim and Crystal Whitmarsh

COUNCIL

Approve agenda

Add: E.3 Variance Request for Press Box

Motion to Approve the Amended Agenda made by Councilperson Borgstrom, second by Councilperson Zelinske with all voting Aye.

Consent Agenda

Minutes from February 28, 2018 Regular Meeting

Claims processed after the February 28, 2018 regular meeting, as audited for payment in the amount of \$3,128,759.20

Conferences:

Cathy Pletta	MMBA Annual Conf	4/28-5/1	Alexandria, MN	\$655+travel
Nancy Zaworski	IMA Annual Conf	4/19-20	Bloomington, MN	\$250+travel
Jesse Reding	Exec Training Institute	4/22-25	Duluth, MN	\$565+travel
Kent Berghuis	Exec Training Institute	4/22-25	Duluth, MN	\$565+travel
Krista Weigel	Adv Data Practices	4/2-3	Foley, MN	\$120+travel

Acknowledge Committee Minutes:

Park Board DRAFT 2-20-18

Motion to Approve the Consent Agenda made by Councilperson Buck, second by Councilperson Egger with all voting Aye.

VISITORS TO THE COUNCIL

Crystal and Jim Whitmarsh – Trail Creek Coffee - 305 13th Ave NW – The Whitmarsh's are proposing leasing the old library property and using the space for a coffee roaster. They would like to expand and offer retail coffee to grocery stores, offer coffee tasting and transition to a coffee shop.

PUBLIC FORUM

Ron Carlson – asked about the lots on Mantorville Ave. Attorney Leth stated that it was sent out yesterday. Mr. Carlson asked if he can have access off of 4th. Engineer Theobald stated that accesses off of city streets are city decisions but could affect MnDOT. Administrator Coleman stated that she had permission from the property owner to talk to Shopko.

PUBLIC HEARING

COMMITTEE REPORT

Planning Commission

Rezone of 105 S Mantorville Ave - Administrator Coleman stated that the Council heard an appeal at the last meeting. Councilperson Borgstrom stated that the letter from Planning Commissioner Duane Burton says it best. **Motion to Deny the Rezone made by Councilperson Borgstrom, second by Councilperson Zelinske with all voting Aye.**

The Council stated that they are impressed by the school and the participants and would like to encourage them to keep looking. Johann Marsland thanked the Council for their consideration.

Motion Adopting the Resolution to Deny the Rezone as stated by Mayor Mckern, second by Councilperson Buck with all voting Aye.

Resolution #3.1-18

***Resolution Denying a Zoning Map Amendment for the Property Known as 105 Mantorville Ave S, Kasson, MN
(on file)***

CUP for Church/School – CUP for Child Care

Administrator Coleman stated that these resolutions will be at the next meeting

Arena Committee Report – Councilperson Borgstrom will bring to next meeting.

Variance Request for a Press Box – Administrator Coleman stated the Planning Commission held a public hearing on this at their March 12 meeting and the draft minutes and a draft resolution are included in the packet. **Motion to Approve the Resolution for a Variance made by Councilperson Buck, second by Councilperson Zelinske with all voting Aye.**

Resolution #3.2-18

***Resolution Approving a Variance at KM Schools
(on file)***

OLD BUSINESS

Fire Department Call Schedule – Councilperson Buck brought this forward. Mayor McKern stated that firefighters should have gone through the chain of command and we should talk to the department supervisor. Councilperson Buck believes that this is a policy implemented without council approval. Mayor McKern asked if there are there models of duty crews from other towns that do this. Attorney Leth noted there is nothing illegal about this and it does not change the status of the firefighter.

There will be more information at next meeting.

Fire Department recommendation to rehire Juan Menchaca – Councilperson Borgstrom wanted to discuss his attendance. Attorney Leth stated that the Council would have to notify the subject and they would have the option of having the meeting open or closed. **Motion to Approve the Rehiring of Juan Menchaca made by Councilperson Zelinske, second by Mayor McKern. Ayes: Egger, McKern and Zelinske Nays: Borgstrom and Buck**

NEW BUSINESS

Water Supply Plan – **Motion to Approve the Water Supply Plan made by Councilperson Zelinske, second by Councilperson Borgstrom with all voting Aye.**

Ordinance 53.030 – Nonessential Water Usage Upon Critical Water Deficiency – **Motion to Approve the Ordinance made by Councilperson Egger, second by Councilperson Borgstrom with all voting Aye.**

Ordinance #871

***Chapter 53.030 Nonessential Water Usage Upon Critical Water Deficiency
(on file)***

Summary Publication of Ordinance #871- Chapter 53.030 – **Motion to Approve the Summary Publication made by Councilperson Egger, second by Councilperson Borgstrom with all voting Aye.**

Lease of 16 1st Ave NW – Administrator Coleman stated the current renters are to be out by May 6. Councilperson Egger asked about proposed updates to the building. Jim Whitmarsh indicated the need for washable floors, walls and ceilings, a three tier sink and a hvac system for the roaster exhaust. The Council would like all installations they are proposing in writing. Councilperson Borgstrom wanted to clarify the re-evaluation after one year. Mayor McKern stated that the EDA Coordinator could write this into the business plan for fair market rent. Council agreed to bring this back to a future meeting.

MAYOR’S REPORT

Mayor McKern served breakfast at the elementary school for national breakfast week and will be attending the DARE graduation at the middle school at the end of the week.

ADMINISTRATORS REPORT

Administrator Coleman stated that the changes that were approved in January were incorporated in the contracts.

MNPEA Contract – Admin, Liquor and Library Employees – **Motion by Councilperson Egger, second by Councilperson Zelinske with all voting Aye.**

MNPEA Contract – Police and Essential Employees – **Motion to approve made by Councilperson Zelinske, second by Councilperson Egger with all voting Aye.**

IBEW Contract – **Motion to Approve made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye.**

ENGINEER’S REPORT

PERSONNEL

ATTORNEY

Closed Meeting – Real Estate Offers and Counteroffers – Mayor McKern closed the meeting at 7:15.

Meeting Re-opened at 7:32PM

The Attorney will have an offer to Mr. Carlson in the morning and we will wait to hear back.

CORRESPONDENCE - Correspondence was reviewed

ADJOURN 7:32

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor