

KASSON CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, June 13, 2018

PLEDGE OF ALLIEGANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.

Motion:

2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. Minutes from May 23, 2018
 - b. Claims processed after the May 23, 2018 regular meeting, as audited for payment
 - c. Pay Request #9 \$314,885.77 SL Contracting 2017 Street Assessment Project
 - d. Park Board Meeting Notes from May 15, 2018
 - e. Resolution Certifying Delinquent Fire Calls to Taxes

Motion:

B. VISITORS TO THE COUNCIL

C. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

D. PUBLIC HEARING

E. COMMITTEE REPORT

1. Planning Commission
 - a. Jason Wilker Conditional Use Permit – Resolution - Motion
 - b. Ron Carlson – Rezone Request – Resolution - Motion

F. OLD BUSINESS

1. Special Vehicles Ordinance – Motion
 - a. Approve Summary Publication - Motion
2. Water Tower Committee Update
3. Kasson Comprehensive Plan – Resolution – Motion
4. Uploading Minutes, Agendas and Videos to the City Website Discussion

G. NEW BUSINESS

H. MAYOR'S REPORT

I. ADMINISTRATORS REPORT

J. ENGINEER'S REPORT

1. South Fork I and I Repair Letter – motion to approve

K. PERSONNEL

1. WWTP Operator II

L. ATTORNEY

M. CORRESPONDENCE

1. Department Head Meeting Notes
2. Southern Minnesota Initiative Fund Information
3. Thank you from KM Robotics

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

May 23, 2018

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of May, 2018 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Attorney Melanie Leth, City Engineer Brandon Theobald, Library Director Art Tiff, Public Works Director Charlie Bradford, Finance Director Nancy Zaworski, Everett Paulson, Justin Haase, Jeff Patzke, Grace and Cindy Reed, David Martin and Ron Kasel

COUNCIL

Approve agenda

ADD: L.2 Assessment Agreement and Development Agreement.

Remove F.1: Golf Cart Update

Remove F.2: Water Tower Committee Update

Move A.2.d to F.2

Motion to Approve the Agenda as Amended made by Councilperson Borgstrom, second by Councilperson Buck with all Voting Aye.

Consent Agenda

Minutes from May 9, 2018

Claims processed after the May 9, 2018 regular meeting, as audited for payment in the amount of \$337,623.84

Evaluations:

Patricia Shafer-Gottschalk – Library - Inc to Grade 6 Step 7 \$23.35 eff 5-25-18

Motion to Approve the Consent Agenda made by Councilperson Buck, second by Councilperson Borgstrom with All Voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Planning Commission

Resolution Approving Kasel Addition Preliminary Plat – Administrator Coleman stated a public hearing was held at the Planning Commission on May 14 and they are recommending approval with conditions as stated on the resolution.

Motion to Approve the Resolution Approving the Preliminary Plat of The Kasel Addition made by Councilperson Buck, second by Councilperson Zelinske with All Voting Aye.

Resolution #5.2-18

***Resolution Approving the Preliminary Plat of the Kasel Addition
(on file)***

OLD BUSINESS

Inventory of house permits and sidewalks – Mayor McKern stated that this came from the last meeting when it was suggested to change to the ADA sidewalk required width of 5 feet instead of 4 feet. Councilperson Egger suggested that the driveways be subtracted out of the equation. Mayor McKern stated that the City should absorb the cost for building permits that have been pulled since Sept of 2017. Engineer Theobald stated that it would be better to just go forward instead of trying to go back. **Motion made by Councilperson Egger to have 5 foot sidewalks on any permits pulled from May, 24 2018 forward anyone who has already been approve to follow their construction plan and if they would like to put a 5 foot sidewalk in the City will reimburse, second by Councilperson Zelinske. Ayes: Egger, McKern and Zelinske Nays: Borgstrom and Buck**

NEW BUSINESS

Resolution Accepting Donation to Parks Department - The Mayor thanked Grace Reed for her efforts in putting together the silent auction for the merry-go-round in West Park. **Motion to Accept the Resolution Accepting Donations for the Park and Recreation Department made by Councilperson Egger, second by Councilperson Buck with all Voting Aye.**

Resolution #5.3-18

***Resolution Accepting Donations for the Park and Recreation Department
(on file)***

Temporary Liquor License for Kasson Fire Relief – Festival in the Park – Councilperson Borgstrom wanted more details. Mayor McKern stated that this is for the Festival in the Park as has been done in the past and the dates are on the application. **Motion to approve made by Councilperson Zelinske, second by Councilperson Borgstrom with all Voting Aye.**

MAYOR'S REPORT

ADMINISTRATORS REPORT

State Bid for New Sewer Jetter – Administrator Coleman stated that this has been budgeted over the last five years and we have all of the money. **Motion to Approve the Purchase of the Sewer Jetter made by Councilperson Borgstrom, second by Councilperson Egger with All Voting Aye.**

ENGINEER'S REPORT

2018 Pavement and Concrete Maintenance – Engineer Theobald stated that the lowest bid is from Rochester Sand and Gravel for \$187,970.15 this is budgeted for mill and overlay on 5th Ave NE from 3rd St to 7th St NE, the City Hall parking lot and misc. maintenance on Main St and along County 34. **Motion to Approve the Resolution Awarding and Approving 2018 Pavement and Concrete Maintenance Bid made by Councilperson Zelinske, second by Councilperson Buck with All Voting Aye.**

Resolution #5.4-18

***Resolution Awarding and Approving 2018 Pavement and Concrete Maintenance Bid
(on file)***

Main Street Storm Sewer Update – Engineer Theobald strongly encourages the Council to delay the project construction until Winter/Spring due to power line maintenance. Consensus of the Council is to adhere to the Engineer’s recommendation.

2018 Street Maintenance Budget – Engineer Theobald recommends reallocating \$50k back to street maintenance from E. Main Street Storm Sewer project.

PERSONNEL

Recommendation to hire for Water Wastewater Operator II – Public Works Director Bradford interviewed one applicant and did background checks on this applicant. Mayor McKern stated that this applicant is used to doing multiple jobs in multiple departments. Administrator Coleman stated this is a Grade 9 position starting at \$23.59. **Motion made by Councilperson Egger, second by Councilperson Zelinske to offer the position pending background check and physical, All Voting Aye.**

ATTORNEY

Development Agreement for Blaine’s 11 Phase 5 – Attorney Leth stated that this is standard and it is her understanding that Mr. Blaine has agreed to the terms of the development agreement. **Motion to Approve the Development Agreement for Blaine’s 11 Subdivision Phase 5 Construction Phase I made by Councilperson Buck, second by Councilperson Borgstrom with All Voting Aye.**

Assessment Agreement for So. Mantorville Ave and Development Agreement - Attorney Leth stated that all of the property owners on the east side of South Mantorville Avenue have signed the Petition and Waivers for the reconstruction Project. We have been negotiating with Goodrich Partnership who owns the property on the west side and they have agreed with 20% of the assessment coming due if any of the property is annexed into the City and there is some language change instead of the “City having the sole and absolute discretion in assigning consent” to the “City shall not unreasonably withhold consent”. They have also removed Mr. Blaine’s wife from the agreement and have left the 10% of the escrow amount through the warranty period. **Motion to Approve the Assessment Agreement made by Councilperson Buck, second by Councilperson Egger with All Voting Aye.**

Motion to Approve the Development Agreement with Goodrich Partnership made by Councilperson Buck, second by Councilperson Zelinske with All Voting Aye.

Council Meeting Closed at 6:40PM

Closed Meeting for Real Estate Negotiations

Council Meeting Opened at 6:48PM

Outcome: Mayor McKern stated the City will be purchasing property on the corner of 16th St NE and Mantorville Ave. and authorized the Attorney to make the initial payment of \$30,000 and negotiate terms. **Motion made by Councilperson Egger, second by Councilperson Borgstrom with All Voting Aye to purchase property on the corner of 16th St NE and Mantorville Ave and authorize the Attorney to make the initial payment of \$30,000 and negotiate terms.**

CORRESPONDENCE - Correspondence was reviewed

ADJOURN PM Motion by Councilperson Borgstrom, second by Councilperson Buck with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #5

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 236,484⁵¹

DATE APPROVED: 06-13-2018

#1	\$4790.28
#2	27,941.76
#3	46,941.92
#4	692.66
#5	156,117.89
	<u>\$236,484.51</u>

05/30/18
09:26:38

CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/18
For Pay Date: 05/30/18

Page: 1 of 5
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28701		5668 AMERICAN LIFE GUARD PRODUCTS LLC	516.97					
	104424	05/07/18 12 RESCUE TUBES	516.97			101 514 4514	220	1010
		Total for Vendor:	516.97					
28702		203 BAKER & TAYLOR INC	137.11					
	2033697620	05/04/18 BOOKS	91.77			211 550 4550	218	1010
	2033705121	05/08/18 BOOKS	45.34			211 550 4550	218	1010
		Total for Vendor:	137.11					
28703		5483 BEBEE PLUMBING & HEATING LLC	372.00					
	18025	04/01/18 BALL VALVE-ZAMBONI FILL	150.00			606 516 4516	400	1010
	18026	04/01/18 REPL TEE DRILLED PIPE-BOYS LOC	222.00			606 516 4516	400	1010
		Total for Vendor:	372.00					
28704		2683 BECHER'S NAPA AUTO PARTS	303.18					
	304337	04/13/18 24 VOLT LED	63.97			101 310 4310	220	1010
	304752	04/18/18 cr-6 OVAL RR TRN AMB	-24.12			101 310 4310	220	1010
	306081	04/30/18 OIL & FUEL FILTERS-LADDER TRK	192.56			101 220 4220	220	1010
	306114	04/30/18 AIR, OIL, HYDR & FUEL FILTERS	70.77			101 310 4310	220	1010
		Total for Vendor:	303.18					
28705		4238 CINTAS CORP	85.09					
	8403643969	05/04/18 RESTOCK 1ST AID KITS	24.43			101 522 4522	210	1010
	8403643969	05/04/18 RESTOCK 1ST AID KITS	12.13			101 920 4920	433	1010
	8403643969	05/04/18 RESTOCK 1ST AID KITS	12.13			601 943 4943	433	1010
	8403643969	05/04/18 RESTOCK 1ST AID KITS	12.13			602 948 4948	433	1010
	8403643969	05/04/18 RESTOCK 1ST AID KITS	12.14			604 957 4957	433	1010
	8403643969	05/04/18 RESTOCK 1ST AID KITS	12.13			605 963 4963	433	1010
		Total for Vendor:	85.09					
28718		5678 FURTHER	120.75					
	1230879	05/09/18 MAY PARTICIPANT FEES	120.75			101 140 4140	440	1010
		Total for Vendor:	120.75					

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CITY OF KASSON
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28708		5529 MANPOWER	794.24					
	32777039	05/20/18 WAGES THRU 5/20-ADMIN ASSIST	158.84*			101 140 4140	444	1010
	32777039	05/20/18 WAGES THRU 5/20-ADMIN ASSIST	119.14*			101 191 4191	444	1010
	32777039	05/20/18 WAGES THRU 5/20-ADMIN ASSIST	119.14*			601 944 4944	444	1010
	32777039	05/20/18 WAGES THRU 5/20-ADMIN ASSIST	119.14*			602 949 4949	444	1010
	32777039	05/20/18 WAGES THRU 5/20-ADMIN ASSIST	238.27*			604 959 4959	444	1010
	32777039	05/20/18 WAGES THRU 5/20-ADMIN ASSIST	39.71*			605 964 4964	444	1010
		Total for Vendor:	794.24					
28709		2617 MENARDS-ROCHESTER NORTH	9.99					
	15106	03/15/18 ALUM. BRUSH SWEEP	9.99*			609 978 4978	220	1010
	15106	03/15/18 SALES TAX	0.69*			609 978 4978	220	1010
	15106	03/15/18 SALES TAX	-0.69			609 2025		1010
		Total for Vendor:	9.99					
28710		144 MN POLLUTION CONTROL AGENCY	23.00					
	A-1053	05/12/18 BRADFORD-WW OPER LIC RENEWAL	23.00			602 947 4947	430	1010
		Total for Vendor:	23.00					
28711		3491 OLYMPIC FIRE PROTECTION CORP	220.00					
	62651	05/03/18 SPRINKLER SYSTEM INSPECT	220.00			606 516 4516	400	1010
		Total for Vendor:	220.00					
28712		5510 SANCO EQUIPMENT LLC	490.17					
	0044363-74	04/18/18 NEW RIM & TIRE	490.17			101 312 4312	220	1010
		Total for Vendor:	490.17					
28713		498 TEIGEN PAPER & SUPPLY INC	83.90					
	336946	05/07/18 ROLL TOWELS	57.55			101 210 4210	220	1010
	337126	05/09/18 FOLD TOWELS	26.35			211 550 4550	210	1010
		Total for Vendor:	83.90					
28714		3895 TITAN MACHINERY	248.48					
	10711981GP	04/20/18 GLASS/SWITCH LEGEND DECAL	248.48			101 310 4310	220	1010
		Total for Vendor:	248.48					

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 5/18
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28720		2108 VOLTIN, KEVIN	572.00					
	05/18/18	UMPIRE 22 SOFTBALL GAMES	572.00			101 517 4517	444	1010
		Total for Vendor:	572.00					
28715		4341 WATERLOO TENT & TARP CO INC	422.65					
	57294 05/10/18	WINCH ASSEMBLY-UMBRELLAS	422.65			101 514 4514	220	1010
		Total for Vendor:	422.65					
28716		489 ZARNOTH BRUSH WORKS INC	390.75					
	0169895-IN 05/02/18	DISP GUTTER BROOM	390.75			101 310 4310	220	1010
		Total for Vendor:	390.75					
		# of Claims	16	Total:	4,790.28			

05/30/18
09:26:38

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 5/18

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Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$3,437.04
211 Library Fund	
1010 CASH-OPERATING	\$163.46
601 Water Fund	
1010 CASH-OPERATING	\$131.27
602 Sewer Fund	
1010 CASH-OPERATING	\$154.27
604 Electric Fund	
1010 CASH-OPERATING	\$250.41
605 Storm Water	
1010 CASH-OPERATING	\$51.84
606 ICE ARENA	
1010 CASH-OPERATING	\$592.00
609 Liquor Fund	
1010 CASH-OPERATING	\$9.99
Total:	\$4,790.28

05/30/18
09:26:38

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 5/18

Page: 5 of 5
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member
_____ Council Member

See signature page

06/01/18
08:08:24

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/18
For Pay Date: 06/01/18

Page: 1 of 4
Report ID: AP100V

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For Pay Date = 06/01/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/18) ****								
28723		5696 GUAJARDO, MANNY	349.64					
	05/25/18	NET U.B.	209.64			604 2212		1010
	05/25/18	MISC EXTRAS	140.00			101 100 3622		1010
		Total for Vendor:	349.64					
*** Claim from another period (5/18) ****								
28724		191 HACH COMPANY	195.61					
	10951632 05/08/18	CHLORINE ACCUVAC	195.61			601 943 4943 220		1010
		Total for Vendor:	195.61					
*** Claim from another period (5/18) ****								
28707		199 IMC INS TRUST	26,112.00					
	10003329 05/04/18	2ND QTR CMC 1001158-2	946.45			101 220 4220 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	11.35			101 220 4220 160		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	622.39			101 514 4514 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	3,130.68			101 522 4522 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	201.32			101 517 4517 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	783.60			101 191 4191 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	53.83			101 527 4527 430		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	69.42			101 417 4417 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	81.91			290 650 4650 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	3,212.94			602 948 4948 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	1,918.54			602 947 4947 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	11.35			602 948 4948 160		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	1,385.81			601 943 4943 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	11.35			601 943 4943 160		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	100.12			101 194 4194 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	1,807.36			604 957 4957 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	11.35			604 959 4959 160		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	672.03			609 979 4979 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	11.35			609 977 4977 160		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	1,006.51			101 310 4310 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	66.43			101 312 4312 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	180.68			605 963 4963 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	2,097.13			101 920 4920 360		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	32.79			101 526 4526 430		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	789.22			101 111 4111 160		1010
	10003329 05/04/18	2ND QTR CMC 1001158-2	68.07			101 111 4111 160		1010

06/01/18
08:08:24

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/18
For Pay Date: 06/01/18

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Report ID: AP100V

For Pay Date = 06/01/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		10003329 05/04/18 2ND QTR CMC 1001158-2	5,448.26			101 210 4210	360	1010
		10003329 05/04/18 2ND QTR CMC 1001158-2	79.42			101 210 4210	160	1010
		10003329 05/04/18 2ND QTR CMC 1001158-2	772.97			101 140 4140	360	1010
		10003329 05/04/18 2ND QTR CMC 1001158-2	22.69			101 140 4140	160	1010
		10003329 05/04/18 2ND QTR CMC 1001158-2	99.25			101 417 4417	360	1010
		10003329 05/04/18 2ND QTR CMC 1001158-2	721.38			211 550 4550	360	1010
		10003329 05/04/18 2ND QTR CMC 1001158-2	11.35*			211 550 4550	160	1010
		10003329 05/04/18 2ND QTR CMC 1001158-2	142.35			610 984 4984	360	1010
		10003329 05/04/18 cr-FORMER LIBRARY	-1,400.00			101 920 4920	360	1010
		10003329 05/04/18 INCR ARENA CONTENTS-ZAMBONI	930.35			101 527 4527	430	1010
		Total for Vendor:	26,112.00					
		*** Claim from another period (5/18) ****						
28726		5698 TONY PAULSON BUILDERS LLC	225.00					
412	13TH AVE NW PROPERTY							
	05/24/18 SIDEWALK REIMB.-ADDL 50 S.F.		225.00			101 317 4317	400	1010
	Total for Vendor:		225.00					
	*** Claim from another period (5/18) ****							
28725		939 USA BLUEBOOK	774.48					
	565415 05/07/18 HYDR BACKFLOW PREVENT/GATE VAL		774.48			601 943 4943	210	1010
	Total for Vendor:		774.48					
	*** Claim from another period (5/18) ****							
28728		2731 ZAWORSKI, NANCY	285.03					
	05/31/18 KAC CONCESSIONS		285.03			101 514 4514	262	1010
	Total for Vendor:		285.03					
	# of Claims	6	Total:	27,941.76				

06/01/18
08:08:35

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/18

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$16,582.28
211 Library Fund	
1010 CASH-OPERATING	\$732.73
290 Economic Development	
1010 CASH-OPERATING	\$81.91
601 Water Fund	
1010 CASH-OPERATING	\$2,367.25
602 Sewer Fund	
1010 CASH-OPERATING	\$5,142.83
604 Electric Fund	
1010 CASH-OPERATING	\$2,028.35
605 Storm Water	
1010 CASH-OPERATING	\$180.68
609 Liquor Fund	
1010 CASH-OPERATING	\$683.38
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$142.35
Total:	\$27,941.76

06/01/18
08:08:35

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6/18

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

See signature

Council Member

Council Member

06/06/18
13:21:04

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/18
For Pay Date: 06/06/18

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#3

For Pay Date = 06/06/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28822		3063 ANDERSON, KRIS	157.53					
	06/05/18	GATE-VETS PARK SERVICE DRIVE	157.53			101 522 4522	210	1010
		Total for Vendor:	157.53					
28749		5049 ARTISAN BEER COMPANY	49.00					
	3262075 05/15/18	BEER	49.00			609 975 4975	252	1010
		Total for Vendor:	49.00					
28750		1012 BELLBOY CORPORATION	545.24					
	64225400 05/17/18	LIQUOR	503.40			609 975 4975	251	1010
	64225400 05/17/18	FREIGHT	10.00			609 975 4975	335	1010
	97622900 05/17/18	PICKLED GREEN BEANS	31.84			609 975 4975	259	1010
		Total for Vendor:	545.24					
28751		5239 BREAKTHRU BEVERAGE MN WINE &	408.93					
	1080800914 05/16/18	LIQUOR	317.22			609 975 4975	251	1010
	1080800914 05/16/18	WINE	40.00			609 975 4975	251	1010
	1080800914 05/16/18	MIXES	44.00			609 975 4975	254	1010
	1080800914 05/16/18	FREIGHT	7.71			609 975 4975	335	1010
		Total for Vendor:	408.93					
28730		2070 EARL'S SMALL ENGINE REPAIR INC	249.95					
	#held 05/15/18	STIHL BLOWER	249.95			101 310 4310	240	1010
		Total for Vendor:	249.95					
28731		77 HAWKINS INC	5,088.30					
	4289341 05/03/18	CHLORINE/SODIUM HYDROXIDE	5,088.30			101 514 4514	210	1010
		Total for Vendor:	5,088.30					
28732		5699 HEARTSMART.COM	358.00					
	HS336891 05/18/18	ON-SITE /HS1 TRAINER	358.00			101 514 4514	210	1010
		Total for Vendor:	358.00					

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28752		5036 HOHENSTEINS INC	220.00					
	963850	05/16/18 BEER	220.00			609 975 4975	252	1010
		Total for Vendor:	220.00					
28733		2198 ITRON INC	1,112.46					
	484835	05/12/18 JUN-AUG MAINT & SUPPORT	222.49			601 944 4944	370	1010
	484835	05/12/18 JUN-AUG MAINT & SUPPORT	222.49			602 949 4949	370	1010
	484835	05/12/18 JUN-AUG MAINT & SUPPORT	444.99			604 959 4959	370	1010
	484835	05/12/18 JUN-AUG MAINT & SUPPORT	222.49			605 963 4963	370	1010
	484835	05/12/18 SALES TAX	4.23			604 959 4959	370	1010
	484835	05/12/18 SALES TAX	-4.23			604 2025		1010
		Total for Vendor:	1,112.46					
28734		3825 JOHN DEERE FINANCIAL f.s.b.	1,866.65					
	B&WIK72422	05/12/18 OIL-5W30	266.66			101 310 4310	220	1010
	B&WIK72422	05/12/18 OIL-5W30	266.66			101 312 4312	220	1010
	B&WIK72422	05/12/18 OIL-5W30	266.66			101 517 4517	220	1010
	B&WIK72422	05/12/18 OIL-5W30	266.67			601 943 4943	220	1010
	B&WIK72422	05/12/18 OIL-5W30	266.67			602 948 4948	220	1010
	B&WIK72422	05/12/18 OIL-5W30	266.67			604 957 4957	220	1010
	B&WIK72422	05/12/18 OIL-5W30	266.66			605 963 4963	220	1010
	B&WIK72422	05/12/18 SALES TAX	18.33			604 957 4957	220	1010
	B&WIK72422	05/12/18 SALES TAX	-18.33			604 2025		1010
		Total for Vendor:	1,866.65					
28753		25 JOHNSON BROTHERS LIQUOR CO	3,806.86					
	1007702	05/15/18 LIQUOR	2,385.14			609 975 4975	251	1010
	1007703	05/15/18 WINE	1,421.72			609 975 4975	251	1010
		Total for Vendor:	3,806.86					
28735		4493 JOHNSON HARDWARE CO	40.00					
	0873729-IN	05/14/18 KEYS-PARK SHOP & KAC	40.00			101 522 4522	210	1010
		Total for Vendor:	40.00					

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28736		5674 LEONARD, JENNIFER	500.00					
	05/21/18	SOFTWARE TRAINING-GUARDS	500.00			101 514 4514	430	1010
		Total for Vendor:	500.00					
28737		2689 LOCATORS & SUPPLIES INC	268.30					
	0265901-IN 05/11/18	RED MARK PAINT/SAFETY VEST	268.30			604 957 4957	220	1010
	0265901-IN 05/11/18	SALES TAX	18.45			604 957 4957	220	1010
	0265901-IN 05/11/18	SALES TAX	-18.45			604 2025		1010
		Total for Vendor:	268.30					
28738		5529 MANPOWER	805.12					
	32802035 05/27/18	WAGES THRU 5/27-ADMIN ASSIST	161.02*			101 140 4140	444	1010
	32802035 05/27/18	WAGES THRU 5/27-ADMIN ASSIST	120.77*			101 191 4191	444	1010
	32802035 05/27/18	WAGES THRU 5/27-ADMIN ASSIST	120.77*			601 944 4944	444	1010
	32802035 05/27/18	WAGES THRU 5/27-ADMIN ASSIST	120.77*			602 949 4949	444	1010
	32802035 05/27/18	WAGES THRU 5/27-ADMIN ASSIST	241.54*			604 959 4959	444	1010
	32802035 05/27/18	WAGES THRU 5/27-ADMIN ASSIST	40.25*			605 964 4964	444	1010
		Total for Vendor:	805.12					
28739		5700 MARTI, NICOLE OR MIKE	10.00					
	03/01/18	REFUND OVERPAYMENT-FAM PASS	10.00			101 1151		1010
		Total for Vendor:	10.00					
28740		714 MB REPAIR	259.09					
	6945 05/08/18	RPR HYDR LINES-FREIGHTLINER	259.09			604 957 4957	444	1010
		Total for Vendor:	259.09					
28754		60 NORTHERN BEVERAGE DIST. CO. LL	5,145.47					
	247290 05/17/18	BEER	5,143.47			609 975 4975	252	1010
	247290 05/17/18	FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	5,145.47					
28741		983 OLMSTED MEDICAL CENTER	940.00					
	132395821 05/15/18	2 DRUG TESTS	85.00			101 920 4920	433	1010
	132395821 05/15/18	2 DRUG TESTS	85.00			604 957 4957	433	1010
	132395821 05/15/18	2 HEARING TESTS	210.00			101 920 4920	433	1010

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
	132395821	05/15/18 4 HEARING TESTS	434.00			604 957	4957	433		1010
	132395821	05/15/18 1 HEARING TEST	42.00			601 943	4943	433		1010
	132395821	05/15/18 1 HEARING TEST	42.00			602 948	4948	433		1010
	132395821	05/15/18 1 HEARING TEST	42.00			606 516	4516	433		1010
		Total for Vendor:	940.00							
28742		502 ON-SITE COMPUTERS INC	105.00							
	CW59416	05/15/18 SERVICE CALL-HP8000 PRINTER	52.50			101 140	4140	400		1010
	CW59416	05/15/18 SERVICE CALL-HP8000 PRINTER	10.50*			601 944	4944	400		1010
	CW59416	05/15/18 SERVICE CALL-HP8000 PRINTER	10.50*			602 949	4949	400		1010
	CW59416	05/15/18 SERVICE CALL-HP8000 PRINTER	21.00			604 959	4959	400		1010
	CW59416	05/15/18 SERVICE CALL-HP8000 PRINTER	10.50*			605 964	4964	400		1010
	CW59416	05/15/18 SALES TAX	1.44			604 959	4959	400		1010
	CW59416	05/15/18 SALES TAX	-1.44			604	2025			1010
		Total for Vendor:	105.00							
28743		4191 OVIVO USA LLC	189.92							
	8473712	05/14/18 CAPSCREW, SKT HD	51.78			602 947	4947	220		1010
	8473733	05/14/18 BALL KNOB/COLLAR/CBL HANGER	138.14			602 947	4947	220		1010
		Total for Vendor:	189.92							
28826		201 PETTY CASH - LIBRARY	150.63							
	06/06/18	BELL-REPORTS WORKSHOP	7.00			211 550	4550	333		1010
	06/06/18	LIBRARY SUPPLIES	70.18			211 550	4550	210		1010
	06/06/18	LIBRARY REPAIR SUPPLIES	4.63*			211 550	4550	220		1010
	06/06/18	SMALL TOOLS-LIBRARY	4.20*			211 550	4550	240		1010
	06/06/18	PROGRAM SUPPLIES	54.62			211 550	4550	441		1010
	06/06/18	STAMPS	10.00			211 550	4550	325		1010
		Total for Vendor:	150.63							
28755		23 PHILLIPS WINE & SPIRITS	2,417.88							
	2356589	05/15/18 LIQUOR	1,775.23			609 975	4975	251		1010
	2356590	05/15/18 WINE	618.25			609 975	4975	251		1010
	2356591	05/15/18 MIXES	24.40			609 975	4975	254		1010
		Total for Vendor:	2,417.88							

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		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
28744		5671 RECREATION BY LEMMIE JONES LLC	1,200.00							
		RLJ2018-03 05/17/18 REPAIR SLIDE IN ACTIVITY P	1,200.00			101 514	4514	400		1010
		Total for Vendor:	1,200.00							
28756		5677 ROUND LAKE VINEYARDS & WINERY	450.00							
		1087 05/16/18 WINE	450.00			609 975	4975	251		1010
		Total for Vendor:	450.00							
28757		63 SCHOTT DIST CO INC	9,239.45							
		314547 05/17/18 BEER	9,189.55			609 975	4975	252		1010
		314547 05/17/18 NA BEVERAGE	49.90			609 975	4975	254		1010
		Total for Vendor:	9,239.45							
28745		5693 SCHWEITZER ENGINEERING	136.61							
		489923332 05/15/18 TEST TOOL	136.61			604 957	4957	220		1010
		Total for Vendor:	136.61							
28758		3850 SOUTHERN GLAZER'S OF MN	1,069.40							
		1683072 05/16/18 WINE	234.00			609 975	4975	251		1010
		1683072 05/16/18 LIQUOR	818.35			609 975	4975	251		1010
		1683072 05/16/18 FREIGHT	17.05			609 975	4975	335		1010
		Total for Vendor:	1,069.40							
28746		3236 STUART C IRBY CO	7,397.23							
		C3934340 12/08/16 cr-DUPLICATE PAYMENT	-202.31			604 957	4957	444		1010
		S010758650 05/16/18 EPR CABLE-NEUTRAL	7,599.54			604 957	4957	220		1010
		Total for Vendor:	7,397.23							
28759		3382 VERIZON WIRELESS	1,745.55							
		9807561852 05/20/18 CELL PHONES-P D	865.00			101 210	4210	321		1010
		9807561852 05/20/18 CELL PHONES-STREETS	101.31			101 310	4310	321		1010
		9807561852 05/20/18 CELL PHONES-PARKS	149.08			101 510	4510	321		1010
		9807561852 05/20/18 CELL PHONES-WATER	61.56			601 944	4944	321		1010
		9807561852 05/20/18 CELL PHONES-WW	143.55			602 949	4949	321		1010
		9807561852 05/20/18 CELL PHONE-P W DIRECTOR	56.68			604 959	4959	321		1010
		9807561852 05/20/18 CELL PHONES-ELECTRIC	312.06			604 959	4959	321		1010

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	9807561852	05/20/18 CELL PHONES-ARENA	56.31			606 516 4516	321	1010
		Total for Vendor:	1,745.55					
28760	4466	VINOCOPIA INC	536.00					
	0206918-IN	05/16/18 WINE	120.00			609 975 4975	251	1010
	0206919-IN	05/16/18 WINE	416.00			609 975 4975	251	1010
		Total for Vendor:	536.00					
28761	5047	WATERVILLE FOOD & ICE INC	107.80					
	05-807059	05/17/18 ICE-LIQUOR STORE	107.80			609 975 4975	257	1010
		Total for Vendor:	107.80					
28747	388	WESCO RECEIVABLES CORP	107.09					
	097931	05/14/18 AL COMP SPLICE KIT	107.09			604 957 4957	220	1010
		Total for Vendor:	107.09					
28762	2407	WINE MERCHANTS	73.92					
	7183228	05/15/18 WINE	73.92			609 975 4975	251	1010
		Total for Vendor:	73.92					
28748	2427	XCEL ENERGY	184.54					
	588631817	04/18/18 UTIL SERV-NW LIFT ST 3/17-4	171.21			602 948 4948	380	1010
	588631817	04/18/18 SERV CREDIT-OUTAGE	-182.00			602 948 4948	380	1010
	588631817	04/18/18 NUCLEAR FUEL SETTLEMENT	-7.41			602 948 4948	380	1010
	592446785	05/17/18 UTIL SERV-NW LIFT ST 4/16-5	202.74			602 948 4948	380	1010
		Total for Vendor:	184.54					
		# of Claims	35	Total:	46,941.92			

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Fund Summary for Claims
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$10,148.44
211 Library Fund	
1010 CASH-OPERATING	\$150.63
601 Water Fund	
1010 CASH-OPERATING	\$723.99
602 Sewer Fund	
1010 CASH-OPERATING	\$1,180.44
604 Electric Fund	
1010 CASH-OPERATING	\$10,030.26
605 Storm Water	
1010 CASH-OPERATING	\$539.90
606 ICE ARENA	
1010 CASH-OPERATING	\$98.31
609 Liquor Fund	
1010 CASH-OPERATING	\$24,069.95
Total:	\$46,941.92

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

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Council Member

Council Member

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/18) ****								
28847	E	5691 FURTHER-FSA	193.38					
	38687582	05/23/18 FLEX REIMBURSEMENT 5/23/18	193.38			211 2177		1010
28849	E	5691 FURTHER-FSA	355.10					
	38693047	05/30/18 FLEX REIMBURSEMENT 5/30/18	355.10			101 2177		1010
		Total for Vendor:	548.48					
28850		5696 GUAJARDO, MANNY	44.18					
	06/04/18	WITHHELD FOR MER	75.00			101 1151		1010
	06/04/18	FINAL MER BILLING	-28.83			101 1151		1010
	06/04/18	SALES TAX ON MER BILLING	-1.99			101 1151		1010
		Total for Vendor:	44.18					
28851		2836 PETTY CASH - PARK & POOL	100.00					
	06/04/18	START UP CHANGE-VETS PARK CONC	100.00			101 1151		1010
		Total for Vendor:	100.00					
		# of Claims	4	Total:	692.66			
		Total Electronic Claims		548.48				
		Total Non-Electronic Claims		144.18				

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$499.28
211 Library Fund	
1010 CASH-OPERATING	\$193.38
Total:	\$692.66

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

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Council Member

Council Member

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28764		456u A & A ELECTRIC & UNDERGROUND	4,728.00					
	G-18-81.3	05/21/18 PULL PRIMARY CABLE	4,635.00			604 957 4957	444	1010
	G-18-81.2	05/17/18 BUSS FUSE HOLDER	93.00			604 957 4957	220	1010
	G-18-81.2	05/17/18 SALES TAX	6.39			604 957 4957	220	1010
	G-18-81.2	05/17/18 SALES TAX	-6.39			604 2025		1010
		Total for Vendor:	4,728.00					
28765		2693 AFFORDABLE PORTABLES	640.00					
	13285	05/19/18 PORTABLES-8 STD UNITS	640.00			101 522 4522	410	1010
		Total for Vendor:	640.00					
28766		5446 ANCOM TECHNICAL CENTER INC	174.00					
	79061	05/23/18 SIREN REPAIRS	174.00			101 417 4417	400	1010
		Total for Vendor:	174.00					
28805		5049 ARTISAN BEER COMPANY	142.60					
	3263847	05/22/18 BEER	93.60			609 975 4975	252	1010
	3265260	05/29/18 BEER	49.00			609 975 4975	252	1010
		Total for Vendor:	142.60					
28829		203 BAKER & TAYLOR INC	162.19					
	2033720745	05/15/18 BOOKS	81.08			211 550 4550	218	1010
	2033733722	05/21/18 BOOKS	81.11			211 550 4550	218	1010
		Total for Vendor:	162.19					
28807		1012 BELLBOY CORPORATION	1,385.40					
	64343900	05/24/18 LIQUOR	1,195.15			609 975 4975	251	1010
	64343900	05/24/18 MIXES	34.60			609 975 4975	254	1010
	64343900	05/24/18 FREIGHT	24.00			609 975 4975	335	1010
	97662200	05/24/18 COOLERS	54.00			609 975 4975	254	1010
	97662200	05/24/18 BAGS	77.65			609 975 4975	210	1010
	97662200	05/24/18 SALES TAX	5.34			609 975 4975	210	1010
	97662200	05/24/18 SALES TAX	-5.34			609 2025		1010
		Total for Vendor:	1,385.40					

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28806		5707 BICKELL, SCOTT	312.00					
	05/31/18	UMPIRE 12 S/B GAMES	312.00			101 517 4517	444	1010
		Total for Vendor:	312.00					
28830		2738 BLACK MOUNTAIN SOFTWARE INC	1,000.00					
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	133.00			101 192 4192	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	27.00			211 550 4550	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	100.00			601 944 4944	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	87.00			602 947 4947	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	13.00			602 949 4949	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	160.00			604 959 4959	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	27.00			605 963 4963	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	27.00			606 516 4516	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	67.00			609 976 4976	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	27.00			610 984 4984	370	1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	67.00			101 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	13.00			211 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	50.00			601 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	43.00			602 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	7.00			602 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	80.00			604 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	13.00			605 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	13.00			606 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	33.00			609 1550		1010
	23372 05/29/18	ANN'L MAINT-POSITIVE PAY	13.00			610 1550		1010
	23372 05/29/18	SALES TAX	16.50			604 959 4959	370	1010
	23372 05/29/18	SALES TAX	-16.50			604 2025		1010
	23372 05/29/18	SALES TAX	6.88			609 976 4976	370	1010
	23372 05/29/18	SALES TAX	-6.88			609 2025		1010
		Total for Vendor:	1,000.00					
28799		5701 BLUNT, CORY	57.13					
	0589-15 05/25/18	RL MTR DEP REFUND AFT APPL TO	57.13			604 2212		1010
		Total for Vendor:	57.13					

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28808		5239 BREAKTHRU BEVERAGE MN WINE &	3,357.13					
	1080804214	05/23/18 LIQUOR	601.61			609 975 4975	251	1010
	1080804214	05/23/18 WINE	112.00			609 975 4975	251	1010
	1080804214	05/23/18 MIXES	28.59			609 975 4975	254	1010
	1080804214	05/23/18 FREIGHT	11.10			609 975 4975	335	1010
	1080807085	05/30/18 LIQUOR	2,142.68			609 975 4975	251	1010
	1080807085	05/30/18 WINE	256.00			609 975 4975	251	1010
	1080807085	05/30/18 MIXES	168.00			609 975 4975	254	1010
	1080807085	05/30/18 FREIGHT	37.15			609 975 4975	335	1010
		Total for Vendor:	3,357.13					
28840		5098 CARDMEMBER SERVICE	2,328.46					
	05/04/18	POP FOR RESALE (ERDMANS)	155.82			609 975 4975	254	1010
	05/11/18	ELEC DEPT ORDER (AMAZON)	36.35			604 957 4957	220	1010
	05/16/18	POP FOR RESALE (ERDMANS)	171.92			609 975 4975	254	1010
	05/16/18	CPR MANIKIN-INFANT	132.64			101 514 4514	430	1010
	05/17/18	KISPRT ROOM-LEADERSHIP ACADEM	91.39			604 959 4959	333	1010
	05/22/18	PARTS-KAC ADA LIFT CHAIR	1,209.40*			101 514 4514	220	1010
	05/25/18	SCHWANS-KAC CONCESSIONS	430.08			101 514 4514	262	1010
	05/25/18	POP FOR RESALE (ERDMANS)	100.86			609 975 4975	254	1010
		Total for Vendor:	2,328.46					
28841		82 CHS INC	1,665.83					
	441ID8016	05/01/18 STARTER FERTILIZER	31.69			610 984 4984	220	1010
	441ID8236	05/08/18 GRASS SEED-J HYDE KASSON PA	984.00			101 517 4517	220	1010
	05/31/18	148.422 GAL UNLD-STREETS	380.72			101 310 4310	212	1010
	05/31/18	45.701 GAL UNLD-PARKS	114.67			101 522 4522	212	1010
	05/31/18	55.382 GAL UNLD-ELECTRIC	141.50			604 957 4957	212	1010
	441ID8564	05/17/18 7.8 GAL L P GAS-FORKLIFT	1.89			101 310 4310	210	1010
	441ID8564	05/17/18 7.8 GAL L P GAS-FORKLIFT	1.89			101 312 4312	210	1010
	441ID8564	05/17/18 7.8 GAL L P GAS-FORKLIFT	1.89			101 517 4517	210	1010
	441ID8564	05/17/18 7.8 GAL L P GAS-FORKLIFT	1.89			601 943 4943	210	1010
	441ID8564	05/17/18 7.8 GAL L P GAS-FORKLIFT	1.89			602 948 4948	210	1010
	441ID8564	05/17/18 7.8 GAL L P GAS-FORKLIFT	1.90			604 957 4957	210	1010
	441ID8564	05/17/18 7.8 GAL L P GAS-FORKLIFT	1.90			605 963 4963	210	1010
		Total for Vendor:	1,665.83					

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28767		5667 CINTAS	72.20					
		4006137147 05/23/18 MATS-L.S.	72.20			609 979 4979	410	1010
		Total for Vendor:	72.20					
28831		807 COMMUNITY NEWS CORP	45.00					
		373937 05/23/18 LIBRARY AD-GRADUATION INSERT	45.00			211 550 4550	343	1010
		Total for Vendor:	45.00					
28768		668 CONTINENTAL RESEARCH CORP	527.08					
		465080CRC1 05/30/18 SHINE BRITE	527.08			101 514 4514	210	1010
		Total for Vendor:	527.08					
28769		2381 CUSTOM COMMUNICATIONS INC	147.75					
		396787 05/10/18 FIRE ALARM MONITOR 6/1-8/31	36.94*			101 310 4310	444	1010
		396787 05/10/18 FIRE ALARM MONITOR 6/1-8/31	36.94*			601 943 4943	444	1010
		396787 05/10/18 FIRE ALARM MONITOR 6/1-8/31	36.94*			602 948 4948	444	1010
		396787 05/10/18 FIRE ALARM MONITOR 6/1-8/31	36.93			604 957 4957	444	1010
		396787 05/10/18 SALES TAX	2.54			604 957 4957	444	1010
		396787 05/10/18 SALES TAX	-2.54			604 2025		1010
28770		2381 CUSTOM COMMUNICATIONS INC	94.50					
		397824 05/10/18 FIRE ALARM MONITOR 6/1-8/31	94.50*			211 550 4550	444	1010
		Total for Vendor:	242.25					
28771		3314 DECKLEVER MECHANICAL INC	129.00					
		90834 05/22/18 UNDER USE LOOP FILL	129.00			606 516 4516	400	1010
		Total for Vendor:	129.00					
28842		5156 DODGE COUNTY INDEPENDENT/DODGE	100.00					
		3819 05/31/18 PC HEARING NOTICE	100.00*			101 191 4191	351	1010
		Total for Vendor:	100.00					
28800		5702 EGGERT, RICHARD	73.92					
		1405-02 05/25/18 RL MTR DEP REFUND AFT APPL TO	73.92			604 2212		1010
		Total for Vendor:	73.92					

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28772		2489 ENVIRONMENTAL EQUIPMENT & SERV	270.71					
	14397	05/22/18 ROD-END CYL/DISC	270.71			101 310 4310	220	1010
		Total for Vendor:	270.71					
28801		5703 FIX, JULAINE/LEE	129.02					
	1009-06	05/25/18 RL/WA MTR DEP REFUND AFT APPL	129.02			604 2212		1010
		Total for Vendor:	129.02					
28802		5704 FORD, TEAGAN	102.50					
	1345-16	05/25/18 RL MTR DEP REFUND AFT APPL TO	102.50			604 2212		1010
		Total for Vendor:	102.50					
28773		56 GILLETTE PEPSI ROCHESTER	386.63					
	9382946	05/29/18 POP-BALL FIELD CONCESSIONS	386.63			101 522 4522	262	1010
28774		56 GILLETTE PEPSI ROCHESTER	811.14					
	9381667	05/22/18 A.C. CONCESSIONS	811.14			101 514 4514	262	1010
		Total for Vendor:	1,197.77					
28775		3323 GOOD VIBRATIONS	200.00					
	05/29/18	MOVIE PROJECTIONIST 6/22	200.00			101 517 4517	430	1010
		Total for Vendor:	200.00					
28776		5242 GOPHER STATE ONE CALL	228.15					
	8051048	05/31/18 169 LOCATES-MAY	228.15			604 957 4957	437	1010
		Total for Vendor:	228.15					
28777		2298 HEARTLAND TIRE & SERVICE	1,140.40					
	259169	05/29/18 4 TIRES	570.20*			101 210 4210	220	1010
	259199	05/29/18 4 TIRES	570.20*			101 210 4210	220	1010
		Total for Vendor:	1,140.40					
28809		5036 HOHENSTEINS INC	440.50					
	966598	05/31/18 BEER	440.50			609 975 4975	252	1010
		Total for Vendor:	440.50					

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28845		5064 HOMETOWN HAULERS LLC	857.00					
	34215	06/01/18 MAY GARBAGE-C H	30.10			101 323 4323	430	1010
	34215	06/01/18 MAY GARBAGE-LIBRARY	50.88			101 323 4323	430	1010
	34215	06/01/18 MAY GARBAGE-WWTP	135.32*			602 947 4957	430	1010
	34215	06/01/18 MAY GARBAGE-SHOP	178.78			101 323 4323	430	1010
	34215	06/01/18 MAY GARBAGE-F D	67.66			101 323 4323	430	1010
	34215	06/01/18 MAY GARBAGE-L S	58.35			101 323 4323	430	1010
	34215	06/01/18 MAY GARBAGE-PARKS	209.76			101 323 4323	430	1010
	34215	06/01/18 MAY GARBAGE-P D	31.50			101 323 4323	430	1010
	34215	06/01/18 MAY GARBAGE-ARENA	94.65			606 516 4516	430	1010
		Total for Vendor:	857.00					
28810		214 HOUSTON'S GARDEN & GIFT	157.12					
	361646	05/23/18 PLANTS FOR OUTDOOR PLANTERS	157.12			609 976 4976	343	1010
		Total for Vendor:	157.12					
28855		231 IMAGES ON METAL INC	121.40					
	284203	05/18/18 2 POLOS-KASEL	121.40			101 210 4210	214	1010
		Total for Vendor:	121.40					
28853		2490 J & M DISPLAYS INC	6,600.00					
	06/06/18	'18 FIREWORKS DISPLAY-FESTIVAL	6,600.00*			877 100 4000	430	1010
		Total for Vendor:	6,600.00					
28811		3484 J. J. TAYLOR DIST. CO. OF MN	426.85					
	2798033	05/22/18 BEER	423.85			609 975 4975	252	1010
	2798033	05/22/18 FREIGHT	3.00			609 975 4975	335	1010
		Total for Vendor:	426.85					
28812		25 JOHNSON BROTHERS LIQUOR CO	8,646.44					
	1013062	05/22/18 LIQUOR	2,880.29			609 975 4975	251	1010
	1013063	05/22/18 WINE	1,325.35			609 975 4975	251	1010
	1017300	05/29/18 LIQUOR	3,392.43			609 975 4975	251	1010
	1017301	05/29/18 WINE	979.40			609 975 4975	251	1010
	1017302	05/29/18 BEER	68.97			609 975 4975	252	1010
		Total for Vendor:	8,646.44					

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28856		3454 KASSON CAR CARE	272.00					
	17136	05/30/18 TOW VEH TO IMPD-IMPALA	100.00			101 210 4210	430	1010
	17137	05/30/18 MT/BAL TIRES-SQUAD #3	72.00			101 210 4210	400	1010
	17144	05/30/18 TOW VEH TO IMPD-ICR18-1824	100.00			101 210 4210	430	1010
		Total for Vendor:	272.00					
28778		2833 KEEPRS, INC.	113.97					
	379429	05/18/18 MAG POUCH-BAEZ	39.99			101 210 4210	240	1010
	378766	05/22/18 CARGO PANT-NORLAND	73.98			101 210 4210	214	1010
		Total for Vendor:	113.97					
28779		711 KISPRT, TODD	138.64					
	05/23/18	MEALS-LEADERSHIP ACADEMY	12.20			604 959 4959	333	1010
	05/23/18	MILES-LEADERSHIP ACADEMY	126.44			604 959 4959	333	1010
		Total for Vendor:	138.64					
28780		37 KMTELECOM	2,983.26					
	06/01/18	PHONES-P D	714.65			101 210 4210	321	1010
	06/01/18	PHONES-F D	175.17			101 220 4220	321	1010
	06/01/18	PHONES-C H	567.14			101 140 4140	321	1010
	06/01/18	ADVERTISING-C H	15.40			101 140 4140	343	1010
	06/01/18	PHONES-P & Z	21.67			101 191 4191	321	1010
	06/01/18	PHONES-EDA	32.41			290 650 4650	321	1010
	06/01/18	PHONES-KAC	98.10			101 514 4514	321	1010
	06/01/18	PHONES-LIBRARY	135.21			211 550 4550	321	1010
	06/01/18	PHONES-WATER	110.21			601 944 4944	321	1010
	06/01/18	PHONES-WWTP	68.17			602 949 4949	321	1010
	06/01/18	PHONES-WWTP OPERATIONS	123.18			602 947 4947	321	1010
	06/01/18	PHONES-PARK N REC	226.70			101 510 4510	321	1010
	06/01/18	PHONES-STREETS	35.68			101 310 4310	321	1010
	06/01/18	PHONES-SHOP	306.42			604 959 4959	321	1010
	06/01/18	PHONES-L S	150.11			609 976 4976	321	1010
	06/01/18	PHONES-ARENA	188.99			606 516 4516	321	1010
	06/01/18	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	2,983.26					

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28832		4443 KNUTSON, BRIANNA	38.38					
	06/03/18 3	HAND STAMPS-KAC ADMISSSIONS	38.38			101 514 4514	210	1010
		Total for Vendor:	38.38					
28833		362 KWIK TRIP STORES	2,941.24					
	05/31/18 715.097	GAL UNLD-P D	1,815.32			101 210 4210	212	1010
	05/31/18 MDSE-P D		4.20*			101 210 4210	210	1010
	05/31/18 10.580	GAL B20ULS-F D	31.62			101 220 4220	212	1010
	05/31/18 39.026	GAL UNLD-F D	96.95			101 220 4220	212	1010
	05/31/18 MDSE-F D		86.68			101 220 4220	210	1010
	05/31/18 59.827	GAL UNLD-PARKS	175.45			101 522 4522	212	1010
	05/31/18 153.468	GAL UNLD-WW	396.52			602 948 4948	212	1010
	05/31/18	DISTILLED WATER-WWTP	9.04			602 948 4948	210	1010
	05/31/18 128.819	GAL UNLD-ELECTRIC	325.46			604 957 4957	212	1010
		Total for Vendor:	2,941.24					
28781		3890 LETH ELECTRIC INC	1,320.00					
	4393 05/18/18	INSTALL 11 RES. LOAD CONTROLLE	1,320.00			604 959 4959	429	1010
		Total for Vendor:	1,320.00					
28782		385 MAXSON ELECTRIC INC	127.50					
	6083 05/23/18	WORK ON GREASER MOTOR	127.50			602 947 4947	400	1010
		Total for Vendor:	127.50					
28803		5705 MC GEE, BENJAMIN	136.87					
	1868-03 05/25/18	RL MTR DEP REFUND AFT APPL TO	136.87			604 2212		1010
		Total for Vendor:	136.87					
28783		47 MC NEILUS STEEL INC	21.30					
	1204004 05/16/18	STEEL	21.30			604 957 4957	220	1010
	1204004 05/16/18	SALES TAX	1.46			604 957 4957	220	1010
	1204004 05/16/18	SALES TAX	-1.46			604 2025		1010
		Total for Vendor:	21.30					

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28784		2617 MENARDS-ROCHESTER NORTH	634.16					
	20121	05/30/18 HOSE & NOZZLE/HANDLES/TRAY	277.18			101 310 4310	220	1010
	20121	05/30/18 AQUATIC CENTER PARTS	356.98*			101 514 4514	220	1010
		Total for Vendor:	634.16					
28785		4636 METERING & TECHNOLOGY SOLUTIONS	5,757.98					
	11690	05/22/18 24 METERS W) ERTs	2,878.99			601 943 4943	260	1010
	11690	05/22/18 24 METERS W) ERTs	2,878.99			602 948 4948	260	1010
		Total for Vendor:	5,757.98					
28834		89 METRO SALES INC	150.36					
	INV1084677	05/23/16 QTRLY MAINT-B&W 5/25-8/24	87.45			211 550 4550	370	1010
	INV1084677	05/23/16 QTRLY MAINT-CLR 5/25-8/24	62.91			211 550 4550	370	1010
		Total for Vendor:	150.36					
28835		55 MN ENERGY RESOURCES CORP	3,952.32					
	05/31/18	NAT GAS-K.A.C.	2,366.93			101 514 4514	380	1010
	05/31/18	NAT GAS-L.S.	25.28			609 979 4979	380	1010
	05/31/18	NAT GAS-OLD LIBRARY	28.83			101 1151		1010
	05/31/18	SALES TAX	1.99			101 1151		1010
	05/31/18	SALES TAX	-1.99			101 2025		1010
	05/29/18	NAT GAS-C H	118.44			101 194 4194	380	1010
	05/30/18	NAT GAS-P D	65.15			101 210 4210	380	1010
	05/31/18	NAT GAS-F D	117.89			101 220 4220	380	1010
	05/30/18	NAT GAS-F D	63.18			101 220 4220	380	1010
	05/31/18	NAT GAS-PARK MAINT SHED	19.20			101 522 4522	380	1010
	06/04/18	NAT GAS-P.W.B. 1/2	30.30			101 310 4310	380	1010
	06/04/18	NAT GAS-P.W.B. 1/2	30.30			604 957 4957	380	1010
	06/04/18	SALES TAX	2.08			604 957 4957	380	1010
	06/04/18	SALES TAX	-2.08			604 2025		1010
	06/04/18	NAT GAS-D C ICE ARENA	849.76			606 516 4516	380	1010
	06/04/18	NAT GAS-WWTP	121.49			602 947 4947	380	1010
	05/31/18	NAT GAS-LIBRARY	115.57			211 550 4550	380	1010
		Total for Vendor:	3,952.32					

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28786		4637 MOTOPROZ INC	133.28					
	49148	05/23/18 BLADES	133.28			101 310 4310	220	1010
		Total for Vendor:	133.28					
28804		5706 MUENKEL, NORMA	100.07					
	0966-01	05/25/18 RL MTR DEP REFUND AFT APPL TO	100.07			604 2212		1010
		Total for Vendor:	100.07					
28787		1016 NAIG, JAN	40.33					
		05/18/18 MILES-MCFOA REG. MTG.	40.33			101 140 4140	333	1010
		Total for Vendor:	40.33					
28788		2696 NELSON ELECTRIC MOTOR REPAIR INC	1,000.00					
	8530	05/18/18 REPAIR MAIN & LITTLES LIFT STA	1,000.00*			602 948 4948	410	1010
		Total for Vendor:	1,000.00					
28789		4213 NEUMAN POOLS INC	767.31					
	0086307-IN	05/21/18 2 FLAT GRATES	767.31*			101 514 4514	220	1010
		Total for Vendor:	767.31					
28814		60 NORTHERN BEVERAGE DIST. CO. LL	14,430.37					
	247517	05/24/18 BEER	5,626.10			609 975 4975	252	1010
	247517	05/24/18 FREIGHT	2.00			609 975 4975	335	1010
	247706	05/31/18 BEER	8,800.27			609 975 4975	252	1010
	247706	05/31/18 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	14,430.37					
28815		23 PHILLIPS WINE & SPIRITS	5,114.50					
	2360250	05/22/18 LIQUOR	2,365.90			609 975 4975	251	1010
	2360251	05/22/18 WINE	794.50			609 975 4975	251	1010
	2360252	05/22/18 MIXES	45.00			609 975 4975	254	1010
	2363170	05/29/18 LIQUOR	1,268.85			609 975 4975	251	1010
	2363171	05/29/18 WINE	640.25			609 975 4975	251	1010
		Total for Vendor:	5,114.50					

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28790		4358 REINHART FOODSERVICE LLC	2,054.26					
	977007	05/18/18 A C CONCESSIONS	2,054.26			101 514 4514	262	1010
		Total for Vendor:	2,054.26					
28791		95 ROCHESTER SAND & GRAVEL	300.00					
	4900018544	05/24/18 TACK	300.00			101 311 4311	220	1010
		Total for Vendor:	300.00					
28816		63 SCHOTT DIST CO INC	21,168.35					
	315298	05/24/18 BEER	11,649.90			609 975 4975	252	1010
	315298	05/24/18 NA BEVERAGE	14.00			609 975 4975	254	1010
	315299	05/24/18 BEER	23.35			609 975 4975	252	1010
	315299	05/24/18 NA BEVERAGE	68.00			609 975 4975	254	1010
	315970	05/31/18 BEER	9,316.35			609 975 4975	252	1010
	315970	05/31/18 NA BEVERAGE	96.75			609 975 4975	254	1010
		Total for Vendor:	21,168.35					
28792		64 SELCO	1,506.97					
	045099	05/16/18 JUNE AUTOMATION & PC SUPPORT	1,352.67			211 550 4550	309	1010
	045099	05/16/18 SMS NOTICES	8.90			211 550 4550	325	1010
	045188	05/21/18 BAR CODE SCANNER/1ST CARDS	145.40			211 550 4550	210	1010
		Total for Vendor:	1,506.97					
28857		743 SO CENTRAL HUMAN RELATIONS CTR	320.00					
	06/01/18	LAW ENFORC EVAL-HARDING	320.00*			101 210 4210	440	1010
		Total for Vendor:	320.00					
28817		3850 SOUTHERN GLAZER'S OF MN	2,669.85					
	1685622	05/22/18 LIQUOR	1,143.95			609 975 4975	251	1010
	1685622	05/22/18 WINE	184.00			609 975 4975	251	1010
	1685622	05/22/18 FREIGHT	21.70			609 975 4975	335	1010
	1688115	05/30/18 LIQUOR	1,157.40			609 975 4975	251	1010
	1688115	05/30/18 WINE	184.00			609 975 4975	251	1010
	1688115	05/30/18 FREIGHT	24.80			609 975 4975	335	1010
	0040593	05/30/18 WINE CREDIT	-46.00			609 975 4975	251	1010
		Total for Vendor:	2,669.85					

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Claim Approval List
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28836		5708 STAPLES BUSINESS CREDIT	106.83					
	26788-0-1	04/25/18 LIBRARY SUPPLIES	5.87			211 550 4550	210	1010
	26788-0-2	04/25/18 LIBRARY SUPPLIES	34.53			211 550 4550	210	1010
	26788-1-1	05/03/18 or-LIBRARY SUPPLIES	-8.30			211 550 4550	210	1010
	26788-0-3	05/11/18 LIBRARY SUPPLIES	18.26			211 550 4550	210	1010
	12418-0-1	05/16/18 LIBRARY SUPPLIES	64.11			211 550 4550	210	1010
	12418-0-2	05/16/18 LIBRARY SUPPLIES	9.51			211 550 4550	210	1010
	19652-1-1	01/16/18 CREDIT	-2.47			211 550 4550	210	1010
	19652-2-1	01/16/18 CREDIT	-12.73			211 550 4550	210	1010
	79442-1-1	03/22/18 CREDIT	-1.95			211 550 4550	210	1010
		Total for Vendor:	106.83					
28793		3104 SUPERIOR COMPANIES INC	150.00					
	96689	05/18/18 ANN'L BACKFLOW PREV TEST	150.00			101 514 4514	400	1010
		Total for Vendor:	150.00					
28794		498 TEIGEN PAPER & SUPPLY INC	391.82					
	337753	05/23/18 55 GAL CAN LINERS	189.29			101 522 4522	220	1010
	338095	05/30/18 FOLD TOWELS/T TISSUE	84.37			101 514 4514	210	1010
	338095	05/30/18 ROLL TOWELS	34.31*			101 514 4514	220	1010
	338057	05/30/18 FOLD TOWELS	25.35			101 140 4140	210	1010
	338057	05/30/18 SPIC & SPAN/DISH DETERG/NIT GL	58.50			101 140 4140	220	1010
		Total for Vendor:	391.82					
28795		204 THATCHER POOLS & SPAS INC	378.49					
	36135-3	05/24/18 DPD POWDER/SULFURIC ACID	77.85*			101 514 4514	220	1010
	37941-1	05/30/18 POOL CHEMICALS	184.50			101 514 4514	210	1010
	38447-	06/05/18 SAFETY HOOKS/LEAF SKIMMER	116.14			101 514 4514	240	1010
		Total for Vendor:	378.49					
28837		4693 THE PRINTERS	231.13					
	52403	05/21/18 5000 WINDOW ENVELOPES	92.45			101 140 4140	210	1010
	52403	05/21/18 5000 WINDOW ENVELOPES	27.74			601 944 4944	210	1010
	52403	05/21/18 5000 WINDOW ENVELOPES	27.74			602 949 4949	210	1010
	52403	05/21/18 5000 WINDOW ENVELOPES	55.46			604 959 4959	210	1010
	52403	05/21/18 5000 WINDOW ENVELOPES	27.74			605 964 4964	210	1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	52403	05/21/18 SALES TAX	3.81			604 959 4959	210	1010
	52403	05/21/18 SALES TAX	-3.81			604 2025		1010
		Total for Vendor:	231.13					
28796		2470 THEIN WELL ROCHESTER INC	43,797.18					
	14118	05/17/18 REPAIRS TO WELL #4	43,797.18			601 943 4943	400	1010
		Total for Vendor:	43,797.18					
28797		4146 TJOSAAS, ABIGAIL	350.00					
	06/01/18	LIFEGUARD TRAINING INSTRUCTION	350.00			101 514 4514	430	1010
		Total for Vendor:	350.00					
28798		4788 TJOSAAS, BRAYDEN	350.00					
	06/01/18	LIFEGUARD TRAINING INSTRUCTION	350.00			101 514 4514	430	1010
		Total for Vendor:	350.00					
28818		2871 TOTAL RESTAURANT SUPPLY CO INC	71.69					
	393906	05/30/18 POPCORN BAGS	11.79			101 514 4514	262	1010
	394188	06/05/18 PUMP DISPENSER	29.95			101 522 4522	210	1010
	394188	06/05/18 SALES TAX	2.06			101 522 4522	210	1010
	394188	06/05/18 SALES TAX	-2.06			101 2025		1010
	394189	06/05/18 PUMP DISPENSER	29.95			101 522 4522	210	1010
	394189	06/05/18 SALES TAX	2.06			101 522 4522	210	1010
	394189	06/05/18 SALES TAX	-2.06			101 2025		1010
		Total for Vendor:	71.69					
28819		5047 WATERVILLE FOOD & ICE INC	374.10					
	05-807162	05/24/18 ICE-LIQUOR STORE	112.60			609 975 4975	257	1010
	05-807224	05/27/18 ICE-LIQUOR STORE	207.70			609 975 4975	257	1010
	05-807291	05/31/18 ICE-LIQUOR STORE	53.80			609 975 4975	257	1010
		Total for Vendor:	374.10					
28838		388 WESCO RECEIVABLES CORP	3,283.33					
	111218	05/23/18 ALUM 2/6-BBB	3,283.33			604 957 4957	220	1010
		Total for Vendor:	3,283.33					

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CITY OF KASSON
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
28820		2407 WINE MERCHANTS	780.00					
	7184968	05/29/18 WINE	780.00			609 975 4975	251	1010
		Total for Vendor:	780.00					
		# of Claims	74	Total:	156,117.89			

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/18

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$22,137.30
211 Library Fund	
1010 CASH-OPERATING	\$2,356.63
290 Economic Development	
1010 CASH-OPERATING	\$32.41
601 Water Fund	
1010 CASH-OPERATING	\$47,002.95
602 Sewer Fund	
1010 CASH-OPERATING	\$5,076.78
604 Electric Fund	
1010 CASH-OPERATING	\$11,584.64
605 Storm Water	
1010 CASH-OPERATING	\$69.64
606 ICE ARENA	
1010 CASH-OPERATING	\$1,316.45
609 Liquor Fund	
1010 CASH-OPERATING	\$59,869.40
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$71.69
877 Festival in Park Fund	
1010 CASH-OPERATING	\$6,600.00
Total:	\$156,117.89

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CITY OF KASSON
Claim Approval Signature Page
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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See signature page Council Member
_____ Council Member

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



June 7, 2018

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
2017 Street Assessment Project
Pay Request No. 9

Dear Mayor and City Council:

Enclosed is Pay Request No. 9 for work on the above referenced project.

We recommend payment in the amount of \$314,885.77 to:

S.L. Contracting, Inc.
2510 Schuster LN. NW
Rochester, MN 55901

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

A handwritten signature in blue ink, appearing to read "Brandon W. Theobald", is written over the company name and extends to the right.

Brandon W. Theobald, P.E.

BT/jl

Enclosure

cc: Theresa Coleman, City Administrator
Nancy Zaworski, Finance Director
Trevor Lampland, S.L. Contracting
Scott Lampland, S.L. Contracting

2905 South Broadway
Rochester, MN 55904
Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: 2017 Street Assessment Project (3rd, 4th, & 5th Ave NW)
Project No.: 8320
Location: Kasson, Minnesota
Contractor: S.L. Contracting, Inc.

Bid Price: \$ 6,351,124.40
CO #1 Price: \$ 10,272.00
CO # 2 Price: \$ 7,500.00
Revised Price: \$ 6,368,896.40

Date:
Estimate #: 9
% Complete: 51%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
Schedule A								
1.	MOBILIZATION	1	LUMP SUM	\$ 300,000.00	1.0	0.0	1.0	\$ 300,000.00
2.	CLEARING & GRUBBING (TREE)	214	EACH	\$ 525.00	206.0	7.0	213.0	\$ 111,825.00
3.	GRUBBING (STUMP)	7	EACH	\$ 100.00	10.0	1.0	11.0	\$ 1,100.00
4.	REMOVE WATER MAIN	8,856	LIN FT	\$ 6.00	3,119.0	887.0	4,006.0	\$ 24,036.00
5.	REMOVE CURB AND GUTTER	19,375	LIN FT	\$ 3.60	8,891.5	2,144.0	11,035.5	\$ 39,727.80
6.	REMOVE SEWER PIPE (STORM)	1,740	LIN FT	\$ 9.00	1,434.0	0.0	1,434.0	\$ 12,906.00
7.	REMOVE CONCRETE WALK	2,470	SQ YD	\$ 4.00	1,705.6	0.0	1,705.6	\$ 6,822.40
8.	REMOVE CONCRETE DRIVEWAY PAVEMENT	2,800	SQ YD	\$ 6.00	1,194.5	77.0	1,271.5	\$ 7,629.00
9.	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	787	SQ YD	\$ 6.00	667.0	0.0	667.0	\$ 4,002.00
10.	REMOVE BITUMINOUS ROADWAY PAVEMENT	40,851	SQ YD	\$ 4.00	19,051.0	12,399.0	31,450.0	\$ 125,800.00
11.	RELOCATE MAILBOX	81	EACH	\$ 25.00	33.0	0.0	33.0	\$ 825.00
12.	MILL PAVEMENT	3,959	SQ YD	\$ 3.00	0.0	0.0	0.0	\$ -
13.	REMOVE MANHOLE OR CATCH BASIN	48	EACH	\$ 400.00	29.0	1.0	30.0	\$ 12,000.00
14.	REMOVE GATE VALVE AND BOX	28	EACH	\$ 200.00	22.0	2.0	24.0	\$ 4,800.00
15.	REMOVE HYDRANT	20	EACH	\$ 320.00	10.0	2.0	12.0	\$ 3,840.00
16.	SALVAGE HYDRANT	1	EACH	\$ 750.00	1.0	0.0	1.0	\$ 750.00
17.	TOPSOIL BORROW (LV)	2,000	CU YD	\$ 20.00	872.0	0.0	872.0	\$ 17,440.00
18.	GEOTEXTILE FABRIC, TYPE V	52,300	SQ YD	\$ 1.60	23,665.0	0.0	23,665.0	\$ 37,864.00
19.	EXCAVATION - COMMON (P)	32,000	CU YD	\$ 8.00	15,043.0	0.0	15,043.0	\$ 120,344.00
20.	EXCAVATION - CONTAMINATED MATERIALS	1,000	CU YD	\$ 10.00	0.0	0.0	0.0	\$ -
21.	AGGREGATE BASE (CV) CLASS 5	12,000	CU YD	\$ 26.00	5,028.0	0.0	5,028.0	\$ 130,728.00
22.	AGGREGATE SUBBASE BREAKER RUN (CV)	8,800	CU YD	\$ 23.00	666.5	0.0	666.5	\$ 15,329.50
23.	TYPE SP 12.5 NON-WEARING COURSE MIX	6,000	TON	\$ 70.00	2,577.8	0.0	2,577.8	\$ 180,446.00
24.	TYPE SP 12.5 WEARING COURSE MIX	6,000	TON	\$ 70.00	41.7	0.0	41.7	\$ 2,919.00
25.	SELECT GRANULAR BORROW (CV)	17,500	CU YD	\$ 15.00	7,888.5	0.0	7,888.5	\$ 118,327.50
26.	SUBGRADE PREPARATION	107	STA.	\$ 350.00	46.0	0.0	46.0	\$ 16,100.00
27.	8" PVC PIPE SEWER, SDR 26	8,830	LIN FT	\$ 37.00	3,605.0	1,051.0	4,656.0	\$ 172,272.00
28.	12" PVC PIPE SEWER, SDR 26	2	LIN FT	\$ 200.00	0.0	0.0	0.0	\$ -
29.	TELEWISE SANITARY SEWER	8,830	LIN FT	\$ 1.30	0.0	0.0	0.0	\$ -
30.	12" PIPE SEWER	1,108	LIN FT	\$ 29.00	609.0	35.0	644.0	\$ 18,676.00
31.	15" PIPE SEWER	2,013	LIN FT	\$ 31.00	550.0	0.0	550.0	\$ 17,050.00
32.	18" PIPE SEWER	612	LIN FT	\$ 37.00	114.0	0.0	114.0	\$ 4,218.00
33.	24" PIPE SEWER	1,798	LIN FT	\$ 44.00	1,159.0	432.0	1,591.0	\$ 70,004.00
34.	36" PIPE SEWER	1,435	LIN FT	\$ 70.00	1,435.0	0.0	1,435.0	\$ 100,450.00
35.	15" RC PIPE SEWER	5	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
36.	18" RC PIPE SEWER	40	LIN FT	\$ 44.00	0.0	0.0	0.0	\$ -
37.	24" RC PIPE SEWER	48	LIN FT	\$ 48.00	0.0	0.0	0.0	\$ -
38.	27" RC PIPE SEWER	29	LIN FT	\$ 62.00	20.0	0.0	20.0	\$ 1,240.00
39.	36" RC PIPE SEWER	142	LIN FT	\$ 85.00	142.0	0.0	142.0	\$ 12,070.00
40.	60" SPAN RC-ARCH SEWER	331	LIN FT	\$ 230.00	331.0	0.0	331.0	\$ 76,130.00
41.	4" PVC SUBDRAIN	1,771	LIN FT	\$ 12.00	536.0	0.0	536.0	\$ 6,432.00
42.	6" PVC SUBDRAIN	60	LIN FT	\$ 15.00	0.0	0.0	0.0	\$ -
43.	4" PVC SUBDRAIN CLEAN-OUT	134	EACH	\$ 180.00	52.0	0.0	52.0	\$ 9,360.00
44.	6" PVC SUBDRAIN CLEAN-OUT	49	EACH	\$ 200.00	19.0	0.0	19.0	\$ 3,800.00
45.	6" PERFORATED PVC SUBDRAIN	13,450	LIN FT	\$ 16.00	4,804.0	0.0	4,804.0	\$ 76,864.00
46.	8" PERFORATED PVC SUBDRAIN	100	LIN FT	\$ 20.00	0.0	0.0	0.0	\$ -
47.	8"x6" PVC WYE (SANITARY)	37	EACH	\$ 195.00	29.0	6.0	35.0	\$ 6,825.00
48.	8"x4" PVC WYE (SANITARY)	100	EACH	\$ 160.00	23.0	14.0	37.0	\$ 5,920.00
49.	8"x4" PVC WYE (SUBDRAIN)	5	EACH	\$ 100.00	0.0	0.0	0.0	\$ -
50.	6"x4" PVC WYE (SUBDRAIN)	134	EACH	\$ 80.00	52.0	0.0	52.0	\$ 4,160.00
51.	6" PVC SANITARY SERVICE PIPE	1,400	LIN FT	\$ 22.00	940.0	213.5	1,153.5	\$ 25,377.00
52.	4" PVC SANITARY SERVICE PIPE	3,300	LIN FT	\$ 20.00	684.5	442.0	1,126.5	\$ 22,530.00
53.	CONNECT TO EXISTING WATER MAIN	9	EACH	\$ 900.00	4.0	0.0	4.0	\$ 3,600.00
54.	CONNECT TO EXISTING STORM SEWER	10	EACH	\$ 750.00	10.0	0.0	10.0	\$ 7,500.00
55.	CONNECT TO EXISTING SANITARY SEWER	4	EACH	\$ 1,500.00	6.0	0.0	6.0	\$ 9,000.00
56.	CONNECT TO EXISTING SUBDRAIN	40	EACH	\$ 90.00	10.0	0.0	10.0	\$ 900.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
57.	HYDRANT	23	EACH	\$ 3,950.00	10.0	1.0	11.0	\$ 43,450.00
58.	SALVAGE HYDRANT	1	EACH	\$ 900.00	1.0	0.0	1.0	\$ 900.00
59.	1" CORPORATION STOP	138	EACH	\$ 188.00	53.0	14.0	67.0	\$ 12,596.00
60.	2" CORPORATION STOP	5	EACH	\$ 450.00	1.0	0.0	1.0	\$ 450.00
61.	6" GATE VALVE AND BOX	26	EACH	\$ 1,350.00	12.0	2.0	14.0	\$ 18,900.00
62.	8" GATE VALVE AND BOX	54	EACH	\$ 1,750.00	24.0	4.0	28.0	\$ 49,000.00
63.	1" CURB STOP & BOX	133	EACH	\$ 240.00	52.0	14.0	66.0	\$ 15,840.00
64.	2" CURB STOP & BOX	4	EACH	\$ 500.00	1.0	0.0	1.0	\$ 500.00
65.	1" TYPE K COPPER PIPE	4,486	LIN FT	\$ 20.00	1,627.0	469.5	2,096.5	\$ 41,930.00
66.	2" TYPE K COPPER PIPE	175	LIN FT	\$ 30.00	26.5	0.0	26.5	\$ 795.00
67.	6" WATERMAIN	390	LIN FT	\$ 36.00	194.5	26.0	220.5	\$ 7,938.00
68.	8" WATERMAIN	10,945	LIN FT	\$ 39.00	4,438.0	1,059.0	5,497.0	\$ 214,383.00
69.	12" WATERMAIN	16	LIN FT	\$ 66.00	0.0	0.0	0.0	\$ -
70.	4" POLYSTYRENE INSULATION	526	SQ YD	\$ 38.00	225.6	42.6	268.2	\$ 10,191.60
71.	DUCTILE IRON FITTINGS	4,014	POUND	\$ 8.00	2,158.5	276.0	2,434.5	\$ 19,476.00
72.	CATCH BASIN, TYPE 1	68	EACH	\$ 2,200.00	36.0	2.0	38.0	\$ 83,600.00
73.	CATCH BASIN, TYPE 4	1	EACH	\$ 3,000.00	0.0	0.0	0.0	\$ -
74.	STORM MANHOLE, 48", TYPE 4	8	EACH	\$ 3,400.00	2.0	0.0	2.0	\$ 6,800.00
75.	STORM MANHOLE, 60", TYPE 4	13	EACH	\$ 4,200.00	10.0	1.0	11.0	\$ 46,200.00
76.	STORM MANHOLE, 72", TYPE 4	4	EACH	\$ 5,200.00	3.0	0.0	3.0	\$ 15,600.00
77.	STORM MANHOLE, 84", TYPE 4	2	EACH	\$ 6,400.00	2.0	0.0	2.0	\$ 12,800.00
78.	STORM MANHOLE, 96", TYPE 4	2	EACH	\$ 6,500.00	2.0	0.0	2.0	\$ 13,000.00
79.	STORM MANHOLE, 108", TYPE 4	1	EACH	\$ 7,500.00	1.0	0.0	1.0	\$ 7,500.00
80.	SANITARY MANHOLE, TYPE 3	31	EACH	\$ 2,900.00	12.0	4.0	16.0	\$ 46,400.00
81.	SANITARY MANHOLE, TYPE 3A	2	EACH	\$ 5,200.00	1.0	0.0	1.0	\$ 5,200.00
82.	NEW FRAME & RING CASTING	1	EACH	\$ 460.00	1.0	0.0	1.0	\$ 460.00
83.	4" CONCRETE WALK	23,475	SQ FT	\$ 4.40	13,193.0	0.0	13,193.0	\$ 58,049.20
84.	6" CONCRETE WALK	4,048	SQ FT	\$ 8.40	2,153.6	0.0	2,153.6	\$ 18,090.24
85.	CONCRETE STEPS	2	EACH	\$ 400.00	4.0	0.0	4.0	\$ 1,600.00
86.	TRUNCATED DOMES	478	SQ FT	\$ 48.00	359.6	0.0	359.6	\$ 17,260.80
87.	CONCRETE CURB & GUTTER DESIGN B624 (HAND PLACED)	931	LIN FT	\$ 36.00	1,388.0	0.0	1,388.0	\$ 49,968.00
88.	CONCRETE CURB & GUTTER DESIGN B624 (MACHINE)	18,322	LIN FT	\$ 16.00	7,439.0	0.0	7,439.0	\$ 119,024.00
89.	CONCRETE CURB & GUTTER DESIGN DRIVEOVER	220	LIN FT	\$ 20.00	184.0	0.0	184.0	\$ 3,680.00
90.	6" CONCRETE DRIVEWAY PAVEMENT	2,360	SQ YD	\$ 50.00	790.6	0.0	790.6	\$ 39,530.00
91.	7" CONCRETE DRIVEWAY PAVEMENT	213	SQ YD	\$ 55.00	148.9	0.0	148.9	\$ 8,189.50
92.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	590	SQ YD	\$ 60.00	500.3	0.0	500.3	\$ 30,018.00
93.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	55	SQ YD	\$ 62.00	114.0	0.0	114.0	\$ 7,068.00
94.	3" BITUMINOUS DRIVEWAY PAVEMENT	312	SQ YD	\$ 35.00	420.5	0.0	420.5	\$ 14,717.50
95.	6" AGGREGATE DRIVEWAY	289	SQ YD	\$ 5.00	104.0	0.0	104.0	\$ 520.00
96.	TRAFFIC CONTROL	1	LUMP SUM	\$ 13,000.00	0.6	0.0	0.6	\$ 7,800.00
97.	CROSS WALK MARKING-EPOXY	144	SQ FT	\$ 5.00	0.0	0.0	0.0	\$ -
98.	4" SOLID LINE WHITE-EPOXY	198	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -
99.	PAVT MESSAGE (HANDICAPPED SYMBOL) EPOXY	2	EACH	\$ 150.00	0.0	0.0	0.0	\$ -
100.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 52,500.00	0.638	0.000	0.638	\$ 33,500.00
101.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 2,000.00	0.5	0.0	0.5	\$ 1,000.00
102.	SILT FENCE, TYPE HEAVY DUTY	250	LIN FT	\$ 2.60	0.0	0.0	0.0	\$ -
103.	STORM DRAIN INLET PROTECTION	86	EACH	\$ 30.00	53.0	8.0	61.0	\$ 1,830.00
104.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	16	EACH	\$ 850.00	4.0	3.0	7.0	\$ 5,950.00
105.	SODDING TYPE LAWN	21,050	SQ YD	\$ 5.00	9,955.5	0.0	9,955.5	\$ 49,777.50
106.	AGGREGATE FOR PIPE FOUNDATION	400	CU YD	\$ 25.00	300.0	200.0	500.0	\$ 12,500.00
107.	ADJUST FRAME & RING CASTING	9	EACH	\$ 360.00	12.0	0.0	12.0	\$ 4,320.00
108.	ADJUST GATE VALVE BOX	4	EACH	\$ 200.00	0.0	0.0	0.0	\$ -
109.	GATE VALVE BOX - TOP SECTION	20	EACH	\$ 220.00	6.0	0.0	6.0	\$ 1,320.00
110.	EXPLORATORY EXCAVATION	50	HOURS	\$ 250.00	20.5	3.0	23.5	\$ 5,875.00
111.	TELEWISE SANITARY SEWER LATERIAL	137	EACH	\$ 165.00	60.0	18.0	78.0	\$ 12,870.00
112.	TELEWISE SANITARY SEWER LATERIAL-ADDED TIME	30	HOURS	\$ 400.00	3.0	0.0	3.0	\$ 1,200.00
Schedule B								
1.	MOBILIZATION	1	LUMP SUM	\$ 12,000.00	0.5	0.0	0.5	\$ 6,000.00
2.	CLEARING & GRUBBING (TREE)	1	EACH	\$ 800.00	0.0	0.0	0.0	\$ -
3.	REMOVE WATER MAIN	365	LIN FT	\$ 10.00	191.0	160.0	351.0	\$ 3,510.00
4.	REMOVE CURB AND GUTTER	42	LIN FT	\$ 10.00	0.0	49.0	49.0	\$ 490.00
5.	REMOVE BITUMINOUS ROADWAY PAVEMENT	467	SQ YD	\$ 5.00	0.0	537.0	537.0	\$ 2,685.00
6.	REMOVE CONCRETE ROADWAY PAVEMENT	135	SQ YD	\$ 10.00	0.0	159.0	159.0	\$ 1,590.00
7.	REMOVE MANHOLE OR CATCH BASIN	2	EACH	\$ 300.00	0.0	2.0	2.0	\$ 600.00
8.	REMOVE GATE VALVE AND BOX	1	EACH	\$ 200.00	2.0	1.0	3.0	\$ 600.00
9.	REMOVE HYDRANT	1	EACH	\$ 350.00	1.0	0.0	1.0	\$ 350.00
10.	TOPSOIL BORROW (LV)	60	CU YD	\$ 25.00	0.0	0.0	0.0	\$ -
11.	GEOTEXTILE FABRIC, TYPE V	1,219	SQ YD	\$ 1.60	0.0	935.0	935.0	\$ 1,496.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
12.	EXCAVATION - COMMON (P)	856	CU YD	\$ 9.00	0.0	721.0	721.0	\$ 6,489.00
13.	AGGREGATE BASE (CV) CLASS 5	318	CU YD	\$ 28.00	0.0	291.0	291.0	\$ 8,148.00
14.	AGGREGATE SUBBASE BREAKER RUN (CV)	70	CU YD	\$ 25.00	0.0	206.0	206.0	\$ 5,150.00
15.	TYPE SP 12.5 NON-WEARING COURSE MIX	106	TON	\$ 70.00	0.0	0.0	0.0	\$ -
16.	TYPE SP 12.5 WEARING COURSE MIX	106	TON	\$ 70.00	0.0	0.0	0.0	\$ -
17.	CONCRETE PAVEMENT	135	SQ YD	\$ 32.00	0.0	128.0	128.0	\$ 4,096.00
18.	STRUCTURAL CONCRETE	32	CU YD	\$ 200.00	0.0	31.0	31.0	\$ 6,200.00
19.	REINFORCEMENT BARS (EPOXY COATED)	62	POUND	\$ 3.00	0.0	62.0	62.0	\$ 186.00
20.	DOWEL BAR	62	EACH	\$ 10.00	0.0	48.0	48.0	\$ 480.00
21.	DRILL & GROUT DOWEL BAR (EPOXY COATED)	33	EACH	\$ 17.00	0.0	17.0	17.0	\$ 289.00
22.	DRILL & GROUT REINF BAR (EPOXY COATED)	38	EACH	\$ 14.00	0.0	36.0	36.0	\$ 504.00
23.	SELECT GRANULAR BORROW (CV)	349	CU YD	\$ 19.00	0.0	164.0	164.0	\$ 3,116.00
24.	6" PVC PIPE SEWER, SDR 26	31	LIN FT	\$ 36.00	8.0	8.0	16.0	\$ 576.00
25.	8" PVC PIPE SEWER, SDR 26	334	LIN FT	\$ 38.00	0.0	328.0	328.0	\$ 12,464.00
26.	TELEWISE SANITARY SEWER	365	LIN FT	\$ 2.00	0.0	0.0	0.0	\$ -
27.	8"X4" PVC WYE (SANITARY)	2	EACH	\$ 160.00	0.0	4.0	4.0	\$ 640.00
28.	8"X6" PVC WYE (SANITARY)	2	EACH	\$ 200.00	0.0	2.0	2.0	\$ 400.00
29.	4" PVC SANITARY SERVICE PIPE	60	LIN FT	\$ 25.00	16.0	82.0	98.0	\$ 2,450.00
30.	6" PVC SANITARY SERVICE PIPE	10	LIN FT	\$ 25.00	16.0	10.5	26.5	\$ 662.50
31.	CONNECT TO EXISTING WATER MAIN	2	EACH	\$ 1,000.00	2.0	1.0	3.0	\$ 3,000.00
32.	CONNECT TO EXISTING SANITARY SEWER	2	EACH	\$ 1,500.00	0.0	1.0	1.0	\$ 1,500.00
33.	HYDRANT	1	EACH	\$ 4,000.00	1.0	0.0	1.0	\$ 4,000.00
34.	1" CORPORATION STOP	2	EACH	\$ 190.00	2.0	2.0	4.0	\$ 760.00
35.	2" CORPORATION STOP	2	EACH	\$ 450.00	0.0	0.0	0.0	\$ -
36.	6" GATE VALVE AND BOX	1	EACH	\$ 1,350.00	2.0	0.0	2.0	\$ 2,700.00
37.	8" GATE VALVE AND BOX	2	EACH	\$ 1,750.00	2.0	1.0	3.0	\$ 5,250.00
38.	1" CURB STOP & BOX	2	EACH	\$ 240.00	2.0	1.0	3.0	\$ 720.00
39.	1" TYPE K COPPER PIPE	51	LIN FT	\$ 20.00	37.0	27.0	64.0	\$ 1,280.00
40.	2" TYPE K COPPER PIPE	10	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
41.	6" WATERMAIN	12	LIN FT	\$ 40.00	15.0	0.0	15.0	\$ 600.00
42.	8" WATERMAIN	359	LIN FT	\$ 40.00	191.0	160.0	351.0	\$ 14,040.00
43.	4" POLYSTYRENE INSULATION	7	SQ YD	\$ 40.00	0.0	0.0	0.0	\$ -
44.	DUCTILE IRON FITTINGS	250	POUND	\$ 9.00	244.0	82.0	326.0	\$ 2,934.00
45.	SANITARY MANHOLE, TYPE 3	2	EACH	\$ 3,100.00	0.0	2.0	2.0	\$ 6,200.00
46.	CONCRETE CURB & GUTTER DESIGN B618 (MACHINE)	490	LIN FT	\$ 18.00	0.0	0.0	0.0	\$ -
47.	6" CONCRETE DRIVEWAY PAVEMENT	27	SQ YD	\$ 52.00	0.0	0.0	0.0	\$ -
48.	7" CONCRETE DRIVEWAY PAVEMENT	36	SQ YD	\$ 56.00	0.0	0.0	0.0	\$ -
49.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	27	SQ YD	\$ 60.00	0.0	0.0	0.0	\$ -
50.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	36	SQ YD	\$ 65.00	0.0	0.0	0.0	\$ -
51.	3" BITUMINOUS DRIVEWAY PAVEMENT	69	SQ YD	\$ 25.00	0.0	0.0	0.0	\$ -
52.	6" AGGREGATE DRIVEWAY	43	SQ YD	\$ 10.00	0.0	0.0	0.0	\$ -
53.	TRAFFIC CONTROL	1	LUMP SUM	\$ 850.00	0.3	0.0	0.3	\$ 255.00
54.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 1,500.00	0.5	0.0	0.5	\$ 750.00
55.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 500.00	0.5	0.0	0.5	\$ 250.00
56.	SILT FENCE, TYPE HEAVY DUTY	200	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -
57.	STORM DRAIN INLET PROTECTION	3	EACH	\$ 30.00	0.0	2.0	2.0	\$ 60.00
58.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	2	EACH	\$ 1,000.00	0.0	0.0	0.0	\$ -
59.	SODDING TYPE LAWN	316	SQ YD	\$ 6.00	0.0	0.0	0.0	\$ -
60.	EXPLORATORY EXCAVATION	8	HOURS	\$ 250.00	1.0	3.5	4.5	\$ 1,125.00
61.	TELEWISE SANITARY SEWER LATERAL	4	EACH	\$ 165.00	0.0	4.0	4.0	\$ 660.00
62.	TELEWISE SANITARY SEWER LATERAL-ADDED TIME	1	HOURS	\$ 400.00	0.0	0.0	0.0	\$ -
CO #1	HYDRANT STORZ NOZZLE	24	EACH	\$ 428.00	11.0	1.0	12.0	\$ 5,136.00
CO #2	DIRECTIONAL DRILL WATER SERVICE	1	LUMP SUM	\$ 5,000.00	1	0	1	\$ 5,000.00
CO #2	PLUG EXISTING SANITARY SEWER TO OLD SCHOOL	1	LUMP SUM	\$ 2,500.00	1	0	1	\$ 2,500.00

Total Work Completed	\$ 3,257,398.04
Less 5% Retainage	\$ 162,869.90
Less Previous Estimates	\$ 2,779,642.37
Net Payment this Estimate	\$ 314,885.77

KASSON PARK BOARD NOTES

MAY 15, 2018

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 15th day of May at 6:00 P.M. There was not a quorum present.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Roger Franke, Chuck Coleman, Greg Kuball and Liza Larsen

THE FOLLOWING WERE ABSENT: Doug Buck, Jason Farnsworth and Janet Sinning

ALSO PRESENT: Grace and Cynthia Reed, Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

I. Call to Order: The meeting was called to order at 6:01 P.M. by Chairperson Larsen.

II. Approve minutes: No action was taken due to lack of a quorum.

III. New Business:

A. Grace Reed – merry-go-round for J Hyde Kasson Park. Grace Reed was in attendance to talk about her fundraising efforts for the merry-go-round. She has surpassed her goal. A total of \$6,261.00 has been raised for the project through donations, a bake sale and silent auction. The color will be purple and white. Reed chose these colors to honor the memory of her neighbor by using the colors of the “Sophia Smiles” shirts. Unger has been working with his playground equipment vendors to come up with the best safety surface to place around the merry-go-round. They have determined 2’ x 2’ rubber tiles will hold up better than the poured in place rubber. Unger has not gotten the final price for the cement pad base or the tiles yet. He will contact the Reeds once all of the numbers are available. His goal is to work on this project by mid-July. Reed was thanked for the work she has done to make this project happen. Unger also thanked them on behalf of the Public Works Department.

B. Lions Park shelter. Unger explained that most of the work on the shelter has been behind the scenes so far. The building permit was pulled and our building inspector required a change in the size of the footings. This did add to the original cost of the building. By mid-June dirt work will begin and building construction should start on June 28th. Terry Meyers, Jim Checkel, Todd Kispert and Unger will be meeting with representatives from NextEra concerning the possibility of using Lions Park to showcase their energy services. They will discuss the electrical needs for the Park and see if solar or wind power can be worked into the plans.

C. Park projects. Unger listed the park projects in order:

1. Lions Park picnic shelter
2. Install merry-go-round in J. Hyde Kasson Park
3. Install the batting cage in Veterans Memorial Park
4. Make a gravel parking lot on the Hwy 14 side of Lions Park
5. Add player benches in East Diamond Park
6. Shingle the cemetery vault building
7. War memorial for Veterans Memorial Park

Twenty lids have been purchased for the garbage cans in the parks. The garbage cans and player benches will be returned to J. Hyde Kasson Park. Unger is getting prices for hydro-seeding the grass on the slopes in J. Hyde Kasson Park. There are plans to pour a pad behind the backstop for bleachers in J. Hyde Kasson Park.

Unger talked about budgeting for the trail in Meadowland Park that will eventually hook up to the path leading to the school that is part of the Safe Routes to School program. Money will be budgeted in the CIP to finish the modular and construct a shelter in this park.

D. Cemetery updates. The dirt work is completed and grass is seeded along the new fence line. Unger plans to add gravel to the roadway in the cemetery if funds are available. A new tile line will be installed for drainage in the southeast corner. The roof will be fixed on the vault building. Unger would like to take out the old silver maples over the next two to three years.

IV. Old Business:

A. Aquatic Center update.

- The replacement valves have been installed.
- Staff is working on the outside showers-waiting on parts
- Replacement parts are ordered for the umbrella canopies
- Two of the drain covers are cracked and will be replaced
- Bearings and motor are ordered to repair the ADA chair
- Activity pool is filled and the heaters are working
- Lap pool should be filled tonight. There was a problem with the electrical unit on the pump. The repair part should be installed this week.
- Concessions will be ordered this week
- The meeting with all summer staff is May 19th

B. Trees.

Kuball again expressed the need for a city Forestry Department.

1. Boulevard tree program update. There were 41 trees ordered as part of the boulevard tree program. The Treehouse will do the planting by June 1st.

2. Trees for the street project. Jason Wilker Retaining Walls will plant 42 trees and The Treehouse will plant 18 trees in the portion of the street project that was done in 2017. The planting should be done in early June.

3. Arbor Day follow up. The Lions Club participated in the Arbor Day observance on April 27th. Trees were planted in East Diamond Park. The article was in today's Trading Post.

C. "Just Pick It Up" follow up. Coleman reported that there were eight volunteers that helped on May 5th. Most of the work was done in East Diamond and Veterans Parks. Unger expressed his appreciation for everyone that helped with the cleanup campaign. Coleman felt the project was a success even though the participation was down from prior years.

V. Correspondence: None.

Deputy Clerk

The next meeting will be on June 19 at 6:00 P.M.

**CITY OF KASSON
RESOLUTION #6.X-18**

**RESOLUTION CERTIFYING DELINQUENT CLAIMS
TO THE COUNTY AUDITOR**

WHEREAS, during 2017, the City of Kasson provided fire related services to properties within the City; and

WHEREAS, provisions of the City Code provide that bills for these services remaining unpaid for an extended period shall be certified against the affected properties; and

WHEREAS, provisions of the City Code provide that all charges may be assessed against the property; and

WHEREAS, payment for the service is due after the service has been provided;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The Finance Director is hereby authorized to certify to the Dodge County Auditor these charges:

- | | | | | |
|----|--|--|-----------|----------|
| 1. | Schaal, Charles R.
Schaal, Viki L. | 101 13 th St NE
Kasson, MN
PID# 24.677.0100 | Fire Call | \$770.00 |
| 2. | Gall, Thomas
Smith (Gall), Jennifer | 710 Walnut Street
Mantorville, MN
PID# 25.177.0030 | Fire Call | \$430.00 |

The County Auditor shall collect these charges, including 9% interest, along with the 2018 property taxes collectable in 2019.

ADOPTED this xxth day of June, 2018

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member xx and duly seconded by Council Member xx. Upon a vote being taken, the following members voted in favor there of xx. Those against same: xx.

KASSON CITY ORDINANCE #872

§ 71.10 SPECIAL VEHICLES: MOTORIZED GOLF CARTS, UTILITY TASK VEHICLES, CLASS 1 ALL-TERRAIN VEHICLES, AND MINI-TRUCKS.

(A) (1) No person shall operate a motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck on streets, alleys, sidewalks or other public property without obtaining a permit as provided herein.

(2) Every application for a permit shall be made on a form supplied by the city and shall contain all of the following information:

- (a) The name and address of the applicant.
- (b) The nature of the applicant's physical handicap, if any.
- (c) Model name, make, and year and number of the motorized golf cart, all-terrain vehicle, or mini-truck.
- (d) Current driver's license or reason for not having a current license.
- (e) Other information as the city may require.

(3) The permit fee shall be as set forth in the Fee Schedule (Reference Ordinance) as may be amended from time to time.

(4) Permits shall be granted for a period of 36 months and may be renewed.

(5) No permit shall be granted or renewed unless the following conditions are met:

(a) The applicant must demonstrate that he or she currently holds or has held a valid Minnesota driver's license to operate a mini-truck.

(b) The applicant may be required to submit a certificate signed by a physician that the applicant is able to safely operate a motorized golf cart, utility task vehicle or all-terrain vehicle on the roadways designated.

(c) The applicant must provide evidence of insurance in compliance with the provisions of Minnesota Statutes concerning insurance coverage for the golf cart, utility task vehicle, all-terrain vehicle, or mini-truck.

(d) The applicant has not had his or her driver's license revoked as the result of criminal proceedings.

(6) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks are permitted to operate only on city streets, not state or federal highways, except to cross at designated intersections.

(7) Motorized golf carts, utility task vehicles and all-terrain vehicles not equipped with headlights and tail lights may only be operated on designated roadways from sunrise to sunset. Motorized golf carts with operational, manufacturer installed or commercially available retrofitted headlights and tail lights shall be permitted to operate on city streets. They shall not be

operated in inclement weather conditions or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of 500 feet.

(8) Motorized golf carts shall display the slow-moving vehicle emblem provided for in Minn. Stat. § 169.045, as it may be amended from time to time, when operated on designated roadways.

(9) Motorized golf carts, utility task vehicles, all-terrain vehicles, and mini-trucks shall be equipped with a rear-view mirror to provide the driver with adequate vision from behind as required by Minn. Stat. § 169.70.

(10) The operator of a motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck may cross any street or highway intersecting a designated roadway.

(11) Every person operating a motorized golf cart, a utility task vehicle, an all-terrain vehicle, or a mini-truck under permit on designated roadways has all the rights and duties applicable to the driver of any other vehicle under the provisions of Minn. Stat. ch. 169, as it may be amended from time to time, except when these provisions cannot reasonably be applied to motorized golf carts or mini-trucks and except as otherwise specifically provided in Minn. Stat. § 169.045, subd. 7, as it may be amended from time to time.

(12) The City Council may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this section or Minn. Stat. ch. 169, as it may be amended from time to time, or if there is evidence that the permit holder cannot safely operate the motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck on the designated roadways.

(13) The number of occupants on the golf cart, utility task vehicle, all-terrain vehicle, or mini-truck may not exceed the design occupant load.

(B) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DRIVER. The person driving and having physical control over the motorized golf cart, utility task vehicle, all-terrain vehicle, or mini-truck and being the licensee.

MOTORIZED GOLF CART. Any passenger conveyance being driven with four wheels with four low-pressure tires that is limited in engine displacement of less than 800 cubic centimeters and total dry weight less than 800 pounds.

UTILITY TASK VEHICLE. As defined by Minn. Stat. § 169.045, subd. 1 (3), a side-by-side, four-wheel drive, off-road vehicle that has four wheels, is propelled by an internal combustion engine with a piston displacement capacity of 1,200 cubic centimeters or less, and has a total dry weight of 1,800 but less than 2,600 pounds.

MINI-TRUCK. As defined in Minn. Stat. § 169.011, subd. 40(a), a motor vehicle that has four wheels; is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements. A mini-truck does not include: a neighborhood electric vehicle or a medium-speed electric vehicle as defined by § 73.11; or a motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.

(C) Authorized city staff may operate city owned motorized golf carts and mini-trucks without obtaining a permit within the city on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.

(D) Mini-truck equipment requirements:

(1) A mini-truck may be operated under permit on designated roadways if it is equipped with all of the following:

- (a) At least two headlamps.
- (b) At least two tail lamps.
- (c) Front and rear turn-signal lamps.
- (d) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror.
- (e) A windshield.
- (f) A seat belt for the driver and front passenger.
- (g) A parking brake.

§ 71.20 OPERATION OF ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICES.

(A) ***ELECTRIC PERSONAL ASSISTIVE MOBILITY DEVICE*** means a self-balancing device with two non-tandem wheels, designed to transport not more than one person, and operated by an electric propulsion system that limits the maximum speed of the device to 15 miles per hour.

(B) Except as otherwise provided by law, a person operating an electric personal assistive mobility device has the rights and responsibilities of a pedestrian.

(C) *Operation.*

(1) An electric personal assistive mobility device may be operated on a bicycle path.

(2) No person may operate an electric personal assistive mobility device on a roadway, sidewalk, or bicycle path at a rate of speed that is not reasonable and prudent under the conditions. Every person operating an electric personal assistive mobility device on a roadway, sidewalk, or bicycle path is responsible for becoming and remaining aware of the actual and

potential hazards then existing on the roadway or sidewalk and must use due care in operating the device.

(3) An electric personal assistive mobility device may be operated on a roadway only under the following circumstances:

(a) While making a direct crossing of a roadway in a marked or unmarked crosswalk.

(b) Where no sidewalk is available.

(c) Where a sidewalk is so obstructed as to prevent safe use.

(d) When so directed by a traffic control device or by a peace officer.

(e) Temporarily in order to gain access to a motor vehicle.

(f) As provided in division (7) below by Council resolution.

(4) An electric personal assistive mobility device may not be operated at any time on a roadway with a speed limit of more than 35 miles per hour except to make a direct crossing of the roadway in a marked crosswalk.

(5) An electric personal assistive mobility device may not be operated at any time while carrying more than one person.

(6) Designated exclusive city streets. The City Council may, by resolution, designate exclusive city streets within its jurisdiction where the operation of electric personal assistive mobility devices is not permitted, provided that any street so designated has a speed limit of more than 35 miles per hour.

(7) A person operating an electric personal assistive mobility device on a sidewalk must yield the right-of-way to pedestrians at all times. A person operating an electric personal assistive mobility device on a bicycle path must yield the right-of-way to bicycles at all times.

(8) An electric personal assistive mobility device may not be operated unless the device bears reflectorized material on the front, back, and wheels, visible at night from 600 feet when illuminated by the lower beams of headlamps of a motor vehicle.

§ 71.30 MOTORIZED FOOT SCOOTERS

(A) **MOTORIZED FOOT SCOOTER** means a device with handlebars designed to be stood or sat upon by the operator, and powered by an internal combustion engine or electric motor that is capable of propelling the device with or without human propulsion, and that has no more than two 12-inch or smaller diameter wheels and has an engine or motor that is capable of a maximum speed of 15 miles per hour on a flat surface with not more than 1 percent grade in any direction when the motor is engaged. An electric personal assistive mobility device, a motorized bicycle, an electric-assisted bicycle, or a motorcycle is not a motorized foot scooter.

(B) Operation of a motorized foot scooter on city bicycle paths, bicycle lanes, bicycle trails, or bikeways is prohibited except as provided in division (C) below.

(C) The City Council may, by resolution, designate specific bicycle paths, bicycle lanes, bicycle trails, or bikeways as available for use by motorized foot scooters.

(D) Every person operating a motorized foot scooter shall have all rights and duties applicable to the operator of a bicycle, except in respect to those provisions relating expressly to motorized foot scooters and in respect to those provisions of law that by their nature cannot reasonably be applied to motorized foot scooters.

(E) No person may operate a motorized foot scooter upon a sidewalk, except when necessary to enter or leave adjacent property. No person may operate a motorized foot scooter that is carrying any person other than the operator.

(F) No person under the age of 12 years may operate a motorized foot scooter.

(G) No person under the age of 18 years may operate a motorized foot scooter without wearing properly fitted and fastened protective headgear that complies with standards established by the commissioner of Public Safety.

(H) A motorized foot scooter must be equipped with a headlight and a taillight that comply with standards established by the commissioner of Public Safety if the vehicle is operated under conditions when vehicle lights are required by law.

(I) A person operating a motorized foot scooter on a roadway shall ride as close as practicable to the right-hand curb or edge of the roadway, except in the following situations:

(1) When overtaking and passing another vehicle proceeding in the same direction.

(2) When preparing for a left turn, in which case the operator shall stop and dismount at the right-hand curb or right edge of the roadway, and shall complete the turn by crossing the roadway on foot, subject to restrictions placed by law on pedestrians.

(3) When reasonably necessary to avoid impediments or conditions that make it unsafe to continue along the right-hand curb or edge, including, but not limited to, fixed or moving objects, vehicles, bicycles, pedestrians, animals, surface hazards, or narrow lanes.

§ 71.40 MEDIUM-SPEED ELECTRIC VEHICLES AND NEIGHBORHOOD ELECTRIC VEHICLES

(A) Definitions.

(1) ***MEDIUM SPEED ELECTRIC VEHICLE*** means an electrically powered four-wheeled motor vehicle, equipped with a roll cage or crushproof body design, that can attain a maximum speed of 35 miles per hour on a paved level surface, is fully enclosed and has at least one door for entry, has a wheelbase of 40 inches or greater and a wheel diameter of 10 inches or greater, and except with respect to maximum speed, otherwise meets or exceeds regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements.

(2) ***NEIGHBORHOOD ELECTRIC VEHICLE*** means an electrically powered motor vehicle that has three or four wheels, and has a speed attainable in one mile of at least 20 miles per hour, but not more than 25 miles per hour on a paved level surface.

(B) Operation of neighborhood electric vehicles on city streets is prohibited except as provided in (C) below.

(C) Use on designated exclusive city streets. The City Council may, by resolution, designate exclusive city streets within its jurisdiction where the operation of neighborhood electric vehicles or medium-speed electric vehicles is permissible, provided that no street so designated has a speed limit of more than 35 miles per hour.

(D) A neighborhood electric vehicle or a medium-speed electric vehicle may be operated on public streets and highways only if it meets all equipment and vehicle safety requirements in Code of Federal Regulations, title 49, section 571.500, as it may be amended from time to time.

(E) Authorized city staff may operate city owned neighborhood electric vehicles and medium-speed electric vehicles within the city on city streets, sidewalks, trails, rights-of-way, and public property when conducting city business.

This Ordinance, upon publication, replaces 71.20 through 71.41.

Passed by the City Council of Kasson, Minnesota this 13th day of June, 2018.

Mayor

Attested:

City Clerk

The motion for the adoption of the foregoing ordinance was made by Council Member xx and duly seconded by Council Member xx. Upon a vote being taken, the following members voted in favor there of xx. Those against same: xx.

Published June 21, 2018

SUMMARY PUBLICATION

CITY OF KASSON ORDINANCE 71.10-71.40 SPECIAL VEHICLES: MOTORIZED GOLF CARTS, UTILITY TASK VEHICLES, CLASS 1 ALL-TERRAIN VEHICLES AND MINI-TRUCKS. This replaces Section 71.20-71.41 of the City of Kasson Code of Ordinances. A full copy is available at City Hall and on the City of Kasson website.

RESOLUTION NO. 6.X-18

RESOLUTION APPROVING THE 2040 UPDATE OF THE KASSON COMPREHENSIVE PLAN TITLED “KASSON UPWARD 2040” DATED June 13, 2018

WHEREAS, the City of Kasson is authorized to prepare and implement a comprehensive plan pursuant to Chapter 462.353 of Minnesota Statutes; and

WHEREAS, the statute enables a municipality to carry on comprehensive municipal planning activities for guiding the future development and improvement of the municipality and to implement such plan by ordinance and other official actions; and

WHEREAS, the City of Kasson has established a Comprehensive Guide Plan titled “Kasson Upward 2040” that provides a compilation of background data, policy statements, standards, and maps, that help to guide the future physical, social, and economic development of the City, and

WHEREAS, the Kasson Comprehensive Plan Steering Committee established a process to involve Kasson citizens in the completion of an update to the City’s Comprehensive Plan; and

WHEREAS, the City of Kasson contracted with Hoisington Kogler Group, Inc. of Minneapolis, Minnesota to facilitate the City Comprehensive Plan Update process and to prepare the planning document; and

WHEREAS, a key component of the planning process was the creation of opportunities for public participation including community surveys conducted over the course of the project, an online mapping exercise, a series of community meetings that engaged participants in discussions about the future of the community, and a public open house held on May 14th; and

WHEREAS, the Planning Commission conducted a public hearing on the Draft of the Final Plan document on May 14th, 2018 following the open house; and

WHEREAS, the Kasson Planning Commission considered the City of Kasson Comprehensive Plan after the public hearing and made a unanimous recommendation that the Council adopt Kasson Upward 2040 as the City’s Comprehensive Plan; and

WHEREAS, the City Council reviewed the Kasson Upward 2040 comprehensive plan at a meeting held on June 13th, 2018, a copy of which is available from the City of Kasson upon request and available on line at the City of Kasson web site.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kasson hereby adopts Kasson Upward 2040, dated June 2018 as the City’s official Comprehensive Plan; and

BE IT FURTHER RESOLVED that the Kasson Upward 2040, dated June 2018 replaces all earlier adopted Comprehensive Plans.

Adopted this 13th day of June, 2018.

Chris McKern, Mayor

ATTEST:

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member xx and duly seconded by Council Member xx. Upon a vote being taken, the following members voted in favor there of xx. Those against same: xx.



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

June 13, 2018

Mr. Tony Bigelow
South Fork Homes LLC
4057 28TH ST NW #100
Rochester, MN 55901

RE: Kasson, Minnesota
South Fork Subdivision
Sanitary Sewer Repairs

Dear Mr. Bigelow:

The City evaluated the private sanitary sewer collection system within the South Fork Subdivision. The evaluation was completed to identify defects in the system which are contributing to groundwater and rainwater getting into the sanitary sewer system (inflow and infiltration).

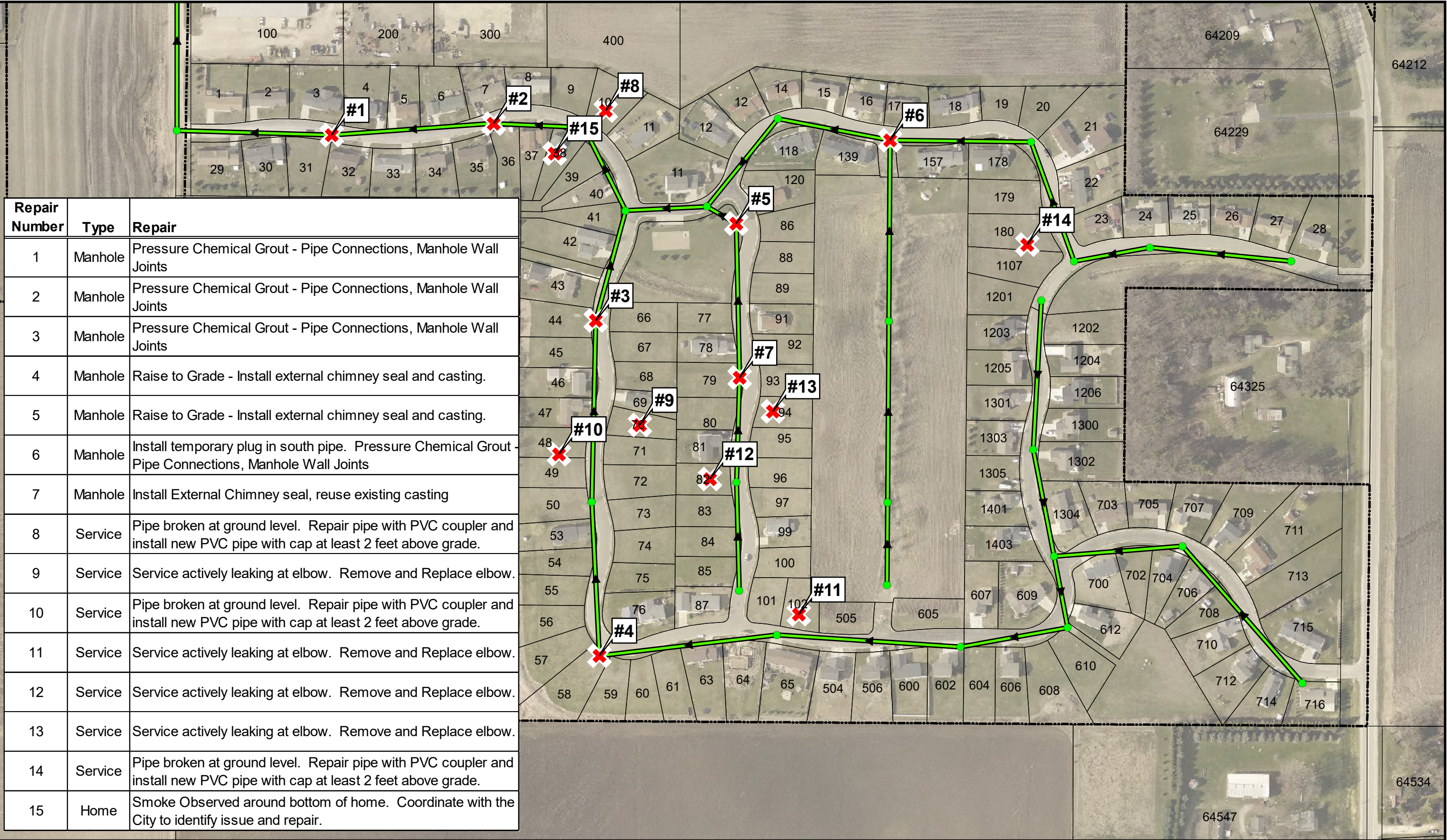
Attached is a list of deficiencies in the system that are require correction. The City request these items be completed by October 31, 2018. Please coordinate observation of these repairs with Charlie Bradford, Public Works Director.

Sincerely,

Theresa Coleman

Theresa Coleman, City Administrator

cc: Charlie Bradford, City of Kasson
Brandon Theobald, Consultant City Engineer, WHKS & Co.



Repair Number	Type	Repair
1	Manhole	Pressure Chemical Grout - Pipe Connections, Manhole Wall Joints
2	Manhole	Pressure Chemical Grout - Pipe Connections, Manhole Wall Joints
3	Manhole	Pressure Chemical Grout - Pipe Connections, Manhole Wall Joints
4	Manhole	Raise to Grade - Install external chimney seal and casting.
5	Manhole	Raise to Grade - Install external chimney seal and casting.
6	Manhole	Install temporary plug in south pipe. Pressure Chemical Grout - Pipe Connections, Manhole Wall Joints
7	Manhole	Install External Chimney seal, reuse existing casting
8	Service	Pipe broken at ground level. Repair pipe with PVC coupler and install new PVC pipe with cap at least 2 feet above grade.
9	Service	Service actively leaking at elbow. Remove and Replace elbow.
10	Service	Pipe broken at ground level. Repair pipe with PVC coupler and install new PVC pipe with cap at least 2 feet above grade.
11	Service	Service actively leaking at elbow. Remove and Replace elbow.
12	Service	Service actively leaking at elbow. Remove and Replace elbow.
13	Service	Service actively leaking at elbow. Remove and Replace elbow.
14	Service	Pipe broken at ground level. Repair pipe with PVC coupler and install new PVC pipe with cap at least 2 feet above grade.
15	Home	Smoke Observed around bottom of home. Coordinate with the City to identify issue and repair.

N

✖

Repair Locations

●

Sanitary Manholes

0

100

200

Feet

→

Sanitary Pipes

Southfork I/I Repairs
Kasson, MN

CITY OF KASSON
DEPARTMENT HEAD MEETING/CITY HALL
Thursday, May 17, 2018, 2:30 p.m.

- 1) Finance:
- 2) Library:
- 3) Liquor Store:
- 4) Police:
- 5) Fire:
- 6) Streets/Sidewalks/Alleys/Stormwater:
- 7) Electric:
- 8) Water and Wastewater:
- 9) EDA/Planning and Zoning:
- 10) Ice Arena:
- 11) Parks and Recreation/Cemetery:
- 12) City Administrator:

Finance Director Report

May 17, 2018

1. April Financials
2. 2019 Budget – available; populated with June results by July 3
3. Department Heads- Council August 22nd
4. Why drug and alcohol testing?
5. Hearing Tests

Theresa Coleman

From: Nancy Zaworski <financedept@cityofkasson.com>
Sent: Friday, May 18, 2018 8:14 AM
To: Todd Kispert Electrical; publicworks@cityofkasson.com; Arthur Tiff; parknrec@cityofkasson.com; waterdept@cityofkasson.com; icearena@cityofkasson.com; liquorstore@cityofkasson.com; kassonfirechief@kmtel.com; Kent Berghuis
Cc: 'Theresa Coleman'
Subject: Some stuff from the Dept Head meeting-FD report
Attachments: 20180518074033827.pdf

1. 2019 Budgets

- a. I usually populate the payroll numbers (based on contractual amounts like COLA, etc). These are ready to go if any of you want them now. Otherwise, I will make them available on July 3rd after I populate them with 2018 results through June 30th 2018.
- b. If anyone has any significant budgetary changes (ie adding a new staff person/position, changing someone from PT to FT, etc,) Council has requested you come to council to make your case. This meeting will be Wednesday August 22, 2018.
- c. If you have any capital items, please get rough estimates.

2. Charlie had asked why PW has drug and alcohol testing. See attached.

3. From City Administrator Report: All staff picnic at City Hall on Tuesday, June 12th from 11:30 to 1:00. Details to follow.

5.10.18

Why alcohol and drug testing?

From Mark Hottel, MMUA:

The Federal Motor Carrier Safety Administration requires commercial vehicle operators (cdl) to be involved in a multi-faceted drug and alcohol testing system. Random, pre-employment and "reasonable suspicion" are the pieces we most often need to be concerned about. 49 cfr Part 382 is the source for rules. Fire truck operation is excluded even though often heavy enough to otherwise qualify.

From: Tim Tucker, North Risk Partners (C.O. Brown):

Department of Transportation statutes. Any unit over 10,000 GVW requires drivers to have physicals and keep logs. Units over 26,000 GVW fall under the full D.O.T. compliance standards.

City Wide Department Head Meeting
2:30 pm, Thursday, May 17, 2018

Library Report

1. Working on Summer Reading Program
2. Registration has started both on line and at the library
3. Summer Reading Program Kick-off Block party will be Friday, June 8th, from 6:00pm – 8:00pm. Free soda, popcorn and hotdogs. Lots of games and family fun. Come on over!
4. Had on early SRP Fun Fridays last Friday, May 11th. There were 62 in attendance, this was an adult Fun Friday event.
5. Bridge Card Playing ladies ended their winter card playing at KPL. They left a \$223 donation to KPL for whatever is needed
6. SRP donations have totaled \$2,750, plus two large gifts for prizes
7. Contacted Charlie and Ron for barricades, picnic tables and trash containers
8. Still looking for volunteers
9. Two leaks in the flat roof repair is scheduled between plumber and roofer
10. Special thanks to Charlie Bradford for his work on assisting with the roof at the library
11. Met with new Marketing Director at Prairie Meadows to discuss how KPL and PM can work more together
12. Have a Good Month!

Liquor Store May 2018

The delivery drivers for JJ Taylor Have been on strike for seven weeks. We have seen a disruption in service resulting in shortages of some products and the inability to order their complete line of product.

Legislation has been introduced at the Capitol by Senator Karin Housley to allow wine and spirits to be sold in grocery and convenience stores. No action was taken, but we will remain focused on this issue for next year.

The holiday weekend and graduation should be busy weekends for us!



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

Department Head Meeting 5/17/2018

Bike Rodeo June 14th from 6:00 to 8:00 P.M. we will be providing a couple officers to help out with the kids and making sure their bikes are safe to ride.

June 20th, Sexual Exploitation talk at 6:30 P.M. at the K-M High School Form Room. Laura Sutherland from Safe Harbor will be speaking.

Department personnel has just completed the annual Taser refresher.

May 22nd we will be hosting the TZD Safe Roads Coalition meeting at our office.

Sergeant Peck has been sending out letters for disorderly use violations for rental properties.

Part-Time prospect Mikel Harding has passed the background phase and now will continue on to the psychological testing and a medical physical.

Click it or Ticket campaign starts Monday the 21st, so buckle up as you should always do.

Theresa Coleman

From: Fitch, Joe <Joe.Fitch@compeer.com>
Sent: Friday, May 18, 2018 7:56 AM
To: Theresa Coleman
Subject: RE: department head report

Calls have been going well. In the month of April we had the following for calls

EMR 26
Fire 3
MVA 2
TOTAL 31

We do not have much for training other than our regular Monday drills.

I met with Brandon (WHKS) and Charlie to set a plan for the road construction for the front of the police station and fire hall. We have come up with a good plan from what I can tell and we should have the responding to calls during this time frame figured out. We will need to follow up when this gets closer to the project starting but should be good to go on this.

We had some Thank You cookies from the Methodist Church delivered on Meeting night in May

A few of the new members are working on getting so of their FFI & FFII classes wrapped up. They have all passed the test and the state certs but before any of it is official they needed to make up some class time. Steve Jurens is a Riverland Instructor so he will be finishing up the classes in house.

Lots of planning and prep work has started for the Festival weekend and all of the events that we have going on that weekend.

We have also started talking about the planning work for the summer months and planning staffing for some of the public events that we would like to be a part of like the County Fair, Big Iron Classic.

We have members that continue to work with the KMHS and training of CPR for the 10th grade class. We have one final class for that. Also with this some planning has also begun for this fall and the training for Staff at KMHS for overall emergency readiness and CPR.

After a conversation with you and Nancy we are going to be getting rid of some of the work out equipment that is damaged and old. We cannot fix it and cannot use it so we need to toss it out. Also we have some pieces that we will look to sell on the same site that the PD uses. Will let you know what happens with that when done. With the move to the OMC work out program that the members are progressing through we will be needed some different equipment. We have identified what is needed and will be moving to purchase some of this soon.

Along with the new equipment in the work out area we will be working on getting bids for new furnace for the East end of the building. This will be request in the budget for next year. We will also be looking to try and fix some of the holes in the building in that end as well because in the winter it gets very cold.

Also in my opinion the City needs to be looking into a new facility due to the roof issues and space issues that we currently have it is not meeting the needs of the Fire Dept. We are already full and struggle to do the things that we want to do from a meeting and training stand point due to space restrictions. Also with the quality of equipment that

we have it would be nice to keep it in good shape it is becoming tough with the building in the condition it is in. If you would like more details please let me know I can start sending photos.

Thanks and please let me know if you have any questions.

Joe Fitch
Kasson Fire & Rescue
Chief
507-634-7071 City Hall
507-634-7103 Fire Hall
507-421-0040 CELL
Kassonfirechief@kmtel.com
401 5th St SE
Kasson MN 55944

From: Theresa Coleman [<mailto:cityadministrator@cityofkasson.com>]
Sent: Thursday, May 17, 2018 3:46 PM
To: Fitch, Joe <Joe.Fitch@afs.compeer.com>
Subject: department head report

Joe,

Please send me a report.

Thanks,

Theresa

The information transmitted in this email and in any attachments is intended only for the person to which it is addressed and may contain information that is confidential and/or privileged. Any review, dissemination or other use of this information by anyone other than the intended recipient(s) is prohibited. If you have received this in error, please contact the sender and delete the material from any computer. This email neither constitutes an agreement to conduct transactions by electronic means nor creates any legally binding contract or enforceable obligation in the absence of a fully signed written contract. Thank you.

City of Kasson
Department Head Meeting
May 17th, 2018
2:30 PM

Public Works

1. Chloride is scheduled for Wednesday, May 23rd, weather permitting
2. Start blacktop patching next week, water main repairs and chip sealing roads
3. Interview for the Water/Wastewater Operator II position
4. Bids were received today for blacktop and concrete work
5. 3rd, 4th, 5th project – working on 4th Ave NW, going to start 7th and 8th St NW next week
6. Old Library – shelves are taken apart, need to haul materials out and clean up outside of building
7. Harrison will start May 21st for summer maintenance
8. Public Work employees have been getting hearing tests completed at OMC Rochester
9. Clean Up Week is complete
10. Fixing boulevards from plowing
11. Fine Screen(Bar Screen) at WWTP went done last weekend, parts are ordered, bearing went completely out on 5/16/18
12. Pool is being prepared for opening weekend
13. New Library continues to have problems – we need to cut into walls and check for mold
14. Attending weekly construction meetings and resident meetings for 3rd, 4th, 5th project
15. Had a power outage – received complaints on why don't we have a system in place where people can be informed on what is going on or talk to someone
16. Email was fixed on computers, but now we are having problems with our cell phones sending emails
17. Assisted Fire department on a fuel spill at Kwik Trip on 5/4/18
18. Blacktop work is being done on S Mantorville Ave project and Blaines 11th

Streets

1. One round of spring sweeping is almost completed
2. Sweep chip seal roads one more time
3. Patching potholes
4. Mowing
5. Grading and hauling rock on 16th St NE
6. Had to clean up Lindon Mantor addition in SE from chip sealing, boulevards
7. Cleaning up sand trucks, took wings off of dump trucks
8. Clean Up Week and helped take shelves apart at old library
9. Clean up water main break holes – sweep and wash down road because of dust complaints

May Dept. Meeting

- 1) Meter change outs have continued
- 2) Mapping our distribution system has continued to be done
- 3) Wire is pulled in on our east feeder loop on 8th Ave SE and work will begin on terminations.
- 4) Attended the second session of the Leadership Academy.
- 5) Outage on the east feeder Saturday morning on the 19th was caused by a squirrel.

ARENA

Kasson Dept Head Meeting 5/17/2018

- April patron count was 5076 which is 53,925 over the last 7 months.
- The ownership group, looking to bring a USPHL Jr team to town, has been approved. They are experiencing some push back from the High School programs. All Parties are meeting on 5/20 @ 7:00pm to discuss some issues. *YOUTH BOARD & HIGH SCHOOL TEAMS.*
- The floor has been put down for Lisa Peterson's event on Saturday 5/20/19.
- I have been in discussion with Cathy Pletta, at the liquor store, about advertising on the Zamboni. She is having some art work designed and then we will have a company create a wrap and install it.
- In the process of gathering information for the glycol leaks that we have under our ice. These leaks create dark spots on the ice which are an eye sore. Been talking with a company that has created a solution without having to take out your ice.

ARENA

Theresa Coleman

From: Stephen Howarth <icearena@cityofkasson.com>
Sent: Wednesday, May 16, 2018 1:44 PM
To: icearena@cityofkasson.com
Cc: gunderson325@hotmail.com; Nick Worden; tminator@gmail.com;
dandale@bevcomm.net; jeffbolin@mac.com; tressa.smallbrock@bbbsofsouthernmn.org;
madmattdesign@charter.net
Subject: USPHL TEAM coming to the Dodge County Ice Arena....

All,

I am sure by now you have heard that there is a new USPHL team coming to Kasson and will be playing/ practicing at the Dodge County Ice Arena. The arena has been working with this ownership group for the past several months and the team has now been accepted into the league. From an arena standpoint we are very excited about this new program.

I am also sure that you have questions about the effect on ice time or the potential downside of a new program. The new program will utilize early daytime ice, on weekdays, for their practices and some Saturday evening ice for home games. We are in the process of fitting their schedule into our facility with little or no conflict with any of our customers.

If we all embrace this new program it has the potential to help grow the game of hockey in our area.

Let me know if you have any questions or would like to meet on this issue.

Thanks,
Howie

WATER WASTE WATER

Department head meeting May 17th, 2018

- Main lift station control panel is being upgraded, the existing controls are nearly 20 years old, waiting to hear from company on install
- We are compiling a list for a contractor for fire hydrants that will need to be excavated.
- Well 4 is back on line after having to be sent back to shop for adjustment to the bowl assembly.
- Hydrant flushing will begin the first part of May, and will take about 4 weeks or longer.
- Wells 5 main meter has been calibrated, and is within standards.
- 2017 – 2018 street projects are preceding, water and sewer go in on 4th Ave. NW.
- The city pumped 14.3 million gallons of water from well 5 in April.
- The city treated 34.2 million gallons at the wastewater treatment plant. City of Mantorville pumped just over 3.5 million gallons to the treatment plant.
- Water leak detections survey will begin this spring waiting to hear back from contractor.
- Punch list items are being completed at the WWTP.

Department Head Meeting
May 17, 2018
Park Department

1. Received estimated cost for the Merry-go-round that will be installed at the Library playground modular from Burke Playgrounds. Costs are: Merry-go-round - \$3,730.20, Burke Tiles (black) - \$2,090.56, Cement pad (10x10) \$800.00, Crush rock \$100.00, Wood fiber - \$1,000.00. Total cost of the project will be: \$7,720.76. Grace Reed raised \$6,261.00 for the project. We will start the install around the 3rd week in July.

2. Lions Park shelter received the building permit last week. We had to add an additional cost of \$673.00 to the building because the footings were too small. We will start moving dirt around June 4th. Cleary's builders will start construction on the shelter on June 28th.

3. The monumental fencing, dirt work and seeding in front of Maple Grove Cemetery is complete. We still have to re-shingle the vault and add gravel to the road inside the cemetery.

4. Our Park Projects this year are:

- A. Lions Park picnic shelter
- B. Merry-Go-round- J. Hyde Kasson Park (Library)
- C. Batting Cage – Veterans North Park – Behind North 1 ballfield
- D. Player Benches – Northeast Diamond Park
- E. Shingle Vault – Cemetery
- F. Parking Lot – Lions Park by Hwy. 14
- G. Veterans War Memorial – Veterans North Park – Work with Legion & Veterans Services.

5. Aquatic Center is scheduled to open Memorial Day weekend. All food, beverages, etc. are ordered and are here. Lifeguard meeting is scheduled for Saturday, May 19th at Veterans North Park. Pool will open on June 2nd for the summer.



DBA Rochester Service Company
2510 Schuster LN NW
Rochester, MN 55901

Estimate

Date	Estimate #
5/16/2018	4926

Name / Address
City of Kasson 401 5th St SE Kasson, MN 55944

		FOB		Project	
Description	Qty	Cost	U/M	Total	
2018 Bike Trial				0.00	
Bike trail in Kasson Meadow Park				0.00	
Trail will go from ped ramp thru the park to the woods, trail will be sub cut down 11 inches, and place in 8 inches of rock and pave inches of hot mix asphalt, back fill edge with black dirt and hydro seed	4,270	5.10	SF	21,777.00	
Trial size is 10x427					



Kraig Durst
507-281-5333

Subtotal	\$21,777.00
Sales Tax (8.125%)	\$0.00
Total	\$21,777.00

May 17, 2018
Administrator's Summary

LMC Safety and Loss Control Workshop

Thank you to the Park and Recreation staff for handling the electronic recycling.

Planning

Grading and Site Plan received from Matt Leth for lot next to funeral home
A response was provided to the engineering firm working with Casey's

16 1st Ave NW

Thank you to the Public Works staff for taking down the shelving.
Walk through with the potential new tenant tomorrow afternoon

CMPAS

CMPAS meeting was this past Wednesday; financial condition and governance discussed

Electric Service by Exception Acquisition

The agreement to transfer services has been forwarded to Xcel for review.

Electric Territory

Kasson Meadows expansion anticipated

Comprehensive Plan

City Council Adoption on the Comprehensive Plan scheduled for June 13, 2018

Library Playground Expansion

Grace Reed has raised \$6,049 toward the merry go round. Additional funds have been offered by NextEra energy.

Performance Evaluations

Need to set a date for the second quarter performance evaluations

Employee Policy Handbook

Linda is reviewing the employee policy handbook. Please let her know where additional clarification would be helpful.



SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695
PH 507.455.3215 • FAX 507.455.2098 • smifoundation.org

May 2018

Theresa Coleman
City of Kasson
401 5th St SE
Kasson, MN 55944-2204

Ms. Coleman and City Council,

Thank you for your generous support in 2018. Because of you, SMIF is able to change lives in southern Minnesota but we still need your help to move the needle on progress.

Did you know:

- There is a 28% shortage of spaces available for child care in southern Minnesota. This impacts not only families and children but also the workforce.
- 99.5% of businesses in Minnesota are considered small businesses. This segment requires the most support to grow and prosper.
- An estimated \$7 billion is going to transfer generations in southern Minnesota by 2030. How is your community planning to capture these dollars?

SMIF is addressing these issues, but we need your continued support to help us assist our youngest residents, aspiring entrepreneurs and local community initiatives. Without you, we would not have been able to accomplish everything listed on the accompanying factsheet. This is only a small portion of what our donors have made possible.

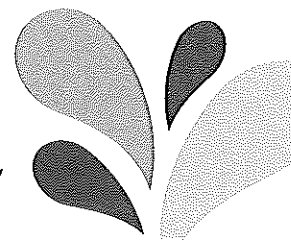
Your support will change lives. Please consider increasing your gift to \$1,250 in 2019 to keep this essential work in our region moving forward. And as always, if you have any questions or concerns please feel free to reach out.

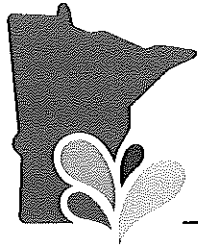
With sincere gratitude,

Tim Penny
SMIF President & CEO



*Your last gift of
\$1,000
allowed SMIF to invest
\$27,000
into your community!
(Dodge County ROI: \$1 donated = \$27
invested)*





SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

Collaborating for Regional Vitality

Dodge County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of
from Dodge County

\$1

=

\$27

is invested back
into Dodge County
communities.*

*includes grants, loans & programming

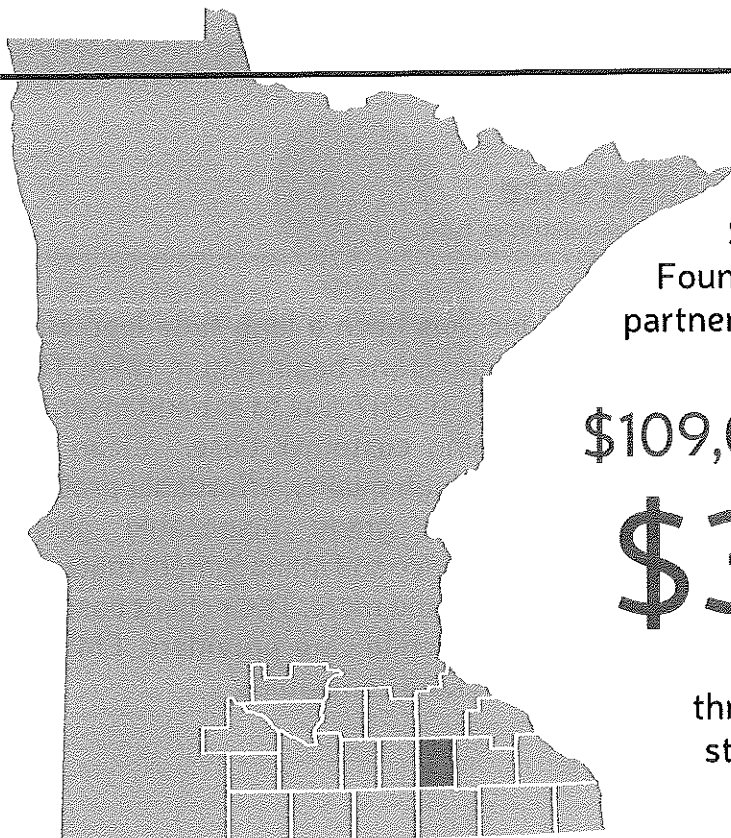
35 LOANS

\$1.5 million to Dodge County entrepreneurs

65 GRANTS

\$292,000 to support community initiatives

***\$5 million invested annually to the 20 counties of
south central and southeastern Minnesota***



Since 1986, Southern Minnesota Initiative Foundation has leveraged local investments & partnerships to create a stronger **Dodge County**:

\$109,000 in local donations to SMIF

\$3.0 million

invested by SMIF in Dodge County
through grants, loans, and programming for
stronger kids, businesses and communities



City of Kasson,
Thank you for the generous
donation to KM Robotics
Program. Your gift helps make
our community stronger!

Thank You

Thank

Brandon Medley

Brea Koebele

Steve Alvarado

Amy Olson

Angie Richards

Tim M. Mayhew

K-M School Board Directors:

Kent Hartmann

Rob Hamlin

Steve Alvarado

Angie Richards

Brandon Maderly

Amy Olson

Brea Koebele

Home of the Komets!