

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, December 11, 2019

5:00 PM

5:00PM Budget Workshop

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. Minutes from November 27, 2019
 - b. Claims processed after the November 27, 2019 regular meeting, as audited for payment
 - c. Liability Coverage Waiver Form
 - d. Amusement Licenses:
 - i. American Legion
 - ii. Pete's Repeat
 - e. 2020 Assessment Agreement with Dodge County
 - f. Evaluations:
 - i. Lance Diderrich Journeyman Lineworker inc to grade 11 Step 7 \$33.55 eff 12/10/19
 - ii. Mark Rappe PT Parks Department inc to Grade 1 Step 3 \$15.01 eff 4/17/19

B. VISITORS TO THE COUNCIL

C. MAYOR'S REPORT

1. Budget Discussion
 - a. Public Input
 - b. Resolution Approving Final 2019 Tax Levy Collectible in 2020
 - c. Approve the 2020 Budget

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

1. EDA – Adopt the Revolving Loan Fund Guidelines and Policies

G. OLD BUSINESS

1. 2020 Fee Ordinance

H. NEW BUSINESS

I. ADMINISTRATORS REPORT

J. ENGINEER’S REPORT

1. 16Th Street Roundabout – MnDOT Funding Solicitation, Selection Committee Presentation Placemats

K. PERSONNEL

1. Request for 1 year leave of absence from Fire Department

L. ATTORNEY

1. Closed Session for Wilker Litigation Update

M. CORRESPONDENCE

1. Current Board/Commission Members
2. MN Housing Disaster Recovery Loan Program

N. ADJOURN

Please go to www.cityofkasson.com for full video

**KASSON CITY COUNCIL REGULAR MEETING MINUTES
November 27, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 27th day of November, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Interim City Administrator Nancy Zaworski, City Clerk Rappe, City Engineer Theobald, City Attorney Melanie Leth, Candy McKern and Karen Jorgenson

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Motion to Approve the Agenda as Presented made by Councilperson Burton, second by Councilperson Eggler with All Voting Aye.

CONSENT AGENDA

Minutes from November 13, 2019

Claims processed after the November 13, 2019 regular meeting, as audited for payment in the amount of \$1,613,551.24

Resolution Designating the Polling Place for 2020 Elections

Resolution #11.4-19

***Resolution Designating Polling Place for 2020 Election
(on file)***

Pay Request #17	2017 Street Assessment Project	SL Contracting	\$197,506.73
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Conferences:

Ronnie Unger	Northern Green Expo	1/14-16/20	Mpls	\$178
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Evaluations:

Amy Johnson	Admin Assistant	remove from probation
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Certificate of Acceptance for Leth Subdivision

Motion to Approve the Consent Agenda made by Councilperson Zelinske, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

2020 Budget and Levy Discussion – the preliminary was set at 13.72% in September. There was discussion on additional employees in the police department and in the street department. There was discussion on continuing to fix infrastructure and the manpower and dollars it will take to do

that. Mayor McKern stated that we are spending \$1.4M on the police department budget of a total City general fund levy of \$3M. Where are we short on coverage? Councilperson Burton stated that we have to be able to explain their decisions. Councilperson Burton is concerned they will not hit that 8% target that they wanted to get to. He would like to reserve further comments for the closed session for negotiations.

Mayor McKern stated that the fire department has a lot of fixes that need to be done and we have to look at that and we may be able to piece it out for 2 or 3 years using the stabilization fund. He has asked for a plan from the Fire Department.

Councilperson Burton would like to set an hour working session before the meeting on Dec 11.

Interim City Administrator Zaworski will check with Byron and Stewartville and ask for their call logs on their police coverage and a copy of their contracts for comparison.

Councilperson Ferris gave an update on the Level 3 Offender notification meeting last night. It was an informational meeting and biggest take away is to have the discussions with your kids and people who will try to befriend them and being aware of their surroundings. The offender will have to check in with the police on a weekly basis. Mr. Matuska, Superintendent of KM School, did a very good job of informing staff.

Mayor McKern thanked all the staff and consultants for the City of Kasson and he appreciates all of the work. The Mayor asked to have the thanks passed on to all employees. Mayor McKern also thanked the Council for their work and dedication and thanked all who have ever served on the Council.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Planning Commission - South Fork Conditional Use Permit for a Planned Unit Development.

Motion to Approve the South Fork Conditional Use Permit for a Planned Unit Development made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

Resolution #11.5-19

***Resolution Approving the South Fork Conditional Use Permit for a Planned Unit Development
(on file)***

South Fork Development Agreement – Motion to Approve the Development Agreement made by Councilperson Zelinske, second by Councilperson Eggler with All Voting Aye.

South Fork Final Plat – Motion to Approve the Resolution made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

Resolution #11.6-19

***Resolution Approving the Final Plat for South Fork Third Subdivision
(on file)***

Park Board

October 15, 2019 Minutes

November 19, 2019 Draft Minutes – Recommendation to demo stone wall in Veterans Memorial

Park –Councilperson Eggler stated that the wall at Veterans Memorial Park is falling apart and is unsafe. It will cost \$229K to fix and the Park Board voted 3 to 1 to recommend tearing the wall down. Mayor McKern stated that he would like to put this out to see if someone/committee would like to raise money to fix it and to give this group a time frame. Councilperson Zelinske asked if it is

fixed, would there be very little of the original wall left. Councilperson Egglar stated that the restoration company stated that most of the wall would have to be replaced. Councilperson Ferris stated she would be open to a group working with the building restoration company to have this ready by the time the pool opens. Mayor McKern stated that we should give the individual or group until April 1, 2020. **Councilperson Egglar made a Motion to Put It Out For A Group Or Individual to Raise Funds and Have The Work Completed By April 1, 2020, second by Councilperson Ferris with All Voting Aye.**

Councilperson Burton stated that there is a recurring theme that commissioners and board members, on all boards, are not able to commit to attending meetings.

OLD BUSINESS

Insurance Bids – Mayor McKern recommends taking the bid that saves the taxpayers the most money for 1 year and to rebid this much more clearly next fall.

Motion to take the North Risk Partners bid for one year and rebid next fall made by Mayor McKern, second by Councilperson Zelinske with All Voting Aye.

NEW BUSINESS

2020 Fee Ordinance – Councilperson Egglar asked for a red lined copy for the next meeting and we will discuss this at the next meeting.

Snow Hauling Proposal – Only one company responded. The fee increased from \$110 to \$115.

Motion to Accept the Snow Hauling Proposal from Swenke/IMS made by Councilperson Egglar, second by Councilperson Burton with All Voting Aye.

ADMINISTRATORS REPORT

ENGINEER'S REPORT

Approve solicitation of quotes – 85 E Veterans Memorial Highway and 102 15th Street NE Demolition of Existing Structures - 85 E Vet Mem Hwy is a tax forfeited property and the 15th St NE is a property that the City bought in anticipation of the Hwy 57 roundabout construction. This is only for quotes so this can be demoed in the winter and turf restoration in the spring. **Motion to Approve the Solicitation of Bids made by Councilperson Ferris, second by Councilperson Egglar with All Voting Aye.**

SRTS 2022 Project – Professional Services Agreement – The City has secured funding for this project and has an agreement with the school. **Motion to Approve the Professional Services Agreement for Engineering made by Councilperson Egglar, second by Councilperson Ferris with All Voting Aye.**

Water main Project Budgeting Cost

6th Street SW – West of 3rd Ave = \$300,000-\$350,000

Fairground water tower water main extension = \$190,000-\$220,000

Water main loop across Don Marti's Property = \$170,000-\$200,000

Total all three projects = \$660,000-\$770,000

These are costs estimated for the projects for budgeting purposes. Engineer Theobald briefly explained the three projects. Interim City Administrator Zaworski stated that the city does not have

this money now but would like this on the Council's radar. Currently we have \$300,000 in reserves, bonding is a possibility.

PERSONNEL

Accept Resignation of Steve Jurrens from Kasson Fire Department – Motion to Accept the Resignation made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

The Council thanked Mr. Jurrens for his 20 years of service.

Accept Resignation of Chris Meyers from Kasson Fire Department – Motion to Accept the Resignation made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

The Council thanked Mr. Meyers for his 10 years of service.

Accept Resignation of Zac Plein from Kasson Police Department – Motion to Accept the Resignation made by Councilperson Ferris, second by Councilperson Eggler with All Voting Aye.

The Council thanked Mr. Plein for his service.

ATTORNEY

Closed session for City Administrator Contract Negotiation

Closed session for union Contract Negotiations

Closed: 7:05

Open 7:54

Discussed union negotiations and they have tentative agreements that they are waiting for unions to ratify.

Mr. Ibisch will start at grade 20 step 4, \$116,480 per year, a \$1000 technology stipend every two years, \$5000 for moving expenses if they move into the Kasson city limits within one year. The Mayor went over other negotiated items. **Motion by Councilperson Ferris, second by Councilperson Burton to Sign the Contract with Mr. Ibisch with All Voting Aye.** Welcome Mr. Ibisch. Start date will be January 6, 2020

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 7:58PM

Motion to Adjourn made by Councilperson Eggler, second by Councilperson Zelinske with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #3

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 346,380.84

DATE APPROVED: 12-11-19

#1 \$5572.98
#2 200,744.39
#3 140,084.06

\$ 346,401.43
 < 20.597

\$ 346,380.84

Fund 101
VOID

12/03/19
10:22:54

CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/19
For Pay Date: 12/03/19

Page: 1 of 4
Report ID: AP100V

#1

For Pay Date = 12/03/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
33020		203 BAKER & TAYLOR INC	984.36					
	2034851935	10/05/19 BOOKS	153.52			211 550 4550	218	1010
	2034854073	10/08/19 BOOKS	66.54			211 550 4550	218	1010
	2034870952	10/14/19 BOOKS	22.73			211 550 4550	218	1010
	2034874954	10/16/19 BOOKS	114.51			211 550 4550	218	1010
	2034892995	10/22/19 BOOKS	400.79			211 550 4550	218	1010
	2034903375	10/28/19 BOOKS	33.56			211 550 4550	218	1010
	2034922096	11/04/19 BOOKS	74.49			211 550 4550	218	1010
	2034885886	10/21/19 BOOKS	68.80			211 550 4550	218	1010
	2034926726	11/07/19 BOOKS	49.42			211 550 4550	218	1010
		Total for Vendor:	984.36					
33021		5663 CARSON INDUSTRIES INC	65.95					
	32679	10/14/19 MAINTENANCE KIT	65.95*			211 550 4550	210	1010
		Total for Vendor:	65.95					
33022		28 GRAYBAR ELECTRIC	457.49					
	9313263495	11/15/19 ARENA LIGHTS	457.49			606 516 4516	220	1010
		Total for Vendor:	457.49					
33023		3387 NORTHERN GREEN EXPO	178.00					
	11/12/19	UNGER-'20 CONFERENCE REGISTR	178.00			101 1550		1010
		Total for Vendor:	178.00					
33024		5885 ROCHESTER PLUMBING & HEATING	356.00					
	110173	11/05/19 UNCLOG SEWER LINE @ LIBRARY	356.00			211 550 4550	400	1010
		Total for Vendor:	356.00					
33025		64 SELCO	1,269.48					
	047019	11/01/19 NOV.-AUTOMATION & PC SUPPORT	1,404.37*			211 550 4550	309	1010
	047019	11/01/19 PATRON LATE FEES-PAID ONLINE	-134.89			211 550 3513		1010
		Total for Vendor:	1,269.48					

12/03/19
10:22:54

CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/19
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For Pay Date = 12/03/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
33026		498 TEIGEN PAPER & SUPPLY INC	146.46					
	361913	10/16/19 T TISSUE	38.29*			211 550 4550	210	1010
	362088	10/21/19 ROLL TOWELS	67.74			211 550 4550	220	1010
	362807	11/04/19 FOLD TOWELS	28.78*			211 550 4550	210	1010
	362808	11/04/19 NITRILE GLOVES	11.65*			101 210 4210	210	1010
		Total for Vendor:	146.46					
33027		5035 VALLI INFORMATION SYSTEMS INC	2,115.24					
	55731	10/31/19 UTILITY BILLING MAILING	423.05			601 944 4944	325	1010
	55731	10/31/19 UTILITY BILLING MAILING	423.05			602 949 4949	325	1010
	55731	10/31/19 UTILITY BILLING MAILING	846.09			604 959 4959	325	1010
	55731	10/31/19 UTILITY BILLING MAILING	423.05			605 963 4963	325	1010
		Total for Vendor:	2,115.24					
		# of Claims	8	Total:	5,572.98			

12/03/19
10:22:56

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 12/19

Page: 3 of 4
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$189.65
211 Library Fund	
1010 CASH-OPERATING	\$2,810.60
601 Water Fund	
1010 CASH-OPERATING	\$423.05
602 Sewer Fund	
1010 CASH-OPERATING	\$423.05
604 Electric Fund	
1010 CASH-OPERATING	\$846.09
605 Storm Water	
1010 CASH-OPERATING	\$423.05
606 ICE ARENA	
1010 CASH-OPERATING	\$457.49
Total:	\$5,572.98

12/03/19
10:22:57

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 12/19

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member

_____ Council Member

12/05/19
11:46:23

CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/19
For Pay Date: 12/05/19

Page: 1 of 4
Report ID: AP100V

#2

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (11/19) ****								
33072		5098 CARDMEMBER SERVICE	500.57					
	11/01/19	LIBRARY MAINT SUPPLIES	222.65*			211 550 4550	220	1010
	11/01/19	LIBRARY OPER SUPPLIES	92.97*			211 550 4550	210	1010
	11/01/19	DVD's	186.92			211 550 4550	219	1010
	11/01/19	MDSE CREDIT-AMAZON	-1.97			211 550 4550	219	1010
		Total for Vendor:	500.57					
*** Claim from another period (11/19) ****								
33073		2289 SL CONTRACTING, INC	197,506.73					
	11/19/19	REQ #17-'17 STR ASSMNT PROJ	197,506.73*			423 311 4311	430 41602	1010
		Total for Vendor:	197,506.73					
33077		5818 WEX Bank	2,737.09					
	62442225 11/23/19	151.681 GAL UNLD-ELECTRIC	345.02			604 957 4957	212	1010
	62442225 11/23/19	102.108 GAL UNLD-PARKS	234.69			101 522 4522	212	1010
	62442225 11/23/19	756.443 GAL UNLD-P D	1,719.71*			101 210 4210	212	1010
	62442225 11/23/19	44.488 GAL UNLD-WATER	102.20*			601 943 4943	212	1010
	62442225 11/23/19	143.129 GAL UNLD-WW	325.47			602 948 4948	212	1010
	62442225 11/23/19	PAPER FEE	10.00			101 140 4140	430	1010
		Total for Vendor:	2,737.09					
		# of Claims	3	Total:	200,744.39			

12/05/19
11:46:26

CITY OF KASSON
Claim from Another Period Cancelled in this Period
For the Accounting Period: 12/19
For Pay Date: 12/05/19

Page: 2 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
*** Cancelled in 12/19 ***								
*** Claim from another period (4/19) ***								
31205	1016 NAIG, JAN	20.59						
	04/17/19 MILES-COPIER DEMOS	19.14			101 140 4140	331	1010	
	03/28/19 MILES-DELIVER LIQUOR LICENSES	1.45			101 140 4140	331	1010	
# of Claims		1	Total:	20.59				

12/05/19
11:46:27

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 12/19

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$1,943.81 + 20.59 = 1964.40
211 Library Fund	
1010 CASH-OPERATING	\$500.57
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$197,506.73
601 Water Fund	
1010 CASH-OPERATING	\$102.20
602 Sewer Fund	
1010 CASH-OPERATING	\$325.47
604 Electric Fund	
1010 CASH-OPERATING	\$345.02
Total:	\$200,723.80 + 20.59 \$ 200,744.39

12/05/19
11:46:27

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 12/19

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

#3

12/05/19
14:14:51CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/19
For Pay Date: 12/12/19Page: 1 of 12
Report ID: AP100V

For Pay Date = 12/12/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
33079		5049 ARTISAN BEER COMPANY	178.10					
	3388836	11/25/19 BEER	178.10			609 975 4975	252	1010
		Total for Vendor:	178.10					
33063		203 BAKER & TAYLOR INC	396.58					
	2034936882	11/12/19 BOOKS	31.29			211 550 4550	218	1010
	2034947044	11/15/19 BOOKS	308.40			211 550 4550	218	1010
	2034949962	11/19/19 BOOKS	41.53			211 550 4550	218	1010
	2034960281	11/21/19 BOOK	15.36			211 550 4550	218	1010
		Total for Vendor:	396.58					
33080		1012 BELLBOY CORPORATION	1,442.56					
	81537100	11/14/19 LIQUOR	564.00*			609 975 4975	251	1010
	81537100	11/14/19 WINE	260.00*			609 975 4975	251	1010
	81537100	11/14/19 FREIGHT	12.00			609 975 4975	335	1010
	81647900	11/21/19 LIQUOR	277.25*			609 975 4975	251	1010
	81647900	11/21/19 WINE	84.00*			609 975 4975	251	1010
	81647900	11/21/19 FREIGHT	8.00			609 975 4975	335	1010
	81750800	11/27/19 LIQUOR	117.79*			609 975 4975	251	1010
	81750800	11/27/19 FREIGHT	4.50			609 975 4975	335	1010
	100480800	11/21/19 BAGS	115.02*			609 975 4975	210	1010
	100480800	11/21/19 SALES TAX	7.91*			609 975 4975	210	1010
	100480800	11/21/19 SALES TAX	-7.91			609 2025		1010
	100480800	11/21/19 D C TRANSIT TAX	0.58*			609 975 4975	210	1010
	100480800	11/21/19 D C TRANSIT TAX	-0.58			609 2026		1010
		Total for Vendor:	1,442.56					
33046		6023 BRAUN INTERTEC CORPORATION	2,003.20					
	B194447	11/22/19 PRE-DEMO HAZMAT INSPECT-102 1	2,003.20*			101 417 4417	430	1010
		Total for Vendor:	2,003.20					
33081		5239 BREAKTHRU BEVERAGE MN WINE &	3,670.99					
	2080249554	09/11/19 LIQUOR CREDIT	-151.45*			609 975 4975	251	1010
	1081060777	11/20/19 LIQUOR	2,091.29*			609 975 4975	251	1010
	1081060777	11/20/19 WINE	541.48*			609 975 4975	251	1010
	1081060777	11/20/19 FREIGHT	49.34			609 975 4975	335	1010

12/05/19
14:14:51

CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/19
For Pay Date: 12/12/19

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Report ID: AP100V

For Pay Date = 12/12/19
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		1081063885 11/26/19 LIQUOR	891.98*			609 975 4975	251	1010
		1081063885 11/26/19 WINE	184.00*			609 975 4975	251	1010
		1081063885 11/26/19 MIXES	44.00*			609 975 4975	254	1010
		1081063885 11/26/19 FREIGHT	20.35			609 975 4975	335	1010
		Total for Vendor:	3,670.99					
33082		5667 CINTAS	113.11					
		4035601196 11/21/19 MATS-L.S.	113.11*			609 979 4979	410	1010
		Total for Vendor:	113.11					
33047		30 CMS OF ROCHESTER	6,242.31					
		19-1114 11/30/19 KA BLDG-MILEAGE	292.90			101 240 4240	331	1010
		19-1114 11/30/19 KA BLDG-INSPECTION FEES	5,949.41*			101 240 4240	444	1010
		Total for Vendor:	6,242.31					
33029		2381 CUSTOM COMMUNICATIONS INC	94.50					
		443450 11/12/19 FIRE ALARM MONITOR-DEC.	31.50*			211 550 4550	444	1010
		443450 11/12/19 FIRE ALARM MONITOR-1/1-2/29	63.00			211 1550		1010
		Total for Vendor:	94.50					
33041		5581 DDA HUMAN RESOURCES INC	18,000.00					
		179 11/27/19 CITY ADMIN. EXECUTIVE SEARCH	18,000.00*			101 111 4111	440	1010
		Total for Vendor:	18,000.00					
33068		3314 DECKLEVER MECHANICAL INC	9,482.15					
		218001398 10/31/19 REPAIR COMPRESSOR B2	6,852.44*			606 516 4516	400	1010
		218001399 10/31/19 REPAIRS TO CIRCUIT A	2,629.71*			606 516 4516	400	1010
		Total for Vendor:	9,482.15					
33097		232 DODGE COUNTY HIGHWAY DEPT	2,768.28					
		170 11/30/19 SALT & SAND	2,768.28*			101 312 4312	220	1010
		Total for Vendor:	2,768.28					
33098		5156 DODGE COUNTY INDEPENDENT/DODGE	202.50					
		8717 11/28/19 P C HEARING NOTICE	202.50*			101 191 4191	351	1010
		Total for Vendor:	202.50					

12/05/19
14:14:51

CITY OF KASSON
Claim Approval List
For the Accounting Period: 12/19
For Pay Date: 12/12/19

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Report ID: AP100V

For Pay Date = 12/12/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
33042		1 DODGE COUNTY SHERIFF'S OFFICE	9,773.00					
	2019-0004	11/22/19 2019 IT SUPPORT/6 LAPTOPS	8,400.00*			101 210 4210	444	1010
	2019-0004	11/22/19 2019 NET-MOTION FEES	720.00*			101 210 4210	444	1010
	2019-0004	11/22/19 2019 VIRTUAL MACHINE SET UP	653.00*			101 210 4210	444	1010
		Total for Vendor:	9,773.00					
33048		2045 FIRE ENGINEERING	24.00					
	278832	11/01/19 1 YR SUBSCRIPTION-CHIEF	24.00			101 1550		1010
		Total for Vendor:	24.00					
33057		6077 FRETUEG, WILLIS	114.28					
	0932-01	11/26/19 RL MTR DEP REFUND AFT APPL TO	114.28			604 2212		1010
		Total for Vendor:	114.28					
33043		5201 GIBBS PARTNERSHIP LLP	2,503.17					
	11/25/19	2019 ABATEMENT	2,503.17			101 920 4920	430	1010
		Total for Vendor:	2,503.17					
33061		5242 GOPHER STATE ONE CALL	85.05					
	9111063	11/30/19 63 LOCATES-NOVEMBER	85.05			604 957 4957	437	1010
		Total for Vendor:	85.05					
33083		5036 HOHENSTEINS INC	226.50					
	177799	11/29/19 BEER	226.50			609 975 4975	252	1010
		Total for Vendor:	226.50					
33030		5064 HOMETOWN HAULERS LLC	1,072.45					
	59586	12/01/19 NOV. GARBAGE-C H	28.59			101 323 4323	430	1010
	59586	12/01/19 NOV. GARBAGE-LIBRARY	46.59			101 323 4323	430	1010
	59586	12/01/19 NOV. GARBAGE-WWTP	139.06*			602 947 4947	430	1010
	59586	12/01/19 NOV. GARBAGE-SHOP	179.91			101 323 4323	430	1010
	59586	12/01/19 NOV. GARBAGE-F D	69.45			101 323 4323	430	1010
	59586	12/01/19 NOV. GARBAGE-L S	50.47			101 323 4323	430	1010
	59586	12/01/19 NOV. GARBAGE-PARKS	430.97			101 323 4323	430	1010
	59586	12/01/19 NOV. GARBAGE-P D	30.06			101 323 4323	430	1010
	59586	12/01/19 NOV. GARBAGE-ARENA	97.35			606 516 4516	430	1010
		Total for Vendor:	1,072.45					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
33084		25 JOHNSON BROTHERS LIQUOR CO	6,882.63					
	1437674	11/19/19 LIQUOR	2,066.55*			609 975 4975	251	1010
	1437675	11/19/19 WINE	763.45*			609 975 4975	251	1010
	1441868	11/24/19 LIQUOR	648.00*			609 975 4975	251	1010
	1441869	11/24/19 WINE	560.75*			609 975 4975	251	1010
	1443269	11/25/19 LIQUOR	2,159.73*			609 975 4975	251	1010
	1443270	11/25/19 WINE	647.15*			609 975 4975	251	1010
	1443271	11/25/19 MIXES	37.00*			609 975 4975	254	1010
		Total for Vendor:	6,882.63					
33075		3911 K-M SCHOOL	142.50					
	2427	12/03/19 M.S. GYM-'19 MISS & MASTER	142.50*			877 100 4000	430	1010
		Total for Vendor:	142.50					
33064		4691 KASSON CLEANING	630.00					
	737220	11/30/19 CARPET CLEANING-LIBRARY	630.00*			211 550 4550	400	1010
		Total for Vendor:	630.00					
33049		315 KASSON FIRE RELIEF ASSN.	500.00					
	12/02/19	AD-2019 FIRE PREV CALENDAR	500.00*			101 514 4514	343	1010
		Total for Vendor:	500.00					
33031		35 KASSON HARDWARE HANK	7.98					
	298518	11/20/19 PAINT SUPPLIES-LIBRARY	14.66*			211 550 4550	220	1010
	297218	09/19/19 cr-DUPLICATE PAYMENT	-6.68*			211 550 4550	220	1010
		Total for Vendor:	7.98					
33052		37 KMTELECOM	3,010.78					
	12/01/19	PHONES-P D	732.97			101 210 4210	321	1010
	12/01/19	PHONES-F D	180.61			101 220 4220	321	1010
	12/01/19	PHONES-C H	592.66			101 140 4140	321	1010
	12/01/19	CITY YELLOW PAGES AD	15.40			101 140 4140	343	1010
	12/01/19	PHONES-PLANNING/ZONING	22.16			101 191 4191	321	1010
	12/01/19	PHONES-EDA	22.16			290 650 4650	321	1010
	12/01/19	PHONES-K.A.C.	68.82			101 514 4514	321	1010
	12/01/19	PHONES-LIBRARY	145.14			211 550 4550	321	1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		12/01/19 PHONES-WATER	108.64			601 944 4944	321	1010
		12/01/19 PHONES-WWTP	72.34			602 949 4949	321	1010
		12/01/19 PHONES-WWTP OPERATIONS	130.04			602 947 4947	321	1010
		12/01/19 PHONES-PARK & REC	199.90			101 510 4510	321	1010
		12/01/19 PHONES-STREETS	38.67			101 310 4310	321	1010
		12/01/19 PHONES-SHOP	313.82			604 959 4959	321	1010
		12/01/19 PHONES-L S	162.56			609 976 4976	321	1010
		12/01/19 PHONES-ARENA	190.84			606 516 4516	321	1010
		12/01/19 ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	3,010.78					
33032		5214 MADDEN GALANTER HANSEN, LLP	156.00					
	OCT2019 11/18/19 .8 HRS LEGAL-LABOR RELATIONS	156.00*				101 111 4111	440	1010
		Total for Vendor:	156.00					
33065		89 METRO SALES INC	124.79					
	INV1477369 11/21/19 QTRLY MAINT-B&W-11/25-12/3	23.00				211 550 4550	370	1010
	INV1477369 11/21/19 QTRLY MAINT-B&W-1/1-2/24	46.00				211 1550		1010
	INV1477369 11/21/19 QTRLY MAINT-CLR 11/25-12/3	18.60				211 550 4550	370	1010
	INV1477369 11/21/19 QTRLY MAINT-CLR 1/1-2/24	37.19				211 1550		1010
		Total for Vendor:	124.79					
33085		4613 MILLNER HERITAGE VINEYARD &	415.50					
	3448 11/18/19 WINE	415.50*				609 975 4975	251	1010
		Total for Vendor:	415.50					
33069		2344 MN VALLEY TESTING LABORATORIES	413.25					
	1006478 11/21/19 SUSP SOLIDS/MERC TESTING	413.25				602 947 4947	440	1010
		Total for Vendor:	413.25					
33033		5821 MRPA	300.00					
	11/15/19 '20 MEMBERSHIP DUES-UNGER	300.00				101 1550		1010
		Total for Vendor:	300.00					

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33058		6078 MURPHY, TERRI	62.52					
	1417-03	11/26/19 RL MTR DEP REFUND AFT APPL TO	62.52			604 2212		1010
		Total for Vendor:	62.52					
33050		1016 NAIG, JAN	20.59					
	REPLACES CHECK # 57540							
	04/01/19	MILES-COPIER DEMO	19.14			101 140 4140	331	1010
	04/01/19	MILES-DELIVER LIQ LIC's	1.45			101 140 4140	331	1010
		Total for Vendor:	20.59					
33095		2696 NELSON ELECTRIC MOTOR REPAIR INC	20,000.00					
	1022 11/19/19	INSTALL NEW EQUIP-MAIN LIFT	10,000.00			602 948 4948	400	1010
	1027 11/25/19	INSTALL NEW EQUIP-MAIN LIFT	10,000.00			602 948 4948	400	1010
		Total for Vendor:	20,000.00					
33086		60 NORTHERN BEVERAGE DIST. CO. LL	10,274.70					
	578023 11/21/19	BEER	4,793.25			609 975 4975	252	1010
	578023 11/21/19	FREIGHT	2.00			609 975 4975	335	1010
	580546 11/27/19	BEER	5,477.45			609 975 4975	252	1010
	580546 11/27/19	FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	10,274.70					
33053		5088 OFFICE DEPOT INC	85.40					
	4086248250 11/28/19	PENS/PKT FILE/LETTER PKT	75.61*			101 140 4140	210	1010
	4086248250 11/28/19	CHISEL PT MARKER	9.79			602 949 4949	210	1010
		Total for Vendor:	85.40					
33059		3920 OLSON, FRANCIS & AUDREY	116.69					
	1878-07 11/26/19	RL/WA MTR DEP REFUND AFT APPL	116.69			604 2212		1010
		Total for Vendor:	116.69					
33087		23 PHILLIPS WINE & SPIRITS	5,099.08					
	349038 11/13/19	LIQUOR CREDIT	-65.10*			609 975 4975	251	1010
	2658427 11/19/19	LIQUOR	2,559.62*			609 975 4975	251	1010
	2658428 11/19/19	WINE	130.50*			609 975 4975	251	1010
	2658429 11/19/19	MIXES	145.00*			609 975 4975	254	1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	2662380	11/25/19 LIQUOR	1,658.06*			609 975 4975	251	1010
	2662381	11/25/19 WINE	464.00*			609 975 4975	251	1010
	2662382	11/25/19 MIXES	207.00*			609 975 4975	254	1010
		Total for Vendor:	5,099.08					
33034		780 RAPPE, LINDA	42.05					
	11/22/19	COMPLETE COURT COMM MTG	3.48			101 140 4140	333	1010
	11/22/19	MILES-MCFOA REG MTG @ AUSTIN	38.57			101 140 4140	333	1010
		Total for Vendor:	42.05					
33035		2005 RESERVE ACCOUNT	500.00					
	22870844-7	11/15/19 POSTAGE METER REFILL	140.00			101 140 4140	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	15.00			101 210 4210	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	15.00*			101 310 4310	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	15.00*			101 510 4510	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	10.00*			211 550 4550	210	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	15.00*			290 650 4650	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	20.00			601 944 4944	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	20.00			602 949 4949	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	100.00			604 959 4959	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	15.00			605 963 4963	325	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	10.00			606 516 4516	210	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	100.00*			609 976 4976	210	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	10.00			610 984 4984	210	1010
	22870844-7	11/15/19 POSTAGE METER REFILL	15.00*			877 100 4000	430	1010
		Total for Vendor:	500.00					
33036		5000 RUNNELLS, GERALD	350.01					
	11/23/19	DOG FOOD-HAWK	173.45*			101 210 4210	210	1010
	11/23/19	FLASHLIGHT HOLDER/FLASHLIGHT	176.56*			101 210 4210	210	1010
		Total for Vendor:	350.01					
33088		63 SCHOTT DIST CO INC	23,164.13					
	373464	11/14/19 BEER	7,144.05			609 975 4975	252	1010
	373464	11/14/19 NA BEVERAGE	66.10*			609 975 4975	254	1010
	374234	11/21/19 BEER	11,919.78			609 975 4975	252	1010
	374234	11/21/19 NA BEVERAGE	180.90*			609 975 4975	254	1010

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	374768	11/26/19 BEER	3,683.30			609 975 4975	252	1010
	374768	11/26/19 NA BEVERAGE	170.00*			609 975 4975	254	1010
		Total for Vendor:	23,164.13					
33066		64 SELCO	22.44					
	047091	11/20/19 1000 ITEM BAR CODES	22.44*			211 550 4550	210	1010
		Total for Vendor:	22.44					
33089		3850 SOUTHERN GLAZER'S OF MN	1,929.72					
	1892308	11/20/19 LIQUOR	869.55*			609 975 4975	251	1010
	1892308	11/20/19 WINE	92.00*			609 975 4975	251	1010
	1892308	11/20/19 FREIGHT	14.42			609 975 4975	335	1010
	1895157	11/26/19 LIQUOR	728.25*			609 975 4975	251	1010
	1895157	11/26/19 WINE	210.00*			609 975 4975	251	1010
	1895157	11/26/19 FREIGHT	15.50			609 975 4975	335	1010
		Total for Vendor:	1,929.72					
33099		5708 STAPLES BUSINESS CREDIT	172.40					
	7301414220	11/04/19 cr-LETTER OPENER	-7.28*			101 140 4140	210	1010
	7301772333	11/05/19 WRLS MOUS/JET STRM BLK/FOL	52.13*			101 140 4140	210	1010
	7302520552	12/02/19 INK/THRM PAPER/CALCUL PAPE	66.07*			101 140 4140	210	1010
	7302520552	12/02/19 GREEN CARD STOCK/FILE BOX	12.30			601 944 4944	210	1010
	7302520552	12/02/19 GREEN CARD STOCK/FILE BOX	12.30			602 949 4949	210	1010
	7302520552	12/02/19 GREEN CARD STOCK/FILE BOX	24.58			604 959 4959	210	1010
	7302520552	12/02/19 GREEN CARD STOCK/FILE BOX	12.30			605 964 4964	210	1010
	7302520552	12/02/19 SALES TAX	1.68			604 959 4959	210	1010
	7302520552	12/02/19 SALES TAX	-1.68			604 2025		1010
	7302520552	12/02/19 D C TRANSIT TAX	0.12			604 959 4959	210	1010
	7302520552	12/02/19 D C TRANSIT TAX	-0.12			604 2026		1010
		Total for Vendor:	172.40					
33044		3389 T & K TOWING SERVICE LLC	350.00					
	2037	11/20/19 TOW VEH TO IMPD-ICR 2019-5084	215.00			101 210 4210	430	1010
	2072	11/22/19 TOW VEH TO IMPD-ICR 2019-5098	135.00			101 210 4210	430	1010
		Total for Vendor:	350.00					

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33037		2540 THE PENWORTHY COMPANY	322.68					
	0557811-IN	11/15/19 BOOKS	322.68			211 550 4550	218	1010
		Total for Vendor:	322.68					
33038		123 THRONDSOIL OIL & LP GAS CO	779.92					
	359464	11/25/19 #1 DIESEL-PARKS	779.92			101 517 4517	210	1010
		Total for Vendor:	779.92					
33054		4108 ULTIMATE SAFETY CONCEPTS INC	52.50					
	185580	11/18/19 HELMET FRONT	52.50			101 220 4220	210	1010
		Total for Vendor:	52.50					
33055		319 UNGER, RON	11.00					
	12/02/19	CLASS B LIC FEE REIMB'D	11.00			101 510 4510	430	1010
		Total for Vendor:	11.00					
33093		2519 VRIEZE, BRYAN	1,100.00					
	480164	10/15/19 OPEN/CLOSE-R WOOD-FULL	475.00			610 984 4984	444	1010
	480164	10/15/19 OPEN/CLOSE-J HANSON-CREM/SUN.	425.00			610 984 4984	444	1010
	480164	10/15/19 2nd OPENING-J HANSON	200.00			610 984 4984	444	1010
		Total for Vendor:	1,100.00					
33039		4341 WATERLOO TENT & TARP CO INC	1,070.26					
	59320	11/20/19 KAC UMBRELLA REPAIRS	1,070.26*			101 514 4514	400	1010
		Total for Vendor:	1,070.26					
33090		5047 WATERTVILLE FOOD & ICE INC	138.41					
	05-911652	11/14/19 ICE-LIQUOR STORE	38.81*			609 975 4975	257	1010
	05-911697	11/27/19 ICE-LIQUOR STORE	99.60*			609 975 4975	257	1010
		Total for Vendor:	138.41					
33056		637 WEBER, LETH & WOESSNER PLC	2,110.00					
	NOV'19PR	11/29/19 18.0 HRS LEGAL-P D	2,110.00*			101 160 4160	304	1010
		Total for Vendor:	2,110.00					

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33091		2407 WINE MERCHANTS	159.28					
	7261675	11/19/19 WINE	159.28*			609 975 4975	251	1010
		Total for Vendor:	159.28					
33070		6079 ZIMA CORPORATION	1,174.12					
	76901	11/19/19 PUMPING ELEMENT/OUTLET RING	1,174.12			602 947 4947	220	1010
		Total for Vendor:	1,174.12					
		# of Claims	55	Total:	140,084.06			

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CITY OF KASSON
Fund Summary for Claims
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$50,317.55
211 Library Fund	
1010 CASH-OPERATING	\$1,754.11
290 Economic Development	
1010 CASH-OPERATING	\$37.16
601 Water Fund	
1010 CASH-OPERATING	\$140.94
602 Sewer Fund	
1010 CASH-OPERATING	\$21,970.90
604 Electric Fund	
1010 CASH-OPERATING	\$816.94
605 Storm Water	
1010 CASH-OPERATING	\$27.30
606 ICE ARENA	
1010 CASH-OPERATING	\$9,794.39
609 Liquor Fund	
1010 CASH-OPERATING	\$53,957.27
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$1,110.00
877 Festival in Park Fund	
1010 CASH-OPERATING	\$157.50
Total:	\$140,084.06

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CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED *See signature page* _____ Council Member
_____ Council Member

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

City of Kasson

Check one:



The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.



The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____ Position: _____

Renewal Application
to operate mechanical amusement devices and pool
tables

State of Minnesota
County of Dodge

**TO THE COMMON COUNCIL OF THE CITY OF KASSON IN SAID COUNTY AND
STATE:**

The undersigned hereby applies for a license to carry on the operation of mechanical
Amusement devices and/or pool tables at:

Adolph Oiseth American Legion Post #333 located at 212 Main Street West in the City of
Kasson in said county and state for the term of ONE YEAR from the date hereof, subject to the
laws of Minnesota and the ordinances of said City; and herewith tenders \$ 55.00 as the
license fee. **Proof of Liability and Workers Compensation is also attached.**

- 1 # of pool tables = 10.00 @ \$10.00 each
- 2 # of mechanical amusement devices= 30.00 @ 15.00 each

PLUS

\$15.00 minimum fee for mechanical amusement devices on premises.

Application for the license period of January 1 through December 31, 2020.

Christy Eisner
Signature

Date 11/30/19

The State of Minnesota requires the MN Business ID number and Federal ID number for all
businesses licensed by the City.

MN Business ID Number: 7087421
FEIN: 41-6040137

Renewal Application
to operate mechanical amusement devices and pool
tables

State of Minnesota
County of Dodge

TO THE COMMON COUNCIL OF THE CITY OF KASSON IN SAID COUNTY AND
STATE:

The undersigned hereby applies for a license to carry on the operation of mechanical
Amusement devices and/or pool tables at:

Pete's Repeat located at 27 West Main Street in the City of Kasson in said county and state for
the term of ONE YEAR from the date hereof, subject to the laws of Minnesota and the
ordinances of said City; and herewith tenders \$ 135⁰⁰ as the license fee. **Proof of
Liability and Workers Compensation is also attached.**

of pool tables = 3 @ \$10.00 each
of mechanical amusement devices = 6 @ 15.00 each

PLUS

\$ 30.
\$ 40.
\$ 15.
\$ 135.00

\$15.00 minimum fee for mechanical amusement devices on premises.

Application for the license period of January 1 through December 31, 2020.

Pete's Repeat
Signature

Date 10/12/2019

The State of Minnesota requires the MN Business ID number and Federal ID number for all
businesses licensed by the City.

MN Business ID Number: 1710884
FEIN: 41-1734491



DODGE COUNTY
Historic. Vibrant. Rural.

LAND RECORDS DEPARTMENT

721 Main Street North
Mantorville, MN 55955-2205
Assessor: (507) 635-6245
Recorder: (507) 635-6250
Fax: (507) 635-6265
Toll-Free: (888) 600-5169

November 5, 2019

Nancy Zaworski,
City of Kasson
401 5th Street SE
Kasson, MN 55944

RE: 2020 Assessment Agreements

Dear Nancy,

Enclosed is a copy of the 2020 Assessment Agreement between the City of Kasson and Dodge County. Please sign and return the original agreement and the assessment fee to the Assessor's Office by February 26, 2020. The Assessment Fee for 2,752 parcels is \$31373.

If you have any questions, contact me at the above address or e-mail me at wendy.iverson@co.dodge.mn.us. Thank you for your prompt attention to the 2020 Assessment Agreement.

Sincerely,

Wendy S. Iverson, AMA
Assessment Office Manager

Enclosure

**ASSESSMENT AGREEMENT
BETWEEN
THE City of Kasson AND DODGE COUNTY**

THIS AGREEMENT is made and entered into by and between the **City of Kasson** and the **COUNTY OF DODGE**, State of Minnesota, this 5th day of November 2019.

WHEREAS, the City of Kasson wishes to abolish the office of Local Assessor and enter into an agreement with the **COUNTY OF DODGE** to provide for the assessment of the property in said City by the County Assessor for the calendar year 2020;

WHEREAS, it is the wish of Dodge County to cooperate with said City to provide for a fair and equitable assessment of property;

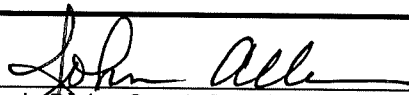
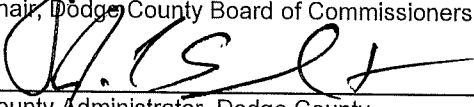
NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS HEREIN CONTAINED, IT IS AGREED AS FOLLOWS;

1. That the City of Kasson, which lies within the boundaries of Dodge County, constitutes a separate assessment district, shall have its property assessed by the County Assessor of Dodge County for the assessment year 2020.

2. It is further agreed that the office of local assessor of the City of Kasson is hereby abolished pursuant to the approval of the agreement, which shall be until December 31, 2020.

3. In consideration for said assessment services, the City of Kasson agrees to pay Dodge County the sum of \$31373, such payment to be made payable to Dodge County on or before February 26, 2020.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day
of _____ 20__.

	
_____, City of Kasson	Chair, Dodge County Board of Commissioners
	
_____, Mayor, City of Kasson	County Administrator, Dodge County
	11-12-19
_____, Date	Date



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

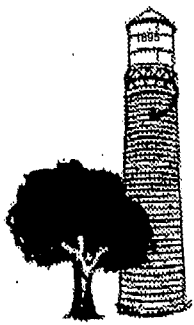
To: Mayor and City Council
From: Public Works Director Charlie Bradford
Date: December 5th, 2019
Subject: Evaluation of Journeyman Lineworker Lance Diderrich

To Mayor and City Council:

Journeyman Lineworker Lance Diderrich has been given his annual performance review. His performance consistently meets the requirements of the position. I am recommending that he be moved from Grade 11 Step 6 (\$32.49) to Grade 11 Step 7 (\$33.55) effective 12/10/19.

Thank you,

Charlie Bradford



TREE
CITY
USA

CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

MEMO

To: Mayor and City Council
From: Public Works Director Charlie Bradford
Date: December 5th, 2019
Subject: Evaluation of PT Parks worker Mark Rappe

To Mayor and City Council:

PT Parks worker Mark Rappe has been given his annual performance review. His performance consistently meets and sometimes exceeds the requirements of the position. I am recommending that he be moved from Grade 1 Step 2 (\$14.54) to Grade 1 Step 3 (\$15.01) retro back to 4/17/19.

Thank you,

Charlie Bradford

**CITY OF KASSON
RESOLUTION #12.1-19**

**RESOLUTION APPROVING FINAL 2019 TAX LEVY,
COLLECTIBLE IN 2020**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, COUNTY OF DODGE, MINNESOTA, that the following sums of money be levied for the current year, collectible in 2020, upon taxable property in the City of Kasson, for the following purposes:

General Fund	\$2,272,615
Library Fund	\$ 361,203
Economic Development Fund	\$ 90,533
Community Policing	\$ 0
Total General Government Levy	\$2,724,351

Special Levy:	
Total Debt Service Levy	\$ 813,339
Fire Relief Levy	\$ 5,741
Tax Abatement Levy	\$ 5,897
Total Levy	\$3,549,328

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Dodge County, Minnesota.

Adopted this 11th day of December, 2019.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member Burton and duly seconded by Council Member Zelinske. Upon a vote being taken, the following members voted in favor thereof: Burton, Eggler, Ferris, McKern and Zelinske. Those against same: None.

CITY OF KASSON

2020

BUDGET 2020

Council: December 11, 2019

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2020 PRELIMINARY GENERAL FUND OPERATING BUDGET LEVY BREAKDOWN

		2020	For Comparison 2019
<u>GENERAL GOVERNMENT LEVY:</u>			
GENERAL FUND	LEVY REQUIRED	2,272,615	1,912,818
LIBRARY FUND	LEVY REQUIRED	361,203	334,913
ECONOMIC DEV FUND	LEVY REQUIRED	90,533	69,602
COMMUNITY POLICING	LEVY REQUIRED	-	-
2012A 16TH St		74,910	74,910
2013A Aquatic Center		219,280	216,413
2014A Truck/Equip		115,562	114,971
2014B TIF Debt		76,153	76,153
2015A Refunding		128,000	128,000
2017A Improvement		199,434	187,313
		3,537,689	3,115,093
<u>FIRE RELIEF LEVY</u>		5741	
<u>TAX ABATEMENT LEVY</u>	Gibbs	2300	2300
	1760 Millwork	3597	3597
	Pt Willows- starts 2021		
<u>GENERAL AND OTHER LEVY TOTAL</u>		3,549,327	3,120,990
	2020 OVER 2019	428,337	
	As a Percent	13.72%	

REVENUE/EXPENDITURE SUMMARY

	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	LEVY	OVER 2019	% 2020
REVENUE SUMMARY						30-Jun				
GENERAL FUND										
GOVERNMENT WIDE	2,938,220	2,991,089	2,815,378	2,839,226	3,042,598	1,204,446	1,220,028	2,272,615	450,045	14.79%
PLANNING & ZONING	6,000	11,337	6,000	10,429	6,000	9,350	6,000	-	-	0.00%
CABLE TV	60,000	53,380	60,000	61,990	60,000	51,768	60,000	-	-	0.00%
GOVT BLDGS	-	-	-	-	-	-	-	-	-	#DIV/0!
POLICE	141,700	166,373	139,700	171,527	139,700	16,746	153,700	14,000	14,000	10.02%
FIRE	111,470	122,947	111,470	113,114	111,470	64,489	106,470	(5,000)	(5,000)	-4.49%
BUILDING INSPECTION	65,000	137,825	94,500	142,911	109,358	77,357	109,358	-	-	0.00%
ANIMAL CONTROL	4,200	3,101	4,200	2,143	4,200	360	2,700	(1,500)	(1,500)	-35.71%
HIGHWAYS, STREETS, ROADWAY	72,640	71,585	72,640	78,743	72,640	40,054	72,640	-	-	0.00%
STREET LIGHTING	20,000	17,000	27,000	27,000	55,000	-	70,000	15,000	15,000	27.27%
WEED CONTROL				-				-	-	#DIV/0!
HEALTH				4,375		-	-	-	-	#DIV/0!
PARKS & RECREATION	2,700	9,132	2,700	9,142	2,700	15,734	2,700	-	-	0.00%
ICE ARENA							-	-	-	#DIV/0!
AQUATIC CENTER	241,000	234,508	241,000	246,351	241,000	141,920	241,000	-	-	0.00%
OTHER REC FACILITIES	6,100	6,035	6,100	5,426	6,100	3,667	6,100	-	-	0.00%
PARK AREAS	3,500	3,058	3,500	16,415	3,500	4,815	3,500	-	-	0.00%
GENERAL FUND REVENUES:	3,672,530	3,827,370	3,584,188	3,728,792	3,854,266	1,630,705	2,054,196		472,545	12.26%
EXPENDITURE SUMMARY										
GENERAL FUND										
COUNCIL	96,557	148,852	84,821	68,714	85,829	42,283	77,849	(7,980)	(7,980)	-9.30%
LEGISLATIVE COMMITTEES	-	-	-	-	-	-	-	-	-	#DIV/0!
ORDINANCES/PROCEEDINGS	3,000	4,078	4,500	2,346	4,500	543	3,500	(1,000)	(1,000)	-22.22%
MAYOR	5,167	5,215	5,167	4,254	5,167	2,061	5,167	-	-	0.00%
CITY CLERK	195,060	171,404	200,864	191,828	207,525	97,861	212,993	5,468	5,468	2.64%
ELECTIONS	4,497	4,537	16,920	13,773	4,818	2,455	15,743	10,925	10,925	226.78%
ACCOUNTING	6,050	5,585	6,050	5,380	6,500	5,270	6,500	-	-	0.00%
ASSESSING	30,169	29,869	31,675	29,891	31,109	30,809	32,700	1,591	1,591	5.11%
LAW-LEGAL SERVICES	63,000	38,016	50,000	33,786	35,000	19,054	35,000	-	-	0.00%
PLANNING/ZONING	80,246	82,268	66,136	37,522	54,350	29,803	71,377	17,027	17,027	31.33%
DATA PROCESSING	10,700	7,846	10,700	6,382	12,200	5,842	15,200	3,000	3,000	24.59%
CABLE TV	250	-	250	-	-	-	-	-	-	#DIV/0!
GENERAL GOVT BLDGS	20,691	11,386	20,351	11,922	20,351	5,660	15,355	(4,997)	(4,997)	-24.55%
GENERAL ENGINEERING	13,000	18,100	15,000	27,509	15,000	10,219	20,000	5,000	5,000	33.33%

	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	LEVY	OVER 2019	% 2020
POLICE	1,073,657	1,088,402	1,106,255	1,131,381	1,203,896	603,534	1,410,577		206,680	17.17%
FIRE	212,301	193,719	216,064	191,245	222,924	72,249	239,300		16,377	7.35%
BUILDING INSPECTIONS	31,200	52,625	48,200	51,650	48,200	20,292	48,200		-	0.00%
COMMUNITY PREPAREDNESS	-	-	-	-	-	-	-		-	#DIV/0!
ANIMAL CONTROL	2,325	1,297	2,325	1,163	2,325	-	2,325		-	0.00%
HIGHWAYS, STREETS, ROADWAY	248,716	208,341	237,060	224,452	254,254	136,584	288,946		34,692	13.64%
PAVED STREETS	202,268	206,006	202,268	201,907	202,268	17,092	202,268		-	0.00%
ICE & SNOW REMOVAL	64,720	47,385	64,020	55,630	64,020	59,039	64,220		200	0.31%
STREET LIGHTING	19,000	53,421	27,000	65,876	55,000	25,836	70,000		15,000	27.27%
SIDEWALKS	50,000	54,248	87,017	104,376	50,000	440	50,000		-	0.00%
WASTE COLLECTION	9,800	8,361	9,800	11,014	9,800	2,014	11,500		1,700	17.35%
WEED CONTROL	-	-	-	-	-	-	-		-	#DIV/0!
EMER MGMT/HEALTH	14,760	26,980	14,760	10,273	14,760	6,958	17,460		2,700	18.29%
PARKS & RECREATION	9,280	7,506	9,280	6,596	9,280	3,222	10,180		900	9.70%
BIKE TRAIL	-	-	-	-	-	-	-		-	
PLAYGROUNDS	7,000	3,645	3,000	1,009	3,000	758	3,000		-	0.00%
ICE ARENA						-	-		-	#DIV/0!
AQUATIC CENTER	274,004	278,914	287,464	294,980	340,725	105,343	340,893		168	0.05%
OTHER REC FACILITIES	58,700	45,377	65,500	49,904	65,730	25,573	64,530		(1,200)	-1.83%
PARK AREAS	#REF!	296,276	350,742	323,786	355,563	168,616	395,817		40,254	11.32%
FORESTRY & NURSERY	10,475	14,311	10,475	14,564	24,475	4,919	24,475		-	0.00%
HISTORIC WATERTOWER	6,500	3,741	6,500	652	6,500	325	2,000		(4,500)	-69.23%
ARENA ALLOCATION	60,076	9,500	7,023	(3,162)	22,977	655	41,581		18,604	80.97%
CAPITAL	376,600	170,867	218,500	125,026	295,102	90,854	406,188		111,086	37.64%
UNALLOCATED (INS 22, MMUA 6)	93,150	92,776	84,500	30,459	125,620	109,513	121,970		(3,650)	-2.91%
Other Financing				191,923						
GENERAL FUND TOTAL	#REF!	3,390,853	3,570,188	3,518,009	3,858,766	1,705,676	4,326,811		468,045	12.1%
LIBRARY EXPENSES	328,951	339,639	386,413	408,552	403,709	175,529	425,535		21,826	5.41%
LIBRARY REVENUES	328,951	339,691	386,413	390,637	403,709	191,881	64,332	361,203	21,826	5.41%
EDA EXPENSES	66,838	52,239	71,488	60,198	91,602	34,811	92,533		930	1.02%
EDA REVENUES	68,838	69,545	71,488	72,365	91,602	35,219	2,000	90,533	931	1.02%
COMMUNITY POLICING EXPENSE	3,400	2,685	4,800	3,007	4,800	964	4,800		-	0.00%
COMMUNITY POLICING REVENUE	200	7	200	553	200	260	200	4,600	4,600	2300.00%
Use of Fund Reserves								2,850		
TOTAL GF REVENUES	2,120,728	TOTAL GF EXPENSES		4,849,678	TOTAL GF LEVY			2,726,100		

PERSONNEL & OPERATIONS-2019

	PERSONNEL							OPERATIONS							20 Total Budget
	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	2017 BUDGET	2017 ACTUAL	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	
COUNCIL	38,257	37,736	38,521	34,591	39,529	21,750	39,529	58,300	111,116	46,300	34,122	46,300	20,533	38,320	77,849
LEGISLATIVE COMMITTEES:															
ORDINANCES/PROCEEDINGS								3,000	4,078	4,500	2,346	4,500	543	3,500	3,500
MAYOR	5,167	5,215	5,167	4,254	5,167	2,061	5,167								5,167
CITY CLERK	155,630	141,199	159,984	145,031	165,745	75,600	168,393	39,430	30,205	40,880	46,797	41,780	22,261	44,600	212,993
ELECTIONS	4,497	4,533	4,720	4,588	4,818	2,433	4,818		3	12,200	9,184		22	10,925	15,743
ACCOUNTING								6,050	5,585	6,050	5,380	6,500	5,270	6,500	6,500
ASSESSING								30,169	29,869	31,675	29,891	31,109	30,809	32,700	32,700
LAW-LEGAL SERVICES								63,000	38,016	50,000	33,786	35,000	19,054	35,000	35,000
PLANNING/ZONING	47,536	3,732	47,536			793	43,927	32,710	78,536	18,600	37,522	54,350	29,010	27,450	71,377
DATA PROCESSING								10,700	7,846	10,700	6,382	12,200	5,842	15,200	15,200
CABLE TV								250	-	250	-	-	-	-	-
GENERAL GOVT BLDGS	4,491	3,172	4,951	2,834	4,951	1,655	3,455	16,200	8,214	15,400	9,088	15,400	4,005	11,900	15,355
GENERAL ENGINEERING								13,000	18,100	15,000	27,509	15,000	10,219	20,000	20,000
POLICE	917,580	934,942	950,878	974,084	1,045,869	488,673	1,220,150	156,077	153,460	155,377	157,297	158,027	114,862	190,427	1,410,577
FIRE	66,424	46,534	54,324	54,608	54,684	4,458	64,109	147,140	147,645	161,740	136,637	168,240	67,791	175,191	239,300
BUILDING INSPECTIONS								31,200	52,625	48,200	51,650	48,200	20,292	48,200	48,200
COMMUNITY PREPAREDNESS															
ANIMAL CONTROL								2,325	1,297	2,325	1,163	2,325	-	2,325	2,325
HIGHWAYS, STREETS, ROADS	162,756	138,833	157,600	149,648	170,994	78,468	195,986	85,960	69,508	79,460	74,805	83,260	58,116	92,960	288,946
PAVED STREETS								202,268	206,006	202,268	201,907	202,268	17,092	202,268	202,268
ICE & SNOW REMOVAL	17,470	9,032	17,470	15,400	17,470	31,455	17,470	47,260	38,353	46,550	40,230	46,550	27,583	46,750	64,220
STREET LIGHTING								19,000	53,421	27,000	65,876	55,000	25,836	70,000	70,000
WASTE COLLECTION								9,800	8,361	9,800	11,014	9,800	2,014	11,500	11,500
WEED CONTROL															
EMER.MGMT								14,760	26,980	14,760	10,273	14,760	6,958	17,460	17,460
PARKS & RECREATION		1,116						9,280	6,390	9,280	6,596	9,280	3,222	10,180	10,180
SIDEWALKS								50,000	54,248	87,017	104,376	50,000	440	50,000	50,000
PLAYGROUNDS								7,000	3,645	3,000	1,009	3,000	758	3,000	3,000
AQUATIC CENTER	151,904	147,266	155,564	162,091	162,125	48,165	165,893	122,100	131,648	131,900	132,889	178,600	57,179	175,000	340,893
OTHER REC. FACILITIES	1,200	2,906	3,000	2,307	3,230	122	3,230	57,500	42,471	62,500	47,596	62,500	25,451	61,300	64,530
PARK AREAS	278,138	234,663	276,592	271,048	286,413	136,992	320,267	73,050	61,613	74,150	52,738	69,150	31,624	75,550	395,817
FORESTRY & NURSERY								10,475	14,311	24,475	14,564	24,475	4,819	24,475	24,475
HISTORIC WATERTOWER								6,500	3,741	6,500	652	6,500	325	2,000	2,000
ARENA ALLOCATION								60,076	9,500	7,023	(3,162)	22,977	655	41,581	41,581
UNALLOCATED (INS 22, MMUA 6)								93,150	92,776	84,500	30,459	125,620	109,513	121,970	121,970
CAPITAL								376,600	170,867	218,500	125,026	295,102	90,854	406,188	406,188
LIBRARY BUILDINGS	12,488	10,302	12,488	11,168	11,554	5,637	11,445								11,445
LIBRARY OPERATIONS	260,434	266,567	303,731	299,900	317,961	136,069	334,843	56,028	62,771	70,194	97,484	74,194	33,824	79,247	414,090
EDA	50,428	16,749	50,578	13,339	14,342	6,788	15,473	16,410	35,489	20,910	46,859	77,260	28,023	77,060	92,533
COMMUNITY POLICING								3,400	2,686	4,800	3,007	4,800	964	4,800	4,800
TOTAL	2,174,401	2,004,497	2,243,105	2,144,890	2,304,850	1,041,118	2,614,162	1,930,158	1,781,379	1,803,784	1,652,954	2,054,027	875,862	2,235,627	4,849,678
TOTAL PERSONNEL/OPERATION	4,104,560	3,785,876	4,046,889	3,797,844	4,358,877	1,916,980	4,849,678								

2020 PRELIMINARY BUDGET ANALYSIS
Impacts on Budget

INITIAL ASSUMPTIONS

Payroll- 2.5% General Wage Adjustment (as per payscale and union contracts) , 3.25 % steps

Health insurance 4%

REVENUES

Proposed Utility increases- increase- Water- 4.5%, Storm 1%, Sewer 2%

LGA increase to \$1,170,059 from \$1,080,311

Increase of \$89,7488 (allows for increase of 2.8%)

EXPENSES

Mayor/Council Safe Routes to School yr 2 of 4 \$22,500 each

Police

Addition of two new FT police officers

PERA increase from 16.95% to 17.7% in 2020

Streets/Storm

Increase PT position added 2019 to FT 2020

Arena-

Budget \$25,000/year for 10 years for R22

GENERAL FUND

GOVERNMENT WIDE	ACTUAL		BUDGET	ACTUAL	BUDGET	thru 6/30	PROPOSED	COMMENTS
	2017	2018						
101.4000.3101 CURRENT AD VALOREM TAXES	1,863,331	1,866,785	1,689,287	1,715,820	1,912,818	1,011,996		
101.4000.3103 MOBILE HOME TAX		-		-		-		
101.4000.3107 ABATEMENT LEVY	3,159	2,843		3,889		2,654		
101.4000.3210 BUSINESS LICENSES/PERMITS	13,500	12,960	13,500	12,943	13,500	12,723	13,500	GARBAGE/LIQ LIC/HOUSING
101.4000.3340 STATE GRANTS & AIDS		-						
101.4000.3341 LOCAL GOVT AID	1,020,693	1,020,693	1,076,622	1,076,622	1,080,311	157,725	1,170,059	as per special session.LMC bulletin
101.4000.3349 MISC STATE GRANT	7,437	3,869	3,869	3,869	3,869	-	3,869	PERA AID
101.4000.3410 CHARGES FOR SERVICES	2,000	1,496	2,000	1,449	2,000	12	2,000	
101.4000.3415 CITY HALL RENT	100	70	100	25	100	-	100	
101.4000.3612 PENALTY/INTEREST		430		305		211		
101.4000.3621 INTEREST EARNED	13,000	6,085	13,000	248	13,000	6,497	10,000	
101.4000.3622 RENTS AND ROYALTIES		9,800		6,500		1,800	3,000	Old Library
101.4000.3624 MISC REVENUS - REFUNDS	1,000	1,696	1,000	1,439	1,000	10,744	1,500	
101.4000.3626 MONEY MARKET INTEREST	-	361	-	117	-	85	-	
101.4000.3921 TRANSFER FROM OTHER FUNDS	14,000	64,000	16,000	16,000	16,000	-	16,000	From Liq Store
Total GENERAL GOVERNMENT:	2,938,220	2,991,089	2,815,378	2,839,226	3,042,598	1,204,446	1,220,028	

PLANNING & ZONING

101.4191.3413 ZONING/SUBDIVISION FEES	2,000	4,698	2,000	5,204	2,000	6,800	2,000	
101.4191.3624 MISC REVENUES - REFUNDS	4,000	6,639	4,000	5,225	4,000	2,550	4,000	
Total PLANNING & ZONING	6,000	11,337	6,000	10,429	6,000	9,350	6,000	

CABLE TV

101.4193.3495 OTHER--FRANCHISE ROW USE	60,000	53,380	60,000	61,990	60,000	51,768	60,000	
Total CABLE TV	60,000	53,380	60,000	61,990	60,000	51,768	60,000	

GOVT BLDGS

101.4194.3624 MISC REVENUE - REFUNDS	-	-	-	-	-	-	-	
Total CABLE TV	-	-	-	-	-	-	-	

GENERAL FUND

POLICE		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED		ACTUAL		PROPOSED		COMMENTS
		2017		2018		2019		2020		2020						
101.4210.3345	2% POLICE STATE AID	61,000	64,379	61,000	69,601	61,000	-	70,000								
101.4210.3347	OTHER FEDERAL GRANT		-		3,423		-									
101.4210.3349	MISCELLANEOUS STATE GRANTS	4,500	3,497	4,500	11,484	4,500	-	4,500	Post Board train							
101.4210.3369	OTHER COUNTY GRANT	58,000	53,848	58,000	57,177	58,000	-	58,000								
101.4210.3420	PUBLIC SAFETY	200	609	200	324	200	120	200								
101.4210.3511	COURT FINES	13,000	19,205	13,000	20,568	13,000	10,851	18,000								
101.4210.3623	CONTR/DONATION FROM PRIVATE SOURCE				2,000		400									
101.4210.3624	MISC REVENUE - REFUNDS	5,000	24,835	3,000	6,950	3,000	5,375	3,000	Restitution, towing, DIV(task Force to OT)							
101.4210.3911	SALES OF FIXED ASSETS		-		-		-									
Total POLICE		141,700	166,373	139,700	171,527	139,700	16,746	153,700								
FIRE		2017		2018		2019		2020								
101.4220.3101	CURRENT AD VALOREM TAXES	-	-	-	-	-	-	-	Required Fire Relief Payment							
101.4220.3340	STATE GRANTS AND AIDS	-	-	-	-	-	2,500	-								
101.4220.3346	STATE FIRE AID	40,000	42,416	40,000	42,394	40,000	2,000	40,000	Passed through to Fire Relief							
101.4220.3349	MISCELLANEOUS STATE GRANT	7,000	9,439	7,000	4,686	7,000	2,108	7,000								
101.4220.3363	GRANT		-		-		-									
101.4220.3421	FIRE CONTRACTS	36,470	35,836	36,470	35,878	36,470	35,920	36,470								
101.4220.3422	SPECIAL FIRE PROTECTION SERV	15,000	15,467	15,000	23,304	15,000	10,690	15,000	Fire Calls							
101.4220.3612	SPECIAL ASSSSMT-PENALTY				264		-									
101.4220.3623	CONTR/DONATION FROM PRIVATE SOUR	8,000	19,755	8,000	6,583	8,000	11,270	8,000	Lawful Gambling Donations							
101.4220.362	MISC REVENUE - REFUNDS	5,000	35	5,000	5	5,000	-	-								
Total FIRE		111,470	122,947	111,470	113,114	111,470	64,489	106,470								
BUILDING INSPECTION																
101.4240.3220	NON-BUSINESS LICENSES & PERMITS	43,000	79,982	54,000	83,041	68,858	50,526	68,858	Building Permits							
101.4240.3414	PLAN CHECK FEES	18,000	47,701	34,000	46,218	34,000	20,924	34,000								
101.4240.3416	MECHANICAL INSPECTION FEE	2,500	6,304	4,000	9,574	4,000	3,747	4,000								
101.4240.3417	PLUMBING INSPECTION FEES	1,500	3,838	2,500	4,078	2,500	2,159	2,500								
Total BUILDING INSPECTION		65,000	137,825	94,500	142,911	109,358	77,357	109,358								
ANIMAL CONTROL																
101.4270.3220	NON-BUSINESS LICENSES & PERMITS	1,700	2,055	1,700	1,085	1,700	360	1,700								
101.4270.3514	OTHER FINES	2,500	1,046	2,500	1,058	2,500	-	1,000								
Total ANIMAL CONTROL		4,200	3,101	4,200	2,143	4,200	360	2,700								
Revenues - Page 2																

HIGHWAYS, STREETS, ROADWAYS

thru 6/30

101.4310.3364	MUNICIPAL STATE AID	72,640	64,186	72,640	71,387	72,640	36,689	72,640	8640+64000 MSAS addtl
101.310.3369	OTHER COUNTY GRANT				5,985		-		
101.4310.3624	MISC REVENUE - REFUNDS		-		371		100		
101.4310.3911	SALES OF FIXED ASSETS	-	7,399	-	1,000	-	3,266	-	
Total HIGHWAYS, STREETS, ROADWAYS		72,640	71,585	72,640	78,743	72,640	40,054	72,640	

GENERAL FUND

STREET LIGHTING		BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
		2017	2017	2018	2018	2019	2019	2020	
101.4316.3921	TRANSFER FROM OTHER FUNDS	20,000	20,000	27,000	27,000	55,000	-	70,000	FROM ELECTRIC
Total STREET LIGHTING		20,000	17,000	27,000	27,000	55,000	-	70,000	

HEALTH		BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	ACTUAL	PROPOSED	COMMENTS
		2017	2017	2018	2018	2019	2019	2020	
101.4417.3624	MISC REVENUES-REFUNDS	-	6,935	-	4,375	-	-	-	
Total Health		-	-	-	4,375	-	-	-	

PARKS & RECREATION

thru 6/30

101.4510.3622	RENTS & ROYALTIES	2,700	2,492	2,700	3,058	2,700	1,434	2,700	
101.4510.3624	MISC REVENUES - REFUNDS	-	-	-	196	-	-	-	
101.4510.3470	PARKLAND FEES		6,640		5,888		8,800		Parkland Dedication Fees
101.510.3911	SALES OF FIXED ASSETS						5,500		
Total PARKS & RECREATION TOTAL		2,700	9,132	2,700	9,142	2,700	15,734	2,700	

AQUATIC CENTER

101.4514.3472	AQUATIC CENTER FEES	106,000	99,167	106,000	107,528	106,000	34,081	106,000	
101.4514.3474	CONCESSIONS	40,000	42,469	40,000	46,021	40,000	17,491	40,000	
101.4514.3475	LESSONS	20,000	20,925	20,000	20,600	20,000	20,965	20,000	
101.4514.3477	FUNBRELLA		187		-		-		
101.4514.3478	FACILITY RENTAL	3,500	2,203	3,500	1,331	3,500	1,141	3,500	
101.4514.3480	SWIM PASSES	70,000	66,429	70,000	66,300	70,000	65,110	70,000	
101.4514.3481	TINY TOTS		560		1,280		1,560		
101.4514.3482	SWIM TEAM	1,500	2,283	1,500	1,347	1,500	1,639	1,500	
101.4514.3483	Program-Other		567		1,840		185		
101.4514.3624	MISC REVENUE - REFUNDS		-		-		-		
101.4514.3794	CASH OVER/SHORT	-	(282)	-	105	-	(253)	-	
Total AQUATIC CENTER		241,000	234,508	241,000	246,351	241,000	141,920	241,000	

OTHER RECREATIONAL FACILITIES

101.4517.3471 OTHER ORGANIZED ACTIVITIES	500	524	500	458	500	-	500
101.4517.3473 PLAYGROUND FEES	500	108	500	196	500	314	500
101.4517.3479 SOFTBALL FEES	5,100	5,404	5,100	4,772	5,100	3,353	5,100
101.4517.3624 MISC REVENUE-REFUNDS	-	-	-	-	-	-	-
Total OTHER RECREATIONAL FACILITIES	6,100	6,035	6,100	5,426	6,100	3,667	6,100

PARK AREAS

101.4522.3474 CONCESSIONS	3,500	1,716	3,500	1,142	3,500	180	3,500
101.4522.3623 CONTR/DONATION FROM PRIVATE SOURCES		1,250		15,261		4,500	
101.4522.3624 MISC REVENUE - REFUNDS	-	-	-		-	130	-
101.4522.3794 CASH OVER		92		12		5	
Total PARK AREAS	3,500	3,058	3,500	16,415	3,500	4,815	3,500
GENERAL FUND TOTAL	3,672,530	3,827,370	3,584,188	3,724,417	3,854,266	1,630,705	2,054,196

LIBRARY

	BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
	2017	ACTUAL	2018	ACTUAL	thru 6/30 2019	ACTUAL		
211.550.3101 CURRENT AD VALOREM TAXES	267,431	267,431	317,617	317,617	334,913	167,457		
211.550.3362 COUNTY GRANTS - SELCO	54,120	58,567	61,396	61,395	61,396	15,332	56,932	
211.550.3363 GRANT	-	911	-	949	-	969	-	Interest on Investment Grant
211.550.3365 SELCO-NET LENDER		-		-		-		
211.550.3410 CHARGES FOR SERVICE-GEN GOVT	400	573	400	491	400	197	400	Copy Charges
211.550.3412 CHARGES FOR SERVICE-PRINTOUTS	400	1,058	400	979	400	549	400	
211.550.3513 LIBRARY FINES	5,000	3,847	5,000	3,634	5,000	1,747	5,000	
211.550.3621 INTEREST EARNED	150	90	150	1,006	150	596	150	
211.550.3623 CONTR/DONATION FROM PRIVATE SOUR	1,050	4,823	1,050	1,023	1,050	4,237	1,050	Leska-100/Chamber-500 for SRP
211.550.3624 MISC REVENUE - REFUNDS	400	2,392	400	3,543	400	797	400	Ins Dividend, Lost Books, Keys
Total LIBRARY:	328,951	339,691	386,413	390,637	403,709	191,881	64,332	

ECONOMIC DEVELOPMENT

	BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
	2017	ACTUAL	2018	ACTUAL	thru 6/30 2019	ACTUAL		
290.4650.3101 CURRENT AD VALOREM TAXES	66,838	66,838	69,488	69,488	69,602	34,801		
290.4650.3621 INTEREST EARNED	2,000	2,391	2,000	2,445	2,000	123	2,000	
290.4650.3107 Abatement Levy		316		432		295		
Transfers In		-		-	20,000	-	-	0
Total ECONOMIC DEVELOPMENT	68,838	69,545	71,488	72,365	91,602	35,219	2,000	Revenues - Page 4

COMMUNITY POLICING	BUDGET		BUDGET		thru 6/30 BUDGET		PROPOSED	COMMENTS
	2017	ACTUAL	2018	ACTUAL	2019	ACTUAL		
875.4210.3101 CURRENT AD VALOREM TAXES		-		-		-		
875.4210.3624 MISC REVENUE-REFUNDS		-		398		-		
875.4210.3623 CONTR/DONATION FROM PRIVATE						190		
875.4210.3621 INTEREST EARNED	200	7	200	155	200	70	200	
Total COMMUNITY POLICING:	200	7	200	553	200	260	200	-

TOTAL - ALL FUNDS

4,070,519 4,236,613 4,042,289 4,187,973 4,349,777 1,858,065 2,120,728

EXPENDITURES

COUNCIL	BUDGET 2017		BUDGET 2018		BUDGET 2019		thru 6/30 ACTUAL	PROPOSED 2020	COMMENTS
101.4111.101 FULL TIME EMPLOYEES REGULAR	30000	29,033	30000	26,428	30750	16,857		30750	
101.4111.102 FULL TIME EMPLOYEES OVERTIME		848		465		365			
101.4111.121 EMPLOYER PERA CONTRIBUTIONS	1626	1,750	1626	1,634	1626	851		1626	
101.4111.122 EMPLOYER FICA CONTRIBUTIONS	1860	1,745	1860	1,548	1907	1,012		1907	
101.4111.123 EMPLOYER MEDICARE CONTRIBUTION	435	408	435	362	446	237		446	
101.4111.130 EMPLOYER PAID INSURANCE	4,336	3,952	4,600	4,154	4,800	2,429		4,800	
Personnel Subtotal	38,257	37,736	38,521	34,591	39,529	21,750		39,529	
101.4111.150 WORKER'S COMPENSATION	150	71	150	78	150	163		170	
101.4111.160 LIABILITY INSURANCE	4000	4,182	4000	3,245	4000	2,317		4000	Bonds, Quarterly
101.4111.210 OPERATING SUPPLIES	150	32	150	-	150	61		150	
101.4111.304 LEGAL FEES	3000	14,906	11000	8,708	11000	2,469		11000	
101.4111.333 STAFF MTGS AND CONFERENCES	2000	2,468	2000	562	2000	2,052		2000	
101.4111.334 MEMBERSHIP DUES AND FEES	4500	4,386	4500	4,325	4500	3,217		4500	50% LMC Dues
101.4111.351 LEGAL NOTICES PUBLISHING	400	140	400	-	400	90		400	
101.4111.352 GENERAL NOTICE/PUBLIC INFO	1100	170	1100	90	1100	-		1100	
101.4111.430 OTHER SERVICE/CHARGES-MISC.	43000	13,030	23000	10,751	23000	10,164		15000	FIP 10,000, SBDC \$10,000
101.4111.440 PROFESSIONAL SERVICES	0	71,731		6,364		-			
Operations Subtotal	58,300	111,116	46,300	34,122	46,300	20,533		38,320	
Total COUNCIL :	96,557	148,852	84,821	68,714	85,829	42,283		77,849	
LEGISLATIVE COMMITTEES									
101.4112.430 OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-			
Total LEGISLATIVE COMMITTEES:	0	0	0	0	0	-		0	
ORDINANCES AND PROCEEDINGS									
101.4113.353 ORDINANCE PUBLICATION	2000	735	3500	160	3500	-		1000	Ordinance & Proceedings-DCI
101.4113.430 OTHER SERVICE/CHARGES-MISC.	1000	3,343	1000	2,186	1000	543		2500	
Total ORDINANCES AND PROCEEDINGS:	3,000	4,078	4,500	2,346	4,500	543		3,500	
MAYOR									
101.4131.101 FULL TIME EMPLOYEES REGULAR	4800	4,845	4800	3,952	4800	1,915		4800	Meetings/Salary
101.4131.121 EMPLOYER PERA CONTRIBUTIONS	0	-	0		0			0	
101.4131.122 EMPLOYER FICA CONTRIBUTIONS	298	300	298	245	298	119		298	
101.4131.123 EMPLOYER MEDICARE CONTRIBUTION	70	70	70	57	70	28		70	
Total MAYOR:	5,167	5,215	5,167	4,254	5,167	2,061		5,167	

GENERAL FUND

CITY CLERK	BUDGET		BUDGET		BUDGET		thru 6/30	COMMENTS
	2017	ACTUAL	2018	ACTUAL	2019	ACTUAL	PROPOSED	
							2020	
101.4140.101 FULL TIME EMPLOYEES REGULAR	119,000	107,760	122,000	110,715	125,700	55,851	128,000	
101.4140.102 FULL-TIME EMPLOYEES-OVERTIME	-	723	-	447	-	292	-	
101.4140.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4140.121 EMPLOYER PERA CONTRIBUTIONS	8,926	8,110	9,151	8,281	9,429	4,198	9,601	
101.4140.122 EMPLOYER FICA CONTRIBUTIONS	7,378	6,349	7,564	6,374	7,793	3,416	7,936	
101.4140.123 EMPLOYER MEDICARE CONTRIBUTION	1,726	1,485	1,769	1,492	1,823	799	1,856	
101.4140.130 EMPLOYER PAID INSURANCE	18,600	16,771	19,500	17,722	21,000	11,043	21,000	
Personnel Subtotal	155,630	141,199	159,984	145,031	165,745	75,600	168,393	
101.4140.150 WORKER'S COMPENSATION	950	524	600	649	600	827	900	
101.4140.160 LIABILITY INSURANCE	80	93	80	91	80	69	80	
101.4140.210 OPERATING SUPPLIES	4,000	3,850	4,000	3,737	4,000	2,282	4,000	
101.4140.216 PERIODICALS	220	87	220	87	220	-	220	
101.4140.220 REPAIR/MAINTENANCE SUPPLIES	1,000	811	1,000	629	1,000	108	1,000	
101.4140.240 SMALL TOOLS/MINOR EQUIPMENT	3,500	219	3,500	-	3,500	-	3,500	
101.4140.321 TELEPHONE	6,900	6,888	6,900	7,465	6,900	2,898	8,000	
101.4140.325 COMMUNICATION-OTHER	1,500	1,115	1,500	2,231	2,400	579	2,400	
TRAVEL/MILEAGE	600	1,026	600	767	600	272	800	
101.4140.332 ADMINISTRATOR MEETINGS & CONF	2,000	1,834	3,500	5,916	3,500	905	3,500	
101.4140.333 STAFF MEETINGS & CONFERENCES	7,000	4,329	5,000	5,561	5,000	2,628	5,000	
101.4140.334 MEMBERSHIP DUES AND FEES	5,100	4,651	5,400	5,485	5,400	4,112	5,800	
101.4140.343 OTHER ADVERTISING	1,200	34	1,200	139	1,200	77	1,200	
101.4140.351 LEGAL NOTICES PUBLISHING	200	-	200	-	200	-	-	
101.4140.352 GENERAL NOTICE/PUBLIC INFO	80	-	80	-	80	-	-	
101.4140.360 INSURANCE	1,300	(56)	3,300	3,067	3,300	2,424	3,300	
101.4140.400 REPAIRS & MAINTENANCE	1,000	460	1,000	354	1,000	-	1,000	
101.4140.430 OTHER SERVICE/CHARGES-MISC.	900	290	900	294	900	75	900	
101.4140.440 PROFESSIONAL SERVICES	1,900	1,741	1,900	2,457	1,900	1,655	3,000	
Other Contractual Services		2,309		7,868		3,353		
Total Operations	39,430	30,205	40,880	46,797	41,780	22,261	44,600	
Total CITY CLERK:	195,060	171,404	200,864	191,828	207,525	97,861	212,993	

GENERAL FUND

		BUDGET		BUDGET		thru 6/30 BUDGET		PROPOSED	COMMENTS
ELECTIONS		2017		2018		2019		2020	
101.4141.101	FULL-TIME EMPLOYEES - REGULA	3150	3,104	3300	3,195	3350	1,630	3350	5% PR Clerk
101.4141.102	FULL-TIME EMPLOYEES - OVERTIME		170		94		73		
101.4141.121	EMPLOYER PERA CONTRIBUTIONS	236	245	248	246	251	128	251	
101.4141.122	EMPLOYER FICA CONTRIBUTIONS	195	181	205	180	208	94	208	
101.4141.123	EMPLOYER MEDICARE CONTRIBU	46	42	48	42	49	22	49	
101.4141.130	EMPLOYER PAID INSURANCE	870	790	920	831	960	486	960	
Personnel Subtotal		4,497	4,533	4,720	4,588	4,818	2,433	4,818	
101.4141.150	WORKER'S COMPENSATION		-		-		22	25	
101.4141.210	OPERATING SUPPLIES		-	100	256	0	-	300	
101.4141.333	STAFF MEETINGS & CONFERENCE	0	-	0	-	0	-	0	Part of MCFOA conf and MMCT conf
101.4141.351	LEGAL NOTICES PUBLISHING	0	-	500	440	0	-	500	
101.4141.370	MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	County owns machines-no maintenance
101.4141.430	OTHER SERVICE/CHARGES-MISC.	0	-	600	7	0	-	100	75% of Programming + 150 scalc referen
101.4141.444	OTHER CONTRACTUAL SERVICES	0	3	11000	8,482	0	-	10000	
Operations Subtotal		0	3	12,200	9,184	0	22	10,925	
Total ELECTIONS:		4,497	4,537	16,920	13,773	4,818	2,455	15,743	March 2020 Presidential elections- to be reimbursed by State of MN

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
ACCOUNTING		2017		2018		2019		2020	
101.4153.301	AUDITING/ACCOUNTING	4450	4,420	4450	4,540	4900	4,940	4900	
101.4153.351	LEGAL NOTICES PUBLISHING	1600	1,165	1600	840	1600	330	1600	Publishing Financial Report/Budget Summary
Total ACCOUNTING:		6,050	5,585	6,050	5,380	6,500	5,270	6,500	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
ASSESSING		2017		2018		2019		2020	
101.4155.305	ASSESSING FEES	29869	29,869	31375	29,891	30809	30,809	32400	
101.4155.351	LEGAL NOTICES PUBLISHING	300	-	300	-	300	-	300	Board of Review Adv.
Total ASSESSING:		30,169	29,869	31,675	29,891	31,109	30,809	32,700	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
LAW-LEGAL SERVICES		2017		2018		2019		2020	
101.4160.304	LEGAL FEES	63,000	38,016	50,000	33,786	35,000	19,054	35,000	
Total LAW-LEGAL SERVICES:		63,000	38,016	50,000	33,786	35,000	19,054	35,000	

GENERAL FUND

		BUDGET		BUDGET		thru 6/30 BUDGET		PROPOSED	COMMENTS
PLANNING & ZONING		ACTUAL		ACTUAL		ACTUAL		2020	
		2017		2018		2019			
101.4191.101	FULL-TIME EMPLOYEES - REGULAR	37,200	3,353	37,200	-	-	592	34,500	43480
101.4191.102	FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
101.4191.121	EMPLOYER PERA CONTRIBUTIONS	2,790	78	2,790	-	-	44	2,588	
101.4191.122	EMPLOYER FICA CONTRIBUTIONS	2,306	242	2,306	-	-	35	2,139	
101.4191.123	EMPLOYER MEDICARE CONTRIBUTIONS	539	57	539	-	-	8	500	
101.4191.130	EMPLOYER PAID INSURANCE	4700	2	4700	-	0	113	4200	
Personnel Subtotal		47,536	3,732	47,536	-	-	793	43,927	
101.4191.150	WORKER'S COMPENSATION	310	141	200	1	200	-	200	
101.4191.210	OPERATING SUPPLIES	500	490	500	1,188	500	242	500	
101.4191.240	SMALL TOOL/MINOR EQUIPMENT	0	-	0	-	0	-	0	
101.4191.303	ENGINEERING FEES		11,875		1,733		-		
101.4191.304	LEGAL FEES	5000	12,547	7500	14,304	7500	17,123	12000	
101.4191.309	EDP, SOFTWARE & DESIGN		-		-		-		
101.4191.321	TELEPHONE	250	245	250	279	250	107	250	
101.4191.325	COMMUNICATION-OTHER	0	-	0	-	0	-	0	
101.4191.333	STAFF MEETINGS & CONFERENCES	2000	150	2000	-	2000	-	2000	
101.4191.334	MEMBERSHIP DUES & FEES	0	1,332	1500	127	1500	-	1500	
101.4191.351	LEGAL NOTICES PUBLISHING	250	1,000	250	1,074	1000	473	1000	
101.4191.352	GENERAL NOTICE/PUBLIC INFO	0	-	0	-	0	8	0	
101.4191.360	INSURANCE	4400	6,781	4400	2,962	4400	2,089	3000	
101.4191.370	MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	
101.4191.430	OTHER SERVICE/CHARGES-MISC.	0	1,418	0	-	0	-	0	
101.4191.440	PROFESSIONAL SERVICES	20000	40,824	2000	9,953	37000	6,454	7000	2000+ bal of Hoisington 5000
101.4191.444	OTHER CONTRACTUAL SERVICES	0	1,732		5,901		2,515		
Operations Subtotal		32,710	78,536	18,600	37,522	54,350	29,010	27,450	
Total PLANNING & ZONING		80,246	82,268	66,136	37,522	54,350	29,803	71,377	

		BUDGET		BUDGET		BUDGET		PROPOSED	COMMENTS
DATA PROCESSING		ACTUAL		ACTUAL		ACTUAL		2020	
		2017		2018		2019			
101.4192.201	OFFICE SUPPLIES								
101.4192.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	229	1,000	340	1,000	-	1,000	
101.4192.309	EDP, SOFTWARE & DESIGN	3,000	1,901	3,000	1,697	4,500	2,533	6,500	3 Hard Drive Upgrades,other + 8 MS Outlook @ 250
101.4192.370	MAINTENANCE/SUPPORT FEES	5,700	4,121	5,700	4,134	5,700	3,144	5,700	BMS Maintenance fees-Bal to Enterprise
101.4192.400	REPAIRS & MAINTENANCE	1,000	1,595	1,000	211	1,000	166	1,000	+addtl \$3500 PCI/security
101.4192.440	PROF SERVICES- CONTRACT							1,000	Services contract On-site
Total DATA PROCESSING:		10,700	7,846	10,700	6,382	12,200	5,842	15,200	

GENERAL FUND

thru 6/30

GENERAL GOVERNMENT BLDGS		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4194.103	PART-TIME EMPLOYEES	3,900	2,771	4,300	2,471	4,300	1,440	3,000	
101.4194.121	EMPLOYER PERA CONTRIBUTIONS	293	202	323	182	323	108	225	
101.4194.122	EMPLOYER FICA CONTRIBUTIONS	242	162	267	146	267	87	186	
101.4194.123	EMPLOYER MEDICARE CONTRIBUTION	57	38	62	34	62	20	44	
Personnel Subtotal		4,491	3,172	4,951	2,834	4,951	1,655	3,455	
101.4194.150	WORKER'S COMPENSATION	1,050	81	250	109	250	267	250	
101.4194.210	OPERATING SUPPLIES	300	189	300	68	300	103	300	
101.4194.220	REPAIR/MAINTENANCE SUPPLIES	250	-	250	340	250	-	250	
101.4194.240	SMALL TOOLS/MINOR EQUIPMENT	800	-	800	-	800	-	800	
101.4194.360	INSURANCE	2,800	41	2,800	272	2,800	312	500	
101.4194.380	UTILITY SERVICES	6,000	5,307	6,000	6,153	6,000	2,973	6,800	
101.4194.400	REPAIRS & MAINTENANCE	4,000	1,935	4,000	1,151	4,000	-	2,000	
101.4194.410	RENTALS	700	661	700	651	700	225	700	Pitney Bowes
101.4194.430	OTHER SERVICE/CHARGES-MISC.	300	-	300	-	300	-	300	
101.4194.440	PROFESSIONAL SERVICES	-	-	-	345	-	125	-	
Operations Subtotal		16,200	8,214	15,400	9,088	15,400	4,005	11,900	
Total GENERAL GOVT BUILDINGS:		20,691	11,386	20,351	11,922	20,351	5,660	15,355	

GENERAL ENGINEERING		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	thru 6/30 BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4196.303	ENGINEERING FEES	13,000	18,100	15,000	27,509	15,000	10,219	20,000	
Total GENERAL ENGINEERING:		13,000	18,100	15,000	27,509	15,000	10,219	20,000	

GENERAL FUND

POLICE	BUDGET 2017		BUDGET 2018		thru 6/30 BUDGET 2019		PROPOSED 2020	COMMENTS
	BUDGET 2015	ACTUAL 2016	BUDGET 2016	ACTUAL 2017	BUDGET 2017	ACTUAL 2018	PROPOSED 2018	
GOVT BLDGS								COMMENTS
101.210.4195.11 PART-TIME EMPLOYEES	3,000	2,779	3,500	2,945	3,500	1,669	3,500	
EMPLOYER PERA CONTRIBUTION	225	214	263	217	263	125	263	
EMPLOYER FICA CONTRIBUTIONS	186	171	217	174	217	100	217	
EMPLOYER MEDICARE CONTRIBU	44	40	51	41	51	23	51	
Total GENERAL GOVT BLDGS	3,455	3,205	4,030	3,376	4,030	1,918	4,030	
101.4210.101 FULL-TIME EMPLOYEES - REGULA	611,005	599,902	630,000	601,165	666,100	337,273	742,000	
101.4210.102 FULL-TIME EMPLOYEES - OVERTIM	11,500	8,596	11,500	14,131	11,500	12,988	11,500	
101.4210.103 PART-TIME EMPLOYEES	75,000	98,861	75,000	125,901	45,000	4,899	30,000	
101.4210.104 CANINE STIPEND	3,000	2,999	3,000	2,942	3,000	1,500	3,000	
Two new police officers- includes benefits				-	77,211	-	166,500	
101.4210.121 EMPLOYER PERA CONTRIBUTION	102,271	103,167	105,348	103,860	114,028	57,583	131,420	
101.4210.122 EMPLOYER FICA CONTRIBUTIONS	8,000	8,659	8,000	12,039	8,000	1,916	12,700	
101.4210.123 EMPLOYER MEDICARE CONTRIBU	9,000	10,012	9,000	10,412	9,000	4,990	11,000	
101.4210.124 SICK CONVERSION		-		-		-		
101.4210.130 EMPLOYER PAID INSURANCE	94,350	99,541	105,000	100,259	108,000	65,605	108,000	
Personnel Subtotal	914,126	931,737	946,848	970,708	1,041,839	486,754	1,216,120	
101.4210.150 WORKER'S COMPENSATION	29,800	22,302	27,000	18,432	27,000	37,901	47,500	
101.4210.160 LIABILITY INSURANCE	350	327	350	318	350	240	350	
101.4210.210 OPERATING SUPPLIES	9,000	11,844	9,000	19,817	9,000	6,254	9,000	
101.4210.212 MOTOR FUELS	18,000	16,264	13,000	18,443	13,000	9,489	13,000	
101.4210.214 UNIFORMS	3,000	3,805	4,000	3,905	4,000	1,561	4,000	
101.4210.220 REPAIR/MAINTENANCE SUPPLIES	1,000	1,997	1,000	3,270	1,000	900	1,000	+ tasers
101.4210.240 SMALL TOOLS/MINOR EQUIPMENT	1,500	1,388	7,000	4,756	9,000	921	16,000	+2500 comp for new County docking
101.4210.304 LEGAL FEES		78		109		125		'+ \$5,000 laptops/computers
101.4210.309 EDP SOFTWARE,DESIGN		208	350		350	-	350	
101.4210.321 TELEPHONE	18,577	17,409	18,577	18,703	18,577	8,040	18,577	
101.4210.325 COMMUNICATION-OTHER	500	756	500	631	900	309	900	
101.4210.331 TRAVEL/MILEAGE				95		-		
101.4210.333 STAFF MEETINGS & CONFERENCE	8,000	6,247	8,000	8,653	8,000	7,803	8,000	POST Training-Required
101.4210.334 MEMBERSHIP DUES AND FEES	8,500	7,650	8,750	8,033	9,000	7,754	9,200	Task Force-7649, USPCA, NATW
101.4210.343 OTHER ADVERTISING	250	20	250	100	250	-	250	
101.4210.360 INSURANCE	20,400	18,914	20,400	20,941	20,400	17,293	23,100	
101.4210.370 MAINTENANCE/SUPPORT FEES	9,500	10,996	12,500	9,456	12,500	172	12,500	
101.4210.380 UTILITIES	7,200	7,326	7,200	6,483	7,200	3,385	7,200	
101.4210.400 REPAIRS & MAINTENANCE	10,000	19,044	10,000	7,401	10,000	3,910	10,000	
101.4210.410 RENTALS		23		16		13		
101.4210.430 OTHER SERVICE/CHARGES-MISC.	6,000	5,536	6,000	4,127	6,000	2,657	6,000	
101.4210.431 GRANTS		-		-		-		
101.4210.440 PROFESSIONAL SERVICES	4,500	1,326	1,500	3,610	1,500	5,339	1,500	
101.4210.444 OTHER CONTRACTUAL SERVICES	-	-	-	-	-	794	2,000	Services Contract- On-Site
Operations Subtotal	156,077	153,460	155,377	157,297	158,027	114,862	190,427	
Total POLICE:	1,073,657	1,088,402	1,106,255	1,131,381	1,203,896	603,534	1,410,577	

CITY OF KASSON - 2018 OPERATING BUDGET

FIRE DEPT		BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30 BUDGET ACTUAL 2019		PROPOSED	COMMENTS
		2017		2018				2020	
101.4220.101	FULL-TIME EMPLOYEES - REGULA	62,100	43,589	50,000	52,046	50,000	3,109	60,000	+ 7,000 adm asst
101.4220.102	FULL-TIME EMPLOYEES - OT				54		154		
101.4220.121	EMPLOYER PERA	525	406	525	271	525	245	525	
101.4220.122	EMPLOYER FICA CONTRIBUTIONS	434	434	434	581	434	195	434	
101.4220.123	EMPLOYER MEDICARE CONTRIBU	702	629	702	754	701	46	701	
101.4220.130	EMPLOYER PAID INSURANCE	1,400	1,016	1,400	586	1,300	585	1,300	
Personnel Subtotal		65,161	46,074	53,061	54,292	52,960	4,332	62,960	
101.210.4195.10	PART-TIME EMPLOYEES	1,100	400	1,100	275	1,500	110	1,000	
	EMPLOYER PERA CONTRIBUTION	80	30	80	21	109	8	73	
	EMPLOYER FICA CONTRIBUTIONS	68	24	68	17	93	7	62	
	EMPLOYER MEDICARE CONTRIBU	16	6	16	4	22	2	15	
Total GENERAL GOVT BLDGS		1,264	460	1,264	317	1,724	126	1,149	
101.4220.150	WORKER'S COMPENSATION	13,150	11,200	13,150	8,799	13,150	14,860	15,000	
101.4220.160	LIABILITY INSURANCE	50	47	50	45	50	34	50	
101.4220.210	OPERATING SUPPLIES	5,320	6,485	5,320	7,775	5,320	2,618	6,000	Plus water 720 and batteries 100
	NFPWeek/Public Education	2,200	2,008	2,200		2,200		2,200	NFPW 2000 and flags 200
101.4220.212	MOTOR FUELS	2,700	-	2,700	1,782	2,700	570	2,700	
101.4220.214	UNIFORMS	4,500	6,760	4,500		3,000	-	4,000	
101.4220.216	PERIODICALS	500	16	500	26	500	46	500	
101.4220.220	REPAIR/MAINTENANCE SUPPLIES	3,000	915	3,000	3,386	4,000	512	4,000	
101.4220.240	SMALL TOOLS/MINOR EQUIPMENT	20,000	23,163	30,000	33,436	35,000	29,559	40,000	New hires and +Turnout gear (4/yr=15000)+
101.4220.304	LEGAL FEES		15		87		-		Replace some pagers/radios
101.4220.309	EDP, SOFTWARE AND DESIGN	-	330	-	-	-	-	-	
101.4220.321	TELEPHONE	1,500	2,021	1,500	2,288	2,500	916	2,500	Add \$1000 for on call cell phone
101.4220.325	COMMUNICATION-OTHER		-				150		
101.4220.330	TRAINING	12,000	18,535	15,000	8,991	15,000	4,372	15,000	EMR/State
101.4220.333	STAFF MEETINGS & CONFERENCE	5,000	3,290	6,000	-	6,000	-	6,000	Conferences/Convention
101.4220.334	MEMBERSHIP DUES AND FEES	1,900	1,738	2,500	901	2,500	689	2,500	
101.4220.343	OTHER ADVERTISING	300	1,193	300		300	150	300	
101.4220.360	INSURANCE	7,620	6,792	7,620	3,479	7,620	3,209	4,300	
101.4220.370	MAINTENANCE/SUPPORT FEES	400	-	400		400		400	
101.4220.380	UTILITY SERVICES	12,000	6,811	10,000	9,172	10,000	4,718	10,000	
101.4220.400	REPAIRS & MAINTENANCE	6,000	8,160	6,000	9,005	7,000	1,142	1,000	
101.4220.430	OTHER SERVICE/CHARGES-MISC.	46,000	45,102	46,000	44,373	46,000	2,511	51,741	+5741 FR contribution
101.4220.435	UNCOLLECTIBLE				314		-		
101.4220.444	OTHER CONTRACTUAL SERVICES	3,000	3,064	5,000	2,777	5,000	1,735	7,000	\$5000 physicals
Operations Subtotal		147,140	147,645	161,740	136,637	168,240	67,791	175,191	
Total FIRE:		212,301	193,719	216,064	191,245	222,924	72,249	239,300	

GENERAL FUND CABLE TV-CHANNEL 19	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30 BUDGET ACTUAL		PROPOSED 2020	
	2017		2018		2019			
101.4193.210 OPERATING SUPPLIES	250	-	250	-	-	-	-	
Total CABLE TV:	250	-	250	-	-	-	-	

BUILDING INSPECTION	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2017		2018		2019		2020	
101.4240.331 TRAVEL	3200	3,332	3200	3,233	3200	1,335	3200	
101.4240.444 OTHER CONTRACTUAL SERVICES	28000	49,294	45000	48,416	45000	18,957	45000	
Total BUILDING INSPECTION:	31,200	52,625	48,200	51,650	48,200	20,292	48,200	

COMMUNITY PREPAREDNESS	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2017		2018		2019		2020	
101.4250.400 REPAIRS & MAINTENANCE	0	0	0	0	0	0	0	
Total COMMUNITY PREPAREDNESS:	-	-	-	-	-	-	-	See Emergency Management starting 2011

ANIMAL CONTROL	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2017		2018		2019			
101.4270.210 OPERATING SUPPLIES	175	-	175	-	175	-	175	
101.4270.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150	
101.4270.430 OTHER SERVICE/CHARGES	2000	1,297	2000	1,163	2000	-	2000	
Total ANIMAL CONTROL:	2,325	1,297	2,325	1,163	2,325	-	2,325	

GENERAL FUND

		BUDGET		BUDGET		thru 6/30		PROPOSED	COMMENTS
HIGHWAYS, STREETS, ROADS		2017	ACTUAL	2018	ACTUAL	2019	ACTUAL		
101.4310.101	FULL-TIME EMPLOYEES - REGULAR	104,000	97,925	106,470	106,405	109,700	54,761	114,000	
101.4310.102	FULL-TIME EMPLOYEES - OVERTIME	-	130	-	-	-	-	-	
101.4310.103	PART-TIME EMPLOYEES	-	-	-	-	-	929	11,650	
	Increase 2019 new PT to FT					13,424		14,100	
101.4310.121	EMPLOYER PERA CONTRIBUTIONS	7,800	7,339	7,985	7,944	8,228	4,107	9,424	
101.4310.122	EMPLOYER FICA CONTRIBUTIONS	6,448	5,669	6,601	6,144	6,801	3,227	7,790	
101.4310.123	EMPLOYER MEDICARE CONTRIBUTION	1,508	1,326	1,544	1,437	1,591	755	1,822	
101.4310.124	SICK CONVERSION				-		-		
101.4310.130	EMPLOYER PAID INSURANCE	43,000	26,444	35,000	27,718	31,250	14,689	37,200	
101.4310.142	UNEMPLOYMENT BENEFITS	-	-	-	-	-	-	-	
	Personnel Subtotal	162,756	138,833	157,600	149,648	170,994	78,468	195,986	
101.4310.150	WORKER'S COMPENSATION	13,300	4,209	7,800	4,526	7,800	11,034	11,500	
101.4310.210	OPERATING SUPPLIES	8,000	10,985	10,000	11,562	10,000	7,606	10,000	
101.4310.212	MOTOR FUELS	5,000	2,823	5,000	3,649	5,000	1,596	5,000	
101.4310.214	UNIFORMS		120	1,000	669	1,300	-	1,300	
101.4310.220	REPAIR/MAINTENANCE SUPPLIES	16,000	15,572	16,000	19,934	16,000	12,194	20,000	
101.4310.240	SMALL TOOLS/MINOR EQUIPMENT	3,000	459	3,000	2,068	3,000	211	3,000	
101.4310.321	TELEPHONE	2,310	1,832	2,310	1,628	2,310	624	2,310	
101.4310.325	COMMUNICATION-OTHER						15		
101.4310.333	STAFF MEETINGS & CONFERENCES	1,200	40	1,200		1,200		1,200	
101.4310.334	MEMBERSHIP DUES AND FEES	50	78	50	62	50	-	50	
101.4310.343	OTHER ADVERTISING	250	-	250		250	30	250	
101.4310.351	LEGAL NOTICES PUBLISHING		210						
101.4310.352	GENERAL NOTICE/PUBLIC INFO	250	-	250		250		250	
101.4310.360	INSURANCE	8,000	4,399	6,000	3,828	6,000	4,270	6,000	
101.4310.380	UTILITY SERVICES	16,000	10,061	14,000	11,839	14,000	6,325	14,000	
101.4310.400	REPAIRS & MAINTENANCE	10,000	15,987	10,000	9,001	10,000	8,645	12,000	
101.4310.410	RENTALS	100	41	100	39	100	60	100	
101.4310.430	OTHER SERVICE/CHARGES-MISC.	2,500	1,560	2,500	4,593	2,500	1,504	2,500	
101.4310.431	GRANTS						2,654		
101.4310.440	PROFESSIONAL SERVICES		1,000		1,250	1,500	1,250	1,500	GIS and bridge inspection
101.4310.444	OTHER CONTRACTUAL SERVICES	-	133	-	158	2,000	98	2,000	3 Bridge Inspection Costs -Dodge County
	Operation Subtotal	85,960	69,508	79,460	74,805	83,260	58,116	92,960	(\$250 per plus incidental)
	Total HIGHWAY STREETS, ROADWAYS:	248,716	208,341	237,060	224,452	254,254	136,584	288,946	

PAVED STREETS		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4311.220	REPAIRS/MAINTENANCE SUPPLIES	10,000	9,345	10,000	9,029	10,000	1,881	10,000	0
101.4311.400	REPAIRS & MAINTENANCE	192,268	180,553	192,268	-	151,268	-	177,268	
101.4311.303	ENGINEERING FEES		15,808		22,060	41,000	15,211	15,000	
101.4311.444	STREET RECONSTRUCTION				170,817		-		
101.4311.430	OTHER SERVICE/CHARGES-MISC		300		-		-		
Total PAVED STREETS:		202,268	206,006	202,268	201,907	202,268	17,092	202,268	

ICE & SNOW		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4312.101	FULL-TIME EMPLOYEES - REGULAR								
101.4312.102	FULL-TIME EMPLOYEES - OVERTIME	13,000	6,872	13,000	11,775	13,000	24,154	13,000	
101.4312.103	PART-TIME EMPLOYEES	-		-		-		-	
101.4312.121	EMPLOYER PERA CONTRIBUTIONS	975	517	975	893	975	1,811	975	
101.4312.122	EMPLOYER FICA CONTRIBUTIONS	806	411	806	712	806	1,440	806	
101.4312.123	EMPLOYER MEDICARE CONTRIBUTION	189	96	189	166	189	337	189	
101.4312.130	EMPLOYER PAID INSURANCE	2,500	1,137	2,500	1,855	2,500	3,714	2,500	Distribution for OT wages
Personnel Subtotal		17,470	9,032	17,470	15,400	17,470	31,455	17,470	
101.4312.150	WORKER'S COMPENSATION	1,700	288	1,000	309	1,000	1,081	1,200	
101.4312.210	OPERATING SUPPLIES	8,000	4,919	8,000	10,805	8,000	6,725	8,000	
101.4312.212	MOTOR FUELS	1,000	20	1,000	126	1,000	21	1,000	
101.4312.220	REPAIR/MAINTENANCE SUPPLIES	20,000	19,045	20,000	22,884	20,000	14,607	20,000	
101.4312.240	SMALL TOOLS/MINOR EQUIPMENT	500	-	500	110	500	507	500	
101.4312.360	INSURANCE	300	228	300	254	300	207	300	
101.4312.400	REPAIRS & MAINTENANCE	8,200	12,939	8,200	5,479	8,200	2,568	8,200	
101.4312.410	RENTALS	50	-	50	-	50	-	50	
101.4312.430	OTHER SERVICE/CHARGES-MISC.	2,500	914	2,500	263	2,500	382	2,500	Towing 2,000
101.4312.444	OTHER CONTRACTUAL SERVICES	5,000	-	5,000	-	5,000	1,485	5,000	(outside snow removal)
Operations Subtotal		47,250	38,353	46,550	40,230	46,550	27,583	46,750	
Total ICE & SNOW REMOVAL:		64,720	47,385	64,020	55,630	64,020	59,039	64,220	

GENERAL FUND

STREET LIGHTING		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	thru 6/30 ACTUAL	PROPOSED 2020	COMMENTS
101.4316.380	UTILITY SERVICES	19,000	53,421	27,000	65,876	55,000	25,836	70,000	Subsidized by Electric Fund
Total STREET LIGHTING:		19,000	53,421	27,000	65,876	55,000	25,836	70,000	

SIDEWALKS AND TRAILS		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4317.303	ENGINEERING FEES			22000	24581.25		440		
101.4317.343	OTHER ADVERTISING		-		270		-		
101.4317.400	REPAIRS & MAINTENANCE	50,000	50,248	65,017	79,525	50,000	-	50,000	
101.4317.430	OTHER SERVICE/CHARGES	-	4,000	-	-	-	-	-	
Total SIDEWALKS:		50,000	54,248	87,017	104,376	50,000	440	50,000	

WASTE COLL/DISPOSAL		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4323.430	OTHER SERVICE/CHARGES-MISC.	9,800	8,361	9,800	11,014	9,800	2,014	11,500	
Total WASTE COLLECTION & DISPOSAL:		9,800	8,361	9,800	11,014	9,800	2,014	11,500	

WEED CONTROL		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
Personnel Subtotal									
101.4326.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	
Total WEED CONTROL:		0	0	0	-	-	-	-	

EMER MGMT/Health		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4417.121	EMPLOYER PERA CONTRIBUTIONS		32.12		0		0		Prevention programs
101.4417.122	EMPLOYER FICA CONTRIBUTIONS		18.5		0		0		
101.4417.123	EMPLOYER MEDICARE CONTRIBUTIONS		7.33		0		0		
101.4417.130	EMPLOYER PAID INSURANCE		18.23		0		0		
101.4417.210	OPERATING SUPPLIES	2,000	-	2,000	883	2,000	69	2,000	
101.4417.360	INSURANCE	760	546	760	646	760	535	760	
101.4417.370	MAINTENANCE/SUPPORT FEES		-		-		-		
101.4417.380	UTILITY SERVICES	2,000	1,816	2,000	1,821	2,000	669	2,000	
101.4417.400	REPAIRS AND MAINT	2,000	16,194	2,000	803	2,000	-	2,000	
101.4417.430	OTHER SERVICE/CHARGES-MISC.	7,000	6,168	7,000	6,120	7,000	5,015	7,000	Ambulance (from \$5,000 to \$35,000 in 2020?)
101.4417.431	GRANTS		2,180		-		-		
101.4417.444	OTHER CONTRACTUAL SERVICES	1,000	-	1,000	-	1,000	670	3,700	\$2700 Code Red
Total HEALTH :		14,760	26,980	14,760	10,273	14,760	6,958	17,460	

Expenditures - Page 11

GENERAL FUND		BUDGET		BUDGET		thru 6/30		PROPOSED	COMMENTS
PARKS & RECREATION		2017	ACTUAL	2018	ACTUAL	2019	ACTUAL		
101.4510.101	FULL-TIME EMPLOYEES - REGULA	-	-	-	-	-	-	-	
101.4510.102	FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
101.4510.121	EMPLOYER PERA CONTRIBUTION	-	-	-	-	-	-	-	
101.4510.122	EMPLOYER FICA CONTRIBUTIONS	-	905	-	-	-	-	-	
101.4510.123	EMPLOYER MEDICARE CONTRIBU	-	212	-	-	-	-	-	
101.4510.130	EMPLOYER PAID INSURANCE	-	-	-	-	-	-	-	
101.4510.142	UNEMPLOYMENT BENEFITS		-		-		-		
Personnel Subtotal		-	1,116	-	-	-	-	-	
101.4510.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-	
101.4510.210	OPERATING SUPPLIES	500	293	500	203	500	181	500	
101.4510.240	SMALL TOOLS/MINOR EQUIPMENT	100	-	100	-	100	-	1,000	new computer
101.4510.304	LEGAL FEES		-		-		-		
101.4510.321	TELEPHONE	4,500	4,114	4,500	4,463	4,500	1,721	4,500	
101.4510.325	COMMUNICATION-OTHER	100	65	100	120	100	35	100	
101.4510.333	STAFF MEETINGS & CONFERENCE	50	40	50	60	50	120	50	
101.4510.334	MEMBERSHIP DUES AND FEES	500	415	500	464	500	360	500	MN Rec & Park Assn
101.4510.400	REPAIRS & MAINTENANCE	-	-	-	38	-	-	-	
101.4510.410	RENTALS	30	-	30	-	30	-	30	
101.4510.430	OTHER SERVICE/CHARGES-MISC.	3,500	1,464	3,500	1,248	3,500	805	3,500	
Operations Subtotal		9,280	6,390	9,280	6,596	9,280	3,222	10,180	
Total PARKS & RECREATION:		9,280	7,506	9,280	6,596	9,280	3,222	10,180	
BIKE TRAIL									
101.4512.400	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	
101.4512.430	OTHER SERVICE/CHARGES-MISC.			-		-			
101.4512.530				-		-			
Total BIKE TRAIL:		-	-	-	-	-	-	-	
PLAYGROUNDS									
101.4513.220	REPAIR/MAINTENANCE SUPPLIES	7,000	3,645	3,000	192	3,000	758	3,000	\$1,000 + \$2,000 wood fiber/playground
101.4513.400	REPAIRS & MAINTENANCE				817		-		
Total PLAYGROUNDS:		7,000	3,645	3,000	1,009	3,000	758	3,000	

						thru 6/30		PROPOSED 2020	COMMENTS
AQUATIC CENTER		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL		
101.4514.10	FULL-TIME EMPLOYEES - REGULAR				574		281		
101.4514.102	PART-TIME EMPLOYEES - OVERTIME	5,000	4,701	5,000	5,967	9,300	835	9,300	Start up/Shutdown/incidents+4300 OC
101.4514.103	PART-TIME EMPLOYEES	136,000	131,380	139,400	142,875	141,500	43,411	145,000	Mgr., Lifeguard, WSI
101.4514.121	EMPLOYER PERA CONTRIBUTIONS		166		292		84		+ 2000 labor backwash
101.4514.122	EMPLOYER FICA CONTRIBUTIONS	8,432	8,426	8,643	9,246	8,773	2,756	8,990	
101.4514.123	EMPLOYER MEDICARE CONTRIBUTIONS	1,972	1,971	2,021	2,162	2,052	644	2,103	
101.4514.130	EMPLOYER PAID INSURANCE	500	622	500	974	500	154	500	
101.4514.142	UNEMPLOYMENT BENEFIT		-		-		-		
Personnel Subtotal		151,904	147,266	155,564	162,091	162,125	48,165	165,893	
101.4514.150	WORKER'S COMPENSATION	7,300	5,182	5,800	4,433	5,800	9,356	9,500	
101.4514.210	OPERATING SUPPLIES	25,000	16,559	25,000	16,004	25,000	7,470	25,000	Chemicals, other
101.4514.214	UNIFORMS		107		27		-		
101.4514.220	REPAIR/MAINTENANCE SUPPLIES	9,000	6,741	12,000	17,563	12,000	11,148	14,000	
101.4514.221	LRG REPAIR/MAINTENANCE SUPPLIES					20,000		20,000	
101.4514.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	-	1,000	406	1,000	-	1,000	
101.4514.262	Cost of Concessions	25,000	24,739	25,000	27,745	25,000	10,775	25,000	
101.4514.321	TELEPHONE	1,100	916	1,100	985	1,100	381	1,100	
101.4514.325	COMMUNICATION-OTHER		-		-		-		
101.4514.333	STAFF MEETINGS & CONFERENCE	-	-	-	747	-	-	-	
101.4514.334	MEMBERSHIP DUES AND FEES	-	-	800	-	-	-	-	
101.4514.343	OTHER ADVERTISING	150	616	150	1,160	150	-	150	
101.4514.344	PROMOTION-MARKETING			3,000	50	3,000	-	3,000	To be determined by City Admin
101.4514.352	GENERAL NOTICE/PUBLIC INFO		-		-		-		
101.4514.360	INSURANCE	3,000	2,050	3,300	2,385	3,300	1,997	3,000	
101.4514.370	MAINTENANCE SUPPORT AND FEES	2,500	2,456	2,500	625	2,500	925	2,500	
101.4514.380	UTILITY SERVICES	30,300	62,909	37,500	50,666	65,000	3,962	65,000	New multiplier
101.4514.400	REPAIRS & MAINTENANCE	7,000	3,321	4,000	1,619	4,000	7,868	4,000	
101.4514.410	RENTALS	750	-	750	-	750	-	750	Red Cross Equip Rental
101.4514.430	OTHER SERVICE/CHARGES-MISC.	10,000	6,053	10,000	8,475	10,000	3,297	1,000	WSI/Lifeguard Reimb, Red Cr Aff-Xtreme Fit
101.4514.444	OTHER CONTRACTUAL SERVICES		-		-		-		2019 begin set-aside for repairs
Operations Subtotal		122,100	131,648	131,900	132,889	178,600	57,179	175,000	
Total AQUATIC CENTER		274,004	278,914	287,464	294,980	340,725	105,343	340,893	

OTHER REC FACILITIES		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	thru 6/30 ACTUAL	PROPOSED 2020	COMMENTS
101.4517.103	PART-TIME EMPLOYEES	1,200	2,390	3,000	2,112	3,000	113	3,000	
101.4517.122	EMPLOYER FICA CONTRIBUTIONS	-	418	-	158	186	7	186	
101.4517.123	EMPLOYER MEDICARE CONTRIBU	-	98	-	37	44	2	44	
Personnel Subtotal		1,200	2,906	3,000	2,307	3,230	122	3,230	
101.4517.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-	
101.4517.210	OPERATING SUPPLIES	8,500	5,899	8,500	5,904	8,500	1,666	8,500	
101.4517.214	UNIFORMS	500	115	500	-	500	390	500	
101.4517.220	REPAIR/MAINTENANCE SUPPLIES	5,500	4,006	5,500	3,193	5,500	1,806	5,500	Seed \$1,500
101.4517.240	SMALL TOOLS/MINOR EQUIPMENT	2,850	-	2,850	2,226	2,850	2,341	2,850	set of bleachers \$2700
101.4517.333	STAFF MEETINGS & CONFERENCE	350	417	350	171	350	11	350	
101.4517.334	MEMBERSHIP DUES AND FEES	450	110	450	130	450	130	450	
101.4517.343	OTHER ADVERTISING	250	102	250	-	250	-	250	also includes ads for MIP
101.4517.360	INSURANCE	2,000	305	2,000	792	2,000	338	800	
101.4517.380	UTILITY SERVICES	8,000	10,496	8,000	10,869	9,000	1,992	9,000	
101.4517.400	REPAIRS & MAINTENANCE	9,500	5,342	9,500	4,063	8,500	671	8,500	Infield lime and 4 ballfields/annual expense
101.4517.410	RENTALS		-						Fert program-ballfields\$3000
101.4517.430	OTHER SERVICE/CHARGES-MISC.	3,000	1,749	3,000	1,583	3,000	1,106	3,000	Adult Basketball supvr-\$40/nightx10 wks + \$1000 MIP
101.4517.444	OTHER CONTRACTUAL SERVICES	16,600	13,930	21,600	18,666	21,600	15,000	21,600	\$27/game adult (250 games) Joint Rec
Operations Subtotal		57,500	42,471	62,500	47,596	62,500	25,451	61,300	Joint fee \$10,000
Total OTHER RECREATIONAL FACILITIES		58,700	45,377	65,500	49,904	65,730	25,573	64,530	+ ADDTL 5000=\$15000 FOR BALLFIELD LIGHTING Yr 2 of 5
PARK AREAS		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4522.101	FULL-TIME EMPLOYEES - REGULA	192,500	158,147	185,000	185,865	185,600	93,066	215,000	
101.4522.102	FULL-TIME EMPLOYEES - OVERTIN	2,000	994	2,000	703	2,000	115	2,000	
101.4522.103	PART-TIME EMPLOYEES	7,500	11,524	18,000	20,533	27,000	10,378	27,000	PT Parks person + Manpower mower\$7500
101.4522.121	EMPLOYER PERA CONTRIBUTION	15,150	12,899	14,025	15,248	14,070	7,672	16,275	
101.4522.122	EMPLOYER FICA CONTRIBUTIONS	12,059	10,093	11,594	12,222	11,631	6,042	13,454	
101.4522.123	EMPLOYER MEDICARE CONTRIBU	2,929	2,360	2,973	2,858	3,112	1,413	3,538	
101.4522.130	EMPLOYER PAID INSURANCE	46,000	38,647	43,000	33,618	43,000	18,306	43,000	
Personnel Subtotal		278,138	234,663	276,592	271,048	286,413	136,992	320,267	
101.4522.150	WORKER'S COMPENSATION	8,500	7,131	8,100	5,834	8,100	10,816	11,000	
101.4522.210	OPERATING SUPPLIES	3,000	2,002	3,000	2,319	3,000	863	3,000	
101.4522.212	MOTOR FUELS	6,000	3,781	6,000	3,882	6,000	1,220	6,000	
101.4522.214	UNIFORMS		147	1,500	471	1,500	-	1,500	
101.4522.220	REPAIR/MAINTENANCE SUPPLIES	12,000	13,740	12,000	7,618	12,000	3,278	12,000	

101.4522.240	SMALL TOOLS/MINOR EQUIPMENT	3,000	1,112	3,000	2,577	3,000	79	3,000	
101.4522.262	COST OF CONCESSIONS	2,000	927	2,000	983	2,000	460	2,000	
101.4522.304	LEGAL FEES						44		
101.4522.333	STAFF MEETINGS & CONFERENCE	400	-	400	-	400	-	400	MSTMA Workshop & State Conference
101.4522.334	MEMBERSHIP DUES AND FEES	150	-	150	-	150	-	150	MSTMA, Sports Turf Mgrs
101.4522.360	INSURANCE	15,000	9,939	15,000	12,004	10,000	9,789	13,500	
101.4522.380	UTILITY SERVICES	6,000	5,034	6,000	5,276	6,000	2,797	6,000	Includes Park Maint shed
101.4522.400	REPAIRS & MAINTENANCE	1,000	3,204	1,000	2,759	1,000	179	1,000	(savings from inhouse)
101.4522.410	RENTALS	6,500	3,671	6,500	4,047	6,500	1,820	6,500	
101.4522.430	OTHER SERVICE/CHARGES-MISC.	3,000	709	3,000	464	3,000	279	3,000	Flags etc
101.4522.444	OTHER CONTRACTUAL SERVICES	6,500	10,216	6,500	4,502	6,500	-	6,500	Weed control
Operations Subtotal		73,050	61,613	74,150	52,738	69,150	31,624	75,550	
Total PARK AREAS:		351,188	296,276	350,742	323,786	355,563	168,616	395,817	

FORESTRY & NURSERY		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4524.210	OPERATING SUPPLIES	600	131	600	15	600	17	600	
101.4524.240	SMALL TOOLS/MINOR EQUIPMENT	750	1,039	750	787	750	340	750	
101.4524.333	STAFF MEETINGS & CONFERENCE	300	595	300	510	300	-	300	Tree Insp School
101.4524.334	MEMBERSHIP DUES AND FEES	25	15	25	-	25	15	25	
101.4524.352	GENERAL NOTICE/PUBLIC INFO	100	-	100	-	100	-	100	
101.4524.430	OTHER SERVICE/CHARGES-MISC.	8,700	9,939	8,700	13,003	8,700	2,865	8,700	\$4000 trees Lions Park + 4700 blvd trees
101.4524.444	OTHER CONTRACTUAL SERVICES	14,000	2,592	14,000	249	14,000	1,681	14,000	New EAB Program
		-	-	-	-	-	-	-	\$14000 needed 2019, 2021
									2-yr program
Total FORESTRY & NURSERY:		10,475	14,311	10,475	14,564	24,475	4,919	24,475	

HISTORIC WATERTOWER		BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	BUDGET 2019	thru 6/30 ACTUAL 2019	PROPOSED 2020	COMMENTS
101.4526.430	OTHER SERVICE/CHARGES-MISC	6500	3,741	6500	652	6500	325	2000	Utility Services + landscaping
Total HISTORIC WATERTOWER:		6,500	3,741	6,500	652	6,500	325	2,000	

DODGE COUNTY ARENA		BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	BUDGET 2019	ACTUAL 2019	PROPOSED 2020	COMMENTS
101.4527.430	OTHER SERVICE/CHARGES-MISC	60,076	9290.39	7,023	-3432.42	22,677	384.75	41,281	
101.4527.440	PROFESSIONAL SERVICES		210		270	300	270	300	
Total DODGE COUNTY ARENA:		60,076	9,500	7,023	(3,162)	22,977	655	41,581	

CAPITAL		BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	BUDGET 2019	thru 6/30 ACTUAL 2019	PROPOSED 2020	COMMENTS
COUNCIL									
101.680.4111.510	LAND		15240		0		0		
101.680.4111.580	OTHER EQUIPMENT	26000	-	38000	36,500	22500	8,675	22500	Yr 2 of 4 SRTS
CLERK									
101.680.4140.570	OFFICE EQUIP AND FURNISHINGS	-	0	6,000	0	6,000	0		
GENL GOVT BLDGS									
101.680.4194.580	OTHER EQUIPMENT	-		-		-		10,000	Library as-builts
POLICE									
101.680.4210.520	BUILDINGS & STRUCTURES	-	0	-	0	-	0	-	
101.680.4210.550	MOTOR VEHICLES	22,500	36,258	42,000	5,651		60,728	35,948	Lease vehicle
								40,000	2 veh to equip @ \$20000 ea
101.680.4210.580	OTHER EQUIPMENT	21,600	11,500		-		-	14,000	4 portable radios every year
101.680.4210.611	VEH INTEREST						3,106	5,030	Lease Vehicle Int
FIRE									
101.680.4220.530	IMPR OTHER THAN BUILDINGS								(yr 1 and 2 at 5000)
101.680.4220.550	MOTOR VEHICLES	5,000	-	5,000	-	8,333	-	8,333	Yr 4 of 5 for tanker truck
						48,333		48,333	FD trucks and mobile property
								13,000	Lease vehicle
101.680.4220.611						-		1,800	Lease Vehicle Int
						-		-	
STREETS									
101.680.4310.530	IMPR OTHER THAN BUILDINGS	-	6,878	-	-	50,000	-	50,000	Grant share- trail under Hwy 14
									(includes yr 3 of 5 for str sweeper \$35,000)
101.680.4310.540	HEAVY MACHINERY	35,000	-	35,000	-	74,136	-	74,136	PW trucks and mobile property
101.680.4310.550	MOTOR VEHICLES	20,000	-		748	-	2,185	3,470	Lease vehicle
101.680.4310.580	OTHER EQUIPMENT		3,500		-		-		
101.680.4310.611	VEH INTEREST						212	380	Lease Vehicle Int
Storm Project E Main		170,000	-		-		-		
ICE/SNOW									
101.680.4312.540	HEAVY MACHINERY	-	-	-	-	-	-	-	
101.680.4312.580	OTHER EQUIPMENT	7,500	8,200	13,000	6,742		-		

Bike Trail									
101.680.4512.530	IMPR OTHER THAN BUILDINGS	-		-		-		-	
Playgrounds									
101.680.4513.530	IMPR OTHER THAN BUILDINGS	-	-	-	5,916	-	-	-	
Swimming Pool									
101.680.4514.570	OFFICE EQUIP AND FURNISHINGS	-		-		-		-	
101.680.4514.580	OTHER EQUIPMENT								
Other Rec Facilities									
101.680.4517.530	IMPR OTHER THAN BUILDINGS		-		-		-		
101.680.4517.580	OTHER EQUIPMENT	-	-	-	-	-	-	-	
Park Areas									
101.680.4522.510	LAND		-		-		-		
101.680.4522.520	BUILDINGS & STRUCTURES	9,000	-		-		-		
101.680.4522.530	IMPR OTHER THAN BUILDINGS	55,000	82,413	52,500	41,859	55,800	15,948	67,500	Parks
									Ph 2 Mod mead Pk 15000
									War memor 7500
									\$3300 rr bagger/dethatcher
									Backstop No Park 2 15000
									Compact Util Tractor Yr 1 of 2 30000
101.680.4522.550	MOTOR VEHICLES			27,000	27,610	30,000	-	10,165	Lease Vehicles
101.680.4522.580	OTHER EQUIPMENT	5,000	6,878		-		-		
101.680.4522.611	VEH INTEREST							1,593	Vehicle Int
Forestry Nursery									
101.680.4524.530	IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-	
101.680.4524.580	OTHER EQUIPMENT		-		-		-		
Total Capital:		376,600	170,867	218,500	125,026	295,102	90,854	406,188	
UNALLOCATED EXPENDITURES		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4920.360	INSURANCE	19300	21,903	21650	17,444	21650	16,307	18000	
101.4920.430	OTHER SERVICE/CHARGES-MISC	4500	63,046	4500	6,632	4500	-	4500	City Abatement payments - 4500
				41650	-	3470	-	3470	MISC to 6.97%
				10000	-	0	-	0	
101.4920.433	MMUA SAFETY PROGRAM	16700	5,427	6700	6,384	7000	4,206	7000	
101.4930.720	OPERATING TRANSFERS	52650	0		0		0		As per Council 4.11.18:
101.4930.435	UNCOLLECTIBLE		2400	0	0		0		Offset drop in Debt levy to Fund 423
						89000	89000	89000	2019- \$89,000; 2020-\$89,000
Total UNALLOCATED EXPENDITURES:		93,150	92,776	84,500	30,459	125,620	109,513	121,970	2021-\$89,000; Debt dropoff: \$40,000 each of yrs 2022,2023,2024; and Debt dropoff 2024 for \$76,000
OTHER FINANCING SOURCES		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
101.4930.720	OPERATING TRANSFERS		264582		191923	0	0	0	
Total OTHER FINANCING SOURCES		0	264582	0	191923	0	0	0	

LIBRARY FUND						thru 6/30		PROPOSED	COMMENTS
GOVT BLDGS & LIBRARY		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
		2017		2018		2019		2020	
211.550.4195.101	FULL-TIME EMPLOYEES - REGULAR		-		-		-		
211.550.4195.103	PART-TIME EMPLOYEES	10,845	8,972	10,845	9,728	9,974	4,905	9,974	
211.550.4195.121	EMPLOYER PERA CONTRIBUTIONS	813	669	813	724	728	368	728	
211.550.4195.122	EMPLOYER FICA CONTRIBUTIONS	672	536	672	580	602	295	602	
211.550.4195.123	EMPLOYER MEDICARE CONTRIBU	157	125	157	136	250	69	141	
211.550.4195.130	EMPLOYER PAID INSURANCE								6664
Total GENERAL GOVT BLDGS		12,488	10,302	12,488	11,168	11,554	5,637	11,445	
211.550.4550.101	FULL-TIME EMPLOYEES - REGULA	178,477	185,239	232,506	229,068	241,750	97,249	241,832	
211.550.4550.102	FULL-TIME EMPLOYEES - OVERTIM	-	-	-		-		-	
211.550.4550.103	PART-TIME EMPLOYEES	23,467	24,974	-	882	-	4,453	-	
211.550.4550.121	EMPLOYER PERA CONTRIBUTIONS	14,050	15,733	17,438	17,118	18,300	7,744	18,300	
211.550.4550.122	EMPLOYER FICA CONTRIBUTIONS	11,630	12,482	14,415	13,677	15,128	6,245	15,128	
211.550.4550.123	EMPLOYER MEDICARE CONTRIBU	2,720	2,919	3,371	3,196	3,583	1,460	3,583	
211.550.4550.130	EMPLOYER PAID INSURANCE	30,091	25,221	36,000	35,958	39,200	18,917	56,000	Lib Dir at sgl
UNEMPLOYMENT BENEFIT		-	-	-	-	-	-	-	
Personnel Subtotal		260,434	266,567	303,731	299,900	317,961	136,069	334,843	
211.550.4550.150	WORKER'S COMPENSATION	1,000	1,488	1,000	1,346	1,000	2,203	1,500	
211.550.4550.160	LIABILITY INSURANCE	-	47	-	45	-	34	-	
211.550.4550.210	OPERATING SUPPLIES	2,300	2,380	2,600	2,620	2,800	1,836	3,000	
211.550.4550.216	PERIODICALS	350	254	450	292	450	205	450	
211.550.4550.218	BOOKS	12,000	8,990	13,800	9,236	10,800	5,163	11,000	
211.550.4550.219	AUDIO VISUAL	2,500	5,771	6,800	6,610	5,800	3,215	5,800	
211.550.4550.220	REPAIR/MAINTENANCE SUPPLIES	300	864	600	870	700	130	1,000	
211.550.4550.222	ELECTRONIC SERVICES					6,000	1,531	4,500	
211.550.4550.240	SMALL TOOLS/MINOR EQUIPMENT	100	20	100	144	100	-	100	
211.550.4550.303	ENGINEERING FEES				505		-		
211.550.4550.304	LEGAL FEES	1,000	309	1,000	-	1,000	15	1,000	
211.550.4550.309	EDP, SOFTWARE & DESIGN	14,200	14,855	15,200	16,232	15,200	7,022	16,200	Automation-MTHLY SELCO CHGS/PC & software
211.550.4550.321	TELEPHONE	1,600	1,628	1,700	1,861	1,700	734	1,700	Phones/WIFI/Internet/cell
211.550.4550.325	COMMUNICATION-OTHER	250	151	500	176	500	-	500	USPO & Selco-OVERDUE NOTICES
211.550.4550.331	TRAVEL/MILEAGE	500	-	500	-	500	-	500	
211.550.4550.333	STAFF MEETINGS & CONFERENCE	850	302	850	23	850	-	850	
211.550.4550.334	MEMBERSHIP DUES AND FEES	500	431	500	589	500	314	500	ALA, MLA
211.550.4550.343	OTHER ADVERTISING	250	257	250	241	250	99	250	
211.550.4550.360	INSURANCE	2,000	2,300	3,500	2,766	3,500	2,271	3,500	
211.550.4550.370	MAINTENANCE/SUPPORT FEES	1,584	779	2,000	754	2,000	602	2,000	IKON-Photocopier Charges
211.550.4550.380	UTILITY SERVICES	4,500	11,093	6,700	12,851	8,700	5,069	9,000	
211.550.4550.400	REPAIRS & MAINTENANCE	2,000	480	2,900	4,995	2,500	675	6,453	
211.550.4550.430	OTHER SERVICE/CHARGES-MISC.	2,000	4,618	2,000	2,035	2,000	318	2,000	
211.550.4550.433	MMUA SAFETY PROGRAM	744	851	744	833	844	593	944	
211.550.4550.440	PROFESSIONAL SERVICES	500	210	500	270	500	270	500	Library Committee
211.550.4550.441	LIBRARY PROGRAMS	3,000	3,745	4,000	4,250	4,000	771	4,000	Outreach
211.550.4550.444	OTHE CONTRACTUAL SERVICES		398		221		95		
211.550.4550.570	OFFICE EQUIP AND FURNISHINGS	2,000	549	2,000	1,188	2,000	660	2,000	
211.550.4550.705	SETTLEMENT				26,531		-		
211.550.4550.720	OPERATING TRANSFER		-		-		-		
Operations Subtotal		56,028	62,771	70,194	97,484	74,194	33,824	79,247	
Total LIBRARY		316,462	329,338	373,925	397,384	392,155	169,892	414,090	
GRAND TOTAL-LIBRARY		328,951	339,639	386,413	408,552	403,709	175,529	425,535	

ECONOMIC DEVELOPMENT						thru 6/30		PROPOSED	COMMENTS
COMMUNITY/ECONOMIC DE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
		2017		2018		2019		2020	
290.4650.101	FULL-TIME EMPLOYEES - REGULA	40,450	13,906	40,450	10,799	11,500	5,507	11,700	
290.4650.121	FULL-TIME EMPLOYEES - OVRTIME								
290.4650.121	EMPLOYER PERA CONTRIBUTIONS	3,034	861	3,034	799	863	409	878	
290.4650.122	EMPLOYER FICA CONTRIBUTIONS	2,508	872	2,508	634	713	331	725	
290.4650.123	EMPLOYER MEDICARE CONTRIBU	587	204	587	148	167	77	170	
290.4650.130	EMPLOYER PAID INSURANCE	3,850	907	4,000	959	1,100	463	2,000	
Personnel Subtotal		50,428	16,749	50,578	13,339	14,342	6,788	15,473	
290.4650.150	WORKER'S COMPENSATION	300	165	300	41	300	65	100	
290.4650.210	OPERATING SUPPLIES	400	513	400	516	400	242	400	
290.4650.216	PERIODICALS		-		-		-		
290.4650.240	SMALL TOOLS/MINOR EQUIP		-		-		-		
290.4650.303	ENGINEERING FEES	-	4,242	3,000	-	3,000	-	3,000	
290.4650.304	LEGAL FEES	3,000	3,266	4,000	454	4,000	1,349	4,000	
290.4650.321	TELEPHONE	500	386	500	410	500	154	500	
290.4650.325	COMMUNICATION-OTHER	200	279	200	120	200	152	200	Postage
290.4650.333	STAFF MEETINGS & CONFERENCE	2,000	321	2,000	-	500	16	500	
290.4650.334	MEMBERSHIP DUES AND FEES	3,150	300	3,150	356	500	416	500	
290.4650.343	ADVERTISING	-	-	-	-	-	-	-	
290.4650.351	LEGAL NOTICES PUBLISHING	-	-	-	180	-	-	-	
290.4650.352	GENERAL NOTICE/PUBLIC INFO	-	-	-	-	-	-	-	
290.4650.360	INSURANCE	360	278	360	314	360	265	360	
290.4650.380	UTILITY SERVICES		-		-		-		
290.4650.414	PROGRAMS					20,000		20,000	Commercial Programs
290.4650.413	Rental Expenses	2,000	-	2,000	-	-	-	-	
290.4650.430	OTHER SERVICE/CHARGES-MISC.	4,000	2,239	4,500	3,076	4,500	1,220	4,500	includes \$1,000 SMIF
290.4650.440	PROFESSIONAL SERVICES	500	210	500	270	500	2,967	500	Marketing
290.4650.444	OTHER CONTRACTUAL SERVICES		23,290		41,124	42,500	21,178	42,500	CEDA
Operations Subtotal		16,410	35,489	20,910	46,859	77,260	28,023	77,060	
Total ECONOMIC DEVELOPMENT		66,838	52,239	71,488	60,198	91,602	34,811	92,533	

COMMUNITY POLICING FUN						thru 6/30		PROPOSED	COMMENTS
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL		
		2017		2018		2019		2020	
875.4210.150	WORKER'S COMPENSATION	400	163	300	397	300	281	300	
875.4210.210	OPERATING SUPPLIES	2,000	2,422	2,000	1,741	2,000	583	2,000	Operating/Training supplies for community policing/
875.4210.214	UNIFORMS		-		375		-		crime watch & prevention
875.4210.240	SMALL TOOLS/MINOR EQUIPMENT		-		-		-		
875.4210.334	MEMBERSHIP DUES & FEES								
875.4210.430	OTHER SERVICE/CHARGES-MISC.	1,000	100	1,000	494	1,000	100	1,000	
875.4210.430	OPERATING SUPPLIES	-	-	1,500	-	1,500	-	1,500	NNO
Total COMMUNITY POLICING FUND:		3,400	2,685	4,800	3,007	4,800	964	4,800	

EXPENDITURES--CEMETERY

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2017	2017	2018	2018	2019	2019	2020	
CEMETERY									
610.4984.101	FULL-TIME EMPLOYEES - REGULAR	9,600	9,910	9,980	9,995	10,500	5,184	11,100	
610.4984.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
610.4984.121	EMPLOYER PERA CONTRIBUTIONS	720	612	749	737	788	389	833	
610.4984.122	EMPLOYER FICA CONTRIBUTIONS	595	575	619	587	651	304	688	
610.4984.123	EMPLOYER MEDICARE CONTRIBUTI	139	135	145	137	152	71	161	
610.4984.124	SICK CONVERSION		-		1,484		818		
610.4984.130	EMPLOYER PAID INSURANCE	1,500	1,409	1,600	-	1,600	-	1,600	
610.4984.131	OPEB OBLIGATION		(198)		(437)		-		
	Personnel Subtotal	12,554	12,443	13,092	12,504	13,691	6,766	14,382	
610.4984.150	WORKER'S COMPENSATION	465	335	465	622	465	838	900	
610.4984.210	OPERATING SUPPLIES	500	9	500	-	500	38	500	
610.4984.212	MOTOR FUELS	500	-	500	-	500	-	500	
610.4984.214	UNIFORMS			50		50		50	
610.4984.220	REPAIR/MAINTENANCE SUPPLIES	3,400	1,234	500	243	500	-	500	
610.4984.240	SMALL TOOLS/MINOR EQUIPMENT	3,500	-	3,500	-	2,000	-	2,000	Trees (\$1,500)/replant trees southside
610.4984.301	AUDITING/ACCOUNTING	900	884	900	908	980	988	980	
610.4984.321	TELEPHONE		-		-		-		
610.4984.333	STAFF MEETINGS & CONFERENCES	500	-	500	-	500	-	500	Cemetery Assn Annual Conference
610.4984.334	MEMBERSHIP DUES AND FEES	100	71	100	86	100	-	100	
602.4949.343	OTHER ADVERTISING	100	-	100	-	100	-	100	
610.4984.360	INSURANCE	600	429	600	546	600	451	600	
610.4984.370	MAINTENANCE/SUPPORT FEES	1,560	1,412	1,560	1,463	1,560	1,470	1,560	Pontem software + BMS
610.4984.380	UTILITY SERVICES	250	352	250	344	250	152	3,000	snow removal/stumps/tree removal/
610.4984.400	REPAIRS & MAINTENANCE		26		-		-		remove 5 trees
610.4984.430	OTHER SERVICE/CHARGES	8,000	5,301	8,000	4,359	8,000	4,351	8,000	Prop Taxes/MMUA/Misc /landscaping-3000
610.4984.440	PROFESSIONAL SERVICES	150	210	150	270	400	270	400	
610.4984.444	OTHER CONTRACTUAL SERVICE	25,000	23,732	22,000	22,175	24,000	7,114	24,000	Grave Digging- + \$1400 weed control
610.4997.420	DEPRECIATION		1,294		2,109		-		plus \$3500 stone repairs+ 12,000 cont
	Operations Subtotal	45,525	35,289	39,675	33,124	40,505	15,672	43,690	mowing
	Total Expenses	58,079	47,732	52,767	45,628	54,196	22,438	58,072	

REVENUES--CEMETERY

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2017	2017	2018	2018	2019	2019	2020	
610.4984.3410	CHARGES FOR SERVICES	9,000	10,225	9,000	4,575	9,000	4,450	9,000	Grave Open/Close Fees
610.4984.3411	CEMETERY LAND RENT	6,000	6,091	6,000	6,091	6,000	3,046	6,000	Ag Land Rental- due 3/1
610.4984.3621	INTEREST EARNED	4,000	1,856	4,000	2,265	4,000	1,583	4,000	
610.4984.3623	CONTRIBUTIONS		20		-		-		
610.4984.3624	MISC REVENUE	300	450	300	400	300	150	300	
610.4984.3626	MONEY MARKET INTEREST	-	0	-	15	-	22	-	
610.4984.3711	BURIAL LOTS	4,000	4,800	4,000	4,050	4,000	2,025	4,000	Purchase of Lots
610.4984.3911	SALE OF FIXED ASSETS	-	-	-	-	-	-	-	

TOTAL REVENUES	23,300	23,443	23,300	17,396	23,300	11,275	23,300	
TOTAL EXPENSES	58,079	47,732	52,767	45,628	54,196	22,438	58,072	
CAPITAL ITEMS	-	-	-	-	-	-	-	
GAIN OR (LOSS)	(34,779)	(24,290)	(29,467)	(28,232)	(30,896)	(11,163)	(34,772)	Loss

2020 CAPITAL REQUESTS:

Total

\$0

EXPENDITURES--WATER FUND

		BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30			COMMENTS
WATER--DEBT SERVICE		2017		2018		2019	2020		
601.4710.601	BOND PRINCIPAL	177,635	-	184,921	-	254,283	254,754	254,732	
601.4710.611	BOND INTEREST	24,833	37,930	49,981	46,846	43,597	23,238	39,782	
601.4710.620	PAYING AGENT FEES	-	347	-	347	-	248	-	
601.4710.621	BOND ISSUANCE COSTS	-	7,646	-	-	-	-	-	
Total DEBT SERVICE		202,468	45,922	234,902	47,192	297,880	278,239	294,514	
OTHER FINANCING USES									
Total OTHER FINANCING USES									
POWER & PUMPING									
601.4941.380	UTILITY SERVICES	27,000	37,915	27,000	47,722	40,000	17,227	50,000	
Total POWER & PUMPING		27,000	37,915	27,000	47,722	40,000	17,227	50,000	
DISTRIBUTION									
601.4943.101	FULL-TIME EMPLOYEES - REGULAR	79,000	76,537	80,900	80,204	86,000	39,328	89,000	
601.4943.102	FULL-TIME EMPLOYEES - OVERTIME	3,000	1,978	3,000	4,454	5,000	1,626	5,000	
601.4943.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
601.4943.121	EMPLOYER PERA CONTRIBUTIONS	6,150	5,252	6,293	2,303	6,825	3,036	7,050	
601.4943.122	EMPLOYER FICA CONTRIBUTIONS	5,084	4,830	5,202	5,057	5,642	2,427	5,828	
601.4943.123	EMPLOYER MEDICARE CONTRIBUTI	1,189	1,130	1,217	1,183	1,320	568	1,363	
601.4943.130	EMPLOYER PAID INSURANCE	16,100	11,609	13,000	10,545	12,500	7,755	12,700	
601.4943.131	OPEB OBLIGATION		(613)		(1,351)		-		
Personnel Subtotal		110,523	100,722	109,611	102,396	117,287	54,740	120,941	
601.4943.150	WORKER'S COMPENSATION	4,600	2,402	3,000	2,407	3,000	3,688	4,000	
601.4943.160	LIABILITY INSURANCE	40	47	40	45	40	34	40	
601.4943.210	OPERATING SUPPLIES	50,000	49,885	50,000	43,852	50,000	11,376	50,000	
601.4943.212	MOTOR FUELS	1,200	-	1,200	-	1,200	1,131	1,200	
601.4943.214	UNIFORMS	900	218	420	258	420	108	420	
601.4943.220	REPAIR/MAINTENANCE SUPPLIES	27,100	7,724	27,100	13,765	62,100	4,117	62,100	
601.4943.240	SMALL TOOLS/MINOR EQUIPMENT	5,000	2,488	5,000	3,578	5,000	358	5,000	
601.4943.260	WATER/SEWER METERS	8,000	11,353	8,000	10,901	8,000	4,926	10,000	
601.4943.360	INSURANCE	6,000	4,718	6,000	5,310	6,000	4,327	6,000	
601.4943.400	REPAIRS & MAINTENANCE	120,000	62,261	120,000	98,618	85,000	11,253	85,000	
601.4943.410	RENTALS	2,600	-	2,600	-	2,600	-	2,600	
601.4943.430	OTHER SERVICE/CHARGES	3,600	860	3,600	2,144	3,600	576	3,600	
601.4943.433	MMUA SAFETY PROGRAM	4,700	1,682	4,700	2,233	4,800	2,466	4,800	
601.4943.435	UNCOLLECTIBLE						1,459		
601.4943.440	PROFESSIONAL SERVICES	2,500	1,435	2,500	2,069	2,500	1,483	2,500	
601.4943.444	CONTRACTED SERVICES	-	353	-	300	-	99	-	
Operations Subtotal		236,240	145,427	234,160	185,480	234,260	47,402	237,260	
Total DISTRIBUTION		346,763	246,149	343,771	287,876	351,547	102,141	358,201	

ADMINISTRATION

601.4944.101	FULL-TIME EMPLOYEES - REGULAR	76,500	62,692	76,500	56,471	76,500	28,994	76,500	
601.4944.102	FULL-TIME EMPLOYEES - OVERTIME		524		305		219		
601.4944.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
601.4944.121	EMPLOYER PERA CONTRIBUTIONS	5,738	4,373	5,738	4,112	5,738	2,125	5,738	
601.4944.122	EMPLOYER FICA CONTRIBUTIONS	4,743	3,564	4,743	3,251	4,743	1,696	4,743	
601.4944.123	EMPLOYER MEDICARE CONTRIBUTI	1,109	834	1,109	761	1,109	397	1,109	
601.4944.124	SICK CONVERSION		1,299		-		-		
601.4944.130	EMPLOYER PAID INSURANCE	13,500	10,405	12,300	9,465	13,000	5,190	13,000	
	Personnel Subtotal	101,590	83,690	100,390	74,365	101,090	38,621	101,090	
601.4944.210	OPERATING SUPPLIES	1,100	873	800	826	800	364	800	
601.4944.216	PERIODICALS	100	-	100	40	100	-	100	
601.4944.240	SMALL TOOLS/MINOR EQUIPMENT	500	20	500	340	500	-	500	
601.4944.301	AUDITING/ACCOUNTING	4,000	3,978	4,000	4,086	4,406	4,446	4,406	
601.4944.303	ENGINEERING FEES	5,000	3,358	5,000	368	5,000	-	5,000	
601.4944.304	LEGAL FEES	750	1,157	750	36	750	-	750	
601.4944.309	EDP, SOFTWARE & DESIGN	500	153	500	-	500	-	500	
601.4944.321	TELEPHONE	1,700	2,000	2,400	2,130	2,400	817	2,400	
601.4944.325	COMMUNICATION-OTHER	5,000	4,938	5,000	4,779	5,000	2,699	5,000	
601.4944.333	STAFF MEETINGS & CONFERENCES	1,500	1,080	1,500	563	1,500	747	1,500	
601.4944.334	MEMBERSHIP DUES AND FEES	500	312	500	285	500	270	500	
601.4944.343	OTHER ADVERTISING	100	-	100	-	100	-	100	
601.4944.352	GENERAL NOTICE/PUBLIC INFO	1,200	818	1,200	1,200	1,200	-	1,200	
601.4944.370	MAINTENANCE/SUPPORT FEES	2,725	2,181	2,725	2,411	2,725	2,162	2,725	BMS-1575, Neopost-300
601.4944.400	REPAIRS & MAINTENANCE		46		109		-		
601.4944.430	OTHER SERVICE/CHARGES	200	199	200	1,051	200	3,958	200	ltron-925
601.4944.435	UNCOLLECTIBLE		103		-		-		
601.4944.438	CREDIT CARD FEES	2,100	2,861	2,800	3,649	2,800	1,990	4,100	
601.4944.440	PROFESSIONAL SERVICES	1,800	1,497	1,800	1,540	1,800	1,540	1,800	
601.4944.444	OTHER CONTRACTUAL SERVICES		1,732		5,901		2,515		
	Operations Subtotal	28,775	27,305	29,875	29,313	30,281	21,506	31,581	
	Total ADMINISTRATION	130,365	110,995	130,265	103,679	131,371	60,127	132,671	

DEPRECIATION

601.4997.462	AMORTIZATION		(1,597)		(1,597)		-		
601.4997.630	BOND DISCOUNT PAID								
601.4997.420	DEPRECIATION		205,129		204,976		-		
	Total DEPRECIATION	0	203,532	0	203,379	0	0	0	

OTHER EXPENSE

601.4999.720	OPERATING TRANSFERS	13,789	25,566	13,897	90,480	-	27,015	-	2011 A
	Total OTHER EXPENSE	13,789	25,566	13,897	90,480	-	27,015	-	

Total WATER FUND EXPENSES **720,385** **670,080** **749,835** **780,327** **820,797** **484,749** **835,386**

REVENUES--WATER FUND

WATER FUND		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
		2017		2018		2019		2020	
MISCELLANEOUS REVENUES									
601.4943.3347	OTHER FEDERAL GRANT		0		0		0		
601.4943.3611	Special Assessment- Prin		0		289.33	0	144.66	0	
601.4943.3612	SPECIAL ASSESS-PEN/INT		348.69		2681.03		1528.15		
601.3600.3621	INTEREST EARNED	5,000	4,865	5,000	5,805	5,000	3,665	5,000	
601.3600.3622	RENTS AND ROYALTIES	23,500	26,465	23,500	27,259	23,500	16,506	12,625	
601.3600.3624	MISC REVENUE - REFUNDS	500	64	500	1,223	500	10,000	500	
601.3600.3626	MONEY MARKET INTEREST	-	9	-	11	-	10	-	
Total MISCELLANEOUS REVENUES		29,000	31,753	29,000	37,268	29,000	31,854	18,125	
PROPRIETARY FUND REVENUES									
601.3700.3710	WATER SALES - CUSTOMERS	668,500	699,618	721,980	767,406	754,469	402,035	788,400	4.5%
601.3700.3715	CONNECTION/RECONNECTION FEE	100	50	100	0	100	0	100	Reconnects/Water Assess-permits-350
601.3700.3716	WATER ACCESS CHARGE-BP	30,000	63,001	0	45,601	0	32,900	0	WAC
601.3700.3717	SALES - OTHER	0	0	0	0	0	0	0	
601.3700.3718	METER SALES	6,000	11,418	6,000	8,813	6,000	7,715	6,000	50/50 WATER/SEWER
601.3700.3719	WAC Fee		10,489		1,200		1,420		
601.3700.3746	PENALTIES	7,000	7,545	7,000	7,302	7,000	3,792	7,000	
Total PROPRIETARY FUND REVENUES		711,600	792,121	735,080	830,322	767,569	447,861	801,500	
OTHER FINANCING SOURCES									
601.943.3911	SALE OF FIXED ASSET		226145		2000		0		
601.943.3998	CAPITAL CONTRIBUTIONS		-		93,120		-		
Total OTHER FINANCING SOURCES		-	226,145	-	95,120	-	-	-	
Total WATER FUND		740,600	1,050,018	764,080	962,710	796,569	479,715	819,625	
WATER EXPENSES		720,385	670,080	749,835	780,327	820,797	484,749	835,386	
WATER REVENUES		740,600	1,050,018	764,080	962,710	796,569	479,715	819,625	
Capital Expenditures		30000		78000		20000		6,600	
GAIN OR LOSS		(9,785)	379,938	(63,755)	182,383	(44,228)	(5,034)	(22,361)	

2020 CAPITAL REQUESTS:

Vehicle	6,600
Total Equip	6,600

EXPENDITURES--SEWER FUND

SEWER--DEBT SERVICE		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
		2017		2018		2019		2020	
602.4710.601	BOND PRINCIPAL	563,801	-	710,386	-	775,824	105,295	796,880	
602.4710.611	BOND INTEREST	101,376	163,771	145,991	124,037	116,395	58,483	97,232	
602.4710.620	PAYING AGENT FEES	346,500	742	-	597	-	-	-	
602.4710.621	BOND ISSUANCE COSTS	(61,330)	5,020	(43,000)	10,947	-	-	-	
Total DEBT SERVICE		950,347	169,533	813,377	135,581	892,219	163,778	894,112	
SEWER PLANT									
602.4947.101	FULL-TIME EMPLOYEES - REGULAR	136,000	158,288	165,600	163,369	175,400	78,478	179,100	SF
602.4947.102	FULL-TIME EMPLOYEES - OVERTIME	4,000	5,239	4,000	9,921	10,000	4,308	10,000	SF
602.4947.103	PART-TIME EMPLOYEES	11,440	-	11,440	2,748	11,440	1,267	11,440	SF Mower (6 mos at \$11)(ADD 11440)
602.4947.121	EMPLOYER PERA CONTRIBUTIONS	10,500	11,892	12,720	12,427	13,905	6,116	14,183	SF
602.4947.122	EMPLOYER FICA CONTRIBUTIONS	9,389	9,518	11,224	10,126	12,204	5,001	12,433	SF
602.4947.123	EMPLOYER MEDICARE CONTRIBUTIONS	2,196	2,226	2,625	2,368	2,854	1,170	2,908	SF
602.4947.130	EMPLOYER PAID INSURANCE	29,500	21,880	24,000	18,700	23,550	15,270	23,550	SF
602.4947.131	OPEB OBLIGATION		(716)		-		-		
Personnel Subtotal		203,025	208,327	231,610	219,659	249,353	111,611	253,614	
602.4947.150	WORKER'S COMPENSATION	7,650	2,744	6,000	5,459	6,000	8,255	8,500	SF
602.4947.160	LIABILITY INSURANCE	35		35	-	35	-	35	SF
602.4947.210	OPERATING SUPPLIES	35,000	2,655	35,000	4,648	35,000	2,630	35,000	SF
602.4947.211	CHEMICALS	38,000	39,140	60,000	46,014	60,000	22,636	60,000	FV
602.4947.212	MOTOR FUELS	2,000	-	2,000	395	2,000	-	2,000	FV estimate
602.4947.214	UNIFORMS	2,300	103	910	169	910	-	910	SF
602.4947.216	PERIODICALS	30		30	-	30	-	30	SF
602.4947.220	REPAIR/MAINTENANCE SUPPLIES	12,000	9,961	16,000	9,249	16,000	1,964	16,000	FV
602.4947.221	LG REPAIR/MAINT SUPPLIES					50,000		50,000	Large replacement parts
602.4947.240	SMALL TOOLS/MINOR EQUIPMENT	5,000	2,241	5,000	1,809	5,000	634	5,000	FV
602.4947.260	WATER/SEWER METERS	1,500	-	-	-	-	-	-	
602.4947.301	AUDITING ACCOUNTING	3,450	3,536	3,450	6,132	3,818	3,956	3,818	SF
602.4947.303	ENGINEERING	10,000	4,080	10,000	-	10,000	405	10,000	SF
602.4947.309	EDP/SOFTWARE/DESIGN	400	-	400	-	400	-	400	SF
602.4947.321	TELEPHONE	1,700	1,517	2,400	1,600	2,400	618	2,400	SF
602.4947.333	STAFF MEETINGS AND CONFERENCES	2,200	1,909	2,200	2,486	2,200	1,646	2,200	SF
602.4947.334	MEMBERSHIP DUES AND FEES	130	73	130	78	130	-	130	SF
602.4947.352	GENERAL NOTICES	175	-	-	-	-	-	-	
602.4947.360	INSURANCE	7,500	7,865	12,100	7,418	8,000	6,096	8,500	SF
602.4947.370	MAINTENANCE/SUPPORT FEES	1,200	772	1,200	915	1,365	1,337	1,365	SF
602.4947.380	UTILITY SERVICES	30,000	55,340	80,000	62,043	65,000	18,912	65,000	SF
602.4947.381	PURCHASED POWER	100,000	103,664	122,000	87,217	122,000	31,561	122,000	FV add generator diesel to this
602.4947.400	REPAIRS & MAINTENANCE	50,000	8,131	50,000	46,167	50,000	69,847	50,000	FV +20,000 1 reed bed per yr for reed beds
602.4947.410	RENTALS	20	-	-	-	-	-	-	
602.4947.430	OTHER SERVICE/CHARGES-MISC.	3,200	3,093	3,200	3,227	3,200	6,198	3,200	SF
602.4947.433	MMUA SAFETY PROGRAM	3,000	3,987	3,000	4,191	4,130	2,074	4,130	SF
602.4947.440	PROFESSIONAL SERVICES	45,000	20,669	50,000	41,171	50,000	18,049	50,000	SF all testing add \$35,000 for addtl testing
602.4947.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	Permit begins June 2017- use addtl
Operations Subtotal		361,490	271,480	465,055	330,389	497,618	196,818	500,618	25,000 for 2017
Total SEWER PLANT		564,515	479,808	696,665	550,048	746,971	308,428	754,232	

SEWER DISTRIBUTION									
602.4948.101	FULL-TIME EMPLOYEES - REGULAR	61,000	39,285	42,680	42,462	45,400	21,180	48,000	
602.4948.102	FULL-TIME EMPLOYEES - OVERTIME	3,000	681	3,000	3,286	5,000	649	5,000	
602.4948.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4948.121	EMPLOYER PERA CONTRIBUTIONS	4,800	(25,815)	3,426	25,047	3,780	1,623	3,975	
602.4948.122	EMPLOYER FICA CONTRIBUTIONS	3,968	2,424	2,832	2,644	3,125	1,290	3,286	
602.4948.123	EMPLOYER MEDICARE CONTRIBUTIONS	928	567	662	618	731	302	769	
602.4948.130	EMPLOYER PAID INSURANCE	12,050	6,546	10,600	6,215	7,500	4,298	7,500	
602.4948.131	OPEB OBLIGATION		(679)		(1,495)		-		
602.4948.142	UNEMPLOYMENT BENEFIT		-		-		-		
	Personnel Subtotal	85,746	23,010	63,201	78,778	65,536	29,342	68,530	
602.4948.150	WORKER'S COMPENSATION	3,800	2,859	3,000	930	3,000	2,514	3,000	
602.4948.160	LIABILITY INSURANCE	40	47	40	45	40	34	40	
602.4948.210	OPERATING SUPPLIES	11,000	3,063	11,000	12,723	11,000	5,339	11,000	
602.4948.212	MOTOR FUELS	6,400	5,386	6,400	4,778	6,400	1,239	6,400	
602.4948.214	UNIFORMS	350	131	210	861	210	549	210	
602.4948.220	REPAIR/MAINTENANCE SUPPLIES	2,000	3,894	2,000	2,511	2,000	890	2,000	
602.4948.240	SMALL TOOLS/MINOR EQUIPMENT	1,500	1,056	1,500	1,871	1,500	629	1,500	
602.4948.260	WATER/SEWER METERS	8,000	11,353	8,000	10,901	8,000	4,926	10,000	
602.4948.303	ENGINEERING FEES	500	-	500	-	500	-	553,500	I/I Program
602.4948.360	INSURANCE	16,000	10,922	13,000	12,236	13,000	9,483	13,000	
602.4948.380	UTILITY SERVICES	3,500	3,449	3,500	3,111	3,500	949	3,500	
602.4948.400	REPAIRS & MAINTENANCE	40,000	19,927	40,000	47,327	65,000	4,597	65,000	\$25,000 lift station rehab
602.4948.410	RENTALS	100	-	100	-	100	-	100	
602.4948.430	OTHER SERVICE/CHARGES-MISC.	3,000	295	3,000	306	3,000	-	3,000	
602.4948.435	UNCOLLECTIBLE						982		
602.4948.433	MMUA SAFETY PROGRAM	500	1,367	500	885	590	393	590	
602.4948.440	PROFESSIONAL SERVICES	2,000	-	2,000	-	2,000	-	2,000	
602.4948.444	OTHER CONTRACTUAL SERVICES	-	123	-	300	-	99	200,000	I/I televising/other
	Operations Subtotal	98,690	63,870	94,750	98,783	119,840	32,622	874,840	
Total SEWER DISTRIBUTION		184,436	86,880	157,951	177,561	185,376	61,963	943,370	

SAN SEWER-ADMIN/GENERAL									
602.4949.101	FULL-TIME EMPLOYEES - REGULAR	61,500	50,917	61,000	45,614	60,000	23,594	61,000	
602.4949.102	FULL-TIME EMPLOYEES - OVERTIME	1,000	351	1,000	203	1,000	146	1,000	
602.4949.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4949.121	EMPLOYER PERA CONTRIBUTIONS	4,688	3,533	4,650	3,400	4,575	1,777	4,650	
602.4949.122	EMPLOYER FICA CONTRIBUTIONS	3,875	3,002	3,844	2,636	3,782	1,382	3,844	
602.4949.123	EMPLOYER MEDICARE CONTRIBUTIONS	906	675	899	616	885	323	899	
602.4949.124	SICK CONVERSION		1,299		-		-		
602.4949.130	EMPLOYER PAID INSURANCE	11,000	8,599	10,400	7,567	9,600	4,104	9,600	
602.4949.131	OPEB OBLIGATION		-		-		-		
	Personnel Subtotal	82,969	68,375	81,793	60,036	79,842	31,326	80,993	
602.4949.150	WORKER'S COMPENSATION		-	350	-	350	-	350	
602.4949.210	OPERATING SUPPLIES	1,500	836	1,500	863	1,500	272	1,500	
602.4949.240	SMALL TOOLS/MINOR EQUIPMENT	-	20	-	340	590	-	590	
602.4949.301	AUDITING/ACCOUNTING	530	442	530	454	585	490	585	
602.4949.303	ENGINEERING FEES	500	-	500	-	500	-	500	

602.4949.304	LEGAL FEES	-	692	-	-	-	73	-		
602.4949.309	EDA,SOFTWARE & DESIGN		153		-		-			
602.4949.321	TELEPHONE	2,256	1,716	2,956	2,566	2,956	1,079	2,956		
602.4949.325	COMMUNICATION-OTHER	5,000	4,899	5,000	4,745	5,000	2,695	5,000		
602.4949.333	STAFF MEETINGS & CONFERENCES	500	-	500	115	500	-	500		
602.4949.334	MEMBERSHIP DUES AND FEES	20	95	20	113	20	50	20		
602.4949.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25		
602.4949.370	MAINTENANCE/SUPPORT FEES	2,725	1,409	2,725	1,493	1,750	823	1,750	BMS-300,neopost-300	
602.4949.400	REPAIRS & MAINTENANCE		241		109		48			
602.4949.430	OTHER SERVICE/CHARGES-MISC.	50	437	50	1,066	50	-	50	\ Itron-975	
602.4949.435	UNCOLLECTIBLE		1,977		-		-			
602.4949.438	Credit Card Fees	2,100	2,861	2,800	3,649	2,800	1,990	4,100		
602.4949.440	PROFESSIONAL SERVICES	400	1,497	400	1,540	400	1,070	400		
602.4949.444	OTHER CONTRACTUAL SERVICES		1,732		6,034		2,515	-		
602.4949.720	OPERATING TRANSFERS	12,130	36,878	12,225	12,225	-	-	-	2002 Main St	
Operations Subtotal		27,736	55,884	29,581	35,312	17,026	11,102	18,326		
Total SAN SEWER-ADMIN/GENERAL		110,705	124,259	111,374	95,348	96,868	42,429	99,319		
602.4997.420	Depreciation		489,305		540,612		-			
602.4997.462	AMORTIZATION EXPENSE		(1,930)		(1,930)		-			
Depreciation Subtotal		-	487,375	-	538,682	-	-	-		
Total SEWER FUND EXPENSES		1,810,003	1,347,854	1,779,366	1,497,220	1,921,433	576,598	2,691,032		

REVENUES--SEWER FUND

SEWER FUND	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	BUDGET 2019	ACTUAL 2019	PROPOSED 2020	COMMENTS
MISCELLANEOUS REVENUES								
602.948.3347 OTHER FEDERAL GRANT		0		0		0		
602.4948. SPECIAL ASSESSMENTS		0		0		225.01		
602.3600.3621 INTEREST EARNED	6000	35,494	6000	18,249	6000	4,984	6000	
602.948.3624 MISC REVENUE		162		-		-		
602.3600.3626 MONEY MARKET INTEREST	0	196	0	9	0	7	0	
Total MISCELLANEOUS REVENUES	6,000	35,851	6,000	18,258	6,000	5,216	6,000	
PROPRIETARY FUND REVENUES								
602.3700.3718 METER SALES	8,000	11417.5	8,000	8812.59	8,000	0	8,000	
602.3700.3720 SEWER SERVICE	1,750,000	1,757,863	1,750,000	1,804,724	1,785,000	932,779	1,836,000	2.00%
602.3700.3725 SEWER CONNECTION FEES	20,000	875,810	20,000	54,500	20,000	31,600	20,000	
602.3700.3726 SEWER ACCESS CHARGES-BP	-	-	-	-	-	-	-	
602.3700.3729 SAC Fee		9,289		1,200		1,420		
602.3700.3746 PENALTIES	18,000	19,814	18,000	18,374	18,000	9,491	18,000	
602.948.3911 SALE OF FIXED ASSETS		12,600		2,000		7,500		
602.948.3922 OTHER MISC-GOVT	100,000	16,900	96,000	90,845	132,500	48,726	132,500	=Debt \$36,000 + oper \$ 88000
Total PROPRIETARY REVENUES	1,896,000	2,703,693	1,892,000	1,980,456	1,963,500	1,031,516	2,014,500	+ 8500(50,000 maint * .17)
OTHER FINANCING SOURCES								
602.4948.3990 CAPITAL CONTRIBUTIONS		119915		573991		0		2018-\$approx 471,000 for PSIG grant
DEVELOPER CONTRIB		0		0		0		
Total OTHER FINANCING SOURCES	-	119,915	-	573,991	-	-	-	
Total SEWER FUND REVENUES	1,902,000	2,859,459	1,898,000	2,572,704	1,969,500	1,036,732	2,020,500	
SEWER EXPENSES	1,810,003	1,347,854	1,779,366	1,497,220	1,921,433	576,598	2,691,032	
SEWER REVENUES	1,902,000	2,859,459	1,898,000	2,572,704	1,969,500	1,036,732	2,020,500	
Capital Expenditures	88,000		154,200		102,000		66,600	
GAIN OR (LOSS)	3,997	1,511,605	(35,566)	1,075,485	(53,933)	460,133	(737,132)	

2019 CAPITAL REQUESTS:

UV Tank Bldg	40000 Yr 2 of 5 yrs
Dump Station	20000 Yr 2 of 2
	-
Vehicle	6,600
	<u>66,600</u>

EXPENDITURES-ELECTRIC FUND

		BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30		PROPOSED	COMMENTS
		2017		2018		BUDGET	ACTUAL		
						2019		2020	
604.4710.601	BOND PRINCIPAL	43,072	-	43,779	-	45,191	45,191	55,356	PUB
604.4710.611	BOND INTEREST	8,925	8,569	8,057	7,692	7,167	3,809	7,856	
604.4710.620	PAYING AGENT FEES		99		99		-		
Total DEBT SERVICE		51,997	8,668	51,836	7,791	52,358	49,000	63,212	
POWER SUPPLY									
604.4956.381	PURCHASED POWER	2,443,557	2,280,484	2,641,704	2,374,610	2,716,346	828,909	2,794,002	AS PER MRES STUDY
Total POWER SUPPLY:		2,443,557	2,280,484	2,641,704	2,374,610	2,716,346	828,909	2,794,002	
TRANSMISSION/DISTRIBUTION									
604.4957.101	FULL-TIME EMPLOYEES - REGULAR	311,000	313,458	321,500	321,425	340,500	148,800	344,000	
604.4957.102	FULL-TIME EMPLOYEES - OVERTIME	13,100	4,054	13,100	6,577	13,100	1,835	13,100	+11100 for Standby(8 hrs x 52 wks
604.4957.121	EMPLOYER PERA CONTRIBUTIONS	24,308	79,728	25,095	2,362	26,520	11,208	26,783	x26.50 avg)
604.4957.122	EMPLOYER FICA CONTRIBUTIONS	20,094	19,174	20,745	19,686	21,923	9,137	22,140	
604.4957.123	EMPLOYER MEDICARE CONTRIBUT	4,699	4,484	4,852	4,604	5,127	2,137	5,178	
604.4957.124	SICK CONVERSION		-		-		20,171		
604.4957.130	EMPLOYER PAID INSURANCE	35,000	33,623	34,000	35,568	27,000	16,474	31,000	
604.4957.131	OPEB OBLIGATION		(1,309)		(2,884)		-		
Personnel Subtotal		408,201	453,212	419,292	387,337	434,170	209,761	442,201	
604.4957.150	WORKER'S COMPENSATION	13,400	10,327	12,560	9,179	12,560	11,575	12,560	
604.4957.210	OPERATING SUPPLIES	10,000	4,450	10,000	1,055	10,000	2,669	10,000	
604.4957.212	MOTOR FUELS	5,500	3,843	5,500	4,259	5,500	2,150	5,500	
604.4957.214	UNIFORMS	3,500	1,320	2,400	4,864	2,400	1,105	2,400	
604.4957.220	REPAIR/MAINTENANCE SUPPLIES	128,500	96,954	91,500	160,151	91,500	22,714	100,000	
604.4957.240	SMALL TOOLS/MINOR EQUIPMENT	4,000	2,484	4,000	1,412	4,000	2,043	4,000	
604.4957.260	ELECTRIC METERS	2,500	9,910	10,000	9,750	10,000	1,030	10,000	Replace prog-residential
604.4957.270	TRANSFORMERS	75,000	1,455	25,000	14,072	25,000	14,458	25,000	
604.4957.303	ENGINEERING FEES	5,000	8,625	5,000	-	5,000	1,575	5,000	mapping
64.4957.325	COMMUNICATION-OTHER		16		-		-		
604.4957.343	OTHER ADVERTISING	250	-	250	-	250	30	250	
604.4957.360	INSURANCE	9,000	7,506	9,000	6,889	9,000	5,575	8,000	
604.4957.380	UTILITY SERVICES	13,500	9,448	13,500	11,592	13,500	6,387	13,500	
604.4957.400	REPAIRS & MAINTENANCE	5,000	2,308	5,000	6,967	5,000	1,699	5,000	
604.4957.410	RENTALS	500	551	500	487	500	261	500	
604.4957.430	OTHER SERVICE/CHARGES-MISC.	3,600	3,256	3,600	3,470	3,600	2,225	3,600	registration/licenses & PSP
604.4957.433	MMUA SAFETY PROGRAM	4,050	4,308	4,050	5,326	4,720	2,794	4,720	
604.4957.435	UNCOLLECTIBLE						10,294		
604.4957.437	GOPHER STATE ONE-CALL	3,000	2,602	3,000	2,511	3,000	1,217	3,000	
604.4957.444	OTHER CONTRACTUAL SERVICES	78,000	58,967	55,000	68,404	55,000	9,621	55,000	
Operations Subtotal		364,300	228,331	259,860	310,388	260,530	99,422	268,030	
Total TRANSMISSION & DISTRIBUTION:		772,501	681,543	679,152	697,726	694,700	309,183	710,231	

GOVT BLDGS		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
604.4195.	FULL-TIME EMPLOYEES - REGULAR		-	-	-	-	-	-	
	PART-TIME EMPLOYEES	2,950	2,875	2,950	2,582	2,950	1,360	2,950	
	EMPLOYER PERA CONTRIBUTIONS	221	215	221	201	221	102	221	
	EMPLOYER FICA CONTRIBUTIONS	183	172	183	161	183	82	183	
	EMPLOYER MEDICARE CONTRIBUT	43	40	43	38	43	19	43	
Total GENERAL GOVT BLDGS		3,397	3,303	3,397	2,982	3,397	1,563	3,397	

ADMINISTRATION & GENERAL		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
604.4959.101	FULL-TIME EMPLOYEES - REGULAR	148,000	124,730	146,000	113,166	146,000	58,312	147,000	
604.4959.102	FULL-TIME EMPLOYEES - OVERTIM	2,000	871	2,000	504	2,000	364	2,000	
604.4959.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
604.4959.121	EMPLOYER PERA CONTRIBUTIONS	11,250	8,884	11,100	8,329	11,100	4,323	11,175	
604.4959.122	EMPLOYER FICA CONTRIBUTIONS	9,300	7,121	9,176	6,534	9,176	3,425	9,238	
604.4959.123	EMPLOYER MEDICARE CONTRIBUT	2,176	1,665	2,147	1,528	2,147	801	2,161	
604.4959.124	SICK CONVERSION		2,886		-		-		
604.4959.130	EMPLOYER PAID INSURANCE	24,000	20,440	24,500	18,212	31,000	9,864	25,700	
604.4959.131	OPEB OBLIGATION				-		-		
	Personnel Subtotal	196,726	166,598	194,923	148,272	201,423	77,088	197,274	
604.4959.150	WORKER'S COMPENSATION	-	-	840	-	840	-	840	
604.4959.160	LIABILITY INSURANCE	40	47	40	45	40	34	40	
604.4959.210	OPERATING SUPPLIES	2,750	1,132	2,750	1,262	2,750	537	2,750	
604.4959.240	SMALL TOOLS/MINOR EQUIPMENT	500	65	500	688	500	-	500	
604.4959.301	AUDITING/ACCOUNTING	4,000	3,978	4,000	4,086	4,406	4,446	4,406	
604.4959.303	ENGINEERING FEES		-		-		-		
604.4959.304	LEGAL FEES	1,500	5,331	5,000	5,568	5,000	455	5,000	
604.4959.309	EDP, SOFTWARE & DESIGN	1,000	327	1,000		1,000		1,000	
604.4959.321	TELEPHONE	7,920	8,468	7,920	9,547	7,920	3,290	10,000	
604.4959.325	COMMUNICATION-OTHER	10,500	9,490	10,500	9,498	10,500	5,385	10,500	Web & Postage
604.4959.333	STAFF MEETINGS & CONFERENCES	3,500	4,758	3,500	5,229	3,500	3,223	3,500	Includes JTS-\$2000 (2005-2006)
604.4959.334	MEMBERSHIP DUES AND FEES	40,000	35,186	40,000	35,307	40,000	13,260	40,000	MMUA- \$12000; MMUA \$4000;
604.4959.343	OTHER ADVERTISING		-		-		-		CMPAS- \$6000
604.4959.352	GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150	
604.4959.370	MAINTENANCE/SUPPORT FEES	4,000	3,878	4,000	4,280	4,000	3,779	4,000	
604.4959.400	REPAIRS & MAINTENANCE	550	249	550	191	550	-	550	
604.4959.429	CONSERVATION IMPROVEMENT PR	95,244	62,149	95,244	82,614	95,244	15,452	95,244	
604.4959.430	OTHER SERVICE/CHARGES-MISC.	140,000	131,072	140,000	137,815	135,000	7,511	135,000	sched, tran agt, res mgmt fees
604.4959.435	Uncollectible/Collection fees		805		283		-		
604.4959.438	CREDIT CARD FEES	4,200	5,721	5,600	7,661	5,600	4,451	8,200	
604.4959.440	PROFESSIONAL SERVICES	37,500	10,307	7,500	39,054	7,500	1,630	7,500	Agency fee, Consultant-Union-3000
604.4959.444	OTHER CONTRACTUAL SERVICES		3,464		11,669		5,029		Agency fee, Consultant-Union-3000
	Operations Subtotal	353,354	286,426	329,094	354,796	324,500	68,481	329,180	
Total ADMINISTRATION & GENERAL:		550,080	453,024	524,017	503,068	525,923	145,569	526,454	

CUSTOMER ACCOUNT		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
604.4958.435	UNCOLLECTIBLE ACCOUNTS		1,875		-		-		
604.4958.613	CUSTOMER INTEREST	100	412	100	741	100	-	800	
Operations Subtotal		100	2,288	100	741	100	-	800	
Total CUSTOMER ACCOUNT		100	2,288	100	741	100	-	800	
DEPRECIATION									
604.4997.420	DEPRECIATION	130,000	94,014	130,000	90,172	100,000	-	100,000	
604.4997.462	AMORTIZATION EXPENSE		5,120		5,138		-		
Total DEPRECIATION:		130,000	99,134	130,000	95,309	100,000	-	100,000	
OTHER EXPENSE									
Capital Contributions					-		-		
604.4999.720	OPERATING TRANSFERS	20,000	20,000	27,000	27,000	75,000	-	70,000	Street lighting
Total OTHER EXPENSE:		20,000	20,000	27,000	27,000	75,000	-	70,000	
Total ELECTRIC FUND:		3,971,632	3,548,443	4,057,206	3,709,226	4,167,824	1,334,225	4,268,096	

REVENUES--ELECTRIC FUND

thru 6/30

ELECTRIC FUND		BUDGET 2017	ACTUAL	BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	PROPOSED 2020	COMMENTS
MISCELLANEOUS REVENUE									
604.4957.3347	OTHER FEDERAL GRANT		0		0		0		
604.4957.3483	PROGRAM-OTHER		131		43		0		
604.4957.3612	SPECIAL ASSESS/PEN/INT		908		149		115		
604.3600.3621	INTEREST EARNED	10,000	9,086	10,000	-2,079	10,000	16,587	10,000	
604.3600.3622	RENTS AND ROYALTIES	3,000	9,543	3,000	9,543	3,000	2,515	3,000	
604.3600.3624	MISC REVENUE - REFUNDS	1,000	8,845	1,000	5,976	1,000	171,289	1,000	
604.3600.3626	MONEY MARKET INTEREST	0	36	0	91	0	87	0	
Total MISCELLANEOUS REVENUES		14,000	28,549	14,000	13,722	14,000	190,592	14,000	
PROPRIETARY FUND REVENUES									
604.3700.3735	ELECTRIC ASSESSMENT	4,400	7,980	4,400	5,565	4,400	1,760	4,400	
604.3700.3740	ELECTRIC SALES	3,572,000	3,606,758	3,980,836	3,730,303	3,980,836	1,665,688	3,980,836	AS PER MRES STUDY
604.3700.3742	ELECTRIC SALES-DEMAND	276,150	296,965	405,000	494,769	405,000	189,514	496,789	AS PER MRES STUDY
604.3700.3743	ELECTRIC SALES		0		0		0		
604.3700.3745	CONNECTION/RECONNECTION FEE	4,800	2,050	4,800	2,150	4,800	1,650	4,800	
604.3700.3746	PENALTIES	40,000	48,370	40,000	44,000	40,000	20,561	40,000	
604.3700.3747	ELECTRIC METER HOOKUP FEE	0	3,085	0	1,845	0	915	0	
604.3700.3748	RECAPTURE/WRITEOFF		0		0		60		
604.957.3749	3.0% CIP	100,016	107,936	111,463	112,287	111,463	50,128	111,463	
604.957.3911	SALES OF FIXED ASSETS		0		0		0		
Total PROPRIETARY REVENUES		3,997,366	4,073,145	4,546,499	4,390,919	4,546,499	1,930,276	4,638,288	
OTHER FINANCING SOURCES									
604.3900.3911	SALES OF FIXED ASSETS								
Total OTHER FINANCING SOURCES		-	-	-	-	-	-	-	
Total ELECTRIC FUND		4,011,366	4,101,694	4,560,499	4,404,640	4,560,499	2,120,868	4,652,288	
ELECTRIC EXPENDITURES		3,971,632	3,548,443	4,057,206	3,709,226	4,167,824	1,334,225	4,268,096	
ELECTRIC REVENUES		4,011,366	4,101,694	4,560,499	4,404,640	4,560,499	2,120,868	4,652,288	
CAPITAL EXPENSES		85,000		270,000		134,000		103,800	
GAIN OR LOSS		(45,266)	553,251	233,294	695,414	258,675	786,643	280,393	

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2020 CAPITAL REQUESTS:

Bucket truck-Yr 4 of 5/ now 4 of 6 50,000

Now 4 of 6

Annual Territory Acquisitions 40,000

Vehicle- Lease 13,800

Trencher

103,800

Sub Station 2020?

Territory (20,000 each 2017 and 2018)
(40,000 2019)

EXPENDITURES--LIQUOR STORE		BUDGET		BUDGET		thru 6/30 BUDGET ACTUAL		PROPOSED	COMMENTS
LIQUOR STORE		2017	ACTUAL	2018	ACTUAL	2019	ACTUAL	2020	
FINANCIAL ADMINISTRATION									
609.4151.101	FULL-TIME EMPLOYEES - REGULA	2,600	2,230	2,600	2,059	2,600	1,126	2,600	Part of Council Salaries
609.4151.102	FULL-TIME EMPLOYEES - OVERTIME								
609.4151.121	EMPLOYER PERA CONTRIBUTIONS	195	63	195	58	195	23	195	
609.4151.122	EMPLOYER FICA CONTRIBUTIONS	161	137	161	128	161	70	161	
609.4151.123	EMPLOYER MEDICARE CONTRIBU	38	32	38	30	38	16	38	
609.4151.130	EMPLOYER PAID INSURANCE		-		-		-		
Personnel Subtotal		2,994	2,463	2,994	2,274	2,994	1,234	2,994	
609.4151.301	AUDITING/ACCOUNTING	4,000	3,978	4,000	4,086	4,406	4,446	4,406	
609.4151.309	EDP, SOFTWARE & DESIGN								
609.4151.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-		-		
609.4151.440	PROFESSIONAL SERVICES								
Operations Subtotal		4,000	3,978	4,000	4,086	4,406	4,446	4,406	
Total FINANCIAL ADMINISTRATION		6,994	6,441	6,994	6,360	7,400	5,680	7,400	
MERCHANDISE									
609.4975.210	OPERATING SUPPLIES	2,500	3,057	2,500	2,539	2,500	1,221	2,500	
609.4975.251	LIQUOR & WINE	399,154	462,010	419,100	488,617	440,100	236,315	462,100	Increase 5%
609.4975.252	BEER	636,035	625,336	667,800	645,542	701,200	259,682	736,300	Increase 5%
609.4975.254	MISC TAXABLES (SOFT DRINKS,ET	15,000	15,758	15,000	16,373	15,000	7,056	15,000	
609.4975.257	ICE	2,000	3,319	2,000	6,227	2,000	1,293	2,000	
609.4975.259	NON-TAX MISC (O.J., ETC) NA BEE	642	594	642	440	642	604	642	
609.4975.335	FREIGHT	10,000	10,205	10,000	10,340	10,000	4,666	10,000	
609.4975.343	OTHER ADVERTISING		-		-		-		
609.4975.430	OTHER SERVICE/CHARGES-MISC.	50	620	50	240	50	-	50	
609.4975.438	CREDIT CARD FEES	24,000	26,847	25,000	27,457	25,000	12,124	30,000	
609.4975.439	REFUNDS AND DEPOSITS				-		-		
Total MERCHANDISE		1,089,381	1,147,746	1,142,092	1,197,776	1,196,492	522,961	1,258,592	

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
LIQUOR STORE		2017		2018		2019		2020	
MANAGER									
609.4976.101	FULL-TIME EMPLOYEES - REGULA	70,050	69,874	74,000	73,650	75,000	37,305	76,600	
609.4976.102	FULL-TIME EMPLOYEES - OVERTIM	-		-		-		-	
609.4976.103	PART-TIME EMPLOYEES		-		-		-		
609.4976.121	EMPLOYER PERA CONTRIBUTIONS	5,254	5,275	5,550	5,464	5,625	2,798	5,745	
609.4976.122	EMPLOYER FICA CONTRIBUTIONS	4,343	4,240	4,588	4,388	4,650	2,256	4,749	
609.4976.123	EMPLOYER MEDICARE CONTRIBU	1,016	991	1,073	1,026	1,088	528	1,111	
609.4976.130	EMPLOYER PAID INSURANCE	9,400	8,954	9,400	9,513	8,500	4,607	9,200	
609.4976.131	OPEB OBLIGATION		-		(1,072)		-		
Personnel Services		90,063	89,334	94,611	92,969	94,863	47,494	97,405	
609.4976.150	WORKER'S COMPENSATION	6,000	4,213	5,000	4,415	5,000	5,817	6,000	
609.4976.210	OPERATING SUPPLIES	700	764	700	207	700	712	700	
609.4976.214	UNIFORMS		-		-		-		
609.4976.216	PERIODICALS	40	162	40	135	40	-	40	DCI SUBSCRIPTION
609.4976.240	SMALL TOOLS/MINOR EQUIPMENT	3,600	1,605	3,600	1,440	3,600	544	3,600	\$2,000 for computers
609.4976.304	LEGAL FEES	100	73	100	-	100	-	100	
609.4976.309	EDP, SOFTWARE & DESIGN		-		-		-		
609.4976.321	TELEPHONE	1,900	1,793	1,900	1,952	1,900	750	1,900	PHONES & INTERNET
609.4976.331	TRAVEL	250	34	250	-	250	-	250	
609.4976.333	STAFF MEETINGS & CONFERENCE	200	15	900	1,440	900	1,524	900	
609.4976.334	MEMBERSHIP DUES AND FEES	1,000	1,200	1,500	1,335	1,500	735	1,500	BUYER CARD, BEV ASSN, CHAMBER
609.4976.343	OTHER ADVERTISING	9,000	6,788	9,000	5,069	9,000	2,573	9,000	
609.4976.351	LEGAL NOTICES PUBLISHING	250	-	250	-	250	-	250	
609.4976.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25	
609.4976.370	MAINTENANCE/SUPPORT FEES	3,000	2,123	3,000	2,283	3,000	2,258	3,000	BMS and LIQ support
609.4976.430	OTHER SERVICE/CHARGES-MISC.	1,000	150	1,000	581	1,000	20	1,000	GROC, UNEMP, NSF, P CASH, FOOD LIC
609.4976.433	MMUA SAFETY PROGRAM	800	765	800	780	1,200	593	1,200	/ALCOHOL , TOBACCO ,SCHOLARSHIP-500
609.4976.439	CASH OVER SHORT		913		1,093		518		
609.4976.440	PROFESSIONAL SERVICES	525	420	525	540	525	540	525	INS AGENCY
609.4976.444	OTHER CONTRACTUAL SERVICES		257		-		-		
Operations Subtotal		28,390	21,275	28,590	21,269	28,990	16,584	29,990	
Total MANAGER		118,453	110,609	123,201	114,238	123,853	64,078	127,395	

EXPENDITURES		BUDGET		ACTUAL		PROPOSED		ACTUAL		BUDGET		ACTUAL		PROPOSED		COMMENTS
LIQUOR STORE		2017		2018		2019		2020								
CASHIERS																
609.4977.101	FULL-TIME EMPLOYEES - REGULA	34,000	37,467	44,000	39,624	44,000	20,282	44,000								
609.4977.102	FULL-TIME EMPLOYEES - OVERTIME		139		-		-									
609.4977.103	PART-TIME EMPLOYEES	35,200	38,778	35,200	40,823	40,000	20,751	42,000								
609.4977.121	EMPLOYER PERA CONTRIBUTIONS	5,190	20,217	5,940	4,705	6,300	3,369	6,450								
609.4977.122	EMPLOYER FICA CONTRIBUTIONS	4,290	4,490	4,910	4,708	5,208	2,422	5,332								
609.4977.123	EMPLOYER MEDICARE CONTRIBU	1,003	1,050	1,148	1,101	1,218	567	1,247								
609.4977.130	EMPLOYER PAID INSURANCE	17,200	15,602	18,000	16,413	19,000	9,595	19,600								
609.4977.131	OPEB OBLIGATION		(486)		-		-									
	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-								
	Personnel Subtotal	96,884	117,257	109,199	107,375	115,726	56,986	118,629								
609.4977.160	LIABILITY INSURANCE	40	47	40	45	40	34	40								
609.4977.333	STAFF MEETINGS & CONFERENCE	300	15	300	20	300	378	300								TRADE SHOW
609.4977.334	MEMBERSHIP DUES AND FEES	50	200	50	-	50	-	50								
	Operations Total	390	262	390	65	390	412	390								
Total CASHIERS		97,274	117,518	109,589	107,441	116,116	57,398	119,019								
JANITOR																
609.4978.210	OPERATING SUPPLIES	600	546	600	769	600	631	900								
Total JANITOR:		600	546	600	769	600	631	900								
BUILDINGS & MAINTENANCE																
609.4979.220	REPAIR/MAINTENANCE SUPPLIES	100	250	100	12	100	101	100								
609.4979.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	1,396	1,000	519	1,000	-	1,000								
609.4979.360	INSURANCE	4,500	3,929	4,500	4,024	4,500	3,641	4,500								
609.4979.380	UTILITY SERVICES	12,500	11,492	12,500	11,868	12,500	4,230	12,500								
609.4979.400	REPAIRS & MAINTENANCE	11,000	9,314	11,000	2,225	21,000	3,527	11,000								
609.4979.410	RENTALS	750	1,675	750	1,805	750	1,108	750								
Total BUILDING MAINTENANCE		29,850	28,056	29,850	20,454	39,850	12,608	29,850								

DEPRECIATION

609.4997.420 DEPRECIATION	13,000	7,810	13,000	5,268	13,000	-	13,000	
Total DEPRECIATION	13,000	7,810	13,000	5,268	13,000	-	13,000	

OTHER EXPENSE

609.xxxx.580					-			
609.4999.720 OPERATING TRANSFERS	14,000	64,000	16,000	16,000	16,000	-	16,000	
Total OTHER EXPENSE	14,000	64,000	16,000	16,000	16,000	-	16,000	

Total LIQUOR FUND EXPENDITURES	1,369,551	1,482,726	1,441,326	1,468,305	1,513,310	663,357	1,572,156
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REVENUES--LIQUOR STORE		PROPOSED		thru 6/30		PROPOSED		COMMENTS
LIQUOR FUND		2017	ACTUAL	2018	ACTUAL	2019	2020	
MISCELLANEOUS REVENUES								
609.4151.3621	INTEREST EARNED	3,000	5,569	3,000	(1,142)	3,000	7,987	3,000
609.4151.3624	MISC REVENUE - REFUNDS	250	350	250	-	250	-	250
609.4151.3626	MONEY MARKET INTEREST		2		52		69	
Total MISCELLANEOUS REVENUES:		3,250	5,921	3,250	(1,090)	3,250	8,056	3,250
PROPRIETARY FUND REVENUES								
609.4975.3781	SALES - LIQUOR	382,600	452,734	401,700	494,158	422,000	232,556	443,000
609.4975.3782	SALES - BEER	819,600	777,386	860,600	783,974	904,000	359,912	949,200
609.4975.3783	SALES - WINE	176,700	225,676	185,500	247,997	195,000	121,918	204,750
609.4975.3784	SALES - MISC. TAXABLE	22,000	20,460	22,000	23,388	22,000	11,432	22,000
609.4975.3786	SALES - NON-TAXABLE	5,215	9,906	5,215	9,156	5,215	3,432	5,215
609.4975.3794	CASH OVER		1,175		1,250		336	
Total PROPRIETARY FUND REVENUES:		1,406,115	1,487,337	1,475,015	1,559,924	1,548,215	729,586	1,624,165
Total LIQUOR FUND REVENUES:		1,409,365	1,493,258	1,478,265	1,558,833	1,551,465	737,642	1,627,415

TOTAL REVENUES	1,409,365	1,493,258	1,478,265	1,558,833	1,551,465	737,642	1,627,415
TOTAL EXPENDITURES	1,355,551	1,418,726	1,425,326	1,452,305	1,497,310	663,357	1,556,156
CAPITAL	0	0	6,000	0	6,000		0
NET INCOME BEFORE TRANSFER\$	53,814	74,532	46,939	106,528	48,155	74,285	71,259
TRANSFERS	14,000	64,000	16,000	16,000	16,000		16,000
GAIN OR LOSS	39,814	10,532	30,939	90,528	32,155	74,285	55,259

2020 CAPITAL REQUESTS:

	0
Total	0

EXPENDITURES--STORM SEWER

		BUDGET		BUDGET		BUDGET		31-Oct thru 6/30	PROPOSED	COMMENTS
		2017	ACTUAL	2018	ACTUAL	2019	ACTUAL	2020		
605.4710.601	BOND PRINCIPAL	48,407	0	47,634	0	114,451	114,451	115,261		W Main/6th and 11th NE/16TH
605.4710.611	BOND INTEREST	7,310	19,018	33,550	31,734	30,324	15,686	28,193		
605.4710.620	PAYING AGENT FEES		347		347		0			
605.4710.621	BOND ISSUANCE COSTS		7,244		0		0			
Total DEBT SERVICE		55,717	26,608	81,184	32,081	144,775	130,137	143,454		
DISTRIBUTION										
605.4963.101	FULL-TIME EMPLOYEES - REGULAR	29,000	28,099	31,000	30,422	31,000	15,397	36,200		
605.4643.102	FULL-TIME EMPLOYEES - OVERTIME		0		0		0			
605.4963.103	PART-TIME EMPLOYEES	3,000	0	3,000	0	3,000	310	3,000		
	New FT					4,475		4,475		Increase 2019 new PT to FT
605.4963.121	EMPLOYER PERA CONTRIBUTIONS	2,175	-11,701	2,325	-54	2,325	1,155	2,715		
605.4963.122	EMPLOYER FICA CONTRIBUTIONS	1,984	1,660	2,108	1,730	2,108	928	2,430		
605.4963.123	EMPLOYER MEDICARE CONTRIBUTIONS	421	388	450	405	450	217	525		
605.4963.124	SICK CONVERSION		0		0		0			
605.4963.130	EMPLOYER PAID INSURANCE	17,200	6,829	8,600	7,227	7,500	3,749	9,900		
605.4963.131	OPEB OBLIGATION		-162		-358		0			
Personnel Subtotal		53,780	25,114	47,483	39,372	50,858	21,756	59,245		
605.4963.210	OPERATING SUPPLIES	7,000	2,502	7,000	3,670	7,000	1,662	7,000		Diesel
605.4963.214	UNIFORMS	1,200	0	280	0	280	0	280		
605.4963.220	REPAIR/MAINTENANCE SUPPLIES	30,500	1,597	30,500	3,830	20,500	431	20,500		
605.4963.240	SMALL TOOLS/MINOR EQUIPMENT	500	379	500	12	500	0	500		
605.4963.303	ENGINEERING FEES		0		0		0	162,000		I/I program
605.4963.325	COMMUNICATION-OTHER	5,000	4,899	5,000	4,745	5,000	2,689	5,000		
605.4963.331	TRAVEL	100	0	100	0	100	0	100		
605.4963.352	GENERAL NOTICE/PUBLIC INFO		0		0		0			
605.4963.360	INSURANCE	800	504	800	701	800	583	800		
605.4963.370	MAINTENANCE & SUPPORT FEES	1,700	1,097	1,700	1,174	1,700	887	1,700		Folder/Stuffer & Handhelds
605.4963.400	REPAIRS & MAINTENANCE	25,000	7,824	25,000	8,583	35,000	7,834	35,000		
605.4963.410	RENTALS		2		2		2			
605.4963.430	OTHER SERVICE/CHARGES	75	90	75	181	75	0	75		
605.4963.433	MMUA SAFETY PROGRAM	4,050	3,101	4,050	3,290	4,750	2,411	4,750		
605.4963.435	UNCOLLECTIBLE						54			
605.4963.440	PROFESSIONAL SERVICES	5,000	0	5,000	0	5,000	0	5,000		Storm Water Plan MS4
605.4963.444	OTHER CONTRACTUAL SERVICES		0		0		0			
Operations Subtotal		80,925	21,993	80,005	26,188	80,705	16,554	242,705		
Total STORM WATER		134,705	47,107	127,488	65,559	131,563	38,311	301,950		

ADMINISTRATION								
605.4964.101	FULL-TIME EMPLOYEES - REGULAR	19,500	16,374	19,500	15,380	19,500	7,901	19,500
605.4964.102	FULL-TIME EMPLOYEES - OVERTIME		4		7		7	
605.4964.103	PART-TIME EMPLOYEES	0	0	0	0	0	0	0
605.4964.121	EMPLOYER PERA CONTRIBUTIONS	1,463	1,184	1,463	1,143	1,463	591	1,463
605.4964.122	EMPLOYER FICA CONTRIBUTIONS	1,209	936	1,209	891	1,209	462	1,209
605.4964.123	EMPLOYER MEDICARE CONTRIBUTIONS	283	219	283	208	283	108	283
605.4964.124	SICK CONVERSION		289		0		0	
605.4964.130	EMPLOYER PAID INSURANCE	3,400	2,448	3,400	2,249	3,000	1,208	3,000
605.4964.131	OPEB OBLIGATION		0		0		0	
	Personnel Subtotal	25,854	21,453	25,854	19,879	25,454	10,276	25,454
605.4964.150	WORKER'S COMPENSATION	5,600	-579	5,600	1,335	5,600	3,595	4,000
605.4964.210	OPERATING SUPPLIES	700	133	700	35	700	59	700
605.4964.240	SMALL TOOLS/MINOR EQUIP		20		340		0	
605.4964.301	AUDITING/ACCOUNTING	900	884	900	908	980	988	980
605.4964.303	ENGINEERING FEES	5,000	0	5,000	0	5,000	0	5,000
605.4964.304	LEGAL FEES						29	
605.4964.309	EDP, SOFTWARE & DESIGN		153		0		0	
605.4964.333	STAFF MEETINGS & CONFERENCES	300		300	0	300	0	300
605.4964.343	OTHER ADVERTISING						248	
605.4964.370	MAINTENANCE/SUPPORT FEES	450	115	450	122	450	141	450
605.4964.400	REPAIRS & MAINTENANCE		46		71		0	
605.4964.430	OTHER SERVICE/CHARGES	200	128	200	250	200	15	200
605.4964.438	CREDIT CARD FEES	2,100	2,861	2,800	3,649	2,800	1,990	4,100
605.4964.440	PROFESSIONAL SERVICES	725	1,420	725	1,540	725	1,540	725
605.4964.444	OTHER CONTRACTUAL SERVICES		577		1,967		838	
	Operations Subtotal	15,975	5,758	16,675	10,217	16,755	9,442	16,455
Total ADMINISTRATION		41,829	27,211	42,529	30,096	42,209	19,719	41,909
DEPRECIATION								
605.4997.420	DEPRECIATION		89,677		92,811		0	
605.4997.625	AMORTIZATION		-1,097		-1,097		0	
605.4997.630	BOND DISCOUNT PAID	0	0		0		0	
Total DEPRECIATION		0	88,580	0	91,714	0	0	0
605.4999.720	Operating Transfers	0	0	0	77,698	0		0
TOTAL STORM WATER EXPENSES		232,251	189,507	251,201	297,148	318,547	188,166	487,314

REVENUES--STORM WATER

STORM WATER FUND				BUDGET		thru 6/30		PROPOSED	COMMENTS
2017				2018		2019		2020	
MISCELLANEOUS REVENUES									
605.4963.3340	STATE GRANTS AND AIDS		3,854		-		-		
605.4963.3613	SPECIAL-ASSMNTS-PREPAID	-	6,250	-	-	-	-	-	
605.4963.3621	INTEREST EARNED	3000	-6608	3000	14137	3000	6881	3000	
605.4963.3624	MISC REVENUE - REFUNDS								
605.4963.3625	INC/DEC IN FAIR VALUE OF INVESTMENT								
605.4963.3626	MONEY MARKET INTEREST		0		53		57		
Total MISCELLANEOUS REVENUES		3000	3495.53	3000	14189.84	3000	6937.84	3000	
PROPRIETARY FUND REVENUES									
605.4963.3720	STORM USER CHARGE	278,000	408,591	428,000	435,686	432,280	222,842	436,600	1%
605.4963.3746	PENALTIES	2,200	4,236	2,200	4,284	2,200	2,221	2,200	
DEVELOPER CONTRIBUTED			-		-		-		
605.4963.3921	TRANSFER FROM OTHER FUNDS		500,000		-		-		
605.4963.3990	CAPITAL CONTRIBUTIONS		296,491		160,289		-		
Total PROPRIETARY REVENUES		280200	1209318.03	430200	600258.8	434480	225062.94	438800	
Storm Expenses		232,251	189,507	251,201	297,148	318,547	188,166	487,314	
Storm Revenues		283,200	1,212,814	433,200	614,449	437,480	232,001	441,800	
Capital Expenses		12,500		12,500		65,000		0	
GAIN OR LOSS		38,449	1,023,307	169,499	317,301	53,933	43,835	(45,514)	

2020 CAPITAL REQUESTS:

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MS4 reserve	2013	10000	
	2014	10000	
	2015-2020	<u>30000</u>	\$5000/yr
		50000	

EXPENDITURES

		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
ICE ARENA		2017		2018		2019		2020	
606.4516.101	FULL-TIME EMPLOYEES -	99,500	82,861	93,000	91,029	96,500	48,160	95,300	
606.4516.102	FULL-TIME EMPLOYEES - OVERTIME		-		-	-	-	-	
606.4516.103	PART-TIME EMPLOYEES	40,100	45,127	40,100	41,328	48,000	21,158	48,000	
606.4516.121	EMPLOYER PERA CONTR	9,000	7,974	9,000	8,298	9,000	4,049	9,000	
606.4516.122	EMPLOYER FICA CONTRIB	8,655	7,616	8,252	7,840	8,959	4,155	8,885	
606.4516.123	EMPLOYER MEDICARE CO	1,444	1,781	1,349	1,833	1,400	972	1,383	
606.4516.130	EMPLOYER PAID INSURAN	19,000	19,505	20,000	16,841	23,000	9,875	23,000	
606.4516.142	UNEMPLOYMENT BENEFIT		738		-		(172)		
Personnel Subtotal		177,699	165,602	171,701	167,168	186,859	88,196	185,567	
606.4516.150	WORKER'S COMPENSATION	3,500	2,570	3,500	1,901	3,500	4,417	4,800	
606.4516.210	OPERATING SUPPLIES	5,000	1,716	4,000	8,610	4,000	630	4,000	
606.4516.214	UNIFORMS	600	905	950	-	600	-	600	
606.4516.220	REPAIR/MAINTENANCE SUP	7,500	5,883	7,500	4,659	7,500	4,132	7,500	
606.4516.240	SMALL TOOLS/MINOR EQUI	1,000	218	1,000	173	1,000	102	1,000	
606.4516.261	MERCH FOR RESALE- TAX	2,000	1,615	2,000	1,793	2,000	497	2,000	
606.4516.301	AUDITING/ACCOUNTING	900	900	900	900	900	900	900	
606.4516.309	EDP, SOFTWARE, DESIGN	500		-	-	-	-	-	
606.4516.321	TELEPHONE	2,800	3,264	3,200	3,295	3,200	1,401	3,500	
606.4516.333	STAFF MEETINGS & CONF	1,000	-	1,000	-	1,000	-	1,000	Refrig
606.4516.334	MEMBERSHIP DUES AND	400	266	400	259	400	276	400	MIAMA, Star
606.4516.343	OTHER ADVERTISING	360	166	200	183	200	70	200	
606.4516.370	MAINTENANCE/SUPPORT	1,900	2,070	2,400	1,325	2,400	1,339	1,800	Message center contract fees
606.4516.380	UTILITIES	52,700	68,184	54,000	80,814	76,000	28,323	76,000	Use 45000 x .80 x 1.5 (20% energy savings?)
606.4516.400	REPAIRS & MAINTENANCE	22,500	31,317	22,500	14,948	22,500	23,914	22,500	new multiplier
606.4516.430	OTHER SERVICE/CHARGE	3,000	1,310	2,000	8,632	2,000	352	2,000	Weed control/garbage/sprinkler
606.4516.433	MMUA SAFETY	1,010	765	1,010	875	1,010	593	1,010	
606.4516.440	PROFESSIONAL SERVICE	500	-	500	-	500	-	500	Alarm
606.4516.444	OTHER CONTRACTUAL SE		289		594		74	10,000	\$10,000 to fair board 2019-2023
606.4516.530	IMPROVE OTHER THAN B		-		-	-	-	-	Yr 1 of 10- R22 replacement
606.4516.580	OTHER EQUIP		-		-		-		
Operations Subtotal		107,170	121,437	107,060	128,962	128,710	67,019	139,710	
Total ICE ARENA		284,869	287,039	278,761	296,130	315,569	155,215	325,277	

REVENUES

						thru 6/30			
ICE ARENA		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	
		2017		2018		2019		2020	
606.4516.3349	MISC STATE GRANT		0		0		0		
606.4516.3450	SCHOOL/YOUTH ICE REN	200,000	189,360	200,000	237,126	200,000	71,546	200,000	
606.4516.3451	LEAGUE HOCKEY	49,000	64,076	49,000	41,662	79,000	8,351	54,000	
606.4516.3452	PUBLIC SKATE	2,500	2,040	2,500	2,523	2,500	742	2,500	
606.4516.3453	OPEN HOCKEY/ICE TIME	5,000	4,234	5,000	2,742	5,000	3,320	5,000	
606.4516.3454	LEASED SIGN REVENUE	1,000	1,355	1,000	1,445	3,500	700	1,500	
606.4516.3455	CONCESSION RENTS	2,516	-	2,516	4,531	2,516	-	2,516	
606.4516.3456	POP AND GUMBALL SALE	3,000	2,423	3,000	2,047	3,000	949	3,000	
606.4516.3457	SKATE RENTS/SHARPENI	1,500	755	1,500	848	1,500	245	1,000	
606.4516.3458	PRO SHOP SALES	200	164	200	207	200	58	200	
606.4516.3623	CONTRIBUTIONS AND DO	-	-	-	-	-	-	-	
606.4516.3624	MISC REVENUE-REFUNDS	-	4,562	-	3,000	-	3,700	-	
	Transfer from other funds		18,072		-		-	-	
Total ICE ARENA		264,716	287,039	264,716	296,130	297,216	89,610	269,716	

Arena Expenses	284,869	287,039	278,761	296,130	315,569	155,215	325,277
Arena Revenues	264,716	287,039	264,716	296,130	297,216	89,610	269,716
Capital Expenses	100000		0		0		0
GAIN OR LOSS	(120,153)	(0)	(14,045)	0	(18,353)	(65,604)	(55,561)

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2020 CAPITAL REQUESTS:

phones???	-
cameras????	-
Refrigerant	25,000
Bill for refrigerant	(25,000) 1/2 from City and 1/2 from County
	-
	-

2019- refrigerant

10 years at \$25,000

REVOLVING LOAN FUND GUIDELINES AND POLICIES

City of Kasson Economic Development Authority

RLF – I. INTRODUCTION – SOURCE AND PURPOSE OF FUNDS

The purpose of this policy is to provide written guidelines for the processing and award of loans under the City of Kasson Economic Development Authority (EDA) Revolving Loan Fund (RLF) Program. It is intended to be used as the procedure for the EDA to follow in the granting and administration of the RLF Program. The City of Kasson EDA maintains a RLF to assist in retaining and expanding existing businesses, assist new start-up companies, assist companies relocating to Kasson, and promote job creation or retention.

The initial capitalization for the RLF will be funded by the City of Kasson EDA. The RLF will be used primarily to provide fixed asset financing to businesses in the City of Kasson. The RLF may also be used for limited working capital financing. The form of the RLF's involvement in the financing may be as a direct loan to the business or as a guarantor to a conventional bank loan. It is the goal of Kasson's RLF to leverage its funds to the greatest extent possible. It is the intent of the RLF program to primarily use its direct loan program for fixed asset subordinated mortgage financing and its loan guarantee component for working capital loans.

The Revolving Loan Fund Program is a "gap financing" tool used to assist in the financing of business projects, in combination with local private sector financing (banks), which would otherwise lack the required funding. Non-Profits may apply for RLF assistance if certain requirements are met. Applicants must first explore opportunities to obtain funds for their projects from commercial lenders or other private sources before consideration for a RLF loan.

The Revolving Loan Fund Program is administered by the seven-member City of Kasson Economic Development Authority, subject to final approval by Kasson City Council. The following is an overview of the RLF program, general guidelines for eligibility, application guidelines, and the criteria and process for evaluation of applications.

RLF – II. GENERAL GUIDELINES

- A. Applicant/Project Eligibility, Private/Equity Participation, and RLF repayment terms shall follow the City of Kasson EDA Business Subsidy Criteria Policy.
- B. Applicants may be individual owners, partnerships, corporations, tenant operators, or contract for deed purchasers of any legitimate business whose primary place of business is located in Kasson (or within 2,000 feet of City boundaries). Loans are limited to one per year to any Borrower/Applicant. Lending institutions, real estate brokers, and media

businesses are ineligible. While the RLF is intended to service the private sector, non-profit applicants may be considered if their project is considered beneficial to the Kasson economy, has a firm source of revenue for repayment, and other requirements are met.

- C. At least sixty percent (60%) of the total project cost shall be funded privately or through a private lender, with no less than ten percent (10%) of the project provided by the businessowner/applicant in cash or owner equity. **The remaining forty percent (40%), recognized as the financing gap, may be provided by the Kasson Revolving Loan Fund.**

If denied for conventional financing, the applicant may increase the gap financing request no greater than sixty percent (60%) the total project costs, up to \$20,000.

- D. All loans shall be secured by collateral adequate to safeguard the lenders. If the Kasson EDA is the sole lender, it will take a first security interest in the assets financed.
- E. Following the funding of a project, periodic financial reporting, record keeping, and other similar requirements are necessary. Failure to abide by City requirements and approved plans will result in the recall of a loan at the City's request.
 - A. Each loan must document job creation or retention, which is the purpose of the RLF program. The expected number of jobs to be created or retained will be contingent on the size and purpose of the loan.
- F. Construction of a project shall not commence until the appropriate City approvals have been given to the application for financing.
- G. Applicants for RLF funds shall complete an application form and supply all additional information requested by the EDA.
- H. At all times, procedures and policies related to the proposed or actual approval of the City's financial assistance will comply with the laws of the State.
- I. Applicants should not make any legally binding commitments to third parties based on the assumptions that an EDA RLF loan will be approved or issued by a specific date. The EDA will not accept responsibility for premature commitments inappropriately made by applicants.
- J. All applications and supporting materials and documents shall become the property of the City and, as such, are public records. Classification of the data shall be governed by the Minnesota Data Practices Act, M.S. 13.01 et seq., and other Minnesota Statutes as appropriate.

RLF – III. ELIGIBILITY, LIMITATIONS, INTEREST AND TERM

- A. Interest Rate & Term policy for Revolving Loan Fund loans are as follows:

1. For loans of less than \$10,000: an interest rate of the U.S. prime rate minus 2% (no lower than 3%) for a term of five years or less;
2. For loans of \$10,000 to \$30,000: an interest rate of the U.S. prime rate minus 1% (no lower than 4%) for a term of 5-10 years;
3. For loans of \$30,000 or greater and/or a term longer than 10 years: an interest rate equal to the U.S. prime rate (no lower than 5%).

U.S. prime rate will be determined by the rate published in the Wall Street Journal one business day prior to the loan closing date.

- B. The terms of the loan shall be determined by the Kasson Economic Development Authority's Loan Review Committee as informed by the following details. Eligible uses and length of term shall be based on the useful life of assets, and the following guide:

- | | |
|---|--------------------------------------|
| 1. Land acquisition | - Limited to 20-year financing terms |
| 2. Building acquisition | - Limited to 20-year financing terms |
| 3. New construction* | - Limited to 20-year financing terms |
| 4. Building renovation* | - Limited to 15-year financing terms |
| 5. Site improvements* | - Limited to 15-year financing terms |
| 6. Machinery, equipment, and fixtures** | - Limited to 7-year financing terms |
| 7. Working capital/Inventory*** | - Limited to 1-year financing terms |

* Owners or contractors are required to pay prevailing wages to any employees involved in construction, renovation, or site improvement work.

** The remaining effective life on equipment, machinery, and/or fixtures must be equal to, or exceed, the life of the loan, determined through IRS Publication 946.

*** Working capital loans are limited to the value for two (2) months of operating costs for the business. Inventory loans are limited to \$5,000.

- C. Use of RLF funds to guarantee a conventional bank loan are subject to certain limitations. The RLF may be used to guarantee up to fifty percent (50%) of outstanding principal balance for a conventional bank loan, with the amount not to exceed \$10,000.

The EDA's criteria for underwriting loans resemble those used by lending institutions in business loan evaluation. The EDA has a focus on economic and community development, as such, the underwriting criteria will include considerations regarding economic impact and community benefit.

D. Ineligible uses and businesses:

- | | |
|---|---------------------------------------|
| 1. Refinance debt | 6. Residential real estate investment |
| 2. Pay delinquent taxes | 7. Gambling |
| 3. Professional offices | 8. Media businesses |
| 4. Product development costs | 9. Agricultural businesses |
| 5. Organizational costs for start-up businesses | 10. Speculative investments |
| | 11. Owner distribution |

RLF – IV. APPLICATION PROCEDURE

A. Prior to any consideration, the pre-application procedure must be completed as follows:

1. The applicant must deliver the following documents to the EDA:
 - a. Completed Revolving Loan Fund Preliminary Application.
 - b. Release Authorization(s).
 - c. The EDA does not charge any application processing or loan servicing fees. However, fees may be required from applicants if the EDA incurs any third part charges for document filing, credit checks, appraisals, or loans that require a consultant. *

*The fact that the City accepts an applicants' fees is not to be construed as a guarantee that the City will authorize the project under consideration.

2. The EDA Loan Review Committee and EDA Staff, as an ex-officio member of the committee, will review the pre-application and provide a recommendation to the Authority and Council whether a full application should be considered, based on consideration of the proposed project in accordance with the EDA's Business Subsidy Criteria.

B. Full Application. The Applicant must provide all supplementary information and attachments as required for the RLF funds being requested, and:

1. A "but for" letter documenting the need as set forth in the *Business Subsidy Criteria Policy* section of the City of Kasson Economic Development Authority Policy and Procedures Manual.
2. The following may be requested from the Applicant, where applicable:
 - a. Letter of commitment for bank/private financing;
 - b. Retail or office market analysis;
 - c. Property appraisal for the proposed project;
 - d. Pro forma analysis; and/or,
 - e. A credit check.

3. A statement addressing environmental review requirements and evidence of compliance with applicable requirements.
4. Balance of fee deposit incurred for any third part charges for document filing, credit checks, appraisals, or loans that require a consultant.
5. Building and site plans.
6. Property information, including legal description, tax parcel ID number, size of parcel(s), current market value, and estimated market value upon completion (land and improvements), and survey map showing exact boundaries of proposed development (if applicable).
7. Statement of property ownership or control (e.g. purchase agreements and contracts).
8. Historic information on the business, and a copy of the Applicants business plan.
9. Business financial statements including the past three years of profit/loss statements and balance sheets. (See RLF – II. I)
10. Resumes and personal financial statements of all principals with twenty percent (20%) or more ownership of the business. (See RLF – II. I)
11. List any other development projects the Applicant has completed. List the value, debt load, lender(s) of each project, and note whether the Applicant has ever defaulted on any loan commitment, development or redevelopment agreement, or other subsidy for any of the projects listed.
12. Any other information deemed necessary or desirable by the EDA or City Council. Should the EDA or City Council request a background check, the applicant must agree to a background check before one may be conducted.

RLF – V. APPLICATION REVIEW AND PROJECT APPROVAL

A. Preliminary Approval.

The EDA Loan Review Committee and EDA Staff, as an ex-officio member of the committee, and/or a third party will review the full application and provide a recommendation for preliminary approval to the EDA and City Council.

The EDA will make a finding based upon information presented as to whether the proposed project is consistent with the City of Kasson EDA Business Subsidy Criteria Policy and RLF guidelines outlined in this document. If deemed appropriate, the

EDA/City Council may direct staff and/or consultants to prepare the required documents and agreements.

B. Final Approval.

Final approval of a RLF Loan shall occur with the approval and signing of all required documents and agreements including, but not limited to, the following:

1. Business Subsidy/Development Agreement.
2. Loan Agreement.
3. Promissory Note.
4. Collateral adequate to safeguard the RLF Loan, with the understanding that the City interest in the assets financed may be subordinate to the primary lender.
5. Personal Guarantees may be required in any project at the sole discretion of the EDA and/or City Council. Personal Guarantees may be collateralized with personal assets when appropriate.
6. Certificate of Insurance Coverage listing the City as a loss payee each year of the loan.
7. Disclosure of all Federal, State, and Local tax liens and payables from all Principals.

C. Data privacy.

All applications and supporting documents shall become the property of the City, and the classification, retention, destruction, and/or disclosure of data shall be governed by the Minnesota Data Practices Act, M.S. 13.01 et seq., and other Minnesota Statutes as appropriate.

RLF – VI. LOAN SERVICING AND FOLLOW-UP REPORTING REQUIREMENTS

A. Loans may be closed by the EDA President/City of Kasson Finance Director. General closing procedures are as follows:

1. When the loan closing is completed and funds are disbursed, the Economic Development Coordinator will establish a loan servicing file to contain:
 - a. All closing documents;
 - b. A log of all conversations and correspondence relating to the loan; and,
 - c. A master follow-up file to ensure loan monitoring functions are performed on a timely basis.
2. An Amortization Schedule including the calculation of principal and interest, and monthly payment reports will be executed at the time of the loan closing and will be forwarded to the City of Kasson Finance Department for payment collection.

- B. Loan accounting will be a part of the City of Kasson Finance Department's responsibility. The Borrower or Borrowing Entity will be responsible for providing the Finance Department with loan accounting reports. The Finance Department will be responsible for collecting and maintaining evidence of ongoing compliance with any loan requirements. The EDA Coordinator will be responsible for collecting and maintaining evidence of ongoing compliance with respect to job creation and retention, insurance, financial reporting, and any special conditions in the initial agreement. Reports may be requested for individual loans including principal, interest, fee payments, etc.
- C. Delinquency will be handled by the EDA Coordinator in a firm, yet flexible way, with provision for modifying or restructuring consistent with program objectives and responsible money management. Any modifications of loan terms and conditions must be requested in writing by the applicant and approved by the EDA Board.
- D. Defaults will be handled on a case-by-case basis by the EDA Coordinator. In the event the business is in default on any of the terms and conditions of the loan agreement, all sums due and owing, including penalties, shall, at the City of Kasson EDA's option, by acceleration or otherwise, become due and payable. To exercise this option, the City of Kasson Attorney shall prepare a written notice to the business. The notice shall specify the following:
 - 1. The default;
 - 2. Action(s) required to cure the default;
 - 3. A date, not less than thirty (30) days from the date of the notice, by which the default must be secured to avoid foreclosure or other correction action(s); and,
 - 4. Any penalties incurred as a result of the default, inability to create jobs, etc.

The City of Kasson EDA shall use its discretion in terms of when and how to collect and liquidate secured collateral.

- E. Any total or partial sale, assignment, conveyance, lease or transfer with respect to the loan and security interest is not allowed without prior review and written approval by the EDA Board, which approval shall not be unreasonably withheld.
- F. Compliance with Minnesota Business Subsidy Law. Each business receiving assistance with the principal amount over \$75,000 from the Revolving Loan Fund shall be subject to the provisions and requirements set forth by Minnesota Business Subsidy Statute 116J.994 and the City of Kasson EDA Business Subsidy Policy. All Revolving Loan Fund Loans

RLF – VII. USE OF LOAN REPAYMENTS

The Kasson RLF is a self-replenishing fund. Interest and principal payments on previous loans will be used to issue new loans in accordance with the RLF guidelines and policies.

RLF – VIII. COVENANTS

- A. Use of proceeds. The Borrower and/or business will use the proceeds of the Loan in the manner outlined by this document and stipulated in the loan closing documents. Failure to satisfy this covenant may result in Material Adverse Effect.
- B. Compliance with Laws. The Borrower and/or Business will be required to maintain good standing with the States, Counties, and Cities where they exist. Failure of the Borrower and Business to maintain compliance with laws may result in Material Adverse Effect.
- C. Taxes. The Borrower and/or Business are required to pay their obligations with respect to all tax liabilities, assessments, and government charges. The failure to make payment of tax liabilities, assessments, and governmental charges may result in Material Adverse Effect.
- D. Job Creation and Retention. The Borrower and/or Business will be required to create and maintain the number of jobs as decided by the EDA Board and outlined in Loan Closing documents. Failure to comply with this covenant may result in Material Adverse Effect.
- E. Insurance. The Borrower and/or Business will be required to maintain adequate policies for the Business and properties associated with the Business after the Loan Closing date.
- F. Maintaining Records and Reporting. The Borrower and/or Business will be required to maintain and deliver records to the lender for review on an annual basis. Failure to provide adequate records and access to properties may result in Material Adverse Effect. The required documents are as follows:
 - i. Taxes. A statement from a Banking Institution verifying the Borrower and/or Business have filed annual taxes.
 - ii. Job Creation and Retention. The Borrower and/or Business will maintain a record of employment figures.
 - iii. Insurance. The Borrower and/or Business will submit proof of insurance for the Business and properties associated with the Business.
- G. Site Visit. The Borrower and/or Business will be required to allow access to, and inspections of, properties associated with the Loan by an agent of the EDA (i.e. Board Member, Coordinator, etc.). These site visits are to be carried out on an annual basis. Failure by the Borrower and/or Business to allow EDA access to properties associated with the Loan may result in Material Adverse Effect.

RLF – IX. DEFINITIONS

As used in this document, the following terms shall have the following meanings:

“Amortization Schedule” shall mean a complete table of periodic loan payments, showing the amount of principal and the amount of interest that comprise each payment until the loan is paid off at the end of its term.

“Assignment” shall mean the transfer of property, benefits, interests, liabilities, rights under a contract, by one party to another.

“Borrower” shall mean the approved Applicant for a Revolving Loan Fund loan.

“Business Plan” shall mean a document setting out a business’s future objectives and strategies for achieving them.

“Business Subsidy” shall have the meaning assigned to such term in Minnesota Business Subsidy Law, Minnesota Statutes Section 116J.993 through 116J.995.

“But-for” shall mean the analysis that determines whether a proposed project would not occur, but for the Revolving Loan Fund assistance.

“Certificate of Insurance Coverage” shall mean a certificate issued by an insurance company or broker that verifies the existence of an insurance policy held by the Borrower.

“Collateral” shall mean something pledged as security for repayment of a loan, to be forfeited in the event of a default.

“Default” shall mean the failure to fulfill the obligation to repay the loan.

“Delinquency” shall mean when the Borrower or Business, with a contractual obligation to make loan payments against the debt of the RLF loan, does not make those payments on time or in a regular, timely manner.

“Development Agreement” shall mean a voluntary contract between a local jurisdiction and a person who owns or controls property within the jurisdiction, detailing the obligations of both parties and specifying the standards and conditions that will govern development of the property.

“Economic Development Authority” shall refer to the City of Kasson Economic Development Authority (EDA), a professional and confidential agency whose goal is to help develop and support economic growth within the city of Kasson.

“Environmental Review” shall refer to the assessment of the environmental consequences of a plan or project prior to the decision to move forward with the proposed action.

“Ex-Officio” shall refer to the Economic Development Coordinator, who is part of the EDA by virtue of their position as an employee of the EDA.

“Financial Statement” shall refer to the formal record of the financial activities of the Borrower or Business.

“Fixed Assets” refers to assets which are purchased for long-term use and are not likely to be converted quickly into cash, such as land, buildings, and equipment.

“Gap Financing” shall refer to the sum of money lent by the City of Kasson EDA to cover the difference between secured financing and the financing needed to carry out a project.

“Guarantor” shall mean the City of Kasson EDA, which is providing the RLF Loan.

“Interest” shall mean:

- a. the fee rate for the use of RLF funds, determined by the amount and length of the loan.
- b. the amount of ownership a stakeholder has in a company.

“Legal Description” shall mean a geographical description of a property which identifies location, boundaries, and any existing easements on the property.

“Letter of Feasibility” shall refer to a letter which includes the background of the project and provides an assessment of the practicality of the proposed project.

“Material Adverse Effect” shall mean a material adverse change to the business, operations, property, or financial condition of the Borrower and/or Business, taken as a whole, the validity or enforceability. The Lender, or EDA, is allowed to cancel the transaction if a material adverse change occurs.

“Partnership” shall refer to a business or firm owned and run by two or more partners.

“Personal Guarantee” shall mean a promise made by an individual or entity to accept responsibility for some

“Prime Rate” shall mean the rate of interest last quoted by The Wall Street Journal as the “Prime Rate” in the U.S. or, if The Wall Street Journal ceases to quote such rate, the highest per annum interest rate published by the Federal Reserve Board.

“Principal” shall, in the context of borrowing, refer to the initial size of the loan, and/or the subsequent remaining balance.

“Principal Owner” shall mean any person or entity who, now or hereafter, directly or indirectly owns a twenty percent (20%) or greater interest in the business.

“Promissory Note” shall mean a signed document containing a written promise to pay a stated sum to a specified person or the bearer at a specified date.

“Pro Forma” shall mean an analytical projection of the potential financial position of a company based on a review of historical information, operating metrics, and potential costs associated with anticipated changes.

“Resume” shall mean a brief account of a person’s education, qualifications, and previous experience.

“Revolving Loan Fund” shall mean a gap financing measure primarily used for development and expansion of small businesses. It is a self-replenishing fund, utilizing interest and principal payments on previous loans to issue new ones.

“Security Interest” refers to an enforceable legal claim or lien on collateral that has been pledged to obtain a loan.

“Subordinate Financing” is debt financing that is ranked behind that held by secured lenders in terms of the order of which the debt is repaid.

“Tax Parcel ID” shall refer to the identification number assigned by Dodge County to a certain plot of property.

“Term” refers to the length of time a borrower has to make payments on a loan.

“Underwriting” shall refer to the criteria and process of the City of Kasson EDA used to determine whether a borrower’s loan application is an acceptable risk.

“Working Capital” shall mean the capital of a business which is used in its day-to-day operations.

RLF – X. PROVISION FOR AMENDMENTS

The City of Kasson Revolving Loan Fund Policies may be amended by the Kasson City Council after a public hearing on such amendment(s) and, in accordance with Minnesota Business Subsidy Law, Minnesota Statutes Section 116J.993 through 116J.995, upon recommendation by the Kasson Economic Development Authority.

2020

CITY OF KASSON

2019 FEE SCHEDULE (REFERENCE ORDINANCE)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KASSON AS FOLLOWS:

Fees shall be hereby established:

ADMINISTRATIVE FEES:

Copies	\$.25 per page – 8 ½ x 11 (black & white)	
	\$.75 per page – 11 x 17 (black & white)	
	\$.50 per page – 8 ½ x 11 (color)	
	\$1.00 per page - 11 x 17 (color)	
	Folding machine: .10 per page	
NSF's, Closed Accounts, Stop Pays	\$30.00 per check	
Duplicate Meeting Tapes	\$3.00 per tape	
Special Assessment Search	\$25.00	
Administrative Fee	\$50.00	
Notary Public	\$1.00 (State Law)	
Copy of City Code	actual cost	
Copy of Zoning Code only	actual cost	
Duplicate License/Permit, any type	\$10.00	
Mileage Reimbursement	IRS rate	
Maps	\$5.00	11 x 17 Maps
	\$10.00	2 ½ x 1 ½ ft. Maps
	\$25.00	Wall Maps
City Hall Room Rentals	\$25.00	Council Chambers
	\$15.00	Mini-Conference Room
	\$25.00	Key Deposit
	No Charge	Non-Profits
Library Community Room	No Charge	Non-Profits
	%	All Others
Late Charge on Invoiced Amounts	.75% monthly if not paid within 30 days.	
To Developers		

CREDIT CARD PAYMENT POLICIES

PRIVACY POLICY: *"We respect and are committed to protecting your privacy. We will not sell your personally identifiable information to anyone."*

SECURITY POLICY *"Your payment and personal information is always safe. The Secure Sockets Layer (SSL) software is the industry standard and among the best software available today for secure commerce transactions. It encrypts all of your personal information, including credit card number, name, and address, so that it cannot be read over the internet."*

REFUND POLICY: *The City of Kasson has a NO REFUND Policy.*

POLICE SERVICES

Department Accident Reports	\$10.00
Vehicle Impoundment Fee	Cost of impoundment + \$10.00/day
Criminal History Check	\$10.00 per check
PBT (Preliminary Breath Test)	\$20.00 per week
Patrol Unit (FEMA – disaster)	\$65.00/hour + 25.00/person
Reserve Officer	actual cost

96.01*	Fair Housing; Rental Housing
	Base fee 3 housing units or less
	Base fee 4 to 8 housing units
	Base fee 9 or more housing units
	Plus \$10 for each rental unit*

\$15
\$20
\$25

*Rental unit fee waived, if crime free multi-housing Gold Certificate is attached.

If application for renewal is not made prior to the expiration of the certificate, an additional fee of \$2.50 per day shall be charged for each day thereafter up to 20 days or until the application is filed, whichever occurs first.

Animals

90.22*	Animal Lifetime License	\$25.00 per animal
	Dog Impound – with license	Cost of Impound
	Dog Impound – without license	Cost of Impound plus \$50.00
	Cat Impound – with license	Cost of Impound
	Cat Impound – without license	Cost of Impound plus \$50.00
	Tag Replacement	\$10.00
	Dangerous Dog	\$100.00 annually
	Kennel (more than 3 dogs or cats)	\$250.00 annually

BUILDING PERMIT FEES

150.05*

Homes & Other Construction**Valuation of Structure**

\$1-\$2,000	\$90.25	
\$2,001-\$25,000	\$90.25	1st \$2,000 plus \$11.40 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001-\$50,000	\$352.45	1st \$25,000 plus \$6.12 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001-\$100,000	\$505.54	1st \$50,000 plus \$5.39 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001-\$500,000	\$775.04	1st \$100,000 plus \$4.31 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001-\$1,000,000	\$2,499.84	1st \$500,000 plus \$2.81 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$4,330.34	1st \$1,000,000 plus \$2.81 for each additional \$1,000 or fraction thereof

State Surcharge	.0005 x Valuation
Plan Review Fee	65% of Building Permit Fee
Reinspection Fee	\$60.00
Plumbing Permit	\$60.00
Mechanical Permit	\$60.00
Siding Permit	\$100.00
Windows Permit	\$100.00
Sump Pump Permit	\$100.00
Permit Extension	\$60.00
Permit Research	\$60.00

150.07*

Mobile Homes

Installation Permit	\$250.00
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Roofing Construction

Shingling Permit	\$100.00
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Reissue of Expired Permit	Equal to original permit fee
Failure to Obtain Permit	\$150.00 or a sum equal to two times the building permit fee applicable to the project, whichever is greater

revised 4/10/19

CONSTRUCTION FEES:

Occupancy Permit	\$50.00
Street Elevations Determination	\$50.00
Curb Cut	\$50.00
Sidewalk Replacement Program	no charge
Soil Boring	\$50.00
Excavations	\$50.00
Gasoline Storage	\$100.00
Demolition	\$250.00
Demolition Permit Deposits	\$2,500.00

LAND USE FEES:

General Development Plan	\$300.00	& engineering
Preliminary Plat	\$300.00	+ \$20/lot & engineering
Final Plat	\$300.00	+ \$20/lot & engineering
Minor Subdivision	\$300.00	
Variance	\$300.00	
Rezone	\$400.00	
Street Vacation	\$250.00	
Conditional Use Permit	\$300.00	
Annexation	Less than 1 acre	\$350 + costs
	1-10 acres	\$350.00 + \$20.00/acre
	11+ acres	\$650.00 + \$2.00/acre
Site Plan Review	\$2,000.00	
Planned Unit Development	\$300.00	+ \$20/lot & engineering
Appeal	\$150.00	

ADDITIONAL FEES: (include by are not limited to)

Parkland Dedication Allowance	10% of Value	\$8,000/acre estimated value
Net Revenue Loss Fee	110% of NRL Pmt	\$2,090.00/lot estimate
Substandard Road Fee		(for future discussion)
Engineering Costs		Actual
Certified Building Official		56.64 per hour
Building Official Consultant		56.64 per hour
Building Field Inspector		56.06 per hour
Clerical/Secretarial		37.15 per hour
Attorney		\$145.00 per hour
Mileage		IRS rate
Other Expenses		At Cost

LICENSE & PERMIT FEES:

110.23*	<u>Alcoholic Beverages</u>	<i>Maximum Set by State</i>
	3.2% Malt Liquor, Off-Sale	\$100.00
	3.2% Malt Liquor, On-Sale	\$100.00
	Consumption or Display	\$200.00
	Intoxicating, On-Sale	\$1,000.00
	Buyer's Card	\$20.00
	Club Intoxicating, On-Sale	\$300.00 - under 200 members
		\$500.00 - 201 to 500 members
		\$650.00 - 501 to 1,000 members
		\$800.00 - 1,001 to 2,000 members
		\$1,000.00 - 2,001 to 4,000 members
		\$2,000.00 - 4,001 to 6,000 members
		\$3,000.00 - over 6,000 members
	Wine	\$200.00
	Malt Liquor Off-sale	\$200.00
	Microbrewery/Small Brewer/Brewery/Brewpub	\$200.00
	Distillery/Winery	\$200.00
	Wine ID Card Application	\$5.00
	Investigation	\$100.00
	Sunday Liquor License Applic	\$200.00
	Public Consumption	\$100.00 per event
113.08*	<u>Adult Establishment</u>	\$4,000 per year
111.21*	<u>Amusements</u>	
	Mechanical Amusement Devices	\$15/location + \$15/machine
111.04*	<u>Charitable Gambling</u>	
	Investigation	\$100.00 per state statute
	<u>Fireworks</u>	
	Fireworks Displays	\$50.00
112.06*	<u>Peddlers & Solicitors</u>	
	For-Profit	\$50.00 per person, good for up to 90 days
	Non-Profit	No Charge, but must register
111.43*	<u>Pool Halls & Bowling Alleys</u>	
	Pool Hall	\$10.00 for each table
	Bowling Alley	\$10.00 for each alley
51.43*	<u>Refuse Hauling</u>	
	Hauler's Permit	\$500.00 flat fee, each company

PARK & REC FEES: *Park Pavilion Rental - Lions \$20/block of time/designated shelter*

Park Pavilion Rental - <i>Vets Park</i>	<i>4000</i> \$30.00/block of time/designated shelter
Adult Basketball League	\$10 per participant*
	*Subject to change if school increases gym fee
Adult Softball	\$300.00 per team
Adult Volleyball	\$100.00 per team
Ball Field Maintenance	\$25.00 per hour

Aquatic Center Rates

Season Passes:

Family Pass	Kasson resident	\$180.00 (Up to 4 people)
	Paid Prior to March 1	\$170.00 (Up to 4 people)
	Non-resident	\$210.00 (Up to 4 people)
	Paid Prior to March 1	\$200.00 (Up to 4 people)
		Each additional person \$ 40.00
Single Pass	Kasson resident	\$80.00
	Paid Prior to March 1	\$70.00
	Non-resident	\$95.00
	Paid Prior to March 1	\$85.00

Daily Fees:

Daily Lap swim	\$2.00/person
Season Lap Swim Pass	\$40.00
Individual Daily Fee	\$5.00 <i>6.00</i>
Passbooks:	
10 Daily Passes	\$45.00 <i>55.00</i>
20 Daily Passes	\$90.00 <i>110.00</i>

Red Cross Lessons:

Private Lessons:	\$40.00 <i>45.00</i> /participant
(Set up with A.C. Manager)	\$60.00 <i>65.00</i> /participant

Tiny Tot Lessons:

	\$20.00/ participant
Parent/Tot Swim: Daily Fee	\$2.00/child (no charge for parent)
Season Pass	\$20.00/child

Swim Team:

\$40.00/participant (no transportation)

Water Fitness programs:

\$25.00 facility fee for 50 minute class times during designated available times

Aquatic Center Facility Rental:

Non-refundable deposit	\$50.00 (required two weeks prior to event)
3 Hour rental	\$350.00 <i>250.00</i> (Deposit is applied to this fee)

Funbrella Rentals 3 hrs:

Non-refundable fee	\$50.00 (required two weeks prior to event)
(The daily swim fee is charged for any swimmers who do not present a pass.)	

PARK & REC FEE

Ball Field Rental

\$30.00/field/day

Ball Field Maintenance

\$15.00/hour

Veterans Memorial Park Concession rental

Electric Hook-up stand-alone concession trailer

\$250 damage deposit/ \$25.00 per day
\$25.00 per day

PUBLIC WORKS FEES:

Picnic Table Rental	\$20.00 deposit per table, \$400 maximum
Barricades Rental	\$10.00/each/day (undelivered)
Weed/Long Grass Eradication	\$100/hour (person + equip, min.1 hr)
Jet Rodder & Operator	\$70/hour + \$35/person
Loader & Operator	\$70/hour + \$35/person
Street Sign Installed	\$70/hour + \$35/person
Sweeper & Operator	\$70/hour + \$35/person
Line Truck & Operator	\$90/hour + \$45/person
Snow Removal from Sidewalks	\$100/hour (minimum 1 hour)

CEMETERY FEES

97.04*	Grave Prices-per site	\$450.00	500.00
	Cremation only graves-per site	\$450.00	500.00
	2 nd Cremation on single grave space	\$225.00	250.00
	½ Lot – 4 graves	\$1,800.00	2,000.00
	Full Lot – 8 graves	\$3,600.00	4,000.00
	Locating of monuments/markers (Required)	\$50.00	

<u>Burial – Open & Close</u>	<u>Weekday</u>	<u>Weekday</u>	<u>Saturday</u>	
		<u>Winter</u>	<u>Saturday</u>	<u>Winter</u>
No Sundays/Holidays	625.00	800.00	775.00	950.00
Conventional	\$600.00	\$775.00	\$750.00	\$925.00
Cremation	\$350.00	\$400.00	\$500.00	\$550.00
All opening and closings after 5:00 p.m. additional	375.00	425.00	525.00	575.00
Oversized Vault Charge	\$150.00			
Winter Rates Effective Nov 15 thru April 15				

Vault Storage Fee (winter)

\$50.00/Month

DODGE COUNTY ICE ARENA

Winter	Cost	# of participants
DCYH	\$180/ hr	Varies
DCHS	\$180/ hr	Varies
RYHA	\$180/ hr	Varies
RJH	\$180/hr	Varies
Adult league	\$1900/ team	Varies
Junior Practice ice	\$100/hr	Varies
Junior Game ice	\$180/ hr	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies
Open Hockey	\$5 admission	Varies

Spring	Cost	
Freestyle FS	\$5 admission	Varies
Open Hockey	\$5 admission	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies
Weekend ice	\$100/ hr	Varies
AAA Hockey	\$125/ hr	Varies
District 9	\$180/ hr	Varies
USA Hockey	\$180/ hr	Varies

Summer	Cost	
DCYH	\$150/ hr	Varies
DCHS	\$150/ hr	Varies
Learn to Skate	\$25/ child	Varies
Novice	\$10 admission	Varies
Best of 5	\$8 admission	Varies
Bromberg	\$150/hr	Varies
Ice Rental	\$150/ hr	Varies
AAA Hockey	\$125/hr	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies
Ice Rental wkday	\$150/ hr	Varies

Fall	Cost	
DCYH	\$150/ hr	Varies
DCHS	\$150/ hr	Varies
Girls 4 on 4 League	\$130/ hr	Varies
SME Elite	\$150/hr	Varies
District 9	\$180/ hr	
Viper Practice ice	\$100/ hr	Varies
Viper Game ice	\$180/ hr	Varies
Open Skating	\$5 admission	Varies
Skate Rental	\$1/ pair	Varies

Others	Cost
Lease of Wall space	Varies per size and duration
Pro shop	Varies on items
Concession rental/Liquor conc	20% of net profit

FIRE SERVICES

Twp Fire Protection Agreements

\$81.90 per parcel

The information below will be entered into the comment field of the NFIRS Fire Reports as applicable. These codes will be used by the City of Kasson to generate an invoice for services rendered.

The City has full discretion to modify the bill as needed.

If this is a FEMA Disaster we will utilize the FEMA Pay Schedule.

All hourly rates will be under the assumption that they were used for the full time of the call.

Kasson Fire will not itemize usage per item on an hourly basis.

(Example: if we use a Ventilation Fan for 1 hour but the call was for 3 hours the billing for the fan will be for the full call time of 3 hours. During a call, the Kasson Fire Fighters cannot and will not assign time tracking equipment. Unless otherwise stated on the Fire Report.)

100 Rescue Vehicle - \$150 initial /\$50hr after

105 Air pack - \$10

110 Spare Bottle - \$5

115 Thermal Cameras - \$75

120 Saws -\$15

125 Tools - \$10

130 CO/Gas Monitor - \$50

135 Lift Bags/Cribbing - \$20

140 Electric Winch - \$20

145 Generator/Portable Power - \$25hr

150 Lights -\$25hr

155 Floor Dry - \$25 ½ bag

160 Fire Extinguishers - Refill Price

165 Ladders - \$10

170 Blankets - \$5

175 Ropes – Boarding up Full Cost

180 Extrication Tools (Jaws) \$100

200 Pumper 1 - \$200 initial / \$100 after

210 Exterior hose \$30/section, Interior hose \$20/section

220 Speed Lays - \$100

230 Foam- \$100

240 Foam Sticks \$15

250 Ventilation Fans - \$20hr

260 Road Cones -\$10

300 Pumper 2 -\$200 initial /\$100hr after

400 Ariel Ladder Truck -\$250 initial /\$100hr after

500 Tanker 1 -\$50 initial, \$25hr after

550 Water \$2.54 per 1000 gallons

600 Tanker 2 - \$50 initial, \$25hr after

700 Grass Rig -\$100

710 Indian Packs \$25 each

720 Blowers - \$20hr

730 Swatters / Brooms -\$10 each

800 Utility Vehicle or

Transport Firefighters \$25

900 Damaged Equipment – Varies

950 Drug Lab Standbys -\$1000

1000 Staffing per person -\$10hr

1500 Hazmat/Decontamination Full cost

1700 Tripod / Rescue /

Entrapment - \$100hr

1900 EMR Vehicle (MVA Only) \$250

2000 Cancel in route or

similar CO calls \$250 minimum.

*Major Incidents City will

cap vehicle charges @ 4+hrs

2019 FEE SCHEDULE

ELECTRIC

		Oct-May	June-Sept
Base Rate:	\$14.00/month		
	\$14.00/month	Residential Energy	0.105
	\$22.00/month	All Electric Resid. Energy	0.09
	\$50.00/month	Small Commercial Energy	0.109
		Large Commercial Energy	0.062
		Large Commercial Demand	\$11.60
			\$14.00

Customers with a demand reading between 25 kW and 50 kW monthly have the annual option to select their commercial rate class.

Bi-Directional Meter	\$22.44 per month
Street Security Light	\$10 per month
Conservation Improvement Program Fee	3.00%
Wind Power:	1 unit: \$2.69; 2 units: \$5.39; 3 units: \$8.08

Deposits	\$115.00 – residential (non-owners)
	\$180.00 – commercial (non-owners)

Service Fee	\$50.00	7:00 AM-5:00 PM
	(No reconnections after business hours)	

Electrical Meter	Actual cost of the meter
Electric Installation	\$220.00 per lot in residential subdivisions

*In commercial and industrial areas, the owner shall assume and be solely responsible for 50% of the total cost of the materials for the installation of the electric service including transformer. The owner shall provide the current transformer cabinet and access to the meter. The City shall supply current transformers and meter socket at the City's expense. The owner shall be responsible for supplying and installing service conductors to the transformer in accordance with the state electrical code. The owner shall provide the material for service connections. The City of Kasson shall make all connections.

Estimated Meter Reading	\$110.00 per month after two consecutive estimates
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Miscellaneous

110.0*	Pole Rental	\$10.00 per pole
	Antenna Rental	Per contract basis

Co-Generation Fees

Refer to: Municipal Distributed Energy Resource Interconnection Process

Rates adjusted per outcome of electric rate study. For publication August 3, 2017.

4,590

Water

HOUSEHOLD USE ONLY

No sewer or water credits shall be given for pool filling, lawn and garden watering, and residential car washing, etc. Homeowners are encouraged to install a 2nd meter to avoid sewer charges for outside use.

53.020*

Residential Base Rate \$8.78/month (Regardless of usage) 9.18	Usage rate:	0 -5,000 3.57	\$3.42/1,000
		5,001 -10,000 4.47	\$4.28/1,000
		Above 10,001 5.59	\$5.35/1,000

Additional Meter Base Rate \$4.39/month 4.59	5.59	\$5.35/1,000
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Commercial Base Rate \$17.22/month (Regardless of usage) 17.99	Usage rate:	0 -10,000 3.57	\$3.42/1,000
		10,001 -100,000 4.47	\$4.28/1,000
		Above 100,001 5.59	\$5.35/1,000

Deposits \$95.00 – residential (non-owners)

\$95.00 – commercial (non-owners)

Safe-Drinking-Water Connection Set by MN State Health Department

Meters – new construction Actual cost of the meter

Meters – replacement No charge (unless frozen)

Water Access Charge \$1,000.00 per acre (Due at Final Plat)

Connection \$1,200.00

Service Fee \$50.00 - during business hours 7:00 AM-5:00 PM
(No reconnections after business hours)

Tapping \$200.00; \$1,000 if no inspection performed

Estimated Meter Reading \$100.00 after two consecutive estimates

Metered Bulk Water **11.80** ~~\$11.29~~ per 1,000

Special monthly flat fees: KM High School hydrant: \$10.43 Dodge County Fairgrounds: \$56.94

10.90

59.50

Sewer

53.084* Base Rate \$32.64/month
(Regardless of usage)

Special monthly flat fees:

Usage rate:

\$6.15/1000 gallons

Dodge County Landfill

\$30.27

Dodge County Admin building

\$36.62

Sewer Access Charge
Connection

Due at Final Plat

\$1,000.00 per acre

Single Residence

\$2,450.00

Condominiums

\$2,450.00 per unit

Multiple Dwellings

\$2,450.00 for 1st unit

+ \$160.00 for each additional unit

Mobile Homes

Privately Owned Park

\$1,600.00 for 1st unit +

\$110.00 for each add'l unit

Park w/Public System

\$1,600.00 per unit

Other Mobile Homes

\$1,600.00 per unit

Campgrounds

\$1,100.00 for 1st unit +

\$110.00 for each additional unit

Commercial

\$2,750.00

Industrial

\$2,450 for each 10,000 gallons of usage

Tapping Inspection

\$100.00

Storm Water

52.03* REF Base Rate \$14.65/month

Groundwater Drainage Systems Inspection

\$50.00

(new construction only)

53.124* Sump Pump Surcharge

\$100 per month

MnDOT FY 2022-2023 Local Partnership Program (LPP): TH 57 and 16th Street Roundabout – Kasson, Minnesota

December 4, 2019

Presentation Team



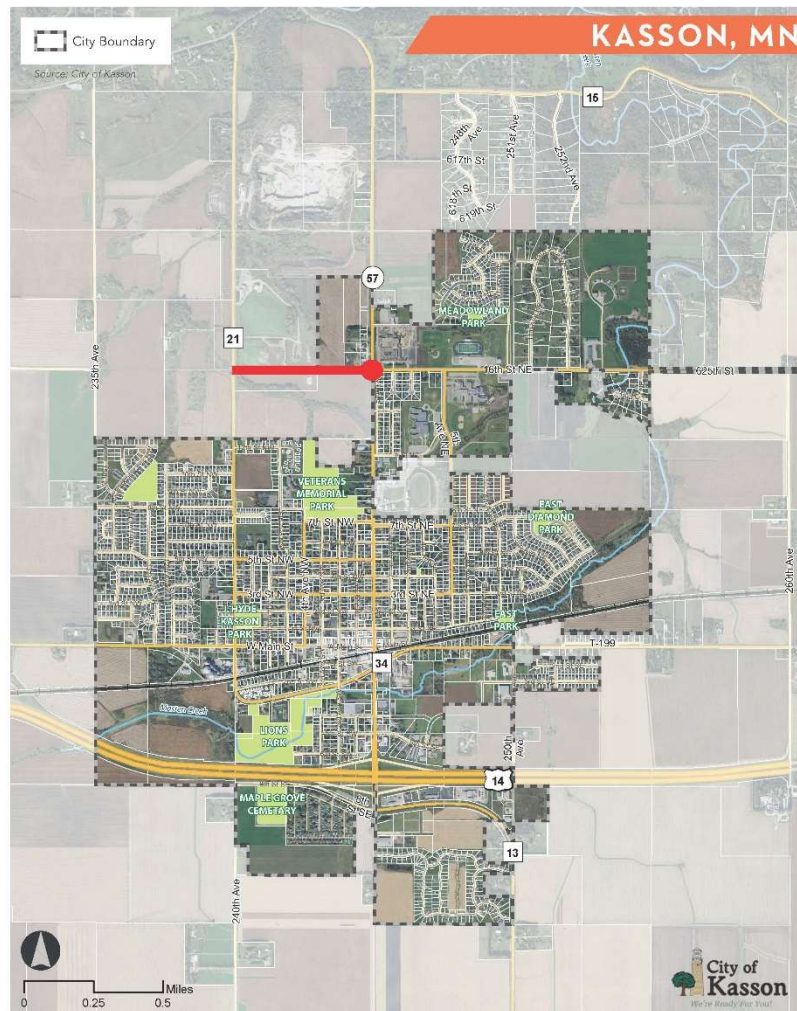
Duane Burton
City Council Member

Brandon Theobald, P.E.
City Engineer

whks

engineers + planners + land surveyors

Project Overview Map



Project Overview

- Roundabout at TH 57 and 16th Street NW
- Extend 16th Street NW from TH 57 to CSAH 21
- Regional Facility:
 - TH 57 – Minor Arterial
 - CSAH 21 – Major Collector
- Alternative to TH 14
- Funding (Schedule 1-3)
 - **\$1.3M (LPP) + \$2.7M (MSAS/Local) = \$4.0M Total Project**

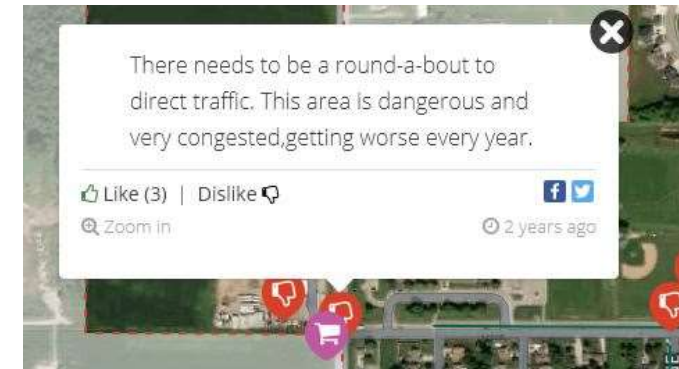
TABLE 2: ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST 16th Street NW Construction Schedules 1-5 KASSON, MINNESOTA 8/1/2019				
	ROADWAY	TRAIL	SANITARY	TOTAL
SCHEDULE 1	\$ 1,982,000.00	\$ 18,000.00	\$ -	\$ 2,000,000.00
SCHEDULE 2	\$ 725,000.00	\$ 39,000.00	\$ -	\$ 764,000.00
SCHEDULE 3	\$ 1,172,000.00	\$ 95,000.00	\$ -	\$ 1,267,000.00
SCHEDULE 4	\$ 484,000.00	\$ -	\$ -	\$ 484,000.00
SCHEDULE 5	\$ -	\$ -	\$ 61,000.00	\$ 61,000.00
TOTAL	\$ 4,363,000.00	\$ 152,000.00	\$ 61,000.00	\$ 4,576,000.00

Intersection Control Evaluation Report (ICE)

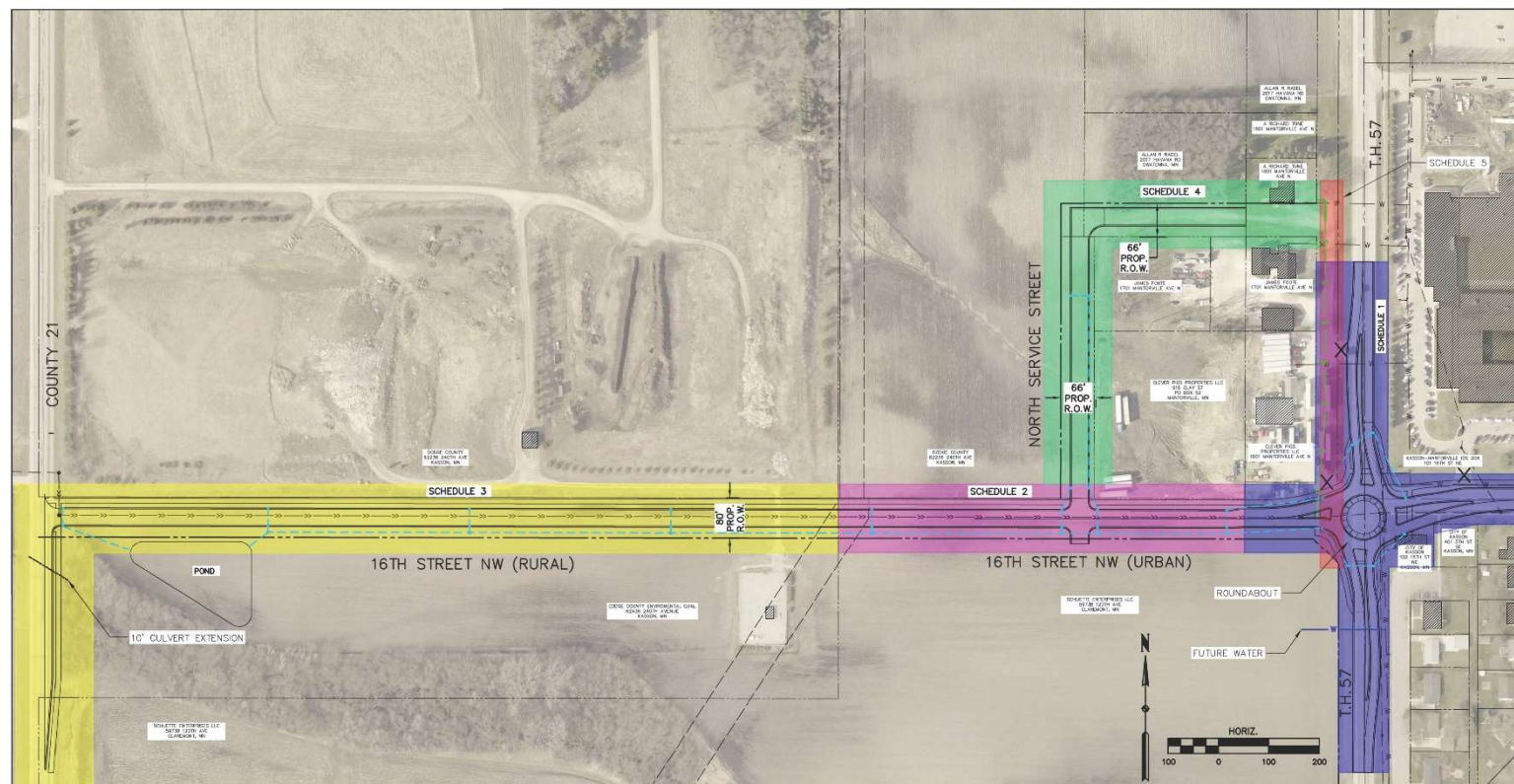
- Projected 2038 Traffic
 - Current, Side-Street Stop, LOS F
 - Proposed, Roundabout, LOS B/C
- Safety Analysis
 - Regional trail crossing at roundabout
 - School Traffic
 - Speed Control
 - Access to local business

Project Support

- Comprehensive Plan
 - Citizens Support Improvements to 16th Street and TH 57



- School has Supported Project (ROW and Access)
- Discussions with County (ROW and Turn Lane on CSAH 21)
- Discussions with Property Owner (Future Development)
- Previous MnDOT Studies
 - Roundabout Recommended
 - TH 14 Corridor
- City's Trail and SRTS Plans include crossing at 16th Street
- City has Purchased Property at 16th Street for ROW
- Local Funding
 - Existing and Future MSAS Funds
 - Reallocate MSAS Mileage to 16th Street NW





KASSON FIRE DEPARTMENT

FIRE ✕ RESCUE ✕ EMS ✕ 101 E. MAIN STREET ✕ KASSON, MN 55944

11/26/2019
1200 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Record

Subject: Leave of Absense
Staff: Firefighter – Mike Heitman

City of Kasson
401 5th St SE
Kasson, MN 55944
Attn: Interim City Administrator

Ms. Zaworski,

This letter of correspondence is to request a leave of absence for Firefighter Mike Heitman effective December 1, 2019.

Submitted for City Administrator approval / endorsement, followed by recommendation to approve at next City of Kasson - Council Meeting.

Should you have any questions – please feel free to contact me @ 507-517-4113 or by email @ kassonfirechief@kmtel.com.

Respectfully

Joe Fitch - Fire Chief

2019 COMMITTEES

COUNCIL MEMBER	HOME	OFFICE	ADDRESS	E-MAIL	EXPIRES
Meets 2 nd and 4 th Wednesday at 6:00 P.M. (Mayor-2 year term; Council-4 year term)					
Nancy Zaworski- Interim Admin	259-0135	634-6321		financedept@cityofkasson.com	
Mayor Chris McKern	634-4029	634-4307	405 5 th St NW	mayormckern@cityofkasson.com	1-3-21
Melisa Ferris	2069323		204 4 th Ave NW	councilpersonferris@cityofkasson.com	1-1-23
Duane Burton	634-7027		2001 11 th Ave NE	councilpersonburton@cityofkasson.com	1-1-23
Lonnie Zelinske	634.4410		1005 2 nd Place NW	councilpersonzelinske@cityofkasson.com	1-3-21
Dan Eggler	951-7741		1503 16 th Ave NE	councilpersoneggler@cityofkasson.com	1-3-21

PLANNING COMMISSION

Meets 2nd Monday of each month at 6:30 P.M. (3 year term)

Nancy Zaworski -Interim Zoning Adm	634-6321	401 5 th St SE	financedept@cityofkasson.com	
Linda Rappe – City Clerk/ PC sec'y	634-6324		cityclerk@cityofkasson.com	
Duane Burton				X
Lonnie Zelinske				X
Tom Ferris - Chair	634-6692	775-7878	204 4 th Ave NW	12-31-21
Joe Fitch	517-4113		1301 Main St W	12-31-20
Aaron Thompson	9512273	2867869	504 16 th St NE	12-31-19
Collin Tinsley	535-6596		105 1 st St NW	12-31-21
Sheldon Torkelson	634-7976	696-5546	1200 Main St W	12-31-19
*City Code of Ordinances Article 3 - Chapter 2				

LIBRARY BOARD

Meets 2nd Tuesday of each month at 6:00 P.M. (3 year term)

Art Tiff-Director	634-7615	607 1 st St NW	atiff@selco.info	
Melisa Ferris				X
Lisa Carlsen	635-5453	61205 251 st Ave; Mantorville 55955	carlsen@kmtel.com	12-31-21
Jon Wright	261-3170	106 7 th Ave SW		12-31-19
Tarik Kamel - Chair	634-6460	108 2 nd Ave NE	tkkamel@hotmail.com	12-31-21
Laurie Schultz	634-6894	1505 15 th Ave NE	Schultz@pobox.com	12-31-19
*State Statute 134-Ordinance 706				

ECONOMIC DEVELOPMENT AUTHORITY (EDA)

Meets 1st Tuesday of each month at 12:00 noon (6 year term)

Nancy Zaworski	Interim Admin		financedept@cityofkasson.com	
Nicholas Ouellette - CEDA/ EDA sec'y	202-2629		nicholas.ouellette@cedausa.com	
Chris McKern				X
Dan Eggler				X
Janice Borgstrom-Durst	273-0890	401 3 rd Ave NW	taxxx@kmtel.com	12-31-24
Michael Peterson	951-1373	903 6 th St NW	petersonappraisal@charter.net	12-31-23
Liza Larsen – Chamber Apptee	202-3511	288-7665	24198 670 th St	12-31-20
Tom Monson	507-413-2500	Same	101 3 rd St NW	12-31-21
Richard Wegner	634-7510	634-7022	PO Box 187	12-31-19
Star City Commission Ordinance 665 - Resolution #1123 - State Statute 469.091				

PARK BOARD

Meets 3rd Tuesday of each month at 6:00 PM (3 year term)

Ron Unger-Park & Rec Supr	634-4165	1401 16 th St NE	parknrec@cityofkasson.com	
Jan Naig-Deputy Clerk/Park Board Sec'y	634-6301	401 5 th St SE	acctspay@cityofkasson.com	
Dan Eggler				X
Jason Farnsworth	696-1588	18 5 th St SW	farnsworths@charter.net	12-31-20
Greg Kuball	634-3104	634-2771	604 Main St W	12-31-21
Liza Larsen - Chair	202-3511	288-7665	24198 670 th St	12-31-19
Chuck Coleman	634-4602		1109 1 st Ave NE	12-31-20
Janet Sinning	634-4668		606 5 th Ave NE	12-31-19
Roger Franke	634-4544		605 7 th St NE	12-31-21
*City Code of Ordinances. Chapter 15.1				

Limited funding is currently available for the Disaster Recovery Loan Program. Administrators will process loan requests on a first come, first served basis in federally declared areas as long as funding is available.

What is the Disaster Recovery Loan Program?

The Disaster Recovery Loan Program (Disaster Recovery) provides assistance as a last resort when private insurance and federal assistance are not adequate to return a damaged home to its pre-disaster condition.

How much assistance will this program provide?

Disaster Recovery is a forgivable, no-interest loan ranging from \$1,000 to \$15,000 per property.

What are the eligible properties?

The property must be a residential dwelling, which includes:

- a single family detached home
- duplex | triplex | four-plex
- twin home
- town home
- condominium
- an eligible unit in a Planned Unit Development (PUD)
- manufactured home on a permanent foundation, or
- a manufactured home in a manufactured home park

What if I was a renter of a damaged apartment building?

Disaster Recovery does not assist renters.

What are the eligible uses of the loan?

The loan must be used for capital improvements to return a house to its pre-disaster-or comparable-condition, to replace an owner's home destroyed as a result of the disaster, or to repair a 1-4 unit rental property. All funded rental properties are subject to affordable rent levels.

What are the terms and condition of the loan?

No principal or interest payments are made during the term of the loan. The loan will be forgiven in 10 years as long as the home is the primary residence of the borrower, or continually owned by the landlord for that period. The loan principal must be repaid only if the borrower or landlord sells the house or if the borrower no longer uses it as a primary residence within the 10-year loan period.

Are there income limits for eligibility for this program?

No.

How will my final loan amount be determined?

The total loan amount (\$1,000 minimum, \$15,000 maximum) will be the difference between (1) the amount of any insurance proceeds and money received from SBA and (2) the amount necessary to repair a house to its condition before the flood. Disaster Recovery is intended to fill this gap up to the maximum of \$15,000. In some cases, there may be no gap and therefore no Disaster Recovery loan. Because federal resources must first be exhausted, borrowers must accept the maximum SBA loan offered to them before Disaster Recovery can be used.

What is the process for obtaining a loan?

1. Make sure you have applied to SBA for a physical Disaster Recovery Loan. Contact SBA for more information:
 - Call the Disaster Assistance Customer Service Center at 800.659.2955 or 800.877.8339 for hearing impaired individuals
 - Email disastercustomerservice@sba.gov
 - Visit www.sba.gov
 - Apply online at <https://disasterloan.sba.gov/ela/Account/Login>
2. Apply for a Disaster Recovery loan with the administrator serving your county (see below). Bring as much information as you can when you apply, including your SBA loan information and any repair cost estimates. You should apply even if you do not have all this information yet and even if you have been declined a loan from SBA, as you may still be eligible for Disaster Recovery.
3. If you are determined eligible for Disaster Recovery, you will receive a "conditional" commitment. It is possible that the final loan could be greater or less than the conditional commitment.

Is there a deadline to apply for funding?

The deadline for Disaster Recovery is two months after the SBA application deadline. The SBA deadline is **September 30, 2019**. The Disaster Recovery deadline is **extended to December 31, 2019**.

What if I'm told that I am not eligible?

You still may be eligible for other forms of housing or public assistance. Ask your administrator for additional information.

Where do I apply?

Apply with the administrator serving your county:

SEMCAC

204 Elm Street

Rushford, MN 55971-0549

Call Cindy at 507.864.8207

Call Amber at 507.634.4350

Counties served: Dodge, Goodhue, Mower, Olmsted, Rice, and Steele

All program information is subject to change until the final program guidelines are established for this disaster.