



- ◆ PRE-ENGINEERED STEEL BUILDINGS
- ◆ GENERAL CONTRACTING
- ◆ PROJECT MANAGEMENT
- ◆ COMMERCIAL ROOFING
- ◆ ARCHITECTURAL SHEET METAL

107 Highway 63 South, Racine MN 55967 • 507-378-4080 (p) • 507-378-4609 (f) • email: info@smidtco.com

October 2, 2019

Joe Fitch
Kasson Fire Department
Kasson, MN

RE: Budget Figure for 20'-8"x 83'x 15'-3" + 40'x 20'-8"x 10'-4" / 13'-8" Building Addition & Existing Retrofit (Reference Smidt Co. Drawings A101 & A102 For Building Areas)

We propose to furnish and install:

- Allowance for architectural and engineering drawings, permits, inspections, jobsite facilities, sub-contractor coordination and jobsite meetings
- Demo and dispose of interior stud walls in office, restroom, utility and meeting areas (approximately 1,375 sq. ft. of wall area)
- Demo and dispose of concrete floor in restroom area and move plumbing and sewer to accommodate new restrooms
- New framed and trimmed opening for (1) 16'x 12' overhead door in garage area 1 (2" thick insulated overhead door included)
- Excavation for new building addition
- Concrete foundation walls and footings for new addition and new concrete slab in addition and restroom areas
- 20'-8" x 83' x 15'-3" + 40'x 20'-8"x 10'-4" / 13'-8" Commander pre-engineered steel building addition
- Frame over existing 50'x 40' office roof to achieve new mono-slope roof to align with roof slope of office addition
- 24 Ga. Standing seam roof panels with Galvalume finish on new addition
- 11" (R-35) fiberglass batt roof insulation with thermal barrier on new addition
- 26 Ga. Corrugated metal wall panels with standard color finish on new addition
- 8" (R-26) fiberglass batt wall insulation with vapor barrier on new addition
- 24 Ga. Prefinished metal trim and flashings with standard color finish on new addition
- 29 Ga. White, corrugated metal liner panel on ceiling and partial walls of new addition
- (2) 3⁰⁷⁰ commercial grade, preassembled walk doors with grade 1 hardware
- (2) 16'x 12' overhead doors, 2" thick insulated with 1/2 HP commercial trolley operator



- ◆ PRE-ENGINEERED STEEL BUILDINGS
- ◆ GENERAL CONTRACTING
- ◆ PROJECT MANAGEMENT
- ◆ COMMERCIAL ROOFING
- ◆ ARCHITECTURAL SHEET METAL

107 Highway 63 South, Racine MN 55967 • 507-378-4080 (p) • 507-378-4609 (f) • email: info@smidtco.com

October 2, 2019

- New stud walls with painted gyp finish in restrooms, utility room, pantry area, offices and laundry/wash room
- Acoustic grid ceiling throughout existing office area and office area and laundry/wash room of new addition
- (7) new interior doors to be used at new openings
- Handicap grab bars and toilet partitions in restrooms
- Tile floor and 4' high wainscot in restrooms
- Allowance for new plumbing fixtures and floor drains in new restrooms and laundry/wash room
- Allowance for basic electrical lighting and outlets
- Allowance for (4) new unit heaters and gas piping in garage area 2, and duct work to accommodate new rooms in office addition area
- Freight and sales tax included
- All necessary labor, tools, and equipment to unload, shakeout and install

Budget Figure: \$292,000.00



- ◆ PRE-ENGINEERED STEEL BUILDINGS
- ◆ GENERAL CONTRACTING
- ◆ PROJECT MANAGEMENT
- ◆ COMMERCIAL ROOFING
- ◆ ARCHITECTURAL SHEET METAL

107 Highway 63 South, Racine MN 55967 • 507-378-4080 (p) • 507-378-4609 (f) • email: info@smidtco.com

July 18, 2019

Chris Seljan
Kasson Fire Department
Kasson, MN

**RE: New Roof & Wall Panels, Roof & Wall Insulation And Wall Liner On 50' x 120' Building Area 1
(Reference Smidt Co. Drawings A101 & A102 For Building Areas)**

We propose to furnish and install:

- Demo and dispose of roof and wall panels
- Demo and dispose of trim and flashings
- Demo and dispose of roof and wall insulation
- Demo and dispose of (4) overhead doors and (2) walk doors
- New 8" Cee base channel around perimeter of building
- Infill framing for (1) 8' x 9' overhead door
- 24 Ga. Standing seam roof panels with Galvalume finish
- 11" (R-35) banded fiberglass batt roof insulation with thermal barrier
- 26 Ga. Corrugated metal wall panels with standard color finish
- 8" (R-28) fiberglass batt wall insulation with vapor barrier
- 29 Ga. Corrugated interior metal wall liner with Brilliant White finish
- 24 Ga. Prefinished metal trim and flashings with standard color finish
- (2) 3⁰⁷⁰ commercial grade, preassembled walk doors with grade 1 hardware
- (1) 16'x 12' overhead door, 2" thick insulated with 1/2 HP commercial trolley operator
- (2) 14'x 12' overhead doors, 2" thick insulated with 1/2 HP commercial trolley operator
- Building permit included
- Freight and sales tax included
- All necessary labor, tools, and equipment to unload, shakeout and install

Complete for the Sum of: \$125,859.00

One Hundred Twenty Five Thousand, Eight Hundred Fifty Nine Dollars



- ◆ PRE-ENGINEERED STEEL BUILDINGS
- ◆ GENERAL CONTRACTING
- ◆ PROJECT MANAGEMENT
- ◆ COMMERCIAL ROOFING
- ◆ ARCHITECTURAL SHEET METAL

107 Highway 63 South, Racine MN 55967 • 507-378-4080 (p) • 507-378-4609 (f) • email: info@smidtco.com

July 18, 2019

TERMS:

- Standard 30 day invoicing
- Balance due:
 - Materials, tax, freight, and handling due 100% upon material delivery to our warehouse or job site—No retainage
 - Labor, tools, and equipment net 30 days—no retainage
 - Service charge; 1¹/₂% per month on past due accounts.
- Prices quoted are good for 30 days from date of proposal

Accepted By:

Josh Taylor
Smidt Construction Co. Inc.

(Name) (Title) (Date)



- ◆ PRE-ENGINEERED STEEL BUILDINGS
- ◆ GENERAL CONTRACTING
- ◆ PROJECT MANAGEMENT
- ◆ COMMERCIAL ROOFING
- ◆ ARCHITECTURAL SHEET METAL

107 Highway 63 South, Racine MN 55967 • 507-378-4080 (p) • 507-378-4609 (f) • email: info@smidtco.com

July 18, 2019

Chris Seljan
Kasson Fire Department
Kasson, MN

RE: New Roof & Wall Panels And Roof Insulation On 50' x 123' Building Area 2
(Reference Smidt Co. Drawings A101 & A102 For Building Areas)

We propose to furnish and install:

- Demo and dispose of roof panels
- Demo and dispose of trim and flashings
- Demo and dispose of roof insulation
- Demo and dispose of (4) overhead doors and (3) walk doors
- 18 Ga. Hat channels installed horizontally on exterior of existing wall panels every 4' O.C.
- 24 Ga. Standing seam roof panels with Galvalume finish
- 11" (R-35) fiberglass batt roof insulation with thermal barrier
- 26 Ga. Corrugated metal wall panels with standard color finish
- 3" (R-10) fiberglass batt wall insulation over hat channels
- 24 Ga. Prefinished metal trim and flashings with standard color finish
- Flashing and waterproofing for (31) existing wall penetrations
- (3) 3⁰⁷⁰ commercial grade, preassembled walk doors with grade 1 hardware
- (4) 16'x 14' overhead doors, 2" thick insulated with 1/2 HP commercial trolley operator
- Building permit included
- Freight and sales tax included
- All necessary labor, tools, and equipment to unload, shakeout and install

Complete for the Sum of: \$125,602.00

One Hundred Twenty Five Thousand, Six Hundred Two Dollars



- ◆ PRE-ENGINEERED STEEL BUILDINGS
- ◆ GENERAL CONTRACTING
- ◆ PROJECT MANAGEMENT
- ◆ COMMERCIAL ROOFING
- ◆ ARCHITECTURAL SHEET METAL

107 Highway 63 South, Racine MN 55967 • 507-378-4080 (p) • 507-378-4609 (f) • email: info@smidtco.com

July 18, 2019

TERMS:

- Standard 30 day invoicing
- Balance due:
 - Materials, tax, freight, and handling due 100% upon material delivery to our warehouse or job site—No retainage
 - Labor, tools, and equipment net 30 days—no retainage
 - Service charge; 1¹/₂% per month on past due accounts.
- Prices quoted are good for 30 days from date of proposal

Accepted By:

Josh Taylor
Smidt Construction Co. Inc.

(Name) (Title) (Date)

City Council Budget Discussion 10.9.2019- GENERAL LEVY EFFECTS

NET CHANGES

LGA Increase		-\$89,748
--------------	--	-----------

Payroll Increase:		\$131,152
-------------------	--	-----------

At 4% ins inc, and before
2 new PD and Street from PT to FT
Cost of Living Adj 2.5% , + merit
Not all have merit increases

New Police Officer		\$83,250
--------------------	--	----------

New Police Officer		\$83,250
--------------------	--	----------

Streets/Storm person- from PT to FT		\$11,650
-------------------------------------	--	----------

Insurance increase from 2019:		\$46,600
-------------------------------	--	----------

2019 Insurance	\$258,675	
New 2019 PD	\$15,000	\$15,000
New 2020 Library	\$15,000	\$15,000
Increase	\$16,600	\$16,600
	\$305,275	\$46,600

Capital Items net Increases:		\$111,086
------------------------------	--	-----------

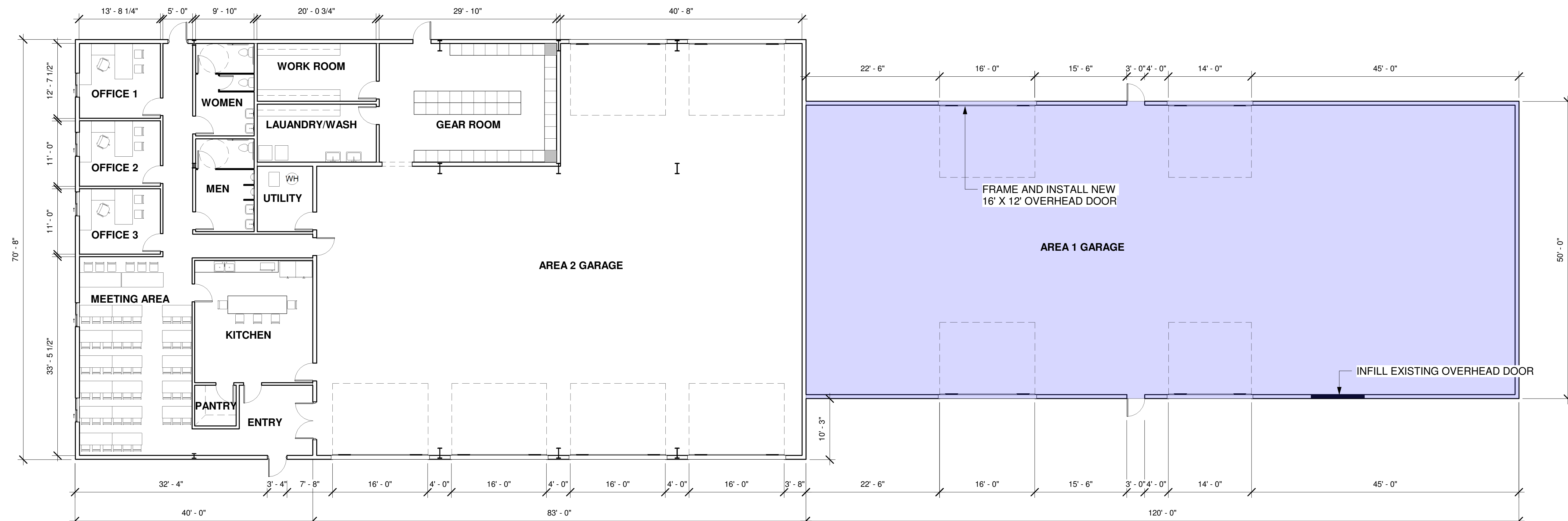
Council		\$0
City Hall		-\$6,000
Gen Govt Bldgs		\$10,000
Police	Leased vehicles	\$40,978
	Equipping of Vehicles- 2	\$40,000
	Radios	\$14,000
Fire	Leased vehicles	\$14,800
Streets	Leased Vehicle	\$3,850
Ice/Snow		\$0
Parks	Park projects	\$11,700
	Vehicle to leased vehicles	-\$18,242

Additional Considerations:

Additional Street for Flood repair/I & I	
--	--

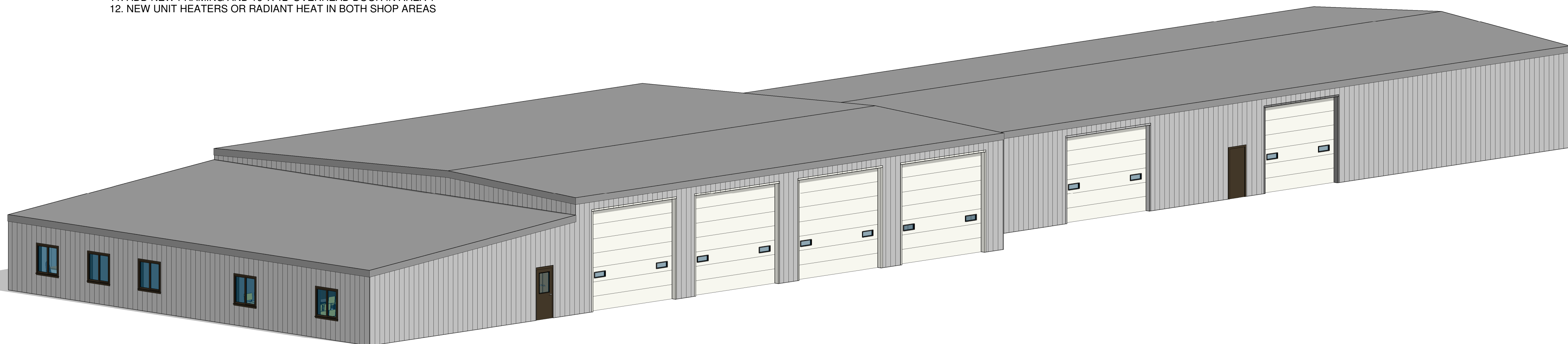
Other	
-------	--

Other	
-------	--



① Level 1
1" = 10'-0"

- THE ADDED SCOPE OF WORK LISTED BELOW IS IN ADDITION TO NEW ROOF & WALL PANELS, INSULATION AND NEW DOORS
1. REMOVE WALLS IN OFFICE AND RESTROOM AREAS
 2. DEMO FLOOR AND MOVE PLUMBING IN NEW RESTROOM AREAS
 3. NEW ADA COMPLIANT MENS AND WOMENS RESTROOMS
 4. REMOVE SOUTH WALL IN MEETING AREA AND EXTEND TO SOUTH END OF BUILDING
 5. ADD PANTRY/STORAGE TO SOUTH END OF KITCHEN
 6. ADD 40' X 20'-8" ADDITION TO OFFICE AREA AND FRAME OVER EXISTING OFFICE AREA ROOM
 7. ADD 20'-8" X 83' ADDITION TO NORTH END OF AREA 2 GARAGE
 8. NEW LAUNDRY/WASH ROOM WITH (2) SINKS AND CABINET/COUNTER AREA
 9. NEW WORK ROOM WITH WORK BENCH AND TOOL STORAGE
 10. (2) NEW 16' X 12' OVERHEAD DOORS AND (1) WALK DOOR IN ADDITION
 11. ADD NEW FRAMING AND 16' X 12' OVERHEAD DOOR IN AREA 1
 12. NEW UNIT HEATERS OR RADIANT HEAT IN BOTH SHOP AREAS



Project Name

KASSON FIRE DEPARTMENT RETROFIT PROJECT

Project Status

PRELIMINARY
NOT FOR CONSTRUCTION

PRELIMINARY
NOT FOR CONSTRUCTION

PLAN

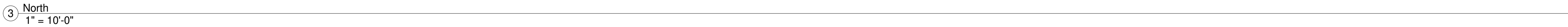
Project number	-
Date	07/15/19
Drawn by	Smidt Co.
Latest Revision	07/15/19

A101

Scale



PRELIMINARY
NOT FOR CONSTRUCTION



Project number	-
Date	07/15/19
Drawn by	Smidt Co.
Latest Revision	07/15/19

Scale

Linda Rappe

From: Nancy Zaworski <financedept@cityofkasson.com>
Sent: Friday, October 04, 2019 11:44 AM
To: "Linda Rappe"
Subject: Additional for Budget part of packet

Linda- Can you please include this note:

From Fiscal Advisor Mike Bubany, David Drown and Associates:

"About our only option is GO Capital Improvement Plan Bonds. Requires a public hearing and comes with a 30 day protest petition period..

In terms of sale method, I would expect a bank placement program such as MN Rural Water's MIDI Loan Program. For a small deal like that, issuance costs become almost more important than interest rate."

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, October 9, 2019

6:00 PM

5:00-5:45PM Council Budget Workshop

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. Minutes from September 25, 2019
 - b. Claims processed after the September 25, 2019 regular meeting, as audited for payment
 - c. Resolution Accepting Donation to KM Lion's Park
 - d. Resolution Accepting Donation to the Kasson Fire Department
 - e. Evaluations

i. Nancy Hackenmiller	Lib Asst	Inc Grade 3 Step 5 \$18.31 eff 9/16/19
ii. Jason Peck	Police Sergeant	Inc Grade 12 Step 7 \$35.91 eff 8/29/19
iii. Jesse Kasel	SRO	Inc Grade 12 Step 4 \$32.62 eff 8/29/19
iv. Gerald Runnell	Police Officer/K-9	Inc Grade 10 step 4 \$28.49 eff 8/29/19
v. Krista Weigel	Emerg Serv Asst	At Top of scale
 - f. 3.2 Liquor License for Casey's General Store off sale

B. VISITORS TO THE COUNCIL

1. Chuck Coleman – Lion's Park Shelter

C. MAYOR'S REPORT

1. 2017 Street Reconstruction Project

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

1. Library – Library Director Update

G. OLD BUSINESS

H. NEW BUSINESS

I. ADMINISTRATORS REPORT

J. ENGINEER'S REPORT

1. 16th Street Improvements
 - a. Resolution Approve MnDOT LRIP Grant Agreement
 - b. MnDOT LRIP Grant Agreement
2. Engineering Agreement - Sump Pump and Sanitary Sewer Lateral Inspection Program

K. PERSONNEL

1. Fire Department – Promotion of Lindsey Derby to Lieutenant

L. ATTORNEY

1. Closed Session for Wilker Litigation and 2017 Street Project Special Assessment Litigation

M. CORRESPONDENCE

1. August Financial Statement
2. Department Head Reports
3. Reminder!! Fire Department and Police Department Open Houses October 9 from 6-8PM at Public Works Building
4. September PD Stats
5. SEMMCHRA Report
6. MnDOT Hwy 14 Update

N. ADJOURN

Please go to www.cityofkasson.com for full video

**KASSON CITY COUNCIL REGULAR MEETING MINUTES
September 25, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 25th day of September, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, Ferris, and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Zelinske

THE FOLLOWING WERE ALSO PRESENT: Interim- Administrator Zaworski, City Clerk Rappe, City Engineer Theobald, City Attorney Melanie Leth, Public Works Director Bradford, Kim Smith, Everett Paulson, Scott Stroh, Gabriel Domask, and Justin Hasse

PLEDGE OF ALLIANCE

APPROVE AGENDA

Add: M3 Correspondence Dodge County Planning Public Hearing Notice

Motion to Approve the Agenda as Amended made by Councilperson Eggler, second by Councilperson Burton with All Voting Aye.

CONSENT AGENDA

Minutes from September 11, 2019

Claims processed after the September 11, 2019 regular meeting, as audited for payment in the amount of \$1,222,018.43

Acknowledge Committee Minutes:

Planning Commission Draft 9-9-19

MMUA 2019-2020 Safety Mgmt Program Contract

Evaluations:

Jeff Ulve	Water/Wastewater Operator	Effective 5/9/2019 At Top of Scale
Steve Burke	Public Works Streets Worker	Effective 9/22/2019 From Grade 7 Step 6 (\$24.78) to Grade 7 Step 7 (\$25.59)
Mike Bolster	Ice Arena/Parks Worker	Effective 6/26/2019 At Top of Scale

Councilperson Burton suggested changing the minutes to replace the word cameraed with televised in the Mayor's Report.

Motion to Approve the Consent Agenda with the Correction to the September 11 minutes made by Councilperson Burton, second by Councilperson Eggler with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

Interim Administrator Zaworski wanted to know if we wanted to get together early at an October meeting to have a budget discussion. The Council decided that October 23 will be work to start early at 5:15PM.

Administrator search update, they have 18 applicants so far and there could be 19. It closes on Thursday September 26.

There was a meeting last Thursday with public works and the other engineers on the I & I. We are still moving forward.

PUBLIC FORUM

PUBLIC HEARING

Liquor Ordinance Update

We found this inconsistency when Casey's applied for a liquor license and we were advised by the City Attorney to clean up the language.

PH Opened

No comments

PH Closed

Motion to Approve Updated Ordinance made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

COMMITTEE REPORT

Planning Commission

Resolution for Stroh Conditional Use Permit for Home Brewery – Planning Commission held the public hearing and recommended approval. Councilperson Burton referred to the minutes and resolution.

Motion to Approve the Conditional Use Permit for Home Brewer made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

Resolution #9.2-19

***Resolution Approving a Conditional Use Permit to Allow for a Small Brewer at 601 3rd Ave NW, Kasson, MN
(on file)***

Resolution for South Fork 3rd Preliminary Plat – The Planning Commission recommended approval of the preliminary plat and held the public hearing. Mayor McKern stated that we had infrastructure problems before in the other sections of South Fork. Councilperson Burton stated that they have to meet city standards for infrastructure to do this project. Councilperson Egger asked about the roads. Engineer Theobald stated that the streets will be private, the thickness of the road will be city standards but they are part of the planned unit development. **Motion to Approve the Preliminary Plat made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

Resolution #9.3-19

***Resolution Approving the Preliminary Plat of South Fork Third Subdivision
(on file)***

OLD BUSINESS

NEW BUSINESS

ADMINISTRATORS REPORT

Sign Approval for 16 1st Ave NW – Interim Administrator Zaworski stated that the tenants would like to put a sign on the building and as the owner we need to approve it. This sign is part of the EDA façade improvement. **Motion to Approve made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

2017 Street Construction Deferral – Zaworski is asking for approval of one deferral. Deferral requests must be renewed each fall. **Motion by Councilperson Burton, second by Councilperson Ferris with All Voting Aye to grant the one deferral.**

Insurance Agent of Record – Zaworski stated that this is for the City insurance, we bid it out in 2015 for a 3 year contract. North Risk Partners and they agreed to continue to be our agent at the same price last year. This year they would have a 5% increase and she feels this is competitive. Council feels it should be put out to bid.

SEMMCHRA Update – Zaworski stated that there are 20 projects for the Small Cities Development Grant. Another 6 or 7 outside the targeted area that will use the internal dollars that were reclassified. Seven applications for flood assistance, 4 that are closing shortly and 3 that are pending. Citizens have until October 30 to apply.

ENGINEER'S REPORT

16th St Improvements paving 16th St to County 15 . Engineer Theobald stated that the City has the \$1,000,000 grant from MnDOT. Bids came in under budget. The contractor is planning on starting October 7 with a lot of the grading this fall and paving in the spring.

Bid Tabulation

Resolution Awarding 16th Street NE improvements – **Motion to Award and Approving S.A.P. 240-109-001 16th Street NE Improvements Bid made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

Resolution #9.4-19

A Resolution Awarding and Approving S.A.P. 240-109-001 16th St NE Improvements Bid (on file)

Resolution Approve MnDOT LRIP Grant Agreement – no action

MnDOT LRIP Grant Agreement – no action

PERSONNEL

Resignation of Part Time Police Officer Michelle Clements – **Motion to Accept Clements Resignation made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**
The Council thanked her for her service.

Promotion - Jeff Ulve From Water/Wastewater Operator I (Grade 8 Step 7 \$27.41) to Water/Wastewater Operator II (Grade 9 Step 5 \$27.48) Effective 7/9/2019 – The Public Works Director recommended the Promotion effective July 9, 2019. The Mayor is recommending advancing him to Grade 9 step 6 \$28.37. **Motion to Approve the Promotion to Wastewater**

Operator II at Grade 9 Step 6 \$28.37ph made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

Electric Lineworker Hires – Interim Administrator Zaworski stated we received 7 or 8 applications. Public Works Director Bradford, Electric Supervisor Nelson and herself interviewed three. This committee is recommending hiring a lineworker and an apprentice lineworker. **Motion made by Councilperson Egger, second by Councilperson Burton to Accept the Committee's recommendation with All Voting Aye.**

ATTORNEY

Closed Sessions for Wilker Litigation and 2017 Special Assessment Litigation

Closed at 6:22PM

Opened at 6:51PM

Attorney Leth updated the Council on the Wilker litigation.

Update on 2017 Special Assessment litigation on the Thompson challenge the court upheld the full amount of the assessments in favor of the City and the attorney costs.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 6:52PM

Motion to Adjourn made by Councilperson Egger, second by Councilperson Ferris with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

21 8

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #3

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 547,699.36

DATE APPROVED: 10-9-19

#1	\$1,770.76
#2	75,381.28
#3	470,547.32
	<u>\$547,699.36</u>

09/24/19
13:46:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 9/19
For Pay Date: 09/24/19

Page: 1 of 4
Report ID: AP100V

For Pay Date = 09/24/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32570		5098 CARDMEMBER SERVICE	606.30					
	09/03/19	DVD's	342.94			211 550 4550	219	1010
	09/03/19	cr-DVD RETURN	-22.95			211 550 4550	219	1010
	09/03/19	LIBRARY SUPPLIES	75.99			211 550 4550	210	1010
	09/03/19	SRP SUPPLIES	144.95			211 550 4550	441	1010
	09/03/19	LATE FEES	65.37			211 550 4550	430	1010
		Total for Vendor:	606.30					
32571		4104 FARMERS TOP SOIL INC	927.00					
	6790 08/31/19	SCREENED TOP SOIL	489.72			101 522 4522	220	1010
	6790 08/31/19	SCREENED TOP SOIL	437.28			101 524 4524	430	1010
		Total for Vendor:	927.00					
32572		3825 JOHN DEERE FINANCIAL f.s.b.	21.23					
	B&WIK84619 09/03/19	EXM SPK, BLADE NOTCH	21.23*			101 310 4310	220	1010
		Total for Vendor:	21.23					
32573		5881 NAPA AUTO PARTS	216.23					
	349613 07/01/19	V-BELT	65.56			602 947 4947	220	1010
	349614 07/01/19	BATTERY	59.99			602 947 4947	220	1010
	349743 07/02/19	cr HIDE-A-LED TWIN HEAD	-498.00			101 522 4522	240	1010
	349745 07/02/19	RED & TACKY	158.99			602 947 4947	210	1010
	350137 07/08/19	SYN OIL/OIL FILT	63.81*			101 210 4210	220	1010
	350558 07/12/19	RTU ANTIFREEZE	33.56			602 947 4947	220	1010
	351131 07/18/19	RTU ANTIFREEZE	8.39*			101 310 4310	220	1010
	351135 07/18/19	AIR FILTERS	81.79*			101 310 4310	220	1010
	351722 07/25/19	RTU ANTIFREEZE	6.99*			101 310 4310	220	1010
	605936 07/02/19	FRZ PLUG	9.98*			101 310 4310	220	1010
	352760 08/05/19	ADAPTERS	16.08			602 947 4947	220	1010
	353658 08/14/19	HYD HOSE FITTINGS	7.12			601 943 4943	220	1010
	353729 08/15/19	OIL FILTER/OIL	24.74*			101 210 4210	220	1010
	354052 08/19/19	OIL/OIL FILTER	23.25			602 947 4947	220	1010
	354244 08/21/19	O-RING KITS	153.98*			101 310 4310	220	1010
		Total for Vendor:	216.23					
		# of Claims	4	Total:	1,770.76			

09/24/19
13:46:08

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 9/19

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$799.91
211 Library Fund	
1010 CASH-OPERATING	\$606.30
601 Water Fund	
1010 CASH-OPERATING	\$7.12
602 Sewer Fund	
1010 CASH-OPERATING	\$357.43
Total:	\$1,770.76

09/24/19
13:46:08

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 9/19

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED see signature page Council Member
_____ Council Member

09/30/19
11:41:03

CITY OF KASSON
Claim Approval List
For the Accounting Period: 9/19
For Pay Date: 09/30/19

Page: 1 of 4
Report ID: AP100V

For Pay Date = 09/30/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32575		124 ABEL SIGNS INC	495.00					
	9257 09/10/19	LOGOS-P.W. VEHICLES	275.00			601 943 4943	220	1010
	9257 09/10/19	LOGOS-P.W. VEHICLES	110.00			101 522 4522	220	1010
	9257 09/10/19	LOGOS-P.W. VEHICLES	110.00			604 957 4957	220	1010
	9257 09/10/19	SALES TAX	7.56			604 957 4957	220	1010
	9257 09/10/19	SALES TAX	-7.56			604 2025		1010
	9257 09/10/19	D C TRANSIT TAX	0.55			604 957 4957	220	1010
	9257 09/10/19	D C TRANSIT TAX	-0.55			604 2026		1010
		Total for Vendor:	495.00					
32587		6041 AQUA-AEROBIC SYSTEMS INC	4,719.74					
	1021425 09/09/19	MXR P/S, 3HP/60Hz	4,719.74			602 947 4947	220	1010
		Total for Vendor:	4,719.74					
32585		2925 DITCH WITCH OF MN & IA INC	50,104.91					
	025228 08/13/19	'19 DITCHWITCH VAC EXCAVATOR	25,052.46			602 1640		1010
	025228 08/13/19	'19 DITCHWITCH VAC EXCAVATOR	25,052.45			604 1640		1010
	025228 08/13/19	SALES TAX	1,397.31			604 1640		1010
	025228 08/13/19	SALES TAX	-1,397.31			604 2025		1010
	025228 08/13/19	D C TRANSIT TAX	101.62			604 1640		1010
	025228 08/13/19	D C TRANSIT TAX	-101.62			604 2026		1010
		Total for Vendor:	50,104.91					
32576		5156 DODGE COUNTY INDEPENDENT/DODGE	30.00					
	7542 06/27/19	100 "NO PARKING" SIGNS	30.00			101 310 4310	210	1010
		Total for Vendor:	30.00					
32577		345 K-M COMMUNITY ED	150.00					
	09/11/19	P.A.C. RENTAL FOR SRP	150.00*			211 550 4550	441	1010
		Total for Vendor:	150.00					
32578		3487 MCFOA-REGION VI	20.00					
	09/25/19	RAPPE REGISTR-REGION MTG.	20.00			101 140 4140	333	1010
		Total for Vendor:	20.00					

09/30/19
11:41:03

CITY OF KASSON
Claim Approval List
For the Accounting Period: 9/19
For Pay Date: 09/30/19

Page: 2 of 4
Report ID: AP100V

For Pay Date = 09/30/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32581		89 METRO SALES INC	177.86					
	INV1412430	08/26/19 QTRLY MAINT-B&W 8/25-11/24	72.68			211 550 4550	370	1010
	INV1412430	08/26/19 QTRLY MAINT-CLR 8/25-11/24	105.18			211 550 4550	370	1010
		Total for Vendor:	177.86					
32582		6001 POLY TEK	6,718.00					
	63801395	09/04/19 BAL.-K P D FLOORS	6,718.00*			101 210 4210	400	1010
		Total for Vendor:	6,718.00					
32583		63 SCHOTT DIST CO INC	11,159.19					
	366428	09/12/19 BEER	11,014.15			609 975 4975	252	1010
	366428	09/12/19 WINE	70.02			609 975 4975	251	1010
	366428	09/12/19 NA BEVERAGE	75.02			609 975 4975	254	1010
		Total for Vendor:	11,159.19					
32579		64 SELCO	1,421.87					
	046781	09/04/19 SEPT-AUTOMATION & PC SUPPORT	1,404.37			211 550 4550	309	1010
	046767	08/28/19 PATRON CARDS/KIDS CARDS	17.50			211 550 4550	210	1010
		Total for Vendor:	1,421.87					
32588		2427 XCEL ENERGY	384.71					
	653895273	09/16/19 UTIL SERV-NW LIFT ST 8/14-9	384.71			602 948 4948	380	1010
		Total for Vendor:	384.71					
		# of Claims	11	Total:	75,381.28			

09/30/19
11:41:04

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 9/19

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$6,878.00
211 Library Fund	
1010 CASH-OPERATING	\$1,749.73
601 Water Fund	
1010 CASH-OPERATING	\$275.00
602 Sewer Fund	
1010 CASH-OPERATING	\$30,156.91
604 Electric Fund	
1010 CASH-OPERATING	\$25,162.45
609 Liquor Fund	
1010 CASH-OPERATING	\$11,159.19
Total:	\$75,381.28

09/30/19
11:41:04

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 9/19

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member
_____ Council Member

#3

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 1 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32646		6044 APPLIN, JOSHUA	38.66					
	0104-15	09/27/19 RL MTR DEP REFUND AFT APPL TO	38.66			604 2212		1010
		Total for Vendor:	38.66					
32663		2373 ARROW BUILDING CENTER	320.24					
	2116336	09/09/19 SERV COUNTER-LIONS PARK SHEL	320.24			101 680 4522 530		1010
		Total for Vendor:	320.24					
32590		5049 ARTISAN BEER COMPANY	179.40					
	3374601	09/24/19 BEER	114.20			609 975 4975 252		1010
	3376137	10/01/19 BEER	65.20			609 975 4975 252		1010
		Total for Vendor:	179.40					
32591		203 BAKER & TAYLOR INC	941.43					
	2034738678	08/20/19 BOOKS	137.40			211 550 4550 218		1010
	2034743665	08/21/19 BOOKS	401.26			211 550 4550 218		1010
	2034770310	09/04/19 BOOKS	139.87			211 550 4550 218		1010
	2034798297	09/13/19 BOOKS	62.98			211 550 4550 218		1010
	2034794380	09/13/19 BOOKS	199.92			211 550 4550 218		1010
		Total for Vendor:	941.43					
32592		2726 BARCO PRODUCTS COMPANY	115.83					
	SORCO16681	09/23/19 PET WASTE BAGS	115.83			101 522 4522 220		1010
		Total for Vendor:	115.83					
32593		2555 BEACON ATHLETICS	112.00					
	0510269-IN	09/20/19 BATTING CAGE CLIPS	112.00			101 517 4517 220		1010
		Total for Vendor:	112.00					
32647		6045 BECKJORDEN, KAYLA	19.49					
	1353-15	09/27/19 RL MTR DEP REFUND AFT APPL TO	19.49			604 2212		1010
		Total for Vendor:	19.49					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 2 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32675		1012 BELLBOY CORPORATION	642.26					
	80807500	09/26/19 LIQUOR	413.05			609 975 4975	251	1010
	80807500	09/26/19 FREIGHT	10.00			609 975 4975	335	1010
	100205700	09/26/19 DUM DUMS	16.03			609 976 4976	343	1010
	100205700	09/26/19 BAGS	97.99*			609 975 4975	210	1010
	100205700	09/26/19 CORKSCREWS	38.34			609 975 4975	254	1010
	100205700	09/26/19 SUNBURST SIGN	17.85*			609 975 4975	210	1010
	100205700	09/26/19 OLIVES/PICKLED GR BEANS	49.00*			609 975 4975	259	1010
	100205700	09/26/19 D C TRANSIT TAX	0.08			609 976 4976	343	1010
	100205700	09/26/19 D C TRANSIT TAX	-0.08			609 2026		1010
	100205700	09/26/19 D C TRANSIT TAX	0.08*			609 975 4975	210	1010
	100205700	09/26/19 D C TRANSIT TAX	-0.08			609 2026		1010
	100205700	09/26/19 SALES TAX	6.74*			609 975 4975	210	1010
	100205700	09/26/19 SALES TAX	-6.74			609 2025		1010
	100205700	09/26/19 D C TRANSIT TAX	0.49*			609 975 4975	210	1010
	100205700	09/26/19 D C TRANSIT TAX	-0.49			609 2026		1010
		Total for Vendor:	642.26					
32648		4329 BIGELOW HOMES LLC	124.38					
	2951-01	09/27/19 REFUND OVERPAYMENT ON ACCT	124.38			604 2212		1010
		Total for Vendor:	124.38					
32594		5902 BOLLUM, MATT	48.84					
		FOR PROPERTY AT 207 4TH ST SW						
	0130-02	09/24/19 ELECTRIC CREDIT-FLOODING	48.84			604 957 3740		1010
		Total for Vendor:	48.84					
32664		6053 BP MANAGEMENT	1,000.37					
	10/02/19	LIGHTING PROJECT	1,000.37			604 959 4959	429	1010
		Total for Vendor:	1,000.37					
32676		5239 BREAKTHRU BEVERAGE MN WINE &	176.05					
	1081033560	09/25/19 LIQUOR	130.50			609 975 4975	251	1010
	1081033560	09/25/19 MIXES	40.00			609 975 4975	254	1010
	1081033560	09/25/19 FREIGHT	5.55			609 975 4975	335	1010
		Total for Vendor:	176.05					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 3 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32595		5514 CEDA	10,588.75					
	09/26/19	4TH QTR EDA SERVICES	10,588.75			290 650 4650	444	1010
		Total for Vendor:	10,588.75					
32596		5667 CINTAS	76.79					
	4031074929	09/26/19 MATS-L.S.	76.79*			609 979 4979	410	1010
		Total for Vendor:	76.79					
32665		30 CMS OF ROCHESTER	13,074.96					
	19-914	09/30/19 KA BLDG-MILEAGE	342.78			101 240 4240	331	1010
	19-914	09/30/19 KA BLDG-INSPECTION FEES	12,732.18*			101 240 4240	444	1010
		Total for Vendor:	13,074.96					
32597		5627 CORE & MAIN LP	1,686.29					
	L245376	09/24/19 POWERMAX CPLG	416.76			601 943 4943	210	1010
	L245827	09/24/19 CB REPAIR LIDS	215.63			602 947 4947	220	1010
	L236891	09/23/19 CULVERTS FOR CEMETERY	1,053.90*			610 984 4984	220	1010
		Total for Vendor:	1,686.29					
32649		6046 DELANO, CINDY	24.73					
	1424-05	09/27/19 RL MTR DEP REFUND AFT APPL TO	24.73			604 2212		1010
		Total for Vendor:	24.73					
32598		5156 DODGE COUNTY INDEPENDENT/DODGE	46.00					
	10/01/19	14 MO. SUBSCRIPTION	46.00			101 140 4140	216	1010
		Total for Vendor:	46.00					
32599		6040 DOHENY'S COMMERICAL	4,036.98					
	245874	09/17/19 36 DECK CHAIRS-INS. REIMB'D.	4,036.98			101 1151		1010
		Total for Vendor:	4,036.98					
32677		17 EDGAR TRUCKING	432.41					
	25101	09/05/19 FREIGHT	82.00			609 975 4975	335	1010
	25120	09/11/19 FREIGHT	106.95			609 975 4975	335	1010
	25137	09/18/19 FREIGHT	125.81			609 975 4975	335	1010
	25154	09/25/19 FREIGHT	117.65			609 975 4975	335	1010
		Total for Vendor:	432.41					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 4 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32650		6047 EGGERT, JUDY	107.70					
	0221-06	09/27/19 RL MTR DEP REFUND AFT APPL TO	107.70			604 2212		1010
		Total for Vendor:	107.70					
32600		5702 EGGERT, RICHARD	73.92					
		Replaces uncashed check # 55429						
	1405-02	05/25/18 RL MTR DEP REFUND AFT APPL TO	73.92			604 2212		1010
		Total for Vendor:	73.92					
32601		5772 EVANS, STACEY	108.65					
	09/24/19	CARDS/STAMPS-FESTIVAL RUN	108.65*			877 100 4000	430	1010
		Total for Vendor:	108.65					
32666		3766 FTN FINANCIAL	24.00					
	5005260	09/25/19 SAFEKEEPING FEES	18.00*			391 650 4650	430	1010
	5005260	09/25/19 SAFEKEEPING FEES	6.00			604 959 4959	430	1010
		Total for Vendor:	24.00					
32602		5678 FURTHER	127.65					
	1400572	09/12/19 SEPT-PARTICIPANT FEES	127.65*			101 140 4140	440	1010
		Total for Vendor:	127.65					
32603		2484 GILLETTE PEPSI ROCHESTER	109.00					
	9380917	10/01/19 POP FOR RESALE-PARK MACHINES	109.00			101 510 4510	430	1010
		Total for Vendor:	109.00					
32604		5242 GOPHER STATE ONE CALL	170.10					
	9091062	09/30/19 126 LOCATES-SEPTEMBER	170.10			604 957 4957	437	1010
		Total for Vendor:	170.10					
32651		6048 HASE, JEREMY	35.26					
	0969-07	09/27/19 RL/WA MTR DEP REFUND AFT APPL	35.26			604 2212		1010
		Total for Vendor:	35.26					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 5 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32605		77 HAWKINS INC	3,528.50					
	4583102	09/19/19 LPC-5	3,528.50			601 943 4943	210	1010
		Total for Vendor:	3,528.50					
32678		5036 HOHENSTEINS INC	235.25					
	166633	10/02/19 BEER	235.25			609 975 4975	252	1010
		Total for Vendor:	235.25					
32606		5064 HOMETOWN HAULERS LLC	1,072.45					
	57493	10/01/19 SEPT. GARBAGE-C H	28.59			101 323 4323	430	1010
	57493	10/01/19 SEPT. GARBAGE-LIBRARY	46.59			101 323 4323	430	1010
	57493	10/01/19 SEPT. GARBAGE-WWTP	139.06*			602 947 4947	430	1010
	57493	10/01/19 SEPT. GARBAGE-SHOP	179.91			101 323 4323	430	1010
	57493	10/01/19 SEPT. GARBAGE-F D	69.45			101 323 4323	430	1010
	57493	10/01/19 SEPT. GARBAGE-L S	50.47			101 323 4323	430	1010
	57493	10/01/19 SEPT. GARBAGE-PARKS	430.97			101 323 4323	430	1010
	57493	10/01/19 SEPT. GARBAGE-P D	30.06			101 323 4323	430	1010
	57493	10/01/19 SEPT. GARBAGE-ARENA	97.35			606 516 4516	430	1010
		Total for Vendor:	1,072.45					
32667		3001 IIMC	305.00					
	17626	09/23/19 '20 DUES-ZAWORSKI	195.00			101 1550		1010
	24916	09/23/19 '20 DUES-NAIG	110.00			101 1550		1010
		Total for Vendor:	305.00					
32668		2549 INTERSTATE MOTOR TRUCKS INC	775.72					
	2033821	09/27/19 REAR VIEW MIRROR	687.16			101 312 4312	220	1010
	2033859	10/01/19 FASTENER TRIM/TURN SIGNAL	88.56			101 312 4312	220	1010
		Total for Vendor:	775.72					
32656		6035 JENSEN, WILMA	137.32					
	09/24/19	DEBRIS FROM FLOODING	137.32*			101 417 4417	430	1010
		Total for Vendor:	137.32					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 6 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32607		25 JOHNSON BROTHERS LIQUOR CO	4,427.97					
	1392854	09/24/19 LIQUOR	2,492.30			609 975 4975	251	1010
	1392855	09/24/19 WINE	981.55			609 975 4975	251	1010
	1392856	09/24/19 MIXES	103.50			609 975 4975	254	1010
	1398712	10/01/19 LIQUOR	594.92			609 975 4975	251	1010
	1398713	10/01/19 WINE	255.70			609 975 4975	251	1010
		Total for Vendor:	4,427.97					
32609		6042 JOHNSON BUILDERS & REAL ESTATE	27,242.60					
	09/20/19	REPAIRS TO KPD (FLOODING)	27,242.60*			101 210 4210	400	1010
		Total for Vendor:	27,242.60					
32657		2260 K & S HEATING, A/C & PLUMBING	60.00					
	09/24/19	DUPLICATE B.P. FEE-BARNHART	59.00			101 240 3220		1010
	09/24/19	DUPLICATE B.P. SURCHARGE	1.00			101 2080		1010
		Total for Vendor:	60.00					
32610		315 KASSON FIRE RELIEF ASSN.	42,532.78					
	10/01/19	ANNUAL STATE AID	34,537.36*			101 220 4220	430	1010
	10/01/19	SUPPLEMENTAL STATE AID	7,995.42*			101 220 4220	430	1010
		Total for Vendor:	42,532.78					
32652		6049 KLINDWORTH, SANDRA	106.67					
	0911-07 09/27/19	RL MTR DEP REFUND AFT APPL TO	106.67			604 2212		1010
		Total for Vendor:	106.67					
32658		37 KMTELECOM	3,053.49					
	10/01/19	PHONES-P D	747.80			101 210 4210	321	1010
	10/01/19	PHONES-F D	186.70			101 220 4220	321	1010
	10/01/19	PHONES-C H	615.49			101 140 4140	321	1010
	10/01/19	ADVERTISING-CITY	15.40			101 140 4140	343	1010
	10/01/19	SET UP 2 EMAIL ADDRESSES	4.00			101 140 4140	400	1010
	10/01/19	PHONES-PLANNING/ZONING	21.68			101 191 4191	321	1010
	10/01/19	PHONES-EDA	32.60			290 650 4650	321	1010
	10/01/19	PHONES-K.A.C.	73.95			101 514 4514	321	1010
	10/01/19	PHONES-LIBRARY	137.77			211 550 4550	321	1010

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 7 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	10/01/19	PHONES-WATER	111.99			601 944 4944	321	1010
	10/01/19	PHONES-WWTP	69.28			602 949 4949	321	1010
	10/01/19	PHONES-WWTP OPERATIONS	126.20			602 947 4947	321	1010
	10/01/19	PHONES-PARK N REC	207.24			101 510 4510	321	1010
	10/01/19	PHONES-STREETS	37.25			101 310 4310	321	1010
	10/01/19	PHONES-P W B	300.55			604 959 4959	321	1010
	10/01/19	PHONES-L.S.	154.44			609 976 4976	321	1010
	10/01/19	PHONES-ARENA	197.10			606 516 4516	321	1010
	10/01/19	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	3,053.49					
32611		F104 L & L STREET RODS & SPORT TRUCKS	4,322.72					
	2755 09/24/19	INSTALL ACCESSORIES TO VEHS	4,322.72*			101 680 4210	550	1010
		Total for Vendor:	4,322.72					
32679		3890 LETH ELECTRIC INC	75.00					
	5202 09/20/19	FIX LT IN JANITOR CLOSET	75.00			609 979 4979	400	1010
		Total for Vendor:	75.00					
32612		5942 MANORWOOD COURT ASSOC. INC.	2,000.00					
	10/01/19	EDA REIMBURSEMENT	2,000.00			290 650 4650	414	1010
		Total for Vendor:	2,000.00					
32613		3421 MANTORVILLE THEATRE COMPANY	275.00					
	09/23/19	AD IN PLAYBILL (7)	275.00*			101 514 4514	343	1010
		Total for Vendor:	275.00					
32614		89 METRO SALES INC	863.57					
	INV1433801 09/25/19	QTRLY MAINT-B&W 9/26-12/25	61.40*			101 210 4210	210	1010
	INV1433801 09/25/19	QTRLY MAINT-B&W 9/26-12/25	245.60			101 220 4220	210	1010
	INV1433801 09/25/19	QTRLY MAINT-CLR 9/26-12/25	262.94*			101 210 4210	210	1010
	INV1433801 09/25/19	QTRLY MAINT-CLR 9/26-12/25	30.82			101 220 4220	210	1010
	INV1433801 09/25/19	QTRLY MAINT PWB-B&W 9/26-1	13.80			601 944 4944	210	1010
	INV1433801 09/25/19	QTRLY MAINT PWB-B&W 9/26-1	13.80			602 949 4949	210	1010
	INV1433801 09/25/19	QTRLY MAINT PWB-B&W 9/26-1	27.60			604 959 4959	210	1010
	INV1433801 09/25/19	QTRLY MAINT PWB-B&W 9/26-1	13.80			605 963 4963	210	1010
	INV1433801 09/25/19	SALES TAX	1.90			604 959 4959	210	1010

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 8 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		INV1433801 09/25/19 SALES TAX	-1.90			604 2025		1010
		INV1433801 09/25/19 D C TRANSIT TAX	0.14			604 959 4959	210	1010
		INV1433801 09/25/19 D C TRANSIT TAX	-0.14			604 2026		1010
		INV1433801 09/25/19 QTRLY MAINT PWB-CLR 9/26-1	7.76			601 944 4944	210	1010
		INV1433801 09/25/19 QTRLY MAINT PWB-CLR 9/26-1	7.76			602 949 4949	210	1010
		INV1433801 09/25/19 QTRLY MAINT PWB-CLR 9/26-1	15.53			604 959 4959	210	1010
		INV1433801 09/25/19 QTRLY MAINT PWB-CLR 9/26-1	7.76			605 963 4963	210	1010
		INV1433801 09/25/19 SALES TAX	1.07			604 959 4959	210	1010
		INV1433801 09/25/19 SALES TAX	-1.07			604 2025		1010
		INV1433801 09/25/19 D C TRANSIT TAX	0.08			604 959 4959	210	1010
		INV1433801 09/25/19 D C TRANSIT TAX	-0.08			604 2026		1010
		INV1436603 09/27/19 SERVICE-SCAN TO EMAIL	31.00			601 944 4944	210	1010
		INV1436603 09/27/19 SERVICE-SCAN TO EMAIL	31.00			602 949 4949	210	1010
		INV1436603 09/27/19 SERVICE-SCAN TO EMAIL	62.00			604 959 4959	210	1010
		INV1436603 09/27/19 SERVICE-SCAN TO EMAIL	31.00			605 963 4963	210	1010
		INV1436603 09/27/19 SALES TAX	4.26			604 959 4959	210	1010
		INV1436603 09/27/19 SALES TAX	-4.26			604 2025		1010
		INV1436603 09/27/19 D C TRANSIT TAX	0.31			604 959 4959	210	1010
		INV1436603 09/27/19 D C TRANSIT TAX	-0.31			604 2026		1010
		Total for Vendor:	863.57					
32615		5729 MIDWEST FLOOR SOLUTIONS	2,100.00					
		MI001786 09/13/19 VINYL BASE-KPD FLOORS	2,100.00*			101 210 4210	400	1010
		Total for Vendor:	2,100.00					
32616		4604 MIDWEST LEAK DETECTION	365.00					
		2068 09/18/19 WATER MAIN BREAK-FRONTAGE RD	365.00			601 943 4943	400	1010
		Total for Vendor:	365.00					
32669		55 MN ENERGY RESOURCES CORP	489.07					
		INTERIM RATE ADJUSTMENT CREDITS APPLIED THIS MONTH.						
		09/30/19 NAT GAS-OLD LIBRARY (RENTAL)	1.27			101 1151		1010
		09/30/19 SALES TAX	0.09			101 1151		1010
		09/30/19 SALES TAX	-0.09			101 2025		1010
		09/30/19 D C TRANSIT TAX	0.01			101 1151		1010
		09/30/19 D C TRANSIT TAX	-0.01			101 2026		1010
		09/30/19 NAT GAS-PARK MAINT SHED	2.54			101 522 4522	380	1010

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 9 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	09/30/19	NAT GAS-D C ICE ARENA	460.04			606 516 4516	380	1010
	09/26/19	NAT GAS-DUPLEX-UNIT B	10.20			101 1151		1010
	09/26/19	NAT GAS-DUPLEX-UNIT A	15.02			101 1151		1010
		Total for Vendor:	489.07					
32617		717 MN FIRE SERVICE CERTIFICATION	350.00					
	10/01/19	ALEXANDER-FFII RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	ALEXANDER-FIRE INSTR I RECERT	25.00			101 220 4220	330	1010
	10/01/19	FITCH, J-FIRE INSTR I RECERTIF	25.00			101 220 4220	330	1010
	10/01/19	FITCH, N-FIRE INSTR I RECERTIF	25.00			101 220 4220	330	1010
	10/01/19	GANNON-FFI RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	JURRENS-FIRE INSTR I RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	JURRENS-FFII RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	MCANDREWS-FIRE OFF. I RECERTIF	25.00			101 220 4220	330	1010
	10/01/19	MCANDREWS-FIRE INSTR I RECERT	25.00			101 220 4220	330	1010
	10/01/19	MEYERS-FFII RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	SCHUH-FIRE INSTR I RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	SCHUH-FIRE OFF I RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	SELJAN-FIRE INSTR I RECERTIFY	25.00			101 220 4220	330	1010
	10/01/19	ULVE-FFI RECERTIFY	25.00			101 220 4220	330	1010
		Total for Vendor:	350.00					
32618		291 MN MUNICIPAL BEVERAGE ASSN	40.00					
	09/25/19	PLETTA-REGION MTG REGISTR	20.00*			609 976 4976	333	1010
	09/25/19	ASWEGAN-REGION MTG REGISTR	20.00*			609 976 4976	333	1010
		Total for Vendor:	40.00					
32670		142 MN MUNICIPAL UTILITIES ASSN	465.00					
	53979 09/30/19	'19 DRUG TEST CONSORTIUM	62.00*			101 310 4310	334	1010
	53979 09/30/19	'19 DRUG TEST CONSORTIUM	124.00			101 510 4510	334	1010
	53979 09/30/19	'19 DRUG TEST CONSORTIUM	31.00			601 944 4944	334	1010
	53979 09/30/19	'19 DRUG TEST CONSORTIUM	93.00*			602 949 4949	334	1010
	53979 09/30/19	'19 DRUG TEST CONSORTIUM	155.00			604 959 4959	334	1010
		Total for Vendor:	465.00					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 10 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32659		264 MN RURAL WATER ASSN	250.00					
	10/03/19	BLEESS-BACKFLOW/CROSS CONN TRN	125.00			601 944 4944	333	1010
	10/03/19	ULVE-BACKFLOW/CROSS CONN TRNG	125.00			601 944 4944	333	1010
		Total for Vendor:	250.00					
32671		5881 NAPA AUTO PARTS	246.53					
	356153 09/12/19	TRL LAMP/PRIM WIRE/TOGGLE	40.42			602 948 4948	220	1010
	356155 09/12/19	ROLL HEAD PRY BAR	40.99*			101 310 4310	220	1010
	356156 09/12/19	CLEANER	69.99			101 522 4522	220	1010
	356172 09/12/19	RING & SLIDE TERMINALS/ROCKER	27.76			602 948 4948	220	1010
	356448 09/16/19	LOOM	4.69			602 948 4948	220	1010
	356667 09/18/19	PREMIUM CAPSULES	26.69			604 957 4957	220	1010
	356667 09/18/19	SALES TAX	1.83			604 957 4957	220	1010
	356667 09/18/19	SALES TAX	-1.83			604	2025	1010
	356667 09/18/19	D C TRANSIT TAX	0.13			604 957 4957	220	1010
	356667 09/18/19	D C TRANSIT TAX	-0.13			604	2026	1010
	357140 09/24/19	PREMIUM CAPSULES	35.99			602 948 4948	220	1010
		Total for Vendor:	246.53					
32619		2696 NELSON ELECTRIC MOTOR REPAIR INC	23,045.50					
	9060 09/24/19	LIFT STATION REPAIRS	22,170.50			602 948 4948	400	1010
	9012 08/14/19	REPL IMPELLER-MAIN LIFT	875.00			602 948 4948	400	1010
		Total for Vendor:	23,045.50					
32620		2622 NESS, MIKE	29.98					
	09/18/19	NESS-UNIFORM PANTS	29.98			101 310 4310	214	1010
		Total for Vendor:	29.98					
32680		60 NORTHERN BEVERAGE DIST. CO. LL	6,205.27					
	555412 09/26/19	BEER	6,188.37			609 975 4975	252	1010
	555412 09/26/19	NA BEVERAGE	14.90			609 975 4975	254	1010
	555412 09/26/19	FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	6,205.27					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 11 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32621		5088 OFFICE DEPOT INC	534.21					
	3825875340	09/26/19 DESK CALENDARS	35.40*			101 210 4210	210	1010
	3825875340	09/26/19 DESK & WALL CALENDARS/PLAN	85.85*			101 140 4140	210	1010
	3825875340	09/26/19 DESK & WALL CALENDARS/PLAN	63.99*			101 510 4510	210	1010
	3825875340	09/26/19 DESK & WALL CALENDARS	41.34			101 310 4310	210	1010
	3825875340	09/26/19 CALENDARS/PLANNERS	106.32			211 550 4550	210	1010
	3825875340	09/26/19 DESK & WALL CALENDARS	70.88			602 949 4949	210	1010
	3825875340	09/26/19 DESK & WALL CALENDARS	106.32			604 959 4959	210	1010
	3825875340	09/26/19 SALES TAX	7.31			604 959 4959	210	1010
	3825875340	09/26/19 SALES TAX	-7.31			604 2025		1010
	3825875340	09/26/19 D C TRANSIT TAX	0.53			604 959 4959	210	1010
	3825875340	09/26/19 D C TRANSIT TAX	-0.53			604 2026		1010
	3825875340	09/26/19 DESK CALENDAR	5.90			606 516 4516	210	1010
	3825947980	09/26/19 PLANNER	18.21			101 220 4220	210	1010
		Total for Vendor:	534.21					
32623		3491 OLYMPIC FIRE PROTECTION CORP	280.00					
	65244	09/18/19 ANN'L SPKLR INSPECTION	170.00			101 310 4310	400	1010
	65244	09/18/19 ANN'L BACK FLOW PREV INSPECTIO	110.00			101 310 4310	400	1010
		Total for Vendor:	280.00					
32624		502 ON-SITE COMPUTERS INC	149.99					
	CW64773	08/31/19 UNGER-COMPUTER	149.99			101 522 4522	210	1010
		Total for Vendor:	149.99					
32625		5366 PARSONS	315.00					
	62900	09/24/19 REPAIR SECURITY ALARM @ C H	315.00			101 194 4194	400	1010
		Total for Vendor:	315.00					
32626		23 PHILLIPS WINE & SPIRITS	3,016.29					
	2626788	09/24/19 LIQUOR	2,165.54			609 975 4975	251	1010
	2626789	09/24/19 WINE	177.25			609 975 4975	251	1010
	2630861	10/01/19 LIQUOR	673.50			609 975 4975	251	1010
		Total for Vendor:	3,016.29					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 12 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32627		446 PITNEY BOWES GLOBAL FINANCIAL	158.37					
	3103413475	09/19/19 PST MTR LEASE 7/19-10/18	79.19			101 194 4194	410	1010
	3103413475	09/19/19 PST MTR LEASE 7/19-10/18	79.18			604 957 4957	410	1010
	3103413475	09/19/19 SALES TAX	5.44			604 957 4957	410	1010
	3103413475	09/19/19 SALES TAX	-5.44			604 2025		1010
	3103413475	09/19/19 D C TRANSIT TAX	0.40			604 957 4957	410	1010
	3103413475	09/19/19 D C TRANSIT TAX	-0.40			604 2026		1010
		Total for Vendor:	158.37					
32628		3936 POMP'S TIRE SERVICE INC	427.68					
	230086345	09/30/19 CHG TIRES-PARK TRAILER	379.68			101 522 4522	400	1010
	230086445	10/02/19 TIRE REPAIR-SWEEPER	48.00			101 310 4310	400	1010
		Total for Vendor:	427.68					
32629		780 RAPPE, LINDA	124.25					
	09/23/19	MILES-ADV ACADEMY	114.26			101 140 4140	333	1010
	09/23/19	MEALS-ADV ACADEMY	9.99			101 140 4140	333	1010
		Total for Vendor:	124.25					
32630		5684 RAY O'HERRON CO. INC.	494.70					
	1951172-IN	09/16/19 AMMO	494.70*			101 210 4210	210	1010
		Total for Vendor:	494.70					
32653		6050 RIEDEL, JON	18.30					
	0314-01	09/27/19 RL MTR DEP REFUND AFT APPL TO	18.30			604 2212		1010
		Total for Vendor:	18.30					
32631		95 ROCHESTER SAND & GRAVEL	513.48					
	4900021967	09/18/19 HOT MIX #11	513.48			101 311 4311	220	1010
		Total for Vendor:	513.48					
32632		6043 SANCO EQUIPMENT LLC	365.33					
	73021	09/19/19 FOAM KIT-SPRAYER	206.00			101 517 4517	220	1010
	73240	09/24/19 SPRAY TIPS-SPRAYER	159.33			101 517 4517	220	1010
		Total for Vendor:	365.33					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 13 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32654		6051 SCHACHT, MARY	95.66					
	0219-03	09/27/19 RL MTR DEP REFUND AFT APPL TO	95.66			604 2212		1010
		Total for Vendor:	95.66					
32681		63 SCHOTT DIST CO INC	2,544.40					
	368034	09/26/19 BEER	2,544.40			609 975 4975 252		1010
		Total for Vendor:	2,544.40					
32633		5860 SEMMCHRA	21,000.00					
	667	09/27/19 FLOOD RECOVERY LOANS (7)	21,000.00*			101 417 4417 430		1010
32634		5860 SEMMCHRA	146,782.09					
	09/26/19	SCDP GRANT PROJECT	146,782.09*			225 650 4650 430		1010
		Total for Vendor:	167,782.09					
32635		3850 SOUTHERN GLAZER'S OF MN	3,848.24					
	1870182	09/25/19 LIQUOR	3,346.00			609 975 4975 251		1010
	1870182	09/25/19 WINE	184.00			609 975 4975 251		1010
	1870182	09/25/19 FREIGHT	60.45			609 975 4975 335		1010
	51852	09/25/19 LIQUOR CREDIT	-134.90			609 975 4975 251		1010
	1872941	10/02/19 LIQUOR	339.20			609 975 4975 251		1010
	1872941	10/02/19 WINE	46.00			609 975 4975 251		1010
	1872941	10/02/19 FREIGHT	7.49			609 975 4975 335		1010
		Total for Vendor:	3,848.24					
32636		5708 STAPLES BUSINESS CREDIT	138.42					
	7300844200	09/25/19 DSK PD CALEND/CLOCK/CLIPS/	144.42*			101 140 4140 210		1010
	7223223626	09/19/19 PRICE MATCH CR-CLSP ENVELO	-6.00*			101 140 4140 210		1010
		Total for Vendor:	138.42					
32638		3236 STUART C IRBY CO	3,311.33					
	S011479890	09/20/19 CART RESTORER	3,311.33*			604 957 4957 240		1010
		Total for Vendor:	3,311.33					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 14 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32639		4290 SWENKE IMS CONTRACTING LLC	6,580.00					
	1156	09/20/19 MAIN BREAK-300 6 ST SW	6,580.00			601 943 4943	400	1010
		Total for Vendor:	6,580.00					
32640		498 TEIGEN PAPER & SUPPLY INC	425.59					
	360258	09/04/19 CAN LINERS/WYPALL	28.75*			101 310 4310	220	1010
	360258	09/04/19 CAN LINERS/WYPALL	28.75			101 312 4312	220	1010
	360258	09/04/19 CAN LINERS/WYPALL	28.75			101 517 4517	220	1010
	360258	09/04/19 CAN LINERS/WYPALL	28.75			601 943 4943	220	1010
	360258	09/04/19 CAN LINERS/WYPALL	28.75			602 948 4948	220	1010
	360258	09/04/19 CAN LINERS/WYPALL	28.76			604 957 4957	220	1010
	360258	09/04/19 CAN LINERS/WYPALL	28.76			605 963 4963	220	1010
	360258	09/04/19 SALES TAX	1.98			604 957 4957	220	1010
	360258	09/04/19 SALES TAX	-1.98			604	2025	1010
	360258	09/04/19 D C TRANSIT TAX	0.14			604 957 4957	220	1010
	360258	09/04/19 D C TRANSIT TAX	-0.14			604	2026	1010
	360355	09/11/19 9" T TISSUE	78.58			606 516 4516	210	1010
	360615	09/16/19 FOLD TOWELS	29.78			211 550 4550	210	1010
	360615	09/16/19 FLR CLNR/CLNR-SPIC N SPAN	37.61			211 550 4550	220	1010
	360629	09/18/19 SOFT SCRUB	7.26			211 550 4550	220	1010
	360850	09/23/19 FOLD TOWELS/SOFT SOAP	43.73*			101 210 4210	210	1010
	360850	09/23/19 MOP HEAD/CLNR	27.36*			101 210 4210	220	1010
		Total for Vendor:	425.59					
32641		123 THRONDSOIL OIL & LP GAS CO	2,040.50					
	357910	09/17/19 P. DIESEL	408.10			101 310 4310	210	1010
	357910	09/17/19 P. DIESEL	408.10			601 943 4943	210	1010
	357910	09/17/19 P. DIESEL	408.10			602 948 4948	210	1010
	357910	09/17/19 P. DIESEL	408.10			604 957 4957	210	1010
	357910	09/17/19 P. DIESEL	408.10			605 963 4963	210	1010
	357910	09/17/19 SALES TAX	28.06			604 957 4957	210	1010
	357910	09/17/19 SALES TAX	-28.06			604	2025	1010
	357910	09/17/19 D C TRANSIT TAX	2.04			604 957 4957	210	1010
	357910	09/17/19 D C TRANSIT TAX	-2.04			604	2026	1010
		Total for Vendor:	2,040.50					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 15 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32642		71 UTILITY CONSULTANTS INC	3,022.75					
	102790	09/26/19 TOTAL COLIFORM	105.00			601 943 4943	440	1010
	102790	09/26/19 CBOD/TSS/FECAL COLIF/TOT PHOSP	2,633.25			602 947 4947	440	1010
	102859	09/26/19 MANTORVILLE TESTING	284.50			602 947 4947	440	1010
		Total for Vendor:	3,022.75					
32682		4466 VINOCOPIA INC	115.00					
	0241727-IN	09/30/19 LIQUOR	112.50			609 975 4975	251	1010
	0241727-IN	09/30/19 FREIGHT	2.50			609 975 4975	335	1010
		Total for Vendor:	115.00					
32643		5047 WATERVILLE FOOD & ICE INC	293.41					
	05-911255	09/12/19 ICE-LIQUOR STORE	174.07*			609 975 4975	257	1010
	05-911379	09/26/19 ICE-LIQUOR STORE	119.34*			609 975 4975	257	1010
		Total for Vendor:	293.41					
32660		637 WEBER, LETH & WOESSNER PLC	3,402.00					
	SEP '19PR	09/30/19 28.0 HRS LEGAL-P D	3,402.00*			101 160 4160	304	1010
		Total for Vendor:	3,402.00					
32644		388 WESCO RECEIVABLES CORP	129.39					
	824232	09/25/19 HTYPE COMP CONN	129.39			604 957 4957	220	1010
		Total for Vendor:	129.39					
32645		5818 WEX Bank	2,824.16					
	61406837	09/23/19 765.402 GAL UNLD-P D	1,781.49*			101 210 4210	212	1010
	61406837	09/23/19 105.861 GAL UNLD-STREETS	247.78			101 310 4310	212	1010
	61406837	09/23/19 57.182 GAL UNLD-PARKS	130.32			101 522 4522	212	1010
	61406837	09/23/19 66.663 GAL UNLD-WATER	157.00*			601 943 4943	212	1010
	61406837	09/23/19 120.378 GAL UNLD-WW	277.37			602 948 4948	212	1010
	61406837	09/23/19 95.532 GAL UNLD-ELECTRIC	220.20			604 957 4957	212	1010
	61406837	09/23/19 PAPER DELIVERY FEE	10.00			101 140 4140	430	1010
		Total for Vendor:	2,824.16					

10/04/19
15:51:06

CITY OF KASSON
Claim Approval List
For the Accounting Period: 10/19
For Pay Date: 10/10/19

Page: 16 of 18
Report ID: AP100V

For Pay Date = 10/10/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
32672		5182 WHKS & CO.	108,506.25					
	39869	09/30/19 GENERAL ENGINEERING-CITY	1,215.00*			101 196 4196	303	1010
	39869	09/30/19 WWTP OPERATIONS ASSISTANCE	1,726.25*			602 947 4947	303	1010
	39869	09/30/19 REED BED BIOSOLIDS ASSISTANCE	1,067.50*			602 947 4947	303	1010
	39869	09/30/19 2019 STREET MAINTENANCE	770.00			101 311 4311	303	1010
	39868	09/30/19 2017 STREET ASSMNT PROJECT	4,000.00*			423 311 4311	303 41602	1010
	39865	09/30/19 2017 STORM WATER PROJ-E MAIN S	15,680.00			605 1650	41605	1010
	39870	09/30/19 PRAIRIE WILLOW REVIEW & CONSTR	165.00			101 1151		1010
	39866	09/30/19 HWY 57 IMPROVEMENTS	30,500.00*			424 196 4196	303	1010
	39869	09/30/19 16th ST NW EXTENSION	870.00*			426 196 4196	303	1010
	39867	09/30/19 16th ST NE IMPROVEMENTS	34,320.00*			412 196 4196	303	1010
	39869	09/30/19 FAIRGROUNDS WATER TOWER	920.00*			101 196 4196	303	1010
	39870	09/30/19 STONE RIDGE 2nd-ENG REV&OBSERV	10,650.00			101 1151		1010
	39870	09/30/19 SO. FORK 3rd-ENG REV & OBSERV	220.00			101 1151		1010
	39869	09/30/19 FLOOD ASSISTANCE	5,962.50*			101 196 4196	303	1010
	39869	09/30/19 T MOBILE WATER TOWER INSTALL	440.00*			101 196 4196	303	1010
		Total for Vendor:	108,506.25					
32661		6052 WILKE, ARNIE	48.00					
		FOR DAMAGES TO PROPERTY AT 402 12 AVE NW						
		09/25/19 DEBRIS FROM FLOODING	48.00*			101 417 4417	430	1010
		Total for Vendor:	48.00					
		# of Claims	86	Total:	470,547.32			

10/04/19
15:51:07

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 10/19

Page: 17 of 18
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$150,406.46
211 Library Fund	
1010 CASH-OPERATING	\$1,260.17
225 EDA FED MIF	
1010 CASH-OPERATING	\$146,782.09
290 Economic Development	
1010 CASH-OPERATING	\$12,621.35
391 Oppidan/Folkestad TIF	
1010 CASH-OPERATING	\$18.00
412 16th Street NE	
1010 CASH-OPERATING	\$34,320.00
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$4,000.00
424 Hwy 57	
1010 CASH-OPERATING	\$30,500.00
426 16th St NW	
1010 CASH-OPERATING	\$870.00
601 Water Fund	
1010 CASH-OPERATING	\$12,034.66
602 Sewer Fund	
1010 CASH-OPERATING	\$30,346.69
604 Electric Fund	
1010 CASH-OPERATING	\$6,740.73
605 Storm Water	
1010 CASH-OPERATING	\$16,169.42
606 ICE ARENA	
1010 CASH-OPERATING	\$853.02
609 Liquor Fund	
1010 CASH-OPERATING	\$22,462.18
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$1,053.90
877 Festival in Park Fund	
1010 CASH-OPERATING	\$108.65
Total:	\$470,547.32

10/04/19
15:51:07

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 10/19

Page: 18 of 18
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated 10/19/19 are approved for payment.

APPROVED [Signature] Council Member
 Council Member

**CITY OF KASSON
RESOLUTION #10.X-19**

**RESOLUTION ACCEPTING DONATIONS FOR THE PARK AND
RECREATION DEPARTMENT**

WHEREAS, the Lions have made a donation to the City of Kasson in the amount of \$7,500.00 to be allocated for lawful purposes to the Parks and Recreation Department.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

These donations to the City of Kasson Parks and Recreation Department are hereby accepted.

ADOPTED this 9th day of October, 2019.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

**CITY OF KASSON
RESOLUTION #x .x -19**

**RESOLUTION ACCEPTING DONATIONS FOR THE KASSON FIRE
DEPARTMENT**

WHEREAS, Lucinda Luepke has made a donation to the City of Kasson in the amount of \$107.30 to be allocated to lawful purposes to the Fire Department.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

These donations to the City of Kasson Fire Department are hereby accepted.

ADOPTED this 9th day of October, 2019.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member and duly seconded by Council Member . Upon a vote being taken, the following members voted in favor thereof: . Those against same: None.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
445 Minnesota Street, Suite 222, St. Paul, MN 55101-5133
Telephone 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License CITY OF KASSON, MN License Period From: 10-17-19 To: 4-1-2020

Circle One: New License License Transfer _____ Suspension _____ Revocation _____ Cancel _____
(former licensee name) (Give dates)

License type: (check all that apply) ☐ On Sale Intoxicating ☐ Sunday Liquor ☐ 3.2% On sale ☒ 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ 50.00

Licensee Name: CASEY'S RETAIL COMPANY INCORP DATE: 04/14/2004 Social Security # FED ID #20-1025921
(corporation, partnership, LLC, or individual)

Zip Code 56021 County POLK Business Phone 515-965-6517 Home Phone _____

Business Trade Name CASEY'S GENERAL STORE #3840 Business Address 405 MANTORVILLE AVE SOUTH City KASSON, MN 55944

Licensee's Federal Tax ID # 20-1025921
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Home Address ONE SE CONVENIENCE BLVD City ANKENY, IA 50021 Licensee's MN Tax ID # 7004654

PLEASE SEE THE ATTACHED OFFICER'S LIST

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
--	-----	-------------------	--------------

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
--	-----	-------------------	--------------

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
--	-----	-------------------	--------------

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

☐ Yes ☒ No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: EMPLOYER'S MUTUAL CASUALTY COMPANY Policy # 1X3036818

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
(title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

CASEY'S RETAIL COMPANY
Federal Tax ID # 20-1025921
Date of Incorporation: April 14, 2004

Officers

John C. Soupene, President
3150 NW 82nd Avenue
Ankeny, IA 50023

Richardt T. Schappert, Vice President
2911 - 152nd Court
Urbandale, IA 50323

Darryl F. Bacon, Vice President
8717 SE 26th Avenue
Runnells, IA 50237

Cindi W. Summers, Vice President
12082 NE 66th Street
Bondurant, IA 50035

Julia L. Jackowski, Secretary
9813 Iltis Drive
Urbandale, IA 50322

William J. Walljasper, Treasurer
2112 SW Woodside Ct.
Ankeny, IA 50023

Douglas M. Beech, Asst. Secretary
729 NE Brook Haven Drive
Ankeny, IA 50021

Board of Directors

John C. Soupene, Chairman
3150 NW 82nd Avenue
Ankeny, IA 50023

William J. Walljasper
2112 SW Woodside Ct.
Ankeny, IA 50023

Cindi W. Summers
12082 NE 66th Street
Bondurant, IA 50035

Brian J. Johnson
9129 NW 73rd Circle
Johnston, IA 50131

Richardt T. Schappert
2911 - 152nd Court
Urbandale, IA 50323

This information is intended for the use of the individual or entity to which it is addressed and may contain information that is confidential and privileged and exempt from disclosure under applicable law. You are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. Thank You.

**CITY OF KASSON
RESOLUTION #X-X**

**Grant Agreement to State Transportation Fund
Local Road Improvement Program
Grant Terms and Conditions
SAP 240-109-001**

WHEREAS, The City of Kasson has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$1,000,000 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that City of Kasson does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52 and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper City officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Adopted by the Kasson City Council this 9th day of October 2019.

Mayor Chris McKern

ATTEST:

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____

LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT AGREEMENT

This Agreement between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.52 and pursuant to Minn. Laws 2018, Chapter 214- H.F. 4425. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement. This Agreement will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

1. Public Entity (Grantee) name, address and contact person:

City of Kasson
401 5th St SE
Kasson, MN 55944

Contact: Nancy Zaworski, Interim Administrator

2. Project(s):

Name of Project & Project Number (See Exhibit C for location)	Amount of LRIP Funds	Amount of Required Matching Funds	Completion Date
SAP 240-109-01 16 th Street NE Improvements	\$1,000,000	\$594,400 (MSAS)	November 1, 2020

3. Total Amount of LRIP Grant for all projects under this Agreement: \$1,000,000
4. The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

Exhibit A	Completed Sources and Uses of Funds Schedule
Exhibit B	Project Completion Schedule
Exhibit C	Bond Financed Property Certification
Exhibit D	Grant Application
Exhibit E	Grantee Resolution Approving Grant Agreement
Exhibit F	General Terms and Conditions

5. Additional requirements, if any: None
6. Any modification of this Agreement must be in writing and signed by both parties.

(The remaining portion of this page was intentionally left blank.)

PUBLIC ENTITY (GRANTEE)

By: Chris McKern

Title: Mayor

Date: _____

By: Nancy Zaworski

Title: Interim City Administrator

Date: _____

DEPARTMENT OF TRANSPORTATION

Approval and Certifying Encumbrance

By: _____

Title: State Aid Programs Engineer

Date: _____

Office of Financial Management, Grant Unit

By: _____
Agency Grant Supervisor

Date: _____

OFFICE OF CONTRACT MANAGEMENT

By: _____
Contract Administrator

Date: _____

EXHIBIT A**SOURCES AND USES OF FUNDS SCHEDULE**

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with LRIP	
LRIP Grant	\$1,000,000	Grant Funds:	
Other:		Construction Costs	\$1,000,000
	\$		\$
	\$		\$
	\$		\$
Subtotal	\$1,000,000	Subtotal	\$1,000,000
Public Entity Funds:		Items paid for with Non-LRIP Grant Funds:	
Matching Funds (MSAS)	\$594,400		
Other:		Engineering	\$156,000
	\$	Construction Costs	\$438,400
	\$		\$
	\$		
Subtotal	\$594,400	Subtotal	\$594,400
TOTAL FUNDS	\$1,594,400	TOTAL PROJECT COSTS	\$1,594,400

EXHIBIT B

PROJECT COMPLETION SCHEDULE

Award Project	9/25/2019
Start Construction	10/1/2019
Complete Construction	11/1/2020

EXHIBIT C

BOND FINANCED PROPERTY CERTIFICATION

State of Minnesota
General Obligation Bond Financed Property

The undersigned states that it has a fee simple, leasehold and/or easement interest in the real property located in the County of Dodge, State of Minnesota that is generally described or illustrated graphically in **Attachment 1** attached hereto and all improvements thereon (the "Restricted Property") and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is State bond-financed property under Minn. Stat. Sec. 16A.695, is subject to the requirements imposed by that statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget; and
- B. The Restricted Property is subject to the provisions of the Local Road Improvement Program Grant Agreement between the Minnesota Department of Transportation and the undersigned dated _____, 20____; and
- C. The Restricted Property shall continue to be deemed State bond-financed property for 37.5 years or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: _____, 20____

City of Kasson, a political subdivision of the
State of Minnesota

By: _____
Name: Chris McKern
Title: Mayor

By: _____
Name: Nancy Zaworski
Title: Interim City Administrator

Attachment 1 to Exhibit C

GENERAL DESCRIPTION OF RESTRICTED PROPERTY

LOCATED ON 16TH STREET NE FROM 730' EAST OF INTERSECTION OF 16TH STREET NE AND 16TH AVE NE TO 270TH AVE (COUNTY 15)

LOCATED IN SECTION 33 T107N R16W, DODGE COUNTY, MN

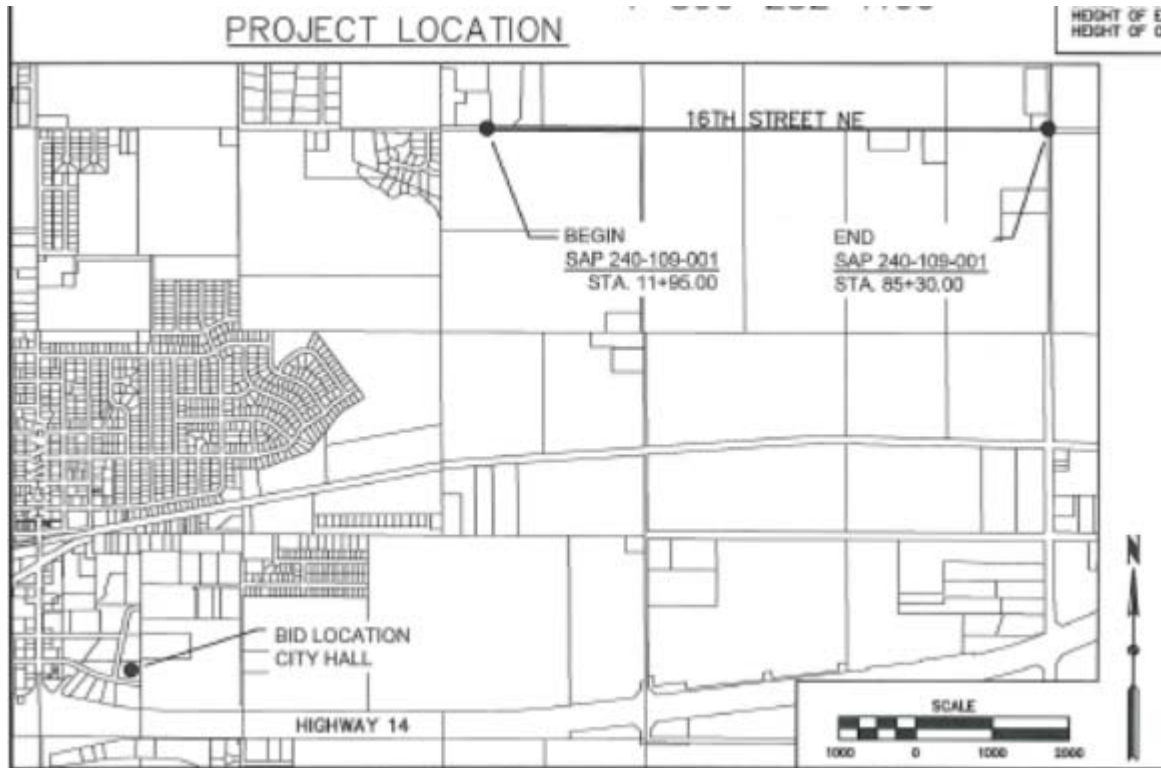


EXHIBIT D
GRANT APPLICATION

A. Applicant Information

1. Title: Mrs.	2. First Name: Theresa	3. Last Name: Coleman
4. Phone Number: 507-634-7071	5. E-mail: cityadministrator@cityofkasson.com	
6. Agency: City of Kasson	7. Agency Position: City Administrator	
8. Street Address: 401 5th Street SE		
9. Additional Address Line: 		
10. City: Kasson	11. State: MN	12. Zip Code: 55944
13. Is the applicant a sponsor on this project? Yes		

B. Project Location

1. MnDOT District: 06 - Rochester	2. County: Dodge
3. City: Kasson	4. Township: Mantorville
5. Name of Road: 16th Street NE	6. Type of Road: Municipal State Aid Street
7. Road Authority*: State Aid City	8. Road Authority Name*: City of Kasson
9. Project Termini: From 700' East of 16th Avenue NE	10. To: CSAH 15

*Complete if road authority is not the applicant.

C. Project Description

1. Select type of project. Reconstruction
2. Provide a detailed description of the proposed project (2,000 character limit). The City of Kasson proposed to improve 16th Street NE from a rural gravel roadway to a rural bituminous roadway meeting State Aid standards. The proposed improvements will connect an urban bituminous roadway to a County State Aid Highway. The proposed section of 16th Street is a Municipal State Aid route which serves as a collector with an anticipated ADT of 1,000 vehicles per day.

D. Eligibility

1. Select the LRIP Account your project is eligible under. Routes of Regional Significance	
2. Does your project meet one or more of the Routes of Regional Significance Criteria (select all that apply)?	
<input type="checkbox"/> Farm to Market route <input type="checkbox"/> Part of an economic development plan <input checked="" type="checkbox"/> Provides capacity or congestion relief to a parallel trunk highway system or county road	<input checked="" type="checkbox"/> Part of a 10-ton route network <input type="checkbox"/> Connect to regional tourist destination <input checked="" type="checkbox"/> Is a connection to the IRC system, trunk highway or a county road
3. Describe the project contribution to the local, regional or state economic development or redevelopment efforts (1,500 character limit). The proposed project connects two roadways on the Federal Classification System; a Minor Collector (16th Street NE, West of Project), to a Major Collector (CSAH 15). The project will provide for an adequate roadway	

to parallel Trunk Highway 14 (Arterial) which will provide additional capacity to the regional roadway network. The proposed segment was identified as a critical collector as part of the Highway 14 West Subarea Roadway System Study completed by MnDOT. The Highway 14 corridor drives economic development in the City of Kasson and SE Minnesota. Improving this segment will enhance the corridor which will provide additional economic growth.

E. Project Readiness

1. Construction Year: **2019**

2. Does the project have any historical/archeological impacts?

No. There are no historical/archeological impacts

3. Are there railroad impacts (railroad crossings or railroad tracks within 600' of the project)?

No RR crossings or RR tracks within 600'

4. What is the status of the engineering and design work on the project?

Design in progress

5. What is the Right-of-Way (R/W) status of the project?

No R/W is needed or all work is within owner R/W

F. Safety

1. Is this project or components of this project identified in a County Safety Plan?

No

2. If applicable, select the appropriate focus area your project/safety strategy align with in the [Minnesota Strategic Highway Safety Plan](#).

Lane Departure (run-off-road, head-on, sideswipes)

3. Identify the transportation deficiency, type of crash, or safety hazard this project is trying to address (1,000 character limit). Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

The existing roadway is a substandard rural gravel roadway. The current level of traffic has caused rutting and washboarding on the roadway which has caused vehicles to become stuck in the roadway. The proposed project will upgrade the roadway to a bituminous surface with adequate shoulders, clear zone and inslopes.

4. Describe how this project improves safety, reduce traffic crashes, fatalities, injuries, and property damages (1,000 character limit). Respond even if project is in a county safety plan or the Minnesota Strategic Highway Safety Plan.

The proposed project includes an acceleration lane on CSAH 15 due to limited sight distance, which will reduce traffic crashes. Two location on 16th Street will be regraded to improve limited sight distances which will increase safety.

G. Multimodal/Complete Street

Identify infrastructure improvements for non-motorized users on this project (1,500 character limit).

The project will include wider shoulders for nonmotorized traffic and plans to accommodate a future off roadway trail along this corridor.

H. Estimated Project Cost

Source of Funding

1. LRIP Request:	1,000,000
2. Federal Funds:	0
3. State Aid Funds:	0
4. Local/Other Funds:	594,400
5. Total Project Cost:	1,594,400

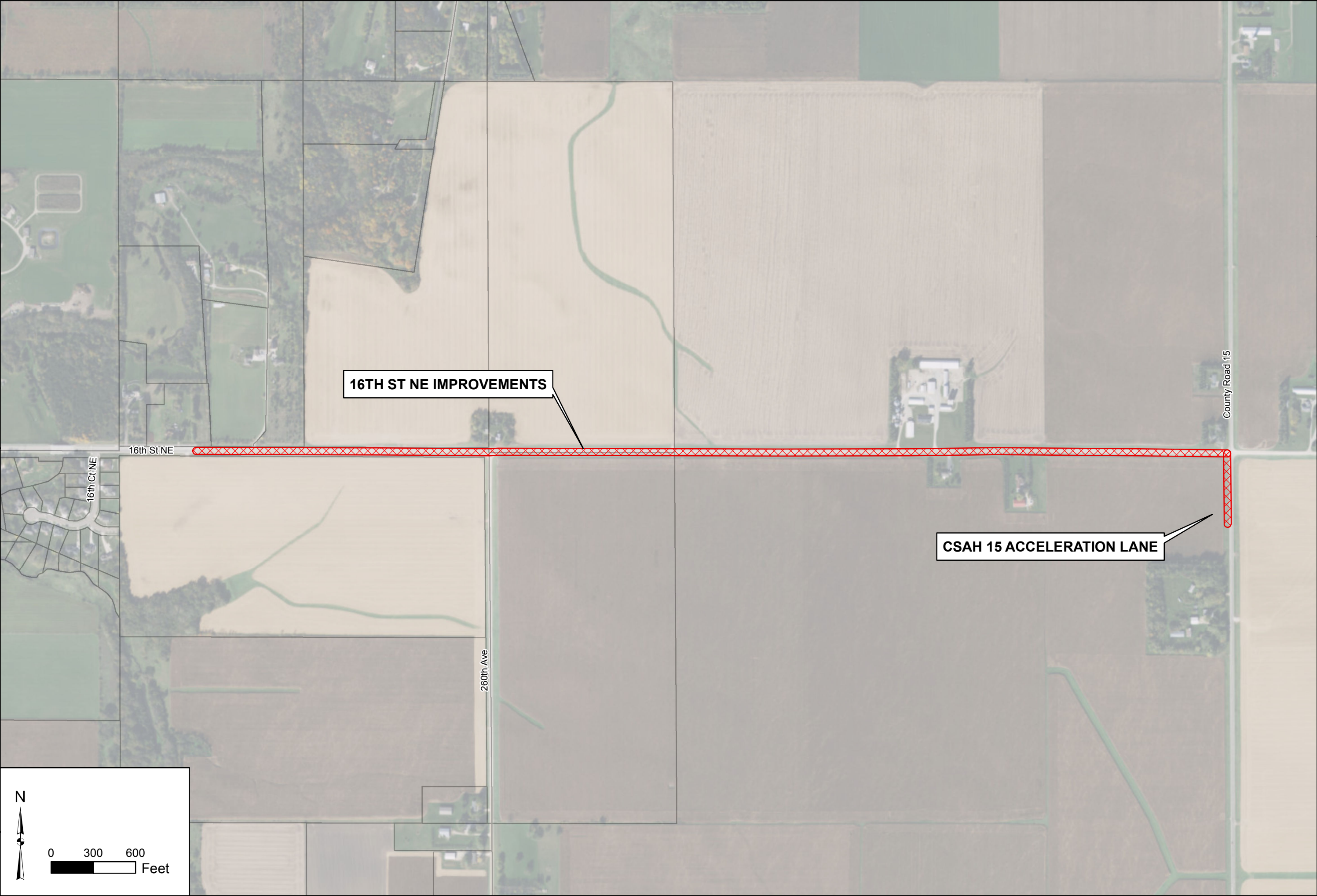
I. Attachments

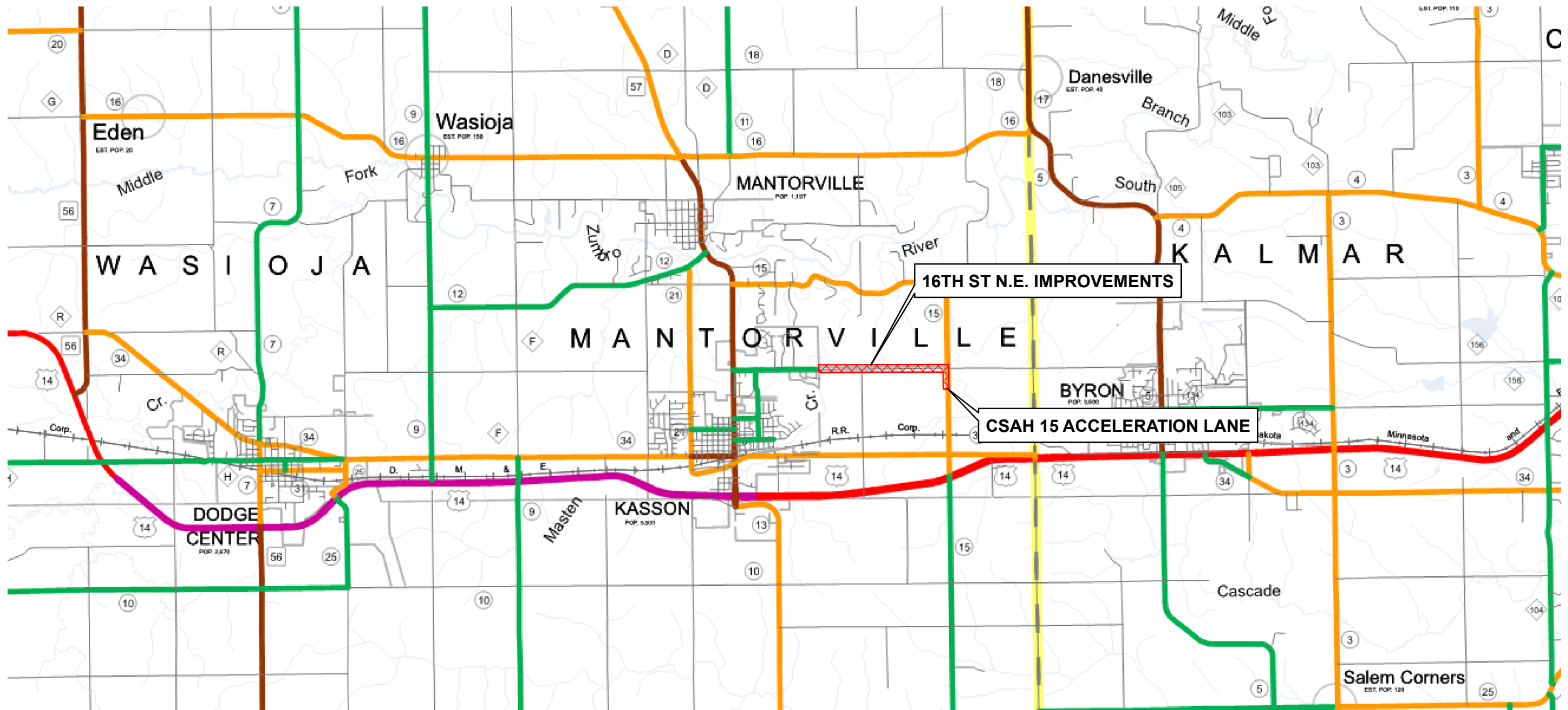
- ☒ At least one project location map with routes labeled
- ☒ Engineer's Estimate with an itemized breakdown
- ☒ Project schedule
- ☒ Local agency resolution
- ☐ Sponsor agency resolution (if applicable)
- ☒ Letters of concurrence or support

When you are ready to submit the application, save the application form with LRIP, agency and road in the name of the document; e.g. LRIP_RamseyCounty_CSAH30.docx.

The application and attachments are due November 3, 2017 for county and state aid city applicants and December 1, 2017 for township and non-state aid city applicants. Applications and attachments should be submitted electronically to saltirhelp.dot@state.mn.us.

More information on the program is available on the Local Road Improvement Program website, <http://www.dot.state.mn.us/stateaid/lrip.html>. If you have questions regarding this solicitation, contact Patti Loken at 651-366-3803 or Patti.Loken@state.mn.us.





Dodge Functional Classification

- | | | | |
|--|------------------------------|--|-----------------|
| | Interstate | | Major Collector |
| | Other Freeways & Expressways | | Minor Collector |
| | Principal Arterial - Other | | Local |
| | Minor Arterial | | County Boundary |

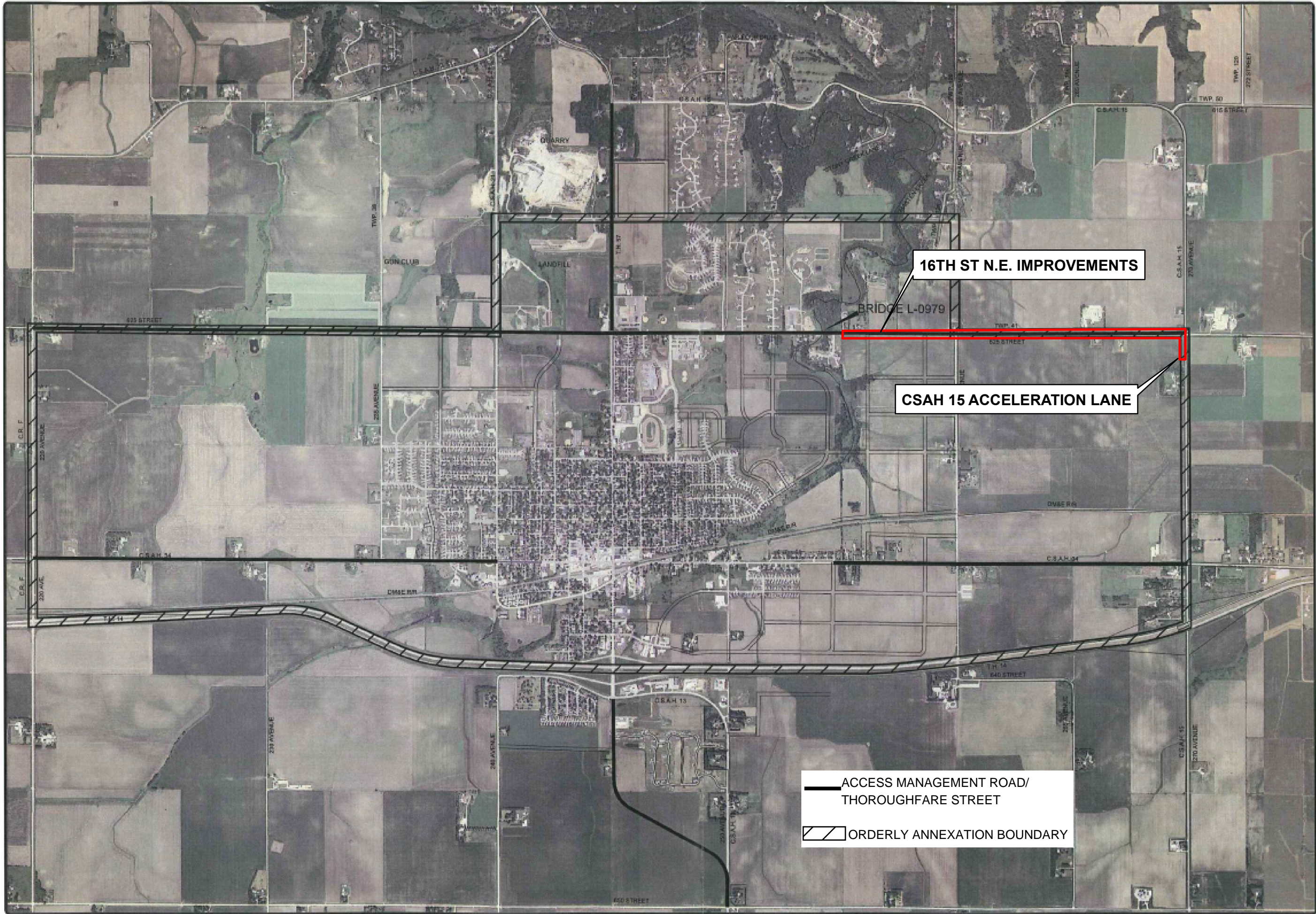
- | | |
|--|----------------------|
| | INTERSTATE TRUNK HWY |
| | U.S. TRUNK HWY |
| | STATE TRUNK HWY |
| | COUNTY STATE AID HWY |
| | COUNTY ROAD |



FINAL: September 2015
Produced by: Geographic Information and Mapping Section

No Scale



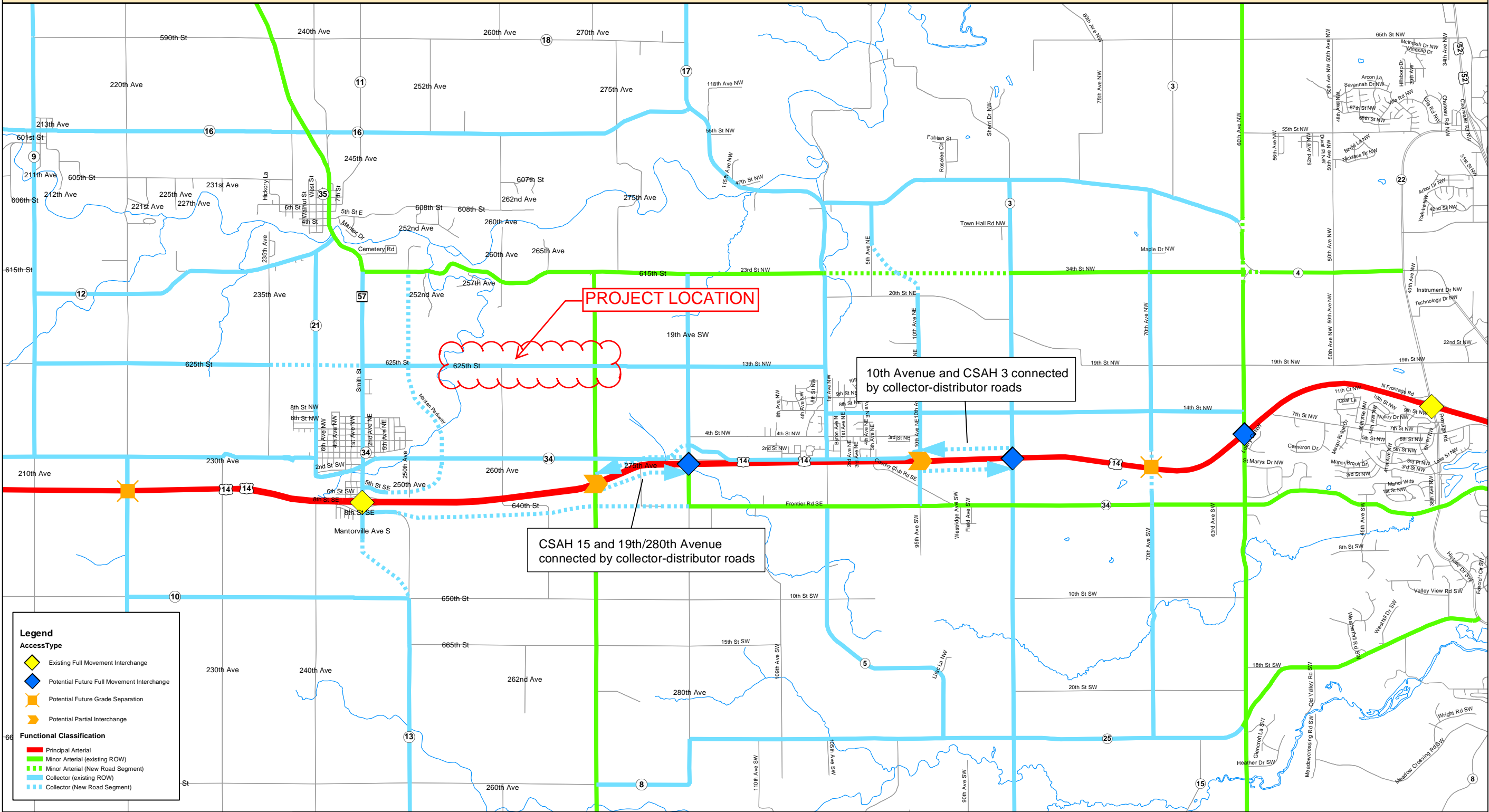


No Scale

16TH ST N.E. IMPROVEMENTS
CITY OF KASSON
DODGE COUNTY, MN

CITY OF KASSON
REGIONAL TRANSPORTATION MAP

Highway 14 West Subarea Roadway System Study



Data Sources:
Mn/DOT GIS Base Map- Dodge County- Olmsted County

08-26-04

Hoisington Koegler Group Inc.
Benshoof & Associates, Inc.



No Scale

TYPICAL SECTION

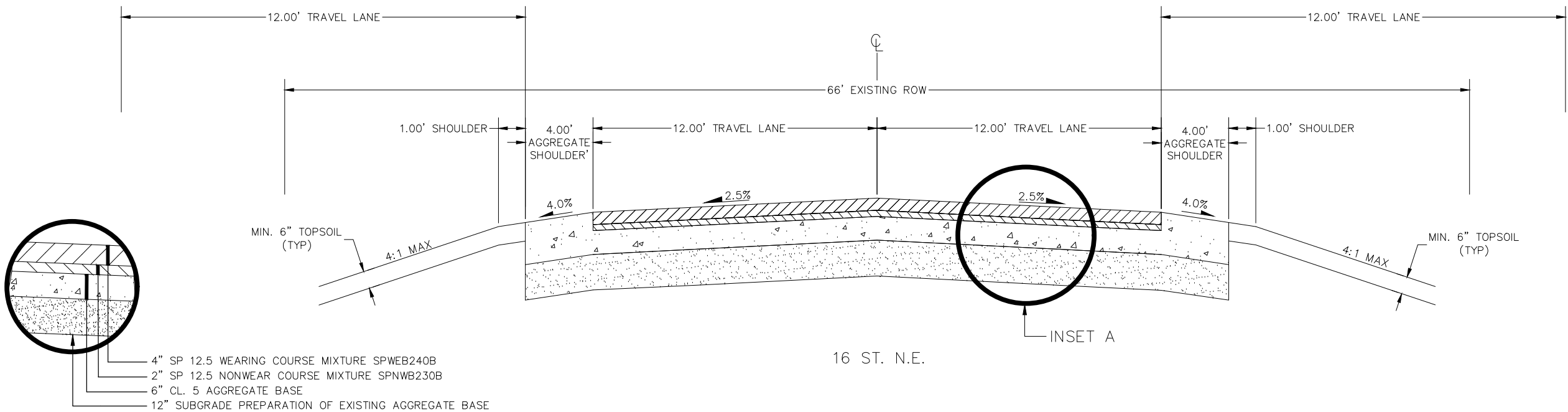
**16TH ST N.E. IMPROVEMENTS
CITY OF KASSON
DODGE COUNTY, MN**

Date: 10/23/2017

WHKS No. 8104.17

SHEET 1 OF 1

No Scale



INSET A

16TH STREET IMPROVEMENTS - CITY OF KASSON

BEGINING OF PROJECT LOOKING EAST



CENTER OF PROJECT
LIMITED SIGHT DISTANCE AND POOR ROADWAY CONDITION



END OF PROJECT LOOKING EAST (AT CSAH 15)



CSAH 15 LOOKING NORTH (16TH STREET TO LEFT)
LIMITED SIGHT DISTANCE DUE TO HILL ON CSAH 15

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
16TH STREET N.E. IMPROVEMENTS (700' East of 16th Ave. to CSAH 15)
KASSON, MINNESOTA

10/18/2017

<u>No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
1	Mobilization	1 Lump Sum	\$ 50,000.00	\$ 50,000.00
2	Common Excavation	25,000 C.Y.	\$ 8.00	\$ 200,000.00
3	Subgrade Preparation - 12"	74 Stations	\$ 500.00	\$ 37,000.00
4	Aggregate Base, Class 5 (CV)	6,500 C.Y.	\$ 32.00	\$ 208,000.00
5	Subgrade Correction (CV)	4,700 C.Y.	\$ 32.00	\$ 150,400.00
6	Bituminous Pavement - Wearing	5,450 Tons	\$ 66.00	\$ 359,700.00
7	Bituminous Pavement - Non-Wearing	2,800 Tons	\$ 66.00	\$ 184,800.00
8	Shoulder Base Aggregate (CV) Class 5	1,150 C.Y.	\$ 30.00	\$ 34,500.00
9	F&I 48" RCP Culvert	60 L.F.	\$ 200.00	\$ 12,000.00
10	F&I 48" Apron	2 Each	\$ 2,000.00	\$ 4,000.00
11	Rip Rap, Class 3	30 C.Y.	\$ 50.00	\$ 1,500.00
12	4" Solid/Broken Line Yellow - Epoxy	15,000 L.F.	\$ 0.50	\$ 7,500.00
13	4" Solid Line White - Epoxy	16,000 L.F.	\$ 0.50	\$ 8,000.00
14	Pavement Message - Epoxy	5 Each	\$ 500.00	\$ 2,500.00
15	Signing	1 Lump Sum	\$ 10,000.00	\$ 10,000.00
16	Erosion Control	1 Lump Sum	\$ 15,000.00	\$ 15,000.00
17	Turf Restoration	6 Acres	\$ 2,000.00	\$ 12,000.00
18	Traffic Control	1 Lump Sum	\$ 10,000.00	\$ 10,000.00
Subtotal				\$ 1,306,900.00
Contingency (10%)				\$ 130,700.00
Engineering (12%)				\$ 156,800.00
Total				\$ 1,594,400.00

PROJECT COST PARTICIPATION

MnDOT Local Road Improvement Program (LRIP) (Maximum \$1 Million)	\$ 1,000,000.00
Local Funds (City of Kasson) (Engineering Not Grant Eligible)	\$ 594,400.00
	<u>\$ 1,594,400.00</u>

PROPOSED PROJECT SCHEDULE

PROJECT: 16th Street N.E. Improvements WHKS JOB NO.: 8104.17
 CLIENT: City of Kasson
 LOCATION: Kasson, Minnesota
 DATE: November 3, 2017

Item	Name	Date
Resolution Authorizing LRIP Solicitation	City Council	October 25, 2017
Submit LRIP Application to MnDOT	WHKS	November 3, 2017
LRIP Award Announcement	MnDOT	March, 2018
Submit final construction plans and specifications for State Aid and County	WHKS	September, 2018
Resolution approving plans and specification and directing solicitation of bids	City Council	January, 2019
Receive bids at City Hall	WHKS & City Staff	February, 2019
Resolution receiving bids and awarding contract	City Council	February, 2019
Preconstruction Meeting	WHKS & City Staff	April, 2019
Begin construction	Contractor	May, 2019
Complete construction	Contractor	August, 2019

CITY OF KASSON
RESOLUTION #10.8-17

A RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION FOR
THE LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) FOR 16TH STREET N.E.
IMPROVEMENTS

WHEREAS, the Commissioner of Transportation has given notice of grant opportunities from the Minnesota State Transportation Fund for Local Road Improvement Program (LRIP) to assist local agencies on transportation projects; and,

WHEREAS, the City of Kasson considers 16th Street N.E. a route of regional significance; and,

WHEREAS, the proposed 16th Street N.E. Improvement project includes reconstruction of 16th Street N.E. from 700-feet east of 16th Avenue N.E. to CSAH 15. The proposed reconstruction will upgrade 16th Street N.E. from an aggregate roadway to a bituminous paved roadway; and,

WHEREAS, the proposed project includes an acceleration lane on south bound CSAH 15 due to limited sight distance; and,

NOW, THEREFORE, BE IT RESOLVED, The City Council hereby supports the pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application.

Adopted by the Kasson City Council this 25th day of October 2017.



Mayor Chris McKern

ATTEST:



Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member Zelinske and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof: Borgstrom, Buck, Egger, McKern and Zelinske. Those against same: None

Phone: 507-634-3881
Fax: 507-634-4698



19 East Main Street
Kasson, MN 55944

October 26, 2017

Theresa Coleman
City Administrator
City of Kasson
401 5th St. S.E.
Kasson, MN 55944

RE: 16th Street N.E. Improvements
MnDOT Local Road Improvement Program Solicitation
Letter of Support

Dear Theresa:

The Kasson Police Department is providing this letter to show its support of the City of Kasson's proposed reconstruction of 16th Street N.E.

The current level of traffic has caused the substandard gravel roadway to become impassible at times. Our department has assisted motorists that have been stuck in the gravel roadway due to severe rutting. The limited sight distance at the crest of hills has caused several accidents and a number of near head-on collisions. The intersection of 16th Street and CSAH 15 has an elevated accident rate compared to other similar intersections due to the limited sight distance.

The proposed bituminous surfacing will provide for a roadway that meets the needs of the traveling public. The regrading and lowering of the crest of hills will provide for additional sight distance reducing accidents. The added acceleration lane on CSAH 15 at the intersection of 16th Street N.E. will provide a safety improvement to the intersection's limited sight distance.

The Kasson Police Department supports this long overdue improvement to this substandard roadway.

Sincerely,

Kent Berghuis
Police Chief

KB/kb

cc Brandon Theobald, P.E., WHKS & Co., Consulting City Engineer

DODGE COUNTY
HIGHWAY DEPARTMENT

16 S. Airport Drive
Dodge Center, MN 55927

Guy W. Kohlhofer, P.E. County Engineer
guy.kohlhofer@co.dodge.mn.us

Phone: 507-374-6694
Fax: 507-374-2552

Date:

October 24, 2017

Topic:

Resolution of Support for Kasson Grant Application

Summary:

The City of Kasson is submitting an application for approximately \$750,000 of state funding to assist in the improvement of 16th Street heading east of town. This is a Local Road Improvement Program application and is well suited for this road.

The City is requesting a letter and resolution from the County indicating our support as well as the improvements fit in the County transportation plan. This will hopefully better their chances of being awarded the grant. This support does not include any financial assistance.

Action Requested:

Adopt the attached resolution and letter of support.

October 24, 2017

Theresa Coleman
City Administrator
City of Kasson
401 5th St. S.E.
Kasson, MN 55944

RE: Kasson, MN
16th Street NE Improvements
Local Road Improvement Program (LRIP)

Dear Ms. Coleman:

Dodge County is providing this letter to indicate its support of the City of Kasson's Local Road Improvement Program application for the reconstruction of 16th Street N.E. from 700-feet east of 16th Avenue NE to Dodge CSAH 15.

The County considers that this route is of regional significance. The route connects two roadways on the federal classification system; 16th Street N.E. (Minor Collector) to CSAH 15 (Major Collector). This route is shown as a Collector in the Trunk Highway 14 West Subareas Study (September 2004). This route is consistent with Dodge County's transportation plan and future growth patterns.

The County understands the City's application includes an acceleration lane on south bound CSAH 15 at the intersection of 16th Street N.E. due to the limited sight distance on CSAH 15.

Dodge County supports this request for Local Road Improvement Program funding.

Sincerely,

Jim Elmquist
Dodge County Administrator

JE/je
cc Guy Kohlnhofer, P.E., Dodge County Engineer
Brandon Theobald, P.E., City of Kasson, City Engineer

**BOARD OF COUNTY COMMISSIONERS
DODGE COUNTY, MINNESOTA**

Date:

Resolution

Division: Public Lands

Department: Highway

Motion by Commissioner:

Name:

Seconded by Commissioner:

**A RESOLUTION IN SUPPORT OF THE CITY OF KASSON'S LOCAL ROAD IMPROVEMENT PROGRAM
SOLICITATION**

WHEREAS, The City of Kasson intends to apply to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement (LRIP); and

WHEREAS, the project includes reconstruction of 16th Street NE from 700-feet east of 16th Avenue NE to CSAH 15. The proposed reconstruction will upgrade 16th Street NE from an aggregate surface to a bituminous paved surface.

WHEREAS, the project route is considered a route of regional significance.

WHEREAS, the proposed project includes an acceleration lane on south bound CSAH 15 due to limited sight distance.

WHEREAS, all costs of engineering and construction will be covered by the grant and the city of Kasson with no cost to Dodge County.

THEREFOR, BE IT RESOLVED, that Dodge County supports the City of Kasson's application to the Local Road Improvement Program (LRIP) for reconstruction of 16th Street NE.

ATTEST:

Rodney Peterson
Vice Chair, County Board

Becky Lubahn
Deputy Clerk

AYE

NAY

Allen

Kenworthy

Peterson

Tjosaas

Toquam

EXHIBIT E

GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

EXHIBIT F

GENERAL TERMS AND CONDITIONS FOR LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANTS

Article I DEFINITIONS

Section 1.01 **Defined Terms.** The following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined) unless the context specifically indicates otherwise:

“Advance(s)” - means an advance made or to be made by MnDOT to the Public Entity and disbursed in accordance with the provisions contained in Article VI hereof.

“Agreement” - means the Local Road Improvement Program Grant Agreement between the Public Entity and the Minnesota Department of Transportation to which this Exhibit is attached.

“Certification” - means the certification, in the form attached as **Exhibit C**, in which the Public Entity acknowledges that its interest in the Real Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695 and is subject to certain restrictions imposed thereby.

“Code” - means the Internal Revenue Code of 1986, as amended, and all treasury regulations, revenue procedures and revenue rulings issued pursuant thereto.

“Commissioner” - means the Commissioner of Minnesota Management & Budget.

“Commissioner’s Order” - means the “Fourth Order Amending Order of the Commissioner of Minnesota Management & Budget Relating to Use and Sale of State Bond Financed Property” dated July 30, 2012, as it may be amended or supplemented.

“Completion Date” - means the projected date for completion of the Project as indicated in the Agreement.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to MnDOT, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders, modifications thereof or supplements thereto, which collectively form the contract between the Public Entity and the Contractor(s) for the completion of the Construction Items on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Construction Items” - means the work to be performed under the Construction Contract Documents.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Construction Items including, if applicable, a general contractor.

“Draw Requisition” - means a draw requisition that the Public Entity, or its designee, submits to MnDOT when an Advance is requested, as referred to in Section 4.02.

“G.O. Bonds” - means the state general obligation bonds issued under the authority granted in Article XI, Sec. 5(a) of the Minnesota Constitution, the proceeds of which are used to fund the LRIP Grant, and any bonds issued to refund or replace such bonds.

“Grant Application” - means the grant application that the Public Entity submitted to MnDOT which is attached as **Exhibit D**.

“LRIP Grant” - means a grant from MnDOT to the Public Entity under the LRIP in the amount specified in the Agreement, as such amount may be modified under the provisions hereof.

“LRIP” - means the Local Road Improvement Program pursuant to Minn. Stat. Sec. 174.52 and rules relating thereto.

“MnDOT” - means the Minnesota Department of Transportation.

“Outstanding Balance of the LRIP Grant” - means the portion of the LRIP Grant that has been disbursed to the Public Entity minus any amounts returned to the Commissioner.

“Project” - means the Project identified in the Agreement to be totally or partially funded with a LRIP grant.

“Public Entity” - means the grantee of the LRIP Grant and identified as the Public Entity in the Agreement.

“Real Property” - means the real property identified in the Agreement on which the Project is located.

Article II GRANT

Section 2.01 **Grant of Monies.** MnDOT shall make the LRIP Grant to the Public Entity, and disburse the proceeds in accordance with the terms and conditions herein.

Section 2.02 **Public Ownership.** The Public Entity acknowledges and agrees that the LRIP Grant is being funded with the proceeds of G.O. Bonds, and as a result all of the Real Property must be owned by one or more public entities. The Public Entity represents and warrants to MnDOT that it has one or more of the following ownership interests in the Real Property: (i) fee simple ownership, (ii) an easement that is for a term that extends beyond the date that is 37.5 years from the Agreement effective date, or such shorter term as authorized by statute, and which cannot be modified or terminated early without the prior written consent of MnDOT and the Commissioner; and/or (iii) a prescriptive easement for a term that extends beyond the date that is 37.5 years from the Agreement effective date.

Section 2.03 **Use of Grant Proceeds.** The Public Entity shall use the LRIP Grant solely to reimburse itself for expenditures it has already made, or will make, to pay the costs of one of the following applicable activities: (i) preliminary, final construction and engineering and administration (ii) constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance that have not been fully funded through other state, federal, or local funding sources; or (iii) capital improvement projects on county state-aid highways that are intended primarily to reduce traffic crashes, deaths, injuries, and property damage. The Public Entity shall not use the LRIP Grant for any other purpose, including but not limited to, any work to be done on a state trunk highway or within a trunk highway easement.

Section 2.04 Operation of the Real Property. The Real Property must be used by the Public Entity in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city street and for other uses customarily associated therewith, such as trails and utility corridors, and for no other purposes or uses. The Public Entity shall have no intention on the effective date of the Agreement to use the Real Property as a trunk highway or any part of a trunk highway. The Public Entity must annually determine that the Real Property is being used for the purposes specified in this Section and, upon written request by either MnDOT or the Commissioner, shall supply a notarized statement to that effect.

Section 2.05 Sale or Lease of Real Property. The Public Entity shall not (i) sell or transfer any part of its ownership interest in the Real Property, or (ii) lease out or enter into any contract that would allow another entity to use or operate the Real Property without the written consent of both MnDOT and the Commissioner. The sale or transfer of any part of the Public Entity's ownership interest in the Real Property, or any lease or contract that would allow another entity to use or operate the Real Property, must comply with the requirements imposed by Minn. Stat. Sec. 16A.695 and the Commissioner's Order regarding such sale or lease.

Section 2.06 Public Entity's Representations and Warranties. The Public Entity represents and warrants to MnDOT that:

- A. It has legal authority to execute, deliver and perform the Agreement and all documents referred to therein, and it has taken all actions necessary to its execution and delivery of such documents.
- B. It has the ability and a plan to fund the operation of the Real Property for the purposes specified in Section 2.04, and will include in its annual budget all funds necessary for the operation of the Real Property for such purposes.
- C. The Agreement and all other documents referred to therein are the legal, valid and binding obligations of the Public Entity enforceable against the Public Entity in accordance with their respective terms.
- D. It will comply with all of the provisions of Minn. Stat. Sec. 16A.695, the Commissioner's Order and the LRIP. It has legal authority to use the G.O. Grant for the purpose or purposes described in this Agreement.
- E. All of the information it has submitted or will submit to MnDOT or the Commissioner relating to the LRIP Grant or the disbursement of the LRIP Grant is and will be true and correct.
- F. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property, or its ownership interest therein, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into the Agreement or any document referred to herein, or to perform any of the acts required of it in such documents.
- G. Neither the execution and delivery of the Agreement or any document referred to herein nor compliance with any of the provisions or requirements of any of such documents is prevented by, is a breach of, or will result in a breach of, any provision of any agreement or document to which it is now a party or by which it is bound.

- H. The contemplated use of the Real Property will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.
- I. The Project will be completed and the Real Property will be operated in full compliance with all applicable laws, rules, ordinances, and regulations of any federal, state, or local political subdivision having jurisdiction over the Project and the Real Property.
- J. All applicable licenses, permits and bonds required for the performance and completion of the Project and for the operation of the Real Property as specified in Section 2.04 have been, or will be, obtained.
- K. It reasonably expects to possess its ownership interest in the Real Property described in Section 2.02 for at least 37.5 years, and it does not expect to sell such ownership interest.
- L. It does not expect to lease out or enter into any contract that would allow another entity to use or operate the Real Property.
- M. It will supply whatever funds are needed in addition to the LRIP Grant to complete and fully pay for the Project.
- N. The Construction Items will be completed substantially in accordance with the Construction Contract Documents by the Completion Date and all such items will be situated entirely on the Real Property.
- O. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its performance under the Construction Contract Documents.
- P. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested by either MnDOT or the Commissioner.
- Q. It has made no material false statement or misstatement of fact in connection with its receipt of the G.O. Grant, and all the information it has submitted or will submit to the State Entity or Commissioner of MMB relating to the G.O. Grant or the disbursement of any of the G.O. Grant is and will be true and correct.

Section 2.07 **Event(s) of Default.** The following events shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement upon either MnDOT or the Commissioner giving the Public Entity 30 days' written notice of such event and the Public Entity's failure to cure such event during such 30-day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Public Entity is using its best efforts to cure and is making reasonable progress in curing such Events of Default; however, in no event shall the time period to cure any Event of Default exceed six (6) months unless otherwise consented to, in writing, by MnDOT and the Commissioner.

- A. If any representation, covenant, or warranty made by the Public Entity herein or in any other document furnished pursuant to the Agreement, or to induce MnDOT to disburse the LRIP Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.

- B. If the Public Entity fails to fully comply with any provision, covenant, or warranty contained herein.
- C. If the Public Entity fails to fully comply with any provision, covenant or warranty contained in Minn. Stat. Sec. 16A.695, the Commissioner's Order, or Minn. Stat. Sec. 174.52 and all rules related thereto.
- D. If the Public Entity fails to use the proceeds of the LRIP Grant for the purposes set forth in Section 2.03, the Grant Application, and in accordance with the LRIP.
- E. If the Public Entity fails to operate the Real Property for the purposes specified in Section 2.04.
- F. If the Public Entity fails to complete the Project by the Completion Date.
- G. If the Public Entity sells or transfers any portion of its ownership interest in the Real Property without first obtaining the written consent of both MnDOT and the Commissioner.
- H. If the Public Entity fails to provide any additional funds needed to fully pay for the Project.
- I. If the Public Entity fails to supply the funds needed to operate the Real Property in the manner specified in Section 2.04.

Notwithstanding the foregoing, any of the above events that cannot be cured shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement immediately upon either MnDOT or the Commissioner giving the Public Entity written notice of such event.

Section 2.08 **Remedies.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of MnDOT, MnDOT or the Commissioner may enforce any or all of the following remedies.

- A. MnDOT may refrain from disbursing the LRIP Grant; provided, however, MnDOT may make such disbursements after the occurrence of an Event of Default without waiving its rights and remedies hereunder.
- B. If the Event of Default involves a sale of the Public Entity's interest in the Real Property in violation of Minn. Stat. Sec. 16A.695 or the Commissioner's Order, the Commissioner, as a third party beneficiary of the Agreement, may require that the Public Entity pay the amounts that would have been paid if there had been compliance with such provisions. For other Events of Default, the Commissioner may require that the Outstanding Balance of the LRIP Grant be returned to it.
- C. Either MnDOT or the Commissioner, as a third party beneficiary of the Agreement, may enforce any additional remedies it may have in law or equity.

The rights and remedies specified herein are cumulative and not exclusive of any rights or remedies that MnDOT or the Commissioner would otherwise possess.

If the Public Entity does not repay the amounts required to be paid under this Section or under any other provision contained herein within 30 days of demand by the Commissioner, or any amount ordered by a court of competent jurisdiction within 30 days of entry of judgment against the Public Entity and in favor

of MnDOT and/or the Commissioner, then such amount may, unless precluded by law, be offset against any aids or other monies that the Public Entity is entitled to receive from the State of Minnesota.

Section 2.09 Notification of Event of Default. The Public Entity shall furnish to MnDOT and the Commissioner, as soon as possible and in any event within seven (7) days after it has obtained knowledge of the occurrence of each Event of Default, a statement setting forth details of each Event of Default and the action which the Public Entity proposes to take with respect thereto.

Section 2.10 Effect of Event of Default. The Agreement shall survive Events of Default and remain in full force and effect, even upon full disbursement of the LRIP Grant, and shall only be terminated under the circumstances set forth in Section 2.11.

Section 2.11 Termination of Agreement and Modification of LRIP Grant.

A. If the Project is not started within five (5) years after the effective date of the Agreement or the LRIP Grant has not been disbursed within four (4) years after the date the Project was started, MnDOT's obligation to fund the LRIP Grant shall terminate. In such event, (i) if none of the LRIP Grant has been disbursed by such date, MnDOT shall have no obligation to fund the LRIP Grant and the Agreement will terminate, and (ii) if some but not all of the LRIP Grant has been disbursed by such date, MnDOT shall have no further obligation to provide any additional funding for the LRIP Grant and the Agreement shall remain in force but shall be modified to reflect the amount of the LRIP Grant that was actually disbursed and the Public Entity is still obligated to complete the Project by the Completion Date.

B. The Agreement shall terminate upon the Public Entity's sale of its interest in the Real Property and transmittal of the required portion of the proceeds of the sale to the Commissioner in compliance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order, or upon the termination of the Public Entity's ownership interest in the Real Property if such ownership interest is an easement.

Section 2.12 Excess Funds. If the full amount of the G.O. Grant and any matching funds referred to in Section 5.13 are not needed to complete the Project, then, unless language in the G.O. Bonding Legislation indicates otherwise, the G.O. Grant shall be reduced by the amount not needed.

Article III

**COMPLIANCE WITH MINNESOTA STATUTE, SEC. 16A.695
AND THE COMMISSIONER'S ORDER**

Section 3.01 State Bond Financed Property. The Public Entity acknowledges that its interest in the Real Property is, or when acquired by it will be, "state bond financed property", as such term is used in Minn. Stat. Sec. 16A.695 and the Commissioner's Order and, therefore, the provisions contained in such statute and order apply, or will apply, to its interest in the Real Property, even if the LRIP Grant will only pay for a portion of the Project.

Section 3.02 Preservation of Tax Exempt Status. In order to preserve the tax-exempt status of the G.O. Bonds, the Public Entity agrees as follows:

- A. It will not use the Real Property or use or invest the LRIP Grant or any other sums treated as "bond proceeds" under Section 148 of the Code (including "investment proceeds," "invested sinking funds" and "replacement proceeds") in such a manner as to cause the G.O. Bonds to be classified as "arbitrage bonds" under Code Section 148.

- B. It will deposit and hold the LRIP Grant in a segregated non-interest-bearing account until such funds are used for payments for the Project.
- C. It will, upon written request, provide the Commissioner all information required to satisfy the informational requirements set forth in the Code, including Sections 103 and 148, with respect to the G.O. Bonds.
- D. It will, upon the occurrence of any act or omission by the Public Entity that could cause the interest on the G.O. Bonds to no longer be tax exempt and upon direction from the Commissioner, take such actions and furnish such documents as the Commissioner determines to be necessary to ensure that the interest to be paid on the G.O. Bonds is exempt from federal taxation, which such action may include: (i) compliance with proceedings intended to classify the G.O. Bonds as a “qualified bond” within the meaning of Code Section 141(e), or (ii) changing the nature of the use of the Real Property so that none of the net proceeds of the G.O. Bonds will be deemed to be used, directly or indirectly, in an “unrelated trade or business” or for any “private business use” within the meaning of Code Sections 141(b) and 145(a).
- E. It will not otherwise use any of the LRIP Grant or take, permit or cause to be taken, or omit to take, any action that would adversely affect the exemption from federal income taxation of the interest on the G.O. Bonds, and if it should take, permit or cause to be taken, or omit to take, as appropriate, any such action, it shall take all lawful actions necessary to correct such actions or omissions promptly upon obtaining knowledge thereof.

Section 3.03 **Changes to G.O. Compliance Legislation or the Commissioner’s Order.** If Minn. Stat. Sec. 16A.695 or the Commissioner’s Order is amended in a manner that reduces any requirement imposed against the Public Entity, or if the Public Entity’s interest in the Real Property becomes exempted from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order, then upon written request by the Public Entity, MnDOT shall execute an amendment to the Agreement to implement such amendment or exempt the Public Entity’s interest in the Real Property from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order.

Article IV DISBURSEMENT OF GRANT PROCEEDS

Section 4.01 **The Advances.** MnDOT agrees, on the terms and subject to the conditions set forth herein, to make Advances of the LRIP Grant to the Public Entity from time to time in an aggregate total amount not to exceed the amount of the LRIP Grant. If the amount of LRIP Grant that MnDOT cumulatively disburses hereunder to the Public Entity is less than the amount of the LRIP Grant delineated in Section 1.01, then MnDOT and the Public Entity shall enter into and execute whatever documents MnDOT may request in order to amend or modify this Agreement to reduce the amount of the LRIP Grant to the amount actually disbursed. Provided, however, in accordance with the provisions contained in Section 2.11, MnDOT’s obligation to make Advances shall terminate as of the dates specified in Section 2.11 even if the entire LRIP Grant has not been disbursed by such dates.

Advances shall only be for expenses that (i) are for those items of a capital nature delineated in Source and Use of Funds that is attached as **Exhibit A**, (ii) accrued no earlier than the effective date of the legislation that appropriated the funds that are used to fund the LRIP Grant, or (iii) have otherwise been consented to, in writing, by the Commissioner.

It is the intent of the parties hereto that the rate of disbursement of the Advances shall not exceed the rate of completion of the Project or the rate of disbursement of the matching funds required, if any, under Section

5.13. Therefore, the cumulative amount of all Advances disbursed by the State Entity at any point in time shall not exceed the portion of the Project that has been completed and the percentage of the matching funds required, if any, under Section 5.13 that have been disbursed as of such point in time. This requirement is expressed by way of the following two formulas:

Formula #1:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of matching funds, if any, required under Section 5.13 that have been disbursed})$$

Formula #2:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of Project completed})$$

Section 4.02 Draw Requisitions. Whenever the Public Entity desires a disbursement of a portion of the LRIP Grant the Public Entity shall submit to MnDOT a Draw Requisition duly executed on behalf of the Public Entity or its designee. Each Draw Requisition with respect to construction items shall be limited to amounts equal to: (i) the total value of the classes of the work by percentage of completion as approved by the Public Entity and MnDOT, plus (ii) the value of materials and equipment not incorporated in the Project but delivered and suitably stored on or off the Real Property in a manner acceptable to MnDOT, less (iii) any applicable retainage, and less (iv) all prior Advances.

Notwithstanding anything herein to the contrary, no Advances for materials stored on or off the Real Property will be made by MnDOT unless the Public Entity shall advise MnDOT, in writing, of its intention to so store materials prior to their delivery and MnDOT has not objected thereto.

At the time of submission of each Draw Requisition, other than the final Draw Requisition, the Public Entity shall submit to MnDOT such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the relevant Draw Requisition or to substantiate all payments then made with respect to the Project.

The final Draw Requisition shall not be submitted before completion of the Project, including any correction of material defects in workmanship or materials (other than the completion of punch list items). At the time of submission of the final Draw Requisition the Public Entity shall submit to MnDOT: (I) such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the final Draw Requisition or to substantiate all payments then made with respect to the Project, and (ii) satisfactory evidence that all work requiring inspection by municipal or other governmental authorities having jurisdiction has been duly inspected and approved by such authorities and that all requisite certificates and other approvals have been issued.

If on the date an Advance is desired the Public Entity has complied with all requirements of this Agreement and MnDOT approves the relevant Draw Requisition, then MnDOT shall disburse the amount of the requested Advance to the Public Entity.

Section 4.03 Additional Funds. If MnDOT shall at any time in good faith determine that the sum of the undisbursed amount of the LRIP Grant plus the amount of all other funds committed to the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the Project, then MnDOT may send written notice thereof to the Public Entity specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Public Entity agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in MnDOT's notice.

Section 4.04 **Condition Precedent to Any Advance.** The obligation of MnDOT to make any Advance hereunder (including the initial Advance) shall be subject to the following conditions precedent:

- A. MnDOT shall have received a Draw Requisition for such Advance specifying the amount of funds being requested, which such amount when added to all prior requests for an Advance shall not exceed the amount of the LRIP Grant set forth in Section 1.01.
- B. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.
- C. No determination shall have been made by MnDOT that the amount of funds committed to the Project is less than the amount required to pay all costs and expenses of any kind that may reasonably be anticipated in connection with the Project, or if such a determination has been made and notice thereof sent to the Public Entity under Section 4.03, then the Public Entity has supplied, or has caused some other entity to supply, the necessary funds in accordance with such section or has provided evidence acceptable to MnDOT that sufficient funds are available.
- D. The State Entity shall have received evidence, in form and substance acceptable to the State Entity, that the Public Entity has sufficient funds to fully and completely pay for the Project and all other expenses that may occur in conjunction therewith.
- E. The Public Entity has supplied to the State Entity all other items that the State Entity may reasonably require

Section 4.05 **Processing and Disbursement of Advances.** The Public Entity acknowledges and agrees as follows:

- A. Advances are not made prior to completion of work performed on the Project.
- B. All Advances are processed on a reimbursement basis.
- C. The Public Entity must first document expenditures to obtain an Advance.
- D. Reimbursement requests are made on a partial payment basis or when the Project is completed.
- E. All payments are made following the “Delegated Contract Process or State Aid Payment Request” as requested and approved by the appropriate district state aid engineer.

Section 4.06 **Construction Inspections.** The Public Entity shall be responsible for making its own inspections and observations regarding the completion of the Project, and shall determine to its own satisfaction that all work done or materials supplied have been properly done or supplied in accordance with all contracts that the Public Entity has entered into regarding the completion of the Project.

Article V MISCELLANEOUS

Section 5.01 **Insurance.** If the Public Entity elects to maintain general comprehensive liability insurance regarding the Real Property, then the Public Entity shall have MnDOT named as an additional named insured therein.

Section 5.02 Condemnation. If, after the Public Entity has acquired the ownership interest set forth in Section 2.02, all or any portion of the Real Property is condemned to an extent that the Public Entity can no longer comply with Section 2.04, then the Public Entity shall, at its sole option, either: (i) use the condemnation proceeds to acquire an interest in additional real property needed for the Public Entity to continue to comply with Section 2.04 and to provide whatever additional funds that may be needed for such purposes, or (ii) submit a request to MnDOT and the Commissioner to allow it to sell the remaining portion of its interest in the Real Property. Any condemnation proceeds which are not used to acquire an interest in additional real property shall be applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order as if the Public Entity's interest in the Real Property had been sold. If the Public Entity elects to sell its interest in the portion of the Real Property that remains after the condemnation, such sale must occur within a reasonable time period after the date the condemnation occurred and the cumulative sum of the condemnation and sale proceeds applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order.

If MnDOT receives any condemnation proceeds referred to herein, MnDOT agrees to or pay over to the Public Entity all of such condemnation proceeds so that the Public Entity can comply with the requirements of this Section.

Section 5.03 Use, Maintenance, Repair and Alterations. The Public Entity shall not, without the written consent of MnDOT and the Commissioner, (i) permit or allow the use of any of the Real Property for any purpose other than the purposes specified in Section 2.04, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in Section 2.04, (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Public Entity fails to maintain the Real Property in accordance with this Section, MnDOT may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Public Entity irrevocably authorizes MnDOT to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by MnDOT shall be at its sole discretion, and nothing contained herein shall require MnDOT to take any action or incur any expense and MnDOT shall not be responsible, or liable to the Public Entity or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by MnDOT pursuant to this Section shall be due and payable on demand by MnDOT and will bear interest from the date of payment by MnDOT at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

Section 5.04 Recordkeeping and Reporting. The Public Entity shall maintain books and records pertaining to Project costs and expenses needed to comply with the requirements contained herein, Minn. Stat. Sec. 16A.695, the Commissioner's Order, and Minn. Stat. Sec. 174.52 and all rules related thereto, and upon request shall allow MnDOT, its auditors, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract all of such items. The Public Entity shall use generally accepted accounting principles in the maintenance of such items, and shall retain all of such books and records for a period of six years after the date that the Project is fully completed and placed into operation.

Section 5.05 Inspections by MnDOT. The Public Entity shall allow MnDOT to inspect the Real Property upon reasonable request by MnDOT and without interfering with the normal use of the Real Property.

Section 5.06 Liability. The Public Entity and MnDOT agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of MnDOT and the Commissioner is governed by the provisions of Minn. Stat. Sec. 3.736. If the Public Entity is a “municipality” as that term is used in Minn. Stat. Chapter 466, then the liability of the Public Entity is governed by the provisions of Chapter 466. The Public Entity’s liability hereunder shall not be limited to the extent of insurance carried by or provided by the Public Entity, or subject to any exclusion from coverage in any insurance policy.

Section 5.07 Relationship of the Parties. Nothing contained in the Agreement is to be construed as establishing a relationship of co-partners or joint venture among the Public Entity, MnDOT, or the Commissioner, nor shall the Public Entity be considered to be an agent, representative, or employee of MnDOT, the Commissioner, or the State of Minnesota in the performance of the Agreement or the Project.

No employee of the Public Entity or other person engaging in the performance of the Agreement or the Project shall be deemed have any contractual relationship with MnDOT, the Commissioner, or the State of Minnesota and shall not be considered an employee of any of those entities. Any claims that may arise on behalf of said employees or other persons out of employment or alleged employment, including claims under the Workers’ Compensation Act of the State of Minnesota, claims of discrimination against the Public Entity or its officers, agents, contractors, or employees shall in no way be the responsibility of MnDOT, the Commissioner, or the State of Minnesota. Such employees or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from MnDOT, the Commissioner, or the State of Minnesota, including tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

Section 5.08 Notices. In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party specified below or to such different address as may in the future be specified by a party by written notice to the others:

To the Public Entity: At the address indicated on the first page of the Agreement.

To MnDOT at: Minnesota Department of Transportation
Office of State Aid
395 John Ireland Blvd., MS 500
Saint Paul, MN 55155
Attention: Patti Loken, State Aid Programs Engineer

To the Commissioner at: Minnesota Management & Budget
400 Centennial Office Bldg.
658 Cedar St.
St. Paul, MN 55155
Attention: Commissioner

Section 5.09 Assignment or Modification. Neither the Public Entity nor MnDOT may assign any of its rights or obligations under the Agreement without the prior written consent of the other party.

Section 5.10 Waiver. Neither the failure by the Public Entity, MnDOT, or the Commissioner, as a third party beneficiary of the Agreement, in one or more instances to insist upon the complete observance or performance of any provision hereof, nor the failure of the Public Entity, MnDOT, or the Commissioner to exercise any right or remedy conferred hereunder or afforded by law shall be construed as waiving any

breach of such provision or the right to exercise such right or remedy thereafter. In addition, no delay by any of the Public Entity, MnDOT, or the Commissioner in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

Section 5.11 Choice of Law and Venue. All matters relating to the validity, interpretation, performance, or enforcement of the Agreement shall be determined in accordance with the laws of the State of Minnesota. All legal actions arising from any provision of the Agreement shall be initiated and venued in the State of Minnesota District Court located in St. Paul, Minnesota.

Section 5.12 Severability. If any provision of the Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

Section 5.13 Matching Funds. Any matching funds as shown on Page 1 of the Grant Agreement that are required to be obtained and supplied by the Public Entity must either be in the form of (i) cash monies, (ii) legally binding commitments for money, or (iii) equivalent funds or contributions, including equity, which have been or will be used to pay for the Project. The Public Entity shall supply to MnDOT whatever documentation MnDOT may request to substantiate the availability and source of any matching funds.

Section 5.14 Sources and Uses of Funds. The Public Entity represents to MnDOT and the Commissioner that the Sources and Uses of Funds Schedule attached as **Exhibit A** accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. The Public Entity will supply any other information and documentation that MnDOT or the Commissioner may request to support or explain any of the information contained in the Sources and Uses of Funds Schedule. If any of the funds shown in the Sources and Uses of Funds Schedule have conditions precedent to the release of such funds, the Public Entity must provide to MnDOT a detailed description of such conditions and what is being done to satisfy such conditions.

Section 5.15 Project Completion Schedule. The Public Entity represents to MnDOT and the Commissioner that the Project Completion Schedule attached as **Exhibit B** correctly and accurately sets forth the projected schedule for the completion of the Project.

Section 5.16 Third-Party Beneficiary. The Governmental Program will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the State Entity and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

Section 5.17 Public Entity Tasks. Any tasks that the Agreement imposes upon the Public Entity may be performed by such other entity as the Public Entity may select or designate, provided that the failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Public Entity.

Section 5.18 Data Practices. The Public Entity agrees with respect to any data that it possesses regarding the G.O. Grant or the Project to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as such may subsequently be amended or replaced from time to time.

Section 5.19 Non-Discrimination. The Public Entity agrees to not engage in discriminatory employment practices regarding the Project and it shall fully comply with all of the provisions contained in

Minnesota Statutes Chapters 363A and 181, as such may subsequently be amended or replaced from time to time.

Section 5.20 **Worker's Compensation.** The Public Entity agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. Secs. 176.181 subd. 2 and 176.182, as they may be amended or replaced from time to time with respect to the Project.

Section 5.21 **Antitrust Claims.** The Public Entity hereby assigns to MnDOT and the Commissioner of MMB all claims it may have for over charges as to goods or services provided with respect to the Project that arise under the antitrust laws of the State of Minnesota or of the United States of America.

Section 5.22 **Prevailing Wages.** The Public Entity agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, the Public Entity is not acknowledging or agreeing that the cited provisions apply to the Project.

Section 5.23 **Entire Agreement.** The Agreement and all of the exhibits attached thereto embody the entire agreement between the Public Entity and MnDOT, and there are no other agreements, either oral or written, between the Public Entity and MnDOT on the subject matter hereof.

Section 5.24 **E-Verification.** The Public Entity agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.



2905 South Broadway
Rochester, MN 55904
Phone: 507-288-3923
Fax: 507-288-2675

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **City of Kasson** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as:
Sump Pump and Sanitary Sewer Lateral Inspection Program

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

Scope of Services

WHKS shall perform the following described services for the Client:

Field investigation and analysis engineering services as described on the attached Scope of Services included in Exhibit A.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Item 1 (Project Management and Meetings)- Lump Sum fee of \$10,000.

Item 2 (Sump Pump and Lateral Inspection Program Setup) – Lump Sum fee of \$50,000.

Item 3 (Sump Pump Inspections-Type 1)- Billed at a rate of \$45/Initial Inspection and \$50/Re-inspection. Estimated fee based on 1,200 buildings and 120 Re-inspections of \$60,000.00.

Item 4 (Sump and Sanitary Sewer Lateral Inspections-Type 2) - Billed at a rate of \$150/Initial Inspection and \$170/Re-inspection. Estimated fee based on 1,200 buildings and 180 Re-inspections of \$210,600.00.

Item 5 (Final Report)- Lump Sum fee of \$10,000.

Total Estimated Fee of \$340,600.00

The fee above does not include third party plumbing fees which will be directly invoiced to the City.

Executed this _____ day of _____, 2019.

City of Kasson

WHKS & CO.

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____



Exhibit A to Professional Services Agreement

A. Project

The overall goal of the proposed Sump Pump and Sanitary Sewer Lateral Inspection Program is to reduce the amount of rainwater and groundwater entering the sanitary sewer system during wet weather from the private sector. Removing this clear water will reduce sewage handling and treatment costs, minimize sanitary sewer overflows, reduce backups into homes, and extend the life of upgrades made to the sewer system and treatment facilities.

Private sector sump pump, beaver drain and sanitary sewer lateral inspections will be conducted to identify illicit private sources of clear water in the collection system. Sanitary sewer laterals will be inspected from inside the home to the public main to identify building footing drains directly connected to the sanitary sewer lateral.

The project includes Council sessions and public workshops, Ordinance revisions, public outreach, and completion of inspections.

There will be two types of inspections based on previous inspection data and/or date of property construction. Inspection Type 1 will include a Sump Pump inspection only and Type 2 will include a Sump Pump inspection and Lateral inspections. Beaver systems will be inspected in both options. Below is the estimated number of inspections.

Total Properties in inspection Program: 2,400
(Type 1) Sump Pump Inspection Only: 1,200
(Type 2) Sump Pump and Lateral Inspections: 1,200

The inspection program is expected to take place from Fall of 2019 to Fall of 2021.

Refer to Exhibit B for a map of the areas for the breakdown between the two inspection types.

B. Scope of Services Provided Under This Agreement:

1. Project Management and Meetings

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of monthly status reports, and general administrative activities.
- Participate in project meetings with City Staff, City Council and area residents. Anticipate up to six (6) meetings with City Staff as the project progresses. These meetings will include a summary of work completed and work anticipated to be completed prior to the next progress meeting.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.



2. Sump Pump and Lateral Inspection Program Setup

This task will review and refine the proposed inspection methodology with the City and provide recommendations for ordinance modifications to support the inspections.

- **Policy Consultation.** Provide consultation with regard to methods, policy options, and guidance relative to implementation of private sector aspects of I/I identification and control. Consultation will include reviewing the City's new ordinance and recommended revisions as needed.
- **Prepare Public Notices and Informational Literature.** After establishment of the ordinance, WHKS will work with City Staff and the Council to educate the public. We have included three public meetings to inform the public about the project scope of services and desired outcome. Public involvement will include education on the benefits of eliminating clear water from the system including reduction of backups, improved public health, and extending the service life of the sanitary sewer collection system and treatment plant. WHKS will emphasize the benefits to residents and presenting it in an educational and non-punitive manner.
- **Project Support and Administration.** Project administration services, including quality assurance/ quality control of inspection data and coordination with the City. WHKS will also provide the City with monthly reports on the progress of the program and electronic copies of the reports in a format of choice (Excel, Adobe, Word, Access).
- **QA/QC.** The inspection data will be reviewed for completeness and free from obvious errors or inaccuracies.

3. Sump Pump Inspections (Type 1)

This task is inspection and reinspection of properties to identify cross connections between sump pumps, beaver drains, other clear water sources, and the sanitary sewer.

- **Schedule Inspections.** WHKS will schedule all inspections. WHKS will develop and maintain a project website for use in scheduling and reporting inspections. WHKS will provide inspection reports to residents. Up to three (3) notification letters per property for notifications are included in this scope.
- **Conduct Initial Inspections.** Inspections will be conducted for all properties with active sewer accounts, including commercial and industrial properties. Inspections will be completed between the hours of 7:00 am and 7:00 pm, Monday through Friday. WHKS will not provide corrective plumbing services. Inspection fee is on a per-inspection basis and includes conducting inspections, travel time, receiving resident phone calls to schedule inspections, data entry, per diem, mileage, and expenses. Type of inspection is based on previous inspection data and construction date of the property.
 - **Type 1 – Sump Pump Inspection Only:** The inspection is for buildings which have already had the lateral inspected or constructed after approximately the year 2000. The inspections will consist of observing the discharge location and discharge pipe materials of any sump pumps and pits and the discharge locations of interior foundation drains. WHKS will photograph the interior plumbing and exterior of the home. WHKS will also record grading that is sloped towards the buildings and building roof drain/downspout locations. Inspections will not include dye tracing to determine sump pump discharge point. Inspections will not include televising of laterals. If a sump pump or roof drain discharge location cannot be determined by visual inspection, it will be noted, and the appropriate City personnel will become responsible for making the final determination.



- Conduct Re-inspections. WHKS will provide re-inspection of failed sump pump installations after correction by homeowner. Re-inspection fee is on a per-inspection basis and includes all labor and expenses. Re-inspection fee is based on providing an estimated 120 re-inspections (10%).
- Resident Reports. WHKS will provide a copy of completed inspection form to property owner following each inspection.

4. Sump Pump and Sanitary Sewer Lateral Inspections (Type 2)

This task is inspection and reinspection of properties to identify cross connections between sump pumps, beaver drains, other clear water sources, and the sanitary sewer.

- Schedule Inspections. WHKS will schedule all inspections. WHKS will develop and maintain a project website for use in scheduling and reporting inspections. WHKS will provide inspection reports to residents. Up to three (3) notification letters per property for notifications are included in this scope.
- Conduct Initial Inspections. Inspections will be conducted for all properties with active sewer accounts, including commercial and industrial properties. Inspections will be completed between the hours of 7:00 am and 7:00 pm, Monday through Friday. WHKS will not provide corrective plumbing services. Inspection fee is on a per-inspection basis and includes conducting inspections, travel time, receiving resident phone calls to schedule inspections, data entry, per diem, mileage, and expenses. Type of inspection is based on previous inspection data and construction date of the property.
 - Type 2 – Sump Pump and Lateral Inspections. The inspection is for all other buildings not included in Type 1 inspection. This inspection includes everything in the Type 1 inspection plus a lateral inspection. A lateral inspection is visual inspection of the service lateral to identify building footing drains using a camera inserted into the sanitary sewer. WHKS will perform inspections using a camera owned by WHKS. An attempt will be made by WHKS to televise all sanitary sewer services from inside the building, but some will be inaccessible due to location within the house or plumbing that does not permit entry. In that scenario, WHKS will use a third party plumber to attempt entry to the sanitary system. The plumber will be used to remove a toilet or install a cleanout. All costs associated with the third party plumber will be paid by the City and is not included in this proposal. In the event that the camera becomes stuck in a service line the City will provide or pay for excavation and restoration services to retrieve the camera. WHKS will make the best attempt to identify footing drains during the inspection, if a footing drain is identified through the inspection process but the through the repair it is found to not be a footing drain, WHKS will not be liable for any repair costs.
- Conduct Re-inspections. WHKS will provide re-inspection of failed Type 2 inspections after correction by homeowner. Re-inspection fee is on a per-inspection basis and includes all labor and expenses. Re-inspection fee is based on providing an estimated 180 re-inspections (15%). Note, if building receives a Type 2 initial inspection, the same rate will be used for the reinspection regardless of the failure. The City may be required to assist or complete the lateral re-inspections when the correction is being repaired and there is a short notification of work.
- Resident Reports. WHKS will provide a copy of completed inspection form to property owner following each inspection.



2905 South Broadway
Rochester, MN 55904
Phone: 507-288-3923
Fax: 507-288-2675

5. Final Report

WHKS will provide the City with monthly reports on the progress of the program and electronic copies of the reports in a format of choice (Excel, Adobe, Word, Access). At the completion of the program, WHKS will provide a Final Report that will include statistics and maps showing the inspections passed, failed, and unresolved. The report will be provided in electronic table (Excel, Access, CSV) and GIS shapefile formats.

C. Items to be Provided by Client:

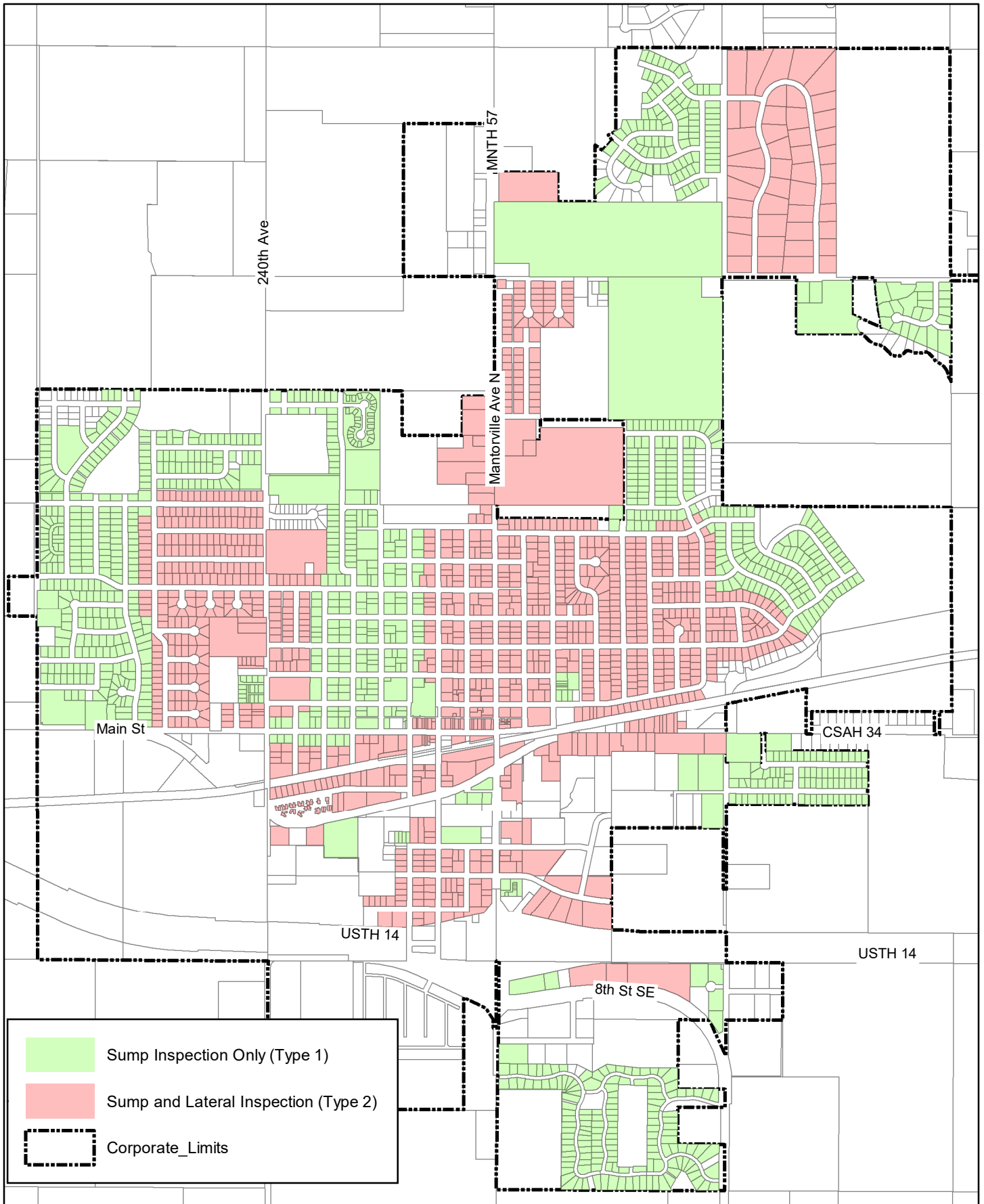
We request the following from the Client as needed to complete this work:

- Names, account numbers, phone numbers, emails, building and mailing address for sump and lateral inspections.
- Enforcement of City sewer surcharges.
- Dye test follow-ups for undetermined sump pump discharges or footing drain cross connections.
- Envelopes with City Return Address and Logo(if desired)
- Assist in lateral reinspections (if needed).

D. Special Engineering Services:

Special Engineering Services are those services not listed above but may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized. Special Engineering Services include:

- Plans and Specifications for repair/rehabilitation projects
- Flow Monitoring
- Survey-grade rim elevation measurements
- Sewer Modeling
- Investigation of private commercial/industrial facilities
- Piezometer, rain gauge, and/or river gauge installation and monitoring
- Wet weather observations
- Lift Station analysis
- Storm sewer system analysis
- Post mitigation analysis



0 750 1,500 Feet

EXHIBIT B

STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

2. Governing Law

The laws of the State of Minnesota will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to

make resolution of any dispute with WHKS or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one

and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

8. Ownership of Records

All reports, plans, specifications, field data and notes and other

documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

9. Delivery of Electronic Files

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope

of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. ~~Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law.~~ In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

10. Changed Conditions

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

11. Permits and Approvals

WHKS shall assist Client in applying for those permits and approvals typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing

and submitting forms as to the results of certain work included in the Scope of Services.

12. Suspension of Services

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

13. Termination

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

14. Unauthorized Changes

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any

damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

15. Jobsite Safety

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

16. Additional Services

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS' personnel time and expenses spent

in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

17. Dispute Resolution

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

18. Third Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

19. Extension of Protection

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

20. Timeliness of Performance

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

21. Delays

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other

regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

22. Right to Retain Subconsultants

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

23. Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

24. Severability and Survival

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

25. Hazardous Materials

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of WHKS services,

WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

26. Joint Participation

The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

27. Record Documents

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09

Modified: 04/16/15 per City of
Kasson comments.



KASSON FIRE DEPARTMENT

FIRE ✕ RESCUE ✕ EMS ✕ 101 E. MAIN STREET ✕ KASSON, MN 55944

09/16/2019
1200 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Record

Subject: Lieutenant – Administrative
Staff: Lindsey Derby, Fire Fighter

City of Kasson
401 5th Street SE
Kasson, MN 55944
Attn: Interim City Administrator Zaworski /Mayor McKern

Ms. Zaworski / Mayor McKern

This letter of correspondence is to make you aware of my endorsement and recommendation to promote Fire Fighter Lindsey Derby to the position and rank of Lieutenant – Administrative effective January 1, 2020.

This is being submitted for Interim City Administrator approval to be followed by approval of the Kasson City Council on September 25, 2019.

Should you have any questions, please feel free to contact me at (507) 517-4113.

Regards,

Joe Fitch – Fire Chief
Kasson Fire Department

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 1 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	0.00		1,011,995.63	42.80	1,912,818.00	-900,822.37
3107 ABATEMENT LEVY	0.00		2,653.65	0.11	5,897.00	-3,243.35
3210 BUSINESS LICENSES/PERMITS	240.00	0.07	14,897.50	0.63	13,500.00	1,397.50
3341 LOCAL GOVERNMENT AID	0.00		542,090.00	22.92	1,080,311.00	-538,221.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		3,869.00	-3,869.00
3410 CHARGES FOR SERVICES	2.00		16.04		2,000.00	-1,983.96
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3612 SPECIAL ASSESSMT-PENALTY/	0.00		210.86	0.01	0.00	210.86
3621 INTEREST EARNED	0.00		15,360.31	0.65	13,000.00	2,360.31
3622 RENTS AND ROYALTIES	531.00	0.16	2,862.00	0.12	0.00	2,862.00
3624 MISC REVENUE - REFUNDS	0.00		10,758.52	0.45	1,000.00	9,758.52
3626 MONEY MARKET INTEREST	0.00		115.06		0.00	115.06
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		16,000.00	-16,000.00
Total Department	773.00	0.23	1,600,959.57	67.70	3,048,495.00	-1,447,535.43
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	2,060.00	0.62	8,860.00	0.37	2,000.00	6,860.00
3624 MISC REVENUE - REFUNDS	525.00	0.16	3,575.00	0.15	4,000.00	-425.00
Total Department	2,585.00	0.78	12,435.00	0.53	6,000.00	6,435.00
Cable TV						
3495 FRANCHISE ROW USE	1,805.49	0.54	55,352.63	2.34	60,000.00	-4,647.37
Total Department	1,805.49	0.54	55,352.63	2.34	60,000.00	-4,647.37
Police						
3345 POLICE/FIRE STATE AIDS	0.00		0.00		61,000.00	-61,000.00
3349 MISCELLANEOUS STATE GRANT	8,947.59	2.70	8,947.59	0.38	4,500.00	4,447.59
3369 OTHER COUNTY GRANT	0.00		29,420.25	1.24	58,000.00	-28,579.75
3420 PUBLIC SAFETY	39.88	0.01	189.47	0.01	200.00	-10.53
3511 COURT FINES	3,990.82	1.20	16,701.65	0.71	13,000.00	3,701.65
3623 CONTR/DONATION FROM PRIVA	0.00		400.00	0.02	0.00	400.00
3624 MISC REVENUE - REFUNDS	240.15	0.07	6,470.15	0.27	3,000.00	3,470.15
Total Department	13,218.44	3.98	62,129.11	2.63	139,700.00	-77,570.89
Fire						
3340 STATE GRANTS & AIDS	0.00		2,500.00	0.11	0.00	2,500.00
3346 STATE FIRE AID	0.00		2,000.00	0.08	40,000.00	-38,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		3,373.35	0.14	7,000.00	-3,626.65
3421 Fire Contracts	0.00		35,920.16	1.52	36,470.00	-549.84
3422 SPECIAL FIRE PROTECTION S	3,256.27	0.98	18,333.77	0.78	15,000.00	3,333.77
3623 CONTR/DONATION FROM PRIVA	0.00		11,270.00	0.48	8,000.00	3,270.00
3624 MISC REVENUE - REFUNDS	0.00		0.00		5,000.00	-5,000.00

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 2 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
3911 SALES OF FIXED ASSETS	0.00		425.00	0.02	0.00	425.00
Total Department	3,256.27	0.98	73,822.28	3.12	111,470.00	-37,647.72
Building Inspection						
3220 NON-BUSINESS LICENSES & P	28,878.63	8.70	121,313.89	5.13	68,858.00	52,455.89
3414 PLAN CHECK FEES	2,926.68	0.88	28,577.82	1.21	34,000.00	-5,422.18
3416 MECHANICAL INSPECTION FEE	1,183.00	0.36	6,236.00	0.26	4,000.00	2,236.00
3417 PLUMBING INSPECTION FEES	180.00	0.05	2,759.00	0.12	2,500.00	259.00
Total Department	33,168.31	10.00	158,886.71	6.72	109,358.00	49,528.71
Animal Control						
3220 NON-BUSINESS LICENSES & P	285.00	0.09	955.00	0.04	1,700.00	-745.00
3514 OTHER FINES	0.00		0.00		2,500.00	-2,500.00
Total Department	285.00	0.09	955.00	0.04	4,200.00	-3,245.00
Highways, Streets, Roadways						
3363 GRANT	0.00		3,774.33	0.16	0.00	3,774.33
3364 COUNTY MUNICIPAL STATE AI	0.00		73,377.00	3.10	72,640.00	737.00
3624 MISC REVENUE - REFUNDS	207.00	0.06	307.00	0.01	0.00	307.00
3911 SALES OF FIXED ASSETS	0.00		3,265.92	0.14	0.00	3,265.92
Total Department	207.00	0.06	80,724.25	3.41	72,640.00	8,084.25
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		55,000.00	-55,000.00
Total Department					55,000.00	-55,000.00
Parks and Recreation						
3470 PARKLAND FEES	0.00		8,800.00	0.37	0.00	8,800.00
3622 RENTS AND ROYALTIES	251.46	0.08	1,992.76	0.08	2,700.00	-707.24
3911 SALES OF FIXED ASSETS	0.00		5,500.00	0.23	0.00	5,500.00
Total Department	251.46	0.08	16,292.76	0.69	2,700.00	13,592.76
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	24,990.24	7.53	98,014.57	4.14	106,000.00	-7,985.43
3474 CONCESSIONS	10,609.87	3.20	45,997.57	1.95	40,000.00	5,997.57
3475 LESSONS	315.00	0.09	23,655.00	1.00	20,000.00	3,655.00
3478 FACILITY RENTAL	1,466.82	0.44	3,864.96	0.16	3,500.00	364.96
3480 SWIM PASSES	0.00		65,282.91	2.76	70,000.00	-4,717.09
3481 TINY TOTS	0.00		1,560.00	0.07	0.00	1,560.00
3482 SWIM TEAM	0.00		1,639.11	0.07	1,500.00	139.11
3483 Program-Other	0.00		185.00	0.01	0.00	185.00
3794 CASH OVER	-1,253.61	-0.38	1,735.44	0.07	0.00	1,735.44

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 3 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	36,128.32	10.89	241,934.56	10.23	241,000.00	934.56
Other Recreational Facilities						
3471 OTHER ORGANIZED ACTIVITIE	0.00		0.00		500.00	-500.00
3473 PLAYGROUND FEES	0.00		313.84	0.01	500.00	-186.16
3479 SOFTBALL FEES	0.00		3,352.74	0.14	5,100.00	-1,747.26
Total Department			3,666.58	0.16	6,100.00	-2,433.42
Park Areas						
3474 CONCESSIONS	212.80	0.06	1,624.46	0.07	3,500.00	-1,875.54
3623 CONTR/DONATION FROM PRIVA	0.00		4,500.00	0.19	0.00	4,500.00
3624 MISC REVENUE - REFUNDS	207.00	0.06	337.00	0.01	0.00	337.00
3794 CASH OVER	23.55	0.01	68.65		0.00	68.65
Total Department	443.35	0.13	6,530.11	0.28	3,500.00	3,030.11
Total Revenue	92,121.64	100.00	2,313,688.56	100.00	3,860,163.00	-1,546,474.44
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	1,253.93	0.38	19,365.18	0.82	30,750.00	11,384.82
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		364.96	0.02	0.00	-364.96
121 EMPLOYER PERA CONTRIBUTIONS	94.01	0.03	1,038.68	0.04	1,626.00	587.32
122 EMPLOYER FICA CONTRIBUTIONS	67.10	0.02	1,146.91	0.05	1,907.00	760.09
123 EMPLOYER MEDICARE CONTRIBUTION	15.69		268.42	0.01	446.00	177.58
130 EMPLOYER PAID INSURANCE	395.71	0.12	3,220.08	0.14	4,800.00	1,579.92
150 WORKER'S COMPENSATION	0.00		110.40		150.00	39.60
160 LIABILITY INSURANCE	0.00		2,317.26	0.10	4,000.00	1,682.74
210 OPERATING SUPPLIES	0.00		61.20		150.00	88.80
304 LEGAL FEES	768.50	0.23	3,469.50	0.15	11,000.00	7,530.50
333 STAFF MEETINGS & CONFERENCES	102.08	0.03	2,262.79	0.10	2,000.00	-262.79
334 MEMBERSHIP DUES AND FEES	0.00		3,256.50	0.14	4,500.00	1,243.50
351 LEGAL NOTICES PUBLISHING	0.00		210.00	0.01	400.00	190.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,100.00	1,100.00
430 OTHER SERVICE/CHARGES-MISC.	429.85	0.13	10,626.35	0.45	23,000.00	12,373.65
440 PROFESSIONAL SERVICES	45.00	0.01	45.00		0.00	-45.00
Account Total	3,171.87	0.96	47,763.23	2.02	85,829.00	38,065.77
Total Department	3,171.87	0.96	47,763.23	2.02	85,829.00	38,065.77
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	0.00		0.00		3,500.00	3,500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		543.00	0.02	1,000.00	457.00
Account Total			543.00	0.02	4,500.00	3,957.00
Total Department			543.00	0.02	4,500.00	3,957.00

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 4 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,914.50	0.08	4,800.00	2,885.50
122 EMPLOYER FICA CONTRIBUTIONS	0.00		118.69	0.01	298.00	179.31
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		27.75		70.00	42.25
Account Total			2,060.94	0.09	5,168.00	3,107.06
Total Department			2,060.94	0.09	5,168.00	3,107.06
City Clerk						
City Clerk						
101 FULL-TIME EMPLOYEES - REGULAR	9,071.18	2.73	74,250.28	3.14	125,700.00	51,449.72
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		292.05	0.01	0.00	-292.05
121 EMPLOYER PERA CONTRIBUTIONS	583.45	0.18	5,479.48	0.23	9,429.00	3,949.52
122 EMPLOYER FICA CONTRIBUTIONS	533.76	0.16	4,502.80	0.19	7,793.00	3,290.20
123 EMPLOYER MEDICARE CONTRIBUTION	124.88	0.04	1,053.20	0.04	1,823.00	769.80
130 EMPLOYER PAID INSURANCE	1,558.06	0.47	12,336.93	0.52	21,000.00	8,663.07
150 WORKER'S COMPENSATION	0.00		728.59	0.03	600.00	-128.59
160 LIABILITY INSURANCE	0.00		68.58		80.00	11.42
210 OPERATING SUPPLIES	370.85	0.11	2,964.60	0.13	4,000.00	1,035.40
216 PERIODICALS	0.00		0.00		220.00	220.00
220 REPAIR/MAINTENANCE SUPPLIES	30.94	0.01	138.84	0.01	1,000.00	861.16
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
321 TELEPHONE	614.15	0.19	4,098.91	0.17	6,900.00	2,801.09
325 COMMUNICATION-OTHER	140.00	0.04	824.32	0.03	2,400.00	1,575.68
331 TRAVEL/MILEAGE	0.00		271.84	0.01	600.00	328.16
332 ADMINISTRATOR MEETINGS &	0.00		905.21	0.04	3,500.00	2,594.79
333 STAFF MEETINGS & CONFERENCES	30.16	0.01	2,840.64	0.12	5,000.00	2,159.36
334 MEMBERSHIP DUES AND FEES	0.00		4,221.56	0.18	5,400.00	1,178.44
343 OTHER ADVERTISING	15.40		107.80		1,200.00	1,092.20
351 LEGAL NOTICES PUBLISHING	0.00		0.00		200.00	200.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		80.00	80.00
360 INSURANCE	0.00		2,424.10	0.10	3,300.00	875.90
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
430 OTHER SERVICE/CHARGES-MISC.	52.30	0.02	156.83	0.01	900.00	743.17
440 PROFESSIONAL SERVICES	0.00		1,956.53	0.08	1,900.00	-56.53
444 OTHER CONTRACTUAL SERVICES	0.00		3,352.84	0.14	0.00	-3,352.84
Account Total						
	13,125.13	3.96	122,975.93	5.20	207,525.00	84,549.07
Total Department	13,125.13	3.96	122,975.93	5.20	207,525.00	84,549.07
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	250.72	0.08	2,131.34	0.09	3,350.00	1,218.66
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		73.35		0.00	-73.35
121 EMPLOYER PERA CONTRIBUTIONS	18.82	0.01	165.45	0.01	251.00	85.55
122 EMPLOYER FICA CONTRIBUTIONS	13.40		121.40	0.01	208.00	86.60
123 EMPLOYER MEDICARE CONTRIBUTION	3.13		28.35		49.00	20.65
130 EMPLOYER PAID INSURANCE	79.12	0.02	644.40	0.03	960.00	315.60
150 WORKER'S COMPENSATION	0.00		22.00		0.00	-22.00
Account Total						
	365.19	0.11	3,186.29	0.13	4,818.00	1,631.71
Total Department	365.19	0.11	3,186.29	0.13	4,818.00	1,631.71

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 5 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	0.00		4,940.00	0.21	4,900.00	-40.00
351 LEGAL NOTICES PUBLISHING	0.00		330.00	0.01	1,600.00	1,270.00
Account Total			5,270.00	0.22	6,500.00	1,230.00
Total Department			5,270.00	0.22	6,500.00	1,230.00
Assessing						
Assessing						
305 ASSESSING FEES	0.00		30,809.00	1.30	30,809.00	0.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		300.00	300.00
Account Total			30,809.00	1.30	31,109.00	300.00
Total Department			30,809.00	1.30	31,109.00	300.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	5,706.50	1.72	29,917.50	1.27	35,000.00	5,082.50
Account Total	5,706.50	1.72	29,917.50	1.27	35,000.00	5,082.50
Total Department	5,706.50	1.72	29,917.50	1.27	35,000.00	5,082.50
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	473.99	0.14	1,540.70	0.07	0.00	-1,540.70
121 EMPLOYER PERA CONTRIBUTIONS	35.55	0.01	115.54		0.00	-115.54
122 EMPLOYER FICA CONTRIBUTIONS	27.98	0.01	91.29		0.00	-91.29
123 EMPLOYER MEDICARE CONTRIBUTION	6.53		21.34		0.00	-21.34
130 EMPLOYER PAID INSURANCE	108.38	0.03	340.09	0.01	0.00	-340.09
150 WORKER'S COMPENSATION	0.00		-97.94		200.00	297.94
210 OPERATING SUPPLIES	47.73	0.01	388.71	0.02	500.00	111.29
304 LEGAL FEES	1,145.50	0.35	20,091.30	0.85	7,500.00	-12,591.30
321 TELEPHONE	21.66	0.01	150.29	0.01	250.00	99.71
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	0.00		622.50	0.03	1,000.00	377.50
352 GENERAL NOTICE/PUBLIC INFO	0.00		7.50		0.00	-7.50
360 INSURANCE	0.00		2,089.11	0.09	4,400.00	2,310.89
440 PROFESSIONAL SERVICES	1,597.50	0.48	11,916.10	0.50	37,000.00	25,083.90
444 OTHER CONTRACTUAL SERVICES	0.00		2,514.65	0.11	0.00	-2,514.65
Account Total	3,464.82	1.04	39,791.18	1.68	54,350.00	14,558.82
Total Department	3,464.82	1.04	39,791.18	1.68	54,350.00	14,558.82
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	420.00	0.13	2,952.95	0.12	4,500.00	1,547.05
370 MAINTENANCE/SUPPORT FEES	2,520.00	0.76	5,663.50	0.24	5,700.00	36.50
400 REPAIRS & MAINTENANCE	0.00		636.72	0.03	1,000.00	363.28
Account Total	2,940.00	0.89	9,253.17	0.39	12,200.00	2,946.83
Total Department	2,940.00	0.89	9,253.17	0.39	12,200.00	2,946.83

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 6 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	182.61	0.06	1,850.57	0.08	4,300.00	2,449.43
121 EMPLOYER PERA CONTRIBUTIONS	13.70		138.74	0.01	323.00	184.26
122 EMPLOYER FICA CONTRIBUTIONS	10.92		111.16		267.00	155.84
123 EMPLOYER MEDICARE CONTRIBUTION	2.57		26.04		62.00	35.96
150 WORKER'S COMPENSATION	0.00		207.78	0.01	250.00	42.22
210 OPERATING SUPPLIES	0.00		121.30	0.01	300.00	178.70
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		250.00	250.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		800.00	800.00
360 INSURANCE	0.00		312.06	0.01	2,800.00	2,487.94
380 UTILITY SERVICES	361.28	0.11	3,681.40	0.16	6,000.00	2,318.60
400 REPAIRS & MAINTENANCE	0.00		0.00		4,000.00	4,000.00
410 RENTALS	26.95	0.01	384.98	0.02	700.00	315.02
430 OTHER SERVICE/CHARGES-MISC.	0.00		425.00	0.02	300.00	-125.00
440 PROFESSIONAL SERVICES	0.00		250.00	0.01	0.00	-250.00
Account Total						
	598.03	0.18	7,509.03	0.32	20,352.00	12,842.97
Total Department	598.03	0.18	7,509.03	0.32	20,352.00	12,842.97
General Engineering						
General Engineering						
303 ENGINEERING FEES	17,891.46	5.39	28,110.46	1.19	15,000.00	-13,110.46
Account Total						
	17,891.46	5.39	28,110.46	1.19	15,000.00	-13,110.46
Total Department	17,891.46	5.39	28,110.46	1.19	15,000.00	-13,110.46
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	146.06	0.04	1,851.93	0.08	3,500.00	1,648.07
121 EMPLOYER PERA CONTRIBUTIONS	10.95		138.92	0.01	263.00	124.08
122 EMPLOYER FICA CONTRIBUTIONS	8.73		111.30		217.00	105.70
123 EMPLOYER MEDICARE CONTRIBUTION	2.04		26.02		51.00	24.98
Account Total						
	167.78	0.05	2,128.17	0.09	4,031.00	1,902.83
Police						
101 FULL-TIME EMPLOYEES - REGULAR	53,510.87	16.13	455,902.16	19.28	722,518.00	266,615.84
102 FULL-TIME EMPLOYEES - OVERTIME	1,635.30	0.49	16,292.34	0.69	11,500.00	-4,792.34
103 PART-TIME EMPLOYEES	3,222.06	0.97	9,156.67	0.39	45,000.00	35,843.33
104 Canine	230.72	0.07	1,961.12	0.08	3,000.00	1,038.88
121 EMPLOYER PERA CONTRIBUTIONS	9,531.42	2.87	78,159.58	3.31	123,591.00	45,431.42
122 EMPLOYER FICA CONTRIBUTIONS	401.43	0.12	2,605.05	0.11	8,000.00	5,394.95
123 EMPLOYER MEDICARE CONTRIBUTION	837.58	0.25	6,779.67	0.29	9,818.00	3,038.33
130 EMPLOYER PAID INSURANCE	10,640.39	3.21	86,949.89	3.68	118,412.00	31,462.11
150 WORKER'S COMPENSATION	0.00		37,706.57	1.59	27,000.00	-10,706.57
160 LIABILITY INSURANCE	0.00		240.00	0.01	350.00	110.00
210 OPERATING SUPPLIES	920.82	0.28	7,873.19	0.33	9,000.00	1,126.81
212 MOTOR FUELS	0.00		11,508.71	0.49	13,000.00	1,491.29
214 UNIFORMS	724.89	0.22	2,439.10	0.10	4,000.00	1,560.90
220 REPAIR/MAINTENANCE SUPPLIES	158.93	0.05	1,065.76	0.05	1,000.00	-65.76
240 SMALL TOOLS/MINOR EQUIPMENT	846.00	0.25	2,262.51	0.10	9,000.00	6,737.49
304 LEGAL FEES	0.00		124.75	0.01	0.00	-124.75
309 EDP, SOFTWARE & DESIGN	0.00		0.00		350.00	350.00
321 TELEPHONE	1,506.13	0.45	11,134.18	0.47	18,577.00	7,442.82

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 7 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
325 COMMUNICATION-OTHER	32.99	0.01	375.21	0.02	900.00	524.79
333 STAFF MEETINGS & CONFERENCES	0.00		8,297.41	0.35	8,000.00	-297.41
334 MEMBERSHIP DUES AND FEES	0.00		7,794.30	0.33	9,000.00	1,205.70
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		17,293.44	0.73	20,400.00	3,106.56
370 MAINTENANCE/SUPPORT FEES	399.99	0.12	571.88	0.02	12,500.00	11,928.12
380 UTILITY SERVICES	755.10	0.23	4,598.77	0.19	7,200.00	2,601.23
400 REPAIRS & MAINTENANCE	7,190.20	2.17	11,200.03	0.47	10,000.00	-1,200.03
410 RENTALS	0.00		13.20		0.00	-13.20
430 OTHER SERVICE/CHARGES-MISC.	206.75	0.06	3,008.98	0.13	6,000.00	2,991.02
440 PROFESSIONAL SERVICES	466.00	0.14	6,125.35	0.26	1,500.00	-4,625.35
444 OTHER CONTRACTUAL SERVICES	495.00	0.15	1,289.00	0.05	0.00	-1,289.00
Account Total						
	93,712.57	28.25	792,728.82	33.52	1,199,866.00	407,137.18
Total Department	93,880.35	28.30	794,856.99	33.61	1,203,897.00	409,040.01
Fire						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	45.67	0.01	191.75	0.01	1,500.00	1,308.25
121 EMPLOYER PERA CONTRIBUTIONS	3.43		14.39		109.00	94.61
122 EMPLOYER FICA CONTRIBUTIONS	2.74		11.57		93.00	81.43
123 EMPLOYER MEDICARE CONTRIBUTION	0.64		2.70		22.00	19.30
Account Total						
	52.48	0.02	220.41	0.01	1,724.00	1,503.59
Fire						
101 FULL-TIME EMPLOYEES - REGULAR	716.52	0.22	4,183.97	0.18	50,000.00	45,816.03
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		153.54	0.01	0.00	-153.54
121 EMPLOYER PERA CONTRIBUTIONS	53.73	0.02	325.31	0.01	525.00	199.69
122 EMPLOYER FICA CONTRIBUTIONS	42.78	0.01	258.92	0.01	434.00	175.08
123 EMPLOYER MEDICARE CONTRIBUTION	10.00		60.53		702.00	641.47
130 EMPLOYER PAID INSURANCE	128.01	0.04	776.63	0.03	1,300.00	523.37
142 UNEMPLOYMENT BENEFIT	707.00	0.21	707.00	0.03	0.00	-707.00
150 WORKER'S COMPENSATION	0.00		15,677.96	0.66	13,150.00	-2,527.96
160 LIABILITY INSURANCE	0.00		34.29		50.00	15.71
210 OPERATING SUPPLIES	446.69	0.13	4,582.36	0.19	7,520.00	2,937.64
212 MOTOR FUELS	396.20	0.12	1,347.05	0.06	2,700.00	1,352.95
214 UNIFORMS	0.00		0.00		3,000.00	3,000.00
216 PERIODICALS	0.00		95.00		500.00	405.00
220 REPAIR/MAINTENANCE SUPPLIES	36.23	0.01	650.10	0.03	4,000.00	3,349.90
240 SMALL TOOLS/MINOR EQUIPMENT	352.78	0.11	31,244.73	1.32	35,000.00	3,755.27
321 TELEPHONE	184.57	0.06	1,284.24	0.05	2,500.00	1,215.76
325 COMMUNICATION-OTHER	0.00		150.00	0.01	0.00	-150.00
330 TRAINING	1,150.00	0.35	10,486.75	0.44	15,000.00	4,513.25
333 STAFF MEETINGS & CONFERENCES	975.00	0.29	975.00	0.04	6,000.00	5,025.00
334 MEMBERSHIP DUES AND FEES	264.00	0.08	953.00	0.04	2,500.00	1,547.00
343 OTHER ADVERTISING	0.00		150.00	0.01	300.00	150.00
360 INSURANCE	0.00		3,209.46	0.14	7,620.00	4,410.54
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	364.04	0.11	5,442.60	0.23	10,000.00	4,557.40
400 REPAIRS & MAINTENANCE	185.00	0.06	4,241.81	0.18	7,000.00	2,758.19
430 OTHER SERVICE/CHARGES-MISC.	363.00	0.11	2,967.32	0.13	46,000.00	43,032.68
444 OTHER CONTRACTUAL SERVICES	123.10	0.04	2,354.71	0.10	5,000.00	2,645.29

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 8 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Account Total	6,498.65	1.96	92,312.28	3.90	221,201.00	128,888.72
Total Department	6,551.13	1.97	92,532.69	3.91	222,925.00	130,392.31
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	314.36	0.09	1,927.92	0.08	3,200.00	1,272.08
444 OTHER CONTRACTUAL SERVICES	11,532.73	3.48	36,842.15	1.56	45,000.00	8,157.85
Account Total	11,847.09	3.57	38,770.07	1.64	48,200.00	9,429.93
Total Department	11,847.09	3.57	38,770.07	1.64	48,200.00	9,429.93
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		2,000.00	2,000.00
Account Total					2,325.00	2,325.00
Total Department					2,325.00	2,325.00
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	8,410.65	2.53	71,715.83	3.03	109,700.00	37,984.17
103 PART-TIME EMPLOYEES	1,013.76	0.31	3,205.04	0.14	11,342.00	8,136.96
121 EMPLOYER PERA CONTRIBUTIONS	630.76	0.19	5,378.35	0.23	9,079.00	3,700.65
122 EMPLOYER FICA CONTRIBUTIONS	546.14	0.16	4,346.14	0.18	7,504.00	3,157.86
123 EMPLOYER MEDICARE CONTRIBUTION	127.73	0.04	1,016.50	0.04	1,755.00	738.50
130 EMPLOYER PAID INSURANCE	2,524.57	0.76	19,629.54	0.83	31,614.00	11,984.46
150 WORKER'S COMPENSATION	0.00		10,720.88	0.45	7,800.00	-2,920.88
210 OPERATING SUPPLIES	553.46	0.17	8,257.68	0.35	10,000.00	1,742.32
212 MOTOR FUELS	238.10	0.07	2,312.23	0.10	5,000.00	2,687.77
214 UNIFORMS	142.00	0.04	142.00	0.01	1,300.00	1,158.00
220 REPAIR/MAINTENANCE SUPPLIES	1,784.62	0.54	15,820.28	0.67	16,000.00	179.72
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		239.81	0.01	3,000.00	2,760.19
321 TELEPHONE	129.67	0.04	882.23	0.04	2,310.00	1,427.77
325 COMMUNICATION-OTHER	15.00		45.00		0.00	-45.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,200.00	1,200.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
343 OTHER ADVERTISING	0.00		29.67		250.00	220.33
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		4,270.02	0.18	6,000.00	1,729.98
380 UTILITY SERVICES	583.75	0.18	7,460.37	0.32	14,000.00	6,539.63
400 REPAIRS & MAINTENANCE	754.15	0.23	9,594.38	0.41	10,000.00	405.62
410 RENTALS	0.00		59.65		100.00	40.35
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,518.99	0.06	2,500.00	981.01
431 Grants	0.00		2,654.28	0.11	0.00	-2,654.28
440 PROFESSIONAL SERVICES	0.00		1,250.00	0.05	1,500.00	250.00
444 OTHER CONTRACTUAL SERVICES	46.93	0.01	145.41	0.01	2,000.00	1,854.59
Account Total	17,501.29	5.27	170,694.28	7.22	254,254.00	83,559.72
Total Department	17,501.29	5.27	170,694.28	7.22	254,254.00	83,559.72

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 9 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	1,862.36	0.56	3,743.26	0.16	10,000.00	6,256.74
303 ENGINEERING FEES	8,111.24	2.44	23,321.96	0.99	41,000.00	17,678.04
400 REPAIRS & MAINTENANCE	0.00		0.00		151,268.00	151,268.00
Account Total						
	9,973.60	3.01	27,065.22	1.14	202,268.00	175,202.78
Total Department	9,973.60	3.01	27,065.22	1.14	202,268.00	175,202.78
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		24,153.96	1.02	13,000.00	-11,153.96
121 EMPLOYER PERA CONTRIBUTIONS	0.00		1,811.48	0.08	975.00	-836.48
122 EMPLOYER FICA CONTRIBUTIONS	0.00		1,439.63	0.06	806.00	-633.63
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		336.81	0.01	189.00	-147.81
130 EMPLOYER PAID INSURANCE	0.00		3,713.56	0.16	2,500.00	-1,213.56
150 WORKER'S COMPENSATION	0.00		1,007.60	0.04	1,000.00	-7.60
210 OPERATING SUPPLIES	32.56	0.01	6,757.95	0.29	8,000.00	1,242.05
212 MOTOR FUELS	0.00		21.23		1,000.00	978.77
220 REPAIR/MAINTENANCE SUPPLIES	13.10		14,901.14	0.63	20,000.00	5,098.86
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		506.93	0.02	500.00	-6.93
360 INSURANCE	0.00		206.64	0.01	300.00	93.36
400 REPAIRS & MAINTENANCE	754.15	0.23	3,322.51	0.14	8,200.00	4,877.49
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		381.97	0.02	2,500.00	2,118.03
444 OTHER CONTRACTUAL SERVICES	0.00		1,485.00	0.06	5,000.00	3,515.00
Account Total						
	799.81	0.24	60,046.41	2.54	64,020.00	3,973.59
Total Department	799.81	0.24	60,046.41	2.54	64,020.00	3,973.59
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	4,119.90	1.24	34,112.75	1.44	55,000.00	20,887.25
Account Total						
	4,119.90	1.24	34,112.75	1.44	55,000.00	20,887.25
Total Department	4,119.90	1.24	34,112.75	1.44	55,000.00	20,887.25
Sidewalks						
Sidewalks						
303 ENGINEERING FEES	110.00	0.03	550.00	0.02	0.00	-550.00
400 REPAIRS & MAINTENANCE	800.00	0.24	800.00	0.03	50,000.00	49,200.00
Account Total						
	910.00	0.27	1,350.00	0.06	50,000.00	48,650.00
Total Department	910.00	0.27	1,350.00	0.06	50,000.00	48,650.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	836.04	0.25	6,194.48	0.26	9,800.00	3,605.52
Account Total						
	836.04	0.25	6,194.48	0.26	9,800.00	3,605.52
Total Department	836.04	0.25	6,194.48	0.26	9,800.00	3,605.52
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	7.56		76.39		2,000.00	1,923.61
360 INSURANCE	0.00		535.29	0.02	760.00	224.71
380 UTILITY SERVICES	144.46	0.04	955.87	0.04	2,000.00	1,044.13
400 REPAIRS & MAINTENANCE	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	20,091.86	6.06	54,380.48	2.30	7,000.00	-47,380.48

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 10 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
444 OTHER CONTRACTUAL SERVICES	0.00		670.40	0.03	1,000.00	329.60
Account Total	20,243.88	6.10	56,618.43	2.39	14,760.00	-41,858.43
Total Department	20,243.88	6.10	56,618.43	2.39	14,760.00	-41,858.43
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	42.40	0.01	822.56	0.03	500.00	-322.56
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		100.00	100.00
321 TELEPHONE	349.94	0.11	2,442.68	0.10	4,500.00	2,057.32
325 COMMUNICATION-OTHER	15.00		65.00		100.00	35.00
333 STAFF MEETINGS & CONFERENCES	0.00		119.74	0.01	50.00	-69.74
334 MEMBERSHIP DUES AND FEES	0.00		360.00	0.02	500.00	140.00
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		805.29	0.03	3,500.00	2,694.71
Account Total	407.34	0.12	4,615.27	0.20	9,280.00	4,664.73
Total Department	407.34	0.12	4,615.27	0.20	9,280.00	4,664.73
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		757.74	0.03	3,000.00	2,242.26
Account Total			757.74	0.03	3,000.00	2,242.26
Total Department			757.74	0.03	3,000.00	2,242.26
Swimming Pool						
Swimming Pool						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		281.49	0.01	0.00	-281.49
102 FULL-TIME EMPLOYEES - OVERTIME	940.43	0.28	5,348.65	0.23	9,300.00	3,951.35
103 PART-TIME EMPLOYEES	51,236.97	15.44	144,056.86	6.09	141,500.00	-2,556.86
121 EMPLOYER PERA CONTRIBUTIONS	70.53	0.02	254.97	0.01	0.00	-254.97
122 EMPLOYER FICA CONTRIBUTIONS	3,227.48	0.97	9,258.40	0.39	8,773.00	-485.40
123 EMPLOYER MEDICARE CONTRIBUTION	754.77	0.23	2,165.26	0.09	2,052.00	-113.26
130 EMPLOYER PAID INSURANCE	247.18	0.07	737.05	0.03	500.00	-237.05
150 WORKER'S COMPENSATION	0.00		9,543.42	0.40	5,800.00	-3,743.42
210 OPERATING SUPPLIES	1,128.64	0.34	9,595.52	0.41	25,000.00	15,404.48
220 REPAIR/MAINTENANCE SUPPLIES	608.29	0.18	13,035.36	0.55	12,000.00	-1,035.36
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		20,000.00	20,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
262 COST OF CONCESSIONS	5,649.73	1.70	25,348.64	1.07	25,000.00	-348.64
321 TELEPHONE	90.56	0.03	562.22	0.02	1,100.00	537.78
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		50.00		3,000.00	2,950.00
360 INSURANCE	0.00		1,997.16	0.08	3,300.00	1,302.84
370 MAINTENANCE/SUPPORT FEES	0.00		925.00	0.04	2,500.00	1,575.00
380 UTILITY SERVICES	13,768.55	4.15	29,826.89	1.26	65,000.00	35,173.11
400 REPAIRS & MAINTENANCE	483.00	0.15	8,350.62	0.35	4,000.00	-4,350.62
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	2,381.18	0.72	5,712.36	0.24	10,000.00	4,287.64
Account Total	80,587.31	24.29	267,049.87	11.29	340,725.00	73,675.13
Total Department	80,587.31	24.29	267,049.87	11.29	340,725.00	73,675.13

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 11 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	273.62	0.08	524.99	0.02	3,000.00	2,475.01
122 EMPLOYER FICA CONTRIBUTIONS	16.96	0.01	32.54		186.00	153.46
123 EMPLOYER MEDICARE CONTRIBUTION	3.97		7.61		44.00	36.39
210 OPERATING SUPPLIES	311.17	0.09	2,315.80	0.10	8,500.00	6,184.20
214 UNIFORMS	0.00		389.94	0.02	500.00	110.06
220 REPAIR/MAINTENANCE SUPPLIES	266.91	0.08	2,396.81	0.10	5,500.00	3,103.19
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		2,341.00	0.10	2,850.00	509.00
333 STAFF MEETINGS & CONFERENCES	0.00		11.32		350.00	338.68
334 MEMBERSHIP DUES AND FEES	0.00		130.00	0.01	450.00	320.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		337.86	0.01	2,000.00	1,662.14
380 UTILITY SERVICES	1,690.64	0.51	5,359.54	0.23	9,000.00	3,640.46
400 REPAIRS & MAINTENANCE	754.15	0.23	5,375.08	0.23	8,500.00	3,124.92
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,306.00	0.06	3,000.00	1,694.00
444 OTHER CONTRACTUAL SERVICES	648.00	0.20	16,566.00	0.70	21,600.00	5,034.00
Account Total						
	3,965.42	1.20	37,094.49	1.57	65,730.00	28,635.51
Total Department	3,965.42	1.20	37,094.49	1.57	65,730.00	28,635.51
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	14,277.98	4.30	122,024.62	5.16	185,600.00	63,575.38
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		383.96	0.02	2,000.00	1,616.04
103 PART-TIME EMPLOYEES	788.48	0.24	12,873.34	0.54	27,000.00	14,126.66
121 EMPLOYER PERA CONTRIBUTIONS	1,070.87	0.32	9,920.43	0.42	14,070.00	4,149.57
122 EMPLOYER FICA CONTRIBUTIONS	873.70	0.26	7,894.80	0.33	11,631.00	3,736.20
123 EMPLOYER MEDICARE CONTRIBUTION	204.34	0.06	1,846.44	0.08	3,112.00	1,265.56
130 EMPLOYER PAID INSURANCE	3,013.17	0.91	24,075.93	1.02	43,000.00	18,924.07
150 WORKER'S COMPENSATION	0.00		10,813.85	0.46	8,100.00	-2,713.85
210 OPERATING SUPPLIES	0.00		1,745.45	0.07	3,000.00	1,254.55
212 MOTOR FUELS	1,045.51	0.32	2,511.94	0.11	6,000.00	3,488.06
214 UNIFORMS	0.00		0.00		1,500.00	1,500.00
220 REPAIR/MAINTENANCE SUPPLIES	260.93	0.08	3,600.23	0.15	12,000.00	8,399.77
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		868.51	0.04	3,000.00	2,131.49
262 COST OF CONCESSIONS	64.80	0.02	821.05	0.03	2,000.00	1,178.95
304 LEGAL FEES	0.00		43.50		0.00	-43.50
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		9,789.24	0.41	10,000.00	210.76
380 UTILITY SERVICES	501.83	0.15	3,805.21	0.16	6,000.00	2,194.79
400 REPAIRS & MAINTENANCE	0.00		179.00	0.01	1,000.00	821.00
410 RENTALS	790.00	0.24	3,249.65	0.14	6,500.00	3,250.35
430 OTHER SERVICE/CHARGES-MISC.	0.00		325.25	0.01	3,000.00	2,674.75
444 OTHER CONTRACTUAL SERVICES	0.00		4,340.00	0.18	6,500.00	2,160.00
Account Total						
	22,891.61	6.90	221,112.40	9.35	355,563.00	134,450.60
Total Department	22,891.61	6.90	221,112.40	9.35	355,563.00	134,450.60

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 12 of 32
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		16.98		600.00	583.02
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		339.98	0.01	750.00	410.02
333 STAFF MEETINGS & CONFERENCES	600.00	0.18	600.00	0.03	300.00	-300.00
334 MEMBERSHIP DUES AND FEES	0.00		15.00		25.00	10.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		2,865.48	0.12	8,700.00	5,834.52
444 OTHER CONTRACTUAL SERVICES	0.00		1,681.13	0.07	14,000.00	12,318.87
Account Total	600.00	0.18	5,518.57	0.23	24,475.00	18,956.43
Total Department	600.00	0.18	5,518.57	0.23	24,475.00	18,956.43
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	51.76	0.02	427.20	0.02	2,000.00	1,572.80
Account Total	51.76	0.02	427.20	0.02	2,000.00	1,572.80
Total Department	51.76	0.02	427.20	0.02	2,000.00	1,572.80
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		384.75	0.02	22,677.00	22,292.25
440 PROFESSIONAL SERVICES	0.00		270.00	0.01	300.00	30.00
Account Total			654.75	0.03	22,977.00	22,322.25
Total Department			654.75	0.03	22,977.00	22,322.25
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		22,500.00	22,500.00
Account Total					22,500.00	22,500.00
City Clerk						
570 OFFICE EQUIP AND FURNISHINGS	4,414.47	1.33	13,089.47	0.55	6,000.00	-7,089.47
Account Total	4,414.47	1.33	13,089.47	0.55	6,000.00	-7,089.47
Police						
550 MOTOR VEHICLES	101.49	0.03	64,033.46	2.71	0.00	-64,033.46
611 BOND INTEREST	0.00		3,433.57	0.15	0.00	-3,433.57
Account Total	101.49	0.03	67,467.03	2.85		-67,467.03
Fire						
550 MOTOR VEHICLES	0.00		0.00		56,666.00	56,666.00
Account Total					56,666.00	56,666.00
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		50,000.00	50,000.00
540 HEAVY MACHINERY	0.00		0.00		74,136.00	74,136.00
550 MOTOR VEHICLES	0.00		2,465.39	0.10	0.00	-2,465.39
611 BOND INTEREST	0.00		251.92	0.01	0.00	-251.92
Account Total			2,717.31	0.11	124,136.00	121,418.69
Park Areas						
530 IMPR OTHER THAN BUILDINGS	4,837.20	1.46	23,689.98	1.00	55,800.00	32,110.02
550 MOTOR VEHICLES	0.00		1,045.35	0.04	30,000.00	28,954.65
611 BOND INTEREST	0.00		488.15	0.02	0.00	-488.15
Account Total	4,837.20	1.46	25,223.48	1.07	85,800.00	60,576.52
Total Department	9,353.16	2.82	108,497.29	4.59	295,102.00	186,604.71

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 13 of 32
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	0.00		16,306.67	0.69	21,650.00	5,343.33
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		7,970.00	7,970.00
433 MMUA SAFETY PROGRAM	0.00		4,242.62	0.18	7,000.00	2,757.38
Account Total						
			20,549.29	0.87	36,620.00	16,070.71
Total Department			20,549.29	0.87	36,620.00	16,070.71
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		89,000.00	3.76	89,000.00	0.00
Account Total						
			89,000.00	3.76	89,000.00	
Total Department			89,000.00	3.76	89,000.00	
Total Expenses	331,782.69	100.00	2,364,707.92	100.00	3,854,272.00	1,489,564.08
Net Income(Loss)	-239,661.05	-72.23	-51,019.36	-2.16		

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 14 of 32
Report ID: L140

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	0.00		167,456.50	69.53	334,913.00	-167,456.50
3362 COUNTY CONTR - SELCO	15,331.78	48.86	30,663.56	12.73	61,396.00	-30,732.44
3363 GRANT	0.00		968.89	0.40	0.00	968.89
3410 CHARGES FOR SERVICES	28.12	0.09	252.63	0.10	400.00	-147.37
3412 CHARGES FOR SERVICES-PRIN	95.92	0.31	786.69	0.33	400.00	386.69
3513 LIBRARY FINES	477.11	1.52	2,576.39	1.07	5,000.00	-2,423.61
3621 INTEREST EARNED	0.00		820.00	0.34	150.00	670.00
3623 CONTR/DONATION FROM PRIVA	350.00	1.12	4,764.76	1.98	1,050.00	3,714.76
3624 MISC REVENUE - REFUNDS	18.24	0.06	881.90	0.37	400.00	481.90
Total Department	16,301.17	51.95	209,171.32	86.86	403,709.00	-194,537.68
Total Revenue	16,301.17	100.00	209,171.32	100.00	403,709.00	-194,537.68
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	776.05	2.47	6,447.70	2.68	9,974.00	3,526.30
121 EMPLOYER PERA CONTRIBUTIONS	58.21	0.19	483.64	0.20	728.00	244.36
122 EMPLOYER FICA CONTRIBUTIONS	46.35	0.15	387.08	0.16	602.00	214.92
123 EMPLOYER MEDICARE CONTRIBUTION	10.83	0.03	90.54	0.04	250.00	159.46
Account Total						
	891.44	2.84	7,408.96	3.08	11,554.00	4,145.04
Total Department	891.44	2.84	7,408.96	3.08	11,554.00	4,145.04
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	17,687.69	56.37	132,632.63	55.07	241,750.00	109,117.37
103 PART-TIME EMPLOYEES	519.92	1.66	5,455.36	2.27	0.00	-5,455.36
121 EMPLOYER PERA CONTRIBUTIONS	1,365.56	4.35	10,473.05	4.35	18,300.00	7,826.95
122 EMPLOYER FICA CONTRIBUTIONS	1,061.07	3.38	8,365.30	3.47	15,128.00	6,762.70
123 EMPLOYER MEDICARE CONTRIBUTION	248.13	0.79	1,956.24	0.81	3,583.00	1,626.76
130 EMPLOYER PAID INSURANCE	4,631.46	14.76	28,179.42	11.70	39,200.00	11,020.58
150 WORKER'S COMPENSATION	0.00		2,154.19	0.89	1,000.00	-1,154.19
160 LIABILITY INSURANCE	0.00		34.29	0.01	0.00	-34.29
210 OPERATING SUPPLIES	103.83	0.33	2,156.13	0.90	2,800.00	643.87
216 PERIODICALS	129.99	0.41	335.39	0.14	450.00	114.61
218 BOOKS	468.90	1.49	6,193.21	2.57	10,800.00	4,606.79
219 AUDIO VISUAL	83.86	0.27	3,675.06	1.53	5,800.00	2,124.94
220 REPAIR/MAINTENANCE SUPPLIES	83.94	0.27	271.05	0.11	700.00	428.95
222 ELECTRONIC SERVICES	0.00		1,531.10	0.64	6,000.00	4,468.90
240 SMALL TOOLS/MINOR EQUIPMENT	9.48	0.03	9.48		100.00	90.52
304 LEGAL FEES	0.00		43.50	0.02	1,000.00	956.50
309 EDP, SOFTWARE & DESIGN	1,404.37	4.48	11,234.96	4.67	15,200.00	3,965.04
321 TELEPHONE	134.27	0.43	1,011.03	0.42	1,700.00	688.97
325 COMMUNICATION-OTHER	0.00		0.00		500.00	500.00
331 TRAVEL/MILEAGE	16.24	0.05	16.24	0.01	500.00	483.76
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		850.00	850.00

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 15 of 32
Report ID: L140

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
334 MEMBERSHIP DUES AND FEES	0.00		314.00	0.13	500.00	186.00
343 OTHER ADVERTISING	0.00		99.00	0.04	250.00	151.00
360 INSURANCE	0.00		2,270.73	0.94	3,500.00	1,229.27
370 MAINTENANCE/SUPPORT FEES	0.00		601.74	0.25	2,000.00	1,398.26
380 UTILITY SERVICES	1,082.42	3.45	7,163.06	2.97	8,700.00	1,536.94
400 REPAIRS & MAINTENANCE	0.00		1,031.00	0.43	2,500.00	1,469.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		318.38	0.13	2,000.00	1,681.62
433 MMUA SAFETY PROGRAM	0.00		592.50	0.25	844.00	251.50
440 PROFESSIONAL SERVICES	0.00		270.00	0.11	500.00	230.00
441 LIBRARY PROGRAMS	1,156.00	3.68	3,767.37	1.56	4,000.00	232.63
444 OTHER CONTRACTUAL SERVICES	94.50	0.30	189.00	0.08	0.00	-189.00
570 OFFICE EQUIP AND FURNISHINGS	206.54	0.66	1,072.17	0.45	2,000.00	927.83
Account Total						
	30,488.17	97.16	233,416.58	96.92	392,155.00	158,738.42
Total Department	30,488.17	97.16	233,416.58	96.92	392,155.00	158,738.42
Total Expenses	31,379.61	100.00	240,825.54	100.00	403,709.00	162,883.46
Net Income (Loss)	-15,078.44	-48.05	-31,654.22	-13.14		

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 16 of 32
Report ID: L140

290 Economic Development

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	0.00		34,801.00	73.34	69,602.00	-34,801.00
3107 ABATEMENT LEVY	0.00		294.85	0.62	0.00	294.85
3621 INTEREST EARNED	0.00		174.00	0.37	2,000.00	-1,826.00
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		20,000.00	-20,000.00
Total Department			35,269.85	74.33	91,602.00	-56,332.15
Total Revenue			0.00	100.00	91,602.00	-56,332.15
Expenses						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	672.37	80.54	7,027.74	14.81	11,500.00	4,472.26
121 EMPLOYER PERA CONTRIBUTIONS	15.76	1.89	488.07	1.03	863.00	374.93
122 EMPLOYER FICA CONTRIBUTIONS	41.69	4.99	423.44	0.89	713.00	289.56
123 EMPLOYER MEDICARE CONTRIBUTION	9.74	1.17	98.97	0.21	167.00	68.03
130 EMPLOYER PAID INSURANCE	0.00		538.09	1.13	1,100.00	561.91
150 WORKER'S COMPENSATION	0.00		-35.96	-0.08	300.00	335.96
210 OPERATING SUPPLIES	47.73	5.72	388.70	0.82	400.00	11.30
303 ENGINEERING FEES	0.00		0.00		3,000.00	3,000.00
304 LEGAL FEES	0.00		1,348.50	2.84	4,000.00	2,651.50
321 TELEPHONE	32.58	3.90	219.57	0.46	500.00	280.43
325 COMMUNICATION-OTHER	15.00	1.80	181.67	0.38	200.00	18.33
333 STAFF MEETINGS & CONFERENCES	0.00		15.89	0.03	500.00	484.11
334 MEMBERSHIP DUES AND FEES	0.00		415.50	0.88	500.00	84.50
351 LEGAL NOTICES PUBLISHING	0.00		75.00	0.16	0.00	-75.00
360 INSURANCE	0.00		265.17	0.56	360.00	94.83
414 COMMERCIAL PROGRAMS	0.00		0.00		20,000.00	20,000.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,265.00	2.67	4,500.00	3,235.00
440 PROFESSIONAL SERVICES	0.00		2,967.44	6.25	500.00	-2,467.44
444 OTHER CONTRACTUAL SERVICES	0.00		31,766.25	66.95	42,500.00	10,733.75
Account Total			834.87	100.00	91,603.00	44,153.96
Total Department			834.87	100.00	91,603.00	44,153.96
Total Expenses			834.87	100.00	91,603.00	44,153.96
Net Income(Loss)			-834.87	-100.00	-12,179.19	-25.67

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 17 of 32
Report ID: L140

601 Water Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Distribution						
3611 SPECIAL ASSESSMTS - PRINC	0.00		144.66	0.03	0.00	144.66
3612 SPECIAL ASSESSMT-PENALTY/	0.00		1,528.15	0.27	0.00	1,528.15
3621 INTEREST EARNED	0.00		5,191.06	0.93	5,000.00	191.06
3622 RENTS AND ROYALTIES	1,052.10	4.49	18,610.24	3.35	23,500.00	-4,889.76
3624 MISC REVENUE - REFUNDS	0.00		10,000.00	1.80	500.00	9,500.00
3626 MONEY MARKET INTEREST	0.00		12.00		0.00	12.00
3710 WATER SALES - CUSTOMERS	81,172.45	346.60	555,445.99	99.95	754,469.00	-199,023.01
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	3,600.00	15.37	32,600.00	5.87	0.00	32,600.00
3718 METER SALES	1,175.00	5.02	11,340.00	2.04	6,000.00	5,340.00
3719 WAC Fee	0.00		12,520.00	2.25	0.00	12,520.00
3746 PENALTIES	678.01	2.90	5,172.70	0.93	7,000.00	-1,827.30
Total Department	87,677.56	374.37	652,564.80	117.42	796,569.00	-144,004.20
Total Revenue	87,677.56	100.00	652,564.80	100.00	796,569.00	-144,004.20
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		254,754.25	45.84	254,283.00	-471.25
611 BOND INTEREST	0.00		44,251.64	7.96	43,597.00	-654.64
620 PAYING AGENT FEES	0.00		594.00	0.11	0.00	-594.00
Account Total			299,599.89	53.91	297,880.00	-1,719.89
Total Department			299,599.89	53.91	297,880.00	-1,719.89
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	3,772.69	16.11	24,934.90	4.49	40,000.00	15,065.10
Account Total	3,772.69	16.11	24,934.90	4.49	40,000.00	15,065.10
Total Department	3,772.69	16.11	24,934.90	4.49	40,000.00	15,065.10
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	6,616.38	28.25	52,581.54	9.46	86,000.00	33,418.46
102 FULL-TIME EMPLOYEES - OVERTIME	197.11	0.84	4,221.95	0.76	5,000.00	778.05
121 EMPLOYER PERA CONTRIBUTIONS	511.08	2.18	4,224.96	0.76	6,825.00	2,600.04
122 EMPLOYER FICA CONTRIBUTIONS	399.28	1.70	3,355.83	0.60	5,642.00	2,286.17
123 EMPLOYER MEDICARE CONTRIBUTION	93.36	0.40	784.71	0.14	1,320.00	535.29
130 EMPLOYER PAID INSURANCE	1,691.78	7.22	11,415.11	2.05	12,500.00	1,084.89
150 WORKER'S COMPENSATION	0.00		3,498.71	0.63	3,000.00	-498.71
160 LIABILITY INSURANCE	0.00		34.29	0.01	40.00	5.71
210 OPERATING SUPPLIES	664.31	2.84	17,115.31	3.08	50,000.00	32,884.69
212 MOTOR FUELS	0.00		1,250.71	0.23	1,200.00	-50.71
214 UNIFORMS	0.00		152.89	0.03	420.00	267.11
220 REPAIR/MAINTENANCE SUPPLIES	955.57	4.08	5,845.90	1.05	62,100.00	56,254.10
240 SMALL TOOLS/MINOR EQUIPMENT	619.07	2.64	1,010.20	0.18	5,000.00	3,989.80
260 METERS	0.00		4,926.27	0.89	8,000.00	3,073.73

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 18 of 32
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
360 INSURANCE	0.00		4,327.47	0.78	6,000.00	1,672.53
400 REPAIRS & MAINTENANCE	754.15	3.22	12,006.71	2.16	85,000.00	72,993.29
410 RENTALS	0.00		0.00		2,600.00	2,600.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		576.00	0.10	3,600.00	3,024.00
433 MMUA SAFETY PROGRAM	37.50	0.16	2,540.17	0.46	4,800.00	2,259.83
435 UNCOLLECTIBLE	0.00		1,482.35	0.27	0.00	-1,482.35
440 PROFESSIONAL SERVICES	105.00	0.45	1,693.00	0.30	2,500.00	807.00
444 OTHER CONTRACTUAL SERVICES	36.94	0.16	135.45	0.02	0.00	-135.45
Account Total	12,681.53	54.15	133,179.53	23.96	351,547.00	218,367.47
Total Department	12,681.53	54.15	133,179.53	23.96	351,547.00	218,367.47
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	4,591.28	19.60	38,340.06	6.90	76,500.00	38,159.94
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		218.69	0.04	0.00	-218.69
121 EMPLOYER PERA CONTRIBUTIONS	301.02	1.29	2,782.00	0.50	5,738.00	2,956.00
122 EMPLOYER FICA CONTRIBUTIONS	268.72	1.15	2,244.10	0.40	4,743.00	2,498.90
123 EMPLOYER MEDICARE CONTRIBUTION	62.85	0.27	524.85	0.09	1,109.00	584.15
130 EMPLOYER PAID INSURANCE	840.29	3.59	6,974.87	1.26	13,000.00	6,025.13
210 OPERATING SUPPLIES	87.17	0.37	572.34	0.10	800.00	227.66
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,446.00	0.80	4,406.00	-40.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		0.00		750.00	750.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	168.72	0.72	1,153.58	0.21	2,400.00	1,246.42
325 COMMUNICATION-OTHER	395.68	1.69	3,487.81	0.63	5,000.00	1,512.19
333 STAFF MEETINGS & CONFERENCES	250.00	1.07	996.53	0.18	1,500.00	503.47
334 MEMBERSHIP DUES AND FEES	0.00		270.40	0.05	500.00	229.60
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,200.00	1,200.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,161.55	0.39	2,725.00	563.45
430 OTHER SERVICE/CHARGES-MISC.	0.00		468.25	0.08	200.00	-268.25
438 CREDIT CARD FEES	0.00		2,313.71	0.42	2,800.00	486.29
440 PROFESSIONAL SERVICES	0.00		1,540.00	0.28	1,800.00	260.00
444 OTHER CONTRACTUAL SERVICES	0.00		2,514.62	0.45	0.00	-2,514.62
Account Total	6,965.73	29.74	71,009.36	12.78	131,371.00	60,361.64
Total Department	6,965.73	29.74	71,009.36	12.78	131,371.00	60,361.64
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		27,014.98	4.86	0.00	-27,014.98
Account Total			27,014.98	4.86		-27,014.98
Total Department			27,014.98	4.86		-27,014.98
Total Expenses	23,419.95	100.00	555,738.66	100.00	820,798.00	265,059.34
Net Income (Loss)	64,257.61	274.37	96,826.14	17.42		

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 19 of 32
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Sewage Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	0.00		225.01	0.02	0.00	225.01
3621 INTEREST EARNED	0.00		12,839.65	0.87	6,000.00	6,839.65
3626 MONEY MARKET INTEREST	0.00		15.13		0.00	15.13
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	163,753.65	180.60	1,258,366.11	84.93	1,785,000.00	-526,633.89
3725 SEWER CONNECTION FEES	2,250.00	2.48	27,250.00	1.84	20,000.00	7,250.00
3729 SAC Fee	0.00		12,520.00	0.85	0.00	12,520.00
3746 PENALTIES	1,649.00	1.82	12,855.82	0.87	18,000.00	-5,144.18
3911 SALES OF FIXED ASSETS	0.00		7,500.00	0.51	0.00	7,500.00
3922 OTHER MISC-GOVT	0.00		48,726.00	3.29	132,500.00	-83,774.00
Total Department	167,652.65	184.90	1,380,297.72	93.16	1,969,500.00	-589,202.28
Total Revenue	167,652.65	100.00	1,380,297.72	100.00	1,969,500.00	-589,202.28
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		774,329.92	52.26	775,824.00	1,494.08
611 BOND INTEREST	0.00		116,012.15	7.83	116,395.00	382.85
620 PAYING AGENT FEES	0.00		346.50	0.02	0.00	-346.50
Account Total			890,688.57	60.12	892,219.00	1,530.43
Total Department			890,688.57	60.12	892,219.00	1,530.43
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	13,527.42	14.92	105,587.12	7.13	175,400.00	69,812.88
102 FULL-TIME EMPLOYEES - OVERTIME	512.46	0.57	8,212.51	0.55	10,000.00	1,787.49
103 PART-TIME EMPLOYEES	788.48	0.87	3,013.12	0.20	11,440.00	8,426.88
121 EMPLOYER PERA CONTRIBUTIONS	1,052.94	1.16	8,442.05	0.57	13,905.00	5,462.95
122 EMPLOYER FICA CONTRIBUTIONS	872.59	0.96	6,938.96	0.47	12,204.00	5,265.04
123 EMPLOYER MEDICARE CONTRIBUTION	204.07	0.23	1,622.91	0.11	2,854.00	1,231.09
130 EMPLOYER PAID INSURANCE	3,569.07	3.94	22,408.68	1.51	23,550.00	1,141.32
150 WORKER'S COMPENSATION	0.00		7,802.28	0.53	6,000.00	-1,802.28
160 LIABILITY INSURANCE	0.00		0.00		35.00	35.00
210 OPERATING SUPPLIES	218.86	0.24	2,997.25	0.20	35,000.00	32,002.75
211 CHEMICALS	5,274.13	5.82	33,709.32	2.28	60,000.00	26,290.68
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		0.00		910.00	910.00
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	55.87	0.06	2,746.37	0.19	16,000.00	13,253.63
221 LG REPAIR/MAINT SUPPLIES	0.00		23,646.00	1.60	50,000.00	26,354.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		634.05	0.04	5,000.00	4,365.95
301 AUDITING/ACCOUNTING	0.00		3,956.00	0.27	3,818.00	-138.00
303 ENGINEERING FEES	6,845.00	7.55	7,250.00	0.49	10,000.00	2,750.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00
321 TELEPHONE	127.32	0.14	872.20	0.06	2,400.00	1,527.80

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 20 of 32
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
333 STAFF MEETINGS & CONFERENCES	0.00		1,646.32	0.11	2,200.00	553.68
334 MEMBERSHIP DUES AND FEES	0.00		0.00		130.00	130.00
360 INSURANCE	0.00		6,096.15	0.41	8,000.00	1,903.85
370 MAINTENANCE/SUPPORT FEES	0.00		1,336.75	0.09	1,365.00	28.25
380 UTILITY SERVICES	5,340.58	5.89	29,158.88	1.97	65,000.00	35,841.12
381 PURCHASED POWER	9,888.69	10.91	50,536.52	3.41	122,000.00	71,463.48
400 REPAIRS & MAINTENANCE	23,031.97	25.40	94,293.80	6.36	50,000.00	-44,293.80
430 OTHER SERVICE/CHARGES-MISC.	139.06	0.15	6,893.42	0.47	3,200.00	-3,693.42
433 MMUA SAFETY PROGRAM	0.00		2,073.75	0.14	4,130.00	2,056.25
440 PROFESSIONAL SERVICES	4,684.37	5.17	25,081.54	1.69	50,000.00	24,918.46
Account Total						
	76,132.88	83.96	456,955.95	30.84	746,971.00	290,015.05
Total Department	76,132.88	83.96	456,955.95	30.84	746,971.00	290,015.05
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	3,488.44	3.85	28,164.83	1.90	45,400.00	17,235.17
102 FULL-TIME EMPLOYEES - OVERTIME	78.84	0.09	1,247.67	0.08	5,000.00	3,752.33
121 EMPLOYER PERA CONTRIBUTIONS	267.54	0.30	2,191.65	0.15	3,780.00	1,588.35
122 EMPLOYER FICA CONTRIBUTIONS	208.86	0.23	1,735.67	0.12	3,125.00	1,389.33
123 EMPLOYER MEDICARE CONTRIBUTION	48.89	0.05	405.92	0.03	731.00	325.08
130 EMPLOYER PAID INSURANCE	866.60	0.96	6,030.65	0.41	7,500.00	1,469.35
150 WORKER'S COMPENSATION	0.00		2,377.70	0.16	3,000.00	622.30
160 LIABILITY INSURANCE	0.00		34.29		40.00	5.71
210 OPERATING SUPPLIES	666.59	0.74	6,073.88	0.41	11,000.00	4,926.12
212 MOTOR FUELS	119.60	0.13	1,870.07	0.13	6,400.00	4,529.93
214 UNIFORMS	0.00		638.90	0.04	210.00	-428.90
220 REPAIR/MAINTENANCE SUPPLIES	137.98	0.15	1,746.19	0.12	2,000.00	253.81
240 SMALL TOOLS/MINOR EQUIPMENT	90.15	0.10	718.89	0.05	1,500.00	781.11
260 METERS	0.00		4,926.27	0.33	8,000.00	3,073.73
360 INSURANCE	0.00		9,483.36	0.64	13,000.00	3,516.64
380 UTILITY SERVICES	426.47	0.47	1,700.97	0.11	3,500.00	1,799.03
400 REPAIRS & MAINTENANCE	2,184.15	2.41	7,230.48	0.49	65,000.00	57,769.52
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		500.00	0.03	3,000.00	2,500.00
433 MMUA SAFETY PROGRAM	37.50	0.04	666.16	0.04	590.00	-76.16
435 UNCOLLECTIBLE	0.00		1,040.06	0.07	0.00	-1,040.06
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	36.94	0.04	135.45	0.01	0.00	-135.45
Account Total						
	8,658.55	9.55	78,919.06	5.33	184,876.00	105,956.94
Total Department	8,658.55	9.55	78,919.06	5.33	184,876.00	105,956.94
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	3,953.21	4.36	31,619.47	2.13	60,000.00	28,380.53
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		145.80	0.01	1,000.00	854.20
121 EMPLOYER PERA CONTRIBUTIONS	261.82	0.29	2,343.86	0.16	4,575.00	2,231.14
122 EMPLOYER FICA CONTRIBUTIONS	233.16	0.26	1,856.03	0.13	3,782.00	1,925.97
123 EMPLOYER MEDICARE CONTRIBUTION	54.50	0.06	433.96	0.03	885.00	451.04
130 EMPLOYER PAID INSURANCE	682.38	0.75	5,554.69	0.37	9,600.00	4,045.31
150 WORKER'S COMPENSATION	0.00		0.00		350.00	350.00
210 OPERATING SUPPLIES	87.17	0.10	480.34	0.03	1,500.00	1,019.66

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 21 of 32
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00
301 AUDITING/ACCOUNTING	0.00		490.00	0.03	585.00	95.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
304 LEGAL FEES	0.00		72.50		0.00	-72.50
321 TELEPHONE	214.87	0.24	1,506.72	0.10	2,956.00	1,449.28
325 COMMUNICATION-OTHER	395.68	0.44	3,483.42	0.24	5,000.00	1,516.58
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		50.00		20.00	-30.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		823.05	0.06	1,750.00	926.95
430 OTHER SERVICE/CHARGES-MISC.	0.00		307.50	0.02	50.00	-257.50
438 CREDIT CARD FEES	0.00		2,313.71	0.16	2,800.00	486.29
440 PROFESSIONAL SERVICES	0.00		1,070.00	0.07	400.00	-670.00
444 OTHER CONTRACTUAL SERVICES	0.00		2,514.63	0.17	0.00	-2,514.63
Account Total						
	5,882.79	6.49	55,065.68	3.72	96,868.00	41,802.32
Total Department	5,882.79	6.49	55,065.68	3.72	96,868.00	41,802.32
Total Expenses	90,674.22	100.00	1,481,629.26	100.00	1,920,934.00	439,304.74
Net Income (Loss)	76,978.43	84.90	-101,331.54	-6.84		

Page: 22 of 32
Report ID: L140

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Transmission/Distribution						
3483 Program-Other	0.00		42.50		0.00	42.50
3612 SPECIAL ASSESSMT-PENALTY/	0.00		114.95	0.01	0.00	114.95
3621 INTEREST EARNED	0.00		21,737.85	1.11	10,000.00	11,737.85
3622 RENTS AND ROYALTIES	0.00		3,352.72	0.17	3,000.00	352.72
3624 MISC REVENUE - REFUNDS	44,199.31	12.96	215,759.03	10.98	1,000.00	214,759.03
3626 MONEY MARKET INTEREST	0.00		106.17	0.01	0.00	106.17
3735 ELECTRIC ASSESSMENT	220.00	0.06	2,860.00	0.15	4,400.00	-1,540.00
3740 ELECTRIC SALES-RES/COMM	401,515.84	117.71	2,457,757.95	125.13	3,980,836.00	-1,523,078.05
3742 ELECTRIC SALES-DEMAND	50,522.64	14.81	287,163.14	14.62	405,000.00	-117,836.86
3745 CONNECTION/RECONNECTION F	0.00		2,000.00	0.10	4,800.00	-2,800.00
3746 PENALTIES	4,691.24	1.38	28,878.84	1.47	40,000.00	-11,121.16
3747 ELECTRIC METER HOOKUP FEE	65.00	0.02	1,240.00	0.06	0.00	1,240.00
3748 Recapture Written Off	0.00		59.99		0.00	59.99
3749 CIP Chg	12,763.69	3.74	74,853.28	3.81	111,463.00	-36,609.72
Total Department	513,977.72	150.68	3,095,926.42	157.62	4,560,499.00	-1,464,572.58
Total Revenue	513,977.72	100.00	3,095,926.42	100.00	4,560,499.00	-1,464,572.58
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	155.20	0.05	1,771.22	0.09	2,950.00	1,178.78
121 EMPLOYER PERA CONTRIBUTIONS	11.64		132.80	0.01	221.00	88.20
122 EMPLOYER FICA CONTRIBUTIONS	9.26		106.34	0.01	183.00	76.66
123 EMPLOYER MEDICARE CONTRIBUTION	2.16		24.84		43.00	18.16
Account Total						
	178.26	0.05	2,035.20	0.10	3,397.00	1,361.80
Total Department	178.26	0.05	2,035.20	0.10	3,397.00	1,361.80
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		45,190.84	2.30	45,191.00	0.16
611 BOND INTEREST	0.00		7,655.11	0.39	7,167.00	-488.11
620 PAYING AGENT FEES	0.00		99.00	0.01	0.00	-99.00
Account Total						
			52,944.95	2.70	52,358.00	-586.95
Total Department			52,944.95	2.70	52,358.00	-586.95
Power Supply						
Power Supply						
381 PURCHASED POWER	277,254.87	81.28	1,327,739.43	67.60	2,716,346.00	1,388,606.57
Account Total						
	277,254.87	81.28	1,327,739.43	67.60	2,716,346.00	1,388,606.57
Total Department	277,254.87	81.28	1,327,739.43	67.60	2,716,346.00	1,388,606.57
Transmission/Distribution						

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 23 of 32
Report ID: L140

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	19,525.02	5.72	188,031.48	9.57	340,500.00	152,468.52
102 FULL-TIME EMPLOYEES - OVERTIME	298.77	0.09	5,726.75	0.29	13,100.00	7,373.25
121 EMPLOYER PERA CONTRIBUTIONS	1,486.76	0.44	14,441.95	0.74	26,520.00	12,078.05
122 EMPLOYER FICA CONTRIBUTIONS	1,202.28	0.35	11,757.49	0.60	21,923.00	10,165.51
123 EMPLOYER MEDICARE CONTRIBUTION	281.18	0.08	2,749.76	0.14	5,127.00	2,377.24
124 SICK CONVERSION	0.00		20,170.50	1.03	0.00	-20,170.50
130 EMPLOYER PAID INSURANCE	2,179.00	0.64	20,831.61	1.06	27,000.00	6,168.39
150 WORKER'S COMPENSATION	0.00		11,109.56	0.57	12,560.00	1,450.44
210 OPERATING SUPPLIES	187.52	0.05	2,856.90	0.15	10,000.00	7,143.10
212 MOTOR FUELS	6.63		2,557.80	0.13	5,500.00	2,942.20
214 UNIFORMS	0.00		1,105.34	0.06	2,400.00	1,294.66
220 REPAIR/MAINTENANCE SUPPLIES	13,088.96	3.84	40,665.85	2.07	91,500.00	50,834.15
240 SMALL TOOLS/MINOR EQUIPMENT	356.14	0.10	2,399.27	0.12	4,000.00	1,600.73
260 METERS	0.00		1,030.09	0.05	10,000.00	8,969.91
270 TRANSFORMERS	3,021.53	0.89	17,479.31	0.89	25,000.00	7,520.69
303 ENGINEERING FEES	0.00		1,575.00	0.08	5,000.00	3,425.00
343 OTHER ADVERTISING	0.00		30.00		250.00	220.00
360 INSURANCE	0.00		5,574.60	0.28	9,000.00	3,425.40
380 UTILITY SERVICES	544.04	0.16	7,430.86	0.38	13,500.00	6,069.14
400 REPAIRS & MAINTENANCE	2,230.83	0.65	4,412.28	0.22	5,000.00	587.72
410 RENTALS	0.00		346.30	0.02	500.00	153.70
430 OTHER SERVICE/CHARGES-MISC.	0.00		2,225.47	0.11	3,600.00	1,374.53
433 MMUA SAFETY PROGRAM	0.00		2,829.90	0.14	4,720.00	1,890.10
435 UNCOLLECTIBLE	0.00		12,166.89	0.62	0.00	-12,166.89
437 LOCATES	171.45	0.05	1,529.00	0.08	3,000.00	1,471.00
444 OTHER CONTRACTUAL SERVICES	136.36	0.04	9,757.44	0.50	55,000.00	45,242.56
Account Total						
	44,716.47	13.11	390,791.40	19.90	694,700.00	303,908.60
Total Department	44,716.47	13.11	390,791.40	19.90	694,700.00	303,908.60
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	0.00		0.00		100.00	100.00
Account Total						
					100.00	100.00
Total Department					100.00	100.00
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	9,178.25	2.69	77,190.51	3.93	146,000.00	68,809.49
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		363.55	0.02	2,000.00	1,636.45
121 EMPLOYER PERA CONTRIBUTIONS	567.08	0.17	5,616.00	0.29	11,100.00	5,484.00
122 EMPLOYER FICA CONTRIBUTIONS	540.83	0.16	4,536.92	0.23	9,176.00	4,639.08
123 EMPLOYER MEDICARE CONTRIBUTION	126.50	0.04	1,061.07	0.05	2,147.00	1,085.93
130 EMPLOYER PAID INSURANCE	1,521.47	0.45	13,190.20	0.67	31,000.00	17,809.80
150 WORKER'S COMPENSATION	0.00		0.00		840.00	840.00
160 LIABILITY INSURANCE	0.00		34.29		40.00	5.71
210 OPERATING SUPPLIES	135.94	0.04	827.32	0.04	2,750.00	1,922.68
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,446.00	0.23	4,406.00	-40.00
304 LEGAL FEES	0.00		455.00	0.02	5,000.00	4,545.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		1,000.00	1,000.00

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 24 of 32
Report ID: L140

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
321 TELEPHONE	569.01	0.17	4,540.11	0.23	7,920.00	3,379.89
325 COMMUNICATION-OTHER	851.37	0.25	7,082.49	0.36	10,500.00	3,417.51
333 STAFF MEETINGS & CONFERENCES	620.00	0.18	3,945.79	0.20	3,500.00	-445.79
334 MEMBERSHIP DUES AND FEES	1,500.00	0.44	16,260.00	0.83	40,000.00	23,740.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	0.00		3,778.91	0.19	4,000.00	221.09
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	1,308.30	0.38	24,228.27	1.23	95,244.00	71,015.73
430 OTHER SERVICE/CHARGES-MISC.	1,975.23	0.58	11,218.12	0.57	135,000.00	123,781.88
438 CREDIT CARD FEES	65.00	0.02	5,251.44	0.27	5,600.00	348.56
440 PROFESSIONAL SERVICES	0.00		1,630.00	0.08	7,500.00	5,870.00
444 OTHER CONTRACTUAL SERVICES	0.00		5,029.26	0.26	0.00	-5,029.26
Account Total						
	18,958.98	5.56	190,685.25	9.71	525,923.00	335,237.75
Total Department	18,958.98	5.56	190,685.25	9.71	525,923.00	335,237.75
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		100,000.00	100,000.00
Account Total						
					100,000.00	100,000.00
Total Department					100,000.00	100,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		75,000.00	75,000.00
Account Total						
					75,000.00	75,000.00
Total Department					75,000.00	75,000.00
Total Expenses	341,108.58	100.00	1,964,196.23	100.00	4,167,824.00	2,203,627.77
Net Income(Loss)	172,869.14	50.68	1,131,730.19	57.62		

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 25 of 32
Report ID: L140

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Storm Public Works						
3621 INTEREST EARNED	-3,000.00	-40.57	4,563.94	2.10	3,000.00	1,563.94
3626 MONEY MARKET INTEREST	0.00		67.00	0.03	0.00	67.00
3730 STORM USER CHARGE	37,306.06	504.55	297,362.01	136.77	432,280.00	-134,917.99
3746 PENALTIES	382.05	5.17	2,992.63	1.38	2,200.00	792.63
Total Department	34,688.11	469.14	304,985.58	140.28	437,480.00	-132,494.42
Total Revenue	34,688.11	100.00	304,985.58	100.00	437,480.00	-132,494.42
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		114,451.07	52.64	114,451.00	-0.07
611 BOND INTEREST	0.00		30,324.08	13.95	30,324.00	-0.08
620 PAYING AGENT FEES	0.00		346.50	0.16	0.00	-346.50
Account Total			145,121.65	66.75	144,775.00	-346.65
Total Department			145,121.65	66.75	144,775.00	-346.65
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	2,367.12	32.01	20,131.86	9.26	31,000.00	10,868.14
103 PART-TIME EMPLOYEES	337.92	4.57	1,068.24	0.49	6,780.00	5,711.76
121 EMPLOYER PERA CONTRIBUTIONS	177.52	2.40	1,509.90	0.69	2,610.00	1,100.10
122 EMPLOYER FICA CONTRIBUTIONS	159.65	2.16	1,252.80	0.58	2,342.00	1,089.20
123 EMPLOYER MEDICARE CONTRIBUTION	37.34	0.51	292.88	0.13	504.00	211.12
130 EMPLOYER PAID INSURANCE	655.57	8.87	5,060.52	2.33	7,621.00	2,560.48
210 OPERATING SUPPLIES	602.05	8.14	2,385.08	1.10	7,000.00	4,614.92
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	241.20	3.26	1,015.44	0.47	20,500.00	19,484.56
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
325 COMMUNICATION-OTHER	390.68	5.28	3,468.41	1.60	5,000.00	1,531.59
331 TRAVEL/MILEAGE	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		583.11	0.27	800.00	216.89
370 MAINTENANCE/SUPPORT FEES	0.00		887.05	0.41	1,700.00	812.95
400 REPAIRS & MAINTENANCE	754.16	10.20	8,588.01	3.95	35,000.00	26,411.99
410 RENTALS	0.00		2.00		0.00	-2.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		75.00	75.00
433 MMUA SAFETY PROGRAM	0.00		2,447.66	1.13	4,750.00	2,302.34
435 UNCOLLECTIBLE	0.00		67.72	0.03	0.00	-67.72
440 PROFESSIONAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total	5,723.21	77.40	48,760.68	22.43	131,562.00	82,801.32
Total Department	5,723.21	77.40	48,760.68	22.43	131,562.00	82,801.32

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 26 of 32
Report ID: L140

605 Storm Water

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,305.18	17.65	10,574.20	4.86	19,500.00	8,925.80
121 EMPLOYER PERA CONTRIBUTIONS	80.59	1.09	773.85	0.36	1,463.00	689.15
122 EMPLOYER FICA CONTRIBUTIONS	77.94	1.05	621.75	0.29	1,209.00	587.25
123 EMPLOYER MEDICARE CONTRIBUTION	18.22	0.25	145.37	0.07	283.00	137.63
130 EMPLOYER PAID INSURANCE	188.85	2.55	1,626.01	0.75	3,000.00	1,373.99
150 WORKER'S COMPENSATION	0.00		3,368.17	1.55	5,600.00	2,231.83
210 OPERATING SUPPLIES	0.00		58.50	0.03	700.00	641.50
301 AUDITING/ACCOUNTING	0.00		988.00	0.45	980.00	-8.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		29.00	0.01	0.00	-29.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
343 OTHER ADVERTISING	0.00		248.00	0.11	0.00	-248.00
370 MAINTENANCE/SUPPORT FEES	0.00		141.30	0.06	450.00	308.70
430 OTHER SERVICE/CHARGES-MISC.	0.00		267.50	0.12	200.00	-67.50
438 CREDIT CARD FEES	0.00		2,313.71	1.06	2,800.00	486.29
440 PROFESSIONAL SERVICES	0.00		1,540.00	0.71	725.00	-815.00
444 OTHER CONTRACTUAL SERVICES	0.00		838.10	0.39	0.00	-838.10
Account Total	1,670.78	22.60	23,533.46	10.82	42,210.00	18,676.54
Total Department	1,670.78	22.60	23,533.46	10.82	42,210.00	18,676.54
Total Expenses	7,393.99	100.00	217,415.79	100.00	318,547.00	101,131.21
Net Income (Loss)	27,294.12	369.14	87,569.79	40.28		

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 27 of 32
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	50,372.49	170.13	126,666.11	61.95	200,000.00	-73,333.89
3451 LEAGUE HOCKEY	1,338.77	4.52	18,406.94	9.00	79,000.00	-60,593.06
3452 PUBLIC SKATE	0.00		741.97	0.36	2,500.00	-1,758.03
3453 OPEN HOCKEY/ ICE TIME	1,029.13	3.48	5,238.81	2.56	5,000.00	238.81
3454 LEASED SIGN REVENUE	0.00		700.00	0.34	3,500.00	-2,800.00
3455 CONCESSION/RENTS	0.00		0.00		2,516.00	-2,516.00
3456 POP/GUMBALL SALES	342.76	1.16	1,291.52	0.63	3,000.00	-1,708.48
3457 SKATE RENTS/SHARPENING	6.00	0.02	259.59	0.13	1,500.00	-1,240.41
3458 PRO SHOP SALES	5.00	0.02	75.00	0.04	200.00	-125.00
3624 MISC REVENUE - REFUNDS	-0.23		3,700.72	1.81	0.00	3,700.72
Total Department	53,093.92	179.32	157,080.66	76.83	297,216.00	-140,135.34
Total Revenue	53,093.92	100.00	157,080.66	100.00	297,216.00	-140,135.34
Expenses						
Ice Arena						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	7,417.60	25.05	62,995.64	30.81	96,500.00	33,504.36
103 PART-TIME EMPLOYEES	3,607.92	12.19	27,347.85	13.38	48,000.00	20,652.15
121 EMPLOYER PERA CONTRIBUTIONS	617.85	2.09	5,279.56	2.58	9,000.00	3,720.44
122 EMPLOYER FICA CONTRIBUTIONS	659.82	2.23	5,411.18	2.65	8,959.00	3,547.82
123 EMPLOYER MEDICARE CONTRIBUTION	154.31	0.52	1,265.47	0.62	1,400.00	134.53
130 EMPLOYER PAID INSURANCE	1,607.90	5.43	13,090.37	6.40	23,000.00	9,909.63
142 UNEMPLOYMENT BENEFIT	0.00		-172.24	-0.08	0.00	172.24
150 WORKER'S COMPENSATION	0.00		4,387.94	2.15	3,500.00	-887.94
210 OPERATING SUPPLIES	10.00	0.03	649.70	0.32	4,000.00	3,350.30
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	415.95	1.40	4,547.69	2.22	7,500.00	2,952.31
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		102.42	0.05	1,000.00	897.58
261 MERCH FOR RESALE-TAX	0.00		497.22	0.24	2,000.00	1,502.78
301 AUDITING/ACCOUNTING	0.00		900.00	0.44	900.00	0.00
321 TELEPHONE	252.83	0.85	1,905.67	0.93	3,200.00	1,294.33
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		275.60	0.13	400.00	124.40
343 OTHER ADVERTISING	14.05	0.05	98.35	0.05	200.00	101.65
370 MAINTENANCE/SUPPORT FEES	0.00		1,338.75	0.65	2,400.00	1,061.25
380 UTILITY SERVICES	6,252.76	21.12	40,619.32	19.87	76,000.00	35,380.68
400 REPAIRS & MAINTENANCE	0.00		23,913.73	11.70	22,500.00	-1,413.73
430 OTHER SERVICE/CHARGES-MISC.	97.35	0.33	838.75	0.41	2,000.00	1,161.25
433 MMUA SAFETY PROGRAM	0.00		592.50	0.29	1,010.00	417.50
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	8,500.00	28.71	8,573.59	4.19	0.00	-8,573.59
Account Total						
	29,608.34	100.00	204,459.06	100.00	315,569.00	111,109.94
Total Department	29,608.34	100.00	204,459.06	100.00	315,569.00	111,109.94

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 28 of 32
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Total Expenses	29,608.34	100.00	204,459.06	100.00	315,569.00	111,109.94
Net Income(Loss)	23,485.58	79.32	-47,378.40	-23.17		

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 29 of 32
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Financial Adminstration						
3621 INTEREST EARNED	0.00		10,748.78	1.15	3,000.00	7,748.78
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	0.00		72.32	0.01	0.00	72.32
Total Department			10,821.10	1.15	3,250.00	7,571.10
Merchandise						
3781 SALES - LIQUOR	43,588.63	38.87	316,693.59	33.74	422,000.00	-105,306.41
3782 SALES - BEER	79,074.58	70.52	517,689.04	55.15	904,000.00	-386,310.96
3783 SALES - WINE	22,865.37	20.39	168,217.74	17.92	195,000.00	-26,782.26
3784 SALES - MISC. TAXABLE	2,554.98	2.28	16,506.66	1.76	22,000.00	-5,493.34
3786 SALES - NON-TAXABLE	1,258.44	1.12	6,422.13	0.68	5,215.00	1,207.13
3794 CASH OVER	93.16	0.08	579.46	0.06	0.00	579.46
Total Department	149,435.16	133.27	1,026,108.62	109.32	1,548,215.00	-522,106.38
Total Revenue	149,435.16	100.00	1,036,929.72	100.00	1,551,465.00	-514,535.28
Expenses						
Financial Adminstration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		1,125.50	0.12	2,600.00	1,474.50
121 EMPLOYER PERA CONTRIBUTIONS	0.00		22.53		195.00	172.47
122 EMPLOYER FICA CONTRIBUTIONS	0.00		69.79	0.01	161.00	91.21
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		16.32		38.00	21.68
301 AUDITING/ACCOUNTING	0.00		4,446.00	0.47	4,406.00	-40.00
Account Total			5,680.14	0.61	7,400.00	1,719.86
Total Department			5,680.14	0.61	7,400.00	1,719.86
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	146.93	0.13	1,733.82	0.18	2,500.00	766.18
251 LIQUOR	36,485.03	32.54	314,827.09	33.54	440,100.00	125,272.91
252 BEER	48,184.29	42.97	402,753.50	42.91	701,200.00	298,446.50
254 MISC TAXABLES (SOFT DRINKS,ETC	1,061.93	0.95	9,986.82	1.06	15,000.00	5,013.18
257 ICE	358.86	0.32	2,824.60	0.30	2,000.00	-824.60
259 NON-TAX MISC (O.J., ETC)	76.00	0.07	756.15	0.08	642.00	-114.15
335 FREIGHT	811.82	0.72	6,338.05	0.68	10,000.00	3,661.95
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438 CREDIT CARD FEES	2,321.91	2.07	16,917.38	1.80	25,000.00	8,082.62
Account Total			89,446.77	79.77	1,196,492.00	440,354.59
Total Department	89,446.77	79.77	756,137.41	80.56	1,196,492.00	440,354.59

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 30 of 32
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Manager						
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	5,745.60	5.12	48,795.84	5.20	75,000.00	26,204.16
121 EMPLOYER PERA CONTRIBUTIONS	430.92	0.38	3,659.69	0.39	5,625.00	1,965.31
122 EMPLOYER FICA CONTRIBUTIONS	346.80	0.31	2,949.92	0.31	4,650.00	1,700.08
123 EMPLOYER MEDICARE CONTRIBUTION	81.10	0.07	689.86	0.07	1,088.00	398.14
130 EMPLOYER PAID INSURANCE	747.42	0.67	6,102.21	0.65	8,500.00	2,397.79
150 WORKER'S COMPENSATION	0.00		5,798.85	0.62	5,000.00	-798.85
210 OPERATING SUPPLIES	109.81	0.10	922.02	0.10	700.00	-222.02
216 PERIODICALS	0.00		0.00		40.00	40.00
240 SMALL TOOLS/MINOR EQUIPMENT	90.64	0.08	725.12	0.08	3,600.00	2,874.88
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	152.08	0.14	1,053.30	0.11	1,900.00	846.70
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	0.00		1,856.78	0.20	900.00	-956.78
334 MEMBERSHIP DUES AND FEES	850.00	0.76	1,585.00	0.17	1,500.00	-85.00
343 OTHER ADVERTISING	1,697.76	1.51	5,097.46	0.54	9,000.00	3,902.54
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,258.17	0.24	3,000.00	741.83
430 OTHER SERVICE/CHARGES-MISC.	0.00		20.00		1,000.00	980.00
433 MMUA SAFETY PROGRAM	0.00		592.50	0.06	1,200.00	607.50
439 CASH SHORT	71.45	0.06	544.73	0.06	0.00	-544.73
440 PROFESSIONAL SERVICES	0.00		540.00	0.06	525.00	-15.00
Account Total						
	10,323.58	9.21	83,191.45	8.86	123,853.00	40,661.55
Total Department	10,323.58	9.21	83,191.45	8.86	123,853.00	40,661.55
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	3,123.20	2.79	26,528.40	2.83	44,000.00	17,471.60
103 PART-TIME EMPLOYEES	3,275.87	2.92	27,640.71	2.94	40,000.00	12,359.29
121 EMPLOYER PERA CONTRIBUTIONS	468.90	0.42	4,335.94	0.46	6,300.00	1,964.06
122 EMPLOYER FICA CONTRIBUTIONS	376.44	0.34	3,196.06	0.34	5,208.00	2,011.94
123 EMPLOYER MEDICARE CONTRIBUTION	88.04	0.08	747.48	0.08	1,218.00	470.52
130 EMPLOYER PAID INSURANCE	1,564.62	1.40	12,724.66	1.36	19,000.00	6,275.34
160 LIABILITY INSURANCE	0.00		34.29		40.00	5.71
333 STAFF MEETINGS & CONFERENCES	0.00		120.30	0.01	300.00	179.70
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total						
	8,897.07	7.93	75,327.84	8.03	116,116.00	40,788.16
Total Department	8,897.07	7.93	75,327.84	8.03	116,116.00	40,788.16
Janitor						
Janitor						
210 OPERATING SUPPLIES	0.00		631.03	0.07	600.00	-31.03
Account Total						
			631.03	0.07	600.00	-31.03
Total Department			631.03	0.07	600.00	-31.03

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 31 of 32
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		101.01	0.01	100.00	-1.01
240 SMALL TOOLS/MINOR EQUIPMENT	2,256.00	2.01	2,256.00	0.24	1,000.00	-1,256.00
360 INSURANCE	0.00		3,641.18	0.39	4,500.00	858.82
380 UTILITY SERVICES	1,095.95	0.98	6,361.47	0.68	12,500.00	6,138.53
400 REPAIRS & MAINTENANCE	19.95	0.02	3,882.42	0.41	21,000.00	17,117.58
410 RENTALS	92.41	0.08	1,440.66	0.15	750.00	-690.66
Account Total						
	3,464.31	3.09	17,682.74	1.88	39,850.00	22,167.26
Total Department	3,464.31	3.09	17,682.74	1.88	39,850.00	22,167.26
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total						
					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total						
					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	112,131.73	100.00	938,650.61	100.00	1,513,311.00	574,660.39
Net Income (Loss)	37,303.43	33.27	98,279.11	10.47		

10/03/19
15:47:39

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 8 / 19

Page: 32 of 32
Report ID: L140

610 Maple Grove Cemetery

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Cemetery Operations						
3410 CHARGES FOR SERVICES	600.00	19.50	5,050.00	16.87	9,000.00	-3,950.00
3411 CEMETARY LAND RENT	0.00		3,045.55	10.17	6,000.00	-2,954.45
3621 INTEREST EARNED	0.00		2,089.22	6.98	4,000.00	-1,910.78
3624 MISC REVENUE - REFUNDS	0.00		150.00	0.50	300.00	-150.00
3626 MONEY MARKET INTEREST	0.00		26.00	0.09	0.00	26.00
3711 BURIAL LOTS	0.00		2,025.00	6.76	4,000.00	-1,975.00
Total Department	600.00	19.50	12,385.77	41.38	23,300.00	-10,914.23
Total Revenue	600.00	100.00	12,385.77	100.00	23,300.00	-10,914.23
Expenses						
Cemetery Operations						
Cemetery Operations						
101 FULL-TIME EMPLOYEES - REGULAR	823.00	26.75	6,806.95	22.74	10,500.00	3,693.05
121 EMPLOYER PERA CONTRIBUTIONS	61.75	2.01	510.53	1.71	788.00	277.47
122 EMPLOYER FICA CONTRIBUTIONS	49.30	1.60	402.00	1.34	651.00	249.00
123 EMPLOYER MEDICARE CONTRIBUTION	11.53	0.37	94.04	0.31	152.00	57.96
130 EMPLOYER PAID INSURANCE	133.15	4.33	1,084.51	3.62	1,600.00	515.49
150 WORKER'S COMPENSATION	0.00		837.12	2.80	465.00	-372.12
210 OPERATING SUPPLIES	10.00	0.33	57.82	0.19	500.00	442.18
212 MOTOR FUELS	0.00		0.00		500.00	500.00
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	0.00		988.00	3.30	980.00	-8.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		70.50	0.24	100.00	29.50
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		451.02	1.51	600.00	148.98
370 MAINTENANCE/SUPPORT FEES	0.00		1,470.30	4.91	1,560.00	89.70
380 UTILITY SERVICES	29.40	0.96	210.69	0.70	250.00	39.31
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,350.50	14.53	8,000.00	3,649.50
440 PROFESSIONAL SERVICES	0.00		270.00	0.90	400.00	130.00
444 OTHER CONTRACTUAL SERVICES	1,958.33	63.66	12,330.91	41.19	24,000.00	11,669.09
Account Total	3,076.46	100.00	29,934.89	100.00	54,196.00	24,261.11
Total Department	3,076.46	100.00	29,934.89	100.00	54,196.00	24,261.11
Total Expenses	3,076.46	100.00	29,934.89	100.00	54,196.00	24,261.11
Net Income (Loss)	-2,476.46	-80.50	-17,549.12	-58.62		

FINANCE DIRECTOR REPORT/INTERIM CITY ADMINISTRATOR

September, 2019

1. August Financials
2. Preliminary levy and Budget
3. Fees/charges for services review. Please submit by 9/30/2019
 - A. Arena
4. Electric Lineworker
5. Flu shots
6. Flood update
7. Design Review Team- Will now also include Police Chief
8. Sandy Riedel- missing supplies
9. Council/EDA/Planning
 - a. Admin search- 19 as of yesterday
 - b. Approved CUP for a home brewery
 - c. Approved South Fork Preliminary Plat
 - d. Approved a sign for the former library building
 - e. 16th St East bids were approved
 - f. 2017 Street project assessment litigation
10. Personnel Policies
11. Oct 10th- Open House Byron- Hwy 14
12. Thank you to all

City of Kasson
Department Head Meeting
September 26th, 2019
2:30 PM

Public Works

1. 2 6 inch pumps and hoses were delivered
2. Curb repairs at 5th St SW and 5th St NW – contacted Sheldon Torkelson to repair
3. Equipment Repairs
 - a. Champion Grader – is being repaired at Titan Machinery in La Crosse
 - b. Sander – is being repaired at Peterson Blacksmith
4. Employee reviews
5. Job applications and interviews for Electric Lineworkers
6. Olympic Fire Protection completed the annual sprinkler inspection at shop
7. Annual fire extinguisher inspections were completed
8. Ice Arena parking lot was restriped – Rochester Service Company
9. Another catch basin problem that needs repair on 9th Ave SE
10. Fire Prevention is going to be held at City Shop due to construction
11. Weed Complaints
12. 3rd, 4th, & 5th – non compliant sewer services
13. Swenke IMS is repairing curbs on 16th St NE, 1st St NE, and 8th Ave NE
14. Swenke IMS has reclaimed street maintenance roads on 1st St NE, 8th Ave NE, and 2nd St NW
15. Met with Brandon and Excel Energy on flooding issues at Substation on 16th St NE
16. Attended meeting with ZED and KM Schools
17. Met with Brandon and resident on 11th Ave NE for flood problems
18. Attended meetings for I & I
19. Subdrain problem on 4th PL NW – a private subdrain has pushed into City main subdrain blocking main and causing problems for other residents, homeowner has contacted a contractor and having it repaired

Streets

1. Sweep, signs, & barricades – Big Iron
2. Milling and patching – 1st St NW, 7th Ave NW, 16th St NE, City Shop
3. Patching potholes
4. Mowing and trimming
5. Steve took Dump Truck to annual Community Ed event
6. Painted crosswalks on Main St and around school
7. Sweeping – chip seal road again and starting to pick up leaves

Department Head Meeting

September 26th, 2019

Park Department

1. Park Projects:

A. Lions Park Picnic Shelter – Waiting to finish serving table electrical outlets. Once A&A completes that, we will finish putting the serving table together. 12 picnic tables have been ordered for the shelter. They should be here in a couple of weeks. Lion members want a dedication day, once shelter is done.

B. North Park Ball field fencing – We have taken down the outfield fence that has been up since 1996. The new one will be put up in two weeks by Midwest Fence Company.

C. We installed two steel culverts out to the cemetery and hauled in 6 loads of rock to finish the roadway in the cemetery. We still need to add dirt around culverts.

D. We have installed 3 new pieces on the playground modular at Lions Park. Over last winter we had all the slide entry pieces crack and break. The warranty on the modular was used and we did not have to pay for the pieces.

E. We still need to winterize the pool. I met with Webber Recreation on Tuesday about fixing the paint on the play features. They will need to be repainted. They will quote me a price next week.

F. We still have around 15 stumps to grind out before winter. We will get to them in early October.

G. We will be installing the two Park Signs in a couple of weeks. One will be for Meadowland Park and the other will be for Kasson J. Hyde Park(Library).

H. We have completed the Highway 57 landscape project by Kasson Car Care. We will water the plants and trees until the end of October.

I. We will be installing the new picnic shelter out to Meadowland Park in the next couple of weeks.

Department Head Meeting

🕒 Thursday, September 26. 2019

1. Bids for Painting the outside of the Library:
 - a. Fjerstad Painting, Kasson \$7,500
 - b. Nickelson Painting, Rochester \$6,000
 - c. Library Board table until 2020
2. Board decided to put money toward drain to take care of flooding
3. Donation over last three weeks
 - a. \$550 for children books
 - b. \$20 from Class reunion for 1951, 68 year reunion.
 - c. \$20 donation for the use of the community room
4. Vandalism to the metal statue in front of the library on Friday the 13th
 - a. Caught on camera, called parents
 - b. Reported to police
 - c. Cleaned weeds out of rocks around library
5. Friends Book sale netted just over \$1,000
6. There has been not date set on taking application or ending date on taking applications for the library director's position.



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

Department Head Meeting 9/19/2019

Big Iron classic went fairly well considering the exorbitant amount of people around town. Had several golf cart complaints as expected.

Two squads are still under repair with one being done.

August calls are up 4% from last year@483. To date we are up 16% on the year.

Our office rebuild is almost done, moving in 9/18-19/2019. Looking very much forward to getting back.

Rifle and shotgun qualifications are done for the year.

Backup Qualifications have also been completed.

Kasson has also passed the three-month NIBRS certification thanks to the work of Krista.

Open House for fire and police 10/9/2019 will be at the Public Works building as we are leery that the road in front of the Fire Department and us will not be completed. We are going in with the fire department with the refreshments.

Water/Wastewater Department

Department head meeting Sept. 26, 2019

- The city pumped 16.9 million gallons of water from wells 4 and 5 in Aug.
- The city treated 28.5 million gallons at the wastewater treatment plant in August, of this 3.4 million was received from Mantorville.
- The city has hired Ritter and Ritter Inc. to repair 8 manholes that are leaking ground water into the sanitary sewer.
- The support cable for the Mixers/Aerators in the 4.3 million gallon retention basin broke earlier this year, DN Tanks will be here in late October.
- Hansen Hauling and Excavation has completed the removal of the biosolids from the reed beds, some repairs are needed on the walls and should be completed soon.
- The city will be hosting the SE section of the Minnesota Wastewater Operators Association (MWOA) on October 16th, the meeting will be held at the library.
- Mixer 3 for the mixing basins is being installed today; we are also replacing all 3 electric cords to the mixers.
- Mike Nelson Electric Motor Repair has installed a new 30 hp sewage pump at the main lift station; the old pump was the last of the original pumps and had a bad impeller.

ELECTRIC

Dept. Head meeting – 9/26/19

- Boring completed by A&A for 1st St NE 3 phase feeder relocation from along RR tracks to ROW of 1st St NE (for storm sewer project)
- 2 OT events: squirrel, transformer went bad
- 3 phase cab replaced on 1st St NE
- Casey's electric service energized, meter installed, account active
- New 3 Phase cabinet installed for 1st St NE project at 6th Ave and 1st St NE
- Interviews for replacement personnel completed, offers made 9-26-19

Kasson Dept Head Meeting 9/26/2019

- The August patron count was 5088 which is a total of 73,476 since October 1st.
- Still gathering more information on what is the best plan for our refrigeration plant when they stop manufacturing R-22
- DCYH is planning on having 11 teams plus a termite and super mite program. They are also looking into a Junior Gold program because the HS boys might have to make cuts this year.
- DCYH is using some of their charitable gambling funds to redo the arena sound system and making it digital. They are updating the locker rooms by replacing the benches and coat hooks. They are also looking at replacing the rubber in the player benches and penalty boxes.
- Learn to skate starts on 10/1 and this is open to all kids not just hockey players. DCYH has been running this program for several years and it helps to fill their termite and super mite programs

Liquor Store September 26, 2019

The truck show was September 6 & 7. As usual we had busy days.

Friday we had 535 customers, up to 81 customers per hour.

We sold 2670# of ice in two days, the ice company was refilling our freezer twice a day.

Total beer units for the two days was 953. Saturday sales were down from last year.

The truck show guests were not impressed with the golf cart restrictions.

We had the 70th Birthday celebration for the Liquor Store over three days

September 18 we had wine and spirits sampled by Chankaska Creek and Breakthru beverage.

September 19 we had Paustis Wines pouring samples. Michael Maxwell, the Upper Midwest Manager for Shiner Beer cooked brats that Erdman's made specifically for our event. Shiner beer samples were available as well.

September 20 We had three vendors in the store. Robin Parranto, State Manager for Ste. Michelle Wine Estates poured samples and had a drawing. Chad Crandall from Hohensteins was pouring craft beer samples. Jon Chance Sr. Sales Executive from Miller/Coors had a bean bag game in the store where folk could win a chance to win a signed Vikings football, cooler, chairs and the Vikings bean bag set.

Lots of customer took the time and made the effort to come in and celebrate with us! It was fun.

We are done with our preorders for holiday VAPs. We will be going to winter hours on October 1.

MMBA regional meeting is October 23 in Austin

There will be a wine and beer sampling to benefit Festival in the Park on November 7 at ZVRC

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019
January	274	286	294	322	346	424
February	271	247	260	341	310	394
March	280	302	273	277	352	446
April	325	347	375	364	418	480
May	373	367	413	461	502	530
June	293	339	349	370	395	549
July	364	408	408	528	454	448
August	286	372	343	404	466	483
September	263	352	346	450	461	505
October	336	309	489	370	380	
November	263	284	359	390	348	
December	300	331	334	377	437	
Yearly Total	3628	3944	4243	4654	4869	4,259

CITY OF KASSON SCDP (Formerly MIF)

Progress Report

October 1, 2019

No End Date

Residential Rehabilitation

Goal: 6

	Current Months #'s	Last Months #'s
Number of Applications Received	4	0
Number of Applications being Processed	2	0
Full Application Pending Verification	1	0
Apps. Pending Initial Property Inspection	0	0
Applicants Pending Contractor Estimates	0	0
Units in Construction	0	0
Units Completed and Closed	0	0
Applicants Over Income	1	0
Applicants Not Interested/Eligible	0	0
Applicants Located in Target Area "B"	0	0
Applicants Not in Target Area	0	0

	SCDP Funds	Private Funds	Total Funds
Obligated	0.00	0.00	0.00
Estimated	45,000.00	1,500.00	46,500.00
Total	45,000.00	1,500.00	46,500.00
Program Income	0.00	0.00	0.00
Allocation	450,000.00	15,000.00	450,000.00
Balance	405,000.00	13,500.00	418,500.00
Unit Average	#DIV/0!	#DIV/0!	#DIV/0!
Unit Goal	22,500.00	750.00	23,250.00

CITY OF KASSON SCDP

Progress Report

October 1, 2019

September 30, 2022

Residential Rehabilitation

Goal: 20

	Current Months #'s	Last Months #'s
Number of Applications Received	1	0
Number of Applications being Processed	0	0
Full Application Pending Verification	1	0
Apps. Pending Initial Property Inspection	0	0
Applicants Pending Contractor Estimates	0	0
Units in Construction	0	0
Units Completed and Closed	0	0
Applicants Over Income	0	0
Applicants Not Interested/Eligible	0	0
Applicants Located in Target Area "B"	0	0
Applicants Not in Target Area	0	0

	SCDP Funds	Private Funds	Total Funds
Obligated	0.00	0.00	0.00
Estimated	22,500.00	750.00	23,250.00
Total	22,500.00	750.00	23,250.00
Program Income	0.00	0.00	0.00
Allocation	450,000.00	15,000.00	450,000.00
Balance	427,500.00	14,250.00	441,750.00
Unit Average	#DIV/0!	#DIV/0!	#DIV/0!
Unit Goal	22,500.00	750.00	23,250.00

October 1, 2019

Randy Leth
Kasson Public Utilities
401 - 5th Street SE
Kasson, MN 55944

Re: S.P. 8826-201 (T.H. 14, 16, 30, 52, 56, 60, 61, 63 & 90)
Location: Throughout varies locations in District 6.

Dear Mr. Leth:

A contract for the above-referenced project on Trunk Highway (14, 16, 30, 52, 56, 60, 61, 63, & 90) is scheduled for a letting on February 28, 2020. Construction is scheduled to begin in the spring of 2020 and end in the fall of 2022.

A copy of the project plan is enclosed. This plan supersedes any plans or layouts you may have already received. We do not anticipate this project affecting your facilities and are sending you this plan for **informational purposes** and to alert you of the proposed construction. After your review, if you believe that there is a conflict between the proposed construction and your facilities, please notify this office immediately so that we can address your concerns before construction begins.

Dan Pirkl, Resident Engineer at MnDOT District 6, will supervise this project. You can reach him by telephone at 507/286-7541 or email at daniel.pirkl@state.mn.us. If you have any questions about this project, please contact the Resident Engineer or myself.

Thank you for your assistance.

Sincerely,



Kathy Hager
Design Engineer
MnDOT District 6 Design

Enclosure: SP 8826-201 Plan

cc: Richard Augustin, Project Manager
Dave Evans, D6 East Permits
Jon Keranen, D6 West Permits
Dan Pirkl, D6 Rochester Construction
Jim Roberts, D6 Owatonna Construction
File

CONSTRUCTION PLAN FOR ROUT & SEAL

BITUMINOUS PAVEMENT CRACKS

GOVERNMENT SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION
"STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

<u>SHEET NO.</u>	<u>DESCRIPTION</u>
------------------	--------------------

1
SHEET NO.
TITLE SHEET

3 UTILITY OWNERS

UTILITY OWNERS

THIS PLAN CONTAINS---3-- SHEETS



60,000
INDEX MAP

PROJECT LOCATIONS

COUNTY : DODGE, FILLMORE,
GOODHUE, MOORE,
OLMSTED, WABASH,
WINONA.....

DISTRICT : 5

FOR PLANS AND UTILITIES SYMBOLS SEE TECHNICAL MANUAL
STATE PROJ. NO. CHARGE IDENTIFIER

STATE PROJ. NO. 8826-201

SHEET NO. 1 OF 3 SHEETS

HIGHWAY	COUNTY	CONTROL SECTION
TH 14	DODGE	2002
TH 56	DODGE	2005
TH 56	DODGE	2006
TH 16	MONROE/TILLMORE	5003/2301
TH 30	OLUSTED/WINONA	551.4/2305
TH 52	OLUSTED/TILLMORE	550.7/2311
TH 60	WABASHA	7903
TH 61 NB/SB	WINONA	6504
TH 61 NB	WABASHA	7905/7906
TH 61 NB	GOODHUE	2213
TH 90 EB/WB	WINONA	6580
TH 61	WINONA	6504
TH 52 SB	OLUSTED	5508
TH 52	TILLMORE	2309
TH 52 NB/SB	OLUSTED	5507
TH 63	WABASHA	7907/7908

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: KATHERINE A. HAGER
 LICENSE * 44013

DATE: OCT-2019... SIGNATURE:

DESIGN SUKAD

OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: DISTRICT REVIEW

DATE: SIGNATURE:

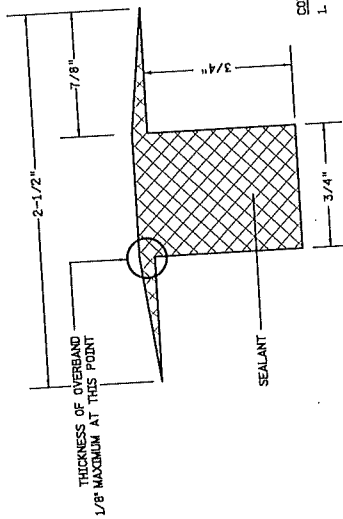
STATEMENT OF ESTIMATES			UNITS	TOTAL ESTIMATED QUANTITIES
NOTES	SHEET NO.	DESCRIPTION	LUMP SUM	1
	2021.501	MOBILIZATION	ROAD STA	8749
	2331.619	ROUT AND SEAL BITUMINOUS PAVEMENT CRACKS	LUMP SUM	1
(1)	2563.601	TRAFFIC CONTROL		

(1) ALL TRAFFIC CONTROL ZONE LATG015 : 1111 AND THE TEMPORARY TRAFFIC CONTROL

ROUT & SEAL BITUMINOUS PAVEMENT			ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	
TRUNK HIGHWAY	LOCATION	REFERENCE POINT	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS
			ROAD STA	EXCEPTIONS
			SP 8826-201	
1	TH 14 EB	196+1.505 - 198+00.494	19	BR *20002 RP 197+00.571 TO RP 197+00.611
2	TH 56	54+00.721 - 55+00.080	97	BR *20010 RP 055+00.066 TO RP 055+00.071
3	TH 56	57+00.172 - 58+00.800	57	BR *45678 RP 198+00.936 TO RP 199+00.094
4	TH 16	198+00.892 - 214+00.893	833	BR *50004 RP 209+00.357 TO RP 207+00.015
5	TH 16	198+00.892 - 214+00.893	833	BR *20304 RP 249+00.117 TO RP 249+00.155
6	TH 30	244+00.419 - 264+00.978	1071	BR *23013 RP 250+00.492 TO RP 250+00.517
7	TH 52	33+00.791 - 46+00.285	657	BR *55028 RP 037+00.911 TO RP 037+00.965
8	TH 60	193+00.975 - 218+00.172	1267	BR *79019 RP 199+00.481 TO RP 198+00.524
9	TH 61 NB & SB	9+00.338 - 22+00.155	1341	BR *79027 RP 201+00.311 TO RP 201+00.353
10	TH 61	61+00.868 - 73+00.691	389	BR *79019 RP 203+00.101 TO RP 203+00.493
11	TH 61	75+00.232 - 78+00.383	624	BR *79020 RP 204+00.713 TO RP 204+00.164
12	TH 90 NB	271+00.233 - 275+00.465	161	BR *79014 RP 211+00.986 TO RP 212+00.001
13	TH 90 EB	271+00.233 - 272+00.259	220	BR *79019 RP 015+00.962 TO RP 016+00.589
14	TH 61 NB & SB	8+00.736 - 9+00.338	53	BR *85005 RP 016+00.962 TO RP 016+00.981
15	TH 52 SB	62+00.564 - 64+00.398	97	BR *85062 RP 018+00.981 TO RP 018+01.015
16	TH 52	9+00.910 - 16+00.909	370	BR *85063 RP 018+00.981 TO RP 018+01.015
17	TH 52 NB & SB	49+00.285 - 51+00.876	622	BR *79010 RP 054+00.856 TO RP 054+00.959
18	TH 63 NB & SB	59+00.656 - 68+00.639	538	BR *79024 RP 067+00.529 TO RP 067+00.552
19	TH 63 NB & SB	59+00.656 - 68+00.639	8479	BR *79023 RP 074+00.547 TO RP 074+00.890
		TOTAL		BR *79023 RP 074+00.547 TO RP 074+00.890
				BR *25024 RP 075+00.571 TO RP 075+00.603
				BR *85035 RP 273+00.391 TO RP 273+00.435
				BR *85035 RP 273+00.815 TO RP 273+00.855
				BR *55025 RP 049+00.281 TO RP 048+00.316
				BR *55025 RP 049+00.283 TO RP 048+00.323
				BR *55006 RP 050+00.786 TO RP 050+00.841
				BR *55005 RP 051+00.330 TO RP 050+00.841
				BR *55021 RP 051+00.330 TO RP 051+00.403
				BR *55021 RP 051+00.330 TO RP 051+00.403

10

TRUNK HIGHWAY	LOCATION	TRAFFIC CONTROL TYPE 2 (1)		TRAFFIC CONTROL TYPE 5 (2)	
		REF PT	EACH	EACH	EACH
SP 8826-201					
TH 14 EB	136+00.505 - 138+00.494	1		1	
TH 56	054+00.721 - 055+00.800			1	
TH 56	057+00.726 - 058+00.080			6	
TH 16	138+00.892 - 214+00.893			8	
TH 30	244+00.419 - 264+00.378			5	
TH 32	033+00.791 - 046+00.287			10	
TH 60	133+00.975 - 218+00.172		10		
TH 61 NB/SB	009+00.338 - 022+00.155		3		
TH 61 NB	053+00.379 - 061+00.868		5		5
TH 61 NB	061+00.868 - 073+00.691		5		2
TH 61	075+00.232 - 078+00.385		2		
TH 90 NB	271+00.233 - 275+00.465		1		
TH 90 EB	271+00.233 - 272+00.259		1		1
TH 61 NB/SB	008+00.736 - 009+00.338				
TH 52 SB	062+00.564 - 064+00.398			3	
TH 52	009+00.91 - 016+00.509			5	
TH 52 NB/SB	046+00.287 - 051+00.876			4	
TH 63 NB/SB	059+00.696 - 066+00.639			4	
TH 52 NB			32		46
TOTAL:					



222

THE FOLLOWING STANDARD PLATES, APPROVED BY THE
HIGHWAY ADMINISTRATION, SHALL APPLY ON THIS PROJECT

8000J	CHANNELIZERS
-------	--------------

STATEMENT C

10

CERTIFIED BY : KATHERINE A. TRIGER
PROFESSIONAL ENGINEER

THE FOLLOWING UTILITY OWNERS HAVE FACILITIES WITHIN THE LIMITS OF THE PROJECT

THE FOLLOWING UTILITY OWNERS HAVE FACILITIES WITHIN THE LIMITS OF THE PROJECT									
#1 - TH 14 DODGE COUNTY		#5 - TH 30 OLMSTED COUNTY		#8 - TH 61 WINONA COUNTY		#12, 13, & 14 - TH 61 & TH 90 WINONA COUNTY		#17 - TH 52 OLMSTED COUNTY	
CENTURYLINK	CENTURYLINK	CENTURYLINK	ACENTEK	CENTURYLINK	CENTURYLINK	CENTURYLINK	CENTURYLINK	CENTURYLINK	CENTURYLINK
CHARTER COMMUNICATIONS	MEDIACOM	FILLMORE COUNTY	HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	CHARTER COMMUNICATIONS	CITY OF ORONOCO	CHARTER COMMUNICATIONS	JAGUAR COMMUNICATIONS	JAGUAR COMMUNICATIONS
CONSOLIDATED COMMUNICATIONS			MEDIACOM	MIENERGY COOPERATIVE	MEDIACOM	MIDCONTINENT COMMUNICATIONS	MINNESOTA ENERGY RESOURCES	METRO FIBERNE, LLC	METRO FIBERNE, LLC
KASSON UTILITIES	ACE TELEPHONE		NDOT	RODGERS COMMUNICATIONS	NDOT	NDOT	MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES
KM TELECOM	CENTURYLINK		XCEL ENERGY				NORTHERN NATURAL GAS	NORTHERN NATURAL GAS	NORTHERN NATURAL GAS
MINNESOTA ENERGY RESOURCES	MEDIACOM						PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE
PEOPLES ENERGY COOPERATIVE	MIENERGY COOPERATIVE						ROCHESTER UTILITIES ELECTRIC	ROCHESTER UTILITIES ELECTRIC	ROCHESTER UTILITIES ELECTRIC
XCEL ENERGY	MINNESOTA ENERGY RESOURCES						ROCHESTER UTILITIES TRAFFIC	ROCHESTER UTILITIES TRAFFIC	ROCHESTER UTILITIES TRAFFIC
ZAYO BANDWITH	NORTHERN NATURAL GAS						ROCHESTER UTILITIES WATER	ROCHESTER UTILITIES WATER	ROCHESTER UTILITIES WATER
	PEOPLES ENERGY COOPERATIVE						SENNECA FOODS - ROCHESTER	SENNECA FOODS - ROCHESTER	SENNECA FOODS - ROCHESTER
	RUSHFORD ELECTRIC								
#2 - TH 56 DODGE COUNTY		#6 - TH 52 FILLMORE COUNTY		#9 - TH 61 WABASHA COUNTY		#15 - TH 52 OLMSTED COUNTY		#18 - TH 63 WABASHA COUNTY	
CENTURYLINK	CENTURYLINK	CENTURYLINK	CITY OF KELLONG	CENTURYLINK	CITY OF WABASHA STORM SEWER/WATER	CENTURYLINK	CITY OF KELLONG	CENTURYLINK	CITY OF ZUMBRO FALLS
CITY OF DODGE CENTER	CITY OF CHATFIELD		HIAMATHA BROADBAND	HIAMATHA BROADBAND	HIAMATHA BROADBAND	MIDCONTINENT COMMUNICATIONS	HIAMATHA BROADBAND	CHARTER COMMUNICATIONS	CITY OF ZUMBRO FALLS
FRONTIER COMMUNICATIONS	HIAMATHA BROADBAND		MIDCONTINENT COMMUNICATIONS	NDOT	RODGERS COMMUNICATIONS	XCEL ENERGY	NDOT	XCEL ENERGY	XCEL ENERGY
G MC NEILUS, LLC	MEDIACOM		MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES					
JAGUAR COMMUNICATIONS	NDOT		PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE					
KM TELECOM	MINNESOTA ENERGY RESOURCES								
MEDIACOM	NDOT								
MINNESOTA ENERGY RESOURCES	PEOPLES ENERGY COOPERATIVE								
NDOT	OLMSTED COUNTY								
#3 - TH 56 DODGE COUNTY		#7 - TH 52 OLMSTED COUNTY		#10 - TH 61 WABASHA COUNTY		#16 - TH 52 FILLMORE COUNTY		#19 - TH 63 WABASHA COUNTY	
CENTURYLINK	CENTURYLINK	CENTURYLINK	CENTURYLINK	CENTURYLINK	CITY OF LAKE CITY ELECTRIC	CENTURYLINK	CITY OF LAKE CITY ELECTRIC	CENTURYLINK	CITY OF ZUMBRO FALLS
FRONTIER COMMUNICATIONS	CHARTER COMMUNICATIONS		CITY OF CHATFIELD	CITY OF LAKE CITY STORM DRAIN	CITY OF LAKE CITY STORM DRAIN	CITY OF LAKE CITY WATER/SEWER	CITY OF LAKE CITY WATER/SEWER	MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES
MEDIACOM	HIAMATHA BROADBAND		HIAMATHA BROADBAND	HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE
MINNESOTA ENERGY RESOURCES	MEDIACOM		NDOT	MIDCONTINENT COMMUNICATIONS	MIDCONTINENT COMMUNICATIONS	NDOT	NDOT	PINE ISLAND TELEPHONE	PINE ISLAND TELEPHONE
NDOT	NORTHERN NATURAL GAS		NDOT	RODGERS COMMUNICATIONS	RODGERS COMMUNICATIONS	XCEL ENERGY	XCEL ENERGY	ZUMBROTA TELEPHONE	ZUMBROTA TELEPHONE
NORTHERN NATURAL GAS	PEOPLES ENERGY COOPERATIVE								
PEOPLES ENERGY COOPERATIVE									
XCEL ENERGY									
ZAYO BANDWITH									
#4 - TH 16 HOMER/FILLMORE COUNTIES		#7 - TH 60 WABASHA COUNTY		#11 - TH 61 WABASHA/GOODHUE COUNTY		#14 - TH 52 FILLMORE COUNTY		#20 - TH 64 WABASHA COUNTY	
ACENTEK	CENTURYLINK	CENTURYLINK	CENTURYLINK	CENTURYLINK	WABASHA STORM SEWER/WATER	CENTURYLINK	CITY OF LAKE CITY ELECTRIC	CENTURYLINK	CITY OF ZUMBRO FALLS
ARVIG	MEDIACOM		CITY OF WABASHA STORM SEWER/WATER	CITY OF LAKE CITY ELECTRIC	CITY OF ZUMBRO FALLS	CITY OF LAKE CITY WATER/SEWER	CITY OF LAKE CITY WATER/SEWER	MIENERGY COOPERATIVE	MIENERGY COOPERATIVE
CENTURYLINK	FILLMORE COUNTY		HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	HIAMATHA BROADBAND COMMUNICATIONS	MINNESOTA ENERGY RESOURCES	MINNESOTA ENERGY RESOURCES
CITY OF GRAND MEADOW	NDOT		MIDCONTINENT COMMUNICATIONS	MIDCONTINENT COMMUNICATIONS	MIDCONTINENT COMMUNICATIONS	MIDCONTINENT COMMUNICATIONS	MIDCONTINENT COMMUNICATIONS	NDOT	NDOT
COMMUNITY UTILITY	NORTHERN NATURAL GAS		NDOT	NDOT	NDOT	NDOT	NDOT	NORTHERN NATURAL GAS	NORTHERN NATURAL GAS
EDF RENEWABLES	PEOPLES ENERGY COOPERATIVE		PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE	PEOPLES ENERGY COOPERATIVE
FREEBORN-HOMER COOP SERVICES	XCEL ENERGY		XCEL ENERGY	XCEL ENERGY	XCEL ENERGY	XCEL ENERGY	XCEL ENERGY	RODGERS COMMUNICATIONS	RODGERS COMMUNICATIONS
FRONTIER COMMUNICATIONS									
JAGUAR COMMUNICATIONS									
MEDIACOM									
MIENERGY COOPERATIVE									
MINNESOTA ENERGY RESOURCES									
NDOT									
HOMER COUNTY									
SPRING VALLEY UTILITIES									
XCEL ENERGY - GRAND MEADOW									

CERTIFIED BY :
DISTRICT REVIEW
DATE: OCT-2019

STATE PROJ. NO. 8826-201