

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, June 26, 2019

6:00 PM

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. Minutes from June 12, 2019
 - b. Claims processed after the June 12, 2019 regular meeting, as audited for payment
 - c. Acknowledgement of Committee Minutes:
 - i. Park Board May 21, 2019 DRAFT
 - d. Resolution Accepting Donation to the Parks Department

B. VISITORS TO THE COUNCIL

C. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

D. PUBLIC HEARING

1. EDA Public Hearing for Business Subsidy Agreement

E. COMMITTEE REPORT

1. Planning Commission –
 - a. Rezone – Part of Sheldon Torkelson's Property
 - b. Conditional Use Permit – Torkelson's to allow up to four horses

F. OLD BUSINESS

1. MN Energy Resources

G. NEW BUSINESS

H. MAYOR'S REPORT

I. ADMINISTRATORS REPORT

J. ENGINEER'S REPORT

1. 16th St Project Update

K. PERSONNEL

1. Hire Electric Supervisor
2. Requested Leave without Pay

L. ATTORNEY

1. Marti Escrow Agreement

M. CORRESPONDENCE

1. Thank you
2. SMIF

N. ADJOURN

Please go to www.cityofkasson.com for full video

**KASSON CITY COUNCIL REGULAR MEETING MINUTES
June 12, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of June, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: Ferris

THE FOLLOWING WERE ALSO PRESENT: City Administrator Coleman, Administrative Assistant Johnson, City Attorney Leth, City Engineer Theobald, Finance Director Nancy Zaworski, Everett Paulson, Candy McKern, Tony Bigelow, Karen DuCharme, Buffy Beranek, Tom Monson, Nicole and Mike Marti and Judy Zelinske

PLEDGE OF ALLIEGENCE

APPROVE AGENDA

Remove: E.2 Rezone and CUP

Add: K.4 Hiring Library Assistant – David Greenfield

Move K.1 to closed session

Councilperson Burton would like to be added to public forum

Motion to Approve the Agenda made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.

CONSENT AGENDA

Minutes from May 22, 2019

Claims processed after the May 22, 2019 regular meeting, as audited for payment in the amount of 657,496.75

Evaluation:

Pat Shafer-Gottschalk

Circulation Technician

At Top of Scale

Acknowledgement of Committee Minutes:

EDA May 7, 2019

Pay Estimate #6	Swenke Ims	So. Mant Ave Improvments	\$28,258.11
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Resolution Writing Off Delinquent Accounts Past Statute of Limitations

Resolution #6.1-19

***Resolution Writing Off Delinquent Accounts Past Statute of Limitations
(on file)***

Pay Estimate #16	SL Contracting	2017 Street Assessment Project	\$245,559.84
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Motion to Approve the Consent Agenda as presented made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

VISITORS TO THE COUNCIL

SEMCCHRA

Small Cities Development Grant – The City was awarded funding in the amount of \$517,000 from Department of Housing and Urban Development and SEMCCHRA is in the process of putting together an implementation plan.

Approve Post Grant Administrative Process – Ms. DuCharme stated that this is to give the mayor the power to approve the MIF funds. The City needs to expend all of the MIF funds first before we can spend the new money. **Motion to Approve the Resolution Authorizing the Mayor to Execute an Administrative Contract with the Southeastern MN Multi-County Housing and Redevelopment Authority made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.**

Resolution #6.2-19

***Resolution Authorizing the City of Kasson Mayor To Execute an Administrative Contract with The Southeastern Minnesota Multi-County Housing & Redevelopment Authority
(on file)***

Request Public Hearing regarding – Official HRA – Ms. DuCharme stated that there is no cost to start and the costs are determined on a project by project basis. This is a public hearing to establish SEMCCHRA as the City's HRA. **Motion to Approve the Resolution Setting the Public Hearing for July 10 made by Mayor Mckern, second by Councilperson Egger with All Voting Aye.**

Resolution #6.3-19

***Resolution by the Kasson City Council Setting a Date for a Public hearing to Authorize and Establish the Southeastern MN Multi-County Housing and Redevelopment Authority as the Housing and Redevelopment Authority in and for the City of Kasson.
(on file)***

PUBLIC FORUM

Input cards submitted by Mike Marti and Tom Monson – they will be allowed to talk during the portion of the meeting pertaining to their subject.

Councilperson Burton stated that his name and phone number was hijacked by a robo caller following the hail storm last Tuesday. Fact 1 - he does not own or is employed by a construction company that does home repairs; 2 – As a representative of the City of Kasson, he cannot and will not endorse any company who does home repairs, and he would not ask anyone on his behalf to take any of these endorsements, he will only encourage people to buy local; 3 – He and his wife are not expecting a baby and are extremely happy being grandparents.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

EDA – calling a public hearing for new Business Subsidy Agreement – Motion to Approve Calling a Public Hearing for an Amendment to the Business Subsidy Criteria Policy made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

Planning Commission – Final Plat for Prairie Willows 4 – it has been more than a year since this was approved and it was not recorded so another public hearing was held on Monday at the Planning Commission meeting. **Motion to Approve the Final Plat for Prairie Willow Estates Fourth made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

Resolution #6.4-19

***Resolution Approving the Final Plat for Prairie Willow Estates Fourth
(on file)***

OLD BUSINESS

NEW BUSINESS

MAYOR'S REPORT

ADMINISTRATORS REPORT

MN Energy Resources Agreement – Administrator Coleman stated that this is preliminary. MN Energy Resources want to do automated meter readings. They want to put their meter reading devices on two poles in the City but we don't have a pole in one of their desired locations. Once they identify locations, this will come back to the Council. MN Energy Resources will pay the pole rental of \$10 per pole and for metered electricity.

ENGINEER'S REPORT

E Main Street Storm Sewer – Engineer Theobald stated the project includes storm sewer from the fire station running straight east along the north side of the railroad tracks to the creek. The bids were let on June 6th, and the lowest bid is over the engineer's estimated amount by \$187,076. Theobald believes that this is the lowest cost that we are going to get. Mayor McKern asked if there are adequate funds to pay for this. Finance Director Zaworski stated there are and we have been anticipating this cost.

Resolution Awarding East main Street Storm Sewer Project – **Motion to Approve the Resolution Awarding and Approving East Main Street Storm Sewer Improvements Bid made by Mayor McKern, second by Councilperson Zelinske with All Voting Aye.**

Resolution #6.5-19

***Resolution Awarding and Approving E Main Street Storm Sewer Improvements Bid
(on file)***

Certificate of Acceptance - Blaine's 11th – This is part of the development process and the development agreement. The Certificate starts the 1 year warranty period. **Motion to Accept the Certificate of Acceptance for Blaine's 11th made by Councilperson Burton, second by Councilperson Egler with All Voting Aye.**

Certificate of Acceptance - Houston's 1st – In addition to the Certificate of Acceptance, there are two other items included; the settlement release for a thinner walled pipe than what was proposed and as part of the development agreement, and the City agreed to reimburse the developer to provide water main upsizing from 8" to 12". **Motion to Accept the Certificate of Acceptance for Houston's 1st including the attachments made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.**

PERSONNEL

Personnel Committee Update – moved to closed session.

Update from Emergency Service Committee Meeting – Councilperson Zelinske gave a brief synopsis of the kickoff meeting of the Emergency Services Committee. They talked about the fire hall and police brought up wanting to hire more officers. The next meeting is July 3.

Mikel Harding Resignation – PT Police Officer – Motion to Accept the Resignation made by Councilperson Burton, second by Councilperson Eggler with All Voting Aye.

Library Assistant – David Greenfield – Motion to Approve the Library Board’s Recommendation of Hiring David Greenfield at Grade 3, Step 2, \$16.63 per hour made by Mayor McKern, Second by Councilperson Burton with All Voting Aye.

ATTORNEY

Escrow Agreement for Stone Ridge 2nd – Attorney Leth stated that the development agreement calls for a letter of credit and Mike Marti is asking for an escrow account. The City Attorney is concerned that, if the lender is going to hang onto those funds, the agreement needs to allow the City access to those funds. Engineer Theobald has concerns of a short turnaround of 3 business days for City approval. Attorney Leth stated that the City had been approached about accepting a performance bond; which presents a difficulty for the City, as well. Tom Monson, representing Citizens State Bank, stated the main concern is the issue of safety and soundness. The bank is allowed to release funds based on the current value of collateral at that time; the collateral value increases as the project proceeds. After further discussion the Attorney, Engineer, Mr. Marti and Mr. Monson reached an understanding. The matter will be brought back to a future meeting.

Closed session for Litigation and Real Estate Update and Personnel

Closed at 6:56PM

Opened again at 7:30PM

Summary – The Attorney gave a litigation update and there is no further action at this time. There was discussion on the old library building. There was discussion with the personnel committee to clarify some terms in the union contract with the City Attorney.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 7:31PM

Motion to Adjourn made by Councilperson --, second by Councilperson -- with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 720,844.89

DATE APPROVED: 6-26-19

#1 \$ 340,545.31

#2 4,508.95

#3 61,517.54

#4 314,480.59

\$ 721,052.39

< 207.507 VOID CHECK fund 609

\$ 720,844.89

#1

06/13/19
09:01:24

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/13/19

Page: 1 of 7
Report ID: AP100V

For Pay Date = 06/13/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31585		2693 AFFORDABLE PORTABLES	560.00					
	14345 05/01/19	MAY PORTABLES-7 STD UNITS	560.00			101 522 4522	410	1010
		Total for Vendor:	560.00					
31586		2373 ARROW BUILDING CENTER	17.20					
	4637867 05/01/19	2x10's	17.20			101 522 4522	220	1010
		Total for Vendor:	17.20					
31587		5049 ARTISAN BEER COMPANY	179.00					
	3347858 05/28/19	BEER	179.00			609 975 4975	252	1010
		Total for Vendor:	179.00					
31588		1012 BELLBOY CORPORATION	1,298.36					
	69833700 05/23/19	LIQUOR	977.56			609 975 4975	251	1010
	69833700 05/23/19	FREIGHT	18.00			609 975 4975	335	1010
	69921000 05/30/19	LIQUOR	231.00			609 975 4975	251	1010
	69921000 05/30/19	FREIGHT	6.00			609 975 4975	335	1010
	99566000 05/30/19	BAGS	65.80			609 975 4975	210	1010
	99566000 05/30/19	SALES TAX	4.52			609 975 4975	210	1010
	99566000 05/30/19	SALES TAX	-4.52			609 2025		1010
	99566000 05/30/19	D C TRANSIT TAX	0.33			609 975 4975	210	1010
	99566000 05/30/19	D C TRANSIT TAX	-0.33			609 2026		1010
		Total for Vendor:	1,298.36					
31589		5239 BREAKTHRU BEVERAGE MN WINE &	2,456.05					
	1080977108 05/29/90	LIQUOR	2,290.15			609 975 4975	251	1010
	1080977108 05/29/90	WINE	140.00			609 975 4975	251	1010
	1080977108 05/29/90	FREIGHT	25.90			609 975 4975	335	1010
		Total for Vendor:	2,456.05					
31590		5098 CARDMEMBER SERVICE	1,652.59					
	05/02/19	CASEY ROOM-MMUA TRAINING	79.91			604 959 4959	333	1010
	05/23/19	POP FOR RESALE-ERDMANS	175.68			609 975 4975	254	1010
	05/30/19	LINDGREN ROOM-CFMH TRAINING	228.51			101 210 4210	333	1010
	06/03/19	SUPPLIES-CHAMBER MEETING	226.10			609 976 4976	343	1010
	06/03/19	LIFEGUARD SUN PROTECTION	647.28			609 976 4976	343	1010

06/13/19
09:01:24

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/13/19

Page: 2 of 7
Report ID: AP100V

For Pay Date = 06/13/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	06/03/19	COFFEEMAKER-L.S.	107.36*			609 976 4976	210	1010
	06/03/19	POP FOR RESALE-ERDMANS	187.75			609 975 4975	254	1010
		Total for Vendor:	1,652.59					
31591		82 CHS INC	183.62					
	05/31/19	43.116 GAL UNLD-STREETS	114.88			101 310 4310	212	1010
	05/31/19	15.791 GAL UNLD-PARKS	42.11			101 522 4522	212	1010
	441IE8140	05/17/19 LP GAS FILL-STREETS	26.63			101 310 4310	210	1010
		Total for Vendor:	183.62					
31592		5813 ENTERPRISE FM TRUST	3,808.42					
	588430-262	06/06/19 MAINT. CARDS	55.00			101 210 4210	430	1010
	588430-262	06/06/19 MAINT. CARDS	15.00			101 220 4220	430	1010
	588430-262	06/06/19 MAINT. CARDS	15.00			101 310 4310	430	1010
	588430-262	06/06/19 MAINT. CARDS	12.50			101 522 4522	430	1010
	588430-262	06/06/19 MAINT. CARDS	15.00*			601 944 4944	430	1010
	588430-262	06/06/19 MAINT. CARDS	10.00			602 949 4949	430	1010
	588430-262	06/06/19 MAINT. CARDS	15.00			604 959 4959	430	1010
	588430-262	06/06/19 MAINT. CARDS	2.50			605 964 4964	430	1010
	588430-262	06/06/19 LEASES	1,844.35*			101 680 4210	550	1010
	588430-262	06/06/19 LEASES	337.55*			101 680 4210	611	1010
	588430-262	06/06/19 LEASES	279.67*			101 680 4310	550	1010
	588430-262	06/06/19 LEASES	40.37*			101 680 4210	611	1010
	588430-262	06/06/19 LEASES	158.54			601 2231		1010
	588430-262	06/06/19 LEASES	22.88			601 710 4710	611	1010
	588430-262	06/06/19 LEASES	158.53			602 2231		1010
	588430-262	06/06/19 LEASES	22.89			602 710 4710	611	1010
	588430-262	06/06/19 LEASES	517.40*			101 680 4310	550	1010
	588430-262	06/06/19 LEASES	276.00			601 943 4943	430	1010
	588430-262	06/06/19 FIN. CHARGES-MARCH	10.24			101 140 4140	430	1010
		Total for Vendor:	3,808.42					
31593		5036 HOHENSTEINS INC	187.50					
	141583	05/30/19 BEER	187.50			609 975 4975	252	1010
		Total for Vendor:	187.50					

06/13/19
09:01:24

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/13/19

Page: 3 of 7
Report ID: AP100V

For Pay Date = 06/13/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31594		25 JOHNSON BROTHERS LIQUOR CO	3,640.53					
	545721	05/29/19 WINE CREDIT	-32.40			609 975 4975	251	1010
	1297369	05/28/19 LIQUOR	2,281.68			609 975 4975	251	1010
	1297370	05/28/19 WINE	1,391.25			609 975 4975	251	1010
		Total for Vendor:	3,640.53					
31595		362 KWIK TRIP STORES	87.02					
	05/31/19	25.140 GAL UNLD-F D	73.06			101 220 4220	212	1010
	05/31/19	4.620 GAL UNLD-ELECTRIC SCHOOL	12.17			604 959 4959	333	1010
	05/31/19	ICE-WWTP SAMPLES	1.79			602 947 4947	210	1010
		Total for Vendor:	87.02					
31596		55 MN ENERGY RESOURCES CORP	48.01					
	06/06/19	NAT GAS-K.A.C.	48.01			101 514 4514	380	1010
		Total for Vendor:	48.01					
31597		4213 NEUMAN POOLS INC	1,207.20					
	93492IN	05/31/19 SENSOR W) 25' CABLE	892.98			101 514 4514	220	1010
	93493IN	05/31/19 GASKET STRAINERS	314.22			101 514 4514	220	1010
		Total for Vendor:	1,207.20					
31598		60 NORTHERN BEVERAGE DIST. CO. LL	10,112.39					
	414611	05/23/19 BEER	6,793.57			609 975 4975	252	1010
	414611	05/23/19 FREIGHT	2.00			609 975 4975	335	1010
	414969	05/30/19 BEER	3,314.82			609 975 4975	252	1010
	414969	05/30/19 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	10,112.39					
31611		4011 PARADISE BROTHERS LLC	21,382.00					
	05/20/19	WAT MAIN UPSIZE-HOUSTONS 1st	21,382.00			601 1630		1010
		Total for Vendor:	21,382.00					
31599		2876 PAUSTIS WINE COMPANY	398.00					
	61664	05/22/19 WINE	391.00			609 975 4975	251	1010
	61664	05/22/19 FREIGHT	7.00			609 975 4975	335	1010
		Total for Vendor:	398.00					

06/13/19
09:01:24

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/13/19

Page: 4 of 7
Report ID: AP100V

For Pay Date = 06/13/19
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31600		4919 PEOPLE'S ENERGY COOPERATIVE	69.58					
	2289800	06/05/19 ELEC SERV-CEMETERY 4/30-5/31	29.22			610 984 4984	380	1010
	2289800	06/05/19 STR LT-LETH SUBDIV	40.36			101 316 4316	380	1010
		Total for Vendor:	69.58					
31612		2836 PETTY CASH - PARK & POOL	100.00					
	REPLACES CHECK # 57735							
		06/13/19 START UP CHNG-VETS PARK CONC	100.00			101 1151		1010
		Total for Vendor:	100.00					
31601		23 PHILLIPS WINE & SPIRITS	2,058.21					
	2559976	05/28/19 LIQUOR	1,557.21			609 975 4975	251	1010
	2559977	05/28/19 WINE	459.00			609 975 4975	251	1010
	2559978	05/28/19 MIXES	42.00			609 975 4975	254	1010
		Total for Vendor:	2,058.21					
31602		63 SCHOTT DIST CO INC	14,941.97					
	353506	05/23/19 BEER	9,354.85			609 975 4975	252	1010
	353506	05/23/19 NA BEVERAGE	28.00			609 975 4975	254	1010
	354211	05/30/19 BEER	5,349.42			609 975 4975	252	1010
	354211	05/30/19 NA BEVERAGE	209.70			609 975 4975	254	1010
		Total for Vendor:	14,941.97					
31608		2289 SL CONTRACTING, INC	245,559.84					
		06/06/19 REQ #16-'17 STR ASSMNT PROJ	245,559.84			423 311 4311	430 41602	1010
		Total for Vendor:	245,559.84					
31603		3850 SOUTHERN GLAZER'S OF MN	427.06					
	9174629	05/10/19 LIQUOR CREDIT	-250.00			609 975 4975	251	1010
	1824706	05/29/19 LIQUOR	524.85			609 975 4975	251	1010
	1824706	05/29/19 WINE	138.00			609 975 4975	251	1010
	1824706	05/29/19 FREIGHT	14.21			609 975 4975	335	1010
		Total for Vendor:	427.06					

06/13/19
09:01:24

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/13/19

Page: 5 of 7
Report ID: AP100V

For Pay Date = 06/13/19
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31609		4290 SWENKE IMS CONTRACTING LLC	28,258.11					
	05/23/19	REQ #6-FINAL-SO. MANT. AV	28,258.11			401 311 4311	430 41604	1010
		Total for Vendor:	28,258.11					
31604		3382 VERIZON WIRELESS	1,689.25					
	9830503286 05/20/19	CELL PHONES-P D	839.36			101 210 4210	321	1010
	9830503286 05/20/19	CELL PHONES-STREETS	92.27			101 310 4310	321	1010
	9830503286 05/20/19	CELL PHONES-PARKS	142.93			101 510 4510	321	1010
	9830503286 05/20/19	CELL PHONES-WATER	56.11			601 944 4944	321	1010
	9830503286 05/20/19	CELL PHONES-WW	143.95			602 949 4949	321	1010
	9830503286 05/20/19	CELL PHONE-P W DIRECTOR	58.06			604 959 4959	321	1010
	9830503286 05/20/19	CELL PHONES-ELECTRIC	300.25			604 959 4959	321	1010
	9830503286 05/20/19	CELL PHONE-ARENA	56.32			606 516 4516	321	1010
		Total for Vendor:	1,689.25					
31605		5047 WATERTVILLE FOOD & ICE INC	103.40					
	05-909867 05/30/19	ICE-LIQUOR STORE	103.40			609 975 4975	257	1010
		Total for Vendor:	103.40					
31606		2407 WINE MERCHANTS	120.00					
	7236703 05/29/19	WINE	120.00			609 975 4975	251	1010
		Total for Vendor:	120.00					
		# of Claims	26	Total:	340,545.31			

06/13/19
09:01:25

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/19

Page: 6 of 7
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$6,659.60
401 Permanent Revolving Impr Fund	
1010 CASH-OPERATING	\$28,258.11
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$245,559.84
601 Water Fund	
1010 CASH-OPERATING	\$21,910.53
602 Sewer Fund	
1010 CASH-OPERATING	\$337.16
604 Electric Fund	
1010 CASH-OPERATING	\$465.39
605 Storm Water	
1010 CASH-OPERATING	\$2.50
606 ICE ARENA	
1010 CASH-OPERATING	\$56.32
609 Liquor Fund	
1010 CASH-OPERATING	\$37,266.64
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$29.22
Total:	\$340,545.31

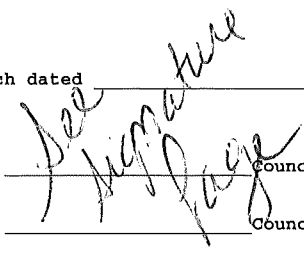
06/13/19
09:01:25

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6/19

Page: 7 of 7
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member
_____ Council Member

06/19/19
14:16:27

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/19/19

Page: 1 of 4
Report ID: AP100V

2

For Pay Date = 06/19/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31683		5098 CARDMEMBER SERVICE	835.62					
	06/03/19	LIBRARY SUPPLIES	94.41			211 550 4550	210	1010
	06/03/19	LIBRARY MAINT SUPPLIES	21.54			211 550 4550	220	1010
	06/03/19	DVD'S	358.65			211 550 4550	219	1010
	06/03/19	SRP SUPPLIES	361.02			211 550 4550	441	1010
		Total for Vendor:	835.62					
31663		15 DRIESSEN WATER INC	45.45					
	CI171018 05/31/19	SOFTENER RENT-DUPLEX	26.95			101 1151		1010
	CI171018 05/31/19	SOFTENER SALT/DEL-DUPLEX	18.50			101 1151		1010
	CI171018 05/31/19	SALES TAX	3.12			101 1151		1010
	CI171018 05/31/19	SALES TAX	-3.12			101 2025		1010
	CI171018 05/31/19	D C TRANSIT TAX	0.23			101 1151		1010
	CI171018 05/31/19	D C TRANSIT TAX	-0.23			101 2026		1010
		Total for Vendor:	45.45					
31666		3767 GOODIN COMPANY	70.09					
	0910094900 05/23/19	URINAL KIT-KAC	70.09			101 514 4514	220	1010
		Total for Vendor:	70.09					
31664		2344 MN VALLEY TESTING LABORATORIES	433.25					
	977548 05/29/19	SUSP SOLIDS/MERC TESTING	433.25			602 947 4947	440	1010
		Total for Vendor:	433.25					
31665		5881 NAPA AUTO PARTS	862.56					
	343371 05/01/19	GREASE FITTING	3.69			101 312 4312	220	1010
	343374 05/01/19	LED LIGHT/STROBE LAMP	266.14			602 948 4948	220	1010
	343376 05/01/19	OIL FILTER	2.23			101 210 4210	220	1010
	343578 05/03/19	LED FIT N FORGET	19.16			602 948 4948	220	1010
	343751 05/04/19	DEC ADH REMOVER	7.69			602 947 4947	220	1010
	344263 05/08/19	NAPA HEAVY DUTY	3.59			101 310 4310	220	1010
	344411 05/09/19	RING TERMINAL	6.38			602 948 4948	240	1010
	344896 05/14/19	OIL FILTER/STRAP WRENCH	56.16			602 947 4947	240	1010
	344923 05/14/19	TRAILER CONN/FLAT	12.77			101 514 4514	220	1010
	345183 05/16/19	CAMPER TOP SEAL	27.99			602 947 4947	220	1010
	345488 05/20/19	CAMPER TOP SEAL	27.99			602 947 4947	220	1010

06/19/19
14:16:27

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/19/19

Page: 2 of 4
Report ID: AP100V

For Pay Date = 06/19/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	345495	05/20/19 BLUE DEF	241.99			604 957 4957	220	1010
	345495	05/20/19 SALES TAX	16.64			604 957 4957	220	1010
	345495	05/20/19 SALES TAX	-16.64			604 2025		1010
	345495	05/20/19 D C TRANSIT TAX	1.21			604 957 4957	220	1010
	345495	05/20/19 D C TRANSIT TAX	-1.21			604 2026		1010
	345520	05/20/19 LADYFOOT PRY BAR	48.88			101 310 4310	240	1010
	345612	05/21/19 2IN DR FLEX RATCHET	46.99			101 310 4310	240	1010
	345678	05/21/19 OIL FILTER/SYNTH OIL	42.15			101 210 4210	220	1010
	346359	05/28/19 2 GREASE GUNS/RED TACKY GREASE	48.76			602 947 4947	240	1010
		Total for Vendor:	862.56					
31684		3104 SUPERIOR COMPANIES INC	429.00					
	104748	05/29/19 REPAIRS TO A C @ LIBRARY	429.00			211 550 4550	400	1010
		Total for Vendor:	429.00					
31668		3952 TRUGREEN	1,461.00					
	102477563	05/24/19 CITY-EAB TREATMENTS	609.00			101 524 4524	444	1010
	102444869	05/24/19 PARKS-EAB TREATMENTS	852.00			101 524 4524	444	1010
		Total for Vendor:	1,461.00					
31669		939 USA BLUEBOOK	371.98					
	909042	05/29/19 SWIVEL ADAPTER	164.07			601 943 4943	220	1010
	909042	05/29/19 COUPLING INSERT	207.91			602 947 4947	220	1010
		Total for Vendor:	371.98					
		# of Claims	8	Total:	4,508.95			

06/19/19
14:16:29

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/19

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$1,736.84
211 Library Fund	
1010 CASH-OPERATING	\$1,264.62
601 Water Fund	
1010 CASH-OPERATING	\$164.07
602 Sewer Fund	
1010 CASH-OPERATING	\$1,101.43
604 Electric Fund	
1010 CASH-OPERATING	\$241.99
Total:	\$4,508.95

06/19/19
14:16:29

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6/19

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated 6/19/19 are approved for payment.

APPROVED [Signature] Council Member
[Signature] Council Member

#3

06/21/19
10:18:44

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/20/19

Page: 1 of 6
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31704		5098 CARDMEMBER SERVICE	220.12					
	05/10/19	SLOTTED RACK KEY TAGS	10.73			101 210 4210	210	1010
	05/20/19	POSTAGE	9.24			101 210 4210	325	1010
	05/28/19	STAMPS.COM	17.99			101 210 4210	325	1010
	05/29/19	PCH-INTELIUS SUBSCRIPTION	9.95			101 210 4210	210	1010
	05/30/19	USB FLASH DRIVES	38.61			101 210 4210	210	1010
	05/31/19	POSTAGE	100.00			101 210 4210	325	1010
	06/03/19	DOMAIN REGISTR-GOOGLE	10.00			101 210 4210	430	1010
	06/03/19	WIRELESS MOUSE	23.60			101 210 4210	210	1010
		Total for Vendor:	220.12					
31573	E	34 CITY OF KASSON	31,268.42					
	05/28/19	CITY UTILITIES-C H	256.30			101 194 4194	380	1010
	05/28/19	CITY UTILITIES-C H BI-DIRECT	45.43			101 194 4194	380	1010
	05/28/19	CITY UTILITIES-P D	363.97			101 210 4210	380	1010
	05/28/19	CITY UTILITIES-STR LTS (LED)	302.02			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-STREET LTS	3.02			101 310 4310	380	1010
	05/28/19	CITY UTILITIES-F D	226.22			101 220 4220	380	1010
	05/28/19	CITY UTILITIES-MAIN STR LTS	608.95			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-MANT AV STR LTS	164.65			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-STREET LTS	3,169.23			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-K.A.C.-HIGH FLO	488.29			101 514 4514	380	1010
	05/28/19	CITY UTILITIES-K.A.C.-LOW FLOW	50.39			101 514 4514	380	1010
	05/28/19	CITY UTILITIES-K.A.C.-BI DIREC	339.35			101 514 4514	380	1010
	05/28/19	CITY UTILITIES-K.A.C.-REC'D VA	338.80			101 514 4514	380	1010
	05/28/19	CITY UTILITIES-N2 BALL PARK LT	591.95			101 517 4517	380	1010
	05/28/19	CITY UTILITIES-NO. PARK #3	631.79			101 517 4517	380	1010
	05/28/19	CITY UTILITIES-NO. PARK MAINT	204.08			101 522 4522	380	1010
	05/28/19	CITY UTILITIES-E SHELTER-VETS	46.46			101 522 4522	380	1010
	05/28/19	CITY UTILITIES-NO. PARK CONCES	41.63			101 517 4517	380	1010
	05/28/19	CITY UTILITIES-VETS PARK ATHL	22.66			101 517 4517	380	1010
	05/28/19	CITY UTILITIES-NE YOUTH BALL F	22.66			101 517 4517	380	1010
	05/28/19	CITY UTILITIES-W SHELTER-VETS	25.91			101 522 4522	380	1010
	05/28/19	CITY UTILITIES-NO. PARK #1	75.99			101 310 4310	380	1010
	05/28/19	CITY UTILITIES-WELL #4	1,167.40			601 941 4941	380	1010
	05/28/19	CITY UTILITIES-WELL #2	134.60			601 941 4941	380	1010

06/21/19
10:18:44

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/20/19

Page: 2 of 6
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	05/28/19	CITY UTILITIES-WELL #3	57.12			601 941 4941	380	1010
	05/28/19	CITY UTILITIES-WELL #5	1,855.06			601 941 4941	380	1010
	05/28/19	CITY UTILITIES-8 AV WATER TOWE	253.71			601 941 4941	380	1010
	05/28/19	CITY UTILITIES-LITTLES LIFT ST	106.74			602 948 4948	380	1010
	05/28/19	CITY UTILITIES-LIQUOR STORE	798.42			609 979 4979	380	1010
	05/28/19	CITY UTILITIES-NO. PARK #4	24.01			101 522 4522	380	1010
	05/28/19	CITY UTILITIES-WWTP-WA/SE	3,843.27			602 947 4947	380	1010
	05/28/19	CITY UTILITIES-WWTP-ELECTRIC	7,758.85			602 947 4947	381	1010
	05/28/19	CITY UTILITIES-WWTP-BASEMENT	38.27			602 947 4947	380	1010
	05/28/19	CITY UTILITIES-WWTP-GARAGE	17.75			602 947 4947	380	1010
	05/28/19	CITY UTILITIES-NO. PARK #2	26.25			101 522 4522	380	1010
	05/28/19	CITY UTILITIES-OLD WATER TOWER	48.60			101 526 4526	430	1010
	05/28/19	CITY UTILITIES-D C AMBULANCE S	136.03			101 417 4417	380	1010
	05/28/19	CITY UTILITIES-P.W.B. 1/2	447.17			101 310 4310	380	1010
	05/28/19	CITY UTILITIES-P.W.B. 1/2	447.17			604 957 4957	380	1010
	05/28/19	SALES TAX	26.84			604 957 4957	380	1010
	05/28/19	SALES TAX	-26.84			604 2025		1010
	05/28/19	D C TRANSIT TAX	1.95			604 957 4957	380	1010
	05/28/19	D C TRANSIT TAX	-1.95			604 2026		1010
	05/28/19	CITY UTILITIES-SOLAR BILLBOARD	28.59			604 956 4956	381	1010
	05/28/19	CITY UTILITIES-D C ICE ARENA	4,718.24			606 516 4516	380	1010
	05/28/19	CITY UTILITIES-ELECTRONIC SIGN	29.74			101 111 4111	430	1010
	05/28/19	CITY UTILITIES-PARK & RIDE LOT	57.58			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-16 ST-E OF BRID	92.79			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-16 ST-CENTER	134.98			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-16 ST-W OF BRID	60.59			101 316 4316	380	1010
	05/28/19	CITY UTILITIES-LIBRARY	796.54			211 550 4550	380	1010
	05/28/19	CITY UTILITIES-102 15 ST NE-BE	74.49			101 1151		1010
	05/28/19	CITY UTILITIES-LIONS PARK SHEL	22.66			101 522 4522	380	1010
	05/28/19	CITY UTILITIES-VACANT HOUSE(TR	72.05			101 522 4522	380	1010
31586	107M	34 CITY OF KASSON	500,000.00					
	06/01/19	MO.-END TRANSFER OF DEP FUNDS	500,000.00			609 1010		1010
Total for Vendor:			531,268.42					

Duplicate

- on 6/12/19 report

06/21/19
10:18:44

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/20/19

Page: 3 of 6
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31671	E	108 MN DEPARTMENT OF REVENUE	16,681.00					
	06/12/19	MAY-UTILITIES SALES TAX	986.00			601 2025		1010
	06/12/19	MAY-UTILITIES SALES TAX	15,091.00			604 2025		1010
	06/12/19	APRIL-SALES TAX ADJUSTMENT	-586.00			604 2025		1010
	06/12/19	MAY-SALES TAX ADJUSTMENT	-152.00			601 2025		1010
	06/12/19	MAY-SALES TAX ADJUSTMENT	-360.00			604 2025		1010
	06/12/19	MAY-SALES TAX PAYABLE	32.00			101 2025		1010
	06/12/19	MAY-SALES TAX PAYABLE	8.00			211 2025		1010
	06/12/19	MAY-SALES TAX PAYABLE	333.00			877 2025		1010
	06/12/19	MAY-USE TAX PAYABLE	34.00			101 2025		1010
	06/12/19	MAY-USE TAX PAYABLE	370.00			604 2025		1010
	06/12/19	MAY-USE TAX PAYABLE	60.00			609 2025		1010
	06/12/19	MAY-UTILITIES D C TRANSIT TAX	21.00			601 2026		1010
	06/12/19	MAY-UTILITIES D C TRANSIT TAX	1,016.00			604 2026		1010
	06/12/19	APRIL-UTIL-D C TRAN TAX ADJ	-3.00			604 2026		1010
	06/12/19	MAY-UTIL-D C TRANSIT TAX ADJ	-200.00			601 2026		1010
	06/12/19	MAY-UTIL-D C TRANSIT TAX ADJ	-23.00			604 2026		1010
	06/12/19	MAY-D C TRANSIT TAX PAYABLE	2.00			101 2026		1010
	06/12/19	MAY-D C TRANSIT TAX PAYABLE	1.00			211 2026		1010
	06/12/19	MAY-D C TRANSIT TAX PAYABLE	15.00			877 2026		1010
	06/12/19	MAY-D C TRANSIT USE TAX	2.00			101 2026		1010
	06/12/19	MAY-D C TRANSIT USE TAX	29.00			604 2026		1010
	06/12/19	MAY-D C TRANSIT USE TAX	5.00			609 2026		1010
		Total for Vendor:	16,681.00					
31672	E	973 MN DEPT OF REVENUE	13,348.00					
	06/12/19	LIQUOR STORE SALES TAX-MAY	12,669.00			609 2025		1010
	06/12/19	LIQUOR STORE-D C TRANSIT TAX-M	679.00			609 2026		1010
		Total for Vendor:	13,348.00					
		# of Claims	5	Total:	561,517.54			
					61,517.54			
		Total Electronic Claims			61,297.42			
		Total Non-Electronic Claims			500220.12			
					220.12			

06/21/19
10:18:44

CITY OF KASSON
Claim from Another Period Cancelled in this Period
For the Accounting Period: 6/19
For Pay Date: 06/20/19

Page: 4 of 6
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
*** Cancelled in 6/19 ***								
*** Claim from another period (12/17) ***								
27602	5645 H & H DISTRIBUTING	207.50						
218956	12/21/17 BLOODY MARY MIX	207.50			609 975 4975	254	1010	
# of Claims		1	Total:	207.50				

06/21/19
10:19:00

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/19

Page: 5 of 6
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$9,536.81
211 Library Fund	
1010 CASH-OPERATING	\$805.54
601 Water Fund	
1010 CASH-OPERATING	\$4,122.89
602 Sewer Fund	
1010 CASH-OPERATING	\$11,764.88
604 Electric Fund	
1010 CASH-OPERATING	\$16,009.76
606 ICE ARENA	
1010 CASH-OPERATING	\$4,718.24
609 Liquor Fund	
1010 CASH-OPERATING	\$514,003.92 14,003.92
877 Festival in Park Fund	
1010 CASH-OPERATING	\$348.00

Total: -\$561,310.04 61,310.04

less mo-end funds transfer - approved 6/12/19

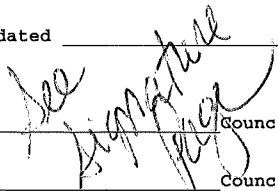
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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6/19

Page: 6 of 6
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member
_____ Council Member

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 1 of 15
Report ID: AP100V

#4

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31615		456U A & A ELECTRIC & UNDERGROUND	7,480.00					
	G-19-83	06/03/19 BORING-4 ST/2 AV SW	6,640.00			604 957 4957	444	1010
	G-19-84	06/03/19 BORING-8 AV/7 1/2 PL NW	840.00			604 957 4957	444	1010
		Total for Vendor:	7,480.00					
31616		F119 ANDRIST, SCOTT	75.17					
	06/05/19	E.A.B. TREATMENT REIMB'D	75.17			101 524 4524	444	1010
		Total for Vendor:	75.17					
31697		827 ARBOR DAY FOUNDATION	15.00					
	8701859189	05/01/19 ANN'L MEMBERSHIP 6/1-5/31	15.00			101 524 4524	334	1010
		Total for Vendor:	15.00					
31617		5049 ARTISAN BEER COMPANY	102.50					
	3349640	06/04/19 BEER	102.50			609 975 4975	252	1010
		Total for Vendor:	102.50					
31618		7 B & B TRANSFORMER INC	3,613.44					
	25268	06/11/19 3 PAD MT TRANSFORMERS	3,613.44			604 957 4957	270	1010
		Total for Vendor:	3,613.44					
31674		203 BAKER & TAYLOR INC	426.78					
	2034545775	05/14/19 BOOK	15.93			211 550 4550	218	1010
	2034545778	05/14/19 BOOKS	22.23			211 550 4550	218	1010
	2034567692	05/24/19 BOOKS	301.22			211 550 4550	218	1010
	2034573216	05/28/19 BOOKS	87.40			211 550 4550	218	1010
		Total for Vendor:	426.78					
31619		5274 BECKLEY'S OFFICE PRODUCTS	219.50					
	49887	06/18/19 MOBILE SHREDDING-C H	153.00			101 140 4140	440	1010
	49887	06/18/19 MOBILE SHREDDING-P D	66.50*			101 210 4210	440	1010
		Total for Vendor:	219.50					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 2 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31620		1012 BELLBOY CORPORATION	378.96					
	70248800	06/06/19 LIQUOR	305.63			609 975 4975	251	1010
	70248800	06/06/19 FREIGHT	6.00			609 975 4975	335	1010
	99602900	06/06/19 DUM DUMS	16.03			609 976 4976	343	1010
	99602900	06/06/19 D C TRANSIT TAX	0.08			609 976 4976	343	1010
	99602900	06/06/19 D C TRANSIT TAX	-0.08			609 2026		1010
	99602900	06/06/19 COOLERS	49.00			609 975 4975	254	1010
	99602900	06/06/19 FREIGHT	2.30			609 975 4975	335	1010
		Total for Vendor:	378.96					
31692		4396 BOB THE BUG MAN LLC	179.00					
	111183	06/18/19 MOSQUITO CONTROL-VETS PARK	179.00			101 522 4522	400	1010
		Total for Vendor:	179.00					
31693		22 BORDER STATES ELECTRIC SUPPLY	1,030.09					
	917834473	06/05/19 METER SOCKETS	1,030.09			604 957 4957	260	1010
		Total for Vendor:	1,030.09					
31621		5239 BREAKTHRU BEVERAGE MN WINE &	1,080.23					
	1080980666	06/05/19 LIQUOR	579.26			609 975 4975	251	1010
	1080980666	06/05/19 WINE	434.00			609 975 4975	251	1010
	1080980666	06/05/19 MIXES	44.00			609 975 4975	254	1010
	1080980666	06/05/19 FREIGHT	22.97			609 975 4975	335	1010
		Total for Vendor:	1,080.23					
31622		2410 CENTRAL MN MUNICIPAL POWER AGE	195,182.22					
	6577	05/31/19 CMMPA DUES-MAY	1,500.00			604 959 4959	334	1010
	6577	05/31/19 FEES FOR SERVICES	1,348.75			604 959 4959	430	1010
	6577	05/31/19 PURCH'D POWER	159,980.21			604 956 4956	381	1010
	6577	05/31/19 PURCH'D POWER-TRANSMISSION	31,385.96			604 956 4956	381	1010
	6577	05/31/19 CAPACITY PURCHASED-MAY	-341.00			604 956 4956	381	1010
	6577	05/31/19 CIP MONTHLY ASSMNT-MAY	1,308.30			604 959 4959	429	1010
		Total for Vendor:	195,182.22					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 3 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31623		5667 CINTAS	92.41					
	4023352204	06/06/19 MATS-L.S.	92.41*			609 979 4979 410		1010
		Total for Vendor:	92.41					
31686		4401 COREY'S CLEANING SERVICE	445.00					
	32299	06/13/19 CLEAN CARPETS @ P D	300.00			101 210 4210 400		1010
	32299	06/13/19 CLEAN/SEAL FLOORS @ P D	145.00			101 210 4210 400		1010
		Total for Vendor:	445.00					
31675		2381 CUSTOM COMMUNICATIONS INC	94.50					
	427995	05/10/19 FIRE ALARM MONITOR 6/1-8/31	94.50*			211 550 4550 444		1010
		Total for Vendor:	94.50					
31624		3314 DECKLEVER MECHANICAL INC	898.79					
	218000863	05/31/19 COMPRESSOR REPAIR	898.79*			606 516 4516 400		1010
		Total for Vendor:	898.79					
31625		69 DODGE COUNTY ENVIRONMENTAL	300.00					
	75488	05/31/19 WASTE DISP-STR SWEEPINGS	300.00			101 323 4323 430		1010
		Total for Vendor:	300.00					
31626		232 DODGE COUNTY HIGHWAY DEPT	250.00					
	116	06/01/19 ANN'L BRIDGE INSPECTIONS (3)	250.00			101 310 4310 440		1010
		Total for Vendor:	250.00					
31676		5156 DODGE COUNTY INDEPENDENT/DODGE	74.00					
	7232	05/01/19 AD-LIBRARY ASSISTANT	25.00			211 550 4550 343		1010
	7405	05/23/19 GRADUATION AD SPONSOR	49.00			211 550 4550 343		1010
		Total for Vendor:	74.00					
31627		2070 EARL'S SMALL ENGINE REPAIR INC	11.95					
	#HELD	06/06/19 TRIMMER BOUTEN & CAP	11.95			101 310 4310 220		1010
		Total for Vendor:	11.95					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 4 of 15
Report ID: AP100V

For Pay Date = 06/27/19
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31628		17 EDGAR TRUCKING	634.57					
	24799	05/01/19 FREIGHT	106.95			609 975 4975	335	1010
	24818	05/08/19 FREIGHT	114.08			609 975 4975	335	1010
	24837	05/15/19 FREIGHT	151.51			609 975 4975	335	1010
	24853	05/22/19 FREIGHT	117.65			609 975 4975	335	1010
	24868	05/29/19 FREIGHT	144.38			609 975 4975	335	1010
		Total for Vendor:	634.57					
31699		5714 ENVIRONMENTAL TOXICITY CONTROL	1,300.00					
	19-045	03/27/19 WHOLE EFFL TOXICITY TEST	1,300.00			602 947 4947	440	1010
		Total for Vendor:	1,300.00					
31629		21 ERDMAN'S SUPERMARKETS INC	178.68					
	b696290	05/25/19 KAC CONCESSION SUPPLIES	3.30			101 514 4514	210	1010
	b696542	06/05/19 MR CLEAN ERASERS	12.36			101 514 4514	210	1010
	b696559	06/06/19 KAC CONCESSIONS	26.64			101 514 4514	262	1010
		06/07/19 POP FOR RESALE-L S	39.88			609 975 4975	254	1010
		06/08/19 KAC CONCESSIONS	26.00			101 514 4514	262	1010
	b696610	06/10/19 KAC CONCESSIONS	12.00			101 514 4514	262	1010
	b696634	06/11/19 BALL PARK CONCESSIONS	49.99			101 522 4522	262	1010
		06/12/19 KAC SUPPLIES	4.07			101 514 4514	210	1010
		06/12/19 KAC CONCESSIONS	4.44			101 514 4514	262	1010
		Total for Vendor:	178.68					
31678		5882 FREDERICK, MICHAEL	24.00					
	242432	05/29/19 BOOK	24.00			211 550 4550	218	1010
		Total for Vendor:	24.00					
31679		5678 FURTHER	120.75					
	1366777	06/06/19 PARTICIPANT FEES	120.75			101 140 4140	440	1010
		Total for Vendor:	120.75					
31700		3516 GILKISON, TEDD	144.96					
		06/07/19 E.A.B. TREATMENT-REIMB'D	144.96			101 524 4524	444	1010
		Total for Vendor:	144.96					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 5 of 15
Report ID: AP100V

For Pay Date = 06/27/19
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31630		56 GILLETTE PEPSI ROCHESTER	1,245.41					
	9359222	06/11/19 A C CONCESSIONS	381.50			101 514 4514	262	1010
	9359225	06/11/19 BALL PARK CONCESSIONS	306.47			101 522 4522	262	1010
	9355239	06/03/19 BALANCE-A C CONCESSIONS	0.90			101 514 4514	262	1010
	9360565	06/18/19 A C CONCESSIONS	556.54			101 514 4514	262	1010
		Total for Vendor:	1,245.41					
31631		3323 GOOD VIBRATIONS	200.00					
	06/12/19	MOVIE PROJECTIONIST 6/21	200.00			101 517 4517	430	1010
		Total for Vendor:	200.00					
31701		77 HAWKINS INC	1,771.98					
	4516668	06/11/19 CHLORINE	1,771.98			101 514 4514	210	1010
		Total for Vendor:	1,771.98					
31632		5036 HOHENSTEINS INC	121.50					
	144462	06/12/19 BEER	121.50			609 975 4975	252	1010
		Total for Vendor:	121.50					
31633		214 HOUSTON'S GARDEN & GIFT	126.81					
	1334	05/24/19 PLANTS-C H & L S	126.81			609 976 4976	343	1010
		Total for Vendor:	126.81					
31702		2490 J & M DISPLAYS INC	6,600.00					
	52612	06/19/19 '19 FESTIVAL FIREWORKS DISPLAY	6,600.00*			877 100 4000	430	1010
		Total for Vendor:	6,600.00					
31634		25 JOHNSON BROTHERS LIQUOR CO	7,683.96					
	1304814	06/04/19 LIQUOR	4,708.97			609 975 4975	251	1010
	1304815	06/04/19 WINE	1,143.95			609 975 4975	251	1010
	1304816	06/04/19 MIXES	91.00			609 975 4975	254	1010
	1310279	06/11/19 LIQUOR	1,128.09			609 975 4975	251	1010
	1310280	06/11/19 WINE	611.95			609 975 4975	251	1010
		Total for Vendor:	7,683.96					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 6 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31635		130 JORGENSONS TIRE SERVICE	40.00					
	92985	06/14/19 TIRE & MOUNT	40.00			101 310 4310	400	1010
		Total for Vendor:	40.00					
31636		3454 KASSON CAR CARE	1,159.09					
	19606	06/14/19 MT 4 TIRES-TRAILER	543.60			101 310 4310	400	1010
	19441	05/20/19 BRAKE REPAIR-'14 EXPLORER	615.49			101 210 4210	400	1010
		Total for Vendor:	1,159.09					
31680		35 KASSON HARDWARE HANK	967.67					
	05/31/19	R&M SUPPLIES-ICE/SNOW	37.45			101 312 4312	220	1010
	05/31/19	R&M SUPPLIES-STREETS	87.01			101 310 4310	220	1010
	05/31/19	SMALL TOOLS-STREETS	8.48			101 310 4310	240	1010
	05/31/19	OPER SUPPLIES-P D	14.62			101 210 4210	210	1010
	05/31/19	R&M SUPPLIES-PARKS	72.93			101 522 4522	220	1010
	05/31/19	R&M SUPPLIES-F D	44.80			101 220 4220	220	1010
	05/31/19	SMALL TOOLS-ELECTRIC	54.99			604 957 4957	240	1010
	05/31/19	SALES TAX	3.78			604 957 4957	240	1010
	05/31/19	SALES TAX	-3.78			604 2025		1010
	05/31/19	D C TRANSIT TAX	0.27			604 957 4957	240	1010
	05/31/19	D C TRANSIT TAX	-0.27			604 2026		1010
	05/31/19	R&M SUPPLIES-K.A.C.	167.32			101 514 4514	220	1010
	05/31/19	R&M SUPPLIES-WWTP	85.40			602 948 4948	220	1010
	05/31/19	R&M SUPPLIES-WATER	23.98			601 943 4943	220	1010
	05/31/19	OPER SUPPLIES-FORESTRY	16.98			101 524 4524	210	1010
	05/31/19	OPER SUPPLIES-K.A.C.	47.42			101 514 4514	210	1010
	05/31/19	R&M SUPPLIES-WWTP OPERATIONS	58.90			602 947 4947	220	1010
	05/31/19	OPER SUPPLIES-WWTP OPERATIONS	73.43			602 947 4947	210	1010
	05/31/19	SMALL TOOLS-ARENA	37.43			606 516 4516	240	1010
	05/31/19	R&M SUPPLIES-ARENA	61.39			606 516 4516	220	1010
	05/31/19	SMALL TOOLS-WWTP	52.98			602 948 4948	240	1010
	05/31/19	SHIPPING-ELECTRIC	22.16			604 959 4959	325	1010
		Total for Vendor:	967.67					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 7 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31637		4427 KASSON LASER GRAPHICS	95.00					
	7809 05/28/19	PRINT ON 19 SHIRTS	95.00			609 976 4976	343	1010
		Total for Vendor:	95.00					
31638		233 KASSON VARIETY STORE	9.37					
	00-200 05/29/19	SHARPIE/NAME BADGE/NAPKINS	9.37			609 976 4976	343	1010
		Total for Vendor:	9.37					
31687		F104 L & L STREET RODS & SPORT TRUCKS	6,964.32					
	2686 06/10/19	INSTALL K9 EQUIP IN NEW SQUAD	6,964.32*			101 680 4210	550	1010
		Total for Vendor:	6,964.32					
31639		3890 LETH ELECTRIC INC	720.00					
	4959 06/11/19	INSTALL 6 LOAD CONTROLLERS	720.00			604 959 4959	429	1010
		Total for Vendor:	720.00					
31640		199 LMC INS TRUST	27,099.00					
	06/04/19 3RD QTR	INS.-CMC1001158-3	1,069.82			101 220 4220	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	11.43			101 220 4220	160	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	665.72			101 514 4514	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	3,337.08			101 522 4522	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	112.62			101 517 4517	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	696.37			101 191 4191	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	128.25			101 527 4527	430	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	73.18			101 417 4417	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	88.39			290 650 4650	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	3,161.12			602 948 4948	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	2,032.05			602 947 4947	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	11.43			602 948 4948	160	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	1,442.49			601 943 4943	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	11.43			601 943 4943	160	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	104.02			101 194 4194	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	1,858.20			604 957 4957	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	11.43			604 959 4959	160	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	683.06			609 979 4979	360	1010
	06/04/19 3RD QTR	INS.-CMC1001158-3	11.43			609 977 4977	160	1010

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 8 of 15
Report ID: AP100V

For Pay Date = 06/27/19
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		06/04/19 3RD QTR INS.-CMC1001158-3	1,423.34			101 310 4310	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	68.88			101 312 4312	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	194.37			605 963 4963	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	1,619.56			101 920 4920	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	33.61			101 526 4526	430	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	703.85			101 111 4111	160	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	68.57			101 111 4111	160	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	5,764.48			101 210 4210	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	80.00			101 210 4210	160	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	808.03			101 140 4140	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	22.86			101 140 4140	160	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	105.25			101 417 4417	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	756.91			211 550 4550	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	11.43*			211 550 4550	160	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	150.34			610 984 4984	360	1010
		06/04/19 3RD QTR INS.-CMC1001158-3	-222.00			101 522 4522	360	1010
		Total for Vendor:	27,099.00					
31641		5529 MANPOWER	622.56					
		33936518 05/19/19 WAGES THRU 5/19-ADMIN ASSIST	124.51*			101 140 4140	444	1010
		33936518 05/19/19 WAGES THRU 5/19-ADMIN ASSIST	93.38*			101 191 4191	444	1010
		33936518 05/19/19 WAGES THRU 5/19-ADMIN ASSIST	93.38*			601 944 4944	444	1010
		33936518 05/19/19 WAGES THRU 5/19-ADMIN ASSIST	93.39*			602 949 4949	444	1010
		33936518 05/19/19 WAGES THRU 5/19-ADMIN ASSIST	186.77*			604 959 4959	444	1010
		33936518 05/19/19 WAGES THRU 5/19-ADMIN ASSIST	31.13*			605 964 4964	444	1010
		Total for Vendor:	622.56					
31642		714 MB REPAIR	142.50					
		7317 05/29/19 REPAIRS TO CASE TRENCHER	142.50			604 957 4957	400	1010
		Total for Vendor:	142.50					
31643		2156 MCGRANN SHEA CARNIVAL STRAUGHN	270.00					
		127926 06/06/19 LEGAL-ELEC SERV TERR	270.00			604 959 4959	304	1010
		Total for Vendor:	270.00					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 9 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31681		89 METRO SALES INC	214.89					
	INV1349979	05/28/19 QTRLY MAINT-B&W 5/25-8/24	102.88			211 550 4550	370	1010
	INV1349979	05/28/19 QTRLY MAINT-CLR 5/25-8/24	112.01			211 550 4550	370	1010
		Total for Vendor:	214.89					
31644		728 MN DEPT OF COMMERCE	936.86					
	1000041824	06/03/19 1ST QTR '20 INDIRECT ASSMN	718.98			604 1550		1010
	1000041723	06/03/19 SERVICE AREA UPDATES	217.88			604 959 4959	430	1010
		Total for Vendor:	936.86					
31688		3462 MN DEPT OF HEALTH	95.00					
	FBL2591933	06/19/19 '19 RIB COOKOFF PERMIT	95.00*			877 100 4000	430	1010
		Total for Vendor:	95.00					
31645		225 MN SPORTS FEDERATION	22.00					
	06/10/19	SCORECARDS-4 PACKS	22.00			101 517 4517	210	1010
		Total for Vendor:	22.00					
31689		4920 NATIONAL FLEET GRAPHICS LLC	44.02					
	27981	06/17/19 2 LICENSE PLATE DECALS	44.02			101 210 4210	210	1010
		Total for Vendor:	44.02					
31646		60 NORTHERN BEVERAGE DIST. CO. LL	7,144.20					
	415416	06/06/19 BEER	7,142.20			609 975 4975	252	1010
	415416	06/06/19 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	7,144.20					
31694		3491 OLYMPIC FIRE PROTECTION CORP	285.00					
	64577	05/23/19 DRY PIPE SPLKR INSPECT	220.00*			606 516 4516	400	1010
	64577	05/23/19 FULL DRY SYST TRIP	65.00*			606 516 4516	400	1010
		Total for Vendor:	285.00					
31647		5366 PARSONS	187.50					
	57682	06/11/19 CHECK KAC CAMERAS	187.50*			101 514 4514	400	1010
		Total for Vendor:	187.50					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 10 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	FO #	Fund Org Acct	Object Proj	Cash Account
31648		23 PHILLIPS WINE & SPIRITS	3,326.64					
	2564770	06/04/19 LIQUOR	936.00			609 975 4975	251	1010
	2564771	06/04/19 WINE	897.00			609 975 4975	251	1010
	331958	06/03/19 LIQUOR CREDIT	-109.69			609 975 4975	251	1010
	2568669	06/11/19 LIQUOR	1,052.33			609 975 4975	251	1010
	2568670	06/11/19 WINE	191.00			609 975 4975	251	1010
	2568671	06/11/19 MIXES	360.00			609 975 4975	254	1010
		Total for Vendor:	3,326.64					
31649		4358 REINHART FOODSERVICE LLC	1,449.35					
	366015	06/07/19 A C CONCESSIONS	97.18			101 514 4514	262	1010
	366974	06/10/19 A C CONCESSIONS	105.56			101 514 4514	262	1010
	367525	06/12/19 A C CONCESSIONS	113.80			101 514 4514	262	1010
	368973	06/12/19 A C CONCESSIONS	1,132.81			101 514 4514	262	1010
		Total for Vendor:	1,449.35					
31650		63 SCHOTT DIST CO INC	12,002.27					
	355085	06/06/19 BEER	11,913.27			609 975 4975	252	1010
	355085	06/06/19 NA BEVERAGE	89.00			609 975 4975	254	1010
		Total for Vendor:	12,002.27					
31651		3818 SCHWAN'S HOME SERVICE INC	1,699.78					
	309020133	06/07/19 A C CONCESSIONS	581.83			101 514 4514	262	1010
	245438658	06/10/19 A C CONCESSIONS	551.59			101 514 4514	262	1010
	245438664	06/17/19 A C CONCESSIONS	566.36			101 514 4514	262	1010
		Total for Vendor:	1,699.78					
31652		3850 SOUTHERN GLAZER'S OF MN	4,938.77					
	1827587	06/05/19 LIQUOR	2,275.00			609 975 4975	251	1010
	1827587	06/05/19 FREIGHT	43.40			609 975 4975	335	1010
	1827588	06/05/19 LIQUOR	1,199.97			609 975 4975	251	1010
	1827588	06/05/19 WINE	46.00			609 975 4975	251	1010
	1827588	06/05/19 FREIGHT	18.60			609 975 4975	335	1010
	1830399	06/12/19 WINE	658.00			609 975 4975	251	1010
	1830399	06/12/19 LIQUOR	679.20			609 975 4975	251	1010
	1830399	06/12/19 FREIGHT	18.60			609 975 4975	335	1010
		Total for Vendor:	4,938.77					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 11 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31706		5708 STAPLES BUSINESS CREDIT	115.48					
	7218999572	06/12/19 PRICE MATCH CR-PENS	-3.50			101 514 4514	210	1010
	7219162412	06/12/19 PRICE MATCH CR-INK CARTRID	-4.80			101 514 4514	210	1010
	7220596833	06/18/19 TONER CARTRIDGE	103.00			101 220 4220	210	1010
	7220596833	06/18/19 CARD STOCK	19.29			101 514 4514	210	1010
	7220596833	06/18/19 RULER	1.49			101 140 4140	210	1010
		Total for Vendor:	115.48					
31653		4364 SWANK MOTION PICTURES INC	353.00					
	RG1625500	06/12/19 MOVIE IN THE PARK 6/21	353.00			101 517 4517	430	1010
		Total for Vendor:	353.00					
31654		498 TEIGEN PAPER & SUPPLY INC	341.28					
	355536	06/05/19 T TISSUE/FOLD TOWELS	177.58			101 514 4514	210	1010
	355536	06/05/19 T BOWL CLNR/GLASS CLNR/WIPES	163.70*			101 4514	220	1010
		Total for Vendor:	341.28					
31655		2452 THE SHERWIN-WILLIAMS CO	1,412.89					
	4618-2	06/03/19 PAINT-SRTS	19.32			101 1151		1010
	4618-2	06/03/19 PAINT-STREETS	292.84			101 310 4310	220	1010
	4052-4	05/20/19 PAINT-SRTS	1,100.73			101 1151		1010
		Total for Vendor:	1,412.89					
31690		5834 THOMSON REUTERS - WEST	120.00					
	840409976	06/01/19 INVESTIGATIVE SUITE CHRG	120.00*			101 210 4210	440	1010
		Total for Vendor:	120.00					
31656		123 THRONDSOIL OIL & LP GAS CO	816.00					
	355879	06/12/19 DIESEL-PARKS	816.00			101 517 4517	210	1010
		Total for Vendor:	816.00					
31657		3673 TRI-STATE ADJUSTMENTS	248.53					
	05/31/19	FIRE CALL COLLECT FEE-T FLATNE	204.00			101 220 4220	430	1010
	1117-01	05/31/19 COLLECTION FEE-R SMITH	44.53			604 959 4959	430	1010
		Total for Vendor:	248.53					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 12 of 15
Report ID: AP100V

For Pay Date = 06/27/19

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31658		71 UTILITY CONSULTANTS INC	2,221.00					
	101656	05/29/19 TOTAL COLIFORM	105.00			601 943 4943	440	1010
	101656	05/29/19 CBOD/TSS/FECAL COLIF/TOT PHOSP	1,861.50			602 947 4947	440	1010
	101672	05/29/19 MANTORVILLE TESTING	254.50			602 947 4947	440	1010
		Total for Vendor:	2,221.00					
31659		5035 VALLI INFORMATION SYSTEMS INC	1,647.26					
	53177	05/31/19 UTILITY BILLING MAILING	329.45			601 944 4944	325	1010
	53177	05/31/19 UTILITY BILLING MAILING	329.45			602 949 4949	325	1010
	53177	05/31/19 UTILITY BILLING MAILING	658.91			604 959 4959	325	1010
	53177	05/31/19 UTILITY BILLING MAILING	329.45			605 963 4963	325	1010
		Total for Vendor:	1,647.26					
31660		5047 WATERVILLE FOOD & ICE INC	363.64					
	06-901001	06/01/19 ICE-LIQUOR STORE	98.60			609 975 4975	257	1010
	05-909958	06/06/19 ICE-LIQUOR STORE	117.73			609 975 4975	257	1010
	06-901019	06/08/19 ICE-LIQUOR STORE	147.31			609 975 4975	257	1010
		Total for Vendor:	363.64					
31695		388 WESCO RECEIVABLES CORP	974.16					
	677414	06/12/19 9in BLACK 100 PCS	440.24			604 957 4957	220	1010
	664950	06/03/19 15 LB ELB W) JSEAL	533.92			604 957 4957	220	1010
		Total for Vendor:	974.16					
31707		5182 WHKS & CO.	2,430.00					
	39309	06/17/19 GENERAL ENGINEERING	220.00			101 196 4196	303	1010
	39309	06/17/19 STONE RIDGE 2ND-PLAN REVIEW	642.50			101 196 4196	303	1010
	39309	06/17/19 STONE RIDGE 2ND-ENG REV & OBSE	1,027.50			101 196 4196	303	1010
	39309	06/17/19 504 PUD-PLAN REVIEW	320.00			101 196 4196	303	1010
	39309	06/17/19 THOMPSON ADDN-ENG REV & OBSERV	220.00			101 196 4196	303	1010
		Total for Vendor:	2,430.00					
31661		2407 WINE MERCHANTS	795.00					
	7237679	06/04/19 WINE	268.00			609 975 4975	251	1010
	7238672	06/11/19 WINE	527.00			609 975 4975	251	1010
		Total for Vendor:	795.00					

06/21/19
10:56:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/19
For Pay Date: 06/27/19

Page: 13 of 15
Report ID: AP100V

For Pay Date = 06/27/19
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
31708		5468 ZELINSKE, LONNIE	104.40					
	06/21/19	MILES-EXPER OFFICIALS CONF	104.40*			101 111 4111	333	1010
		Total for Vendor:	104.40					
		# of Claims 71	Total: 314,480.59					

06/21/19
10:56:29

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/19

Page: 14 of 15
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$39,970.45
211 Library Fund	
1010 CASH-OPERATING	\$1,602.51
290 Economic Development	
1010 CASH-OPERATING	\$88.39
601 Water Fund	
1010 CASH-OPERATING	\$2,005.73
602 Sewer Fund	
1010 CASH-OPERATING	\$9,314.15
604 Electric Fund	
1010 CASH-OPERATING	\$213,186.26
605 Storm Water	
1010 CASH-OPERATING	\$554.95
606 ICE ARENA	
1010 CASH-OPERATING	\$1,282.61
609 Liquor Fund	
1010 CASH-OPERATING	\$39,630.20
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$150.34
877 Festival in Park Fund	
1010 CASH-OPERATING	\$6,695.00
Total:	\$314,480.59

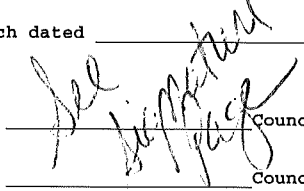
06/21/19
10:56:30

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6/19

Page: 15 of 15
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED  _____ Council Member
_____ Council Member

KASSON PARK BOARD MINUTES

May 21, 2019 draft

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 21st day of May at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Liza Larsen, Chuck Coleman, Roger Franke, Greg Kuball, Janet Sinning and Dan Eggler

THE FOLLOWING WERE ABSENT: Jason Farnsworth and Deputy Clerk Jan Naig

ALSO PRESENT: Parks & Rec Supervisor Ron Unger

I. Call to Order: The meeting was called to order at 6:01 P.M. by Chairperson Larsen.

II. Approve minutes: Motion by Kuball and second by Franke, with all voting Aye, to approve the minutes of the April 2019 meeting.

III. New Business:

A. Aquatic Center. The Aquatic Center will be open limited hours beginning this weekend. Start-up of the pool went smoothly. The heaters, pumps, filters and hot water heaters are working great. The backflow valve was rebuilt. New drain covers are installed. A lifeguard training class is going on this week. Food, pop and paper products have been ordered. The employee meeting was held on May 18th. The pool staff has been working on organizing the deck chairs and picnic tables and power-washing. Abby and Brayden Tjosaas have been entering registrations and memberships into the computer.

B. Lions Park shelter. Cleary Buildings Corp. has had to dig around two posts to expose the footings for the shelter to allow C.M.S. to re- inspect the footings. Once the inspection is complete and approved, work can begin on the cement floor and electrical wiring.

C. Trees.

- 1. Tree planting.** The Treehouse has completed planting the 20 boulevard trees. They also planted around 20 bare root trees for the 3rd, 4th and 5th Avenue NW project. There are still around 80 ball and burlap trees yet to be planted on this project. Gibbs Lawn Care has submitted a bid for that work.
- 2. Stump grinding.** City crews will start stump grinding from last year's tree removals in June. There are approximately 30-40 stumps to be removed.

IV. Old Business:

A. Arbor Day follow up. Two trees were planted in Lions Park on Friday, April 26th. About 12 Lions members came to help with the planting. Unger

acknowledged Kuball and Coleman for representing the Park Board at the Arbor Day event.

B. “Just Pick It Up” follow up. Two locations were picked up. There were two pickup loads of garbage collected. Unger thanked those who helped with the program. Sinning indicated we may need to drop the program next year if more people are not available to help. Kuball asked if it would be easier to get volunteers if the campaign was held in the fall. Unger will mention it at the next Joint Ventures Meeting to see if some support would be available from school organizations.

C. Movies in the Park update. The June 21st date does not work for the Dodge County 4-H Federation - so a sponsor is still needed on that date. July 12th will be sponsored by OCEAN Exchange program and August 9th will be sponsored by Kasson Chamber of Commerce as a Festival in the Park event. Once movies are selected, the information can be put in the City’s newsletter and posters will be printed.

D. Park projects update.

- Work continues on the Lions Park picnic shelter.
- Unger is getting quotes to replace the ball field fencing for North 2 ball field in Veterans Memorial Park. Prices are more than he budgeted in Capital Improvements so he will approach the Joint Ventures for additional funding.
- The three plastic entry slides on the Lions Park modular are cracked from weather and will need to be replaced. Unger has contacted the company.
- A cement slab will be poured for a bleacher behind the backstop at J. Hyde Kasson Park.
- New lids will be installed on the garbage cans around the parks to make them waterproof. Seventeen lids have been ordered.

V. Correspondence: The 2nd Annual Tree Lighting Ceremony will be held on November 29, 2019 at 6:30 P.M. Sinning has started working on the details. She will contact Community Ed to get the information in their brochure.

VI. Adjourn: Motion by Sinning and second by Coleman, with all voting Aye, to adjourn the meeting.

Chairperson

Deputy Clerk

The next scheduled meeting will be June 18th. If there are no agenda items, the next meeting will then be on July 16th.

**CITY OF KASSON
RESOLUTION #6.____-19**

**RESOLUTION ACCEPTING DONATIONS FOR THE PARK AND
RECREATION DEPARTMENT**

WHEREAS, the Kasson-Mantorville Baseball Association has made a donation to the City of Kasson in the amount of \$1,500.00 to be allocated for lawful purposes to the Parks and Recreation Department.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

These donations to the City of Kasson Parks and Recreation Department are hereby accepted.

ADOPTED this 26th day of June, 2019.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

City of Kasson Economic Development Authority Policy & Procedures Manual

BUSINESS SUBSIDY POLICY [AMENDMENT]

The following business subsidy criteria are intended to satisfy the requirements of Minnesota Statutes 116J.993 through 116J.995, as amended (the “Act”). The term “City” means collectively the City of Kasson and the Kasson Economic Development Authority. The term “project” means the development or property with respect to which the business subsidy is provided. The term “business subsidy” means all financial assistance deemed to be a “business subsidy” pursuant to Section 116J.993 subdivision 3 of the Act.

Criteria

To broaden the tax base, encourage quality construction, develop an enhanced employment base, promote the highest and best use of the land and provide more and better services to the citizens of Kasson. It is the policy of the City of Kasson and the Kasson EDA to encourage strong, viable growth and development for the residential, commercial, and industrial areas of the city.

The City of Kasson has a broad range of powers to assist community development; including tax increment financing, tax abatement, various grant opportunities, and bonding. Therefore, when appropriate, the City will use its authority to financially participate in a project to accomplish community goals.

Financing from the City of Kasson is not intended as a “first dollar” investment or as a bid in competing with another City, but as a gap financing tool designed to enhance the viability of strong businesses with a sound reason to be in Kasson.

The City of Kasson’s participation in a project can benefit the community by attracting development, creating employment opportunities, providing housing opportunities, and assisting in financing redevelopment to remove blight.

The City will consider and give preference to the following criteria when considering the approval of business subsidies:

1. But-for Test.

The city in its sole discretion will determine whether or not there is substantial likelihood that the project would not move forward without the assistance requested. It is acceptable for this test to be supported solely upon the representations of the applicant.

Projects that do not meet the “But-for” test will not be granted business subsidies.

2. Redevelopment.

Projects that remove, prevent, or reduce blight or other adverse conditions of the property, thereby protecting the City’s property values and the general public health, safety, and welfare.

3. Attraction of New Business.
Projects that attract or retain competitive and financially strong commercial and industrial companies, which offer the potential for significant growth in employment and tax base.
4. Highest and Best Land Use.
The use of the business subsidy will encourage quality construction and promote the highest and best use of land, consistent with the City of Kasson Comprehensive Plan.
5. Needed Services.
Projects that provide a needed service in the community, including health care, convenience, and social services.
6. Unmet Housing Needs.
Projects that provide housing needs not currently available in the community.
7. Economic Feasibility.
The applicant must demonstrate that they have the experience and financing necessary for the project and that the project can be completed in a timely manner.
8. Impact on City Services and Infrastructure.
Projects that do not significantly and adversely increase the demand for City services.
9. Job Creation.
Projects that create and/or retain jobs which pay at least the higher of the current Federal Minimum Wage or State of Minnesota Minimum Wage, plus appropriate benefits.

Whenever the City invests public funds or agrees to voluntarily forfeit tax or other revenue that benefits private development projects, those projects should create and/or retain the greatest number of Full-Time Equivalent (FTE) jobs that pay a livable wage possible for the residents of the City and the surrounding region. The City may take into account the special needs of small or growth-phase businesses with potential to create high paying jobs in the future.
10. Tax Base.
Projects that will directly and indirectly increase the City's tax base and generate new property tax revenue.
11. Incentive for Additional Future Development.
Projects will create potential for additional future development.
12. Compatibility with Development Plans and Neighborhood.
Proposed projects are compatible with the City's overall development plans and objectives and are compatible with the neighborhood in which they will be located.

Guidelines & Evaluation

1. Construction of a project shall not commence until the appropriate City approvals have been given to the application for financing.
2. The City will evaluate each request for a business subsidy on a case-by-case basis and reserves the right to deny any application at any stage of the proceedings prior to adoption of the final approval authorizing the financing.
3. For assistance, applicants shall complete an application form and supply all additional information requested by the City.
4. The City shall be reimbursed by the applicant for all costs incurred by the City in connection with the proposed or actual use of the financial assistance including, but not limited to, legal fees, filing fees, engineering fees, development consultation fees, administrative expenses, and/or tax increment financing consultation fees. At the time preliminary procedures are initiated, the applicant will deposit with the City and administrative fee to cover all anticipated costs to be incurred by the City in connection with the proposed project. The amount of the administrative fee will be based upon the type of financial assistance being requested.
 - a. The fact that the City accepts the applicant's deposit is not to be construed as a guarantee that the City will authorize the project that is under consideration.
 - b. The City may request and receive from the applicant additional administrative fees in an amount to be determined from time to time by the City should associated costs exceed the initial deposit.
5. At all times, procedures and policies related to the proposed or actual approval of the City's financial assistance will comply with the laws of the State.
6. All applications and supporting materials and documents shall become the property of the City and, as such, are public records.

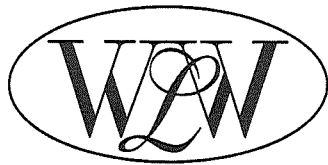
Valuation of a Business Subsidy

The City will calculate the value of assistance provided to a business in the following manner:

1. If the Subsidy is a contribution or sale of real or personal property, the amount of the subsidy will be the fair market value of the property as determined by the City, less any amount paid.
2. If the subsidy is a loan, the amount of the subsidy will be the principal amount of the loan.

3. If the subsidy is a loan guarantee, the amount of the subsidy will be the principal amount of the loan guaranteed.
4. If the subsidy takes the form of payments over time, (e.g. pay-as-you-go tax increment financing), the amount of the subsidy will be the sum of projected payments, discounted to a present value using a discount factor determined by the City.

The following are not business subsidies: any assistance provided that meets a statutory exemption as defined by the Act.



WEBER, LETH & WOESSNER, PLC

Attorneys

Melanie J. Leth
Timothy A. Woessner
Brian L. Weber, of Counsel
Attorneys

Lindsay C. Saxton
Nicole J. Frey
Paralegals

June 4, 2019

Theresa Coleman
City of Kasson
Interim Zoning Administrator
401 5th Street SE
Kasson, MN 55944

RE: Sheldon & Ramona Torkelson
1200 Main Street West
Kasson, Minnesota
Application to re-zone
the southerly most 4.25 +/- acres of tax parcel 24.032.2100 (7.5 acres)

Ms. Coleman:

I have been asked to give a legal opinion with regards to the above-referenced application to re-zone the southerly most 4.25 +/- acres of a 7.5 acre parcel from R-C, Residential - Commercial Mixed Use District to AG, Agricultural District, and for a conditional use permit to allow up to four horses on the property.

An application for a re-zoning is a request for an amendment to the zoning ordinance. The existing zoning ordinance is presumed to be constitutional, and an applicant is only entitled to a change if they can demonstrate that the existing zoning is unsupported by any rational basis related to the public health, safety and welfare. Therefore, amendments should not be issued indiscriminately, but should only be used as a means to reflect changes in the goals and policies of the city as reflected in the comprehensive plan or changes in conditions in the city.

The changes in the conditions in the City of Kasson and in the City's goals and policies are reflected in its recently-adopted comprehensive plan. The comprehensive plan indicates that the future land use of the subject property is as Open Space. *See City of Kasson Comprehensive Plan, Figure 4.3 Future Land Use Map, p. 4-6.* It is my opinion that the future land use designation as Open Space is most compatible with the City's AG

zoning district. Since the request is for the AG zoning district, I would recommend approval of the rezone application.

Although "general farming" is a permitted use in the AG zoning district, the owners' requested use is more accurately described as the "keeping of horses and livestock," a conditional use in the AG zoning district. Therefore, it is my opinion that the owners will also need to obtain a conditional use permit to use the southerly portion of the property as requested. The application includes such a request for a conditional use permit; therefore, if the rezone application is granted, I would also recommend approval of the application for conditional use permit.

Finally, if the City grants the applications as discussed above, I would also strongly recommend that the property be surveyed and split to ensure that the City can easily determine the boundary line between the remaining parcels. This is absolutely necessary to ensure the City can properly enforce its zoning ordinance on the entirety of both parcels. Furthermore, splitting the parcel will protect future owners of the parcels against disputes over the newly created boundary line.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

WEBER, LETH & WOESSNER, PLC



Melanie J. Leth

Staff Planning Review

Zoning Map Amendment Application

Torkelson

“rezone” from R-C to AG

Includes: Application
 Site Layout Plan
 Proof of Ownership

Zoning

154.028 Zoning Amendments

Changes in the Goals of the City as
reflected in the Comprehensive Plan or
changes in conditions in the City.

Kasson Upward 2040 Comprehensive Plan

Figure 4.3 Future Land Use

Page 4-8 Open Space

Action Step 4.1

Conditional Use Permit Application

Torkelson

Keeping of horses and livestock

Includes: Application
 Site Layout Plan
 Proof of Ownership

Zoning

154.029 Conditional Use Permits

No excessive burden
Sufficiently compatible
No adverse effect
Reasonable
Consistent with Zoning District
Not in conflict with the Comprehensive Plan
Will not cause traffic hazards
Adequate measures
Adequate utilities
Not injurious
Not disruptive

**CITY OF KASSON
RESOLUTION # 6.x-19
RESOLUTION APPROVING A ZONING MAP AMENDMENT
FOR THE SOUTHERLY MOST 4.25 +/- ACRES
OF THE 7.5 ACRE PARCEL KNOWN AS
1200 MAIN STREET W, KASSON, MN**

WHEREAS, Sheldon Torkelson, has submitted a request for a Zoning Map Amendment for the southerly most 4.25 +/- acres of the 7.5 acre parcel known as 1200 Main Street W, Kasson, MN; and

WHEREAS, at a public hearing duly held on the 10th day of June, 2019, the Planning Commission heard testimony of all persons wishing to comment; and

WHEREAS, the Kasson Code of Ordinances, in Section 154.028(A) authorizes the City Council to adopt amendments that reflect changes in the goals and policies of the City as reflected in the Comprehensive Plan or changes in conditions in the City; and

WHEREAS, the appropriate City Staff and consultants have performed a technical review of the application, including attachments; and

WHEREAS, following the public testimony and review of a legal opinion, the Planning Commission reviewed all relevant information regarding the request for a Zoning Map Amendment; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA that the following Findings are hereby adopted regarding the application for a Zoning Map Amendment for the southerly most 4.25 +/- acres of the 7.5 acre parcel known as 1200 Main Street W, Kasson, MN:

The request does reflect change in the goals and policies of the City as reflected in the Comprehensive Plan or changes in conditions in the City. The Comprehensive Plan indicates that the future use of the subject area is as open space. The future land use designation as Open Space is most compatible with the City's AG zoning district.

BE IT FURTHER RESOLVED that the Zoning Map Amendment for the southerly most 4.25 +/- acres of the 7.5 acre parcel known as 1200 Main Street W, Kasson, MN, is hereby approved on the following condition:

The southerly most 4.25 +/- acres of the 7.5 acre parcel known as 1200 Main Street W shall be surveyed to define the boundaries thereof and shall be limited to the housing of equine.

Adopted this 26th day of June, 2019.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion to approve the foregoing resolution was made by Council Member -- and duly seconded by Council Member --. Upon a vote being taken, the following members voted in favor thereof: --. Those against same: --.

RESOLUTION #6.x-19
CITY OF KASSON
RESOLUTION APPROVING A CONDITIONAL USE PERMIT
TO ALLOW FOR THE KEEPING OF HORSES ON THE SOUTHERLY MOST
4.25 +/- ACRES OF THE 7.5 ACRE PARCEL KNOWN AS
1200 MAIN STREET W, KASSON, MN

WHEREAS, Sheldon Torkelson, has submitted a request for a Conditional Use Permit to allow for the keeping of horses on the southerly most 4.25 +/- acres of the 7.5 acre parcel known as 1200 Main Street W, Kasson, MN; and

WHEREAS, at a public hearing duly held on the 10th day of June, 2019, the Planning Commission heard testimony of all persons wishing to comment; and

WHEREAS, the Kasson Code of Ordinances, lists in Section 154.127 (Q) Keeping of horses and livestock as a Conditional Use in a AG Agricultural District; and

WHEREAS, the appropriate City Staff and consultants have performed a review of the application, including attachments; and

WHEREAS, following the public testimony and review of the legal opinion, the Planning Commission reviewed all relevant information regarding the proposed Conditional Use Permit to allow for the keeping of horses and recommends approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA that the following Findings are hereby adopted regarding the application for a Conditional Use Permit to allow for the keeping of horses on the southerly most 4.25+/- acres of the 7.5 acre parcel known as 1200 Main Street W, Kasson, MN:

The use is compatible with the existing neighborhood.

The southerly most 4.25+/- acres of the 7.5 acre parcel have been rezoned to AG as the district most compatible with the open space designation on the future land use map.

The use conforms to the Comprehensive Plan.

The City of Kasson Comprehensive Plan adopted in June 2018 shows open space within the 7.5 acre parcel known as 1200 Main Street W, Kasson, MN.

The use will not endanger public health, safety and welfare.

The presence of horses on the southerly most 4.25+/- acres of the 7.5 acre parcel known as 1200 Main Street W will not have an adverse effect upon public health, safety and welfare.

BE IT FURTHER RESOLVED that the Conditional Use Permit to allow for the keeping of horses on the southerly most 4.25+/- acres of the 7.5 acre parcel known as 1200 Main Street W, Kasson, MN, is hereby approved subject to the following conditions of approval:

1. Fence shall be maintained to provide quality, permanency and security,

2. General farm buildings shall be located within the AG district,
3. Appropriate manure removal shall be consistently performed, and
4. A maximum of one horse per acre shall be allowed.

Adopted this 26th day of June, 2019.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for adoption of the foregoing resolution was made by Council Member -- and duly seconded by Council Member --. Upon a vote being taken, the following members voted in favor thereof: --. Those against same: --.

AGREEMENT

THIS AGREEMENT is made this _____ day of _____ **2019**, ('Effective Date') by and between **City of Kasson Utilities, Minnesota**, ("Licensor") and **Minnesota Energy Resources, a Minnesota corporation** ("Licensee").

WITNESSETH:

WHEREAS the Licensee, desires to erect antennae's and equipment and use certain poles owned by the Licensor to which they will attach their antennae's and equipment; and

WHEREAS Licensor desires to maintain good relations with the Licensee and make available certain of its poles to the Licensee; and

WHEREAS both parties have determined it is in their best interests to allow the use of Licensor's poles as above described under the conditions described in this Agreement,

NOW THEREFORE, the parties agree as follows:

Licensor enables and hereby grants a license to the Licensee, subject to the terms and conditions hereinafter set forth, to use certain poles of the Licensor for the purpose of attaching its facilities at such locations and such a manner as may from time to time be requested by the Licensee and approved by the Licensor, which approval shall be evidenced by a print marked Exhibit "A", executed by the parties hereto and showing the date of such approval, the pole numbers and the location of such poles. Such prints shall be attached hereto, and made a part hereof and identified by number. The Licensee agrees that its facilities and its use of the pole of poles described in the Exhibit "A" shall be at its, the Licensee's, own risk and at its own cost and expense, and shall be in conformity with the National Electrical Safety Code (NESC) including any amendments thereto.

ARTICLE I

Attachments to Poles

Before attachments are made by Licensee, Licensor will inspect each pole and rearrange or replace its facilities as it deems is required in order to provide space for the Licensee at the expense (including the net cost of pole replacement) of the Licensee. The Licensee shall pay for all rearrangements and net replacement cost incurred by the Licensor prior to attachment by the Licensee. Licensee may also be liable for costs incurred by other licensees for rearranging their facilities. The costs referred to in this agreement shall be Licensor's fully loaded costs, as derived from their normal accounting and costing procedures. Throughout the Term of this Agreement, Licensor shall not intentionally disturb Licensee's authorized attachments, except as such disturbance may be necessary in an emergency or natural disaster situation.

ARTICLE II

Maintenance of Attachments

(a) The Licensee or its agent agrees to make and maintain all attachments upon said poles in a proper, safe and workmanlike manner and in accordance with requirements of the National Electrical Safety Code (NESC).

(b) Whenever a pole to which Licensee has attached facilities is replaced, Licensee shall transfer its facilities at its expense, within 10 days after notice that the pole has been replaced. Whenever such a pole must be of a size larger than that normally required at that location due solely to the requirement of Licensee, Licensee shall pay the incremental cost of such additional pole size, as determined by Licensor, within 10 days of the pole replacement in order to continue to maintain an attachment at that location.

(c) Any strengthening of poles through the use of guying, required to accommodate the attachments of Licensee, shall be provided by and at the expense of Licensee and to the satisfaction of all other occupants of the poles.

ARTICLE III

Right-of-Way for Licensee's Attachments

Nothing herein contained shall be construed as a guarantee or permission from owners of private property or other authorities, to the Licensee to use said facilities, and upon notice that objection is made by such owners or authorities to such use, the Licensor may immediately declare the Exhibit "A" cancelled, and thereupon the Licensee shall remove all attachments and cease to use any or all said facilities.

ARTICLE IV

Hazards to Personnel

Licensee knows that Licensor is engaged in transmitting electric current and will warn its employees or its agent not to touch, move, manipulate or tamper with any attachments of Licensor. Licensee's employees or its agent may access poles to make and maintain attachments, but shall not access the poles where any defective condition is observable until Licensor has been notified and Licensor has made an inspection. Licensee's employees shall not climb Licensor's poles.

ARTICLE V

Liability and Damages

(a) Licensee shall indemnify, protect, defend and save harmless the Licensor, its agents,

employees and servants from and against any and all damages on account of damage to property, injury to or death to persons arising either directly or indirectly out of the erection, maintenance, repair, presence, use or removal of said attachments of Licensee.

(b) At all times during which this Agreement is in effect, Licensee shall carry and keep in effect at its expense, the following types of insurance: Worker's compensation and comprehensive general liability.

(c) Limitation on Damages. Unless otherwise expressly provided in this agreement, Licensor shall not be liable to licensee for consequential, incidental, punitive, exemplary or indirect damages suffered by licensee or by any subscriber, customer or purchaser of licensee for lost profits or other business interruption damages, whether by virtue of any statute, in tort or in contract, under any provision of indemnity, or otherwise, regardless of the theory of liability upon which any such claim may be based.

ARTICLE VI

Existing Rights of Other Parties

Nothing in this Agreement shall be construed as affecting the rights or privileges previously conferred by Licensor on others not parties to this Agreement including rights to use any poles or pole space; and Licensor shall have the right to continue and extend such rights or privileges. The license herein granted shall at all times be subject to such contracts and arrangements.

ARTICLE VII

Assignment of Rights

The rights hereby granted the Licensee are personal to it and cannot be assigned, transferred, or sublet without the consent in writing of the Licensor which shall not be unreasonably withheld.

ARTICLE VIII

Waiver of Terms and Conditions

Failure to enforce any of the terms or conditions of this Agreement shall not constitute a

waiver of any such terms or conditions.

ARTICLE IX

Rights of Licensee

(a) No use under this Agreement however extended, of Licensors poles shall create or vest in Licensee any ownership or property rights in said poles but Licensee's rights therein shall be and remain a mere license. Nothing herein contained shall be construed to compel Licensors to maintain any of said poles for a period longer than that demanded by its own service.

(b) Should Licensee fail to comply with any provision of this Agreement or fail to remove its attachments on the termination of the Agreement, Licensors shall have the continuing right to immediately remove Licensee's attachments from Licensors poles and charge Licensee the cost of such removal. Waiver of any default hereunder by the Licensors shall not act to waive or excuse any subsequent default by Licensee.

(c) If at any time in the judgment of the Licensors, Licensee's attachments result in an impairment or hazard to Licensors operation, maintenance or construction activities, Licensors may terminate this Agreement upon 60 days' written notice.

ARTICLE X

Term of Agreement

This Agreement, unless otherwise terminated as is herein provided, shall continue in force from the Effective Date until **December 31, 2020** and thereafter from year to year, unless terminated by either party hereto by giving notice of its intention to terminate to the other party at least six months prior to the end of any period.

ARTICLE XI

Applicable Law and Venue

This Agreement shall be governed by and construed under the laws of the State of Minnesota without regard to its conflict of laws principles. Any court proceeding regarding enforcement of this Agreement shall be commenced and heard in **Dodge County District Court**, Minnesota, and the Parties consent and submit to the jurisdiction and venue of that Court.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their officers authorized so to do the day and year first above written.

WITNESS:

City of Kasson Utilities
(LICENSOR)

_____ By: _____

Title:

WITNESS:

Minnesota Energy Resources Corporation
(LICENSEE)

_____ By: _____

Title:

EXHIBIT "A"

Following is a list of poles with authorized attachments in addition to those included in the Master Agreement:

City/Town/Village	Pole
Kasson	

See picture and description below for attachment detail:

- **Equipment 1: Connected Grid Router (CGR) 23 pounds, 11.3 inches x 9.7 inches x 8.5 inches, 20 to 28 watts nominal, maximum power usage 75 watts, 304 KW hours per year**
- **Equipment 2: Antenna, 1 pound, 18 inches x 1 inch**

See attached map for all pole attachment locations.

These attachments are subject to all terms and conditions of the Master Agreement
Rental Charge = \$10.00 per pole per year

One Connected Grid Router (CGR) attachment will be metered for actual monthly costs and multiplied by the number of CGR's attached to City owned structures and paid monthly.

Date of Approval: _____

City of Kasson Utilities
(LICENSOR)

By: _____

Title:

Minnesota Energy Resources Corporation
(LICENSEE)

By: _____

Title:

AGREEMENT

THIS AGREEMENT is made this _____ day of _____ 2019, ('Effective Date') by and between **City of Kasson Utilities, Minnesota**, ("Licensor") and **Minnesota Energy Resources, a Minnesota corporation** ("Licensee").

WITNESSETH:

WHEREAS the Licensee, desires to erect antennae's and equipment and use certain poles owned by the Licensor to which they will attach their antennae's and equipment; and

WHEREAS Licensor desires to maintain good relations with the Licensee and make available certain of its poles to the Licensee; and

WHEREAS both parties have determined it is in their best interests to allow the use of Licensor's poles as above described under the conditions described in this Agreement,

NOW THEREFORE, the parties agree as follows:

Licensor enables and hereby grants a license to the Licensee, subject to the terms and conditions hereinafter set forth, to use certain poles of the Licensor for the purpose of attaching its facilities at such locations and such a manner as may from time to time be requested by the Licensee and approved by the Licensor, which approval shall be evidenced by a print marked Exhibit "A", executed by the parties hereto and showing the date of such approval, the pole numbers and the location of such poles. Such prints shall be attached hereto, and made a part hereof and identified by number. The Licensee agrees that its facilities and its use of the pole of poles described in the Exhibit "A" shall be at its, the Licensee's, own risk and at its own cost and expense, and shall be in conformity with the National Electrical Safety Code (NESC) including any amendments thereto.

ARTICLE I

Attachments to Poles

Before attachments are made by Licensee, Licensor will inspect each pole and rearrange or replace its facilities as it deems is required in order to provide space for the Licensee at the expense (including the net cost of pole replacement) of the Licensee. The Licensee shall pay for all rearrangements and net replacement cost incurred by the Licensor prior to attachment by the Licensee. Licensee may also be liable for costs incurred by other licensees for rearranging their facilities. The costs referred to in this agreement shall be Licensor's fully loaded costs, as derived from their normal accounting and costing procedures. Throughout the Term of this Agreement, Licensor shall not intentionally disturb Licensee's authorized attachments, except as such disturbance may be necessary in an emergency or natural disaster situation.

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Maintenance of Attachments

(a) The Licensee or its agent agrees to make and maintain all attachments upon said poles in a proper, safe and workmanlike manner and in accordance with requirements of the National Electrical Safety Code (NESC).

(b) Whenever a pole to which Licensee has attached facilities is replaced, Licensee shall transfer its facilities at its expense, within 10 days after notice that the pole has been replaced. Whenever such a pole must be of a size larger than that normally required at that location due solely to the requirement of Licensee, Licensee shall pay the incremental cost of such additional pole size, as determined by Licensors, within 10 days of the pole replacement in order to continue to maintain an attachment at that location.

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Nothing herein contained shall be construed as a guarantee or permission from owners of private property or other authorities, to the Licensee to use said facilities, and upon notice that objection is made by such owners or authorities to such use, the Licensors may immediately declare the Exhibit "A" cancelled, and thereupon the Licensee shall remove all attachments and cease to use any or all said facilities.

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Licensee knows that Licensors is engaged in transmitting electric current and will warn its employees or its agent not to touch, move, manipulate or tamper with any attachments of Licensors. Licensee's employees or its agent may access poles to make and maintain attachments, but shall not access the poles where any defective condition is observable until Licensors has been notified and Licensors has made an inspection. Licensee's employees shall not climb Licensors's poles.

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(a) Licensee shall indemnify, protect, defend and save harmless the Licensors, its agents,

employees and servants from and against any and all damages on account of damage to property, injury to or death to persons arising either directly or indirectly out of the erection, maintenance, repair, presence, use or removal of said attachments of Licensee.

(b) At all times during which this Agreement is in effect, Licensee shall carry and keep in effect at its expense, the following types of insurance: Worker's compensation and comprehensive general liability.

(c) Limitation on Damages. Unless otherwise expressly provided in this agreement, Licensor shall not be liable to licensee for consequential, incidental, punitive, exemplary or indirect damages suffered by licensee or by any subscriber, customer or purchaser of licensee for lost profits or other business interruption damages, whether by virtue of any statute, in tort or in contract, under any provision of indemnity, or otherwise, regardless of the theory of liability upon which any such claim may be based.

ARTICLE VI

Existing Rights of Other Parties

Nothing in this Agreement shall be construed as affecting the rights or privileges previously conferred by Licensor on others not parties to this Agreement including rights to use any poles or pole space; and Licensor shall have the right to continue and extend such rights or privileges. The license herein granted shall at all times be subject to such contracts and arrangements.

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The rights hereby granted the Licensee are personal to it and cannot be assigned, transferred, or sublet without the consent in writing of the Licensor which shall not be unreasonably withheld.

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Waiver of Terms and Conditions

Failure to enforce any of the terms or conditions of this Agreement shall not constitute a

waiver of any such terms or conditions.

ARTICLE IX

Rights of Licensee

(a) No use under this Agreement however extended, of Licensor's poles shall create or vest in Licensee any ownership or property rights in said poles but Licensee's rights therein shall be and remain a mere license. Nothing herein contained shall be construed to compel Licensor to maintain any of said poles for a period longer than that demanded by its own service.

(b) Should Licensee fail to comply with any provision of this Agreement or fail to remove its attachments on the termination of the Agreement, Licensor shall have the continuing right to immediately remove Licensee's attachments from Licensor's poles and charge Licensee the cost of such removal. Waiver of any default hereunder by the Licensor shall not act to waive or excuse any subsequent default by Licensee.

(c) If at any time in the judgment of the Licensor, Licensee's attachments result in an impairment or hazard to Licensor's operation, maintenance or construction activities, Licensor may terminate this Agreement upon 60 days' written notice.

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Term of Agreement

This Agreement, unless otherwise terminated as is herein provided, shall continue in force from the Effective Date until **December 31, 2020** and thereafter from year to year, unless terminated by either party hereto by giving notice of its intention to terminate to the other party at least six months prior to the end of any period.

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IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their officers authorized so to do the day and year first above written.

WITNESS:

City of Kasson Utilities
(LICENSOR)

_____ By: _____

Title: _____

WITNESS:

Minnesota Energy Resources Corporation
(LICENSEE)

Nancy Libenthal By: John P. Pauli

Title: AREA MANAGER

EXHIBIT "A"

Following is a list of poles with authorized attachments in addition to those included in the Master Agreement:

City/Town/Village	Pole
Kasson	

See picture and description below for attachment detail:

- **Equipment 1: Connected Grid Router (CGR) 23 pounds, 11.3 inches x 9.7 inches x 8.5 inches, 20 to 28 watts nominal, maximum power usage 75 watts, 304 KW hours per year**
- **Equipment 2: Antenna, 1 pound, 18 inches x 1 inch**

See attached map for all pole attachment locations.

These attachments are subject to all terms and conditions of the Master Agreement

Rental Charge = \$10.00 per pole per year

One Connected Grid Router (CGR) attachment will be metered for actual monthly costs and multiplied by the number of CGR's attached to City owned structures and paid monthly.

Date of Approval: _____

City of Kasson Utilities
(LICENSOR)

By: _____

Title:

Minnesota Energy Resources Corporation
(LICENSEE)

By: _____

Title:

ESCROW AGREEMENT FOR STONE RIDGE SECOND SUBDIVISION

This Escrow Agreement is made and entered into this ____ day of June, 2019, by and between the City of Kasson, a Minnesota municipal corporation ("City"), Marti Land Development LLC, a Minnesota limited liability corporation ("Developer"), Citizens State Bank of Hayfield, a Minnesota state chartered bank ("Lender"), and Atypical Title, Inc., a Minnesota business corporation ("Escrow Agent"), for the purpose of providing the City of Kasson security for the completion of public improvements in Developer's subdivision entitled Stone Ridge Second ("the Project") in the City of Kasson, State of Minnesota.

WHEREAS, the City requires security from Developer to ensure completion of the public improvements as specified in the approved building plans and specifications and in the Stone Ridge Second Subdivision Development Agreement ("Development Agreement").

WHEREAS, the Developer has asked to provide such security via escrowed funds provided by Lender (pursuant to a note and mortgage on the Project) and held by Escrow Agent, until released by the City.

NOW THEREFORE, the City agrees to allow for Developer to provide such security on the following terms and conditions:

1. The funds provided by Lender and/or held by Escrow Agent shall equal the total estimated construction costs for the Project, including the City Engineer's construction observation and inspection fees.
2. The funds provided by Lender and/or held by Escrow Agent shall guarantee performance of this Agreement and the Development Agreement.
3. The Developer shall be responsible for all charges or costs associated with the funds provided by Lender and/or held by Escrow Agent.
4. The funds provided by Lender and/or held by Escrow Agent shall remain available until reduced or released by written approval of the City's Engineer or his

designated agent. The City's Engineer or his designated agent shall respond to all written requests to reduce or release such funds within twenty (20) business days of receipt, or the request shall be deemed approved. The reduction of such funds shall be based upon the amount of work for the project that remains to be completed. The escrow cannot be cancelled by the Developer, Lender or Escrow Agent, without the City's written consent.

5. Notwithstanding any other provision of the Agreement, a minimum of ten percent (10%) of the funds provided by Lender and/or held by Escrow Agent shall remain available to the City until the expiration of the one-year (1 year) warranty period after the City's acceptance of the public improvements.

6. The City shall notify the Lender and Escrow Agent of any known condition that in the City's opinion, as determined by City Council resolution, constitutes a breach of the Development Agreement and gives the City a lawful claim against the funds for the completion of the public improvements. Funds shall be released by the Escrow Agent and/or Lender to the City upon the written demand of an agent of the City authorized by City Council resolution, stating that the City has determined that the required work has not been performed within applicable time limits, or that the work has not been properly performed. Neither the Lender nor the Escrow Agent shall have the duty or right to, and shall not, evaluate the correctness or appropriateness of any such written demand, notice or determination by the City, and shall not interplead or in any manner delay payment of said funds to the City. Upon receipt of the City's notification, the Escrow Agent and/or Lender shall promptly pay said funds to the City. The City shall use said funds to complete the public improvements specified in the approved building plans, specifications and Development Agreement, and to reimburse itself for expenses incurred relating to the enforcement of this Agreement or the Development Agreement.

7. No party hereto shall assign its interest in this Agreement or any rights or obligations hereunder without the prior written consent of the other parties hereto

and any such attempted assignment without such prior written consent shall be void and of no force and effect. This Agreement shall inure to the benefit of and shall be binding upon the successors and permitted assigns of the parties hereto.

8. This Agreement shall be construed, performed, and enforced in accordance with, and governed by, the laws of the State of Minnesota. Each party hereby consents to the personal jurisdiction and venue of the district court in Dodge County, Minnesota.

9. In the event that any part of this Agreement is declared by any court or other judicial or administrative body to be null, void, or unenforceable, said provision shall survive to the extent it is not so declared, and all of the other provisions of this Agreement shall remain in full force and effect.

10. This Agreement may be amended or modified, and any of the terms, covenants, representations, warranties, or conditions hereof may be waived, only by a written instrument executed by the parties hereto, or in the case of a waiver, by the party waiving compliance. Any waiver by any party of any condition, or of the breach of any provision, term, covenant, representation, or warranty contained in this Agreement, in any one or more instances, shall not be deemed to be nor construed as further or continuing waiver of any such condition, or of the breach of any other provision, term, covenant, representation, or warranty of this Agreement.

11. This Agreement contains the entire understanding of the parties with respect to the funds and supersedes and replaces all prior and contemporaneous agreements and understandings, oral and written, with regard to such funds.

12. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute the same instrument.

[The remainder of this page is left intentionally blank]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

THE CITY OF KASSON

MARTI LAND DEVELOPMENT LLC

By: _____
Chris McKern, Mayor

By: _____
Mike Marti, Chief Manager

By: _____
Theresa Coleman, City Administrator

CITIZENS STATE BANK OF HAYFIELD

ATYPICAL TITLE, INC.

By: _____
Tom Monson, Assistant Vice President

By: _____
Paul Kiltinen, CEO

City OF Kasson,

Thank you for being such an excellent
Partner for our district and for your recent
donation for the KM FCLA team as
they prepare for nationals.

Sincerely,

KM School Board
Angie Richards
Amy Halseth
Steve Alwan

Brandon Maden
MS
Zach R
Kent W. Kypson

Kasson-Mantorville Schools
"Committed to Excellence"



K-M School Board Directors:

Kent Harfmann
Zachary Peterson
Steve Alvarado
Angie Richards
Brandon Madery
Amy Olson
Mark Torkelson

Home of the KoMets!



SOUTHERN MINNESOTA
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695
PH 507.455.3215 • FAX 507.455.2098 • smifoundation.org

June 2019

Theresa Coleman
City of Kasson
401 5th St SE
Kasson, MN 55944-2204



Dear Ms. Coleman and City Council;

As a partner of Southern Minnesota Initiative Foundation (SMIF), you know the importance of early childhood education. In fact, it is estimated the return on investment for early childhood support is \$12 for every \$1 contributed.

We need to make sure our next generation is prepared for kindergarten, but also that our current workforce can continue. In the last 12 months, 87% of Minnesotans, aged 20-44, have participated in the workforce. With these high participation rates, access to quality child care is of critical importance to working families. When families can't find child care, they are unable to fully participate in the workforce and may eventually leave the area in pursuit of other opportunities.



Over 1,600 professionals have
attended the conference to date

108 out of the 175 communities in
SMIF's region have sent attendees



We need your support now more than ever to address the current childcare shortage of 8,616 licensed child care slots throughout SMIF's region. **One way you can help us now is by sponsoring the fifth annual Early Childhood Care Conference being held on October 26th at the Owatonna Senior High School.** This year, if you sponsor, you may get to select local professionals from your community to attend the conference free of charge.

At the conference, over 450 early childhood professionals will learn and network together. They will have the opportunity to receive six of their sixteen needed annual continuing education units through attending sessions personally selected for their educational needs.

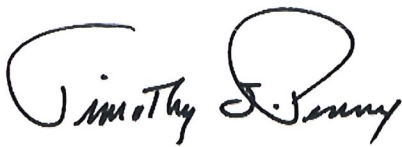
Collaborating for Regional Vitality



Child care is an economic driver for communities in greater Minnesota, and child care provider shortages have a dramatic impact on families and the local economy. By supporting this conference, you are supporting not only the youngest residents throughout the region, but also the businesses looking to find and retain qualified employees.

We need \$15,000 by July 15th to continue this conference and retain the top-notch quality presenters and resources that make this opportunity a success every year. I hope you will join me in investing in our most precious resource, our children and those who care for our children.

Looking forward to hearing from you,

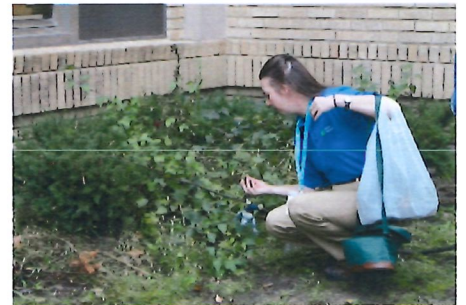


Tim Penny
SMIF President & CEO

Over 12,900 CEU's have been
accredited to conference attendees



"It's such a great conference! I love getting to be surrounded by a bunch of people excited about helping little children grow!" – 2018 attendee



5th annual

Early Childhood Care Conference

Owatonna High School

OCTOBER

26

2019



SOUTHERN MINNESOTA
INITIATIVE FOUNDATION



Keynote Sponsor – \$2,500



Name recognition on all promotional materials
Banner displayed (sponsor provides)
Verbal recognition throughout the conference with special call out during keynote speech
Prime complimentary exhibit space, registration for conference sessions and meals
Your selection of four childcare professionals to join you for the conference free of charge

Story Time Sponsor – \$2,000



Name recognition on all promotional materials
Banner displayed (sponsor provides)
Verbal recognition throughout the conference with special call out during morning welcome
Prime complimentary exhibit space, registration for conference sessions and meals
Your selection of three childcare professionals to join you for the conference free of charge

Building Blocks Sponsor – \$1,000



Name recognition on all promotional materials
Banner displayed (sponsor provides)
Verbal recognition throughout the conference
Prime complimentary exhibit space, registration for conference sessions and meals
Your selection of two childcare professionals to join you for the conference free of charge

Circle Time Sponsor – \$500



Name recognition on all promotional materials
Verbal recognition during conference
Complimentary exhibit space, registration for conference sessions and meals
Your selection of one childcare professional to join you for the conference free of charge

Session Sponsor – \$250

Name recognition on all promotional materials, including breakout session

Swag Sponsor – In-Kind Donation, value of \$100 or more

Name recognition on all promotional materials

Exhibitor Only – \$50, plus Door Prize valued at \$50 or more

Interested in sponsoring? Contact Alissa Oeltjenbruns at
alissao@smifoundation.org or 507.214.7023



