

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, July 10, 2019

6:00 PM

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. Minutes from June 12, 2019 and June 26, 2019
 - b. Claims processed after the June 26, 2019 regular meeting, as audited for payment
 - c. Resolution Certifying Delinquent Claims to County
 - d. Acknowledge Committee Minutes:
 - i. Planning Commission - June 10, 2019

B. MAYOR'S REPORT

- a. WW Supervisor Letter
- b. Update from Matt Maas – Dodge County Emergency Management
- c. LMC Insurance Coverage
- d. Mayor Update
- e. Building Permits

C. VISITORS TO THE COUNCIL

1. Alissa Oeltjenbruns – SMIF
2. Mike Bubany, David Drown and Associates – CIP Update

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

1. Public Hearing for Official HRA
 - a. Resolution

F. COMMITTEE REPORT

G. OLD BUSINESS

H. NEW BUSINESS

1. Prairie Meadows Assisted Living Request for “Produce” sign
2. 60 inch Park Mower
 - a. Lease \$10 per hour
 - b. 2020 Budget
3. Park and Ride
4. Resolution Appoint CMMPA Alternate

I. ADMINISTRATORS REPORT

J. ENGINEER’S REPORT

1. 2019 Pavement Maintenance
 - a. Location Map
 - b. Resolution Awarding 2019 Pavement Maintenance Project

K. PERSONNEL

1. Letter of Resignation
2. Personnel Committee Update
3. Creation of IT Position

L. ATTORNEY

1. Escrow Agreement for Houston’s Subdivision
2. Closed Meeting for Real Estate and update on Litigation

M. CORRESPONDENCE

1. PD Stats for June
2. Dept Head Meeting Notes

N. ADJOURN

Please go to www.cityofkasson.com for full video

**KASSON CITY COUNCIL REGULAR MEETING MINUTES
June 12, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of June, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: Ferris

THE FOLLOWING WERE ALSO PRESENT: City Administrator Coleman, City Clerk Rappe, City Attorney Leth, City Engineer Theobald, Finance Director Nancy Zaworski, Everett Paulson, Candy McKern, Tony Bigelow, Karen DuCharme, Buffy Beranek, Tom Monson, Nicole and Mike Marti and Judy Zelinske

PLEDGE OF ALLIEGENCE

APPROVE AGENDA

Remove: E.2 Rezone and CUP

Add: K.4 Hiring Library Assistant – David Greenfield

Move K.1 to closed session

Councilperson Burton would like to be added to public forum

Motion to Approve the Agenda made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.

CONSENT AGENDA

Minutes from May 22, 2019

Claims processed after the May 22, 2019 regular meeting, as audited for payment in the amount of 657,496.75

Evaluation:

Pat Shafer-Gottschalk

Circulation Technician

At Top of Scale

Acknowledgement of Committee Minutes:

EDA May 7, 2019

Pay Estimate #6	Swenke Ims	So. Mant Ave Improvments	\$28,258.11
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Resolution Writing Off Delinquent Accounts Past Statute of Limitations

Resolution #6.1-19

***Resolution Writing Off Delinquent Accounts Past Statute of Limitations
(on file)***

Pay Estimate #16	SL Contracting	2017 Street Assessment Project	\$245,559.84
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Motion to Approve the Consent Agenda as presented made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

VISITORS TO THE COUNCIL

SEMCCHRA

Small Cities Development Grant – The City was awarded funding in the amount of \$517,000 from Department of Housing and Urban Development and SEMCCHRA is in the process of putting together an implementation plan.

Approve Post Grant Administrative Process – Ms. DuCharme stated that this is to give the mayor the power to approve the MIF funds. The City needs to expend all of the MIF funds first before we can spend the new money. **Motion to Approve the Resolution Authorizing the Mayor to Execute an Administrative Contract with the Southeastern MN Multi-County Housing and Redevelopment Authority made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.**

Resolution #6.2-19

***Resolution Authorizing the City of Kasson Mayor To Execute an Administrative Contract with The Southeastern Minnesota Multi-County Housing & Redevelopment Authority
(on file)***

Request Public Hearing regarding – Official HRA – Ms. DuCharme stated that there is no cost to start and the costs are determined on a project by project basis. This is a public hearing to establish SEMCCHRA as the City's HRA. **Motion to Approve the Resolution Setting the Public Hearing for July 10 made by Mayor Mckern, second by Councilperson Egger with All Voting Aye.**

Resolution #6.3-19

***Resolution by the Kasson City Council Setting a Date for a Public hearing to Authorize and Establish the Southeastern MN Multi-County Housing and Redevelopment Authority as the Housing and Redevelopment Authority in and for the City of Kasson.
(on file)***

PUBLIC FORUM

Input cards submitted by Mike Marti and Tom Monson – they will be allowed to talk during the portion of the meeting pertaining to their subject.

Councilperson Burton stated that his name and phone number was hijacked by a robo caller following the hail storm last Tuesday. Fact 1 - he does not own or is employed by a construction company that does home repairs; 2 – As a representative of the City of Kasson, he cannot and will not endorse any company who does home repairs, and he would not ask anyone on his behalf to take any of these endorsements, he will only encourage people to buy local; 3 – He and his wife are not expecting a baby and are extremely happy being grandparents.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

EDA – calling a public hearing for new Business Subsidy Agreement – Motion to Approve Calling a Public Hearing for an Amendment to the Business Subsidy Criteria Policy made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

Planning Commission – Final Plat for Prairie Willows 4 – it has been more than a year since this was approved and it was not recorded so another public hearing was held on Monday at the Planning Commission meeting. **Motion to Approve the Final Plat for Prairie Willow Estates Fourth made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

Resolution #6.4-19

***Resolution Approving the Final Plat for Prairie Willow Estates Fourth
(on file)***

OLD BUSINESS

NEW BUSINESS

MAYOR'S REPORT

ADMINISTRATORS REPORT

MN Energy Resources Agreement – Administrator Coleman stated that this is preliminary. MN Energy Resources want to do automated meter readings. They want to put their meter reading devices on two poles in the City but we don't have a pole in one of their desired locations. Once they identify locations, this will come back to the Council. MN Energy Resources will pay the pole rental of \$10 per pole and for metered electricity.

ENGINEER'S REPORT

E Main Street Storm Sewer – Engineer Theobald stated the project includes storm sewer from the fire station running straight east along the north side of the railroad tracks to the creek. The bids were let on June 6th, and the lowest bid is over the engineer's estimated amount by \$187,076. Theobald believes that this is the lowest cost that we are going to get. Mayor McKern asked if there are adequate funds to pay for this. Finance Director Zaworski stated there are and we have been anticipating this cost.

Resolution Awarding East main Street Storm Sewer Project – **Motion to Approve the Resolution Awarding and Approving East Main Street Storm Sewer Improvements Bid made by Mayor McKern, second by Councilperson Zelinske with All Voting Aye.**

Resolution #6.5-19

***Resolution Awarding and Approving E Main Street Storm Sewer Improvements Bid
(on file)***

Certificate of Acceptance - Blaine's 11th – This is part of the development process and the development agreement. The Certificate starts the 1 year warranty period. **Motion to Accept the Certificate of Acceptance for Blaine's 11th made by Councilperson Burton, second by Councilperson Egler with All Voting Aye.**

Certificate of Acceptance - Houston's 1st – In addition to the Certificate of Acceptance, there are two other items included; the settlement release for a thinner walled pipe than what was proposed and as part of the development agreement, and the City agreed to reimburse the developer to provide water main upsizing from 8" to 12". **Motion to Accept the Certificate of Acceptance for Houston's 1st including the attachments made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.**

PERSONNEL

Personnel Committee Update – moved to closed session.

Update from Emergency Service Committee Meeting – Councilperson Zelinske gave a brief synopsis of the kickoff meeting of the Emergency Services Committee. They talked about the fire hall and police brought up wanting to hire more officers. The next meeting is July 3.

Mikel Harding Resignation – PT Police Officer – Motion to Accept the Resignation made by Councilperson Burton, second by Councilperson Eggler with All Voting Aye.

Library Assistant – David Greenfield – Motion to Approve the Library Board’s Recommendation of Hiring David Greenfield at Grade 3, Step 2, \$16.63 per hour made by Mayor McKern, Second by Councilperson Burton with All Voting Aye.

ATTORNEY

Escrow Agreement for Stone Ridge 2nd – Attorney Leth stated that the development agreement calls for a letter of credit and Mike Marti is asking for an escrow account. The City Attorney is concerned that, if the lender is going to hang onto those funds, the agreement needs to allow the City access to those funds. Engineer Theobald has concerns of a short turnaround of 3 business days for City approval. Attorney Leth stated that the City had been approached about accepting a performance bond; which presents a difficulty for the City, as well. Tom Monson, representing Citizens State Bank, stated the main concern is the issue of safety and soundness. The bank is allowed to release funds based on the current value of collateral at that time; the collateral value increases as the project proceeds. After further discussion the Attorney, Engineer, Mr. Marti and Mr. Monson reached an understanding. The matter will be brought back to a future meeting.

Closed session for Litigation and Real Estate Update and Personnel

Closed at 6:56PM

Opened again at 7:30PM

Summary – The Attorney gave a litigation update and there is no further action at this time. There was discussion on the old library building. There was discussion with the personnel committee to clarify some terms in the union contract with the City Attorney.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 7:31PM

Motion to Adjourn made by Councilperson Eggler, second by Councilperson Zelinske with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

Please go to www.cityofkasson.com for full video

**KASSON CITY COUNCIL REGULAR MEETING MINUTES
June 26, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of June, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Coleman, City Clerk Rappe, City Engineer Theobald, Finance Director Nancy Zaworski, Mike Marti and Tim O'Morro

PLEDGE OF ALLIEGENCE

APPROVE AGENDA

Motion to Approve the Agenda as Presented made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye

CONSENT AGENDA

Minutes from June 12, 2019

Claims processed after the June 12, 2019 regular meeting, as audited for payment in the amount of \$720,844.89

Acknowledgement of Committee Minutes:

Park Board May 21, 2019 DRAFT

Resolution Accepting Donation to the Parks Department

Resolution #6.6-19

***Resolution Accepting Donation to the Parks and Recreation Department
(on file)***

Motion to Approve the Consent Agenda Removing the Minutes for Adjournment votes until the next meeting made by Councilperson Burton, second by Councilperson Eggler with All Voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

EDA Public Hearing for Business Subsidy Agreement

Public Hearing opened –

Public Hearing closed with no comments.

Motion to Approve the Changes to the Business Subsidy Policy made by Councilperson Eggler, second by Councilperson Ferris with All Voting Aye.

COMMITTEE REPORT

Planning Commission –

Rezone – Part of 1200 W Main St – Administrator Coleman referred to the legal opinion, staff planning review and materials. Mayor McKern stated that we are rezoning within the city limits. Councilperson Burton proposed to add to the resolution that this is larger lot than what the ordinance allows and we are rezoning acreages and not a lot; he would like to make sure that this is in the minutes. Mayor McKern stated that everyone who applies for a rezone is a unique situation.

Motion to Approve the Resolution to Approve the Rezone of the 4.25 acres of 1200 W Main as written made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

Resolution #6.7-19

***Resolution Approving a Zoning Map Amendment for the Southerly Most 4.25 +/- Acres of the 7.5 Acre Parcel Known as 1200 West Main St, Kasson, MN
(on file)***

Conditional Use Permit – This would limit the number of horses allowed on 1200 W Main St.

Motion to Approve the Conditional Use Permit made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.

Resolution #6.8-19

***Resolution Approving a Conditional Use Permit To Allow for the Keeping of Horses on the Southerly Most 4.25 +/- Acres of the 7.5 Acre Parcel Known as 1200 West Main Street, Kasson, MN
(on file)***

OLD BUSINESS

MN Energy Resources – Administrator Coleman stated that the Attorney has reviewed the agreement. Exhibit A is not executed yet since we don't know where the locations will be. This would be just approving the agreement. **Motion to Approve the Agreement with Staff Approving the Location made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

NEW BUSINESS

MAYOR'S REPORT

ADMINISTRATORS REPORT

ENGINEER'S REPORT

16th St Project Update – Engineer Theobald stated that the plan right now is to let the contract this fall, do the mass grading, cut down the hills, make the corrections and let it sit until next spring to see how the frost comes out of the ground. Any final corrections will be made before paving. There is a meeting for homeowners that will be impacted on Wednesday, July 10 at 5:15 PM at City Hall.

There is also a homeowners meeting for the homes that are impacted by the east main street project on Tuesday, July 16 at East Park at 6PM; rain location will be at City Hall.

PERSONNEL

Hire Electric Supervisor – Councilperson Burton stated that they interviewed two candidates, Lance Diderrich and Jarrod Nelson. The personnel committee is recommending that Jarrod Nelson be offered the position of Electric Supervisor, placed at the nearest equivalent step and, at the end of the probationary period, would be eligible for a step with a satisfactory review. **Motion to Approve**

the Recommendation made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

Requested Leave without Pay – A probationary employee is asking to take two days leave without pay since he will not have the opportunity to earn vacation to cover this time. **Motion to Approve made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

ATTORNEY

Marti Escrow Agreement – Mayor McKern has had communication with the City Attorney and the bank and everyone is good with this language. **Motion to Approve the Agreement made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.**

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 6:16PM

Motion to Adjourn made by Councilperson Burton, second by Councilperson Egger with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1- #3

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 397,612.21

DATE APPROVED: 07-10-19

#1 \$ 49,747.98

#2 15,517.75

#3 332,346.48

\$ 397,612.21

06/28/19
09:26:47

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/28/19

Page: 1 of 4
Report ID: AP100V

For Pay Date = 06/28/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31711		5447 ABILI T HOLDINGS LLC	39,274.65					
	06/24/19	1st 1/2 '19 TIF REIMBURSEMENT	39,274.65*			247 650 4650	430	1010
		Total for Vendor:	39,274.65					
31712		2505 FARRELL EQUIPMENT & SUPPLY CO	749.50					
	INV1026704 06/07/19	PERMA PATCH	749.50			101 311 4311	220	1010
		Total for Vendor:	749.50					
31713		56 GILLETTE PEPSI ROCHESTER	139.61					
	9353776 05/14/19	POP FOR RESALE-ARENA	139.61			606 516 4516	261	1010
		Total for Vendor:	139.61					
31714		385 MAXSON ELECTRIC INC	606.40					
	6342 05/31/19	EXHAUST FAN REPL-WWTP	606.40*			602 947 4947	400	1010
		Total for Vendor:	606.40					
31715		4636 METERING & TECHNOLOGY SOLUTIONS	3,260.62					
	14433 06/06/19	12 METERS w)ERTS/GASKETS	1,630.31			601 943 4943	260	1010
	14433 06/06/19	12 METERS w)ERTS/GASKETS	1,630.31			602 948 4948	260	1010
		Total for Vendor:	3,260.62					
31716		2191 MPH INDUSTRIES INC	329.98					
	6008134 06/07/19	SERVICE PHYTHON III UNIT	329.98			101 210 4210	400	1010
		Total for Vendor:	329.98					
31717		5881 NAPA AUTO PARTS	344.30					
	344157 05/07/19	OIL FILTERS/ REFLEXCL2 LED	344.30			601 943 4943	220	1010
		Total for Vendor:	344.30					
31718		3193 OLMSTED COUNTY	350.00					
	SHER128314 06/05/19	REDING-EVOC TRAINING	175.00			101 210 4210	333	1010
	SHER128314 06/05/19	KASEL-EVOC TRAINING	175.00			101 210 4210	333	1010
		Total for Vendor:	350.00					

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09:26:47

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/28/19

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Report ID: AP100V

For Pay Date = 06/28/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31720		4364 SWANK MOTION PICTURES INC	403.00					
	RG1627995	06/18/19 REIMB'D MOVIE COST 7/12	300.00			101 1151		1010
	RG1627995	06/18/19 BAL DUE-MOVIE COST 7/12	103.00			101 517 4517	430	1010
		Total for Vendor:	403.00					
31719		5818 WEX Bank	3,467.31					
	59873361	06/23/19 188.729 GAL UNLD-ELECTRIC	474.15			604 957 4957	212	1010
	59873361	06/23/19 113.688 GAL UNLD-PARKS	290.03			101 522 4522	212	1010
	59873361	06/23/19 796.772 GAL UNLD-P D	2,006.26			101 210 4210	212	1010
	59873361	06/23/19 103.117 GAL UNLD-STREETS	262.13			101 310 4310	212	1010
	59873361	06/23/19 66.341 GAL UNLD-WATER	167.63			601 943 4943	212	1010
	59873361	06/23/19 107.393 GAL UNLD-WW	267.11			602 948 4948	212	1010
		Total for Vendor:	3,467.31					
31722		2731 ZAWORSKI, NANCY	822.61					
	06/06/19	KAC CONCESSIONS-SAM'S	228.84			101 514 4514	262	1010
	06/10/19	KAC CONCESSIONS-SAM'S	106.96			101 514 4514	262	1010
	06/10/19	BALL FIELD CONCESSIONS-SAM'S	103.73			101 522 4522	262	1010
	06/20/19	BALANCE-IMA CONFERENCE	24.67			101 140 4140	333	1010
	06/27/19	KAC CONCESSIONS-SAM'S	358.41			101 514 4514	262	1010
		Total for Vendor:	822.61					
		# of Claims	11	Total:	49,747.98			

06/28/19
09:26:48

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/19

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$5,213.51
247 1004 Assisted Living	
1010 CASH-OPERATING	\$39,274.65
601 Water Fund	
1010 CASH-OPERATING	\$2,142.24
602 Sewer Fund	
1010 CASH-OPERATING	\$2,503.82
604 Electric Fund	
1010 CASH-OPERATING	\$474.15
606 ICE ARENA	
1010 CASH-OPERATING	\$139.61
Total:	\$49,747.98

06/28/19
09:26:48

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6/19

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member
_____ Council Member

See signature page

#2

07/05/19
09:10:52

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/19
For Pay Date: 07/05/19

Page: 1 of 3
Report ID: AP100V

For Pay Date = 07/05/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31811		1012 BELLBOY CORPORATION	97.44					
	99644200	06/13/19 BAGS	97.44			609 975 4975	210	1010
	99644200	06/13/19 SALES TAX	6.70			609 975 4975	210	1010
	99644200	06/13/19 SALES TAX	-6.70			609 2025		1010
	99644200	06/13/19 D C TRANSIT TAX	0.49			609 975 4975	210	1010
	99644200	06/13/19 D C TRANSIT TAX	-0.49			609 2026		1010
		Total for Vendor:	97.44					
31812		5239 BREAKTHRU BEVERAGE MN WINE &	596.27					
	1080983961	06/12/19 WINE	208.00			609 975 4975	251	1010
	1080983961	06/12/19 LIQUOR	333.17			609 975 4975	251	1010
	1080983961	06/12/19 MIXES	44.00			609 975 4975	254	1010
	1080983961	06/12/19 FREIGHT	11.10			609 975 4975	335	1010
		Total for Vendor:	596.27					
31813		60 NORTHERN BEVERAGE DIST. CO. LL	7,246.47					
	415856	06/13/19 BEER	7,226.07			609 975 4975	252	1010
	415856	06/13/19 NA BEVERAGE	18.40			609 975 4975	254	1010
	415856	06/13/19 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	7,246.47					
31814		63 SCHOTT DIST CO INC	7,497.80					
	355910	06/13/19 BEER	7,434.40			609 975 4975	252	1010
	355910	06/13/19 NA BEVERAGE	63.40			609 975 4975	254	1010
		Total for Vendor:	7,497.80					
31815		5047 WATERVILLE FOOD & ICE INC	79.77					
	05-910050	06/13/19 ICE-L.S.	79.77			609 975 4975	257	1010
		Total for Vendor:	79.77					
		# of Claims	5	Total:	15,517.75			

07/05/19
09:10:53

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 7/19

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
609 Liquor Fund	
1010 CASH-OPERATING	\$15,517.75
Total:	\$15,517.75

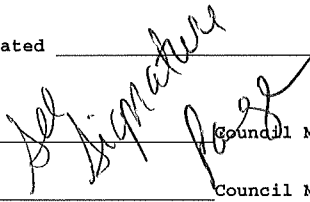
07/05/19
09:10:54

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7/19

Page: 3 of 3
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member
_____ Council Member

#3

07/05/19
10:37:38

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/19
For Pay Date: 07/11/19

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Report ID: AP100V

For Pay Date = 07/11/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31724		124 ABEL SIGNS INC	1,462.50					
	9202 06/20/19	LETTER DURANGO 19-1	650.00*			101 680 4210	550	1010
	9202 06/20/19	LETTER DURANGO 19-2	650.00*			101 680 4210	550	1010
	9202 06/20/19	LOGO TO UNMARKED VEHICLE	50.00*			101 680 4210	550	1010
	9261 06/20/19	DECALS FOR GOLF CART REGISTR	112.50			101 210 4210	210	1010
		Total for Vendor:	1,462.50					
31799		2527 ALEX AIR APPARATUS INC	790.00					
	1620 06/19/19	ANN'L COMPRESSOR-A Q TEST	790.00			101 220 4220	400	1010
		Total for Vendor:	790.00					
31800		5446 ANCOM TECHNICAL CENTER INC	380.40					
	88533 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
	88534 06/26/19	BELT CLIP/BATT PK/POWER SUPPLY	260.40			101 220 4220	210	1010
	88534 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
	88535 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
	88536 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
	88537 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
	88538 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
	88539 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
	88540 06/26/19	PROGRAM PAGER	15.00			101 220 4220	400	1010
		Total for Vendor:	380.40					
31784		5049 ARTISAN BEER COMPANY	253.80					
	3352942 06/18/19	BEER	204.80			609 975 4975	252	1010
	3354507 06/25/19	BEER	49.00			609 975 4975	252	1010
		Total for Vendor:	253.80					
31725		203 BAKER & TAYLOR INC	163.35					
	2034590239 06/04/19	BOOKS	24.35			211 550 4550	218	1010
	2034597993 06/07/19	BOOKS	78.71			211 550 4550	218	1010
	2034616907 06/17/19	BOOK	27.86			211 550 4550	218	1010
	2034619828 06/18/19	BOOKS	32.43			211 550 4550	218	1010
		Total for Vendor:	163.35					

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31785		1012 BELLBOY CORPORATION	1,117.06					
	72536600	06/20/19 LIQUOR	728.70			609 975 4975	251	1010
	72536600	06/20/19 FREIGHT	12.00			609 975 4975	335	1010
	73577400	06/27/19 LIQUOR	237.00			609 975 4975	251	1010
	73577400	06/27/19 FREIGHT	6.00			609 975 4975	335	1010
	99723300	06/27/19 MARGARITA SALT/CHERRIES	57.20*			609 975 4975	259	1010
	99723300	06/27/19 BAGS	34.16			609 975 4975	210	1010
	99723300	06/27/19 SALES TAX	2.35			609 975 4975	210	1010
	99723300	06/27/19 SALES TAX	-2.35			609 2025		1010
	99723300	06/27/19 D C TRANSIT TAX	0.17			609 975 4975	210	1010
	99723300	06/27/19 D C TRANSIT TAX	-0.17			609 2026		1010
	74778600	07/02/19 LIQUOR	42.00			609 975 4975	251	1010
		Total for Vendor:	1,117.06					
31726		5883 BLEESS, NATHAN	89.98					
	06/24/19	BLEESS-UNIFORM PANTS	44.99			601 943 4943	214	1010
	06/24/19	BLEESS-UNIFORM PANTS	44.99*			602 948 4948	214	1010
		Total for Vendor:	89.98					
31801		4708 BOUND TREE MEDICAL LLC	158.30					
	83234270	06/06/19 MEDICAL SUPPLIES	158.30			101 220 4220	240	1010
		Total for Vendor:	158.30					
31786		5239 BREAKTHRU BEVERAGE MN WINE &	2,767.27					
	1080987258	06/19/19 LIQUOR	548.50			609 975 4975	251	1010
	1080987258	06/19/19 WINE	160.00			609 975 4975	251	1010
	1080987258	06/19/19 FREIGHT	7.55			609 975 4975	335	1010
	1080990645	06/26/19 LIQUOR	727.23			609 975 4975	251	1010
	1080990645	06/26/19 WINE	338.00			609 975 4975	251	1010
	1080990645	06/26/19 FREIGHT	14.95			609 975 4975	335	1010
	1080993976	07/02/19 LIQUOR	319.69			609 975 4975	251	1010
	1080993976	07/02/19 WINE	224.00			609 975 4975	251	1010
	1080993976	07/02/19 MIXES	134.00			609 975 4975	254	1010
	1080993976	07/02/19 FREIGHT	14.95			609 975 4975	335	1010
	1080993977	07/02/19 BEER	278.40			609 975 4975	252	1010
		Total for Vendor:	2,767.27					

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31727		5514 CEDA	10,588.75					
	06/30/19	3rd QTR 2019 EDA SERVICES	10,588.75			290 650 4650	444	1010
		Total for Vendor:	10,588.75					
31787		5667 CINTAS	147.46					
	4024290905	06/20/19 MATS-L S	92.41*			609 979 4979	410	1010
	4025176957	07/03/19 MATS-L S	55.05*			609 979 4979	410	1010
		Total for Vendor:	147.46					
31770		30 CMS OF ROCHESTER	6,631.19					
	19-614	06/30/19 KA BLDG-MILEAGE	278.98			101 240 4240	331	1010
	19-614	06/30/19 KA BLDG-INSPECTION	6,352.21			101 240 4240	444	1010
		Total for Vendor:	6,631.19					
31802		953 DISCOUNT PAPER PRODUCTS	79.81					
	774676	06/18/19 50 ROLLS RECEIPT PAPER	79.81			609 975 4975	210	1010
	774676	06/18/19 SALES TAX	5.49			609 975 4975	210	1010
	774676	06/18/19 SALES TAX	-5.49			609 2025		1010
	774676	06/18/19 D C TRANSIT TAX	0.40			609 975 4975	210	1010
	774676	06/18/19 D C TRANSIT TAX	-0.40			609 2026		1010
		Total for Vendor:	79.81					
31817		187 DODGE COUNTY	150.00					
	01-2019	07/03/19 AUDITOR CERTIF.-CONTINUE DISC	150.00			101 140 4140	210	1010
		Total for Vendor:	150.00					
31728		5156 DODGE COUNTY INDEPENDENT/DODGE	165.00					
	7442	06/06/19 HEARING NOTICE-EDA POLICY	75.00*			290 650 4650	351	1010
	7443	06/06/19 ANN'L TIF DISCLOSURE	30.00			101 140 4140	430	1010
	7443	06/06/19 ANN'L TIF DISCLOSURE	30.00*			248 650 4650	430	1010
	7443	06/06/19 ANN'L TIF DISCLOSURE	30.00*			249 650 4650	430	1010
		Total for Vendor:	165.00					

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31803		639 DODGE COUNTY PUBLIC HEALTH	496.61					
	06/26/19	HEP B #1-HALVERSON	66.55			101 220 4220	444	1010
	06/26/19	HEP B #3-MICKOW	66.55			101 220 4220	444	1010
	06/26/19	HEP B #3-LEE	66.55			101 220 4220	444	1010
	06/26/19	HEP B #3-SKOGERBO	66.55			101 220 4220	444	1010
	06/26/19	HEP B #3-ALLEN	66.55			101 220 4220	444	1010
	06/26/19	MANTOUX-JENSEN	27.31			101 220 4220	444	1010
	06/26/19	MANTOUX-HALVERSON	27.31			101 220 4220	444	1010
	06/26/19	MANTOUX-MICKOW	27.31			101 220 4220	444	1010
	06/26/19	MANTOUX-LEE	27.31			101 220 4220	444	1010
	06/26/19	MANTOUX-SKOGERBO	27.31			101 220 4220	444	1010
	06/26/19	MANTOUX-ALLEN	27.31			101 220 4220	444	1010
		Total for Vendor:	496.61					
31729		2070 EARL'S SMALL ENGINE REPAIR INC	22.85					
	#HELD 06/21/19	CARB KIT	22.85			101 310 4310	220	1010
		Total for Vendor:	22.85					
31788		17 EDGAR TRUCKING	534.76					
	24885 06/05/19	FREIGHT	210.34			609 975 4975	335	1010
	24905 06/12/19	FREIGHT	96.26			609 975 4975	335	1010
	24924 06/19/19	FREIGHT	126.56			609 975 4975	335	1010
	24938 06/26/19	FREIGHT	101.60			609 975 4975	335	1010
		Total for Vendor:	534.76					
31804		3096 EQUIPMENT MANAGEMENT COMPANY	1,065.00					
	55663 06/13/19	COMP SERV AGRMT-MN FULL	555.00			101 220 4220	400	1010
	55663 06/13/19	COMP SERV AGRMT-MN COMBI	455.00			101 220 4220	400	1010
	55663 06/13/19	EMC TRAVEL	55.00			101 220 4220	400	1010
		Total for Vendor:	1,065.00					
31730		21 ERDMAN'S SUPERMARKETS INC	83.87					
	06/19/19	KAC CONCESSIONS	12.00			101 514 4514	262	1010
	06/25/19	KAC CONCESSIONS	18.00			101 514 4514	262	1010
	06/26/19	KAC CONCESSIONS	38.89			101 514 4514	262	1010
	06/26/19	BATTERIES	14.98			101 514 4514	210	1010
		Total for Vendor:	83.87					

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31772		145 FESTIVAL IN THE PARK	50.00					
	07/02/19	AMBASSADOR SPONSOR-T PAULSON	50.00			101 514 4514	344	1010
		Total for Vendor:	50.00					
31805		2618 FIRE SAFETY USA INC	730.00					
	123256 06/07/19	EXTRICATION GLOVES	365.00			101 220 4220	240	1010
	123257 06/07/19	SABERLITE RECOIL LED W) SHROUD	365.00			101 220 4220	240	1010
		Total for Vendor:	730.00					
31773		3766 FTN FINANCIAL	24.00					
	5005260 06/25/19	SAFEKEEPING FEES	18.00*			391 650 4650	430	1010
	5005260 06/25/19	SAFEKEEPING FEES	6.00			604 959 4959	430	1010
		Total for Vendor:	24.00					
31778		5242 GOPHER STATE ONE CALL	140.40					
	9061058 06/30/19	104 LOCATES-JUNE	140.40			604 957 4957	437	1010
		Total for Vendor:	140.40					
31731		77 HAWKINS INC	10,828.96					
	4517664 06/10/19	ALUM SULFATE LIQUID	5,799.38			602 947 4947	211	1010
	4516669 06/11/19	CHLORINE/LPC-5	5,029.58			601 943 4943	210	1010
		Total for Vendor:	10,828.96					
31789		5036 HOHENSTEINS INC	247.95					
	147448 06/26/19	BEER	247.95			609 975 4975	252	1010
		Total for Vendor:	247.95					
31732		2462 HOISINGTON KOEGLER GROUP INC	3,864.36					
	018-060-6 06/16/19	ORDINANCE UPDATE	1,747.50			101 191 4191	440	1010
	018-060-7 07/03/19	ORDINANCE UPDATE	2,116.86			101 191 4191	440	1010
		Total for Vendor:	3,864.36					
31764		5891 HURLEY, APRIL	14.15					
	1359-09 05/28/19	RL MTR DEP REFUND AFT APPL TO	14.15			604 2212		1010
		Total for Vendor:	14.15					

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31733		231 IMAGES ON METAL INC	45.00					
	288729	06/11/19 ULVE-ADD LOGO TO 3 SHIRTS	45.00*			602 948 4948	214	1010
		Total for Vendor:	45.00					
31763		5890 JAGER, PATRICK	35.74					
	1372-11	05/28/19 RL MTR DEP REFUND AFT APPL TO	35.74			604 2212		1010
		Total for Vendor:	35.74					
31790		25 JOHNSON BROTHERS LIQUOR CO	7,917.70					
	1315930	06/18/19 LIQUOR	1,631.38			609 975 4975	251	1010
	1315931	06/18/19 WINE	1,673.20			609 975 4975	251	1010
	1321511	06/25/19 LIQUOR	1,883.92			609 975 4975	251	1010
	1321512	06/25/19 WINE	609.30			609 975 4975	251	1010
	1321513	06/25/19 MIXES	37.00			609 975 4975	254	1010
	1327089	07/01/19 LIQUOR	986.50			609 975 4975	251	1010
	1327090	07/01/19 WINE	984.15			609 975 4975	251	1010
	1327091	07/01/19 BEER	112.25			609 975 4975	252	1010
		Total for Vendor:	7,917.70					
31774		37 KMTELECOM	3,052.87					
	07/01/19	PHONES-P D	748.45			101 210 4210	321	1010
	07/01/19	PHONES-F D	184.14			101 220 4220	321	1010
	07/01/19	PHONES-C H	586.79			101 140 4140	321	1010
	07/01/19	ADVERTISING-CITY	15.40			101 140 4140	343	1010
	07/01/19	PHONES-P&Z	21.64			101 191 4191	321	1010
	07/01/19	PHONES-EDA	32.54			290 650 4650	321	1010
	07/01/19	PHONES-KAC	90.46			101 514 4514	321	1010
	07/01/19	PHONES-LIBRARY	143.23			211 550 4550	321	1010
	07/01/19	PHONES-WATER	111.79			601 944 4944	321	1010
	07/01/19	PHONES-WWTP	69.15			602 949 4949	321	1010
	07/01/19	PHONES-WWTP OPERATIONS	126.59			602 947 4947	321	1010
	07/01/19	PHONES-PARK & REC	228.68			101 510 4510	321	1010
	07/01/19	PHONES-STREETS	36.19			101 310 4310	321	1010
	07/01/19	PHONES-SHOP	296.37			604 959 4959	321	1010
	07/01/19	PHONES-L S	151.66			609 976 4976	321	1010
	07/01/19	PHONES-ARENA	195.74			606 516 4516	321	1010

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	07/01/19	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	3,052.87					
31782		199 LMC INS TRUST	500.00					
	CL88871 06/26/19	DED.-SULLIVAN-SEWER BACK UP	500.00			602 948 4948	430	1010
		Total for Vendor:	500.00					
31779		2689 LOCATORS & SUPPLIES INC	51.50					
	0277259-IN 06/27/19	RED MARKING PAINT	51.50			604 957 4957	220	1010
	0277259-IN 06/27/19	SALES TAX	3.54			604 957 4957	220	1010
	0277259-IN 06/27/19	SALES TAX	-3.54			604 2025		1010
	0277259-IN 06/27/19	D C TRANSIT TAX	0.26			604 957 4957	220	1010
	0277259-IN 06/27/19	D C TRANSIT TAX	-0.26			604 2026		1010
		Total for Vendor:	51.50					
31734		2617 MENARDS-ROCHESTER NORTH	91.83					
	43696 06/19/19	GLOVES/LTX RUBBER GLV	45.91			601 943 4943	210	1010
	43696 06/19/19	GLOVES/LTX RUBBER GLV	45.92			602 948 4948	210	1010
		Total for Vendor:	91.83					
31735		89 METRO SALES INC	1,309.85					
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.92			101 140 4140	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.91			101 310 4310	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.92			101 191 4191	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.92			101 517 4517	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.91			290 650 4650	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.91			601 944 4944	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.91			602 949 4949	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.91			604 959 4959	210	1010
	INV1370532 06/26/19	QTRLY MAINT-B&W 6/26-9/25	26.91			605 963 4963	210	1010
	INV1370532 06/26/19	SALES TAX	1.85			604 959 4959	210	1010
	INV1370532 06/26/19	SALES TAX	-1.85			604 2025		1010
	INV1370532 06/26/19	D C TRANSIT TAX	0.13			604 959 4959	210	1010
	INV1370532 06/26/19	D C TRANSIT TAX	-0.13			604 2026		1010
	INV1370532 06/26/19	QTRLY MAINT-PD-B&W 6/26-9/	48.65			101 210 4210	210	1010
	INV1370532 06/26/19	QTRLY MAINT-PD-B&W 6/26-9/	16.13			101 220 4220	210	1010
	INV1370532 06/26/19	QTRLY MAINT-CLR 6/26-9/25	71.76			101 140 4140	210	1010

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	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.77			101 310 4310	210	1010
	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.78			101 191 4191	210	1010
	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.77			101 517 4517	210	1010
	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.78			290 650 4650	210	1010
	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.78			601 944 4944	210	1010
	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.78			602 949 4949	210	1010
	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.78			604 959 4959	210	1010
	INV1370532	06/26/19 QTRLY MAINT-CLR 6/26-9/25	71.78			605 963 4963	210	1010
	INV1370532	06/26/19 SALES TAX	4.93			604 959 4959	210	1010
	INV1370532	06/26/19 SALES TAX	-4.93			604 2025		1010
	INV1370532	06/26/19 D C TRANSIT TAX	0.36			604 959 4959	210	1010
	INV1370532	06/26/19 D C TRANSIT TAX	-0.36			604 2026		1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-B&W 6/26-9	13.80			601 944 4944	210	1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-B&W 6/26-9	13.80			602 949 4949	210	1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-B&W 6/26-9	27.60			604 959 4959	210	1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-B&W 6/26-9	13.80			605 963 4963	210	1010
	INV1370532	06/26/19 SALES TAX	1.90			604 959 4959	210	1010
	INV1370532	06/26/19 SALES TAX	-1.90			604 2025		1010
	INV1370532	06/26/19 D C TRANSIT TAX	0.14			604 959 4959	210	1010
	INV1370532	06/26/19 D C TRANSIT TAX	-0.14			604 2026		1010
	INV1370532	06/26/19 QTRLY MAINT-PD-CLR 6/26-9/	170.93			101 210 4210	210	1010
	INV1370532	06/26/19 QTRLY MAINT-FD-CLR 6/26-9/	73.15			101 220 4220	210	1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-CLR 6/26-9	8.76			601 944 4944	210	1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-CLR 6/26-9	8.76			602 949 4949	210	1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-CLR 6/26-9	17.51			604 959 4959	210	1010
	INV1370532	06/26/19 QTRLY MAINT-PWB-CLR 6/26-9	8.76			605 963 4963	210	1010
	INV1370532	06/26/19 SALES TAX	1.20			604 959 4959	210	1010
	INV1370532	06/26/19 SALES TAX	-1.20			604 2025		1010
	INV1370532	06/26/19 D C TRANSIT TAX	0.09			604 959 4959	210	1010
	INV1370532	06/26/19 D C TRANSIT TAX	-0.09			604 2026		1010
		Total for Vendor:	1,309.85					
31762		5889 MEYER, VICKY	97.14					
	0916-02	05/28/19 RL MTR DEP REFUND AFT APPL TO	97.14			604 2212		1010
		Total for Vendor:	97.14					

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31818		2544 MN ASSOC OF CEMETERIES	70.50					
	07/01/19	2019 MEMBERSHIP DUES	70.50			610 984 4984	334	1010
		Total for Vendor:	70.50					
31761		5380 MN PRAIRIE COUNTY ALLIANCE	88.09					
	0936-08 05/28/19	RL MTR DEP REFUND AFT APPL TO	88.09			604 2212		1010
31767		5380 MN PRAIRIE COUNTY ALLIANCE	116.41					
	1419-05 06/14/19	RL MTR DEP REFUND-SEVIGNY	116.41			604 2212		1010
		Total for Vendor:	204.50					
31736		5717 NAGELL APPRAISAL INCORPORATED	2,850.00					
	26962 06/15/19	TESTIFY-STREET ASSMNTS	2,850.00			423 311 4311	430 41602	1010
		Total for Vendor:	2,850.00					
31791		60 NORTHERN BEVERAGE DIST. CO. LL	9,820.97					
	416304 06/20/19	BEER	4,937.05			609 975 4975	252	1010
	416304 06/20/19	FREIGHT	2.00			609 975 4975	335	1010
	416719 06/27/19	BEER	4,879.92			609 975 4975	252	1010
	416719 06/27/19	FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	9,820.97					
31737		2678 NORTHLAND TRUST SERVICES INC	168,800.00					
	KASS11A 06/17/19	2011A GO REFUNDING	2,160.00*			601 710 4710	611	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-INT	2,564.98*			382 710 4710	611	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-PAY AGT	123.75*			382 710 4710	620	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-INT	1,043.28*			605 710 4710	611	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-PAY AGT	123.75*			605 710 4710	620	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-INT	1,444.67*			601 710 4710	611	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-PAY AGT	123.75*			601 710 4710	620	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-INT	187.07			602 710 4710	611	1010
	KASS12A 06/17/19	2012A GO STREET UTIL-PAY AGT	123.75*			602 710 4710	620	1010
	KASS13A 06/17/19	2013A GO AQ CTR-INT	20,225.00*			385 710 4710	611	1010
	KASS14B 06/17/19	2014B GO TIF-PAY AGT FEE	495.00*			391 710 4710	620	1010
	KASS14B 06/17/19	2014B GO TIF-INT	36,437.50*			391 710 4710	611	1010
	KASS14C 06/17/19	2014C GO IMPROV-PAY AGT FEE	495.00*			389 710 4710	620	1010

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		KASS14C 06/17/19 2014C GO IMPROV-INT	4,925.00*			389 710 4710	611	1010
		KASS15A 06/17/19 2015A GO REFUNDING-INT	10,289.77*			392 710 4710	611	1010
		KASS15A 06/17/19 2015A GO REFUNDING-PAY AGT FE	99.00*			392 710 4710	620	1010
		KASS15A 06/17/19 2015A GO REFUNDING-INT	4,319.65*			601 710 4710	611	1010
		KASS15A 06/17/19 2015A GO REFUNDING-PAY AGT FE	99.00*			601 710 4710	620	1010
		KASS15A 06/17/19 2015A GO REFUNDING-INT	4,129.89			602 710 4710	611	1010
		KASS15A 06/17/19 2015A GO REFUNDING-PAY AGT FE	99.00*			602 710 4710	620	1010
		KASS15A 06/17/19 2015A GO REFUNDING-INT	3,357.54			604 710 4710	611	1010
		KASS15A 06/17/19 2015A GO REFUNDING-PAY AGT FE	99.00*			604 710 4710	620	1010
		KASS15A 06/17/19 2015A GO REFUNDING-INT	1,678.15*			605 710 4710	611	1010
		KASS15A 06/17/19 2015A GO REFUNDING-PAY AGT FE	99.00*			605 710 4710	620	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-INT	40,827.18*			393 710 4710	611	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-PAY AGT	123.75*			393 710 4710	620	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-INT	12,579.19*			601 710 4710	611	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-PAY AGT	123.75*			601 710 4710	620	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-INT	8,239.00			602 710 4710	611	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-PAY AGT	123.75*			602 710 4710	620	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-INT	11,917.13*			605 710 4710	611	1010
		KASS17A 06/17/19 2017A GO IMPROV&UTIL-PAY AGT	123.75*			605 710 4710	620	1010
		Total for Vendor:	168,800.00					
31738		5088 OFFICE DEPOT INC	123.82					
		3315829880 06/19/19 LAMIN POUCH	34.99			101 514 4514	210	1010
		3315750700 06/19/19 WALL FILE-LETTER	88.83			101 220 4220	210	1010
		Total for Vendor:	123.82					
31739		502 ON-SITE COMPUTERS INC	738.68					
		CW63793 06/14/19 EMAIL/SYSTEM REPAIRS	139.68			101 192 4192	400	1010
		CW63815 06/24/19 DELL COMPUTER-PARK MAINT SHOP	599.00*			101 510 4510	210	1010
		Total for Vendor:	738.68					
31806		5366 PARSONS	314.00					
		57683 06/11/19 KEY FOBS/ACCESS CNTRL CODES	314.00			101 220 4220	210	1010
		Total for Vendor:	314.00					

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31792		2876 PAUSTIS WINE COMPANY	261.25					
	55496	06/26/19 WINE	256.00			609 975 4975	251	1010
	55496	06/26/19 FREIGHT	5.25			609 975 4975	335	1010
		Total for Vendor:	261.25					
31740		4424 PETERSILIE, AMY	50.00					
	06/19/19	REIMB'D-IMAGES CHRGE-FESTIVAL R	50.00*			877 100 4000	430	1010
		Total for Vendor:	50.00					
31793		23 PHILLIPS WINE & SPIRITS	5,647.40					
	333581	06/14/19 LIQUOR CREDIT	-313.68			609 975 4975	251	1010
	2572719	06/18/19 LIQUOR	1,745.63			609 975 4975	251	1010
	2572720	06/18/19 WINE	495.50			609 975 4975	251	1010
	2576616	06/25/19 LIQUOR	1,435.50			609 975 4975	251	1010
	2576617	06/25/19 WINE	402.50			609 975 4975	251	1010
	2576618	06/25/19 MIXES	42.00			609 975 4975	254	1010
	2581343	07/02/19 WINE	648.00			609 975 4975	251	1010
	2581342	07/02/19 LIQUOR	1,191.95			609 975 4975	251	1010
		Total for Vendor:	5,647.40					
31741		446 PITNEY BOWES GLOBAL FINANCIAL	158.37					
	3103216077	06/19/19 PST MTR LEASE 4/19-7/18	79.19			101 194 4194	410	1010
	3103216077	06/19/19 PST MTR LEASE 4/19-7/18	79.18			604 957 4957	410	1010
	3103216077	06/19/19 SALES TAX	5.44			604 957 4957	410	1010
	3103216077	06/19/19 SALES TAX	-5.44			604 2025		1010
	3103216077	06/19/19 D C TRANSIT TAX	0.40			604 957 4957	410	1010
	3103216077	06/19/19 D C TRANSIT TAX	-0.40			604 2026		1010
		Total for Vendor:	158.37					
31742		5884 RATH, JAMES	70.73					
	2365-01	06/24/19 REFUND DUPLICATE PAYMENT	70.73			604 2212		1010
		Total for Vendor:	70.73					

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31760		5888 RECZEK, ELIZABETH	105.51					
	0914-08	05/28/19 RL MTR DEP REFUND APT APPL TO	105.51			604 2212		1010
		Total for Vendor:	105.51					
31744		4358 REINHART FOODSERVICE LLC	2,031.86					
	369116	06/13/19 POPCORN SEASONING	12.78			101 514 4514	262	1010
	376137	06/21/19 A C CONCESSIONS	1,053.49			101 514 4514	262	1010
	382996	07/02/19 cr-CUP LIDS	-52.58			101 514 4514	262	1010
	380902	06/28/19 A C CONCESSIONS	1,018.17			101 514 4514	262	1010
		Total for Vendor:	2,031.86					
31745		5885 ROCHESTER PLUMBING & HEATING	356.00					
	106981	06/14/19 CLEAN LINE FROM UNISEX BATHROO	356.00			211 550 4550	400	1010
		Total for Vendor:	356.00					
31766		5892 ROSS, CHRISTIAN	198.17					
	2905-03	06/26/19 REFUND OVERPAYMENT ON ACCT	198.17			604 2212		1010
		Total for Vendor:	198.17					
31746		5000 RUNNELLS, GERALD	441.29					
	06/23/19	RUNNELLS-DUTY BOOTS	152.99			101 210 4210	214	1010
	06/23/19	FOOD-HAWK	109.54			101 210 4210	210	1010
	06/23/19	LAPEL-MICROPHONE	128.47			101 210 4210	210	1010
	06/23/19	MEALS-K-9 TRAINING	50.29			101 210 4210	333	1010
		Total for Vendor:	441.29					
31769		5893 SCHAAL, CHARLES	35.48					
	1820-01	06/25/19 REFUND OVERPAYMENT ON ACCT	35.48			604 2212		1010
		Total for Vendor:	35.48					
31794		63 SCHOTT DIST CO INC	23,615.67					
	356695	06/20/19 BEER	275.00			609 975 4975	252	1010
	359263	06/20/19 BEER	10,894.67			609 975 4975	252	1010
	359263	06/20/19 NA BEVERAGE	60.00			609 975 4975	254	1010
	357519	06/27/19 BEER	12,174.00			609 975 4975	252	1010
	357519	06/27/19 NA BEVERAGE	212.00			609 975 4975	254	1010
		Total for Vendor:	23,615.67					

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31775		3818 SCHWAN'S HOME SERVICE INC	745.74					
	249757746	06/26/19 A C CONCESSIONS	745.74			101 514 4514	262	1010
		Total for Vendor:	745.74					
31807		4663 SE MINNESOTA EMS	4,890.00					
	12365	06/27/19 BLS CPR-INITIAL (7)	490.00			101 220 4220	330	1010
	12365	06/27/19 EMR INITIAL (8)	4,400.00			101 220 4220	330	1010
		Total for Vendor:	4,890.00					
31747		64 SELCO	1,434.37					
	046463	05/29/19 PATRON CARDS/KIDS CARDS	30.00			211 550 4550	210	1010
	046485	06/05/19 JUNE AUTOMATION & PC SUPPORT	1,404.37			211 550 4550	309	1010
		Total for Vendor:	1,434.37					
31795		5894 SMALL LOT MN	495.00					
	MN29371	06/14/19 WINE	480.00			609 975 4975	251	1010
	MN29371	06/14/19 FREIGHT	15.00			609 975 4975	335	1010
		Total for Vendor:	495.00					
31796		3850 SOUTHERN GLAZER'S OF MN	3,522.44					
	1833342	06/19/19 LIQUOR	909.29			609 975 4975	251	1010
	1833342	06/19/19 WINE	92.00			609 975 4975	251	1010
	1833342	06/19/19 FREIGHT	15.50			609 975 4975	335	1010
	1836285	06/26/19 LIQUOR	1,974.15			609 975 4975	251	1010
	1836285	06/26/19 WINE	174.00			609 975 4975	251	1010
	1836285	06/26/19 FREIGHT	23.25			609 975 4975	335	1010
	0049693	06/26/19 WINE CREDIT	-46.00			609 975 4975	251	1010
	1838709	07/02/19 LIQUOR	234.50			609 975 4975	251	1010
	1838709	07/02/19 WINE	138.00			609 975 4975	251	1010
	1838709	07/02/19 FREIGHT	7.75			609 975 4975	335	1010
		Total for Vendor:	3,522.44					
31759		5887 SPARKS, ROGER	103.78					
	1377-09	05/28/19 RL MTR DEP REFUND AFT APPL TO	103.78			604 2212		1010
		Total for Vendor:	103.78					

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31748		4587 ST. CLOUD STATE UNIVERSITY	115.00					
	06/25/19	RAPPE-ADVANCED ACADEMY	115.00			101 140 4140	333	1010
		Total for Vendor:	115.00					
31749		5886 T.E.C. INDUSTRIAL INC	106.87					
	I0370526 06/26/19	TEAR DOWN MOTOR & AGGITATOR	106.87*			602 947 4947	400	1010
		Total for Vendor:	106.87					
31750		498 TEIGEN PAPER & SUPPLY INC	484.91					
	355888 06/12/19	SOFTSOAP/FLR CLNR	48.66			211 550 4550	210	1010
	356067 06/17/19	FOLD TOWELS	9.24			101 140 4140	210	1010
	356063 06/17/19	CLEANERS/CAN LINERS/ROLL TOWEL	276.63			101 514 4514	220	1010
	356063 06/17/19	FOLD TOWELS	28.78			101 514 4514	210	1010
	356499 06/24/19	STAINLESS STEEL CLNR	82.50			101 514 4514	220	1010
	356499 06/24/19	THERMOMETER WIPES	39.10			101 514 4514	220	1010
	356499 06/24/19	SALES TAX	2.69			101 514 4514	220	1010
	356499 06/24/19	SALES TAX	-2.69			101 2025		1010
	356499 06/24/19	D C TRANSIT TAX	0.20			101 514 4514	220	1010
	356499 06/24/19	D C TRANSIT TAX	-0.20			101 2026		1010
		Total for Vendor:	484.91					
31752		4253 TRUCKIN' AMERICA OF ROCHESTER	2,898.22					
	150261 06/12/19	MOUNTING KIT	99.00			602 947 4947	220	1010
	150268 06/12/19	WEATHER GUARD	436.68			601 943 4943	220	1010
	150268 06/12/19	WEATHER GUARD	436.66			602 947 4947	220	1010
	150268 06/12/19	WEATHER GUARD	436.66			602 948 4948	220	1010
	150372 06/18/19	TOW PKG & INSTALL	449.74			602 948 4948	400	1010
	150372 06/18/19	TOW PKG & INSTALL	449.74			604 957 4957	400	1010
	150372 06/18/19	TOW PKG & INSTALL	589.74			101 680 4522	550	1010
	150372 06/18/19	SALES TAX	30.92			604 957 4957	400	1010
	150372 06/18/19	SALES TAX	-30.92			604 2025		1010
	150372 06/18/19	D C TRANSIT TAX	2.25			604 957 4957	400	1010
	150372 06/18/19	D C TRANSIT TAX	-2.25			604 2026		1010
		Total for Vendor:	2,898.22					

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31808		4108 ULTIMATE SAFETY CONCEPTS INC	445.00					
	183318	06/19/19 FACEPIECE/SERV VEST/BULLARD	445.00			101 220 4220	240	1010
		Total for Vendor:	445.00					
31809		4994 UNITED COMMUNICATIONS CORP	939.82					
	3048191	06/17/19 8 MIN V REPAIRED	819.82			101 220 4220	400	1010
	3048192	06/17/19 8 CHARGERS REPAIRED	120.00			101 220 4220	400	1010
		Total for Vendor:	939.82					
31751		4707 UNITED STATES TREASURY	170.68					
	06/21/19	PCORI FEES	170.68			101 140 4140	440	1010
		Total for Vendor:	170.68					
31797		5047 WATERTVILLE FOOD & ICE INC	420.49					
	05-910137	06/20/19 ICE-LIQUOR STORE	113.42			609 975 4975	257	1010
	05-910224	06/27/19 ICE-LIQUOR STORE	122.67			609 975 4975	257	1010
	05-910317	07/03/19 ICE-LIQUOR STORE	184.40			609 975 4975	257	1010
		Total for Vendor:	420.49					
31753		637 WEBER, LETH & WOESSNER PLC	9,073.00					
	JUN '19PR	06/28/19 29.6 HRS LEGAL-P D	3,446.00			101 160 4160	304	1010
	JUNE '19	06/30/19 11.8 HRS LEGAL-ADMINISTRATIO	1,711.00			101 160 4160	304	1010
	JUNE '19	06/30/19 3.2 HRS LEGAL-P&Z	457.00*			101 191 4191	304	1010
	JUNE '19	06/30/19 7.9 HRS LEGAL-STONE RIDGE II	1,145.50*			101 191 4191	304	1010
	JUNE '19	06/30/19 .2 HR LEGAL-PRAIRIE WILLOWS	29.00*			101 191 4191	304	1010
	JUNE '19	06/30/19 .4 HR LEGAL-HOUSTONS 1ST	58.00*			101 191 4191	304	1010
	JUNE '19	06/30/19 1.0 HR LEGAL-'17 STR ASSMNT	138.00			423 311 4311	430 41602	1010
	JUNE '19	06/30/19 TRIAL TRANSCRIPT-'17 STR ASS	1,665.00			423 311 4311	430 41602	1010
	JUNE '19	06/30/19 .2 HR LEGAL-LIBRARY PERSONNE	29.00			211 550 4550	304	1010
	JUNE '19	06/30/19 .2 HR LEGAL-E MAIN PROJECT	29.00			605 1650	41605	1010
	JUNE '19	06/30/19 .9 HR LEGAL-WILKER	130.50*			101 191 4191	304	1010
	JUNE '19	06/30/19 1.6 HRS LEGAL-CC	232.00			101 111 4111	304	1010
	JUNE '19	06/30/19 WARRANTY DEED FEE	3.00*			101 191 4191	304	1010
		Total for Vendor:	9,073.00					

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31754		388 WESCO RECEIVABLES CORP	87.55					
	684413	06/18/19 COMP SPLICE	87.55			604 957 4957	220	1010
		Total for Vendor:	87.55					
31776		5716 WHITMARSH, JAMES AND WHITMARSH,	425.00					
	02/19/19	REIMB FOR GAS LINE WORK	425.00*			101 194 4194	430	1010
		Total for Vendor:	425.00					
31755		5182 WHKS & CO.	33,620.00					
	39313	06/17/19 HWY 57 IMPROVEMENTS	30,500.00*			424 196 4196	303	1010
	39312	06/17/19 16TH ST NE IMPROVEMENTS	3,120.00*			412 196 4196	303	1010
		Total for Vendor:	33,620.00					
31758		4990 WINTHEISER, JON	102.19					
	1331-05	05/28/19 RL MTR DEP REFUND AFT APPL TO	102.19			604 2212		1010
		Total for Vendor:	102.19					
31756		2427 XCEL ENERGY	198.80					
	642245309	06/17/19 cr-DUPL PAYMENT	-16.67			602 948 4948	380	1010
	642245309	06/17/19 UTIL SERV-NW LIFT ST 5/15-6	215.47			602 948 4948	380	1010
		Total for Vendor:	198.80					
31757		2207 ZEPHYR TRAILER SALES INC	24.01					
	06/17/19	WHEEL STUD/HEX WHL NUT	24.01			101 310 4310	220	1010
		Total for Vendor:	24.01					
		# of Claims	79	Total:	332,346.48			

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$38,252.52
211 Library Fund	
1010 CASH-OPERATING	\$2,174.61
248 Downtown	
1010 CASH-OPERATING	\$30.00
249 OPPIDAN/FOLKESTAD TIF	
1010 CASH-OPERATING	\$30.00
290 Economic Development	
1010 CASH-OPERATING	\$10,794.98
382 16th St NE	
1010 CASH-OPERATING	\$2,688.73
385 Aquatic Center	
1010 CASH-OPERATING	\$20,225.00
389 Oppidan Assessment	
1010 CASH-OPERATING	\$5,420.00
391 Oppidan/Folkestad TIF	
1010 CASH-OPERATING	\$36,950.50
392 GO Refunding 2015A	
1010 CASH-OPERATING	\$10,388.77
393 2017 Street Assessment Project	
1010 CASH-OPERATING	\$40,950.93
412 16th Street NE	
1010 CASH-OPERATING	\$3,120.00
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$4,653.00
424 Hwy 57	
1010 CASH-OPERATING	\$30,500.00
601 Water Fund	
1010 CASH-OPERATING	\$26,640.21
602 Sewer Fund	
1010 CASH-OPERATING	\$21,382.47
604 Electric Fund	
1010 CASH-OPERATING	\$5,678.47
605 Storm Water	
1010 CASH-OPERATING	\$15,135.31
606 ICE ARENA	
1010 CASH-OPERATING	\$209.79
609 Liquor Fund	
1010 CASH-OPERATING	\$57,000.69
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$70.50
877 Festival in Park Fund	
1010 CASH-OPERATING	\$50.00
Total:	\$332,346.48

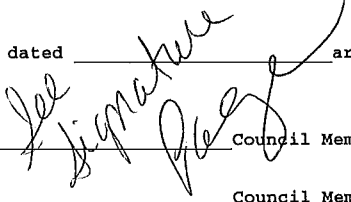
07/05/19
10:37:41

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7/19

Page: 18 of 18
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member
_____ Council Member

**CITY OF KASSON
RESOLUTION #7.X-19**

**RESOLUTION CERTIFYING DELINQUENT CLAIMS
TO THE COUNTY AUDITOR**

WHEREAS, during 2018, the City of Kasson provided fire related services to properties within the City; and

WHEREAS, provisions of the City Code provide that bills for these services remaining unpaid for an extended period shall be certified against the affected properties; and

WHEREAS, provisions of the City Code provide that all charges may be assessed against the property; and

WHEREAS, payment for the service is due after the service has been provided;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The Finance Director is hereby authorized to certify to the Dodge County Auditor these charges:

1.	Stankey, Jessie	704 5 th Ave NW	CO Alarm/Fees	\$530.00
			PID# 24.502.0140	

The County Auditor shall collect these charges, including 9% interest, along with the 2019 property taxes collectable in 2020.

ADOPTED this xxth day of July, 2019

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member xx and duly seconded by Council Member xx. Upon a vote being taken, the following members voted in favor there of xx. Those against same: xx.

MINUTES OF PLANNING COMMISSION MEETING

June 10, 2019

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 10th day of June, 2019 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Commissioner Ferris, Commissioner Torkelson, Commissioner Tinsley, Commissioner Fitch, Commissioner Thompson, Commissioner Zelinske and Commissioner Burton.

THE FOLLOWING WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Administrator Theresa Coleman, City Clerk Rappe, Tim O'Morro, Olivia Torkelson and Jace Johnson, Matt Nelson, Jason Wilker, Marlo Bungum, Tony Bigelow, Rachel Linbo, Kevin Dohrmann, Deanna and Patrick Mulrooney, Jeremy Kramer and Jason Rathburn

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETINGS – May 13, 2019 – Commissioner Tinsley had a couple of spelling changes that will be corrected. **Motion to Approve the Minutes as corrected, made by Commissioner Thompson, second by Commissioner Torkelson with All Voting Aye.**

PUBLIC HEARING BIGELOW VOIGT – PRAIRIE WILLOW 4TH FINAL PLAT –Administrator Coleman stated that it has been more that a year since approval and the final plat was not recorded.

Public Hearing Opened -

Tony Bigelow – 1210 16th St NE, Kasson - it needed more soil correction, nothing has changed on the plat, it has the same number of lots with townhomes and patio homes.

Jason Rathburn – 1503 2nd Ave NW – asked about the soil borings and the results. Mr. Bigelow explained what the soil borings are and what they are doing to fix the problems.

Commissioner Fitch asked about the timing– Mr. Bigelow hopes to start in early August.

Jeremy Kramer - 1505 2nd St. NW – noted that the gravel road gets quite beat up. Commissioner Zelinske stated that it would be nice to pave it but it is not in the City's future at this time. Mr. Kramer also asked about the pond. Mr. Bigelow stated that once the development is finished, the pond will be turned over to the City.

Patrick Mulrooney – 1404 2nd St NW – asked for clarification on the number of patio homes. Mr. Bigelow stated there will be 9 patio homes.

Mr. Rathburn asked about vegetation. Mr. Bigelow stated some trees will stay and scrub will be cleared. Closed the public hearing

Motion to Approve the Final Plat made by Commissioner Burton, second by Commissioner Zelinske with All Voting Aye.

PUBLIC HEARING FOR SHELDON TORKELSON REQUEST FOR A REZONE -

Commissioner Torkelson recused himself. Administrator Coleman stated that the requested legal opinion from the City Attorney is in the packet.

Public Hearing Opened

Olivia Torkelson – 1200 W Main St. – She and her father are here to answer any questions.

Matt Nelson – 1004 1st Place NW – his fear is that the Torkelson's sell, someone else moves in and the rezone and CUP both go with the property.

Public Hearing Closed

Chairman Ferris does not interpret the AG rezone to allow horses and livestock. The livestock conditions would have to be added to the conditional use permit. Administrator Coleman, reading from the ordinance, stated that a rezone can be approved, approved with conditions or denied. The Commissioners are in agreement that they want to be able to control the use if the Torkelson's should sell the property. Administrator Coleman noted that the future land use map shows this as open space.

Motion to Approve the Rezone Request with the Conditions that the Property be Appropriately Surveyed and Boundaries Defined and Limited to the Housing of Equine, made by Commissioner Burton, second by Commissioner Zelisnke with All Voting Aye.

PUBLIC HEARING FOR SHELDON TORKELSON REQUEST FOR A CONDITIONAL USE PERMIT

Public Hearing Opened

Mr. Torkelson – 1200 W Main St – the dark spot on the map is not included. He will be putting fence in.

Public Hearing Closed

Mr. Torkelson is looking at a 6 foot fence along the back. It will be heavy duty, and aesthetically pleasing on the front. Commissioner Burton stated that the fence needed to be quality, have permanency and provide security, any building needs to be on the AG property, and limited to 1 horse per acre.

Mr. Torkelson stated that there are plans for manure removal and pest control.

The Commissioners are concerned there are no other single lots in town with split zoning.

Commissioner Burton stated that this is only a recommendation and we should get an opinion from the City Attorney. Administrator Coleman stated that she will get an opinion on all of the conditions that the Planning Commission is recommending before this goes to Council on the 26th of June.

Motion to Approve with the conditions of fence to be maintained, quality, permanency, security, building within the AG boundary, manure maintenance, one horse per acre made by Commissioner Thompson, second by Commissioner Burton with All Voting Aye.

OTHER - Marlo Bungum and Rachel Linbo from Creation Kids at St. Johns - their conditional use permit is for a child care facility serving 13 or more persons. The condition is, if they have more than 40 kids they revisit the planning commission. The City Attorney takes that to mean they need to inform the Commissioners as to what they are intending to do.

Marlo Bungum 22441 700th St, Kasson - and Rachel Linbo 25167 220th St Hayfield – They are hoping to expand to before and after school child care. Ms. Linbo stated that they have 43-44 children registered for preschool classes. The goal, closer to the school year, is 60. They are looking at up to 100 spots but current State licensing is for 80 children on site at one time. Commissioner Burton stated that, it is the State who is determining the number. He doesn't see a need for additional conditions at this time.

Administrator Coleman stated that if anything with their license were to change, they should come back and visit the Planning Commission again.

Planning Commission workshop on June 19 at 6 at Public Utilities Building.

ADJOURN 7:15PM

Respectfully Submitted,

Linda Rappe, City Clerk

Rain event of 6/28/19 City of Kasson

On June 27th the rain began in the late evening and continued until about 8:00 am June 28th. The on call operator (Dan Trapp) was first called at 12:35 am for high flows at the wastewater treatment plant, various alarms continued for the rest of the early hours. I received my first call at 4:12 am for a high flow alarm at the WWTP, I called Dan and let him know I was on my way to Kasson, I live in Wabasha. At about 5:00 am Joe Adams from Mantorville called asking to use one of our trash pumps, I procced to try and reach Jeff Ulve and Nate Bleess, both water/wastewater operators to see if they could come in to work. I arrived at the WWTP between 5:30 and 5:45 am. When I arrived Steve Burke (Street) and Jeremy Casey (Electric) were helping Dan set up the 4" trash pump at the main lift station, started the pump at 6:10am. At 6:16am I procced to call the Minnesota Duty Officer to inform him of the bypass at the main lift station and possibly other locations in the city. Shortly after, Dan procced to head into town with our second trash pump and set it up at 1st St. and 8th Ave. NE were the manhole was nearly full, started pumping at 6:50am. Both trash pumps can pump about 200 gpm. At 7:21am I talked to Steven Speltz of the MPCA to update him on what was happing and to get some input of what parameters we should test for on the bypass samples. At 8:50am the trash pump at the main lift station was no longer needed and was moved to County Hwy 34 and 6th Ave. SE, this manhole was also nearly full, pump started at 9:10am. After receiving a call from a resident on 4th St. NE a 2" trash pump was set up at 4th St. and 9th Ave. this manhole was about half full, this pump does about 100 gpm. The pump at 1st St. and 8th Ave. NE was shut off at 12:00 pm and the pump was moved to 1st St. and 4th Ave. NE and stated at 12:30pm. The pump at 4th St. and 9th Ave. NE was shut off at 12:30pm. The pump at 1st St. and 4th Ave. NE was shut down at 3:30pm, and moved to the main lift station for possible future use. The pump at Co. Hwy 34 and 6th Ave. SE continued to back up when the pump was turn off, Jeff stayed and watch the pump until midnight, and then Nate took over and watched until 7:00am. After taking over for Nate at 7:00am I shut the pump off and observed the manhole for about 20 minutes and the water level continued to rise, I turned the pump back on. At 8:30am I turned the pump off, and observed for about an hour and a half, the level in the manhole was holding at the top of the inlet pipe, I returned the pump back the WWTP.

The following are estimated totals.

Bypass times and gallons per minutes (gpm);

Main Lift Station 160 min. at 200 gpm 32,000 gallons pumped

1st St. and 8th Ave. NE 310 min. at 200 gpm 62,000 gallons pumped

Co. Hwy 34 and 6th Ave SE 1400 min. at 200 gpm 280000 gallons pumped

1st St. and 4th Ave. NE 510 min. at 200 gpm 102,000 gallons pumped

4th St. and 9th Ave. NE 120 min. at 100 gpm 12,000 gallons pumped

Flow totals at the Wastewater Treatment Plant;

6/27/19 1,396,000 gallons to Main Lift Station Retention Basin- 0 gallons

6/28/19 2,909,000 gallons to Main Lift Station Retentions Basin -2,670,000 gallons Total to WWTP 5,579,000 gallons

6/29/19 3,313,000 gallons to Main Lift Station Retention Basin -315,000 gallons Total to WWTP 3,628,000 gallons

The Wastewater Treatment Plant is designed for an Average Wet Weather (AWW) of 2,070,000 gallons per day and a peak hourly wet weather flow of 5.32 Million Gallons per Day (MGD). The city reached a peak hourly rate of 6.67 MGD for about 11 hours. The city received **7.50"** of rain from Thursday evening to Friday morning.

David Vosen
Water/Wastewater Supervisor
City of Kasson

Theresa Coleman

From: Maas, Matt <matt.maas@co.dodge.mn.us>
Sent: Monday, July 01, 2019 1:17 PM
To: Josh Tetzlaff; Liz Sorg; Lori Kindschy, Hayfield City Clerk; City Of Mantorville; Kasson City Administrator; West Concord Clerk
Subject: POTENTIAL Disaster Declaration

I promised you all an email with a document to capture your damages and impacts that I wanted you to return to me as soon as you are able.

It sounds like they have done away with the form, but I do still need the following information from you as soon as you are able.

- 1) Paragraph explaining the damages your city received in the flooding. This does not need to be extremely detailed, just paint the picture of the overall damages. The damages listed here should only be public infrastructure items. (roads, bridges, culverts, parks, etc...) We will be gathering individual homes a different way.
- 2) Paragraph explaining the impact this had on your community.
- 3) A ball park estimate (Best guess) of the total it will cost your city to return to "pre-disaster" state.

On a separate note, if you have citizens reporting damage to their home, please tell them to call (507)-635-6420 and ask them to leave us a message with the following information.

Name

Address

Phone #

Description of damage to their home.

Any questions, please feel free to contact me any time.

Thanks!

"HARD WORK beats talent when talent doesn't WORK HARD"

Matt Maas
PSAP/EM Director
Dodge County Sheriff's Office
22 E 6 ST, Dept 201 Mantorville, MN. 55955
matt.maas@co.dodge.mn.us
Office – 507-635-6132
Cell – 507-319-2322



Southeast Minnesota Flash Flooding of June 27-28 2019

[Weather.gov](#) > [La Crosse, WI](#) > Southeast Minnesota Flash Flooding of June 27-28 2019

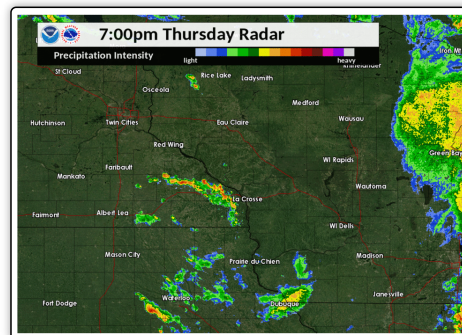
La Crosse, WI
Weather Forecast Office

[Current Hazards](#) [Current Conditions](#) [Radar](#) [Forecasts](#) [Rivers and Lakes](#) [Climate and Past Weather](#) [Local Programs](#)

Overview

Thunderstorms developed in the evening hours of Thursday June 27th and intensified during the overnight hours. Parts of southeast Minnesota and the city of Rochester were the target of the heaviest rainfall. Rochester International Airport was closed for several hours overnight because of water over the runways where around 5" of rain fell in 6 hours. The hardest hit area was west of the city of Rochester, near Oxbow Park, where flash flooding on the Middle Fork of the Zumbro river swept away 40-60 cattle off one farm.

While some reports of people driving into flooded water were received, no lives were lost thankfully!



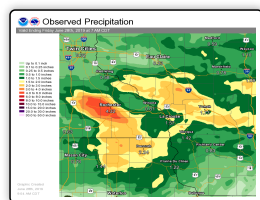
Radar Loop of June 27-28, 2019

Flooding

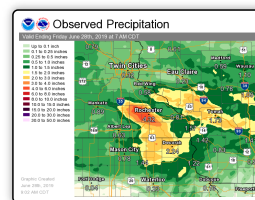
Photos

Rainfall

Rain Reports



Preliminary Local 24-hour Rainfall Totals
(ending Friday June 28 2019 @ 7 am)



Preliminary Regional 24-hour Rainfall Totals
(ending Friday June 28 2019 @ 7 am)

Public Information Statement
National Weather Service La Crosse WI
117 PM CDT Fri Jun 28 2019

...24 HOUR PRECIPITATION REPORTS...

Location	Amount	Time/Date	Lat/Lon
...Iowa...			
...Allamakee County...			
Postville 5.5 NE	1.71 in	0700 AM 06/28	43.14N/91.49W
Monona 9.8 N	1.58 in	0700 AM 06/28	43.19N/91.35W
Lansing 4.1 NW	1.55 in	0700 AM 06/28	43.40N/91.29W
Upper Iowa River	0.90 in	0600 AM 06/28	43.42N/91.51W
...Chickasaw County...			
New Hampton	3.69 in	0700 AM 06/28	43.06N/92.32W
New Hampton 0.4 SW	3.52 in	0700 AM 06/28	43.06N/92.32W
...Clayton County...			
Elkader 6SSW	2.00 in	0700 AM 06/28	42.78N/91.45W
Monona	1.58 in	0849 AM 06/28	43.04N/91.39W
McGregor	0.98 in	0847 AM 06/28	43.02N/91.19W
...Fayette County...			
Waucoma 3.2 S	2.44 in	0720 AM 06/28	43.01N/92.03W
Oelwein 0.3 E	1.34 in	0946 AM 06/28	42.68N/91.91W
Fayette	1.30 in	0645 AM 06/28	42.85N/91.82W
...Floyd County...			
Charles City	0.65 in	0700 AM 06/28	43.06N/92.67W
Nashua 2SW	0.43 in	0600 AM 06/28	42.94N/92.57W
Nora Springs 2.4 SSE	0.33 in	0700 AM 06/28	43.11N/92.99W

...Howard County...			
Cresco 1NE	2.76 in	0725 AM 06/28	43.39N/92.09W
Elma	2.53 in	0700 AM 06/28	43.24N/92.44W
Riceville	1.57 in	0845 AM 06/28	43.40N/92.50W
...Mitchell County...			
Osage 4.7 E	1.69 in	0700 AM 06/28	43.28N/92.72W
Osage	1.58 in	0700 AM 06/28	43.28N/92.81W
...Winneshiek County...			
7 ENE Decorah	2.75 in	0715 AM 06/28	43.34N/91.64W
Decorah	1.78 in	0850 AM 06/28	43.30N/91.79W
Fort Atkinson 0.2 SE	1.71 in	0700 AM 06/28	43.14N/91.93W
...Minnesota...			
...Dodge County...			
Kasson	7.50 in	1039 AM 06/28	44.03N/92.75W
Wasioja	6.30 in	0434 AM 06/28	44.08N/92.82W
Mantorville	5.75 in	0721 AM 06/28	44.07N/92.76W
Claremont	5.69 in	0748 AM 06/28	44.04N/93.00W
Claremont 2.5 ESE	4.69 in	0737 AM 06/28	44.04N/92.95W
Hayfield 0.3 SSE	2.81 in	0700 AM 06/28	43.89N/92.85W
Hayfield	2.68 in	0847 AM 06/28	43.89N/92.85W
...Fillmore County...			
5 WSW Cummingsville	5.02 in	0700 AM 06/28	43.84N/92.35W
Chatfield	4.20 in	0744 AM 06/28	43.84N/92.19W
Chatfield 0.7 SW	3.97 in	0700 AM 06/28	43.84N/92.20W
Preston 3.2 NNE	3.80 in	0630 AM 06/28	43.71N/92.05W
Harmony	3.80 in	0749 AM 06/28	43.55N/92.01W
Chatfield 9.0 ESE	3.07 in	0700 AM 06/28	43.79N/92.03W
Wykoff 3.1 NW	2.30 in	0700 AM 06/28	43.74N/92.31W
Preston Airport	2.08 in	0836 AM 06/28	43.68N/92.17W
1 S Peterson	1.64 in	0700 AM 06/28	43.77N/91.83W
...Houston County...			
Mabel 2.7 E	2.31 in	0700 AM 06/28	43.51N/91.71W
Brownsville 3.1 S	1.82 in	0700 AM 06/28	43.65N/91.28W
La Crescent 0.7 N	1.76 in	0730 AM 06/28	43.84N/91.30W
Caledonia	1.23 in	0700 AM 06/28	43.63N/91.50W
Caledonia 5.4 S	1.05 in	0800 AM 06/28	43.56N/91.51W
Houston 6.9 E	0.93 in	0745 AM 06/28	43.76N/91.43W
...Mower County...			
Austin Waste Water Treatment	0.69 in	0700 AM 06/28	43.65N/92.97W
Austin 1.9 ENE	0.66 in	0800 AM 06/28	43.68N/92.94W
Austin 2.7 W	0.50 in	0700 AM 06/28	43.68N/93.03W
Austin 2.4 W	0.49 in	0658 AM 06/28	43.67N/93.02W
...Olmsted County...			
2 S Predmore	7.30 in	0600 AM 06/28	43.90N/92.34W
2 SSW Rochester	7.25 in	0753 AM 06/28	43.99N/92.48W
Byron	6.24 in	0633 AM 06/28	44.04N/92.64W
2 WSW Rochester	6.00 in	0944 AM 06/28	44.01N/92.51W
Rochester Ap 2ne	5.99 in	0700 AM 06/28	43.93N/92.48W
Rochester Intl Airport	5.63 in	0554 AM 06/28	43.90N/92.50W
Rochester	4.68 in	0533 AM 06/28	44.01N/92.49W
3 S Rochester	4.51 in	0733 AM 06/28	43.97N/92.49W
Rochester 3.2 WNW	4.27 in	0700 AM 06/28	44.04N/92.53W
2 SW Rochester	4.07 in	0504 AM 06/28	43.99N/92.50W
3 SE Douglas	3.30 in	0701 AM 06/28	44.08N/92.53W
2 NNW Rochester	3.28 in	0700 AM 06/28	44.05N/92.49W
Mayo Helipad	2.99 in	0635 AM 06/28	44.02N/92.48W
4 ESE Douglas	2.82 in	0717 AM 06/28	44.08N/92.51W
Rochester 4.1 ENE	2.81 in	0830 AM 06/28	44.04N/92.40W
1 W Chester	2.56 in	0558 AM 06/28	44.00N/92.38W
Rochester 4.7 N	2.42 in	0700 AM 06/28	44.08N/92.48W
Rochester 5.5 N	2.16 in	1000 AM 06/28	44.10N/92.47W
2 W High Forest	2.07 in	0500 AM 06/28	43.85N/92.59W
Rochester 5.8 ENE	1.79 in	0840 AM 06/28	44.05N/92.37W
...Wabasha County...			
1 SSE Lake City	4.60 in	0530 AM 06/28	44.43N/92.26W
1 W Reads Landing	3.80 in	0730 AM 06/28	44.40N/92.08W
Lake City	3.14 in	0700 AM 06/28	44.44N/92.28W
Wabasha 0.9 NNE	3.06 in	0743 AM 06/28	44.38N/92.03W
Lake City 1.0 SE	2.98 in	0800 AM 06/28	44.43N/92.27W
4 N Millville	2.20 in	0540 AM 06/28	44.30N/92.28W
Zumbro Falls 3.5 SSW	1.29 in	0700 AM 06/28	44.24N/92.46W
Plainview	0.65 in	0639 AM 06/28	44.16N/92.17W
...Winona County...			
La Crescent Dam 7	1.47 in	0600 AM 06/28	43.87N/91.31W
Winona 12.0 ESE	1.29 in	0700 AM 06/28	43.99N/91.44W
Minnesota City	0.90 in	0600 AM 06/28	44.16N/91.81W

Winona 1.3 SSW	0.90 in	0710 AM 06/28	44.03N/91.68W
4 SW Winona	0.87 in	0635 AM 06/28	43.98N/91.71W
Winona 3.8 SE	0.85 in	0700 AM 06/28	44.02N/91.61W
Winona 5.1 WSW	0.76 in	0800 AM 06/28	44.03N/91.77W
Winona Dam 5A	0.74 in	0800 AM 06/28	44.09N/91.67W
Stockton	0.67 in	0611 AM 06/28	44.03N/91.77W
Altura 5w	0.66 in	0700 AM 06/28	44.06N/92.04W
Lewiston 0.2 NW	0.61 in	0700 AM 06/28	43.99N/91.87W
Saint Charles	0.61 in	1115 AM 06/28	43.97N/92.06W

...Wisconsin...

...Adams County...

Oxford 4.0 W	2.54 in	0645 AM 06/28	43.79N/89.64W
Castle Rock	2.02 in	0600 AM 06/28	43.87N/89.95W
Grand Marsh 1.9 SSW	1.83 in	0700 AM 06/28	43.86N/89.72W
Friendship	1.63 in	0700 AM 06/28	43.98N/89.83W
Grand Marsh 1.0 W	1.02 in	0700 AM 06/28	43.89N/89.73W
Nekoosa 8.0 SSE	1.01 in	0800 AM 06/28	44.21N/89.85W
Petenwell Lake	0.98 in	1000 AM 06/28	44.08N/90.00W

...Buffalo County...

Alma	3.50 in	0819 AM 06/28	44.32N/91.91W
Alma Dam 4	3.15 in	0800 AM 06/28	44.33N/91.92W
Mondovi 12.1 SSE	1.71 in	0700 AM 06/28	44.40N/91.60W
Mondovi 0.5 NNE	1.00 in	0630 AM 06/28	44.58N/91.66W
Cochrane	0.93 in	0639 AM 06/28	44.22N/91.83W

...Crawford County...

De Soto 1SE	1.51 in	0600 AM 06/28	43.42N/91.19W
De Soto	1.15 in	0636 AM 06/28	43.42N/91.19W
Gays Mills	0.99 in	0800 AM 06/28	43.32N/90.85W
Gays Mills 6.1 SE	0.92 in	0800 AM 06/28	43.26N/90.76W
Gays Mills 0.3 SE	0.90 in	0700 AM 06/28	43.32N/90.85W
1 NNE Prairie Du Chien	0.70 in	0820 AM 06/28	43.05N/91.13W
Prairie Du Chien	0.69 in	0700 AM 06/28	43.05N/91.13W

...Grant County...

Muscoda 0.5 WSW	0.50 in	0941 AM 06/28	43.18N/90.44W
Boscobel	0.48 in	0803 AM 06/28	43.15N/90.68W
Fennimore	0.45 in	0850 AM 06/28	42.98N/90.66W

...Jackson County...

Melrose	3.25 in	0656 AM 06/28	44.13N/91.00W
1 E Black River Falls	1.83 in	0615 AM 06/28	44.30N/90.73W
Mather 3NW	1.45 in	0700 AM 06/28	44.17N/90.35W

...Juneau County...

Mauston 1SE	2.82 in	0800 AM 06/28	43.79N/90.06W
Mauston	2.04 in	0852 AM 06/28	43.80N/90.07W

...La Crosse County...

Onalaska 0.6 SW	1.67 in	0700 AM 06/28	43.88N/91.23W
La Crosse 4.4 SSE	1.63 in	0700 AM 06/28	43.77N/91.21W
St. Joseph 3W	1.60 in	0639 AM 06/28	43.78N/91.10W
La Crosse 4NNW	1.49 in	0730 AM 06/28	43.87N/91.27W
West Salem	1.35 in	0700 AM 06/28	43.90N/91.09W
Onalaska 2N	1.34 in	0700 AM 06/28	43.91N/91.23W
La Crosse Regional Airport	1.30 in	0553 AM 06/28	43.88N/91.25W

...Monroe County...

Wilton 4.2 E	2.45 in	0700 AM 06/28	43.81N/90.44W
Sparta	2.35 in	0800 AM 06/28	43.94N/90.82W
Warrens 4WSW	2.16 in	0700 AM 06/28	44.10N/90.59W
Cashton 4.8 N	1.35 in	0700 AM 06/28	43.81N/90.76W

...Richland County...

1 SSE Richland Center	0.77 in	0849 AM 06/28	43.32N/90.38W
Cazenovia 4.3 WNW	0.50 in	0700 AM 06/28	43.54N/90.28W

...Taylor County...

Gad	1.13 in	1000 AM 06/28	45.14N/90.20W
Medford	0.80 in	0800 AM 06/28	45.13N/90.34W
3 NE Lublin	0.41 in	0614 AM 06/28	45.11N/90.69W
Medford	0.30 in	0633 AM 06/28	45.30N/90.30W

...Trempealeau County...

Ettrick 4WNW	3.11 in	0737 AM 06/28	44.19N/91.34W
2 S Arcadia	2.60 in	0640 AM 06/28	44.22N/91.49W
Galesville 1.0 NE	2.24 in	0600 AM 06/28	44.10N/91.34W
Trempealeau Dam 6	1.46 in	0600 AM 06/28	44.00N/91.44W
1 NW Trempealeau	1.35 in	0700 AM 06/28	44.03N/91.46W
Trempealeau 7.6 NNW	1.03 in	0700 AM 06/28	44.11N/91.48W

...Vernon County...

2 NE Genoa	2.80 in	0838 AM 06/28	43.59N/91.21W
Stoddard 0.1 SW	2.18 in	0700 AM 06/28	43.66N/91.22W

Genoa Dam 8	2.02 in	0600 AM 06/28	43.57N/91.23W
Viroqua 0.7 WNW	1.97 in	0700 AM 06/28	43.56N/90.90W
Viroqua 0.8 ESE	1.83 in	0700 AM 06/28	43.55N/90.87W
Viroqua	1.80 in	0700 AM 06/28	43.56N/90.88W
Ontario 3e	1.20 in	0700 AM 06/28	43.72N/90.53W
Westby 3ENE	1.00 in	0700 AM 06/28	43.67N/90.81W
Hillsboro 0.5 WSW	0.60 in	0700 AM 06/28	43.65N/90.35W

Observations are collected from a variety of sources with varying equipment and exposures. We thank all volunteer weather observers for their dedication. Not all data listed are considered official.

\$\$



*Media use of NWS Web News Stories is encouraged!
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SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

Collaborating for Regional Vitality

Dodge County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of
from Dodge County

\$1

=

\$28

is invested back
into Dodge County
communities.*

*Includes grants, loans & programming

35 LOANS

\$1.5 million to Dodge County entrepreneurs

67 GRANTS

\$302,000 to support community initiatives

***\$5 million invested annually to the 20 counties of
south central and southeastern Minnesota***

Since 1986, Southern Minnesota Initiative Foundation has leveraged local investments & partnerships to create a stronger **Dodge County**:

\$111,000 in local donations to SMIF

\$3.1 million

invested by SMIF in Dodge County
through grants, loans, and programming for
stronger kids, businesses and communities

Loans & Equity Investments* Supporting local entrepreneurs & creating jobs

Clean Plus Incorporated, West Concord	Manufacturing company
New Leaf Transport, Claremont	Trucking company
Little Stars Childcare, Kasson	Family child care
Kasson-Mantorville Nursery Group Inc.	Child care center
Zumbro Incorporated, Hayfield	Manufacturer of food additives
Tri-Star Manufacturing, Kasson	Machine shop

*Southern Minnesota Initiative Foundation in partnership with CEDA and DEED hold the Comprehensive Economic Development Strategy for Region 10, allowing these counties to apply for Economic Development Administration funding at the Federal level.

Grants Investments in economic development, early childhood and community vitality

AmeriCorps LEAP Initiative, Dodge Center	Members helping with social emotional skill development
Dodge County Public Health	Grant to support 450 books given to at risk children
Kasson-Mantorville Schools	Pre-K alignment grants to support collaboration in classrooms
SE MN Together (One Big Thing Regional Grant)	Collaborative regional project to address workforce issues
Triton Public Schools, Dodge Center	Hundreds of books awarded through multiple literacy grants
A Chance to Grow, Kasson-Mantorville	Continued S.M.A.R.T. training to prepare children for kindergarten
Stagecoach Brewing Co., Mantorville	FEAST! Smart Start client
Dodge Refreshed, Dodge Center	Small town grant to create Farm-to-Table dinner and 5K run/walk
Quality Child Care Program, Kasson	Increasing quality child care through provider training
Kasson-Mantorville Schools	Awarded 500 books for K-M Community Educator Nights
Dodge County Historical Society, Mantorville	Awarded 15 gallons of paint for repainting of historic structure
Hayfield Economic Development Authority	Awarded 25 gallons of paint for pool-themed murals
Kasson-Mantorville Schools	Provide literacy support for PreK – Grade 3 alignment

Community Collaborations Bringing communities together for change

City of Dodge Center, Regional Community Growth Initiative (started in 2014)
Kasson-Mantorville Early Childhood Initiative (started in 2012)

Making a Difference Creating healthier communities



Dodge Refreshed received a Small Town Grant in 2018 to develop various community events such as an annual Farm to Table event in the summer featuring locally sourced products and a “Haunted Hustle” 5K and Family Fun Run/Walk in the fall. The proceeds from these events will go towards creating healthier communities in Dodge county. Dodge Refreshed’s mission is: “Empowering Dodge County residents to grow in health and wellness by promoting awareness, improving access to resources, and building strong connections.”

April 2019

Theresa Coleman
City of Kasson
401 5th St SE
Kasson, MN 55944-2204

Dear Ms. Coleman and City Council,

Make a difference today!

Your gift of **\$1,200**
will allow SMIF to invest
\$33,600
into your community in 2020!
(Dodge County ROI: \$1 donated = \$28 invested)

Have you seen a young child playing on the playground lately? There is a 50% chance that child does not have the skills necessary to enter kindergarten ready to learn. This can lead to difficulty finding employment and success in life. We need to support our youngest learners to ensure their bright future.

Is there a new shop on your local main street? Did you know over 50% of small businesses fail in their first four years due to lack of knowledge and financing? We need to support our business community long-term to ensure a viable economic base in our communities.

Did you know over \$7 billion will be transferring generations by 2030 in SMIF's 20 county region? Individuals on average give 4% of their annual earnings to charities. That is \$280 million in SMIF's region that could go towards local projects and initiatives. Is your community prepared to capture these dollars? We need to support all our communities to ensure those philanthropic dollars are captured and put to work in our communities.

Southern Minnesota Initiative Foundation (SMIF) is working to address these issues, but your support is needed to help assist our youngest residents, aspiring entrepreneurs and local community initiatives. Because of this, SMIF is launching our **LOVE WHERE YOU LIVE** campaign to make an even larger impact in years to come. See the enclosed campaign factsheet for more information.



Thank you for your last gift of \$1,200 on 1/28/2019. **Will you consider contributing \$1,200 on behalf of the City of Kasson in 2020? Your support will change the lives of those living in southern Minnesota.**

With gratitude,

Tim Penny
President & CEO

**CITY OF KASSON
RESOLUTION 7.X-19**

**Resolution by the Kasson City Council Authorizing and Establishing the
Southeastern Minnesota Multi-County Housing and Redevelopment Authority
in and for the City of Kasson**

WHEREAS, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (the “HRA”) has been established pursuant to Minnesota Statutes, Section 469.004 as the multi-county housing and redevelopment authority for the Counties of Dodge, Goodhue, Wabasha, and Winona, which area of operation includes the City of Kasson (the “City”); and

WHEREAS, pursuant to Minnesota Statutes, Section 469.004, in order to establish the HRA as the housing and redevelopment authority for the City, the City must find that there is a need for one housing and redevelopment authority and to exercise other functions prescribed for a multi-county housing and redevelopment authority in and for the City; and

WHEREAS, pursuant to Minnesota Statutes, Section 469.004, the City must determine that substandard or deteriorated areas exist in the City which cannot be redeveloped without governmental assistance, and that there is a shortage of decent, safe and sanitary housing available to elderly persons and persons and families of low and moderate income in the City at rentals or prices they can afford, and must determine, pursuant to Section 469.005, that there is a need for the HRA to exercise its powers in the City, and that the HRA would be the most effective, efficient and economical administrative unit to carry out the purposes of Sections 460.001 to 460.047 (the “Act”); and

WHEREAS, the City desires to authorize and establish the HRA as the housing and redevelopment authority in and for the City; and

WHEREAS, as required by Minnesota Statutes, Section 469.005 the City has held a public hearing to authorize and establish the HRA as the housing and redevelopment authority in and for the City after publication of notice in a newspaper of general circulation in the City not less than ten (10) days nor more than thirty (30) days in advance of the hearing;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON THAT:

1. The City finds that there is a need for the HRA to exercise in the City its powers as a housing and redevelopment authority and to exercise other functions prescribed for a multi-county housing and redevelopment authority in and for the City.
2. The City hereby determines that substandard or deteriorated areas exist in the City which cannot be redeveloped without governmental assistance, and that there is a shortage of decent, safe and sanitary housing available to elderly persons and families of low and moderate income in the City at rentals or prices they can afford, and that the HRA would

be the most effective, efficient and economical administrative unit to carry out the purposes of the Act in the City.

3. The HRA is hereby authorized and established as the housing and redevelopment authority in and for the City and shall exercise its powers and other functions in the City in lieu of the authority for the City.

Adopted this _____ day of _____, 2019.

Dated: _____

Mayor

(SEAL)

Attest: _____
City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____ . Those against same: ____

**CITY OF KASSON
RESOLUTION # 7.x-19**

**RESOLUTION MAKING CITY APPOINTMENT TO CENTRAL MINNESOTA
MUNICIPAL POWER AGENCY (CMMPA) and CENTRAL MUNICIPAL POWER
AGENCY/SERVICES (CMPAS) BOARD OF DIRECTORS**

Member --- moved the adoption of the following resolution. Member --- seconded the motion.

BE IT RESOLVED by the City Council of the City of Kasson, Minnesota (hereinafter referred to as “City”) as follows:

Jarrold Nelson is hereby appointed as the City of Kasson’s alternate representative on the Central Minnesota Municipal Power Agency’s (CMMPA) and Central Municipal Power Agency/Services (CMPAS) Board of Directors.

WHEREUPON, the members voted as follows: Ayes: ---. Those against same: None. The Resolution was declared passed.

Adopted this 10th day of July, 2019.

CITY OF KASSON

By _____
Chris McKern, Mayor

ATTEST:

By _____
Linda Rappe, City Clerk

CERTIFICATE

I, Linda Rappe, the City Clerk of the City of Kasson, do hereby certify that attached hereto is a true and correct copy of the Resolution approving the Appointment duly adopted by the City Council at a meeting duly held on the 10th day of July, 2019, notice of such meeting having been given in accordance with law and at which meeting a quorum was present and acting throughout.

I also do hereby certify that such resolution has not been amended in any way from the date of such adoption to the date hereof.

IN WITNESS WHEREOF I have hereunto set my hand this 10th day of July, 2019.

CITY OF KASSON, MINNESOTA

By _____
Linda Rappe, City Clerk

July 10, 2019 Administrator's Summary

Produce on the Prairie

Prairie Meadows Senior Living would like to put a sign on city property at the corner of 16th Street NE and Hwy 57.

Park Mower

The older park mower was a total loss. Bishop's would rent a 60" mower to the City for \$10 per hour. That would allow the City to budget for a new mower next year.

Park and Ride

There has been some overnight parking of vehicles. The lot could be posted for no overnight parking or no long term parking to accommodate overnight shifts, back to back shifts, extended shifts, etc.

Resolution appointing CMMPA/CMPAS Alternate

Todd Kispert had served as the alternate. Jarrod Nelson could begin serving as the alternate for the upcoming CMMPA/CMPAS meeting on July 12.

Short Term Disability Insurance Increase in effect on August 1.

The cost for short term disability insurance will increase by \$146.25 per month beginning on August 1. The increase may be mitigated by employee participation in additional life insurance coverage which has been offered to the employees.

High Voltage Transmission Lines

The previously planned public meetings in Kasson may be rescheduled to accommodate a request from the State for additional time to study the alternative routes.

CMMPA/CMPAS Annual Meeting October 10

The CMMPA/CMPAS Annual Meeting will feature Peter Kelly-Detwiler, co-founder, NorthBridge Energy Partners, focuses on the development of retail competitive markets, new trends, technologies, regulatory and market developments, and sustainable solutions that create value in the energy space. He is an active contributor at Forbes.com.



CITY OF KASSON
RESOLUTION #7.x-19

A RESOLUTION AWARDING AND APPROVING
2019 PAVEMENT MAINTENANCE BID

**A REVISED RESOLUTION WILL BE PROVIDED AT THE MEETING BASED ON
THE BIDS RECEIVED THE DAY BEFORE THE MEETING**

WHEREAS, the City Council of the City of Kasson solicited, received and opened quotes for 2019 Pavement Maintenance on July 9, 2018; and,

WHEREAS, quotes received by the City of Kasson must be acted upon within 30 days of opening; and,

WHEREAS, the quotes received for the project are favorable.

<i>Engineering Estimate</i>	<i>\$ 145,000.00</i>
TBD based on quotes	\$ xxx,xxx
TBD based on quotes	\$ xxx,xxx

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kasson that the low quote submitted by _____ in the amount of \$_____ for 2019 Pavement Maintenance is hereby approved.

Adopted by the Kasson City Council this 10th day of July, 2019.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

whks

engineers + planners + land surveyors

www.whks.com

PROJECT NUMBER: _____

DESCRIPTION: _____

DRAWN/CALCULATED BY: _____ DATE: _____

REVIEWED/CHECKED BY: _____ DATE: _____

SHEET: _____ OF: _____

June 28, 2019

Mayor
Council
City Attorney ;

Thank you for the opportunity to serve the City of Kason. It has been an adventure and a pleasure.

I respectfully request that you accept this letter as my 30 day notice that I am resigning my position as City Administrator.

Respectfully,
Theresa Coleman

**ESCROW AGREEMENT FOR
PRAIRIE WILLOW ESTATES FOURTH SUBDIVISION**

This Escrow Agreement is made and entered into this ____ day of July, 2019, by and between the City of Kasson, a Minnesota municipal corporation (“City”), Bigelow-Voigt Land Development, LLC, a Minnesota limited liability corporation (“Developer”), Citizens State Bank of Hayfield, a Minnesota state chartered bank (“Lender”), and Atypical Title, Inc., a Minnesota business corporation (“Escrow Agent”), for the purpose of providing the City of Kasson security for the completion of public improvements in Developer’s subdivision entitled Prairie Willow Estates Fourth (“the Project”) in the City of Kasson, State of Minnesota.

WHEREAS, the City requires security from Developer to ensure completion of the public improvements as specified in the approved building plans and specifications and in the Prairie Willow Estates Fourth Subdivision Development Agreement (“Development Agreement”).

WHEREAS, the Developer has asked to provide such security via escrowed funds provided by Lender (pursuant to a note and mortgage on the Project) and held by Escrow Agent, until released by the City.

NOW THEREFORE, the City agrees to allow for Developer to provide such security on the following terms and conditions:

1. The funds provided by Lender and/or held by Escrow Agent shall equal the total estimated construction costs for the Project, including the City Engineer’s construction observation and inspection fees.
2. The funds provided by Lender and/or held by Escrow Agent shall guarantee performance of this Agreement and the Development Agreement.
3. The Developer shall be responsible for all charges or costs associated with the funds provided by Lender and/or held by Escrow Agent.
4. The funds provided by Lender and/or held by Escrow Agent shall remain available until reduced or released by written approval of the City’s Engineer or his

designated agent. The City's Engineer or his designated agent shall respond to all written requests to reduce or release such funds within twenty (20) business days of receipt. The reduction of such funds shall be based upon the amount of work for the project that remains to be completed. The escrow cannot be cancelled by the Developer, Lender or Escrow Agent, without the City's written consent.

5. Notwithstanding any other provision of the Agreement, a minimum of ten percent (10%) of the funds provided by Lender and/or held by Escrow Agent shall remain available to the City until the expiration of the one-year (1 year) warranty period after the City's acceptance of the public improvements.

6. The City shall notify the Lender and Escrow Agent of any known condition that in the City's opinion, as determined by City Council resolution, constitutes a breach of the Development Agreement and gives the City a lawful claim against the funds for the completion of the public improvements. Funds shall be released by the Escrow Agent and/or Lender to the City upon the written demand of an agent of the City authorized by City Council resolution, stating that the City has determined that the required work has not been performed within applicable time limits, or that the work has not been properly performed. Neither the Lender nor the Escrow Agent shall have the duty or right to, and shall not, evaluate the correctness or appropriateness of any such written demand, notice or determination by the City, and shall not interplead or in any manner delay payment of said funds to the City. Upon receipt of the City's notification, the Escrow Agent and/or Lender shall promptly pay said funds to the City. The City shall use said funds to complete the public improvements specified in the approved building plans, specifications and Development Agreement, and to reimburse itself for expenses incurred relating to the enforcement of this Agreement or the Development Agreement.

7. No party hereto shall assign its interest in this Agreement or any rights or obligations hereunder without the prior written consent of the other parties hereto and any such attempted assignment without such prior written consent shall be void

and of no force and effect. This Agreement shall inure to the benefit of and shall be binding upon the successors and permitted assigns of the parties hereto.

8. This Agreement shall be construed, performed, and enforced in accordance with, and governed by, the laws of the State of Minnesota. Each party hereby consents to the personal jurisdiction and venue of the district court in Dodge County, Minnesota.

9. In the event that any part of this Agreement is declared by any court or other judicial or administrative body to be null, void, or unenforceable, said provision shall survive to the extent it is not so declared, and all of the other provisions of this Agreement shall remain in full force and effect.

10. This Agreement may be amended or modified, and any of the terms, covenants, representations, warranties, or conditions hereof may be waived, only by a written instrument executed by the parties hereto, or in the case of a waiver, by the party waiving compliance. Any waiver by any party of any condition, or of the breach of any provision, term, covenant, representation, or warranty contained in this Agreement, in any one or more instances, shall not be deemed to be nor construed as further or continuing waiver of any such condition, or of the breach of any other provision, term, covenant, representation, or warranty of this Agreement.

11. This Agreement contains the entire understanding of the parties with respect to the funds and supersedes and replaces all prior and contemporaneous agreements and understandings, oral and written, with regard to such funds.

12. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute the same instrument.

[The remainder of this page is left intentionally blank]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

THE CITY OF KASSON

BIGELOW-VOIGT LAND
DEVELOPMENT, LLC

By: _____
Chris McKern, Mayor

By: _____
Its _____

By: _____
Theresa Coleman, City Administrator

CITIZENS STATE BANK OF HAYFIELD

ATYPICAL TITLE, INC.

By: _____
Tom Monson, Assistant Vice President

By: _____
Paul Kiltinen, CEO

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019
January	274	286	294	322	346	424
February	271	247	260	341	310	394
March	280	302	273	277	352	446
April	325	347	375	364	418	480
May	373	367	413	461	502	530
June	293	339	349	370	395	549
July	364	408	408	528	454	
August	286	372	343	404	466	
September	263	352	346	450	461	
October	336	309	489	370	380	
November	263	284	359	390	348	
December	300	331	334	377	437	
Yearly Total	3628	3944	4243	4654	4869	2,823

City of Kasson
Department Head Meeting
June 27, 2019
2:30 p.m.

1. Department Head Reports

- a. Arena
- b. Police
- c. Public Works
- d. Streets/Storm
- e. Electric
- f. Water/Sewer
- g. Parks
- h. Liquor Store
- i. Library
- j. Planning and Zoning/EDA
- k. Fire
- l. Finance
- m. Administrator
 - Electric Territory Acquisition: MMUA standard agreement end of August
 - Property at 85 Veterans Memorial Highway
 - Sit/Stand Desks through SHIP grant program

DC ICE ARENA

Kasson Dept Head Meeting 6/27/2019

- The April patron count was 6754 and May patron count was 3101 (half the month) which is a total of 61,475 since October 1st.
- We did some ice maintenance during the last 2 weeks in May and everything turned out well.
- The Vipers are moving to Graham arena. They are going to have a locker room provided for them in one of the arenas. They are supposed to be paid in full by the end of August for any outstanding debt at our arena.
- Met with Gary Sheppard from Carlson & Stewart Refrigeration in regards to a replacement refrigerant for R-22 and he gave me some information and some approximate pricing. If we are interested in pursuing it we can get a more accurate price then. Still going to be getting together with Brad from Decklever to discuss this as well.
- We will be hosting some scrimmages for both the boys and girls high school teams the weekend before the fair. We were trying to get them scheduled during the fair time but both the boys and girls teams were scheduled to be playing somewhere else on that weekend.
- DCYH has had some companies come in to give them some bids on the sound system, the bleachers and boxing in the score keepers box (to heat it). I am still waiting for a priority list from them to see which items they want to address first.

-

KASSON
Police



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

Department Head Meeting 6/27/2019

Squads are slowly getting put together. We have two complete and one to go. Both vehicles turned out very nice.

NIBRS National Incident Based Reporting System is in full production it sucks.

Bike rodeo June 5th that we help out at went. We had 3 reserves in attendance, we provided water bottles.

Day qualifications have been completed happy to report all were successful 😊

Part-Time officer Craig Helgeson has started working and is picking up a bunch of hours, we are thankful.

Defensive tactics training coming up in July.

51 peddler permits issued as of this date. Last year issued 6 in total.

Hearing test has been scheduled for July 11th, test will be done out at public works.

Got stickers for special vehicle permits.

Three squads received hail damage and estimates are being turned into the League.

New squads are being equipped with new cameras updating our 13-year-old models.

Got our carpets cleaned and now we have more seems showing lol.

National Night Out (Night to Unite) August 6th.

City of Kasson
Department Head Meeting
June 27th, 2019
2:30 PM

Public Works

1. Safe Routes to School – project is completed
2. Alex Black – seasonal street worker started May 31st
3. Enterprise – 3 new trucks are here and 3 old trucks were picked up
4. Water truck – we received the money order and form was signed
5. 3rd, 4th, & 5th project – sod is down, sod repairs being done, and trees being planted
6. League of MN Cities – meeting on July 9th to look at damages from hail
7. 16th St NE continues to be a problem, trying to get road in shape to chloride
8. IMS is going to repair 2 catch basins on 2nd St SW that are falling in
9. East Main Street Storm project was bid – BCM Construction
10. Worked with Baptist Church on sump line problem

Streets

1. Street sweeping
2. Pothole patching
3. Mowing and trimming
4. Cleaning catch basins from rain events
5. Street painting
6. Cleaned up behind Fire Hall from snow dumping
7. Grading and hauling rock 16th St NE
8. Hustler mower burned up, Fire Department had to put fire out

ELECTRIC

Dept. Head meeting – 6/27/19

- 3 OT events, 1 storm damage (LD, JN), 1 faulted URD primary cable (LD, JC), 1 high / added load caused overload on fuse (LD, JC,JN)
- New primary duct pulled 2nd St NW
- 3 phase wire pulled, terminations done and energized, system back to normal on 8th Ave NW from winter pole hit
- Carlson's 50KVA installed and energized
- Struthers's 5KVA installed and energized
- Lyon's Park shelter service dug in and energized
- MMUA Digger Derrick and slings part 1 complete

Great team effort this month!!

- MEET BRANDON @ STORM SEWER PROJECT.

Water/Wastewater Department

Department head meeting June 27, 2019

- The city has hired Nate Bleess from Kasson as the new Water/Wastewater Operator, he started 6/17/19.
- The city pumped 16.3 million gallons of water from wells 4 and 5 in May.
- The city treated 48.8 million gallons at the wastewater treatment plant in May, of this 6.2 million was received from Mantorville.
- The support cable for the Mixers/Aerators in the 4.3 million gallon retention basin broke. DN tanks will be here next week to take a look.
- Hansen Hauling and Excavation is working on the removal of the biosolids from the reed beds, 5 of the beds are nearly completed.
- The fine screen at the wastewater treatment plant had two of the ribs on the basket break off; a new basket has been received and will be installed shortly.
- Spring flushing started the first week of May and will continue all month.
- Mixer 3 in the mixing tanks needs to be replaced, a new one has been ordered and shipping date is 9-12-19
- The MPCA 2019 Wastewater Infrastructure Needs Survey (WINS) was completed on 6/26/19; this survey is done every two years.

Department Head Meeting

June 27th, 2019

Park Department

1. The Aquatic Center had storm damaged from the wind and hail storm on June 4th, 2019. We lost a complete large umbrella with pole on the deck of the pool. We also had around 30 some lounge chairs break because of the winds that threw them all over the pool and into the water. ~~On Tuesday the 25th, we had an~~ *JULY 9* adjuster from the league look over all areas of the park buildings also.
2. All boulevard trees have been planted on our boulevard tree planting program. We also had 6 trees that were damaged on the boulevard city wide from that storm in early June. Also, all 40 some stumps have been grinded but still need some dry weather so that we can put the dirt and seed in each stump.
3. Lions Park Picnic Shelter- The footing inspections have passed by CMS and now we are just waiting for Stone by Stone to pour the cement floor. That should be done here within a couple of weeks. A&A Electric has started the electrical portion of the project. Hopefully, by the middle of July we should be able to get dirt and sod around the building.
4. WHKS and myself have been trying to wrap up all the stakings of the large trees that are scheduled to be put in by Gibbs here within the next couple of weeks. We hope to have the trees planted by mid-late July to complete the tree plantings for the entire project.

City Wide Department Head Meeting

2:30pm June 27, 2019

KPL Report

1. Summer Reading Program Kickoff Block Party held June 7 from 6:00pm to 8:00pm
 - a. Just over 400 in attendance
 - b. Special thanks to Cathy, Liquor Store, for the 20 bags of free ice
 - c. Charlie, for the barricades
 - d. Ron and his men, for the picnic tables and trash cans
 - e. The Library Staff and the Friends of the Library served free hot dogs, popcorn, chips, pop, water, juice, candy and many different kinds of prizes for the all the families.
2. Total, as to date, registered for the summer reading program
 - a. Children – 493
 - b. Teens – 62
 - c. Adults – 103
 - d. Total – 658
 - e. Record number teens and adults
3. Last Friday at the Fun Friday out at High School we had “Minnesota Zoo Mobile” and there were 491 parents and children in attendance. Largest attendance ever except for the KAAL weather lab! The numbers just keep getting bigger and bigger!

Thanks,
Art

Kasson Fire Department – Monthly Meeting
JUNE 03, 2019 - 1900

Meeting Called to Order: Chief Fitch

Roll Call

Minutes of the previous Meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$ 15,512.13

Appointment of Entertainment: (JULY) T. Fjerstad / B. Freerksen

Drill(s):

JUN 10 Monday	CHS – WALK-THRU (IF AVAILABLE – ATTEND)
JUN 17 Monday	NEW CONSTRUCTION – TENTATIVE OMC FITNESS
JUN 22 Saturday	SMALL AIRCRAFT TRAINING - DODGE CENTER 0800 – CONTACT T.O.
JUN 24 Monday	SEEMS – CARDIAC / KING AIRWAY
JUL 01 Monday	ANHYDROUS AMMONIA - GRAND MEADOW - <u>MTG NIGHT</u>

Guest(s): N/A

Old Business:

- PUB EDUCATION OPPORTUNITY
 - JUNE 20TH 0815 HOURS
 - Hayfield School – emergency agency site visit
 - Looking for staff to provide walk-thru
 - R. Raatz POC
 - Available - contact Chief Fitch
- BENEFICIARY UPDATE FORMS
 - Chief Fitch provided reminded to staff
 - Get it completed and return
- CITY LIABILITY FORM
 - Chief Fitch provided reminded to staff
 - Get it completed and return
 - Or let Chief know that you will not be completing
- NOMAX
 - D.C. Seljan offered comment – new ones are in and will be distributed
- MEMORIAL DAY FLAGS
 - THANKS to staff that undertook the effort this year
- STEAK-FRY
 - MAY 8 – Mantorville F.D.
 - Members commented that the event was good again this year

New Business:

- FIREFIGHTER I & II - RIVERLAND
 - New Members
 - September 10th
 - Tuesday and Thursday Evenings – Kasson Fire Hall
- CPR
 - New Members
 - June 18th - Kasson Fire Hall

New Business cont. :

- EMR
 - New Members
 - June 20th Start
 - Tuesday and Thursday Evenings – Kasson Fire Hall
- IMMEDIATE RUN REVIEW
 - D.C. McAndrews shared that EMR critical calls need to be processed / forwarded in a timely manner
 - Listing of items was covered
 - Cheat / Reminder sheets will be placed:
 - By the RADIO in the Bunker Rm
 - On the wall – Chief Fitch mail slot
- KM BIKE RODEO
 - KM Community Ed Building
 - June 5th 1800 hours
 - Chief Fitch polled to assess staff availability
- HAYFIELD CHICKEN FRY
 - Grand Parade
 - July 13th 1400 hours
- FUNERAL
 - Irv Livingston
 - THANKS to staff that were able to assist / attend
 - THANKS received from the Church and family
- KNOX BOX
 - Mayo Clinic - Kasson
 - Currently not populated with proper keys
- NEW FIRE GLOVES
 - D.C. Seljan commented that a sign-up / size sheet will be available this week
- MEMBER CALL/ADDRESS/EMAIL/PHONE SHEETS
 - D.C. McAndrews distributed sheets to staff
- DUTY SHIRT
 - L. Derby – made comment on sign-up sheets for T's / Long-sleeves

Officers Update:

- NEW STAFF
 - City of Kasson – City Council approved adding of staff
- DEPUTY CHIEF JIM McANDREWS CONGRATS
- CAPTAIN PROGRESS
 - Comments provided Chief Fitch
 - Starting to go through the applicants

Personnel:

- NEW MEMBER INTRO
 - New staff provide self-introductions
 - Chief offered comment to engage new staff and welcome them to the agency

Relief Updates:

- DANCE/RAFFLE 2019
 - Relief Pres. McAndrews provided a general update to the Dept on the status and progress to date
 - Handout was provided to staff as an aid in sales efforts
 - Explanatory info that the prize is a Scheels gift card for redemption of the item / value that may be used anywhere in the store ...

=====

- Apparatus / Other Status Reports

<input type="checkbox"/> Rescue	X
<input type="checkbox"/> Engine I	X
<input type="checkbox"/> Engine II	X
<input type="checkbox"/> Tanker I	X
<input type="checkbox"/> Tanker II	X
<input type="checkbox"/> Ladder I	X
<input type="checkbox"/> Grass Rig	X
<input type="checkbox"/> Utility	X
<input type="checkbox"/> EMR Unit	X
<input type="checkbox"/> HAZMAT	X

Bills Reviews by Relief:

- Approved

Review of Calls:

- 31 Calls for May
 - EMS 30 (4 Cancelled in route or on arrival)
 - MVA 1
 - Rescue 0
 - Fire 0

- CALL / LOG Sheets

- D.C. McANDREWS offered comment that team review of calls
 - Gannon / LaRock – Good job on completing report & narrative
 - Communication with Dodge County Dispatch
 - Be precise in your request / need - be clear / specific

Good of the Assoc: N/A

Meeting Adjourned

Respectfully Submitted: Steven R. Jurrens, Sec / Treas '19
Krista Weigel, Emergency Services Administrative Assistant

... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...

_____	_____
_____	_____
_____	_____

FINANCE DIRECTOR REPORT

June 27, 2019

1. May Financials
2. Working with FD, Dodge County EMS, and Library on community shelter response
3. New server
4. Filed annual MN Electric report
5. TIF Reports filed
6. Insurance-
 - a. Erdmans
 - b. Hail Damage/mower damage 7/9 - *adjustors out*
 - c. Arena (*County covers bldg, City covers contents*)
7. Police- KAC
8. Cathy- CH flowers
9. CH Roof - *Grouse - and caps*
10. 2020 Budgets
11. Kintel outages
12. Arena - *Viper*
13. Camera System - *PD + CH*
14. Solar - *Distribution Gen.*
15. Kent - *3D - car*