

KASSON CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, July 11, 2018

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.

Motion:

2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from June 27, 2018

b. Claims processed after the June 27, 2018 regular meeting, as audited for payment

c. Conferences:

Todd Kispert - UMMA 2018 Summer Mtg Duluth Aug 8-10 \$150+travel

d. Fireworks Permit

e. Resolution Appointing Election Judges

f. Resolution Certifying Delinquent Accounts to County

g. Resolution Accepting Donation to Parks Department

h. Resolution Waiving Park Hours for Festival in the Park, A Special Event

i. Resolution Appointing Festival in the Park Volunteers

j. Resolution Approving Street Closings for Festival in the Park Activities

k. Pay Request #10 SL Contracting 2017 Street Project \$308,636.91

Motion:

B. VISITORS TO THE COUNCIL

C. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

D. PUBLIC HEARING

E. COMMITTEE REPORT

1. Park Board – Minutes June 19
 - a. Approve Hiring Josh Gilbertson and a friend for garbage collection during Festival
 - b. Approve a Tree Lighting Ceremony in Vet Mem Park Nov 30, 2018 at 6:30PM
2. Arena Committee Notes
3. Planning Commission
 - a. Resolution for Kasel Addition Final Plat
 - b. Resolution for Home Federal Amendment
 - c. Resolution for Tyler Larsen Variance
 - d. Resolution for Casey's Rezone
 - e. Resolution for Casey's Conditional Use Permit

F. OLD BUSINESS

1. David Drown Financial Updates

G. NEW BUSINESS

H. MAYOR'S REPORT

I. ADMINISTRATORS REPORT

1. Dodge County Buffer Ordinance

J. ENGINEER'S REPORT

K. PERSONNEL

1. Hire Full Time Officer
2. Accept Resignation of Deputy Fire Chief
3. Hire Deputy Fire Chief

L. ATTORNEY

1. Closed Meeting for Real Estate Purchase Update

M. CORRESPONDENCE

1. June PD Stats
2. Workforce Development
3. SMIF Tour
4. Coalition of MN Cities

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

June 27, 2018

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 27th day of June, 2018 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Eggler, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Mike Bubany, Everett Paulson, Jeanine Hensley, Alissa Theuer and John Talcott

COUNCIL

Approve agenda

Remove K.1 – Memo from Chief Berghuis

Add I.3 Electric Service Territory Agreement

Motion to Approve the Agenda as Amended made by Councilperson Eggler, second by Councilperson Zelinske with all Voting Aye.

Consent Agenda

Minutes from June 13, 2018

Claims processed after the June 13, 2018 regular meeting, as audited for payment in the amount of \$800,116.18

Conferences:

Theresa Coleman Preserve MN Conf	Winona, MN	Sept 13&14	\$travel
Linda Rappe Advanced Academy	Brainerd, MN	Sept 20&21	\$115 +Travel (received a \$100 Grant)

Motion to Approve the Consent Agenda made by Councilperson Buck, second by Councilperson Eggler with All Voting Aye.

VISITORS TO THE COUNCIL

David Drown and Associates; Mike Bubany – Update 5 year Capital Improvement Plan – Mr.

Bubany gave an accelerated update to the CIP. Mr. Bubany went over the projects for upcoming years and the budget impact of those projects. Print Copies will be coming.

PUBLIC FORUM

Jeanine Hensley – 101 N Mantorville Ave and the owner of Misplaced Magnolia and Alissa Theuer – Manager of Anytime Fitness - They would like to ask to close the second and third blocks of Main Street the third Saturday in September to have a special event. The goal would be for all restaurants to do some kind of bar-b-cue and there would be musical entertainment and a car show in those two blocks. Their goal is that everyone who is selling a service to donate 5% of their proceeds to make a marquee type sign for the main street businesses. The Mayor directed them back to the City Administrator to work together. They are hoping to get chamber buy-in.

**PUBLIC HEARING
COMMITTEE REPORT**

OLD BUSINESS

All Systems Quote/Alternative – Clerk Rappe stated that a free option was to put the video on her tablet and she and the administrator can see if it is recording. Councilperson Borgstrom wanted to know if the video could be on his computer. Clerk Rappe will give him the information to contact All Systems to see if his computer is compatible. The Council decided to go with the free idea for now and see how it works.

Balance of So Mant Ave Proj. \$189,103.04 – Administrator Coleman stated the options in the Administrators agenda summary. Mayor McKern does not want to incur any borrowing costs and would prefer option 1 of attaching this to the 25 acres the City owns by the WWTP. Councilperson Borgstrom would like to look into splitting it between a couple of the suggestions. The Council would like to keep this in mind as they go through the budget process.

SEMCAC Agreement – Inc. Central Air replacement to \$3,600 – SEMCAC stated that the central air units are coming in higher than the \$3000 that is allowed and asked if the City would increase the allotment to \$3600. This is money that is allocated for them to use.

Motion to Amend the Agreement with SEMCAC made by Councilperson Buck, second by Councilperson Borgstrom with all voting Aye.

NEW BUSINESS

MAYOR'S REPORT

ADMINISTRATORS REPORT

Comprehensive Plan Next Steps:

Community Wide Brand – This came up when Library and The Friends of the Library were talking about changing their letterhead. They reached out to Abby Bradford and she has submitted Mantorville's branding the Brand System Development & Multimedia Campaign Phases. This will go to the EDA for their July 10 meeting. This is an action item from the new comprehensive plan.

Project for Future Camp in August – Administrator Coleman stated that this is an idea for something to take to future camp to work through. Coleman is open for whatever project the Council deems appropriate for her to work on.

Budgeted Truck Box and Crane – Administrator Coleman stated that this is information only, it has been budgeted and going through the state bid allows us to purchase at the negotiated price..

Electric Service Territory – Administrator Coleman stated that this has been in process since December of 2015 and the City is putting an agreement together to send to MPUC to initiate service by exception. The City would take over the high school and football field thereby obtaining territory from Xcel Energy.

ENGINEER'S REPORT

2018 Pavement and Concrete Maintenance - Change Order #1 – Engineer Theobald stated that the Change Order is to add a mill and overlay on 5th Ave NE from 3rd St to 1st St NE. **Motion to Approve the Change Order for \$35,381.65 made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.**

Resolution Award Contract for 2018 for Chip Sealing – Motion to Approve the Resolution Awarding and Approving 2018 Chip Sealing Quotes made by Councilperson Buck, second by Councilperson Egger with All Voting Aye.

Resolution #6.4-18

***A Resolution Awarding and Approving 2018 Chip Sealing Quotes
(on file)***

PERSONNEL

WWTP Operator

Administrator Coleman stated that the City is not receiving applications for the WW Operator II position, after conversations with the Public Works Director they would like to post WW Operator position that is a grade lower. This will be posted internally; and we have two applications from outside that qualify.

ATTORNEY

Voluntary Resignation – Attorney Leth stated that City has received a retirement from Julio Baez. **Motion to Accept the Retirement of Julio Baez as of June 21, 2018 made by Councilperson Buck, second by Councilperson Egger with All Voting Aye.**

Drainage Easement – There are two encroachments on a drainage easement on 12th Ave NW in the 900 block. Attorney Leth is asking the Council to allow herself and staff to resolve this issue and Engineer Theobald stated that a smaller drainage easement would be acceptable. There is a 20 foot drainage easement between 903 and 901 12th Ave NW, one house is 2 1/2 feet into the easement and the other house is 1 ½ feet into the easement.

Closed Meeting for Real Estate Purchase – Offer and Source of funds

Closed at 6:49PM

Meeting Re-Opened at 7:08PM - Mayor McKern stated the Attorney gave them an update on real estate purchase there is no action at this time.

CORRESPONDENCE - Correspondence was reviewed

ADJOURN 7:08PM Motion by Councilperson Buck, second by Councilperson Egger with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #3

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 495,435.01

DATE APPROVED: 07-11-18

#1	\$7178.00
#2	42909.79
#3	445,347.22
	<hr/>
	\$495,435.01

07/06/18
10:24:19

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/18
For Pay Date: 06/29/18

Page: 1 of 3
Report ID: AP100V

11

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29112	E	5726 CREATIVE ARTISTS AGENCY LLC	2,155.00					
		THIS WAS A BANK DRAFT PURCHASED FROM BREMER BANK						
		06/21/18 FEST. ENTERTAIN-J. EAST	2,150.00*			877 100 4000	430	1010
		06/21/18 BANK FEE	5.00*			877 100 4000	430	1010
		Total for Vendor:	2,155.00					
29113		144 MN POLLUTION CONTROL AGENCY	23.00					
	D56110280	07/01/18 K ANDERSON-CLASS D LIC	23.00			602 947 4947	430	1010
		Total for Vendor:	23.00					
29114		5716 WHITMARSH, JAMES AND WHITMARSH,	5,000.00					
		06/27/18 REVOLVING LOAN FUND LOAN-EDA	5,000.00			225 1186		1010
		Total for Vendor:	5,000.00					
		# of Claims	3	Total:	7,178.00			
		Total Electronic Claims			2,155.00			
		Total Non-Electronic Claims			5023.00			

07/06/18
10:24:20

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/18

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
225 EDA Financial Assistance Fund	
1010 CASH-OPERATING	\$5,000.00
602 Sewer Fund	
1010 CASH-OPERATING	\$23.00
877 Festival in Park Fund	
1010 CASH-OPERATING	\$2,155.00
Total:	\$7,178.00

07/06/18
10:24:20

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6/18

Page: 3 of 3
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED *see signature page* _____ Council Member

Council Member

07/05/18
14:51:22

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/05/18

Page: 1 of 4
Report ID: AP100V

2

For Pay Date = 07/05/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29002		5447 ABILI T HOLDINGS LLC	39,178.82					
	06/29/18	1ST 1/2 '18 TIF REIMBURSEMENT	39,178.82*			247 650 4650	430	1010
		Total for Vendor:	39,178.82					
29003		5098 CARDMEMBER SERVICE	818.12					
	06/01/18	LIBRARY PROGRAM SUPPLIES	209.57			211 550 4550	441	1010
	06/01/18	DVD's	443.69			211 550 4550	219	1010
	06/01/18	LIBRARY SUPPLIES	23.36			211 550 4550	210	1010
	06/01/18	MLA MEMBERSHIP-TIFF	145.00			211 550 4550	334	1010
	06/01/18	AMAZON CREDIT	-3.50			211 550 4550	219	1010
		Total for Vendor:	818.12					
29004		5529 MANPOWER	885.60					
	32896970	06/24/18 WAGES THRU 6/24-ADMIN ASSIST	177.12*			101 140 4140	444	1010
	32896970	06/24/18 WAGES THRU 6/24-ADMIN ASSIST	132.84*			101 191 4191	444	1010
	32896970	06/24/18 WAGES THRU 6/24-ADMIN ASSIST	132.84*			601 944 4944	444	1010
	32896970	06/24/18 WAGES THRU 6/24-ADMIN ASSIST	132.84*			602 949 4949	444	1010
	32896970	06/24/18 WAGES THRU 6/24-ADMIN ASSIST	265.68*			604 959 4959	444	1010
	32896970	06/24/18 WAGES THRU 6/24-ADMIN ASSIST	44.28*			605 964 4964	444	1010
		Total for Vendor:	885.60					
29005		396 PROLINE DIST. INC.	111.62					
	124233	06/12/18 DRILL BITS/HEAT SHRINK RING/HD	15.94			101 310 4310	220	1010
	124233	06/12/18 DRILL BITS/HEAT SHRINK RING/HD	15.94			101 312 4312	220	1010
	124233	06/12/18 DRILL BITS/HEAT SHRINK RING/HD	15.94			101 517 4517	220	1010
	124233	06/12/18 DRILL BITS/HEAT SHRINK RING/HD	15.95			601 943 4943	220	1010
	124233	06/12/18 DRILL BITS/HEAT SHRINK RING/HD	15.95			602 948 4948	220	1010
	124233	06/12/18 DRILL BITS/HEAT SHRINK RING/HD	15.95			604 957 4957	220	1010
	124233	06/12/18 DRILL BITS/HEAT SHRINK RING/HD	15.95			605 963 4963	220	1010
	124233	06/12/18 SALES TAX	1.10			604 957 4957	220	1010
	124233	06/12/18 SALES TAX	-1.10			604 2025		1010
		Total for Vendor:	111.62					

07/05/18
14:51:22

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/05/18

Page: 2 of 4
Report ID: AP100V

For Pay Date = 07/05/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29006		3208 PUBLIC SAFETY CENTER INC	347.83					
	5808237	06/12/18 TEST KITS-METH & FENTANYL	347.83*			101 210 4210	210	1010
		Total for Vendor:	347.83					
29007		2108 VOLTIN, KEVIN	754.00					
	06/25/18	UMPIRE 29 S/B GAMES	754.00			101 517 4517	444	1010
		Total for Vendor:	754.00					
29008		2731 ZAWORSKI, NANCY	813.80					
	06/27/18	KAC CONCESSIONS (SAMS)	214.57			101 514 4514	262	1010
	06/21/18	KAC CONCESSIONS (SAMS)	179.02			101 514 4514	262	1010
	07/02/18	KAC CONCESSIONS (SAMS)	420.21			101 514 4514	262	1010
		Total for Vendor:	813.80					
		# of Claims	7	Total:	42,909.79			

07/05/18
14:51:23

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 7/18

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$2,273.41
211 Library Fund	
1010 CASH-OPERATING	\$818.12
247 1004 Assisted Living	
1010 CASH-OPERATING	\$39,178.82
601 Water Fund	
1010 CASH-OPERATING	\$148.79
602 Sewer Fund	
1010 CASH-OPERATING	\$148.79
604 Electric Fund	
1010 CASH-OPERATING	\$281.63
605 Storm Water	
1010 CASH-OPERATING	\$60.23
Total:	\$42,909.79

07/05/18
14:51:23

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7/18

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See signature page Council Member
_____ Council Member

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 1 of 22
Report ID: AP100V

3

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29010		456u A & A ELECTRIC & UNDERGROUND	7,434.00					
	G-18-82	06/18/18 BORE/TRENCH-HOUSTONS SUBDIV	7,434.00			604 957 4957	444	1010
		Total for Vendor:	7,434.00					
29011		2160 ABM EQUIPMENT & SUPPLY LLC	3,762.90					
	0156475-IN	06/19/18 REPAIRS TO VERSA LIFT	3,762.90			604 957 4957	444	1010
		Total for Vendor:	3,762.90					
29012		2438 ADAIR ELECTRIC CO	240.00					
	2866	06/26/18 LIQ STORE SECURITY MONITOR	240.00			609 976 4976	370	1010
	2866	06/26/18 SALES TAX	16.50			609 976 4976	370	1010
	2866	06/26/18 SALES TAX	-16.50			609 2025		1010
		Total for Vendor:	240.00					
29013		2693 AFFORDABLE PORTABLES	640.00					
	13405	06/19/18 8 STD UNITS-JULY	640.00			101 522 4522	410	1010
		Total for Vendor:	640.00					
29014		5664 AMARIL UNIFORM COMPANY	90.43					
	IV125690	06/25/18 HI-VIS UNIFORM SHIRT	90.43*			604 957 4957	214	1010
		Total for Vendor:	90.43					
29015		4154 AMERICAN RED CROSS-HEALTH &	252.00					
	22112561	06/20/18 7 LIFEGUARD RECERTIFICATIONS	252.00			101 514 4514	430	1010
		Total for Vendor:	252.00					
29016		3063 ANDERSON, KRIS	486.43					
	06/21/18	SAFETY BOOT REIMBURSEMENT	218.76			101 920 4920	433	1010
	06/21/18	MILES-PUMP REPAIR WKSH	99.74			602 947 4947	333	1010
	06/21/18	SUPPLIES-BATTING CAGE	167.93			101 517 4517	210	1010
		Total for Vendor:	486.43					
29117		2373 ARROW BUILDING CENTER	15.10					
	4437667	06/07/18 WOOD LATH	15.10			604 957 4957	220	1010
	4437667	06/07/18 SALES TAX	1.04			604 957 4957	220	1010
	4437667	06/07/18 SALES TAX	-1.04			604 2025		1010
		Total for Vendor:	15.10					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 2 of 22
Report ID: AP100V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29102		5049 ARTISAN BEER COMPANY	61.60					
	3273989	07/02/18 BEER	61.60			609 975 4975	252	1010
		Total for Vendor:	61.60					
29017		5719 ASCHEL COMPANIES INC	10.00					
	07/02/18	OVERPAYMENT FOR CFMH REGISTR	10.00			101 100 3210		1010
		Total for Vendor:	10.00					
29018		203 BAKER & TAYLOR INC	415.00					
	2033746668	05/29/18 BOOKS	240.83			211 550 4550	218	1010
	2033749268	05/29/18 BOOKS	100.23			211 550 4550	218	1010
	2033767685	06/05/18 BOOK	14.77			211 550 4550	218	1010
	2033792765	06/15/18 BOOK	14.23			211 550 4550	218	1010
	2033797081	06/18/18 BOOKS	44.94			211 550 4550	218	1010
		Total for Vendor:	415.00					
29072		1012 BELLBOY CORPORATION	2,049.24					
	64727300	06/21/18 LIQUOR	172.45			609 975 4975	251	1010
	64727300	06/21/18 FREIGHT	2.00			609 975 4975	335	1010
	97800300	06/21/18 DUM DUMS	16.03			609 976 4976	343	1010
	97800300	06/21/18 BAGS	60.64			609 975 4975	210	1010
	97800300	06/21/18 SALES TAX	4.17			609 975 4975	210	1010
	97800300	06/21/18 SALES TAX	-4.17			609 2025		1010
	97559900	05/04/18 cr-ASPARAGUS	-39.60			609 975 4975	259	1010
	64828900	06/28/18 LIQUOR	1,755.15			609 975 4975	251	1010
	64828900	06/28/18 FREIGHT	22.00			609 975 4975	335	1010
	97840700	06/28/18 BAGS	60.57			609 975 4975	210	1010
	97840700	06/28/18 SALES TAX	4.16			609 975 4975	210	1010
	97840700	06/28/18 SALES TAX	-4.16			609 2025		1010
		Total for Vendor:	2,049.24					
29065		5720 BESSLER MANAGEMENT	12.00					
	1876-06	06/27/18 REFUND OVERPAYMENT ON ACCT	12.00			604 2212		1010
		Total for Vendor:	12.00					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 3 of 22
Report ID: API00V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29019		5707 BICKELL, SCOTT	312.00					
	06/29/18	UMPIRE 4 S/B GAMES	312.00			101 517 4517	444	1010
		Total for Vendor:	312.00					
29020		4151 BLUE TARP FINANCIAL INC	446.53					
	72071704 06/19/18	ENGINE FOR POOL VACUUM	289.99			101 514 4514	240	1010
	72089721 06/26/18	PUMP ROLLER-150 PSI	156.54			602 948 4948	210	1010
		Total for Vendor:	446.53					
29021		4396 BOB THE BUG MAN LLC	172.00					
	94511 06/22/18	MOSQUITO CONTROL-VETS PARK	172.00			101 522 4522	400	1010
		Total for Vendor:	172.00					
29090		22 BORDER STATES ELECTRIC SUPPLY	944.45					
	915589014 06/27/18	SELF LAMIN TAPE/COMPR CONN	434.16			604 957 4957	220	1010
	915599032 06/28/18	BARE SD-4-7STR CU	510.29			604 957 4957	220	1010
		Total for Vendor:	944.45					
29073		5239 BREAKTHRU BEVERAGE MN WINE &	5,585.07					
	1080817150 06/20/18	LIQUOR	811.00			609 975 4975	251	1010
	1080817150 06/20/18	WINE	264.00			609 975 4975	251	1010
	1080817150 06/20/18	MIXES	82.00			609 975 4975	254	1010
	1080817150 06/20/18	FREIGHT	18.50			609 975 4975	335	1010
	1080817151 06/20/18	BEER	130.50			609 975 4975	252	1010
	1080820797 06/27/18	LIQUOR	1,929.70			609 975 4975	251	1010
	1080820797 06/27/18	WINE	184.00			609 975 4975	251	1010
	1080820797 06/27/18	MIXES	22.00			609 975 4975	254	1010
	1080820797 06/27/18	FREIGHT	39.31			609 975 4975	335	1010
	1080823899 07/03/18	LIQUOR	1,920.16			609 975 4975	251	1010
	1080823899 07/03/18	WINE	128.00			609 975 4975	251	1010
	1080823899 07/03/18	MIXES	30.00			609 975 4975	254	1010
	1080823899 07/03/18	FREIGHT	25.90			609 975 4975	335	1010
		Total for Vendor:	5,585.07					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 4 of 22
Report ID: APL00V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29022		5020 BREMER BANK	7,578.75					
	07/01/18	2014A G.O. EQUIP-INT	7,578.75*			386 710 4710	611	1010
		Total for Vendor:	7,578.75					
29023		4362 BROWNELLS, INC	52.93					
	16005372 06/25/18	GUN CLEANER DEGREASER	52.93*			101 210 4210	210	1010
		Total for Vendor:	52.93					
29025		131 BUREAU OF CRIMINAL APPREHENSION	180.00					
	483343 06/19/18	ANN'L CJDN REMOTE ACCESS	180.00			101 210 4210	334	1010
		Total for Vendor:	180.00					
29026		4807 BURKE, STEVEN	79.96					
	06/29/18	UNIFORMS-JEANS	79.96			101 310 4310	214	1010
		Total for Vendor:	79.96					
29027		5514 CEDA	10,281.00					
	06/30/18	3RD QTR 2018-EDA SERVICES	10,281.00*			290 650 4650	444	1010
		Total for Vendor:	10,281.00					
29028		2416 CENTER POINT LARGE PRINT	532.08					
	1543469 01/02/18	BOOKS	532.08			211 550 4550	218	1010
		Total for Vendor:	532.08					
29074		5164 CHANKASKA CREEK	75.60					
	286296 06/27/18	WINE	75.60			609 975 4975	251	1010
		Total for Vendor:	75.60					
29075		5667 CINTAS	155.90					
	4006904616 06/20/18	MATS-L.S.	77.95*			609 979 4979	410	1010
	4007287187 07/03/18	MATS-L.S.	77.95*			609 979 4979	410	1010
		Total for Vendor:	155.90					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 5 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29029		2914 CITY OF KELLOGG	50.00					
	06/28/18	COLEMAN-SEMLM MTG	25.00*			101 140 4140	332	1010
	06/28/18	EGGLER-SEMLM MTG	25.00			101 111 4111	333	1010
		Total for Vendor:	50.00					
29091		30 CMS OF ROCHESTER	4,601.45					
	18-616 06/30/18	KA BLDG-MILEAGE	291.60			101 240 4240	331	1010
	18-616 06/30/18	KA BLDG-INSPECTION FEES	4,309.85			101 240 4240	444	1010
		Total for Vendor:	4,601.45					
29030		5224 COLEMAN, THERESA	162.18					
	06/30/18	MILES-CMPAS MTG	89.93*			101 140 4140	332	1010
	06/30/18	MILES-CEDA MTG	43.60*			101 140 4140	332	1010
	06/30/18	MILES-CITY ERRANDS	28.65			101 140 4140	331	1010
		Total for Vendor:	162.18					
29031		668 CONTINENTAL RESEARCH CORP	204.97					
	466197CRC1 06/28/18	ON THE DOT URINAL BLOCKS	204.97			101 514 4514	210	1010
		Total for Vendor:	204.97					
29118		5627 CORE & MAIN LP	1,084.40					
	J034040 06/15/18	TILE FOR LIONS PARK SHELTER	1,084.40			101 522 4522	220	1010
		Total for Vendor:	1,084.40					
29066		5721 CORNETT, ROBERTA	85.37					
	0918-11 06/27/18	RL MTR DEP REFUND AFT APPL TO	85.37			604 2212		1010
		Total for Vendor:	85.37					
29093		15 CULLIGAN OF KASSON	38.81					
	06/30/18	SOFTENER RENT 7/1-7/31	28.95			101 194 4194	410	1010
	06/30/18	SOFTENER SALT & DELIVERY	9.86			101 194 4194	210	1010
		Total for Vendor:	38.81					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 6 of 22
Report ID: AP100V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29076		5149 D.C. WILDCATS BOYS H.S. HOCKEY	100.00					
	07/01/18	LIQUOR STORE AD SPONSOR	100.00			609 976 4976	343	1010
		Total for Vendor:	100.00					
29077		953 DISCOUNT PAPER PRODUCTS	79.81					
	735269 06/25/18	50 PAPER ROLLS	79.81			609 975 4975	210	1010
	735269 06/25/18	SALES TAX	5.49			609 975 4975	210	1010
	735269 06/25/18	SALES TAX	-5.49			609 2025		1010
		Total for Vendor:	79.81					
29032		5156 DODGE COUNTY INDEPENDENT/DODGE	110.00					
	3978 06/22/18	500 VERIFIED CLAIM FORMS	110.00			101 140 4140	210	1010
29033		5156 DODGE COUNTY INDEPENDENT/DODGE	248.00					
	3816 05/31/18	AD-2018 GRAD. TAB	49.00			211 550 4550	343	1010
	3905 06/14/18	AD-CLASS OF 2030 TAB	49.00			211 550 4550	343	1010
	4015 06/29/18	P C HEARING NOTICES	150.00*			101 191 4191	351	1010
		Total for Vendor:	358.00					
29067		5722 DUNCAN, RICHARD	78.52					
	1864-10 06/27/18	RL MTR DEP REFUND AFT APPL TO	78.52			604 2212		1010
		Total for Vendor:	78.52					
29103		17 EDGAR TRUCKING	549.02					
	24003 06/06/18	FREIGHT	183.60			609 975 4975	335	1010
	24022 06/13/18	FREIGHT	122.99			609 975 4975	335	1010
	24046 06/20/18	FREIGHT	167.56			609 975 4975	335	1010
	24065 06/27/18	FREIGHT	74.87			609 975 4975	335	1010
		Total for Vendor:	549.02					
29034		21 ERDMAN'S SUPERMARKETS INC	225.14					
	06/26/18	A C CONCESSIONS	74.00			101 514 4514	262	1010
	06/28/18	A C SUPPLIES-1ST AID	6.14			101 514 4514	210	1010
	07/02/18	A C CONCESSIONS	145.00			101 514 4514	262	1010
		Total for Vendor:	225.14					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 7 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29035		3766 FTM FINANCIAL	24.00					
	5005260	06/26/18 SAFEKEEPING FEES	18.00*			391 650 4650	430	1010
	5005260	06/26/18 SAFEKEEPING FEES	6.00			604 959 4959	430	1010
		Total for Vendor:	24.00					
29036		56 GILLETTE PEPSI ROCHESTER	270.19					
	9388803	06/27/18 A C CONCESSIONS	270.19			101 514 4514	262	1010
		Total for Vendor:	270.19					
29037		3767 GOODIN COMPANY	32.41					
	09080391-0	06/22/18 12 PLEATED AIR FILTERS	32.41			606 516 4516	220	1010
		Total for Vendor:	32.41					
29094		5242 GOPHER STATE ONE CALL	172.80					
	8061048	06/30/18 128 LOCATES-JUNE	172.80			604 957 4957	437	1010
		Total for Vendor:	172.80					
29038		28 GRAYBAR ELECTRIC	48.29					
	9304639496	06/19/18 JUNCTION BOX-KAC PUMP	48.29*			101 514 4514	220	1010
		Total for Vendor:	48.29					
29104		4618 GREAT NORTHERN ENVIRONMENTAL	1,272.50					
	2030	06/26/18 PARTS INSTALL-WWTP	1,272.50			602 947 4947	400	1010
		Total for Vendor:	1,272.50					
29105		77 HAWKINS INC	6,047.02					
	4306005	06/21/18 LPC-5/CHLORINE	3,660.28			601 943 4943	210	1010
	4310599	06/28/18 PROCHLOR STAB/CHLORINE/CCH GR	2,386.74			101 514 4514	210	1010
		Total for Vendor:	6,047.02					
29078		5036 HOHENSTEINS INC	253.00					
	972216	06/27/18 BEER	253.00			609 975 4975	252	1010
		Total for Vendor:	253.00					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 8 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29039		5064 HOMETOWN HAULERS LLC	1,072.45					
	36818	07/01/18 JUNE GARBAGE-C H	28.59			101 323 4323	430	1010
	36818	07/01/18 JUNE GARBAGE-LIBRARY	46.59			101 323 4323	430	1010
	36818	07/01/18 JUNE GARBAGE-WWTP	139.06			602 947 4947	430	1010
	36818	07/01/18 JUNE GARBAGE-SHOP	179.91			101 323 4323	430	1010
	36818	07/01/18 JUNE GARBAGE-F D	69.45			101 323 4323	430	1010
	36818	07/01/18 JUNE GARBAGE-L S	50.47			101 323 4323	430	1010
	36818	07/01/18 JUNE GARBAGE-PARKS	430.97			101 323 4323	430	1010
	36818	07/01/18 JUNE GARBAGE-P D	30.06			101 323 4323	430	1010
	36818	07/01/18 JUNE GARBAGE-ARENA	97.35			606 516 4516	430	1010
		Total for Vendor:	1,072.45					
29040		231 IMAGES ON METAL INC	27.00					
	9934	06/27/18 3 SUPERVISOR SHIRTS	27.00*			101 514 4514	214	1010
		Total for Vendor:	27.00					
29041		3853 J HARLEN CO INC	92.67					
	1224788	06/18/18 SKINNING KNIFE	92.67			604 957 4957	240	1010
	1224788	06/18/18 SALES TAX	6.37			604 957 4957	240	1010
	1224788	06/18/18 SALES TAX	-6.37			604 2025		1010
		Total for Vendor:	92.67					
29079		3484 J. J. TAYLOR DIST. CO. OF MN	284.65					
	2811854	06/26/18 BEER	281.65			609 975 4975	252	1010
	2811854	06/26/18 FREIGHT	3.00			609 975 4975	335	1010
		Total for Vendor:	284.65					
29080		25 JOHNSON BROTHERS LIQUOR CO	4,986.84					
	684982	06/15/18 LIQUOR CREDIT	-17.69			609 975 4975	251	1010
	1040932	06/26/18 LIQUOR	1,190.07			609 975 4975	251	1010
	1040933	06/26/18 WINE	788.55			609 975 4975	251	1010
	1046777	07/02/18 LIQUOR	1,911.03			609 975 4975	251	1010
	1046778	07/02/18 WINE	1,068.90			609 975 4975	251	1010
	1046779	07/02/18 BEER	45.98			609 975 4975	252	1010
		Total for Vendor:	4,986.84					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 9 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29081		4228 K-M HIGH SCHOOL F.C.C.L.A.	150.00					
	07/01/18	L.S. SPONSOR-NAT'L CONF	150.00			609 976 4976	343	1010
		Total for Vendor:	150.00					
29042		4427 KASSON LASER GRAPHICS	235.00					
	7245 06/22/18	2018 FESTIVAL BUTTONS	235.00*			877 100 4000	430	1010
		Total for Vendor:	235.00					
29043		2833 KEEPRS, INC.	79.99					
	381071 06/25/18	NORLAND-CARGO PANT	79.99			101 210 4210	214	1010
		Total for Vendor:	79.99					
29044		37 KMTELECOM	2,968.80					
	07/01/18	PHONES-P D	714.16			101 210 4210	321	1010
	07/01/18	PHONES-F D	175.10			101 220 4220	321	1010
	07/01/18	PHONES-C H	565.47			101 140 4140	321	1010
	07/01/18	ADVERTISING-C H	15.40			101 140 4140	343	1010
	07/01/18	PHONES-PLANNING & ZONING	22.84			101 191 4191	321	1010
	07/01/18	PHONES-EDA	33.38			290 650 4650	321	1010
	07/01/18	PHONES-K A C	89.05			101 514 4514	321	1010
	07/01/18	PHONES-LIBRARY	134.08			211 550 4550	321	1010
	07/01/18	PHONES-WATER	110.05			601 944 4944	321	1010
	07/01/18	PHONES-WW	68.07			602 949 4949	321	1010
	07/01/18	PHONES-WWTP	123.00			602 947 4947	321	1010
	07/01/18	PHONES-PARK & REC	226.40			101 510 4510	321	1010
	07/01/18	PHONES-STREETS	35.63			101 310 4310	321	1010
	07/01/18	PHONES-SHOP	307.75			604 959 4959	321	1010
	07/01/18	PHONES-L S	149.03			609 976 4976	321	1010
	07/01/18	PHONES-ARENA	185.34			606 516 4516	321	1010
	07/01/18	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	2,968.80					
29068		5723 LARSON, JUANITA	71.91					
	1417-01 06/27/18	RL MTR DEP REFUND AFT APPL TO	71.91			604 2212		1010
		Total for Vendor:	71.91					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 10 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29095		2689 LOCATORS & SUPPLIES INC	205.83					
	0267619-IN	06/27/18 HARD HATS	205.83			604 957 4957	220	1010
	0267619-IN	06/27/18 SALES TAX	14.15			604 957 4957	220	1010
	0267619-IN	06/27/18 SALES TAX	-14.15			604 2025		1010
		Total for Vendor:	205.83					
29096		5529 MANPOWER	789.73					
	32924105	07/01/18 WAGES THRU 7/1-ADMIN ASSIST	157.95*			101 140 4140	444	1010
	32924105	07/01/18 WAGES THRU 7/1-ADMIN ASSIST	118.46*			101 191 4191	444	1010
	32924105	07/01/18 WAGES THRU 7/1-ADMIN ASSIST	118.46*			601 944 4944	444	1010
	32924105	07/01/18 WAGES THRU 7/1-ADMIN ASSIST	118.46*			602 949 4949	444	1010
	32924105	07/01/18 WAGES THRU 7/1-ADMIN ASSIST	236.92*			604 959 4959	444	1010
	32924105	07/01/18 WAGES THRU 7/1-ADMIN ASSIST	39.48*			605 964 4964	444	1010
		Total for Vendor:	789.73					
29045		47 MC NEILUS STEEL INC	185.47					
	01219566	06/22/18 STEEL-WWTP	76.31			602 947 4947	220	1010
	01219566	06/22/18 STEEL-SHOP	15.59			101 310 4310	220	1010
	01219566	06/22/18 STEEL-SHOP	15.59			101 312 4312	220	1010
	01219566	06/22/18 STEEL-SHOP	15.59			101 517 4517	220	1010
	01219566	06/22/18 STEEL-SHOP	15.60			601 943 4943	220	1010
	01219566	06/22/18 STEEL-SHOP	15.60			602 948 4948	220	1010
	01219566	06/22/18 STEEL-SHOP	15.59			604 957 4957	220	1010
	01219566	06/22/18 STEEL-SHOP	15.60			605 963 4963	220	1010
	01219566	06/22/18 SALES TAX	1.07			604 957 4957	220	1010
	01219566	06/22/18 SALES TAX	-1.07			604 2025		1010
		Total for Vendor:	185.47					
29047		89 METRO SALES INC	1,362.70					
	INV1106256	06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.38			101 140 4140	210	1010
	INV1106256	06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			101 310 4310	210	1010
	INV1106256	06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			101 191 4191	210	1010
	INV1106256	06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			101 517 4517	210	1010
	INV1106256	06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			290 650 4650	210	1010
	INV1106256	06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			601 944 4944	210	1010
	INV1106256	06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			602 949 4949	210	1010

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 11 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		INV1106256 06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			604 959 4959	210	1010
		INV1106256 06/22/18 QTRLY MAINT-B&W 6/26-9/25	29.36			605 963 4963	210	1010
		INV1106256 06/22/18 QTRLY MAINT-B&W-PD 6/26-9/	26.52*			101 210 4210	210	1010
		INV1106256 06/22/18 QTRLY MAINT-B&W-PD 6/26-9/	1.22			101 220 4220	210	1010
		INV1106256 06/22/18 SALES TAX	2.02			604 959 4959	210	1010
		INV1106256 06/22/18 SALES TAX	-2.02			604 2025		1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			101 140 4140	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			101 310 4310	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			101 191 4191	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			101 517 4517	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			290 650 4650	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			601 944 4944	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			602 949 4949	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			604 959 4959	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			605 963 4963	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR 6/26-9/25	71.49			101 210 4210	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR-PD 6/26-9/	233.48*			101 220 4220	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR-PD 6/26-9/	90.76			604 959 4959	210	1010
		INV1106256 06/22/18 SALES TAX	4.91			604 2025		1010
		INV1106256 06/22/18 SALES TAX	-4.91			601 944 4944	210	1010
		INV1106256 06/22/18 QTRLY MAINT-B&W-PWB 6/26-9	13.20			602 949 4949	210	1010
		INV1106256 06/22/18 QTRLY MAINT-B&W-PWB 6/26-9	13.20			604 959 4959	210	1010
		INV1106256 06/22/18 QTRLY MAINT-B&W-PWB 6/26-9	26.40			605 963 4963	210	1010
		INV1106256 06/22/18 QTRLY MAINT-B&W-PWB 6/26-9	13.20			604 959 4959	210	1010
		INV1106256 06/22/18 SALES TAX	1.82			604 2025		1010
		INV1106256 06/22/18 SALES TAX	-1.82			601 944 4944	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR-PWB 6/26/-	7.41			602 949 4949	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR-PWB 6/26/-	7.41			604 959 4959	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR-PWB 6/26/-	14.82			605 963 4963	210	1010
		INV1106256 06/22/18 QTRLY MAINT-CLR-PWB 6/26/-	7.41			604 959 4959	210	1010
		INV1106256 06/22/18 SALES TAX	1.02			604 2025		1010
		INV1106256 06/22/18 SALES TAX	-1.02					1010
		Total for Vendor:	1,362.70					
29082		4613 MILLNER HERITAGE VINEYARD &	126.00			609 975 4975	251	1010
		3202 06/27/18 WINE	126.00					
		Total for Vendor:	126.00					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 12 of 22
Report ID: AP100V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29097		55 MN ENERGY RESOURCES CORP	5,779.56					
	07/02/18	NAT GAS-K.A.C.	4,292.97			101 514 4514	380	1010
	07/02/18	NAT GAS-L S	20.52			609 979 4979	380	1010
	07/02/18	NAT GAS-VACANT LIBRARY	21.46			101 920 4920	430	1010
	06/27/18	NAT GAS-C H	61.99			101 194 4194	380	1010
	06/28/18	NAT GAS-P D	53.32			101 210 4210	380	1010
	06/28/18	NAT GAS-F D	52.71			101 220 4220	380	1010
	06/28/18	NAT GAS-F D	48.68			101 220 4220	380	1010
	06/28/18	NAT GAS-PARK MAINT SHED	19.20			101 522 4522	380	1010
	07/02/18	NAT GAS-P.W.B. 1/2	26.02			101 310 4310	380	1010
	07/02/18	NAT GAS-P.W.B. 1/2	26.01			604 957 4957	380	1010
	07/02/18	SALES TAX	1.79			604 957 4957	380	1010
	07/02/18	SALES TAX	-1.79			604 2025		1010
	07/02/18	NAT GAS-WWTP	56.68			602 947 4947	380	1010
	07/02/18	NAT GAS-LIBRARY	51.31			211 550 4550	380	1010
	07/02/18	NAT GAS-D C ICE ARENA	1,048.69			606 516 4516	380	1010
		Total for Vendor:	5,779.56					
29048		2622 NESS, MIKE	203.99					
	06/29/18	SAFETY BOOT REIMBURSEMENT	203.99			101 920 4920	433	1010
		Total for Vendor:	203.99					
29083		60 NORTHERN BEVERAGE DIST. CO. LL	20,540.38					
	248429 06/21/18	BEER	6,142.61			609 975 4975	252	1010
	248429 06/21/18	FREIGHT	2.00			609 975 4975	335	1010
	248429 06/21/18	CASE DEPOSIT	120.00			609 1151		1010
	248660 06/28/18	BEER	6,851.75			609 975 4975	252	1010
	248660 06/28/18	FREIGHT	2.00			609 975 4975	335	1010
	248660 06/28/18	CASE DEPOSIT	-60.00			609 1151		1010
	248877 07/05/18	BEER	7,480.02			609 975 4975	252	1010
	248877 07/05/18	FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	20,540.38					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 13 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29049		2678 NORTHLAND TRUST SERVICES INC	180,922.50					
	KASS11A	06/11/18 2011A GO REFUNDING-INT	3,242.65*			601 710 4710	611	1010
	KASS11A	06/11/18 2011A GO REFUNDING-INT	1,167.35*			384 710 4710	611	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-INT	3,010.42*			382 710 4710	611	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-PAY AGT	123.75*			382 710 4710	620	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-INT	1,224.47			605 710 4710	611	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-PAY AGT	123.75*			605 710 4710	620	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-INT	1,695.55*			601 710 4710	611	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-PAY AGT	123.75*			601 710 4710	620	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-INT	219.56			602 710 4710	611	1010
	KASS12A	06/11/18 2012A GO STREET UTIL-PAY AGT	123.75*			602 710 4710	620	1010
	KASS13A	06/11/18 2013A GO AQ CTR-INT	21,187.50*			385 710 4710	611	1010
	KASS14B	06/11/18 2014B GO TIF-INT	37,037.50*			391 710 4710	611	1010
	KASS14B	06/11/18 2014B GO TIF-PAY AGT	495.00*			391 710 4710	620	1010
	KASS14C	06/11/18 2014C GO IMPROV-INT	5,175.00*			389 710 4710	611	1010
	KASS14C	06/11/18 2014C GO IMPROV-PAY AGT	495.00*			389 710 4710	620	1010
	KASS15A	06/11/18 2015A GO REFUNDING-INT	11,674.73*			392 710 4710	611	1010
	KASS15A	06/11/18 2015A GO REFUNDING-PAY AGT	99.00*			392 710 4710	620	1010
	KASS15A	06/11/18 2015A GO REFUNDING-INT	4,901.05*			601 710 4710	611	1010
	KASS15A	06/11/18 2015A GO REFUNDING-PAY AGT	99.00*			601 710 4710	620	1010
	KASS15A	06/11/18 2015A GO REFUNDING-INT	4,685.75			602 710 4710	611	1010
	KASS15A	06/11/18 2015A GO REFUNDING-PAY AGT	99.00*			602 710 4710	620	1010
	KASS15A	06/11/18 2015A GO REFUNDING-INT	3,809.45			604 710 4710	611	1010
	KASS15A	06/11/18 2015A GO REFUNDING-PAY AGT	99.00*			604 710 4710	620	1010
	KASS15A	06/11/18 2015A GO REFUNDING-INT	1,904.02			605 710 4710	611	1010
	KASS15A	06/11/18 2015A GO REFUNDING-PAY AGT	99.00*			605 710 4710	620	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-INT	43,019.43*			393 710 4710	611	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-PAY AG	123.75*			393 710 4710	620	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-INT	13,254.64*			601 710 4710	611	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-PAY AG	123.75*			601 710 4710	620	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-INT	8,681.40			602 710 4710	611	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-PAY AG	123.75*			602 710 4710	620	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-INT	12,557.03			605 710 4710	611	1010
	KASS17A	06/11/18 2017A GO IMPROV & UTIL-PAY AG	123.75*			605 710 4710	620	1010
		Total for Vendor:	180,922.50					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 14 of 22
Report ID: AP100V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29050		502 ON-SITE COMPUTERS INC	312.40					
	CW59773	06/21/18 REPAIRS TO HP8000	156.20			101 140 4140	400	1010
	CW59773	06/21/18 REPAIRS TO HP8000	31.24*			601 944 4944	400	1010
	CW59773	06/21/18 REPAIRS TO HP8000	31.24*			602 949 4949	400	1010
	CW59773	06/21/18 REPAIRS TO HP8000	62.48			604 959 4959	400	1010
	CW59773	06/21/18 REPAIRS TO HP8000	31.24*			605 964 4964	400	1010
	CW59773	06/21/18 SALES TAX	4.30			604 959 4959	400	1010
	CW59773	06/21/18 SALES TAX	-4.30			604 2025		1010
		Total for Vendor:	312.40					
29099		4424 PETERSILIE, AMY	46.48					
		06/26/18 FESTIVAL RUN SUPPLIES	46.48*			877 100 4000	430	1010
		Total for Vendor:	46.48					
29084		23 PHILLIPS WINE & SPIRITS	3,554.75					
	2379171	06/26/18 LIQUOR	1,132.25			609 975 4975	251	1010
	2379172	06/26/18 WINE	332.50			609 975 4975	251	1010
	2383091	07/02/18 LIQUOR	1,270.50			609 975 4975	251	1010
	2383092	07/02/18 WINE	774.50			609 975 4975	251	1010
	2383093	07/02/18 MIXES	45.00			609 975 4975	254	1010
		Total for Vendor:	3,554.75					
29051		446 PITNEY BOWES GLOBAL FINANCIAL	158.37					
	3102238523	06/20/18 POSTAGE MTR LEASE 4/19-7/1	79.19			101 194 4194	410	1010
	3102238523	06/20/18 POSTAGE MTR LEASE 4/19-7/1	79.18			604 957 4957	410	1010
	3102238523	06/20/18 SALES TAX	5.44			604 957 4957	410	1010
	3102238523	06/20/18 SALES TAX	-5.44			604 2025		1010
		Total for Vendor:	158.37					
29069		5724 PURVIS, ERIC	7.88					
	1333-13	06/27/18 RL MTR DEP REFUND APT APPL TO	7.88			604 2212		1010
		Total for Vendor:	7.88					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 15 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29052		4358 REINHART FOODSERVICE LLC	1,128.86					
	115991	06/29/18 A C CONCESSIONS	959.54			101 514 4514	262	1010
	115991	06/29/18 A C CONCESSIONS SUPPLIES	126.96			101 514 4514	262	1010
	115991	06/29/18 SALES TAX	8.73			101 514 4514	262	1010
	115991	06/29/18 SALES TAX	-8.73			101	2025	1010
	107025	06/14/18 A C SUPPLIES	42.36			101 514 4514	262	1010
	107025	06/14/18 SALES TAX	2.91			101 514 4514	262	1010
	107025	06/14/18 SALES TAX	-2.91			101	2025	1010
		Total for Vendor:	1,128.86					
29070		5725 REYNOLDS, AMANDA	114.89					
	1349-14	06/27/18 RL MTR DEP REFUND AFT APPL TO	114.89			604	2212	1010
		Total for Vendor:	114.89					
29053		95 ROCHESTER SAND & GRAVEL	853.75					
	4900018781	06/21/18 UPM MIX	853.75			101 311 4311	220	1010
		Total for Vendor:	853.75					
29054		5000 RUNNELLS, GERALD	112.86					
	06/18/18	FOOD-HAWK	112.86*			101 210 4210	210	1010
		Total for Vendor:	112.86					
29085		63 SCHOTT DIST CO INC	21,638.59					
	318347	06/21/18 BEER	10,112.05			609 975 4975	252	1010
	318347	06/21/18 NA BEVERAGE	92.00			609 975 4975	254	1010
	318479	06/21/18 BEER	546.00			609 975 4975	252	1010
	318479	06/21/18 CASE DEPOSIT	180.00			609	1151	1010
	303995	02/01/18 BEER CREDIT	-148.31			609 975 4975	252	1010
	319117	06/28/18 BEER	10,663.00			609 975 4975	252	1010
	319117	06/28/18 NA BEVERAGE	283.85			609 975 4975	254	1010
	319117	06/28/18 CASE DEPOSIT	-90.00			609	1151	1010
		Total for Vendor:	21,638.59					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 16 of 22
Report ID: AP100V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29056		3818 SCHWAN'S HOME SERVICE INC	1,269.61					
	239932627	06/26/18 A C CONCESSIONS	355.20			101 514 4514	262	1010
	234623327	07/02/18 A C CONCESSIONS	337.41			101 514 4514	262	1010
	234623329	07/03/18 A C CONCESSIONS	577.00			101 514 4514	262	1010
		Total for Vendor:	1,269.61					
29055		2843 SCSU CENTER FOR CONTIN STUDIES	115.00					
	06/15/18	RAPPE-ADVANCED ACADEMY	115.00			101 140 4140	333	1010
		Total for Vendor:	115.00					
29057		2325 SE MN LEAGUE OF MUNICIPALITIES	25.00					
	06/28/18	COLEMAN-LEADERSHIP SERIES	25.00*			101 140 4140	332	1010
		Total for Vendor:	25.00					
29086		3850 SOUTHERN GLAZER'S OF MN	3,784.30					
	1699708	06/27/18 LIQUOR	3,004.25			609 975 4975	251	1010
	1699708	06/27/18 FREIGHT	40.30			609 975 4975	335	1010
	1702134	07/03/18 LIQUOR	636.90			609 975 4975	251	1010
	1702134	07/03/18 WINE	92.00			609 975 4975	251	1010
	1702134	07/03/18 FREIGHT	10.85			609 975 4975	335	1010
		Total for Vendor:	3,784.30					
29058		3104 SUPERIOR COMPANIES INC	114.54					
	97089	06/15/18 CASE OF FILTERS	114.54*			211 550 4550	220	1010
		Total for Vendor:	114.54					
29059		4364 SWANK MOTION PICTURES INC	656.00					
	2524036	06/20/18 REIMB'D MOVIE 6/29	300.00			101 1151		1010
	2524036	06/20/18 MOVIE COSTS	28.00			101 517 4517	430	1010
	2526476	06/26/18 REIMB'D MOVIE 7/6	300.00			101 1151		1010
	2526476	06/26/18 MOVIE COSTS	28.00			101 517 4517	430	1010
		Total for Vendor:	656.00					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 17 of 22
Report ID: AP100V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29060		498 TRIGEN PAPER & SUPPLY INC	709.04					
	338890	06/13/18 cr-GLASS CLNR/ CLNRS/HAND SOAP	120.01			101 514 4514	210	1010
	339093	06/20/18 T TISSUE/FOLD TOWELS/GLOVES	135.45			101 514 4514	210	1010
	339283	06/25/18 FOLD TOWELS	3.48			101 310 4310	210	1010
	339283	06/25/18 FOLD TOWELS	3.47			101 312 4312	210	1010
	339283	06/25/18 FOLD TOWELS	3.47			101 517 4517	210	1010
	339283	06/25/18 FOLD TOWELS	3.48			601 943 4943	210	1010
	339283	06/25/18 FOLD TOWELS	3.48			602 948 4948	210	1010
	339283	06/25/18 FOLD TOWELS	3.48			604 957 4957	210	1010
	339283	06/25/18 FOLD TOWELS	3.48			605 963 4963	210	1010
	339283	06/25/18 FOLD TOWELS	3.48			101 310 4310	220	1010
	339283	06/25/18 T BOWL CLNR/SOFT SCRUB	4.80			101 312 4312	220	1010
	339283	06/25/18 T BOWL CLNR/SOFT SCRUB	4.81			101 517 4517	220	1010
	339283	06/25/18 T BOWL CLNR/SOFT SCRUB	4.81			601 943 4943	220	1010
	339283	06/25/18 T BOWL CLNR/SOFT SCRUB	4.81			602 948 4948	220	1010
	339283	06/25/18 T BOWL CLNR/SOFT SCRUB	4.81			604 957 4957	220	1010
	339283	06/25/18 T BOWL CLNR/SOFT SCRUB	4.81			605 963 4963	220	1010
	339283	06/25/18 T BOWL CLNR/SOFT SCRUB	4.81			604 957 4957	210	1010
	339283	06/25/18 SALES TAX	0.24			604 2025		1010
	339283	06/25/18 SALES TAX	-0.24			604 957 4957	220	1010
	339283	06/25/18 SALES TAX	0.33			604 2025		1010
	339283	06/25/18 SALES TAX	-0.33			211 550 4550	570	1010
	338096	05/30/18 BABY CHANGE STATION	275.48			101 514 4514	220	1010
	339466	06/27/18 LYSOL/ROLL TOWELS	120.09*					
		Total for Vendor:	709.04					
29061		2871 TOTAL RESTAURANT SUPPLY CO INC	58.60			101 522 4522	220	1010
	394228	06/26/18 DOOR ASSMBY-HOT DOG STEAMER	58.60			101 522 4522	220	1010
	394228	06/26/18 SALES TAX	4.03			101 2025		1010
	394228	06/26/18 SALES TAX	-4.03					
		Total for Vendor:	58.60					
29062		4707 UNITED STATES TREASURY	171.88			101 111 4111	130	1010
	06/29/18	2017 PCORI FEES	1.82			101 140 4140	130	1010
	06/29/18	2017 PCORI FEES	7.82			101 141 4141	130	1010
	06/29/18	2017 PCORI FEES	0.36			101 210 4210	130	1010
	06/29/18	2017 PCORI FEES	45.62					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 18 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
		06/29/18 2017 PCORI FEES	0.21			101 220 4220	130	1010		
		06/29/18 2017 PCORI FEES	11.98			101 310 4310	130	1010		
		06/29/18 2017 PCORI FEES	1.50			101 312 4312	130	1010		
		06/29/18 2017 PCORI FEES	0.38			101 514 4514	130	1010		
		06/29/18 2017 PCORI FEES	7.39			606 516 4516	130	1010		
		06/29/18 2017 PCORI FEES	14.70			101 522 4522	130	1010		
		06/29/18 2017 PCORI FEES	15.96			211 550 4550	130	1010		
		06/29/18 2017 PCORI FEES	0.42			290 650 4650	130	1010		
		06/29/18 2017 PCORI FEES	4.86			601 943 4943	130	1010		
		06/29/18 2017 PCORI FEES	4.16			601 944 4944	130	1010		
		06/29/18 2017 PCORI FEES	8.82			602 947 4947	130	1010		
		06/29/18 2017 PCORI FEES	2.82			602 948 4948	130	1010		
		06/29/18 2017 PCORI FEES	3.32			602 949 4949	130	1010		
		06/29/18 2017 PCORI FEES	15.59			604 957 4957	130	1010		
		06/29/18 2017 PCORI FEES	8.00			604 959 4959	130	1010		
		06/29/18 2017 PCORI FEES	3.14			605 963 4963	130	1010		
		06/29/18 2017 PCORI FEES	0.99			605 964 4964	130	1010		
		06/29/18 2017 PCORI FEES	4.19			609 976 4976	130	1010		
		06/29/18 2017 PCORI FEES	7.18			609 977 4977	130	1010		
		06/29/18 2017 PCORI FEES	0.65			610 984 4984	130	1010		
		Total for Vendor:	171.88							
29107		71 UTILITY CONSULTANTS INC	2,966.87							
	98687	06/27/18 MANTORVILLE TESTING	254.50			602 947 4947	440	1010		
	98787	06/28/18 TOTAL COLIFORM	105.00			601 943 4943	440	1010		
	98787	06/28/18 CBOD/TSS/FECAL COLIF/TOT PHOSP	2,607.37			602 947 4947	440	1010		
		Total for Vendor:	2,966.87							
29087		5047 WATERVILLE FOOD & ICE INC	566.85							
	05-807605	06/21/18 ICE-LIQUOR STORE	196.70*			609 975 4975	257	1010		
	05-807703	06/28/18 ICE-LIQUOR STORE	149.20*			609 975 4975	257	1010		
	05-807767	07/01/18 ICE-LIQUOR STORE	124.90*			609 975 4975	257	1010		
	05-807846	07/05/18 ICE-LIQUOR STORE	96.05*			609 975 4975	257	1010		
		Total for Vendor:	566.85							

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 19 of 22
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29100		388 WESCO RECEIVABLES CORP	1,000.61					
	166118	06/27/18 NORDIC GS	833.63			604 957 4957	220	1010
	166119	06/27/18 MT. BRACKET	142.69			604 957 4957	220	1010
	154915	06/19/18 INSLG PLASTIC COVER	24.29			604 957 4957	220	1010
		Total for Vendor:	1,000.61					
29119		5182 WHKS & CO.	121,976.50					
	37708	06/19/18 ADA TRANSITION PLAN	1,252.50			101 317 4317	303	1010
	37708	06/19/18 GIS BASEMAP UPDATES	821.00			101 196 4196	303	1010
	37708	06/19/18 MnDOT STATE AID MTGS.	525.00*			101 311 4311	303	1010
	37708	06/19/18 2018 STREET MAINT PROJECT	6,809.00*			101 311 4311	303	1010
	37708	06/19/18 2018 SIDEWALK IMPROV PROJ	2,501.50			101 317 4317	303	1010
	37707	06/19/18 FEMA MAP UPDATE	6,462.50*			101 191 4191	440	1010
	37782	07/02/18 2017 STREET ASSMNT PROJECT	76,000.00*			423 311 4311	303 41602	1010
	37706	06/19/18 2017 STORM WATER PROJ/MAIN ST	13,180.00			605 1650	41605	1010
	37709	06/19/18 BLAINES 11 PH 4 REVIEW & CONST	665.00			101 1151		1010
	37709	06/19/18 BLAINES 11 PH 5 ENG. REVIEW &	1,452.50			101 1151		1010
	37709	06/19/18 PRAIRIE WILLOW REVIEW & CONST	52.50			101 1151		1010
	37709	06/19/18 LETH SITE PLAN REVIEW	315.00*			101 191 4191	303	1010
	37708	06/19/18 HWY 57 IMPROVEMENTS	315.00*			424 196 4196	303	1010
	37708	06/19/18 16TH STREET EXTENSION	4,260.00*			426 196 4196	303	1010
	37709	06/19/18 HOUSTON'S 1ST ENG. REVIEW & CO	4,250.00			101 1151		1010
	37708	06/19/18 SHOPKO LOT SURVEY	520.00*			249 650 4650	430	1010
	37709	06/19/18 K-M SCHOOL GRADING PLAN REVIEW	372.00			101 196 4196	303	1010
	37709	06/19/18 KASEL PLANNING & REVIEW	735.00			101 196 4196	303	1010
	37708	06/19/18 FAIRGROUNDS WATER TOWER	262.50			101 196 4196	303	1010
	37708	06/19/18 SOUTH FORK SANITARY SEWER	858.00			101 196 4196	303	1010
	37709	06/19/18 CASEY'S SITE PLAN REVIEW	367.50*			101 191 4191	303	1010
		Total for Vendor:	121,976.50					
29088		2407 WINE MERCHANTS	124.00					
	7189168	06/26/18 WINE	124.00			609 975 4975	251	1010
		Total for Vendor:	124.00					

07/06/18
10:12:50

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 20 of 22
Report ID: AP100V

For Pay Date = 07/12/18
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj			Account
29106		2427 XCEL ENERGY	202.54							
	596266620	06/18/18 UTIL SERV-NW LIFT ST 5/15-6	202.54			602 948 4948	380			1010
		Total for Vendor:	202.54							
29109		3247 ZIEGLER INC	5,988.73							
	SW50299017	06/27/18 INSPECT ENG & GENERATOR	5,988.73			602 947 4947	400			1010
		Total for Vendor:	5,988.73							
		# of Claims	93	Total:						445,347.22

07/06/18
10:12:51

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 7/18

Page: 21 of 22
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$52,995.10
211 Library Fund	
1010 CASH-OPERATING	\$1,636.45
249 OPPIDAN/FOLKESTAD TIF	
1010 CASH-OPERATING	\$520.00
290 Economic Development	
1010 CASH-OPERATING	\$10,415.65
382 16th St NE	
1010 CASH-OPERATING	\$3,134.17
384 GO Refunding 2011A	
1010 CASH-OPERATING	\$1,167.35
385 Aquatic Center	
1010 CASH-OPERATING	\$21,187.50
386 Fire Truck and Equipment	
1010 CASH-OPERATING	\$7,578.75
389 Oppidan Assessment	
1010 CASH-OPERATING	\$5,670.00
391 Oppidan/Folkestad TIF	
1010 CASH-OPERATING	\$37,550.50
392 GO Refunding 2015A	
1010 CASH-OPERATING	\$11,773.73
393 2017 Street Assessment Project	
1010 CASH-OPERATING	\$43,143.18
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$76,000.00
424 Hwy 57	
1010 CASH-OPERATING	\$315.00
426 16th St NW	
1010 CASH-OPERATING	\$4,260.00
601 Water Fund	
1010 CASH-OPERATING	\$27,619.79
602 Sewer Fund	
1010 CASH-OPERATING	\$25,288.26
604 Electric Fund	
1010 CASH-OPERATING	\$18,905.69
605 Storm Water	
1010 CASH-OPERATING	\$29,432.22
606 ICE ARENA	
1010 CASH-OPERATING	\$1,385.23
609 Liquor Fund	
1010 CASH-OPERATING	\$65,086.52
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$0.65
877 Festival in Park Fund	
1010 CASH-OPERATING	\$281.48
Total:	\$445,347.22

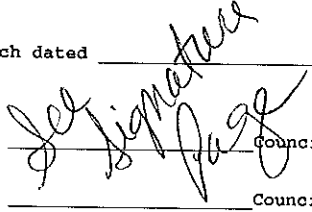
07/06/18
10:12:51

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7/18

Page: 22 of 22
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated are approved for payment.

APPROVED  Council Member
 Council Member

APPLICATION FOR FIREWORKS PERMIT

To the City Council of the City of Kasson in the County of Dodge, State of Minnesota:

The Undersigned owner whose address is: c/o Kasson City Hall, 401 5th St SE, Kasson MN

hereby applies for a permit for a fireworks display by J & M Displays as part of the Festival in the Park

On August 11th, 2018 and a tentative rain date of August 18th, 2018

Upon that certain tract of land described as follows: Lot _____; Block _____;

Plat or Addition _____; address Veterans Memorial Park off of 7th St NW;

Which is of the following size and area; width _____ feet; length _____ feet;

Area near the baseball fields in Veterans Memorial Park


SE Corner SW ¼ then E 1020'; N 23' W 380' N 264' W 660' 55495' beginning

And hereby agrees that, in case such permit is granted, that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted and with all the ordinances of said City applicable thereto.

Applicant further agrees to pay fees or assessments at the time and in the amounts specified as follows:

waived

By: Festival in the Park Committee Representative



**CITY OF KASSON
RESOLUTION #7.X-18**

**RESOLUTION APPOINTING ELECTION JUDGES
2018 PRIMARY AND GENERAL ELECTIONS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

- A. The persons named are hereby appointed judges for the August 14, 2016 Primary Election and the November 6, 2018 General Election, to be held at the Kasson-Mantorville High School in the Northwest Gym, 101 16th St NE, City of Kasson.

Election Official – Linda Rappe

Head Judge-Central

Mary Jane Kroulik

Anna Redfern

Paulette Riedel

Laurie Boxrucker

Doug Robinson

Ruth Allen

Sandy Benfield

Nancy Gronvold

Head Judge-North

Carla Abel

Dave Johnson

Jeri Ness

Robin Germundson

Shelly Germundson

April Musselman

Ashley Abel

Head Judge-South

Janis Naig

Rosy Carlson

Renee Jensen

Steve Jurens

Jana Nawrocki

Barb Anderson

Ardis Grovdahl

- B. Judges of Election hereby appointed shall service from 6:00 AM to 8:00 PM and to completion of the count as required by law.
- C. Election judges shall be compensated at the rate of \$12.50 per hour.

Adopted this 11th day of July, 2018

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member -- and duly seconded by Council Member --. Upon a vote being taken, the following members voted in favor thereof: --. Those against same: --.

**CITY OF KASSON
RESOLUTION #7.X-18**

**RESOLUTION CERTIFYING DELINQUENT CLAIMS
TO THE COUNTY AUDITOR**

WHEREAS, during 2018, the City of Kasson provided fire related services to properties within the City; and

WHEREAS, during 2018 the City of Kasson provided water, sewer and electrical related services to properties within the City; and

WHEREAS, provisions of the City Code provide that bills for these services remaining unpaid for an extended period shall be certified against the affected properties; and

WHEREAS, provisions of the City Code provide that all charges may be assessed against the property; and

WHEREAS, during 2018 the City of Kasson enforced the removal of snow from public sidewalks; and

WHEREAS, payment for the service is due after the service has been provided.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The Finance Director is hereby authorized to certify to the Dodge County Auditor these charges:

1.	Dan Jensen	603 5 th Ave NE PID #24.578.0140	UB/Fee	\$376.05
2.	Howell, Keshawn	306 5 th Ave NW PID# 24.576.0860	UB/Fee	\$ 424.48

The County Auditor shall collect these charges, including 9% interest, along with the 2018 property taxes collectable in 2019.

ADOPTED this 11th day of July, 2018

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Councilperson --, second by Councilperson --. Upon a vote being taken, the following members voted in favor thereof --. Those against same: --.

**CITY OF KASSON
RESOLUTION #7.x-18**

**RESOLUTION ACCEPTING DONATIONS FOR THE PARK AND
RECREATION DEPARTMENT**

WHEREAS, Contributions from:

NEXtera ENERGY	\$1,000.00
Schwab	\$ 30.00
Midwest Trans	\$ 122.00

And Donations of \$60 in cash have been made to the Park and Rec Department, and;

WHEREAS: This donation is designated toward a merry go round in West Park next to the Library.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

These donations to the City of Kasson Park and Recreation Department are hereby accepted.

ADOPTED this 11th day of July, 2018.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member -- and duly seconded by Council Member --. Upon a vote being taken, the following members voted in favor thereof: ---. Those against same: --.

**CITY OF KASSON
RESOLUTION #7.____-18**

**RESOLUTION WAIVING PARK HOURS FOR FESTIVAL IN THE PARK,
A SPECIAL EVENT**

WHEREAS, the City Code of Ordinances, Section 92.01 provides that all City parks shall be closed to the public from 11:00 PM to 6:00 AM; and

WHEREAS, the City's Festival in the Park Committee has scheduled activities to take place in Veterans' Memorial Park; and

WHEREAS, vendors for the celebration have requested permission for over-night parking to accommodate their businesses for the duration of Festival in the Park.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KASSON,
MINNESOTA;**

The City Code of Ordinances, Section 92.01 is hereby waived for a City Special Event:
Festival in the Park, August 10-12, 2018.

ADOPTED this 11th day of July, 2018.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

**CITY OF KASSON
RESOLUTION #7.XX-18**

RESOLUTION APPOINTING FESTIVAL IN THE PARK VOLUNTEERS

WHEREAS, Festival in the Park is a city festival; and

WHEREAS, the City of Kasson is the liability insurance provider for Festival in the Park.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KASSON, MINNESOTA;

The following Kasson area citizens are appointed by the City Council as volunteers for the Festival in the Park;

Chris McKern	Missy Seljan	Annie Deno	Abbey McKern
Candy McKern	Jerry Berg	Kasie Gruber	Stevie Ersland
Joe Evans	Melissa Riess	Ethan Petersilie	Greg Ersland
Bruce Ebnet	John Hanson	Caelynn Petersilie	Sonja Ersland
Jan Naig	Patty Jo Hanson	Matt Bradford	Lori Eisterhold
Greg Naig	Jordan Hansen	Andrea Bradford	Carin Minelli
Amy Petersilie	Taylor Hansen	Tina Worden	Trevor Stromme
Jon Christensen	Meghan Stromme	Curt Wigham	Stacey Evans
Lisa Christensen	Cassi McNeill	Rhonda Nelson	Chris Evans
Randy Carlsen	Alisha Banken	Ambassador Judges	Olivia Oolman
Everett Paulson	Jeremy Banken	Kasson Ambassadors	Jen Dole
April Paulson	Bill Stromme	Kasson Ambassador	Tom Dole
Chris Ebnet	John Hazuka	Candidates	Alex Dole
Tyler Christensen	Pam Clemens	Ambassador Emcee	Jen Brown
Ashley Christensen	J. J. Ogilvie	Andy Petersilie	Sam Macwery
Lisa Kleeberger	Jane Petersilie	Gwen Dole	Clair Gasner
T Jay Kleeberger	Peter Petersilie	Alyssa Leeper	Jaime Nawrocki
Alyx Kleeberger	Lizbeth Thomas	Nikki Andrist	Jana Nawrocki
Rylie Kleeberger	Jeremy Paulson	Paula Ricke	Sarah Brady
Aloaha Ricke	Emmet Ricke	Tom Ricke	Mary Carstensen
Holland Harris	Hailley DeRaad	Amanda Johnson	Dean Nelson
DeeDee Halvorson	Abby Claffy	Grace Worden	Paige Funke
Jason Halvorson	Brandy Claffy	Kevin Worden	Melissa Ferris
Mya Gilbertson	Mike Claffy	Ian Stauffer	Mike Anderson
Mazy Gilbertson	Shirley Claffy	Brenna Barwald	Kennedy Kraus
Josie Ibach	Brooklyn Stevens		

ADOPTED this 11th day of July, 2018.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

**CITY OF KASSON
RESOLUTION #7.__-18**

**RESOLUTION APPROVING STREET CLOSINGS FOR
FESTIVAL IN THE PARK ACTIVITIES**

WHEREAS, the Festival in the Park Committee has scheduled a 5K and 1 mile run/walk on August 11th and will restrict parking along the designated route -as coordinated by the Festival Committee and City Staff- between the hours of 7:15 and 9:15 A.M.; and,

WHEREAS, the Festival in the Park Committee has scheduled a car show, chalk art show, Pedal Pull, concert and other events to take place on 7th Street NW, on August 11th beginning at 7:00 A.M. as part of the annual celebration; and,

WHEREAS, the Festival in the Park Committee has scheduled a parade on August 12th which begins at 1:30 P.M. and will line up on 5th Avenue NE between 16th Street and 11th St NE and travel south on 5th Ave NE, and travel east on 7th Street NE, south on 8th Avenue NE, west on 3rd Street NE, north on 2nd Avenue NE, west on 7th Street NE and has requested no parking along the parade route and lineup area from 7:00 A.M. to 3:00 P.M.; and

WHEREAS, Kasson Fire Department Relief Association is hosting a street dance on Saturday night, August 11th and will have entertainment and activities after the parade on Sunday, August 12th,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KASSON, MINNESOTA;

The City Council of Kasson hereby grants its permission to barricade the following streets for Festival in the Park activities:

<u>Organization</u>	<u>Location</u>	<u>Date</u>
Festival in the Park Committee	Restrict parking along designated parade route	August 12, 2018
	Barricade the following streets:	
	7 th Street NW from Mant. Avenue to 4 th Avenue NW and 1 st , 2 nd , 3 rd Avenues NW from 6 th to 7 th Streets	August 11, 2018
	Restrict parking along designated route for the 5K and 1 mile fun run – as determined by the Festival Committee and City Staff (during the event)	August 11, 2018

Resolution Approving Street Closings for Festival in the Park Activities

K.F.D. Relief Association	Main Street E from Mant. Ave to 2nd Ave NE	August 11, 2018
K.F.D. Relief Association	Main Street E from Mant. Ave to 2nd Ave NE	August 12, 2018

ADOPTED this 11th day of July, 2018.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



July 4, 2018

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
2017 Street Assessment Project
Pay Request No. 10

Dear Mayor and City Council:

Enclosed is Pay Request No. 9 for work on the above referenced project.

We recommend payment in the amount of \$308,636.91 to:

S.L. Contracting, Inc.
2510 Schuster LN. NW
Rochester, MN 55901

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

A handwritten signature in blue ink, appearing to read "Brandon W. Theobald", is written over the company logo.

Brandon W. Theobald, P.E.

BT/jl

Enclosure

cc: Theresa Coleman, City Administrator
Nancy Zaworski, Finance Director
Trevor Lampland, S.L. Contracting
Scott Lampland, S.L. Contracting

2905 South Broadway
Rochester, MN 55904
Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: 2017 Street Assessment Project (3rd, 4th, & 5th Ave NW)
Project No.: 8320
Location: Kasson, Minnesota
Contractor: S.L. Contracting, Inc.

Bid Price: \$ 6,351,124.40
CO #1 Price: \$ 10,272.00
CO # 2 Price: \$ 7,500.00
Revised Price: \$ 6,368,896.40
Date: Jul. 5, 2018
Estimate #: 10
% Complete: 56%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
Schedule A								
1.	MOBILIZATION	1	LUMP SUM	\$ 300,000.00	1.0	0.0	1.0	\$ 300,000.00
2.	CLEARING & GRUBBING (TREE)	214	EACH	\$ 525.00	213.0	0.0	213.0	\$ 111,825.00
3.	GRUBBING (STUMP)	7	EACH	\$ 100.00	11.0	0.0	11.0	\$ 1,100.00
4.	REMOVE WATER MAIN	8,856	LIN FT	\$ 6.00	4,006.0	305.0	4,311.0	\$ 25,866.00
5.	REMOVE CURB AND GUTTER	19,375	LIN FT	\$ 3.60	11,035.5	2,054.5	13,090.0	\$ 47,124.00
6.	REMOVE SEWER PIPE (STORM)	1,740	LIN FT	\$ 9.00	1,434.0	0.0	1,434.0	\$ 12,906.00
7.	REMOVE CONCRETE WALK	2,470	SQ YD	\$ 4.00	1,705.6	556.5	2,262.1	\$ 9,048.40
8.	REMOVE CONCRETE DRIVEWAY PAVEMENT	2,800	SQ YD	\$ 6.00	1,271.5	329.0	1,600.5	\$ 9,603.00
9.	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	787	SQ YD	\$ 6.00	667.0	37.0	704.0	\$ 4,224.00
10.	REMOVE BITUMINOUS ROADWAY PAVEMENT	40,851	SQ YD	\$ 4.00	31,450.0	233.0	31,683.0	\$ 126,732.00
11.	RELOCATE MAILBOX	81	EACH	\$ 25.00	33.0	0.0	33.0	\$ 825.00
12.	MILL PAVEMENT	3,959	SQ YD	\$ 3.00	0.0	0.0	0.0	\$ -
13.	REMOVE MANHOLE OR CATCH BASIN	48	EACH	\$ 400.00	30.0	3.0	33.0	\$ 13,200.00
14.	REMOVE GATE VALVE AND BOX	28	EACH	\$ 200.00	24.0	0.0	24.0	\$ 4,800.00
15.	REMOVE HYDRANT	20	EACH	\$ 320.00	12.0	0.0	12.0	\$ 3,840.00
16.	SALVAGE HYDRANT	1	EACH	\$ 750.00	1.0	0.0	1.0	\$ 750.00
17.	TOPSOIL BORROW (LV)	2,000	CU YD	\$ 20.00	872.0	0.0	872.0	\$ 17,440.00
18.	GEOTEXTILE FABRIC, TYPE V	52,300	SQ YD	\$ 1.60	23,665.0	5,356.0	29,021.0	\$ 46,433.60
19.	EXCAVATION - COMMON (P)	32,000	CU YD	\$ 8.00	15,043.0	3,309.0	18,352.0	\$ 146,816.00
20.	EXCAVATION - CONTAMINATED MATERIALS	1,000	CU YD	\$ 10.00	0.0	0.0	0.0	\$ -
21.	AGGREGATE BASE (CV) CLASS 5	12,000	CU YD	\$ 26.00	5,028.0	1,180.0	6,208.0	\$ 161,408.00
22.	AGGREGATE SUBBASE BREAKER RUN (CV)	8,800	CU YD	\$ 23.00	666.5	0.0	666.5	\$ 15,329.50
23.	TYPE SP 12.5 NON-WEARING COURSE MIX	6,000	TON	\$ 70.00	2,577.8	0.0	2,577.8	\$ 180,446.00
24.	TYPE SP 12.5 WEARING COURSE MIX	6,000	TON	\$ 70.00	41.7	0.0	41.7	\$ 2,919.00
25.	SELECT GRANULAR BORROW (CV)	17,500	CU YD	\$ 15.00	7,888.5	1,702.0	9,590.5	\$ 143,857.50
26.	SUBGRADE PREPARATION	107	STA.	\$ 350.00	46.0	12.5	58.5	\$ 20,475.00
27.	8" PVC PIPE SEWER, SDR 26	8,830	LIN FT	\$ 37.00	4,656.0	1,008.0	5,664.0	\$ 209,568.00
28.	12" PVC PIPE SEWER, SDR 26	2	LIN FT	\$ 200.00	0.0	0.0	0.0	\$ -
29.	TELEWISE SANITARY SEWER	8,830	LIN FT	\$ 1.30	0.0	0.0	0.0	\$ -
30.	12" PIPE SEWER	1,108	LIN FT	\$ 29.00	644.0	69.0	713.0	\$ 20,677.00
31.	15" PIPE SEWER	2,013	LIN FT	\$ 31.00	550.0	301.0	851.0	\$ 26,381.00
32.	18" PIPE SEWER	612	LIN FT	\$ 37.00	114.0	79.0	193.0	\$ 7,141.00
33.	24" PIPE SEWER	1,798	LIN FT	\$ 44.00	1,591.0	144.0	1,735.0	\$ 76,340.00
34.	36" PIPE SEWER	1,435	LIN FT	\$ 70.00	1,435.0	0.0	1,435.0	\$ 100,450.00
35.	15" RC PIPE SEWER	5	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
36.	18" RC PIPE SEWER	40	LIN FT	\$ 44.00	0.0	0.0	0.0	\$ -
37.	24" RC PIPE SEWER	48	LIN FT	\$ 48.00	0.0	0.0	0.0	\$ -
38.	27" RC PIPE SEWER	29	LIN FT	\$ 62.00	20.0	0.0	20.0	\$ 1,240.00
39.	36" RC PIPE SEWER	142	LIN FT	\$ 85.00	142.0	0.0	142.0	\$ 12,070.00
40.	60" SPAN RC-ARCH SEWER	331	LIN FT	\$ 230.00	331.0	0.0	331.0	\$ 76,130.00
41.	4" PVC SUBDRAIN	1,771	LIN FT	\$ 12.00	536.0	200.0	736.0	\$ 8,832.00
42.	6" PVC SUBDRAIN	60	LIN FT	\$ 15.00	0.0	0.0	0.0	\$ -
43.	4" PVC SUBDRAIN CLEAN-OUT	134	EACH	\$ 180.00	52.0	18.0	70.0	\$ 12,600.00
44.	6" PVC SUBDRAIN CLEAN-OUT	49	EACH	\$ 200.00	19.0	10.0	29.0	\$ 5,800.00
45.	6" PERFORATED PVC SUBDRAIN	13,450	LIN FT	\$ 16.00	4,804.0	1,459.0	6,263.0	\$ 100,208.00
46.	8" PERFORATED PVC SUBDRAIN	100	LIN FT	\$ 20.00	0.0	0.0	0.0	\$ -
47.	8"x6" PVC WYE (SANITARY)	37	EACH	\$ 195.00	35.0	1.0	36.0	\$ 7,020.00
48.	8"x4" PVC WYE (SANITARY)	100	EACH	\$ 160.00	37.0	8.0	45.0	\$ 7,200.00
49.	8"x4" PVC WYE (SUBDRAIN)	5	EACH	\$ 100.00	0.0	3.0	3.0	\$ 300.00
50.	6"x4" PVC WYE (SUBDRAIN)	134	EACH	\$ 80.00	52.0	15.0	67.0	\$ 5,360.00
51.	6" PVC SANITARY SERVICE PIPE	1,400	LIN FT	\$ 22.00	1,153.5	55.0	1,208.5	\$ 26,587.00
52.	4" PVC SANITARY SERVICE PIPE	3,300	LIN FT	\$ 20.00	1,126.5	111.5	1,238.0	\$ 24,760.00
53.	CONNECT TO EXISTING WATER MAIN	9	EACH	\$ 900.00	4.0	1.0	5.0	\$ 4,500.00
54.	CONNECT TO EXISTING STORM SEWER	10	EACH	\$ 750.00	10.0	0.0	10.0	\$ 7,500.00
55.	CONNECT TO EXISTING SANITARY SEWER	4	EACH	\$ 1,500.00	6.0	2.0	8.0	\$ 12,000.00
56.	CONNECT TO EXISTING SUBDRAIN	40	EACH	\$ 90.00	10.0	2.0	12.0	\$ 1,080.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
57.	HYDRANT	23	EACH	\$ 3,950.00	11.0	1.0	12.0	\$ 47,400.00
58.	SALVAGE HYDRANT	1	EACH	\$ 900.00	1.0	0.0	1.0	\$ 900.00
59.	1" CORPORATION STOP	138	EACH	\$ 188.00	67.0	6.0	73.0	\$ 13,724.00
60.	2" CORPORATION STOP	5	EACH	\$ 450.00	1.0	0.0	1.0	\$ 450.00
61.	6" GATE VALVE AND BOX	26	EACH	\$ 1,350.00	14.0	1.0	15.0	\$ 20,250.00
62.	8" GATE VALVE AND BOX	54	EACH	\$ 1,750.00	28.0	2.0	30.0	\$ 52,500.00
63.	1" CURB STOP & BOX	133	EACH	\$ 240.00	66.0	7.0	73.0	\$ 17,520.00
64.	2" CURB STOP & BOX	4	EACH	\$ 500.00	1.0	0.0	1.0	\$ 500.00
65.	1" TYPE K COPPER PIPE	4,486	LIN FT	\$ 20.00	2,096.5	260.5	2,357.0	\$ 47,140.00
66.	2" TYPE K COPPER PIPE	175	LIN FT	\$ 30.00	26.5	0.0	26.5	\$ 795.00
67.	6" WATERMAIN	390	LIN FT	\$ 36.00	220.5	13.0	233.5	\$ 8,406.00
68.	8" WATERMAIN	10,945	LIN FT	\$ 39.00	5,497.0	387.0	5,884.0	\$ 229,476.00
69.	12" WATERMAIN	16	LIN FT	\$ 66.00	0.0	0.0	0.0	\$ -
70.	4" POLYSTYRENE INSULATION	526	SQ YD	\$ 38.00	268.2	42.6	310.8	\$ 11,810.40
71.	DUCTILE IRON FITTINGS	4,014	POUND	\$ 8.00	2,434.5	194.0	2,628.5	\$ 21,028.00
72.	CATCH BASIN, TYPE 1	68	EACH	\$ 2,200.00	38.0	5.0	43.0	\$ 94,600.00
73.	CATCH BASIN, TYPE 4	1	EACH	\$ 3,000.00	0.0	0.0	0.0	\$ -
74.	STORM MANHOLE, 48", TYPE 4	8	EACH	\$ 3,400.00	2.0	1.0	3.0	\$ 10,200.00
75.	STORM MANHOLE, 60", TYPE 4	13	EACH	\$ 4,200.00	11.0	1.0	12.0	\$ 50,400.00
76.	STORM MANHOLE, 72", TYPE 4	4	EACH	\$ 5,200.00	3.0	0.0	3.0	\$ 15,600.00
77.	STORM MANHOLE, 84", TYPE 4	2	EACH	\$ 6,400.00	2.0	0.0	2.0	\$ 12,800.00
78.	STORM MANHOLE, 96", TYPE 4	2	EACH	\$ 6,500.00	2.0	0.0	2.0	\$ 13,000.00
79.	STORM MANHOLE, 108", TYPE 4	1	EACH	\$ 7,500.00	1.0	0.0	1.0	\$ 7,500.00
80.	SANITARY MANHOLE, TYPE 3	31	EACH	\$ 2,900.00	16.0	3.0	19.0	\$ 55,100.00
81.	SANITARY MANHOLE, TYPE 3A	2	EACH	\$ 5,200.00	1.0	1.0	2.0	\$ 10,400.00
82.	NEW FRAME & RING CASTING	1	EACH	\$ 460.00	1.0	0.0	1.0	\$ 460.00
83.	4" CONCRETE WALK	23,475	SQ FT	\$ 4.40	13,193.0	0.0	13,193.0	\$ 58,049.20
84.	6" CONCRETE WALK	4,048	SQ FT	\$ 8.40	2,153.6	0.0	2,153.6	\$ 18,090.24
85.	CONCRETE STEPS	2	EACH	\$ 400.00	4.0	0.0	4.0	\$ 1,600.00
86.	TRUNCATED DOMES	478	SQ FT	\$ 48.00	359.6	0.0	359.6	\$ 17,260.80
87.	CONCRETE CURB & GUTTER DESIGN B624 (HAND PLACED)	931	LIN FT	\$ 36.00	1,388.0	0.0	1,388.0	\$ 49,968.00
88.	CONCRETE CURB & GUTTER DESIGN B624 (MACHINE)	18,322	LIN FT	\$ 16.00	7,439.0	0.0	7,439.0	\$ 119,024.00
89.	CONCRETE CURB & GUTTER DESIGN DRIVEOVER	220	LIN FT	\$ 20.00	184.0	0.0	184.0	\$ 3,680.00
90.	6" CONCRETE DRIVEWAY PAVEMENT	2,360	SQ YD	\$ 50.00	790.6	0.0	790.6	\$ 39,530.00
91.	7" CONCRETE DRIVEWAY PAVEMENT	213	SQ YD	\$ 55.00	148.9	0.0	148.9	\$ 8,189.50
92.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	590	SQ YD	\$ 60.00	500.3	0.0	500.3	\$ 30,018.00
93.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	55	SQ YD	\$ 62.00	114.0	0.0	114.0	\$ 7,068.00
94.	3" BITUMINOUS DRIVEWAY PAVEMENT	312	SQ YD	\$ 35.00	420.5	0.0	420.5	\$ 14,717.50
95.	6" AGGREGATE DRIVEWAY	289	SQ YD	\$ 5.00	104.0	0.0	104.0	\$ 520.00
96.	TRAFFIC CONTROL	1	LUMP SUM	\$ 13,000.00	0.6	0.0	0.6	\$ 7,800.00
97.	CROSS WALK MARKING-EPOXY	144	SQ FT	\$ 5.00	0.0	0.0	0.0	\$ -
98.	4" SOLID LINE WHITE-EPOXY	198	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -
99.	PAVT MESSAGE (HANDICAPPED SYMBOL) EPOXY	2	EACH	\$ 150.00	0.0	0.0	0.0	\$ -
100.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 52,500.00	0.638	0.2	0.798	\$ 41,875.00
101.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 2,000.00	0.5	0.0	0.5	\$ 1,000.00
102.	SILT FENCE, TYPE HEAVY DUTY	250	LIN FT	\$ 2.60	0.0	0.0	0.0	\$ -
103.	STORM DRAIN INLET PROTECTION	86	EACH	\$ 30.00	61.0	0.0	61.0	\$ 1,830.00
104.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	16	EACH	\$ 850.00	7.0	0.0	7.0	\$ 5,950.00
105.	SODDING TYPE LAWN	21,050	SQ YD	\$ 5.00	9,955.5	0.0	9,955.5	\$ 49,777.50
106.	AGGREGATE FOR PIPE FOUNDATION	400	CU YD	\$ 25.00	500.0	200.0	700.0	\$ 17,500.00
107.	ADJUST FRAME & RING CASTING	9	EACH	\$ 360.00	12.0	0.0	12.0	\$ 4,320.00
108.	ADJUST GATE VALVE BOX	4	EACH	\$ 200.00	0.0	0.0	0.0	\$ -
109.	GATE VALVE BOX - TOP SECTION	20	EACH	\$ 220.00	6.0	0.0	6.0	\$ 1,320.00
110.	EXPLORATORY EXCAVATION	50	HOURS	\$ 250.00	23.5	4.0	27.5	\$ 6,875.00
111.	TELEWISE SANITARY SEWER LATERIAL	137	EACH	\$ 165.00	78.0	8.0	86.0	\$ 14,190.00
112.	TELEWISE SANITARY SEWER LATERIAL-ADDED TIME	30	HOURS	\$ 400.00	3.0	0.0	3.0	\$ 1,200.00
Schedule B								
1.	MOBILIZATION	1	LUMP SUM	\$ 12,000.00	0.5	0.5	1.0	\$ 12,000.00
2.	CLEARING & GRUBBING (TREE)	1	EACH	\$ 800.00	0.0	0.0	0.0	\$ -
3.	REMOVE WATER MAIN	365	LIN FT	\$ 10.00	351.0	0.0	351.0	\$ 3,510.00
4.	REMOVE CURB AND GUTTER	42	LIN FT	\$ 10.00	49.0	0.0	49.0	\$ 490.00
5.	REMOVE BITUMINOUS ROADWAY PAVEMENT	467	SQ YD	\$ 5.00	537.0	0.0	537.0	\$ 2,685.00
6.	REMOVE CONCRETE ROADWAY PAVEMENT	135	SQ YD	\$ 10.00	159.0	0.0	159.0	\$ 1,590.00
7.	REMOVE MANHOLE OR CATCH BASIN	2	EACH	\$ 300.00	2.0	0.0	2.0	\$ 600.00
8.	REMOVE GATE VALVE AND BOX	1	EACH	\$ 200.00	3.0	0.0	3.0	\$ 600.00
9.	REMOVE HYDRANT	1	EACH	\$ 350.00	1.0	0.0	1.0	\$ 350.00
10.	TOPSOIL BORROW (LV)	60	CU YD	\$ 25.00	0.0	0.0	0.0	\$ -
11.	GEOTEXTILE FABRIC, TYPE V	1,219	SQ YD	\$ 1.60	935.0	0.0	935.0	\$ 1,496.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
12.	EXCAVATION - COMMON (P)	856	CU YD	\$ 9.00	721.0	0.0	721.0	\$ 6,489.00
13.	AGGREGATE BASE (CV) CLASS 5	318	CU YD	\$ 28.00	291.0	0.0	291.0	\$ 8,148.00
14.	AGGREGATE SUBBASE BREAKER RUN (CV)	70	CU YD	\$ 25.00	206.0	0.0	206.0	\$ 5,150.00
15.	TYPE SP 12.5 NON-WEARING COURSE MIX	106	TON	\$ 70.00	0.0	113.0	113.0	\$ 7,910.00
16.	TYPE SP 12.5 WEARING COURSE MIX	106	TON	\$ 70.00	0.0	0.0	0.0	\$ -
17.	CONCRETE PAVEMENT	135	SQ YD	\$ 32.00	128.0	0.0	128.0	\$ 4,096.00
18.	STRUCTURAL CONCRETE	32	CU YD	\$ 200.00	31.0	0.0	31.0	\$ 6,200.00
19.	REINFORCEMENT BARS (EPOXY COATED)	62	POUND	\$ 3.00	62.0	0.0	62.0	\$ 186.00
20.	DOWEL BAR	62	EACH	\$ 10.00	48.0	0.0	48.0	\$ 480.00
21.	DRILL & GROUT DOWEL BAR (EPOXY COATED)	33	EACH	\$ 17.00	17.0	0.0	17.0	\$ 289.00
22.	DRILL & GROUT REINF BAR (EPOXY COATED)	38	EACH	\$ 14.00	36.0	0.0	36.0	\$ 504.00
23.	SELECT GRANULAR BORROW (CV)	349	CU YD	\$ 19.00	164.0	0.0	164.0	\$ 3,116.00
24.	6" PVC PIPE SEWER, SDR 26	31	LIN FT	\$ 36.00	16.0	0.0	16.0	\$ 576.00
25.	8" PVC PIPE SEWER, SDR 26	334	LIN FT	\$ 38.00	328.0	0.0	328.0	\$ 12,464.00
26.	TELEWISE SANITARY SEWER	365	LIN FT	\$ 2.00	0.0	0.0	0.0	\$ -
27.	8"X4" PVC WYE (SANITARY)	2	EACH	\$ 160.00	4.0	0.0	4.0	\$ 640.00
28.	8"X6" PVC WYE (SANITARY)	2	EACH	\$ 200.00	2.0	0.0	2.0	\$ 400.00
29.	4" PVC SANITARY SERVICE PIPE	60	LIN FT	\$ 25.00	98.0	0.0	98.0	\$ 2,450.00
30.	6" PVC SANITARY SERVICE PIPE	10	LIN FT	\$ 25.00	26.5	0.0	26.5	\$ 662.50
31.	CONNECT TO EXISTING WATER MAIN	2	EACH	\$ 1,000.00	3.0	0.0	3.0	\$ 3,000.00
32.	CONNECT TO EXISTING SANITARY SEWER	2	EACH	\$ 1,500.00	1.0	0.0	1.0	\$ 1,500.00
33.	HYDRANT	1	EACH	\$ 4,000.00	1.0	0.0	1.0	\$ 4,000.00
34.	1" CORPORATION STOP	2	EACH	\$ 190.00	4.0	0.0	4.0	\$ 760.00
35.	2" CORPORATION STOP	2	EACH	\$ 450.00	0.0	0.0	0.0	\$ -
36.	6" GATE VALVE AND BOX	1	EACH	\$ 1,350.00	2.0	0.0	2.0	\$ 2,700.00
37.	8" GATE VALVE AND BOX	2	EACH	\$ 1,750.00	3.0	0.0	3.0	\$ 5,250.00
38.	1" CURB STOP & BOX	2	EACH	\$ 240.00	3.0	0.0	3.0	\$ 720.00
39.	1" TYPE K COPPER PIPE	51	LIN FT	\$ 20.00	64.0	0.0	64.0	\$ 1,280.00
40.	2" TYPE K COPPER PIPE	10	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
41.	6" WATERMAIN	12	LIN FT	\$ 40.00	15.0	0.0	15.0	\$ 600.00
42.	8" WATERMAIN	359	LIN FT	\$ 40.00	351.0	0.0	351.0	\$ 14,040.00
43.	4" POLYSTYRENE INSULATION	7	SQ YD	\$ 40.00	0.0	0.0	0.0	\$ -
44.	DUCTILE IRON FITTINGS	250	POUND	\$ 9.00	326.0	0.0	326.0	\$ 2,934.00
45.	SANITARY MANHOLE, TYPE 3	2	EACH	\$ 3,100.00	2.0	0.0	2.0	\$ 6,200.00
46.	CONCRETE CURB & GUTTER DESIGN B618 (MACHINE)	490	LIN FT	\$ 18.00	0.0	497.5	497.5	\$ 8,955.00
47.	6" CONCRETE DRIVEWAY PAVEMENT	27	SQ YD	\$ 52.00	0.0	42.6	42.6	\$ 2,215.20
48.	7" CONCRETE DRIVEWAY PAVEMENT	36	SQ YD	\$ 56.00	0.0	0.0	0.0	\$ -
49.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	27	SQ YD	\$ 60.00	0.0	0.0	0.0	\$ -
50.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	36	SQ YD	\$ 65.00	0.0	32.1	32.1	\$ 2,086.50
51.	3" BITUMINOUS DRIVEWAY PAVEMENT	69	SQ YD	\$ 25.00	0.0	78.5	78.5	\$ 1,962.50
52.	6" AGGREGATE DRIVEWAY	43	SQ YD	\$ 10.00	0.0	81.0	81.0	\$ 810.00
53.	TRAFFIC CONTROL	1	LUMP SUM	\$ 850.00	0.3	0.0	0.3	\$ 255.00
54.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 1,500.00	0.5	0.0	0.5	\$ 750.00
55.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 500.00	0.5	0.0	0.5	\$ 250.00
56.	SILT FENCE, TYPE HEAVY DUTY	200	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -
57.	STORM DRAIN INLET PROTECTION	3	EACH	\$ 30.00	2.0	0.0	2.0	\$ 60.00
58.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	2	EACH	\$ 1,000.00	0.0	0.0	0.0	\$ -
59.	SODDING TYPE LAWN	316	SQ YD	\$ 6.00	0.0	0.0	0.0	\$ -
60.	EXPLORATORY EXCAVATION	8	HOURS	\$ 250.00	4.5	0.0	4.5	\$ 1,125.00
61.	TELEWISE SANITARY SEWER LATERAL	4	EACH	\$ 165.00	4.0	0.0	4.0	\$ 660.00
62.	TELEWISE SANITARY SEWER LATERAL-ADDED TIME	1	HOURS	\$ 400.00	0.0	0.0	0.0	\$ -
*63	4" CONCRETE WALK	46	SQ FT	\$ 4.40	0.0	46.4	46.4	\$ 204.16
*64	GATE VALVE BOX - TOP SECTION	1	EACH	\$ 220.00	0.0	1.0	1.0	\$ 220.00
CO #1	HYDRANT STORZ NOZZLE	24	EACH	\$ 428.00	12.0	0.0	12.0	\$ 5,136.00
CO #2	DIRECTIONAL DRILL WATER SERVICE	1	LUMP SUM	\$ 5,000.00	1	0	1	\$ 5,000.00
CO #2	PLUG EXISTING SANITARY SEWER TO OLD SCHOOL	1	LUMP SUM	\$ 2,500.00	1	0	1	\$ 2,500.00

Total Work Completed	\$ 3,582,279.00
Less 5% Retainage	\$ 179,113.95
Less Previous Estimates	\$ 3,094,528.14
Net Payment this Estimate	\$ 308,636.91

KASSON PARK BOARD MINUTES

JUNE 19, 2018 DRAFT

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 19th day of June at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Doug Buck, Liza Larsen, Janet Sinning and Roger Franke

THE FOLLOWING WERE ABSENT: Greg Kuball, Chuck Coleman and Jason Farnsworth

ALSO PRESENT: Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

I. Call to Order: The meeting was called to order at 6:01 P.M. by Chairperson Larsen.

Naig has done some research on what number is required for a quorum. A majority is required, so four members must be present.

II. Approve minutes: Motion by Franke and second by Sinning, with all voting Aye, to approve the Minutes of the April meeting and the notes from the May meeting.

II. New Business:

A. Park projects. Unger gave a list of projects to be completed in the parks.

-Lions Park Shelter. City crews are doing dirt work to prepare for Cleary's to begin work on the 28th. They should be done with construction of the structure in seven to ten days. The cement pad will follow.

-Merry-go-round. The playground equipment and tiles have been ordered and should arrive around July 20th. Unger plans to have it installed by mid-August.

-Batting cage. City crews will work on constructing the batting cage after Festival in the Park.

-If funds are available, a pad will be poured behind the backstop in J. Hyde Kasson Park and player benches installed in East Diamond Park.

-Park signage. Install signs in J. Hyde Kasson Park and Meadowland Park.

-Lions Park. Begin work on the gravel parking lot near the disc golf course.

B. Veterans Memorial Park parking lot. The access road and parking lot into Veterans Memorial Park is closed for four weeks (until July 6th) due the street construction project. A gate has been installed to prevent vehicles from using the park service road.

C. Stump removals. City crews will begin stump removals after the Lions Park shelter construction is underway. There are 40 to 45 stumps to remove.

D. Festival in the Park. Josh Gilbertson is willing to do the garbage collection in Veterans Memorial Park during Festival in the Park. He will either have Mallory Fjerstad or Isaac Fjerstad as his helper.

Motion by Buck and second by Sinning, with all voting Aye, to hire Josh Gilbertson and a helper August 11th and 12th at \$13.00 per hour to take care of the garbage during Festival in the Park.

A comment was made about the amount of garbage that is left on the park grounds after youth ball tournaments. Unger will contact Mike Maxwell about the condition of the parks after youth events.

IV. Old Business:

A. Lions Park shelter update. See New Business. Item A. Park projects.

B. Boulevard tree planting. All trees have been planted for the boulevard tree program and for the street assessment project. The total number of trees planted is 110. There were more issues with the tree planting this year.

C. Merry-go-round update. See New Business. Item A. Park projects.

V. Correspondence: Unger will be part of a meeting with NextEra Energy on July 9th at 4:00 P.M. They would like to showcase Lions Park as a “solar park”. Unger will keep the Board informed of what happens at the meeting.

Sinning has been contacted by Jenny Carrier of K-M Community Ed about putting information about a tree lighting ceremony in their brochure. Unger will set up a tree in Veterans Memorial Park, but someone will need to decorate it. Larsen will see if the Chamber of Commerce will decorate it.

Motion by Sinning and second by Larsen, with all voting Aye, to have a tree lighting ceremony in Veterans Memorial Park on Friday, November 30th at 6:30 P.M.

VI. Adjourn: Motion by Sinning and second by Buck, with all voting Aye, to adjourn the meeting at 6:30 P.M.

Chairperson

Deputy Clerk

There will not be a July meeting. The next scheduled meeting will be August 21st.

LL NOTES FROM ARENA COMMITTEE MEETING 6/27

→ JR "A" TEAM TIER 3 IS COMING THIS FALL & KARSON VIPERS &

→ ~~DOORS~~ LOOKS LIKE WE WILL BE HAVING THEM JUST USE THE OPEN LOCKER ROOMS AND THEY WILL HAVE TO CARRY THEIR EQUIPMENT TO & FROM BUILDING.

→ PATRON COUNT: 58,095 OVER 9 MONTHS
LAST TIME WE DID PATRON COUNT 2009 & TOTAL WAS 59,452

→ TO FIX GLYCOL LEAK WHICH HAVE GOTTEN WORSE OVER THE YEARS WE ARE LOOKING AT A PRODUCT CALLED RINK SEAL PRO
\$7150.00

→ DRY FLOR EVENT WAS MINIMALLY ATTENDED
THERE WERE 10 VENDORS & 25 PATRONS
Sat 3pm

→ REFRIGERATION EVALUATION
→ TALKED W/JOE WIENERS

Dodge County Ice Arena
Refrigeration Evaluation

June 2018

Summary

This report is to evaluate the retrofit or replacement of icemaking refrigeration plant at the Dodge County Ice Arena located in Kasson, MN. The City of Kasson commissioned Integrated Technology Engineering to evaluate the current arena refrigeration system to determine options for the equipment. There are several reasons to perform an evaluation at this time which include:

- The refrigeration equipment is reaching the end of useful life.
- Refrigerant (R-22) is being phased out:
 - R-22 is an Ozone Depleting Substance.
 - R-22 cost may increase or not be available.
- Operation and maintenance costs.

The existing system utilizes R-22 refrigerant which is in the process of being phased out of use as a refrigerant due to its ozone depleting potential (ODP). The phase out started in 2010 disallowing new equipment to use the refrigerant and all import and production of the refrigerant will cease in 2020. Due to the phase-out, the cost of R-22 has increased significantly over the past 10 years and in 2020 only reclaimed or stockpiled R-22 will be available so the cost is expected to continue to increase.

Facility Description

The Dodge County Ice Arena is located at the Dodge County fairgrounds in Kasson, MN, it was built in 1998 and consists of a single NHL standard size (85' x 200') sheet of ice that is used year-round. The rink is used for area youth hockey, open skating, camps, tournaments, and is also during the annual county fair.

In 2016 arena underwent an Indoor air quality (IAQ) project involving air sealing the building, installing a low-E ceiling, switching from a natural gas to an electric ice resurfacer, and providing demand control ventilation. There is a desiccant dehumidifier to maintain humidity levels in the building and reduce the loads on the refrigeration equipment.

A detailed energy analysis was not completed as part of this evaluation due to limited energy data available, recent changes to the facility energy use, and electrical billing metering calculation changes. In Summer 2016 there was an Indoor Air Quality project which affected the energy use and in June 2017 there was an adjustment to the electrical metering so there is only 12 months' worth of current system data available at the time of this evaluation. Most of the electrical use in an ice arena is from the refrigeration system, but additional loads include:

- Lighting
- Dehumidifier
- Ventilation
- Electric Zamboni

- Space Heating (office, locker rooms, visitor stands)
- Sub-soil heating

12 months of relatively stable electrical billing shows that the average electrical usage is 42,533 kwh per month and an electrical demand of 140 kW. Total electrical cost for the arena in the last 12 months is approximately \$55,000.

Refrigeration Description

The refrigeration plant is original to the arena, it is an indirect system using R-22 as the primary refrigerant and propylene glycol as the secondary media to cool the ice slab. Underneath the slab is a second set of glycol loops to heat the sub-soil, previously a waste heat desuperheater from the refrigeration was used but this was recently converted to a natural gas boiler. The chiller is located in the mechanical room, there are (4) 35 HP Carlyle 06EM-199 reciprocating compressors with a nominal capacity of 70 tons. A shell in tube chiller is used to transfer heat between the refrigerant and glycol, two centrifugal pumps circulated the glycol throughout the rink. The condenser is air cooled and located adjacent to the mechanical room outside the building. Since the system is indirect most of the heat transfer fluid is glycol, the refrigeration system has two circuits with a refrigerant capacity of approximately 200 lbs each for a total of around 400 lbs.

The system has performed satisfactorily and within capacity over the years with the following noted problems:

- Compressor – there has been around 12 compressor replacements during the lifetime of the equipment, control changes have been made to remedy the compressor failures and there has not been a failure in 2-3 years, each replacement costs approx. \$10,000.
- Refrigerant (R-22) – around 35# of refrigerant has been replaced per year due to minor leaks.
- Glycol – approx. 5 gallons of glycol has been added to the system per year due to small leaks. Currently around 5 gallons per month is added due to additional leaks, these leaks are currently in the process of being fixed.

Around \$10,000 is budgeted annually for refrigeration maintenance.

Options

There are three main options to consider:

1. Maintain
2. Retrofit
3. Replace

Maintain – the existing equipment is approximately 20 years old and the useful life is estimated to be 20-30 years, so although it is nearing the end of life it could be maintained reasonably for another 10 years. To this point the equipment has performed as needed and repairs have been relatively minor. The arena could either purchase and store additional R-22 refrigerant to mitigate potential cost increases which would cost around \$6,500 for 400 lbs. Or purchase additional refrigerant as needed, this approach would allow for the arena to minimize upfront costs but would lead to unknown future costs.

Retrofit – the equipment could be modified to replace R-22 with a non-ozone depleting refrigerant. There are many options in refrigerant replacements and new replacements are continuously being developed.

There are several things to consider with a replacement:

- System performance and reliability?
- Equipment modifications needed? If so what modifications?
- Are there other environmental or safety issues with the new refrigerant? Will it be phased out in the future?
- Will the new refrigerant become unavailable or more expensive in the future?

Of the numerous available replacement refrigerants, four have been identified as potential replacements in this system. Reasons for selecting these replacements include:

- Availability for use as an R-22 replacement,
- Approval for use with the existing compressors,
- Approval or potential approval on the EPA Significant New Alternatives Policy (SNAP),
- Safety classification, and
- Proven retrofits

There may or may not be efficiency gains depending on the refrigerant and modifications to the system but are unlikely to be significant. The identified refrigerants are shown below:

Refrigerant	Manufacturer	Trade Name	SNAP	COMPRESSORS	ODP	GWP	Safety	Notes
R-407F	HONEYWELL	GENETRON PERFORMAX	YES	YES	0	1825	A1	
R-434A	COMSTAR	RS-45	YES		0	3250	A1	Comptible with mineral oil.
R-448A	HONEYWELL	SOLSTICE N40		YES	0	1387	A1	
R-449A	CHEMOURS	OPTeon XP40		YES	0	1400	A1	

Retrofit costs using one of these refrigerants would likely cost \$10,000 - \$20,000 depending on the amount of modifications that are needed and if the R-22 can be reclaimed and monetized. R-434A is marketed as being a drop-in replacement for R-22; it would not require a change in lubricant type and have similar characteristics to R-22 therefore it would likely be the lowest cost option. Although R-434A has the highest global warming potential of the identified refrigerants which would make it more likely to be de-listed as an approved refrigerant by the EPA in the future. R-434A is also not explicitly approved for use in the compressors so discussions with the compressor manufacturer would be recommended.

Other refrigerants than what are identified may also be appropriate for replacement and could be evaluated if this option is selected.

With a retrofit the equipment life may be extended some but it is still near end of life and will need likely need to be replaced within 10 years.

Replacement – The equipment could be fully or partially replaced with new equipment. The main advantage to this option is that since the equipment is near the end of its useful life, it will likely need to be replaced in the next 10 years so either of the other two options would be buying time before replacement. Replacement now would provide equipment warranties, improve energy efficiency, provide a migration path from R-22, additional controllability, and provide a useful life of another 25-30 years. A baseline budgetary cost to replace the existing refrigeration system with a similar new system using synthetic refrigerant would be \$250,000.

Systems using natural refrigerants such as CO₂ and Ammonia are available. CO₂ systems are a relatively new technology with low environmental impacts from the refrigerant, but upfront costs will be higher, energy efficiency would be similar, and service availability may be limited.

Ammonia systems have been available for decades and provide an energy efficient solution with zero global warming and ozone depletion potential but cause local safety concerns due to ammonia's toxicity, leading to slightly higher upfront costs for planning and safety equipment.

Additional considerations

Building an additional sheet of ice outside the arena with a partial enclosure that is used part of the year has been discussed with no formal plans. This addition should be considered during the design of replacement refrigeration equipment to optimize its use and potential and minimize total system costs.

Funding sources occasionally become available for projects that are related to environmental improvements or energy efficiency. Being able to use these funding sources may be advantageous and should be considered when planning for the equipment replacement.

Recommendations

It is inevitable that the equipment is reaching the end of useful life and should be replaced in the next 10 years, the question is whether to replace it now or try and get 5-10 more years.

Do to the unknowns with R-22 cost and availability it is recommended to, at a minimum, retrofit the equipment with an EPA approved refrigerant. If the retrofit option is chosen, then a plan should be developed to replace the entire system within the next 10 years. If there is a catastrophic failure of the system with no plan in place, then likely additional cost will be incurred to keep the existing system

running until it is replaced. If an additional sheet of ice is seriously considered, then the replacement of the equipment should be in conjunction with or designed to meet the capacity of the additional ice sheet.

If the replacement option is selected then a more in depth energy analysis should be conducted to determine the potential O&M savings, payback, and plan to optimize and maintain the system through its lifetime.

It is also recommended as part of one of these projects to complete a least a basic level of energy monitoring which will help to maintain and optimize the system, manage energy costs, and help with future planning. Although the existing heat recovery system was abandoned, it is recommended to re-evaluate the use of heat recovery during any future projects involving this equipment.

References

EPA Significant New Alternatives Policy, <https://www.epa.gov/snapp/substitutes-ice-skating-rinks>

<https://www.carlylecompressor.com/carlyle/en/worldwide/products/compressor/06e/>

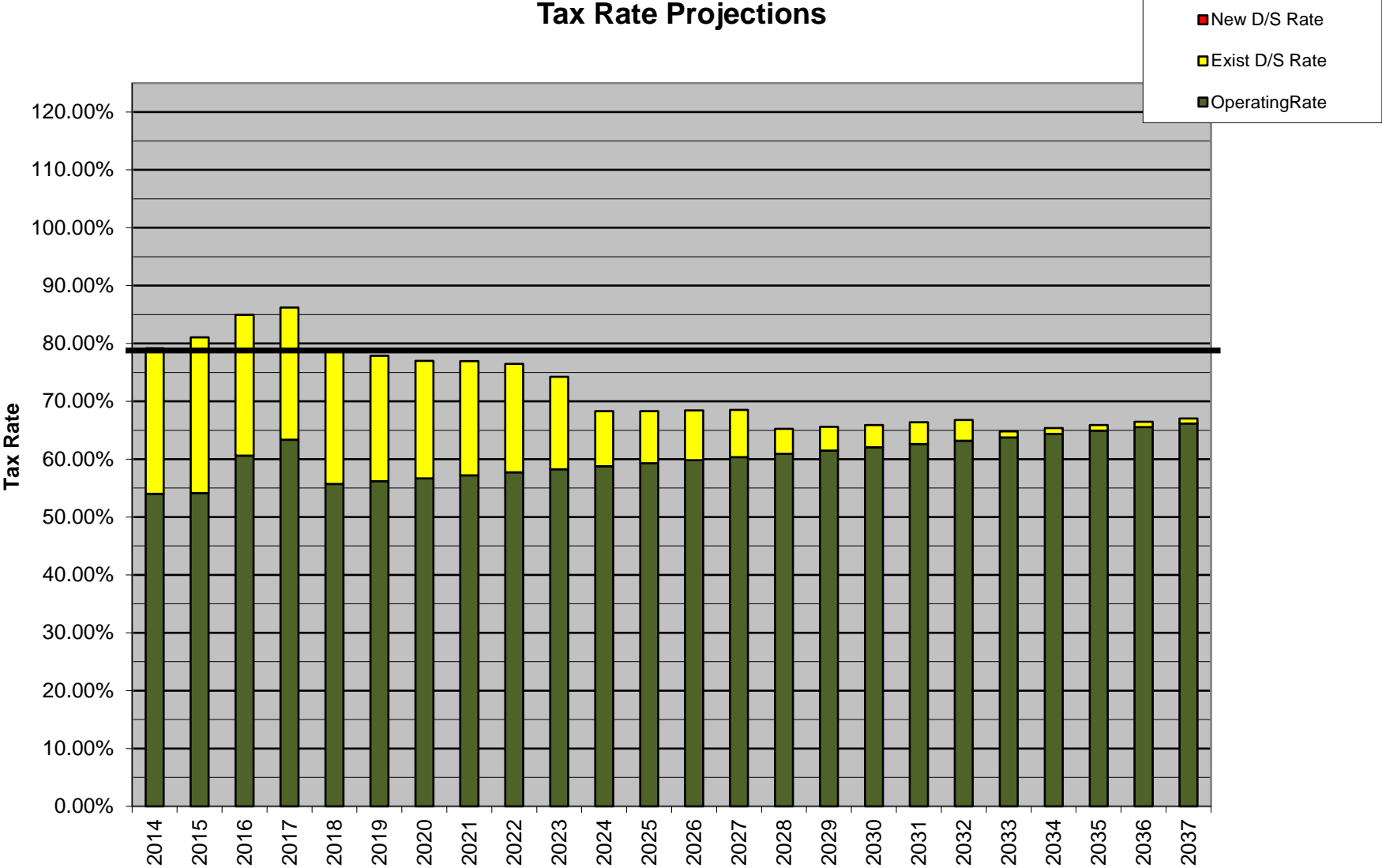
[https://www.chemours.com/Refrigerants/en_US/products/Opteon/Stationary Refrigeration/products/Opteon XP40.html](https://www.chemours.com/Refrigerants/en_US/products/Opteon/Stationary_Refrigeration/products/Opteon_XP40.html)

<https://www.fluorineproducts-honeywell.com/refrigerants/resources/type/resources-for-ice-rinks/>

https://www.chemours.com/Refrigerants/en_US/assets/downloads/opteon-freon-general-replacement-guide.pdf

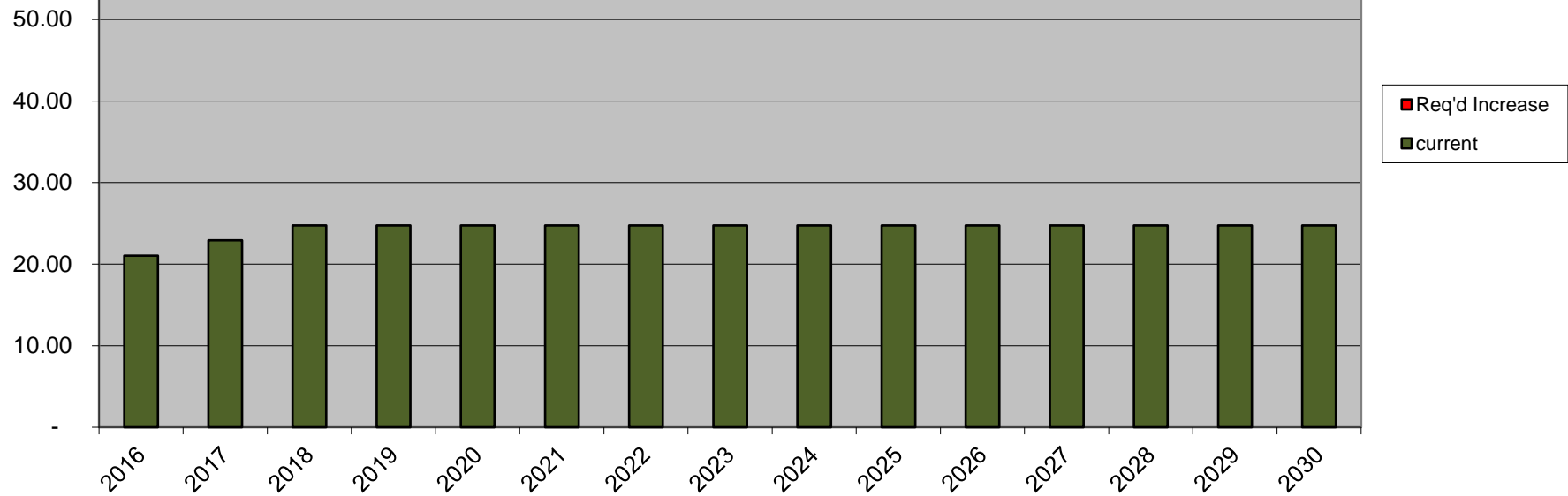
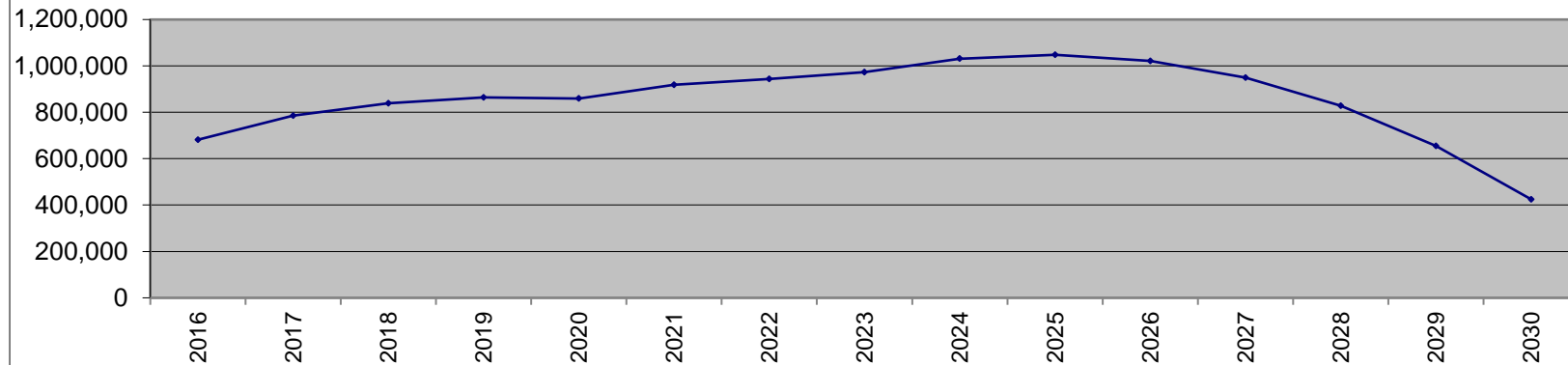
<http://www.comstarproducts.com/rs-45-refrigerant>

Tax Rate Projections

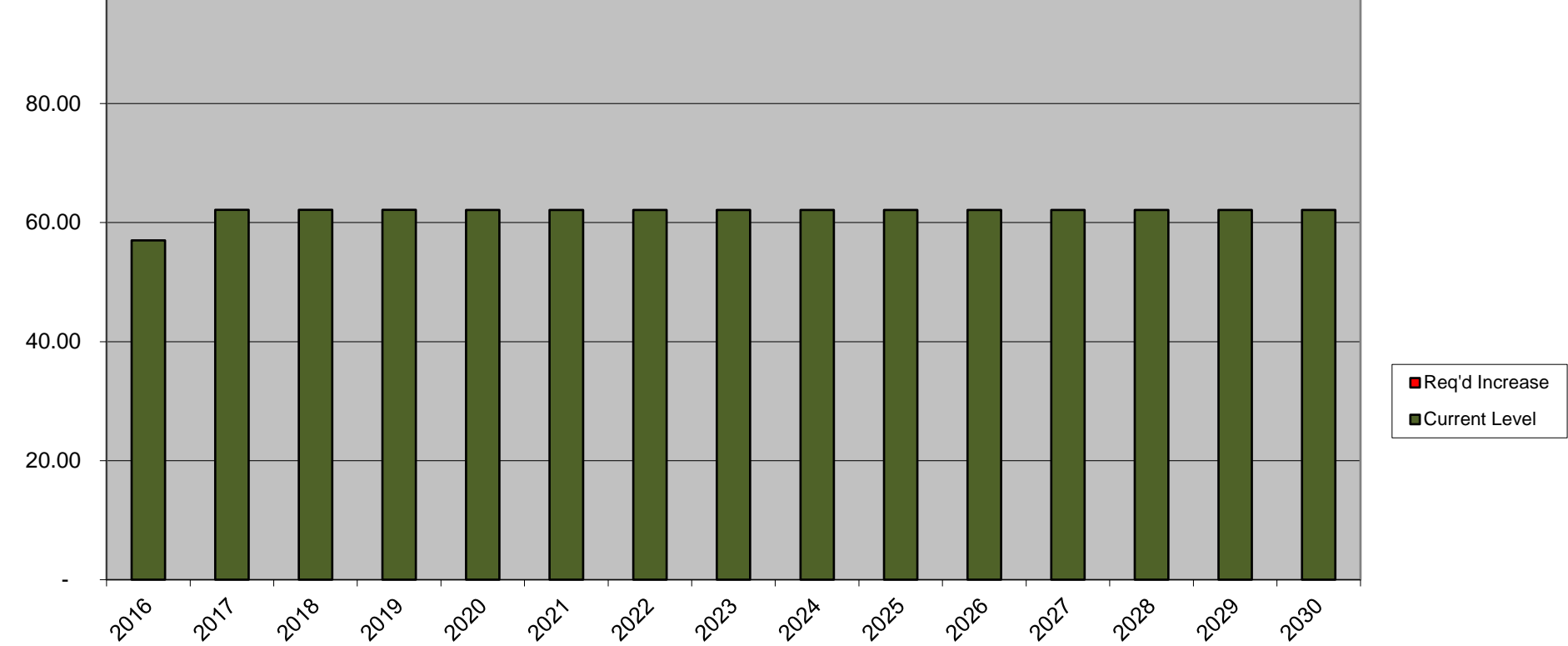
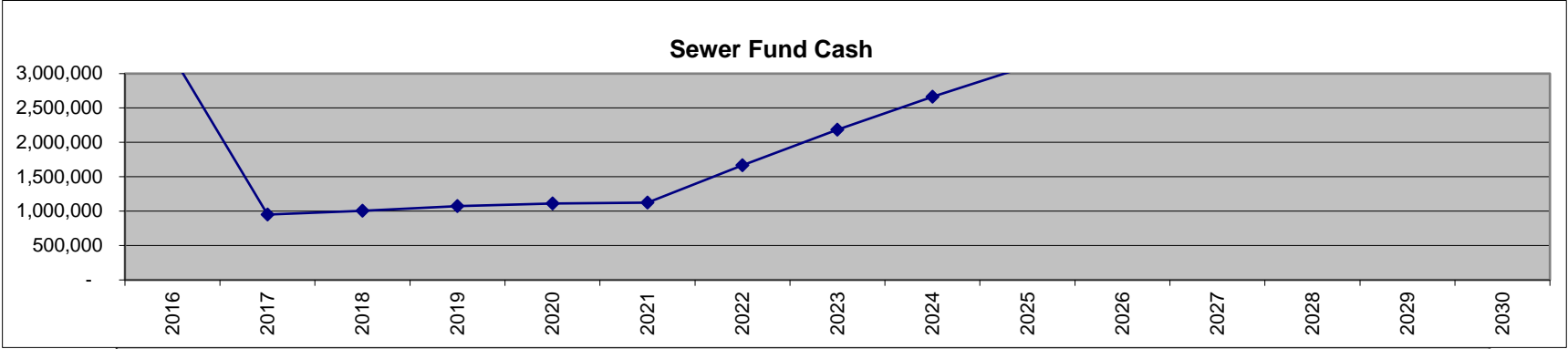


Monthly Water Bill ~ (5,000 gpm)

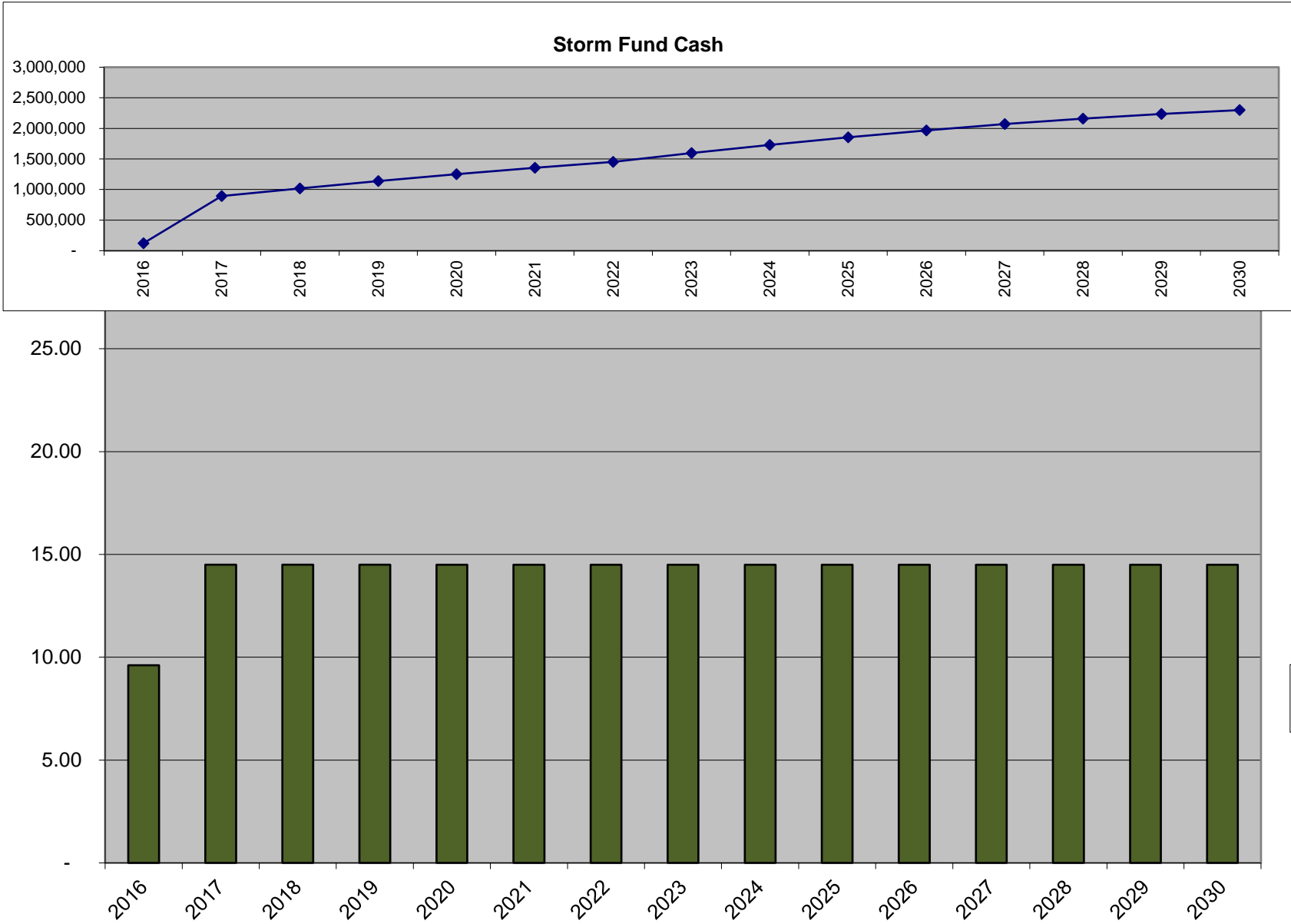
Water Fund Reserves



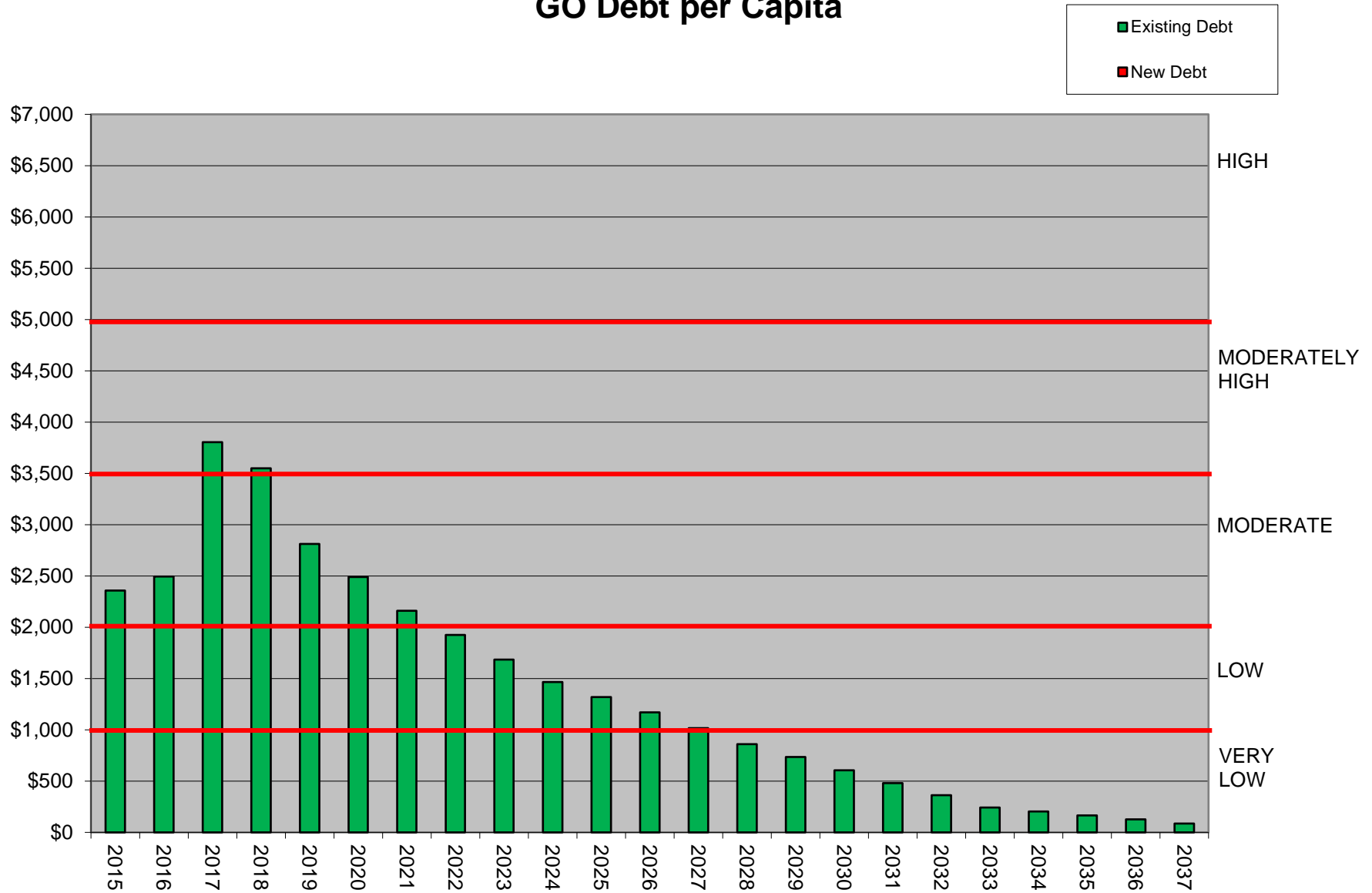
Monthly Sewer Bill ~ (5,000 gpm)



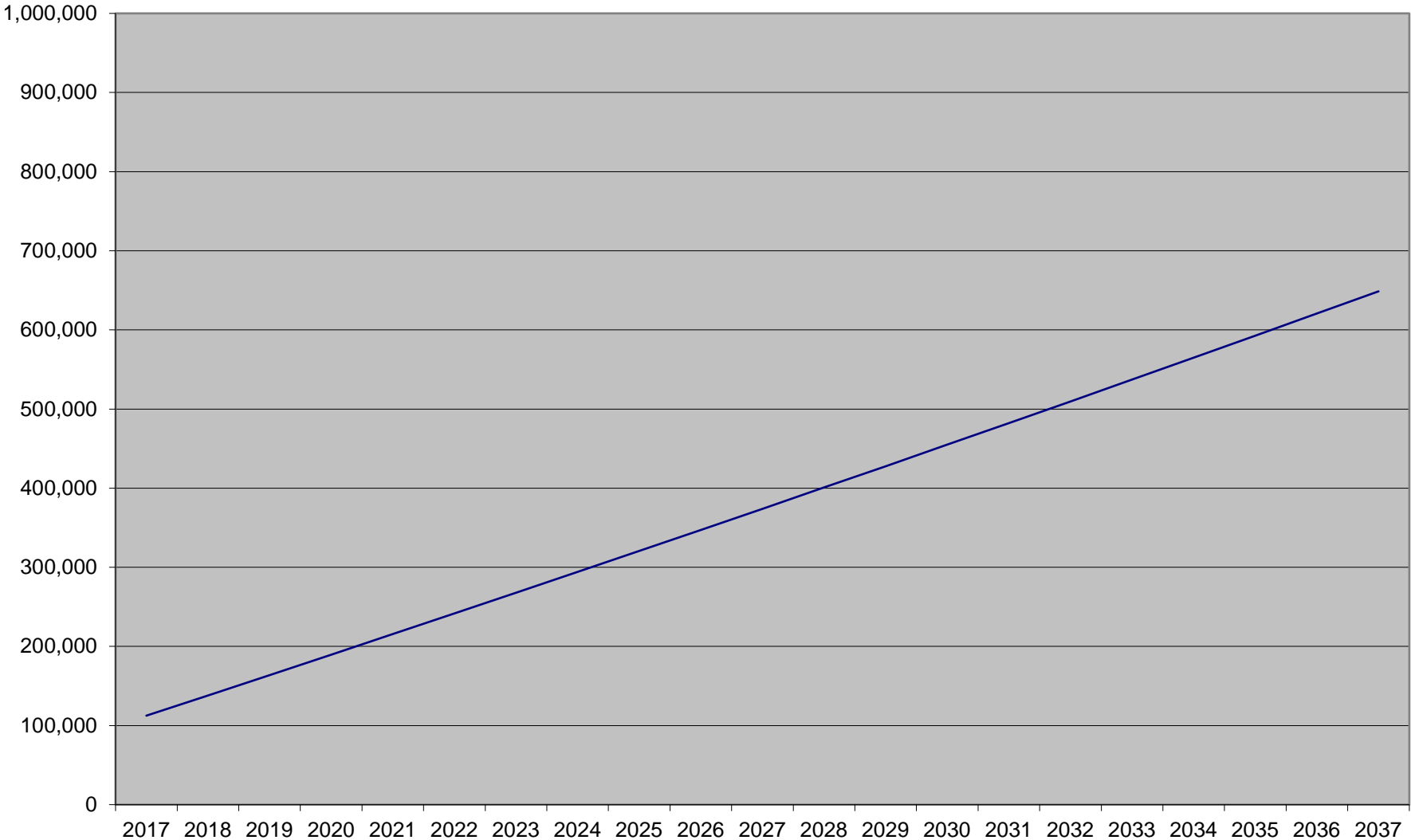
Monthly Storm Bill



GO Debt per Capita

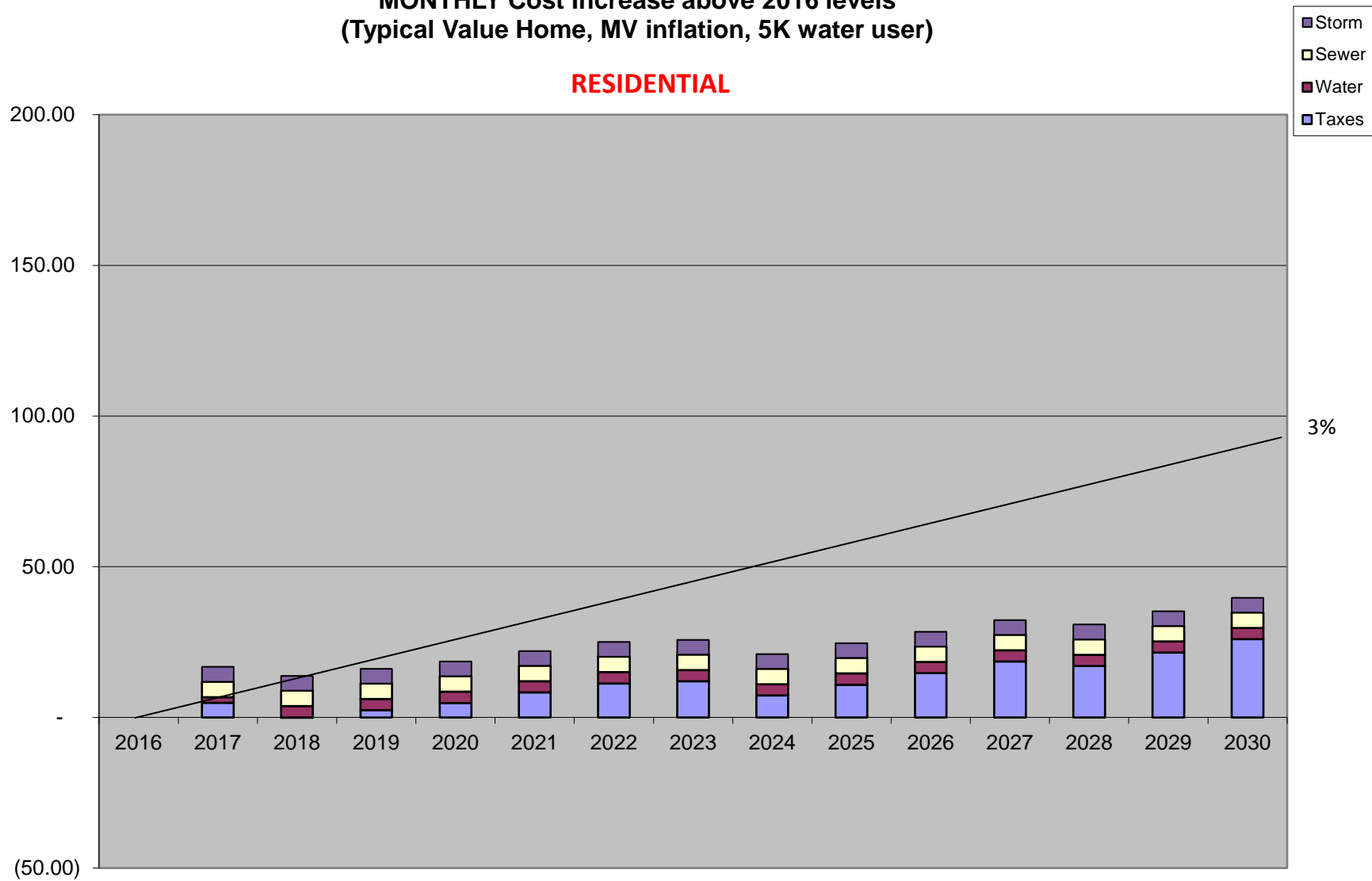


**Stabilization Fund
Reserves**



**MONTHLY Cost Increase above 2016 levels
(Typical Value Home, MV inflation, 5K water user)**

RESIDENTIAL



City of Kasson, Minnesota 2018 UPDATE
Projects, Debt & Revenue Allocation Worksheet

Baseline		Cap. Outlay				0%	Annual Tsfrs to Gen Fund		
General Fund	-	Historic				Electric	-		
General Fund	-	New (2018+)				Water	15,000	2018	final year
Sewer Fund	75,000	New				Sewer	15,000	2018	final year
Water Fund	75,000	New							
Storm Fund	40,000	New				GF to Stabilization>>	25,000	2018+	
Graph Options									
	yes	< prevent rate reductions? (yes,no)	5	Population Growth/Year	-	Annual Street Improvement		Stabilization Fund	
	150,000	< value of "typical" homestead for impact	2	Households/Year		2019+			
	5,000	< typical water usage per month							
	1,000,000	< value of business for impact							
	3%	< market value inflation factor				LGA Cuts (increase) 2018+			
	5%	< construction inflation factor	4.5%	Water 2019+		Offsets			
	6%	< Spending Increase % (GF, Water, Sewer,etc.)	4.5%	Water 2020+		Net Increase in Levy			
	5%	< Tax Base Growth Assumption	1.0%	Sewer 2019+					
			1.0%	Storm 2019+					

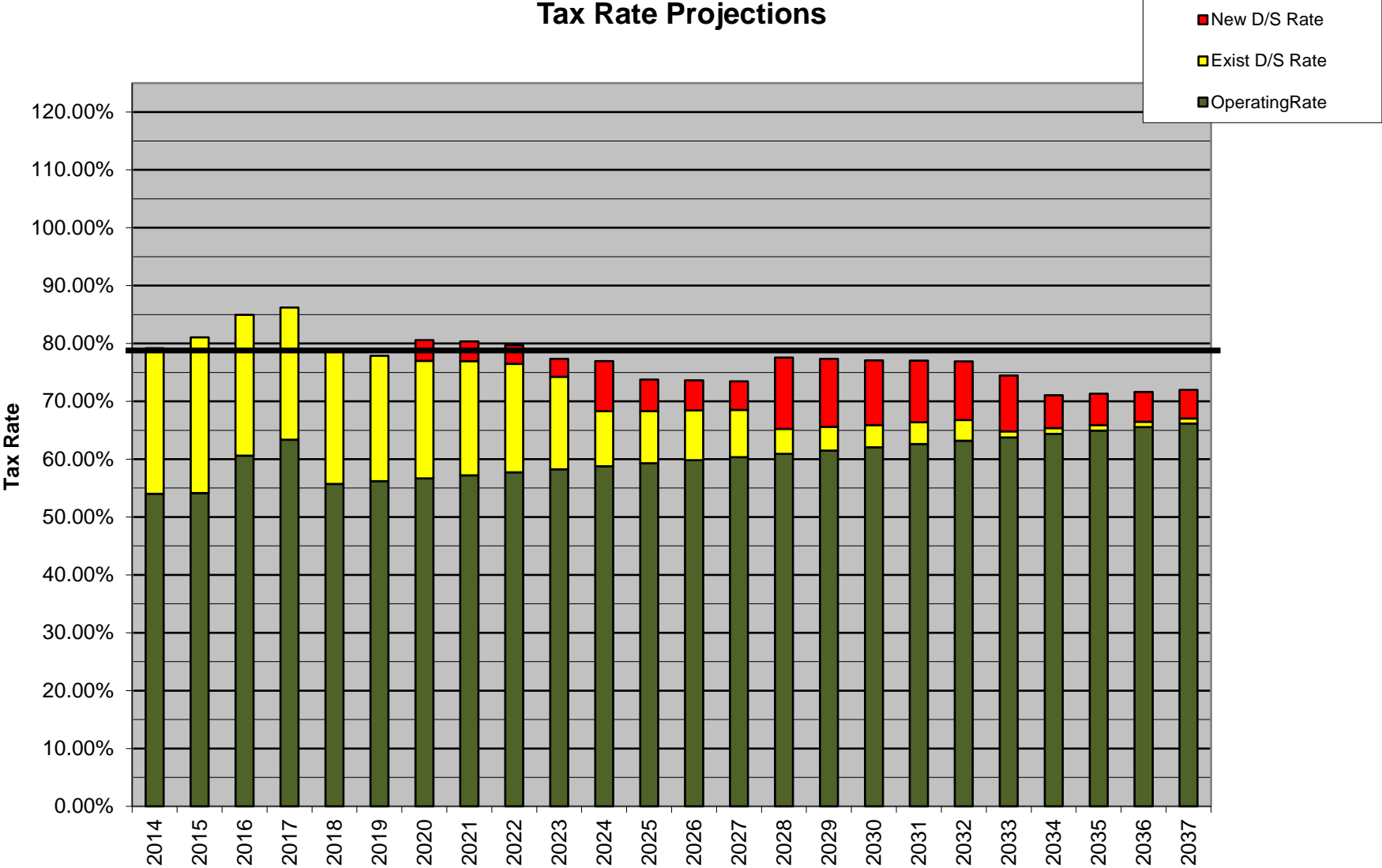
Projects & Debt

#	Water Tower	WWTP Phase 2	East Main Storm Project	2017 Project Carry Over	Hwy 57 w MN DOT	16th Street NW & Backage Road to 57	1st & 2nd Avenue NW	16th Street NE - Grant		Misc Stabilization 16th Street NE	Finish Sewer Plant
Est Year 2018 Cost	1,900,000	3,000,000	650,000	700,000	5,100,000	3,000,000	4,000,000	1,600,000	-	160,000	400,000
NET Financed (Inflation Less Cash)	2,199,488	3,828,845	-	735,000	2,703,888	3,828,845	6,205,313	-	-	-	-
GO Bond or Cash	GO	GO	Cash		GO	GO	GO	Cash	Cash	Cash	Cash
Term	20	20	10	5	10	10	10	10	10	10	10
Rate	4.00%	4.00%	3.25%	0.00%	3.25%	3.25%	3.25%	3.25%	2.50%	2.50%	2.50%
Bond Pymt	161,842	281,733	-	147,000	321,035	454,603	736,763	-	-	-	-
Yr Built	2021	2023	2019	2019	2021	2023	2027	2019	0	2018	2018

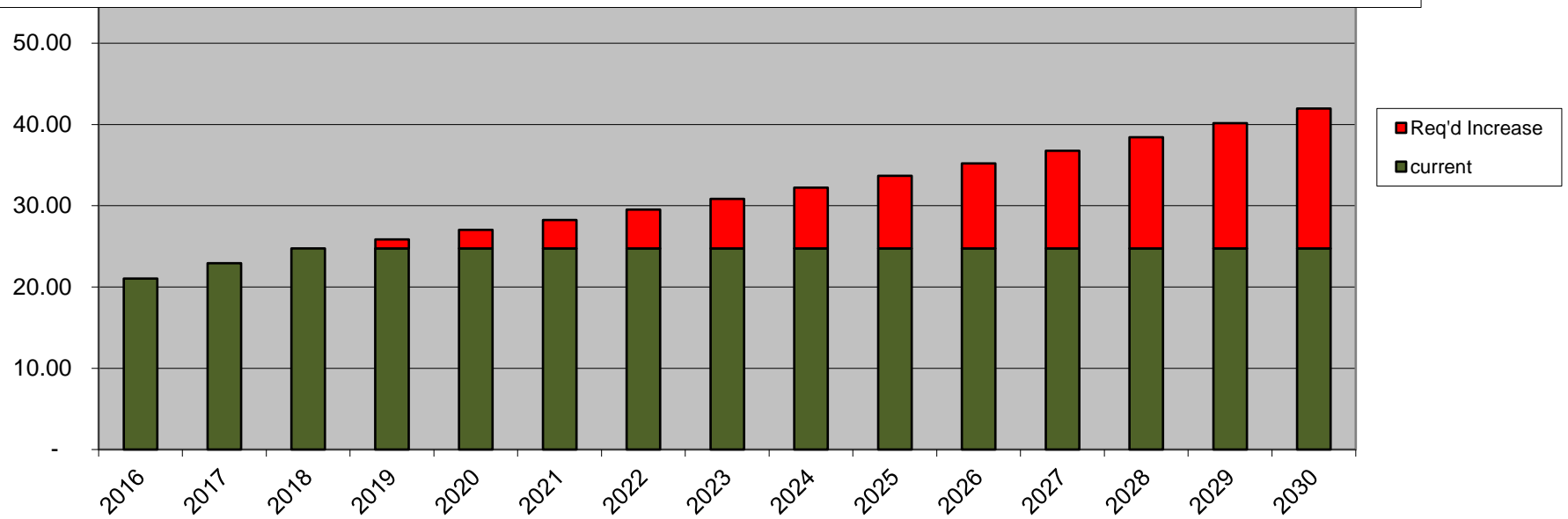
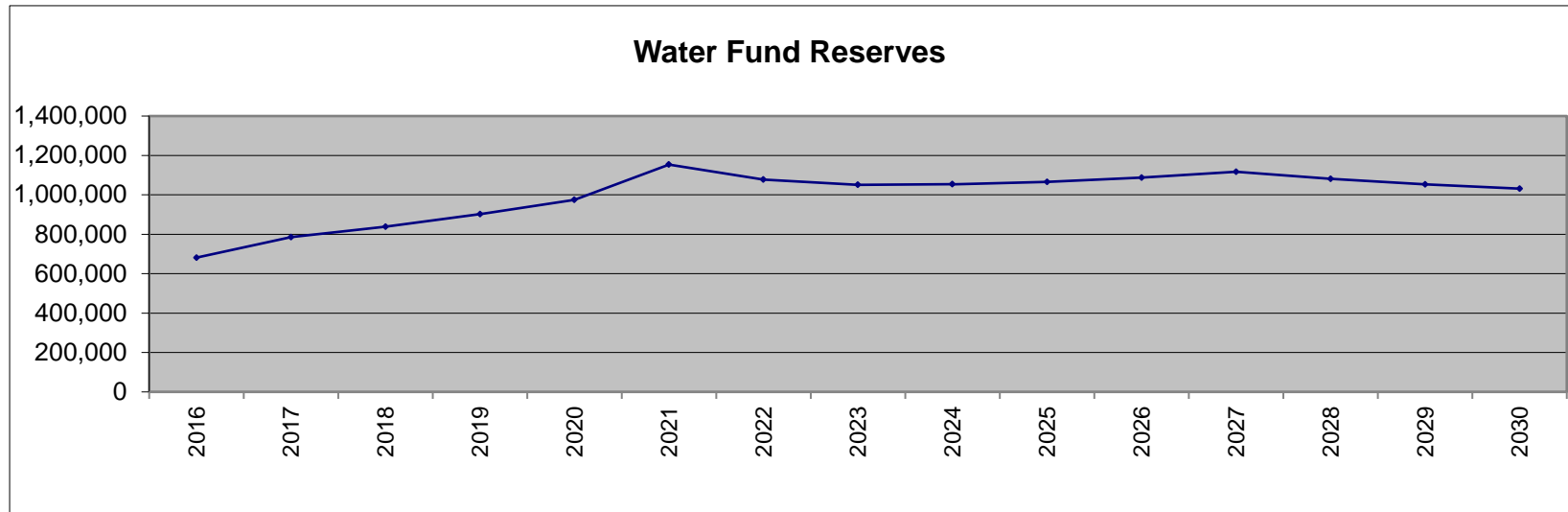
Repayment Sources

CASH	Stabilization Funds	-	-	-	-	-	-	-	-	160,000	-
	Electric Funds	-	-	-	-	-	-	-	-	-	-
	State / Grants / GF / MSA	-	-	-	-	3,200,000	-	1,680,000	-	-	-
	Storm Funds	-	-	682,500	-	-	-	-	-	-	-
	Water Fund	-	-	-	-	-	-	-	-	-	-
	Sewer Fund	-	-	-	-	-	-	-	-	-	400,000
DEBT	Other Revenues	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	NET Assmts	0%	0%	0%	0%	0%	12%	12%	0%	0%	0%
	Electric Rates/Fees	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
	Storm Funds	0%	0%	25%	0%	35%	5%	5%	0%	25%	25%
	Sewer Rates/Fees	0%	100%	0%	0%	33%	10%	10%	0%	0%	0%
	Water Rates/Fees	100%	0%	0%	0%	32%	10%	10%	0%	0%	0%
	Tax Levies	0%	0%	75%	100%	0%	63%	63%	100%	75%	75%
		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

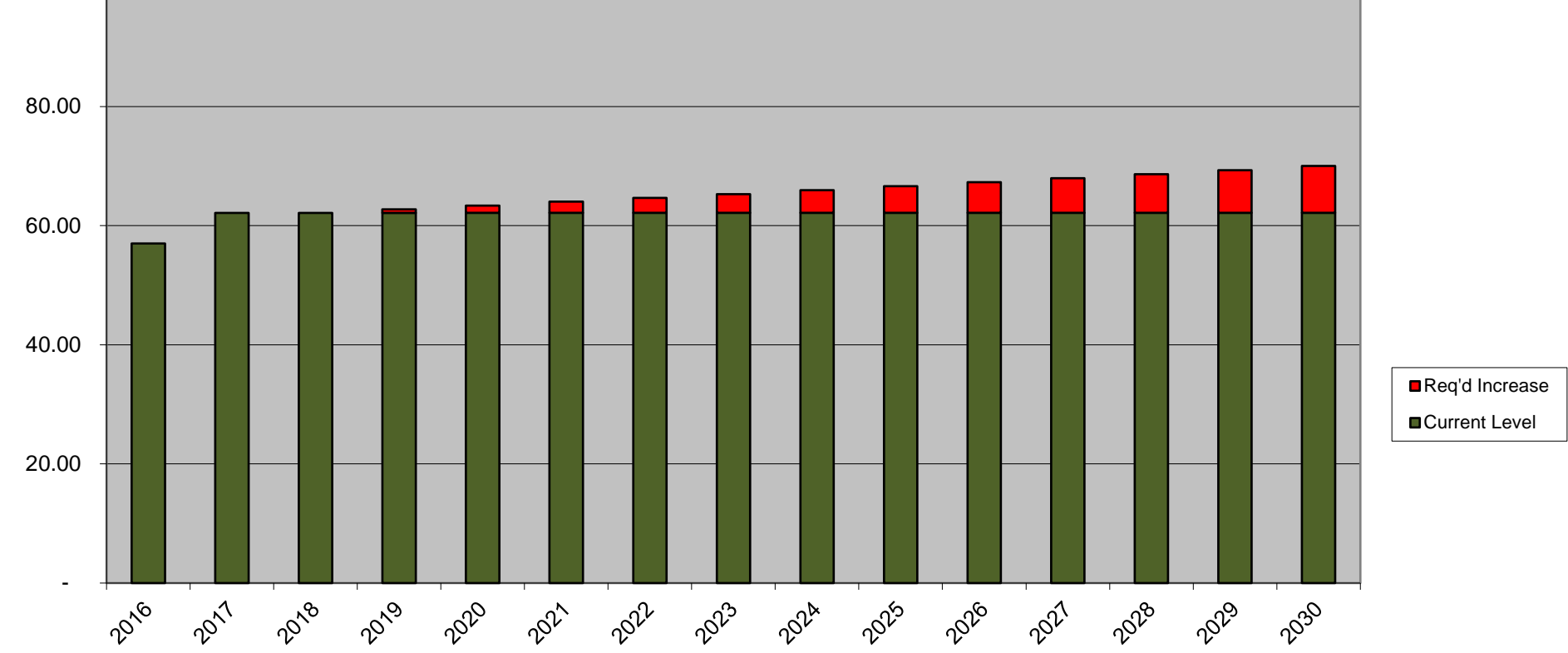
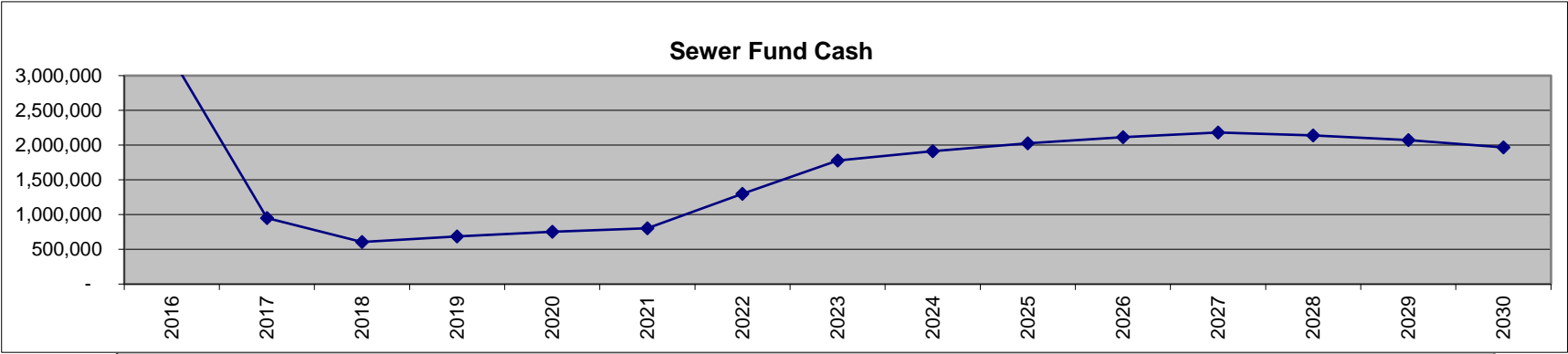
Tax Rate Projections



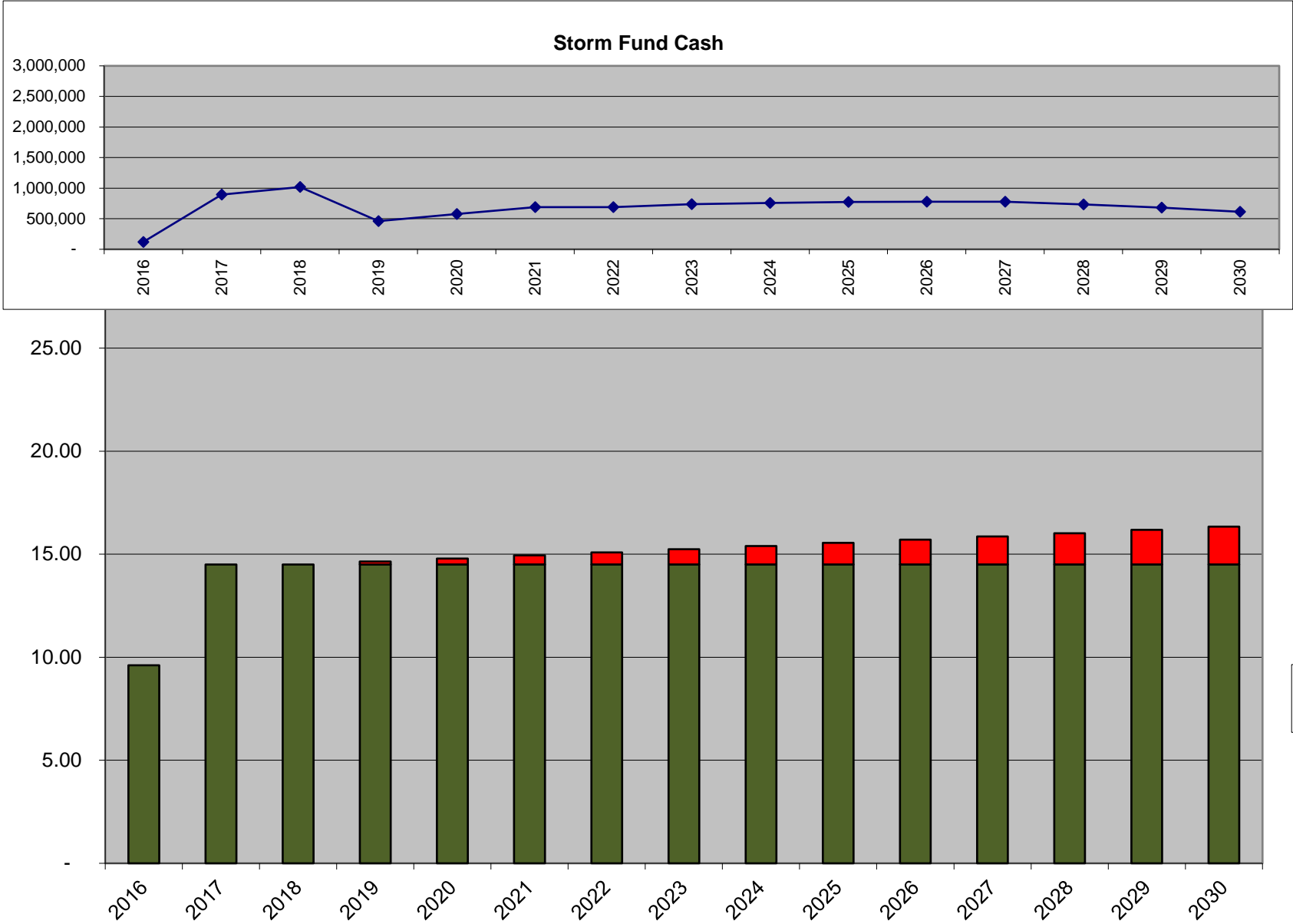
Monthly Water Bill ~ (5,000 gpm)



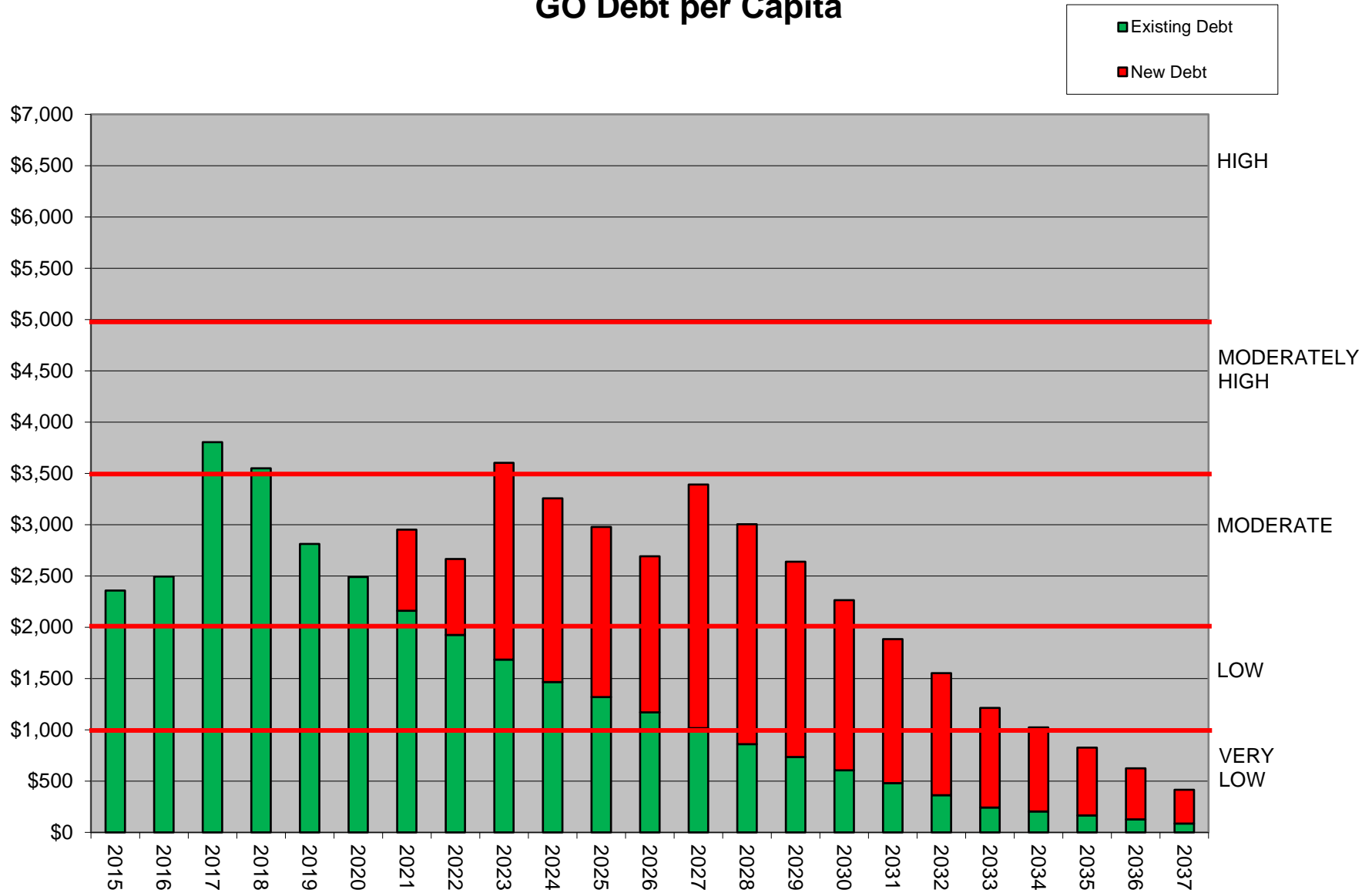
Monthly Sewer Bill ~ (5,000 gpm)



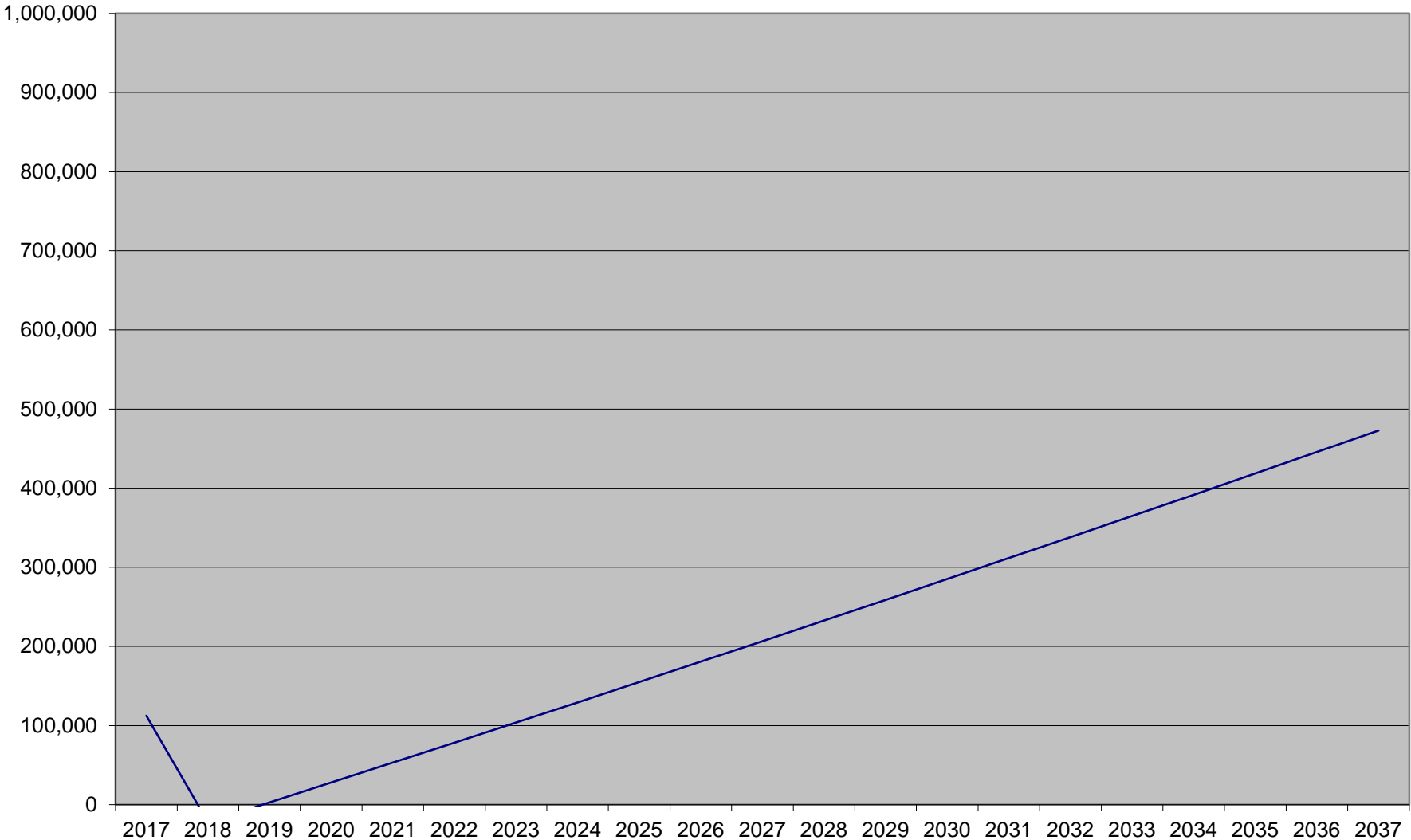
Monthly Storm Bill



GO Debt per Capita

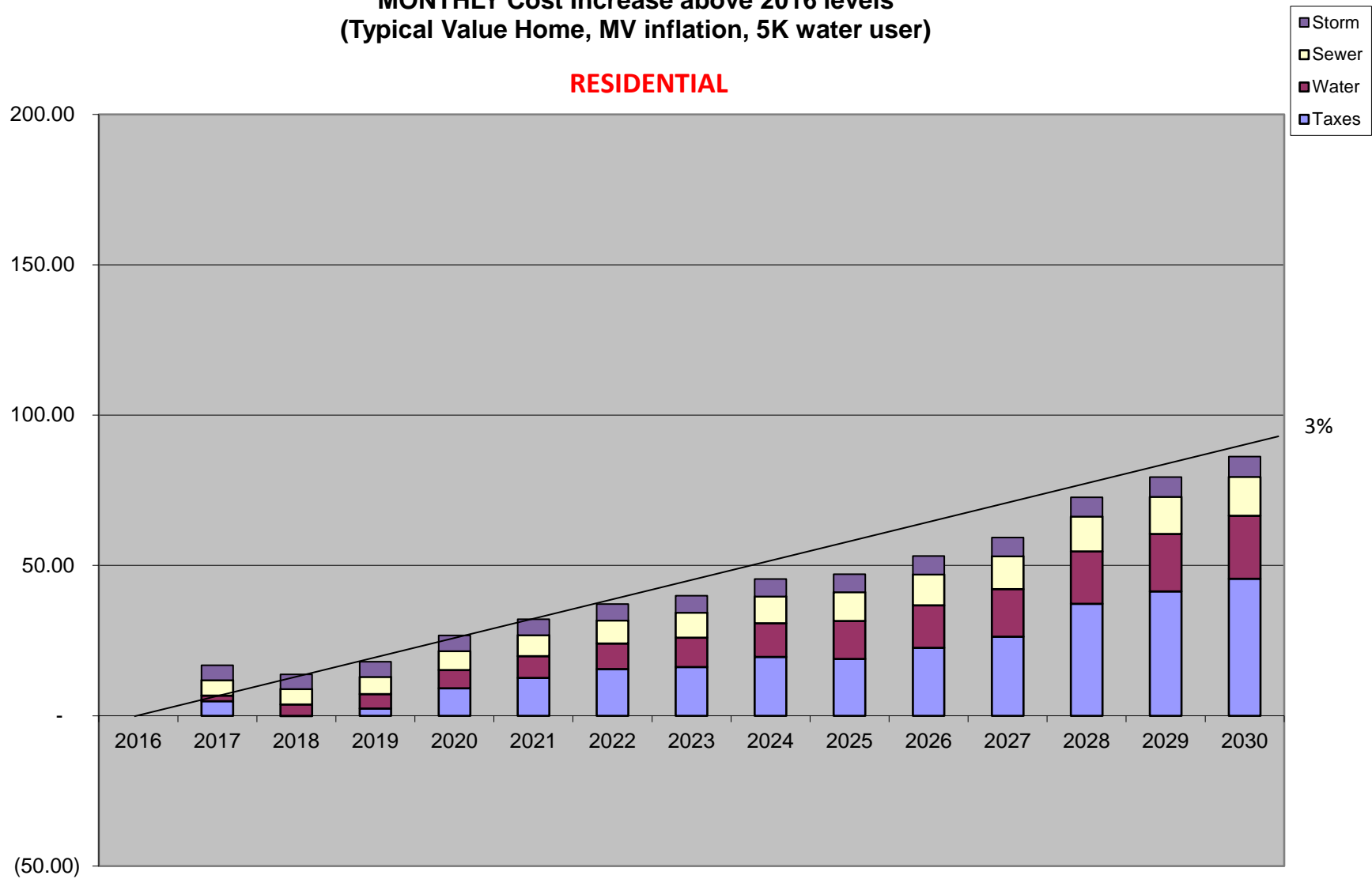


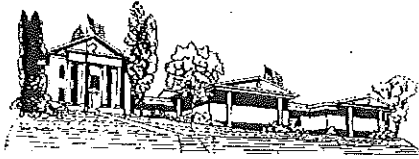
**Stabilization Fund
Reserves**



**MONTHLY Cost Increase above 2016 levels
(Typical Value Home, MV inflation, 5K water user)**

RESIDENTIAL





DODGE COUNTY ENVIRONMENTAL SERVICES

721 MAIN ST N • DEPT 123

MANTORVILLE, MN 55955

507-635-6272

DATE: June 25th, 2018

TO: Township Clerks, City of Kasson, City of Mantorville, City of West Concord, City of Dodge Center, City of Claremont, City of Hayfield, County Attorney, Dodge SWCD and the DNR.

FROM: Mary Greening, Administrative Assistant

RE: Zoning Amendment

At the August 1st, 2018 meeting the Dodge County Planning Commission will be considering adopting a buffer ordinance in accordance with Minnesota Statutes 103F.48 (Riparian Protection and Water Quality Practices). This ordinance is for the purpose of adopting local enforcement of the "buffer law."

Please review the proposed language changes and send your written comments to the Environmental Services Office at the above address by July 13th, 2018. If you have any questions, please call the office at 507-635-6272.

Thank you

1. The first part of the paper
discusses the general theory of
the subject and its importance
in the field of research.

2. The second part of the paper
describes the experimental
method used in the study.

3. The third part of the paper
presents the results of the
experiments and discusses the
implications of the findings.

4. The fourth part of the paper
concludes the study and
provides a summary of the
main findings.

5. The fifth part of the paper
discusses the limitations of the
study and suggests areas for
future research.

6. The sixth part of the paper
provides a list of references
and a list of figures.

RIPARIAN PROTECTION AND WATER QUALITY PRACTICES ORDINANCE

SECTION 1.0 STATUTORY AUTHORIZATION AND POLICY

1.1 STATUTORY AUTHORIZATION

This buffer ordinance is adopted pursuant to the authorization and policies contained in Minn. Stat. §103F.48, the Riparian Protection and Water Quality Practices statute (aka Buffer Law), and the County planning and zoning enabling legislation in Minn. Stat. chapter 394.

1.2 PURPOSE AND INTENT

It is the purpose and intent of the County to:

- 1.2.1 Provide for riparian vegetated buffers and water quality practices to achieve the following purposes:
 - A. Protect state water resources from erosion and runoff pollution;
 - B. Stabilize soils, shores and banks; and
 - C. Protect or provide riparian corridors.
- 1.2.2. Coordinate the implementation and enforcement of the water resources riparian protection requirements of Minn. Stat. §103F.48 with the shoreland management rules and ordinances adopted under the authority of Minn. Stat. §103F.201 to 103F.227 and the management of public drainage systems established under Minn. Stat. chapter 103E where applicable; and
- 1.2.3 Provide efficient and effective direction to landowners and protection of surface water quality and related land resources.

SECTION 2.0 DEFINITIONS AND GENERAL PROVISIONS

2.1 DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the same meaning they have in common usage and to give this ordinance its most reasonable application. For the purpose of this ordinance, the words "must" and "shall" are mandatory and not permissive. All distances, unless otherwise specified, are measured horizontally.

- 2.1.1 **"APO"** means the administrative penalty order issued pursuant to Minn. Stat. §103F.48, subd. 7 and Minn. Stat. §103B.101, subd. 12a.
- 2.1.2 **"Buffer"** has the meaning provided in Minn. Stat. §103F.48, subd. 1(c).
- 2.1.3 **"Buffer protection map"** has the meaning provided in Minn. Stat. §103F.48, subd. 1(d) and which are available on the Department of Natural Resources website.
- 2.1.4 **"BWSR"** means the Board of Water and Soil Resources.
- 2.1.5 **"Cultivation farming"** means farming practices that disturb root or soil structure or that impair the viability of perennial vegetation due to cutting or harvesting near the soil surface.
- 2.1.6 **"Drainage authority"** has the meaning provided in Minn. Stat. §103E.005, subd. 9.
- 2.1.7 **"Landowner"** means the holder of the fee title, the holder's agents or assigns, any lessee, licensee, or operator of the real property and includes all land occupiers as defined by Minn. Stat. §103F.401, subd. 7 or any other party conducting farming activities on or exercising control over the real property.
- 2.1.8 **"Parcel"** means a unit of real property that has been given a tax identification number maintained by the County.
- 2.1.9 **"Public drainage system"** has the meaning given to "drainage system" in Minn. Stat. §103E.005, subd. 12.
- 2.1.10 **"Local water management authority"** has the meaning provided in Minn. Stat. §103F.48, Subd. 1(g).
- 2.1.11 **"Normal water level"** means the level evidenced by the long-term presence of surface water as indicated directly by hydrophytic plants or hydric soils or indirectly determined via hydrological models or analysis.
- 2.1.12 **"SWCD"** means Soil and Water Conservation District.

2.2 SEVERABILITY

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

2.3 GREATER RESTRICTIONS

Where the provisions of any statute, other ordinance or regulation imposes greater restrictions than this ordinance, the provisions of such shall be controlling

2.4 ADOPTION BY REFERENCE

The following are adopted by reference when combined are referred to as the "*Buffer Protection Map*" established and maintained by the Minnesota DNR:

- A. The *Protected Waters and Wetlands Inventory* Map of Dodge County Minnesota dated 1984 adopted under Minnesota Statutes 103G.021, or successor.
- B. Public drainage systems established under Minnesota Statutes 103E

2.5 DATA SHARING/MANAGEMENT

2.5.1 The County may enter into arrangements with the SWCD, a watershed district if applicable, BWSR and other parties with respect to the creation and maintenance of, and access to, data concerning buffers and alternative practices under this ordinance.

2.5.2 The County will manage all such data in accordance with the Minnesota Data Practices Act and any other applicable laws.

SECTION 3.0 JURISDICTION

3.1 JURISDICTION

The provisions of this ordinance apply to land adjacent to all waters identified on the *Buffer Protection Map*.

For non-adjacent parcels located within the Shoreland Overlay District that are not subject to the Riparian Protection and Water Quality Practices Act, the shoreland buffer provisions of Chapter 14 of the Dodge County Zoning Ordinance would apply.

SECTION 4.0 EXEMPTIONS

The following uses are exempt from the Riparian Protection and Water Quality Practices act, provided they comply with the requirements of Chapter 14 of the Dodge County Zoning Ordinance (Shoreland Overlay District) and Minnesota Rules Chapter 6120:

- 4.1 Land enrolled in the federal Conservation Reserve Program (CRP)
- 4.2 Land used as public or private water access or recreational use area including legal stairways, landings, picnic area, access paths, beach and watercraft access area, and permitted water-oriented structures as provided in Chapter 14 of the Dodge County Zoning Ordinance (Shoreland Overlay District);
- 4.3 Land currently covered by a road, trail, building or other structures;
- 4.4 Land regulated by a NPDES/SDS permit under Minnesota Rules Chapter 7090 which provides water resources riparian protection, in any of the following categories:
 - A. Municipal Separate Storm Sewer System (MS4)
 - B. Construction Storm Water (CSW); or
 - C. Industrial Storm Water (ISW).
- 4.5 Land that is part of water-inundation cropping system; or
- 4.6 Land in a temporary non-vegetated condition due to drainage tile installation and maintenance, alfalfa, or other perennial crop or plant seeding, or construction or conservation projects authorized by a federal, state, or local government unit.

SECTION 5.0 ACCEPTABLE PRACTICES FOR COMPLIANCE

Landowners subject to the Riparian Protection and Water Quality Practices Act may comply by either establishing a vegetative buffer or installing an approved alternative practice, in accordance with the following provisions.

5.1 VEGETATIVE BUFFERS

Landowners planting a buffer must only use seed mixes verified by the Minnesota Department of Agriculture as consistent with Minnesota Statutes 18G (Plant Protection and Export Certification) or 21 (Seeds), or successor, to prevent contamination with Palmer Amaranth or other noxious weed seeds.

All vegetative buffers shall be managed to maintain compliance with Minnesota Statutes 18.75 to 18.91 (Noxious Weed Law), as amended.

5.1.1 BUFFER WIDTH

The width of any required buffer shall be measured from the top or crown of the bank. Where there is no defined bank, measurement must be from the edge of normal water. A landowner owning property adjacent to a water course identified on the buffer protection map must establish and maintain a buffer area as follows:

A. PUBLIC WATERS

For all public water designated under Minnesota Statutes 103G.201 (*Public Waters Inventory Map*), a fifty (50) foot width buffer of perennial rooted vegetation shall be established and maintained in accordance with Chapter 14 of the Dodge County Zoning Ordinance and Minnesota Rules Chapter 6120.3300, Subp.7 (Agricultural Use Standards), as amended.

B. PUBLIC DITCHES

For public drainage systems established under Minnesota Statutes 103E, a sixteen and a half (16.5) foot width buffer of continuous perennial rooted vegetation shall be established and maintained in accordance with Minnesota Statutes 103E.021, Supb. 1.

5.1.2 USE OF BUFFER AREA

Buffers may not be put to any use which would remove or prevent the permanent growth of perennial vegetation, or violate Chapter 14 of the Dodge County Zoning Ordinance (Shoreland Overlay District), or the provisions of Minnesota Rules Chapter 6120 and Minnesota Statutes 103E, or successor.

5.2 ALTERNATIVE PRACTICES

An approved alternative riparian water quality practice or combination of structural, vegetative, and management practices which provide water quality protection comparable to the water quality protection provided by a vegetative buffer may also be installed to comply the Riparian Protection and Water Quality Practices Act.

The adequacy of any comparable alternative practice allowed under this section shall be determined by the Dodge SWCD and based on:

5.2.1 The Natural Resources Conservation Service (NRCS) Field Office Technical Guide (FOTG);

5.2.2 Common alternative practices adopted and published by BWSR;

5.2.3 Practices based on local conditions approved by the SWCD that are consistent with the Natural Resources Conservation Service (NRCS) Field Office Technical Guide (FOTG); or

5.2.4 Other practices adopted by BWSR.

SECTION 6.0 COMPLIANCE DETERMINATIONS

6.1 INVESTIGATION

Inquiries, documentation/information, observations or complaints regarding a potential noncompliance with this ordinance shall be referred to the Dodge County SWCD for a compliance determination. The SWCD will evaluate the available documentation and/or perform inspections to determine the compliance status of the parcel. A Validation of Compliance can be issued when requested by the landowner. A landowner may appeal a Validation of Compliance to BWSR following the procedures of Section 7.3.4, below.

6.2 COMPLIANCE DETERMINATIONS

Initial and final compliance with the requirements for acceptable practices in Section 4 will be determined by the SWCD on a parcel by parcel basis. The compliance status of each bank, or edge of a waterbody on an individual parcel will be determined independently.

6.2.1 COMPLIANCE

If the parcel is determined compliant, the SWCD shall notify the County to document the status.

6.2.2 NON-COMPLIANCE

If the parcel is determined non-compliant, the SWCD shall provide a *Notification of Noncompliance (NON)* to the county to initiate the county's enforcement process.

SECTION 7.0 ENFORCEMENT

7.1 CORRECTIVE ACTION NOTICE (CAN)

On receipt of an SWCD NON, the County shall issue a Corrective Action Notice (CAN) to the landowner by first class mail. Copies of the CAN shall be provided to the SWCD and BWSR. The CAN shall include:

- 7.1.1 A copy of the NON issued by the SWCD;
- 7.1.2 Options of acceptable corrective actions to obtain compliance;
- 7.1.3 A timeline for compliance;
- 7.1.4 A statement that the violation will be deemed resolved upon receipt of a VOC issued by the SWCD;
- 7.1.5 A statement that failure to respond to the CAN will result in the assessment of civil and/or administrative penalties;

The compliance deadline may be extended based upon the type of practice chosen, the time of year or other any other legitimate reasons when requested by the landowner and approved by the County and SWCD. Any modification to the CAN shall be provided to the landowner, the SWCD and BWSR.

The applicant may appeal the terms of the CAN to the Dodge County WCA TEP panel.

At any time after receipt of a corrective action notice, the landowner may provide a Validation of Compliance from the SWCD as documentation of compliance to the County.

Upon receipt of the Validation of Compliance from the SWCD, the County will provide written notification of the resolution of the violation to the landowner, the SWCD and BWSR.

7.2 FAILURE TO COMPLY

The County will issue an Administrative Penalty Order (APO) by first class mail to landowners that fail to comply with the CAN. A copy of the CAN shall be provided to the landowner with the APO.

7.3 ADMINISTRATIVE PENALTY ORDER (APO)

7.3.1 STATUTE OF LIMITATIONS

Under Minnesota Statutes §541.07, commencement of an APO action shall occur within two years from the date the violation is discovered.

7.3.2 APO CONTENTS

The SWCD and BWSR shall be copied on any APO issued to a property owner. The APO shall include:

- A. The facts constituting the violation of the riparian protection and water quality practices act
- B. The specific ordinance section(s) that has/have been violated;
- C. A written description of prior efforts to resolve the violation;
- D. The amount of the penalty to be imposed;
- E. The date the penalty will begin to accrue;
- F. The date that payment of the penalty is due;
- G. The date by which all or part of the penalty may be forgiven if the landowner complies with the CAN; and
- H. A statement of the landowner's right to appeal the APO.

7.3.3 COMPLIANCE VERIFICATION

The property owner shall submit a Validation of Compliance issued by the Dodge County SWCD to the Environmental Services Department to verify compliance.

7.3.4 APPEAL OF AN APO

The landowner may appeal the APO issued by the County to BWSR in writing within 30 days after receipt of the APO. For the purposes of this section, receipt of the APO is determined to be three business days after the date of the APO.

A valid appeal must include:

- A. A copy of the APO that is being appeal
- B. The basis for the appeal
- C. Documentation to support the appeal

Any APO that is not appealed within the 30 day period after receipt shall be deemed final.

7.3.5 PENALTY DUE

Unless the landowner appeals the APO, the penalty specified in the APO becomes immediately due and payable to the County. Should the landowner submit a *Validation of Compliance* to the county prior to the deadline specified in the APO, the penalty may be reduced or waived by the Dodge County Board. Any penalty assessed under this section shall continue until the violation is resolved.

A. INITIAL VIOLATION

The penalty for a landowner on a single parcel that has not previously been the subject of an APO issued by the County shall be:

MONTHS FROM CAN	PENALTY/MONTH
0-11	\$0
12 -17 (180 days)	\$200
18-23 (180 days)	\$500

B. REPEAT VIOLATION

The penalty for a landowner on a single parcel that has previously been the subject of an APO issued by the County shall be:

DAYS SINCE CAN ISSUED	PENALTY/DAY
180	\$200
181-360	\$500

7.3.6 REFERRAL FOR COLLECTION

All penalties assessed under an APO must be paid by the landowner within the time specified in this section. All payments shall be made payable to the County. Any penalty or interest not received in the specified time may be collected by the County using any lawful means.

SECTION 8.0 REPORTING AND DOCUMENTATION

The County shall maintain on file all documents associated with any violation of the Riparian Protection and Water Quality Act in accordance with Minnesota Statutes 13.03 pertaining to data retention.



KASSON FIRE DEPARTMENT

FIRE ✕ RESCUE ✕ EMS ✕ 101 E. MAIN STREET ✕ KASSON, MN 55944

06/27/2018
1200 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Record

Subject: Retirement
Staff: Deputy Chief – Douglas Robinson

City of Kasson
401 5th ST SE
Kasson, MN 55944
Attn: City Administrator

Ms. Coleman (Theresa)

This letter of correspondence is to make you aware of the submission and acceptance of the letter of retirement of Deputy Chief – Douglas Robinson, effective July 11, 2018.

Submitted for City Administrator approval / endorsement, followed by recommendation to approve at next City of Kasson - Council Meeting.

=

As Deputy Chief – Douglas Robinson's retirement will present an administrative and operational leadership gap in the organization, I am herein requesting authorization to start the process to fill the position of Deputy Chief.

Should you have any questions – please feel free to contact me @ 507-421-0040 or by email @ joe.fitch@compeer.com

Respectfully

Joe Fitch - Fire Chief

The mission of Kasson Fire Department is to provide life safety and hazard response to the citizens and visitors of the community we serve, in a safe, professional and ethical manner. Our focus will be to actively engage in prevention, public education, risk management, emergency response, code enforcement, fire investigation and professional development.

Joe Fitch, Fire Chief
Kasson Fire Department Members
Mayor, City Administrator, Council Members

June 18, 2018

I will be retiring from Kasson Fire Department after 18 years of service effective July 11, 2018.

I have found it challenging to continue to meet on call demands, attend meetings and training on a regular basis, so I decided that retirement is the best option.

I started as a probationary firefighter in June of 2000 prior to the surge in the Fire Service after September 11th 2001. I moved up to Training Officer and then to Fire Marshal in 2004 and leave as Deputy Fire Chief in 2018. I have worked under 4 Fire Chiefs and alongside numerous Firefighters over the years.

During the 18 years I was fortunate enough to obtain 8 grants and other funding totaling hundreds of thousands of dollars which provided for thermal imaging camera, turnout gear, SCBA's, radios, pagers, wildland gear, workout equipment, smoke machine, etc.... Start the Calendar Project with Steve Jurens, and bring the Fire Department into a new era with Chief Fitch, Chief Seljan, and Administrative Officer Jurens.

My proudest accomplishments however are the Kasson Fire Department Members that I have had the opportunity to interview, hire, promote and work side by side with.

I will continue to work with ISO and evaluate 500+ departments from Dakota County in MN to Decorah County in IA. I will still serve the 80+ Departments in SE MN as allowed; serve as Executive Committee Member for MFSCB in the 800+ Departments, and continue to certify new firefighters as a Fire Examiner. I will still work the Governor Fire Service Day at the Fair, and to serve as a Fire Representative for Homeland Security Emergency Management Regional Review Committee.

I hope the **City Council** and citizens of the Kasson will take the time to realize the talented and dedicated staffing among us. Our staff have Master Degrees, College/Technical Degrees, State and National Licenses / Certifications, thousands of hours of training. We have a Deputy State Fire Marshal, paramedics, professional firefighter, mechanics, insurance agents, painters, electricians, plumbers, law enforcement officers, tile layers, construction, press operators, flight medics, sales personnel, water operators, street and maintenance, trucking company owners, business owners, teachers, college instructors, farmers, coaches, parents, and many others.

So in closing, please accept my retirement in good standing. Always look forward because the Fire Service while we are proud of most of our history, we are not looking backwards. We are always building upon the past to make it better for the future.

Stay safe – watch out for one another – enjoy time with your family and friends.

Sincerely,



Douglas E. Robinson,
Deputy Fire Chief – Kasson Fire Department
Administration, Compliance, Investigations
101 Main Street East
Kasson, Minnesota 55944
deputyfirechiefokasson@kmtel.com

City of Kasson, Minnesota
POSITION DESCRIPTION

POSITION TITLE: Deputy Fire Chief
REPORTS TO: Fire Chief
SUPERVISES: All other Fire Department Officers
LOCATION: Fire Department
DATE OF LAST REVISION: 09/11

Job Purpose Summary:

The Primary objective of this position is to assist the Fire Chief in performing a variety of technical, administrative, and supervisory work in planning, organizing, directing and implementing fire prevention and suppression to prevent or minimize the loss of life and property by fire and/or other emergency situation.

ESSENTIAL FUNCTIONS

Assists the Fire Chief in supervising all activities of the department including maintenance and repair of equipment.

Assists in the development and implementation of policies and procedures for the department, as directed by the Fire Chief and advises the members of these policies and procedures.

Recommends to the Fire Chief the purchase of department equipment.

Plans, organizes, assigns, and directs department operations with respect to equipment, apparatus, and personnel; provides for the training and discipline of personnel.

Enforces the fire prevention laws the handling and storage of combustible materials and the use of inflammable liquids and explosives.

Assists the Fire Chief in recommending annual budget estimates to the Council.

Maintains fire records and reports for efficient operations.

Directs the operation and maintenance of fire alarms, reporting systems and equipment.

Responds to fire alarms and directs all firefighting activities.

Responds and manages fire, rescue, and disaster calls in accordance with Standard Operating Procedures.

Stays abreast of fire fighting methods and administration by attending conferences and educational training.

Serves as public service and public relations representative for department by addressing civic and other groups regarding the activities and programs of the department in the absence of the Fire Chief.

Investigates fires or provides for such investigations.

Maintains a supply inventory and orders supplies as necessary in accordance with the City's purchasing policy.

Delegates to Fire Department membership the responsibilities stated in the department policies and procedures.

Assists the Fire Chief in representing the department at all necessary meetings with township and city officials, Safety Committee meetings, Council meetings and special meetings as required.

Performs the duties of a Firefighter.

Assists the Fire Chief with preparation and administration of the department budget and updated Five Year Capital Improvement Plan setting forth the anticipated needs of the department.

Provides applicable accounting departments with the necessary information needed for department service billing.

Enforce all City ordinances and other Minnesota statutes concerning fire suppression and prevention.

Performs other duties as apparent or assigned.

SUPERVISORY RESPONSIBILITIES

Carries out supervisory responsibilities in accordance with the City's policies and applicable laws under the direction of the Fire Chief. Responsibilities include training; planning, assigning, and directing work; evaluating performance; addressing complaints and resolving problems of employees. Responsibilities also include the ability to effectively recommend the hiring, rewarding and disciplining, suspending, adjusting grievances, promoting, demoting, and the discharge of employees.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

While performing the duties of this position, the employee regularly works in outdoor weather conditions. The employee must occasionally work in high, precarious places, in wet humid conditions, and near moving mechanical parts. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and radiation.

The noise level in the work environment is usually moderate to loud.

SKILLS INVOLVED:

To perform this job successfully, an individual must have thorough knowledge of firefighting and emergency rescue techniques and practices; considerable knowledge of the operation and routine maintenance of all fire fighting equipment, tools and apparatus; thorough knowledge of the modern principles and techniques of fire prevention, including inspection, hazards and elimination of dangerous conditions; thorough knowledge of the laws and ordinances of state and city regarding fire suppression and prevention; thorough knowledge of current emergency management practices; competent in computer operations and relevant software programs; ability to establish and maintain effective working relationships with other department heads and government officials; and ability to communicate complex ideas, both orally and in writing. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must have fire fighter Essentials and Hazmat Awareness Training.
- Must be in compliance of current NIMS Regulations
- Must have attended 80% of all meetings and drills for the previous term.
- Must have received Incident Command System and Operational Tactics training.
- Attends Fire Chief's Meetings as well as State Fire Chief's Conference in the absence of the Fire Chief.
- Must possess good verbal and listening skills.
- Must reside within five (5) road distance miles of the Fire Station.
- Knowledge of modern fire suppression and prevention procedures, techniques and equipment.
- Knowledge of first aid and resuscitation.
- Ability to train and supervise subordinate personnel.
- Ability to exercise sound judgment in evaluating situations and in making decisions.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; and talk and hear. The employee is frequently required to sit; stand; walk; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl, and taste or smell.

The employee must occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision peripheral vision, and the ability to adjust focus. Must have the ability to perform strenuous physical activity.

Schedules and Other Conditions

While performing essential functions of the position, the individual will work intermittent hours, be available on call, and be available or arrange coverage for response as needed to major events which affect the department and the City.

Mental Abilities:

General learning ability is required. The ability to read, write, and communicate directions, ideas, concepts and expected outcomes is required. The ability to manage work stress in critical situations and help others do the same.

Personal Attributes:

Flexibility and adaptability to changing work demands are important. The ability to plan manage, evaluate the department operations and the work of assigned personnel is an expectation of the position.

Minimum Qualifications for the Position:

Graduation from high school or equivalent.

Firefighter I and Firefighter II certification

Fire Ground Management: First Arriving Officer Leadership Series

Successful completion of IS-700.A; IS-800.B NRF; ICS-100; ICS-200; ICS-300; ICS-400.

Possession of an appropriate driver's license valid in the State of Minnesota.

Seven (7) years prior experience in fire fighting and prevention with at least two (2) years as an officer

Additional, Desirable Qualifications for the Position:

Degree or course work in Fire Science or related field.

Haz Mat Operations Level.

Emergency Management/Homeland Security

Relevant municipal experience

Kasson Police Calls for Service						↑/↓ over last year
	2014	2015	2016	2017	2018	
January	274	286	294	322	346	7%
February	271	247	260	341	310	-9%
March	280	302	273	277	352	27%
April	325	347	375	364	418	15%
May	373	367	413	461	502	9%
June	293	339	349	370	395	7%
July	364	408	408	528		
August	286	372	343	404		
September	263	352	346	450		
October	336	309	489	370		
November	263	284	359	390		
December	300	331	334	377		
Yearly Total	3628	3944	4243	4654	2323	



Workforce Development, Inc. (WDI) and Minnesota Department of Corrections (DOC) Career Technical Education invite you to a session for employers to learn the benefits of hiring individuals with felony records; a hidden workforce of people trained for your technology, manufacturing, and construction jobs and careers.

Learn about:

- Career technical training the DOC provides for men and women in correctional facilities to prepare them for careers upon release.
- The partnership between the DOC and WDI, and how continued training can be provided upon release – plus additional supports including career planning that help individuals prepare for work.
- Employer benefits of hiring individuals with felony records, including bonding through the MN Department of Employment and Economic Development (DEED) and federal tax breaks.
- Innovative strategies employers are utilizing to hire individuals with felony records.

Benefits to Hiring Justice-Involved Individuals: Employer Panel Discussion

WHEN: Tuesday, July 17, 2018

8:30am—9:00am —Networking & Light Breakfast
9:00am—12:00pm —Presentation

WHERE: Workforce Development, Inc.
Heintz Center, Door H8
2070 College View Road East
Rochester, MN 55904

RSVP required; register for this FREE event at:
<https://www.eventbrite.com/e/workforce-development-inc-mn-department-of-corrections-employer-session-tickets-46977373589>

SMIF 4th Annual Bus Tour
Thursday, July 19, 2018
Olmsted, Dodge and Steele Counties

Itinerary

- 7:00AM– 8:00AM** **Staff and Board – Continental Breakfast available on-site with overnight stay**
- 7:45PM** **SMIF Board of Trustees/staff/guests convene for discussion at Centerstone Plaza Hotel**
(201 6th St SW Rochester – The Evergreen Room 7:00 – 8:15)
Welcome by: Lisa Clarke, Xavier Frigola and Tim Penny at 7:30AM
Overview of Rochester & Olmsted County
Introduction of guests
- 8:30AM** **Bus departs from Rochester with Trustees, Staff and Guests**
Staff and guests fill in details of projects and partnerships in Olmsted County
- 9:05AM** **Arrive at Senior Center in Hayfield for town meeting discussion – 25 W Main**
Parking TBD
Bryce Lange, Tom Monson and Mark Miedtke
Meet with local leaders regarding Dodge County
- 10:00AM** **Bus departs for Blooming Prairie**
Staff and guests provide info on projects in Dodge County
- 10:15AM** **Arrive in Blooming Prairie – Tour Bio-Plastic Solutions – 526 3rd St NE**
Gary Noble, host. Loan Client, Peer Network and Leadership Circle Member
- 11:00AM** **Depart for Owatonna, passing through Ellendale**
- 11:45AM** **Lunch in Owatonna – Steele County History Center – 1700 Austin Road**
Possible Guests/Topics: Tanya Paley, SMART & preschool bus
Christina Wetmore, Medford CGI
Stephanie Kibler, Ellendale Community Foundation
- 1:00PM** **Depart for West Concord**
- 1:30PM** **Arrive at Clean Plus, West Concord - 138 Main St E**
Hosted by Matt Coy (President) & George Coy (CEO)
Former Loan client and Peer Network
- 2:15PM** **Depart for Mantorville**
- 2:30PM** **Stop in Mantorville. Park by the Chocolate Shoppe – 420 N Main St – Lynette**
All guests receive ice cream treat. Opera House will be open to view.
Talk with Joe Cartney and Tom O’Leary from Byron Community Foundation/local leaders
- 3:30PM** **Depart for Rochester, driving through Kasson & Byron**
- 4:00PM** **Estimated arrival in Rochester at 4:00PM**

Thanks for participating, and we hope you had a great day!



Dedicated to a Strong Greater Minnesota

June 25, 2018

Theresa Coleman
City Administrator
401 5th Street SE
Kasson, MN 55944

Dear Ms. Coleman,

As mayor of Granite Falls and president of the Coalition of Greater Minnesota Cities (CGMC), I'm excited to invite you and other elected officials and staff members from your city to the CGMC Summer Conference July 25-27 in Mankato. To encourage your participation, we are waiving the conference registration fee. To register or find out more information about the conference, please go to greatermncities.org/FreeConference18. The conference agenda is also enclosed.

For nearly 40 years, the CGMC has ensured that the unique interests of Greater Minnesota communities are front and center at the Capitol. The CGMC's strength has always been in numbers, and our 97 member cities have seen first-hand what can be accomplished when they band together to achieve common goals.

This year's CGMC Summer Conference comes as candidates for the Minnesota House and Governor enter the final months of the campaign season. This election season, it is imperative that Greater Minnesota city leaders join together to make sure our state's new and returning political leaders do not overlook rural communities.

For decades, the CGMC has been the most effective advocate for Greater Minnesota cities and the driving force behind numerous initiatives that have made our communities stronger. Here are a few examples of the CGMC's successful advocacy for the recently completed 2018 legislative session:

- Secured \$123 million in funding to help cities build or upgrade water and wastewater infrastructure
- Secured \$400 million for Corridors of Commerce, including \$265 million dedicated to Greater Minnesota projects
- Secured \$5 million for Greater Minnesota Business Development Public Infrastructure (BDPI) grants
- Advocated for additional funding for city streets in cities of all sizes
- Advanced initiatives that aim to increase child care availability in Greater Minnesota
- Pushed back against legislation that would hurt Greater Minnesota communities, including bills to reduce Local Government Aid (LGA) funding and hamper annexation proceedings

Moreover, the CGMC has delivered on the priorities of its members in recent years by advocating for and helping to pass the Corridors of Commerce program, the Border-to-Border Broadband Development Grant Program, and the historic 2013 LGA reform. We can do more – with your help.

With a new governor and legislature, 2019 will be extremely important for the future of Greater Minnesota cities and the state. The CGMC is already hard work on initiatives to help our communities grow and thrive.

In the coming legislative session, the CGMC will continue to fight to protect and increase funding for LGA — the lifeblood of communities across the state. Under the CGMC proposal, your city's estimated 2020 LGA amount would be \$1,171,934, an increase of \$91,602 from 2019.

In 2019 we also plan to continue our push for permanent funding for city streets, continued funding for water and wastewater infrastructure, a comprehensive package to alleviate the child care crisis in Greater Minnesota, and more.

I hope you and other officials from your city will join us in Mankato for the CGMC Summer Conference, where you can learn about emerging trends, challenges and opportunities impacting Greater Minnesota communities and meet dozens of other city leaders who share the common goal of working together to make Greater Minnesota a better place to live, work and do business.

To learn more about the CGMC, please visit our website at greatermncities.org. You can also contact CGMC Executive Director Bradley Peterson at bmpeterson@flaherty-hood.com or (651) 225-8840 with any additional questions.

Sincerely,

A handwritten signature in cursive script, reading "Dave Smiglewski".

Dave Smiglewski, Mayor of Granite Falls
President, Coalition of Greater Minnesota Cities



Coalition of Greater Minnesota Cities: **35 Years of Legislative Advocacy**

*The CGMC is a nonprofit, nonpartisan advocacy organization that represents cities outside of the Twin Cities metropolitan area. Its five core advocacy issues are **Local Government Aid/property tax relief, economic development, transportation, environment & energy and annexation.***

Local Government Aid (LGA)/Property Tax Relief

- Fight for a fair, rational and sustainable LGA formula
- Inform legislators and the public about the importance of the LGA program and its impact on Greater Minnesota communities
- Vigorously defend the LGA program and oppose any cuts

Economic Development

- Support the creation, enhancement and expansion of economic development and redevelopment tools for Greater Minnesota communities and businesses
- Advocate for funding for economic development grant programs and other initiatives

Environment & Energy

- Support regulations that provide effective and measurable benefits to the environment
- Advocate for funding for state grant and loan programs that help cities cover the costs of necessary facility upgrades and repairs
- Educate legislators and the public on environmental issues facing Greater Minnesota cities

Transportation

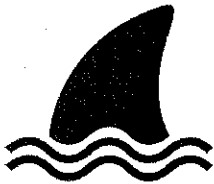
- Develop comprehensive plans to fund highways and transit
- Fight for a fair distribution of transportation dollars between the metro area and Greater Minnesota
- Support funding for city streets in cities of all sizes

Annexation

- Promote better land use and zoning controls in areas surrounding cities
- Address environmental issues related to urban sprawl in townships and unorganized territories



Coalition of Greater Minnesota Cities: **35 Years of Legislative Advocacy**



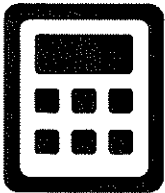
Lobbying: Fending Off the Sharks

No one else stands up for Greater Minnesota cities. Minneapolis, St. Paul, the Association of Metropolitan Municipalities and many suburbs all had paid lobbyists before the CGMC came into existence. The professional lobbying presence of the metro-area local governments at the Capitol far outweighs the lobbying of Greater Minnesota—both in terms of the number of lobbyists and the amount of money spent on lobbying. Before the CGMC there was no unified voice for Greater Minnesota at the Capitol.



Members: The Keys to Success

The CGMC is successful because of its members. Mayors, council members, city administrators and city staff members are involved in every aspect of the CGMC's advocacy work, from policy formation to lobbying at the Capitol. City officials have an immeasurable impact on shaping public policy by attending lobby days at the Capitol, responding to "action alerts" from CGMC staff, testifying in front of committees, engaging in social media and keeping in close contact with legislators.



Policy Analysis: Knowing the Numbers

The CGMC's advocacy is effective because it is based on policy, facts and analysis. The CGMC philosophy is that city officials, legislators and the public should know and understand legislation that is being considered and the impact of the legislation once it is passed. Because of this philosophy, the CGMC has a policy analyst on staff who can run the numbers and analyze the impact of legislative proposals in real time.



Staff: Close When You Can't Be

It is extremely difficult for city officials from Greater Minnesota, on their own, to have a constant presence at the Capitol simply because of the distance from St. Paul. It is far easier for a mayor from Edina or Minneapolis to visit the Capitol than a mayor from Worthington or Warroad. CGMC offices are located one block from the Capitol, and staff are there on a daily basis during the legislative session. This proximity has allowed CGMC staff to strengthen relationships with key lawmakers.



Media: More Than Just a Press Release

The CGMC understands that a crucial component of good lobbying strategy is a strong media presence that helps build public support and keeps members informed. The CGMC is in regular contact with editors and journalists throughout the state. The CGMC is very successful at getting our message out through guest columns, letters to the editor, radio and TV interviews, and on social media. Legislators pay attention to the news from back home and we make sure they hear our message loud and clear.

Coalition of Greater Minnesota Cities Summer Conference 2018!

July 25-27, 2018 at the
Verizon Center in
Mankato

Co-hosted by the cities of:
Mankato
North Mankato
Saint Peter

Attend for FREE!

The CGMC is waiving the \$260 registration fee for prospective cities (elected officials and city staff). Register at:
greaterminncities.org/FreeConference18

Venue Information

Unless otherwise indicated on the agenda, conference activities will be held at:
Verizon Center
1 Civic Center Plaza,
Mankato, MN 56001

Hotel

Hilton Garden Inn (next to Verizon Center)
20 Civic Center Plaza
Mankato, MN 56001
Call: (507) 344-1111

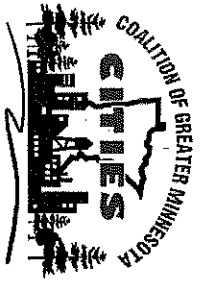
* Attendees are responsible for making their own hotel reservations. The CGMC has a block of rooms at a discounted rate of \$119 (plus tax). The block closes July 4.

Questions?

Contact Julie Liew at 651-259-1917 or
jilliew@flaherty-hood.com



DISCOVER CONNECT GET INSPIRED



Dedicated to a Strong Greater Minnesota

CONFERENCE AGENDA

Wednesday, July 25

10 a.m.-12 p.m. – Registration at Verizon Center

10:30 a.m. – CGMC Board of Directors Meeting

12 p.m. – Conference Begins – Welcome Remarks from CGMC President Dave Smiglewski and Host Cities

12:05-1:30 p.m. – Lunch presentation: “Session 2018: The Good, the Bad and the Ugly” CGMC Executive Director Bradley Peterson will provide in-depth analysis on the 2018 legislative session, including negotiations (or lack thereof) between legislative leaders and the Governor, controversial vetoes, bonding bill drama and what it all means for Greater Minnesota priorities. He will also preview some of the key races in the upcoming 2018 election, including the gubernatorial race and the fight for control of the Minnesota House.

1:30-2 p.m. – Presentation: “Enhance Your Community with a Community Foundation” Dayton Soby, a trustee with the J.A. Wedum Foundation, will explain why the foundation is eager to share its knowledge, efforts and money to help cities start their own community foundations.

2-2:30 p.m. – BREAK

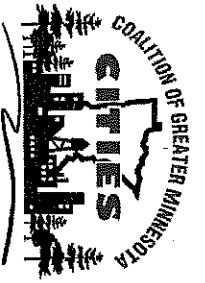
2:30 p.m. – Board bus for Saint Peter and learn about Saint Peter’s history and recovery from the 1998 tornado as we travel to the city

2:55-3:55 p.m. – Explore Innovative Child Care Partnerships at the Saint Peter Community Center Learn about the city’s efforts to assist private businesses and individuals in providing more day care slots in the community and tour the child care centers currently operating out of the Community Center.

4-4:45 p.m. – Housing, Health Care, Historic Sites: A Guided Bus tour of Saint Peter Hop back on the bus for a short tour of Saint Peter including the hospital, development areas, historic sites and the city’s newest housing development – Traverse Green Subdivision. City staff will provide information on development of the “building better neighborhoods” design used for the subdivision. If available, a tour of one of the spec homes will be provided.

4:45 – Enjoy Downtown Saint Peter The bus will head to historical downtown Saint Peter for a tour of the local Arts Center and free time to partake of the one of a kind downtown shops offering everything from authentic Swedish products to upscale kitchen and home furnishings to locally sourced foods and refreshments.

5:30 p.m. – Board bus at Art Center



Dedicated to a Strong Greater Minnesota

CONFERENCE AGENDA

5:45-7 p.m. – Cities-sponsored Social Hour and Entertainment at Chankaska Creek Ranch & Winery A toast to good food and wine! Networking social includes wine and spirits sampling, live entertainment from the Lost Walleye Orchestra, lawn games and a bonfire.

7 p.m. – Cities-sponsored Dinner at Chankaska Creek Ranch & Winery Enjoy dinner and conversation at the beautiful, brand-new events center.

8 p.m. – Board bus and head back to hotel

8:30 p.m. – Downtown Mankato Walking Pub Crawl (optional)

Thursday, July 26

Breakfast on own

8:00-10:30 a.m. – City Tours

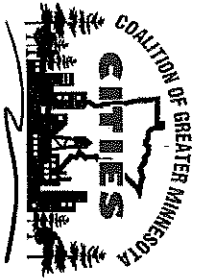
- **Option 1: CityArt Walking Tour** – See and enjoy art out in the open on a guided CityArt Walking Sculpture Tour. The tour includes a stop-taste along the way at Tandem Bagels and Friesen's Family Bakery & Soup Bar.
- **Option 2: Mankato/North Mankato Bus Tour with "Echo the Eagle"** – This guided bus tour highlights North Mankato and Mankato renaissance redevelopment projects; sustainable projects that include solar energy; water quality wastewater treatment and economic development.
- **Option 3: Golf at North Links Golf Course** – Enjoy nine holes of golf at North Links Golf Course, 41553 520th Street, North Mankato. Cost is \$27, includes golf cart. *(Must provide your own transportation to the course; first tee time is 7:30 a.m.)*

11 a.m.-noon – Exhibitor Break Visit the more than two dozen businesses and organizations that will be showcasing their products and services.

11 a.m.-noon – Greater Minnesota Partnership Membership Meeting (optional)

Noon-1 p.m. – Keynote Luncheon with speaker Kevin Lindsey, Commissioner of the Minnesota Department of Human Rights

1-2 p.m. – Panel Discussion: "Farm to (Water) Table: Agriculture's Role in Protecting Clean Water" To find solutions to our state's water-quality woes, cities must work hand-in-hand with farmers, businesses, state agencies and other stakeholders. This panel discussion will touch on agriculture's role in water quality efforts and ways in which cities and farmers can find common ground and work together to address these issues. The discussion will be moderated by Ted Suss, a former state legislator and current member of the Minnesota River Congress Action Board.



Dedicated to a Strong Greater Minnesota

CONFERENCE AGENDA

2-2:30 p.m. – Exhibitor Break Visit the more than two dozen businesses and organizations that will be showcasing their products and services.

2:30-3:30 p.m. – Legislative Panel Discussion: “From North Minneapolis to the North Shore (And Everywhere in Between): Cultivating Economic Growth Statewide” Much has been said about the rural-urban divide, but when it comes to economic development Minnesota communities have far more in common than you might expect. Although they may manifest in different ways, the child care shortage, job training needs and the demand for more housing impact all corners of the state. This panel discussion featuring rural, suburban and urban legislators will explore the top economic concerns facing their districts and how finding common ground on these issues can lead to legislation that will move Minnesota forward.

3:30 p.m. – BREAK

4 p.m. – Cocktail Reception Join legislators and your fellow community leaders for a cash bar and light hors d'oeuvre.

5 p.m. – Legislative Awards Dinner Enjoy a delicious meal as the CGMC honors the legislators and city officials who worked tirelessly to advance Greater Minnesota's interests over the past year.

7:30 p.m. – Gubernatorial Candidate Forum The CGMC, Greater Mankato Growth and the Greater Minnesota Partnership will co-host a gubernatorial candidate forum that focuses on the top issues that impact Greater Minnesota communities.

9 p.m. – Post-debate Dessert and Discussion

Friday, July 27

8 a.m. – Continental Breakfast

8:30-9:30 a.m. – Labor & Employee Relations Update Brandon Fitzsimmons, a labor attorney with Flaherty & Hood P.A., will discuss the CGMC Labor and Employee Relations Committee's proposed work plan, budget and policies for 2018-19 and provide an update on labor laws and settlements.

9:30 a.m. – Membership Meeting The full CGMC membership will adopt the annual budget and assessments, elect officers and discuss other business as needed.

11:15 a.m. – Adjourn

**Please note that this is a tentative agenda. Agenda items and speakers may change.*

