

## KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, September 12, 2018

6:00 PM

### PLEDGE OF ALLIANCE

#### 6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.

Motion:

2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from August 22, 2018

b. Claims processed after the August 22, 2018 regular meeting, as audited for payment

c. Pay Request            #14 Final            DN Tanks            WWTP Imp            \$92,988.42

d. Pay Request            #12                            SL Contracting 2017 Str Assessment    \$537,953.02

e. Minutes:

i. Park Board Minutes – August

ii. EDA Minutes – August

iii. Planning Commission Minutes – July

f. Resolution Certifying Delinquent Claims to County Auditor

g. Conferences:

i. Krista Weigel    TAC Workshop            BCA St. Paul    Feb 14, 2019    \$25

Motion:

#### B. VISITORS TO THE COUNCIL

#### C. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

#### D. PUBLIC HEARING

#### E. COMMITTEE REPORT

1. Resolution for Preliminary Plat – Casey's General Store

2. Resolution for Final Plat – Casey’s General Store
3. Resolution for Revocation of Conditional Use Permit – Wilker
4. Hoisington-Koegler Revised Proposal
5. EDA Update

**F. OLD BUSINESS**

1. Q The Music and Cars
2. Preliminary Budget
3. Resolution Approving Preliminary 2018 Tax Levy Collectible in 2019
4. Zumbro Water Trail Corridor
5. Ordinance Regarding Utility Infrastructure

**G. NEW BUSINESS**

1. MMUA 2018-19 Safety Management Program Contract
2. Tax Forfeited Property
3. Single Audit – WWTF Expansion

**H. MAYOR’S REPORT**

**I. ADMINISTRATORS REPORT**

1. Electric Utility Update MMUA
2. Assessment Deferrals

**J. ENGINEER’S REPORT**

1. 16<sup>th</sup> St Roundabout Next Steps and Budget

**K. PERSONNEL**

1. Fire Department Resignations

**L. ATTORNEY**

1. Closed Session for Attorney/Client Privilege

**M. CORRESPONDENCE**

1. Department Head Meeting Notes
2. LMC Regional Meeting
3. Police Department August Statistics
4. G.O. 2017 A Arbitrage Audit
5. LGA Information
6. Building Resilient Communities

**N. ADJOURN**

## **KASSON CITY COUNCIL REGULAR MEETING MINUTES**

**August 22, 2018**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22nd day of August, 2018 at 6:00 P.M.

**THE FOLLOWING MEMBERS WERE PRESENT:** Borgstrom, Buck, Eggler, McKern and Zelinske

**THE FOLLOWING MEMBERS WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Theresa Coleman, City Clerk Linda Rappe, City Attorney Melanie Leth, City Engineer Brandon Theobald, Public Works Director Bradford, Finance Director Nancy Zaworski, Candy McKern, Sandi Ocori and Cory Kleeberger

### **APPROVE AGENDA**

**Motion to approve the Agenda with moving the Public Forum to before Visitors made by Councilperson Eggler, second by Councilperson Buck with all Voting Aye.**

### **CONSENT AGENDA**

Minutes from August 8, 2018

Claims processed after the August 8, 2018 regular meeting, as audited for payment in the amount of \$1,063,365.82

American Legion Temporary Liquor License

**Motion to Approve the Consent Agenda Made by Councilperson Buck, second by Councilperson Eggler with All Voting Aye.**

### **PUBLIC FORUM**

Sandi Ocori and Cory Kleeberger - 608 2<sup>nd</sup> Ave NE –A couple of months ago their hot water heater went out and the main shut off in the house was leaking and needed the City to shut off the water to have it repaired. The person in the water department they talked to was rude and when he finally came, the worker broke the shut off valve and laughed about it. They understand that from the curb stop to house is homeowner's responsibility but the city worker broke it and they broke another one down the street. They talked to the administrator and this was turned into insurance and the City's insurance denied the claim. They are also concerned with the crosswalk on Mantorville Avenue to the pool is dangerous and cars are not stopping. She is concerned that no one is paying attention to the crosswalk.

### **VISITORS TO THE COUNCIL**

#### **Budget Discussion**

Finance Director, Nancy Zaworski – reviewed the budget and at first pass this is almost a 17% increase but that will only go down. The preliminary levy is reflected in the property tax statements. Finance Director Zaworski touched on capital projects and trucks vehicles. Director Zaworski invited the Council Members to contact her with any questions/comments or suggestions. Public Works Director Bradford stated that he is asking for another person in the streets/storm water department. Currently there are only two people in the streets department and they are being pulled in several directions and they are pulling people out of other departments to help in the streets department. Director Bradford stated a long list of jobs that the two people have to

keep up with. Director Bradford stated the aging equipment and vehicles and that they are and they are doing their best to keep them running and to pass DOT inspections. Councilperson Zelinske suggested looking into leasing vehicles instead of buying. Councilperson Borgstrom had questions about the extra person in the streets/storm department. Mayor McKern asked what the increase would be with only contractual increases; Director Zaworksi stated about 5%. The preliminary levy is at the next meeting on Sept 12. Mayor McKern stated that he had a number of 5% in mind and we are coming off of a 0% increase.

**PUBLIC HEARING**

**COMMITTEE REPORT**

**OLD BUSINESS**

**506 15th Ave NW**

Administrator Coleman stated that Building Inspector, Jay Kruger, the property owner and the builder of the garage at 506 15<sup>th</sup> Ave NW met on Monday. Mr. Kruger made suggestions to help the owner figure out how to finish the garage so that it would pass inspections.

**NEW BUSINESS**

**MAYOR'S REPORT**

**ADMINISTRATORS REPORT**

**Semcac Energy Agreement**

The City participates in this every year and customers take advantage of this for the cold weather arrangements. **Motion to Participate made by Councilperson Buck, second by Councilperson Zelinske with All Voting Aye.**

**ENGINEER'S REPORT**

**PERSONNEL**

**Hire Water/Wastewater Operator**

Interviewed two candidates the first choice candidate has declined the position. Kaleb Fisher could start immediately upon completion of physical and background check. Director Bradford stated that this gentleman is fresh out of school with D licenses. **Motion made by Mayor McKern to Approve the Hire of Kaleb Fisher, second by Councilperson Zelinske with All Voting Aye.**

**ATTORNEY**

Closed Session Litigation Strategy Regarding Assessment Appeals

Closed at 6:55

Reopened 7:01 Outcome: there was an update from the attorney.

**CORRESPONDENCE**

Correspondence was reviewed

**ADJOURN 7:02PM Motion by Councilperson Egger, second by Councilperson Borgstrom with all voting Aye to Adjourn.**

**ATTEST:**

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Linda Rappe, City Clerk

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Chris McKern, Mayor



## SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED  
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #5

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 926623.87

DATE APPROVED: 09-12-18

#1	\$5717.07
#2	3643.88
#3	101,220.58
#4	655,970.17
#5	160,072.17
	<u>\$926,623.87</u>

08/23/18  
13:15:01

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 8/18  
For Pay Date: 08/23/18

Page: 1 of 3  
Report ID: AP100V

For Pay Date = 08/23/18  
\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29501		5098 CARDMEMBER SERVICE	1,900.38					
	08/02/18	SRP SUPPLIES	1,673.38*			211 550 4550	441	1010
	08/02/18	PROGRAM SUPPLIES	121.38*			211 550 4550	441	1010
	08/02/18	DVD's	112.89			211 550 4550	219	1010
	08/02/18	AMAZON CREDIT	-7.27			211 550 4550	219	1010
		Total for Vendor:	1,900.38					
29502		3825 JOHN DEERE FINANCIAL f.s.b.	474.21					
	B&WIK75163 08/02/18	PIN, TOP LINK/PIN, LINCH	12.46			605 963 4963	220	1010
	semal18487 07/31/18	CLUTCH KIT	461.75			605 963 4963	220	1010
		Total for Vendor:	474.21					
29503		345 K-M COMMUNITY ED	75.00					
	06/29/18	PAC RENT-SRP EVENT	75.00*			211 550 4550	441	1010
		Total for Vendor:	75.00					
29504		3236 STUART C IREY CO	3,267.48					
	S010863301 07/25/18	4 PT JUNCT/ELBOW/3 PHS CUT	2,875.59*			604 957 4957	220	1010
	S010882638 08/06/18	FIBERGLASS SLEEVE	391.89*			604 957 4957	220	1010
		Total for Vendor:	3,267.48					
		# of Claims	4	Total:	5,717.07			

08/23/18  
13:15:02

CITY OF KASSON  
Fund Summary for Claims  
For the Accounting Period: 8/18

Page: 2 of 3  
Report ID: AP110

Fund/Account	Amount
211 Library Fund	
1010 CASH-OPERATING	\$1,975.38
604 Electric Fund	
1010 CASH-OPERATING	\$3,267.48
605 Storm Water	
1010 CASH-OPERATING	\$474.21
Total:	\$5,717.07

08/23/18  
13:15:02

CITY OF KASSON  
Claim Approval Signature Page  
For the Accounting Period: 8/18

Page: 3 of 3  
Report ID: AP100A

CITY OF KASSON  
401 5TH STREET SE  
KASSON. MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED See signature page Council Member  
\_\_\_\_\_ Council Member

08/29/18  
14:08:04

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 8/18  
For Pay Date: 08/29/18

Page: 1 of 4  
Report ID: AP100V

#2

For Pay Date = 08/29/18  
\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29506		203 BAKER & TAYLOR INC	490.59					
	2033885090	07/31/18 BOOKS	14.79			211 550 4550	218	1010
	2033885090	07/31/18 AUDIO BOOKS	22.75			211 550 4550	219	1010
	2033889402	08/02/18 BOOKS	249.29			211 550 4550	218	1010
	2033889402	08/02/18 AUDIO BOOKS	45.00			211 550 4550	219	1010
	2033893531	08/03/18 BOOKS	72.81			211 550 4550	218	1010
	2033913041	08/13/18 BOOKS	85.95			211 550 4550	218	1010
		Total for Vendor:	490.59					
29507		3322 BANKEN, ALISHA	128.41					
	08/20/18	EATING CONTEST-FESTIVAL	82.19*			877 100 4000	430	1010
	08/20/18	PARADE SUPPLIES	46.22*			877 100 4000	430	1010
		Total for Vendor:	128.41					
29508		5678 FURTHER	117.30					
	1265808	08/08/18 AUGUST-PARTICIPANT FEES	117.30*			101 140 4140	440	1010
		Total for Vendor:	117.30					
29509		2198 ITRON INC	1,112.44					
	492804	08/12/18 SEPT-NOV-MAINT & SUPPORT	222.49			601 944 4944	370	1010
	492804	08/12/18 SEPT-NOV-MAINT & SUPPORT	222.49			602 949 4949	370	1010
	492804	08/12/18 SEPT-NOV-MAINT & SUPPORT	444.97*			604 959 4959	370	1010
	492804	08/12/18 SEPT-NOV-MAINT & SUPPORT	222.49			605 963 4963	370	1010
	492804	08/12/18 SALES TAX	4.23*			604 959 4959	370	1010
	492804	08/12/18 SALES TAX	-4.23			604 2025		1010
		Total for Vendor:	1,112.44					
29510		5529 MANPOWER	852.39					
	33079307	08/19/18 WAGES THRU 8/19-ADMIN ASSIST	170.48*			101 140 4140	444	1010
	33079307	08/19/18 WAGES THRU 8/19-ADMIN ASSIST	127.86*			101 191 4191	444	1010
	33079307	08/19/18 WAGES THRU 8/19-ADMIN ASSIST	127.86*			601 944 4944	444	1010
	33079307	08/19/18 WAGES THRU 8/19-ADMIN ASSIST	127.86*			602 949 4949	444	1010
	33079307	08/19/18 WAGES THRU 8/19-ADMIN ASSIST	255.71*			604 959 4959	444	1010
	33079307	08/19/18 WAGES THRU 8/19-ADMIN ASSIST	42.62*			605 964 4964	444	1010
		Total for Vendor:	852.39					

08/29/18  
14:08:04

CITY OF KASSON  
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Page: 2 of 4  
Report ID: AP100V

For Pay Date = 08/29/18

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29511		396 PROLINE DIST. INC.	18.84					
	125757	08/07/18 DRILL BITS	2.69			101 310 4310	220	1010
	125757	08/07/18 DRILL BITS	2.69			101 312 4312	220	1010
	125757	08/07/18 DRILL BITS	2.69			101 517 4517	220	1010
	125757	08/07/18 DRILL BITS	2.69			601 943 4943	220	1010
	125757	08/07/18 DRILL BITS	2.69			602 948 4948	220	1010
	125757	08/07/18 DRILL BITS	2.69*			604 957 4957	220	1010
	125757	08/07/18 DRILL BITS	2.70			605 963 4963	220	1010
	125757	08/07/18 SALES TAX	0.18*			604 957 4957	220	1010
	125757	08/07/18 SALES TAX	-0.18			604 2025		1010
		Total for Vendor:	18.84					
29512		64 SELCO	26.91					
	045395	08/10/18 1000 ITEM BARCODES	26.91			211 550 4550	325	1010
		Total for Vendor:	26.91					
29513		123 THRONDSOIL OIL & LP GAS CO	897.00					
	339030	08/08/18 #1 DIESEL	897.00			602 947 4947	210	1010
		Total for Vendor:	897.00					
		# of Claims	8	Total:	3,643.88			

08/29/18  
14:08:05

CITY OF KASSON  
Fund Summary for Claims  
For the Accounting Period: 8/18

Page: 3 of 4  
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$423.71
211 Library Fund	
1010 CASH-OPERATING	\$517.50
601 Water Fund	
1010 CASH-OPERATING	\$353.04
602 Sewer Fund	
1010 CASH-OPERATING	\$1,250.04
604 Electric Fund	
1010 CASH-OPERATING	\$703.37
605 Storm Water	
1010 CASH-OPERATING	\$267.81
877 Festival in Park Fund	
1010 CASH-OPERATING	\$128.41
Total:	\$3,643.88

08/29/18  
14:08:06

CITY OF KASSON  
Claim Approval Signature Page  
For the Accounting Period: 8/18

Page: 4 of 4  
Report ID: AP100A

CITY OF KASSON  
401 5TH STREET SE  
KASSON, MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED \_\_\_\_\_

Council Member

Council Member

*See signature page*



09/05/18  
13:50:00

CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 9/18  
For Pay Date: 09/05/18

Page: 1 of 7  
Report ID: AP100V

#3

For Pay Date = 09/05/18

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29566		1012 BELLBOY CORPORATION	797.87					
	98104600	08/16/18 BAGS	46.96			609 975 4975	210	1010
	98104600	08/16/18 SALES TAX	3.23			609 975 4975	210	1010
	98104600	08/16/18 SALES TAX	-3.23			609 2025		1010
	65562000	08/16/18 LIQUOR	631.57			609 975 4975	251	1010
	65562000	08/16/18 WINE	104.00			609 975 4975	251	1010
	65562000	08/16/18 FREIGHT	15.34			609 975 4975	335	1010
		Total for Vendor:	797.87					
29567		5239 BREAKTHRU BEVERAGE MN WINE &	1,373.29					
	1080843696	08/15/18 LIQUOR	872.04			609 975 4975	251	1010
	1080843696	08/15/18 WINE	343.96			609 975 4975	251	1010
	1080843696	08/15/18 MIXES	82.00			609 975 4975	254	1010
	1080843696	08/15/18 FREIGHT	19.89			609 975 4975	335	1010
	1080843697	08/15/18 BEER	55.40			609 975 4975	252	1010
		Total for Vendor:	1,373.29					
29515		668 CONTINENTAL RESEARCH CORP	205.82					
	468062CRC1	08/16/18 FOAM UP BERRY	205.82			602 947 4947	210	1010
		Total for Vendor:	205.82					
29516		234 DUANE W NIELSEN COMPANY	531.70					
	11812	08/15/18 CALIBRATE INFL & EFFL MAGMETER	531.70			602 947 4947	400	1010
		Total for Vendor:	531.70					
29517		56 GILLETTE PEPSI ROCHESTER	116.74					
	9398410	08/14/18 A C CONCESSIONS	116.74*			101 514 4514	262	1010
		Total for Vendor:	116.74					
29518		231 IMAGES ON METAL INC	75.90					
	10324	08/13/18 FESTIVAL RUNNER SHIRTS	75.90*			877 100 4000	430	1010
		Total for Vendor:	75.90					

09/05/18  
13:50:00

CITY OF KASSON  
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For Pay Date = 09/05/18

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29568		25 JOHNSON BROTHERS LIQUOR CO	4,709.37					
	696602	08/16/18 LIQUOR CREDIT	-284.01			609 975 4975	251	1010
	696602	08/16/18 FREIGHT CREDIT	-5.07			609 975 4975	335	1010
	1078027	08/13/18 LIQUOR	610.22			609 975 4975	251	1010
	1078028	08/13/18 WINE	109.08			609 975 4975	251	1010
	1079606	08/14/18 LIQUOR	2,717.45			609 975 4975	251	1010
	1079607	08/14/18 WINE	1,424.85			609 975 4975	251	1010
	1079608	08/14/18 NA BEVERAGE	136.85			609 975 4975	254	1010
		Total for Vendor:	4,709.37					
29564		5529 MANPOWER	653.13					
	33102282	08/26/18 WAGES THRU 8/26-ADMIN ASSIST	130.62*			101 140 4140	444	1010
	33102282	08/26/18 WAGES THRU 8/26-ADMIN ASSIST	97.97*			101 191 4191	444	1010
	33102282	08/26/18 WAGES THRU 8/26-ADMIN ASSIST	97.97*			601 944 4944	444	1010
	33102282	08/26/18 WAGES THRU 8/26-ADMIN ASSIST	97.97*			602 949 4949	444	1010
	33102282	08/26/18 WAGES THRU 8/26-ADMIN ASSIST	195.94*			604 959 4959	444	1010
	33102282	08/26/18 WAGES THRU 8/26-ADMIN ASSIST	32.66*			605 964 4964	444	1010
		Total for Vendor:	653.13					
29569		60 NORTHERN BEVERAGE DIST. CO. LL	5,595.95					
	312603	08/10/18 BEER	1,721.20			609 975 4975	252	1010
	312603	08/10/18 FREIGHT	2.00			609 975 4975	335	1010
	240357	08/16/18 BEER	3,900.75			609 975 4975	252	1010
	240357	08/16/18 FREIGHT	2.00			609 975 4975	335	1010
	240357	08/16/18 CASE DEPOSIT	-30.00			609 1151		1010
		Total for Vendor:	5,595.95					
29519		983 OLMSTED MEDICAL CENTER	85.00					
	135011121	08/16/18 1 DRUG TEST	60.00			101 920 4920	433	1010
	135011121	08/16/18 1 DRUG TEST	25.00			604 957 4957	433	1010
		Total for Vendor:	85.00					
29570		2876 PAUSTIS WINE COMPANY	416.75					
	20780	08/15/18 WINE	408.00			609 975 4975	251	1010
	20780	08/15/18 FREIGHT	8.75			609 975 4975	335	1010
		Total for Vendor:	416.75					

09/05/18  
13:50:00

CITY OF KASSON  
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Page: 3 of 7  
Report ID: AP100V

For Pay Date = 09/05/18

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29520		5354 PEARSON BROS., INC.	64,467.00					
	4410	08/15/18 '18 STR MAINTENANCE-CHIP SEAL/	64,467.00			101 311 4311	400	1010
		Total for Vendor:	64,467.00					
29573		23 PHILLIPS WINE & SPIRITS	2,790.83					
	302808	08/07/18 LIQUOR CREDIT	-30.75			609 975 4975	251	1010
	302388	08/02/18 LIQUOR CREDIT	-38.04			609 975 4975	251	1010
	302389	08/02/18 LIQUOR CREDIT	-10.44			609 975 4975	251	1010
	2405732	08/14/18 LIQUOR	1,890.56			609 975 4975	251	1010
	2405733	08/14/18 WINE	502.50			609 975 4975	251	1010
	2405734	08/14/18 MIXES	45.00			609 975 4975	254	1010
	2406433	08/15/18 LIQUOR	432.00			609 975 4975	251	1010
		Total for Vendor:	2,790.83					
29522		5507 REINDERS INC	55.50					
	3152249-00	08/14/18 BALLFIELD FERTILIZER	55.50			101 522 4522	220	1010
		Total for Vendor:	55.50					
29523		4358 REINHART FOODSERVICE LLC	781.48					
	149653	08/15/18 A C CONCESSIONS	781.48*			101 514 4514	262	1010
		Total for Vendor:	781.48					
29524		95 ROCHESTER SAND & GRAVEL	955.80					
	4900019304	08/13/18 HOT MIX #11 (CHIP SEAL)	955.80			101 311 4311	220	1010
		Total for Vendor:	955.80					
29525		5000 RUNNELLS, GERALD	682.07					
	08/17/18	DOG FOOD/DOG CRATE	279.10*			101 210 4210	210	1010
	08/17/18	FUEL-USPCA FIELD TRIALS	69.09			101 210 4210	333	1010
	08/17/18	ROOM-USPCA FIELD TRIALS	244.16			101 210 4210	333	1010
	08/17/18	MEALS-USPCA FIELD TRIALS	89.72			101 210 4210	333	1010
		Total for Vendor:	682.07					

09/05/18  
13:50:00

CITY OF KASSON  
Claim Approval List  
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Page: 4 of 7  
Report ID: AP100V

For Pay Date = 09/05/18

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29565		5711 SANCO EQUIPMENT LLC	381.00					
	0051005-74	08/07/18 BIT, PLANER	381.00			101 310 4310	220	1010
		Total for Vendor:	381.00					
29571		63 SCHOTT DIST CO INC	9,792.83					
	324547	08/16/18 BEER	9,718.83			609 975 4975	252	1010
	324547	08/16/18 NA BEVERAGE	74.00			609 975 4975	254	1010
		Total for Vendor:	9,792.83					
29574		3850 SOUTHERN GLAZER'S OF MN	710.30					
	1718008	08/15/18 FREIGHT	1.55			609 975 4975	335	1010
	1718009	08/15/18 LIQUOR	607.45			609 975 4975	251	1010
	1718009	08/15/18 WINE	92.00			609 975 4975	251	1010
	1718009	08/15/18 FREIGHT	9.30			609 975 4975	335	1010
		Total for Vendor:	710.30					
29527		407 TEAM LABORATORY CHEMICAL CORP	2,303.50					
	INV0012636	08/14/18 LIFT STA DEGREASER/EZ DOSE	2,303.50			602 948 4948	210	1010
		Total for Vendor:	2,303.50					
29528		3895 TITAN MACHINERY	82.51					
	11275733GP	08/17/18 BEARINGS	82.51			605 963 4963	220	1010
		Total for Vendor:	82.51					
29578		3382 VERIZON WIRELESS	1,533.15					
	9813121312	08/20/18 CELL PHONES-P D	654.03			101 210 4210	321	1010
	9813121312	08/20/18 CELL PHONES-STREETS	101.10			101 310 4310	321	1010
	9813121312	08/20/18 CELL PHONES-PARKS	148.81			101 510 4510	321	1010
	9813121312	08/20/18 CELL PHONES-WATER	61.46			601 944 4944	321	1010
	9813121312	08/20/18 CELL PHONES-WW	143.29			602 949 4949	321	1010
	9813121312	08/20/18 CELL PHONE-PUBLIC WKS DIRE	56.60			604 959 4959	321	1010
	9813121312	08/20/18 CELL PHONES-ELECTRIC	311.62			604 959 4959	321	1010
	9813121312	08/20/18 CELL PHONES-ARENA	56.24			606 516 4516	321	1010
		Total for Vendor:	1,533.15					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29529		2108 VOLTIN, KEVIN	1,404.00					
	08/17/18	UMPIRE 54 SOFTBALL GAMES	1,404.00			101 517 4517	444	1010
		Total for Vendor:	1,404.00					
29575		5047 WATERVILLE FOOD & ICE INC	243.88					
	05-807964 08/11/18	ICE-LIQUOR STORE	123.00*			609 975 4975	257	1010
	05-808035 08/16/18	ICE-LIQUOR STORE	120.88*			609 975 4975	257	1010
		Total for Vendor:	243.88					
29530		388 WESCO RECEIVABLES CORP	209.34					
	248385 08/15/18	FUSE LINK	103.35*			604 957 4957	220	1010
	252774 08/17/18	3/4x66 FT VINYL COLOR CO	105.99*			604 957 4957	220	1010
		Total for Vendor:	209.34					
29576		2407 WINE MERCHANTS	84.14					
	7195927 08/14/18	WINE	84.14			609 975 4975	251	1010
		Total for Vendor:	84.14					
29531		2427 XCEL ENERGY	181.73					
	603954170 08/16/18	UTIL SERV-NW LIFT ST 7/16-8	181.73			602 948 4948	380	1010
		Total for Vendor:	181.73					
		# of Claims	28	Total:	101,220.58			

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CITY OF KASSON  
Fund Summary for Claims  
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$70,036.12
601 Water Fund	
1010 CASH-OPERATING	\$159.43
602 Sewer Fund	
1010 CASH-OPERATING	\$3,464.01
604 Electric Fund	
1010 CASH-OPERATING	\$798.50
605 Storm Water	
1010 CASH-OPERATING	\$115.17
606 ICE ARENA	
1010 CASH-OPERATING	\$56.24
609 Liquor Fund	
1010 CASH-OPERATING	\$26,515.21
877 Festival in Park Fund	
1010 CASH-OPERATING	\$75.90
Total:	\$101,220.58

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CITY OF KASSON  
401 5TH STREET SE  
KASSON, MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED

*See signature page*  
\_\_\_\_\_  
Council Member  
\_\_\_\_\_  
Council Member

09/10/18  
15:57:49

CITY OF KASSON  
Claim Approval List  
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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
*** Claim from another period ( 8/18) ****										
29616		5098 CARDMEMBER SERVICE	858.43							
	07/02/18	DOMAIN REGISTR-GOOGLE	10.00*			101 210 4210	210	1010		
	07/02/18	12 NAVY TIES	76.44			101 210 4210	214	1010		
	07/02/18	PEPPER SPRAY HOLDERS	48.06*			101 210 4210	210	1010		
	07/02/18	USPS-POSTAGE	100.00			101 210 4210	325	1010		
	07/02/18	INK CARTRIDGE-COLOR	29.00*			101 210 4210	210	1010		
	07/02/18	DEFIB PADS	10.72			101 920 4920	433	1010		
	07/02/18	DEFIB PADS	10.72			601 943 4943	433	1010		
	07/02/18	DEFIB PADS	10.72*			602 948 4948	433	1010		
	07/02/18	DEFIB PADS	64.32			604 957 4957	433	1010		
	07/02/18	DEFIB PADS	10.72			605 963 4963	433	1010		
	07/02/18	DEFIB PADS	53.60			101 514 4514	210	1010		
	07/02/18	DEFIB PADS	53.60			211 550 4550	433	1010		
	07/02/18	DEFIB PADS	101.99*			101 210 4210	210	1010		
	07/02/18	DEFIB PADS	53.60			606 516 4516	433	1010		
	07/02/18	AD-CIVIL AIR PATROL MAGAZINE	100.00			101 210 4210	343	1010		
	07/02/18	REDING-ASURION WIRELESS INS.	99.00*			101 210 4210	210	1010		
	07/02/18	STAMPS.COM	15.99			101 210 4210	325	1010		
	07/02/18	PCH-INTELIUS SUBSCRIPTION	9.95*			101 210 4210	210	1010		
		Total for Vendor:	858.43							
29615		34 CITY OF KASSON	500,000.00							
	08/31/18	MO.-END TRANSFER OF DEPOSITORY	500,000.00			609 1010		1010		
		Total for Vendor:	500,000.00							
*** Claim from another period ( 8/18) ****										
29617		5764 DODGE COUNTY LAND TITLE CO.	155,041.38							
		PROPERTY PURCHASED FOR FUTURE ROUNDABOUT								
	08/27/18	PROP PURCHASE-102 15 ST NE	108,000.00*			210 650 4650	430	1010		
	08/27/18	PROP PURCH-TO BE REPAID-RENTAL	32,000.00			101 1151		1010		
	08/27/18	PROP PURCHASE-102 15 ST NE	15,000.00*			101 311 4311	430	1010		
	08/27/18	RECORDING FEE	46.00*			101 311 4311	430	1010		
	08/27/18	LESS INTEREST	-4.62*			101 311 4311	430	1010		
		Total for Vendor:	155,041.38							



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CITY OF KASSON  
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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
*** Claim from another period ( 8/18) ****									
29618	E	5691 FURTHER-FSA	4.00						
		38771725 08/21/18 FLEX REIMBURSEMENT	4.00			101 2177		1010	
*** Claim from another period ( 8/18) ****									
29619	E	5691 FURTHER-FSA	53.10						
		38776722 08/28/18 FLEX REIMBURSEMENT	53.10			101 2177		1010	
29620	E	5691 FURTHER-FSA	13.26						
		38779483 09/04/18 FLEX REIMBURSEMENT	13.26			101 2177		1010	
Total for Vendor:			70.36						
# of Claims			6	Total:		655,970.17			
Total Electronic Claims						70.36			
Total Non-Electronic Claims						655899.81			

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CITY OF KASSON  
Fund Summary for Claims  
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$47,766.49
210 STABILIZATION FUND	
1010 CASH-OPERATING	\$108,000.00
211 Library Fund	
1010 CASH-OPERATING	\$53.60
601 Water Fund	
1010 CASH-OPERATING	\$10.72
602 Sewer Fund	
1010 CASH-OPERATING	\$10.72
604 Electric Fund	
1010 CASH-OPERATING	\$64.32
605 Storm Water	
1010 CASH-OPERATING	\$10.72
606 ICE ARENA	
1010 CASH-OPERATING	\$53.60
609 Liquor Fund	
1010 CASH-OPERATING	\$500,000.00
Total:	\$655,970.17

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CITY OF KASSON  
401 5TH STREET SE  
KASSON. MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED \_\_\_\_\_

*Signature*  
Council Member

*Signature*  
Council Member

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CITY OF KASSON  
Claim Approval List  
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29652		2693 AFFORDABLE PORTABLES	640.00					
	13653	08/19/18 PORTABLES-8 STD UNITS	640.00			101 522 4522	410	1010
		Total for Vendor:	640.00					
29622		5770 ALBRECHT, MITCHELL	115.00					
	0962-00	09/06/18 REFUND DEP FOR 538 W VETS MEM	115.00			604 2212		1010
		Total for Vendor:	115.00					
29581		5767 ALVARADO, GABRIELLE	150.00					
	08/30/18	LIFEGUARD TRAINING REIMB	150.00			101 514 4514	430	1010
		Total for Vendor:	150.00					
29533		4154 AMERICAN RED CROSS-HEALTH &	36.00					
	22128277	08/22/18 1 LIFEGUARD RECERTIFY	36.00			101 514 4514	430	1010
		Total for Vendor:	36.00					
29534		3653 ARENASERV LLC	925.00					
	1697	08/16/18 CLEAN 1 SHEET	925.00			606 516 4516	400	1010
		Total for Vendor:	925.00					
29596		5049 ARTISAN BEER COMPANY	233.10					
	431252	08/09/18 BEER CREDIT	-76.70			609 975 4975	252	1010
	3285708	08/21/18 BEER	211.80			609 975 4975	252	1010
	3287349	08/28/18 BEER	98.00			609 975 4975	252	1010
		Total for Vendor:	233.10					
29535		1037 AUTOMATIC SYSTEMS CO	4,893.12					
	327718	08/16/18 REPAIR WW PUMP 1 & BAR SCREEN	1,517.12			602 947 4947	400	1010
	327568	08/08/18 WELL #4 SCADA UPGRADE	3,376.00			601 943 4943	400	1010
		Total for Vendor:	4,893.12					
29536		203 BAKER & TAYLOR INC	232.61					
	2033915727	08/14/18 BOOKS	31.85			211 550 4550	218	1010
	2033941483	08/24/18 BOOKS	100.77			211 550 4550	218	1010
	2033946152	08/27/18 BOOKS	99.99			211 550 4550	218	1010
		Total for Vendor:	232.61					

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
29623		1012 BELLBOY CORPORATION	2,084.10						
	65771100	08/30/18 LIQUOR	1,794.20			609 975 4975	251	1010	
	65771100	08/30/18 WINE	176.00			609 975 4975	251	1010	
	65771100	08/30/18 FREIGHT	32.00			609 975 4975	335	1010	
	98180300	08/30/18 BAGS	65.87			609 975 4975	210	1010	
	98180300	08/30/18 SALES TAX	4.53			609 975 4975	210	1010	
	98180300	08/30/18 SALES TAX	-4.53			609 2025		1010	
	98180300	08/30/18 DUM DUMS	16.03			609 976 4976	343	1010	
		Total for Vendor:	2,084.10						
29537		22 BORDER STATES ELECTRIC SUPPLY	1,442.47						
	915972966	08/22/18 STEEL U-GUARD ADAPTER	191.09*			604 957 4957	220	1010	
	915980281	08/23/18 6-6 UD CLAFLIN	912.27*			604 957 4957	220	1010	
	916004100	08/27/18 BRNZ GRD CONN/CODING TAPE	339.11*			604 957 4957	220	1010	
		Total for Vendor:	1,442.47						
29597		5239 BREAKTHRU BEVERAGE MN WINE &	3,897.85						
	1080846935	08/22/18 LIQUOR	1,953.05			609 975 4975	251	1010	
	1080846935	08/22/18 MIXES	88.09			609 975 4975	254	1010	
	1080846935	08/22/18 FREIGHT	35.15			609 975 4975	335	1010	
	1080850364	08/29/18 LIQUOR	1,030.92			609 975 4975	251	1010	
	1080850364	08/29/18 WINE	224.00			609 975 4975	251	1010	
	1080850364	08/29/18 MIXES	52.00			609 975 4975	254	1010	
	1080850364	08/29/18 FREIGHT	22.82			609 975 4975	335	1010	
	1080853253	09/05/18 LIQUOR	384.57			609 975 4975	251	1010	
	1080853253	09/05/18 WINE	56.00			609 975 4975	251	1010	
	1080853253	09/05/18 MIXES	42.00			609 975 4975	254	1010	
	1080853253	09/05/18 FREIGHT	9.25			609 975 4975	335	1010	
		Total for Vendor:	3,897.85						
29624		228 CARRIAGE HOUSE ANIMAL HOSPITAL	53.44						
	184689	08/31/18 HAWK-GROOMING	53.44			101 210 4210	400	1010	
		Total for Vendor:	53.44						

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Claim/	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj			Account
29598		5667 CINTAS	155.90							
	4008668894	08/15/18 MATS-L. S.	77.95*			609 979 4979	410			1010
	4009166165	08/29/18 MATS-L. S.	77.95*			609 979 4979	410			1010
		Total for Vendor:	155.90							
29608		4238 CINTAS CORP	79.81							
	8403785563	08/24/18 RESTOCK 1ST AID KITS	15.96			101 920 4920	433			1010
	8403785563	08/24/18 RESTOCK 1ST AID KITS	15.96			601 943 4943	433			1010
	8403785563	08/24/18 RESTOCK 1ST AID KITS	15.96*			602 948 4948	433			1010
	8403785563	08/24/18 RESTOCK 1ST AID KITS	15.96			604 957 4957	433			1010
	8403785563	08/24/18 RESTOCK 1ST AID KITS	15.97			605 963 4963	433			1010
		Total for Vendor:	79.81							
29625		3146 CLEMENTS	26.64							
	633268CVW	08/16/18 PARTS (CAPS)	26.64			602 947 4947	220			1010
		Total for Vendor:	26.64							
29626		30 CMS OF ROCHESTER	6,087.17							
	18-819	08/31/18 KA BLDG-MILEAGE	342.12			101 240 4240	331			1010
	18-819	08/31/18 KA BLDG-INSPECTION FEES	5,745.05			101 240 4240	444			1010
		Total for Vendor:	6,087.17							
29582		5224 COLEMAN, THERESA	13.49							
	08/21/18	OFFICE DEPOT PRINT ORDER	13.49			290 650 4650	430			1010
		Total for Vendor:	13.49							
29538		807 COMMUNITY NEWS CORP	1,857.00							
	374581	08/01/18 ADS-FESTIVAL DONATIONS	885.00*			877 100 4000	430			1010
	374581	08/01/18 ADS-RIB COOKOFF	384.00*			877 100 4000	430			1010
	374581	08/01/18 ADS-FESTIVAL RUN	144.00*			877 100 4000	430			1010
	374581	08/01/18 ADS-FESTIVAL CAR SHOW	96.00*			877 100 4000	430			1010
	374581	08/01/18 ADS-FESTIVAL SCHEDULE	180.00*			877 100 4000	430			1010
	374581	08/01/18 ADS-CORN HOLE TOURNEY	96.00*			877 100 4000	430			1010
	374581	08/01/18 AD-OBSTACLE COURSE	72.00*			877 100 4000	430			1010
		Total for Vendor:	1,857.00							

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29539		271 COUNTRY PLEASURES	155.00					
	962595	08/29/18 DESSERTS-H.O.F. DINNER	155.00*			877 100 4000	430	1010
		Total for Vendor:	155.00					
29627		15 CULLIGAN OF KASSON	28.95					
	08/31/18	SOFTENER RENT-C H 9/1-9/30	28.95			101 194 4194	410	1010
		Total for Vendor:	28.95					
29540		2381 CUSTOM COMMUNICATIONS INC	147.75					
	403931	08/10/18 FIRE ALARM MONITOR 9/1-11/30	36.93*			101 310 4310	444	1010
	403931	08/10/18 FIRE ALARM MONITOR 9/1-11/30	36.94*			601 943 4943	444	1010
	403931	08/10/18 FIRE ALARM MONITOR 9/1-11/30	36.94*			602 948 4948	444	1010
	403931	08/10/18 FIRE ALARM MONITOR 9/1-11/30	36.94			604 957 4957	444	1010
	403931	08/10/18 SALES TAX	2.54			604 957 4957	444	1010
	403931	08/10/18 SALES TAX	-2.54			604 2025		1010
		Total for Vendor:	147.75					
29628		5771 DASH MEDICAL GLOVES	32.36					
	INV1118474	08/20/18 NITRILE GLOVES	32.36			101 210 4210	240	1010
		Total for Vendor:	32.36					
29541		110 DEMCO INC	164.18					
	6435041	08/22/18 CD ALBUMS/LABELS/DVD CASES	164.18			211 550 4550	210	1010
		Total for Vendor:	164.18					
29542		223 DEPUTY REGISTRAR #95 INC	61.00					
	581 WLB	08/15/18 VEH REG-'06 HONDA	30.50			101 220 4220	430	1010
	581 WLB	08/15/18 VEH REG-'06 HONDA	30.50			101 140 4140	430	1010
		Total for Vendor:	61.00					
29583		5156 DODGE COUNTY INDEPENDENT/DODGE	270.00					
	4486	08/29/18 500 VERIFIED CLAIM FORMS	110.00			101 140 4140	210	1010
	4490	08/30/18 P C HEARING NOTICE	160.00*			101 191 4191	351	1010
		Total for Vendor:	270.00					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29629		17 EDGAR TRUCKING	643.49					
	24160 08/01/18	FREIGHT	89.13			609 975 4975	335	1010
	24178 08/08/18	FREIGHT	140.82			609 975 4975	335	1010
	24192 08/15/18	FREIGHT	144.38			609 975 4975	335	1010
	24209 08/22/18	FREIGHT	115.86			609 975 4975	335	1010
	24230 08/29/18	FREIGHT	153.30			609 975 4975	335	1010
		Total for Vendor:	643.49					
29543		5765 EDM INTERNATIONAL INC	5,948.00					
	82985 08/22/18	JR. PHASE TRAKKER	5,948.00			604 1640		1010
	82985 08/22/18	SALES TAX	408.93			604 1640		1010
	82985 08/22/18	SALES TAX	-408.93			604 2025		1010
		Total for Vendor:	5,948.00					
29544		21 ERDMAN'S SUPERMARKETS INC	124.68					
	08/14/18 A C	CONCESSIONS	10.00*			101 514 4514	262	1010
	08/15/18 A C	CONCESSIONS	66.54*			101 514 4514	262	1010
	08/15/18 A C	CONCESSIONS	0.75*			101 514 4514	262	1010
	08/15/18 A C	CONCESSIONS SUPPLIES	4.50			101 514 4514	210	1010
	08/15/18	SALES TAX	0.31			101 514 4514	210	1010
	08/15/18	SALES TAX	-0.31			101 2025		1010
	08/17/18 A C	CONCESSIONS	0.75*			101 514 4514	262	1010
	08/17/18 A C	CONCESSIONS	20.39*			101 514 4514	262	1010
	08/18/18 A C	CONCESSIONS	21.75*			101 514 4514	262	1010
		Total for Vendor:	124.68					
29630		5772 EVANS, STACEY	78.88					
	09/06/18	STAMPS/CARDS-FESTIVAL RUN	78.88*			877 100 4000	430	1010
		Total for Vendor:	78.88					
29653		2723 GIBBS LAWN & SNOW CARE INC	1,833.33					
	12391 09/01/18	MONTHLY LAWN MOW-CEMETERY	1,833.33			610 984 4984	444	1010
		Total for Vendor:	1,833.33					



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29631		28 GRAYBAR ELECTRIC	164.69					
		9305927905 08/30/18 WIRE	164.69*			604 957 4957	220	1010
		Total for Vendor:	164.69					
29632		77 HAWKINS INC	8,283.37					
		4347085 08/13/18 ALUM SULFATE LIQUID	5,731.93			602 947 4947	211	1010
		4346267 08/14/18 CHLORINE/LPC-5	2,551.44			601 943 4943	210	1010
		Total for Vendor:	8,283.37					
29599		5036 HOHENSTEINS INC	898.50					
		982960 08/22/18 BEER	427.50			609 975 4975	252	1010
		985696 09/06/18 BEER	471.00			609 975 4975	252	1010
		Total for Vendor:	898.50					
29633		5064 HOMETOWN HAULERS LLC	1,350.45					
		37511 09/01/18 AUGUST GARBAGE-C H	28.59			101 323 4323	430	1010
		37511 09/01/18 AUGUST GARBAGE-LIBRARY	46.59			101 323 4323	430	1010
		37511 09/01/18 AUGUST GARBAGE-WWTP	139.06			602 947 4947	430	1010
		37511 09/01/18 AUGUST GARBAGE-SHOP	179.91			101 323 4323	430	1010
		37511 09/01/18 AUGUST GARBAGE-F D	69.45			101 323 4323	430	1010
		37511 09/01/18 AUGUST GARBAGE-L S	50.47			101 323 4323	430	1010
		37511 09/01/18 AUGUST GARBAGE-PARKS	430.97			101 323 4323	430	1010
		37511 09/01/18 AUGUST GARBAGE-P D	30.06			101 323 4323	430	1010
		37511 09/01/18 AUGUST GARBAGE-ARENA	97.35			606 516 4516	430	1010
		37806 09/01/18 AUGUST GARBAGE-FESTIVAL	278.00			101 323 4323	430	1010
		Total for Vendor:	1,350.45					
29545		231 IMAGES ON METAL INC	374.40					
		285450 08/16/18 SOFTBALL LEAGUE PLAQUES	374.40			101 517 4517	210	1010
		Total for Vendor:	374.40					
29600		3484 J. J. TAYLOR DIST. CO. OF MN	681.95					
		2834973 08/21/18 BEER	408.65			609 975 4975	252	1010
		2834973 08/21/18 FREIGHT	3.00			609 975 4975	335	1010
		2841243 09/04/18 BEER	267.30			609 975 4975	252	1010
		2841243 09/04/18 FREIGHT	3.00			609 975 4975	335	1010
		Total for Vendor:	681.95					

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29601		25 JOHNSON BROTHERS LIQUOR CO	6,801.70					
	1084861	08/21/18 LIQUOR	763.85			609 975 4975	251	1010
	1084862	08/21/18 WINE	1,083.60			609 975 4975	251	1010
	1090314	08/28/18 LIQUOR	2,745.30			609 975 4975	251	1010
	1090315	08/28/18 WINE	712.25			609 975 4975	251	1010
	1090316	08/28/18 BEER	166.15			609 975 4975	252	1010
	1090317	08/28/18 MIXES	142.00			609 975 4975	254	1010
	1094827	09/04/18 LIQUOR	455.20			609 975 4975	251	1010
	1094828	09/04/18 WINE	733.35			609 975 4975	251	1010
		Total for Vendor:	6,801.70					
29584		130 JORGENSENS TIRE SERVICE	143.00					
	92060	08/23/18 TURF TIRE & MOUNT	107.00			101 310 4310	220	1010
	92075	08/27/18 REPAIR 2 TIRES	36.00			101 310 4310	220	1010
		Total for Vendor:	143.00					
29634		2260 K & S HEATING, A/C & PLUMBING	129.00					
	332745	08/30/18 CLEARED EVAPORATOR DRAIN	129.00			609 979 4979	400	1010
		Total for Vendor:	129.00					
29546		3454 KASSON CAR CARE	586.66					
	17624	08/20/18 MT/BAL TIRES-'06 RAM	386.66			101 210 4210	400	1010
	17630	08/21/18 TOW VEH TO IMPD-ICR18-3137	100.00			101 210 4210	430	1010
	17663	09/27/18 TOW VEH TO IMPD-ICR18-3239	100.00			101 210 4210	430	1010
		Total for Vendor:	586.66					
29635		4427 KASSON LASER GRAPHICS	500.00					
	7351	09/01/18 CAN KOOZIES	500.00			609 976 4976	343	1010
	7351	09/01/18 SALES TAX	34.37			609 976 4976	343	1010
	7351	09/01/18 SALES TAX	-34.37			609 2025		1010
		Total for Vendor:	500.00					
29636		2833 KEEPRS, INC.	190.94					
	382390	08/28/18 HARDING-TACT RESPONSE BOOT	190.94			101 210 4210	214	1010
		Total for Vendor:	190.94					

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29609		37 KMTTELECOM	2,973.25					
		ALL CHARGES WILL BE SPLIT BY FUND.						
		09/01/18 ALL PHONES-CITY	2,973.25*			101 140 4140	321	1010
		Total for Vendor:	2,973.25					
29547		157 LEAGUE OF MINNESOTA CITIES	45.00					
		275128 08/20/18 COLEMAN-'18 REGION MTG.	45.00*			101 140 4140	332	1010
29585		157 LEAGUE OF MINNESOTA CITIES	6,574.00					
		275516 09/01/18 '18-'19 DUES-9/1 THRU 12/31	1,096.00			101 111 4111	334	1010
		275516 09/01/18 '18-'19 DUES-9/1 THRU 12/31	1,096.00*			101 140 4140	334	1010
		275516 09/01/18 '18-'19 DUES-1/1 THRU 8/31	2,191.00			101 1550		1010
		275516 09/01/18 '18-'19 DUES-1/1 THRU 8/31	2,191.00			101 1550		1010
		Total for Vendor:	6,619.00					
29594		2515 LEAGUE OF MINNESOTA CITIES	30.00					
		09/01/18 '18-'19 DUES-MN MAYORS ASSN	30.00			101 111 4111	334	1010
		Total for Vendor:	30.00					
29548		2689 LOCATORS & SUPPLIES INC	89.68					
		0269237-IN 08/21/18 SHIPAUGER W) QUICK CHG SHA	89.68			604 957 4957	240	1010
		0269237-IN 08/21/18 SALES TAX	6.17			604 957 4957	240	1010
		0269237-IN 08/21/18 SALES TAX	-6.17			604 2025		1010
		Total for Vendor:	89.68					
29637		5529 MANPOWER	874.53					
		33121725 09/02/18 WAGES THRU 9/2-ADMIN ASSIST	174.90*			101 140 4140	444	1010
		33121725 09/02/18 WAGES THRU 9/2-ADMIN ASSIST	131.18*			101 191 4191	444	1010
		33121725 09/02/18 WAGES THRU 9/2-ADMIN ASSIST	131.18*			601 944 4944	444	1010
		33121725 09/02/18 WAGES THRU 9/2-ADMIN ASSIST	131.18*			602 949 4949	444	1010
		33121725 09/02/18 WAGES THRU 9/2-ADMIN ASSIST	262.36*			604 959 4959	444	1010
		33121725 09/02/18 WAGES THRU 9/2-ADMIN ASSIST	43.73*			605 964 4964	444	1010
		Total for Vendor:	874.53					

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29610		5769 MARQUETTE, SEAN	205.00					
	09/05/18	REFUND DEP FOR 407 S MANT AVE	205.00			604 2212		1010
		Total for Vendor:	205.00					
29611		2156 MCGRANN SHEA CARNIVAL STRAUGHN	1,535.50					
	123412 05/31/18	cr-MAY DUPLICATE PAYMENT	-1,137.50			604 959 4959	304	1010
	123827 06/05/18	LEGAL-ELEC SERV TERR	945.00			604 959 4959	304	1010
	124534 07/30/18	LEGAL-ELEC SERV TERR	1,593.00			604 959 4959	304	1010
	124680 08/27/18	LEGAL-ELEC SERV TERR	135.00			604 959 4959	304	1010
		Total for Vendor:	1,535.50					
29562		2478 MENARDS-ROCHESTER SOUTH	126.08					
	82166 08/27/18	CONCRETE MIX FOR MERRY-GO-ROUN	126.08			101 522 4522	220	1010
		Total for Vendor:	126.08					
29586		5768 MENDENHALL, JAYSON	275.00					
	08/30/18	LIFEGUARD TRAINING REIMB	275.00			101 514 4514	430	1010
		Total for Vendor:	275.00					
29638		4636 METERING & TECHNOLOGY SOLUTIONS	6,691.92					
	12416 08/23/16	METERS W) ERTs/GASKETS	3,345.96*			601 943 4943	260	1010
	12416 08/23/16	METERS W) ERTs/GASKETS	3,345.96*			602 948 4948	260	1010
		Total for Vendor:	6,691.92					
29549		89 METRO SALES INC	177.97					
	INV1148546 08/22/18	QTRLY MAINT-B&W 8/25-11/24	63.00			211 550 4550	370	1010
	INV1148546 08/22/18	QTRLY MAINT-CLR 8/25-11/24	114.97			211 550 4550	370	1010
		Total for Vendor:	177.97					
29639		728 MN DEPT OF COMMERCE	713.99					
	1000040427 09/04/18	2ND QTR '19-INDIRECT ASSMN	713.99			604 1550		1010
		Total for Vendor:	713.99					

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29640		376 MN DEPT OF HEALTH	3,811.00					
	08/15/18	CLEAN WATER ACT-SERV CONN FEE	3,811.00			601 2080		1010
		Total for Vendor:	3,811.00					
29641		55 MN ENERGY RESOURCES CORP	8,082.05					
	08/30/18	NAT GAS-K.A.C.	6,561.20			101 514 4514	380	1010
	08/30/18	NAT GAS-L S	20.52			609 979 4979	380	1010
	08/30/18	NAT GAS-OLD LIBRARY	21.46			101 1151		1010
	08/30/18	SALES TAX	1.48			101 1151		1010
	08/30/18	SALES TAX	-1.48			101 2025		1010
	08/31/18	NAT GAS-C H	62.08			101 194 4194	380	1010
	08/29/18	NAT GAS-P D	53.36			101 210 4210	380	1010
	08/29/18	NAT GAS-F D	52.68			101 220 4220	380	1010
	08/29/18	NAT GAS-F D	49.36			101 220 4220	380	1010
	08/30/18	NAT GAS-PARK MAINT BLDG	93.40			101 522 4522	380	1010
	09/04/18	NAT GAS-P.W.B.	26.00			101 310 4310	380	1010
	09/04/18	NAT GAS-P.W.B.	26.00			604 957 4957	380	1010
	09/04/18	SALES TAX	1.79			604 957 4957	380	1010
	09/04/18	SALES TAX	-1.79			604 2025		1010
	09/04/18	NAT GAS-D C ICE ARENA	1,007.95			606 516 4516	380	1010
	09/04/18	NAT GAS-WWTP	56.73			602 947 4947	380	1010
	08/30/18	NAT GAS-LIBRARY	51.31*			211 550 4550	380	1010
		Total for Vendor:	8,082.05					
29642		717 MN FIRE SERVICE CERTIFICATION	1,265.00					
	5335 02/20/18	FFI EXAM-KACZMAREK	115.00			101 220 4220	330	1010
	5335 02/20/18	FFI EXAM-LAWRENCE	115.00			101 220 4220	330	1010
	5335 02/20/18	FFI EXAM-PARKIN	115.00			101 220 4220	330	1010
	5335 02/20/18	FFI EXAM-THORSON	115.00			101 220 4220	330	1010
	5335 02/20/18	FFII EXAM-KACZMAREK	115.00			101 220 4220	330	1010
	5335 02/20/18	FFII EXAM-FARMER	115.00			101 220 4220	330	1010
	5335 02/20/18	FFII EXAM-KOBI	115.00			101 220 4220	330	1010
	5335 02/20/18	FFII EXAM-KRUGER	115.00			101 220 4220	330	1010
	5335 02/20/18	FFII EXAM-LAWRENCE	115.00			101 220 4220	330	1010
	5335 02/20/18	FFII EXAM-PARKIN	115.00			101 220 4220	330	1010
	5335 02/20/18	FFII EXAM-THORSON	115.00			101 220 4220	330	1010
		Total for Vendor:	1,265.00					

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29643		291 MN MUNICIPAL BEVERAGE ASSN	60.00					
	09/06/18	PLETTA-REG. MTG.	20.00*			609 976 4976	333	1010
	09/06/18	ASWEGAN-REG. MTG.	20.00			609 977 4977	333	1010
	09/06/18	COLEMAN-REG. MTG.	20.00*			101 140 4140	332	1010
		Total for Vendor:	60.00					
29550		978 MTI DISTRIBUTING INC	119.23					
	1185501-00	08/22/18 TIRE FOR MOWER	119.23			101 522 4522	220	1010
		Total for Vendor:	119.23					
29644		2696 NELSON ELECTRIC MOTOR REPAIR INC	1,016.00					
	8653	08/23/18 REPAIRS TO NW LIFT STATION	1,016.00			602 948 4948	400	1010
		Total for Vendor:	1,016.00					
29602		60 NORTHERN BEVERAGE DIST. CO. LL	17,648.52					
	240429	08/23/18 BEER	6,561.12			609 975 4975	252	1010
	240429	08/23/18 NA BEVERAGE	17.60			609 975 4975	254	1010
	240429	08/23/18 FREIGHT	2.00			609 975 4975	335	1010
	245053	08/30/18 BEER	6,541.90			609 975 4975	252	1010
	245053	08/30/18 NA BEVERAGE	17.60			609 975 4975	254	1010
	245053	08/30/18 FREIGHT	2.00			609 975 4975	335	1010
	245127	09/06/18 BEER	4,474.30			609 975 4975	252	1010
	245127	09/06/18 CASE DEPOSIT	30.00			609 1151		1010
	245127	09/06/18 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	17,648.52					
29612		5088 OFFICE DEPOT INC	45.98					
	1924506220	08/27/18 CALENDAR-PAVILION RESERV.	22.99			101 510 4510	210	1010
	1924506220	08/27/18 CALENDAR-UTILITIES	22.99			101 140 4140	210	1010
		Total for Vendor:	45.98					
29551		502 ON-SITE COMPUTERS INC	2,258.82					
	CW60410	08/22/18 GIGA SWITCH REP-C H	34.65			101 192 4192	400	1010
	CW60425	08/23/18 ADMIN ASST/COUNTER COMPUTER	340.00			601 944 4944	240	1010
	CW60425	08/23/18 ADMIN ASST/COUNTER COMPUTER	340.00*			602 949 4949	240	1010
	CW60425	08/23/18 ADMIN ASST/COUNTER COMPUTER	688.00*			604 959 4959	240	1010

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	CW60425	08/23/18 ADMIN ASST/COUNTER COMPUTER	340.00*			605 964 4964	240	1010
	CW60425	08/23/18 ADMIN ASST/COUNTER COMPUTER	340.00			101 192 4192	240	1010
	CW60425	08/23/18 HDMI ADAPTER REPLACEMENT	19.99			101 192 4192	400	1010
	CW60471	08/30/18 MEDIA TRANSFER ISSUES	156.18			101 192 4192	400	1010
		Total for Vendor:	2,258.82					
29645		4919 PEOPLE'S ENERGY COOPERATIVE	29.26					
	2289800	09/06/18 ELEC SERV-CEMETERY 7/31-8/31	29.26			610 984 4984	380	1010
		Total for Vendor:	29.26					
29603		23 PHILLIPS WINE & SPIRITS	5,368.11					
	2409447	08/21/18 LIQUOR	2,079.00			609 975 4975	251	1010
	2409448	08/21/18 WINE	395.25			609 975 4975	251	1010
	2413302	08/28/18 LIQUOR	985.50			609 975 4975	251	1010
	2413303	08/28/18 WINE	705.36			609 975 4975	251	1010
	2413304	08/28/18 MIXES	45.00			609 975 4975	254	1010
	2416195	09/04/18 LIQUOR	1,046.05			609 975 4975	251	1010
	2416196	09/04/18 WINE	111.95			609 975 4975	251	1010
		Total for Vendor:	5,368.11					
29613		3985 PITNEY BOWES INC	237.97					
	1009092988	08/23/18 INK CARTRIDGE/EZ SEAL	118.99			101 140 4140	210	1010
	1009092988	08/23/18 INK CARTRIDGE/EZ SEAL	23.80			601 944 4944	210	1010
	1009092988	08/23/18 INK CARTRIDGE/EZ SEAL	23.80			602 949 4949	210	1010
	1009092988	08/23/18 INK CARTRIDGE/EZ SEAL	47.58			604 959 4959	210	1010
	1009092988	08/23/18 INK CARTRIDGE/EZ SEAL	23.80			605 963 4963	210	1010
	1009092988	08/23/18 SALES TAX	3.27			604 959 4959	210	1010
	1009092988	08/23/18 SALES TAX	-3.27			604 2025		1010
		Total for Vendor:	237.97					
29587		396 PROLINE DIST. INC.	189.07					
	126089	08/21/18 DRILL BITS/HEAT SHRINK TUBING/	27.01			101 310 4310	220	1010
	126089	08/21/18 DRILL BITS/HEAT SHRINK TUBING/	27.01			101 312 4312	220	1010
	126089	08/21/18 DRILL BITS/HEAT SHRINK TUBING/	27.01			101 517 4517	220	1010
	126089	08/21/18 DRILL BITS/HEAT SHRINK TUBING/	27.01			601 943 4943	220	1010
	126089	08/21/18 DRILL BITS/HEAT SHRINK TUBING/	27.01			602 948 4948	220	1010
	126089	08/21/18 DRILL BITS/HEAT SHRINK TUBING/	27.01*			604 957 4957	220	1010

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	126089	08/21/18 DRILL BITS/HEAT SHRINK TUBING/	27.01			605 963 4963	220	1010
	126089	08/21/18 SALES TAX	1.86*			604 957 4957	220	1010
	126089	08/21/18 SALES TAX	-1.86			604 2025		1010
		Total for Vendor:	189.07					
29646		780 RAPPE, LINDA	103.67					
	09/06/18	TABLET KEYBOARD	103.67			101 140 4140	210	1010
		Total for Vendor:	103.67					
29588		2857 ROCHESTER FORD	987.10					
	1660853	08/22/18 REPAIRS TO '11 FORD F550	493.18			604 957 4957	400	1010
	1661741	08/31/18 REPAIRS TO '11 FORD F550	493.92			604 957 4957	400	1010
		Total for Vendor:	987.10					
29654		2079 ROCHESTER OVERHEAD DOOR INC	3,245.00					
	35410	08/27/18 SERV CALL-P.W.B. DOOR (INS.)	450.00			604 1151		1010
	43131	08/27/18 REPAIRS TO P.W.B. DOOR (INS.)	2,295.00			604 1151		1010
	43131	08/27/18 DED.-REPAIRS TO P.W.B. DOOR	500.00			604 957 4957	400	1010
		Total for Vendor:	3,245.00					
29552		488 RONCO ENGINEERING SALES CO INC	471.86					
	3141190	08/21/18 HOSE & COUPLERS	471.86			101 522 4522	240	1010
		Total for Vendor:	471.86					
29589		5711 SANCO EQUIPMENT LLC	91.43					
	0051569-74	08/16/18 BIT, PLANER	91.43			101 310 4310	220	1010
		Total for Vendor:	91.43					
29604		63 SCHOTT DIST CO INC	25,627.70					
	325304	08/23/18 BEER	7,376.45			609 975 4975	252	1010
	325304	08/23/18 NA BEVERAGE	148.20			609 975 4975	254	1010
	326069	08/30/18 BEER	10,206.35			609 975 4975	252	1010
	326744	09/06/18 BEER	7,675.40			609 975 4975	252	1010
	326744	09/06/18 NA BEVERAGE	221.30			609 975 4975	254	1010
		Total for Vendor:	25,627.70					



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CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 9/18  
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For Pay Date = 09/13/18

\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
29553		5027 SMITH SCHAFER & ASSOCIATES, LTD.	2,500.00					
	63765	08/31/18 SINGLE AUDIT-WWTP EXPANSION	2,500.00*			602 710 4710	621	1010
		Total for Vendor:	2,500.00					
29605		3850 SOUTHERN GLAZER'S OF MN	5,058.10					
	1720610	08/22/18 LIQUOR	157.50			609 975 4975	251	1010
	1720610	08/22/18 WINE	46.00			609 975 4975	251	1010
	1720610	08/22/18 FREIGHT	3.10			609 975 4975	335	1010
	1723257	08/29/18 LIQUOR	2,675.30			609 975 4975	251	1010
	1723257	08/29/18 WINE	340.00			609 975 4975	251	1010
	1723257	08/29/18 FREIGHT	40.30			609 975 4975	335	1010
	1725647	09/05/18 LIQUOR	1,676.00			609 975 4975	251	1010
	1725647	09/05/18 WINE	92.00			609 975 4975	251	1010
	1725647	09/05/18 FREIGHT	27.90			609 975 4975	335	1010
		Total for Vendor:	5,058.10					
29554		5708 STAPLES BUSINESS CREDIT	974.33					
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.10			101 140 4140	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19*			101 210 4210	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19*			101 191 4191	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			101 510 4510	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			211 550 4550	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			290 650 4650	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			601 944 4944	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			602 949 4949	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			604 959 4959	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			605 963 4963	210	1010
	72994603	08/20/18 PREMIUM MEMBER-SUPPLY PREM.	27.19			609 976 4976	210	1010
	70908778	08/06/18 PRICE MATCH cr-PAPER	-1.58			101 140 4140	210	1010
	73371317	08/22/18 DESK PAD CALENDARS	34.86*			101 210 4210	210	1010
	73371317	08/22/18 WEEKLY PLANNER	19.87			101 220 4220	210	1010
	73371317	08/22/18 DESK PAD CALENDAR/YRLY CALEN	43.63			101 310 4310	210	1010
	73371317	08/22/18 DESK PAD CALEND/YRLY CALEND/	75.14			101 510 4510	210	1010
	73371317	08/22/18 DESK PAD CALEND/YRLY CALEND/	96.18			101 140 4140	210	1010
	73371317	08/22/18 DESK CALEND/MO. PLANNERS	189.08			211 550 4550	210	1010
	73371317	08/22/18 DESK PAD CALEND/YRLY CALEND	136.70			604 959 4959	210	1010

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CITY OF KASSON  
Claim Approval List  
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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		73371317 08/22/18 SALES TAX	9.40			604 959 4959	210	1010
		73371317 08/22/18 SALES TAX	-9.40			604 2025		1010
		73371317 08/22/18 YEARLY CALENDARS	75.64			602 949 4949	210	1010
		73371317 08/22/18 DESK PAD CALENDAR	5.81*			606 516 4516	210	1010
		Total for Vendor:	974.33					
29555		3476 STAR HERALD	45.00					
		08/15/18 1 YR SUBSCRIPTION	45.00			101 140 4140	216	1010
		Total for Vendor:	45.00					
29556		3571 STATE INDUSTRIAL PRODUCTS CORP.	166.21					
		900627465 08/27/18 URINAL ADE	166.21			606 516 4516	220	1010
		Total for Vendor:	166.21					
29557		498 TRIGEN PAPER & SUPPLY INC	861.17					
		341791 08/13/18 WYPALL	29.65			101 310 4310	220	1010
		341791 08/13/18 WYPALL	29.66			101 312 4312	220	1010
		341791 08/13/18 WYPALL	29.66			101 517 4517	220	1010
		341791 08/13/18 WYPALL	29.66			601 943 4943	220	1010
		341791 08/13/18 WYPALL	29.66			602 948 4948	220	1010
		341791 08/13/18 WYPALL	29.66*			604 957 4957	220	1010
		341791 08/13/18 WYPALL	29.66			605 963 4963	220	1010
		341791 08/13/18 SALES TAX	2.04*			604 957 4957	220	1010
		341791 08/13/18 SALES TAX	-2.04			604 2025		1010
		341792 08/13/18 WYPALL/CANLINERS	134.26*			101 514 4514	220	1010
		341246 08/01/18 FOLD TOWELS	27.40*			101 210 4210	210	1010
		341983 08/13/18 FLOOR CLNR/CANLINERS	170.54*			101 514 4514	220	1010
		342117 08/20/18 CANLINERS/FOLD TOWELS/T BOWL C	105.27			211 550 4550	210	1010
		342120 08/20/18 T TISSUE/ROLL TOWELS	105.64			101 140 4140	210	1010
		342596 08/20/18 STAINLESS STEEL CLNRS	27.50*			101 514 4514	220	1010
		342118 08/20/18 ROLL TOWELS	7.93			101 310 4310	220	1010
		342118 08/20/18 ROLL TOWELS	7.93			101 312 4312	220	1010
		342118 08/20/18 ROLL TOWELS	7.93			101 517 4517	220	1010
		342118 08/20/18 ROLL TOWELS	7.94			601 943 4943	220	1010
		342118 08/20/18 ROLL TOWELS	7.94			602 948 4948	220	1010
		342118 08/20/18 ROLL TOWELS	7.94*			604 957 4957	220	1010
		342118 08/20/18 ROLL TOWELS	7.94			605 963 4963	220	1010

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CITY OF KASSON  
Claim Approval List  
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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		342118 08/20/18 FOLD TOWELS	3.92			101 310 4310	210	1010
		342118 08/20/18 FOLD TOWELS	3.92			101 312 4312	210	1010
		342118 08/20/18 FOLD TOWELS	3.92			101 517 4517	210	1010
		342118 08/20/18 FOLD TOWELS	3.91			601 943 4943	210	1010
		342118 08/20/18 FOLD TOWELS	3.91			602 948 4948	210	1010
		342118 08/20/18 FOLD TOWELS	3.91			604 957 4957	210	1010
		342118 08/20/18 FOLD TOWELS	3.91			605 963 4963	210	1010
		342118 08/20/18 SALES TAX	0.55*			604 957 4957	220	1010
		342118 08/20/18 SALES TAX	-0.55			604 2025		1010
		342118 08/20/18 SALES TAX	0.27			604 957 4957	210	1010
		342118 08/20/18 SALES TAX	-0.27			604 2025		1010
		Total for Vendor:	861.17					
29558		204 THATCHER POOLS & SPAS INC	567.00					
		42412-1 08/21/18 WINTER KIT FOR K.A.C.	567.00			101 514 4514	210	1010
		Total for Vendor:	567.00					
29647		5773 THE ARBITRAGE GROUP INC	1,000.00					
		82351 08/29/18 ARBITRAGE AUDIT, G.O. 2017A	250.00*			423 710 4710	430	1010
		82351 08/29/18 ARBITRAGE AUDIT, G.O. 2017A	250.00*			601 944 4944	430	1010
		82351 08/29/18 ARBITRAGE AUDIT, G.O. 2017A	250.00*			602 949 4949	430	1010
		82351 08/29/18 ARBITRAGE AUDIT, G.O. 2017A	250.00*			605 964 4964	430	1010
		Total for Vendor:	1,000.00					
29648		4693 THE PRINTERS	51.60					
		08/29/18 BUSINESS CARDS-PLEIN	51.60*			101 210 4210	210	1010
		Total for Vendor:	51.60					
29590		2452 THE SHERWIN-WILLIAMS CO	538.19					
		0834-5 08/24/18 25 GAL ACETONE 5-SW	110.88			101 310 4310	220	1010
		0959-1 08/23/18 100 GAL AC TP W/10 GAL HELIX M	427.31			101 310 4310	220	1010
		Total for Vendor:	538.19					
29591		3895 TITAN MACHINERY	1,093.18					
		937726CL 08/27/18 REPAIRS TO 590SN CASE	218.63			101 310 4310	400	1010
		937726CL 08/27/18 REPAIRS TO 590SN CASE	218.63			601 943 4943	400	1010
		937726CL 08/27/18 REPAIRS TO 590SN CASE	218.64			602 948 4948	400	1010

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CITY OF KASSON  
Claim Approval List  
For the Accounting Period: 9/18  
For Pay Date: 09/13/18

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\* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	937726CL	08/27/18 REPAIRS TO 590SN CASE	218.64			604 957 4957	400	1010
	937726CL	08/27/18 REPAIRS TO 590SN CASE	218.64			605 963 4963	400	1010
		Total for Vendor:	1,093.18					
29559		2895 UNIVERSITY OF MN	510.00					
	08/20/18	ANDERSON-TREE RECERTIFY WKSHP	85.00*			101 524 4524	333	1010
	08/20/18	BURKE-TREE RECERTIFY WKSHP	85.00*			101 524 4524	333	1010
	08/20/18	CARSTENSEN-TREE RECERTIFY WKSHP	85.00*			101 524 4524	333	1010
	08/20/18	NESS-TREE RECERTIFY WKSHP	85.00*			101 524 4524	333	1010
	08/20/18	UNGER-TREE RECERTIFY WKSHP	85.00*			101 524 4524	333	1010
	08/20/18	ULVE-TREE RECERTIFY WKSHP	85.00*			101 524 4524	333	1010
		Total for Vendor:	510.00					
29649		71 UTILITY CONSULTANTS INC	2,348.50					
	99217 08/30/18	CBOD/TSS/TOT PHOSPH/AMMONIA	2,094.00			602 947 4947	440	1010
	99326 08/30/18	MANTORVILLE TESTING	254.50			602 947 4947	440	1010
		Total for Vendor:	2,348.50					
29606		5047 WATERVILLE FOOD & ICE INC	528.16					
	05-808147 08/23/18	ICE-LIQUOR STORE	180.96*			609 975 4975	257	1010
	05-808222 08/30/18	ICE-LIQUOR STORE	174.52*			609 975 4975	257	1010
	05-808311 09/06/18	ICE-LIQUOR STORE	172.68*			609 975 4975	257	1010
		Total for Vendor:	528.16					
29592		388 WESCO RECEIVABLES CORP	185.37					
	260182 08/23/18	GRD CONNECTOR BRONZE	185.37*			604 957 4957	220	1010
		Total for Vendor:	185.37					
29560		5766 WHIPPLE, JOHANNA	135.69					
	0436-14 08/28/18	RL/WA MTR DEP REFUND AFT APPL	135.69			604 2212		1010
		Total for Vendor:	135.69					
29650		2552 ZUMBRO VALLEY MUTUAL AID ASSN	25.00					
	191 02/27/18	2018 MEMBERSHIP DUES	25.00			101 220 4220	334	1010
		Total for Vendor:	25.00					
		# of Claims	91			Total:		160,072.17



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CITY OF KASSON  
Fund Summary for Claims  
For the Accounting Period: 9/18

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$32,984.54
211 Library Fund	
1010 CASH-OPERATING	\$947.61
290 Economic Development	
1010 CASH-OPERATING	\$40.68
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$250.00
601 Water Fund	
1010 CASH-OPERATING	\$14,196.62
602 Sewer Fund	
1010 CASH-OPERATING	\$17,869.81
604 Electric Fund	
1010 CASH-OPERATING	\$16,295.38
605 Storm Water	
1010 CASH-OPERATING	\$987.85
606 ICE ARENA	
1010 CASH-OPERATING	\$2,202.32
609 Liquor Fund	
1010 CASH-OPERATING	\$70,343.89
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$1,862.59
877 Festival in Park Fund	
1010 CASH-OPERATING	\$2,090.88
Total:	\$160,072.17

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CITY OF KASSON  
Claim Approval Signature Page  
For the Accounting Period: 9/18

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Report ID: AP100A

CITY OF KASSON  
401 5TH STREET SE  
KASSON, MN 55944-2204

The claim batch dated \_\_\_\_\_ are approved for payment.

APPROVED \_\_\_\_\_ Council Member

\_\_\_\_\_ Council Member

2905 South Broadway  
Rochester, MN 55904-5515  
Phone: 507.288.3923  
Fax: 507.288.2675  
Email: rochester@whks.com  
Website: www.whks.com



August 31, 2018

Honorable Mayor and City Council  
City of Kasson  
401 5<sup>th</sup> Street SE  
Kasson, MN 55944-2204

RE: Kasson, MN  
Wastewater Treatment Facility Improvements  
Pay Request No. 14-Final

Dear Mayor and City Council:

Enclosed is Pay Request No. 14 - Final for work on the above referenced project. We recommend the City accept the project and make payment in the amount of \$92,988.42 to:

DN Tanks Inc.  
11 Teal Road  
Wakefield, MA 01880

As discussed previously, we recommend that the Two-Year Maintenance Period should commence retroactively to the date of the project's substantial completion - December 19, 2017. Please contact me if you have any questions.

Sincerely,

**WHKS & CO.**

A blue ink handwritten signature, appearing to read "Brandon W. Theobald", is written over the company name.

Brandon W. Theobald, P.E.

BT/kg

Enclosure

cc: Theresa Coleman, City Administrator  
Nancy Zaworski, Finance Director  
Adrian Domek, DN Tanks Inc.  
Kevin Graves, WHKS (file copy)



# APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 OF 4 PAGES

TO OWNER: KASSON, MN  
KASSON, MN

PROJECT: KASSON, MN  
KASSON, MN

FROM CONTRACTOR: DN Tanks, Inc.  
PO BOX 670690  
DALLAS, TX 75267-0690

ARCHITECT

CONTRACT FOR: KASSON, MN

APPLICATION NO: 14  
PERIOD TO: 31-JUL-18  
PROJECT NOS.: 16C39  
INVOICE NO: 16C3914  
CONTRACT DATE: 18-NOV-16

Distribution to:  
☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 3,348,900.00
2. Net change by change orders ..... \$ 112,685.00
3. CONTRACT SUM TO DATE ( Line 1 +/- 2 ) ..... \$ 3,461,585.00
4. TOTAL COMPLETED & STORED TO DATE ..... \$ 3,461,585.00  
(Column 1 on G703)
5. RETAINAGE:  
Total retainage Column K of G703 ..... \$ 0.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 3,461,585.00  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) ..... \$ 3,368,596.58
8. CURRENT PAYMENT DUE ..... \$ 92,988.42
9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$ 0.00  
(Line 3 less Line 6)

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		112,685.00	0.00
APPROVED THIS MONTH			
Number	Date Approved		
CURRENT TOTAL		0.00	0.00
Net Change by Change Orders			112,685.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor: DN Tanks, Inc.

By: Dan Tank Date: JULY 30, 2018

State of: MA

County of: MIDDLESEX

Subscribed and sworn to before me this 30TH day of JULY 2018

Notary Public: [Signature]

My Commission expires: My Commission Expires Dec. 10 2021

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



DN Tanks, Inc.

CONTINUATION SHEET

PAGE. 3

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER : 14

APPLICATION DATE : 07/31/2018

PERIOD TO : 07/31/2018

PROJECT NO : 16C39

INVOICE NO

16C3914

A	B	C	D	E	F	G	H	I	J	K	
ITEM NO	DESCRIPTION OF WORK	ORIGINAL SOV	SOV CHANGES	SCHEDULED VALUE	WORK COMPLETED (F+G)		MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-% (I/E)	BALANCE TO FINISH	THIS PERIOD RETAINAGE
					FROM PREVIOUS APPLICATION	THIS PERIOD					
9050	4.5 MG Prestressed Open Top Tank										
9051	Engineering Design Drawings- Calculation- and Insu	45,688.00	0.00	45,688.00	45,688.00	0.00	0.00	45,688.00	100.00	0.00	-1,142.20
9052	Form- Reinforce- and Pour Floor	348,894.00	0.00	348,894.00	348,894.00	0.00	0.00	348,894.00	100.00	0.00	-8,722.35
9053	Casting Wall Panels	257,517.00	0.00	257,517.00	257,517.00	0.00	0.00	257,517.00	100.00	0.00	-6,437.93
9054	Erect Wall Panels	166,140.00	0.00	166,140.00	166,140.00	0.00	0.00	166,140.00	100.00	0.00	-4,153.50
9055	Form and Pour Wall Slots	132,912.00	0.00	132,912.00	132,912.00	0.00	0.00	132,912.00	100.00	0.00	-3,322.80
9056	Form Reinforce and Pour Wall Cap	116,298.00	0.00	116,298.00	116,298.00	0.00	0.00	116,298.00	100.00	0.00	-2,907.45
9057	Core Wall Shotcrete	166,140.00	0.00	166,140.00	166,140.00	0.00	0.00	166,140.00	100.00	0.00	-4,153.50
9058	Prestressing	232,596.00	0.00	232,596.00	232,596.00	0.00	0.00	232,596.00	100.00	0.00	-5,514.90
9059	Covercoat	120,452.00	0.00	120,452.00	120,452.00	0.00	0.00	120,452.00	100.00	0.00	-3,011.30
9060	Tank Exterior Coating	24,921.00	0.00	24,921.00	24,921.00	0.00	0.00	24,921.00	100.00	0.00	-623.03
9061	Tank Appurtenances	16,614.00	0.00	16,614.00	16,614.00	0.00	0.00	16,614.00	100.00	0.00	-415.35
9062	Tank Mixer	46,035.00	0.00	46,035.00	46,035.00	0.00	0.00	46,035.00	100.00	0.00	-1,150.68
9063	Tank Piping	33,228.00	0.00	33,228.00	33,228.00	0.00	0.00	33,228.00	100.00	0.00	-830.70
	4.5 MG Prestressed Open Top Tank Total:	1,707,435.00	0.00	1,707,435.00	1,707,435.00	0.00	0.00	1,707,435.00	100.00	0.00	-42,685.89
9100	Change Order #1										
9101	Change Order #1	0.00	87,610.00	87,610.00	87,610.00	0.00	0.00	87,610.00	100.00	0.00	-2,190.25
	Change Order #1 Total:	0.00	87,610.00	87,610.00	87,610.00	0.00	0.00	87,610.00	100.00	0.00	-2,190.25
9150	Change Order #2										
9151	Change order #2	0.00	25,075.00	25,075.00	25,075.00	0.00	0.00	25,075.00	100.00	0.00	-526.88
	Change Order #2 Total:	0.00	25,075.00	25,075.00	25,075.00	0.00	0.00	25,075.00	100.00	0.00	-626.88

**CONTINUATION SHEET**

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulation below, amounts are stated to the nearest cent.

Use Column I on Contracts where variable retainage for line items may apply.

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APPLICATION NUMBER: 14

APPLICATION DATE: 07/31/2018

PERIOD TO: 07/31/2018

PROJECT NO: 16C39

INVOICE NO

16C3914

**PROJECT TOTAL :**

3,348,900.00	112,685.00	3,461,585.00	3,454,970.90	6,614.10	0.00	3,461,585.00	100.00	0.00	-86,374.32	0.00
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2905 South Broadway  
Rochester, MN 55904-5515  
Phone: 507.288.3923  
Fax: 507.288.2675  
Email: rochester@whks.com  
Website: www.whks.com

**whks**

engineers + planners + land surveyors

September 6, 2018

Honorable Mayor and City Council  
City of Kasson  
401 5<sup>th</sup> Street SE  
Kasson, MN 55944-2204

RE: Kasson, MN  
2017 Street Assessment Project  
Pay Request No. 12

Dear Mayor and City Council:

Enclosed is Pay Request No. 12 for work on the above referenced project.

We recommend payment in the amount of \$537,953.02 to:

S.L. Contracting, Inc.  
2510 Schuster LN. NW  
Rochester, MN 55901

Please contact me if you have any questions.

Sincerely,

**WHKS & co.**

*[Handwritten signature: M. Theobald for Brandon Theobald]*

Brandon W. Theobald, P.E.

BT/jl

Enclosure

cc: Theresa Coleman, City Administrator  
Nancy Zaworski, Finance Director  
Trevor Lampland, S.L. Contracting  
Scott Lampland, S.L. Contracting

2905 South Broadway  
Rochester, MN 55904  
Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE  
FOR CONSTRUCTION WORK COMPLETED

Project: 2017 Street Assessment Project (3rd, 4th, & 5th Ave NW)  
Project No.: 8320  
Location: Kasson, Minnesota  
Contractor: S.L. Contracting, Inc.

Bid Price: \$ 6,351,124.40  
CO #1 Price: \$ 10,272.00  
CO #2 Price: \$ 7,500.00  
Revised Price: \$ 6,368,896.40  
Date: Sep. 6, 2018  
Estimate #: 12  
% Complete: 73%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
<b>Schedule A</b>								
1.	MOBILIZATION	1	LUMP SUM	\$ 300,000.00	1.0	0.0	1.0	\$ 300,000.00
2.	CLEARING & GRUBBING (TREE)	214	EACH	\$ 525.00	213.0	0.0	213.0	\$ 111,825.00
3.	GRUBBING (STUMP)	7	EACH	\$ 100.00	11.0	1.0	12.0	\$ 1,200.00
4.	REMOVE WATER MAIN	8,856	LIN FT	\$ 6.00	5,224.5	1,873.0	7,097.5	\$ 42,585.00
5.	REMOVE CURB AND GUTTER	19,375	LIN FT	\$ 3.60	15,835.0	1,287.0	17,122.0	\$ 61,639.20
6.	REMOVE SEWER PIPE (STORM)	1,740	LIN FT	\$ 9.00	1,607.0	64.0	1,671.0	\$ 15,039.00
7.	REMOVE CONCRETE WALK	2,470	SQ YD	\$ 4.00	2,291.1	391.0	2,682.1	\$ 10,728.40
8.	REMOVE CONCRETE DRIVEWAY PAVEMENT	2,800	SQ YD	\$ 6.00	1,958.0	327.0	2,285.0	\$ 13,710.00
9.	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	787	SQ YD	\$ 6.00	714.0	1,800.5	2,514.5	\$ 15,087.00
10.	REMOVE BITUMINOUS ROADWAY PAVEMENT	40,851	SQ YD	\$ 4.00	35,682.0	0.0	35,682.0	\$ 142,728.00
11.	RELOCATE MAILBOX	81	EACH	\$ 25.00	33.0	17.0	50.0	\$ 1,250.00
12.	MILL PAVEMENT	3,959	SQ YD	\$ 3.00	0.0	1,031.0	1,031.0	\$ 3,093.00
13.	REMOVE MANHOLE OR CATCH BASIN	48	EACH	\$ 400.00	41.0	3.0	44.0	\$ 17,600.00
14.	REMOVE GATE VALVE AND BOX	28	EACH	\$ 200.00	27.0	9.0	36.0	\$ 7,200.00
15.	REMOVE HYDRANT	20	EACH	\$ 320.00	14.0	3.0	17.0	\$ 5,440.00
16.	SALVAGE HYDRANT	1	EACH	\$ 750.00	1.0	0.0	1.0	\$ 750.00
17.	TOPSOIL BORROW (LV)	2,000	CU YD	\$ 20.00	872.0	0.0	872.0	\$ 17,440.00
18.	GEOTEXTILE FABRIC, TYPE V	52,300	SQ YD	\$ 1.60	32,782.0	7,455.0	40,237.0	\$ 64,379.20
19.	EXCAVATION - COMMON (P)	32,000	CU YD	\$ 8.00	21,866.0	3,456.0	25,322.0	\$ 202,576.00
20.	EXCAVATION - CONTAMINATED MATERIALS	1,000	CU YD	\$ 10.00	0.0	0.0	0.0	\$ -
21.	AGGREGATE BASE (CV) CLASS 5	12,000	CU YD	\$ 26.00	6,973.0	1,679.0	8,652.0	\$ 224,952.00
22.	AGGREGATE SUBBASE BREAKER RUN (CV)	8,800	CU YD	\$ 23.00	666.5	167.0	833.5	\$ 19,170.50
23.	TYPE SP 12.5 NON-WEARING COURSE MIX	6,000	TON	\$ 70.00	3,186.8	0.0	3,186.8	\$ 223,076.00
24.	TYPE SP 12.5 WEARING COURSE MIX	6,000	TON	\$ 70.00	41.7	0.0	41.7	\$ 2,919.00
25.	SELECT GRANULAR BORROW (CV)	17,500	CU YD	\$ 15.00	10,934.5	1,895.0	12,829.5	\$ 192,442.50
26.	SUBGRADE PREPARATION	107	STA	\$ 350.00	66.0	21.4	87.4	\$ 30,590.00
27.	8" PVC PIPE SEWER, SDR 26	8,830	LIN FT	\$ 37.00	6,382.0	848.0	7,230.0	\$ 267,510.00
28.	12" PVC PIPE SEWER, SDR 26	2	LIN FT	\$ 200.00	0.0	0.0	0.0	\$ -
29.	TELEWISE SANITARY SEWER	8,830	LIN FT	\$ 1.30	0.0	0.0	0.0	\$ -
30.	12" PIPE SEWER	1,108	LIN FT	\$ 29.00	811.0	160.0	971.0	\$ 28,159.00
31.	15" PIPE SEWER	2,013	LIN FT	\$ 31.00	1,195.0	517.0	1,712.0	\$ 53,072.00
32.	18" PIPE SEWER	612	LIN FT	\$ 37.00	262.0	412.0	674.0	\$ 24,938.00
33.	24" PIPE SEWER	1,798	LIN FT	\$ 44.00	1,783.0	0.0	1,783.0	\$ 78,452.00
34.	36" PIPE SEWER	1,435	LIN FT	\$ 70.00	1,435.0	0.0	1,435.0	\$ 100,450.00
35.	15" RC PIPE SEWER	5	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
36.	18" RC PIPE SEWER	40	LIN FT	\$ 44.00	0.0	0.0	0.0	\$ -
37.	24" RC PIPE SEWER	48	LIN FT	\$ 48.00	0.0	0.0	0.0	\$ -
38.	27" RC PIPE SEWER	29	LIN FT	\$ 62.00	20.0	0.0	20.0	\$ 1,240.00
39.	36" RC PIPE SEWER	142	LIN FT	\$ 85.00	142.0	0.0	142.0	\$ 12,070.00
40.	60" SPAN RC-ARCH SEWER	331	LIN FT	\$ 230.00	331.0	0.0	331.0	\$ 76,130.00
41.	4" PVC SUBDRAIN	1,771	LIN FT	\$ 12.00	845.0	171.0	1,016.0	\$ 12,192.00
42.	6" PVC SUBDRAIN	60	LIN FT	\$ 15.00	0.0	0.0	0.0	\$ -
43.	4" PVC SUBDRAIN CLEAN-OUT	134	EACH	\$ 180.00	79.0	17.0	96.0	\$ 17,280.00
44.	6" PVC SUBDRAIN CLEAN-OUT	49	EACH	\$ 200.00	32.0	4.0	36.0	\$ 7,200.00
45.	6" PERFORATED PVC SUBDRAIN	13,450	LIN FT	\$ 16.00	7,252.0	1,668.0	8,920.0	\$ 142,720.00
46.	8" PERFORATED PVC SUBDRAIN	100	LIN FT	\$ 20.00	0.0	0.0	0.0	\$ -
47.	8"X6" PVC WYE (SANITARY)	37	EACH	\$ 195.00	38.0	2.0	40.0	\$ 7,800.00
48.	8"X4" PVC WYE (SANITARY)	100	EACH	\$ 160.00	56.0	15.0	71.0	\$ 11,360.00
49.	8"X4" PVC WYE (SUBDRAIN)	5	EACH	\$ 100.00	3.0	0.0	3.0	\$ 300.00
50.	6"X4" PVC WYE (SUBDRAIN)	134	EACH	\$ 80.00	76.0	17.0	93.0	\$ 7,440.00
51.	6" PVC SANITARY SERVICE PIPE	1,400	LIN FT	\$ 22.00	1,236.5	106.0	1,342.5	\$ 29,535.00
52.	4" PVC SANITARY SERVICE PIPE	3,300	LIN FT	\$ 20.00	1,601.0	499.5	2,100.5	\$ 42,010.00
53.	CONNECT TO EXISTING WATER MAIN	9	EACH	\$ 900.00	6.0	1.0	7.0	\$ 6,300.00
54.	CONNECT TO EXISTING STORM SEWER	10	EACH	\$ 750.00	13.0	0.0	13.0	\$ 9,750.00
55.	CONNECT TO EXISTING SANITARY SEWER	4	EACH	\$ 1,500.00	8.0	0.0	8.0	\$ 12,000.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
56.	CONNECT TO EXISTING SUBDRAIN	40	EACH	\$ 90.00	13.0	3.0	16.0	\$ 1,440.00
57.	HYDRANT	23	EACH	\$ 3,950.00	16.0	3.0	19.0	\$ 75,050.00
58.	SALVAGE HYDRANT	1	EACH	\$ 900.00	1.0	0.0	1.0	\$ 900.00
59.	1" CORPORATION STOP	138	EACH	\$ 188.00	86.0	22.0	108.0	\$ 20,304.00
60.	2" CORPORATION STOP	5	EACH	\$ 450.00	1.0	1.0	2.0	\$ 900.00
61.	6" GATE VALVE AND BOX	26	EACH	\$ 1,350.00	19.0	3.0	22.0	\$ 29,700.00
62.	8" GATE VALVE AND BOX	54	EACH	\$ 1,750.00	38.0	12.0	50.0	\$ 87,500.00
63.	1" CURB STOP & BOX	133	EACH	\$ 240.00	86.0	22.0	108.0	\$ 25,920.00
64.	2" CURB STOP & BOX	4	EACH	\$ 500.00	1.0	1.0	2.0	\$ 1,000.00
65.	1" TYPE K COPPER PIPE	4,486	LIN FT	\$ 20.00	2,807.0	708.0	3,515.0	\$ 70,300.00
66.	2" TYPE K COPPER PIPE	175	LIN FT	\$ 30.00	26.5	55.0	81.5	\$ 2,445.00
67.	6" WATERMAIN	390	LIN FT	\$ 36.00	285.5	39.0	324.5	\$ 11,682.00
68.	8" WATERMAIN	10,945	LIN FT	\$ 39.00	7,251.0	2,184.0	9,435.0	\$ 367,965.00
69.	12" WATERMAIN	16	LIN FT	\$ 66.00	0.0	0.0	0.0	\$ -
70.	4" POLYSTYRENE INSULATION	526	SQ YD	\$ 38.00	339.2	78.1	417.3	\$ 15,857.40
71.	DUCTILE IRON FITTINGS	4,014	POUND	\$ 8.00	2,970.5	785.0	3,755.5	\$ 30,044.00
72.	CATCH BASIN, TYPE 1	68	EACH	\$ 2,200.00	46.0	9.0	55.0	\$ 121,000.00
73.	CATCH BASIN, TYPE 4	1	EACH	\$ 3,000.00	2.0	0.0	2.0	\$ 6,000.00
74.	STORM MANHOLE, 48", TYPE 4	8	EACH	\$ 3,400.00	4.0	3.0	7.0	\$ 23,800.00
75.	STORM MANHOLE, 60", TYPE 4	13	EACH	\$ 4,200.00	12.0	0.0	12.0	\$ 50,400.00
76.	STORM MANHOLE, 72", TYPE 4	4	EACH	\$ 5,200.00	4.0	0.0	4.0	\$ 20,800.00
77.	STORM MANHOLE, 84", TYPE 4	2	EACH	\$ 6,400.00	2.0	0.0	2.0	\$ 12,800.00
78.	STORM MANHOLE, 96", TYPE 4	2	EACH	\$ 6,500.00	2.0	0.0	2.0	\$ 13,000.00
79.	STORM MANHOLE, 108", TYPE 4	1	EACH	\$ 7,500.00	1.0	0.0	1.0	\$ 7,500.00
80.	SANITARY MANHOLE, TYPE 3	31	EACH	\$ 2,900.00	19.0	3.0	22.0	\$ 63,800.00
81.	SANITARY MANHOLE, TYPE 3A	2	EACH	\$ 5,200.00	2.0	0.0	2.0	\$ 10,400.00
82.	NEW FRAME & RING CASTING	1	EACH	\$ 460.00	1.0	0.0	1.0	\$ 460.00
83.	4" CONCRETE WALK	23,475	SQ FT	\$ 4.40	17,473.8	646.9	18,120.7	\$ 79,731.08
84.	6" CONCRETE WALK	4,048	SQ FT	\$ 8.40	2,296.8	289.7	2,586.5	\$ 21,726.60
85.	CONCRETE STEPS	2	EACH	\$ 400.00	4.0	0.0	4.0	\$ 1,600.00
86.	TRUNCATED DOMES	478	SQ FT	\$ 48.00	371.6	20.0	391.6	\$ 18,796.80
87.	CONCRETE CURB & GUTTER DESIGN B624 (HAND PLACED)	931	LIN FT	\$ 36.00	1,610.0	171.5	1,681.5	\$ 60,534.00
88.	CONCRETE CURB & GUTTER DESIGN B624 (MACHINE)	18,322	LIN FT	\$ 16.00	9,868.0	2,719.5	12,607.5	\$ 201,720.00
89.	CONCRETE CURB & GUTTER DESIGN DRIVEOVER	220	LIN FT	\$ 20.00	184.0	0.0	184.0	\$ 3,680.00
90.	6" CONCRETE DRIVEWAY PAVEMENT	2,360	SQ YD	\$ 50.00	931.7	115.9	1,047.6	\$ 52,380.00
91.	7" CONCRETE DRIVEWAY PAVEMENT	213	SQ YD	\$ 55.00	148.9	0.0	148.9	\$ 8,189.50
92.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	590	SQ YD	\$ 60.00	816.3	64.5	880.8	\$ 52,848.00
93.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	55	SQ YD	\$ 62.00	114.0	0.0	114.0	\$ 7,068.00
94.	3" BITUMINOUS DRIVEWAY PAVEMENT	312	SQ YD	\$ 35.00	420.5	33.6	454.1	\$ 15,893.50
95.	6" AGGREGATE DRIVEWAY	289	SQ YD	\$ 5.00	104.0	12.0	116.0	\$ 580.00
96.	TRAFFIC CONTROL	1	LUMP SUM	\$ 13,000.00	0.6	0.0	0.6	\$ 7,800.00
97.	CROSS WALK MARKING-EPOXY	144	SQ FT	\$ 5.00	0.0	0.0	0.0	\$ -
98.	4" SOLID LINE WHITE-EPOXY	198	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -
99.	PAVT MESSAGE (HANDICAPPED SYMBOL) EPOXY	2	EACH	\$ 150.00	0.0	0.0	0.0	\$ -
100.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 52,500.00	0.798	0.0	0.798	\$ 41,875.00
101.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 2,000.00	0.6	0.0	0.6	\$ 1,000.00
102.	SILT FENCE, TYPE HEAVY DUTY	250	LIN FT	\$ 2.60	0.0	0.0	0.0	\$ -
103.	STORM DRAIN INLET PROTECTION	86	EACH	\$ 30.00	68.0	0.0	68.0	\$ 2,040.00
104.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	16	EACH	\$ 850.00	8.0	0.0	8.0	\$ 6,800.00
105.	SODDING TYPE LAWN	21,050	SQ YD	\$ 5.00	9,955.5	3,126.5	13,082.0	\$ 65,410.00
106.	AGGREGATE FOR PIPE FOUNDATION	400	CU YD	\$ 25.00	800.0	0.0	800.0	\$ 20,000.00
107.	ADJUST FRAME & RING CASTING	9	EACH	\$ 360.00	12.0	2.0	14.0	\$ 5,040.00
108.	ADJUST GATE VALVE BOX	4	EACH	\$ 200.00	0.0	0.0	0.0	\$ -
109.	GATE VALVE BOX - TOP SECTION	20	EACH	\$ 220.00	6.0	2.0	8.0	\$ 1,760.00
110.	EXPLORATORY EXCAVATION	50	HOURS	\$ 250.00	33.5	9.0	42.5	\$ 10,625.00
111.	TELEWISE SANITARY SEWER LATERAL	137	EACH	\$ 165.00	96.0	16.0	112.0	\$ 18,480.00
112.	TELEWISE SANITARY SEWER LATERAL-ADDED TIME	30	HOURS	\$ 400.00	3.0	0.0	3.0	\$ 1,200.00
<b>Schedule B</b>								
1.	MOBILIZATION	1	LUMP SUM	\$ 12,000.00	1.0	0.0	1.0	\$ 12,000.00
2.	CLEARING & GRUBBING (TREE)	1	EACH	\$ 800.00	0.0	0.0	0.0	\$ -
3.	REMOVE WATER MAIN	385	LIN FT	\$ 10.00	351.0	0.0	351.0	\$ 3,510.00
4.	REMOVE CURB AND GUTTER	42	LIN FT	\$ 10.00	49.0	0.0	49.0	\$ 490.00
5.	REMOVE BITUMINOUS ROADWAY PAVEMENT	467	SQ YD	\$ 5.00	537.0	0.0	537.0	\$ 2,685.00
6.	REMOVE CONCRETE ROADWAY PAVEMENT	135	SQ YD	\$ 10.00	159.0	0.0	159.0	\$ 1,590.00
7.	REMOVE MANHOLE OR CATCH BASIN	2	EACH	\$ 300.00	2.0	0.0	2.0	\$ 600.00
8.	REMOVE GATE VALVE AND BOX	1	EACH	\$ 200.00	3.0	0.0	3.0	\$ 600.00
9.	REMOVE HYDRANT	1	EACH	\$ 350.00	1.0	0.0	1.0	\$ 350.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
10.	TOPSOIL BORROW (LV)	60	CU YD	\$ 25.00	0.0	0.0	0.0	\$ -
11.	GEOTEXTILE FABRIC, TYPE V	1,219	SQ YD	\$ 1.60	935.0	0.0	935.0	\$ 1,496.00
12.	EXCAVATION - COMMON (P)	856	CU YD	\$ 9.00	721.0	0.0	721.0	\$ 6,469.00
13.	AGGREGATE BASE (CV) CLASS 5	318	CU YD	\$ 28.00	291.0	0.0	291.0	\$ 8,148.00
14.	AGGREGATE SUBBASE BREAKER RUN (CV)	70	CU YD	\$ 25.00	206.0	0.0	206.0	\$ 5,150.00
15.	TYPE SP 12.5 NON-WEARING COURSE MIX	106	TON	\$ 70.00	113.0	0.0	113.0	\$ 7,910.00
16.	TYPE SP 12.5 WEARING COURSE MIX	106	TON	\$ 70.00	0.0	0.0	0.0	\$ -
17.	CONCRETE PAVEMENT	135	SQ YD	\$ 32.00	128.0	0.0	128.0	\$ 4,096.00
18.	STRUCTURAL CONCRETE	32	CU YD	\$ 200.00	31.0	0.0	31.0	\$ 6,200.00
19.	REINFORCEMENT BARS (EPOXY COATED)	62	POUND	\$ 3.00	62.0	0.0	62.0	\$ 186.00
20.	DOWEL BAR	62	EACH	\$ 10.00	48.0	0.0	48.0	\$ 480.00
21.	DRILL & GROUT DOWEL BAR (EPOXY COATED)	33	EACH	\$ 17.00	17.0	0.0	17.0	\$ 289.00
22.	DRILL & GROUT REINF BAR (EPOXY COATED)	38	EACH	\$ 14.00	36.0	0.0	36.0	\$ 504.00
23.	SELECT GRANULAR BORROW (CV)	349	CU YD	\$ 19.00	164.0	0.0	164.0	\$ 3,116.00
24.	6" PVC PIPE SEWER, SDR 26	31	LIN FT	\$ 36.00	16.0	0.0	16.0	\$ 576.00
25.	8" PVC PIPE SEWER, SDR 26	334	LIN FT	\$ 38.00	328.0	0.0	328.0	\$ 12,464.00
26.	TELEWISE SANITARY SEWER	365	LIN FT	\$ 2.00	0.0	0.0	0.0	\$ -
27.	8"X4" PVC WYE (SANITARY)	2	EACH	\$ 160.00	4.0	0.0	4.0	\$ 640.00
28.	8"X6" PVC WYE (SANITARY)	2	EACH	\$ 200.00	2.0	0.0	2.0	\$ 400.00
29.	4" PVC SANITARY SERVICE PIPE	60	LIN FT	\$ 25.00	98.0	0.0	98.0	\$ 2,450.00
30.	6" PVC SANITARY SERVICE PIPE	10	LIN FT	\$ 25.00	26.5	0.0	26.5	\$ 662.50
31.	CONNECT TO EXISTING WATER MAIN	2	EACH	\$ 1,000.00	3.0	0.0	3.0	\$ 3,000.00
32.	CONNECT TO EXISTING SANITARY SEWER	2	EACH	\$ 1,500.00	1.0	0.0	1.0	\$ 1,500.00
33.	HYDRANT	1	EACH	\$ 4,000.00	1.0	0.0	1.0	\$ 4,000.00
34.	1" CORPORATION STOP	2	EACH	\$ 160.00	4.0	0.0	4.0	\$ 760.00
35.	2" CORPORATION STOP	2	EACH	\$ 450.00	0.0	0.0	0.0	\$ -
36.	6" GATE VALVE AND BOX	1	EACH	\$ 1,350.00	2.0	0.0	2.0	\$ 2,700.00
37.	8" GATE VALVE AND BOX	2	EACH	\$ 1,750.00	3.0	0.0	3.0	\$ 5,250.00
38.	1" CURB STOP & BOX	2	EACH	\$ 240.00	3.0	0.0	3.0	\$ 720.00
39.	1" TYPE K COPPER PIPE	51	LIN FT	\$ 20.00	64.0	0.0	64.0	\$ 1,280.00
40.	2" TYPE K COPPER PIPE	10	LIN FT	\$ 40.00	0.0	0.0	0.0	\$ -
41.	6" WATERMAIN	12	LIN FT	\$ 40.00	15.0	0.0	15.0	\$ 600.00
42.	8" WATERMAIN	359	LIN FT	\$ 40.00	351.0	0.0	351.0	\$ 14,040.00
43.	4" POLYSTYRENE INSULATION	7	SQ YD	\$ 40.00	0.0	0.0	0.0	\$ -
44.	DUCTILE IRON FITTINGS	250	POUND	\$ 9.00	326.0	0.0	326.0	\$ 2,934.00
45.	SANITARY MANHOLE, TYPE 3	2	EACH	\$ 3,100.00	2.0	0.0	2.0	\$ 6,200.00
46.	CONCRETE CURB & GUTTER DESIGN B818 (MACHINE)	490	LIN FT	\$ 18.00	497.5	0.0	497.5	\$ 8,955.00
47.	6" CONCRETE DRIVEWAY PAVEMENT	27	SQ YD	\$ 62.00	42.6	0.0	42.6	\$ 2,215.20
48.	7" CONCRETE DRIVEWAY PAVEMENT	36	SQ YD	\$ 66.00	0.0	0.0	0.0	\$ -
49.	6" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	27	SQ YD	\$ 60.00	0.0	0.0	0.0	\$ -
50.	7" CONCRETE DRIVEWAY PAVEMENT WITH REBAR	38	SQ YD	\$ 65.00	32.1	0.0	32.1	\$ 2,066.50
51.	3" BITUMINOUS DRIVEWAY PAVEMENT	69	SQ YD	\$ 25.00	78.5	0.0	78.5	\$ 1,962.50
52.	6" AGGREGATE DRIVEWAY	43	SQ YD	\$ 10.00	81.0	0.0	81.0	\$ 810.00
53.	TRAFFIC CONTROL	1	LUMP SUM	\$ 850.00	0.3	0.0	0.3	\$ 255.00
54.	TEMPORARY WATER SERVICE	1	LUMP SUM	\$ 1,500.00	0.5	0.0	0.5	\$ 750.00
55.	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$ 500.00	0.5	0.0	0.5	\$ 250.00
56.	SILT FENCE, TYPE HEAVY DUTY	200	LIN FT	\$ 3.00	0.0	0.0	0.0	\$ -
57.	STORM DRAIN INLET PROTECTION	3	EACH	\$ 30.00	2.0	0.0	2.0	\$ 60.00
58.	TEMPORARY ROCK CONSTRUCTION ENTRANCE	2	EACH	\$ 1,000.00	0.0	0.0	0.0	\$ -
59.	SODDING TYPE LAWN	316	SQ YD	\$ 6.00	905.0	0.0	905.0	\$ 5,430.00
60.	EXPLORATORY EXCAVATION	8	HOURS	\$ 250.00	4.5	0.0	4.5	\$ 1,125.00
61.	TELEWISE SANITARY SEWER LATERAL	4	EACH	\$ 165.00	4.0	0.0	4.0	\$ 660.00
62.	TELEWISE SANITARY SEWER LATERAL-ADDED TIME	1	HOURS	\$ 400.00	0.0	0.0	0.0	\$ -
*63	4" CONCRETE WALK	46	SQ FT	\$ 4.40	46.4	0.0	46.4	\$ 204.16
*64	GATE VALVE BOX - TOP SECTION	1	EACH	\$ 220.00	1.0	0.0	1.0	\$ 220.00
CO #1	HYDRANT STORZ NOZZLE	24	EACH	\$ 428.00	17.0	3.0	20.0	\$ 8,560.00
CO #2	DIRECTIONAL DRILL WATER SERVICE	1	LUMP SUM	\$ 5,000.00	1	0	1	\$ 5,000.00
CO #2	PLUG EXISTING SANITARY SEWER TO OLD SCHOOL	1	LUMP SUM	\$ 2,500.00	1	0	1	\$ 2,500.00

Total Work Completed	\$ 4,620,181.54
Less 5% Retainage	\$ 231,009.08
Less Previous Estimates	\$ 3,851,219.44
<b>Net Payment this Estimate</b>	<b>\$ 537,953.02</b>



## **KASSON PARK BOARD MINUTES**

### **AUGUST 21, 2018 draft**

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 21<sup>st</sup> day of August at 6:00 P.M.

**THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT:** Chuck Coleman, Liza Larsen, Doug Buck and Greg Kuball

**THE FOLLOWING WERE ABSENT:** Janet Sinning, Roger Franke and Jason Farnsworth

**ALSO PRESENT:** Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

**I. Call to Order:** The meeting was called to order at 6:01 P.M. by Chairperson Larsen.

**II. Approve minutes:** Motion by Coleman and second by Buck, with all voting Aye, to approve the Minutes of the June 2018 meeting.

Kuball asked about the issues experienced with the boulevard tree program this year. Unger talked about the quality of the trees, soil conditions and at least one home was missed on the day trees were planted. Homeowners are not watering the new trees in the construction area. Buck suggested handing out the watering bags when new trees are planted in the future.

### **III. New Business:**

**A. 2019 Budget review.** Unger has been working on the 2019 Parks Department budget. He has requested a separate line item for the larger repairs and maintenance issues (ie: pumps or heaters) at the Aquatic Center. The amount requested in 2019 is \$20,000.00.

Unger distributed his requested list of 2019 Capital Items. The total is \$55,800.00-not including a replacement parks department vehicle. A listing of future capital expenditures for the Parks Department was also distributed. The Board should take time to prioritize the items on the list to set the long-term goals for the department.

Unger will request funds from Joint Ventures for the outfield fencing in Veterans Memorial Park. Unger has budgeted for posts and Joint Ventures will pay for the mesh fencing. Unger will bring a printout of Joint Ventures expenditures to the September meeting to show Board Members know where their money has been spent. When the ball field lighting projects at the school are completed, Unger will approach Joint Ventures about lighting for East Diamond Park.

Next year, plans are to concentrate on the improvements in Meadowlands Park. Unger also plans to meet with the American Legion and Veterans Services Officer to design the new veterans' memorial for Veterans Memorial Park.

Coleman asked about getting a trash receptacle back at the top of the hill in J. Hyde Kasson Park again. Unger stated the trash cans along the streets and trails tend to become a dump site for pet waste. Hopefully, the new lids prevent this from becoming a large problem since less rain water will mix with the pet waste to weigh them down. If the lids do not help the problem, signage may be added concerning disposal of pet waste in the trash receptacles.

- B. September meeting change.** On September 18<sup>th</sup> a water conservation program is scheduled in the Council Chambers as part of the Green Steps Program. If enough people RSVP to attend the class, our Park Board meeting will move to the small conference room at City Hall. The meeting place will be noted on the agenda in September.

#### **IV. Old Business:**

- A. Festival in the Park 2018 update.** Unger reported the Festival went well. The Park was in good shape. Everything went well considering all of the road construction around the Park. Josh Gilbertson will handle the trash detail in 2019.
- B. Aquatic Center update.** The Aquatic Center closes on Friday. City crews will begin draining the pools on August 27<sup>th</sup>. Due to the road construction, they will be drained to a new location. This required purchase of extra discharge hoses. There were only two incidents of fecal matter in the pools this year. Due to the issues with the Schwans deliveries, Unger may check into a new food vendor in 2019.
- C. Park projects.**
- 1. Lions Park picnic shelter.** Cleary's was to begin construction of the shelter in June. Unger talked to their representative. The expected product delivery date was August 13<sup>th</sup>. To date, no materials have arrived and they have not given the City an indication of when to expect them to be here. Unger will follow up later this week.
  - 2. Batting cage-Veterans Memorial Park.** The batting cage project is completed except for some dirt work and seeding.

3. **Merry-go-round-J. Hyde Kasson Park.** Groundbreaking for the merry-go-round was held on August 14<sup>th</sup>. Unger thanked Coleman, Larsen and Sinning for representing the Park Board at the event. There was good representation from the community at the groundbreaking. Grace Reed was presented a purple and white shovel for the occasion. Unger plans to begin work on the project in late August or early September.

**V. Correspondence:** None

Kuball asked to talk about an animal issue. There is a Canadian Goose that has made its home in the creek bed near Shopko. The goose has deformed wings and cannot fly and people would like to set it get rehabilitated. Unger told him to contact the D.N.R. to see if anything can be done for the bird.

**VI. Adjourn:** Motion by Kuball and second by Buck, with all voting Aye, to adjourn the meeting at 7:14 P.M.

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Chairperson

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Deputy Clerk

The next scheduled meeting will be September 18<sup>th</sup>. The place will be determined.

# MINUTES OF KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, August 7<sup>th</sup>, 2018

Pursuant to do call and notice thereof, a regular meeting of the Kasson EDA was held City Hall this 7<sup>th</sup> Day of August, 2018 at 12:20p.m.

The following members were present: Mayor Chris McKern, Dan Eggler, Tom Monson and Liza Larsen

Absent: Janice Borgstrom-Durst, Michael Peterson and Richard Wegner

The following staff members were present: Theresa Coleman, City Administrator

**CALL TO ORDER:** EDA President D. Eggler called the meeting to order at 12:00 p.m.

**MINUTES OF THE PREVIOUS MEETING:** D. Eggler asked if any additions or corrections were needed for the minutes from last month's regular meeting. Motion to Approve the Minutes as submitted was made by T. Monson, second by L. Larsen. Unanimously approved.

**QUARTERLY FINANCIAL REPORT:** As the Quarterly Financial Report was included in the July packet no further review was needed.

**CEDA UPDATE:** Administrator Coleman went over a number of items regarding S. Lawson's work in Kasson over the past two weeks. This included:

- a) **Dodge County EDA:** S. Lawson attended the meeting held on July 25<sup>th</sup>. She assembled and disbursed an electronic survey through the chambers within the County. As of the meeting date 19 responses had been received to date with 57% of responders showing interest in courses. Preference between one course session or multiple were split pretty evenly leading to discussion on how a course series may look. The board discussed the concept of providing quarterly training opportunities as a starting point, but ultimately weren't comfortable enough with the number of responses to make a determination as to whether or not conducting a course(s) is worthwhile. The survey will be pushed out again in an effort to increase responses.
- b) **Dodge County Housing Study:** Maxfield staff is progressing on study and currently working to firm up sub-market areas within the county. To S. Lawson's knowledge Maxfield has all obtained all necessary data from the City.
- c) **Regional Development Tour:** CEDA's 3<sup>rd</sup> Annual Regional Development Tour occurred on August 2<sup>nd</sup> and was a great success! Throughout the tour Administrator Coleman and S. Lawson touched base on a number of development opportunities in addition to educating attendees on projects previously accomplished. Mayor McKern spoke to attendees at Veterans Memorial Park about why he and his family chose Kasson, bringing a personal touch. Administrator Coleman also noted that the 1918 school building drew the interest of three developers in attendance. S. Lawson will be following up with attendees in the coming weeks in an effort to make additional connections.

- d) Minnesota Department of Natural Resources, EAB Grant:** S. Lawson received notice on July 31 that Kasson was not one of the 14 communities selected to proceed with the EAB Grant application process. The DNR did indicate that they would continue to seek additional funding opportunities to help communities manage their ash, so there may be opportunities to reapply in the future.

Administrator Coleman provided a status update on communications with Alliance Technologies. She stated that she had been in contact with Jeff Bennett, owner of Alliance Technologies.

Administrator Coleman also noted that an ad was placed in the City newsletter that was sent with the utility bills letting any business owners know that their business can be listed on the City webpage in attempt to find out where home businesses are.

**e) New Projects:**

**Website:** The EDA page on the website will be updated to reflect current information about the EDA and services that are offered with the appropriate applications. In addition, property listings will be updated.

**Marketing/Promotional Packet:** In an effort to set ourselves apart a marketing/promotional packet is going to be created. Having this tool will allow the city to easily provide pertinent information to site selectors, developers, and potential businesses.

**2019 Budget:**

- a) Memberships:** Administrator Coleman stated that she spoke with Ryan Noland with RAEDI and plans to invite him to discuss RAEDI's plans on how to assist communities throughout the region. After presentation membership will be further discussed. Kasson Chamber, Transportation Alliance and Zumbro Water Trail participation were also included in membership fees from previous years.
- b) Community Wide Branding:** The board reviewed and discussed the Brand Development Proposal provided by White Space and made the decision that it is not something worth pursuing at this time. Rather than spend \$18,900 on branding the board would rather put the funds towards programs that would help the City retain and gain businesses. Once those programs are established branding will be looked at again.
- c) Programs/Incentives:** Mayor McKern stated that there is opportunity for Electric Utility and Liquor Store funds to be utilized for Economic Development programs. Further discussion will be had on what programs may look like and where those funds will come from once a preliminary budget is assembled.

Administrator Coleman presented additional ideas on potential budget adjustments. Adjustments recommended include shifting funds from line item 101 – Support Staff to line item 444 – Contractual Services. This adjustment would leave line item 101 with a balance of

\$11,000 and line item 444 with a balance of \$42,500, which is the current CEDA contract plus 3%.

**OTHER BUSINESS:** Mayor McKern and Administrator Coleman noted the turn out for SEMCAC's ground breaking in addition to the ground breaking set to take place for the merry-go-round at the library on the 14<sup>th</sup>.

**ITEMS FOR AUGUST EDA AGENDA:** 2019 Budget

**ADJOURNED:** Motion to adjourn was made by T. Monson second by L. Larsen. Unanimously approved. Meeting adjourned at 12:40 pm.

Next Meeting will be held on Tuesday, August 7<sup>th</sup>, 2018 at Kasson City Hall.

Minutes Submitted By: \_\_\_\_\_  
Stephanie Lawson, EDA Director

Attested By: \_\_\_\_\_  
Linda Rappe, City Clerk

Planning Commission Meeting July 11, 2018  
MINUTES OF PLANNING COMMISSION MEETING  
July 9, 2018

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 9th day of July, 2018 at 6:30 PM

**THE FOLLOWING MEMBERS WERE PRESENT:** Commissioner Ferris, Commission Torkelson, Commissioner Tinsley and Commissioner Zelinske, Commissioner Burton and Commissioner Fitch and Commissioner Borgstrom. **THE FOLLOWING WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** Administrator Theresa Coleman, City Clerk Rappe, Doug Buck, Jerry Struthers, Mike Koebele, Tyler Larson, Ron Eidem, Phil Johnson, Samantha Tripp, Matt Bradford, David Martin, George Bayrd, Jon Schuette, Amy Costello, Jared Sargent, Jerry Dallman, Matt Naatz, Tanae and Steve McMurchie, Jeff Patzke, Joe Groteboer, Bettie Fiscus, Ron Kasel, Jamie Finne, Tim O'Morro , Mary Theelke Poppler and Robert Brown

**CALL TO ORDER:** Commissioner Ferris called the meeting to order at 6:30 PM.

**MINUTES OF PREVIOUS PLANNING COMMISSION MEETING:** **Motion to Approve the June 11, 2018 minutes made by Commissioner Burton, second by Commissioner Zelinske with all voting Aye.**

**PUBLIC HEARING – KASEL ADDITION FINAL PLAT** – Administrator Coleman stated that the staff planning review in the packet lays out the things that could be in the resolution for the final plat.

Public Hearing Opened –

David Martin, Massey Land Surveying – stated that the Outlots would have to be in sequential order.

Mary Theelke Poppler - 1004 3<sup>rd</sup> St NE - She finds this illegal by creating landlocked parcels. She wanted to know if the City has gotten permission from the State of MN for this plat.

Joe Groteboer – 102 8<sup>th</sup> Ave NE - Do they have to mow these lots? Prairie grasses are allowed to grow.

Jeff Patzke 908 3<sup>rd</sup> St NE – will the zoning be changed or be maintained as residential. Administrator Coleman stated that these are Outlots. They are asking for clarity. Who will check on these lots and make sure that things are going the right way? He would be much more comfortable if ONLY the adjacent owner can purchase the property. They are looking for answers to their questions.

Ron Kasel – 912 3<sup>rd</sup> St. NE – Ron bought the land from Blaine and he put the property in his son John's name. Ron stated that these lots will not be land locked because he has access. He is getting himself out of a liability situation with respect to the property lines. Outlots not purchased will go to prairie grass.

Mary Theelke Poppler –She wants to know what the City Attorney has to say about this. Administrator Coleman stated that the City Attorney will review the final plat. Administrator Coleman read the staff recommendations and the deed restrictions that would be recorded with the final plat.

Public Hearing Closed

Commissioner Borgstrom – staff has done well; involving the City Attorney.

Commissioner Burton –Questions have been answered and he's ready to move forward.

Ms. Leth - she will review the language of the easements and whatever involvement requested.

Commissioner Torkelson – agrees with Commissioner Borgstrom. The City Engineer has been very thorough with this plat.

Commissioner Zelinske – Mr. Kasel has responded with everything the Planning Commission has asked for.

**Motion to Approve the Final Plat with the Stipulations from the Staff Planning Review and the Appropriate Lettering of the Outlots and City Attorney Review made by Commissioner Burton, second by Commissioner Borgstrom with all Voting Aye.**

**PUBLIC HEARING – HOME FEDERAL SAVINGS BANK – AMENDMENT TO FINAL PLAN**  
Administrator Coleman stated that the area is a planned unit development. This will be an amendment to the final plan and the conditional use permit will stay in place.

Public Hearing Opened  
No comments  
Public Hearing Closed

Discussion – Commissioner Borgstrom asked about parking. Administrator Coleman stated that the conditional use permit granting the planned unit development was in the packet.  
Commissioner Burton - read from the planned unit development ordinance stating that we can vary from the strict wording of the ordinance.  
Commission Tinsley – stated that when you are in a planned unit development you don't have to conform to the ordinance; it gives flexibility to vary from the ordinance.

**Motion by Commissioner Zelinske to Approve the Amendment to the Final Plan with the Included Comments from the Staff Planning Review, second by Commissioner Torkelson with all Voting Aye.**

**PUBLIC HEARING - TYLER LARSEN VARIANCE**

Administrator Coleman stated that Mr. Larsen is applying for a variance for the home he would like to build as the plans submitted.

Public Hearing Opened  
Mike Koebele, Big Sky Builders, wanted to know if there were any questions for him. He intends on putting the deck on right away.  
Public Hearing Closed

Commissioner Zelinske stated that he is in favor to keep the home consistent with the neighborhood.  
Commissioner Burton –he's more concerned with the aesthetics than the setback requirements.  
Administrator Coleman asked the Commissioners to answer the practical difficulties on the resolution.

**Motion to Approve the Variance Request of 8 feet on the Rear Yard Setback as Submitted with the answers to the Practical Difficulties: a) Yes, exceptional, unique or extraordinary circumstances were identified b)No, the proposed home fits with the character of the neighborhood c) No to all d) Yes e) The property is in a residential neighborhood f) Yes, exceptional, unique or extraordinary circumstances were identified, made by Commissioner Burton, second by Commissioner Zelinske with all voting Aye.**

**PUBLIC HEARING – CASEY'S RETAIL COMPANY – REZONE**

Administrator Coleman stated that Casey's has executed purchases agreements for most of the block south of Shopko and would like to rezone to C-2.

Public Hearing Opened



### Planning Commission Meeting July 11, 2018

Phil Johnson – 1602 15<sup>th</sup> St NE – owners of 7 of the 8 lots have accepted the offer from Casey's and Casey's has been very fair. People see this as a very favorable addition to the City and are asking him when this is going to happen. This is the only block on South Mantorville Ave that it not commercial at this time.

Jamie Finne – 401 1<sup>st</sup> Ave SW – she is directly to the west of the block being discussed. Ms. Finne is opposed to looking at the back of Casey's. Ms. Finne stated that some trees could be left there or a fence put up.

Mary Theelke Poppler – wanted to know if there is a safety consideration for the neighborhood.

Robert Brown – Mantorville – his mother owns one of the houses being purchased. He suggested looking around the neighborhood. Kasson is growing and this is a good idea for the rest of Kasson.

Jeff Patzke – He thought when Shopko came in the traffic would be bad but that is well managed.

Administrator Coleman - noted the City Engineer and PW Director reviewed the parking and traffic.

Amy Costello – Attorney for Casey's – as far as rezoning goes we have to look at whether this is in conformance to the goals and policies of the City. A new comprehensive plan has identified this area for commercial use. They feel comfortable that this is in conformance with the goals the City has set. Public Hearing closed

Discussion – Commissioner Borgstrom indicated that Jerry Struthers has reached out to him as a City Council Member and he made phone calls to Casey's on their behalf. He does not represent Struthers. Commissioner Zelinske – most of the citizens of Kasson put input into this comp plan and they have deemed it commercial. He thinks having a Casey's in town will be a plus.

Jerry Struthers - stated that Casey's didn't offer enough.

Commissioner Borgstrom - stated that they can't rezone the one residence and turn it into a non-conforming use.

Commissioner Burton – stated that he does think that the whole block needs to be rezoned.

Commissioner Zelinske - asked Ms. Costello if they would be willing to talk to Mr. Struthers again. She stated that they had made reasonable offers to all of the homeowners.

Chairman Ferris – He does not want to see Mr. Struthers on an island by himself.

**Motion made by Commissioner Burton to Rezone to C-2 the Entire Block, second by Commissioner Zelinske.** Further Discussion: Commissioner Fitch asked about the comment and conversations that happened with the Shopko rezone. Commissioner Borgstrom stated that the residential property on the Shopko block was never rezoned to commercial. Commissioner Tinsley – has a concern rezoning a property that is not on the agenda tonight. Commissioner Torkelson – there was an offer to Struthers. **Ayes: Burton, Fitch, Torkelson and Zelinske. Nays Ferris, Borgstrom and Tinsley. Motion Passed.**

### **PUBLIC HEARING – CASEY'S RETAIL COMPANY – CONDITIONAL USE PERMIT**

Administrator Coleman stated that we hope to work further with Casey's on the site plan. The Commission can add a buffer for the properties on the west.

Commissioner Burton stated that he is not comfortable approving a conditional use permit tonight and would like more information on many items. Commissioner Borgstrom also feels there are things to be worked out before a conditional use permit.

### Public Hearing Opened

Jamie Finne – 401 1<sup>st</sup> Ave SW – she would like to see a nice fence or big trees. She believes that this will increase traffic in front of her house and suggests closing 1<sup>st</sup> St SW and making people go around. She believes that there needs to be something done about the traffic.

Planning Commission Meeting July 11, 2018

Jared Sargent – Real Estate Associate for Casey's - George Bayrd, their realtor, had the direct contact with the property owners. He stated that they would receive any offer Mr. Struthers. The hours of operation are until 11 or 12 at night. Mr. Sargent indicated they would be in agreement with both trees and 6 foot privacy fence. Mr. Sargent stated that this location is the highest traffic count and the only available location that makes sense..

Jerry Struthers – 12 4<sup>th</sup> St SW – stated that Casey's came back with one offer and never came back again.

Sargent stated that the price was so far off that they couldn't come to an agreement.

Robert Brown – rezoning a residence has happened before, the zoning on the house next to Burger King was rezoned to commercial.

Tanae McMurchie - 905 7<sup>th</sup> St NW – She feels that Mr. Struthers had their chance and that is the same chance the rest of the properties had.

Amy Costello – Casey's Attorney – Casey's would be content on approvals being contingent as time is of a factor here. Ms. Costello went through the standards for granting a conditional use permit answering all of the standards.

Public Hearing Closed.

Commissioner Burton – asked about a street committee. Administrator Coleman stated she met with the Public Works Director and the City Engineer.

Commissioner Borgstrom - would like to table this.

Commissioner Burton – concerned with traffic.

Commissioner Tinsley – is concerned with meeting the standards of the conditional use permit and that specific one is 154.029(e)(2)(l) and that the one property is sitting out there like an island.

**Motion to Table the Conditional Use Permit until the August Planning Commission Meeting made by Commissioner Zelinske, Commissioner Borgstrom with all Voting Aye.**

**Other Business**

Planning Commission agreed to move the August Planning Commission meeting to August 6 at 6:30 pm to meet the 60 day rule for the Conditional Use Permit application.

Chairman Ferris sent the Commissioners information on the Wilker CUP and that he is not following the conditions from the permit. He would like to encourage him to bring his property into compliance.

Commissioner Borgstrom stated that we need to give him an opportunity to bring it into compliance before we consider revocation. Commissioner Fitch is concerned that there is no follow-up on conditional use permits to make sure that they are being checked up on. Commissioner Borgstrom stated that it has been on a complaint basis and brought to the zoning administrator.

**Motion to recommend the City Council direct the City Administrator write a letter to Mr. Wilker regarding the non-compliance of his 2010 Conditional Use Permit made by Commissioner Burton, second by Commissioner Fitch with All Voting Aye.**

ADJOURN 8:40PM

Respectfully Submitted,

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Linda Rappe, City Clerk

**CITY OF KASSON  
RESOLUTION #9.X-18**

**RESOLUTION CERTIFYING DELINQUENT CLAIMS  
TO THE COUNTY AUDITOR**

**WHEREAS**, during 2018, the City of Kasson provided rental housing services to properties within the City; and

**WHEREAS**, provisions of the City Code provide that fess for these services remaining unpaid for an extended period shall be certified against the affected properties; and

**WHEREAS**, provisions of the City Code provide that all charges may be assessed against the property; and

**WHEREAS**, payment for the service is due after the service has been provided;

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON, MINNESOTA:**

The Finance Director is hereby authorized to certify to the Dodge County Auditor these charges:

1.	Curbside Properties	403 Mantorville Ave S. Kasson, MN PID# 24.100.5020	2018 Rental Fees	\$125.00
2.	Curbside Properties	407 Mantorville Ave S. Kasson, MN PID# 24.100.5080	2018 Rental Fees	\$125.00
3.	O'Brien, Diane	101 3 <sup>rd</sup> Ave SW Kasson, MN PID# 24.100.3860	2018 Rental Fees	\$190.00
4.	O'Brien, Diane	902 West Main Street Kasson, MN PID# 24.032.1900	2018 Rental Fees	\$255.00
5.	Roeder, Christine	503 1 <sup>st</sup> Ave SW Kasson, MN PID# 24.506.0510	2018 Rental Fees	\$125.00

The County Auditor shall collect these charges, including 9% interest, along with the 2018 property taxes collectable in 2019.

**ADOPTED** this xxth day of September, 2018

**ATTEST:**

\_\_\_\_\_  
Chris McKern, Mayor

\_\_\_\_\_  
Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member xx and duly seconded by Council Member xx. Upon a vote being taken, the following members voted in favor there of xx. Those against same: xx.

## Theresa Coleman

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**From:** Brad Scheib <Brad@hkgi.com>  
**Sent:** Friday, September 07, 2018 7:58 AM  
**To:** Theresa Coleman  
**Subject:** zoning amended  
**Attachments:** Work Plan\_DRAFT - AMENDED.pdf

Theresa

Here is a summary of how we cut costs.

1. You will note in the revised attachment places where I underlined some of the more substantial assumptions. These are basically where we are relying on the city to facilitate input into the needed changes. We will help by providing some key questions to facilitate things but we will not be present in Kasson.
2. 2-4 is the mapping. We will provide some input to that but given WHKs has all your GIS they can do that.
3. Overall staff level of effort reduction – on these projects I really like to have more than one HKGi staffer having substantial involvement. The tasks listed pretty much all need to be done so I can't really take much more out without compromising the integrity of the project. However, I can reduce the amount of time I have on the project as "extra eyes/review/senior level input." So, to keep us at the 8K level I want you to understand that the majority of the work will be done by one staff person. The greater risk is that we don't have redundancy in the case of scheduling conflicts.

I will stay part of the project for comp plan consistency and for senior level oversight but will not be the one at meetings. That will be Laura. Both Laura and I will help with providing questions and approaches to facilitating meetings and I would be willing to participate in a meeting if we could figure out how to do a go to meeting to save travel time.

Hope this gets you where you need to be.

Brad

Brad Scheib, AICP  
Vice President



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Creating Places that Enrich People's Lives

Planners Landscape Architects Urban Designers

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## MEMORANDUM

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**TO:** Theresa Coleman, City Administrator  
**FROM:** Brad Scheib & Laura Chamberlain, HKGi  
**DATE:** September 7, 2018  
**RE:** **Zoning and Subdivision Ordinance Update Work Plan - AMENDED**

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The following work plan defines the tasks we anticipate using to produce an updated Zoning and Subdivision Ordinance, as an implementation initiative to the recently approved Comprehensive Plan, Kasson Upward 2040.

### **Fee & Schedule**

Below, the Work Plan splits the overall project into four main tasks. The first two tasks involve diagnosing the current ordinance and creating an annotated outline for the update. After Task Two is completed, we as a project team will have a better understanding of the scope of work needed to complete the ordinance drafting and approval process of Tasks Three and Four.

HKGi is proposing the completion of Tasks One and Two by the end of the calendar year of 2018, for a fee not to exceed \$8,000. At that time, the budgets and schedules for Tasks Three and Four will be finalized, but we anticipate that the entire project (Tasks One through Four) will be completed by late 2019/early 2020 for a total budget around \$40,000. This approach of finalizing the budget and schedule of the second half of the project after the completion of the diagnosis and annotated outline has worked for us well in the past for this type of project.

### **Task 1 – Project Initiation, Ordinance Review, & Diagnosis**

The purpose of Task One is to initiate the project by familiarizing ourselves with the details and procedures of the City's existing development codes. This task also includes facilitating a process with those people/stakeholders who frequently use or work with the development codes in order to identify issues that will need to be addressed in the update of the zoning and subdivision ordinances.

- 1.1 Conduct a project orientation meeting in Kasson. The project team will hold issue identification meetings with Staff, as well as other officials, possibly including: City Attorney, Planning & Zoning Commission, City Council, Park & Recreation Board, and Economic Development Authority
- 1.2 Reconnaissance tour of development regulation issues and opportunities areas
- 1.3 Comprehensive review of existing ordinances and zoning map, including evaluation of inconsistencies with other codes and plans, and relationship with Kasson Upward 2040



- 1.4 Develop an engagement & outreach strategy plan
- 1.5 Provide consultation to city staff to coordinate stakeholder listening sessions. These meetings are intended to engage with the building, development, and business community to inform them of the update process and to enable them to share issues experienced when working with city codes. These meetings would be facilitated by city staff and findings summarized in a memo by city staff.
- 1.6 Conduct public participation Round One for issues identification – this will be done by a simple online survey intended to allow general public to provide input to the process
- 1.7 Prepare evaluation summary report
- 1.8 Coordinate meeting with Planning & Zoning Commission to review findings of task 1. – this meeting will be facilitated by city staff – HKGi will not attend in person

Task Deliverables:

- Public Participation Online Survey
- Evaluation Summary Report of Issues Identification
- Materials for meetings

**Task 2 – Annotated Outline**

The purpose of Task Two is to provide a proposed outline for the rewrite, including whether the approach will be to retain the existing structure or move to an alternative structure/form. This task will give structure to the update process and provides a key checkpoint prior to the extensive work of drafting revised and new sections of the code.

- 2.1 Identify potential new approaches to address issues and opportunities
- 2.2 Identify revised code structure
- 2.3 Prepare draft annotated outline
- 2.4 Coordinate with the City on a draft map identifying zoning changes – task to be done by city staff
- 2.5 Conduct Joint Planning & Zoning Commission/City Council meeting
- 2.6 Prepare final annotated outline

Task Deliverables

- Draft Annotated Outline
- Final Annotated Outline
- Materials for meetings

### **Task 3 – Draft Ordinance & Zoning Map**

Task Three is when the technical updating and writing of the zoning and subdivision sections occurs and a draft of the new Zoning Map is prepared. The updates will be organized in sections or modules to allow City Staff, City Attorney, and the Planning & Zoning Commission to review each part of the new code in detail.

- 3.1 Prepare draft sections in a series of modules
- 3.2 Collaborate with City Staff on update of zoning map
- 3.3 Conduct module review meetings with Staff and Planning & Zoning Commission
- 3.4 Conduct Joint Planning & Zoning Commission/City Council meeting
- 3.5 Conduct public participation Round Two for input on draft ordinance sections and zoning map
- 3.6 Prepare public hearing draft of ordinances and zoning map
- 3.7 Prepare Executive Summary for public outreach

#### Task Deliverables

- Draft Sections of Ordinances, organized by module
- Zoning Map Draft
- Public Participation online survey
- Public Hearing Draft of Ordinances
- Executive Summary of Draft

### **Task 4 – Final Ordinance and Zoning Map Adoption and Implementation**

Task Four includes the public hearings and the final adoption of the zoning and subdivision code rewrite and the Zoning Map. It also involves providing resources to assist City staff with the implementation of the new codes.

- 4.1 Conduct Planning & Zoning Commission public hearing
- 4.2 Present ordinance and zoning map to City Council
- 4.3 Prepare final ordinance rewrite and zoning map
- 4.4 Develop and assist with implementation strategy during 2020-2021

#### Task Deliverables

- Final Draft of Ordinances and Zoning Map
- Implementation Strategy Plan



August 31, 2018

Kasson City Council  
401 5<sup>th</sup> St SE  
Kasson, MN 55944

Re: "Q The Music & Cars" Annual Festival" proposal

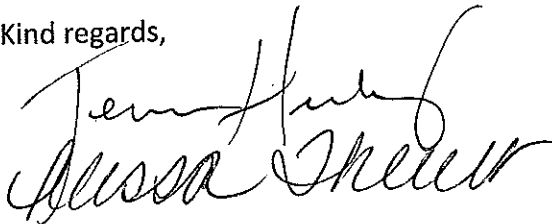
To the honorable ladies and gentlemen of the Kasson City Council:

We are writing to inform you that we have decided to extend the timeline for our original proposal for a September 15, 2018 Main Street block party entitled, "Q The Music and Cars Annual Festival."

Upon further deliberation, we concluded that it would be in the best interest of the Kasson downtown business district as a whole if we pushed back our date for the aforementioned proposal to September, 2019. We would like more time to get local businesses onboard with this project and would like to have the proper resources to produce the turnout that would support the vision of having a marquee sign that showcases local businesses on Main Street and would ultimately be able to support a student scholarship fund in subsequent years as well.

We have appreciated your enthusiasm and support for our project and look forward to collaborating with each of you in the future to produce a quality, community-centered event with sustainable positive outcomes. We are excited to keep you abreast of the growth of our community's involvement for this wonderful and exciting event.

Kind regards,



Jeannine Hunsley-Evans & Alissa Theuer  
Misplaced Magnolia/Anytime Fitness  
Main Street  
Kasson, MN 55944  
(507)-634-6646/(507)-206-9175  
[stayawesomestayinspired@gmail.com](mailto:stayawesomestayinspired@gmail.com)

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# **CITY OF KASSON**

## **2019**

### **BUDGET 2019- DRAFT**

Council: September 12, 2018

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# **2019 PRELIMINARY GENERAL FUND OPERATING BUDGET LEVY BREAKDOWN**

		2019	For Comparison 2018
<u>GENERAL GOVERNMENT LEVY:</u>			
GENERAL FUND	LEVY REQUIRED	1,933,044	1,689,287
LIBRARY FUND	LEVY REQUIRED	334,913	317,617
ECONOMIC DEV FUND	LEVY REQUIRED	69,702	69,488
COMMUNITY POLICING	LEVY REQUIRED	-	-
2011A Refunding		0	89,000
2012A 16TH St		74,910	74,910
2013A Aquatic Center		216,413	218,119
2014A Truck/Equip		114,971	117,321
2014B TIF Debt		76,153	76,153
2015A Refunding		128,000	128,000
2017A Improvement		187,313	152,408
		<b>3,135,419</b>	<b>2,932,303</b>
<u>TAX ABATEMENT LEVY</u>	Gibbs	2300	2057
	1760 Millwork	3597	2264
<u>GENERAL AND OTHER LEVY TOTAL</u>		<b>3,141,316</b>	<b>2,936,624</b>
2019 OVER 2018		204,692	
As a Percent		6.97%	

## REVENUE/EXPENDITURE SUMMARY

	2016 BUDGET	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	LEVY	OVER 2018	% 2019
30-Jun										
REVENUE SUMMARY										
GENERAL FUND										
GOVERNMENT WIDE	2,740,061	2,744,106	2,938,220	2,991,089	2,815,378	995,693	1,129,780	1,933,044	247,446	8.79%
PLANNING & ZONING	6,000	5,790	6,000	11,337	6,000	5,499	6,000	-	-	0.00%
CABLE TV	66,000	59,870	60,000	53,380	60,000	17,538	60,000	-	-	0.00%
GOVT BLDGS	-	-	-	-	-	-	-	-	-	#DIV/0!
POLICE	143,700	144,299	141,700	166,373	139,700	14,513	139,700	-	-	0.00%
FIRE	97,470	108,573	111,470	122,947	111,470	55,869	111,470	-	-	0.00%
BUILDING INSPECTION	50,000	48,184	65,000	137,825	94,500	66,043	94,500	-	-	0.00%
ANIMAL CONTROL	4,800	2,940	4,200	3,101	4,200	1,271	4,200	-	-	0.00%
HIGHWAYS, STREETS, ROADWAY	72,640	67,296	72,640	71,585	72,640	35,970	72,640	-	-	0.00%
STREET LIGHTING	19,000	17,000	20,000	20,000	27,000	-	55,000	-	28,000	103.70%
WEED CONTROL	-	-	-	-	-	-	-	-	-	#DIV/0!
HEALTH	-	-	-	4,375	-	-	-	-	-	#DIV/0!
PARKS & RECREATION	2,700	3,674	2,700	9,132	2,700	8,026	2,700	-	-	0.00%
ICE ARENA	-	-	-	-	-	-	-	-	-	#DIV/0!
AQUATIC CENTER	211,000	250,910	241,000	234,508	241,000	148,521	241,000	-	-	0.00%
OTHER REC FACILITIES	6,500	5,815	6,100	6,035	6,100	5,426	6,100	-	-	0.00%
PARK AREAS	3,500	4,927	3,500	3,058	3,500	8,141	3,500	-	-	0.00%
GENERAL FUND REVENUES:	3,423,371	3,463,383	3,672,530	3,834,745	3,584,188	1,362,510	1,926,590	-	275,446	7.69%
EXPENDITURE SUMMARY										
GENERAL FUND										
COUNCIL	63,678	73,902	96,557	148,852	84,821	38,622	86,429	-	1,607	1.90%
LEGISLATIVE COMMITTEES	-	-	-	-	-	-	-	-	-	#DIV/0!
ORDINANCES/PROCEEDINGS	2,000	3,502	3,000	4,078	4,500	835	4,500	-	-	0.00%
MAYOR	5,167	3,489	5,167	5,215	5,167	-	5,167	-	-	0.00%
CITY CLERK	188,639	181,299	195,060	171,404	200,864	100,625	209,525	-	8,661	4.31%
ELECTIONS	17,766	15,926	4,497	4,537	16,920	2,342	4,958	-	(11,962)	-70.70%
ACCOUNTING	5,900	5,343	6,050	5,585	6,050	5,200	6,500	-	450	7.44%
ASSESSING	30,124	29,824	30,169	29,869	31,675	29,891	32,300	-	625	1.97%
LAW-LEGAL SERVICES	63,000	51,555	63,000	38,016	50,000	12,483	35,000	-	(15,000)	-30.00%
PLANNING/ZONING	73,184	58,385	80,246	82,268	66,136	8,563	54,350	-	(11,786)	-17.82%
DATA PROCESSING	6,950	3,035	10,700	7,846	10,700	5,061	12,200	-	1,500	14.02%
CABLE TV	250	-	250	-	250	-	-	-	(250)	-100.00%
GENERAL GOVT BLDGS	20,651	19,459	20,691	11,386	20,351	5,187	20,351	-	-	0.00%
GENERAL ENGINEERING	13,000	32,780	13,000	18,100	15,000	3,550	15,000	-	-	0.00%

	2016 BUDGET	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	LEVY	OVER 2018	% 2019
POLICE	996,443	1,032,929	1,073,657	1,088,402	1,106,255	568,557	1,218,896		112,641	10.18%
FIRE	186,100	156,528	213,564	194,179	216,064	42,319	222,724		6,659	3.08%
BUILDING INSPECTIONS	31,200	48,093	31,200	52,625	48,200	20,584	48,200		-	0.00%
COMMUNITY PREPAREDNESS	-	-	-	-	-	-	-		-	#DIV/0!
ANIMAL CONTROL	2,325	3,296	2,325	1,297	2,325	473	2,325		-	0.00%
HIGHWAYS, STREETS, ROADWAY	274,016	207,128	248,716	208,341	237,060	110,081	283,230		46,169	19.48%
PAVED STREETS	202,268	183,755	202,268	206,006	202,268	8,537	202,268		-	0.00%
ICE & SNOW REMOVAL	61,270	41,674	64,720	47,385	64,020	40,333	64,020		-	0.00%
STREET LIGHTING	19,000	22,619	19,000	53,421	27,000	25,946	55,000		28,000	103.70%
SIDEWALKS	50,000	18,022	50,000	54,248	87,017	11,950	50,000		(37,017)	-42.54%
WASTE COLLECTION	9,800	8,681	9,800	8,361	9,800	3,163	9,800		-	0.00%
WEED CONTROL	-	-	-	-	-	-	-		-	#DIV/0!
EMER MGMT/HEALTH	14,760	16,501	14,760	26,980	14,760	7,935	14,760		-	0.00%
PARKS & RECREATION	9,280	6,409	9,280	7,506	9,280	3,287	9,280		-	0.00%
BIKE TRAIL	-	-	-	-	-	-	-		-	0.00%
PLAYGROUNDS	8,800	9,950	7,000	3,645	3,000	-	3,000		-	#DIV/0!
ICE ARENA										
AQUATIC CENTER	287,664	248,704	274,004	278,914	287,464	106,604	340,725		53,261	18.53%
OTHER REC FACILITIES	58,200	46,868	58,700	45,377	65,500	27,258	65,730		230	0.35%
PARK AREAS	#REF!	303,141	351,188	296,276	350,742	158,672	359,063		8,321	2.37%
FORESTRY & NURSERY	10,475	6,647	10,475	14,311	24,475	8,721	24,475		-	0.00%
HISTORIC WATERTOWER	6,500	3,741	6,500	652	6,500	4,545	2,000		(4,500)	-69.23%
ARENA ALLOCATION	54,037	42,333	10,076	9,500	7,023	1,308	(3,773)		(10,796)	-153.73%
CAPITAL	123,000	80,605	376,600	170,867	218,500	13,829	269,383		50,883	23.29%
UNALLOCATED (INS 22, MMUA 6)	122,184	86,054	93,150	92,776	84,500	18,642	132,250		47,750	56.51%
Other Financing				264,582						
GENERAL FUND TOTAL	#REF!	3,052,178	3,655,371	3,652,805	3,584,188	1,395,104	3,859,634		275,446	7.7%
LIBRARY EXPENSES	299,515	299,719	328,951	339,639	386,413	217,219	403,709		17,296	4.48%
LIBRARY REVENUES	299,515	296,982	328,951	339,691	386,413	197,289	68,796	334,913	17,296	4.48%
EDA EXPENSES	66,795	62,673	66,838	52,239	71,488	31,653	91,702		20,214	28.28%
EDA REVENUES	66,795	70,260	68,838	69,545	71,488	35,024	22,000	69,702	20,214	28.28%
COMMUNITY POLICING EXPENSE	3,400	2,451	3,400	2,685	4,800	1,580	4,800		-	0.00%
COMMUNITY POLICING REVENUE	500	150	200	7	200	463	200	4,600	4,600	2300.00%
Use of Fund Reserves								2,850		
TOTAL GF REVENUES	2,017,586	TOTAL GF EXPENSES		4,359,845	TOTAL GF LEVY		2,339,409			

## PERSONNEL &amp; OPERATIONS-2019

PERSONNEL								OPERATIONS								19 Total
2018 BUDGET	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	2018 BUDGET	2016 ACTUAL	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	19 Total Budget		
							28,560	39,603	58,300	111,115	46,300	26,920	46,300	68,429		
COUNCIL	35,118	34,300	38,257	37,739	38,521	11,702	-	-	-	-	-	-	-	4,500		
LEGISLATIVE COMMITTEES							2,000	3,502	3,000	4,078	4,500	835	4,500	5,167		
ORDINANCES/PROCEEDINGS																
MAYOR	5,167	3,489	5,167	5,215	5,167	-	37,270	37,366	39,430	30,205	40,880	28,016	41,780	209,525		
CITY CLERK	151,369	143,933	155,830	141,199	159,884	72,609	13,450	11,563	-	3	12,200	-	-	4,958		
ELECTIONS	4,318	4,383	4,497	4,533	4,720	2,342	5,900	5,343	6,050	6,585	6,050	5,200	6,500	6,500		
ACCOUNTING							30,124	29,824	30,169	29,869	31,676	29,891	32,300	32,300		
ASSESSING							63,000	51,555	63,000	38,016	50,000	12,483	35,000	35,000		
LAW/LEGAL SERVICES							26,900	16,738	32,710	78,538	18,600	8,563	54,350	54,350		
PLANNING/ZONING	48,284	41,646	47,536	3,732	47,536	-	6,850	3,035	10,700	7,846	10,700	5,061	12,200	12,200		
DATA PROCESSING							250	-	250	-	250	-	-	-		
CABLE TV							16,160	15,729	16,200	8,214	16,400	3,706	15,400	20,351		
GENERAL GOVT BLDGS	4,491	3,730	4,491	3,172	4,951	1,482	13,000	32,780	13,000	18,100	15,000	3,550	15,000	15,000		
GENERAL ENGINEERING							152,077	131,261	158,077	153,460	155,377	90,337	158,027	1,218,896		
POLICE	844,366	801,669	917,680	934,942	950,878	478,220	130,400	114,470	147,140	147,845	161,740	40,542	168,240	222,724		
FIRE	56,964	42,447	66,424	48,534	54,324	1,777	31,200	48,093	31,200	52,625	48,200	20,584	48,200	48,200		
BUILDING INSPECTIONS							-	-	-	-	-	-	-	-		
COMMUNITY PREPAREDNESS							2,325	3,296	2,325	1,297	2,325	473	2,325	2,325		
ANIMAL CONTROL							83,160	68,260	85,960	69,508	79,460	35,748	83,260	283,230		
HIGHWAYS, STREETS, ROADS	190,856	138,868	162,756	139,833	157,600	74,335	202,268	183,755	202,268	208,006	202,268	8,537	202,268	202,268		
PAVED STREETS							44,600	32,154	47,250	38,353	48,550	27,401	46,550	64,020		
ICE & SNOW REMOVAL	16,670	9,520	17,470	9,032	17,470	12,932	19,000	22,619	19,000	53,421	27,000	25,948	55,000	55,000		
STREET LIGHTING							9,800	8,681	9,800	8,361	9,800	3,163	9,800	9,800		
WASTE COLLECTION							-	-	-	-	-	-	-	-		
WEED CONTROL							14,760	16,501	14,760	26,980	14,760	7,935	14,760	14,760		
EMER MGMT							9,280	5,882	9,280	6,390	9,280	3,287	9,280	9,280		
PARKS & RECREATION	-	428	-	1,118	-	-	50,000	18,022	50,000	54,248	87,017	11,950	50,000	50,000		
SIDEWALKS							8,800	9,950	7,000	3,645	3,000	-	3,000	3,000		
PLAYGROUNDS																
							138,260	97,751	122,100	131,648	131,900	57,047	178,600	340,725		
AQUATIC CENTER	151,404	150,954	151,904	147,266	155,864	49,557	57,000	43,575	57,500	42,471	62,500	26,476	62,500	65,730		
OTHER REC FACILITIES	1,200	3,293	1,200	2,906	3,000	781	71,550	54,912	73,050	61,613	74,150	23,659	69,150	359,063		
PARK AREAS	260,140	248,229	278,136	234,663	278,592	135,013	10,475	6,647	24,475	14,311	24,475	8,721	24,475	24,475		
FORESTRY & NURSERY							6,500	3,741	6,500	652	6,500	4,545	2,000	2,000		
HISTORIC WATERTOWER							54,037	42,333	10,076	9,500	7,023	1,308	(3,773)	(3,773)		
ARENA ALLOCATION							122,184	68,054	93,150	92,776	84,500	18,842	132,250	132,250		
UNALLOCATED (INS 22, MMUA 5)							123,000	80,605	378,600	170,867	218,500	13,829	269,383	269,383		
CAPITAL														11,554		
LIBRARY BUILDINGS	8,657	9,924	12,488	10,302	12,488	6,350	52,994	53,539	58,028	62,771	70,194	60,490	74,184	392,165		
LIBRARY OPERATIONS	237,864	236,256	269,434	268,587	303,731	151,379	17,050	14,149	16,410	35,489	20,910	25,001	77,260	91,702		
EDA	49,745	48,527	60,428	16,749	60,578	6,651	3,400	2,451	3,400	2,685	4,800	1,590	4,800	4,800		
COMMUNITY POLICING							1,656,684	1,395,835	1,894,183	1,778,285	1,803,784	641,424	2,004,879	4,359,845		
TOTAL	2,064,511	2,021,678	2,174,401	2,004,497	2,243,105	1,004,131										
TOTAL PERSONNEL/OPERATIONS	3,720,295	3,417,410	4,068,660	3,782,768	4,046,889	1,645,655										

## 2019 PRELIMINARY BUDGET ANALYSIS

### Impacts on Budget

#### INITIAL ASSUMPTIONS

Payroll- 2.5% General Wage Adjustment (as per payscale and union contracts) , 3.25 % steps  
 20% increase in health Insurance-no change in VEBA/H.S.A. contribution  
 (a more accurate estimate will be known by 9/7/2018 and changes may be made for the 9/12/18 meeting)

#### REVENUES

Proposed Utility increases- increase- Water- 4.5%, Electric, 0%, Storm 1%, Sewer 2%

#### EXPENSES

Mayor/Council  
 Safe Routes to School 1 of 4 \$22,500 each  
 SBDC \$10,000

Legal

Police  
 New Full-time Police Officer  
 PD Squad \$42,000. Replacement should be every 6 years= 1 car/year  
 PERA increase from 16.2% to 16.95% (increasing to 17.7% in 2020)  
 Remove \$3,000 for vest, add \$5,000 for laptops/computers  
 Part-time payroll

Fire  
 Mobile equipment replacements \$58,000/yr  
 Fire Dept Pay  
 Fire Dept Conferences  
 Fire Dept Uniforms

Streets/Storm  
 New Full-time Streets/Storm person  
 Dump truck(2003) and loader(2007) replacement- Yr 1 of 3  
 ADA

Street Lighting  
 Increase in street lighting- \$28,000

Parks  
 In addition to OT, there will be On Call for parks: addtl \$4,300  
 Park Areas Insurance

Arena-  
 Budget \$25,000/year for 10 years for R22

EDA  
 Dues  
 Marketing



**GENERAL FUND**

GOVERNMENT WIDE	ACTUAL		BUDGET		as of 6/30		PROPOSED	COMMENTS
	2016	2017	2018	10-Jul	2019			
101.4000.3101 CURRENT AD VALOREM TAXES	1,640,001	1,654,131	1,863,331	1,866,785	1,689,287	966,641		
101.4000.3103 MOBILE HOME TAX		-		-		-		
101.4000.3107 ABATEMENT LEVY	31,334	28,201	3,159	2,843		1,944		
101.4000.3210 BUSINESS LICENSES/PERMITS	13,500	13,033	13,500	12,960	13,500	10,880	13,500	GARBAGE/LIQ LIC/HOUSING
101.4000.3340 STATE GRANTS & AIDS		-		-				
101.4000.3341 LOCAL GOVT AID	1,016,489	1,016,485	1,020,693	1,020,693	1,076,622		1,080,311	as of May 25 LMC bulletin (orig 1098000)
101.4000.3349 MISC STATE GRANT	7,437	3,869	7,437	3,869	3,869		3,869	PERA AID
101.4000.3410 CHARGES FOR SERVICES	2,000	1,429	2,000	1,496	2,000	11	2,000	
101.4000.3415 CITY HALL RENT	300	14	100	70	100	25	100	
101.4000.3612 PENALTY/INTEREST		256		430		219		
101.4000.3621 INTEREST EARNED	12,000	11,394	13,000	6,085	13,000	9,985	13,000	
101.4000.3622 RENTS AND ROYALTIES				9,800		5,600		
101.4000.3624 MISC REVENUS - REFUNDS	3,000	1,291	1,000	1,696	1,000	370	1,000	
101.4000.3626 MONEY MARKET INTEREST	-	2	-	361	-	17	-	
101.4000.3921 TRANSFER FROM OTHER FUNDS	14,000	14,000	14,000	64,000	16,000		16,000	From Liq Store
<b>Total GENERAL GOVERNMENT:</b>	<b>2,740,061</b>	<b>2,744,106</b>	<b>2,938,220</b>	<b>2,991,089</b>	<b>2,815,378</b>	<b>995,693</b>	<b>1,129,780</b>	

**PLANNING & ZONING**

101.4191.3413 ZONING/SUBDIVISION FEES	2,000	1,250	2,000	4,698	2,000	3,124	2,000	
101.4191.3624 MISC REVENUES - REFUNDS	4,000	4,540	4,000	6,639	4,000	2,375	4,000	
<b>Total PLANNING &amp; ZONING</b>	<b>6,000</b>	<b>5,790</b>	<b>6,000</b>	<b>11,337</b>	<b>6,000</b>	<b>5,499</b>	<b>6,000</b>	

**CABLE TV**

101.4193.3495 OTHER--CABLE TV FRANCHISE	66,000	59,870	60,000	53,380	60,000	17,538	60,000	
<b>Total CABLE TV</b>	<b>66,000</b>	<b>59,870</b>	<b>60,000</b>	<b>53,380</b>	<b>60,000</b>	<b>17,538</b>	<b>60,000</b>	

**GOVT BLDGS**

101.4194.3624 MISC REVENUE - REFUNDS	-	-	-	-	-	-	-	
<b>Total CABLE TV</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**GENERAL FUND**

					as of 6/30		PROPOSED 2019	COMMENTS
	BUDGET	ACTUAL 2016	BUDGET	ACTUAL 2017	PROPOSED 2018	ACTUAL 2018		
<b>POLICE</b>								
101.4210.3345 2% POLICE STATE AID	61,000	66,150	61,000	64,379	61,000	-	61,000	
101.4210.3347 OTHER FEDERAL GRANT		326		-		-		
101.4210.3349 MISCELLANEOUS STATE GRANTS	4,500	3,368	4,500	3,497	4,500	-	4,500	Post Board train
101.4210.3369 OTHER COUNTY GRANT	58,000	57,199	58,000	53,848	58,000	-	58,000	
101.4210.3420 PUBLIC SAFETY	200	464	200	609	200	245	200	
101.4210.3511 COURT FINES	13,000	14,584	13,000	19,205	13,000	9,720	13,000	
101.4210.3623 CONTR/DONATION FROM PRIVATE SOURCE						2,000		
101.4210.3624 MISC REVENUE - REFUNDS	7,000	2,209	5,000	24,835	3,000	2,549	3,000	Restitution, towing, DIV(task Force to OT)
101.4210.3911 SALES OF FIXED ASSETS		-		-		-		
<b>Total POLICE</b>	<b>143,700</b>	<b>144,299</b>	<b>141,700</b>	<b>166,373</b>	<b>139,700</b>	<b>14,513</b>	<b>139,700</b>	
<b>FIRE</b>								
101.4220.3101 CURRENT AD VALOREM TAXES		-		-		-	-	Required Fire Relief Payment
101.4220.3340 STATE GRANTS AND AIDS	7,000	-		-		-	-	
101.4220.3346 STATE FIRE AID	39,000	41,266	40,000	42,416	40,000	1,000	40,000	Passed through to Fire Relief
101.4220.3349 MISCELLANEOUS STATE GRANT		6,000	7,000	9,439	7,000	3,271	7,000	
101.4220.3363 GRANT		500		-		-		
101.4220.3421 FIRE CONTRACTS	36,470	35,795	36,470	35,836	36,470	35,888	36,470	
101.4220.3422 SPECIAL FIRE PROTECTION SERV	15,000	15,043	15,000	15,467	15,000	9,104	15,000	Fire Calls
101.4220.3612 SPECIAL ASSSSMT-PENALTY						24		
101.4220.3623 CONTR/DONATION FROM PRIVATE SOUR	-	9,809	8,000	19,755	8,000	6,583	8,000	Lawful Gambling Donations
101.4220.362 MISC REVENUE - REFUNDS		160	5,000	35	5,000	-	5,000	From Fire Relief
<b>Total FIRE</b>	<b>97,470</b>	<b>108,573</b>	<b>111,470</b>	<b>122,947</b>	<b>111,470</b>	<b>55,869</b>	<b>111,470</b>	
<b>BUILDING INSPECTION</b>								
101.4240.3220 NON-BUSINESS LICENSES & PERMITS	32,000	26,968	43,000	79,982	54,000	38,661	54,000	Building Permits
101.4240.3414 PLAN CHECK FEES	14,000	15,474	18,000	47,701	34,000	20,583	34,000	
101.4240.3416 MECHANICAL INSPECTION FEE	2,500	3,551	2,500	6,304	4,000	4,521	4,000	
101.4240.3417 PLUMBING INSPECTION FEES	1,500	2,190	1,500	3,838	2,500	2,278	2,500	
<b>Total BUILDING INSPECTION</b>	<b>50,000</b>	<b>48,184</b>	<b>65,000</b>	<b>137,825</b>	<b>94,500</b>	<b>66,043</b>	<b>94,500</b>	
<b>ANIMAL CONTROL</b>								
101.4270.3220 NON-BUSINESS LICENSES & PERMITS	2,300	1,515	1,700	2,055	1,700	560	1,700	
101.4270.3514 OTHER FINES	2,500	1,425	2,500	1,046	2,500	711	2,500	
<b>Total ANIMAL CONTROL</b>	<b>4,800</b>	<b>2,940</b>	<b>4,200</b>	<b>3,101</b>	<b>4,200</b>	<b>1,271</b>	<b>4,200</b>	

# HIGHWAYS, STREETS, ROADWAYS

101.4310.3364 MUNICIPAL STATE AID	72,640	65,352	72,640	64,186	72,640	35,694	72,640	8640+64000 MSAS addtl
101.4310.3624 MISC REVENUE - REFUNDS		1,354		-		276		
101.4310.3911 SALES OF FIXED ASSETS	-	590	-	7,399	-	-	-	
<b>Total HIGHWAYS, STREETS, ROADWAYS</b>	<b>72,640</b>	<b>67,296</b>	<b>72,640</b>	<b>71,585</b>	<b>72,640</b>	<b>35,970</b>	<b>72,640</b>	

# GENERAL FUND

	BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	PROPOSED 2018	ACTUAL 2018	PROPOSED 2019	COMMENTS
<b>STREET LIGHTING</b>								
101.4316.3921 TRANSFER FROM OTHER FUNDS	19,000	19,000	20,000	20,000	27,000	-	55,000	FROM ELECTRIC
<b>Total STREET LIGHTING</b>	<b>19,000</b>	<b>17,000</b>	<b>20,000</b>	<b>20,000</b>	<b>27,000</b>	<b>-</b>	<b>55,000</b>	

	BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	PROPOSED 2018	ACTUAL 2018	PROPOSED 2019	COMMENTS
<b>HEALTH</b>								
101.4417.3624 MISC REVENUES-REFUNDS	-	6,935	-	4,375	-	-	-	
<b>Total Health</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,375</b>	<b>-</b>	<b>-</b>	<b>-</b>	

# PARKS & RECREATION

101.4510.3622 RENTS & ROYALTIES	2,700	3,050	2,700	2,492	2,700	2,003	2,700	
101.4510.3624 MISC REVENUES - REFUNDS	-	624	-	-	-	135	-	
101.4510.3470 PARKLAND FEES		-		6,640		5,888		Parkland Dedication Fees
<b>Total PARKS &amp; RECREATION TOTAL</b>	<b>2,700</b>	<b>3,674</b>	<b>2,700</b>	<b>9,132</b>	<b>2,700</b>	<b>8,026</b>	<b>2,700</b>	

# AQUATIC CENTER

101.4514.3472 AQUATIC CENTER FEES	85,000	110,257	106,000	99,167	106,000	42,879	106,000	
101.4514.3474 CONCESSIONS	38,000	42,813	40,000	42,469	40,000	18,602	40,000	
101.4514.3475 LESSONS	20,000	19,684	20,000	20,925	20,000	17,820	20,000	
101.4514.3477 FUNBRELLA		748		187		211		
101.4514.3478 FACILITY RENTAL	1,500	3,612	3,500	2,203	3,500	655	3,500	
101.4514.3480 SWIM PASSES	65,000	70,506	70,000	66,429	70,000	64,119	70,000	
101.4514.3481 TINY TOTS		950		560		1,160		
101.4514.3482 SWIM TEAM	1,500	1,722	1,500	2,283	1,500	1,235	1,500	
101.4514.3483 Program-Other		168		567		1,840		
101.4514.3624 MISC REVENUE - REFUNDS		-		-		-		
101.4514.3794 CASH OVER/SHORT	-	449	-	(282)	-	-	-	
<b>Total AQUATIC CENTER</b>	<b>211,000</b>	<b>250,910</b>	<b>241,000</b>	<b>234,508</b>	<b>241,000</b>	<b>148,521</b>	<b>241,000</b>	

### OTHER RECREATIONAL FACILITIES

101.4517.3471 OTHER ORGANIZED ACTIVITIES	500	505	500	524	500	458	500
101.4517.3473 PLAYGROUND FEES	500	164	500	108	500	196	500
101.4517.3479 SOFTBALL FEES	5,500	5,146	5,100	5,404	5,100	4,772	5,100
101.4517.3624 MISC REVENUE-REFUNDS	-	-	-	-	-	-	-
<b>Total OTHER RECREATIONAL FACILITIES</b>	<b>6,500</b>	<b>5,815</b>	<b>6,100</b>	<b>6,035</b>	<b>6,100</b>	<b>5,426</b>	<b>6,100</b>

### PARK AREAS

101.4522.3474 CONCESSIONS	3,500	1,699	3,500	1,716	3,500	368	3,500
101.4522.3623 CONTR/DONATION FROM PRIVATE SOURCES		1,500		1,250		7,761	
101.4522.3624 MISC REVENUE - REFUNDS	-	1,593	-	-	-	-	-
101.4522.3794 CASH OVER		134		92		12	
<b>Total PARK AREAS</b>	<b>3,500</b>	<b>4,927</b>	<b>3,500</b>	<b>3,058</b>	<b>3,500</b>	<b>8,141</b>	<b>3,500</b>
<b>GENERAL FUND TOTAL</b>	<b>3,423,371</b>	<b>3,463,383</b>	<b>3,672,530</b>	<b>3,830,370</b>	<b>3,584,188</b>	<b>1,362,510</b>	<b>1,926,590</b>

### LIBRARY

	BUDGET 2016		BUDGET 2017		as of 6/30 BUDGET 2018		PROPOSED 2019	COMMENTS
211.550.3101 CURRENT AD VALOREM TAXES	235,604	235,604	267,431	267,431	317,617	158,809	61,396	
211.550.3362 COUNTY GRANTS - SELCO	56,561	54,123	54,120	58,567	61,396	30,698	-	Interest on Investment Grant
211.550.3363 GRANT	-	969	-	911	-	949	-	
211.550.3365 SELCO-NET LENDER		-		-		-		
211.550.3410 CHARGES FOR SERVICE-GEN GOVT	400	413	400	573	400	220	400	Copy Charges
211.550.3412 CHARGES FOR SERVICE-PRINTOUTS	400	772	400	1,058	400	502	400	
211.550.3513 LIBRARY FINES	5,000	2,931	5,000	3,847	5,000	1,753	5,000	
211.550.3621 INTEREST EARNED	150	-	150	90	150	444	150	
211.550.3623 CONTR/DONATION FROM PRIVATE SOUR	1,000	125	1,050	4,823	1,050	695	1,050	Leska-100/Chamber-500 for SRP
211.550.3624 MISC REVENUE - REFUNDS	400	2,045	400	2,392	400	3,220	400	Ins Dividend, Lost Books, Keys
<b>Total LIBRARY:</b>	<b>299,515</b>	<b>296,982</b>	<b>328,951</b>	<b>339,691</b>	<b>386,413</b>	<b>197,289</b>	<b>68,796</b>	

### ECONOMIC DEVELOPMENT

	BUDGET 2016		BUDGET 2017		BUDGET 2018		PROPOSED 2019	COMMENTS
290.4650.3101 CURRENT AD VALOREM TAXES	64,795	64,795	66,838	66,838	69,488	34,744		
290.4650.3621 INTEREST EARNED	2,000	2,332	2,000	2,391	2,000	64	2,000	
290.4650.3107 Abatement Levy Transfers In		3,133		316		216	20,000	From Electric
<b>Total ECONOMIC DEVELOPMENT</b>	<b>66,795</b>	<b>70,260</b>	<b>68,838</b>	<b>69,545</b>	<b>71,488</b>	<b>35,024</b>	<b>22,000</b>	

COMMUNITY POLICING	BUDGET		BUDGET		as of 6/30 BUDGET ACTUAL		PROPOSED 2019	COMMENTS
	2016	2016	2017	2017	2018	2018		
875.4210.3101 CURRENT AD VALOREM TAXES		-		-		398		
875.4210.3624 MISC REVENUE-REFUNDS		150		-		65	200	
875.4210.3621 INTEREST EARNED	500	-	200	7	200	463	200	
<b>Total COMMUNITY POLICING:</b>	500	150	200	7	200	463	200	
<b>TOTAL - ALL FUNDS</b>	3,790,181	3,830,775	4,070,519	4,239,613	4,042,289	1,595,286	2,017,586	

## EXPENDITURES

		BUDGET ACTUAL 2016		BUDGET ACTUAL 2017		BUDGET ACTUAL 2018 as of 6/30		PROPOSED 2019	COMMENTS
<b>COUNCIL</b>									
101.4111.101	FULL TIME EMPLOYEES REGULAR	28000	26,537	30000	29,033	30000	7,947	30750	
101.4111.102	FULL TIME EMPLOYEES OVERTIME		573		848		465		
101.4111.121	EMPLOYER PERA CONTRIBUTIONS	1626	1,468	1626	1,750	1626	631	1626	
101.4111.122	EMPLOYER FICA CONTRIBUTIONS	1736	1,573	1860	1,745	1860	464	1907	
101.4111.123	EMPLOYER MEDICARE CONTRIBUTION	406	368	435	408	435	108	446	
101.4111.130	EMPLOYER PAID INSURANCE	3,350	3,781	4,336	3,952	4,600	2,086	5,400	
	<b>Personnel Subtotal</b>	<b>35,118</b>	<b>34,300</b>	<b>38,257</b>	<b>37,736</b>	<b>38,521</b>	<b>11,702</b>	<b>40,129</b>	
101.4111.150	WORKER'S COMPENSATION	150	190	150	71	150	100	150	
101.4111.160	LIABILITY INSURANCE	3960	2,680	4000	4,182	4000	1,715	4000	Bonds, Quarterly
101.4111.210	OPERATING SUPPLIES	150	-	150	32	150	-	150	
101.4111.304	LEGAL FEES		16,616	3000	14,906	11000	5,101	11000	
101.4111.333	STAFF MTGS AND CONFERENCES	2000	1,674	2000	2,468	2000	279	2000	
101.4111.334	MEMBERSHIP DUES AND FEES	2900	4,171	4500	4,386	4500	3,199	4500	50% LMC Dues
101.4111.351	LEGAL NOTICES PUBLISHING	300	344	400	140	400	-	400	
101.4111.352	GENERAL NOTICE/PUBLIC INFO	1100	78	1100	170	1100	90	1100	Add housing Study
101.4111.430	OTHER SERVICE/CHARGES-MISC.	18000	13,850	43000	13,030	23000	10,135	23000	FIP 10,000, SBDC \$10,000
101.4111.440	PROFESSIONAL SERVICES	0	-	0	71,731		6,303		
	<b>Operations Subtotal</b>	<b>28,560</b>	<b>39,603</b>	<b>58,300</b>	<b>111,116</b>	<b>46,300</b>	<b>26,920</b>	<b>46,300</b>	Spring 2018
<b>Total COUNCIL :</b>		<b>63,678</b>	<b>73,902</b>	<b>96,557</b>	<b>148,852</b>	<b>84,821</b>	<b>38,622</b>	<b>86,429</b>	
<b>LEGISLATIVE COMMITTEES</b>									
101.4112.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-	0	
<b>Total LEGISLATIVE COMMITTEES:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	
<b>ORDINANCES AND PROCEEDINGS</b>									
101.4113.353	ORDINANCE PUBLICATION	2000	3,198	2000	735	3500	160	3500	Ordinance & Proceedings-DCI
101.4113.430	OTHER SERVICE/CHARGES-MISC.	0	304	1000	3,343	1000	675	1000	
<b>Total ORDINANCES AND PROCEEDINGS:</b>		<b>2,000</b>	<b>3,502</b>	<b>3,000</b>	<b>4,078</b>	<b>4,500</b>	<b>835</b>	<b>4,500</b>	
<b>MAYOR</b>									
101.4131.101	FULL TIME EMPLOYEES REGULAR	4800	3,241	4800	4,845	4800	-	4800	Meetings/Salary
101.4131.121	EMPLOYER PERA CONTRIBUTIONS			0	-	0	-	0	
101.4131.122	EMPLOYER FICA CONTRIBUTIONS	298	201	298	300	298	-	298	
101.4131.123	EMPLOYER MEDICARE CONTRIBUTION	70	47	70	70	70	-	70	
<b>Total MAYOR:</b>		<b>5,167</b>	<b>3,489</b>	<b>5,167</b>	<b>5,215</b>	<b>5,167</b>	<b>-</b>	<b>5,167</b>	

GENERAL FUND

CITY CLERK	BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
	2016	ACTUAL	2017	ACTUAL	2018	ACTUAL		
101.4140.101 FULL TIME EMPLOYEES REGULAR	115,821	109,876	119,000	107,760	122,000	55,097	125,700	
101.4140.102 FULL-TIME EMPLOYEES-OVERTIME	-	477	-	723	-	447	-	
101.4140.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4140.121 EMPLOYER PERA CONTRIBUTIONS	8,688	8,268	8,926	8,110	9,151	4,155	9,429	
101.4140.122 EMPLOYER FICA CONTRIBUTIONS	7,181	6,511	7,378	6,349	7,564	3,202	7,793	
101.4140.123 EMPLOYER MEDICARE CONTRIBUTION	1,679	1,515	1,726	1,485	1,769	749	1,823	
101.4140.130 EMPLOYER PAID INSURANCE	18,000	17,286	18,600	16,771	19,500	8,959	23,000	
<b>Personnel Subtotal</b>	<b>151,369</b>	<b>143,933</b>	<b>155,630</b>	<b>141,199</b>	<b>159,984</b>	<b>72,609</b>	<b>167,745</b>	
101.4140.150 WORKER'S COMPENSATION	900	773	950	524	600	607	600	
101.4140.160 LIABILITY INSURANCE	80	46	80	93	80	45	80	
101.4140.210 OPERATING SUPPLIES	3,500	3,156	4,000	3,850	4,000	1,359	4,000	
101.4140.216 PERIODICALS	220	387	220	87	220		220	
101.4140.220 REPAIR/MAINTENANCE SUPPLIES	1,000	729	1,000	811	1,000	425	1,000	
101.4140.240 SMALL TOOLS/MINOR EQUIPMENT	3,500	1,357	3,500	219	3,500	-	3,500	
101.4140.321 TELEPHONE	6,440	6,732	6,900	6,888	6,900	3,462	6,900	
101.4140.325 COMMUNICATION-OTHER	2,000	655	1,500	1,115	1,500	1,231	2,400	
TRAVEL/MILEAGE		482	600	1,026	600	246	600	
101.4140.332 ADMINISTRATOR MEETINGS & CONF	2,000	3,416	2,000	1,834	3,500	4,703	3,500	
101.4140.333 STAFF MEETINGS & CONFERENCES	7,000	4,688	7,000	4,329	5,000	4,488	5,000	
101.4140.334 MEMBERSHIP DUES AND FEES	4,900	5,139	5,100	4,651	5,400	4,240	5,400	
101.4140.343 OTHER ADVERTISING	1,200	1,015	1,200	34	1,200	31	1,200	
101.4140.351 LEGAL NOTICES PUBLISHING	200	40	200	-	200	-	200	
101.4140.352 GENERAL NOTICE/PUBLIC INFO	80	-	80	-	80	-	80	
101.4140.360 INSURANCE	1,250	3	1,300	(56)	3,300	1,544	3,300	
101.4140.400 REPAIRS & MAINTENANCE	600	145	1,000	460	1,000	53	1,000	
101.4140.430 OTHER SERVICE/CHARGES-MISC.	900	800	900	290	900	23	900	
101.4140.440 PROFESSIONAL SERVICES	1,500	7,727	1,900	1,741	1,900	1,754	1,900	
Other Contractual Services		76		2,309		3,803		
<b>Total Operations</b>	<b>37,270</b>	<b>37,366</b>	<b>39,430</b>	<b>30,205</b>	<b>40,880</b>	<b>28,016</b>	<b>41,780</b>	
<b>Total CITY CLERK:</b>	<b>188,639</b>	<b>181,299</b>	<b>195,060</b>	<b>171,404</b>	<b>200,864</b>	<b>100,625</b>	<b>209,525</b>	

# GENERAL FUND

	BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
	2016	2016	2017	2017	2018	2018		
<b>ELECTIONS</b>								
101.4141.101 FULL-TIME EMPLOYEES - REGULAR	3071	3,041	3150	3,104	3300	1,590	3350	5% PR Clerk
101.4141.102 FULL-TIME EMPLOYEES - OVERTIME		114		170		94		
101.4141.121 EMPLOYER PERA CONTRIBUTIONS	230	236	236	245	248	126	251	
101.4141.122 EMPLOYER FICA CONTRIBUTIONS	190	174	195	181	205	93	208	
101.4141.123 EMPLOYER MEDICARE CONTRIBUTIONS	45	41	46	42	48	22	49	
101.4141.130 EMPLOYER PAID INSURANCE	780	758	870	790	920	418	1,100	
<b>Personnel Subtotal</b>	<b>4,316</b>	<b>4,363</b>	<b>4,497</b>	<b>4,533</b>	<b>4,720</b>	<b>2,342</b>	<b>4,958</b>	
101.4141.150 WORKER'S COMPENSATION		24		-		-		
101.4141.210 OPERATING SUPPLIES	450	85	0	-	100	-	0	
101.4141.333 STAFF MEETINGS & CONFERENCE	0	-	0	-	0	-	0	Part of MCFOA conf and MMCT conf
101.4141.351 LEGAL NOTICES PUBLISHING	700	201	0	-	500	-	0	
101.4141.370 MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	County owns machines-no maintenance
101.4141.430 OTHER SERVICE/CHARGES-MISC.	1300	563	0	-	600	-	0	75% of Programming + 150 scale referen
101.4141.444 OTHER CONTRACTUAL SERVICES	11000	10,689	0	3	11000	-	0	
<b>Operations Subtotal</b>	<b>13,450</b>	<b>11,563</b>	<b>0</b>	<b>3</b>	<b>12,200</b>	<b>0</b>	<b>0</b>	
<b>Total ELECTIONS:</b>	<b>17,766</b>	<b>15,926</b>	<b>4,497</b>	<b>4,537</b>	<b>16,920</b>	<b>2,342</b>	<b>4,958</b>	March 2020 Presidential elections- to be reimbursed by State of MN
	BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
	2016	2016	2017	2017	2018	2018		
<b>ACCOUNTING</b>								
101.4153.301 AUDITING/ACCOUNTING	4300	4,260	4450	4,420	4450	4,540	4900	
101.4153.351 LEGAL NOTICES PUBLISHING	1600	1,083	1600	1,165	1600	660	1600	Publishing Financial Report/Budget Summary
<b>Total ACCOUNTING:</b>	<b>5,900</b>	<b>5,343</b>	<b>6,050</b>	<b>5,585</b>	<b>6,050</b>	<b>5,200</b>	<b>6,500</b>	
	BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
	2016	2016	2017	2017	2018	2018		
<b>ASSESSING</b>								
101.4155.305 ASSESSING FEES	29824	29,824	29869	29,869	31375	29,891	32000	
101.4155.351 LEGAL NOTICES PUBLISHING	300	-	300	-	300	-	300	Board of Review Adv.
<b>Total ASSESSING:</b>	<b>30,124</b>	<b>29,824</b>	<b>30,169</b>	<b>29,869</b>	<b>31,675</b>	<b>29,891</b>	<b>32,300</b>	
	BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
	2016	2016	2017	2017	2018	2018		
<b>LAW-LEGAL SERVICES</b>								
101.4160.304 LEGAL FEES	63,000	51,555	63,000	38,016	50,000	12,483	35,000	
<b>Total LAW-LEGAL SERVICES:</b>	<b>63,000</b>	<b>51,555</b>	<b>63,000</b>	<b>38,016</b>	<b>50,000</b>	<b>12,483</b>	<b>35,000</b>	



GENERAL FUND

		BUDGET		BUDGET		as of 6/30 BUDGET		PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>PLANNING &amp; ZONING</b>									43480
101.4191.101	FULL-TIME EMPLOYEES - REGULAR	36,200	33,135	37,200	3,353	37,200	-	-	
101.4191.102	FULL-TIME EMPLOYEES - OVERTIME		14		-		-	-	
101.4191.121	EMPLOYER PERA CONTRIBUTIONS	2,715	2,318	2,790	78	2,790	-	-	
101.4191.122	EMPLOYER FICA CONTRIBUTIONS	2,244	1,979	2,306	242	2,306	-	-	
101.4191.123	EMPLOYER MEDICARE CONTRIBUTIONS	525	463	539	57	539	-	-	
101.4191.130	EMPLOYER PAID INSURANCE	4600	3,739	4700	2	4700	-	0	
<b>Personnel Subtotal</b>		46,284	41,646	47,536	3,732	47,536	-	-	
101.4191.150	WORKER'S COMPENSATION	300	178	310	141	200	127	200	
101.4191.210	OPERATING SUPPLIES	500	376	500	490	500	240	500	
101.4191.240	SMALL TOOL/MINOR EQUIPMENT	0	120	0	-	0	-	0	
101.4191.303	ENGINEERING FEES				11,875		-		
101.4191.304	LEGAL FEES	0	9,405	5000	12,547	7500	2,832	7500	
101.4191.309	EDP, SOFTWARE & DESIGN		-		-		-		
101.4191.321	TELEPHONE	250	249	250	245	250	128	250	
101.4191.325	COMMUNICATION-OTHER	0	20	0	-	0	-	0	
101.4191.333	STAFF MEETINGS & CONFERENCES	2000	626	2000	150	2000	-	2000	
101.4191.334	MEMBERSHIP DUES & FEES	0	125	0	1,332	1500	127	1500	
101.4191.351	LEGAL NOTICES PUBLISHING	250	638	250	1,000	250	690	1000	
101.4191.352	GENERAL NOTICE/PUBLIC INFO	0	-	0	-	0	-	0	
101.4191.360	INSURANCE	3600	2,639	4400	6,781	4400	1,567	4400	
101.4191.370	MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	0
101.4191.430	OTHER SERVICE/CHARGES-MISC.	0	372	0	1,418	0	-	0	
101.4191.440	PROFESSIONAL SERVICES	20000	1,990	20000	40,824	2000	-	37000	2,000 + 35,000 Hoisington
101.4191.444	OTHER CONTRACTUAL SERVICES	0	-	0	1,732		2,853		
<b>Operations Subtotal</b>		26,900	16,738	32,710	78,536	18,600	8,563	54,350	
<b>Total PLANNING &amp; ZONING</b>		73,184	58,385	80,246	82,268	66,136	8,563	54,350	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>DATA PROCESSING</b>									
101.4192.201	OFFICE SUPPLIES							1,000	
101.4192.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	402	1,000	229	1,000	-	4,500	3 Hard Drive Upgrades, other
101.4192.309	EDP, SOFTWARE & DESIGN	3,000	510	3,000	1,901	3,000	1,551	5,700	BMS Maintenance fees-Bal to Enterprise
101.4192.370	MAINTENANCE/SUPPORT FEES	1,950	1,704	5,700	4,121	5,700	3,510	1,000	+addtl \$3500 PCI/security
101.4192.400	REPAIRS & MAINTENANCE	1,000	420	1,000	1,595	1,000	-	12,200	
<b>Total DATA PROCESSING:</b>		6,950	3,035	10,700	7,846	10,700	5,061		

**GENERAL FUND**

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	as of 6/30 ACTUAL	PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>GENERAL GOVERNMENT BLDGS</b>									
101.4194.103	PART-TIME EMPLOYEES	3,900	3,246	3,900	2,771	4,300	1,289	4,300	
101.4194.121	EMPLOYER PERA CONTRIBUTIONS	293	243	293	202	323	97	323	
101.4194.122	EMPLOYER FICA CONTRIBUTIONS	242	195	242	162	267	77	267	
101.4194.123	EMPLOYER MEDICARE CONTRIBUTION	57	46	57	38	62	18	62	
<b>Personnel Subtotal</b>		<b>4,491</b>	<b>3,730</b>	<b>4,491</b>	<b>3,172</b>	<b>4,951</b>	<b>1,482</b>	<b>4,951</b>	
101.4194.150	WORKER'S COMPENSATION	1,010	605	1,050	81	250	139	250	
101.4194.210	OPERATING SUPPLIES	300	347	300	189	300	18	300	
101.4194.220	REPAIR/MAINTENANCE SUPPLIES	250	269	250	-	250	340	250	
101.4194.240	SMALL TOOLS/MINOR EQUIPMENT	800	-	800	-	800	-	800	
101.4194.360	INSURANCE	2,800	2,261	2,800	41	2,800	200	2,800	
101.4194.380	UTILITY SERVICES	6,000	5,497	6,000	5,307	6,000	2,631	6,000	
101.4194.400	REPAIRS & MAINTENANCE	4,000	5,654	4,000	1,935	4,000	125	4,000	
101.4194.410	RENTALS	700	632	700	661	700	253	700	Pitney Bowes
101.4194.430	OTHER SERVICE/CHARGES-MISC.	300	464	300	-	300	-	300	
<b>Operations Subtotal</b>		<b>16,160</b>	<b>15,729</b>	<b>16,200</b>	<b>8,214</b>	<b>15,400</b>	<b>3,706</b>	<b>15,400</b>	
<b>Total GENERAL GOVT BUILDINGS:</b>		<b>20,651</b>	<b>19,459</b>	<b>20,691</b>	<b>11,386</b>	<b>20,351</b>	<b>5,187</b>	<b>20,351</b>	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>GENERAL ENGINEERING</b>									
101.4196.303	ENGINEERING FEES	13,000	32,780	13,000	18,100	15,000	3,550	15,000	
<b>Total GENERAL ENGINEERING:</b>		<b>13,000</b>	<b>32,780</b>	<b>13,000</b>	<b>18,100</b>	<b>15,000</b>	<b>3,550</b>	<b>15,000</b>	

GENERAL FUND

GENERAL FUND				as of 6/30					
		BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	PROPOSED 2019	COMMENTS
POLICE		BUDGET 2015	ACTUAL 2015	BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	PROPOSED 2018	COMMENTS
GOVT BLDGS									
101.210.4195.11 PART-TIME EMPLOYEES		3,800	3,021	3,000	2,779	3,500	1,448	3,500	
EMPLOYER PERA CONTRIBUTION		285	225	225	214	263	109	263	
EMPLOYER FICA CONTRIBUTIONS		236	180	186	171	217	87	217	
EMPLOYER MEDICARE CONTRIBU		55	42	44	40	51	20	51	
Total GENERAL GOVT BLDGS		4,376	3,468	3,455	3,205	4,030	1,664	4,030	
101.4210.101 FULL-TIME EMPLOYEES - REGULA		571,000	583,655	611,005	599,902	630,000	296,730	666,100	
101.4210.102 FULL-TIME EMPLOYEES - OVERTIM		11,500	8,788	11,500	8,596	11,500	4,817	11,500	
101.4210.103 PART-TIME EMPLOYEES		55,000	77,865	75,000	98,861	75,000	60,799	45,000	
101.4210.104 CANINE STIPEND		3,000	3,011	3,000	2,999	3,000	1,500	3,000	
New officer								77,211	
101.4210.121 EMPLOYER PERA CONTRIBUTION		98,490	100,155	102,271	103,167	105,348	50,015	114,028	
101.4210.122 EMPLOYER FICA CONTRIBUTIONS		7,000	5,757	8,000	8,659	8,000	5,370	8,000	
101.4210.123 EMPLOYER MEDICARE CONTRIBU		7,000	8,574	9,000	10,012	9,000	5,067	9,000	
101.4210.124 SICK CONVERSION			22,937		-		52,259		
101.4210.130 EMPLOYER PAID INSURANCE		87,000	87,459	94,350	99,541	105,000		123,000	
Personnel Subtotal		839,990	898,201	914,126	931,737	946,848	476,556	1,056,839	
101.4210.150 WORKER'S COMPENSATION		29,800	28,106	29,800	22,302	27,000	20,568	27,000	
101.4210.160 LIABILITY INSURANCE		350	160	350	327	350	159	350	
101.4210.210 OPERATING SUPPLIES		9,000	12,712	9,000	11,844	9,000	12,864	9,000	
101.4210.212 MOTOR FUELS		18,000	10,641	18,000	16,264	13,000	7,629	13,000	
101.4210.214 UNIFORMS		3,000	6,172	3,000	3,805	4,000	2,413	4,000	
101.4210.220 REPAIR/MAINTENANCE SUPPLIES		1,000	919	1,000	1,997	1,000	1,753	1,000	
101.4210.240 SMALL TOOLS/MINOR EQUIPMENT		1,500	4,088	1,500	1,388	7,000	274	9,000	+2500 comp for new County docking + \$5,000 laptops/computers
101.4210.304 LEGAL FEES					78				
101.4210.309 EDP SOFTWARE,DESIGN			198		208	350		350	
101.4210.321 TELEPHONE		18,577	17,528	18,577	17,409	18,577	7,794	18,577	
101.4210.325 COMMUNICATION-OTHER		500	167	500	756	500	290	900	
101.4210.331 TRAVEL/MILEAGE							95		
101.4210.333 STAFF MEETINGS & CONFERENCE		8,000	7,676	8,000	6,247	8,000	6,607	8,000	POST Training-Required
101.4210.334 MEMBERSHIP DUES AND FEES		7,500	6,730	8,500	7,650	8,750	7,753	9,000	Task Force-7426, USPCA, NATW
101.4210.343 OTHER ADVERTISING		250	-	250	20	250		250	
101.4210.360 INSURANCE		20,400	11,630	20,400	18,914	20,400	10,897	20,400	
101.4210.370 MAINTENANCE/SUPPORT FEES		9,500	5,053	9,500	10,996	12,500	168	12,500	
101.4210.380 UTILITIES		7,200	7,319	7,200	7,326	7,200	2,689	7,200	
101.4210.400 REPAIRS & MAINTENANCE		10,000	6,244	10,000	19,044	10,000	4,176	10,000	
101.4210.410 RENTALS			23		23		16		
101.4210.430 OTHER SERVICE/CHARGES-MISC.		6,000	5,206	6,000	5,536	6,000	1,991	6,000	
101.4210.431 GRANTS			-		-		-		
101.4210.440 PROFESSIONAL SERVICES		1,500	689	4,500	1,326	1,500	2,201	1,500	
101.4210.444 OTHER CONTRACTUAL SERVICES		-	-	-	-	-	-	-	
Operations Subtotal		152,077	131,261	156,077	153,460	155,377	90,337	158,027	
Total POLICE:		996,443	1,032,929	1,073,657	1,088,402	1,106,255	568,557	1,218,896	

Expenditures - Page 6

# CITY OF KASSON - 2018 OPERATING BUDGET

FIRE DEPT		BUDGET 2016		BUDGET 2017		as of 6/30 BUDGET 2018		PROPOSED 2019	COMMENTS
101.4220.101	FULL-TIME EMPLOYEES - REGULA	55,100	41,457	62,100	43,589	50,000	1,160	50,000	+ 7,000 adm asst
101.4220.102	FULL-TIME EMPLOYEES - OT						54		
101.4220.121	EMPLOYER PERA		-	525	406	525	91	525	
101.4220.122	EMPLOYER FICA CONTRIBUTIONS		-	434	434	434	72	434	
101.4220.123	EMPLOYER MEDICARE CONTRIBU	600	601	702	629	702	17	701	
101.4220.130	EMPLOYER PAID INSURANCE			1,400	1,016	1,400	240	1,100	
<b>Personnel Subtotal</b>		<b>55,700</b>	<b>42,058</b>	<b>65,161</b>	<b>46,074</b>	<b>53,061</b>	<b>1,634</b>	<b>52,760</b>	
101.210.4195.1	PART-TIME EMPLOYEES	1,100	339	1,100	400	1,100	124	1,500	
	EMPLOYER PERA CONTRIBUTION	80	25	80	30	80	9	109	
	EMPLOYER FICA CONTRIBUTIONS	68	20	68	24	68	8	93	
	EMPLOYER MEDICARE CONTRIBU	16	5	16	6	16	2	22	
<b>Total GENERAL GOVT BLDGS</b>		<b>1,264</b>	<b>389</b>	<b>1,264</b>	<b>460</b>	<b>1,264</b>	<b>143</b>	<b>1,724</b>	
101.4220.150	WORKER'S COMPENSATION	13,150	12,313	13,150	11,200	13,150	8,862	13,150	
101.4220.160	LIABILITY INSURANCE	50	23	50	47	50	23	50	
101.4220.210	OPERATING SUPPLIES	4,500	3,157	5,320	6,485	5,320	3,109	5,320	Plus water 720 and batteries 100
	NFPWeek/Public Education		-	2,200	2,008	2,200		2,200	NFPW 2000 and flags 200
101.4220.212	MOTOR FUELS	2,700	1,468	2,700	-	2,700	688	2,700	
101.4220.214	UNIFORMS			4,500	6,760	4,500		3,000	
101.4220.216	PERIODICALS	500	91	500	16	500	26	500	
101.4220.220	REPAIR/MAINTENANCE SUPPLIES	3,000	2,417	3,000	915	3,000	1,840	4,000	
101.4220.240	SMALL TOOLS/MINOR EQUIPMENT	20,000	13,378	20,000	23,163	30,000	11,820	35,000	New hires and +Turnout gear (4/yr=15000)+
101.4220.304	LEGAL FEES		58		15		87		Replace some pagers/radios
101.4220.309	EDP, SOFTWARE AND DESIGN	-	363	-	330	-	-	-	
101.4220.321	TELEPHONE	1,500	1,139	1,500	2,021	1,500	1,052	2,500	Add \$1000 for on call cell phone
101.4220.325	COMMUNICATION-OTHER		4		-				
101.4220.330	TRAINING	12,000	8,655	12,000	18,535	15,000	2,615	15,000	EMR/State
101.4220.333	STAFF MEETINGS & CONFERENCE	4,000	6,177	5,000	3,290	6,000	-	6,000	Conferences/Convention
101.4220.334	MEMBERSHIP DUES AND FEES	1,900	1,464	1,900	1,738	2,500	876	2,500	
101.4220.343	OTHER ADVERTISING	300	-	300	1,193	300		300	
101.4220.360	INSURANCE	6,400	4,647	7,620	6,792	7,620	1,893	7,620	
101.4220.370	MAINTENANCE/SUPPORT FEES	400	-	400	-	400		400	
101.4220.380	UTILITY SERVICES	12,000	7,367	12,000	6,811	10,000	4,366	10,000	
101.4220.400	REPAIRS & MAINTENANCE	6,000	7,067	6,000	8,160	6,000	1,846	7,000	
101.4220.430	OTHER SERVICE/CHARGES-MISC.	39,000	41,369	46,000	45,102	46,000	1,008	46,000	
101.4220.435	UNCOLLECTIBLE						314		
101.4220.444	OTHER CONTRACTUAL SERVICES	3,000	3,314	3,000	3,064	5,000	117	5,000	\$5000 physicals
<b>Operations Subtotal</b>		<b>130,400</b>	<b>114,470</b>	<b>147,140</b>	<b>147,645</b>	<b>161,740</b>	<b>40,542</b>	<b>168,240</b>	
<b>Total FIRE:</b>		<b>186,100</b>	<b>156,528</b>	<b>213,564</b>	<b>194,179</b>	<b>216,064</b>	<b>42,319</b>	<b>222,724</b>	Expenditures - Page 7

GENERAL FUND					as of 6/30		PROPOSED	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
CABLE TV-CHANNEL 19	2016		2017		2018		2019	
101.4193.210 OPERATING SUPPLIES	250	-	250	-	250	-	-	
<b>Total CABLE TV:</b>	250	-	250	-	250	-	-	

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
BUILDING INSPECTION	2016		2017		2018		2019	
101.4240.331 TRAVEL	3200	3,269	3200	3,332	3200	1,401	3200	
101.4240.444 OTHER CONTRACTUAL SERVICES	28000	44,824	28000	49,294	45000	19,183	45000	
<b>Total BUILDING INSPECTION:</b>	31,200	48,093	31,200	52,625	48,200	20,584	48,200	

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
COMMUNITY PREPAREDNESS	2016		2017		2018		2019	
101.4250.400 REPAIRS & MAINTENANCE	0	0	0	0	0	0	0	
<b>Total COMMUNITY PREPAREDNESS:</b>	-	-	-	-	-	-	-	See Emergency Management starting 2011

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
ANIMAL CONTROL	2016		2017		2018		2019	
101.4270.210 OPERATING SUPPLIES	175	1,360	175	-	175	-	175	
101.4270.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150	
101.4270.430 OTHER SERVICE/CHARGES	2000	1,935	2000	1,297	2000	473	2000	
<b>Total ANIMAL CONTROL:</b>	2,325	3,296	2,325	1,297	2,325	473	2,325	

**GENERAL FUND**

		BUDGET		BUDGET		BUDGET		as of 6/30	COMMENTS
HIGHWAYS, STREETS, ROADS		2016		2017		2018		2019	
101.4310.101	FULL-TIME EMPLOYEES - REGULAR	137,000	97,828	104,000	97,925	106,470	52,861	109,700	
101.4310.102	FULL-TIME EMPLOYEES - OVERTIME	-	138	-	130	-	-	-	
101.4310.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
	New FT							33,750	
101.4310.121	EMPLOYER PERA CONTRIBUTIONS	10,275	7,283	7,800	7,339	7,985	3,965	8,228	
101.4310.122	EMPLOYER FICA CONTRIBUTIONS	8,494	5,677	6,448	5,669	6,601	3,069	6,801	
101.4310.123	EMPLOYER MEDICARE CONTRIBUTION	1,987	1,328	1,508	1,326	1,544	718	1,591	
101.4310.124	SICK CONVERSION		-				13,723		
101.4310.130	EMPLOYER PAID INSURANCE	33,100	25,272	43,000	26,444	35,000	-	39,900	
101.4310.142	UNEMPLOYMENT BENEFITS	-	1,343	-	-	-	-	-	
	<b>Personnel Subtotal</b>	<b>190,856</b>	<b>138,868</b>	<b>162,756</b>	<b>138,833</b>	<b>157,600</b>	<b>74,335</b>	<b>199,970</b>	
101.4310.150	WORKER'S COMPENSATION	13,000	9,506	13,300	4,209	7,800	6,374	7,800	
101.4310.210	OPERATING SUPPLIES	12,000	8,781	8,000	10,985	10,000	6,464	10,000	
101.4310.212	MOTOR FUELS	5,000	2,887	5,000	2,823	5,000	1,373	5,000	
101.4310.214	UNIFORMS		147		120	1,000	429	1,300	
101.4310.220	REPAIR/MAINTENANCE SUPPLIES	12,000	16,684	16,000	15,572	16,000	8,585	16,000	
101.4310.240	SMALL TOOLS/MINOR EQUIPMENT	3,000	1,806	3,000	459	3,000	277	3,000	
101.4310.321	TELEPHONE	2,310	1,735	2,310	1,832	2,310	688	2,310	
101.4310.333	STAFF MEETINGS & CONFERENCES	1,200	20	1,200	40	1,200		1,200	
101.4310.334	MEMBERSHIP DUES AND FEES	50	62	50	78	50		50	
101.4310.343	OTHER ADVERTISING	250	-	250	-	250		250	
101.4310.351	LEGAL NOTICES PUBLISHING				210				
101.4310.352	GENERAL NOTICE/PUBLIC INFO	250	-	250	-	250		250	
101.4310.360	INSURANCE	7,500	5,261	8,000	4,399	6,000	2,013	6,000	
101.4310.380	UTILITY SERVICES	16,000	10,077	16,000	10,061	14,000	5,925	14,000	
101.4310.400	REPAIRS & MAINTENANCE	8,000	9,374	10,000	15,987	10,000	1,053	10,000	
101.4310.410	RENTALS	100	105	100	41	100	39	100	
101.4310.430	OTHER SERVICE/CHARGES-MISC.	2,500	1,779	2,500	1,560	2,500	1,179	2,500	
101.4310.440	PROFESSIONAL SERVICES		25		1,000		1,250	1,500	GIS and bridge inspection
101.4310.444	OTHER CONTRACTUAL SERVICES	-	10	-	133	-	99	2,000	3 Bridge Inspection Costs -Dodge County
	<b>Operation Subtotal</b>	<b>83,160</b>	<b>68,260</b>	<b>85,960</b>	<b>69,508</b>	<b>79,460</b>	<b>35,746</b>	<b>83,260</b>	(\$250 per plus incidental)
<b>Total HIGHWAY STREETS, ROADWAYS:</b>		<b>274,016</b>	<b>207,128</b>	<b>248,716</b>	<b>208,341</b>	<b>237,060</b>	<b>110,081</b>	<b>283,230</b>	

PAVED STREETS		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	PROPOSED 2019	COMMENTS
101.4311.220	REPAIRS/MAINTENANCE SUPPLIES	-	10,989	10,000	9,345	10,000	2,925	10,000	0
101.4311.400	REPAIRS & MAINTENANCE	202,268	155,968	192,268	180,553	192,268	-	176,268	
101.4311.303	ENGINEERING FEES		16,798		15,808		5,613	16,000	
101.4311.444	STREET RECONSTRUCTION		-				-		
101.4311.430	OTHER SERVICE/CHARGES-MISC			300			-		
<b>Total PAVED STREETS:</b>		<b>202,268</b>	<b>183,755</b>	<b>202,268</b>	<b>206,006</b>	<b>202,268</b>	<b>8,537</b>	<b>202,268</b>	

ICE & SNOW		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	PROPOSED 2019	COMMENTS
101.4312.101	FULL-TIME EMPLOYEES - REGULAR								
101.4312.102	FULL-TIME EMPLOYEES - OVERTIME	13,000	7,151	13,000	6,872	13,000	9,770	13,000	
101.4312.103	PART-TIME EMPLOYEES	-		-		-		-	
101.4312.121	EMPLOYER PERA CONTRIBUTIONS	975	642	975	517	975	733	975	
101.4312.122	EMPLOYER FICA CONTRIBUTIONS	806	513	806	411	806	581	806	
101.4312.123	EMPLOYER MEDICARE CONTRIBUTION	189	120	189	96	189	136	189	
101.4312.130	EMPLOYER PAID INSURANCE	1,700	1,095	2,500	1,137	2,500	1,713	2,500	Distribution for OT wages
<b>Personnel Subtotal</b>		<b>16,670</b>	<b>9,520</b>	<b>17,470</b>	<b>9,032</b>	<b>17,470</b>	<b>12,932</b>	<b>17,470</b>	
101.4312.150	WORKER'S COMPENSATION	1,050	998	1,700	288	1,000	778	1,000	
101.4312.210	OPERATING SUPPLIES	8,000	4,114	8,000	4,919	8,000	5,716	8,000	
101.4312.212	MOTOR FUELS	1,000	-	1,000	20	1,000	126	1,000	
101.4312.220	REPAIR/MAINTENANCE SUPPLIES	20,000	25,423	20,000	19,045	20,000	18,232	20,000	
101.4312.240	SMALL TOOLS/MINOR EQUIPMENT	500	300	500	-	500	110	500	
101.4312.360	INSURANCE	300	189	300	228	300	133	300	
101.4312.400	REPAIRS & MAINTENANCE	8,200	721	8,200	12,939	8,200	2,127	8,200	
101.4312.410	RENTALS	50	-	50	-	50	-	50	
101.4312.430	OTHER SERVICE/CHARGES-MISC.	500	409	2,500	914	2,500	178	2,500	Towing 2,000
101.4312.444	OTHER CONTRACTUAL SERVICES	5,000	-	5,000	-	5,000	-	5,000	(outside snow removal)
<b>Operations Subtotal</b>		<b>44,600</b>	<b>32,154</b>	<b>47,250</b>	<b>38,353</b>	<b>46,550</b>	<b>27,401</b>	<b>46,550</b>	
<b>Total ICE &amp; SNOW REMOVAL:</b>		<b>61,270</b>	<b>41,674</b>	<b>64,720</b>	<b>47,385</b>	<b>64,020</b>	<b>40,333</b>	<b>64,020</b>	

**GENERAL FUND**

		BUDGET		BUDGET		as of 6/30 BUDGET ACTUAL 208		PROPOSED 2019	COMMENTS
STREET LIGHTING		2016	ACTUAL	2017	ACTUAL	2018	ACTUAL		
101.4316.380	UTILITY SERVICES	19,000	22,619	19,000	53,421	27,000	25,946	55,000	Subsidized by Electric Fund
<b>Total STREET LIGHTING:</b>		19,000	22,619	19,000	53,421	27,000	25,946	55,000	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
SIDEWALKS AND TRAILS		2016	ACTUAL	2017	ACTUAL	2018	ACTUAL	2019	
101.4317.303	ENGINEERING FEES					22000	11454.5		
101.4317.343	OTHER ADVERTISING		45		-		270		
101.4317.400	REPAIRS & MAINTENANCE	50,000	17,425	50,000	50,248	65,017	225	50,000	
101.4317.430	OTHER SERVICE/CHARGES	-	552	-	4,000	-	-	-	
<b>Total SIDEWALKS:</b>		50,000	18,022	50,000	54,248	87,017	11,950	50,000	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
WASTE COLL/DISPOSAL		2016	ACTUAL	2017	ACTUAL	2018	ACTUAL	2019	
101.4323.430	OTHER SERVICE/CHARGES-MISC.	9,800	8,681	9,800	8,361	9,800	3,163	9,800	
<b>Total WASTE COLLECTION &amp; DISPOSAL:</b>		9,800	8,681	9,800	8,361	9,800	3,163	9,800	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
WEED CONTROL		2015	ACTUAL	2016	ACTUAL	2017	ACTUAL	2018	
<b>Personnel Subtotal</b>									
101.4326.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	
<b>Total WEED CONTROL:</b>		0	0	0	-	-	-	-	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
EMER MGMT/Health		2016	ACTUAL	2017	ACTUAL	2018	ACTUAL	2019	
101.4417.121	EMPLOYER PERA CONTRIBUTIONS				32.12		0		
101.4417.122	EMPLOYER FICA CONTRIBUTIONS				18.5		0		
101.4417.123	EMPLOYER MEDICARE CONTRIBUTIONS				7.33		0		
101.4417.130	EMPLOYER PAID INSURANCE				18.23		0		
101.4417.210	OPERATING SUPPLIES	2,000	186	2,000	-	2,000	-	2,000	Prevention programs
101.4417.360	INSURANCE	760	476	760	546	760	-	760	
101.4417.370	MAINTENANCE/SUPPORT FEES		-		-		337		
101.4417.380	UTILITY SERVICES	2,000	1,542	2,000	1,816	2,000	675	2,000	
101.4417.400	REPAIRS AND MAINT	2,000	1,888	2,000	16,194	2,000	803	2,000	
101.4417.430	OTHER SERVICE/CHARGES-MISC.	7,000	6,200	7,000	6,168	7,000	6,120	7,000	Ambulance (from \$5,000 to \$35,000 in 2020?)
101.4417.431	GRANTS		6,210		2,180		-		
101.4417.444	OTHER CONTRACTUAL SERVICES	1,000	-	1,000	-	1,000	-	1,000	EAP
<b>Total HEALTH :</b>		14,760	16,501	14,760	26,980	14,760	7,935	14,760	



GENERAL FUND						as of 6/30		PROPOSED 2019	COMMENTS
PARKS & RECREATION		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL		
101.4510.101	FULL-TIME EMPLOYEES - REGULA	-	-	-	-	-	-	-	
101.4510.102	FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
101.4510.121	EMPLOYER PERA CONTRIBUTIONS	-	-	-	-	-	-	-	
101.4510.122	EMPLOYER FICA CONTRIBUTIONS	-	-	-	905	-	-	-	
101.4510.123	EMPLOYER MEDICARE CONTRIBU	-	-	-	212	-	-	-	
101.4510.130	EMPLOYER PAID INSURANCE	-	-	-	-	-	-	-	
101.4510.142	UNEMPLOYMENT BENEFITS		428		-		-		
<b>Personnel Subtotal</b>		-	428	-	1,116	-	-	-	
101.4510.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-	
101.4510.210	OPERATING SUPPLIES	500	135	500	293	500	43	500	
101.4510.240	SMALL TOOLS/MINOR EQUIPMENT	100	-	100	-	100	-	100	
101.4510.304	LEGAL FEES		-		-		-		
101.4510.321	TELEPHONE	4,500	4,119	4,500	4,114	4,500	1,963	4,500	
101.4510.325	COMMUNICATION-OTHER	100	60	100	65	100	60	100	
101.4510.333	STAFF MEETINGS & CONFERENCE	50	60	50	40	50	60	50	
101.4510.334	MEMBERSHIP DUES AND FEES	500	420	500	415	500	340	500	MN Rec & Park Assn
101.4510.400	REPAIRS & MAINTENANCE	-	-	-	-	-	38	-	
101.4510.410	RENTALS	30	-	30	-	30	-	30	
101.4510.430	OTHER SERVICE/CHARGES-MISC.	3,500	1,188	3,500	1,464	3,500	783	3,500	
<b>Operations Subtotal</b>		9,280	5,982	9,280	6,390	9,280	3,287	9,280	
<b>Total PARKS &amp; RECREATION:</b>		9,280	6,409	9,280	7,506	9,280	3,287	9,280	
<b>BIKE TRAIL</b>									
101.4512.400	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	
101.4512.430	OTHER SERVICE/CHARGES-MISC.			-		-			
101.4512.530				-		-			
<b>Total BIKE TRAIL:</b>		-	-	-	-	-	-	-	
<b>PLAYGROUNDS</b>									
101.4513.220	REPAIR/MAINTENANCE SUPPLIES	8,800	9,950	7,000	3,645	3,000	-	3,000	\$1,000 + \$2,000 wood fiber/playground
101.4513.400	REPAIRS & MAINTENANCE	-							
<b>Total PLAYGROUNDS:</b>		8,800	9,950	7,000	3,645	3,000	-	3,000	

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>AQUATIC CENTER</b>							1,561		
101.4514.10	FULL-TIME EMPLOYEES - REGULAR						4,432	9,300	Start up/Shutdown/incidents+4300 OC
101.4514.102	PART-TIME EMPLOYEES - OVERTIME	5,000	5,592	5,000	4,701	5,000			Mgr., Lifeguard, WSI
101.4514.103	PART-TIME EMPLOYEES	136,000	133,217	136,000	131,380	139,400	39,516	141,500	+ 2000 labor backwash
101.4514.121	EMPLOYER PERA CONTRIBUTIONS		415		166		147		
101.4514.122	EMPLOYER FICA CONTRIBUTIONS	8,432	8,575	8,432	8,426	8,643	2,814	8,773	
101.4514.123	EMPLOYER MEDICARE CONTRIBUTIONS	1,972	2,005	1,972	1,971	2,021	658	2,052	
101.4514.130	EMPLOYER PAID INSURANCE		1,149	500	622	500	430	500	
101.4514.142	UNEMPLOYMENT BENEFIT		-		-		-		
<b>Personnel Subtotal</b>		<b>151,404</b>	<b>150,954</b>	<b>151,904</b>	<b>147,266</b>	<b>155,564</b>	<b>49,557</b>	<b>162,125</b>	
101.4514.150	WORKER'S COMPENSATION	9,300	5,241	7,300	5,182	5,800	4,676	5,800	
101.4514.210	OPERATING SUPPLIES	25,000	19,100	25,000	16,559	25,000	10,077	25,000	Chemicals, other
101.4514.214	UNIFORMS		107		107		-		
101.4514.220	REPAIR/MAINTENANCE SUPPLIES	9,000	9,320	9,000	6,741	12,000	13,692	12,000	
101.4514.221	LRG REPAIR/MAINTENANCE SUPPLIES							20,000	
101.4514.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	350	1,000	-	1,000	116	1,000	
101.4514.262	Cost of Concessions	25,000	27,936	25,000	24,739	25,000	9,947	25,000	
101.4514.321	TELEPHONE	1,100	932	1,100	916	1,100	457	1,100	
101.4514.325	COMMUNICATION-OTHER		40		-		-		
101.4514.333	STAFF MEETINGS & CONFERENCE	-	-	-	-	-	747	-	
101.4514.334	MEMBERSHIP DUES AND FEES	800	-	-	-	800	-	-	
101.4514.343	OTHER ADVERTISING	-	188	150	616	150	176	150	
101.4514.344	PROMOTION-MARKETING					3,000		3,000	To be determined by City Admin
101.4514.352	GENERAL NOTICE/PUBLIC INFO	150	-		-		-		
101.4514.360	INSURANCE	5,160	1,668	3,000	2,050	3,300	1,245	3,300	
101.4514.370	MAINTENANCE SUPPORT AND FEES	1,500	2,281	2,500	2,456	2,500	625	2,500	
101.4514.380	UTILITY SERVICES	37,000	23,509	30,300	62,909	37,500	10,074	65,000	New multiplier
101.4514.400	REPAIRS & MAINTENANCE	9,000	2,343	7,000	3,321	4,000	1,350	4,000	
101.4514.410	RENTALS	750	-	750	-	750	-	750	Red Cross Equip Rental
101.4514.430	OTHER SERVICE/CHARGES-MISC.	10,000	4,734	10,000	6,053	10,000	3,866	10,000	WSI/Lifeguard Reimb, Red Cr Aff-Xtreme Fit
101.4514.444	OTHER CONTRACTUAL SERVICES	1,500	-		-		-		2019 begin set-aside for repairs
<b>Operations Subtotal</b>		<b>136,260</b>	<b>97,751</b>	<b>122,100</b>	<b>131,648</b>	<b>131,900</b>	<b>57,047</b>	<b>178,600</b>	
<b>Total AQUATIC CENTER</b>		<b>287,664</b>	<b>248,704</b>	<b>274,004</b>	<b>278,914</b>	<b>287,464</b>	<b>106,604</b>	<b>340,725</b>	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>OTHER REC FACILITIES</b>									
101.4517.103	PART-TIME EMPLOYEES	1,200	2,798	1,200	2,390	3,000	695	3,000	
101.4517.122	EMPLOYER FICA CONTRIBUTIONS	-	401	-	418	-	70	186	
101.4517.123	EMPLOYER MEDICARE CONTRIBU	-	94	-	98	-	16	44	
<b>Personnel Subtotal</b>		<b>1,200</b>	<b>3,293</b>	<b>1,200</b>	<b>2,906</b>	<b>3,000</b>	<b>781</b>	<b>3,230</b>	
101.4517.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-	
101.4517.210	OPERATING SUPPLIES	8,500	6,930	8,500	5,899	8,500	2,391	8,500	
101.4517.214	UNIFORMS	500	411	500	115	500	-	500	
101.4517.220	REPAIR/MAINTENANCE SUPPLIES	1,500	4,959	5,500	4,006	5,500	1,781	5,500	Seed \$1,500
101.4517.240	SMALL TOOLS/MINOR EQUIPMENT	2,850	2,226	2,850	-	2,850	2,226	2,850	set of bleachers \$2700
101.4517.333	STAFF MEETINGS & CONFERENCE	350	495	350	417	350	48	350	
101.4517.334	MEMBERSHIP DUES AND FEES	450	110	450	110	450	130	450	
101.4517.343	OTHER ADVERTISING	250	-	250	102	250	-	250	also includes ads for MIP
101.4517.360	INSURANCE	2,000	(490)	2,000	305	2,000	403	2,000	
101.4517.380	UTILITY SERVICES	8,000	8,614	8,000	10,496	8,000	2,078	9,000	
101.4517.400	REPAIRS & MAINTENANCE	11,000	5,384	9,500	5,342	9,500	9	8,500	Infield time and 4 ballfields/annual expense
101.4517.410	RENTALS	-	-	-	-	-	-	-	Fert program-ballfields\$3000
101.4517.430	OTHER SERVICE/CHARGES-MISC.	3,000	1,006	3,000	1,749	3,000	1,527	3,000	Adult Basketball supvr-\$40/nghtr10 wks + \$1000 MIP
101.4517.444	OTHER CONTRACTUAL SERVICES	18,600	13,930	16,600	13,930	21,600	15,884	21,600	\$27/game adult (250 games) Joint Rec
		-	-	-	-	-	-	-	Joint fee \$10,000
<b>Operations Subtotal</b>		<b>57,000</b>	<b>43,575</b>	<b>57,500</b>	<b>42,471</b>	<b>62,500</b>	<b>26,476</b>	<b>62,500</b>	+ ADDTL 5000=\$15000 FOR BALLFIELD LIGHTING
<b>Total OTHER RECREATIONAL FACILITIES</b>		<b>58,200</b>	<b>46,868</b>	<b>58,700</b>	<b>45,377</b>	<b>65,500</b>	<b>27,258</b>	<b>65,730</b>	Yr 2 of 5
		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>PARK AREAS</b>									
101.4522.101	FULL-TIME EMPLOYEES - REGULA	176,781	172,663	192,500	158,147	185,000	92,515	185,600	
101.4522.102	FULL-TIME EMPLOYEES - OVERTIN	2,000	1,114	2,000	994	2,000	703	2,000	
101.4522.103	PART-TIME EMPLOYEES	12,000	6,575	7,500	11,524	18,000	9,782	27,000	PT Parks person + Manpower mower\$7500
101.4522.121	EMPLOYER PERA CONTRIBUTION	14,309	13,021	15,150	12,899	14,025	7,632	14,070	
101.4522.122	EMPLOYER FICA CONTRIBUTIONS	11,084	10,576	12,059	10,093	11,594	6,115	11,631	
101.4522.123	EMPLOYER MEDICARE CONTRIBU	2,766	2,474	2,929	2,360	2,973	1,430	3,112	
101.4522.130	EMPLOYER PAID INSURANCE	41,200	41,805	46,000	38,647	43,000	16,836	46,500	
<b>Personnel Subtotal</b>		<b>260,140</b>	<b>248,229</b>	<b>278,138</b>	<b>234,663</b>	<b>276,592</b>	<b>135,013</b>	<b>289,913</b>	
101.4522.150	WORKER'S COMPENSATION	8,500	8,120	8,500	7,131	8,100	6,774	8,100	
101.4522.210	OPERATING SUPPLIES	3,000	1,087	3,000	2,002	3,000	1,688	3,000	
101.4522.212	MOTOR FUELS	6,000	2,855	6,000	3,781	6,000	1,426	6,000	
101.4522.214	UNIFORMS	-	-	-	147	1,500	133	1,500	
101.4522.220	REPAIR/MAINTENANCE SUPPLIES	10,000	12,079	12,000	13,740	12,000	2,189	12,000	

101.4522.240	SMALL TOOLS/MINOR EQUIPMENT	4,000	1,491	3,000	1,112	3,000	479	3,000	
101.4522.262	COST OF CONCESSIONS	2,000	1,441	2,000	927	2,000	652	2,000	
101.4522.333	STAFF MEETINGS & CONFERENCE	400	-	400	-	400	-	400	MSTMA Workshop & State Conference
101.4522.334	MEMBERSHIP DUES AND FEES	150	-	150	-	150	-	150	MSTMA, Sports Turf Mgrs
101.4522.360	INSURANCE	16,500	8,965	15,000	9,939	15,000	6,261	10,000	
101.4522.380	UTILITY SERVICES	6,000	4,694	6,000	5,034	6,000	2,127	6,000	Includes Park Maint shed
101.4522.400	REPAIRS & MAINTENANCE	1,000	5,423	1,000	3,204	1,000	357	1,000	(savings from inhouse)
101.4522.410	RENTALS	6,500	3,945	6,500	3,671	6,500	1,253	6,500	
101.4522.430	OTHER SERVICE/CHARGES-MISC.	3,000	642	3,000	709	3,000	168	3,000	Flags etc
101.4522.444	OTHER CONTRACTUAL SERVICES	4,500	4,170	6,500	10,216	6,500	152	6,500	Weed control
<b>Operations Subtotal</b>		<b>71,550</b>	<b>54,912</b>	<b>73,050</b>	<b>61,613</b>	<b>74,150</b>	<b>23,659</b>	<b>69,150</b>	
<b>Total PARK AREAS:</b>		<b>331,690</b>	<b>303,141</b>	<b>351,188</b>	<b>296,276</b>	<b>350,742</b>	<b>158,672</b>	<b>359,063</b>	

FORESTRY & NURSERY	BUDGET    ACTUAL		BUDGET    ACTUAL		BUDGET    ACTUAL		PROPOSED	COMMENTS
	2016		2017		2018			
101.4524.210   OPERATING SUPPLIES	600	276	600	131	600	-	600	
101.4524.240   SMALL TOOLS/MINOR EQUIPMENT	750	717	750	1,039	750	-	750	
101.4524.333   STAFF MEETINGS & CONFERENCE	300	595	300	595	300	-	300	Tree Insp School
101.4524.334   MEMBERSHIP DUES AND FEES	25	21	25	15	25	-	25	
101.4524.352   GENERAL NOTICE/PUBLIC INFO	100	78	100	-	100	-	100	
101.4524.430   OTHER SERVICE/CHARGES-MISC.	8,700	4,960	8,700	9,939	8,700	8,650	8,700	\$4000 trees Lions Park + 4700 blvd trees
101.4524.444   OTHER CONTRACTUAL SERVICES	3,000	-	14,000	2,592	14,000	71	14,000	New EAB Program
	-	-	-	-	-	-	-	\$14000 needed 2019, 2021
								2-yr program
Total FORESTRY & NURSERY:	10,475	6,647	10,475	14,311	24,475	8,721	24,475	

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	as of 6/30 ACTUAL	PROPOSED	COMMENTS
HISTORIC WATERTOWER		2016		2017		2018		2019	
101.4526.430	OTHER SERVICE/CHARGES-MISC	6500	3,741	6500	652	6500	4,545	2000	Utility Services + landscaping
Total HISTORIC WATERTOWER:		6,500	3,741	6,500	652	6,500	4,545	2,000	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
DODGE COUNTY ARENA		2016		2017		2018		2019	
101.4527.430	OTHER SERVICE/CHARGES-MISC	54,037	42333.16	10,076	9290.39	7,023	1038.01	-4,073	
101.4527.440	PROFESSIONAL SERVICES				210		270	300	
Total DODGE COUNTY ARENA:		54,037	42,333	10,076	9,500	7,023	1,308	(3,773)	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
CAPITAL		2016		2017		2018		2019	
COUNCIL									
101.680.4111.510	LAND				15240		0		
101.680.4111.580	OTHER EQUIPMENT	28000	8,226	26000	-	38000	-	22500	Yr 1 of 4 SRTS
CLERK									
101.680.4140.570	OFFICE EQUIP AND FURNISHINGS	-	0	-	0	6,000	0	6,000	Yr 2 of 2 copier 4000
GENL GOVT BLDGS									Yr 2 of 2 server 2000
101.680.4194.580	OTHER EQUIPMENT	-		-		-		-	
POLICE									
101.680.4210.520	BUILDINGS & STRUCTURES	-	0	-	0	-	0	-	
101.680.4210.550	MOTOR VEHICLES	-	-	22,500	36,258	42,000	5,651		New Squad
101.680.4210.580	OTHER EQUIPMENT			21,600	11,500		-		
FIRE									
101.680.4220.530	IMPR OTHER THAN BUILDINGS								(yr 1 and 2 at 5000)
101.680.4220.550	MOTOR VEHICLES	-	-	5,000	-	5,000	-	8,333	Yr 3 of 5 for tanker truck
								58,000	4 x 4 PU/Topper yr 1 of 2
								-	UTV/yr 1 of 2
								-	Replace 1991 tanker; yr 1 of 5
STREETS									
101.680.4310.530	IMPR OTHER THAN BUILDINGS	-	-	-	6,878	-	-	-	
101.680.4310.540	HEAVY MACHINERY	39,000	28,745	35,000	-	35,000	-	88,750	Sweeper yr 3 of 5-\$30,000
101.680.4310.550	MOTOR VEHICLES	-	-	20,000	-		-	-	Dump truck yr 1 of 3- \$50,000
101.680.4310.580	OTHER EQUIPMENT		-		3,500		-		Loader yr 1 of 3 -\$60,000
Storm Project E Main				170,000	-		-		
ICE/SNOW									
101.680.4312.540	HEAVY MACHINERY	-	-	-	-	-	-	-	
101.680.4312.580	OTHER EQUIPMENT		-	7,500	8,200	13,000	-		
Bike Trail									
101.680.4512.530	IMPR OTHER THAN BUILDINGS	-		-		-		-	
Playgrounds									
101.680.4513.530	IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-	

Swimming Pool	-	-	-	-	-	-	-	-	
101.680.4514.570 OFFICE EQUIP AND FURNISHINGS									
101.680.4514.580 OTHER EQUIPMENT									
Other Rec Facilities									
101.680.4517.530 IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-	-	
101.680.4517.580 OTHER EQUIPMENT	-	-	-	-	-	-	-	-	
Park Areas	-	-	-	-	-	-	-	-	
101.680.4522.510 LAND	-	-	-	-	-	-	-	-	
101.680.4522.520 BUILDINGS & STRUCTURES	-	-	9,000	-	-	-	-	-	Parks
101.680.4522.530 IMPR OTHER THAN BUILDINGS	56,000	37,621	55,000	82,413	52,500	8,178	55,800		\$7,500 New Vet's Memorial yrds 2 of 2
									\$13,000 xr turn mower
									\$3300 rr bagger/dethatcher
									\$6,000 MP-Picnic shelt
									\$15000 MP- modular (more in 2020)
									\$3000 Garbage Can lids
					27,000		30,000		\$8000 No Pk outlid fnce
101.680.4522.550 MOTOR VEHICLES									(\$6000 in poles purch 2018)
101.680.4522.580 OTHER EQUIPMENT	-	-	5,000	6,878	-	-	-	-	
Forestry Nursery	-	-	-	-	-	-	-	-	
101.680.4524.530 IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-	-	
101.680.4524.580 OTHER EQUIPMENT	-	6,013	-	-	-	-	-	-	
Total Capital:	123,000	80,605	376,600	170,867	218,500	13,829	269,383		
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED		COMMENTS
UNALLOCATED EXPENDITURE	2016		2017		2018		2019		
101.4920.360 INSURANCE	21,500	16,078	19300	21,903	21650	14,166	21650		
101.4920.430 OTHER SERVICE/CHARGES-MISC	31,334	11,852	4500	63,046	4500	226	4500		City Abatement payments - 4500
	-				41650	-	10000		
	10,000				10000	-			
101.4920.433 MMUA SAFETY PROGRAM	6,700	5,474	16700	5,427	6700	4,250	7100		
101.4930.720 OPERATING TRANSFERS	52650	52650	52650	0		0			As per Council 4.11.18:
101.4930.435 UNCOLLECTIBLE	0			2400	0	0			Offset drop in Debt levy to Fund 423
	0						89000		2019- \$89,000, 2020-\$89,000
Total UNALLOCATED EXPENDITURES:	122,184	86,054	93,150	92,776	84,500	18,642	132,250		2021-\$89,000; Debt dropoff: \$40,000 each of yrs 2022,2023,2024; and Debt dropoff 2024 for \$76,000
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED		COMMENTS
OTHER FINANCING SOURCES	2016		2017		2018		2019		
101.4930.720 OPERATING TRANSFERS		240016		264582		40000	0		2011A debt drop (89,000)
Total OTHER FINANCING SOURCES	0	240016	0	264582	0	40000	0		

## LIBRARY FUND

						as of 6/30		COMMENTS
GOVT BLDGS & LIBRARY		BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	
211.550.4195.101	FULL-TIME EMPLOYEES - REGULAR		-		-		-	
211.550.4195.103	PART-TIME EMPLOYEES	7,518	8,649	10,845	8,972	10,845	4,656	9,974
211.550.4195.121	EMPLOYER PERA CONTRIBUTIONS	564	642	813	669	813	349	728
211.550.4195.122	EMPLOYER FICA CONTRIBUTIONS	466	513	672	536	672	279	602
211.550.4195.123	EMPLOYER MEDICARE CONTRIBU	109	120	157	125	157	65	250
211.550.4195.130	EMPLOYER PAID INSURANCE							6664
<b>Total GENERAL GOVT BLDGS</b>		<b>8,657</b>	<b>9,924</b>	<b>12,488</b>	<b>10,302</b>	<b>12,488</b>	<b>5,350</b>	<b>11,554</b>
211.550.4550.101	FULL-TIME EMPLOYEES - REGULA	166,321	172,585	178,477	185,239	232,506	113,135	241,750
211.550.4550.102	FULL-TIME EMPLOYEES - OVERTIM	-	-	-	-	-	-	-
211.550.4550.103	PART-TIME EMPLOYEES	14,191	12,157	23,467	24,974	-	2,832	-
211.550.4550.121	EMPLOYER PERA CONTRIBUTIONS	13,486	13,750	14,050	15,733	17,438	8,678	18,300
211.550.4550.122	EMPLOYER FICA CONTRIBUTIONS	11,164	10,916	11,630	12,482	14,415	6,854	15,128
211.550.4550.123	EMPLOYER MEDICARE CONTRIBU	2,611	2,553	2,720	2,919	3,371	1,603	3,583
211.550.4550.130	EMPLOYER PAID INSURANCE	30,091	24,296	30,091	25,221	36,000	18,277	39,200
UNEMPLOYMENT BENEFIT		-	-	-	-	-	-	-
<b>Personnel Subtotal</b>		<b>237,864</b>	<b>236,256</b>	<b>260,434</b>	<b>266,567</b>	<b>303,731</b>	<b>151,379</b>	<b>317,961</b>
211.550.4550.150	WORKER'S COMPENSATION	1,000	1,093	1,000	1,488	1,000	1,392	1,000
211.550.4550.160	LIABILITY INSURANCE	-	23	-	47	-	23	-
211.550.4550.210	OPERATING SUPPLIES	2,300	2,881	2,300	2,380	2,600	1,337	2,800
211.550.4550.216	PERIODICALS	300	187	350	254	450	292	450
211.550.4550.217	ELECTRONIC SERVICES							6,000
211.550.4550.218	BOOKS	12,000	10,392	12,000	8,990	13,800	4,122	10,800
211.550.4550.219	AUDIO VISUAL	2,500	5,373	2,500	5,771	6,800	5,006	5,800
211.550.4550.220	REPAIR/MAINTENANCE SUPPLIES	300	429	300	864	600	608	700
211.550.4550.240	SMALL TOOLS/MINOR EQUIPMENT	100	-	100	20	100	144	100
211.550.4550.304	LEGAL FEES	1,000	-	1,000	309	1,000	-	1,000
211.550.4550.309	EDP, SOFTWARE & DESIGN	13,000	12,304	14,200	14,855	15,200	8,116	15,200
211.550.4550.321	TELEPHONE	1,200	1,339	1,600	1,628	1,700	820	1,700
211.550.4550.325	COMMUNICATION-OTHER	250	142	250	151	500	70	500
211.550.4550.331	TRAVEL/MILEAGE	500	171	500	-	500	-	500
211.550.4550.333	STAFF MEETINGS & CONFERENCE	850	43	850	302	850	23	850
211.550.4550.334	MEMBERSHIP DUES AND FEES	500	512	500	431	500	299	500
211.550.4550.343	OTHER ADVERTISING	250	273	250	257	250	84	250
211.550.4550.360	INSURANCE	2,000	1,568	2,000	2,300	3,500	1,443	3,500
211.550.4550.370	MAINTENANCE/SUPPORT FEES	1,200	1,214	1,584	779	2,000	534	2,000
211.550.4550.380	UTILITY SERVICES	3,500	6,786	4,500	11,093	6,700	4,747	8,700
211.550.4550.400	REPAIRS & MAINTENANCE	2,000	413	2,000	480	2,900	1,991	2,500
211.550.4550.430	OTHER SERVICE/CHARGES-MISC.	2,000	1,374	2,000	4,618	2,000	521	2,000
211.550.4550.431	GRANTS		-					
211.550.4550.433	MMUA SAFETY PROGRAM	744	790	744	851	744	582	844
211.550.4550.440	PROFESSIONAL SERVICES	500	150	500	210	500	270	500
211.550.4550.441	LIBRARY PROGRAMS	3,000	2,831	3,000	3,745	4,000	1,202	4,000
211.550.4550.444	OTHE CONTRACTUAL SERVICES		101		398		189	
211.550.4550.450	OTHER-OTHER TRANSFER							
211.550.4550.570	OFFICE EQUIP AND FURNISHINGS	2,000	1,449	2,000	549	2,000	144	2,000
211.550.4550.705	SETTLEMENT						26,531	
211.550.4550.720	OPERATING TRANSFER		1,700		-		-	
<b>Operations Subtotal</b>		<b>52,994</b>	<b>53,539</b>	<b>56,028</b>	<b>62,771</b>	<b>70,194</b>	<b>60,490</b>	<b>74,194</b>
<b>Total LIBRARY</b>		<b>290,858</b>	<b>289,795</b>	<b>316,462</b>	<b>329,338</b>	<b>373,925</b>	<b>211,869</b>	<b>392,155</b>
<b>GRAND TOTAL-LIBRARY</b>		<b>299,515</b>	<b>299,719</b>	<b>328,951</b>	<b>339,639</b>	<b>386,413</b>	<b>217,219</b>	<b>403,709</b>

ECONOMIC DEVELOPMENT						as of 6/30		PROPOSED	COMMENTS
COMMUNITY/ECONOMIC DE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
		2016		2017		2018		2019	
290.4650.101	FULL-TIME EMPLOYEES - REGULA	39,900	39,087	40,450	13,906	40,450	5,375	11,500	
290.4650.121	FULL-TIME EMPLOYEES - OVRTIME								
290.4650.121	EMPLOYER PERA CONTRIBUTIONS	2,993	2,745	3,034	861	3,034	399	863	
290.4650.122	EMPLOYER FICA CONTRIBUTIONS	2,474	2,325	2,508	872	2,508	318	713	
290.4650.123	EMPLOYER MEDICARE CONTRIBU	579	544	587	204	587	74	167	
290.4650.130	EMPLOYER PAID INSURANCE	3,800	3,827	3,850	907	4,000	485	1,200	
<b>Personnel Subtotal</b>		<b>49,745</b>	<b>48,527</b>	<b>50,428</b>	<b>16,749</b>	<b>50,578</b>	<b>6,651</b>	<b>14,442</b>	
290.4650.150	WORKER'S COMPENSATION	300	247	300	165	300	138	300	
290.4650.210	OPERATING SUPPLIES	400	368	400	513	400	235	400	
290.4650.216	PERIODICALS		103		-		-		
290.4650.240	SMALL TOOLS/MINOR EQUIP		128		-		-		
290.4650.303	ENGINEERING FEES	-	1,248	-	4,242	3,000	-	3,000	
290.4650.304	LEGAL FEES	3,000	4,182	3,000	3,266	4,000	-	4,000	
290.4650.321	TELEPHONE	500	389	500	386	500	192	500	
290.4650.325	COMMUNICATION-OTHER	200	160	200	279	200	60	200	Postage
290.4650.333	STAFF MEETINGS & CONFERENCE	2,000	1,026	2,000	321	2,000	-	500	
290.4650.334	MEMBERSHIP DUES AND FEES	7,150	250	3,150	300	3,150	356	500	
290.4650.343	ADVERTISING	-	-	-	-	-	-	-	
290.4650.351	LEGAL NOTICES PUBLISHING	-	-	-	-	-	-	-	
290.4650.352	GENERAL NOTICE/PUBLIC INFO	-	-	-	-	-	-	-	
290.4650.360	INSURANCE	1,000	(1,427)	360	278	360	164	360	
290.4650.380	UTILITY SERVICES		69		-		-		
	PROGRAMS							20,000	Commercial Programs
290.4650.413	Rental Expenses	2,000	-	2,000	-	2,000	-	-	
290.4650.430	OTHER SERVICE/CHARGES-MISC.	-	7,254	4,000	2,239	4,500	3,025	4,500	Includes \$1,000 SMIF
290.4650.440	PROFESSIONAL SERVICES	500	150	500	210	500	270	500	Marketing
290.4650.444	OTHER CONTRACTUAL SERVICES				23,290		20,562	42,500	CEDA
<b>Operations Subtotal</b>		<b>17,050</b>	<b>14,146</b>	<b>16,410</b>	<b>35,489</b>	<b>20,910</b>	<b>25,001</b>	<b>77,260</b>	
<b>Total ECONOMIC DEVELOPMENT</b>		<b>66,795</b>	<b>62,673</b>	<b>66,838</b>	<b>52,239</b>	<b>71,488</b>	<b>31,653</b>	<b>91,702</b>	

COMMUNITY POLICING FUN						as of 6/30		PROPOSED	COMMENTS
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
		2016		2017		2018		2019	
875.4210.150	WORKER'S COMPENSATION	400	53	400	163	300	229	300	
875.4210.210	OPERATING SUPPLIES	2,000	1,747	2,000	2,422	2,000	857	2,000	Operating/Training supplies for community policing/
875.4210.214	UNIFORMS		-		-		-		crime watch & prevention
875.4210.240	SMALL TOOLS/MINOR EQUIPMENT		-		-		-		
875.4210.334	MEMBERSHIP DUES & FEES								
875.4210.430	OTHER SERVICE/CHARGES-MISC.	1,000	650	1,000	100	1,000	494	1,000	
875.4210.430	OPERATING SUPPLIES	-	-	-	-	1,500	-	1,500	NNO
<b>Total COMMUNITY POLICING FUND:</b>		<b>3,400</b>	<b>2,451</b>	<b>3,400</b>	<b>2,685</b>	<b>4,800</b>	<b>1,580</b>	<b>4,800</b>	



# EXPENDITURES--CEMETERY

		as of 6/30							COMMENTS
		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	PROPOSED 2019	
<b>CEMETERY</b>									
610.4984.101	FULL-TIME EMPLOYEES - REGULAR	10,200	10,342	9,600	9,910	9,980	4,974	10,500	
610.4984.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
610.4984.121	EMPLOYER PERA CONTRIBUTIONS	765	1,713	720	612	749	373	788	
610.4984.122	EMPLOYER FICA CONTRIBUTIONS	632	584	595	575	619	293	651	
610.4984.123	EMPLOYER MEDICARE CONTRIBUTI	148	137	139	135	145	69	152	
610.4984.124	SICK CONVERSION		-		-		-		
610.4984.130	EMPLOYER PAID INSURANCE	1,150	1,278	1,500	1,409	1,600	748	1,850	
610.4984.131	OPEB OBLIGATION		(209)		(198)		-		
	<b>Personnel Subtotal</b>	<b>12,895</b>	<b>13,845</b>	<b>12,554</b>	<b>12,443</b>	<b>13,092</b>	<b>6,456</b>	<b>13,941</b>	
610.4984.150	WORKER'S COMPENSATION	465	92	465	335	465	465	465	
610.4984.210	OPERATING SUPPLIES	500	267	500	9	500	-	500	
610.4984.212	MOTOR FUELS	500	-	500	-	500	-	500	
610.4984.214	UNIFORMS					50		50	
610.4984.220	REPAIR/MAINTENANCE SUPPLIES	400	422	3,400	1,234	500	182	500	
610.4984.240	SMALL TOOLS/MINOR EQUIPMENT	3,500	540	3,500	-	3,500	-	2,000	Trees (\$1,500)/replant trees southside
610.4984.301	AUDITING/ACCOUNTING	860	852	900	884	900	908	980	
610.4984.321	TELEPHONE	336	-		-		-		
610.4984.333	STAFF MEETINGS & CONFERENCES	500	-	500	-	500	285	500	Cemetery Assn Annual Conference
610.4984.334	MEMBERSHIP DUES AND FEES	100	89	100	71	100	-	100	
602.4949.343	OTHER ADVERTISING	100	-	100	-	100	-	100	
610.4984.360	INSURANCE	400	468	600	429	600	-	600	
610.4984.370	MAINTENANCE/SUPPORT FEES	1,560	1,400	1,560	1,412	1,560	1,461	1,560	Pontem software + BMS
610.4984.380	UTILITY SERVICES	250	347	250	352	250	137	250	snow removal/stumps/tree removal/
610.4984.400	REPAIRS & MAINTENANCE		-		26		-		
610.4984.430	OTHER SERVICE/CHARGES	10,000	10,421	8,000	5,301	8,000	4,335	8,000	Prop Taxes/MMUA/Misc /landscaping-3000
610.4984.440	PROFESSIONAL SERVICES		150	150	210	150	270	400	
610.4984.444	OTHER CONTRACTUAL SERVICE	25,000	21,135	25,000	23,732	22,000	6,767	24,000	Grave Digging- + \$1400 weed control
610.4997.420	DEPRECIATION		-		1,294		-		plus \$3500 stone repairs+ 12,000 cont
	<b>Operations Subtotal</b>	<b>44,471</b>	<b>36,184</b>	<b>45,525</b>	<b>35,289</b>	<b>39,675</b>	<b>14,810</b>	<b>40,505</b>	mowing
	<b>Total Expenses</b>	<b>57,366</b>	<b>50,029</b>	<b>58,079</b>	<b>47,732</b>	<b>52,767</b>	<b>21,266</b>	<b>54,446</b>	

		as of 6/30							COMMENTS
<b>REVENUES--CEMETERY</b>		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	PROPOSED 2019	
610.4984.3410	CHARGES FOR SERVICES	9,000	7,450	9,000	10,225	9,000	2,125	9,000	Grave Open/Close Fees
610.4984.3411	CEMETERY LAND RENT	6,000	6,091	6,000	6,091	6,000	3,046	6,000	Ag Land Rental- due 3/1
610.4984.3621	INTEREST EARNED	4,000	3,228	4,000	1,856	4,000	799	4,000	
610.4984.3623	CONTRIBUTIONS		-		20		-		
610.4984.3624	MISC REVENUE	300	350	300	450	300	100	300	
610.4984.3626	MONEY MARKET INTEREST	-	0	-	0	-	1	-	
610.4984.3711	BURIAL LOTS	4,000	4,000	4,000	4,800	4,000	675	4,000	Purchase of Lots
610.4984.3911	SALE OF FIXED ASSETS	-	9,146	-	-	-	-	-	

TOTAL REVENUES	23,300	30,265	23,300	23,443	23,300	6,746	23,300	
TOTAL EXPENSES	57,366	50,029	58,079	47,732	52,767	21,266	54,446	
CAPITAL ITEMS	-	-	-	-	-	-	-	
GAIN OR (LOSS)	(34,066)	(19,764)	(34,779)	(24,290)	(29,467)	(14,521)	(31,146)	Loss

2019 CAPITAL REQUESTS:

Total

\$0

# EXPENDITURES--WATER FUND

		BUDGET		BUDGET		as of 6/30			COMMENTS
		2016	ACTUAL	2017	ACTUAL	2018	ACTUAL	2019	
<b>WATER--DEBT SERVICE</b>									
601.4710.601	BOND PRINCIPAL	173,442	-	177,635	-	184,921	184,921	254,283	
601.4710.611	BOND INTEREST	36,161	22,439	24,833	37,930	49,981	26,887	43,597	
601.4710.620	PAYING AGENT FEES	-	923	-	347	-	-	-	
601.4710.621	BOND ISSUANCE COSTS	-	(1,457)	-	7,646	-	-	-	
<b>Total DEBT SERVICE</b>		<b>209,603</b>	<b>21,905</b>	<b>202,468</b>	<b>45,922</b>	<b>234,902</b>	<b>211,809</b>	<b>297,881</b>	
<b>OTHER FINANCING USES</b>									
<b>Total OTHER FINANCING USES</b>									
<b>POWER &amp; PUMPING</b>									
601.4941.380	UTILITY SERVICES	25,000	24,542	27,000	37,915	27,000	17,990	40,000	
<b>Total POWER &amp; PUMPING</b>		<b>25,000</b>	<b>24,542</b>	<b>27,000</b>	<b>37,915</b>	<b>27,000</b>	<b>17,990</b>	<b>40,000</b>	
<b>DISTRIBUTION</b>									
601.4943.101	FULL-TIME EMPLOYEES - REGULAR	79,000	60,658	79,000	76,537	80,900	38,093	86,000	
601.4943.102	FULL-TIME EMPLOYEES - OVERTIME	3,000	780	3,000	1,978	3,000	2,519	5,000	
601.4943.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
601.4943.121	EMPLOYER PERA CONTRIBUTIONS	6,150	19,685	6,150	5,252	6,293	3,045	6,825	
601.4943.122	EMPLOYER FICA CONTRIBUTIONS	5,084	3,857	5,084	4,830	5,202	2,606	5,642	
601.4943.123	EMPLOYER MEDICARE CONTRIBUTI	1,189	902	1,189	1,130	1,217	610	1,320	
601.4943.124	SICK CONVERSION	-	-	-	-	-	-	-	
601.4943.130	EMPLOYER PAID INSURANCE	13,500	11,105	16,100	11,609	13,000	5,571	15,500	
601.4943.131	OPEB OBLIGATION	-	(647)	-	(613)	-	-	-	
<b>Personnel Subtotal</b>		<b>107,923</b>	<b>96,341</b>	<b>110,523</b>	<b>100,722</b>	<b>109,611</b>	<b>52,442</b>	<b>120,287</b>	
601.4943.150	WORKER'S COMPENSATION	4,600	3,660	4,600	2,402	3,000	2,642	3,000	
601.4943.160	LIABILITY INSURANCE	40	23	40	47	40	23	40	
601.4943.210	OPERATING SUPPLIES	44,000	51,045	50,000	49,885	50,000	17,178	50,000	
601.4943.212	MOTOR FUELS	1,200	-	1,200	-	1,200	-	1,200	
601.4943.214	UNIFORMS	900	97	900	218	420	189	420	
601.4943.220	REPAIR/MAINTENANCE SUPPLIES	27,100	10,612	27,100	7,724	27,100	5,188	62,100	
601.4943.240	SMALL TOOLS/MINOR EQUIPMENT	5,000	2,038	5,000	2,488	5,000	1,523	5,000	
601.4943.260	WATER/SEWER METERS	8,000	10,000	8,000	11,353	8,000	6,962	8,000	
601.4943.360	INSURANCE	5,500	3,812	6,000	4,718	6,000	2,772	6,000	
601.4943.400	REPAIRS & MAINTENANCE	120,000	31,843	120,000	62,261	120,000	58,527	85,000	
601.4943.410	RENTALS	2,600	41	2,600	-	2,600	-	2,600	
601.4943.430	OTHER SERVICE/CHARGES	3,600	1,184	3,600	860	3,600	1,090	3,600	
601.4943.433	MMUA SAFETY PROGRAM	4,700	1,599	4,700	1,682	4,700	1,309	4,800	
601.4943.440	PROFESSIONAL SERVICES	2,500	1,285	2,500	1,435	2,500	1,149	2,500	
601.4943.444	CONTRACTED SERVICES	-	-	-	353	-	251	-	
<b>Operations Subtotal</b>		<b>229,740</b>	<b>117,239</b>	<b>236,240</b>	<b>145,427</b>	<b>234,160</b>	<b>98,801</b>	<b>234,260</b>	
<b>Total DISTRIBUTION</b>		<b>337,663</b>	<b>213,580</b>	<b>346,763</b>	<b>246,149</b>	<b>343,771</b>	<b>151,244</b>	<b>354,547</b>	

ADMINISTRATION								
601.4944.101	FULL-TIME EMPLOYEES - REGULAR	71,800	69,811	76,500	62,692	76,500	26,903	76,500
601.4944.102	FULL-TIME EMPLOYEES - OVERTIME		358		524		305	
601.4944.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-
601.4944.121	EMPLOYER PERA CONTRIBUTIONS	5,385	5,072	5,738	4,373	5,738	2,036	5,738
601.4944.122	EMPLOYER FICA CONTRIBUTIONS	4,452	4,090	4,743	3,564	4,743	1,571	4,743
601.4944.123	EMPLOYER MEDICARE CONTRIBUTI	1,041	957	1,109	834	1,109	367	1,109
601.4944.124	SICK CONVERSION				1,299		-	
601.4944.130	EMPLOYER PAID INSURANCE	12,200	11,987	13,500	10,405	12,300	4,761	14,200
601.4944.131	OPEB OBLIGATION				-		-	
	Personnel Subtotal	94,878	92,275	101,590	83,690	100,390	35,944	102,290
601.4944.210	OPERATING SUPPLIES	1,100	756	1,100	873	800	419	800
601.4944.216	PERIODICALS	100	-	100	-	100	20	100
601.4944.240	SMALL TOOLS/MINOR EQUIPMENT	500	359	500	20	500	-	500
601.4944.301	AUDITING/ACCOUNTING	3,850	3,834	4,000	3,978	4,000	4,086	4,406
601.4944.303	ENGINEERING FEES	5,000	13,140	5,000	3,358	5,000	-	5,000
601.4944.304	LEGAL FEES		254	750	1,157	750	36	750
601.4944.309	EDP, SOFTWARE & DESIGN	500	72	500	153	500	-	500
601.4944.321	TELEPHONE	1,700	1,991	1,700	2,000	2,400	950	2,400
601.4944.325	COMMUNICATION-OTHER	3,000	4,749	5,000	4,938	5,000	1,778	5,000
601.4944.333	STAFF MEETINGS & CONFERENCES	1,500	270	1,500	1,080	1,500	563	1,500
601.4944.334	MEMBERSHIP DUES AND FEES	500	281	500	312	500	229	500
601.4944.343	OTHER ADVERTISING	100	-	100	-	100	-	100
601.4944.352	GENERAL NOTICE/PUBLIC INFO	1,200	910	1,200	818	1,200	1,200	1,200
601.4944.370	MAINTENANCE/SUPPORT FEES	2,725	2,160	2,725	2,181	2,725	2,105	2,725
601.4944.400	REPAIRS & MAINTENANCE				46		49	
601.4944.430	OTHER SERVICE/CHARGES	200	235	200	199	200	23	200
601.4944.435	UNCOLLECTIBLE				103		-	
601.4944.438	CREDIT CARD FEES	1,000	2,132	2,100	2,861	2,800	1,674	2,800
601.4944.440	PROFESSIONAL SERVICES	1,800	300	1,800	1,497	1,800	1,540	1,800
601.4944.444	OTHER CONTRACTUAL SERVICES				1,732		2,853	
	Operations Subtotal	24,775	31,442	28,775	27,305	29,875	17,526	30,281
	Total ADMINISTRATION	119,653	123,718	130,365	110,995	130,265	53,469	132,571

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DEPRECIATION								
601.4997.462	AMORTIZATION		(1,481)		(1,597)		-	
601.4997.630	BOND DISCOUNT PAID						-	
601.4997.420	DEPRECIATION		202,751		205,129		-	
	Total DEPRECIATION	0	201,270	0	203,532	0	0	0

## OTHER EXPENSE

601.4999.720	OPERATING TRANSFERS	13,627	13,627	13,789	25,566	13,897	-	-
	Total OTHER EXPENSE	13,627	13,627	13,789	25,566	13,897	-	-

Total WATER FUND EXPENSES 705,546 598,643 720,385 670,080 749,835 434,512 824,998

# REVENUES--WATER FUND

		BUDGET		BUDGET		as of 6/30 BUDGET ACTUAL		PROPOSED	COMMENTS
WATER FUND		2016		2017		2018		2019	
MISCELLANEOUS REVENUES									
601.4943.3347	OTHER FEDERAL GRANT		26.4		0		0		
601.4943.3611	Special Assessment- Prin		0		0		144.66		
601.4943.3612	SPECIAL ASSESS-PEN/INT		557.57		348.69		1611.33		
601.3600.3621	INTEREST EARNED	5,000	8,500	5,000	4,865	5,000	2,994	5,000	
601.3600.3622	RENTS AND ROYALTIES	23,500	25,694	23,500	26,465	23,500	13,529	23,500	
601.3600.3624	MISC REVENUE - REFUNDS	500	284	500	64	500	428	500	
601.3600.3626	MONEY MARKET INTEREST	-	-	-	9	-	1	-	
Total MISCELLANEOUS REVENUES		29,000	35,062	29,000	31,753	29,000	18,708	29,000	
PROPRIETARY FUND REVENUES									
601.3700.3710	WATER SALES - CUSTOMERS	653,310	640,493	668,500	699,618	721,980	376,720	754,469	721980*4.5%
601.3700.3715	CONNECTION/RECONNECTION FEE	100	50	100	50	100	0	100	Reconnects/Water Assess-permits-350
601.3700.3716	WATER ACCESS CHARGE-BP	8,000	50,300	30,000	63,001	0	22,801	0	WAC
601.3700.3717	SALES - OTHER	0	0	0	0	0	0	0	
601.3700.3718	METER SALES	4,500	9,180	6,000	11,418	6,000	8,551	6,000	50/50 WATER/SEWER
601.3700.3719	WAC Fee				10,489		1,200		
601.3700.3746	PENALTIES	7,000	6,799	7,000	7,545	7,000	3,680	7,000	
Total PROPRIETARY FUND REVENUES		672,910	706,822	711,600	792,121	735,080	412,952	767,569	
OTHER FINANCING SOURCES									
Developer Contributed Capital			144673.33		226145		0		
601.3900.3990	CAPITAL CONTRIBUTIONS		-		-		-		
Total OTHER FINANCING SOURCES		-	144,673	-	226,145	-	-	-	
Total WATER FUND		701,910	886,557	740,600	1,050,018	764,080	431,660	796,569	
WATER EXPENSES		705,546	598,643	720,385	670,080	749,835	434,512	824,998	
WATER REVENUES		701,910	886,557	740,600	1,050,018	764,080	431,660	796,569	
Capital Expenditures		113000		30000		78000		20,000	
GAIN OR LOSS		(116,636)	287,915	(9,785)	379,938	(63,755)	(2,852)	(48,429)	

## 2019 CAPITAL REQUESTS:

Vehicle  
Vehicle yr 2 of 2  
Total Equip

Budgeted in 2016 and 2017- will be purchased 2018  
(shared with WW- to pull generator)(yr 1 was \$10000)  
20,000  
20,000

# EXPENDITURES--SEWER FUND

		BUDGET		ACTUAL		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED		COMMENTS	
		2016		2017		2018		2019		2018		2019		2019			
SEWER--DEBT SERVICE																	
602.4710.601	BOND PRINCIPAL	529,695	-	563,801	-	710,386	58,847	775,824									
602.4710.611	BOND INTEREST	140,680	101,823	101,376	163,771	145,991	69,110	116,395									
602.4710.620	PAYING AGENT FEES	-	923	346,500	742	-	250	-									
602.4710.621	BOND ISSUANCE COSTS	-	20,310	(61,330)	5,020	(43,000)	10,947	-									
Total DEBT SERVICE		670,375	123,055	950,347	169,533	813,377	139,155	892,219									
SEWER PLAN I																	
602.4947.101	FULL-TIME EMPLOYEES - REGULAR	138,000	86,046	136,000	158,288	165,600	76,572	175,400	SF								
602.4947.102	FULL-TIME EMPLOYEES - OVERTIME	4,000	1,843	4,000	5,239	4,000	5,018	10,000	SF								
602.4947.103	PART-TIME EMPLOYEES	11,440	-	11,440	-	11,440	1,237	11,440	SF	Mower (6 mos at \$11)(ADD 11440)							
602.4947.121	EMPLOYER PERA CONTRIBUTIONS	10,650	35,616	10,500	11,892	12,720	6,120	13,905	SF								
602.4947.122	EMPLOYER FICA CONTRIBUTIONS	9,513	6,088	9,389	9,518	11,224	4,972	12,204	SF								
602.4947.123	EMPLOYER MEDICARE CONTRIBUTIONS	2,225	1,424	2,196	2,226	2,625	1,163	2,854	SF								
602.4947.130	EMPLOYER PAID INSURANCE	27,800	18,231	29,500	21,880	24,000	10,101	28,400	SF								
602.4947.131	OPEB OBLIGATION		(716)														
Personnel Subtotal		203,628	148,531	203,025	209,043	231,610	105,181	254,203									
602.4947.150	WORKER'S COMPENSATION	7,650	5,810	7,650	2,744	6,000	5,492	6,000	SF								
602.4947.160	LIABILITY INSURANCE	35		35		35	-	35	SF								
602.4947.210	OPERATING SUPPLIES	35,000	6,891	35,000	2,655	35,000	1,471	35,000	SF								
602.4947.211	CHEMICALS	38,000	44,792	38,000	39,140	60,000	11,499	60,000	FV								
602.4947.212	MOTOR FUELS	2,000	-	2,000	-	2,000	395	2,000	FV estimate								
602.4947.214	UNIFORMS	2,300	-	2,300	103	910	169	910	SF								
602.4947.216	PERIODICALS	30	-	30		30	-	30	SF								
602.4947.220	REPAIR/MAINTENANCE SUPPLIES	12,000	84,663	12,000	9,961	16,000	7,545	16,000	FV								
602.4947.221	LG REPAIR/MAINT SUPPLIES							50,000	Large replacement parts								
602.4947.240	SMALL TOOLS/MINOR EQUIPMENT	3,500	3,356	5,000	2,241	5,000	49	5,000	FV								
602.4947.260	WATER/SEWER METERS	1,500	-	1,500	-	-	-	-									
602.4947.301	AUDITING ACCOUNTING	3,400	3,408	3,450	3,536	3,450	3,632	3,818	SF								
602.4947.303	ENGINEERING	15,500	4,857	10,000	4,080	10,000	-	10,000	SF								
602.4947.309	EDP/SOFTWARE/DESIGN	400	-	400	-	400	-	400	SF								
602.4947.321	TELEPHONE	1,700	1,512	1,700	1,517	2,400	741	2,400	SF								
602.4947.333	STAFF MEETINGS AND CONFERENCES	2,200	1,077	2,200	1,909	2,200	1,532	2,200	SF								
602.4947.334	MEMBERSHIP DUES AND FEES	130	85	130	73	130	78	130	SF								
602.4947.352	GENERAL NOTICES	175	-	175	-	-	-	-									
602.4947.360	INSURANCE	9,500	4,097	7,500	7,865	12,100	3,837	8,000	SF								
602.4947.370	MAINTENANCE/SUPPORT FEES		747	1,200	772	1,200	910	1,365	SF								
602.4947.380	UTILITY SERVICES	57,500	40,027	30,000	55,340	80,000	22,109	65,000	SF								
602.4947.381	PURCHASED POWER	82,000	111,118	100,000	103,664	122,000	29,730	122,000	FV add generator diesel to this								
602.4947.400	REPAIRS & MAINTENANCE	50,000	17,133	50,000	8,131	50,000	16,961	50,000	FV +20,000 1 reed bed per yr for reed beds								
602.4947.410	RENTALS	20	-	20	-	-	-	-									
602.4947.430	OTHER SERVICE/CHARGES-MISC.	3,200	3,103	3,200	3,093	3,200	2,037	3,200	SF								
602.4947.433	MMUA SAFETY PROGRAM	2,800	3,955	3,000	3,987	3,000	3,492	4,130	SF								
602.4947.440	PROFESSIONAL SERVICES	20,000	12,260	45,000	20,669	50,000	17,543	50,000	SF all testing add \$35,000 for addtl testing								
602.4947.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	Permit begins June 2017- use addtl								
Operations Subtotal		350,540	348,892	361,490	271,480	465,055	129,223	497,618	25,000 for 2017								
Total SEWER PLAN I		554,168	497,423	564,515	480,524	696,665	234,404	751,821									

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SEWER DISTRIBUTION									
602.4948.101	FULL-TIME EMPLOYEES - REGULAR	62,200	56,959	61,000	39,285	42,680	20,380	45,400	
602.4948.102	FULL-TIME EMPLOYEES - OVERTIM	3,000	415	3,000	681	3,000	2,535	5,000	
602.4948.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4948.121	EMPLOYER PERA CONTRIBUTIONS	4,890	4,144	4,800	(25,815)	3,426	1,719	3,780	
602.4948.122	EMPLOYER FICA CONTRIBUTIONS	4,042	3,462	3,968	2,424	2,832	1,363	3,125	
602.4948.123	EMPLOYER MEDICARE CONTRIBUT	945	810	928	567	662	319	731	
602.4948.130	EMPLOYER PAID INSURANCE	10,000	9,437	12,050	6,546	10,600	3,233	8,700	
602.4948.131	OPEB OBLIGATION	-	-	-	(679)	-	-	-	
602.4948.142	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-	
	<b>Personnel Subtotal</b>	<b>85,078</b>	<b>75,227</b>	<b>85,746</b>	<b>23,010</b>	<b>63,201</b>	<b>29,549</b>	<b>66,736</b>	
602.4948.150	WORKER'S COMPENSATION	3,700	2,865	3,800	2,859	3,000	1,662	3,000	
602.4948.160	LIABILITY INSURANCE	40	23	40	47	40	23	40	
602.4948.210	OPERATING SUPPLIES	11,000	7,433	11,000	3,063	11,000	4,831	11,000	
602.4948.212	MOTOR FUELS	6,400	3,657	6,400	5,386	6,400	1,646	6,400	
602.4948.214	UNIFORMS	350	89	350	131	210	80	210	
602.4948.220	REPAIR/MAINTENANCE SUPPLIES	2,000	1,948	2,000	3,894	2,000	865	2,000	
602.4948.240	SMALL TOOLS/MINOR EQUIPMENT	1,500	20	1,500	1,056	1,500	889	1,500	
602.4948.260	WATER/SEWER METERS	8,000	10,000	8,000	11,353	8,000	6,962	8,000	
602.4948.360	INSURANCE	14,000	9,884	16,000	10,922	13,000	6,426	13,000	
602.4948.380	UTILITY SERVICES	3,500	3,087	3,500	3,449	3,500	933	3,500	
602.4948.400	REPAIRS & MAINTENANCE	40,000	3,249	40,000	19,927	40,000	4,467	65,000	\$25,000 lift station rehab
602.4948.410	RENTALS	100	-	100	-	100	1,000	100	
602.4948.430	OTHER SERVICE/CHARGES-MISC.	3,000	460	3,000	295	3,000	64	3,000	
602.4948.433	MMUA SAFETY PROGRAM	500	733	500	1,367	500	472	590	
602.4948.440	PROFESSIONAL SERVICES	2,000	25	2,000	-	2,000	-	2,000	
602.4948.444	OTHER CONTRACTUAL SERVICES	-	-	-	123	-	251	-	
	<b>Operations Subtotal</b>	<b>96,090</b>	<b>43,473</b>	<b>98,190</b>	<b>63,870</b>	<b>94,250</b>	<b>30,570</b>	<b>119,340</b>	
<b>Total SEWER DISTRIBUTION</b>		<b>181,168</b>	<b>118,700</b>	<b>183,936</b>	<b>86,880</b>	<b>157,451</b>	<b>60,119</b>	<b>186,076</b>	

SAN SEWER-ADMIN/GENERAL									
602.4949.101	FULL-TIME EMPLOYEES - REGULAR	57,000	52,994	61,500	50,917	61,000	22,581	60,000	
602.4949.102	FULL-TIME EMPLOYEES - OVERTIM	1,000	244	1,000	351	1,000	203	1,000	
602.4949.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4949.121	EMPLOYER PERA CONTRIBUTIONS	4,350	3,966	4,688	3,533	4,650	1,705	4,575	
602.4949.122	EMPLOYER FICA CONTRIBUTIONS	3,596	3,112	3,875	3,002	3,844	1,323	3,782	
602.4949.123	EMPLOYER MEDICARE CONTRIBUT	841	728	906	675	899	309	885	
602.4949.124	SICK CONVERSION	-	-	-	1,299	-	-	-	
602.4949.130	EMPLOYER PAID INSURANCE	10,200	9,602	11,000	8,599	10,400	3,807	11,100	
602.4949.131	OPEB OBLIGATION	-	-	-	-	-	-	-	
	<b>Personnel Subtotal</b>	<b>76,987</b>	<b>70,647</b>	<b>82,969</b>	<b>68,375</b>	<b>81,793</b>	<b>29,929</b>	<b>81,342</b>	
602.4949.150	WORKER'S COMPENSATION	-	-	-	-	350	-	350	
602.4949.210	OPERATING SUPPLIES	1,500	477	1,500	836	1,500	380	1,500	
602.4949.240	SMALL TOOLS/MINOR EQUIPMENT	-	359	-	20	-	-	590	
602.4949.301	AUDITING/ACCOUNTING	650	426	530	442	530	454	585	
602.4949.303	ENGINEERING FEES	500	758	500	-	500	-	500	
602.4949.304	LEGAL FEES	-	-	-	692	-	-	-	

602.4949.309	EDA,SOFTWARE & DESIGN		72		153		-			
602.4949.321	TELEPHONE	2,256	1,136	2,256	1,716	2,956	1,079	2,956		
602.4949.325	COMMUNICATION-OTHER	3,000	4,407	5,000	4,899	5,000	1,775	5,000		
602.4949.333	STAFF MEETINGS & CONFERENCES	500	20	500	-	500	31	500		
602.4949.334	MEMBERSHIP DUES AND FEES	20	62	20	95	20	-	20		
602.4949.352	GENERAL NOTICE/PUBLIC INFO	25	34	25	-	25	-	25		
602.4949.370	MAINTENANCE/SUPPORT FEES	2,725	1,357	2,725	1,409	2,725	1,192	1,750	BMS-300,neopost-300	
602.4949.400	REPAIRS & MAINTENANCE				241		49			
602.4949.430	OTHER SERVICE/CHARGES-MISC.	50	23	50	437	50	-	50	\ ltron-975	
602.4949.435	UNCOLLECTIBLE				1,977		-			
602.4949.438	Credit Card Fees	1,000	2,132	2,100	2,861	2,800	1,674	2,800		
602.4949.440	PROFESSIONAL SERVICES	150	300	400	1,497	400	1,540	400		
602.4949.444	OTHER CONTRACTUAL SERVICES				1,732		2,986			
602.4949.720	OPERATING TRANSFERS	#REF!	11,988	12,130	36,878	12,225	-	-	2002 Main St	
Operations Subtotal		#REF!	23,551	27,736	55,884	29,581	11,161	17,026		
Total SAN SEWER-ADMIN/GENERAL		#REF!	94,197	110,705	124,259	111,374	41,090	98,368		
602.4997.420	Depreciation		435,291		489,305		-			
602.4997.462	AMORTIZATION EXPENSE		(1,872)		(1,930)		-			
	Depreciation Subtotal	-	433,419	-	487,375	-	-	-		
Total SEWER FUND EXPENSES		#REF!	1,266,795	1,809,503	1,348,570	1,778,866	474,768	1,928,483		



# REVENUES--SEWER FUND

REVENUES--SEWER FUND									
SEWER FUND		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	as of 6/30 ACTUAL	PROPOSED 2019	COMMENTS
MISCELLANEOUS REVENUES									
602.948.3347	OTHER FEDERAL GRANT		70.4		0		471770.34		
602.4948.	SPECIAL ASSESSMENTS		0		0		0		
602.3600.3621	INTEREST EARNED	14000	1,541	6000	35,494	6000	7,870	6000	
602.948.3624	MISC REVENUE		178		162		-		
602.3600.3626	MONEY MARKET INTEREST	0	-	0	196	0	1	0	
Total MISCELLANEOUS REVENUES		14,000	1,790	6,000	35,851	6,000	479,641	6,000	
PROPRIETARY FUND REVENUES									
602.3700.3718	METER SALES	5,000	9180	8,000	11417.5	8,000	0	8,000	
602.3700.3720	SEWER SERVICE	1,612,926	1,633,862	1,750,000	1,757,863	1,750,000	890,791	1,785,000	2.00%
602.3700.3725	SEWER CONNECTION FEES	2,000	50,052	20,000	875,810	20,000	21,150	20,000	
602.3700.3726	SEWER ACCESS CHARGES-BP	-	-	-		-	-	-	
602.3700.3729	SAC Fee				9,289		1,200		
602.3700.3746	PENALTIES	18,000	17,550	18,000	19,814	18,000	9,181	18,000	
602.948.3911	SALE OF FIXED ASSETS				12,600		-		
602.948.3922	OTHER MISC-GOVT			100,000	16,900	96,000	20,853	145,500	=Debt \$41,000 + oper \$ 96,000
Total PROPRIETARY REVENUES		1,637,926	1,710,644	1,896,000	2,703,693	1,892,000	943,175	1,976,500	+ 8500(50,000 maint * .17)
OTHER FINANCING SOURCES									
602.4948.3990	CAPITAL CONTRIBUTIONS		121559		119915		0		
DEVLOPER CONTRIB			0		0		0		
Total OTHER FINANCING SOURCES		-	121,559	-	119,915	-	-	-	
Total SEWER FUND REVENUES		1,651,926	1,833,993	1,902,000	2,859,459	1,898,000	1,422,817	1,982,500	
SEWER EXPENSES		#REF!	1,266,795	1,809,503	1,348,570	1,778,866	474,768	1,928,483	
SEWER REVENUES		1,651,926	1,833,993	1,902,000	2,859,459	1,898,000	1,422,817	1,982,500	
Capital Expenditures		215,000		88,000		154,200		102,000	
GAIN OR (LOSS)		#REF!	567,198	4,497	1,510,889	(35,066)	948,049	(47,983)	

## 2019 CAPITAL REQUESTS:

Mudsucker-vac trailer 22000 1/2 w elec  
 UV Tank Bldg 40000 Yr 1 of 5 yrs  
 Dump Station 20000 Yr 1 of 2

Vehicle yr 2 of 2

20,000 (shared with WWV- to pull generator)(yr 1 was \$10,000)  
102,000

# EXPENDITURES-ELECTRIC FUND

		BUDGET 2016		BUDGET 2017		as of 6/30 BUDGET 2018		PROPOSED 2019	COMMENTS
604.4710.601	BOND PRINCIPAL	40,000	-	43,072	-	43,779	43,779	45,191	PUB
604.4710.611	BOND INTEREST	15,930	7,349	8,925	8,589	8,057	4,247	7,167	
604.4710.620	PAYING AGENT FEES		399		99		-		
604.4710.621	BOND ISSUANCE COSTS		-		-		-		
<b>Total DEBT SERVICE</b>		<b>55,930</b>	<b>7,748</b>	<b>51,997</b>	<b>8,668</b>	<b>51,836</b>	<b>48,026</b>	<b>52,358</b>	
<b>POWER SUPPLY</b>									
604.4956.381	PURCHASED POWER	2,600,000	2,296,632	2,443,557	2,280,484	2,641,704	892,089	2,716,346	AS PER MRES STUDY
<b>Total POWER SUPPLY:</b>		<b>2,600,000</b>	<b>2,296,632</b>	<b>2,443,557</b>	<b>2,280,484</b>	<b>2,641,704</b>	<b>892,089</b>	<b>2,716,346</b>	
<b>TRANSMISSION/DISTRIBUTION</b>									
604.4957.101	FULL-TIME EMPLOYEES - REGULAR	304,000	311,015	311,000	313,458	321,500	159,884	340,500	
604.4957.102	FULL-TIME EMPLOYEES - OVERTIME	13,100	782	13,100	4,054	13,100	2,476	13,100	+11100 for Standby(8 hrs x 52 wks
604.4957.121	EMPLOYER PERA CONTRIBUTIONS	23,783	63,965	24,308	79,728	25,095	12,177	26,520	x26.50 avg)
604.4957.122	EMPLOYER FICA CONTRIBUTIONS	19,660	18,281	20,094	19,174	20,745	9,827	21,923	
604.4957.123	EMPLOYER MEDICARE CONTRIBUT	4,598	4,275	4,699	4,484	4,852	2,298	5,127	
604.4957.124	SICK CONVERSION		-		-		-		
604.4957.130	EMPLOYER PAID INSURANCE	35,000	31,954	35,000	33,623	34,000	17,860	35,000	
604.4957.131	OPEB OBLIGATION		(1,381)		(1,309)		-		
<b>Personnel Subtotal</b>		<b>400,141</b>	<b>428,892</b>	<b>408,201</b>	<b>453,212</b>	<b>419,292</b>	<b>204,523</b>	<b>442,170</b>	
604.4957.150	WORKER'S COMPENSATION	13,400	12,079	13,400	10,327	12,560	9,581	12,560	
604.4957.210	OPERATING SUPPLIES	8,000	9,650	10,000	4,450	10,000	1,663	10,000	
604.4957.212	MOTOR FUELS	5,500	3,675	5,500	3,843	5,500	1,662	5,500	
604.4957.214	UNIFORMS	3,500	1,253	3,500	1,320	2,400	3,279	2,400	
604.4957.220	REPAIR/MAINTENANCE SUPPLIES	128,500	67,896	128,500	96,954	91,500	86,543	91,500	
604.4957.240	SMALL TOOLS/MINOR EQUIPMENT	4,000	1,604	4,000	2,484	4,000	587	4,000	
604.4957.260	ELECTRIC METERS	2,500	4,509	2,500	9,910	10,000	-	10,000	Replace prog-residential
604.4957.270	TRANSFORMERS	75,000	16,854	75,000	1,455	25,000	5,595	25,000	
604.4957.303	ENGINEERING FEES	5,000	1,875	5,000	8,625	5,000	-	5,000	mapping
604.4957.325	COMMUNICATION-OTHER		100		16		-		
604.4957.343	OTHER ADVERTISING	250	159	250	-	250	-	250	
604.4957.360	INSURANCE	8,000	5,925	9,000	7,506	9,000	3,615	9,000	
604.4957.380	UTILITY SERVICES	13,500	9,167	13,500	9,448	13,500	5,932	13,500	
604.4957.400	REPAIRS & MAINTENANCE	5,000	2,552	5,000	2,308	5,000	1,458	5,000	
604.4957.410	RENTALS	500	515	500	551	500	247	500	
604.4957.430	OTHER SERVICE/CHARGES-MISC.	3,600	3,069	3,600	3,256	3,600	3,110	3,600	registration/licenses & PSP
604.4957.433	MMUA SAFETY PROGRAM	4,050	3,720	4,050	4,308	4,050	3,445	4,720	
604.4957.437	GOPHER STATE ONE-CALL	3,000	2,100	3,000	2,602	3,000	1,613	3,000	
604.4957.444	OTHER CONTRACTUAL SERVICES	78,000	19,340	78,000	58,967	55,000	24,971	55,000	
<b>Operations Subtotal</b>		<b>361,300</b>	<b>166,044</b>	<b>364,300</b>	<b>228,331</b>	<b>259,860</b>	<b>153,300</b>	<b>260,530</b>	
<b>Total TRANSMISSION &amp; DISTRIBUTION:</b>		<b>761,441</b>	<b>594,936</b>	<b>772,501</b>	<b>681,543</b>	<b>679,152</b>	<b>357,823</b>	<b>702,700</b>	

GOVT BLDGS		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	PROPOSED 2019	COMMENTS
604.4195.	FULL-TIME EMPLOYEES - REGULAR		-	-	-	-	-	-	
	PART-TIME EMPLOYEES	2,950	2,610	2,950	2,875	2,950	1,476	2,950	
	EMPLOYER PERA CONTRIBUTIONS	221	189	221	215	221	111	221	
	EMPLOYER FICA CONTRIBUTIONS	183	151	183	172	183	89	183	
	EMPLOYER MEDICARE CONTRIBUT	43	35	43	40	43	21	43	
<b>Total GENERAL GOVT BLDGS</b>		<b>3,397</b>	<b>2,988</b>	<b>3,397</b>	<b>3,303</b>	<b>3,397</b>	<b>1,696</b>	<b>3,397</b>	

ADMINISTRATION & GENERAL		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	PROPOSED 2019	COMMENTS
604.4959.101	FULL-TIME EMPLOYEES - REGULAR	138,500	131,229	148,000	124,730	146,000	54,988	146,000	
604.4959.102	FULL-TIME EMPLOYEES - OVERTIME	2,000	599	2,000	871	2,000	504	2,000	
604.4959.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
604.4959.121	EMPLOYER PERA CONTRIBUTIONS	10,538	9,663	11,250	8,884	11,100	4,149	11,100	
604.4959.122	EMPLOYER FICA CONTRIBUTIONS	8,711	7,681	9,300	7,121	9,176	3,218	9,176	
604.4959.123	EMPLOYER MEDICARE CONTRIBUT	2,038	1,796	2,176	1,665	2,147	753	2,147	
604.4959.124	SICK CONVERSION				2,886		-		
604.4959.130	EMPLOYER PAID INSURANCE	22,900	22,779	24,000	20,440	24,500	9,163	33,100	
604.4959.131	OPEB OBLIGATION				-		-		
	<b>Personnel Subtotal</b>	<b>184,687</b>	<b>173,748</b>	<b>196,726</b>	<b>166,598</b>	<b>194,923</b>	<b>72,774</b>	<b>203,523</b>	
604.4959.150	WORKER'S COMPENSATION	-	-	-	-	840	-	840	
604.4959.160	LIABILITY INSURANCE	40	23	40	47	40	23	40	
604.4959.210	OPERATING SUPPLIES	2,750	1,566	2,750	1,132	2,750	555	2,750	
604.4959.240	SMALL TOOLS/MINOR EQUIPMENT	500	359	500	65	500	-	500	
604.4959.301	AUDITING/ACCOUNTING	3,900	3,834	4,000	3,978	4,000	4,086	4,406	
604.4959.303	ENGINEERING FEES		-		-		-		
604.4959.304	LEGAL FEES	1,500	5,522	1,500	5,331	5,000	2,482	5,000	
604.4959.309	EDP, SOFTWARE & DESIGN	1,000	154	1,000	327	1,000		1,000	
604.4959.321	TELEPHONE	7,920	7,026	7,920	8,468	7,920	4,843	7,920	
604.4959.325	COMMUNICATION-OTHER	6,000	8,367	10,500	9,490	10,500	3,550	10,500	Web & Postage
604.4959.333	STAFF MEETINGS & CONFERENCES	3,500	3,364	3,500	4,758	3,500	3,184	3,500	Includes JTS-\$2000 (2005-2006)
604.4959.334	MEMBERSHIP DUES AND FEES	40,000	35,003	40,000	35,186	40,000	17,652	40,000	MMUA- \$12000; MMUA \$4000;
604.4959.343	OTHER ADVERTISING		-		-		-		CMPAS- \$6000
604.4959.352	GENERAL NOTICE/PUBLIC INFO	150	68	150	-	150	-	150	
604.4959.370	MAINTENANCE/SUPPORT FEES	4,000	3,801	4,000	3,878	4,000	3,662	4,000	
604.4959.400	REPAIRS & MAINTENANCE	550	-	550	249	550	61	550	
604.4959.429	CONSERVATION IMPROVEMENT PR	91,000	94,251	95,244	62,149	95,244	12,657	95,244	
604.4959.430	OTHER SERVICE/CHARGES-MISC.	140,000	121,810	140,000	131,072	140,000	59,755	135,000	sched, tran agt, res mgmt fees
604.4959.435	Uncollectible/Collection fees		-		805		283		
604.4959.438	CREDIT CARD FEES	2,000	4,264	4,200	5,721	5,600	3,349	5,600	
604.4959.440	PROFESSIONAL SERVICES	7,500	375	37,500	10,307	7,500	33,702	7,500	Agency fee, Consultant-Union-3000
604.4959.444	OTHER CONTRACTUAL SERVICES				3,464		5,572		Agency fee, Consultant-Union-3000
	<b>Operations Subtotal</b>	<b>312,310</b>	<b>289,785</b>	<b>353,354</b>	<b>286,426</b>	<b>329,094</b>	<b>155,415</b>	<b>324,500</b>	
<b>Total ADMINISTRATION &amp; GENERAL:</b>		<b>496,997</b>	<b>463,533</b>	<b>550,080</b>	<b>453,024</b>	<b>524,017</b>	<b>228,190</b>	<b>528,023</b>	

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2016		2017		2018		2019	
<b>CUSTOMER ACCOUNT</b>									
					1,875		-		
604.4958.435	UNCOLLECTIBLE ACCOUNTS								
604.4958.613	CUSTOMER INTEREST	100	272	100	412	100	-	100	
Operations Subtotal		100	272	100	2,288	100	-	100	
Total CUSTOMER ACCOUNT		100	272	100	2,288	100	-	100	
DEPRECIATION									
604.4997.420	DEPRECIATION	130,000	92,570	130,000	94,014	130,000	-	100,000	
604.4997.462	AMORTIZATION EXPENSE		5,120		5,120		-		
Total DEPRECIATION:		130,000	97,690	130,000	99,134	130,000	-	100,000	
OTHER EXPENSE									
Capital Contributions					-		-		Street lighting 55,000 +
604.4999.720	OPERATING TRANSFERS	19,000	19,000	20,000	20,000	27,000	-	75,000	Econ Dev \$20,000
Total OTHER EXPENSE:		19,000	19,000	20,000	20,000	27,000	-	75,000	
Total ELECTRIC FUND:		4,066,864	3,482,798	3,971,632	3,548,443	4,057,206	1,527,824	4,177,924	

# REVENUES--ELECTRIC FUND

as of 6/30

ELECTRIC FUND		BUDGET 2016	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	PROPOSED 2019	COMMENTS
MISCELLANEOUS REVENUE									
604.4957.3347	OTHER FEDERAL GRANT		17.6		0		0		
604.4957.3483	PROGRAM-OTHER				131		0		
604.4957.3612	SPECIAL ASSESS/PEN/INT		1373.07		908		74		
604.3600.3621	INTEREST EARNED	39,000	11,048	10,000	9,086	10,000	16,428	10,000	
604.3600.3622	RENTS AND ROYALTIES	3,000	7,803	3,000	9,543	3,000	2,526	3,000	
604.3600.3624	MISC REVENUE - REFUNDS	1,000	3,233	1,000	8,845	1,000	4,394	1,000	
604.3600.3626	MONEY MARKET INTEREST	0	1	0	36	0	26	0	
Total MISCELLANEOUS REVENUES		43,000	23,476	14,000	28,549	14,000	23,449	14,000	
PROPRIETARY FUND REVENUES									
604.3700.3735	ELECTRIC ASSESSMENT	4,400	6,800	4,400	7,980	4,400	2,640	4,400	
604.3700.3740	ELECTRIC SALES	3,401,580	3,601,489	3,572,000	3,606,758	3,980,836	1,757,455	3,980,836	AS PER MRES STUDY
604.3700.3742	ELECTRIC SALES-DEMAND	276,150	270,271	276,150	296,965	405,000	251,895	405,000	AS PER MRES STUDY
604.3700.3743	ELECTRIC SALES	248,000	0		0		0		4388233-210000 LC-405000
604.3700.3745	CONNECTION/RECONNECTION FEE	4,800	3,650	4,800	2,050	4,800	300	4,800	
604.3700.3746	PENALTIES	40,000	41,135	40,000	48,370	40,000	20,548	40,000	
604.3700.3747	ELECTRIC METER HOOKUP FEE	0	2,210	0	3,085	0	780	0	
604.3700.3748	RECAPTURE/WRITEOFF		0		0		0		
604.957.3749	3.0% CIP	95,244	107,709	100,016	107,936	111,463	52,707	111,463	
604.957.3911	SALES OF FIXED ASSETS		8,500		0		0		
Total PROPRIETARY REVENUES		4,070,174	4,041,764	3,997,366	4,073,145	4,546,499	2,086,324	4,546,499	
OTHER FINANCING SOURCES									
604.3900.3911	SALES OF FIXED ASSETS								
Total OTHER FINANCING SOURCES		-	-	-	-	-	-	-	
Total ELECTRIC FUND		4,113,174	4,065,240	4,011,366	4,101,694	4,560,499	2,109,773	4,560,499	
ELECTRIC EXPENDITURES		4,066,864	3,482,798	3,971,632	3,548,443	4,057,206	1,527,824	4,177,924	
ELECTRIC REVENUES		4,113,174	4,065,240	4,011,366	4,101,694	4,560,499	2,109,773	4,560,499	
CAPITAL EXPENSES		245,000		85,000		270,000		134,000	
GAIN OR LOSS		(198,690)	582,442	(45,266)	553,251	233,294	581,950	248,575	

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## 2019 CAPITAL REQUESTS:

Bucket truck-Yr 2 of 5	40,000		Sub Station 2020?
Trencher yr 1 of 2	-		
Annual Territory Acquisitions	40,000		Territory (20,000 each 2017 and 2018)
Mudsucker-vac trailer	22,000	1/2 with WWTP	
Truck- PW Director	32,000		
	134,000		

EXPENDITURES--LIQUOR STORE		BUDGET		BUDGET		as of 6/30 BUDGET ACTUAL 2018		PROPOSED 2019	COMMENTS
LIQUOR STORE		2016	2016	2017	2017	2018	2018	2019	
FINANCIAL ADMINISTRATION									
609.4151.101	FULL-TIME EMPLOYEES - REGULA	2,600	2,083	2,600	2,230	2,600	-	2,600	Part of Council Salaries
609.4151.102	FULL-TIME EMPLOYEES - OVERTIME								
609.4151.121	EMPLOYER PERA CONTRIBUTIONS	195	41	195	63	195	-	195	
609.4151.122	EMPLOYER FICA CONTRIBUTIONS	161	129	161	137	161	-	161	
609.4151.123	EMPLOYER MEDICARE CONTRIBU	38	30	38	32	38	-	38	
609.4151.130	EMPLOYER PAID INSURANCE		-		-		-		
Personnel Subtotal		2,994	2,284	2,994	2,463	2,994	-	2,994	
609.4151.301	AUDITING/ACCOUNTING	3,900	3,834	4,000	3,978	4,000	4,086	4,406	
609.4151.309	EDP, SOFTWARE & DESIGN								
609.4151.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-		-		
609.4151.440	PROFESSIONAL SERVICES								
Operations Subtotal		3,900	3,834	4,000	3,978	4,000	4,086	4,406	
Total FINANCIAL ADMINISTRATION		6,894	6,118	6,994	6,441	6,994	4,086	7,406	
MERCHANDISE									
609.4975.210	OPERATING SUPPLIES	1,900	2,409	2,500	3,057	2,500	1,112	2,500	
609.4975.251	LIQUOR & WINE	380,147	457,225	399,154	462,010	419,100	226,544	440,100	Increase 5%
609.4975.252	BEER	605,748	615,952	636,035	625,336	667,800	275,121	701,200	Increase 5%
609.4975.254	MISC TAXABLES (SOFT DRINKS,ET	9,971	14,722	15,000	15,758	15,000	5,874	15,000	
609.4975.257	ICE	1,845	4,358	2,000	3,319	2,000	1,449	2,000	
609.4975.259	NON-TAX MISC (O.J., ETC) NA BEE	642	533	642	594	642	345	642	
609.4975.335	FREIGHT	9,500	9,577	10,000	10,205	10,000	4,390	10,000	
609.4975.343	OTHER ADVERTISING		100		-		-		
609.4975.430	OTHER SERVICE/CHARGES-MISC.	50	-	50	620	50	-	50	
609.4975.438	CREDIT CARD FEES	21,500	24,735	24,000	26,847	25,000	13,243	25,000	
609.4975.439	REFUNDS AND DEPOSITS						-		
Total MERCHANDISE		1,031,303	1,129,612	1,089,381	1,147,746	1,142,092	528,079	1,196,492	

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2016	2016	2017	2017	2018	2018	2019	
LIQUOR STORE									
MANAGER									
609.4976.101	FULL-TIME EMPLOYEES - REGULA	66,200	67,300	70,050	69,874	74,000	36,407	75,000	
609.4976.102	FULL-TIME EMPLOYEES - OVERTIM	-	-	-	-	-	-	-	
609.4976.103	PART-TIME EMPLOYEES		-		-		-		
609.4976.121	EMPLOYER PERA CONTRIBUTIONS	4,965	4,982	5,254	5,275	5,550	2,731	5,625	
609.4976.122	EMPLOYER FICA CONTRIBUTIONS	4,104	4,003	4,343	4,240	4,588	2,193	4,650	
609.4976.123	EMPLOYER MEDICARE CONTRIBU	960	936	1,016	991	1,073	513	1,088	
609.4976.130	EMPLOYER PAID INSURANCE	8,400	8,620	9,400	8,954	9,400	4,794	11,000	
609.4976.131	OPEB OBLIGATION		(513)		-		-		
Personnel Services		84,629	85,328	90,063	89,334	94,611	46,638	97,363	
609.4976.150	WORKER'S COMPENSATION	6,000	5,041	6,000	4,213	5,000	4,176	5,000	
609.4976.210	OPERATING SUPPLIES	700	526	700	764	700	142	700	
609.4976.214	UNIFORMS		-		-		-		
609.4976.216	PERIODICALS	40	49	40	162	40	-	40	DCI SUBSCRIPTION
609.4976.240	SMALL TOOLS/MINOR EQUIPMENT	3,600	1,899	3,600	1,605	3,600	875	3,600	\$2,000 for computers
609.4976.304	LEGAL FEES	100	44	100	73	100	-	100	
609.4976.309	EDP, SOFTWARE & DESIGN		-		-		-		
609.4976.321	TELEPHONE	1,900	1,796	1,900	1,793	1,900	902	1,900	PHONES & INTERNET
609.4976.331	TRAVEL	250	-	250	34	250	-	250	
609.4976.333	STAFF MEETINGS & CONFERENCE	200	-	200	15	900	1,256	900	
609.4976.334	MEMBERSHIP DUES AND FEES	1,000	1,288	1,000	1,200	1,500	735	1,500	BUYER CARD, BEV ASSN, CHAMBER
609.4976.343	OTHER ADVERTISING	9,000	3,591	9,000	6,788	9,000	3,114	9,000	
609.4976.351	LEGAL NOTICES PUBLISHING	250	-	250	-	250	-	250	
609.4976.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25	
609.4976.370	MAINTENANCE/SUPPORT FEES	3,000	2,534	3,000	2,123	3,000	2,022	3,000	BMS and LIQ support
609.4976.430	OTHER SERVICE/CHARGES-MISC.	1,000	252	1,000	150	1,000	562	1,000	GROC, UNEMP, NSF, P CASH, FOOD LIC
609.4976.433	MMUA SAFETY PROGRAM	800	792	800	765	800	582	800	/ALCOHOL , TOBACCO ,SCHOLARSHIP-500
609.4976.439	CASH OVER SHORT		855		913		406		
609.4976.440	PROFESSIONAL SERVICES	525	300	525	420	525	540	525	INS AGENCY
609.4976.444	OTHER CONTRACTUAL SERVICES				257		-		
Operations Subtotal		28,390	18,968	28,390	21,275	28,590	15,313	28,590	
Total MANAGER		113,019	104,296	118,453	110,609	123,201	61,950	125,953	

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2016	2016	2017	2017	2018	2018	2019	
LIQUOR STORE									
CASHIERS									
609.4977.101	FULL-TIME EMPLOYEES - REGULA	34,000	36,084	34,000	37,467	44,000	19,794	44,000	
609.4977.102	FULL-TIME EMPLOYEES - OVERTIME		(15)		139		-		
609.4977.103	PART-TIME EMPLOYEES	42,100	34,377	35,200	38,778	35,200	20,009	40,000	
609.4977.121	EMPLOYER PERA CONTRIBUTIONS	5,708	18,118	5,190	20,217	5,940	2,588	6,300	
609.4977.122	EMPLOYER FICA CONTRIBUTIONS	4,718	4,114	4,290	4,490	4,910	2,339	5,208	
609.4977.123	EMPLOYER MEDICARE CONTRIBU	1,103	962	1,003	1,050	1,148	547	1,218	
609.4977.130	EMPLOYER PAID INSURANCE	16,400	14,884	17,200	15,602	18,000	8,223	21,500	
609.4977.131	OPEB OBLIGATION		-		(486)		-		
	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-	
	Personnel Subtotal	104,029	108,525	96,884	117,257	109,199	53,499	118,226	
609.4977.160	LIABILITY INSURANCE	40	23	40	47	40	23	40	
609.4977.333	STAFF MEETINGS & CONFERENCE	300	-	300	15	300	-	300	TRADE SHOW
609.4977.334	MEMBERSHIP DUES AND FEES	50	-	50	200	50	-	50	
	Operations Total	390	23	390	262	390	23	390	
Total CASHIERS		104,419	108,548	97,274	117,518	109,589	53,522	118,616	
JANITOR									
609.4978.210	OPERATING SUPPLIES	600	258	600	546	600	550	600	
Total JANITOR:		600	258	600	546	600	550	600	
BUILDINGS & MAINTENANCE									
609.4979.220	REPAIR/MAINTENANCE SUPPLIES	100	-	100	250	100	6	100	
609.4979.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	1,416	1,000	1,396	1,000	519	1,000	
609.4979.360	INSURANCE	5,500	3,212	4,500	3,929	4,500	2,857	4,500	
609.4979.380	UTILITY SERVICES	12,500	11,174	12,500	11,492	12,500	4,224	12,500	
609.4979.400	REPAIRS & MAINTENANCE	11,000	1,625	11,000	9,314	11,000	1,568	21,000	+ 10,000 interior painting
609.4979.410	RENTALS	750	1,363	750	1,675	750	791	750	
Total BUILDING MAINTENANCE		30,850	18,790	29,850	28,056	29,850	9,966	39,850	



# DEPRECIATION

609.4997.420 DEPRECIATION	13,000	12,107	13,000	7,810	13,000	-	13,000
Total DEPRECIATION	13,000	12,107	13,000	7,810	13,000	-	13,000

## OTHER EXPENSE

609.xxxx.580					-		
609.4999.720 OPERATING TRANSFERS	14,000	84,000	14,000	64,000	16,000	-	16,000
Total OTHER EXPENSE	14,000	84,000	14,000	64,000	16,000	-	16,000

Total LIQUOR FUND EXPENDITURES	1,314,086	1,463,729	1,369,551	1,482,726	1,441,326	658,153	1,517,910
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REVENUES--LIQUOR STORE					as of 6/30			
LIQUOR FUND	PROPOSED	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2016		2017		2018		2019	
MISCELLANEOUS REVENUES								
609.4151.3621 INTEREST EARNED	3,000	7,735	3,000	5,569	3,000	3,446	3,000	
609.4151.3624 MISC REVENUE - REFUNDS	250	6	250	350	250	-	250	INS DIV, CK FEES, TASTING CKS
609.4151.3626 MONEY MARKET INTEREST		1		2		12		
Total MISCELLANEOUS REVENUES:	3,250	7,743	3,250	5,921	3,250	3,457	3,250	
PROPRIETARY FUND REVENUES								
609.4975.3781 SALES - LIQUOR	364,382	432,358	382,600	452,734	401,700	227,929	422,000	increase 5%
609.4975.3782 SALES - BEER	780,570	777,609	819,600	777,386	860,600	370,365	904,000	Increase 5%
609.4975.3783 SALES - WINE	168,315	218,308	176,700	225,676	185,500	110,091	195,000	Increase 5%
609.4975.3784 SALES - MISC. TAXABLE	14,603	20,601	22,000	20,460	22,000	10,177	22,000	
609.4975.3786 SALES - NON-TAXABLE	5,215	8,962	5,215	9,906	5,215	3,496	5,215	
609.4975.3794 CASH OVER		1,010		1,175		510		
Total PROPRIETARY FUND REVENUES:	1,333,085	1,458,848	1,406,115	1,487,337	1,475,015	722,567	1,548,215	

**Total LIQUOR FUND REVENUES:**                      **1,336,335    1,466,590    1,409,365    1,493,258    1,478,265    726,025    1,551,465**

<b>TOTAL REVENUES</b>	1,336,335	1,466,590	1,409,365	1,493,258	1,478,265	726,025	1,551,465
<b>TOTAL EXPENDITURES</b>	1,300,086	1,379,729	1,355,551	1,418,726	1,425,326	658,153	1,501,910
<b>CAPITAL</b>	0	0	6,000	0	6,000		0
<b>NET INCOME BEFORE TRANSFER:</b>	36,249	86,861	47,814	74,532	46,939	67,871	49,555
<b>TRANSFERS</b>	14,000	84,000	14,000	64,000	16,000		16,000
<b>GAIN OR LOSS</b>	22,249	2,861	33,814	10,532	30,939	67,871	33,555

**2019 CAPITAL REQUESTS:**

Total                      0  
                                 0

# EXPENDITURES--STORM SEWER

		BUDGET		BUDGET		BUDGET		31-Oct as of 6/30 ACTUAL	PROPOSED	COMMENTS
		2016		2017		2018			2019	
605.4710.601	BOND PRINCIPAL	46,590	0	48,407	0	47,634	49,755		114,451	W Main/6th and 11th NE/16TH
605.4710.611	BOND INTEREST	11,904	14,107	7,310	19,018	33,550	17,864		30,324	
605.4710.620	PAYING AGENT FEES		623		347		0			
605.4710.621	BOND ISSUANCE COSTS		-2,169		7,244		0			
<b>Total DEBT SERVICE</b>		<b>58,494</b>	<b>12,560</b>	<b>55,717</b>	<b>26,608</b>	<b>81,184</b>	<b>67,620</b>		<b>144,775</b>	
<b>DISTRIBUTION</b>										
605.4963.101	FULL-TIME EMPLOYEES - REGULAR	62,500	28,709	29,000	28,099	31,000	14,748		31,000	
605.4643.102	FULL-TIME EMPLOYEES - OVERTIME		0		0		0			
605.4963.103	PART-TIME EMPLOYEES	3,000	0	3,000	0	3,000	0		3,000	
	New FT								11,128	
605.4963.121	EMPLOYER PERA CONTRIBUTIONS	4,688	8,820	2,175	-11,701	2,325	1,106		2,325	
605.4963.122	EMPLOYER FICA CONTRIBUTIONS	4,061	1,620	1,984	1,660	2,108	862		2,108	
605.4963.123	EMPLOYER MEDICARE CONTRIBUTIONS	906	379	421	388	450	202		450	
605.4963.124	SICK CONVERSION		0		0		3,593			
605.4963.130	EMPLOYER PAID INSURANCE	13,072	6,549	17,200	6,829	8,600	0		9,200	
605.4963.131	OPEB OBLIGATION		-171		-162		0			
<b>Personnel Subtotal</b>		<b>88,227</b>	<b>45,906</b>	<b>53,780</b>	<b>25,114</b>	<b>47,483</b>	<b>20,512</b>		<b>59,211</b>	
605.4963.150	WORKER'S COMPENSATION	0	0	0	0	0	0		0	
605.4963.210	OPERATING SUPPLIES	7,000	5,665	7,000	2,502	7,000	1,554		7,000	Diesel
605.4963.214	UNIFORMS	1,200	0	1,200	0	280	0		280	
605.4963.220	REPAIR/MAINTENANCE SUPPLIES	30,500	1,312	30,500	1,597	30,500	862		20,500	
605.4963.240	SMALL TOOLS/MINOR EQUIPMENT	500	63	500	379	500	0		500	
605.4963.303	ENGINEERING FEES		17,528		0		0			
605.4963.325	COMMUNICATION-OTHER	3,000	4,342	5,000	4,899	5,000	1,775		5,000	
605.4963.331	TRAVEL	100	0	100	0	100	0		100	
605.4963.352	GENERAL NOTICE/PUBLIC INFO		34		0		0			
605.4963.360	INSURANCE	600	504	800	504	800	361		800	
605.4963.370	MAINTENANCE & SUPPORT FEES	1,700	1,056	1,700	1,097	1,700	873		1,700	Folder/Stuffer & Handhelds
605.4963.400	REPAIRS & MAINTENANCE	25,000	1,402	25,000	7,824	25,000	44		35,000	
605.4963.410	RENTALS		2		2		2			
605.4963.430	OTHER SERVICE/CHARGES	75	0	75	90	75	0		75	
605.4963.440	PROFESSIONAL SERVICES	5,000	0	5,000	0	5,000	0		5,000	Storm Water Plan MS4
605.4963.433	MMUA SAFETY PROGRAM	4,050	3,120	4,050	3,101	4,050	2,365		4,000	
605.4963.444	OTHER CONTRACTUAL SERVICES		0		0		0			
<b>Operations Subtotal</b>		<b>78,725</b>	<b>35,028</b>	<b>80,925</b>	<b>21,993</b>	<b>80,005</b>	<b>7,836</b>		<b>79,955</b>	
<b>Total STORM WATER</b>		<b>166,952</b>	<b>80,934</b>	<b>134,705</b>	<b>47,107</b>	<b>127,488</b>	<b>28,348</b>		<b>139,166</b>	

<b>ADMINISTRATION</b>								
605.4964.101	FULL-TIME EMPLOYEES - REGULAR	18,600	16,175	19,500	16,374	19,500	7,633	19,500
605.4964.102	FULL-TIME EMPLOYEES - OVERTIME		5		4		7	
605.4964.103	PART-TIME EMPLOYEES	0	0	0	0	0	0	0
605.4964.121	EMPLOYER PERA CONTRIBUTIONS	1,395	1,212	1,463	1,184	1,463	571	1,463
605.4964.122	EMPLOYER FICA CONTRIBUTIONS	1,153	953	1,209	936	1,209	446	1,209
605.4964.123	EMPLOYER MEDICARE CONTRIBUTIONS	270	223	283	219	283	104	283
605.4964.124	SICK CONVERSION				289		1,133	
605.4964.130	EMPLOYER PAID INSURANCE	3,000	2,643	3,400	2,448	3,400	0	3,400
605.4964.131	OPEB OBLIGATION		0		0		0	
	<b>Personnel Subtotal</b>	<b>24,418</b>	<b>21,211</b>	<b>25,854</b>	<b>21,453</b>	<b>25,854</b>	<b>9,895</b>	<b>25,854</b>
605.4964.150	WORKER'S COMPENSATION	5,500	3,835	5,600	-579	5,600	2,123	5,600
605.4964.210	OPERATING SUPPLIES	700	65	700	133	700	28	700
605.4964.240	SMALL TOOLS/MINOR EQUIP		359		20		0	
605.4964.301	AUDITING/ACCOUNTING	860	852	900	884	900	908	980
605.4964.303	ENGINEERING FEES	5,000	0	5,000	0	5,000	0	5,000
605.4964.309	EDP, SOFTWARE & DESIGN		72		153		0	
605.4964.333	STAFF MEETINGS & CONFERENCES	300		300		300	0	300
605.4964.334	MEMBERSHIP DUES AND FEES							
605.4964.370	MAINTENANCE/SUPPORT FEES	250	166	450	115	450	122	450
605.4964.400	REPAIRS & MAINTENANCE				46		11	
605.4964.430	OTHER SERVICE/CHARGES	200	9	200	128	200	0	200
605.4964.435	UNCOLLECTIBLE				77		0	
605.4964.438	CREDIT CARD FEES	1,000	2,132	2,100	2,861	2,800	1,674	2,800
605.4964.440	PROFESSIONAL SERVICES	725	300	725	1,420	725	1,540	725
605.4964.444	OTHER CONTRACTUAL SERVICES				577		951	
	<b>Operations Subtotal</b>	<b>14,535</b>	<b>7,790</b>	<b>15,975</b>	<b>5,835</b>	<b>16,675</b>	<b>7,357</b>	<b>16,755</b>
	<b>Total ADMINISTRATION</b>	<b>38,953</b>	<b>29,001</b>	<b>41,829</b>	<b>27,288</b>	<b>42,529</b>	<b>17,251</b>	<b>42,609</b>
<b>DEPRECIATION</b>								
605.4997.420	DEPRECIATION		84,169		89,677		0	
605.4997.625	AMORTIZATION		-1,197		-1,097		0	
605.4997.630	BOND DISCOUNT PAID	0	0	0	0	0	0	0
	<b>Total DEPRECIATION</b>	<b>0</b>	<b>82,972</b>	<b>0</b>	<b>88,580</b>	<b>0</b>	<b>0</b>	<b>0</b>
605.4999.720	Operating Transfers	0	0	0	77,698	0		0
	<b>TOTAL STORM WATER EXPENSES</b>	<b>264,399</b>	<b>205,467</b>	<b>232,251</b>	<b>267,282</b>	<b>251,201</b>	<b>113,219</b>	<b>326,550</b>

# REVENUES--STORM WATER

STORM WATER FUND			BUDGET		as of 6/30		PROPOSED	COMMENTS
			2017		2018		2019	
MISCELLANEOUS REVENUES								
605.4963.3340	STATE GRANTS AND AIDS	125,002		3,854		-		
605.4963.3613	SPECIAL-ASSMNTS-PREPAID		-	6,250	-	-		
605.4963.3621	INTEREST EARNED	3000 2492	3000	-6608	3000	6585	3000	
605.4963.3624	MISC REVENUE - REFUNDS							
605.4963.3625	INC/DEC IN FAIR VALUE OF INVESTMENT					7		
605.4963.3626	MONEY MARKET INTEREST	0	0	0				
Total MISCELLANEOUS REVENUES			3000 127494.07	3000 3495.53	3000	6592.37	3000	
PROPRIETARY FUND REVENUES								
605.4963.3720	STORM USER CHARGE	272,538 277,303	278,000	408,591	428,000	216,204	432,280	1%
605.4963.3746	PENALTIES	2,200 2,884	2,200	4,236	2,200	2,141	2,200	
	DEVELOPER CONTRIBUTED			-		-		
605.4963.3921	TRANSFER FROM OTHER FUNDS			500,000		-		
605.4963.3990	CAPITAL CONTRIBUTIONS	199,346		296,491		-		
Total PROPRIETARY REVENUES			274738 479533.3	280200 1209318.03	430200	218345.94	434480	
Storm Expenses			264,399	205,467	232,251	267,282	251,201	113,219
Storm Revenues			277,738	607,027	283,200	1,212,814	433,200	224,938
Capital Expenses			107,500		12,500		65,000	0
GAIN OR LOSS			(94,161)	401,560	38,449	945,532	116,999	111,720
								110,930

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## 2019 CAPITAL REQUESTS:

MS4 reserve	2013	10000
	2014	10000
	2015	5000
	2016	5000
	2017	5000
		35000

## EXPENDITURES

		BUDGET		BUDGET		as of 6/30 BUDGET ACTUAL 2018		PROPOSED	COMMENTS
		2016		2017				2019	
<b>ICE ARENA</b>									
606.4516.101	FULL-TIME EMPLOYEES -	86,700	81,830	99,500	82,861	93,000	44,955	96,500	
606.4516.102	FULL-TIME EMPLOYEES - OVERTIME		265		-		-	-	
606.4516.103	PART-TIME EMPLOYEES	40,100	36,998	40,100	45,127	40,100	20,298	48,000	
606.4516.121	EMPLOYER PERA CONTR	8,000	8,847	9,000	7,974	9,000	4,236	9,000	
606.4516.122	EMPLOYER FICA CONTRIB	7,862	7,103	8,655	7,616	8,252	3,896	8,959	
606.4516.123	EMPLOYER MEDICARE CO	1,258	1,661	1,444	1,781	1,349	911	1,400	
606.4516.130	EMPLOYER PAID INSURAN	22,000	18,718	19,000	19,505	20,000	8,470	23,500	
606.4516.142	UNEMPLOYMENT BENEFIT		511		738		-		
<b>Personnel Subtotal</b>		<b>165,920</b>	<b>155,932</b>	<b>177,699</b>	<b>165,602</b>	<b>171,701</b>	<b>82,766</b>	<b>187,359</b>	
606.4516.150	WORKER'S COMPENSATION	3,400	2,621	3,500	2,570	3,500	2,126	3,500	
606.4516.210	OPERATING SUPPLIES	5,000	2,822	5,000	1,716	4,000	390	4,000	
606.4516.214	UNIFORMS	600	-	600	905	950	-	600	
606.4516.220	REPAIR/MAINTENANCE SUP	7,500	9,276	7,500	5,883	7,500	3,048	7,500	
606.4516.240	SMALL TOOLS/MINOR EQUI	1,000	2,009	1,000	218	1,000	99	1,000	
606.4516.261	MERCH FOR RESALE- TAX	3,000	1,554	2,000	1,615	2,000	715	2,000	
606.4516.301	AUDITING/ACCOUNTING	900	900	900	900	900	900	900	
606.4516.309	EDP, SOFTWARE, DESIGN			500		-	-	-	
606.4516.321	TELEPHONE	2,200	3,046	2,800	3,264	3,200	1,480	3,200	
606.4516.333	STAFF MEETINGS & CONF	1,000	-	1,000	-	1,000	-	1,000	Refrig
606.4516.334	MEMBERSHIP DUES AND	400	220	400	266	400	259	400	MIAMA, Star
606.4516.343	OTHER ADVERTISING	360	163	360	166	200	84	200	
606.4516.370	MAINTENANCE/SUPPORT	1,800	1,690	1,900	2,070	2,400	1,324	2,400	Message center contract fees
606.4516.380	UTILITIES	52,700	43,551	52,700	68,184	54,000	29,282	76,000	Use 45000 x .80 x 1.5 (20% energy savings?)
606.4516.400	REPAIRS & MAINTENANCE	18,000	18,272	22,500	31,317	22,500	7,171	22,500	new multiplier
606.4516.430	OTHER SERVICE/CHARGE	3,000	1,122	3,000	1,310	2,000	595	2,000	Weed control/garbage/sprinkler
606.4516.433	MMUA SAFETY	1,010	761	1,010	765	1,010	624	1,010	
606.4516.440	PROFESSIONAL SERVICE	500	113	500	-	500	-	500	Alarm
606.4516.444	OTHER CONTRACTUAL SER	4,500	-		289		521		
606.4516.530	IMPROVE OTHER THAN B		197,480		-		-	-	Yr 1 of 10- R22 replacement
606.4516.580	OTHER EQUIP		-		-		-		
<b>Operations Subtotal</b>		<b>106,870</b>	<b>285,600</b>	<b>107,170</b>	<b>121,437</b>	<b>107,060</b>	<b>48,620</b>	<b>128,710</b>	
<b>Total ICE ARENA</b>		<b>272,790</b>	<b>441,532</b>	<b>284,869</b>	<b>287,039</b>	<b>278,761</b>	<b>131,386</b>	<b>316,069</b>	

# REVENUES

ICE ARENA		BUDGET 2016	ACTUAL	BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	PROPOSED 2019
606.4516.3349	MISC STATE GRANT		100000		0		0	
606.4516.3450	SCHOOL/YOUTH ICE REN	200,000	196,957	200,000	189,360	200,000	78,525	200,000
606.4516.3451	LEAGUE HOCKEY	49,000	46,977	49,000	64,076	49,000	8,576	79,000
606.4516.3452	PUBLIC SKATE	2,500	2,083	2,500	2,040	2,500	1,770	2,500
606.4516.3453	OPEN HOCKEY/ICE TIME	5,000	4,094	5,000	4,234	5,000	1,497	5,000
606.4516.3454	LEASED SIGN REVENUE	1,000	1,900	1,000	1,355	1,000	45	3,500
606.4516.3455	CONCESSION RENTS	2,516	2,216	2,516	-	2,516	4,531	2,516
606.4516.3456	POP AND GUMBALL SALE	3,000	2,215	3,000	2,423	3,000	759	3,000
606.4516.3457	SKATE RENTS/SHARPENI	1,500	769	1,500	755	1,500	390	1,500
606.4516.3458	PRO SHOP SALES	200	340	200	164	200	126	200
606.4516.3623	CONTRIBUTIONS AND DO	-	1	-	-	-	-	-
606.4516.3624	MISC REVENUE-REFUNDS	-	-	-	4,562	-	3,000	-
	Transfer from other funds		83,980		18,072		-	-
<b>Total ICE ARENA</b>		<b>264,716</b>	<b>441,532</b>	<b>264,716</b>	<b>287,039</b>	<b>264,716</b>	<b>99,218</b>	<b>297,216</b>

<b>Arena Expenses</b>	272,790	441,532	284,869	287,039	278,761	131,386	316,069
<b>Arena Revenues</b>	264,716	441,532	264,716	287,039	264,716	99,218	297,216
<b>Capital Expenses</b>	100000		0		0		0
<b>GAIN OR LOSS</b>	(108,074)	-	(20,153)	(0)	(14,045)	(32,167)	(18,853)

Page 1 - Rev

## 2019 CAPITAL REQUESTS:

phones???	-
cameras????	-
Refrigerant	25,000
Bill for refrigerant	(25,000) 1/2 from City and 1/2 from County
	-
	-

2019- refrigerant

10 years at \$25,000

**CITY OF KASSON  
RESOLUTION #9.X-18**

**RESOLUTION APPROVING PRELIMINARY 2018 TAX LEVY,  
COLLECTIBLE IN 2019**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON,  
COUNTY OF DODGE, MINNESOTA**, that the following sums of money be levied for  
the current year, collectible in 2019, upon taxable property in the City of Kasson, for the  
following purposes:

General Fund	\$1,933,044
Library Fund	\$ 334,913
Economic Development Fund	\$ 69,702
Community Policing	\$ 0
Total General Government Levy	\$2,337,659
Special Levy:	
Total Debt Service Levy	\$ 797,760
Tax Abatement Levy	\$ 5,897
Total Levy	\$3,141,316

The City Administrator is hereby instructed to transmit a certified copy of this resolution  
to the County Auditor of Dodge County, Minnesota.

**Adopted** this 12<sup>th</sup> day of September, 2018.

**ATTEST:**

\_\_\_\_\_  
Linda Rappe, City Clerk

\_\_\_\_\_  
Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member  
\_\_\_\_\_ and duly seconded by Council Member \_\_\_\_\_. Upon a vote being taken, the  
following members voted in favor thereof: \_\_\_\_\_. Those against  
same: \_\_\_\_\_.



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# City of Oronoco

Home of Downtown Oronoco Gold Rush

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28 August 2018

Dear Zumbro Water Trail (ZWT) participants,

We would like to share an update regarding the Zumbro Water Trail (ZWT) - regional application process that everyone on this email is supporting by sending in your \$154.00.

The Zumbro Watershed Partnership (ZWP) is committed to supporting the application process for the ZWT - regional application. Recent staff changes have resulted in a delay with the start of the application process. ZWP will be holding their next board meeting in November and will make a determination regarding how to proceed with funding the consultant to assist with the application. The difference in money needed between the \$154.00 from each participant to support the consultant fees will be discussed at the ZWP board meeting.

This may appear to be a hiccup in the process, but ZWP is committed to keep the project moving along, although it might be a few more months before we see any movement in the project.

Please bear with ZWP during this time. If you have any questions, you can contact me or Brett Ostby, ZWP Citizen Board Member and Co-chair.

Thank you.

Regards,

Ryland Eichhorst  
Oronoco Mayor  
Oronocomayor@gmail.com

Brett Ostby  
ZWP Citizen Board Member and Co-chair  
ptychorbranchus@gmail.com

Kasson, MN Code of Ordinances

**§ 50.23 SERVICE CONNECTIONS.**

(A) The material used in service connections shall be as follows: water, type "K" copper; sanitary sewer, cast iron standard weight or ductile iron; subdrain, P.V.C.

(B) The minimum sizes for service lines shall be as follows: water, three-fourths inch for single unit residential, as required by the State Plumbing Code for other than single unit residential; sanitary sewer, four-inch for one- and two-unit residential, as required by the State Plumbing Code for other than one- and two-unit residential; subdrain, four inch.

(C) A separate service line shall be constructed to each individual lot or parcel in the city.

(D) The property owner shall be responsible for the maintenance of the service connection from the building to the main.

(E) It shall be the responsibility of the property owner to fit and equip the water service connection with a curb box, which shall be located, whenever possible, in the boulevard adjacent to each lot or parcel. When the water curb box cannot be located in a boulevard adjacent to each lot or parcel, the curb box shall be placed in another location, to be approved by the city. The water curb box shall be constructed in keeping with the State Plumbing Code. The top of the curb box shall be level with the finish grade. No permanent improvements shall be placed over the water curb box.

(F) (1) The city shall furnish the meter for all new construction electrical connections. The owner/developer shall furnish trenching and shall provide the meter socket and service wire, which shall comply with city specifications available in the office of the City Administrator and the City Electrical Supervisor. The city shall supply the pole for connection of an overhead electric service line. All connections shall be made under the supervision of the Public Utility Department.

(2) The city shall furnish power to a pedestal or transformer upon completion of the original installation, but shall not be responsible for repair and/or maintenance of electrical service lines thereafter. The owner/developer shall be responsible for dealing with all obstacles or obstructions including, but not limited to, trees, shrubs, bushes and storage buildings. The city shall be responsible for boulevard trees which interfere with electrical lines.

(3) A fee shall be paid to the city upon request by the owner/developer for installation of any temporary or permanent electrical hookup. The fee shall be set by resolution of the City Council. Upon receipt by the Administrator's office of the appropriate fee, the Public Utility Department shall be notified to install the temporary and/or permanent connection.

(Prior Code, § 18.1-11) (Ord. 556, passed - -; Ord. 613, passed - -; Ord. 748, passed - -; Ord. 865, passed 11-22-2016)

- 3) The City may collect the same in a civil action or, in the alternative and at the option of the City, as otherwise provided in this subdivision.

C. **Charges a lien.** Each such account is hereby made a lien upon the premises served. All such accounts which are more than thirty (30) days past due may, when authorized by resolution of the Council, be certified by the Clerk Administrator of the City of Dodge Center, Minnesota, to the County Auditor, and the Clerk Administrator in so certifying shall specify the amount thereof, the description of the premises served, and the name of the owner thereof. The amount so certified shall be extended by the Auditor on the tax rolls against such premises in the same manner as other taxes, and collected by the County Treasurer, and paid to the City along with other taxes.

*Source: Ordinance No. 126, 2<sup>nd</sup> Series  
Effective Date: 12-08-2014*

**SEC. 3.06. CONNECTION OR TAPPING PROHIBITED - DELINQUENT ASSESSMENTS OR CHARGES.** No permit shall be granted to tap or connect with sewer or water mains when any assessment or connection charge for such sewer or water main against the property to be connected is in default or delinquent. If such assessment or connection charges are payable in installments, no permit shall be granted unless all installments then due and payable have been paid.

*Source: City Code  
Effective Date: 6-1-1989*

*(Sections 3.07 through 3.19, inclusive, reserved for future expansion.)*

**SEC. 3.20. RULES AND REGULATIONS RELATING TO WATER SERVICE.**

**Subd. 1. Deficiency of Water and Shutting Off Water.** The City is not liable for any deficiency or failure in the supply of water to customers whether occasioned by shutting the water off for the purpose of making repairs or connections or by any other cause whatever. In case of fire, or alarm of fire, water may be shut off to insure a supply for fire fighting. In making repairs or construction of new works, water may be shut off at any time and kept off so long as may be necessary.

**Subd. 2. Repair of Leaks.** It is the responsibility of the consumer or owner to maintain the service pipe from the main into the house or other building. In case of failure upon the part of any consumer or owner to repair any leak occurring in his service pipe within twenty-four (24) hours after oral or written notice has been given the owner or occupant of the premises, the water may be shut off and will not be turned on until a reconnection charge has been paid and the water service has been repaired. When the waste of water is great or when damage is likely to result from the leak, the water will be turned off if the repair is not proceeded with immediately.

**Subd. 3. Abandoned Services Penalties.** All service installations connected to the water system that have been abandoned or, for any reason, have become useless for further service shall be disconnected at the curb stop. The owner of the premises, served by this

**3.10, Subd. 4**  
**(Rev. 2007)**

**Subd. 4. Repair of Leaks.** It is the responsibility of the consumer or owner to maintain the service pipe from the curb stop into the house or other building. In case of failure upon the part of any consumer or owner to repair any leak occurring in their service pipe within 24 hours after oral or written notice has been given the owner or occupant of the premises, the water may be shut off and will not be turned on until a reconnection charge has been paid and the water service has been repaired. When the waste of water is great or when damage is likely to result from the leak, the water will be turned off if the repair is not proceeded with immediately. (Amended, Ord. No. 84, 2-20-07)

**Subd. 5. Abandoned Services Penalties.** All service installations connected to the water system that have been abandoned or, for any reason, have become useless for further service shall be disconnected at the main. The owner of the premises, served by this service, shall pay the cost of the excavation. The City shall perform the actual disconnection and all pipe and appurtenances removed from the street right-of-way shall become the property of the City. When new buildings are erected on the site of old ones, and it is desired to increase the old water service, a new permit shall be taken out and the regular tapping charge shall be made as if this were a new service. It is unlawful for any person to cause or allow any service pipe to be hammered or squeezed together at the ends to stop the flow of water, or to save expense in improperly removing such pipe from the main. Also, such improper disposition thereof shall be corrected by the City and the cost incurred shall be borne by the person causing or allowing such work to be performed. (Amended, Ord. No. 84, 2-20-07)

**Subd. 6. Service Pipes.** Every service pipe must be laid in such manner as to prevent rupture by settlement. The service pipe shall be placed not less than seven feet below the surface in all cases so arranged as to prevent rupture and stoppage by freezing. Frozen service pipes between the curb stop and the building shall be the responsibility of the owner. Service pipes must extend from the curb stops to the inside of the building; or if not taken into a building then to the hydrant or other fixtures which they are intended to supply. A valve, the same size as the service pipe, shall be placed close to the inside wall of the building, ahead of the meter and well protected from freezing. Joints on copper tubing flared or compression-fitted, and kept to a minimum. Not more than one joint shall be used for a service up to 70 feet in length. All joints shall be left uncovered until inspected. Minimum size connection with the water mains shall be 3/4 inch in diameter. (Amended, Ord. No. 84, 2-20-07)

(2-20-07)

owners of any such houses or buildings to comply with the terms of this Chapter governing the collection of water rents shall be deemed sufficient cause for the shutting off of the water from the service without any liability on the part of the City. All water service connections shall be made and installed according to the regulations established by the Council.

**1120.11 Location of Curb Stop Boxes.** In subdivisions where a 10 foot utility easement has been established on the structure side of the sidewalk the curb stop shall be placed in the center of each lot or as depicted on the construction plan and 9 feet in on the utility easement from the property line. In subdivisions where the utilities are installed or existing on the road right-of-way the curb stop shall be placed in the center of each lot or as depicted on the construction plan and 13-1/2 feet behind back of curb on the property line. Curb stops shall be marked with either a T-post, a 4 x 4 timber, or a four-inch PVC pipe extending four feet out of the ground and painted blue. This marker shall remain in place until final landscaping has been completed. The curb stop shall be installed by the owner to final grade of lot and shall be placed in an accurate vertical position after backfilling and proved operational to City staff or the designated inspector. Curb stops are designed to travel up or down and shall be placed in the ground at the midpoint of the adjustment and shall be adjusted to the surface after all landscaping has occurred. If the curb box is located in an impervious surface, then an approved casting must be used to protect the curb stop for city staff accessibility. The property owner owns from the City water main to the structure and all plumbing thereafter, and is responsible of the repair, maintenance, and operation of their curb stop and water service. City staff is not responsible to locate or attempt to locate curb stops. If the owner of the curb stop fails to maintain the accessibility and operation of said service, the City shall be held harmless. Any action taken to access the owners curb stop by the City or a designated contractor will instigate a bill of time and materials to be promptly paid by said owner. Failure of payment shall result in a water shutoff until the obligation has been satisfied. All curb stop shut offs found to be inoperable or leaking shall be the responsibility of the homeowner/builder to repair or replace and shall be corrected within 30 days of notice to do so or service may be discontinued.

(Am. Ord. 2002-05, passed 5-28-02; Am. Ord. 2004-07, passed 5-11-04; Am. Ord. 2004-08, passed 5-11-04; Am. Ord. 2004-13, passed 12-14-04)

## **1120.12 Water Meters.**

### **Subd. 1 Residential Meters.**

A. All residential water meters and transmitters in new homes providing primary service for water and sewer metering shall be purchased by the homeowner/builder. A homeowner/builder may choose to put in a secondary meter for metering external water use, the homeowner/builder shall be responsible for purchasing the meter. Residential meters shall be meters of 3/4 inch. All primary and secondary meters shall have meter stop valves on both sides of meters. All meters must be purchased through the City.

G.1



Minnesota Municipal Utilities Association

3025 Harbor Lane N | Suite 400  
Plymouth, MN 55447-5142  
Phone 763.551.1230 | Toll Free 800.422.0119 (MN)  
Fax 763.551.0459  
[www.mmua.org](http://www.mmua.org)

August 1, 2018

## MEMORANDUM

To: Safety Management Participants

From: Mike Willetts, Director of Job Training and Safety

Subject: 2018-19 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2018 through September 30, 2019, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. Please do not send payment at this time. You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance  
Minnesota Municipal Utilities Association  
3025 Harbor Lane North, Suite 400  
Plymouth, MN 55447-5142

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail [mwilletts@mmua.org](mailto:mwilletts@mmua.org)  
Larry Pederson: phone 763-746-0704 or e-mail [lpederson@mmua.org](mailto:lpederson@mmua.org)

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association  
AMENDMENT TO SERVICES AGREEMENT  
**Safety Management Program**

Contract Date: July 16, 2018

Contract Number: 68-2019

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and Kasson Public Utilities (Kasson), dated July 11, 2017, contract number 68-2018, is amended as follows:

**PART II, Section 1.**

1. DURATION: This Agreement shall remain in force from October 1, 2018 until September 30, 2019 (the "expiration date").

**PART III, Section 1.**

1. COMPENSATION: For the services covered by this Agreement, Kasson shall pay MMUA an annual fee of nineteen thousand seven hundred fifty dollars and 00 cents (\$ 19,750.00) for the 2018-19 annual period. Such compensation shall be due and payable according to the selected payment terms below.

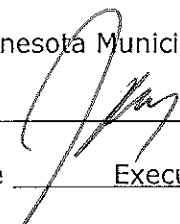
Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- ☐ Annual Payment (\$19,750.00)
- ☐ Quarterly Payments (\$4,937.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

Kasson Public Utilities  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Purchase Order # \_\_\_\_\_

Minnesota Municipal Utilities Association  
By  \_\_\_\_\_  
Title Executive Director  
Date July 16, 2018

Minnesota Municipal Utilities Association

AMENDMENT TO SERVICES AGREEMENT

**Safety Management Program**

Contract Date: July 16, 2018

Contract Number: 68-2019

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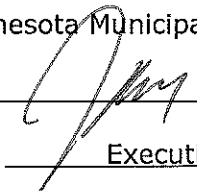
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The parties hereby accept the terms of the Agreement as modified.

Kasson Public Utilities

Minnesota Municipal Utilities Association

By \_\_\_\_\_

By  \_\_\_\_\_

Title \_\_\_\_\_

Title Executive Director

Date \_\_\_\_\_

Date July 16, 2018

Purchase Order # \_\_\_\_\_



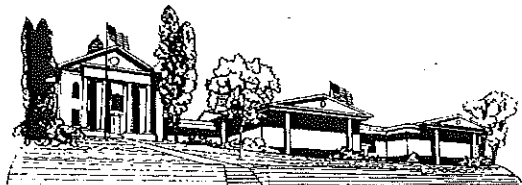
Minnesota Municipal Utilities Association  
Safety Management Program  
**Southeast Group Fee Calculation (Mark Hottel)**  
October 1, 2018 - September 30, 2019

Group Budget \$165,238.82

City	# of days	Population	2018-19		2017-18		Difference	Total 2018-19 with JTS
			Annual Charge	Quarterly Charge	Annual Charge			
Blooming Prairie	2	1,996	\$15,800.00	\$3,950.00	\$15,450.00	\$350.00	\$17,000.00	
Dodge Center	2	2,670	\$15,200.00	\$3,800.00	\$14,850.00	\$350.00	\$15,200.00	
Eyota	1	1,977	\$9,100.00	\$2,275.00	\$8,750.00	\$350.00	\$9,100.00	
Harmony	1	1,020	\$9,350.00	\$2,337.50	\$9,000.00	\$350.00	\$9,350.00	
Kasson	2	5,931	\$19,750.00	\$4,937.50	\$19,400.00	\$350.00	\$22,150.00	
Kenyon	1	1,815	\$11,200.00	\$2,800.00	\$10,850.00	\$350.00	\$13,000.00	
Lake City	1	5,063	\$15,850.00	\$3,962.50	\$15,500.00	\$350.00	\$18,850.00	
Lanesboro	0.3	728	\$5,450.00	\$1,362.50	\$0.00	\$5,450.00	\$5,450.00	
Mabel	0.5	717	\$6,200.00	\$1,550.00	\$0.00	\$6,200.00	\$6,200.00	
Preston	2	1,325	\$16,100.00	\$4,025.00	\$15,750.00	\$350.00	\$17,900.00	
Saint Charles	2	3,735	\$16,950.00	\$4,237.50	\$16,350.00	\$600.00	\$18,750.00	
Spring Valley	2	2,479	\$14,550.00	\$3,637.50	\$13,950.00	\$600.00	\$16,350.00	
Zumbrota	1	3,252	\$11,000.00	\$2,750.00	\$10,500.00	\$500.00	\$11,000.00	
Totals:	17.8		\$166,500.00	\$41,625.00	\$150,350.00	\$16,150.00	\$180,300.00	

Annual JTS (Electric)		2016-19	2017-18
\$600.00	per lineman		
Blooming Prairie	2	\$1,200.00	\$1,200.00
Kasson	4	\$2,400.00	\$2,400.00
Kenyon	3	\$1,800.00	\$1,800.00
Lake City	5	\$3,000.00	\$3,000.00
Preston	3	\$1,800.00	\$1,800.00
Saint Charles	3	\$1,800.00	\$1,800.00
Spring Valley	3	\$1,800.00	\$1,800.00
Totals:	23	\$13,800.00	\$13,800.00

Please notify Larry Pederson of changes to your city.  
Call 763-746-0704; fax 763-551-0459 or e-mail to lpederson@mmua.org.



The Oldest Working Courthouse in Minnesota

## **DODGE COUNTY**

22 6<sup>TH</sup> STREET EAST • PO BOX 33

MANTORVILLE, MN 55955 - 0033

**PHONE - 507 . 635 . 6239 • FAX - 507 . 635 . 6265**

**TOLL FREE - 888 . 600 . 5169 • JOBS LINE - 507 . 635 . 6284**

Thursday, August 30, 2018

City of Kasson  
401 5<sup>th</sup> St SE  
Kasson, MN 55944

To Whom It May Concern:

Attached is a list of tax forfeited properties located within your city. On August 28, 2018 the Dodge County Board of Commissioners classified these properties as non-conservation.

The list will be sent to the DNR for approval. In an effort to speed up the process for conveyance or sale of these properties, this letter is being sent to inquire if your city has an interest in the properties listed.

When the DNR has sent their approval I will send another letter asking for the City Board's approval of the classification as required under M.S. 282.01 and for approval for public auction or auction to adjacent owners, or request a conveyance to your city for public use.

At that time we will require a certified copy of the City Board Resolution authorizing any action taken. If you request that a parcel be conveyed to your city, you must also complete the form 'Application by a Governmental Subdivision for Conveyance of Tax-Forfeited Land' and return it to the Finance Office.

If you have any questions, please feel free to contact me at 1-507-635-6212.

Thank you for your assistance.

Sincerely,

Rose Culbertson  
Taxpayer Services Director

Parcel Number	Legal Description
	City of Kasson
24.033.2500	Commencing at a point on the East Section line of Section Thirty-three (33), Township One Hundred Seven (107) North of Range Sixteen (16) West, Fifty (50) feet North of the East Quarter corner of said Section Thirty-three (33); thence West on the North line of the Right of Way of Trunk Highway No. Fourteen (14), formerly No. Seven (7), 346 feet; thence Northeasterly 48°30' East and 48°30' North 275 feet; thence East to the East Section Line of said Section Thirty-three (33); thence South of the point of beginning.

**CITY OF KASSON, MINNESOTA  
SCHEDULE OF EXPENDITURES OF FEDERAL  
AWARDS AND INDEPENDENT AUDITOR'S REPORTS  
FOR THE YEAR ENDED  
DECEMBER 31, 2017**



CITY OF KASSON, MINNESOTA

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Honorable Mayor and Members  
of the City Council  
City of Kasson, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Kasson, Minnesota, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City of Kasson, Minnesota's basic financial statements and have issued our report thereon dated April 2, 2018. We have not performed any procedures with respect to the audited financial statements subsequent to April 2, 2018.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Kasson, Minnesota's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Kasson, Minnesota's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Kasson, Minnesota's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as item 2017-001 that we consider to be a significant deficiency.



To the Honorable Mayor and Members  
of the City Council  
**City of Kasson, Minnesota**  
Page Two

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Kasson, Minnesota's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2017-001.

### **City of Kasson, Minnesota's Response to Findings**

City of Kasson, Minnesota's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. City of Kasson, Minnesota's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Smith, Schafn and Associates, Ltd.*

Rochester, Minnesota  
August 14, 2018

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR  
PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED  
BY THE UNIFORM GUIDANCE**

To the Honorable Mayor and Members  
of the City Council  
City of Kasson, Minnesota

**Report on Compliance for Each Major Federal Program**

We have audited the City of Kasson, Minnesota's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City of Kasson, Minnesota's major federal programs for the year ended December 31, 2017. The City of Kasson, Minnesota's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the City of Kasson, Minnesota's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Kasson, Minnesota's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Kasson, Minnesota's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the City of Kasson, Minnesota, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended December 31, 2017.

To the Honorable Mayor and Members  
of the City Council  
**City of Kasson, Minnesota**  
Page Two

### **Report on Internal Control over Compliance**

Management of the City of Kasson, Minnesota, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Kasson, Minnesota's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Kasson, Minnesota's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Report on Schedule of Expenditures of Federal Awards Required by Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Kasson, Minnesota, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City of Kasson, Minnesota's basic financial statements. We issued our report thereon dated April 2, 2018, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. We have not performed any procedures with respect to the audited financial statements subsequent to April 2, 2018. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

To the Honorable Mayor and Members  
of the City Council  
**City of Kasson, Minnesota**  
Page Three

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Smith, Schafu and Associates, Ltd.*

Rochester, Minnesota  
August 14, 2018

**CITY OF KASSON, MINNESOTA**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For the Year Ended December 31, 2017**

<b>Federal Grantor/Pass-through Grantor/ Program Title</b>	<b>Federal CFDA Number</b>	<b>Federal Expenditures</b>
<u>Environmental Protection Agency</u>		
Capitalization Grants for Clean Water State Revolving Funds		
Pass-through from MN Public Facilities Authority	66.458	\$ 2,741,455
Total Expenditures of Federal Awards		<u>\$ 2,741,455</u>

**CITY OF KASSON, MINNESOTA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2017**

**Note 1. Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the City of Kasson, Minnesota under programs of the federal government for the year ended December 31, 2017. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of Kasson, Minnesota, it is not intended to and does not present the financial position, changes in assets, or cash flows of the City of Kasson, Minnesota.

**Note 2. Summary of Significant Accounting Principles**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The City of Kasson, Minnesota has not charged indirect costs to any of the federal programs. Therefore the election of the de minimis indirect cost rate is not applicable as allowed under the Uniform Guidance.

**Note 3. Other**

The City of Kasson, Minnesota had no expenditures to subrecipients for the year ended December 31, 2017.

**CITY OF KASSON, MINNESOTA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
YEAR ENDED DECEMBER 31, 2017**

**FINDINGS – FINANCIAL STATEMENT AUDIT**

**2016-001 ACCOUNTING AND FINANCIAL REPORTING**

Condition: A City of this size has an inherent limitation in its ability to prepare annual full disclosure financial statements in accordance with generally accepted accounting principles. It would not be practical for the City to devote the resources required to overcome this limitation. Therefore, the potential exists that a material disclosure could be omitted from the financial statements and not be prevented or detected by the City's internal controls.

Criteria: The Uniform Guidance require that non-Federal entities receiving Federal awards (i.e., auditee management) establish and maintain internal control designed to reasonably ensure compliance with Federal laws, regulations, and program compliance requirements. The City should also have controls in place to prevent and detect the omission of material disclosure in the annual financial statements.

Cause: The City does not have the expertise to draft the notes to the financial statements; however, they have reviewed and approved the annual financial statements as prepared by the audit firm.

Effect: No effect on the financial statements.

Recommendation: We recommend that the City continue to evaluate their internal staff and expertise to determine if further controls over the annual financial reporting are cost beneficial.

Views of Responsible Officials and Planned Corrective Actions: The City agrees with the finding and the recommended procedures have been implemented.

**CURRENT STATUS**

The finding recurred in 2017.

**FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**

No federal program audit was required for the year ended December 31, 2016.

CITY OF KASSON, MINNESOTA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2017

SUMMARY OF AUDITOR'S RESULTS

1. The auditor's report expresses an unmodified opinion on whether the financial statements of the City of Kasson, Minnesota were prepared in accordance with GAAP.
2. One significant deficiency disclosed during the audit of the financial statements is reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. No material weaknesses are reported.
3. No instances of noncompliance material to the financial statements of the City of Kasson, Minnesota were disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance.
5. The auditor's report on compliance for the major federal award programs for the City of Kasson, Minnesota expresses an unmodified opinion on all major federal programs.
6. There were no audit findings relative to the major federal programs for the City of Kasson, Minnesota reported in this schedule.
7. The program tested as a major program was:

<u>Name of Program</u>	<u>CFDA</u>
Capitalization Grants for Clean Water State Revolving Funds	66.458

8. The threshold for distinguishing Types A and B programs was \$750,000.
9. The City of Kasson, Minnesota does not qualify as a low-risk auditee.



**CITY OF KASSON, MINNESOTA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
YEAR ENDED DECEMBER 31, 2017**

**FINDINGS – FINANCIAL STATEMENT AUDIT**

**2017-001 ACCOUNTING AND FINANCIAL REPORTING**

Condition: A City of this size has an inherent limitation in its ability to prepare annual full disclosure financial statements in accordance with generally accepted accounting principles. It would not be practical for the City to devote the resources required to overcome this limitation. Therefore, the potential exists that a material disclosure could be omitted from the financial statements and not be prevented or detected by the City's internal controls.

Criteria: The Uniform Guidance requires that non-Federal entities receiving Federal awards (i.e., auditee management) establish and maintain internal control designed to reasonably ensure compliance with Federal laws, regulations, and program compliance requirements. The City should also have controls in place to prevent and detect the omission of material disclosure in the annual financial statements.

Cause: The City does not have the expertise to draft the notes to the financial statements; however, they have reviewed and approved the annual financial statements as prepared by the audit firm.

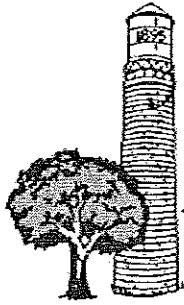
Effect: No effect on the financial statements.

Recommendation: We recommend that the City continue to evaluate their internal staff and expertise to determine if further controls over the annual financial reporting are cost beneficial.

Views of Responsible Officials and Planned Corrective Actions: The City agrees with the finding and the recommended procedures have been implemented.

**FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT**

No findings were noted during the City of Kasson, Minnesota's federal program audit for the year ended December 31, 2017.



TREE  
CITY  
USA

# CITY OF KASSON

401 FIFTH STREET SE  
KASSON, MINNESOTA 55944-2204  
PHONE: (507) 634-7071  
FAX: (507) 634-4737

## **CORRECTIVE ACTION PLAN (CAP):**

The City of Kasson, Minnesota respectfully submits the following corrective action plan for the year ended December 31, 2017. Audit period: January 1, 2017 – December 31, 2017.

The finding from the schedule of findings and questioned costs is discussed below. The finding is numbered consistently with the numbers assigned in the schedule.

## **FINDINGS – FINANCIAL STATEMENT AUDIT**

### **SIGNIFICANT DEFICIENCY**

#### **2017-001 ACCOUNTING AND FINANCIAL REPORTING**

##### **Explanation of Disagreement with the Audit Finding:**

There is no disagreement with the audit finding.

##### **Actions Planned in Response to Findings:**

The management and accounting personnel review the drafted financial statements and notes. The City does not have the expertise to ensure all disclosures required by GAAP are included in the financial statements. Accordingly, the City will rely upon the auditors for completeness of the disclosures. However, the management and accounting personnel will review the notes for accuracy prior to issuance of the statements.

##### **Official Responsible for Ensuring CAP:**

Nancy Zaworski, Finance Director, is the official responsible for ensuring the planned responses.

##### **Planned Completion Date of CAP:**

Not applicable as the City is willing to accept this risk at this time and will continue to evaluate the recommendation.

##### **Plan to Monitor Completion of CAP:**

Mayor and City Council will monitor this process.

**September 12, 2018**  
**Agenda Summary**

**Electric Utility**

Xcel Energy has not provided a fully executed copy of the agreement that will be filed with MPUC in regard to providing electricity to the service-by-exception customers.

MMUA is hosting a meeting on September 18 for communities that are growing and interested in providing electric service in the expansion area.

**Lion's Park Shelter Solar Installation/NextERA**

Kimberly Dickey has requested that the City obtain pricing for a 4KW solar facility similar to the installation at Public Works. I have a quote that came in higher than she or I anticipated. I have requested an additional quote from Viking Electric.

**Comprehensive Plan Next Steps**

5.4 Provide a forum to align and connect community member strengths, skills, passions and assets with the appropriate implementation strategy, project or idea.

I will meet with the Library Director to identify a regular monthly meeting time for a "future" based reading and discussion group.

**102 15<sup>th</sup> Street NE**

The purchase was finalized at the end of August. The upstairs unit is rented for one year beginning August 1, 2018 to VZ Hogs. The stove in that unit was replaced along with the washing machine in the basement by P&P TV and Appliance. The water conditioner was serviced and filled by Culligan.

The downstairs tenants are experiencing some water issues. Their lease is up the end of October. I recommend that the City not renew in order to assess the condition of the unit.



## Ad hoc 'Base Case' Meeting

10:00 a.m. – 2 p.m., Tuesday, Sept. 18, 2018  
MMUA Office, 3025 Harbor Lane N. #400, Plymouth MN

### Agenda

#### New Business

- 1.) Select Vice-Chair
- 2.) Brief (3–minute) updates from members
- 3.) 'Base Case' work products
- 4.) Thoughts – Kaela Brennan
- 5.) Wrap-up

#### Participants:

\_\_\_ Bill Schwandt, Moorhead

\_\_\_ Mark Fritsch, Owatonna

\_\_\_ John Crooks, Shakopee

\_\_\_ Joe Steffel, Buffalo

\_\_\_ Troy Adams, Elk River

\_\_\_ Mark Kotschevar, Rochester

\_\_\_ Dave Evans, Wadena

\_\_\_ Doug Bendorf, Staples

\_\_\_ Connie Wangen, Princeton

\_\_\_ Roger Warehime, Owatonna

\_\_\_ Dan Trosen, Warroad

\_\_\_ Mark Petsche, North Branch

\_\_\_ Theresa Coleman, Kasson

\_\_\_ Todd Kispert, Kasson

\_\_\_ Tim Stoner, Blue Earth

\_\_\_ Vernell Roberts, Detroit Lakes

\_\_\_ Rich Kucera, Le Sueur

\_\_\_ Julie Kennedy, Grand Rapids

\_\_\_ Lindy Crawford, Mora

\_\_\_ Jenny Hazelton, Winthrop

#### MMUA

\_\_\_ Jack Kegel

\_\_\_ Kent Sulem

\_\_\_ Bill Black

\_\_\_ Steve Downer

#### Guests

\_\_\_ Kaela Brennan

\_\_\_ Dave Berg

\_\_\_ Deb Birgen

#### MMUA 'Grow With Your City' Committee Mission Statement

"To preserve the right of municipally-owned electric systems to continue to expand with their corporate borders should annexations occur."

*Mission statement adopted in 2006. Taken from testimony of 'Hap' LeVander, Wright-Hennepin attorney, representing MREA at hearing of the Minnesota House State Boards and Commissions Subcommittee of the House Government Operations Committee on HF 957 and HF 1835, Establishment of Electric Utility Service Territories. April 19, 1973*



# KASSON FIRE DEPARTMENT

FIRE ✱ RESCUE ✱ EMS ✱ 101 E. MAIN STREET ✱ KASSON, MN 55944

08/09/2018  
0800 HRS

Kasson Fire Department  
101 E Main St  
Kasson, MN 55944

## Letter of Correspondence & Record

**Subject:** Resignation  
**Staff:** Firefighter – Spencer Klemm

City of Kasson  
401 5<sup>th</sup> ST SE  
Kasson, MN 55944  
Attn: City Administrator / Mayor McKern

Ms. Coleman ( Theresa ) / Mr. McKern ( Chris )

This letter of correspondence is to make you aware of the submission and acceptance of the letter of resignation of Firefighter – Spencer Klemm, effective August 10th, 2018.

Submitted for City Administrator approval / endorsement, followed by recommendation to approve at next City of Kasson - Council Meeting.

Should you have any questions – please feel free to contact me @ 507-421-0040

Respectfully

Joe Fitch - Fire Chief

*The mission of Kasson Fire Department is to provide life safety and hazard response to the citizens and visitors of the community we serve, in a safe, professional and ethical manner. Our focus will be to actively engage in prevention, public education, risk management, emergency response, code enforcement, fire investigation and professional development.*

July 27, 2018

Spencer Klemm  
306 8<sup>th</sup> Ave NW  
Kasson, MN 55944

Fire Chief Joe Fitch  
101 E Main St  
Kasson, MN 55944

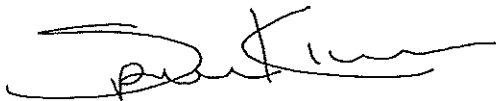
Dear Fire Chief Joe Fitch:

It is with regret that I must turn in my resignation from my volunteer Firefighter/ First Responder position with the Kasson Fire Department.

I am grateful for having had the opportunity to serve as a Firefighter/ First Responder for this fine organization for the past 6.5 years. The Kasson Fire Department has helped shape me into the Firefighter I have become today and for that I am grateful. I have learned a lot from my fellow peers on the fire department and I will continue to support the Kasson Fire Department with their activities. My last day with the Kasson Fire Department will be August 10th, 2018.

Thank you for all the support I have received from you, as well as, the City of Kasson!

Sincerely,

A handwritten signature in black ink, appearing to read 'Spencer Klemm', with a stylized, flowing script.

Spencer Klemm



# KASSON FIRE DEPARTMENT

FIRE ✕ RESCUE ✕ EMS ✕ 101 E. MAIN STREET ✕ KASSON, MN 55944

08/21/2018  
0800 HRS

Kasson Fire Department  
101 E Main St  
Kasson, MN 55944

## Letter of Correspondence & Record

**Subject:** Resignation  
**Staff:** Firefighter – Robert Buresh

City of Kasson  
401 5<sup>th</sup> ST SE  
Kasson, MN 55944  
Attn: City Administrator / Mayor McKern

Ms. Coleman ( Theresa ) / Mr. McKern ( Chris )

This letter of correspondence is to make you aware of the submission and acceptance of the letter of resignation of Firefighter – Robert Buresh, effective August 23th, 2018.

Submitted for City Administrator approval / endorsement, followed by recommendation to approve at next City of Kasson - Council Meeting.

Should you have any questions – please feel free to contact me @ 507-421-0040

Respectfully

Joe Fitch - Fire Chief

*The mission of Kasson Fire Department is to provide life safety and hazard response to the citizens and visitors of the community we serve, in a safe, professional and ethical manner. Our focus will be to actively engage in prevention, public education, risk management, emergency response, code enforcement, fire investigation and professional development.*

20 August, 2018

TO: Chief Joe Fitch

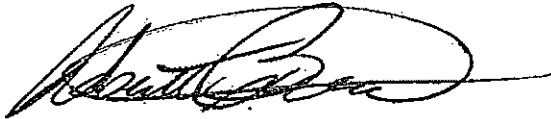
FROM: Robert Buresh

SUBJECT: Resignation Letter

This letter is to formally notify that August 23 will be my last day on Kasson Fire Department. I will perform my on call duties through 6:00AM that morning.

Please accept my thanks in being a part of a great organization and for the opportunity to learn and serve in the community.

V/R

A handwritten signature in black ink, appearing to read 'Robert Buresh', with a large, sweeping loop at the end.

Robert Buresh



m.1


**August 23, 2018**

**Administrator's Summary**

**Planning**

Conditional Use Permit approved for Casey's

Preliminary and Final Plats to P&Z on September 10

Future development discussions: Bigelow-Voight 8, Prairie Willows 4 

**NextERA Contribution to Lion's Park**

Requested information regarding the installation of 4KW facility

Updated budget to be submitted to NextERA

**Electric Service by Exception Acquisition**

Filing has not yet gone to MPUC

**Comprehensive Plan**

Additional print copies are available

City of Kasson  
Department Head Meeting  
August 23<sup>rd</sup>, 2018  
2:30 PM

Public Works

1. Met with Theresa and Nancy for Budgets
2. Rochester Sand & Gravel put wear on our patches – 12<sup>th</sup> Ave NW
3. Chip Sealing is done except for sweeping – Pearson Bros.
4. Fixed broken drain pipe at 15 2<sup>nd</sup> Ave NW
5. Weed Complaints – Bob Tracey mowed 2 lots
6. Sidewalk concerns/complaints – making list for next year
7. Working on plugged subdrain 205 13<sup>th</sup> Ave NW – roots
8. Summer help Harrison Heppelmann is back to school – did a great job
9. Swenke IMS – needs to finish water leak repair on HWY 57 and is repairing storm outlet pipe on HWY 34
10. 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> Project – meetings, water service leak on 5<sup>th</sup> Ave NW, should only be 2 more water shutdowns, hoping for blacktop next week where new curb is in
11. Trouble with new Skid Loader – hydraulic pump work, repairs were covered by pump company
12. Olympic Fire performed annual sprinkler inspection, we need five year pipe inspection completed
13. Case Grader is getting 4 new tires - \$5,898.16
14. Met with Greg Malone (Sand & Gravel) and Brandon (WHKS) for 2018 pavement and concrete maintenance, looking to start week after Labor Day week
  1. 5<sup>th</sup> Ave NE – mill and overlay
  2. City Hall parking lot
  3. Sidewalk and ped ramp concrete work
  4. Blacktop repairs

Streets

1. Sweep/Barricades/No Parking Signs – Festival in the Park
2. Barricades – National Night Out
3. Milling/Patching – chip seal roads
4. Replacing teeth on mill machine
5. Mowing/Trimming/Spraying weeds
6. Grading and hauling rock - 16<sup>th</sup> St NE
7. Street sign work
8. Patching potholes
9. Getting ready to start painting – library, old library, crosswalks

Water/Wastewater Department

Department head meeting Aug. 23<sup>rd</sup>, 2018

- Staff will begin to flush hydrants starting the first week in September.
- Well 4 has to have motor rewound should be done in a couple of weeks.
- 2017 – 2018 street project is proceeding, water and sewer going in on 5<sup>th</sup> St NW; in about a week the work will move to 5<sup>th</sup> Ave. NW.
- The city pumped 15.8 million gallons of water from wells 4 and 5 in July.
- The city treated 28.2 million gallons at the wastewater treatment plant in July.
- Water leak detections survey has been completed, three areas have been identified.
- Punch list items are being completed at the WWTP.
- The water/wastewater operator position has been filled; the city has hired Kaleb Fisher.
- Water Conservation Workshop postponed to September 18<sup>th</sup>.

*@ CITY HALL*

Department Head Meeting  
August 23, 2018  
Park Department

1. Met with Nancy and Theresa on the 2019 Budget.

2. Thanks to all the guys for their hard work on getting the Park ready for the Festival this year. Josh and Jessie also did a great job on garbage detail.

3. Aquatic Center will be closing this Friday for the summer season. We have had another great year for attendance up to the pool. We will be draining the pool water next Monday the 27<sup>th</sup>.

4. Park Project update:

A. Lions Park Picnic Shelter- Has still not been started from Cleary's Building Corp. The reason I have been told is that they are limited with building crews to get here to build it. I am hoping they will start very soon on this project.

B. Batting Cage- Is very close to being completed behind the North Park No. 1 ballfield. We just need to put dirt around the area and sod it.

C. Merry-go-round- We held a ground breaking ceremony on August 14 up to the Library where the merry-go-round will be constructed. We are planning to start digging the 18' x 18' area this week and hopefully have it completed around early September.

5. Stump grinding - We have started Grinding Stumps.  
We have 6 done Completely And have Around 25  
Left to go.

# ICE ARENA

Kasson Dept Head Meeting 8/26/2018

- The July patron count was 3027 which is a total 61,122 over the last 10 months.
- The USPHL team will be moving in this weekend. They will be having an exhibition game on 9/8 vs the Steele County Blades that is free of charge. This will be during the Big Iron Classic. Their actual home opener is scheduled for 9/14 vs the Wisconsin Rapids River Kings.
- We added the Rink Seal Pro on Wednesday 7/25 to seal up our Glycol leaks. We have not lost any measurable amounts glycol in the last month.
- We are starting all of our fall programs now. The girls 4 on 4 Girls league has 10 teams, we have both the District 9 Bantam and Pee wee development programs going and the Southern MN Elite. Youth Hockey tryouts will be starting at the end of September.



**Kasson Police Department**

19 East Main Street  
Kasson, MN 55944  
507-634-3881  
Fax: 507-634-4698

Department Head Meeting 8/23/2018

Had an event, Night to Unite formally National Night Out, we had 15 parties that we attended throughout the town, this is up from 13 the year before.

Officer Mikel Harding has started his Field Training. He also got an offer for a position as a Community Service Officer for Rochester which he accepted.

Had back-up firearm qualifications for all officers in the county last week.

Still waiting on the new squad.

Asked to participate in Field of Flags day in Mantorville on Sept 6<sup>th</sup> a few of our officers have attended this in the past and will again this year.

A Party At The Rock will be held at the Kasson Legion on Labor day from 11:00 a.m. till 6:00 p.m. with a dedication at noon I believe. A Band "Branded "will be playing, food will be provided with a free will donation accepted. Many people from out of town expected to be present.

All of our radars have been inspected and checked for calibration all receiving a certificate of successfully passing. This is done on an annual basis.

**ELECTRIC**  
**August Dept. Meeting**

- 1) Blaine's 11<sup>th</sup> subdivision is done
- 2) We are ready for taking over service of the high school and other customers in that area.
- 3) Terminations are finished on SE feeder on 8<sup>th</sup> ave. SE
- 4) Meter change outs will begin on meters that have been unable to be read due to batteries weakening on original meters installed.
- 5) GIS mapping has continued as time allows
- 6) Phase identification will begin next week with our new equipment. This will allow us to finish a large portion of our electrical map.

## Finance Director Report

August 23, 2018

1. July Financials
2. 2019 Budget – 8/22 Council
3. House numbers
4. Capital item purchase updates
5. Aquatic Center #'s



## Report to the Kasson City Council

### August Highlights of Kasson Public Library



August has been a great month for the library, full of many exciting events including the following.

- A joint project of the Kasson-Mantorville VFW, Lions and an anonymous donor will soon bring to completion the installation of outdoor flagpoles in front of Kasson Library.
- Kasson Library's Team, the "Book Bunch," represented the city well at the annual Dodge County Relay for Life on August 3, helping raise money for cancer research.
- The top readers in the Library's Summer Reading Program were recognized by the Kasson City Council on August 8.
- Kasson Library provided a city-wide textile dropoff on Tues., August 21 for anyone wishing to recycle household fabrics. These textiles are repurposed, and monies raised help support special programs at the Library. 1,400 pounds of textiles were recycled.
- The Friends of the Library hosted their most successful used Book Sale ever August 21-24. All proceeds return to benefit the library.
- A survey to query patrons regarding needs and wishes in children's library programs has taken place during the month of August. The data collected will help determine date, time and content of fall and future programming.
- Ongoing events in August: meetings for 5 Book Clubs, Needle-Crafters, numerous users of the library Community Room.
- Weekly events resuming in September: Coloring Club, "Read with Runner," the Reading Therapy Dog, and other Storytimes.
- Beginning, Sat., September 8, Kasson Library will again be open on Saturdays from 9:00am - 1:00pm.

Respectfully submitted,

Patricia Shaffer-Gottschalk/Art Tiff

Kasson Fire  
Department Head Report

9-6-2018

July Number Totals 34

EMR	25
CO	2
MVA	2
Mutual Aid Fire	2
Fire	2
Gas Leak	1

Aug Number Totals 43

EMR	38
Mutual Aid Fire	1
Fire	3
CO	1

Aug Activities

**Training**

We had some members take some grain bin rescue training at CHS

We had a very good drill at the Kasson Elementary school where members training to follow a hose line out of a structure for safety. They had to in some cases remove there air pack to fit through the space while staying on air.

**Festival in the Park**

Our annual dance went very well this year. We had another good turnout for Sat and Sun. Planning for next year has already begun. No final numbers on funds raised there are still outstanding bills that have not come in.

**Fire Hall Visit**

Captain Cody Miller had some kids from the Project Kids program visit the hall for a tour and to see some of the trucks. This was about 30 pre K

**Staffing**

We had members S. Klemm and R. Buresh turn in their letter of resignation

**Fund Raiser**

Kasson Fire Chief Joe Fitch, Training Officer Curtis Alexander, Members Kevin Farmer helped Just Like Home SAAC raise money for the Food For Friends program that helps feed some of the less fortunate in our community. This event raised over \$1600.00

**National Night Out**

Again this was a huge turnout for the community. More locations than we have ever had in 15. Very good response to the members showing up with the trucks.

These are the highlights for the month of Aug and we continue to work through the budget for 2018 securing needed items. We continue to have issues with the building leaking on trucks and equipment. We do our best to move things around so we do not have much damage but it is tough and becoming harder and harder to find spots that do not leak.

Overall calls and training are going well. We have some Officer positions that we need to get figured out so we can start moving forward with some transition planning. I will be following up with Theresa on

this. Also I will be following up on a few items that seem to becoming more frequent. We have a huge billing issue that needs to be figured out as well as a growing issue with some members who always seem to get their feelings hurt. These members are sub-standard members at best and are using the VOLUNTEER aspect of what we do as an out to do nothing. I cannot run the fire dept. like this and we need to get this addressed. I need to know that I have the support from the City to start removing members that are not pulling their weight or are being disruptive to the direction we are moving. It is tough when you are trying to move the dept. in a positive direction when you are always pulling a few anchors along the way. I am not sure what we need to do here but we need to start cutting some of these away with a step up or step out program and conversation. Just because you are a volunteer does not mean that you can just do whatever you want we still have rules and expectations and we have a few not following this because they say they don't have to and this is not something that we can just let go.

As always please let me know if you have questions or concerns on anything.

Chief Joe Fitch



Dave Unmacht,  
Executive Director



Dan Greensweig,  
LMCIT Administrator



Anne Finn,  
Assistant IGR  
Director



Heidi Omerza, Ely  
Councilmember &  
LMC President



Gary  
Carlson,  
IGR  
Director

# LET'S GET TOGETHER AND DISCUSS SHARED SOLUTIONS TO COMMON

*ROCHESTER  
OCTOBER 30*

## LEAGUE OF MINNESOTA CITIES 2018 REGIONAL MEETINGS AGENDA:

**NEW FOR 2018!**  
FOR MORE DETAILS  
ON REGION-SPECIFIC  
TOPICS GO TO  
[WWW.LMC.ORG/RM18](http://WWW.LMC.ORG/RM18)

2:30 p.m.

### REGIONAL ECONOMIC VITALITY: CREATIVE AND COLLABORATIVE APPROACHES TO CHALLENGING ISSUES

Cities across Minnesota face many of the same challenges—affordable housing, workforce development, child care access, mental health services, broadband, creating a welcoming community, and more. How can local leaders work together in new ways to tackle these issues? Learn about a successful collaboration in your part of the state and how it's helping achieve better outcomes. Then, talk with city colleagues and League staff about creative ways to ensure strong, healthy communities in your region—and what resources, advice, and support the League might offer to help.

3:45 p.m.      Break

4 p.m.

### LEGISLATIVE UPDATE

Join the League's Intergovernmental (IGR) team to hear highlights from the 2018 legislative session and learn about the League's draft 2019 legislative policies. Find out how the outcomes of the November elections will influence the upcoming session—and what actions you can take to advocate on key issues impacting cities.



Pam  
Whitmore,  
Collaboration  
Manager

## ALLENGES!

As distinctive as each city is in Minnesota, communities across our state also deal with many of the same concerns. This fall, join League staff and other local officials to discuss key issues important to your region, learn about a problem-solving collaboration in your area, discover ways to positively resolve conflict, and get a preview of the 2019 legislative session and ways you can advocate for city priorities.



Luke  
Fischer,  
Deputy  
Director



Heather  
Corcoran,  
Engagement  
Manager

5 p.m.

### DATE FROM AGUE LEADERSHIP

ar from LMC President Heidi Omerza  
Executive Director Dave Unmacht  
out priorities for the year, ways the  
gue is engaging with members, and  
v the League is supporting stronger  
nections among city officials.

.m. Social Time and Dinner

6 p.m.

### MOVING FROM CONFLICT TO EFFECTIVE GOVERNANCE AND PROBLEM SOLVING

Incivility or counterproductive conflict can result in staff or councilmember dissatisfaction, reduced productivity, poor governance, absenteeism, increased turnover, increased stress or—worst-case scenario—litigation. The League of Minnesota Cities Insurance Trust (LMCIT) will discuss additional services available to members to help their councils and staff work together early on, understand roles, be transparent (to avoid Open Meeting Law issues), and avoid or deal with conflict.

7 p.m. Adjourn

**REGISTER NOW!**  
**[www.lmc.org/RM18](http://www.lmc.org/RM18)**

**\$45 PER  
PERSON**

**Can't get away from  
your day job?**

Join us at 5 p.m. for  
social time, dinner, and  
the evening session.



# Kasson Police Calls for Service

↑/↓ over last  
year

	2014	2015	2016	2017	2018	
January	274	286	294	322	346	7%
February	271	247	260	341	310	-9%
March	280	302	273	277	352	27%
April	325	347	375	364	418	15%
May	373	367	413	461	502	9%
June	293	339	349	370	395	7%
July	364	408	408	528	454	-14%
<b>August</b>	<b>286</b>	<b>372</b>	<b>343</b>	<b>404</b>	<b>466</b>	<b>15%</b>
September	263	352	346	450		
October	336	309	489	370		
November	263	284	359	390		
December	300	331	334	377		
<b>Yearly Total</b>	<b>3628</b>	<b>3944</b>	<b>4243</b>	<b>4654</b>	<b>3243</b>	<b>4% YTD</b>

m.4



## The Arbitrage Group, Inc.

1294 Hosford Street, Suite C  
Hudson, Wisconsin 54016

Telephone 715 386 8044

[www.thearbitragegroup.com](http://www.thearbitragegroup.com)

August 29, 2018

Nancy Zaworski  
Finance Director  
City of Kasson  
401 5th Street SE  
Kasson, MN 55944

**\$6,780,000**  
**City of Kasson, Minnesota**  
**General Obligation Improvement and Utility Revenue Bonds**  
**Series 2017A**  
*Interim Rebate Calculation For the Period*  
*July 5, 2017 to July 1, 2018*

Dear Ms. Zaworski:

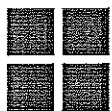
Attached please find an electronic copy of our rebate report for the above noted bonds to July 1, 2018, along with our agreed-upon invoice. As of this date, the report indicates that there is no rebate liability. Based upon the report and underlying assumptions, no IRS payment or filing is otherwise currently required.

Due to continued investment activity in the Project Fund alone, future calculations will continue to be required for minimum IRS and trust compliance purposes. Unless you prefer otherwise, we scheduled the Bonds for a subsequent update to next July 1, 2019. If there are any actual (or anticipated) changes to the Bonds beforehand, please let us know as it may impact the timing and substance of future analyses.

If you have any questions or comments, please do not hesitate to contact me at (715) 386-8044. It has been our pleasure working with your team and we look forward to being of service again in the very near future regarding any other arbitrage rebate compliance or verification service needs of the City.

Very truly yours,  
The Arbitrage Group, Inc.

Gregory A. Ichel  
Principal



The Arbitrage Group, Inc.

**\$6,780,000**

**City of Kasson, Minnesota**

**General Obligation Improvement and Utility Revenue Bonds  
Series 2017A**

**Rebate Computation for the Period  
July 5, 2017 to July 1, 2018**





# The Arbitrage Group, Inc.

3401 Louisiana Street  
Suite 101  
Houston, Texas 77002

Telephone 713 522 8527  
Facsimile 713 522 8471

[www.thearbitragegroup.com](http://www.thearbitragegroup.com)

August 29, 2019

City of Kasson, Minnesota

**\$6,780,000**  
**City of Kasson, Minnesota**  
**General Obligation Improvement and Utility Revenue Bonds**  
**Series 2017A**

The City of Kasson, Minnesota ("Borrower") issued the above referenced bonds ("Bonds") dated and delivered on July 5, 2017. At the request of the Borrower, we have performed the procedures enumerated below for the period July 5, 2017 to July 1, 2018 ("Computation Period"). These procedures, which were agreed to by the Borrower were performed solely to assist the Borrower in evaluating compliance with the requirements of Section 148(f)(2) of the Internal Revenue Code of 1986, as amended ("Code"). This engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants for consulting services. The sufficiency of these procedures is solely the responsibility of the specified users of the report. This report is intended solely for your information and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. This report is not to be quoted or referred to without our prior written consent.

Our procedures and findings are as follows:

- (1) We read the IRS Form 8038-G ("8038-G"), Nonarbitrage Certificate ("Certificate"), excerpts from the Official Statement ("OS"), and trust statements, each provided to us by or on behalf of the Borrower.
- (2) A schedule of the sources and uses of funds (Exhibit A) was assembled based upon the 8038-G, Certificate, and bank statements.
- (3) Schedules of the debt service requirements of the Bonds and original issue premium (Exhibits B-1 and B-2) were assembled based on the OS.
- (4) The yield on the Bonds was computed to be the discount rate that causes the present value of all principal and interest payments on the Bonds to equal the Issue Price to the Public. The yield on the Bonds was computed to be 2.274970% (Exhibit B-1).



The Arbitrage Group, Inc.

City of Kasson, Minnesota

August 29, 2018

Page 2

- (5) A schedule of actual earnings on the nonpurpose investments in the Project Fund ("Trust Fund") purchased with gross proceeds of the Bonds during the Computation Period (Exhibit C) was assembled based on the bank statements.
- (6) The allowable earnings amount on the nonpurpose investments in the Trust Fund was calculated to be the amount that the nonpurpose investments would have earned if they had been invested at a rate equal to the yield on the Bonds of 2.274970% (Exhibit C).
- (7) The arbitrage earnings during the Computation Period for the Trust Fund was calculated to be the difference between the actual earnings and allowable earnings for the nonpurpose investments in the Trust Fund. The arbitrage earnings amount is as follows:

<u>Trust Fund</u>	<u>Exhibit</u>	<u>Arbitrage Earnings</u>
Project Fund	C	(\$44,334.22)
Computation Date Credit	D	(1,700.00)
Total Negative Rebate Liability		<u>(\$46,034.22)</u>

- (8) The assumptions and computational information employed in the above calculations are explained in Exhibit E.
- (9) Based on the information provided to us by the Borrower and the assumptions employed, this report shows there is no rebate liability for the Bonds as of the July 1, 2018 Interim Rebate Computation Date. This amount is subject to change due to future investment activity, if any, subsequent to the end of the Computation Period.

Because the above procedures do not constitute an audit conducted in accordance with generally accepted auditing standards, we do not express an opinion on any of the information referred to above. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. The terms of our engagement are such that we have no obligation to update this report because of events and transactions occurring subsequent to the date of this report.

Very truly yours,

*The Arbitrage Group, Inc.*

# Exhibits

- A. Sources and Uses of Funds
- B. Computation of Yield on the Bonds
  - B-1. Debt Service Requirements and Calculation of Yield on the Bonds
  - B-2. Computation of Original Issue Premium
- C. Computation of Arbitrage Earnings on the Project Fund
- D. Computation Date Credit
- E. Assumptions and Computational Information

# Sources and Uses of Funds

*City of Kasson, Minnesota  
General Obligation Improvement and Utility Revenue Bonds  
Series 2017A*

SOURCES	The Bonds
Principal Amount of the Bonds	\$6,780,000.00
Original Issue Premium	57,711.60
	<hr/>
	\$6,837,711.60
	<hr/>
USES	
Deposit to Project Fund *	\$6,800,421.60
Underwriter's Discount	37,290.00
	<hr/>
	\$6,837,711.60
	<hr/>

\* Amount includes proceeds for issuance costs.

# Debt Service Requirements and Calculation of Yield on the Bonds

*City of Kasson, Minnesota*

*General Obligation Improvement and Utility Revenue Bonds*

*Series 2017A*

Date	\$2,895,000 Serial Bonds			\$3,885,000 Term Bonds @2.500% due February 1, 2033		Debt Service Requirements of the Bonds	Present Value of Future Payments at 07/05/17 Using a Rate of 2.274970%
	Principal	Coupon Rate	Interest	Principal	Interest		
02/01/18			\$33,131.67		\$55,577.08	\$88,708.75	\$87,567.87
08/01/18			28,950.00		48,562.50	77,512.50	75,655.05
02/01/19	\$395,000.00	2.000%	28,950.00		48,562.50	472,512.50	456,002.60
08/01/19			25,000.00		48,562.50	73,562.50	70,193.73
02/01/20	400,000.00	2.000%	25,000.00		48,562.50	473,562.50	446,793.68
08/01/20			21,000.00		48,562.50	69,562.50	64,892.24
02/01/21	405,000.00	2.000%	21,000.00		48,562.50	474,562.50	437,722.46
08/01/21			16,950.00		48,562.50	65,512.50	59,747.18
02/01/22	410,000.00	2.000%	16,950.00		48,562.50	475,512.50	428,788.43
08/01/22			12,850.00		48,562.50	61,412.50	54,755.25
02/01/23	420,000.00	2.000%	12,850.00		48,562.50	481,412.50	424,398.83
08/01/23			8,650.00		48,562.50	57,212.50	49,869.57
02/01/24	430,000.00	2.000%	8,650.00		48,562.50	487,212.50	419,904.90
08/01/24			4,350.00		48,562.50	52,912.50	45,089.84
02/01/25	435,000.00	2.000%	4,350.00		48,562.50	487,912.50	411,102.54
08/01/25					48,562.50	48,562.50	40,457.32
02/01/26				\$445,000.00	48,562.50	493,562.50	406,561.33
08/01/26					43,000.00	43,000.00	35,021.94
02/01/27				455,000.00	43,000.00	498,000.00	401,041.17
08/01/27					37,312.50	37,312.50	29,709.94
02/01/28				465,000.00	37,312.50	502,312.50	395,466.14
08/01/28					31,500.00	31,500.00	24,520.75
02/01/29				480,000.00	31,500.00	511,500.00	393,692.06
08/01/29					25,500.00	25,500.00	19,406.13
02/01/30				490,000.00	25,500.00	515,500.00	387,896.07
08/01/30					19,375.00	19,375.00	14,415.05
02/01/31				500,000.00	19,375.00	519,375.00	382,070.45
08/01/31					13,125.00	13,125.00	9,546.62
02/01/32				520,000.00	13,125.00	533,125.00	383,413.29
08/01/32					6,625.00	6,625.00	4,710.99

[illegible]

# Computation of Original Issue Premium

*City of Kasson, Minnesota*

*General Obligation Improvement and Utility Revenue Bonds*

*Series 2017A*

Date	Principal	Coupon Rate	Yield	Price	Purchase Price	Accrued Interest	Original Issue Premium
02/01/19	\$395,000.00	2.000%	1.100%	101.398%	\$400,522.10	\$0.00	\$5,522.10
02/01/20	400,000.00	2.000%	1.200%	102.020%	408,080.00	0.00	8,080.00
02/01/21	405,000.00	2.000%	1.300%	102.435%	414,861.75	0.00	9,861.75
02/01/22	410,000.00	2.000%	1.400%	102.647%	420,852.70	0.00	10,852.70
02/01/23	420,000.00	2.000%	1.550%	102.392%	430,046.40	0.00	10,046.40
02/01/24	430,000.00	2.000%	1.700%	101.857%	437,985.10	0.00	7,985.10
02/01/25	435,000.00	2.000%	1.825%	101.233%	440,363.55	0.00	5,363.55
02/01/33	3,885,000.00	2.500%	2.500%	100.000%	3,885,000.00	0.00	0.00
	<u>\$6,780,000.00</u>				<u>\$6,837,711.60</u>	<u>\$0.00</u>	<u>\$57,711.60</u>

# Computation of Arbitrage Earnings on the Project Fund

City of Kasson, Minnesota  
General Obligation Improvement and Utility Revenue Bonds  
Series 2017A

Date	Principal Amounts	Actual Earnings		Total Nonpurpose Investment Activity	Future Value of Total Nonpurpose Investment Activity at 07/01/18 Using a Bond Yield of 2.274970%
		Interest	Gain (Loss)		
07/05/17	(\$6,800,409.90)	\$0.00	\$0.00	(\$6,800,409.90)	(\$6,954,248.91)
07/12/17	1,219,644.30	0.00	0.00	1,219,644.30	1,246,686.63
07/31/17	(3,684.03)	3,684.03	0.00	0.00	0.00
08/25/17	500,522.80	0.00	0.00	500,522.80	510,240.02
08/31/17	(4,925.79)	4,925.79	0.00	0.00	0.00
09/13/17	667,190.22	0.00	0.00	667,190.22	679,374.29
09/30/17	(4,084.81)	4,084.81	0.00	0.00	0.00
10/10/17	522,678.31	0.00	0.00	522,678.31	531,321.13
10/31/17	(3,650.44)	3,650.44	0.00	0.00	0.00
11/08/17	248,443.81	0.00	0.00	248,443.81	252,108.03
11/22/17	92,614.58	0.00	0.00	92,614.58	93,897.88
11/30/17	(3,213.51)	3,213.51	0.00	0.00	0.00
12/18/17	(14,326.42)	0.00	0.00	(14,326.42)	(14,501.22)
12/31/17	(3,218.79)	3,218.79	0.00	0.00	0.00
01/31/18	(82,245.81)	3,748.18	0.00	(78,497.63)	(79,245.98)
02/28/18	(3,377.18)	3,377.18	0.00	0.00	0.00
03/05/18	414,507.87	0.00	0.00	414,507.87	417,540.28
03/31/18	(3,422.71)	3,422.71	0.00	0.00	0.00
04/18/18	128,446.84	0.00	0.00	128,446.84	129,037.39
04/30/18	(3,398.50)	3,398.50	0.00	0.00	0.00
05/08/18	(116,583.37)	0.00	0.00	(116,583.37)	(116,972.28)
05/31/18	(3,846.08)	3,846.08	0.00	0.00	0.00
06/11/18	316,838.27	0.00	0.00	316,838.27	317,236.70
06/30/18	(3,579.05)	3,579.05	0.00	0.00	0.00
07/01/18	2,943,079.39	112.43	0.00	2,943,191.82	2,943,191.82
07/01/18	0.00	0.00	0.00	(44,261.50)	(44,261.50)
	\$0.00	\$44,261.50	\$0.00	\$0.00	(\$88,595.72)
Actual Earnings					\$44,261.50
Allowable Earnings					(88,595.72)
Arbitrage Earnings					(\$44,334.22)



# Computation Date Credit

*City of Kasson, Minnesota*

*General Obligation Improvement and Utility Revenue Bonds*

*Series 2017A*

Date	Annual Computation Credit	Future Value of Annual Computation Credit Amounts at 07/01/18 Using a Bond Yield of 2.274970%
07/01/18	(\$1,700.00)	(\$1,700.00)
Computation Date Credit		(\$1,700.00)

# Assumptions and Computational Information

*City of Kasson, Minnesota*

*General Obligation Improvement and Utility Revenue Bonds*

*Series 2017A*

- (1) Present value and future value computations were made on the basis of a 30/360 day year and semiannual compounding. The Bonds constitute one issue for rebate and yield restriction purposes as detailed in the Certificate. The Bonds have also not been refunded or defeased prior to the end of the Computation Period.
- (2) A bond year ending on July 1st has been assumed for rebate computation purposes. Therefore, July 1, 2022 is the expected first IRS Installment Computation Date.
- (3) It was assumed that the only funds which were funded and contained gross proceeds of the Bonds were the Project Fund and Debt Service Fund as represented by the Borrower.
- (4) As detailed in the Certificate, the Project Fund was afforded an initial three-year temporary period with respect to yield. Other than the Debt Service Fund (as detailed below), there are no other amounts or accounts pledged with respect to debt service on the Bonds to otherwise constitute replacement proceeds as detailed in the Certificate.
- (5) The transaction amounts in the Principal Amounts, Interest, and Gain (Loss) column shown in Exhibit C for each date represent the net transaction activity for that date. Net investment and interest purchases are denoted by parentheses. The Gain (Loss) column represents the net gains and losses, if any, on investments purchased and/or sold at discounts and premiums.
- (6) It was assumed that the purchase price of each investment was at fair market value, did not include brokerage or other acquisition fees, and represented an arm's length transaction which did not reduce the rebate amount to be paid to the United States.
- (7) All amounts withdrawn from the Trust Fund (including Debt Service Fund) were assumed to be spent for the purpose of the bond issue on the day they were withdrawn.
- (8) Investments outstanding at the end of the Computation Period were assumed to be sold on July 1, 2018 at the purchase price of the investment plus accrued interest to that date.
- (9) The bank statements may indicate that certain amounts in the Trust Fund were uninvested during the Computation Period. The Income Tax Regulations are silent as to the treatment of imputed earnings for uninvested bond proceeds. No interest earnings were imputed on these uninvested amounts.
- (10) The Debt Service Fund (including any and all related sub-accounts) was excluded from the computation pursuant to Section 148(f)(4)(A)(ii) of the Code which excludes bona fide debt service funds, as defined in Section 1.148-1(b) of the Regulations, from the rebate computation. We have been instructed to assume that for the entire Computation Period that this fund has in fact operated as a bona fide debt service fund and that yearly earnings were less than the \$100,000 limitation. As such, this fund has been excluded from the rebate or yield restriction analyses.

Mayor + Chief -  
Interesting information on  
LGA.

N.B.

# The City LGA Program: Is it Meeting its Goals?

Pat Dalton

House Research Department

Presentation to the League of Minnesota Cities - August 29, 2018

## Potential Policy Goals for the LGA Program

- Two major policy goals for state aid programs to local governments:
  - Revenue sharing
  - Equalizing revenue raising ability between cities with different needs
- Additional competing goals to be considered in the formula design:
  - Stability
  - Predictability
  - Ease of understanding
  - Ease of administration
  - Completeness of measurement

## Criticisms of the Pre 2013 LGA Formula

- Formula was too volatile
- Too many cities were getting no aid
- Some of the factors used to determine aid were not intuitive (i.e. accident rates)
- A city's aid could change based on what was happening in other cities
- Increasing number of "off formula" adjustments made for individual cities
- Aid was shifting away from the metro and into Greater Minnesota

August 29, 2013

House Research Department

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## Features of the Current Formula That Address These Criticisms

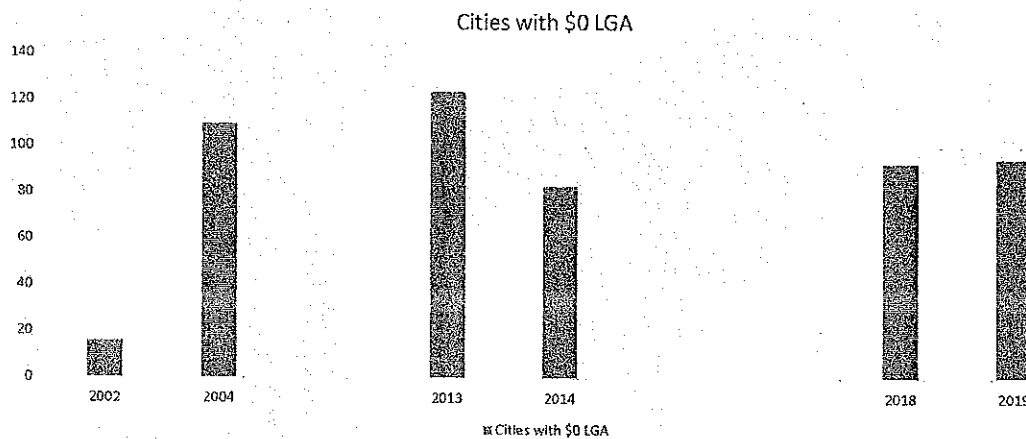
- Factors used in the new need measures are more intuitive:
  - Population factors – city size, decline, and sparsity
  - Age of housing stock – proxy for age of infrastructure 1940-1970 (housing suburbs)
  - Jobs in city – indicator of "overburden"
- A city loses aid only based on factors for that city
- Move to three city need measures based on city sizes allowed more recognition of factors affecting need in suburbs

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## More Cities Are On the Formula

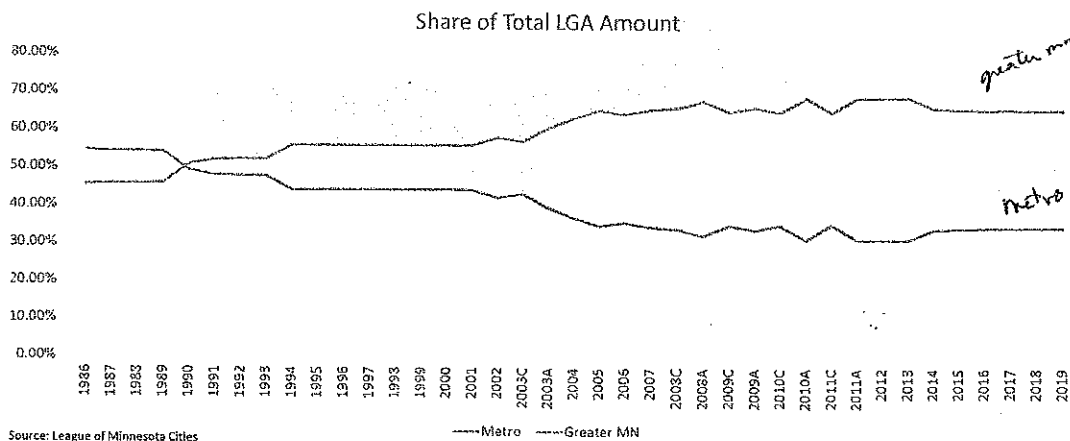


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## Percentage Distribution of LGA Between Metro and Greater MN Cities

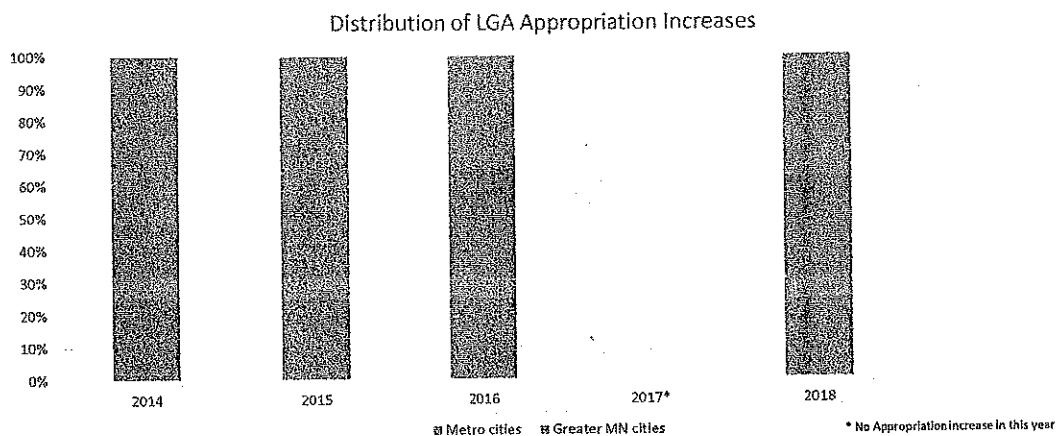


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## Metropolitan Cities Have Gotten a Little More Than Half of All New LGA Dollars



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## 81 Out of 853 Cities Lose Aid in 2019

- 9 metro cities lose a total of \$454,795 in aid between 2018 and 2019
- 72 Greater Minnesota cities lose a total of \$562,591 in aid between 2018 and 2019
- A city can only lose aid if its current unmet need is less than its aid in the previous year. This happens because:
  - Its tax base is growing rapidly
  - The average city <sup>levy</sup> tax rate is growing faster than inflation
  - Population is declining

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# 2019 LGA and formula factors for selected cities

Name	2018 LGA	2016 Pop.	Population change	ANTC	Average tax rate	Need per capita	Total need	Total ability to raise revenue	Need not met by 2018 LGA	2019 LGA	LGA Change
APPLE VALLEY	0	51,338	1,177	57525507	0.438284	451.78	23,193,482	25,212,509	-2,019,028	0	0
BIG LAKE	618,610	10,918	247	7209010	0.438284	450.98	4,923,800	3,159,594	1,145,596	622,696	4,086
BIWABIK	237,671	1,004	-5	937998	0.438284	671.22	673,905	411,110	25,124	237,761	90
BRAINERD	4,199,674	13,679	8	7244575	0.438284	691.38	9,457,387	3,175,181	2,082,532	4,207,102	7,428
BROOKLYN CENTER	1,768,919	31,231	367	24377036	0.438284	530.25	16,560,238	10,684,065	4,107,254	1,783,569	14,650
BURNSVILLE	6,318	61,849	-59	73529766	0.438284	513.68	31,770,594	32,226,920	-462,644	0	-6,318
CIRCLE PINES	370,140	4,909	5	4450199	0.438284	544.81	2,674,472	1,950,451	353,881	371,402	1,262
CLOQUET	2,478,140	12,301	30	8572617	0.438284	665.44	8,185,577	3,757,241	1,950,197	2,485,096	6,956
COLUMBIA HEIGHTS	1,655,746	20,158	163	16358573	0.438284	543.05	10,946,802	7,169,701	2,121,355	1,663,312	7,566
EIKO NEW MARKET	225,909	4,716	161	4444947	0.438284	499.01	2,353,331	1,948,149	179,273	226,548	639
GOODVIEW	311,906	4,151	-29	3385080	0.438284	597.06	2,478,396	1,483,626	682,864	314,342	2,436
HOPKINS	549,019	19,000	-227	21362307	0.438284	633.21	12,030,990	9,362,757	2,119,214	556,578	7,559
KASSON	1,076,622	6,298	106	3669802	0.438284	590.55	3,719,284	1,608,415	1,034,246	1,080,311	3,689
MINNEAPOLIS	79,268,565	419,952	7,435	550094189	0.438284	816.62	342,944,202	241,097,482	22,575,156	79,349,086	80,521
MINNETONKA	0	52,741	1,094	101935925	0.438284	595.98	31,432,581	44,676,885	-13,244,304	0	0
MOORHEAD	7,179,877	42,581	680	33235326	0.438284	518.28	22,068,881	14,566,512	322,492	7,181,037	1,150
PERHAM	617,862	3,298	17	3485714	0.438284	645.05	2,127,375	1,527,733	-18,220	599,642	-18,220
RAMSEY	0	26,251	889	26879358	0.438284	435.51	11,432,573	11,780,793	-348,220	0	0
RED WING	959,516	16,545	11	31513497	0.438284	683.39	11,306,688	13,811,862	-3,464,690	794,066	-165,450
RICE LAKE	429,943	4,109	-19	3278907	0.438284	653.87	2,686,752	1,437,092	819,716	432,867	2,924
ROCHESTER	7,497,955	113,331	1,424	132903176	0.438284	607.51	68,849,716	58,249,336	3,102,425	7,509,021	11,066
ROGERS	0	12,539	158	21567313	0.438284	557.14	6,985,978	9,452,608	-2,466,630	0	0
RUSH CITY	844,285	3,072	1,311	1285104	0.438284	649.66	1,995,756	563,241	588,230	846,383	2,098
SLAYTON	813,533	2,115	-16	1010610	0.438284	671.22	1,419,630	442,934	163,163	814,115	582
SOUTH ST PAUL	2,523,081	20,407	56	18911239	0.438284	624.89	12,752,130	8,288,493	1,940,556	2,530,003	6,922
ST PAUL	65,071,723	304,442	4,089	290729379	0.438284	766.76	233,433,948	127,422,035	40,940,190	65,217,748	146,025
VICTORIA	0	8,920	145	13682469	0.438284	531.97	4,745,172	5,996,807	-1,251,635	0	0
WAVERLY	172,105	1,414	16	1147320	0.438284	671.22	949,105	502,852	274,148	173,083	978
WEST ST PAUL	1,341,723	20,886	664	19597191	0.438284	570.99	11,926,697	8,589,135	1,994,839	1,348,838	7,115
WINDOM	1,481,660	4,597	-40	2670910	0.438284	685.64	3,151,887	1,170,617	499,610	1,483,442	1,782



# BUILDING RESILIENT COMMUNITIES



**The more we grow, the poorer we become**

By Charles Marohn, Jr.

**A**s a young engineer, I remember sitting in a city council meeting where a senior colleague presented my analysis on the massive backlog of road maintenance the community was facing.

My estimation was that the capital budget needed to be increased by five times just to keep from falling further behind. This felt like a total disaster! There was no way that kind of budget increase was ever going to happen, especially given the long list of other needs the city was facing.

And I knew that the obvious question of reckoning must be coming: How did we get to this point?

My colleague soberly reviewed the numbers and then deftly shifted the conversation into a discussion on funding. The city could raise taxes which, of course, we were not recommending. Better not to be the one to open that book since everyone in the room understands how that story ends.

There was hope that the state and federal governments might come up with some solution, especially since so many places are in the same situation. Hope, in this instance, is a feeling sort of like people have when their team is down three scores with the clock running out. We all know success is highly unlikely,

but remember that one game. . .?

Hope is a psychological bridge that allows us to justify embracing the Holy Trinity of Decline: growth projections, subsidies, and debt.

We hope new growth will provide more revenue. Our desperation—although we would rather call it “commitment”—is such that we’re prepared to subsidize that growth into existence, if need be. And when all else fails, we can handle this cash shortfall, which we hope is temporary given that we’re investing in growth, by taking on debt.

To my dismay, the presentation ended without a reckoning. The hard question was never asked, and so the uncomfortable reality was never explored. Still, at some point over the coming days, I was certain that nearly everyone in attendance would ponder it.

How did this happen?

## **An Insolvency Crisis**

The people who work at ratings agencies largely believe that municipal debt is as close as an investor can get to risk-free. This holds even in states like Illinois, New Jersey, and California, where pensions are a blinking red light on the dashboard of every budget projection.

The consensus belief is that, since widespread municipal defaults have not happened since the Great Depression,

they are not likely to happen in the future.

There is a lot missing in that narrative. The first is that nearly every local government in the United States is currently defaulting on their obligations. Local governments make all kinds of promises—to properly maintain infrastructure, to adequately fund pensions, to staff police and fire departments—that they are failing to keep.

Unlike a debt default, these soft defaults are explained away as public policy choices. This ignores the connection between the capacity to pay debts and the capacity to keep other promises.

Both rely on local government tapping into the wealth of the community. Whatever combination of property, sales, and income tax is used, there must be capacity there to pay.

You can’t tax what’s not there. As public obligations grow, private wealth within the community must keep pace. Yet accounting rules and practices completely ignore this reality.

When a community builds a new road, that piece of infrastructure comes with a future obligation for maintenance. Local officials can estimate, with a good degree of precision, when that obligation will come due and roughly how much it will cost.

In normal accounting terminology, that would be considered a future



liability. In the magical world of municipal accounting, however, that road is labeled an asset.

Never mind that it can't be sold or transferred, and never mind that it carries a future maintenance obligation, it's counted on the asset side of the ledger. Standard accounting practices state that the more roads a community has and the more future promises it makes, the richer it is.

Simultaneously, these same rules give no consideration to the wealth being created, or not. That new road can serve 100 million dollars of property or a tax-exempt forest; it's all the same on the community's balance sheet.

If this sounds incoherent, it is. National economic policy since the Great Depression has focused on growth and employment, not on the broad creation of wealth. In the words of Czech economist Tomas Sedlacek, we've been willing to "sacrifice stability to achieve growth."

Local governments can't function this way, not over the long run. They can't take on more and more promises without generating enough wealth to meet those obligations—not without a reckoning.

### A Lack of Wealth

Consider a common North American development scenario, one that played

out in my hometown of Brainerd, Minnesota. Two identically sized blocks are separated by a third.

They are in the same neighborhood and on the same thoroughfare. They are the same size and have the same amount of public infrastructure and maintenance cost.

The westerly block I've labeled "Old and Blighted." It was erected in the 1920s, back when neighborhoods were built incrementally over time. When these buildings were constructed, this was the far edge of town. They were small investments that, if things worked out, could be expanded and improved as the community grew.

There would not have been any public infrastructure when these were built; theoretically, that would come later when the neighborhood reached a level of maturity that justified the ongoing public expense.

What you see demonstrated in the Old and Blighted block is the way that civilizations have been building for thousands of years: They begin with nothing, but with time and effort, they end up creating something. Historically, this is the first building block of a successful place.

Contrast this with the easterly block, which I've labeled "Shiny and New."

This block used to look like the Old and Blighted block, but the community worked to get those buildings torn down and replaced by a new drive-through taco restaurant.

Not only did this transaction remove blighted properties, but the new site met all the city's policy objectives. It fully conformed with the zoning code, including setbacks, lot coverage, and sign placement.

It eliminated the on-street parking, allowing traffic to flow more smoothly. It even provided greenspace and some stormwater retention capacity.

By nearly every measurable objective, the Shiny and New block is more desirable than the Old and Blighted block. There is one significant measurement, however, where it falls short: wealth.

*Total Value of the Old and Blighted Block:* \$1,104,000.

*Total Value of the Shiny and New Block:* \$618,000.

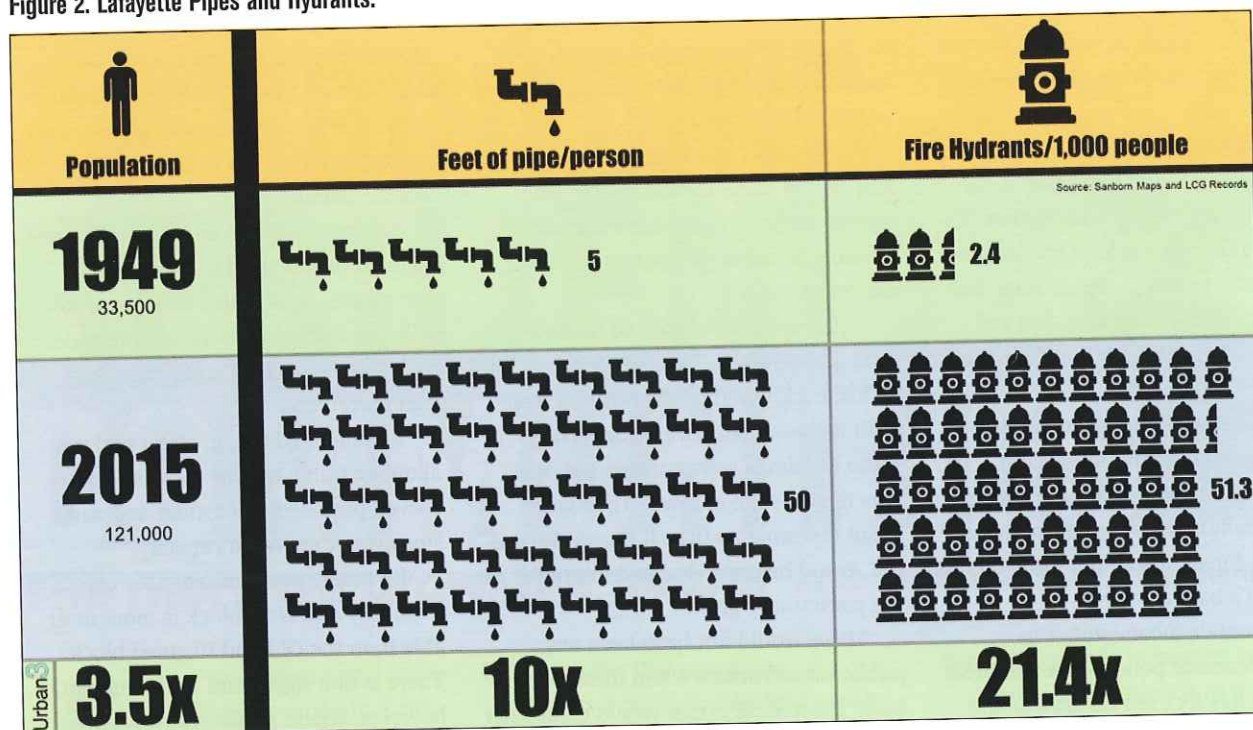
That decrepit, old block the community would love to have razed is worth 80 percent more than the modern block. It pays 80 percent more property tax to the community. And not only does the Old and Blighted block outperform financially by a significant margin, it does so at the same cost to the taxpayer.

Figure 1. Brainerd Blocks.





Figure 2. Lafayette Pipes and Hydrants.



This illustration shows the growth in population, feet of pipe, and fire hydrants in the city of Lafayette, Louisiana, between 1949 and 2015. While the population has increased only 3.5 times since 1949, the amount of water infrastructure for the city has grown many times larger.

Meanwhile, the median household income for the city has increased by only 1.6 times according to U.S. Census figures. This math simply doesn't add up.

This is a pattern we see repeated everywhere across North America.

### Simple Math

Despite the obfuscation of modern accounting practices, the math equation for a local government is fairly straightforward: a public infrastructure investment must generate enough private wealth to pay for the ongoing replacement and repair of that infrastructure or, if it is to be sustained, it must be subsidized by a more financially productive part of the system.

Analyses of new developments suggest that a *minimum* of \$20 in private wealth is needed to sustain, for the long term, each dollar of public infrastructure investment. A ratio of 40:1 would provide an optimal buffer for future uncertainty.

Yet, when we examine modern North American localities, it is common to find ratios of 1:1 or worse. That is, in the current development pattern, it takes one dollar of public infrastructure investment

to create one dollar of private wealth. That's a formula for economic disaster.

Consider a municipal sewer system. Pre-depression systems tended to rely on gravity flow, which is extremely cheap once the pipe is installed. Properties of that period tend to be skinny and deep, minimizing the amount of pipe needed per connection (or, said another way, maximizing the amount of private wealth per foot of public obligation).

Good urban design would place buildings on higher ground with treatment facilities downhill, a setup with a lower financial burn rate.

Today, designers generally don't worry about the public's return-on-investment. Parcels are wide and shallow, spread out with a lot of gaps in between. Pumps, which are expensive to operate, maintain and replace, are commonly used to provide service to marginal properties.

This is all expensive, and while the initial construction costs are often covered by a developer and rolled into

the sale price of the home, taxpayers assume the burden of providing ongoing service and maintenance.

Yet, despite the large discrepancy in public cost, a residential home on a remote lot with a dozen pumps to get its sewage to a treatment facility will be charged the same as the home on the narrow lot with gravity flow all the way.

With decades of building in this new style—everything spread out across the landscape—the costs are enormous yet the comparative wealth is marginal. Our communities are bigger, yet financially less productive. We have grown our tax base, but our expenses have grown even more. This is not working.

### A Strong Towns Approach

In the current approach to managing local governments, the more they grow, the poorer they become. While that growth may improve a city or county's short-term cash flow, it destroys the long-term solvency.



It all gets back to that simple math problem. To make our communities not just solvent but financially strong and resilient, we must increase our wealth without increasing—and perhaps even by decreasing—our expenses.

Instead of focusing on new growth, we need to obsess about making more productive use of that which we've already built.

That's not a modest tweak in approach but a radical revolution in how we plan, manage, and inhabit our cities, counties, and neighborhoods. It calls for a different relationship between local government and residents, between management professionals and the communities they serve.

It requires that the priorities of the state and federal governments to boost economic growth and lower unemployment become subordinate to the essential requirement that local governments remain financially viable.

A strong country is the byproduct of having strong communities and neighborhoods, not a substitute for it.

There is no clear road map for this revolution. No nation in history has systematically transformed the development pattern of an entire continent, within a single generation, changing everything about how we make a living, transact with each other, fall in love, make collaborative decisions, keep the peace, and perform other social functions.

We find ourselves operating without universal answers to the complex problems communities and neighborhoods face. At Strong Towns, we seek to discover rational ways to respond to these challenges.

Here is our approach:

- Rely on small, incremental investments (little bets) instead of large, transformative projects.
- Emphasize resiliency of result over efficiency of execution.
- Design to adapt to feedback.

- Inspire by bottom-up action (chaotic but smart) and not top-down systems (orderly but dumb).
- Seek to conduct as much of life as possible at a personal scale.
- Obsess about accounting for revenues, expenses, assets, and long-term liabilities (do the math).

The Strong Towns movement is growing. We have thousands of members around the world, including elected officials, management professionals, and many other people who share a passion for building great places. These people are working collaboratively to make their communities and neighborhoods as strong as they can be.

You can learn more and join us in this revolution at [www.strongtowns.org](http://www.strongtowns.org). **PM**



**CHARLES MAROHN, JR.**, is president, Strong Towns, and lives in Brainerd, Minnesota (@clmarohn; team@strongtowns.org; all Strong Towns staff members work remotely). He will be a featured speaker at ICMA's 104th Annual Conference in Baltimore, Maryland, September 23–26, 2018.

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