

KASSON CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, March 24, 2021

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 24th day of March, 2021 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Linda Rappe, City Engineer Brandon Theobald, Police Chief Josh Hanson, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Tim O'Morro, Janet Sinning, Tyler Mandler and Dave Dubbels

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Add: H.4 Covid 19 Vaccination Guidelines

Remove K.2 Hiring and Replace with Accept Resignation of Kris Anderson

Add: G.2 WPA Wall

Motion to Approve the Agenda as amended made by Councilperson Burton, second by Councilperson Egger with All Voting Aye

CONSENT AGENDA

Minutes from March 10, 2021

Claims processed after the March 10, 2021 regular meeting, as audited for payment in the amount of \$397,102.90

Evaluations:

Corey Carstensen	Streets/Public Works Worker	At top of scale \$26.88
Ron Unger	Park and Rec Director	At top of scale \$40.36

Committee/Commission/Board Minutes:

Planning Commission March 8, 2021 – DRAFT

Library Board Minutes February 9, 2021

Conferences:

Linda Rappe	IIMC Annual Conf	Grand Rapids, MI	May 8-13	\$0
Linda Rappe	MCFOA Annual Conf	St. Cloud	June 14-18	\$240
Amy Johnson	MN Municipal Clerks Institute	Virtual	May 3-7	\$150

Resolution Certifying Delinquent Claims to the County Auditor

Resolution #3.3-21

**Resolution Certifying Delinquent Claims to the County Auditor
(on file)**

Motion to Approve the Consent Agenda made by Councilperson Ferris, second by Councilperson Zelinske with All voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Planning Commission - Kasson Meadows 7th Subdivision Rezone and Preliminary Plat – Administrator Ibisch stated that this developer is doing this in smaller phases.

Ordinance 1.3-2021 Amending the Official Zoning Map - Motion to Approve made by Councilperson Egglar, second by Councilperson Ferris with All Voting Aye.

Ordinance 1.3-2021

**ORDINANCE AMENDING THE KASSON OFFICIAL ZONING MAP TO REZONE PIDs NO. 130280103 and 240280104 FROM D-H DEVELOPMENT HOLDING DISTRICT TO R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT
(on file)**

Resolution Approving the Preliminary Plat for KM 7th - Motion to Approve the Preliminary Plat made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye

Resolution 3.4-21

**RESOLUTION APPROVING THE PRELIMINARY PLAT FOR THE PROPERTIES AT PID NO. 240280104 AND 130280103, KNOWN AS KASSON MEADOWS 7TH ADDITION
(on file)**

OLD BUSINESS

ICS Professional Services Agreement – Administrator Ibisch stated that the City Attorney has reviewed this and provided some red line changes that he will include. Indemnity language and fixed fees language was changed. **Motion to Approve with the Changes to the Indemnification and Fixed Fees languages made by Councilperson Ferris, second by Councilperson Zelinske with All Voting Aye.**

WPA Wall – Administrator Ibisch stated that he expects the legacy grant to move forward. This project should cost approx. \$70,000 of total cost. Councilperson Egglar asked where the money would come from if the Legacy Grant does not come through. Administrator Ibisch stated that it could come from the Liquor Fund or Electric Fund. Construction would start when the pool closes. Raised funds was \$43,000. Mayor McKern does not want to use the general levy. **Motion to Move Forward With This Project As Long As No Money Comes From The General Levy made by Councilperson Egglar, second Councilperson Ferris. Ayes: Burton, Egglar, Ferris and McKern Nays: Zelinske**

NEW BUSINESS

Resolution Declaring City Council Vacancy – no action

Council Vacancy Ad – Administrator Ibisch wanted to talk about the process. Councilperson Burton asked about “to remainder of term” he suggested putting in a date. The Council wants to find someone by May and the sooner the better with the big projects coming up.

2020 Budget Review – Finance Director Zaworski went over the 2020 budget and how the City ended the year. The interest rates for our investments have gone down so we are losing a lot of interest.

Covid 19 Vaccination Guidelines – Administrator Ibisch stated that we would use this as an encouragement to get vaccinated. Councilperson Dan believes if you want to get the vaccination then go get it on your own time. Councilperson Ferris stated that it is not a free for all and appointments are not always at the most convenient times. Councilperson Zelinske stated that this is encouraging employees to get the shot to protect everybody. Councilperson Burton has a bigger problem if employees don't get the shot and then get the virus and use up their sick time. Mayor McKern stated that this is a specialized thing it is not like walking in for a flu shot. **Motion to Approve made by Mayor McKern, second by Councilperson Burton. Ayes: Burton, Ferris, McKern and Zelinske. Nays: Egler**

ADMINISTRATORS REPORT

Administrator's Report – Administrator Ibisch went over his report. The American Rescue Plan that the federal government approved and the city is entitled to a certain amount of money to replace revenue loss for this year.

Komet Acres Annexation Request

ZED Annexation Request - these hearings will be at the April 14 meeting

ENGINEER'S REPORT

PERSONNEL

Hiring of Aquatic Center Employees – **Motion to Approve the Park Board Recommendation of Employees for Summer 2021 made by Councilperson Egler, second by Councilperson Ferris with All Voting Aye.**

Motion to Accept the Resignation of Kris Anderson – **Motion to Accept Kris Anderson's resignation made by Mayor McKern, second by Councilperson Burton with All Voting Aye.** Kris was thanked for his years of service.

Mayor McKern stated that a modified job description should come back at next meeting.

Administrator Ibisch stated that Police Chief Hanson had requested a fulltime and the employee took a fulltime position with Dodge County. Chief Hanson stated that he will be posting for both full time and part time Police Officer positions. Mayor McKern stated that this is back filling a position. Chief Hanson stated that two of our current part time officers work fulltime for the County so are not always available.

ATTORNEY

City Code Changes regarding landlord/tenant assessments – Attorney Leth stated that she does not think we need to change the code since the State Statute limits how we can apply the liens. Modification to the ordinance we could reference State Statute 325(E)(o).25 when you are talking about a property that has the landlord/tenant situation. Administrator Ibisch stated that the landlord needs to be included on the electric account. The State requires there be water and sewer to be habitable but does not require a building to have electric service. Mayor McKern stated that as a landlord he would want to know if the tenant was in arrears and would not be opposed to having both the owners and the tenants name on bill. Mayor McKern asked if the Tantalus system could track this better. Administrator Ibisch stated that we want to work with the landlords and are looking to clean up this language this year.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:06PM Motion to Adjourn made by Councilperson Zelinske, second by Councilperson Egger with all Voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor