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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
December 12, 2018**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of December, 2018 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Eggler, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Clerk Rappe, City Engineer Theobald, City Attorney Leth, Finance Director Zaworski, Dave Hanson, Ken and Janice Borgstrom-Durst, Duane Burton, Everett Paulson, Candy McKern, Don Westfall, Linda Jerviss, Aaron Thompson, Melisa Ferris, Alex Malm and Lois Hancock

PLESGE OF ALLIEGENCE

APPROVE AGENDA

Add: Old Business - Fire department discussion

Motion to Approve the Amended Agenda made by Councilperson Buck, second by Councilperson Borgstrom with All Voting Aye.

CONSENT AGENDA

Minutes from November 28, 2018

Claims processed after the November 28, 2018 regular meeting, as audited for payment in the amount of \$213,272.38

2019 Liability Coverage Waiver Form

TIF Fund Transfers

***Resolution #12.1-18
Resolution Authorizing TIF Fund Transfers
(on file)***

Conferences:

Ron Unger	Northern Green Expo	Jan 15-17, 2019	St. Paul, MN	\$168
Mel Ferris	Newly Elected Officials	Jan 25-26, 2019	Mankato, MN	\$225
Dan Eggler, Lonnie Zelinske, Duane Burton, Chris McKern and Theresa Coleman	Experienced Officials Conference	Feb 1-2, 2019	Plymouth, MN	\$225 each
Krista Weigel	Admin Asst Conf	Feb 8	Rochester, MN	\$199

Pay Request – Roch Sand and Gravel \$207,109.05 2018 Pavement and Concrete Maint.

Amusement License Renewal;

Pete's Repeat

American Legion Post #333

Evaluations:

Matt Stradtman	PT Police Officer	no increase
Michelle Clements	PT Police Officer	no increase
Paul Lindgren	Police Officer – 6 mo evaluation	– no increase
Gary Scofield	Police Officer – grade 10 step 4	\$27.79 to grade 10 Step 5 \$28.70 eff 12/10/18
Jarrold Nelson	Lead Linesman	from Grade 12 Step 5 to Grade 12 Step 6 \$33.94 eff. 10/23/18
Lance Diderrich	Journeyman	from Grade 11 step 5 to Grade 11 step 6 \$31.69 eff. 12/10/18

Motion to Approve the Consent Agenda made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

Budget and Levy Discussion and Public Input –

Presentation from Finance Director Nancy Zaworski, she reviewed a few items that impact the budget and the debt. She compared a tax statement that shows exactly where the taxes are and increase.

Public Hearing Opened

No comments

Public Hearing Closed

Resolution Approving Final 2018 Tax Levy Collectible in 2019 – Motion to Approve made by Mayor McKern, second by Councilperson Zelinske with All Voting Aye.

Resolution 12.2-18

Resolution Approving Final 2018 Tax Levy, Collectible in 2019

(on file)

Approve 2019 Budget – Motion to Approve the 2019 Budget as presented made by Councilperson Egger, second by Councilperson Zelinske, Councilperson Buck would like to put off a full time hire of streets. Mayor McKern asked if this changes the levy, Finance Director Zaworski stated that it doesn't have to. Ayes: Egger and Zelinske Nays: Buck, Borgstrom, McKern

Motion made by Mayor McKern to Approve the Budget with a up to Half Time Public Works Worker, second by Councilperson Buck. Ayes: Buck, Borgstrom and McKern. Nays: Zelinske and Egger

Approve 2019 Fee Schedule – Mayor McKern stated that the only changes are building inspector fees and the water, sewer and storm changes that are in the budget. **Motion to Approve made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.**

COMMITTEE REPORT

EDA Resolution Authorizing Return of Revolving Loan Funds to MNDEED – Mayor McKern stated that this was approved at EDA. **Motion to Approve the Resolution made by Councilperson Egger, second by Councilperson Buck with All Voting Aye.**

Resolution #12.3-18

***Resolution Authorizing Return of Revolving Loan Funds to Minnesota Department of Employment and Economic Development
(on file)***

Resolution for Aaron Thompson Development – Councilperson Egger questioned the private drive and private utilities. Councilperson Borgstrom questioned the requirement to include a letter of credit, Attorney Leth stated that we have required letters of credit if the developer is building the infrastructure and in the case that a project is abandoned halfway through and the city gets stuck with finishing the work. Councilperson Borgstrom also questioned the sidewalk on the north side. Duane Burton stated that this is a larger density and with a mixture of kids and seniors. This is on the north side of the property on the south side of 16th St and this will be discussed at the preliminary plat. Councilperson Borgstrom doesn't feel this should be on the cup. Engineer Theobald stated that this portion of sidewalk would not be constructed as part of the 2020 safe routes to school. Theobald also stated that the water main would be public and would fall into the development agreement and would require a letter of credit and we can do that at the preliminary plat. **Motion to Approve Removing the language in parenthesis in #3 and the language in the second number 5 made by Mayor McKern, second by Councilperson Borgstrom with All Voting Aye.**

Resolution #12.4-18

***Resolution Approving a Conditional Use Permit to Allow For a Planned Unit Development at Hacks Addition and Hacks Second Addition, Kasson, MN
(on file)***

OLD BUSINESS

Water Tower - The Mayor stated that there would be no decision to be made tonight on the Old Stone Water tower. The approval of the sign was made in October. A meeting was had to decide the language and there were different interpretations of that meeting. All future meetings will be held in the council chambers so that it can be recorded. Dave Hanson stated that he replaced Coy Borgstrom on the Dodge County Historical Society. He likes the idea of recording the meetings. He believes that every historical site needs a sign. Linda Jerviss, she would rather present this at a meeting where there would be some action. Mayor McKern stated that the water tower committee and Historical Society need to come to a consensus and make a recommendation back to the City Council.

Fire Department Discussion – Councilperson Borgstrom asked what is happening with the Deputy Fire Chief position. Mayor McKern stated that we don't know if the position will be filled. There are discussions with the Fire Chief on whether this position is necessary. Would like information at the next meeting as to what the status of the Deputy Fire Chief position is.

Councilperson Borgstrom would also like a list of the inadequacies of the fire department building at the next meeting.

NEW BUSINESS

MAYOR'S REPORT

ADMINISTRATORS REPORT

ENGINEER'S REPORT

PERSONNEL

Police Department Request for two Part Time Officers – the budget for part time has been cut.
Motion to Approve two Part Time Positions made by Mayor McKern, second by Councilperson Buck with All Voting Aye.

ATTORNEY

CORRESPONDENCE - Correspondence was reviewed.

ADJOURN 6:51 PM Motion to Adjourn made by Councilperson Borgstrom, second by Councilperson Zelinske with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor