

KASSON CITY COUNCIL REGULAR MEETING MINUTES
Wednesday, February 10, 2021
6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 10th day of February, 2021 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris(Telecon), McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Police Chief Josh Hanson, Electric Supervisor Jarrod Nelson, Finance Director Nancy Zaworski, Jeff Stevenson, Mark Chilson and Dave Dubbels

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Add J.1 Lateral Inspection Program

Motion to Approve the Agenda as amended made by Councilperson Egger, second by Councilperson Burton with All Voting Aye

CONSENT AGENDA

Minutes from January 27, 2021

Claims processed after the January 27, 2021 regular meeting, as audited for payment in the amount of \$114,783.53

Evaluations:

Matt Stradtmann	Police Officer	Inc to Grade 10 Step 7	\$32.94	eff 1/1/21
Matt Norland	Police Officer	Inc to Grade 10 Step 5	\$30.90	eff 1/1/21
Charlie Bradford	Public Works Director	Inc to Grade 16 Step 7	\$49.43	eff 1/14/21
Pat Shaffer-Gottschalk	Library Director	Inc to Grade 12 Step 3	\$33.20	eff 1/22/21

Committee/Commission/Board Minutes:

Fire Department Meeting

Annual Distributed Generation

Pay Estimate:

Hydro Klean LLC	#5	\$8,666.96	CCTV Inspection of Sanitary Sewer
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Motion to Approve the Consent Agenda made by Councilperson Burtron, second by Councilperson Zelinske with All voting Aye.

VISITORS TO THE COUNCIL

Mark Chilson – Stevenson Insurance – Insurance Update – Mark Chilson presented the 2021 insurance report. They feel the fire department valuation should be higher. Mr. Chilson explained the reasons for the work comp increase. Mayor McKern suggested talking to the Fire Chief to get an inventory of equipment. Jeff

Stevenson thanked the council for their business and stated that Stevenson Insurance is celebrating 40 years of being in business.

MAYOR'S REPORT

There is a private group raising money for the historic wall at Veterans Memorial park but they were running into a problem with their bank account and people donating tax free. The Kasson Foundation still has the account that was set up and will work with this group.

Thank you to the EMS crews for assisting with the Mantorville fire. We had people saving lives that day. Thanks to the Police Department and Fire Departments and Ambulance and all first responders!

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Recommendation from Planning Commission regarding Ordinance Language Update to Variances – Administrator Ibisch gave an update on the Planning Commission meeting on Monday night. Planning Commission held the public hearing and made the recommendation to approve the new clarifying language for conditional use permits and variances. **Motion to Approve the Recommendation made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.**

Ordinance 1.1-2021

***Ordinance Regarding Administration and Enforcement of the Zoning Chapter of the City Code
(on file)***

Recommendation from Planning Commission regarding Ordinance Language Update to Drive Through Businesses – Administrator Ibisch explained that the previous code allowed for drive through by cup and that was taken out. The Planning Commission has reviewed it and they felt it was appropriate to allow these in the C-1 and R-C with a conditional use permit. The Planning Commission held the public hearing and has made a recommendation for approval of the revised language. **Motion to Approve the Recommendation made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

Ordinance 1.2-2021

***Ordinance Regarding Drive-Through Businesses
(on file)***

Motion for summary publications for both Ordinances made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

Resolution #2.1-21

***Resolution Authorizing Publication of Ordinance #1.1-2021 by Title and Summary
(on file)***

Resolution #2.2-21

***Resolution Authorizing Publication of Ordinance #1.2-2021 by Title and Summary
(on file)***

EDA Annual Report – This is for the Council's information. It seemed like 2020 was slow but when you add it all up there was quite a bit of work done. There was a \$139,435 in grants awarded to local small businesses and nonprofits through Dodge County CARES Act grants program.

OLD BUSINESS

Automated Metering Infrastructure – Jarrod Nelson, Electric Supervisor, submitted a report to the council with his recommendation. Administrator Ibisch stated that two of the four proposals are most advantageous since they don't require the complete replacement of all meters and this reduces the financial impact. Ibisch and Nelson are looking for feedback tonight and they will identify one that they feel is the best option, cost effective and user friendly to present at the March 6 work session. Supervisor Nelson stated that these AMI systems will take readings more often than once a month and could be as much as every hour or every 15 minutes and these can be set to be flagged when it reaches a specific threshold and then we can notify citizens immediately instead of a month later that there is something wrong. Shut offs and move in and move out readings would be streamlined and save a lot of employee time. Supervisor Nelson believes that this would benefit the City and this is a complicated process. The system that they are looking at integrates with the current billing system.

NEW BUSINESS

Resolution in Support for Continued Local Government Aid – Administrator Ibisch stated that this is a LMC resolution to send to our Representatives. **Motion to Approve made by Councilperson Egler, second by Councilperson Burton with All Voting Aye.**

Resolution 2.3-21

Resolution in Support of Continued Local Government Aid (on file)

ADMINISTRATORS REPORT

Administrator's Report – Administrator Ibisch stated that there was a budget briefing this morning from Governor Walz. Administrator Ibisch went over his report.

Phosphorus Effluent Limit Review – Zumbro River Watershed – This is FYI for Council – our limits are unchanged.

January Work Plan – Administrator Ibisch stated that this is an example of what he would like implemented throughout the departments. This is the Street Department's work plan for January.

ENGINEER'S REPORT

Lateral and Sump Pump Inspection Program – Engineer Theobald stated that WHKS is ready to start this again in another month and wants to know if the City is ready to start again. Councilperson Zelinske feels that we need to keep going. Councilperson Egler would like more detail once the program is starting.

PERSONNEL

Recommendation for Waste Water Operator – Administrator Ibisch stated that we had offered the position to a candidate and he declined. We had two candidates one for WWII and one for WWI. We would like to offer the position to WWI operator Isaac Thoe he would be coming to us from PeopleServe. He would start on Step I of Grade 8. **Motion to Approve the Hire of Waste Water Operator I Isaac Thoe made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

ATTORNEY

Closed Session for Heaser Litigation

Council Meeting Closed – at 6:40PM

Council Meeting Opened at 6:48PM - The Council Received an update from Attorney Leth on the Heaser Litigation

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 6:49PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Ferris with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor