

KASSON CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, July 25, 2018

PLEDGE OF ALLIEGANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.

Motion:

2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from July 11, 2018

b. Claims processed after the July 11, 2018 regular meeting, as audited for payment

c. Evaluations:

- | | | |
|-----------------|-------------------|---|
| 1. Mary Mollert | Liquor Clerk | from Grade 2 Step 3 to Grade 2 Step 4 \$16.18 eff 7-1-18 |
| 2. Chris DeLima | Liquor Clerk | from Grade 2 Step 3 to Grade 2 Step 4 \$16.18 eff 7-1-18 |
| 3. Josh Hanson | Police Sergeant | from Grade 12 Step 5 to Grade 12 Step 6 \$33.94 eff 5/14/18 |
| 4. Matt Norland | PT Police Officer | from Grade 10 Step 1 to Grade 10 Step 2 \$26.07 eff 5-1-18 |
| 5. Jeremy Casey | Journeyman | from Grade 11 Step 5 to Grade 11 Step 6 \$31.69 eff 3-17-18 |
| 6. Mark Rappe | PT Parks | from Grade 1 Step 1 to Grade 1 Step 2 \$14.19 eff 4-17-18 |
| 7. David Vosen | W/WW Supervisor | from Grade 13 Step 5 to Grade 13 Step 6 \$36.31 eff |

4/3/18

- | | | |
|-----------------|-----------------|---|
| 8. Mike Bolster | Ice Arena/Parks | from Grade 4 Step 6 to Grade 4 Step 7 \$20.39 eff 6/26/18 |
| 9. Todd Kispert | Elec Supervisor | Already at Top of Scale |
| 10. Jeff Ulve | W/WW Oper | Already at Top of Scale |
| 11. Mike Ness | Streets/PWW | Already at Top of Scale |

d. Acknowledge Committee Minutes

1. Minutes from EDA June 5, 2018
2. Planning Commission June 11, 2018

Motion:

B. VISITORS TO THE COUNCIL

1. Library Director Art Tiff – Presentation of Summer Reading Program Outcome and Winners

C. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

D. PUBLIC HEARING

E. COMMITTEE REPORT

F. OLD BUSINESS

G. NEW BUSINESS

H. MAYOR'S REPORT

I. ADMINISTRATORS REPORT

1. Comp Plan Next Steps

J. ENGINEER'S REPORT

K. PERSONNEL

1. Hire Full Time Officer
2. PT Police Officer Bou Gazley Resignation

L. ATTORNEY

1. Closed session for litigation strategy
 - a. special assessment appeals
 - b. building permit application
2. Closed session for discussion regarding the purchase of real estate (102 15th Street NE)

M. CORRESPONDENCE

1. CEDA Report to EDA
2. CMMPA – Restructured vs. Regulated States
3. Income Statement
4. Cash and Investment Summary

N. ADJOURN

KASSON CITY COUNCIL REGULAR MEETING MINUTES

July 27, 2018

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 11th day of July, 2018 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Eggler, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Steve Jurrens, Cancy McKern, Tyler Larsen, Phil Johnson, Jerry Struthers, Ron Eidem, Amy Costello, Ron Brown, Tanae McMurchie, Samantha Tripp Matt Bradford, Everett Paulson, Mike Koebele and Diane O'Brien

COUNCIL

Approve agenda

Remove K.1

Remove L.1 replace with L.1 encroachment agreement

Correct K.2 to be retirement not resignation

Move A.2d, f, h, j to new business

Motion to Approve the Amended Agenda made by Councilperson Borgstrom, second by Councilperson Eggler with All Voting Aye.

Consent Agenda

Minutes from June 27, 2018

Claims processed after the June 27, 2018 regular meeting, as audited for payment in the amount of \$495,435.01

Conferences: Todd Kispert - UMMA 2018 Summer Mtg Duluth Aug 8-10 \$150+travel

Resolution Appointing Election Judges

Resolution #7.1-18

***Resolution Appointing Election Judges for the 2018 Primary and General Elections
(on file)***

Resolution Accepting Donation to Parks Department

Resolution #7.2-18

***Resolution Accepting Donations for the Park and Recreation Department
(on file)***

Resolution Appointing Festival in the Park Volunteers

Resolution #7.3-18

***Resolution Appointing Festival in the Park Volunteers
(on file)***

Pay Request #10 SL Contracting 2017 Street Project \$308,636.91

Motion to Approve the Consent Agenda as Amended made by Councilperson Borgstrom, second by Councilperson Buck with All Voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

Amy Costello – Legal Counsel for Casey’s General Store –concern that was raised on Monday that Councilperson Borgstrom had contacted Jared Sargent on behalf of the Struthers. The conversation centered on the negotiations regarding the Struthers offer letter; Councilmember Borgstrom had a copy of that letter. Mr. Sargent’s takeaway was that Casey’s should reopen negotiations with the Struthers or it would not be looked on favorably. Casey’s is respectfully requesting, so that there is no question at the end of these proceedings, that Councilman Borgstrom recuses himself from further deliberation and voting any further on this issue and the Conditional Use Permit.

Diane O’Brien - 122 W Main St – she would like to put a decorative sign on Mantorville Avenue. She has homesteaded her building and is paying commercial rates utilities. Ms. O’Brien has an issue with the rental housing certificate; why does she pay taxes and the rental housing fee.

Phil Johnson 1604 15th Ave NE – he is speaking for the 7 of the 8 property owners on that block to be rezoned, has had a 2 year negotiation process, and Casey’s has been very fair.

Robert Brown – Mantorville – his mother owns two lots in the Casey’s development. The City of Kasson has a new vision, the first opportunity is Casey’s, and they have been very reasonable.

PUBLIC HEARING

COMMITTEE REPORT

Park Board – Minutes June 19

Approve Hiring Josh Gilbertson and either Mallory Fjerstad or Isaac Fjerstad for garbage collection during Festival

Motion to Approve the Recommendation of Park Board to Hire Josh Gilbertson and Friend for Garbage Collection during Festival made by Councilperson Buck, second by Councilperson Zelinske with All Voting Aye

Approve a Tree Lighting Ceremony in Vet Mem Park Nov 30, 2018 at 6:30PM

Motion to Approve the Tree Lighting Ceremony in Vet Mem Park made by Councilperson Zelinske, second by Councilperson Eggler with All Voting Aye.

Arena Committee Notes – Kasson has a Junior A Team “Kasson Vipers.” All time high attendance.

Planning Commission

Resolution for Kasel Addition Final Plat

Motion to Approve the Kasel Addition Final Plat made by Councilperson Zelinske, second by Councilperson Borgstrom with All Voting Aye

Resolution #7.4-18

***Resolution Approving the Final Plat of the Kasel Addition
(on file)***

Resolution for Home Federal Amendment

Motion to Approve Amending the Final Plan for Home Federal made by Councilperson Zelinske, second by Councilperson Eggler with All Voting Aye.

Resolution #7.5-18

***Resolution Amending A Final Plan for the Property Known as 502 Mantorville Ave S
(on file)***

Resolution for Tyler Larsen Variance

Motion to Approve a Variance of 8ft to the rear yard setback made by Councilperson Egger, second by Councilperson Buck with All Voting Aye.

Resolution #7.6-18

***Resolution Approving a Variance for 702 21st Street NE
(on file)***

Resolution for Casey's Rezone

City Attorney Leth stated the application from Casey's was to rezone lots 2-8 of block 31, the Planning Commission's recommendation is to rezone lots 1-8 of block 31. Attorney Leth provided resolutions for the Council to consider. Casey's has requested that the rezone be contingent on the conditional use permit passing because they do not want to leave the homeowners in a non-conforming situation. Mayor McKern asked Attorney Leth opinion on Casey's recommendation that Councilperson Borgstrom recuse himself from discussion and voting. Attorney Leth stated that, if that was true, then she would recommend that he recuse himself. Councilperson Borgstrom confirmed that he did see Struthers letter from Casey's, called Jared Sargent from Casey's and asked if negotiations were done. Ms. Costello read what Borgstrom said at the planning commission Monday night and an email that was generated from Jared Sargent after his conversation with Borgstrom. Attorney Leth stated that she did call Councilman Borgstrom Monday before the Planning Commission meeting to voice her concern of a conflict. Mayor McKern stated that there is a recommendation from the Attorney that he recuse himself, Councilmember Borgstrom responded with "we'll see".

Motion to Approve the Resolution Rezoning lots 2-8 from R-2 to C-2 made by Mayor McKern, second Councilperson Zelinske. Ayes: Egger, McKern and Zelinske Nays: Buck Abstain: Borgstrom

Resolution #7.7-18

***Resolution Approving A Zoning Map Amendment for the Property Known as Lots 2,3,4,5,6,7 and 8 of Block Thirty-One (31), Kasson, MN
(on file)***

Resolution for Casey's Conditional Use Permit

Administrator Coleman stated that the public hearing was held at the Planning Commission Meeting on July 9, 2018 and the recommendation was tabled until the next planning commission meeting on August 6.

OLD BUSINESS

David Drown Financial Updates – These are scenarios that Mr. Bubany presented.

NEW BUSINESS

- d. Fireworks Permit
- f. Resolution Certifying Delinquent Accounts to County

Resolution #7.8-18

***Resolution Certifying Delinquent Claims to the County Auditor
(on file)***

- h. Resolution Waiving Park Hours for Festival in the Park, A Special Event

Resolution #7.9-18

***Resolution Waiving Park Hours for Festival in the Park, A Special Event
(on file)***

j. Resolution Approving Street Closings for Festival in the Park Activities

Resolution #7.10-18

***Resolution Approving Street Closings for Festival in the Park Activities
(on file)***

Motion to Approve the Fireworks Permit, Certifying Delinquent Account to the County Auditor, Waiving Park Hours for Festival in the Park and Approving Street Closing for Festival in the Park made by Councilperson Borgstrom, second by Councilperson Zelinske with all voting Aye.

MAYOR'S REPORT

August 2 the CEDA tour is coming through town.

ADMINISTRATORS REPORT

Dodge County Buffer Ordinance

WHKS will have one of their specialists look at this and the impact within city limits.

ENGINEER'S REPORT

PERSONNEL

Accept Retirement of Deputy Fire Chief - Motion to Accept the Retirement of Doug Robinson made by Councilperson Egger, second by Councilperson Zelinske with All Voting Aye. Mr. Robinson was thanked for his 18 years of service.

Hire Deputy Fire Chief

Steve Jurrens – Admin Officer, Kasson Fire Department – Mr. Jurrens offered information on the split duties of the two Deputy Fire Chiefs. They have exceeded 400 calls a year since adding EMR. Mr. Jurrens then gave detailed information about the duties of the Deputy Fire Chief Position that Mr. Robinson has vacated. **Motion to Approve Hiring a Deputy Fire Chief made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.**

ATTORNEY

Encroachment agreement – Attorney Leth stated this agreement is for 903 12th Ave NW, the garage was built 2 ½ feet into a drainage easement on the south side. The house on the south side of the drainage easement is into the easement by 1.5 feet, and that will be coming to a future meeting. **Motion to Approve the Encroachment Agreement made by Councilperson Buck, second by Councilperson Egger with All Voting Aye.**

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:03PM Motion by Councilperson Borgstrom, second by Councilperson Egger with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1- #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 1,415,314.62

DATE APPROVED: 07-25-18

#1	# 323,139.24
#2	4,072.49
#3	91,082.97
#4	997,019.92
	<hr/>
	# 1,415,314.62

07/12/18
08:41:59

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 1 of 4
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29121		2373 ARROW BUILDING CENTER	336.66					
	1881140	04/25/18 DOOR REPAIR @ SENIOR LIVING	336.66			101 220 4220	220	1010
		Total for Vendor:	336.66					
29122		4151 BLUE TARP FINANCIAL INC	187.95					
	71089237	06/20/18 D-RINGS/TARP STRAPS/TIE DOWN	187.95			604 957 4957	220	1010
	71089237	06/20/18 SALES TAX	12.92			604 957 4957	220	1010
	71089237	06/20/18 SALES TAX	-12.92			604 2025		1010
		Total for Vendor:	187.95					
29123		82 CHS INC	1,078.14					
	06/30/18	165.670 GAL UNLD-STREETS	431.89			101 310 4310	212	1010
	06/30/18	80.974 GAL UNLD-PARKS	213.14			101 522 4522	212	1010
	06/30/18	53.512 GAL UNLD-ELECTRIC	139.12			604 957 4957	212	1010
	441-ID9673	06/25/18 LP GAS FILL	13.25			101 310 4310	210	1010
	447-IA2098	06/27/18 33# CYL FORKLIFT/ 33# BOTT	40.10			101 310 4310	210	1010
	447-IA2098	06/27/18 33# CYL FORKLIFT/ 33# BOTT	40.10			101 312 4312	210	1010
	447-IA2098	06/27/18 33# CYL FORKLIFT/ 33# BOTT	40.10			101 517 4517	210	1010
	447-IA2098	06/27/18 33# CYL FORKLIFT/ 33# BOTT	40.11			601 943 4943	210	1010
	447-IA2098	06/27/18 33# CYL FORKLIFT/ 33# BOTT	40.11			602 948 4948	210	1010
	447-IA2098	06/27/18 33# CYL FORKLIFT/ 33# BOTT	40.11			604 957 4957	210	1010
	447-IA2098	06/27/18 33# CYL FORKLIFT/ 33# BOTT	40.11			605 963 4963	210	1010
		Total for Vendor:	1,078.14					
29124		77 HAWKINS INC	5,779.49					
	4314421	06/05/18 ALUM SULFATE LIQUID	5,779.49			602 947 4947	211	1010
		Total for Vendor:	5,779.49					
29125		362 KWIK TRIP STORES	3,090.66					
	07/02/18	634.385 GAL UNLD-P D	1,624.22			101 210 4210	212	1010
	07/02/18	76.121 GAL B20ULS-F D	247.42			101 220 4220	212	1010
	07/02/18	29.975 GAL UNLD-F D	79.61			101 220 4220	212	1010
	07/02/18	75.795 GAL UNLD-PARKS	212.40			101 522 4522	212	1010
	07/02/18	198.894 GAL UNLD-WW	534.60			602 948 4948	212	1010
	07/02/18	141.224 GAL UNLD-ELECTRIC	365.48			604 957 4957	212	1010
	07/02/18	3.171 GAL UNLD-WW SCHOOL	10.32			602 947 4947	333	1010

07/12/18
08:41:59

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/12/18

Page: 2 of 4
Report ID: AP100V

For Pay Date = 07/12/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	07/02/18	MDSE-P D	16.61*			101 210 4210	210	1010
		Total for Vendor:	3,090.66					
29126		5345 MAJESTIC TENTS & EVENTS	900.00					
	06345 07/09/18	DEPOSIT-STAGE-FESTIVAL ENTERTA	900.00*			877 100 4000	430	1010
		Total for Vendor:	900.00					
29127		2289 SL CONTRACTING, INC	308,636.91					
	07/04/18	REQ #10-'17 STR ASSMNT PROJ	308,636.91*			423 311 4311	430 41602	1010
		Total for Vendor:	308,636.91					
29128		123 THRONDSOIL OIL & LP GAS CO	1,071.60					
	338250 07/09/18	P. DIESEL-PARKS	1,071.60			101 517 4517	210	1010
		Total for Vendor:	1,071.60					
29129		5035 VALLI INFORMATION SYSTEMS INC	2,057.83					
	47005 04/30/18	UTILITY BILLING MAILING	411.57			601 944 4944	325	1010
	47005 04/30/18	UTILITY BILLING MAILING	411.57			602 949 4949	325	1010
	47005 04/30/18	UTILITY BILLING MAILING	823.12			604 959 4959	325	1010
	47005 04/30/18	UTILITY BILLING MAILING	411.57			605 963 4963	325	1010
		Total for Vendor:	2,057.83					
		# of Claims	9	Total:	323,139.24			

07/12/18
08:42:00

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 7/18

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$4,367.10
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$308,636.91
601 Water Fund	
1010 CASH-OPERATING	\$451.68
602 Sewer Fund	
1010 CASH-OPERATING	\$6,776.09
604 Electric Fund	
1010 CASH-OPERATING	\$1,555.78
605 Storm Water	
1010 CASH-OPERATING	\$451.68
877 Festival in Park Fund	
1010 CASH-OPERATING	\$900.00
Total:	\$323,139.24

07/12/18
08:42:00

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7/18

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

07/18/18
09:44:12

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/18/18

Page: 1 of 4
Report ID: AP100V

#2

For Pay Date = 07/18/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29201		2683 BECHER'S NAPA AUTO PARTS	656.00					
	309141	05/25/18 PARTS FOR IMPALA	61.90*			101 210 4210	220	1010
	309490	05/30/18 LED LITE	51.51			101 310 4310	220	1010
	310095	06/04/18 DAYTIME RUN LITE-'05 CHEV	4.99			602 947 4947	220	1010
	310110	06/04/18 TIRE REPAIR KIT	71.98			101 522 4522	220	1010
	310208	06/05/18 PARTS-HONDA	12.50*			101 210 4210	220	1010
	310208	06/05/18 PARTS-HONDA	12.49			101 140 4140	220	1010
	310216	06/05/18 12 OZ 134A REFRIG-HONDA	7.99*			101 210 4210	220	1010
	310216	06/05/18 12 OZ 134A REFRIG-HONDA	7.99			101 140 4140	220	1010
	310227	06/05/18 12 OZ 134A REFRIG-'07 DUMP	15.98			101 310 4310	220	1010
	310337	06/06/18 BLSTR PK-HONDA	2.19*			101 210 4210	220	1010
	310337	06/06/18 BLSTR PK-HONDA	2.20			101 140 4140	220	1010
	310408	06/07/18 OIL FILT/SYNTH OIL	74.51*			101 210 4210	220	1010
	310481	06/08/18 DEXVIATF	19.02			101 220 4220	220	1010
	312382	06/26/18 BATTERY CABLE	100.99*			101 210 4210	220	1010
	312422	06/26/18 OIL & AIR FILT/OIL/GRS	115.77			101 522 4522	220	1010
	312735	06/29/18 BATTERY CABLE	93.99*			101 210 4210	220	1010
		Total for Vendor:	656.00					
29136		5098 CARDMEMBER SERVICE	1,490.92					
	612656700	06/01/18 SCHWANS-KAC CONCESSIONS	385.98			101 514 4514	262	1010
	38741	06/05/18 POP FOR RESALE-ERDMANS	160.75			609 975 4975	254	1010
	40326	06/19/18 POP FOR RESALE-ERDMANS	78.76			609 975 4975	254	1010
	40467	06/20/18 POP FOR RESALE-ERDMANS	31.84			609 975 4975	254	1010
	41070	06/25/18 POP FOR RESALE-ERDMANS	304.09			609 975 4975	254	1010
	615070971	06/20/18 SCHWANS-KAC CONCESSIONS	520.52			101 514 4514	262	1010
	615071456	06/20/18 SCHWANS-KAC CONCESSIONS	8.98			101 514 4514	262	1010
		Total for Vendor:	1,490.92					
29131		4919 PEOPLE'S ENERGY COOPERATIVE	29.26					
	2289800	07/06/18 ELRC SERV-CEMETERY 5/31-6/30	29.26			610 984 4984	380	1010
		Total for Vendor:	29.26					

07/18/18
09:44:12

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/18/18

Page: 2 of 4
Report ID: AP100V

For Pay Date = 07/18/18

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29132		396 PROLINE DIST. INC.	18.77					
	124640	06/26/18 MISC HARDWARE	2.68			101 310 4310	220	1010
	124640	06/26/18 MISC HARDWARE	2.68			101 312 4312	220	1010
	124640	06/26/18 MISC HARDWARE	2.68			101 517 4517	220	1010
	124640	06/26/18 MISC HARDWARE	2.68			601 943 4943	220	1010
	124640	06/26/18 MISC HARDWARE	2.68			602 948 4948	220	1010
	124640	06/26/18 MISC HARDWARE	2.69			604 957 4957	220	1010
	124640	06/26/18 MISC HARDWARE	2.68			605 963 4963	220	1010
	124640	06/26/18 SALES TAX	0.18			604 957 4957	220	1010
	124640	06/26/18 SALES TAX	-0.18			604 2025		1010
		Total for Vendor:	18.77					
29175		3104 SUPERIOR COMPANIES INC	257.35					
	96863	05/23/18 FAUCET REPAIR PARTS-KAC	257.35*			101 514 4514	220	1010
		Total for Vendor:	257.35					
29133		5727 USPCA REGION 21	100.00					
		07/12/18 RUNNELLS/HAWK-FIELD TRIALS	100.00			101 210 4210	333	1010
		Total for Vendor:	100.00					
29134		3382 VERIZON WIRELESS	1,520.19					
	9809412490	06/20/18 CELL PHONES-P D	639.66			101 210 4210	321	1010
	9809412490	06/20/18 CELL PHONES-STREETS	101.31			101 310 4310	321	1010
	9809412490	06/20/18 CELL PHONES-PARKS	149.10			101 510 4510	321	1010
	9809412490	06/20/18 CELL PHONES-WATER	61.57			601 944 4944	321	1010
	9809412490	06/20/18 CELL PHONES-WW	143.56			602 949 4949	321	1010
	9809412490	06/20/18 CELL PHONE-PUBLIC WKS DIRE	56.68			604 959 4959	321	1010
	9809412490	06/20/18 CELL PHONES-ELECTRIC	312.00			604 959 4959	321	1010
	9809412490	06/20/18 CELL PHONES-ARENA	56.31			606 516 4516	321	1010
		Total for Vendor:	1,520.19					
		# of Claims	7	Total:	4,072.49			

07/18/18
09:44:14

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 7/18

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$2,821.95
601 Water Fund	
1010 CASH-OPERATING	\$64.25
602 Sewer Fund	
1010 CASH-OPERATING	\$151.23
604 Electric Fund	
1010 CASH-OPERATING	\$371.37
605 Storm Water	
1010 CASH-OPERATING	\$2.68
606 ICE ARENA	
1010 CASH-OPERATING	\$56.31
609 Liquor Fund	
1010 CASH-OPERATING	\$575.44
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$29.26
Total:	\$4,072.49

07/18/18
09:44:14

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7/18

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

07/20/18
10:09:30

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/18
For Pay Date: 07/19/18

Page: 1 of 5
Report ID: AP100V

#3

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29207	E	34 CITY OF KASSON	43,606.22					
	06/26/18	CITY UTILITIES-C H	252.63			101 194 4194	380	1010
	06/26/18	CITY UTILITIES-C H-BI-DIRECT	65.91			101 194 4194	380	1010
	06/26/18	CITY UTILITIES-P D	400.56			101 210 4210	380	1010
	06/26/18	CITY UTILITIES-STREET LTS-LED	242.05*			101 316 4316	380	1010
	06/26/18	CITY UTILITIES-STREET LTS	3.17			101 310 4310	380	1010
	06/26/18	CITY UTILITIES-F D	368.35			101 220 4220	380	1010
	06/26/18	CITY UTILITIES-MAIN STR LTS	565.33*			101 316 4316	380	1010
	06/26/18	CITY UTILITIES-MANT AV STR LTS	150.37*			101 316 4316	380	1010
	06/26/18	CITY UTILITIES-STR LTS	2,795.68*			101 316 4316	380	1010
	06/26/18	CITY UTILITIES-K.A.C.-HIGH FLO	282.44			101 514 4514	380	1010
	06/26/18	CITY UTILITIES-K.A.C.-LOW FLOW	901.76			101 514 4514	380	1010
	06/26/18	CITY UTILITIES-K.A.C.-BI-DIREC	4,936.39			101 514 4514	380	1010
	06/26/18	CITY UTILITIES-K.A.C.-REC'D VA	30.80			101 514 4514	380	1010
	06/26/18	CITY UTILITIES-NO. 2 BALL PARK	794.11			101 517 4517	380	1010
	06/26/18	CITY UTILITIES-NO. PARK #3	815.08			101 517 4517	380	1010
	06/26/18	CITY UTILITIES-NO. PARK MAINT	258.41			101 522 4522	380	1010
	06/26/18	CITY UTILITIES-E SHELTER-VETS	53.05			101 522 4522	380	1010
	06/26/18	CITY UTILITIES-NO. PARK CONC S	182.31			101 517 4517	380	1010
	06/26/18	CITY UTILITIES-VETS PARK ATHL	22.79			101 517 4517	380	1010
	06/26/18	CITY UTILITIES-NE YOUTH BALL F	22.66			101 517 4517	380	1010
	06/26/18	CITY UTILITIES-W SHELTER-VETS	26.40			101 522 4522	380	1010
	06/26/18	CITY UTILITIES-NO. PARK #1	59.10			101 310 4310	380	1010
	06/26/18	CITY UTILITIES-WELL #4	1,202.59			601 941 4941	380	1010
	06/26/18	CITY UTILITIES-WELL #2	120.40			601 941 4941	380	1010
	06/26/18	CITY UTILITIES-WELL #3	53.11			601 941 4941	380	1010
	06/26/18	CITY UTILITIES-WELL #5	2,829.92			601 941 4941	380	1010
	06/26/18	CITY UTILITIES-8 AV WATER TOWE	249.65			601 941 4941	380	1010
	06/26/18	CITY UTILITIES-LITTLES LIFT ST	138.00			602 948 4948	380	1010
	06/26/18	CITY UTILITIES-LIQUOR STORE	1,086.69			609 979 4979	380	1010
	06/26/18	CITY UTILITIES-OLD LIBRARY	43.68			101 920 4920	430	1010
	06/26/18	CITY UTILITIES-NO. PARK #4	23.43			101 522 4522	380	1010
	06/26/18	CITY UTILITIES-WWTP-WA/SE	8,652.34			602 947 4947	380	1010
	06/26/18	CITY UTILITIES-WWTP-ELECTRIC	8,506.52			602 947 4947	381	1010
	06/26/18	CITY UTILITIES-WWTP-BASEMENT	131.71			602 947 4947	380	1010
	06/26/18	CITY UTILITIES-WWTP-GARAGE	17.01			602 947 4947	380	1010

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		06/26/18 CITY UTILITIES-NO. PARK #2	26.66			101 522 4522	380	1010
		06/26/18 CITY UTILITIES-OLD WATER TOWER	41.59			101 526 4526	430	1010
		06/26/18 CITY UTILITIES-D C AMBULANCE S	140.97			101 417 4417	380	1010
		06/26/18 CITY UTILITIES-P.W.B. 1/2	448.22			101 310 4310	380	1010
		06/26/18 CITY UTILITIES-P.W.B. 1/2	448.22			604 957 4957	380	1010
		06/26/18 SALES TAX	27.00			604 957 4957	380	1010
		06/26/18 SALES TAX	-27.00			604 2025		1010
		06/26/18 CITY UTILITIES-SOLAR BILLBOARD	29.38			604 956 4956	381	1010
		06/26/18 CITY UTILITIES-D C ICE ARENA	4,821.09			606 516 4516	380	1010
		06/26/18 CITY UTILITIES-ELECTRONIC SIGN	32.96			101 111 4111	430	1010
		06/26/18 CITY UTILITIES-PARK & RIDE LOT	57.81*			101 316 4316	380	1010
		06/26/18 CITY UTILITIES-16 ST-E OF BRID	80.42*			101 316 4316	380	1010
		06/26/18 CITY UTILITIES-16 ST-CENTER	131.65*			101 316 4316	380	1010
		06/26/18 CITY UTILITIES-16 ST-W OF BRID	62.18*			101 316 4316	380	1010
		06/26/18 CITY UTILITIES-LIBRARY	1,000.67			211 550 4550	380	1010
		Total for Vendor:	43,606.22					
29209	E	108 MN DEPARTMENT OF REVENUE	22,536.00					
		07/11/18 JUNE-UTILITIES SALES TAX	313.00			601 2025		1010
		07/11/18 JUNE-UTILITIES SALES TAX	21,972.00			604 2025		1010
		07/11/18 UTILITIES SALES TAX ADJUSTMENT	-39.00			604 2025		1010
		07/11/18 JUNE-SALES TAX PAYABLE	89.00			101 2025		1010
		07/11/18 JUNE-SALES TAX PAYABLE	7.00			211 2025		1010
		07/11/18 JUNE-USE TAX PAYABLE	7.00			101 2025		1010
		07/11/18 JUNE-USE TAX PAYABLE	144.00			604 2025		1010
		07/11/18 JUNE-USE TAX PAYABLE	43.00			609 2025		1010
29210	E	108 MN DEPARTMENT OF REVENUE	8,729.00					
		07/11/18 2ND QTR '18-K.A.C. SALES TAX	8,729.00			101 2025		1010
29211	E	108 MN DEPARTMENT OF REVENUE	939.00					
		07/10/18 2ND QTR '18-ARENA SALES TAX	939.00			606 2025		1010
		Total for Vendor:	32,204.00					

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29208	E	320 MN DEPT OF LABOR & INDUSTRY	1,576.75					
		07/12/18 2ND QTR '18 SURCHARGE REPORT	1,576.75			101 2080		1010
		Total for Vendor:	1,576.75					
29212	E	973 MN DEPT OF REVENUE	13,696.00					
		07/10/18 LIQUOR STORE SALES TAX-JUNE	13,696.00			609 2025		1010
		Total for Vendor:	13,696.00					
		# of Claims	6	Total:	91,082.97			
		Total Electronic Claims		91,082.97				
		Total Non-Electronic Claims						

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Fund Summary for Claims
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$24,720.67
211 Library Fund	
1010 CASH-OPERATING	\$1,007.67
601 Water Fund	
1010 CASH-OPERATING	\$4,768.67
602 Sewer Fund	
1010 CASH-OPERATING	\$17,445.58
604 Electric Fund	
1010 CASH-OPERATING	\$22,554.60
606 ICE ARENA	
1010 CASH-OPERATING	\$5,760.09
609 Liquor Fund	
1010 CASH-OPERATING	\$14,825.69
Total:	\$91,082.97

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CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member

_____ Council Member

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29214		456u A & A ELECTRIC & UNDERGROUND	20,145.40					
NOTE: JOINT TRENCH IS HOUSTON'S SUBDIV.								
	G-18-82	06/18/18 REIMB'D JOINT TRENCH PROJ	8,387.40			604 1151		1010
	G-18-81.5	07/16/18 BORE & SUPPLY 4" DUCT-KMHS	11,758.00			604 957 4957 444		1010
		Total for Vendor:	20,145.40					
29185		5049 ARTISAN BEER COMPANY	122.50					
	3275507	07/10/18 BEER	122.50			609 975 4975 252		1010
		Total for Vendor:	122.50					
29138		203 BAKER & TAYLOR INC	247.37					
	2033815420	06/26/18 BOOKS	63.38			211 550 4550 218		1010
	2033818795	06/27/18 BOOKS	183.99			211 550 4550 218		1010
		Total for Vendor:	247.37					
29235		2683 BECHER'S NAPA AUTO PARTS	129.99					
	311507	06/18/18 LAMP	36.04*			604 957 4957 220		1010
	311507	06/18/18 SALES TAX	2.48*			604 957 4957 220		1010
	311507	06/18/18 SALES TAX	-2.48			604 2025		1010
	311521	06/18/18 OIL FILTER	7.11			101 310 4310 220		1010
	311801	06/20/18 WINDSHIELD WASH	15.90			101 310 4310 220		1010
	312181	06/23/18 cr-BATTERY RETURN/BATTERY	3.47*			101 210 4210 220		1010
	312264	06/25/18 RTU EXT LIFE	13.98			101 310 4310 220		1010
	312381	06/26/18 WIPER BLADES-'09 CROWN VIC	45.98*			101 210 4210 220		1010
	311968	06/22/18 REAR MAIN SEAL REPAIR	7.51			101 310 4310 220		1010
		Total for Vendor:	129.99					
29186		1012 BELLBOY CORPORATION	1,218.23					
	97559900	05/04/18 cr-MDSE	-39.60			609 975 4975 259		1010
	65019500	07/12/18 LIQUOR	1,161.70			609 975 4975 251		1010
	65019500	07/12/18 FREIGHT	12.00			609 975 4975 335		1010
	97909000	07/12/18 BAGS	84.13			609 975 4975 210		1010
	97909000	07/12/18 SALES TAX	5.78			609 975 4975 210		1010
	97909000	07/12/18 SALES TAX	-5.78			609 2025		1010
		Total for Vendor:	1,218.23					

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29218		4649 BIRD, JONNY	500.00					
	07/18/18	PARADE ENTRY-FESTIVAL	500.00*			877 100 4000	430	1010
		Total for Vendor:	500.00					
29139		22 BORDER STATES ELECTRIC SUPPLY	166.06					
	915628091 07/03/18	WHITE SLF LAMNTNG TAPE	166.06*			604 957 4957	220	1010
		Total for Vendor:	166.06					
29187		5239 BREAKTHRU BEVERAGE MN WINE &	784.42					
	1080827246 07/11/18	LIQUOR	555.56			609 975 4975	251	1010
	1080827246 07/11/18	WINE	40.00			609 975 4975	251	1010
	1080827246 07/11/18	FREIGHT	10.36			609 975 4975	335	1010
	1080827246 07/11/18	MIXES	48.00			609 975 4975	254	1010
	1080827247 07/11/18	BEER	130.50			609 975 4975	252	1010
		Total for Vendor:	784.42					
29140		2410 CENTRAL MN MUNICIPAL POWER AGE	251,225.87					
	6350 06/30/18	CMPA DUES-JUNE	2,500.00			604 959 4959	334	1010
	6350 06/30/18	FEES FOR SERVICES	12,351.53			604 959 4959	430	1010
	6350 06/30/18	PURCH'D POWER	177,637.89			604 956 4956	381	1010
	6350 06/30/18	PURCH'D POWER-TRANSMISSION	57,899.61			604 956 4956	381	1010
	6350 06/30/18	CAPACITY PURCHASED-JUNE	-330.00			604 956 4956	381	1010
	6350 06/30/18	CIP MONTHLY ASSMNT-JUNE	1,166.84			604 959 4959	429	1010
		Total for Vendor:	251,225.87					
29141		4238 CINTAS CORP	38.00					
	8403711015 06/29/18	RESTOCK 1ST AID KIT	7.60			101 920 4920	433	1010
	8403711015 06/29/18	RESTOCK 1ST AID KIT	7.60			601 943 4943	433	1010
	8403711015 06/29/18	RESTOCK 1ST AID KIT	7.60			602 948 4948	433	1010
	8403711015 06/29/18	RESTOCK 1ST AID KIT	7.60			604 957 4957	433	1010
	8403711015 06/29/18	RESTOCK 1ST AID KIT	7.60			605 963 4963	433	1010
		Total for Vendor:	38.00					

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29230		4401 COREY'S CLEANING SERVICE	445.00					
	31130	07/16/18 CLEAN CARPETS @ P D	300.00			101 210 4210	400	1010
	31130	07/16/18 REFINISH B/R FLOOR @ P D	145.00			101 210 4210	400	1010
		Total for Vendor:	445.00					
29203		3314 DECKLEVER MECHANICAL INC	460.80					
	60588	07/11/18 SERVICE HYDRONIC SYSTEM	129.00			606 516 4516	400	1010
	81058	07/12/18 CLEAN CONDENSER COILS	331.80			606 516 4516	400	1010
		Total for Vendor:	460.80					
29142		232 DODGE COUNTY HIGHWAY DEPT	250.00					
		REPLACES CHECK 55533. WHKS HAD ALREADY PAID THE PERMIT FEE.						
	43	06/01/18 ANN'L BRIDGE INSPECT (3)	250.00*			101 310 4310	440	1010
		Total for Vendor:	250.00					
29143		5156 DODGE COUNTY INDEPENDENT/DODGE	120.00					
	4070	07/05/18 ANN'L TIF DISCLOSURE	40.00			101 140 4140	430	1010
	4070	07/05/18 ANN'L TIF DISCLOSURE	40.00*			248 650 4650	430	1010
	4070	07/05/18 ANN'L TIF DISCLOSURE	40.00*			249 650 4650	430	1010
		Total for Vendor:	120.00					
29144		21 ERDMAN'S SUPERMARKETS INC	265.90					
	06/25/18	BALL PARK CONCESSIONS	61.90			101 522 4522	262	1010
	07/03/18	POP FOR RESALE	17.91			609 975 4975	254	1010
	07/03/18	A C CONCESSIONS	16.30			101 514 4514	262	1010
	07/07/18	A C 1ST AID SUPPLIES	16.79			101 514 4514	210	1010
	07/08/18	A C CONCESSIONS	133.00			101 514 4514	262	1010
	07/09/18	A C CONCESSIONS	20.00			101 514 4514	262	1010
		Total for Vendor:	265.90					
29145		5580 ERTL, ROBERT	650.00					
	07/03/18	FESTIVAL RACE TIMING	650.00*			877 100 4000	430	1010
		Total for Vendor:	650.00					

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29147		145 FESTIVAL IN THE PARK	50.00					
	07/12/18	AMBASSADOR SPONSORSHIP-HARFMAN	50.00			101 514 4514	344	1010
		Total for Vendor:	50.00					
29236		5678 FURTHER	117.30					
	1239259 07/06/18	JULY PARTICIPANT FEES	117.30			101 140 4140	440	1010
		Total for Vendor:	117.30					
29148		2723 GIBBS LAWN & SNOW CARE INC	3,133.33					
	12146 07/01/18	MONTHLY LAWN MOW-CEMETERY	1,833.33			610 984 4984	444	1010
	12146 07/01/18	WEED & FEED-CEMETERY	1,300.00			610 984 4984	444	1010
		Total for Vendor:	3,133.33					
29149		2484 GILLETTE PEPSI ROCHESTER	177.95					
	9391297 07/10/18	POP FOR RESALE-PARK MACHINES	177.95			101 510 4510	430	1010
		Total for Vendor:	177.95					
29151		56 GILLETTE PEPSI ROCHESTER	888.80					
	9390031 07/03/18	A C CONCESSIONS	371.07			101 514 4514	262	1010
	9391298 07/10/18	A C CONCESSIONS	75.70			101 514 4514	262	1010
	9391299 07/10/18	A C CONCESSIONS	442.03			101 514 4514	262	1010
		Total for Vendor:	888.80					
29152		150 GORDYS BODY SHOP INC	610.30					
	496 07/03/18	REPAIRS TO '03 CHEV SILVERADO	610.30			101 310 4310	400	1010
		Total for Vendor:	610.30					
29153		5728 HARRIS	6,128.00					
		FORMERLY HIMEC						
	836000181 07/05/18	REPL MAIN A C UNIT @ C H	500.00			101 194 4194	400	1010
	836000181 07/05/18	INS REIMB-MAIN A C UNIT @ C	5,375.00			101 1151		1010
	835057973 07/09/18	SERVICE CALL-A C UNIT @ C H	253.00			101 194 4194	400	1010
		Total for Vendor:	6,128.00					

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29188		5036 HOHENSTEINS INC	285.00					
	974762	07/11/18 BEER	285.00			609 975 4975	252	1010
		Total for Vendor:	285.00					
29154		2462 HOISINGTON KOEGLER GROUP INC	3,444.28					
	017-010-15	07/08/18 COMP PLAN UPDATE	3,444.28*			604 959 4959	440	1010
		Total for Vendor:	3,444.28					
29189		25 JOHNSON BROTHERS LIQUOR CO	1,557.12					
	1051958	07/10/18 LIQUOR	799.07			609 975 4975	251	1010
	1051959	07/10/18 WINE	758.05			609 975 4975	251	1010
		Total for Vendor:	1,557.12					
29155		2008 K-M REGIONAL VETERINARY HOSPITAL	87.70					
	111764	07/02/18 1 RABIES VACCINE	37.05			101 2280		1010
	111714	07/02/18 1 IMPOUND	50.65			101 270 4270	430	1010
		Total for Vendor:	87.70					
29156		3454 KASSON CAR CARE	640.67					
	17360	07/09/18 TOW VEH TO IMPD-ICR 18-2498	100.00			101 210 4210	430	1010
	17361	07/09/18 TOW VEH TO IMPD-ICR 18-2503	100.00			101 210 4210	430	1010
	17390	07/12/18 TOW VEH TO IMPD-ICR 18-2576	100.00			101 210 4210	430	1010
	17428	07/18/18 BRAKE WORK-'09 CHEV	340.67			601 943 4943	400	1010
		Total for Vendor:	640.67					
29157		35 KASSON HARDWARE HANK	777.42					
	06/30/18	R&M SUPPLIES-STREETS	35.42			101 310 4310	220	1010
	06/30/18	SMALL TOOLS-STREETS	72.96			101 310 4310	240	1010
	06/30/18	OPER SUPPLIES-P D	5.99*			101 210 4210	210	1010
	06/30/18	R&M SUPPLIES-PARKS	101.34			101 522 4522	220	1010
	06/30/18	R&M SUPPLIES-F D	60.96			101 220 4220	220	1010
	06/30/18	OPER SUPPLIES-PARKS	86.69			101 517 4517	210	1010
	06/30/18	R&M SUPPLIES-POOL	273.30*			101 514 4514	220	1010
	06/30/18	OPER SUPPLIES-L S	5.98			609 978 4978	210	1010
	06/30/18	SALES TAX	0.41			609 978 4978	210	1010
	06/30/18	SALES TAX	-0.41			609 2025		1010

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		06/30/18 OPER SUPPLIES-WATER	26.12			601 943 4943	210	1010
		06/30/18 R&M SUPPLIES-WWTP OPERATIONS	80.94			602 947 4947	220	1010
		06/30/18 OPER SUPPLIES-WWTP OPERATIONS	15.99			602 947 4947	210	1010
		06/30/18 SMALL TOOLS-WWTP OPERATIONS	2.79			602 947 4947	240	1010
		06/30/18 R&M SUPPLIES-ARENA	8.94			606 516 4516	220	1010
29159		35 KASSON HARDWARE HANK	65.93					
	287244	06/06/18 PAINT	11.48			211 550 4550	441	1010
	287296	06/08/18 CAUTION TAPE/SPR PAINT/DUCT TA	35.46			211 550 4550	441	1010
	287547	06/19/18 BATTERIES	18.99*			211 550 4550	220	1010
		Total for Vendor:	843.35					
29160		4427 KASSON LASER GRAPHICS	98.00					
	7245-1	07/12/18 FESTIVAL RUN AWARD GLASSES	198.00*			877 100 4000	430	1010
	7245-1	07/12/18 DONATION TO FESTIVAL RUN	-100.00			877 100 3624		1010
		Total for Vendor:	98.00					
29231		2833 KEEPRS, INC.	495.25					
	382391	07/11/18 UNIFORM ITEMS-HARDING	375.27			101 210 4210	214	1010
	382393	07/11/18 UNIFORMS-BERGHUIS	119.98			101 210 4210	214	1010
		Total for Vendor:	495.25					
29219		5356 KMHS DRUMLINE	200.00					
	07/18/18	PARADE ENTRY-FESTIVAL	200.00*			877 100 4000	430	1010
		Total for Vendor:	200.00					
29197		3890 LETH ELECTRIC INC	2,420.00					
	4473	07/17/18 INSTALL 16 RES. LOAD CONTROLLE	1,920.00			604 959 4959	429	1010
	4473	07/17/18 SERVICE CALL-5 PREV. INSTALLED	500.00			604 959 4959	429	1010
		Total for Vendor:	2,420.00					
29215		5214 MADDEN GALANTER HANSEN, LLP	60.53					
	07/12/18	LABOR RELATIONS-JUNE	60.53*			101 111 4111	440	1010
		Total for Vendor:	60.53					

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29217		5345 MAJESTIC TENTS & EVENTS	2,100.00					
	06345	03/27/18 BAL.-PORTABLE STAGE-FESTIVAL	2,100.00*			877 100 4000	430	1010
		Total for Vendor:	2,100.00					
29161		3546 MANKE'S OUTDOOR EQT & APPLIANCES	32.76					
	126985	06/26/18 OIL & FUEL FILTERS-MOWER	32.76			101 522 4522	220	1010
		Total for Vendor:	32.76					
29162		5529 MANPOWER	603.32					
	32942981	07/08/18 WAGES THRU 7/8-ADMIN ASSIST	120.66*			101 140 4140	444	1010
	32942981	07/08/18 WAGES THRU 7/8-ADMIN ASSIST	90.50*			101 191 4191	444	1010
	32942981	07/08/18 WAGES THRU 7/8-ADMIN ASSIST	90.50*			601 944 4944	444	1010
	32942981	07/08/18 WAGES THRU 7/8-ADMIN ASSIST	90.50*			602 949 4949	444	1010
	32942981	07/08/18 WAGES THRU 7/8-ADMIN ASSIST	180.99*			604 959 4959	444	1010
	32942981	07/08/18 WAGES THRU 7/8-ADMIN ASSIST	30.17*			605 964 4964	444	1010
		Total for Vendor:	603.32					
29163		385 MAXSON ELECTRIC INC	970.75					
	6106	07/02/18 METER BOX INSTALL	970.75			604 957 4957	444	1010
		Total for Vendor:	970.75					
29164		2617 MENARDS-ROCHESTER NORTH	371.30					
	22745	07/09/18 SUPPLIES-BATTING CAGE	76.00			101 522 4522	220	1010
	22826	07/10/18 SUPPLIES-BATTING CAGE	295.30			101 522 4522	220	1010
		Total for Vendor:	371.30					
29220		2964 MERRY MEDICS	550.00					
		07/18/18 PARADE ENTRY-FESTIVAL	550.00*			877 100 4000	430	1010
		Total for Vendor:	550.00					
29221		5731 MESFI	100.00					
		07/18/18 PARADE ENTRY-FESTIVAL	100.00*			877 100 4000	430	1010
		Total for Vendor:	100.00					

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29165		5729 MIDWEST FLOOR SOLUTIONS	125.00					
	MI001107	06/28/18 CARPET REPAIRS @ KPD	125.00*			101 210 4210	440	1010
		Total for Vendor:	125.00					
29166		2544 MN ASSOC OF CEMETERIES	85.50					
	07/01/18	2018 MEMBERSHIP DUES	85.50			610 984 4984	334	1010
		Total for Vendor:	85.50					
29233		2454 MN PUBLIC FACILITIES AUTHORITY	638,380.31					
	07/19/18	2001A-PRIN	474,000.00			602 710 4710	601	1010
	07/19/18	2001A-INT	30,485.10			602 710 4710	611	1010
	07/19/18	2011A-PRIN	47,000.00			602 710 4710	601	1010
	07/19/18	2011A-INT	6,969.45			602 710 4710	611	1010
	07/19/18	2018A-PRIN	65,500.00			602 710 4710	601	1010
	07/19/18	2018A-INT	14,425.76			602 710 4710	611	1010
		Total for Vendor:	638,380.31					
29167		2696 NELSON ELECTRIC MOTOR REPAIR INC	875.00					
	8582 07/02/18	PUMP REPAIR-MAIN LIFT STATION	750.00			602 947 4947	400	1010
	8582 07/02/18	PUMP REPAIR-MAIN LIFT STATION	125.00			602 948 4948	400	1010
		Total for Vendor:	875.00					
29168		4213 NEUMAN POOLS INC	255.66					
	0088059-IN 07/10/18	DEPTH MARKERS	94.64*			101 514 4514	220	1010
	0088081-IN 07/10/18	STRAIGHT CYCOLAC LADDER	161.02*			101 514 4514	220	1010
		Total for Vendor:	255.66					
29190		60 NORTHERN BEVERAGE DIST. CO. LL	5,896.80					
	249129 07/12/18	BEER	5,894.80			609 975 4975	252	1010
	249129 07/12/18	FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	5,896.80					
29222		5563 OSMAN DADDY O's	750.00					
	07/18/18	PARADE ENTRY-FESTIVAL	750.00*			877 100 4000	430	1010
		Total for Vendor:	750.00					

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29204		5002 OVERHEAD DOOR CO. OF OLMSTED	2,209.00					
	6205-000	07/11/18 REPAIRS TO 6 DOORS @ PWB	315.57			101 310 4310	400	1010
	6205-000	07/11/18 REPAIRS TO 6 DOORS @ PWB	315.57			101 312 4312	400	1010
	6205-000	07/11/18 REPAIRS TO 6 DOORS @ PWB	315.57			101 517 4517	400	1010
	6205-000	07/11/18 REPAIRS TO 6 DOORS @ PWB	315.57			601 943 4943	400	1010
	6205-000	07/11/18 REPAIRS TO 6 DOORS @ PWB	315.57			602 948 4948	400	1010
	6205-000	07/11/18 REPAIRS TO 6 DOORS @ PWB	315.57			604 957 4957	400	1010
	6205-000	07/11/18 REPAIRS TO 6 DOORS @ PWB	315.58			605 963 4963	400	1010
	6205-000	07/11/18 SALES TAX	21.70			604 957 4957	400	1010
	6205-000	07/11/18 SALES TAX	-21.70			604 2025		1010
		Total for Vendor:	2,209.00					
29191		2876 PAUSTIS WINE COMPANY	1,130.50					
	16991	07/11/18 WINE	1,118.00			609 975 4975	251	1010
	16991	07/11/18 FREIGHT	12.50			609 975 4975	335	1010
		Total for Vendor:	1,130.50					
29169		58 PETTY CASH - CLERKS OFFICE	28.66					
		07/17/18 MAILING-MDH WATER SAMPLES	22.90			601 944 4944	325	1010
		07/17/18 BATTERIES-COMPUTER MOUSE	5.76			101 514 4514	210	1010
		Total for Vendor:	28.66					
29192		23 PHILLIPS WINE & SPIRITS	1,507.99					
	2386572	07/10/18 LIQUOR	1,344.74			609 975 4975	251	1010
	2386573	07/10/18 WINE	163.25			609 975 4975	251	1010
		Total for Vendor:	1,507.99					
29170		4358 REINHART FOODSERVICE LLC	3,610.62					
	119858	07/03/18 KAC CONCESSIONS	1,190.39			101 514 4514	262	1010
	119858	07/03/18 KAC CLNR-(CONCESSIONS)	60.19			101 514 4514	262	1010
	119858	07/03/18 SALES TAX	4.14			101 514 4514	262	1010
	119858	07/03/18 SALES TAX	-4.14			101 2025		1010
	126330	07/11/18 KAC CONCESSIONS	1,391.25			101 514 4514	262	1010
	126330	07/11/18 KAC CONCESSIONS SUPPLIES	179.97			101 514 4514	262	1010
	126330	07/11/18 SALES TAX	12.37			101 514 4514	262	1010
	126330	07/11/18 SALES TAX	-12.37			101 2025		1010

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	127995	07/13/18 KAC CONCESSIONS	632.20			101 514 4514	262	1010
	100685	06/06/18 BALL PARK CONCESSIONS	94.45			101 522 4522	262	1010
	100685	06/06/18 BALL PARK CONCESSIONS SUPPLIES	62.17			101 522 4522	210	1010
		Total for Vendor:	3,610.62					
29223		5347 RIVER CITY RHYTHM INC	925.00					
		07/18/18 PARADE ENTRY-FESTIVAL	925.00*			877 100 4000	430	1010
		Total for Vendor:	925.00					
29171		95 ROCHESTER SAND & GRAVEL	527.80					
	4900018874	06/30/18 HOT MIX #11	527.80			101 311 4311	220	1010
		Total for Vendor:	527.80					
29172		5730 ROCHESTER TITLE & ESCROW CO	185.47					
	0341-09	07/09/18 OVERPAYMENT-103 N MANT AVE	185.47			604 2212		1010
		Total for Vendor:	185.47					
29224		2968 ROCHESTER ZAGALAS CAR CLUB	500.00					
		07/18/18 PARADE ENTRY-FESTIVAL	500.00*			877 100 4000	430	1010
		Total for Vendor:	500.00					
29225		4425 ROOKIE THE CLOWN	375.00					
		07/18/18 PARADE ENTRY-FESTIVAL	375.00*			877 100 4000	430	1010
		Total for Vendor:	375.00					
29193		63 SCHOTT DIST CO INC	10,526.00					
	320651	07/12/18 BEER	10,526.00			609 975 4975	252	1010
		Total for Vendor:	10,526.00					
29173		3818 SCHWAN'S HOME SERVICE INC	930.64					
	234623334	07/10/18 KAC CONCESSIONS	930.64			101 514 4514	262	1010
		Total for Vendor:	930.64					
29174		64 SELCO	1,363.97					
	045245	06/22/18 JULY AUTOMATION & PC SUPPORT	1,352.67			211 550 4550	309	1010
	045245	06/22/18 SMS NOTICES	11.30			211 550 4550	325	1010
		Total for Vendor:	1,363.97					

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29194		3850 SOUTHERN GLAZER'S OF MN	595.27					
	5031435	06/29/18 FREIGHT	1.55			609 975 4975	335	1010
	1704615	07/11/18 LIQUOR	490.87			609 975 4975	251	1010
	1704615	07/11/18 WINE	92.00			609 975 4975	251	1010
	1704615	07/11/18 FREIGHT	10.85			609 975 4975	335	1010
		Total for Vendor:	595.27					
29226		5732 STIX OF FURY	500.00					
		07/18/18 PARADE ENTRY-FESTIVAL	500.00*			877 100 4000	430	1010
		Total for Vendor:	500.00					
29237		3058 STONE BY STONE PLUS LLC	2,512.25					
	336	07/19/18 CEMENT PAD FOR BATTING CAGE	2,512.25			101 680 4522	530	1010
		Total for Vendor:	2,512.25					
29205		153 STUSSY CONSTRUCTION INC	1,363.64					
	43624	06/29/18 ROCK-LIONS PARK SHELTER	561.67			101 680 4522	530	1010
	43624	06/29/18 ROAD ROCK	629.89			101 310 4310	220	1010
	43624	06/29/18 REIMB'D-ROAD ROCK FOR WWTP ROA	172.08			602 1151		1010
		Total for Vendor:	1,363.64					
29177		498 TRIGEN PAPER & SUPPLY INC	636.50					
	339325	06/25/18 FOLD & ROLL TOWELS/T. TISSUE	117.57			211 550 4550	210	1010
	340089	07/09/18 CLEANERS/ROLL TOWELS/T. TISSUE	462.13*			101 514 4514	220	1010
	340208	07/11/18 FOLD TOWELS	56.80			101 514 4514	210	1010
		Total for Vendor:	636.50					
29178		2737 THOMAS TOOL & SUPPLY INC	82.67					
	479259	06/07/18 SAFETY GLASSES	13.60			101 920 4920	433	1010
	479259	06/07/18 SAFETY GLASSES	13.60			601 943 4943	433	1010
	479259	06/07/18 SAFETY GLASSES	13.60			602 948 4948	433	1010
	479259	06/07/18 SAFETY GLASSES	13.58			604 957 4957	433	1010
	479259	06/07/18 SAFETY GLASSES	13.60			605 963 4963	433	1010
	479259	06/07/18 SALES TAX	0.93			604 957 4957	433	1010
	479259	06/07/18 SALES TAX	-0.93			604 2025		1010
	481457	06/28/18 DETECTOR BRACKET	14.69			101 522 4522	240	1010
		Total for Vendor:	82.67					

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29180		123 THRONDSO OIL & LP GAS CO	2,465.00					
	338098	07/02/18 P. DIESEL	493.00			101 310 4310	210	1010
	338098	07/02/18 P. DIESEL	493.00			601 943 4943	210	1010
	338098	07/02/18 P. DIESEL	493.00			602 948 4948	210	1010
	338098	07/02/18 P. DIESEL	493.00			604 957 4957	210	1010
	338098	07/02/18 P. DIESEL	493.00			605 963 4963	210	1010
	338098	07/02/18 SALES TAX	33.89			604 957 4957	210	1010
	338098	07/02/18 SALES TAX	-33.89			604 2025		1010
		Total for Vendor:	2,465.00					
29199		939 USA BLUEBOOK	478.82					
	616724	07/05/18 ALGAE BRUSH/MANHOLE NET/POLE	216.78			602 947 4947	210	1010
	616724	07/05/18 FLUORIDE REAGENT	262.04			601 943 4943	210	1010
		Total for Vendor:	478.82					
29181		5035 VALLI INFORMATION SYSTEMS INC	1,885.64					
	47927	06/30/18 UTILITY BILLING MAILING	377.13			601 944 4944	325	1010
	47927	06/30/18 UTILITY BILLING MAILING	377.13			602 949 4949	325	1010
	47927	06/30/18 UTILITY BILLING MAILING	754.25			604 959 4959	325	1010
	47927	06/30/18 UTILITY BILLING MAILING	377.13			605 963 4963	325	1010
		Total for Vendor:	1,885.64					
29182		2519 VRIEZE, BRYAN	1,425.00					
	734182	07/10/18 OPEN/CLOSE-HOUSEMAN, FULL	475.00			610 984 4984	444	1010
	734182	07/10/18 OPEN/CLOSE-HEAD, FULL	475.00			610 984 4984	444	1010
	734182	07/10/18 OPEN/CLOSE-WESTPHAL, FULL	475.00			610 984 4984	444	1010
		Total for Vendor:	1,425.00					
29195		5047 WATERVILLE FOOD & ICE INC	131.55					
	03-804341	07/12/18 ICE-LIQUOR STORE	131.55*			609 975 4975	257	1010
		Total for Vendor:	131.55					
29184		637 WEBER, LETH & WOESSNER PLC	4,327.50					
	JUNE '18	07/02/18 8.067 HRS LEGAL-CITY ADMINIS	1,159.22			101 160 4160	304	1010
	JUNE '18	07/02/18 .3 HR LEGAL-COUNCIL	43.50			101 111 4111	304	1010
	JUNE '18	07/02/18 2.8 HRS LEGAL-CC MTGS	406.00			101 111 4111	304	1010

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	JUNE '18	07/02/18 .1 HR LEGAL-KASSON MEADOWS	11.00			101 191 4191	304	1010
	JUNE '18	07/02/18 .5 HR LEGAL-WILKER PROPERTY	69.00			101 191 4191	304	1010
	JUNE '18	07/02/18 1.867 HRS LEGAL-P & Z	270.71			101 191 4191	304	1010
	JUNE '18	07/02/18 .5 HR LEGAL-F D	58.50			101 220 4220	430	1010
	JUNE '18	07/02/18 1.75 HRS LEGAL-STREETS	250.25			101 310 4310	430	1010
	JUNE '18	07/02/18 3.2 HRS LEGAL-BLDG LEASE	453.50			290 650 4650	304	1010
	JUNE '18	07/02/18 1.35 HRS LEGAL-STR ASSMNT PR	195.75*			423 311 4311	430 41602	1010
	JUNE '18	07/02/18 .166 HR LEGAL-CEMETERY	24.07			610 984 4984	430	1010
	JUN '18PR	06/29/18 11.0 HRS LEGAL-P D	1,326.00			101 160 4160	304	1010
	JUN '18PR	06/29/18 BCA REMOTE ACCESS	60.00			101 160 4160	304	1010
		Total for Vendor:	4,327.50					
29228		388 WESCO RECEIVABLES CORP	7,675.77					
	191489	07/12/18 INNER DUCT FOR KMHS PROJECT	7,262.16*			604 957 4957	220	1010
	191490	07/12/18 PRIM ELBOWS FOR KMHS PROJ	413.61*			604 957 4957	220	1010
		Total for Vendor:	7,675.77					
29183		50 XCEL ENERGY	16.14					
	598187946	07/03/18 UTIL SERV-STR LTS 6/3-7/2	16.14*			101 316 4316	380	1010
		Total for Vendor:	16.14					
		# of Claims	76	Total:	997,019.92			

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Fund Summary for Claims
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$26,068.79
211 Library Fund	
1010 CASH-OPERATING	\$1,794.84
248 Downtown	
1010 CASH-OPERATING	\$40.00
249 OPPIDAN/FOLKESTAD TIF	
1010 CASH-OPERATING	\$40.00
290 Economic Development	
1010 CASH-OPERATING	\$453.50
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$195.75
601 Water Fund	
1010 CASH-OPERATING	\$1,949.13
602 Sewer Fund	
1010 CASH-OPERATING	\$641,041.29
604 Electric Fund	
1010 CASH-OPERATING	\$288,034.63
605 Storm Water	
1010 CASH-OPERATING	\$1,237.08
606 ICE ARENA	
1010 CASH-OPERATING	\$469.74
609 Liquor Fund	
1010 CASH-OPERATING	\$23,779.27
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$4,667.90
877 Festival in Park Fund	
1010 CASH-OPERATING	\$7,248.00
Total:	\$997,019.92

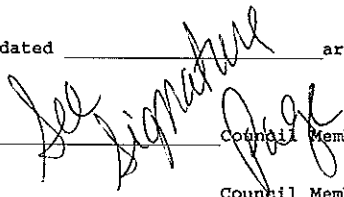
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CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member
_____ Council Member

MINUTES OF KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, June 5th, 2018

Pursuant to do call and notice thereof, a regular meeting of the Kasson EDA was held City Hall this 5th Day of June, 2018 at 12:00p.m.

The following members were present: Mayor Chris McKern, Dan Egger, Rich Wegner, Mike Peterson, Tom Monson, Liza Larsen & Janice Borgstrom-Durst

Absent: None

The following staff members were present: Rebecca Charles, EDA Coordinator

Also Present: Crystal Whitmarsh, of Trail Creek Coffee Roasters; Stephanie Lawson, CEDA & Dodge County EDA Director.

CALL TO ORDER: Vice President M. Peterson called the meeting to order at 12:00 p.m.

MINUTES OF THE PREVIOUS MEETING: M. Peterson asked if any additions or corrections were needed for any of the minutes from last month's regular meeting. Motion to Approve the Minutes as submitted was made by T. Monson, second by C. McKern, with all members voting aye.

TRAIL CREEK COFFEE ROASTERS – REVOLVING LOAN REQUEST:

R. Charles introduced Crystal Whitmarsh, who is co-owner, along with her husband James, of Trail Creek Coffee Roasters. They will be renting the old city Library building and will be taking ownership of the building in following the June 13th City Council meeting. The request is for \$5,000.00 from the EDA's Revolving Loan Fund. These funds would be put towards new flooring and other essential upgrades to the building. R. Charles stressed that the funds would be putting more equity back into a city owned building.

C. Whitmarsh addressed the board and explained her plan to start out as a coffee roastery and then evolve into a coffee shop further down the line. She stated that they were looking for the loan money to assist with the upgrades to the current facility. Whitmarsh also went on to discuss their financial plans, and her intention to have the loan paid off in the first year.

Rich Wegner, asked if they were planning to get other business in town to sell their coffee. C. Whitmarsh stated that yes, under the Cottage Food Law, they are currently able to sell their product at farmer's markets, community events, etc. This is because they are currently operating out of a garage. In order to expand the business and get online sales, or orders for restaurants, retail and grocery stores, they will need to move their roaster into a commercial space and get their wholesale food licensing. This is where they are currently at. She has had conversations with at least one local business and will be looking to have additional conversations. But they don't want to move too fast ahead of the licensing process. They also intend to provide their coffee at Erdman's County Market in Kasson for retail sale.

After some discussion, regarding interest rates and other terms of the loan, discussion came to a close. A motion was made by R. Wegner, to approve a \$5,000.00 loan at the current prime interest rate. Terms will be, according to by-laws, for 5 years at \$90.00 per month with a final balloon payment of the balance on the 60th month. Borrowers will secure the loan with a personal guarantee. Second was made by T. Monson, with all members voting Aye.

REVIEW OF FINANCIAL REPORT: Nancy Zaworski, with the City Financial Department, came to address the EDA Board Members and the members request at the May monthly meeting. N. Zaworski explained how the current accounts are funded and monitored. She explained the current expenses and how the annual budget for the board is decided as well.

CEDA UPDATE: R. Charles went over a number of items regarding her work in Kasson over the past few months. This included:

- a) **Dodge County EDA:** R. Charles introduced Stephanie Lawson, CEDA representative and Dodge County EDA Director. R. Charles went to on point out the packet insert of the final budget for the county housing study. The study is expected to take approximately 120 days to completion.

S. Lawson explained that Maxfield Research has asked for specific information from each city within the county. Once that information is provided, they will hold a formal kickoff meeting at the end of June. Maxfield will take over the study from there.
- b) **Kasson Chamber of Commerce:** R. Charles attended the May Chamber meeting. Current membership it at 64 members.
- c) **CEDA Annual Meeting:** R. Charles attended the CEDA Annual Meeting in St. Charles on May 17th. City Administrator Theresa Carlson, and EDA Board Member Tom Monson were also in attendance.
- d) **O'Reilly Auto Parts:** Still looking for a possible location in Kasson. R. Charles has given them contact information for the Real Estate Agent who manages Kwik Trips in the area. They are currently interested in the possibility of utilizing the old location.
- e) **Regional Development Tour:** Trail Creek Coffee Roasters have offered to donate 55 4oz bags of coffee to be distributed as gifts to bus tour guests on behalf of the City of Kasson. She will also reach out to John Erdman to see if they would be interested in donating beef sticks towards the tour as well. R. Charles and City Administrator T. Carlson have driven the route and gotten down the timing, stops and discussion points for the Kasson portion of the tour.

COMPREHENSIVE PLAN UPDATE: R. Charles updated the board that the planning commission has officially recommended that the comprehensive plan be approved by City Council. The item will go before the City Council on June 13th.

LONG TERM CAPITAL PLANNING: T. Monson would like to open a discussion within the EDA about a long term plan for the board's projects as well as how to plan financially for them. He

would like to see the city plan to create a program for the community. An example would include a façade improvement program. C. McKern agreed that looking at other ways that the EDA can work to benefit local businesses would be a great direction to go.

Following a time of discussion, it was decided that each member would send at least two different ideas to Rebecca prior to the next EDA meeting to be considered for further research.

OTHER BUSINESS: R. Charles asked the board if they would like to cancel or move the July EDA meeting which is currently scheduled on Tuesday, July 3rd. Motion was made by C. McKern to move the July EDA Meeting one week to Tuesday, August 10th. Motion was seconded by D. Egglar.

ITEMS FOR JUNE EDA AGENDA: R. Charles has added this section to the agenda to encourage better planning for future EDA meetings.

ADJOURNED: Motion to adjourn was made by T. Monson second by D. Egglar with all voting aye. Meeting was adjourned at 1:00 pm.

Next Meeting will be held on Tuesday, July 10th, 2018 at Kasson City Hall.

Minutes Submitted By: _____
Rebecca Charles, EDA Director

Attested By: _____
Linda Rappe, City Clerk

MINUTES OF PLANNING COMMISSION MEETING
June 11, 2018

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 11th day of June, 2018 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Commissioner Ferris, Commission Torkelson, Commissioner Tinsley and Commissioner Zelinske, Commissioner Burton and Commissioner Fitch and Commissioner Borgstrom.

THE FOLLOWING WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Administrator Theresa Coleman, City Clerk Rappe, Doug Buck, Ron Carlson, Mike Koebele, Tyler Larson, and Kirk Swenson

CALL TO ORDER: Commissioner Ferris called the meeting to order at 6:30 PM.

MINUTES OF PREVIOUS PLANNING COMMISSION MEETING: Motion to Approve the May 14, 2018 minutes made by Commissioner Burton, second by Commissioner Zelinske with all voting Aye.

PUBLIC HEARING – WILKER CONDITIONAL USE PERMIT – Removed from the agenda per letter from Mr. Wilker's Attorney to withdraw the Conditional Use Permit Application.

Chairman Ferris asked if Mr. Wilker is in compliance with the 2010 Conditional Use Permit. Commissioner Burton stated that someone from the city should go through the list of conditions. Administrator Coleman provided the information on the conditional use permit compliance in the packet for the last meeting. Discussion on the 2010 conditional use permit will be added to the next meeting agenda.

PUBLIC HEARING – RON CARLSON RE-ZONE – Administrator Coleman noted that one of the two lots left in front of Shopko remained as R-2 when the block was rezoned for Shopko. Public Hearing opened –

Ron Carlson – 61698 257th Ave, Mantorville, MN – Mr. Carlson is the potential owner and would like to rezone the lot to commercial. He is proposing an office building.

Public Hearing Closed

Discussion:

Commissioner Zelinske asked about the access from 4th St. SW. Mr. Carlson stated that MnDOT is in favor of giving him access, however, there are restrictions as to how far back from Mantorville Ave it will have to be. Mr. Carlson is willing to work with MnDOT for access.

Motion to Approve the Rezone from Residential to C-2 made by Commissioner Torkelson, second Commissioner Zelinske with all Voting Aye.

TYLER LARSEN VARIANCE DISCUSSION - Mike Koebele, builder and Tyler Larsen, owner of the lot, stated that they are asking for an 8 foot variance to fit this particular house on this lot. Koebele and Larsen are stating that to fit a house on this lot without a variance, the

house would not look appealing and fit in with the neighborhood. Commissioner Burton stated that in his opinion the uniqueness is met. Commissioner Borgstrom agreed with Burton and believes we should look at the deck at the same time. Mr. Larsen will come and fill out a variance application.

OTHER BUSINESS

None

ADJOURN 7:03PM

ATTEST:

Linda Rappe
City Clerk

Theresa Coleman
Zoning Administrator/City Administrator

M E M O

DATE: 7/17/2018
TO: Mayor and Council
FROM: Chief Berghuis
RE: Replacement Full Time Patrol Officer

To Mayor and City Council Representatives:

I am requesting that the city fill a full-time position left by Officer Julio Baez. I am requesting that Gary Scofield be promoted to full-time status effective August 1st, 2018 at his current rate of pay.

Respectfully Submitted,

Kent Berghuis
Chief of Police

Bou Gazley
5379 56 Ave NW
Rochester, MN 55901

June 20, 2018

Kent Berghuis, Chief of Police
Kasson Police Department
19 East Main St
Kasson, MN 55944

Dear Chief Berghuis:

With this letter, I hereby submit my resignation from the Kasson Police Department due to time constraints. I am started working on my dissertation for my Doctor of Philosophy Degree (PhD) in Criminal Justice and with the added time for my research, I am unable to fulfill my expectations as a part-time police officer in Kasson.

I have greatly enjoyed the thirteen (13) years that I have been with the department. I have gained valuable experience while working in Kasson. These experiences, along with the great opportunity for training, have made me a better officer and person. I will continue to use these skills in my current position as a Security Officer with Mayo Clinic in Rochester and for years to come wherever my career may take me.

I have greatly valued my time serving the city of Kasson as a Law Enforcement Phlebotomist, certified Crime Prevention Specialist, Crime Free Multi Housing trainer, and heading the records division for many years when we that position was not filled otherwise.

I was honored to represent the police department on many special occasions like Standing of the Guard at the Minnesota Law Enforcement Memorial and also attending numerous law enforcement funerals. While these events are sobering events, it was with great pride that I was able to represent this great department.

It is with great sadness that I have to submit this letter of resignation, but I hope after I finish my PhD and my schedule allows again, I would be honored to work for your department again in whatever capacity needed.

I have had the great honor of working under three (3) chiefs and I wish to thank you for the thirteen (13) great years of training/experience and appreciate all the department has been able to offer me during my tenure.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bou Gazley', with a stylized flourish at the end.

Bou Gazley
Part-Time Police Officer

Economic Development Director's Update – Rebecca Charles
City of Kasson, MN
June 5th 2018 – July 9th 2018

Outreach and Networking

- **Dodge County EDA:** No meeting was held in the month of June
 - Dodge County EDA Forum: Dodge County EDA Director, Stephanie Lawson, is working to determine if the County should continue hosting these forums. She will be sending out an email survey to county EDA's, Chambers and government offices in order to measure interest and support for these events. It is her intent to work to increase attendance and marketing for the events to ensure that information is not only applicable to area businesses, but has attendance worthy of the event.
- **Dodge County Housing Study Kickoff Meeting:**
 - A kickoff meeting was hosted by the Dodge County EDA and Maxfield Research on Tuesday, June 26th at the Dodge County Government Building. At this meeting, information about what the study will cover, the process, and what Maxfield will need from cities within the county.
- **Kasson Chamber of Commerce Meeting:** R. Charles attended the June 13th meeting of the Chamber of Commerce. No New Updates.
- **Kasson Chamber of Commerce Board Meeting:** Board meeting was held at Misplaced Magnolia on Wednesday, June 27th.
 - Discussions on obtaining bags with the Chamber Logo on them for distribution in the community was discussed.
 - Chamber Bucks: For the rest of 2018 the Chamber will be doing a promotion on Facebook. Participants will Like, Share and Comment on relevant Chamber posts to enter for a chance to win \$50 Chamber Bucks. Awarded Chamber dollars will be void after 30 days.
 - Jeannine Hensly of Misplaced Magnolias took a moment to speak with the Chamber about her interest in creating a Classic Rock and Classic Cars event the third weekend in September in downtown Kasson. The event would have live music, events and would feature Main Street Kasson and its businesses.
- **Rochester Area Builders Association Networking Night:** The June event was held at First Primer Bank in Rochester.

Existing Projects:

- **Trail Creek Coffee Roasters:** R. Charles drew up loan documents for the EDA Loan to Trail Creek Coffee Roasters. The documents were reviewed and edited by City Attorney Melanie Leth, who also created an amortization schedule for the loan. Crystal and James Whitmarsh came to the City Office on Thursday, June 28th for the loan closing. Their first payment will be due on August 1st, 2018. R. Charles has sent a press release to the Dodge County Independent, Star Herald and CEDA for the Monthly Newsletter.
- **O'Reilly's Auto Parts:** No New Update
- **Regional Development Tour:** R. Charles has confirmed donation of 50 4oz bags of coffee from Trail Creek Coffee to provide as gifts to bus tour attendees. R. Charles has also confirmed a donation of beef sticks from Erdman's. The package has been completed and will be uploaded

Economic Development Director's Update – Rebecca Charles
City of Kasson, MN
June 5th 2018 – July 9th 2018

digitally to be distributed to all attendees of the Development Tour.

- **Lions Park Shelter:** R. Charles received a letter on 06-22-2018 from the Minnesota Department of Natural Resources, informing her that the Lions Park Project was not selected for funding for 2018. The city will be able to resubmit next year for park funding. There is also a grant request for half of the funding still being considered by the Otto Bremer Foundation.

New Projects:

- **Minnesota Department of Natural Resources EAB Grant:** Dodge County is currently under a quarantine order issued by the United States Department of Agriculture due to the infestation of the Emerald Ash Borer beetle, which has infested the ash tree population within the county. In an effort to slow/stop the spread of the infestation, the City of Kasson has developed a EAB Management Plan. The Minnesota Department of Natural Resources offers a grant to assist with implementing this plan. R. Charles submitted a pre-application to the department for a grant in the amount of \$30,000.00 towards the purchase and planting of new trees to replace the ash trees that are removed. R. Charles will be notified by July 13th if the city is selected to submit a full application.
- **Branding Meeting:** R. Charles reached out to Sarah Miller, founder of White Space to discuss branding options for the City of Kasson. Rebecca and City Administrator, Theresa Coleman met with S. Miller on Tuesday, July 3rd. The discussion centered on how the branding process works, the timeline and implementation of the final brand. Results of this discussion will be presented at the July 10th EDA meeting.

KASSON EDA

LONG TERM CAPITAL PLANNING

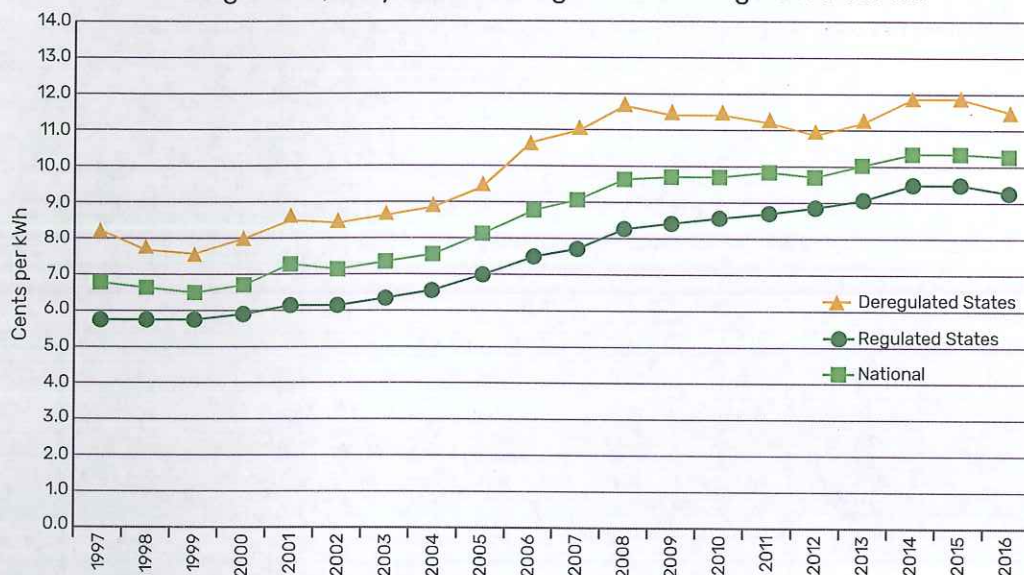
- A. Downtown Business Revitalization (MP)
 - a. Capital improvements to existing businesses
 - b. Promote growth
- B. Promote Growth in current commercial developments and encourage new developments along the Highway 14 corridor (MP)
- C. Help new business startups and assist businesses with growth (DE)
 - a. Better Communication
 - b. New business packet
- D. Expansion Pack (TM)
 - a. Purchase credits towards accounting, attorney and marketing professional services
 - b. Rent reimbursement @ 50% Y1, 25% Y2 up to \$4,800 per year per business
- E. Fix Up Fund (TM)
 - a. Pay up to 50% of business façade improvements
- F. Kasson Business of the Year Awards (TM)
 - a. Annually award category winners based on nominations (i.e. best place to work, most innovative, entrepreneur to watch, etc.)
 - b. Media/Advertising
 - c. Partner with Chamber
 - d. Include non-Chamber Businesses – Business person of the year, Start-up of the Year
- G. Program Marketing (TM)
 - a. Direct mailing to residents
 - b. Website/social Media
 - c. Local Shoppers and Newspapers
 - d. Chamber Announcement
- H. Façade Improvement/Downtown Revitalization Program (CM)
- I. Inventory of Available Land & Businesses on City Website (Comp plan 5.1)
- J. Update EDA website including program details
- K. Housing Goals – Develop a diverse and high quality building stock. Consider loan/grant program for developers willing to construct multi-unit structures and/or apartments. (Comp plan 5.4)

PUBLIC POWER RESTRICTURED VS REGULATED STATES

In 1997, retail choice states had weighted average rates that were 2.3 cents higher per kilowatt hour than rates in regulated states. Two decades later, the gap has narrowed by only one-tenth of a cent.



Average Electricity Rates: Deregulated vs. Regulated States



Source: Energy Information Administration, 2016 Forms EIA-861 and EIA-826.

Minnesota's electric rates are lower than 12 of 16 restructured states with "choice and competition"

11	Texas
13	Oregon
14	Montana
21	Illinois
25	Minnesota
31	Ohio
33	Pennsylvania
38	Delaware
39	Maryland
40	Maine
41	New Jersey
43	New York
44	California
45	New Hampshire
46	Massachusetts
47	Rhode Island
50	Connecticut

9 BENEFITS OF THE PUBLIC POWER NOT-FOR-PROFIT BUSINESS MODEL

Public Power (municipally-owned): Rooted in Community Self-Determination



FOCUS:

It keeps the focus on those who matter the most- **the customers**.



RATES:

The rates are **cost-based** and not inflated by the need to turn excessive profit.



SERVICE:

The service is more **reliable**.



LOCAL JOBS:

Trusted energy advisors bring local jobs to communities.



DOLLARS:

The money made from the municipal utility **stays in the community**



ENVIRONMENTAL STEWARDSHIP:

Green rebates and subscriptions allow for **environmental stewardship**.



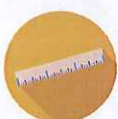
GOVERNANCE:

Local governance maintains **control** over operations.



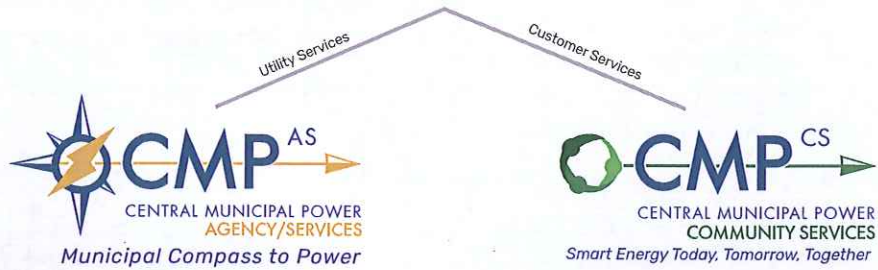
CLEAN ENERGY:

Clean energy makes for a **balanced portfolio**.



COMPETITIVE FORCE:

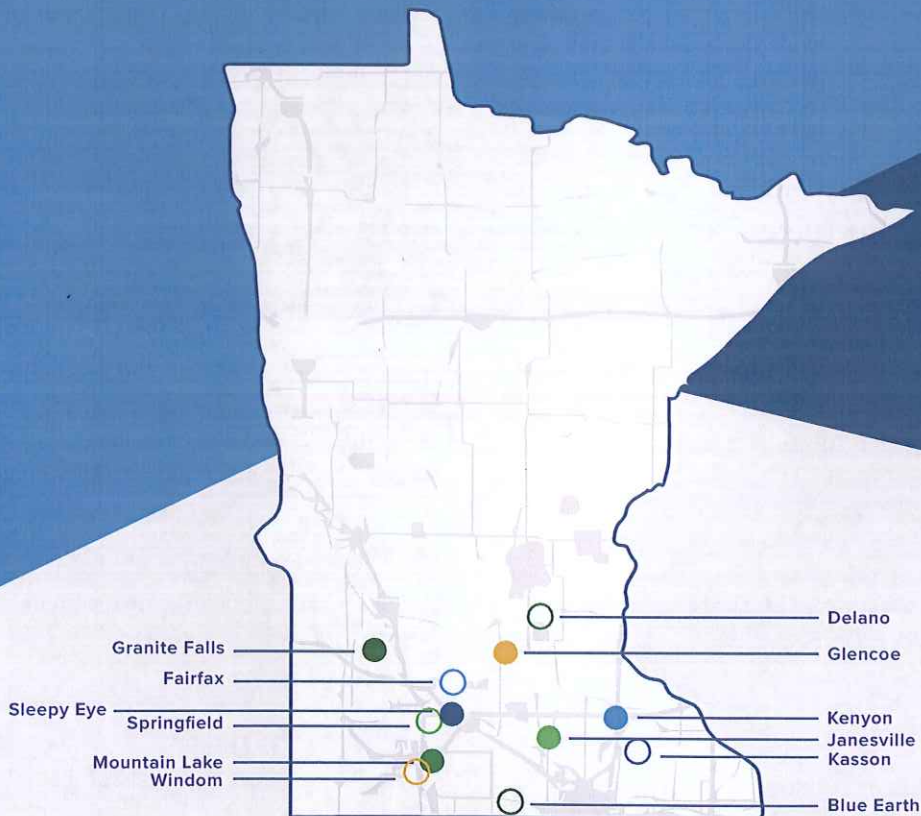
Competitive force is the **yardstick** for the **entire power industry**.



Central Minnesota Municipal Power Agency (CMMPA) serves as a municipal, not-for-profit, project-based, partial or full-requirements joint power agency. CMMPA formed Central Municipal Power Agency/ Services (CMPAS) as an agent providing energy management and consultative support services to public power members and affiliates. CMPAS's specialized expertise in energy markets, and power supply and transmission planning is critical for CMMPA member's long-term success.



OUR MEMBERS



Our Affiliates:

Cedar Falls, IA	Montezuma, IA	Indianola, IA	Waverly, IA	Independence, IA
Eldridge, IA	Elk River, MN	Willmar, MN		

Visit us at www.cmpasgroup.org

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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 6 / 18

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	966,641.26	298.08	966,641.26	68.45	1,689,287.00	-722,645.74
3107 ABATEMENT LEVY	1,944.45	0.60	1,944.45	0.14	4,321.00	-2,376.55
3210 BUSINESS LICENSES/PERMITS	2,675.00	0.82	10,880.00	0.77	13,500.00	-2,620.00
3341 LOCAL GOVERNMENT AID	0.00		0.00		1,076,622.00	-1,076,622.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		3,869.00	-3,869.00
3410 CHARGES FOR SERVICES	3.74		11.30		2,000.00	-1,988.70
3415 CITY HALL RENT	25.00	0.01	25.00		100.00	-75.00
3612 SPECIAL ASSESSMT-PENALTY/	231.76	0.07	231.76	0.02	0.00	231.76
3621 INTEREST EARNED	1,616.16	0.50	11,017.49	0.78	13,000.00	-1,982.51
3622 RENTS AND ROYALTIES	0.00		5,600.00	0.40	0.00	5,600.00
3624 MISC REVENUE - REFUNDS	400.00	0.12	419.68	0.03	1,000.00	-580.32
3626 MONEY MARKET INTEREST	7.60		24.10		0.00	24.10
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		16,000.00	-16,000.00
Total Department	973,544.97	300.21	996,795.04	70.58	2,819,699.00	-1,822,903.96
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	1,000.00	0.31	3,124.16	0.22	2,000.00	1,124.16
3624 MISC REVENUE - REFUNDS	425.00	0.13	2,375.00	0.17	4,000.00	-1,625.00
Total Department	1,425.00	0.44	5,499.16	0.39	6,000.00	-500.84
Cable TV						
3495 OTHER--CABLE TV FRANCHISE	1,773.63	0.55	17,537.95	1.24	60,000.00	-42,462.05
Total Department	1,773.63	0.55	17,537.95	1.24	60,000.00	-42,462.05
Police						
3345 POLICE/FIRE STATE AIDS	0.00		0.00		61,000.00	-61,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		4,500.00	-4,500.00
3369 OTHER COUNTY GRANT	0.00		0.00		58,000.00	-58,000.00
3420 PUBLIC SAFETY	59.88	0.02	244.50	0.02	200.00	44.50
3511 COURT FINES	1,917.06	0.59	9,719.77	0.69	13,000.00	-3,280.23
3623 CONTR/DONATION FROM PRIVA	0.00		2,000.00	0.14	0.00	2,000.00
3624 MISC REVENUE - REFUNDS	883.07	0.27	2,549.07	0.18	3,000.00	-450.93
Total Department	2,860.01	0.88	14,513.34	1.03	139,700.00	-125,186.66

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Fire						
3346 STATE FIRE AID	0.00		1,000.00	0.07	40,000.00	-39,000.00
3349 MISCELLANEOUS STATE GRANT	3,270.50	1.01	3,270.50	0.23	7,000.00	-3,729.50
3421 Fire Contracts	0.00		35,877.76	2.54	36,470.00	-592.24
3422 SPECIAL FIRE PROTECTION S	2,222.62	0.69	9,104.11	0.64	15,000.00	-5,895.89
3612 SPECIAL ASSESSMT-PENALTY/	23.61	0.01	23.61		0.00	23.61
3623 CONTR/DONATION FROM PRIVA	0.00		6,583.26	0.47	8,000.00	-1,416.74
3624 MISC REVENUE - REFUNDS	0.00		0.00		5,000.00	-5,000.00
Total Department	5,516.73	1.70	55,859.24	3.96	111,470.00	-55,610.76
Building Inspection						
3220 NON-BUSINESS LICENSES & P	5,152.56	1.59	38,661.07	2.74	54,000.00	-15,338.93
3414 PLAN CHECK FEES	2,645.23	0.82	20,582.56	1.46	34,000.00	-13,417.44
3416 MECHANICAL INSPECTION FEE	1,069.00	0.33	4,521.00	0.32	4,000.00	521.00
3417 PLUMBING INSPECTION FEES	240.00	0.07	2,278.00	0.16	2,500.00	-222.00
Total Department	9,106.79	2.81	66,042.63	4.68	94,500.00	-28,457.37
Animal Control						
3220 NON-BUSINESS LICENSES & P	125.00	0.04	560.00	0.04	1,700.00	-1,140.00
3514 OTHER FINES	50.65	0.02	711.10	0.05	2,500.00	-1,788.90
Total Department	175.65	0.05	1,271.10	0.09	4,200.00	-2,928.90
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	0.00		35,693.50	2.53	72,640.00	-36,946.50
3624 MISC REVENUE - REFUNDS	0.00		276.00	0.02	0.00	276.00
Total Department			35,969.50	2.55	72,640.00	-36,670.50
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		27,000.00	-27,000.00
Total Department					27,000.00	-27,000.00

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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 6 / 18

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Parks and Recreation						
3470 PARKLAND FEES	0.00		5,888.00	0.42	0.00	5,888.00
3622 RENTS AND ROYALTIES	744.51	0.23	2,002.98	0.14	2,700.00	-697.02
3624 MISC REVENUE - REFUNDS	135.00	0.04	135.00	0.01	0.00	135.00
Total Department	879.51	0.27	8,025.98	0.57	2,700.00	5,325.98
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	30,920.74	9.54	42,878.71	3.04	106,000.00	-63,121.29
3474 CONCESSIONS	14,664.10	4.52	18,602.02	1.32	40,000.00	-21,397.98
3475 LESSONS	2,620.00	0.81	17,820.00	1.26	20,000.00	-2,180.00
3477 FUNBRELLA	163.73	0.05	210.51	0.01	0.00	210.51
3478 FACILITY RENTAL	654.98	0.20	654.98	0.05	3,500.00	-2,845.02
3480 SWIM PASSES	25,274.71	7.79	64,119.47	4.54	70,000.00	-5,880.53
3481 TINY TOTS	40.00	0.01	1,160.00	0.08	0.00	1,160.00
3482 SWIM TEAM	973.10	0.30	1,235.09	0.09	1,500.00	-264.91
3483 Program-Other	1,840.00	0.57	1,840.00	0.13	0.00	1,840.00
Total Department	77,151.36	23.79	148,520.78	10.52	241,000.00	-92,479.22
Other Recreational Facilities						
3471 OTHER ORGANIZED ACTIVITIE	0.00		458.44	0.03	500.00	-41.56
3473 PLAYGROUND FEES	139.69	0.04	195.83	0.01	500.00	-304.17
3479 SOFTBALL FEES	0.00		4,771.93	0.34	5,100.00	-328.07
Total Department	139.69	0.04	5,426.20	0.38	6,100.00	-673.80
Park Areas						
3474 CONCESSIONS	367.94	0.11	367.94	0.03	3,500.00	-3,132.06
3623 CONTR/DONATION FROM PRIVA	7,261.00	2.24	7,761.00	0.55	0.00	7,761.00
3794 CASH OVER	11.75		11.75		0.00	11.75
Total Department	7,640.69	2.36	8,140.69	0.58	3,500.00	4,640.69
Total Revenue	1,080,214.03	100.00	1,363,601.61	100.00	3,588,509.00	-2,224,907.39

Expenses

07/19/18
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CITY OF KASSON
Income Statement by Department
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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	1,835.63	0.57	7,946.91	0.56	30,000.00	22,053.09
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		465.36	0.03	0.00	-465.36
121 EMPLOYER PERA CONTRIBUTIONS	137.69	0.04	630.91	0.04	1,626.00	995.09
122 EMPLOYER FICA CONTRIBUTIONS	102.90	0.03	463.90	0.03	1,860.00	1,396.10
123 EMPLOYER MEDICARE CONTRIBUTION	24.07	0.01	108.44	0.01	435.00	326.56
130 EMPLOYER PAID INSURANCE	368.22	0.11	2,086.14	0.15	4,600.00	2,513.86
150 WORKER'S COMPENSATION	0.00		100.00	0.01	150.00	50.00
160 LIABILITY INSURANCE	0.00		1,714.58	0.12	4,000.00	2,285.42
210 OPERATING SUPPLIES	0.00		0.00		150.00	150.00
304 LEGAL FEES	609.00	0.19	5,100.50	0.36	11,000.00	5,899.50
333 STAFF MEETINGS & CONFERENCES	0.00		278.83	0.02	2,000.00	1,721.17
334 MEMBERSHIP DUES AND FEES	0.00		3,198.50	0.23	4,500.00	1,301.50
351 LEGAL NOTICES PUBLISHING	0.00		0.00		400.00	400.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		90.00	0.01	1,100.00	1,010.00
430 OTHER SERVICE/CHARGES-MISC.	30.86	0.01	10,134.71	0.72	23,000.00	12,865.29
440 PROFESSIONAL SERVICES	0.00		6,303.25	0.45	0.00	-6,303.25
Account Total	3,108.37	0.96	38,622.03	2.73	84,821.00	46,198.97
Total Department	3,108.37	0.96	38,622.03	2.73	84,821.00	46,198.97
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	0.00		160.00	0.01	3,500.00	3,340.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		675.00	0.05	1,000.00	325.00
Account Total			835.00	0.06	4,500.00	3,665.00
Total Department			835.00	0.06	4,500.00	3,665.00
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		0.00		4,800.00	4,800.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		298.00	298.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		70.00	70.00
Account Total					5,168.00	5,168.00
Total Department					5,168.00	5,168.00
City Clerk						
City Clerk						
101 FULL-TIME EMPLOYEES - REGULAR	12,726.74	3.92	55,096.99	3.90	122,000.00	66,903.01
102 FULL-TIME EMPLOYEES - OVERTIME	27.28	0.01	447.13	0.03	0.00	-447.13
121 EMPLOYER PERA CONTRIBUTIONS	954.16	0.29	4,155.41	0.29	9,151.00	4,995.59
122 EMPLOYER FICA CONTRIBUTIONS	743.23	0.23	3,202.21	0.23	7,564.00	4,361.79
123 EMPLOYER MEDICARE CONTRIBUTION	173.80	0.05	748.94	0.05	1,769.00	1,020.06
130 EMPLOYER PAID INSURANCE	1,702.49	0.53	8,958.66	0.63	19,500.00	10,541.34
150 WORKER'S COMPENSATION	0.00		607.00	0.04	600.00	-7.00
160 LIABILITY INSURANCE	0.00		45.38		80.00	34.62
210 OPERATING SUPPLIES	499.48	0.15	1,359.02	0.10	4,000.00	2,640.98
216 PERIODICALS	0.00		0.00		220.00	220.00

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CITY OF KASSON
Income Statement by Department
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101 General Fund

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220 REPAIR/MAINTENANCE SUPPLIES	58.50	0.02	425.16	0.03	1,000.00	574.84
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
321 TELEPHONE	567.14	0.17	3,462.39	0.25	6,900.00	3,437.61
325 COMMUNICATION-OTHER	175.00	0.05	1,231.40	0.09	1,500.00	268.60
331 TRAVEL/MILEAGE	0.00		245.85	0.02	600.00	354.15
332 ADMINISTRATOR MEETINGS &	0.00		4,703.47	0.33	3,500.00	-1,203.47
333 STAFF MEETINGS & CONFERENCES	452.27	0.14	4,488.44	0.32	5,000.00	511.56
334 MEMBERSHIP DUES AND FEES	250.00	0.08	4,239.82	0.30	5,400.00	1,160.18
343 OTHER ADVERTISING	15.40		31.31		1,200.00	1,168.69
351 LEGAL NOTICES PUBLISHING	0.00		0.00		200.00	200.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		80.00	80.00
360 INSURANCE	0.00		1,544.33	0.11	3,300.00	1,755.67
400 REPAIRS & MAINTENANCE	52.50	0.02	52.50		1,000.00	947.50
430 OTHER SERVICE/CHARGES-MISC.	0.00		22.65		900.00	877.35
440 PROFESSIONAL SERVICES	120.75	0.04	1,753.50	0.12	1,900.00	146.50
444 OTHER CONTRACTUAL SERVICES	612.68	0.19	3,803.38	0.27	0.00	-3,803.38
Account Total	19,131.42	5.90	100,624.94	7.13	200,864.00	100,239.06
Total Department	19,131.42	5.90	100,624.94	7.13	200,864.00	100,239.06
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	367.33	0.11	1,590.16	0.11	3,300.00	1,709.84
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		93.61	0.01	0.00	-93.61
121 EMPLOYER PERA CONTRIBUTIONS	27.55	0.01	126.34	0.01	247.00	120.66
122 EMPLOYER FICA CONTRIBUTIONS	20.60	0.01	92.88	0.01	205.00	112.12
123 EMPLOYER MEDICARE CONTRIBUTION	4.81		21.75		48.00	26.25
130 EMPLOYER PAID INSURANCE	73.69	0.02	417.51	0.03	920.00	502.49
210 OPERATING SUPPLIES	0.00		0.00		100.00	100.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		600.00	600.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		11,000.00	11,000.00
Account Total	493.98	0.15	2,342.25	0.17	16,920.00	14,577.75
Total Department	493.98	0.15	2,342.25	0.17	16,920.00	14,577.75
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	0.00		4,540.00	0.32	4,450.00	-90.00
351 LEGAL NOTICES PUBLISHING	0.00		660.00	0.05	1,600.00	940.00
Account Total			5,200.00	0.37	6,050.00	850.00
Total Department			5,200.00	0.37	6,050.00	850.00
Assessing						
Assessing						
305 ASSESSING FEES	0.00		29,891.00	2.12	31,375.00	1,484.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		300.00	300.00
Account Total			29,891.00	2.12	31,675.00	1,784.00

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101 General Fund

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Total Department			29,891.00	2.12	31,675.00	1,784.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	2,909.50	0.90	12,483.00	0.88	50,000.00	37,517.00
Account Total	2,909.50	0.90	12,483.00	0.88	50,000.00	37,517.00
Total Department	2,909.50	0.90	12,483.00	0.88	50,000.00	37,517.00
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		0.00		37,200.00	37,200.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		2,790.00	2,790.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		2,306.00	2,306.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		539.00	539.00
130 EMPLOYER PAID INSURANCE	0.00		0.00		4,700.00	4,700.00
150 WORKER'S COMPENSATION	0.00		127.00	0.01	200.00	73.00
210 OPERATING SUPPLIES	18.45	0.01	239.70	0.02	500.00	260.30
304 LEGAL FEES	638.00	0.20	2,831.75	0.20	7,500.00	4,668.25
321 TELEPHONE	21.67	0.01	127.68	0.01	250.00	122.32
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		127.00	0.01	1,500.00	1,373.00
351 LEGAL NOTICES PUBLISHING	100.00	0.03	690.00	0.05	250.00	-440.00
360 INSURANCE	0.00		1,567.20	0.11	4,400.00	2,832.80
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	459.51	0.14	2,852.61	0.20	0.00	-2,852.61
Account Total	1,237.63	0.38	8,562.94	0.61	66,135.00	57,572.06
Total Department	1,237.63	0.38	8,562.94	0.61	66,135.00	57,572.06
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	1,500.00	0.46	1,551.00	0.11	3,000.00	1,449.00
370 MAINTENANCE/SUPPORT FEES	133.00	0.04	3,509.99	0.25	5,700.00	2,190.01
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
Account Total	1,633.00	0.50	5,060.99	0.36	10,700.00	5,639.01
Total Department	1,633.00	0.50	5,060.99	0.36	10,700.00	5,639.01
Cable TV						
Cable TV						
210 OPERATING SUPPLIES	0.00		0.00		250.00	250.00
Account Total					250.00	250.00
Total Department					250.00	250.00

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CITY OF KASSON
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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	311.68	0.10	1,289.27	0.09	4,300.00	3,010.73
121 EMPLOYER PERA CONTRIBUTIONS	23.36	0.01	96.67	0.01	323.00	226.33
122 EMPLOYER FICA CONTRIBUTIONS	18.84	0.01	77.42	0.01	267.00	189.58
123 EMPLOYER MEDICARE CONTRIBUTION	4.41		18.15		62.00	43.85
150 WORKER'S COMPENSATION	0.00		139.00	0.01	250.00	111.00
210 OPERATING SUPPLIES	0.00		17.73		300.00	282.27
220 REPAIR/MAINTENANCE SUPPLIES	0.00		340.27	0.02	250.00	-90.27
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		800.00	800.00
360 INSURANCE	0.00		200.24	0.01	2,800.00	2,599.76
380 UTILITY SERVICES	345.03	0.11	2,630.57	0.19	6,000.00	3,369.43
400 REPAIRS & MAINTENANCE	125.00	0.04	125.00	0.01	4,000.00	3,875.00
410 RENTALS	28.95	0.01	252.89	0.02	700.00	447.11
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
Account Total	857.27	0.26	5,187.21	0.37	20,352.00	15,164.79
Total Department	857.27	0.26	5,187.21	0.37	20,352.00	15,164.79
General Engineering						
General Engineering						
303 ENGINEERING FEES	0.00		3,550.00	0.25	15,000.00	11,450.00
Account Total			3,550.00	0.25	15,000.00	11,450.00
Total Department			3,550.00	0.25	15,000.00	11,450.00
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	338.40	0.10	1,448.36	0.10	3,500.00	2,051.64
121 EMPLOYER PERA CONTRIBUTIONS	25.39	0.01	108.64	0.01	263.00	154.36
122 EMPLOYER FICA CONTRIBUTIONS	20.50	0.01	86.97	0.01	217.00	130.03
123 EMPLOYER MEDICARE CONTRIBUTION	4.79		20.32		51.00	30.68
Account Total	389.08	0.12	1,664.29	0.12	4,031.00	2,366.71
Police						
101 FULL-TIME EMPLOYEES - REGULAR	70,875.91	21.86	274,130.88	19.41	630,000.00	355,869.12
102 FULL-TIME EMPLOYEES - OVERTIME	2,760.34	0.85	4,816.56	0.34	11,500.00	6,683.44
103 PART-TIME EMPLOYEES	12,548.50	3.87	60,799.08	4.31	75,000.00	14,200.92
104 Canine	346.08	0.11	1,499.68	0.11	3,000.00	1,500.32
121 EMPLOYER PERA CONTRIBUTIONS	11,917.20	3.67	50,014.96	3.54	105,348.00	55,333.04
122 EMPLOYER FICA CONTRIBUTIONS	1,108.55	0.34	5,370.22	0.38	8,000.00	2,629.78
123 EMPLOYER MEDICARE CONTRIBUTION	1,216.94	0.38	5,066.68	0.36	9,000.00	3,933.32
130 EMPLOYER PAID INSURANCE	9,464.44	2.92	52,259.02	3.70	105,000.00	52,740.98
150 WORKER'S COMPENSATION	0.00		20,568.00	1.46	27,000.00	6,432.00
160 LIABILITY INSURANCE	0.00		158.84	0.01	350.00	191.16
210 OPERATING SUPPLIES	936.88	0.29	12,863.34	0.91	9,000.00	-3,863.34
212 MOTOR FUELS	1,815.32	0.56	7,628.71	0.54	13,000.00	5,371.29
214 UNIFORMS	385.38	0.12	2,413.42	0.17	4,000.00	1,586.58
220 REPAIR/MAINTENANCE SUPPLIES	1,147.17	0.35	1,753.34	0.12	1,000.00	-753.34
240 SMALL TOOLS/MINOR EQUIPMENT	39.99	0.01	274.32	0.02	7,000.00	6,725.68
309 EDP, SOFTWARE & DESIGN	0.00		0.00		350.00	350.00

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101 General Fund

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
321 TELEPHONE	1,579.65	0.49	7,794.45	0.55	18,577.00	10,782.55
325 COMMUNICATION-OTHER	25.99	0.01	289.95	0.02	500.00	210.05
331 TRAVEL/MILEAGE	0.00		94.72	0.01	0.00	-94.72
333 STAFF MEETINGS & CONFERENCES	280.00	0.09	6,606.54	0.47	8,000.00	1,393.46
334 MEMBERSHIP DUES AND FEES	40.00	0.01	7,753.00	0.55	8,750.00	997.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		10,896.52	0.77	20,400.00	9,503.48
370 MAINTENANCE/SUPPORT FEES	0.00		168.00	0.01	12,500.00	12,332.00
380 UTILITY SERVICES	428.59	0.13	2,688.54	0.19	7,200.00	4,511.46
400 REPAIRS & MAINTENANCE	508.28	0.16	4,176.19	0.30	10,000.00	5,823.81
410 RENTALS	0.00		15.83		0.00	-15.83
430 OTHER SERVICE/CHARGES-MISC.	590.00	0.18	1,991.47	0.14	6,000.00	4,008.53
440 PROFESSIONAL SERVICES	440.00	0.14	2,201.40	0.16	1,500.00	-701.40
Account Total	118,455.21	36.53	544,293.66	38.54	1,102,225.00	557,931.34
Total Department	118,844.29	36.65	545,957.95	38.66	1,106,256.00	560,298.05

Fire

Government Buildings and Library

103 PART-TIME EMPLOYEES	35.64	0.01	124.03	0.01	1,100.00	975.97
121 EMPLOYER PERA CONTRIBUTIONS	2.68		9.31		80.00	70.69
122 EMPLOYER FICA CONTRIBUTIONS	2.21		7.50		68.00	60.50
123 EMPLOYER MEDICARE CONTRIBUTION	0.52		1.76		16.00	14.24
Account Total	41.05	0.01	142.60	0.01	1,264.00	1,121.40

Fire

101 FULL-TIME EMPLOYEES - REGULAR	386.72	0.12	1,160.20	0.08	50,000.00	48,839.80
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		54.38		0.00	-54.38
121 EMPLOYER PERA CONTRIBUTIONS	29.00	0.01	91.08	0.01	525.00	433.92
122 EMPLOYER FICA CONTRIBUTIONS	22.90	0.01	71.98	0.01	434.00	362.02
123 EMPLOYER MEDICARE CONTRIBUTION	5.35		16.83		702.00	685.17
130 EMPLOYER PAID INSURANCE	77.15	0.02	239.59	0.02	1,400.00	1,160.41
150 WORKER'S COMPENSATION	0.00		8,862.00	0.63	13,150.00	4,288.00
160 LIABILITY INSURANCE	0.00		22.70		50.00	27.30
210 OPERATING SUPPLIES	244.10	0.08	3,109.36	0.22	7,520.00	4,410.64
212 MOTOR FUELS	128.57	0.04	687.91	0.05	2,700.00	2,012.09
214 UNIFORMS	0.00		0.00		4,500.00	4,500.00
216 PERIODICALS	0.00		26.00		500.00	474.00
220 REPAIR/MAINTENANCE SUPPLIES	134.15	0.04	1,840.00	0.13	3,000.00	1,160.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		11,819.53	0.84	30,000.00	18,180.47
304 LEGAL FEES	87.00	0.03	87.00	0.01	0.00	-87.00
321 TELEPHONE	175.17	0.05	1,052.48	0.07	1,500.00	447.52
330 TRAINING	115.00	0.04	2,615.00	0.19	15,000.00	12,385.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		6,000.00	6,000.00
334 MEMBERSHIP DUES AND FEES	0.00		876.25	0.06	2,500.00	1,623.75
343 OTHER ADVERTISING	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		1,892.90	0.13	7,620.00	5,727.10
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	410.58	0.13	4,366.19	0.31	10,000.00	5,633.81
400 REPAIRS & MAINTENANCE	1,022.00	0.32	1,846.38	0.13	6,000.00	4,153.62
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,008.00	0.07	46,000.00	44,992.00

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
435 UNCOLLECTIBLE	0.00		313.94	0.02	0.00	-313.94
444 OTHER CONTRACTUAL SERVICES	0.00		116.50	0.01	5,000.00	4,883.50
Account Total	2,837.69	0.88	42,176.20	2.99	214,801.00	172,624.80
Total Department	2,878.74	0.89	42,318.80	3.00	216,065.00	173,746.20
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	309.96	0.10	1,400.76	0.10	3,200.00	1,799.24
444 OTHER CONTRACTUAL SERVICES	4,996.94	1.54	19,183.07	1.36	45,000.00	25,816.93
Account Total	5,306.90	1.64	20,583.83	1.46	48,200.00	27,616.17
Total Department	5,306.90	1.64	20,583.83	1.46	48,200.00	27,616.17
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		472.75	0.03	2,000.00	1,527.25
Account Total			472.75	0.03	2,325.00	1,852.25
Total Department			472.75	0.03	2,325.00	1,852.25
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	12,405.81	3.83	52,861.44	3.74	106,470.00	53,608.56
121 EMPLOYER PERA CONTRIBUTIONS	930.40	0.29	3,964.59	0.28	7,985.00	4,020.41
122 EMPLOYER FICA CONTRIBUTIONS	735.06	0.23	3,068.85	0.22	6,601.00	3,532.15
123 EMPLOYER MEDICARE CONTRIBUTION	171.92	0.05	717.66	0.05	1,544.00	826.34
130 EMPLOYER PAID INSURANCE	2,401.07	0.74	13,722.87	0.97	35,000.00	21,277.13
150 WORKER'S COMPENSATION	0.00		6,374.00	0.45	7,800.00	1,426.00
210 OPERATING SUPPLIES	15.74		6,464.37	0.46	10,000.00	3,535.63
212 MOTOR FUELS	380.72	0.12	1,373.28	0.10	5,000.00	3,626.72
214 UNIFORMS	0.00		428.50	0.03	1,000.00	571.50
220 REPAIR/MAINTENANCE SUPPLIES	3,612.89	1.11	8,584.52	0.61	16,000.00	7,415.48
240 SMALL TOOLS/MINOR EQUIPMENT	253.81	0.08	277.27	0.02	3,000.00	2,722.73
321 TELEPHONE	136.99	0.04	687.63	0.05	2,310.00	1,622.37
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,200.00	1,200.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		2,013.02	0.14	6,000.00	3,986.98
380 UTILITY SERVICES	589.10	0.18	5,924.91	0.42	14,000.00	8,075.09
400 REPAIRS & MAINTENANCE	906.50	0.28	1,052.58	0.07	10,000.00	8,947.42
410 RENTALS	0.00		38.70		100.00	61.30
430 OTHER SERVICE/CHARGES-MISC.	993.75	0.31	1,153.75	0.08	2,500.00	1,346.25
440 PROFESSIONAL SERVICES	1,000.00	0.31	1,000.00	0.07	0.00	-1,000.00
444 OTHER CONTRACTUAL SERVICES	36.94	0.01	98.50	0.01	0.00	-98.50
Account Total	24,570.70	7.58	109,806.44	7.78	237,060.00	127,253.56

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Total Department	24,570.70	7.58	109,806.44	7.78	237,060.00	127,253.56
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	2,207.05	0.68	2,924.55	0.21	10,000.00	7,075.45
303 ENGINEERING FEES	0.00		5,612.50	0.40	0.00	-5,612.50
400 REPAIRS & MAINTENANCE	0.00		0.00		192,268.00	192,268.00
Account Total	2,207.05	0.68	8,537.05	0.60	202,268.00	193,730.95
Total Department	2,207.05	0.68	8,537.05	0.60	202,268.00	193,730.95
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		9,770.00	0.69	13,000.00	3,230.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		732.88	0.05	975.00	242.12
122 EMPLOYER FICA CONTRIBUTIONS	0.00		581.15	0.04	806.00	224.85
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		135.89	0.01	189.00	53.11
130 EMPLOYER PAID INSURANCE	0.00		1,712.51	0.12	2,500.00	787.49
150 WORKER'S COMPENSATION	0.00		778.00	0.06	1,000.00	222.00
210 OPERATING SUPPLIES	15.74		5,716.31	0.40	8,000.00	2,283.69
212 MOTOR FUELS	0.00		126.15	0.01	1,000.00	873.85
220 REPAIR/MAINTENANCE SUPPLIES	286.27	0.09	18,232.49	1.29	20,000.00	1,767.51
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		109.98	0.01	500.00	390.02
360 INSURANCE	0.00		132.86	0.01	300.00	167.14
400 REPAIRS & MAINTENANCE	0.00		2,126.68	0.15	8,200.00	6,073.32
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	114.46	0.04	178.48	0.01	2,500.00	2,321.52
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total	416.47	0.13	40,333.38	2.86	64,020.00	23,686.62
Total Department	416.47	0.13	40,333.38	2.86	64,020.00	23,686.62
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	4,748.42	1.46	25,945.98	1.84	27,000.00	1,054.02
Account Total	4,748.42	1.46	25,945.98	1.84	27,000.00	1,054.02
Total Department	4,748.42	1.46	25,945.98	1.84	27,000.00	1,054.02
Sidewalks						
Sidewalks						
303 ENGINEERING FEES	0.00		11,454.50	0.81	22,000.00	10,545.50
343 OTHER ADVERTISING	0.00		270.00	0.02	0.00	-270.00
400 REPAIRS & MAINTENANCE	0.00		225.00	0.02	65,017.00	64,792.00
Account Total			11,949.50	0.85	87,017.00	75,067.50
Total Department			11,949.50	0.85	87,017.00	75,067.50

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	627.03	0.19	3,163.15	0.22	9,800.00	6,636.85
Account Total	627.03	0.19	3,163.15	0.22	9,800.00	6,636.85
Total Department	627.03	0.19	3,163.15	0.22	9,800.00	6,636.85
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		0.00		2,000.00	2,000.00
360 INSURANCE	0.00		337.34	0.02	760.00	422.66
380 UTILITY SERVICES	140.85	0.04	675.12	0.05	2,000.00	1,324.88
400 REPAIRS & MAINTENANCE	174.00	0.05	803.00	0.06	2,000.00	1,197.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		6,120.00	0.43	7,000.00	880.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		1,000.00	1,000.00
Account Total	314.85	0.10	7,935.46	0.56	14,760.00	6,824.54
Total Department	314.85	0.10	7,935.46	0.56	14,760.00	6,824.54
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	22.59	0.01	43.43		500.00	456.57
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		100.00	100.00
321 TELEPHONE	375.78	0.12	1,962.56	0.14	4,500.00	2,537.44
325 COMMUNICATION-OTHER	10.00		60.00		100.00	40.00
333 STAFF MEETINGS & CONFERENCES	0.00		60.00		50.00	-10.00
334 MEMBERSHIP DUES AND FEES	0.00		340.00	0.02	500.00	160.00
400 REPAIRS & MAINTENANCE	0.00		38.33		0.00	-38.33
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	205.50	0.06	782.75	0.06	3,500.00	2,717.25
Account Total	613.87	0.19	3,287.07	0.23	9,280.00	5,992.93
Total Department	613.87	0.19	3,287.07	0.23	9,280.00	5,992.93
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		3,000.00	3,000.00
Account Total					3,000.00	3,000.00
Total Department					3,000.00	3,000.00
Swimming Pool						
Swimming Pool						
101 FULL-TIME EMPLOYEES - REGULAR	1,560.52	0.48	1,560.52	0.11	0.00	-1,560.52
102 FULL-TIME EMPLOYEES - OVERTIME	4,431.76	1.37	4,431.76	0.31	5,000.00	568.24
103 PART-TIME EMPLOYEES	39,516.16	12.19	39,516.16	2.80	139,400.00	99,883.84
121 EMPLOYER PERA CONTRIBUTIONS	147.23	0.05	147.23	0.01	0.00	-147.23
122 EMPLOYER FICA CONTRIBUTIONS	2,813.70	0.87	2,813.70	0.20	8,643.00	5,829.30
123 EMPLOYER MEDICARE CONTRIBUTION	658.01	0.20	658.01	0.05	2,021.00	1,362.99
130 EMPLOYER PAID INSURANCE	429.62	0.13	429.62	0.03	500.00	70.38
150 WORKER'S COMPENSATION	0.00		4,676.00	0.33	5,800.00	1,124.00

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
210 OPERATING SUPPLIES	6,629.61	2.04	10,076.51	0.71	25,000.00	14,923.49
220 REPAIR/MAINTENANCE SUPPLIES	3,584.44	1.11	13,692.01	0.97	12,000.00	-1,692.01
240 SMALL TOOLS/MINOR EQUIPMENT	116.14	0.04	116.14	0.01	1,000.00	883.86
262 COST OF CONCESSIONS	9,430.07	2.91	9,946.62	0.70	25,000.00	15,053.38
321 TELEPHONE	98.10	0.03	457.06	0.03	1,100.00	642.94
333 STAFF MEETINGS & CONFERENCES	0.00		747.00	0.05	0.00	-747.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		800.00	800.00
343 OTHER ADVERTISING	145.00	0.04	175.80	0.01	150.00	-25.80
344 PROMOTION	0.00		0.00		3,000.00	3,000.00
360 INSURANCE	0.00		1,244.78	0.09	3,300.00	2,055.22
370 MAINTENANCE/SUPPORT FEES	0.00		625.00	0.04	2,500.00	1,875.00
380 UTILITY SERVICES	7,309.62	2.25	10,073.91	0.71	37,500.00	27,426.09
400 REPAIRS & MAINTENANCE	1,350.00	0.42	1,350.00	0.10	4,000.00	2,650.00
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	1,692.64	0.52	3,865.94	0.27	10,000.00	6,134.06
Account Total	79,912.62	24.64	106,603.77	7.55	287,464.00	180,860.23
Total Department	79,912.62	24.64	106,603.77	7.55	287,464.00	180,860.23
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	694.81	0.21	694.81	0.05	3,000.00	2,305.19
122 EMPLOYER FICA CONTRIBUTIONS	43.07	0.01	70.20		0.00	-70.20
123 EMPLOYER MEDICARE CONTRIBUTION	10.06		16.40		0.00	-16.40
210 OPERATING SUPPLIES	317.60	0.10	2,391.44	0.17	8,500.00	6,108.56
214 UNIFORMS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	1,418.19	0.44	1,780.87	0.13	5,500.00	3,719.13
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		2,226.00	0.16	2,850.00	624.00
333 STAFF MEETINGS & CONFERENCES	0.00		48.42		350.00	301.58
334 MEMBERSHIP DUES AND FEES	0.00		130.00	0.01	450.00	320.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		402.64	0.03	2,000.00	1,597.36
380 UTILITY SERVICES	1,376.10	0.42	2,077.66	0.15	8,000.00	5,922.34
400 REPAIRS & MAINTENANCE	0.00		8.80		9,500.00	9,491.20
430 OTHER SERVICE/CHARGES-MISC.	623.00	0.19	1,526.50	0.11	3,000.00	1,473.50
444 OTHER CONTRACTUAL SERVICES	312.00	0.10	15,884.00	1.12	21,600.00	5,716.00
Account Total	4,794.83	1.48	27,257.74	1.93	65,500.00	38,242.26
Total Department	4,794.83	1.48	27,257.74	1.93	65,500.00	38,242.26
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	22,209.47	6.85	92,515.19	6.55	185,000.00	92,484.81
102 FULL-TIME EMPLOYEES - OVERTIME	112.47	0.03	702.94	0.05	2,000.00	1,297.06
103 PART-TIME EMPLOYEES	3,256.38	1.00	9,782.11	0.69	18,000.00	8,217.89
121 EMPLOYER PERA CONTRIBUTIONS	1,825.59	0.56	7,632.14	0.54	14,025.00	6,392.86
122 EMPLOYER FICA CONTRIBUTIONS	1,542.20	0.48	6,115.19	0.43	11,594.00	5,478.81
123 EMPLOYER MEDICARE CONTRIBUTION	360.63	0.11	1,430.06	0.10	2,973.00	1,542.94
130 EMPLOYER PAID INSURANCE	2,756.68	0.85	16,835.63	1.19	43,000.00	26,164.37
150 WORKER'S COMPENSATION	0.00		6,774.00	0.48	8,100.00	1,326.00
210 OPERATING SUPPLIES	448.84	0.14	1,687.52	0.12	3,000.00	1,312.48

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
212 MOTOR FUELS	290.12	0.09	1,425.74	0.10	6,000.00	4,574.26
214 UNIFORMS	0.00		132.75	0.01	1,500.00	1,367.25
220 REPAIR/MAINTENANCE SUPPLIES	598.62	0.18	2,188.80	0.15	12,000.00	9,811.20
240 SMALL TOOLS/MINOR EQUIPMENT	249.99	0.08	478.93	0.03	3,000.00	2,521.07
262 COST OF CONCESSIONS	468.09	0.14	651.63	0.05	2,000.00	1,348.37
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		6,261.36	0.44	15,000.00	8,738.64
380 UTILITY SERVICES	329.55	0.10	2,127.15	0.15	6,000.00	3,872.85
400 REPAIRS & MAINTENANCE	0.00		357.10	0.03	1,000.00	642.90
410 RENTALS	1,200.00	0.37	1,253.45	0.09	6,500.00	5,246.55
430 OTHER SERVICE/CHARGES-MISC.	0.00		168.00	0.01	3,000.00	2,832.00
444 OTHER CONTRACTUAL SERVICES	0.00		152.43	0.01	6,500.00	6,347.57
Account Total	35,648.63	10.99	158,672.12	11.24	350,742.00	192,069.88
Total Department	35,648.63	10.99	158,672.12	11.24	350,742.00	192,069.88
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		0.00		600.00	600.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		750.00	750.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		25.00	25.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	5,219.69	1.61	8,649.89	0.61	8,700.00	50.11
444 OTHER CONTRACTUAL SERVICES	0.00		71.07	0.01	14,000.00	13,928.93
Account Total	5,219.69	1.61	8,720.96	0.62	24,475.00	15,754.04
Total Department	5,219.69	1.61	8,720.96	0.62	24,475.00	15,754.04
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	4,321.08	1.33	4,544.83	0.32	6,500.00	1,955.17
Account Total	4,321.08	1.33	4,544.83	0.32	6,500.00	1,955.17
Total Department	4,321.08	1.33	4,544.83	0.32	6,500.00	1,955.17
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,038.01	0.07	7,023.00	5,984.99
440 PROFESSIONAL SERVICES	0.00		270.00	0.02	0.00	-270.00
Account Total			1,308.01	0.09	7,023.00	5,714.99
Total Department			1,308.01	0.09	7,023.00	5,714.99
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		38,000.00	38,000.00
Account Total					38,000.00	38,000.00
City Clerk						

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101 General Fund

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570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		6,000.00	6,000.00
Account Total					6,000.00	6,000.00
Police						
550 MOTOR VEHICLES	0.00		5,650.95	0.40	42,000.00	36,349.05
Account Total			5,650.95	0.40	42,000.00	36,349.05
Fire						
550 MOTOR VEHICLES	0.00		0.00		5,000.00	5,000.00
Account Total					5,000.00	5,000.00
Highways, Streets, Roadways						
540 HEAVY MACHINERY	0.00		0.00		35,000.00	35,000.00
Account Total					35,000.00	35,000.00
Ice & Snow Removal						
580 OTHER EQUIPMENT	0.00		0.00		13,000.00	13,000.00
Account Total					13,000.00	13,000.00
Park Areas						
530 IMPR OTHER THAN BUILDINGS	3,654.00	1.13	8,178.00	0.58	52,500.00	44,322.00
550 MOTOR VEHICLES	0.00		0.00		27,000.00	27,000.00
Account Total	3,654.00	1.13	8,178.00	0.58	79,500.00	71,322.00
Total Department	3,654.00	1.13	13,828.95	0.98	218,500.00	204,671.05
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	0.00		14,166.26	1.00	21,650.00	7,483.74
430 OTHER SERVICE/CHARGES-MISC.	225.68	0.07	225.68	0.02	56,150.00	55,924.32
433 MMUA SAFETY PROGRAM	607.81	0.19	4,250.10	0.30	6,700.00	2,449.90
Account Total	833.49	0.26	18,642.04	1.32	84,500.00	65,857.96
Total Department	833.49	0.26	18,642.04	1.32	84,500.00	65,857.96
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		40,000.00	2.83	0.00	-40,000.00
Account Total			40,000.00	2.83		-40,000.00
Total Department			40,000.00	2.83		-40,000.00
Total Expenses	324,283.83	100.00	1,412,229.14	100.00	3,584,190.00	2,171,960.86
Net Income(Loss)	755,930.20	233.11	-48,627.53	-3.44		

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211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	158,808.50	405.72	158,808.50	73.11	317,617.00	-158,808.50
3362 COUNTY CONTR - SELCO	0.00		30,697.86	14.13	61,396.00	-30,698.14
3363 GRANT	0.00		949.30	0.44	0.00	949.30
3410 CHARGES FOR SERVICES	23.88	0.06	220.13	0.10	400.00	-179.87
3412 CHARGES FOR SERVICES-PRIN	75.32	0.19	502.05	0.23	400.00	102.05
3513 LIBRARY FINES	296.26	0.76	1,752.68	0.81	5,000.00	-3,247.32
3621 INTEREST EARNED	124.22	0.32	444.11	0.20	150.00	294.11
3623 CONTR/DONATION FROM PRIVA	0.00		695.00	0.32	1,050.00	-355.00
3624 MISC REVENUE - REFUNDS	226.93	0.58	3,219.59	1.48	400.00	2,819.59
Total Department	159,555.11	407.63	197,289.22	90.83	386,413.00	-189,123.78
Total Revenue	159,555.11	100.00	197,289.22	100.00	386,413.00	-189,123.78
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	1,095.31	2.80	4,655.61	2.14	10,845.00	6,189.39
121 EMPLOYER PERA CONTRIBUTIONS	82.15	0.21	349.17	0.16	813.00	463.83
122 EMPLOYER FICA CONTRIBUTIONS	66.29	0.17	279.48	0.13	672.00	392.52
123 EMPLOYER MEDICARE CONTRIBUTION	15.52	0.04	65.37	0.03	157.00	91.63
Account Total	1,259.27	3.22	5,349.63	2.46	12,487.00	7,137.37
Total Department	1,259.27	3.22	5,349.63	2.46	12,487.00	7,137.37
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	26,838.37	68.57	113,135.28	52.08	232,506.00	119,370.72
103 PART-TIME EMPLOYEES	264.60	0.68	2,831.70	1.30	0.00	-2,831.70
121 EMPLOYER PERA CONTRIBUTIONS	2,012.87	5.14	8,677.66	3.99	17,438.00	8,760.34
122 EMPLOYER FICA CONTRIBUTIONS	1,618.01	4.13	6,854.49	3.16	14,415.00	7,560.51
123 EMPLOYER MEDICARE CONTRIBUTION	378.41	0.97	1,603.01	0.74	3,371.00	1,767.99
130 EMPLOYER PAID INSURANCE	3,360.67	8.59	18,276.72	8.41	36,000.00	17,723.28
150 WORKER'S COMPENSATION	0.00		1,392.00	0.64	1,000.00	-392.00
160 LIABILITY INSURANCE	0.00		22.70	0.01	0.00	-22.70
210 OPERATING SUPPLIES	398.84	1.02	1,337.01	0.62	2,600.00	1,262.99
216 PERIODICALS	0.00		292.19	0.13	450.00	157.81
218 BOOKS	162.19	0.41	4,122.32	1.90	13,800.00	9,677.68
219 AUDIO VISUAL	0.00		5,006.12	2.30	6,800.00	1,793.88
220 REPAIR/MAINTENANCE SUPPLIES	4.63	0.01	608.29	0.28	600.00	-8.29
240 SMALL TOOLS/MINOR EQUIPMENT	4.20	0.01	144.19	0.07	100.00	-44.19
304 LEGAL FEES	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	1,352.67	3.46	8,116.02	3.74	15,200.00	7,083.98
321 TELEPHONE	135.21	0.35	819.53	0.38	1,700.00	880.47
325 COMMUNICATION-OTHER	18.90	0.05	69.70	0.03	500.00	430.30
331 TRAVEL/MILEAGE	0.00		0.00		500.00	500.00

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211 Library Fund

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
333 STAFF MEETINGS & CONFERENCES	7.00	0.02	23.35	0.01	850.00	826.65
334 MEMBERSHIP DUES AND FEES	0.00		299.00	0.14	500.00	201.00
343 OTHER ADVERTISING	45.00	0.11	84.00	0.04	250.00	166.00
360 INSURANCE	0.00		1,442.76	0.66	3,500.00	2,057.24
370 MAINTENANCE/SUPPORT FEES	177.36	0.45	533.93	0.25	2,000.00	1,466.07
380 UTILITY SERVICES	911.21	2.33	4,746.51	2.19	6,700.00	1,953.49
400 REPAIRS & MAINTENANCE	0.00		1,990.95	0.92	2,900.00	909.05
430 OTHER SERVICE/CHARGES-MISC.	43.50	0.11	521.00	0.24	2,000.00	1,479.00
433 MMUA SAFETY PROGRAM	0.00		582.00	0.27	746.00	164.00
440 PROFESSIONAL SERVICES	0.00		270.00	0.12	500.00	230.00
441 LIBRARY PROGRAMS	54.62	0.14	1,202.09	0.55	4,000.00	2,797.91
444 OTHER CONTRACTUAL SERVICES	94.50	0.24	189.00	0.09	0.00	-189.00
570 OFFICE EQUIP AND FURNISHINGS	0.00		143.98	0.07	2,000.00	1,856.02
705 SETTLEMENT	0.00		26,531.38	12.21	0.00	-26,531.38
Account Total	37,882.76	96.78	211,868.88	97.54	373,926.00	162,057.12
Total Department	37,882.76	96.78	211,868.88	97.54	373,926.00	162,057.12
Total Expenses	39,142.03	100.00	217,218.51	100.00	386,413.00	169,194.49
Net Income(Loss)	120,413.08	307.63	-19,929.29	-9.17		

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290 Economic Development

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	34,744.00	1960.41	34,744.00	109.77	69,488.00	-34,744.00
3107 ABATEMENT LEVY	216.05	12.19	216.05	0.68	0.00	216.05
3621 INTEREST EARNED	26.12	1.47	63.89	0.20	2,000.00	-1,936.11
Total Department	34,986.17	1974.08	35,023.94	110.65	71,488.00	-36,464.06
Total Revenue	34,986.17	100.00	35,023.94	100.00	71,488.00	-36,464.06
Expenses						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	1,241.56	70.05	5,375.07	16.98	40,450.00	35,074.93
121 EMPLOYER PERA CONTRIBUTIONS	92.25	5.21	399.40	1.26	3,034.00	2,634.60
122 EMPLOYER FICA CONTRIBUTIONS	73.66	4.16	317.92	1.00	2,508.00	2,190.08
123 EMPLOYER MEDICARE CONTRIBUTION	17.21	0.97	74.27	0.23	586.00	511.73
130 EMPLOYER PAID INSURANCE	87.74	4.95	484.75	1.53	4,000.00	3,515.25
150 WORKER'S COMPENSATION	0.00		138.00	0.44	300.00	162.00
210 OPERATING SUPPLIES	18.45	1.04	234.64	0.74	400.00	165.36
303 ENGINEERING FEES	0.00		0.00		3,000.00	3,000.00
304 LEGAL FEES	0.00		0.00		4,000.00	4,000.00
321 TELEPHONE	32.41	1.83	191.92	0.61	500.00	308.08
325 COMMUNICATION-OTHER	10.00	0.56	60.00	0.19	200.00	140.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	154.00	8.69	356.00	1.12	3,150.00	2,794.00
360 INSURANCE	0.00		163.82	0.52	360.00	196.18
413 Rental Expenses	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	45.00	2.54	3,025.00	9.56	4,500.00	1,475.00
440 PROFESSIONAL SERVICES	0.00		270.00	0.85	500.00	230.00
444 OTHER CONTRACTUAL SERVICES	0.00		20,562.00	64.96	0.00	-20,562.00
Account Total	1,772.28	100.00	31,652.79	100.00	71,488.00	39,835.21
Total Department	1,772.28	100.00	31,652.79	100.00	71,488.00	39,835.21
Total Expenses	1,772.28	100.00	31,652.79	100.00	71,488.00	39,835.21
Net Income (Loss)	33,213.89	1874.08	3,371.15	10.65		

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601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Distribution						
3611 SPECIAL ASSESSMTS - PRINC	144.66	0.18	144.66	0.03	0.00	144.66
3612 SPECIAL ASSESSMT-PENALTY/	1,535.10	1.95	1,535.10	0.35	0.00	1,535.10
3621 INTEREST EARNED	113.28	0.14	3,029.10	0.70	5,000.00	-1,970.90
3622 RENTS AND ROYALTIES	2,269.69	2.88	13,528.89	3.11	23,500.00	-9,971.11
3624 MISC REVENUE - REFUNDS	0.00		428.00	0.10	500.00	-72.00
3626 MONEY MARKET INTEREST	0.00		0.50		0.00	0.50
3710 WATER SALES - CUSTOMERS	71,320.55	90.59	376,720.08	86.70	721,980.00	-345,259.92
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	4,800.00	6.10	22,801.00	5.25	0.00	22,801.00
3718 METER SALES	2,125.00	2.70	8,551.09	1.97	6,000.00	2,551.09
3719 WAC Fee	0.00		1,200.00	0.28	0.00	1,200.00
3746 PENALTIES	748.30	0.95	3,679.93	0.85	7,000.00	-3,320.07
Total Department	83,056.58	105.50	431,618.35	99.33	764,080.00	-332,461.65
Total Revenue	83,056.58	100.00	431,618.35	100.00	764,080.00	-332,461.65
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		184,921.48	42.56	184,921.00	-0.48
611 BOND INTEREST	0.00		26,887.31	6.19	49,981.00	23,093.69
Account Total			211,808.79	48.75	234,902.00	23,093.21
Total Department			211,808.79	48.75	234,902.00	23,093.21
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	3,502.39	4.45	17,990.06	4.14	27,000.00	9,009.94
Account Total	3,502.39	4.45	17,990.06	4.14	27,000.00	9,009.94
Total Department	3,502.39	4.45	17,990.06	4.14	27,000.00	9,009.94
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	7,917.62	10.06	38,092.61	8.77	80,900.00	42,807.39
102 FULL-TIME EMPLOYEES - OVERTIME	455.66	0.58	2,518.71	0.58	3,000.00	481.29
121 EMPLOYER PERA CONTRIBUTIONS	627.94	0.80	3,045.20	0.70	6,293.00	3,247.80
122 EMPLOYER FICA CONTRIBUTIONS	502.53	0.64	2,605.50	0.60	5,202.00	2,596.50
123 EMPLOYER MEDICARE CONTRIBUTION	117.55	0.15	609.50	0.14	1,217.00	607.50
130 EMPLOYER PAID INSURANCE	905.16	1.15	5,570.78	1.28	13,000.00	7,429.22
150 WORKER'S COMPENSATION	0.00		2,642.00	0.61	3,000.00	358.00
160 LIABILITY INSURANCE	0.00		22.70	0.01	40.00	17.30
210 OPERATING SUPPLIES	3,892.66	4.94	17,178.16	3.95	50,000.00	32,821.84
212 MOTOR FUELS	0.00		0.00		1,200.00	1,200.00
214 UNIFORMS	0.00		188.60	0.04	420.00	231.40

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601 Water Fund

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220 REPAIR/MAINTENANCE SUPPLIES	1,381.40	1.75	5,188.10	1.19	27,100.00	21,911.90
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,523.16	0.35	5,000.00	3,476.84
260 METERS	2,878.99	3.66	6,961.87	1.60	8,000.00	1,038.13
360 INSURANCE	0.00		2,771.61	0.64	6,000.00	3,228.39
400 REPAIRS & MAINTENANCE	44,369.53	56.36	58,527.09	13.47	120,000.00	61,472.91
410 RENTALS	0.00		0.00		2,600.00	2,600.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,089.61	0.25	3,600.00	2,510.39
433 MMUA SAFETY PROGRAM	114.31	0.15	1,308.61	0.30	4,700.00	3,391.39
440 PROFESSIONAL SERVICES	105.00	0.13	1,149.02	0.26	2,500.00	1,350.98
444 OTHER CONTRACTUAL SERVICES	36.94	0.05	250.91	0.06	0.00	-250.91
Account Total	63,305.29	80.41	151,243.74	34.81	343,772.00	192,528.26
Total Department	63,305.29	80.41	151,243.74	34.81	343,772.00	192,528.26

Administration

Administration

101 FULL-TIME EMPLOYEES - REGULAR	6,223.51	7.90	26,903.41	6.19	76,500.00	49,596.59
102 FULL-TIME EMPLOYEES - OVERTIME	9.22	0.01	305.17	0.07	0.00	-305.17
121 EMPLOYER PERA CONTRIBUTIONS	466.40	0.59	2,036.00	0.47	5,738.00	3,702.00
122 EMPLOYER FICA CONTRIBUTIONS	363.78	0.46	1,570.55	0.36	4,743.00	3,172.45
123 EMPLOYER MEDICARE CONTRIBUTION	85.13	0.11	367.41	0.08	1,109.00	741.59
130 EMPLOYER PAID INSURANCE	846.32	1.07	4,760.97	1.10	12,300.00	7,539.03
210 OPERATING SUPPLIES	80.24	0.10	419.00	0.10	800.00	381.00
216 PERIODICALS	0.00		20.00		100.00	80.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,086.00	0.94	4,000.00	-86.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		36.25	0.01	750.00	713.75
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	171.77	0.22	949.74	0.22	2,400.00	1,450.26
325 COMMUNICATION-OTHER	395.04	0.50	1,778.30	0.41	5,000.00	3,221.70
333 STAFF MEETINGS & CONFERENCES	0.00		563.22	0.13	1,500.00	936.78
334 MEMBERSHIP DUES AND FEES	0.00		229.15	0.05	500.00	270.85
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	1,200.00	1.52	1,200.00	0.28	1,200.00	0.00
370 MAINTENANCE/SUPPORT FEES	322.49	0.41	2,105.31	0.48	2,725.00	619.69
400 REPAIRS & MAINTENANCE	10.50	0.01	48.83	0.01	0.00	-48.83
430 OTHER SERVICE/CHARGES-MISC.	0.00		23.00	0.01	200.00	177.00
438 CREDIT CARD FEES	288.26	0.37	1,674.48	0.39	2,800.00	1,125.52
440 PROFESSIONAL SERVICES	1,000.00	1.27	1,540.00	0.35	1,800.00	260.00
444 OTHER CONTRACTUAL SERVICES	459.51	0.58	2,852.59	0.66	0.00	-2,852.59
Account Total	11,922.17	15.14	53,469.38	12.31	130,265.00	76,795.62
Total Department	11,922.17	15.14	53,469.38	12.31	130,265.00	76,795.62

Other Expenses

Other Expense

720 OPERATING TRANSFERS	0.00		0.00		13,897.00	13,897.00
Account Total					13,897.00	13,897.00

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601 Water Fund

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
Total Department					13,897.00	13,897.00
Total Expenses	78,729.85	100.00	434,511.97	100.00	749,836.00	315,324.03
Net Income(Loss)	4,326.73	5.50	-2,893.62	-0.67		

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602 Sewer Fund

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Sewage Distribution						
3347 OTHER FEDERAL GRANT	0.00		471,770.34	99.34	0.00	471,770.34
3621 INTEREST EARNED	1,119.03	1.41	7,943.32	1.67	6,000.00	1,943.32
3626 MONEY MARKET INTEREST	0.00		1.09		0.00	1.09
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	156,468.78	197.62	890,791.23	187.56	1,750,000.00	-859,208.77
3725 SEWER CONNECTION FEES	4,700.00	5.94	21,150.00	4.45	20,000.00	1,150.00
3729 SAC Fee	0.00		1,200.00	0.25	0.00	1,200.00
3746 PENALTIES	1,827.68	2.31	9,181.15	1.93	18,000.00	-8,818.85
3922 OTHER MISC-GOVT	0.00		20,853.00	4.39	96,000.00	-75,147.00
Total Department	164,115.49	207.28	1,422,890.13	299.60	1,898,000.00	-475,109.87
Total Revenue	164,115.49	100.00	1,422,890.13	100.00	1,898,000.00	-475,109.87
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		58,847.26	12.39	667,386.00	608,538.74
611 BOND INTEREST	0.00		69,109.96	14.55	145,991.00	76,881.04
620 PAYING AGENT FEES	0.00		250.00	0.05	0.00	-250.00
621 Bond Issuance Costs	0.00		10,947.47	2.31	0.00	-10,947.47
Account Total			139,154.69	29.30	813,377.00	674,222.31
Total Department			139,154.69	29.30	813,377.00	674,222.31
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	15,378.84	19.42	76,571.58	16.12	165,600.00	89,028.42
102 FULL-TIME EMPLOYEES - OVERTIME	-345.09	-0.44	5,017.81	1.06	4,000.00	-1,017.81
103 PART-TIME EMPLOYEES	1,236.60	1.56	1,236.60	0.26	11,440.00	10,203.40
121 EMPLOYER PERA CONTRIBUTIONS	1,127.56	1.42	6,119.50	1.29	12,720.00	6,600.50
122 EMPLOYER FICA CONTRIBUTIONS	979.48	1.24	4,972.33	1.05	11,224.00	6,251.67
123 EMPLOYER MEDICARE CONTRIBUTION	229.06	0.29	1,162.81	0.24	2,625.00	1,462.19
130 EMPLOYER PAID INSURANCE	1,575.61	1.99	10,100.74	2.13	24,000.00	13,899.26
150 WORKER'S COMPENSATION	0.00		5,492.00	1.16	6,000.00	508.00
160 LIABILITY INSURANCE	0.00		0.00		35.00	35.00
210 OPERATING SUPPLIES	1,268.00	1.60	1,471.37	0.31	35,000.00	33,528.63
211 CHEMICALS	0.00		11,498.63	2.42	60,000.00	48,501.37
212 MOTOR FUELS	0.00		395.02	0.08	2,000.00	1,604.98
214 UNIFORMS	0.00		169.40	0.04	910.00	740.60
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	6,112.22	7.72	7,544.55	1.59	16,000.00	8,455.45
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		49.33	0.01	5,000.00	4,950.67
301 AUDITING/ACCOUNTING	0.00		3,632.00	0.76	3,450.00	-182.00
303 ENGINEERING FEES	0.00		0.00		10,000.00	10,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00

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602 Sewer Fund

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321 TELEPHONE	123.18	0.16	740.73	0.16	2,400.00	1,659.27
333 STAFF MEETINGS & CONFERENCES	0.00		1,532.43	0.32	2,200.00	667.57
334 MEMBERSHIP DUES AND FEES	0.00		77.84	0.02	130.00	52.16
360 INSURANCE	0.00		3,837.07	0.81	12,100.00	8,262.93
370 MAINTENANCE/SUPPORT FEES	87.00	0.11	910.00	0.19	1,200.00	290.00
380 UTILITY SERVICES	6,215.49	7.85	22,109.43	4.66	80,000.00	57,890.57
381 PURCHASED POWER	7,064.75	8.92	29,729.67	6.26	122,000.00	92,270.33
400 REPAIRS & MAINTENANCE	10,862.50	13.72	16,961.34	3.57	50,000.00	33,038.66
430 OTHER SERVICE/CHARGES-MISC.	158.32	0.20	2,195.60	0.46	3,200.00	1,004.40
433 MMUA SAFETY PROGRAM	0.00		3,492.00	0.74	3,000.00	-492.00
440 PROFESSIONAL SERVICES	4,974.99	6.28	17,543.10	3.69	50,000.00	32,456.90
Account Total	57,048.51	72.05	234,562.88	49.39	696,664.00	462,101.12
Total Department	57,048.51	72.05	234,562.88	49.39	696,664.00	462,101.12

Sewage Distribution

Sewer Distribution

101 FULL-TIME EMPLOYEES - REGULAR	4,361.69	5.51	20,379.52	4.29	42,680.00	22,300.48
102 FULL-TIME EMPLOYEES - OVERTIME	1,711.23	2.16	2,534.93	0.53	3,000.00	465.07
121 EMPLOYER PERA CONTRIBUTIONS	455.50	0.58	1,719.01	0.36	3,426.00	1,706.99
122 EMPLOYER FICA CONTRIBUTIONS	366.62	0.46	1,363.30	0.29	2,832.00	1,468.70
123 EMPLOYER MEDICARE CONTRIBUTION	85.77	0.11	318.82	0.07	662.00	343.18
130 EMPLOYER PAID INSURANCE	540.93	0.68	3,233.16	0.68	10,600.00	7,366.84
150 WORKER'S COMPENSATION	0.00		1,662.00	0.35	3,000.00	1,338.00
160 LIABILITY INSURANCE	0.00		22.70		40.00	17.30
210 OPERATING SUPPLIES	166.76	0.21	4,830.92	1.02	11,000.00	6,169.08
212 MOTOR FUELS	396.52	0.50	1,645.52	0.35	6,400.00	4,754.48
214 UNIFORMS	0.00		79.90	0.02	210.00	130.10
220 REPAIR/MAINTENANCE SUPPLIES	339.08	0.43	865.45	0.18	2,000.00	1,134.55
240 SMALL TOOLS/MINOR EQUIPMENT	10.69	0.01	888.65	0.19	1,500.00	611.35
260 METERS	2,878.99	3.64	6,961.86	1.47	8,000.00	1,038.14
360 INSURANCE	0.00		6,425.88	1.35	13,000.00	6,574.12
380 UTILITY SERVICES	300.54	0.38	932.66	0.20	3,500.00	2,567.34
400 REPAIRS & MAINTENANCE	0.00		4,467.33	0.94	40,000.00	35,532.67
410 RENTALS	1,000.00	1.26	1,000.00	0.21	100.00	-900.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		64.00	0.01	3,000.00	2,936.00
433 MMUA SAFETY PROGRAM	114.31	0.14	472.35	0.10	500.00	27.65
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	36.94	0.05	250.91	0.05	0.00	-250.91
Account Total	12,765.57	16.12	60,118.87	12.66	157,450.00	97,331.13
Total Department	12,765.57	16.12	60,118.87	12.66	157,450.00	97,331.13

San Sewer-Admin/General

San Sewer-Admin/General

101 FULL-TIME EMPLOYEES - REGULAR	5,225.86	6.60	22,581.27	4.75	61,000.00	38,418.73
102 FULL-TIME EMPLOYEES - OVERTIME	6.02	0.01	203.15	0.04	1,000.00	796.85
121 EMPLOYER PERA CONTRIBUTIONS	391.53	0.49	1,705.05	0.36	4,650.00	2,944.95
122 EMPLOYER FICA CONTRIBUTIONS	306.88	0.39	1,323.40	0.28	3,844.00	2,520.60
123 EMPLOYER MEDICARE CONTRIBUTION	71.74	0.09	309.47	0.07	899.00	589.53
130 EMPLOYER PAID INSURANCE	677.79	0.86	3,807.08	0.80	10,400.00	6,592.92

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602 Sewer Fund

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
150 WORKER'S COMPENSATION	0.00		0.00		350.00	350.00
210 OPERATING SUPPLIES	80.24	0.10	380.30	0.08	1,500.00	1,119.70
301 AUDITING/ACCOUNTING	0.00		454.00	0.10	530.00	76.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
321 TELEPHONE	211.72	0.27	1,079.12	0.23	2,956.00	1,876.88
325 COMMUNICATION-OTHER	395.04	0.50	1,774.82	0.37	5,000.00	3,225.18
333 STAFF MEETINGS & CONFERENCES	0.00		31.27	0.01	500.00	468.73
334 MEMBERSHIP DUES AND FEES	0.00		0.00		20.00	20.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	235.49	0.30	1,192.31	0.25	2,725.00	1,532.69
400 REPAIRS & MAINTENANCE	10.50	0.01	48.84	0.01	0.00	-48.84
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438 CREDIT CARD FEES	288.26	0.36	1,674.48	0.35	2,800.00	1,125.52
440 PROFESSIONAL SERVICES	1,000.00	1.26	1,540.00	0.32	400.00	-1,140.00
444 OTHER CONTRACTUAL SERVICES	459.51	0.58	2,985.59	0.63	0.00	-2,985.59
720 OPERATING TRANSFERS	0.00		0.00		12,225.00	12,225.00
Account Total	9,360.58	11.82	41,090.15	8.65	111,374.00	70,283.85
Total Department	9,360.58	11.82	41,090.15	8.65	111,374.00	70,283.85
Total Expenses	79,174.66	100.00	474,926.59	100.00	1,778,865.00	1,303,938.41
Net Income(Loss)	84,940.83	107.28	947,963.54	199.60		

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604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Transmission/Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	138.14	0.04	138.14	0.01	0.00	138.14
3621 INTEREST EARNED	821.89	0.24	16,925.17	1.11	10,000.00	6,925.17
3622 RENTS AND ROYALTIES	0.00		2,526.30	0.17	3,000.00	-473.70
3624 MISC REVENUE - REFUNDS	4,073.97	1.19	4,453.97	0.29	1,000.00	3,453.97
3626 MONEY MARKET INTEREST	2.50		28.84		0.00	28.84
3735 ELECTRIC ASSESSMENT	0.00		2,640.00	0.17	4,400.00	-1,760.00
3740 ELECTRIC SALES-RES/COMM	349,773.91	102.29	1,758,269.86	115.01	3,980,836.00	-2,222,566.14
3742 ELECTRIC SALES-DEMAND	46,433.81	13.58	251,894.90	16.48	405,000.00	-153,105.10
3745 CONNECTION/RECONNECTION F	300.00	0.09	600.00	0.04	4,800.00	-4,200.00
3746 PENALTIES	3,615.77	1.06	20,547.69	1.34	40,000.00	-19,452.31
3747 ELECTRIC METER HOOKUP FEE	0.00		780.00	0.05	0.00	780.00
3749 CIP Chg	10,486.18	3.07	52,706.93	3.45	111,463.00	-58,756.07
Total Department	415,646.17	121.55	2,111,511.80	138.12	4,560,499.00	-2,448,987.20
Total Revenue	415,646.17	100.00	2,111,511.80	100.00	4,560,499.00	-2,448,987.20
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	249.32	0.07	1,475.84	0.10	2,950.00	1,474.16
121 EMPLOYER PERA CONTRIBUTIONS	18.70	0.01	110.69	0.01	221.00	110.31
122 EMPLOYER FICA CONTRIBUTIONS	15.10		88.54	0.01	183.00	94.46
123 EMPLOYER MEDICARE CONTRIBUTION	3.52		20.68		43.00	22.32
Account Total	286.64	0.08	1,695.75	0.11	3,397.00	1,701.25
Total Department	286.64	0.08	1,695.75	0.11	3,397.00	1,701.25
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		43,778.63	2.86	43,779.00	0.37
611 BOND INTEREST	0.00		4,247.23	0.28	8,057.00	3,809.77
Account Total			48,025.86	3.14	51,836.00	3,810.14
Total Department			48,025.86	3.14	51,836.00	3,810.14
Power Supply						
Power Supply						
381 PURCHASED POWER	208,415.41	60.95	892,089.49	58.35	2,641,704.00	1,749,614.51
Account Total	208,415.41	60.95	892,089.49	58.35	2,641,704.00	1,749,614.51
Total Department	208,415.41	60.95	892,089.49	58.35	2,641,704.00	1,749,614.51

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604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	36,497.00	10.67	159,884.22	10.46	321,500.00	161,615.78
102 FULL-TIME EMPLOYEES - OVERTIME	1,234.97	0.36	2,476.48	0.16	13,100.00	10,623.52
121 EMPLOYER PERA CONTRIBUTIONS	2,829.89	0.83	12,177.01	0.80	25,095.00	12,917.99
122 EMPLOYER FICA CONTRIBUTIONS	2,297.24	0.67	9,826.59	0.64	20,745.00	10,918.41
123 EMPLOYER MEDICARE CONTRIBUTION	537.26	0.16	2,298.21	0.15	4,852.00	2,553.79
130 EMPLOYER PAID INSURANCE	3,275.60	0.96	17,860.11	1.17	34,000.00	16,139.89
150 WORKER'S COMPENSATION	0.00		9,581.00	0.63	12,560.00	2,979.00
210 OPERATING SUPPLIES	12.28		1,663.10	0.11	10,000.00	8,336.90
212 MOTOR FUELS	466.96	0.14	1,661.75	0.11	5,500.00	3,838.25
214 UNIFORMS	169.73	0.05	3,278.50	0.21	2,400.00	-878.50
220 REPAIR/MAINTENANCE SUPPLIES	33,924.05	9.92	86,548.60	5.66	91,500.00	4,951.40
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		586.95	0.04	4,000.00	3,413.05
260 METERS	0.00		0.00		10,000.00	10,000.00
270 TRANSFORMERS	0.00		5,594.91	0.37	25,000.00	19,405.09
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		3,614.71	0.24	9,000.00	5,385.29
380 UTILITY SERVICES	560.39	0.16	5,931.87	0.39	13,500.00	7,568.13
400 REPAIRS & MAINTENANCE	132.50	0.04	1,457.98	0.10	5,000.00	3,542.02
410 RENTALS	0.00		246.74	0.02	500.00	253.26
430 OTHER SERVICE/CHARGES-MISC.	0.00		3,110.49	0.20	3,600.00	489.51
433 MMUA SAFETY PROGRAM	619.81	0.18	3,445.10	0.23	4,050.00	604.90
437 LOCATES	228.15	0.07	1,613.35	0.11	3,000.00	1,386.65
444 OTHER CONTRACTUAL SERVICES	10,301.25	3.01	24,970.76	1.63	55,000.00	30,029.24
Account Total	93,087.08	27.22	357,828.43	23.41	679,152.00	321,323.57
Total Department	93,087.08	27.22	357,828.43	23.41	679,152.00	321,323.57
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	0.00		-0.35		100.00	100.35
Account Total			-0.35		100.00	100.35
Total Department			-0.35		100.00	100.35
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	12,722.15	3.72	54,988.33	3.60	146,000.00	91,011.67
102 FULL-TIME EMPLOYEES - OVERTIME	15.24		503.77	0.03	2,000.00	1,496.23
121 EMPLOYER PERA CONTRIBUTIONS	952.24	0.28	4,148.80	0.27	11,100.00	6,951.20
122 EMPLOYER FICA CONTRIBUTIONS	746.01	0.22	3,218.23	0.21	9,176.00	5,957.77
123 EMPLOYER MEDICARE CONTRIBUTION	174.46	0.05	752.64	0.05	2,147.00	1,394.36
130 EMPLOYER PAID INSURANCE	1,631.09	0.48	9,162.66	0.60	24,500.00	15,337.34
150 WORKER'S COMPENSATION	0.00		0.00		840.00	840.00
160 LIABILITY INSURANCE	0.00		22.70		40.00	17.30
210 OPERATING SUPPLIES	176.19	0.05	554.81	0.04	2,750.00	2,195.19
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,086.00	0.27	4,000.00	-86.00
304 LEGAL FEES	0.00		2,482.00	0.16	5,000.00	2,518.00

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604 Electric Fund

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309 EDP, SOFTWARE & DESIGN	0.00		0.00		1,000.00	1,000.00
321 TELEPHONE	675.16	0.20	4,842.66	0.32	7,920.00	3,077.34
325 COMMUNICATION-OTHER	790.08	0.23	3,549.64	0.23	10,500.00	6,950.36
333 STAFF MEETINGS & CONFERENCES	230.03	0.07	3,184.21	0.21	3,500.00	315.79
334 MEMBERSHIP DUES AND FEES	2,500.00	0.73	17,652.00	1.15	40,000.00	22,348.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	625.72	0.18	3,662.03	0.24	4,000.00	337.97
400 REPAIRS & MAINTENANCE	22.44	0.01	60.78		550.00	489.22
429 CIP PROGRAM	3,579.34	1.05	13,574.92	0.89	95,244.00	81,669.08
430 OTHER SERVICE/CHARGES-MISC.	10,392.77	3.04	59,754.83	3.91	140,000.00	80,245.17
435 UNCOLLECTIBLE	0.00		282.96	0.02	0.00	-282.96
438 CREDIT CARD FEES	576.52	0.17	3,348.96	0.22	5,600.00	2,251.04
440 PROFESSIONAL SERVICES	3,425.24	1.00	33,701.91	2.20	7,500.00	-26,201.91
444 OTHER CONTRACTUAL SERVICES	919.02	0.27	5,572.16	0.36	0.00	-5,572.16
Account Total	40,153.70	11.74	229,107.00	14.99	524,017.00	294,910.00
Total Department	40,153.70	11.74	229,107.00	14.99	524,017.00	294,910.00
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		130,000.00	130,000.00
Account Total					130,000.00	130,000.00
Total Department					130,000.00	130,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		27,000.00	27,000.00
Account Total					27,000.00	27,000.00
Total Department					27,000.00	27,000.00
Total Expenses	341,942.83	100.00	1,528,746.18	100.00	4,057,206.00	2,528,459.82
Net Income(Loss)	73,703.34	21.55	582,765.62	38.12		

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605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Storm Public Works						
3621 INTEREST EARNED	422.89	4.55	6,789.21	6.00	3,000.00	3,789.21
3626 MONEY MARKET INTEREST	2.00	0.02	9.00	0.01	0.00	9.00
3730 STORM USER CHARGE	36,178.44	389.62	216,204.47	190.96	428,000.00	-211,795.53
3746 PENALTIES	429.10	4.62	2,141.47	1.89	2,200.00	-58.53
Total Department	37,032.43	398.82	225,144.15	198.86	433,200.00	-208,055.85
Total Revenue	37,032.43	100.00	225,144.15	100.00	433,200.00	-208,055.85
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		49,755.23	43.95	47,634.00	-2,121.23
611 BOND INTEREST	0.00		17,864.45	15.78	33,550.00	15,685.55
Account Total			67,619.68	59.72	81,184.00	13,564.32
Total Department			67,619.68	59.72	81,184.00	13,564.32
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	3,401.95	36.64	14,748.28	13.03	31,000.00	16,251.72
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
121 EMPLOYER PERA CONTRIBUTIONS	255.14	2.75	1,106.04	0.98	2,325.00	1,218.96
122 EMPLOYER FICA CONTRIBUTIONS	202.15	2.18	862.38	0.76	2,108.00	1,245.62
123 EMPLOYER MEDICARE CONTRIBUTION	47.27	0.51	201.75	0.18	450.00	248.25
130 EMPLOYER PAID INSURANCE	647.14	6.97	3,593.39	3.17	8,600.00	5,006.61
210 OPERATING SUPPLIES	64.12	0.69	1,553.66	1.37	7,000.00	5,446.34
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	307.74	3.31	862.06	0.76	30,500.00	29,637.94
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
325 COMMUNICATION-OTHER	395.04	4.25	1,774.82	1.57	5,000.00	3,225.18
331 TRAVEL/MILEAGE	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		361.35	0.32	800.00	438.65
370 MAINTENANCE/SUPPORT FEES	249.49	2.69	873.31	0.77	1,700.00	826.69
400 REPAIRS & MAINTENANCE	0.00		43.80	0.04	25,000.00	24,956.20
410 RENTALS	0.00		2.00		0.00	-2.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		75.00	75.00
433 MMUA SAFETY PROGRAM	6.81	0.07	2,365.12	2.09	4,050.00	1,684.88
440 PROFESSIONAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total	5,576.85	60.06	28,347.96	25.04	127,488.00	99,140.04
Total Department	5,576.85	60.06	28,347.96	25.04	127,488.00	99,140.04

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605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,764.36	19.00	7,633.33	6.74	19,500.00	11,866.67
102 FULL-TIME EMPLOYEES - OVERTIME	2.41	0.03	7.23	0.01	0.00	-7.23
121 EMPLOYER PERA CONTRIBUTIONS	132.08	1.42	571.15	0.50	1,463.00	891.85
122 EMPLOYER FICA CONTRIBUTIONS	104.00	1.12	445.85	0.39	1,209.00	763.15
123 EMPLOYER MEDICARE CONTRIBUTION	24.33	0.26	104.27	0.09	283.00	178.73
130 EMPLOYER PAID INSURANCE	201.84	2.17	1,132.74	1.00	3,400.00	2,267.26
150 WORKER'S COMPENSATION	0.00		2,123.00	1.88	5,600.00	3,477.00
210 OPERATING SUPPLIES	27.74	0.30	27.74	0.02	700.00	672.26
301 AUDITING/ACCOUNTING	0.00		908.00	0.80	900.00	-8.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		122.00	0.11	450.00	328.00
400 REPAIRS & MAINTENANCE	10.50	0.11	10.50	0.01	0.00	-10.50
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		200.00	200.00
438 CREDIT CARD FEES	288.26	3.10	1,674.48	1.48	2,800.00	1,125.52
440 PROFESSIONAL SERVICES	1,000.00	10.77	1,540.00	1.36	725.00	-815.00
444 OTHER CONTRACTUAL SERVICES	153.17	1.65	950.85	0.84	0.00	-950.85
Account Total	3,708.69	39.94	17,251.14	15.24	42,530.00	25,278.86
Total Department	3,708.69	39.94	17,251.14	15.24	42,530.00	25,278.86
Total Expenses	9,285.54	100.00	113,218.78	100.00	251,202.00	137,983.22
Net Income(Loss)	27,746.89	298.82	111,925.37	98.86		

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606 ICE ARENA

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	10,865.90	47.11	78,525.12	59.77	200,000.00	-121,474.88
3451 LEAGUE HOCKEY	3,920.13	17.00	8,575.81	6.53	49,000.00	-40,424.19
3452 PUBLIC SKATE	0.00		1,769.68	1.35	2,500.00	-730.32
3453 OPEN HOCKEY/ ICE TIME	318.15	1.38	1,497.15	1.14	5,000.00	-3,502.85
3454 LEASED SIGN REVENUE	0.00		45.03	0.03	1,000.00	-954.97
3455 CONCESSION/RENTS	0.00		4,530.83	3.45	2,516.00	2,014.83
3456 POP/GUMBALL SALES	51.13	0.22	759.35	0.58	3,000.00	-2,240.65
3457 SKATE RENTS/SHARPENING	17.00	0.07	389.65	0.30	1,500.00	-1,110.35
3458 PRO SHOP SALES	70.82	0.31	125.82	0.10	200.00	-74.18
3624 MISC REVENUE - REFUNDS	3,000.00	13.01	3,000.00	2.28	0.00	3,000.00
Total Department	18,243.13	79.10	99,218.44	75.52	264,716.00	-165,497.56
Total Revenue	18,243.13	100.00	99,218.44	100.00	264,716.00	-165,497.56
Expenses						
Ice Arena						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	10,383.99	45.02	44,955.44	34.22	93,000.00	48,044.56
103 PART-TIME EMPLOYEES	2,931.62	12.71	20,298.33	15.45	40,100.00	19,801.67
121 EMPLOYER PERA CONTRIBUTIONS	865.21	3.75	4,236.00	3.22	9,000.00	4,764.00
122 EMPLOYER FICA CONTRIBUTIONS	800.58	3.47	3,895.80	2.97	8,252.00	4,356.20
123 EMPLOYER MEDICARE CONTRIBUTION	187.24	0.81	911.04	0.69	1,349.00	437.96
130 EMPLOYER PAID INSURANCE	1,510.23	6.55	8,469.54	6.45	20,000.00	11,530.46
150 WORKER'S COMPENSATION	0.00		2,126.00	1.62	3,500.00	1,374.00
210 OPERATING SUPPLIES	0.00		390.01	0.30	4,000.00	3,609.99
214 UNIFORMS	0.00		0.00		950.00	950.00
220 REPAIR/MAINTENANCE SUPPLIES	314.53	1.36	3,048.26	2.32	7,500.00	4,451.74
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		99.41	0.08	1,000.00	900.59
261 MERCH FOR RESALE-TAX	0.00		715.23	0.54	2,000.00	1,284.77
301 AUDITING/ACCOUNTING	0.00		900.00	0.69	900.00	0.00
321 TELEPHONE	245.30	1.06	1,480.26	1.13	3,200.00	1,719.74
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		259.40	0.20	400.00	140.60
343 OTHER ADVERTISING	14.05	0.06	84.30	0.06	200.00	115.70
370 MAINTENANCE/SUPPORT FEES	27.00	0.12	1,323.80	1.01	2,400.00	1,076.20
380 UTILITY SERVICES	5,445.61	23.61	29,281.73	22.29	54,000.00	24,718.27
400 REPAIRS & MAINTENANCE	129.00	0.56	7,171.19	5.46	22,500.00	15,328.81
430 OTHER SERVICE/CHARGES-MISC.	94.65	0.41	595.25	0.45	2,000.00	1,404.75
433 MMUA SAFETY PROGRAM	42.00	0.18	624.00	0.47	1,010.00	386.00
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	73.59	0.32	520.77	0.40	0.00	-520.77
Account Total	23,064.60	100.00	131,385.76	100.00	278,761.00	147,375.24
Total Department	23,064.60	100.00	131,385.76	100.00	278,761.00	147,375.24

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606 ICE ARENA

	Actual		Actual		Annual Budget	Variance
	Period to Date	%	Year-To-Date	%		
Total Expenses	23,064.60	100.00	131,385.76	100.00	278,761.00	147,375.24
Net Income(Loss)	-4,821.47	-20.90	-32,167.32	-24.48		

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609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Financial Administration						
3621 INTEREST EARNED	286.54	0.17	3,445.75	0.52	3,000.00	445.75
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	2.50		11.73		0.00	11.73
Total Department	289.04	0.17	3,457.48	0.53	3,250.00	207.48
Merchandise						
3781 SALES - LIQUOR	43,277.47	25.32	227,929.03	34.63	401,700.00	-173,770.97
3782 SALES - BEER	80,551.25	47.13	370,364.95	56.27	860,600.00	-490,235.05
3783 SALES - WINE	20,585.37	12.05	110,090.50	16.73	185,500.00	-75,409.50
3784 SALES - MISC. TAXABLE	2,287.25	1.34	10,177.31	1.55	22,000.00	-11,822.69
3786 SALES - NON-TAXABLE	1,350.24	0.79	3,495.84	0.53	5,215.00	-1,719.16
3794 CASH OVER	57.45	0.03	509.50	0.08	0.00	509.50
Total Department	148,109.03	86.66	722,567.13	109.79	1,475,015.00	-752,447.87
Total Revenue	148,398.07	100.00	726,024.61	100.00	1,478,265.00	-752,240.39
Expenses						
Financial Administration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		0.00		2,600.00	2,600.00
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		195.00	195.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		161.00	161.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		38.00	38.00
301 AUDITING/ACCOUNTING	0.00		4,086.00	0.62	4,000.00	-86.00
Account Total			4,086.00	0.62	6,994.00	2,908.00
Total Department			4,086.00	0.62	6,994.00	2,908.00
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	232.28	0.14	1,111.93	0.17	2,500.00	1,388.07
251 LIQUOR	60,613.75	35.47	226,543.97	34.42	419,100.00	192,556.03
252 BEER	78,866.94	46.15	275,121.08	41.80	667,800.00	392,678.92
254 MISC TAXABLES (SOFT DRINKS,ETC	1,332.69	0.78	5,873.77	0.89	15,000.00	9,126.23
257 ICE	778.50	0.46	1,449.10	0.22	2,000.00	550.90
259 NON-TAX MISC (O.J., ETC)	31.84	0.02	345.46	0.05	642.00	296.54
335 FREIGHT	1,079.03	0.63	4,390.44	0.67	10,000.00	5,609.56
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438 CREDIT CARD FEES	2,563.65	1.50	13,243.35	2.01	25,000.00	11,756.65
Account Total	145,498.68	85.14	528,079.10	80.24	1,142,092.00	614,012.90

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609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Total Department	145,498.68	85.14	528,079.10	80.24	1,142,092.00	614,012.90
Manager						
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	8,409.60	4.92	36,407.20	5.53	74,000.00	37,592.80
121 EMPLOYER PERA CONTRIBUTIONS	630.72	0.37	2,730.54	0.41	5,550.00	2,819.46
122 EMPLOYER FICA CONTRIBUTIONS	510.68	0.30	2,192.95	0.33	4,588.00	2,395.05
123 EMPLOYER MEDICARE CONTRIBUTION	119.43	0.07	512.83	0.08	1,073.00	560.17
130 EMPLOYER PAID INSURANCE	865.07	0.51	4,794.07	0.73	9,400.00	4,605.93
150 WORKER'S COMPENSATION	0.00		4,176.00	0.63	5,000.00	824.00
210 OPERATING SUPPLIES	28.83	0.02	142.01	0.02	700.00	557.99
216 PERIODICALS	0.00		0.00		40.00	40.00
240 SMALL TOOLS/MINOR EQUIPMENT	90.45	0.05	875.38	0.13	3,600.00	2,724.62
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	150.11	0.09	901.67	0.14	1,900.00	998.33
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	0.00		1,255.99	0.19	900.00	-355.99
334 MEMBERSHIP DUES AND FEES	0.00		735.00	0.11	1,500.00	765.00
343 OTHER ADVERTISING	775.36	0.45	3,114.37	0.47	9,000.00	5,885.63
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	73.88	0.04	2,022.08	0.31	3,000.00	977.92
430 OTHER SERVICE/CHARGES-MISC.	0.00		562.44	0.09	1,000.00	437.56
433 MMUA SAFETY PROGRAM	0.00		582.00	0.09	800.00	218.00
439 CASH SHORT	62.37	0.04	405.68	0.06	0.00	-405.68
440 PROFESSIONAL SERVICES	0.00		540.00	0.08	525.00	-15.00
Account Total	11,716.50	6.86	61,950.21	9.41	123,201.00	61,250.79
Total Department	11,716.50	6.86	61,950.21	9.41	123,201.00	61,250.79
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	4,572.00	2.68	19,793.63	3.01	44,000.00	24,206.37
103 PART-TIME EMPLOYEES	5,056.84	2.96	20,008.77	3.04	35,200.00	15,191.23
121 EMPLOYER PERA CONTRIBUTIONS	613.01	0.36	2,588.16	0.39	5,940.00	3,351.84
122 EMPLOYER FICA CONTRIBUTIONS	575.46	0.34	2,338.51	0.36	4,910.00	2,571.49
123 EMPLOYER MEDICARE CONTRIBUTION	134.57	0.08	546.95	0.08	1,148.00	601.05
130 EMPLOYER PAID INSURANCE	1,439.32	0.84	8,223.22	1.25	18,000.00	9,776.78
160 LIABILITY INSURANCE	0.00		22.70		40.00	17.30
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total	12,391.20	7.25	53,521.94	8.13	109,588.00	56,066.06
Total Department	12,391.20	7.25	53,521.94	8.13	109,588.00	56,066.06
Janitor						
Janitor						
210 OPERATING SUPPLIES	295.76	0.17	550.46	0.08	600.00	49.54
Account Total	295.76	0.17	550.46	0.08	600.00	49.54

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609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Total Department	295.76	0.17	550.46	0.08	600.00	49.54
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		5.93		100.00	94.07
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		518.95	0.08	1,000.00	481.05
360 INSURANCE	0.00		2,857.06	0.43	4,500.00	1,642.94
380 UTILITY SERVICES	847.13	0.50	4,224.34	0.64	12,500.00	8,275.66
400 REPAIRS & MAINTENANCE	0.00		1,567.94	0.24	11,000.00	9,432.06
410 RENTALS	150.15	0.09	791.34	0.12	750.00	-41.34
Account Total	997.28	0.58	9,965.56	1.51	29,850.00	19,884.44
Total Department	997.28	0.58	9,965.56	1.51	29,850.00	19,884.44
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	170,899.42	100.00	658,153.27	100.00	1,441,325.00	783,171.73
Net Income(Loss)	-22,501.35	-13.17	67,871.34	10.31		

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610 Maple Grove Cemetery

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Revenue						
Cemetery Operations						
3410 CHARGES FOR SERVICES	0.00		2,125.00	9.99	9,000.00	-6,875.00
3411 CEMETARY LAND RENT	0.00		3,045.55	14.32	6,000.00	-2,954.45
3621 INTEREST EARNED	60.24	1.64	810.64	3.81	4,000.00	-3,189.36
3624 MISC REVENUE - REFUNDS	0.00		100.00	0.47	300.00	-200.00
3626 MONEY MARKET INTEREST	0.00		1.00		0.00	1.00
3711 BURIAL LOTS	0.00		675.00	3.17	4,000.00	-3,325.00
Total Department	60.24	1.64	6,757.19	31.77	23,300.00	-16,542.81
Total Revenue	60.24	100.00	6,757.19	100.00	23,300.00	-16,542.81
Expenses						
Cemetery Operations						
Cemetery Operations						
101 FULL-TIME EMPLOYEES - REGULAR	1,151.02	31.26	4,973.74	23.39	9,980.00	5,006.26
121 EMPLOYER PERA CONTRIBUTIONS	86.32	2.34	373.06	1.75	749.00	375.94
122 EMPLOYER FICA CONTRIBUTIONS	68.59	1.86	293.24	1.38	619.00	325.76
123 EMPLOYER MEDICARE CONTRIBUTION	16.04	0.44	68.56	0.32	145.00	76.44
130 EMPLOYER PAID INSURANCE	133.59	3.63	747.81	3.52	1,600.00	852.19
150 WORKER'S COMPENSATION	0.00		465.00	2.19	465.00	0.00
210 OPERATING SUPPLIES	0.00		0.00		500.00	500.00
212 MOTOR FUELS	0.00		0.00		500.00	500.00
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	31.69	0.86	182.17	0.86	500.00	317.83
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
301 AUDITING/ACCOUNTING	0.00		908.00	4.27	900.00	-8.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		100.00	100.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		284.70	1.34	600.00	315.30
370 MAINTENANCE/SUPPORT FEES	27.00	0.73	1,461.00	6.87	1,560.00	99.00
380 UTILITY SERVICES	29.34	0.80	137.42	0.65	250.00	112.58
430 OTHER SERVICE/CHARGES-MISC.	305.00	8.28	4,335.00	20.38	8,000.00	3,665.00
440 PROFESSIONAL SERVICES	0.00		270.00	1.27	150.00	-120.00
444 OTHER CONTRACTUAL SERVICES	1,833.33	49.79	6,766.66	31.82	22,000.00	15,233.34
Account Total	3,681.92	100.00	21,266.36	100.00	52,768.00	31,501.64
Total Department	3,681.92	100.00	21,266.36	100.00	52,768.00	31,501.64
Total Expenses	3,681.92	100.00	21,266.36	100.00	52,768.00	31,501.64
Net Income (Loss)	-3,621.68	-98.36	-14,509.17	-68.23		

Cash and Investment Summary Draft
May-18

	1010	1011 CASH-	1040	1041 Money Markets	TOTAL
101 General Fund	91,449			6,255	940,624
210 STABILIZATION FUND	41,244		842,920	1,075	114,319
211 Library Fund	42,167		-	-	42,167
225 EDA Financial Assistance Fund	41,677		75,000	955	117,632
248 Downtown	2				2
249 TIF	(3,223)				(3,223)
290 Economic Development	900		-		900
382 16th St NE	11,127				11,127
384 GO Refnding 2011	(34,103)		34,880	209	986
385 Aquatic Center	73,832				73,832
386 Fire Truck and Equipment	81				81
387 GO 2015A	95				95
389 Oppidan Assessment	7,437				7,437
391 Oppidan/Folkestad TIF	120,127		743,000	1,402	864,530
392 GO Refunding 2015A	151,129				151,129
393 2017 Street Assessment Project	142,044		284,000	66	426,110
401 Permanent Revolving Impr Fund	79,495		852,750	2,236	934,481
412 16th St NE	(5,220)				(5,220)
423 3-4-5	3,254,386				3,254,386
424 Hwy 57	(13,918)				(13,918)
426 16th St NW	(4,169)				(4,169)
601 Water Fund	106,256	191,917	180,950	570	479,693
602 Sewer Fund	1,294,148	298,580	286,000	538	1,879,266
604 Electric Fund	465,132	43,669	1,424,700	1,649	1,935,150
605 Storm Water	258,205	60,496	650,000	1,598	970,299
606 ICE ARENA	(21,941)		-	-	(21,941)
609 Liquor Fund	190,025		374,800	1,874	566,699
610 Maple Grove Cemetery	67,501		100,999	537	169,037
875 Community Policing Fund	13,818		-		13,818
877 Festival in Park Fund	25,426				25,426
	6,395,128	594,662	5,921,999	18,964	12,930,754