

KASSON CITY COUNCIL REGULAR MEETING MINUTES

August 8, 2018

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8th day of August, 2018 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Attorney Melanie Leth, City Engineer Brandon Theobald, Library Circulation Technician Pat Shafer-Gottschalk, Finance Director Nancy Zaworski, Jared Sargent, Jerry Struthers, Jason and Nicole Farnsworth, Phil Johnson, Tim O'Morro, Everett Paulson, Ron Brown, Candy McKern, Amy Fratianni, John, Linda, Charlie and Maggie Meyer, and Wade and Jamie Finne

APPROVE AGENDA

Correction to Consent Agenda 2.d #11

Motion to approve the Agenda as Corrected made by Councilperson Borgstrom, second by Councilperson Zelinske with all Voting Aye.

CONSENT AGENDA

Minutes from July 25, 2018

Claims processed after the July 25, 2018 regular meeting, as audited for payment in the amount of \$308,055.56

South Mantorville Improvements Pay Request #5 \$43,674.88 to Swenke Ims Contracting, LLC

2017 Street Assessment Project Pay Request #11 \$448,054.39 to S.L. Contracting, Inc.

Conferences:

Nancy Zaworski MnGFOA Conference	Alexandria, MN Sept 26-28	\$210 +travel
Jarrold Nelson First Line Supervisor	Plymouth, MN Oct 10-12	\$595 +travel

Motion to Approve the Consent Agenda Made by Councilperson Egger, second by Councilperson Buck with All Voting Aye.

VISITORS TO THE COUNCIL

Library Director Art Tiff – Presentation of Summer Reading Program Outcome and Winners.

Pat Shafer-Gottschalk presented the 4 top readers, Emily Schulte, Charlie Meyer, Jade Scovill, Andrew Holz all gave an account of the summer reading program and their favorite activities.

PUBLIC FORUM

Jamie Finnie – 401 1st Ave SW – She wanted to make a clarification and additions to her comments at the public hearing, she is hoping the fence will go around the corner on 4th St SW. Ms. Finne would also like to stop traffic in her neighborhood by closing 1st Ave; if feasible. She asked for the Struthers property bermed.

Jerry Struthers – 12 4th St SW – Conveyed his concern about a berm and is worried about water running through his yard.

Jason and Nichole Farnsworth – 18 5th St SW – They concerned with traffic, and his driveway is directly across from the driveway to Casey's they would like to see no Casey's entrance on 5th St SE. They are concerned with car lights shining directly into their house from people going in and out of Casey's. Casey's in Mantorville has a large access; they would hope that Casey's is working with MnDOT to have an access on Mantorville Avenue also.

Amy Fratianni – 505 14th Ave NW – She believes that the garage going up on the neighbor's property is too tall and is wondering how a permit got issued for this structure.

PUBLIC HEARING

COMMITTEE REPORT

Planning Commission

Conditional Use Permit for Casey General Store – Administrator Coleman stated the conditions that were discussed at the planning commission meeting Monday night. Engineer Theobald stated that one of the conditions on the final site plan will direct run off to the pond, everything is sloped to go to the pond. There is curb and gutter in front of Struthers. Jared Sargent, Casey's representative stated that they could go around the corner on the north with a 4 foot fence. Engineer Theobald thought maybe the driveway could be moved to the east. Turn lanes will be installed on fourth and fifth streets. Administrator Coleman reiterated additions to the resolution of the correction of #1 - 10" should be 10' and #3 vinyl fencing shall be on property abutting all residential districts and white will be installed along Struthers home with the color for the balance to yet be decided, add to #7 moving driveway on 5th St to the east. **Motion to Approve with Amendments made by Councilperson Egger, second by Councilperson Zelinske. Ayes: Egger, McKern and Zelinske Nays: Borgstrom and Buck**

Resolution #8.1-18

Resolution Approving a Conditional Use Permit to Allow For Automobile Service Station at 405 Mantorville Ave S, Kasson, MN (on file)

Proposal from HGKi - Administrator Coleman stated that this is a quote to help the Planning Commission bring the Zoning Ordinance into compliance with the newly adopted Comprehensive Plan. This \$15,000 would come from the staff line on the budget. Mayor McKern would like to see staff and the planning commission work through the zoning ordinance. Councilperson Borgstrom stated that this could be done in house. Councilperson Buck agreed. The consensus of the Council is to table this and try to handle this on our own first.

OLD BUSINESS

NEW BUSINESS

Set Budget and Levy dates; holiday dates

Finance Director Zaworski stated that the date and back up dates for budget and final levy need to be set for reporting to the County. **Motion to change the regular December 26, 2018 Council Meeting to December 19, 2018 made by Councilperson Egger, second by Councilperson Buck with All Voting Aye.**

Motion to Approve the Final Levy date as December 12, 2018 and the backup date as December 19, 2018 made by Councilperson Egger, second by Councilperson Buck with All Voting Aye.

MAYOR'S REPORT

Proposed County Sales Tax

Mayor McKern stated that there is a public hearing on October 14, 2018 at 10AM in the County Boardroom to increase sales tax in Dodge County by ½%.

ADMINISTRATORS REPORT

Distributed Generation Resolution – Administrator Coleman stated that through our connection with CMPAS, we are able to participate with member utilities to put our own process in place.

Motion to Approve the Policy Regarding Distributed Generation made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.

Resolution #8.2-18

***Resolution Adopting Kasson Electric Utilities 'Policy Regarding Distributed Generation and Net Metering and Rules Governing the Interconnection of Cogeneration and Small Power Production Facilities
(on file)***

Distributed Generation Rules and Policy – Motion to Approve the Distributed Generation Rules and Policy made by Councilperson Zelinske, second by Councilperson Borgstrom with All Voting Aye.

Electric Power Sources – Administrator Coleman referred to the handout for the electric power sources that the City of Kasson is using. The City's energy is already 80% non-carbon.

ENGINEER'S REPORT

PERSONNEL

ATTORNEY

Closed session for litigation strategy

Mayor McKern closed the meeting at 7:14 the first closed session is for litigation strategy for the special assessment appeals and a building permit application and the second closed session is regarding the purchase of real estate at 102 15th St. NE

Mayor McKern reopened the meeting at 7:31PM stating the Council received an update from the Attorney on the appeals and the building permit application, direction was given to the Attorney.

Motion to Purchase Property at 102 15th St NE for \$160,000 with \$5,000 being earnest money made by Councilperson Egger, second by Councilperson Buck with All voting Aye. Mayor McKern stated that this is in anticipation of future traffic controls on that corner.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:32PM Motion by Councilperson Buck, second by Councilperson Borgstrom with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor