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## KASSON CITY COUNCIL REGULAR MEETING MINUTES

February 28, 2018

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 28th day of February, 2018 at 6:00 P.M.

**THE FOLLOWING MEMBERS WERE PRESENT:** Buck, Egger, McKern and Zelinske

**THE FOLLOWING MEMBERS WERE ABSENT:** Borgstrom

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Theresa Coleman, City Attorney Melanie Leth, City Clerk Linda Rappe, Finance Director Nancy Zaworski, City Engineer Brandon Theobald, Police Chief Kent Berghuis, Sheriff Scott Rose, Sergeant Josh Hanson, Jessica Schleck, Park and Rec Director Ron Unger, Terry Meyers, Mike Langan, Mark Sannes, Everett Paulson, Donald Westfall, Frank Bernau, Liam Moguee, Richard Johnson, Heidi Blackburn, Deb Teske, Dean Swenson, Johann Marsland

### COUNCIL

#### **Approve agenda -**

Add M.8 Duane Burton letter about Planning Commission Recommendation

Revised signature page for payables for a payment to Coleman that was reduced.

**Motion to Approve the Amended Agenda made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye.**

#### **Consent Agenda -**

Minutes from February 14, 2018 Regular Meeting

Claims processed after the February 14, 2018 regular meeting, as audited for payment in the amount of \$679,458.94

### Conferences

Acknowledge Committee Minutes:

1. Planning Commission 12-11-17
2. Planning Commission 1-8-18
3. Planning Commission 2-14-18 DRAFT
4. Park Board 1-16-18
5. Library Board Oct
6. Library Board Nov
7. Library Board Dec
8. Library Board Jan
9. EDA 12-5-17
10. EDA 11-7-17

Intoxicating Liquor Licenses & Sunday Liquor

1. American Legion Post #333
2. Daniel's
3. Events by Saker
4. Pete's Repeat

3.2% Malt Liquor on sale; Wine on sale with Strong Beer Authorization  
Misplaced Magnolia

3.2% Malt Liquor off Sale

- 1. Kwik Trip #619
- 2. Shopko Hometown #796 – pending insurance being submitted

Refuse Hauler Licenses

- 1. Advanced Disposal Services
- 2. Hometown Haulers LLC
- 3. Skjeveland Enterprises
- 4. Waste Management of Rochester

Resolution Accepting Donation for Kasson Police Department K-9

**#2.5-18**

***Resolution Accepting Donations to Kasson PD K-9 Program  
(on file)***

Pay Request #4 Swenke IMS So. Mant Ave Project \$11,875.00

Resolution Certifying Delinquent Fire Calls to County

**#2.6-18**

***Resolution Certifying Delinquent Claims to the County Auditor  
(on file)***

**Motion to Approve the Consent Agenda made by Councilperson Egger, second by Councilperson Buck with all voting Aye.**

**VISITORS TO THE COUNCIL**

**Presentation of Certificates by Mayor McKern –**

- Mark Sannes 8 years on Planning Commission
- Mike Langan 15 years on EDA
- Terry Meyers 7 years on Park Board
- Jeff Stevenson 2 years on EDA
- Julie Olmsted 2 years EDA

The Mayor Thanked all who serve and have served on the City’s Boards and Commissions.

**Jessica Schleck – Towards Zero Deaths Presentation** – Ms. Schleck gave a presentation about the Toward Zero Deaths Program and its Coordination. There has been a decrease in deaths over the last few years. This is the 15 year anniversary of TZD. To get to their goal of zero it means a behavior modification in our culture. Dodge County Safe Roads Coalition is very active providing; mock crashes at schools, distracted driving simulator, community events, etc. Wednesday, May 2, 2018 there is a free workshop at the Rochester Event Center. Autonomous cars and buses are on the horizon.

**PUBLIC FORUM**

**PUBLIC HEARING**

**COMMITTEE REPORT**

**Planning Commission**

**Grant a 60 day extension for the purpose of hearing an Appeal to the Planning Commission Recommendation.**

**Motion to Grant a 60 day Extension for the Purpose of Hearing an Appeal to the Planning Commission Recommendation made by Councilperson Buck, second by Councilperson Egger with all voting Aye.**

**Appeal Planning Commission Recommendation - Rezone of 105 S Mantorville Ave**

**Appeal Planning Commission Recommendation - CUP for Church/School**

**Appeal Planning Commission Recommendation - CUP for Child Care Facility**

Johann Marsland, Train a Child Center and Church of the Nazarene, is representing Kent Keller. Kent Keller is the one buying the Images building. Mr. Marsland gave background on Kent Keller, TAC and Church of the Nazarene (missional community). Mr. Marsland presented TAC's and the Church's mission and their accomplishments. Mr. Marsland stated their intentions of expanding. Mr. Marsland presented the advantages to the City of rezoning, why rezoning makes sense.

**Arena Committee Report** – This was brought forward from last meeting.

**Park and Rec – Lions Park Picnic Shelter**

There are two proposals and the picnic shelter was priced out two ways taking into account different quotes for concrete and electric work. The Council has budgeted \$30,000, the joint ventures group will contribute \$7,500. The Lions Club is working with the City's EDA Coordinator for grant money for the picnic tables for the shelter. This shelter is 27 feet by 56 feet. Councilperson Zelinske stated that he will abstain since his employer is a bidder on the project. They labeled the bids #1 for the bid that is \$43,032.00 and #2 for the bid that is \$40,740.20

**Motion to Approve #2 made by Councilperson Buck, second by Councilperson Egger. Ayes: Buck, Egger and McKern. Abstain: Zelinske**

Terry Meyers gave an update that he received last night that NextEra Energy has contacted the Lions Club and would like to make the park a solar showplace and they will install enough solar power to provide lighting for the pavillion. The Lion's Club has made an agreement in principal with NextEra and has submitted for grants from Kwik trip and Home Federal. The Lion's Club is working with the City's EDA Coordinator for grants from Otto Bremer Trust and the DNR Trust.

**OLD BUSINESS**

**NEW BUSINESS**

**Historic Water Tower Restoration** – Administrator Coleman reached out to three organizations that were listed on the MN Historical Society website as approved contractors. Two have responded. One firm has responded with fixing the cracks as well as tuck pointing. The quotes were listed as #1 Building Restoration Corporation, #2 Emerald Masonry. **Motion to Approve quote #1 made by Councilperson Zelinske, second by Councilperson Egger with all voting Aye.**

Councilperson Zelinske clarified for the Water Tower Agreement the Dodge County Historical Society has asked for a clerical change to have an invoice submitted to the DCHS upon completion of any work that is done .

2018 Budget Amendment – Finance Director Zaworski stated an error was made in the budget and the Council would need to transfer \$10,800 to aquatic center repair/maintenance supplies line item from unallocated other service charges-misc line item. **Motion to make the budget amendment made by Councilperson Egger, second by Councilperson Buck with all voting Aye.**

**MAYOR'S REPORT**

Congratulated the Girls Power Lifters, they won state and boys came in third. Mayor McKern wished the K-M Wrestlers good luck this week at State. Mayor Mckern recognized Mike Bodenheim on his retirement and thanked him for all of his years of service.

**ADMINISTRATORS REPORT**

Administrator Coleman would like to recognize the Public Works Department, they have done an awesome job with the last few snow storms.

**ENGINEER'S REPORT**

Engineer Theobald met with local developers as part of the comprehensive plan process and asked for their comments and gave them a chance to be heard.

**PERSONNEL**

**ATTORNEY**

Closed at 6:59pm

Closed Meeting – Real Estate Offers and Counteroffers

Closed Session – Assessment Negotiations for South Mantorville Ave

Opened at 7:27pm

Outcome: Mayor McKern stated that the real estate offers were discussed and the Attorney was instructed on how to proceed. And the assessment negotiations for South Mantorville Ave were discussed and the Attorney was instructed on hot to proceed.

**CORRESPONDENCE** – Correspondence was reviewed

Councilperson Buck would like to see a report from the Fire Department included with the department head meeting notes.

**ADJOURN 7:28PM**

**ATTEST:**

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Linda Rappe, City Clerk

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Chris McKern, Mayor