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KASSON CITY COUNCIL REGULAR MEETING MINUTES
January 23, 2019

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of January, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Zelinske

THE FOLLOWING WERE ALSO PRESENT: City Administrator Coleman, City Clerk Rappe, City Engineer Theobald, Public Works Director Charlie Bradford, Police Chief Kent Berghuis, Finance Director Zaworski, Candy McKern, Mike Marti, Rich Massey and David Martin

PLEDGE OF ALLIEGENCE

APPROVE AGENDA

Add: F.1 Fire Department Banquet update - Burton

Add: G.2 Peoples Energy Co-op meeting update - Egger

Motion to Approve the Amended Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

CONSENT AGENDA

Minutes from January 9, 2019

Claims processed after the January 9, 2019 regular meeting, as audited for payment in the amount of \$530,419.56

Resolution Accepting Donations for the Kasson Fire Department

Resolution Accepting Donations for the Park and Recreation Department

Acknowledge Committee Minutes:

Planning Commission December 10, 2018

Library Board Minutes November 13, 2018

Library Board Minutes December 11, 2018

Conferences:

Linda Rappe	MCFOA Annual Conf	Mar. 19-22	St. Cloud	\$275 + Expenses
Jeff Ulve	MRWA Tech Conf	Mar 3-5	St. Cloud	\$240 + Expenses
Dave Vosen	WW Operators Conf	Mar 27-29	Brooklyn Park	\$390 + Expenses
Dan Trapp	WW Operators Conf	Mar 27-29	Brooklyn Park	\$390 + Expenses

Evaluations:

Nancy Hackenmiller Libr Asst Increase to Grade 3 Step 4 at \$17.73ph eff 1-1-19

Art Tiff Library Director Top of scale - no increase

Motion to Approve the Consent Agenda made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

Report on fire department banquet – Councilmember Burton stated that he was privileged to attend the banquet. The Fire Department recognized Chris Schuh as EMS responder of the year, Cody Miller as Fire responder of the year, Lindsey Derby as Community Outreach person of the year and Fire Fighter of the Year was Curtis Alexander. The Fire Department promoted eight firemen from probationary to regular status and recognized individuals with years of service.

NEW BUSINESS

Attorney Contract – Councilmember Burton would like the outside counsel to come before the City Council for approval in regard to the last paragraph. Administrator Coleman will request changes and bring this back to the next meeting.

Peoples Energy Co-op Meeting Update – Councilmember Egler is on the board of People’s Energy Co-op and reported on their last meeting. They are looking at changing a rate for some of the residents in Kasson.

MAYOR’S REPORT

Mayor McKern stated that he gave a report at the Annual Chamber Meeting last week.

ADMINISTRATORS REPORT

Hindermann Property for Sale – Administrator Coleman stated that if the Council is interested in this property she will post a closed session for the next meeting. The property was on the City’s radar before. The Council agreed to have a conversation at the next meeting.

Electric Utility Territory – Administrator Coleman stated that there are some homes in Blaine’s 12th addition that are in the city limits but not in the City electric territory and the Dollar General is in the city limits and in our territory but is served by Xcel. A source of funds to purchase electric territory could be a disbursement for COMPAS.

Water Truck Sale – \$1,000 has been offered for an old water truck that is not capable of being DOT certified and has been sitting there for 6 years. Public Works Director Bradford stated that he would have to pay to have it junked. **Motion to approve the sale of the water truck for \$1,000 made by Councilmember Burton, second by Councilmember Egler with All Voting Aye.**

Phasing Tool Available – The Electric Department purchased a phasing tool that costs about \$5,000 and our Electric Supervisor is putting feelers out about renting it to other companies or cities to recoup some of the cost.

Liquor Store 70th Anniversary - The Liquor Store is 70 years old this year. Liquor Store Manager Pletta would like to plan something for around October.

ENGINEER'S REPORT

WHKS Fee Schedule – Engineer Theobald went over fee schedule and this is up 3 to 4 %. **Motion to Approve the WHKS Fee Schedule made by Councilmember Egger, second by Councilmember Ferris with All Voting Aye.**

Storm Water Management – Engineer Theobald stated this came up at planning commission with the Marti addition. Past practice has been to put it in developer's hands for them to talk to the neighboring land owner and figure it out. The developer would like the city to take the lead. The storm water management section in the Comp Plan encourages the City to figure out storm pond locations. The bigger question is how to pay for it; with land normally outside of the city limits. There is an option for the City to build ponds and charging the costs back to the developer. Mr. Marti should sit down with the adjacent land owner to work through the storm water situation. Rich Massey stated that Mr. Marti has been talking with Dean Schutte. Additionally, the City will need a pond for the development on 16th St NE. David Martin stated that it would be beneficial for the City to secure land for ponds. Engineer Theobald stated that he would have conversations with the developer, surveyor and adjacent landowner.

TH 57 Partnership Agreement – Engineer Theobald stated this is an agreement between the City and MnDOT. This partnership is basically for the engineering services for reconstruction of Highway 57. MnDOT will take the plan and build the improvements in 2021. **Motion to Approve the Agreement made by Councilmember Burton, second by Councilmember Egger with All Voting Aye.**

TH 57 – Upcoming Meetings:

Citizens Advisory Meeting – Engineer Theobald stated that a meeting will be held Thursday, January 24 at City Hall. The committee consists of: Engineer Theobald, Administrator Coleman, EDA Coordinator Stephanie Lawson, Public Works Director Bradford. Councilmembers Ferris and Egger, Liquor Store Manager Cathy Pletta, County Commissioner Tim Tjosaas and Misplaced Magnolia owner Jeanine Hensley.

Public Meeting – January 29th – 6PM at the Kasson Public Library

Businesses and Homeowner Meeting – These are yet to be determined. There will be separate meetings for the businesses and residents.

TH 57 HKG – Streetscaping scoping contract – Engineer Theobald stated that the Comp Plan has a section on making the downtown and Highway 57 more aesthetically pleasing. The City could do a project during the reconstruction of the Highway 57 project. Administrator Coleman stated that EDA Coordinator Lawson has had conversations with MnDOT for landscaping at the Highway 14 entrance. MnDOT makes grants available annually. **Motion to Approve the Contract made by Councilmember Burton, second by Councilmember Ferris with All Voting Aye.**

PERSONNEL

Hire Part Time Police Officer – Motion to Hire Tyler Bruer as PT Police Officer made by Councilmember Egger, second by Councilmember Burton with All Voting Aye.

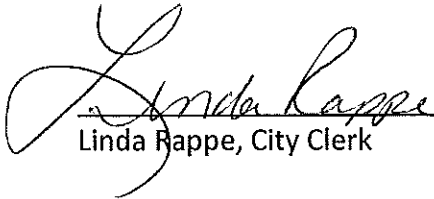
ATTORNEY


CORRESPONDENCE - Correspondence was reviewed

ADJOURN 6:32PM

Motion to Adjourn made by Councilperson Egger, second by Councilperson Ferris with all voting Aye to Adjourn.

ATTEST:


Linda Rappe, City Clerk


Chris McKern, Mayor