

KASSON CITY COUNCIL REGULAR MEETING MINUTES

July 25, 2018

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 25th day of July, 2018 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Attorney Melanie Leth, City Engineer Brandon Theobald, Police Chief Berghuis, Finance Director Nancy Zaworski, Candy McKern, Everett Paulson and Diane O'Brien

COUNCIL

Approve agenda

Add: A.2.e Temporary Liquor License for the American Legion

Add: G.1 Consideration for paving permit authorization for Rochester sand and gravel

Motion to Approve the Amended Agenda made by Councilperson Egger, second by Councilperson Borgstrom with All Voting Aye.

Consent Agenda

Minutes from July 11, 2018

Claims processed after the July 11, 2018 regular meeting, as audited for payment in the amount of \$1,415,314.62

Evaluations:

Mary Mollert	Liquor Clerk	from Grade 2 Step 3 to Grade 2 Step 4	\$16.18 eff 7-1-18
Chris Delima	Liquor Clerk	from Grade 2 Step 3 to Grade 2 Step 4	\$16.18 eff 7-1-18
Josh Hanson	Police Sergeant	from Grade 12 Step 5 to Grade 12 Step 6	\$33.94 eff 5/14/18
Matt Norland	PT Police Officer	from Grade 10 Step 1 to Grade 10 Step 2	\$26.07 eff 5-1-18
Jeremy Casey	Journeyman	from Grade 11 Step 5 to Grade 11 Step 6	\$31.69 eff 3-17-18
Mark Rappe	PT Parks	from Grade 1 Step 1 to Grade 1 Step 2	\$14.19 eff 4-17-18
David Vosen	W/WW Supervisor	from Grade 13 Step 5 to Grade 13 Step 6	\$36.31 eff 4/3/18
Mike Bolster	Ice Arena/Parks	from Grade 4 Step 6 to Grade 4 Step 7	\$20.39 eff 6/26/18
Todd Kispert	Elec Supervisor	top of pay scale: Grade 13 Step 7	\$37.49
Jeff Ulve	W/WW Oper	top of pay scale: Grade 8 Step 7	\$26.74
Mike Ness	Streets/PWW	top of pay scale: Grade 7 Step 7	\$24.96

Acknowledge Committee Minutes

Minutes from EDA June 5, 2018

Planning Commission June 11, 2018

Motion to Approve the Consent Agenda made by Councilperson Borgstrom, second by Councilperson Zelinske with all Voting Aye.

VISITORS TO THE COUNCIL

Library Director Art Tiff – Presentation of Summer Reading Program Outcome and Winners – not in attendance

PUBLIC FORUM

Diane O'Brien - 122 W Main St – She was not satisfied with conversation with City Administrator over her utility rates and the rental housing certificates. Ms. O'Brien was told to go to county to have conversation on her tax statement regarding how much of her building is residential and she doesn't think that is her responsibility. Ms. O'Brien was given the Ordinances and the Utility Rate Sheet and she believes that the rate sheet is confusing. Ms. O'Brien was told she would have to put new meters in and doesn't think she should have too. City Administrator offered to talk again if she is not clear. Councilperson Borgstrom will go to her building and look at the meters. Ms. O'Brien would like to know what the housing registration gets her. Ms. O'Brien stated that she owns multiple properties in Kasson she is being penalized.

Candy McKern – 523 21st Pl NE – gave a festival update. The car show is coming back and the golf tournament starts at 10AM. If Council members would like to be in the parade she would have a car for them to ride in. Fundraising/donors are up. Next year will be 30 year anniversary.

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

NEW BUSINESS

Consideration of paving permit - Rochester Sand and Gravel wants to work overnight or until 1AM to pave the stadium parking lot. They are thinking this would take 3 or 4 nights. The Council agreed to issue a permit to vary from the noise ordinance for Rochester Sand and gravel to pave the stadium parking lot with a max extension until to 2am for 3 or 4 nights.

MAYOR'S REPORT

Mayor McKern stated that the CEDA development tour is Thursday, Aug 2.
Mayor received a letter and email from MN Pollution Control about the City's bio solids annual report, the report is well done and received. Good job to WWTP.

ADMINISTRATORS REPORT

Comp Plan Next Steps - Administrator Coleman stated that the first action step is 4.1-review and update the zoning code – she and Engineer Theobald are meeting with Brad Schieb tomorrow regarding working with the planning commission when it comes to updating the zoning code.

Branding is also a discussion being had at the EDA level.

Administrator Coleman asked the Council for other implementation steps that the Council is interested in starting.

ENGINEER'S REPORT

PERSONNEL

Hire Full Time Officer – Chief Berghuis is requesting to fill full time position current PT Officer Gary Scofield. **Motion to Approve the Request to move Gary Scofield to Fulltime made by Councilperson Egger, second by Councilperson Zelinske with All Voting Aye.**

PT Police Officer Bou Gazley Resignation - **Motion to Accept the Resignation of Bou Gazley made by Councilperson Borgstrom, second by Councilperson Buck with All Voting Aye.**

ATTORNEY

Closed session for litigation strategy – Mayor McKern Closed the meeting at 6:23PM for litigation strategy and that will not be recorded and the purchase of real estate will be recorded.

Mayor McKern reopened the meeting at 6:48PM. Mayor McKern stated the City Attorney updated the Council on the litigation strategy and there are no decisions made. And an update regarding real estate purchase and that will all be addressed at the next Council meeting.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 6:49PM Motion by Councilperson Zelinske, second by Councilperson Egler with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor