

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, February 10, 2021

6:00 PM

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from January 27, 2021

b. Claims processed after the January 27, 2021 regular meeting, as audited for payment

c. Evaluations:

- i. Matt Stradtman Police Officer Inc to Grade 10 Step 7 \$32.94 eff 1/1/21
- ii. Matt Norland Police Officer Inc to Grade 10 Step 5 \$30.90 eff 1/1/21
- iii. Charlie Bradford Public Works Director Inc to Grade 16 Step 7 \$49.43 eff 1/14/21
- iv. Pat Shaffer-Gottschalk Library Director Inc to Grade 12 Step 3 \$33.20 eff 1/22/21

d. Committee/Commission/Board Minutes:

- i. Fire Department Meeting

e. Annual Distributed Generation

f. Pay Estimate:

- i. Hydro Klean LLC #5 \$8,666.96 CCTV Inspection of Sanitary Sewer

B. VISITORS TO THE COUNCIL

1. Mark Chilson – Stevenson Insurance – Insurance Update

C. MAYOR'S REPORT

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

1. Recommendation from Planning Commission regarding Ordinance Language Update to Variances
2. Recommendation from Planning Commission regarding Ordinance Language Update to Drive Through Businesses

3. EDA Annual Report

G. OLD BUSINESS

1. Automated Metering Infrastructure
 - i. Tantalus
 - ii. MTS
 - iii. Itron

H. NEW BUSINESS

1. Resolution in Support for Continued Local Government Aid

I. ADMINISTRATOR'S REPORT

1. Administrator's Report
 - i. Phosphorus Effluent Limit Review – Zumbro River Watershed
 - ii. January Work Plan

J. ENGINEER'S REPORT

K. PERSONNEL

1. Recommendation for Waste Water Operator

L. ATTORNEY

1. Closed Session for Heaser Litigation

M. CORRESPONDENCE

1. PD Stats for January
2. Cash and Investment Summary
3. Income Statement
4. Department Head Meeting Reports
5. Career Day

N. ADJOURN

1 **KASSON CITY COUNCIL REGULAR MEETING MINUTES**

2 **Wednesday, January 27, 2021**

3 **6:00 PM**

4 Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 28th day of
5 January, 2021 at 6:00 PM.

6
7 **THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Egger, Ferris(Telecon), McKern and Zelinske

8
9 **THE FOLLOWING MEMBERS WERE ABSENT:** None

10
11 **THE FOLLOWING WERE ALSO PRESENT:** City Administrator Tim Ibisch, City Clerk Linda Rappe, City Engineer
12 Brandon Theobald, City Attorney Melanie Leth, Police Chief Josh Hanson, Fire Chief Joe Fitch, Finance Director
13 Nancy Zaworski, Tim O'Morro, Doug Buck, Scot Stroh and Dave Dubbels

14
15 **PLEDGE OF ALLIANCE**

16 **APPROVE AGENDA**

17 Add 2e. Resolution Decertifying claims to County Auditor

18 Move K.3 to Attorney closed session L.4 closed session for labor negotiations

19
20 **Motion to Approve the Agenda as submitted made by Councilperson Egger, second by Councilperson**
21 **Burton with All Voting Aye**

22
23 **CONSENT AGENDA**

24 Minutes from January 13, 2021

25
26 Claims processed after the January 13, 2021 regular meeting, as audited for payment in the amount of
27 \$559,988.05

28
29 **Evaluations:**

30	Stephan Howarth	Ice Arena Manager	At Top of Scale \$37.73
31	Josh Hanson	Police Chief	Remove from Probation, inc step 2 \$42.13 eff
32	1/6/21		
33	Linda Rappe	City Clerk	At Top of Scale \$32.94
34	Dan Trapp	Lead WW Oper	At Top of Scale \$35.24

35
36 **Committee/Commission/Board Minutes:**

37 Park Board Minutes Jan 2021- Draft

38 Library Board Minutes December 2020

39 Planning Commission Minutes – January 2021 Draft

40
41 Resolution Decertifying Delinquent Claims to the County Auditor

42 ***Resolution #1.3-21***

43 ***Resolution Decertifying Delinquent Claims to the County Auditor***

44 ***(on File)***

45 **Motion to Approve the Consent Agenda made by Councilperson Zelinske, second by Councilperson Egger**
46 **with All voting Aye.**

47
48 **VISITORS TO THE COUNCIL**

49 **MAYOR'S REPORT**

50 **PUBLIC FORUM**

51 **PUBLIC HEARING**

52 **Chaotic Good Brewing – Application for Brewer Off Sale Liquor License**

53 Public Hearing Open

54 Comments – no comments

55 Public Hearing Closed

56 Discussion – Administrator Ibisch stated that based on review the staff recommends approval. **Motion to**
57 **Approve made by Councilperson Burton, second Councilperson Ferris with All Voting Aye.**

58
59 **COMMITTEE REPORT**

60 **Approve Recommendation for Aquatic Center Wages for Manager and Supervisors** – Councilperson Egger
61 stated that the raises are .08 cents an hour. **Motion to Approve made by Councilperson Egger, second by**
62 **Councilperson Zelinske with All Voting Aye.**

63
64 **Approve Park Board Recommendation for Hiring Manager and Supervisors:** Manager – Josh Mitchell,
65 Supervisors – Abby Root, Christine Farnberg, Madelyn Larsen, Brody Hegge, Destiny
66 Anderson and Melissa Seljan

67 **Motion to Approve the Hiring of Aquatic Center Manager and Supervisors made by Mayor McKern, second**
68 **by Councilperson Ferris with All Voting Aye.**

69
70 **OLD BUSINESS**

71 **EMS Plan** – Councilperson Burton asked if by absence of the mayor, does the mayor pro tem assume that
72 role? Administrator Ibisch stated we can approve the plan with that amendment. Mayor McKern would like to
73 leave it like it is based on the emergency who would be in charge. **Motion to Approve EMS as Amended with**
74 **the Mayor Pro Tem Language made by Councilperson Zelinske, second by Councilperson Ferris with All**
75 **Voting Aye.**

76
77 **Snowplowing Policy** – Mayor McKern thinks that snow accumulation of 3 inches is too much and every snow
78 is different. He would like more of a guideline. It is more expensive to plow snow but that is something that
79 everyone sees. We need to make sure we keep the roads as clean as possible. Councilperson Zelinske agrees
80 that 3 inches should be removed and we should let the Public Works Director make the determination. The
81 suggestion was made that the City could have a text list of Council people and businesses to send to people
82 when public works is going out to plow. Councilperson Egger asked about having a broom on a skid loader
83 and we could consider having pw do the sidewalks first before they do the street. This is something we could
84 charge the businesses for and is this something we can pass this past the businesses to see if they are
85 interested. Councilperson Burton sees this as a public information tool. Administrator Ibisch stated that we
86 will take the suggestions under advisement and bring back a red lined version. Doug Buck asked if the alleys
87 could be pushed out of the alley and not to the sides. Scot Stroh asked if there is a way to let the public know
88 when the plows will be out via news or social media.

89
90 **NEW BUSINESS**

91 **AMI Proposal** – Administrator Ibisch stated that this is one of the proposals that staff is considering. This is
92 one of three companies. Automated Metering Infrastructure - this means that there are collectors and we can
93 remotely download these readings. There are a lot of meters, mostly water meters that will need to be
94 replaced. Tantalus is the one that will not require us to replace all of the meters, the other two companies will
95 require meter replacements. This will provide instantaneous information and will bring our utilities forward.

No action tonight more information will be coming. Councilperson Burton would like to discuss this in detail and have presentations at the work session in March.

ADMINISTRATORS REPORT

Administrator's Report

Kasson Proposal Letter – Administrator Ibisch highlighted his written report. Ibisch would like to talk about hiring two waste water operators. The council did give permission to advertise for a WW Operator I and II. There is a strong Operator I candidate. There are two retirements anticipated in the next 18 months to 3 years. This will not affect the general fund and taxes. Mayor McKern asked that staff bring back exactly what the department wants with how they will pay for it. Finance Director Zaworski suggested that Mantorville could get an increase in what they are paying the City. Councilperson Egglar stated that if we have good candidates, and we are anticipating the need this is a good idea to hire two. Ibisch stated that Operator I is an entry level position.

Park and Rec will be advertising the pool in May.

Ibisch also asked if the Council would like to continue to work with Semcac. Our contract is expired and we will make a new contract if the Council is agreeable. The contract will be the same with the dates changed.

COMPAS will be paying for the rate studies for electric and will also pay for the water study. The City should get that information in Dec or January of next year.

ENGINEER'S REPORT

2021 Street Maintenance - Request for Council Action – Engineer Theobald stated that staff recommends the attached map working on 10th Ave NE and 22nd St NE. Councilperson Burton asked if it is still possible to connect to the subdivision to the north in Mantorville Township. Brandon stated that a lot of right of way has been vacated. Theobald stated that there is still a possibility of extending through 23rd St NE. Councilperson Zelinske would like to see something that connects into Mantorville Township.

Motion to Approve the Recommendation of Staff for Repaving 10th Ave NE and Connecting 22nd St NE with the budgeted amount of \$175,000 made by Councilperson Egglar, second by Councilperson Zelinske with All Voting Aye.

PERSONNEL

Recommendation for FT Police Officer – Councilperson Burton made a Motion to Approve The Police Personnel Recommendation to Hire Justin Kotajarvi, second by Councilperson Zelinske with All Voting Aye.

Recommendation for PT Police Officer – Motion to Hire Zachary Kasper as Part time Police Officer made by Councilperson Egglar, second by Councilperson Burton with All Voting Aye.

Recommendation to remove 7 firefighters from probationary status – Fire Chief Fitch stated that over the last year and a half they have completed Firefighter I and II and completed their State Certification in Firefighter I and II and completed their EMR training. There are 28 firefighters on staff. **Motion to Approve moving Firefighters from Probationary to Regular Status made by Councilperson Ferris, second by Councilperson Zelinske with All Voting Aye.**

ATTORNEY

Closed Session

City Council Meeting Closed at 6:52PM

144 Closed under MN State Statute 13D.05 Subd. 3B

145
146 **City Council Meeting Re-Opened at 8:24PM**

147 **Closed session for litigation strategy re Tierra AKA** – City Attorney gave the Council an update on the
148 litigation

149 **Closed session for litigation strategy re Heaser** - City Attorney gave the Council an update on the litigation

150 **Closed session for Administrator’s Performance Review – Motion to Increase the City Administrator Salary**
151 **from Grade 20 Step 4 to Step 5 \$60.74 retroactive to January 1, 2021, made by Councilperson Egger, second**
152 **by Councilperson Zelinske with All Voting Ayes.**

153
154 **Electric Lead Journeyman Lineworker – Motion made by Mayor McKern, second by Councilperson Burton to**
155 **move the Lead Journeyman Lineworker from Grade 13 Step 3 to Step 4 \$36.66ph which is above the wage of**
156 **the Apprentice Lineworker with the next pay period.**

157
158 **CORRESPONDENCE**

159 Correspondence was reviewed

160
161 **ADJOURN 8:27PM Motion to Adjourn made by Councilperson Zelinske, second by Councilperson Ferris**
162 **with all voting Aye to Adjourn.**

163 **ATTEST:**

164
165
166
167
168
169

170 _____
Linda Rappe, City Clerk

Chris McKern, Mayor

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 114,783.⁵³

DATE APPROVED: 02-10-2021

#1	\$7250.93
#2	24,337.74
#3	1,202.03
#4	81,992.83
	<u>\$ 114,783.53</u>

01/29/21
08:28:21

CITY OF KASSON
Claim Approval List
For the Accounting Period: 1/21
For Pay Date: 01/29/21

Page: 1 of 4
Report ID: AP100V

For Pay Date = 01/29/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (12/20) ****								
35847		82 CHS INC	158.78					
	12/31/20	6.281 GAL UNLD-STREETS	11.85			101 310 4310	212	1010
	12/31/20	13.362 GAL UNLD-PARKS	26.93			101 522 4522	212	1010
	441IG1739	12/02/20 100# LP FILL-STREETS	120.00			101 310 4310	210	1010
		Total for Vendor:	158.78					
35851		28 GRAYBAR ELECTRIC	78.08					
	9319574570	01/12/21 LIGHTS-ARENA	78.08			606 516 4516	220	1010
		Total for Vendor:	78.08					
*** Claim from another period (12/20) ****								
35848		5881 NAPA AUTO PARTS	70.12					
	394997	12/02/20 AIR, OIL, FUEL FILTERS/BATT CB	65.53			101 310 4310	220	1010
	396507	12/21/20 cr-PREM LMP CAPSULES	-17.99			101 312 4312	220	1010
	396937	12/28/21 HYDR FLUID	22.58			101 312 4312	220	1010
		Total for Vendor:	70.12					
35852		60 NORTHERN BEVERAGE DIST. CO. LL	3,562.45					
	735362	01/14/21 BEER	3,560.45			609 975 4975	252	1010
	735362	01/14/21 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	3,562.45					
35853		3850 SOUTHERN GLAZER'S OF MN	803.11					
	2036140	01/13/21 LIQUOR	453.48			609 975 4975	251	1010
	2036140	01/13/21 WINE	334.00			609 975 4975	251	1010
	2036140	01/13/21 FREIGHT	15.63			609 975 4975	335	1010
		Total for Vendor:	803.11					
*** Claim from another period (12/20) ****								
35849		5035 VALLI INFORMATION SYSTEMS INC	1,950.85					
	63059	12/31/20 UTILITY BILLING MAILING	390.17			601 944 4944	325	1010
	63059	12/31/20 UTILITY BILLING MAILING	390.17			602 949 4949	325	1010
	63059	12/31/20 UTILITY BILLING MAILING	780.34			604 959 4959	325	1010
	63059	12/31/20 UTILITY BILLING MAILING	390.17			605 963 4963	325	1010
		Total for Vendor:	1,950.85					

01/29/21
08:28:21

CITY OF KASSON
Claim Approval List
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Page: 2 of 4
Report ID: AP100V

For Pay Date = 01/29/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35850		4341 WATERLOO TENT & TARP CO INC	627.54					
	66067	01/07/21 K.A.C. UMBRELLA REPAIRS	627.54			101 514 4514	400	1010
		Total for Vendor:	627.54					
		# of Claims	7	Total:			7,250.93	

01/29/21
08:28:24

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 1/21

Page: 3 of 4
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$856.44
601 Water Fund	
1010 CASH-OPERATING	\$390.17
602 Sewer Fund	
1010 CASH-OPERATING	\$390.17
604 Electric Fund	
1010 CASH-OPERATING	\$780.34
605 Storm Water	
1010 CASH-OPERATING	\$390.17
606 ICE ARENA	
1010 CASH-OPERATING	\$78.08
609 Liquor Fund	
1010 CASH-OPERATING	\$4,365.56
Total:	\$7,250.93

01/29/21
08:28:24

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 1 / 21

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated See signature are approved for payment.

APPROVED See signature Council Member
See signature Council Member

02/04/21
08:59:11

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/04/21

Page: 1 of 6
Report ID: AP100V

#2

For Pay Date = 02/04/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35855		5049 ARTISAN BEER COMPANY	53.50					
	3454175	01/12/21 BEER	53.50			609 975 4975	252	1010
		Total for Vendor:	53.50					
35856		203 BAKER & TAYLOR INC	25.55					
	2035721058	01/12/21 BOOKS	25.55			211 550 4550	218	1010
		Total for Vendor:	25.55					
35857		1012 BELLBOY CORPORATION	1,696.59					
	87582000	01/14/21 LIQUOR	1,552.55			609 975 4975	251	1010
	87582000	01/14/21 FREIGHT	24.00			609 975 4975	335	1010
	102620000	01/14/21 BAGS	79.36			609 975 4975	210	1010
	102620000	01/14/21 SALES TAX	5.46			609 975 4975	210	1010
	102620000	01/14/21 SALES TAX	-5.46			609 2025		1010
	102620000	01/14/21 D C TRANSIT TAX	0.40			609 975 4975	210	1010
	102620000	01/14/21 D C TRANSIT TAX	-0.40			609 2026		1010
	102651800	01/21/21 BAGS	40.68			609 975 4975	210	1010
	102651800	01/21/21 SALES TAX	2.80			609 975 4975	210	1010
	102651800	01/21/21 SALES TAX	-2.80			609 2025		1010
	102651800	01/21/21 D C TRANSIT TAX	0.20			609 975 4975	210	1010
	102651800	01/21/21 D C TRANSIT TAX	-0.20			609 2026		1010
		Total for Vendor:	1,696.59					
35858		5239 BREAKTHRU BEVERAGE MN WINE &	3,343.55					
	1081226721	01/13/21 LIQUOR	2,396.59			609 975 4975	251	1010
	1081226721	01/13/21 WINE	750.70			609 975 4975	251	1010
	1081226721	01/13/21 MIXES	28.50			609 975 4975	254	1010
	1081226721	01/13/21 FREIGHT	45.01			609 975 4975	335	1010
	1081226722	01/13/21 BEER	122.75			609 975 4975	252	1010
		Total for Vendor:	3,343.55					
35859		5667 CINTAS	93.26					
	4073153903	01/15/21 MATS-L.S.	93.26			609 979 4979	410	1010
		Total for Vendor:	93.26					

02/04/21
08:59:11

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/04/21

Page: 2 of 6
Report ID: AP100V

For Pay Date = 02/04/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35860		5036 HOHENSTEINS INC	199.75					
	381592	01/14/21 BEER	199.75			609 975 4975	252	1010
		Total for Vendor:	199.75					
35861		25 JOHNSON BROTHERS LIQUOR CO	5,544.14					
	128978	12/11/20 LIQUOR CREDIT	-78.50			609 975 4975	251	1010
	1718406	01/12/21 LIQUOR	4,199.29			609 975 4975	251	1010
	1718407	01/12/21 WINE	1,423.35			609 975 4975	251	1010
		Total for Vendor:	5,544.14					
35862		23 PHILLIPS WINE & SPIRITS	3,506.43					
	6143238	01/12/21 LIQUOR	3,021.43			609 975 4975	251	1010
	6143239	01/12/21 WINE	369.00			609 975 4975	251	1010
	6143240	01/12/21 NA BEVERAGE	116.00			609 975 4975	254	1010
		Total for Vendor:	3,506.43					
35863		63 SCHOTT DIST CO INC	5,018.50					
	410867	01/14/21 BEER	4,978.50			609 975 4975	252	1010
	410867	01/14/21 NA BEVERAGE	40.00			609 975 4975	254	1010
		Total for Vendor:	5,018.50					
		*** Claim from another period (12/20) ****						
35864		5708 STAPLES BUSINESS CREDIT	58.86					
	7321121427	12/28/20 BINDER-P B MINUTES	3.99			101 510 4510	210	1010
	7321121427	12/28/20 CALC PAPER/PENS/POST ITS/T	54.87			101 140 4140	210	1010
35865		5708 STAPLES BUSINESS CREDIT	69.31					
	7322563214	01/04/21 GREEN CARD STOCK/MAGNETS	5.90			601 944 4944	210	1010
	7322563214	01/04/21 GREEN CARD STOCK/MAGNETS	5.90			602 949 4949	210	1010
	7322563214	01/04/21 GREEN CARD STOCK/MAGNETS	11.80			604 959 4959	210	1010
	7322563214	01/04/21 GREEN CARD STOCK/MAGNETS	5.90			605 963 4963	210	1010
	7322563214	01/04/21 INK CARTRIDGES	18.24			601 944 4944	210	1010
	7322563214	01/04/21 INK CARTRIDGES	18.25			602 949 4949	210	1010
	7322563214	01/04/21 REFILL BLACK INK BOTTLE	3.32			101 140 4140	210	1010
	7322563214	01/04/21 SALES TAX	0.81			604 959 4959	210	1010
	7322563214	01/04/21 SALES TAX	-0.81			604 2025		1010
	7322563214	01/04/21 D C TRANSIT TAX	0.06			604 959 4959	210	1010

02/04/21
08:59:11

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/04/21

Page: 3 of 6
Report ID: AP100V

For Pay Date = 02/04/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	7322563214	01/04/21 D C TRANSIT TAX	-0.06			604 2026		1010
		Total for Vendor:	128.17					
35866		6231 SxSE MN BREWING CO.	240.00					
	3723	01/15/21 BEER	240.00			609 975 4975	252	1010
		Total for Vendor:	240.00					
35867		498 TEIGEN PAPER & SUPPLY INC	76.58					
	94067	01/11/21 T. TISSUE	76.58			606 516 4516	210	1010
		Total for Vendor:	76.58					
35868		6095 TRAIL CREEK COFFEE ROASTERS	99.00					
	319	01/14/21 COFFEE FOR RESALE	99.00			609 975 4975	259	1010
		Total for Vendor:	99.00					
35899		3382 VERIZON WIRELESS	1,514.41					
	9871645246	01/20/21 CELL PHONES-P D	743.33			101 210 4210	321	1010
	9871645246	01/20/21 CELL PHONES-STREETS	111.37			101 310 4310	321	1010
	9871645246	01/20/21 CELL PHONES-PARKS	115.37			101 510 4510	321	1010
	9871645246	01/20/21 CELL PHONES-WATER	102.41			601 944 4944	321	1010
	9871645246	01/20/21 CELL PHONES-WW	51.20			602 949 4949	321	1010
	9871645246	01/20/21 CELL PHONES-WWTP OPERATION	51.20			602 947 4947	321	1010
	9871645246	01/20/21 CELL PHONE-P.W. DIRECTOR	48.09			604 959 4959	321	1010
	9871645246	01/20/21 CELL PHONES-ELECTRIC	235.71			604 959 4959	321	1010
	9871645246	01/20/21 CELL PHONE-ARENA	55.73			606 516 4516	321	1010
		Total for Vendor:	1,514.41					
35898		5818 WEX Bank	2,069.21					
	69772693	01/23/21 86.38 GAL UNLD-ELECTRIC	183.21			604 957 4957	212	1010
	69772693	01/23/21 581.18 GAL UNLD-P D	1,268.98			101 210 4210	212	1010
	69772693	01/23/21 67.744 GAL UNLD-STREETS	139.92			101 310 4310	212	1010
	69772693	01/23/21 78.598 GAL UNLD-WATER	162.94			601 943 4943	212	1010
	69772693	01/23/21 78.599 GAL UNLD-WW	162.95			602 948 4948	212	1010
	69772693	01/23/21 JAN. FINANCE CHARGE	151.21			101 140 4140	430	1010
		Total for Vendor:	2,069.21					

02/04/21
08:59:11

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/04/21

Page: 4 of 6
Report ID: AP100V

For Pay Date = 02/04/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35869		2407 WINE MERCHANTS	481.00					
	7313686	01/12/21 WINE	481.00			609 975 4975	251	1010
		Total for Vendor:	481.00					
35870		2427 XCEL ENERGY	248.10					
	716528315	01/18/21 UTIL SERV-NW LIFT ST 12/14	248.10			602 948 4948	380	1010
		Total for Vendor:	248.10					
		# of Claims 18	Total:	24,337.74				

02/04/21
08:59:15

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 2/21

Page: 5 of 6
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$2,592.36
211 Library Fund	
1010 CASH-OPERATING	\$25.55
601 Water Fund	
1010 CASH-OPERATING	\$289.49
602 Sewer Fund	
1010 CASH-OPERATING	\$537.60
604 Electric Fund	
1010 CASH-OPERATING	\$478.81
605 Storm Water	
1010 CASH-OPERATING	\$5.90
606 ICE ARENA	
1010 CASH-OPERATING	\$132.31
609 Liquor Fund	
1010 CASH-OPERATING	\$20,275.72
Total:	\$24,337.74

02/04/21
08:59:15

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 2 / 21

Page: 6 of 6
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member
_____ Council Member

02/05/21
10:59:33

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/05/21

Page: 1 of 3
Report ID: AP100V

#3

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (12/20) ****								
35935	E	5691 FURTHER-FSA	40.66					
		39694776 01/31/21 2020 FLEX REIMBURSEMENT	40.66			101 2177		1010
		Total for Vendor:	40.66					
35945		5658 MN DNR ECOLOGICAL & WATER	916.18					
		1968-1609 02/04/21 ANN'L WATER PERMIT	916.18			601 943 4943 430		1010
		Total for Vendor:	916.18					
35937	E	5818 WEX Bank	245.19					
		02/02/21 DEC. FINANCE CHRG PD ONLINE	245.19			101 140 4140 430		1010
		Total for Vendor:	245.19					
		# of Claims	3	Total:	1,202.03			
		Total Electronic Claims			285.85			
		Total Non-Electronic Claims			916.18			

02/05/21
10:59:34

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 2/21

Page: 2 of 3
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$285.85
601 Water Fund	
1010 CASH-OPERATING	\$916.18
Total:	\$1,202.03

02/05/21
10:59:34

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 2 / 21

Page: 3 of 3
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

See signature page

Council Member

Council Member

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 1 of 13
Report ID: AP100V

#4

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35902		2527 ALEX AIR APPARATUS INC	879.00					
	3708 01/27/21	COMPRESSOR-ANN'L CHECK	140.00			101 220 4220	400	1010
	3708 01/27/21	COMPRESSOR SERVICE	739.00			101 220 4220	400	1010
		Total for Vendor:	879.00					
		*** Claim from another period (12/20) ****						
35872		6250 ALL CRAFT EXTERIORS	100.00					
		PER CMS CONTRACTOR DID NOT DO THE REROOF. DUPLICATE PERMIT.						
	05/04/20	REFUND KA20-187; PERMIT FEE	99.00			101 240 3220		1010
	05/04/20	REFUND KA20-187; SURCHARGE	1.00			101 2080		1010
		Total for Vendor:	100.00					
35874		3194 AMERICAN LEGAL PUBLISHING	561.60					
	6143 01/18/21	FOLIO SUPPLEMENT PAGES	561.60			101 113 4113	430	1010
		Total for Vendor:	561.60					
35910		401 AMERICAN TEST CENTER INC	1,700.00					
	2210178 01/25/21	INSPECT 3 BUCKET TRUCKS	1,275.00			604 957 4957	444	1010
	2210178 01/25/21	INSPECT DIGGER/DERRICK	425.00			604 957 4957	444	1010
		Total for Vendor:	1,700.00					
35925		203 BAKER & TAYLOR INC	303.63					
	2035734972 01/20/21	BOOKS	59.06			211 550 4550	218	1010
	2035739055 01/22/21	BOOKS	168.99			211 550 4550	218	1010
	2035744832 01/25/21	BOOKS	55.24			211 550 4550	218	1010
	2035744832 01/25/21	AUDIO BOOK	20.34			211 550 4550	219	1010
		Total for Vendor:	303.63					
35875		1012 BELLBOY CORPORATION	891.95					
	87681900 01/21/21	LIQUOR	877.95			609 975 4975	251	1010
	87681900 01/21/21	FREIGHT	14.00			609 975 4975	335	1010
		Total for Vendor:	891.95					
35903		4708 BOUND TREE MEDICAL LLC	73.13					
	83906532 01/06/21	MEDICAL SUPPLIES	73.13			101 220 4220	220	1010
		Total for Vendor:	73.13					

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 2 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35876		6251 BOYNTON, CHAD	56.57					
	0727-12	01/27/21 RL MTR DEP REFUND AFT APPL TO	56.57			604 2212		1010
		Total for Vendor:	56.57					
35877		3385 CANNON RIVER WINERY	468.00					
	11144	01/21/21 WINE	468.00			609 975 4975	251	1010
		Total for Vendor:	468.00					
35878		5667 CINTAS	93.26					
	4073846478	01/22/21 MATS-L.S.	93.26			609 979 4979	410	1010
		Total for Vendor:	93.26					
35918		4238 CINTAS CORP	52.94					
	8404980070	01/22/21 HAND SANITIZ/ANTIB OINTM/B	10.58			101 920 4920	433	1010
	8404980070	01/22/21 HAND SANITIZ/ANTIB OINTM/B	10.59			601 943 4943	433	1010
	8404980070	01/22/21 HAND SANITIZ/ANTIB OINTM/B	10.59			602 948 4948	433	1010
	8404980070	01/22/21 HAND SANITIZ/ANTIB OINTM/B	10.59			604 957 4957	433	1010
	8404980070	01/22/21 HAND SANITIZ/ANTIB OINTM/B	10.59			605 963 4963	433	1010
		Total for Vendor:	52.94					
35930		30 CMS OF ROCHESTER	2,836.85					
	21-121	01/31/21 KA BLDG-MILEAGE	173.04			101 240 4240	331	1010
	21-121	01/31/21 KA BLDG-INSPECTION FEES	2,663.81			101 240 4240	444	1010
		Total for Vendor:	2,836.85					
35926		232 DODGE COUNTY HIGHWAY DEPT	2,321.16					
	305	01/31/21 SALT & SAND	2,321.16			101 312 4312	220	1010
		Total for Vendor:	2,321.16					
35909		5156 DODGE COUNTY INDEPENDENT/DODGE	171.60					
	11164	01/28/21 P.C. HEARING NOTICE	171.60			101 191 4191	351	1010
		Total for Vendor:	171.60					

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 3 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35939		5813 ENTERPRISE FM TRUST	4,150.29					
	FBN4137740	02/04/21 MAINT CARDS-PD	30.00			101 210 4210	430	1010
	FBN4137740	02/04/21 MAINT CARDS-FD	15.00			101 220 4220	430	1010
	FBN4137740	02/04/21 MAINT CARDS-STREETS	10.00			101 310 4310	430	1010
	FBN4137740	02/04/21 MAINT CARDS-PARKS	10.00			101 522 4522	430	1010
	FBN4137740	02/04/21 MAINT CARDS-WATER	12.50			601 944 4944	430	1010
	FBN4137740	02/04/21 MAINT CARDS-WW	12.50			602 949 4949	430	1010
	FBN4137740	02/04/21 MAINT CARDS-ELECTRIC	15.00			604 959 4959	430	1010
	FBN4137740	02/04/21 MAINT CARDS-STORM WATER	5.00			605 964 4964	430	1010
	FBN4137740	02/04/21 LEASES-PD	2,614.22			101 680 4210	550	1010
	FBN4137740	02/04/21 LEASES-PD	319.13			101 680 4210	611	1010
	FBN4137740	02/04/21 LEASES-STREETS	294.00			101 680 4310	550	1010
	FBN4137740	02/04/21 LEASES-STREETS	26.04			101 680 4310	611	1010
	FBN4137740	02/04/21 LEASES-PARKS	430.88			101 680 4522	550	1010
	FBN4137740	02/04/21 LEASES-PARKS	57.24			101 680 4522	611	1010
	FBN4137740	02/04/21 LEASES-WATER	166.65			601 2231		1010
	FBN4137740	02/04/21 LEASES-WATER	14.77			601 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-WW	166.65			602 2231		1010
	FBN4137740	02/04/21 LEASES-WW	14.77			602 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-WATER	215.45			601 2231		1010
	FBN4137740	02/04/21 LEASES-WATER	28.62			601 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-WW	215.46			602 2231		1010
	FBN4137740	02/04/21 LEASES-WW	28.62			602 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-ELECTRIC	430.91			604 2231		1010
	FBN4137740	02/04/21 LEASES-ELECTRIC	57.24			604 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-ELECTRIC	496.95			604 2231		1010
	FBN4137740	02/04/21 LEASES-ELECTRIC	16.17			604 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-WATER	210.10			601 2231		1010
	FBN4137740	02/04/21 LEASES-WATER	24.62			601 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-WW	210.10			602 2231		1010
	FBN4137740	02/04/21 LEASES-WW	24.62			602 710 4710	611	1010
	FBN4137740	02/04/21 LEASES-STREETS	433.00			101 680 4310	550	1010
	FBN4137740	02/04/21 LEASES-STREETS	14.02			101 680 4310	611	1010
	FBN4137740	02/04/21 LEASES-FIRE	791.18			101 680 4220	550	1010
	FBN4137740	02/04/21 LEASES-FIRE	7.09			101 680 4220	611	1010
	FBN4137740	02/04/21 LEASES-FIRE MISC	55.00			101 220 4220	430	1010

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 4 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		FBN4137740 02/04/21 LEASES-FIRE MISC	-3,323.21			101 680 4220	550	1010
		Total for Vendor:	4,150.29					
35904		145 FESTIVAL IN THE PARK	10,000.00					
	02/01/21	'21 FESTIVAL DONATION	10,000.00			101 111 4111	430	1010
		Total for Vendor:	10,000.00					
35933		3204 FITCH, JOE	73.17					
	01/30/21	27.623 GAL UNLD-F D GRASS RIG	73.17			101 220 4220	212	1010
		Total for Vendor:	73.17					
35911		5242 GOPHER STATE ONE CALL	16.20					
	1011073 01/31/21	12 LOCATES-JAN. '21	16.20			604 957 4957	437	1010
		Total for Vendor:	16.20					
35912		28 GRAYBAR ELECTRIC	161.41					
	9319745339 01/22/21	LED LIGHTS	161.41			604 957 4957	220	1010
		Total for Vendor:	161.41					
35942		77 HAWKINS INC	3,879.08					
	4868632 01/25/21	CHLORINE/HYDROFL ACID/LPC-5	3,879.08			601 943 4943	210	1010
		Total for Vendor:	3,879.08					
35879		5064 HOMETOWN HAULERS LLC	1,148.00					
	88171 01/31/21	JAN. GARBAGE-C H	33.56			101 323 4323	430	1010
	88171 01/31/21	JAN. GARBAGE-LIBRARY	57.18			101 323 4323	430	1010
	88171 01/31/21	JAN. GARBAGE-WWTP	152.86			602 947 4947	430	1010
	88171 01/31/21	JAN. GARBAGE-SHOP	192.77			101 323 4323	430	1010
	88171 01/31/21	JAN. GARBAGE-F D	76.43			101 323 4323	430	1010
	88171 01/31/21	JAN. GARBAGE-L S	53.21			101 323 4323	430	1010
	88171 01/31/21	JAN. GARBAGE-PARKS	444.46			101 323 4323	430	1010
	88171 01/31/21	JAN. GARBAGE-P D	33.39			101 323 4323	430	1010
	88171 01/31/21	JAN. GARBAGE-ARENA	104.14			606 516 4516	430	1010
		Total for Vendor:	1,148.00					

02/05/21

11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 5 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35880		6252 HYVEE INC/ c/o ENGIE	194.07					
	0621-02	01/27/21 CL/WA MTR DEP REFUND AFT APPL	194.07			604 2212		1010
		Total for Vendor:	194.07					
		*** Claim from another period (12/20) ****						
35881		6253 JANDRO, JEFF	100.00					
	01/25/21	REFUND KA20-115 PERMIT FEE	99.00			101 240 3220		1010
	01/25/21	REFUND KA20-115 SURCHARGE	1.00			101 2080		1010
		Total for Vendor:	100.00					
35882		25 JOHNSON BROTHERS LIQUOR CO	3,358.17					
	1724979	01/21/21 LIQUOR	221.45			609 975 4975	251	1010
	1724980	01/21/21 BEER	51.36			609 975 4975	252	1010
	1724981	01/21/21 LIQUOR	1,087.48			609 975 4975	251	1010
	1724982	01/21/21 WINE	281.20			609 975 4975	251	1010
	1724983	01/21/21 MIXES	28.00			609 975 4975	254	1010
	1724984	01/21/21 LIQUOR	780.51			609 975 4975	251	1010
	1724985	01/21/21 LIQUOR	908.17			609 975 4975	251	1010
		Total for Vendor:	3,358.17					
35923		4493 JOHNSON HARDWARE CO	57.00					
	0935785IN	01/26/21 DOOR JAMB & SWEEP-CC CHAMBE	57.00			101 194 4194	220	1010
		Total for Vendor:	57.00					
35900		37 KMTELECOM	2,454.45					
	02/01/21	PHONES-P D	239.85			101 210 4210	321	1010
	02/01/21	PHONES-F D	191.84			101 220 4220	321	1010
	02/01/21	PHONES-C H	660.88			101 140 4140	321	1010
	02/01/21	CITY YELLOW PAGES AD	15.40			101 140 4140	343	1010
	02/01/21	PHONES-P&Z	22.57			101 191 4191	321	1010
	02/01/21	PHONES-EDA	22.58			290 650 4650	321	1010
	02/01/21	PHONES-K.A.C.	69.46			101 514 4514	321	1010
	02/01/21	PHONES-LIBRARY	145.24			211 550 4550	321	1010
	02/01/21	PHONES-WATER	109.47			601 944 4944	321	1010
	02/01/21	PHONES-WWTP	74.49			602 949 4949	321	1010
	02/01/21	PHONES-WWTP OPERATIONS	132.05			602 947 4947	321	1010
	02/01/21	PHONES-PARK N REC	94.97			101 510 4510	321	1010

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 6 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	02/01/21	PHONES-STREETS	39.50			101 310 4310	321	1010
	02/01/21	PHONES-SHOP	344.41			604 959 4959	321	1010
	02/01/21	PHONES-L S	165.90			609 976 4976	321	1010
	02/01/21	PHONES-ARENA	111.79			606 516 4516	321	1010
	02/01/21	ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	2,454.45					
		*** Claim from another period (12/20) ****						
35913		6257 LARSEN, MADALYNN	425.00					
	12/31/20	LIFEGUARD TRAINING REIMBURSEME	200.00			101 514 4514	430	1010
	12/31/20	WSI TRAINING REIMBURSEMENT	225.00			101 514 4514	430	1010
		Total for Vendor:	425.00					
35919		397 M-R SIGN CO INC	147.75					
	211140 01/26/21	SGNAGE-CC CHAMBERS	147.75			101 310 4310	220	1010
		Total for Vendor:	147.75					
35883		2132 MANTORVILLE TOWNSHIP	189.40					
	01/27/21	5 YR TX REIMB 13.028.0103 ANNK	189.40			101 111 4111	430	1010
		Total for Vendor:	189.40					
35914		2617 MENARDS-ROCHESTER NORTH	243.86					
	79021 01/26/21	LEAFRAKE	39.92			101 522 4522	210	1010
	79021 01/26/21	TRASH CAN/SCOOP/KITCH CH	203.94			602 948 4948	210	1010
		Total for Vendor:	243.86					
35927		55 MN ENERGY RESOURCES CORP	5,499.97					
	02/02/21	NAT GAS-K.A.C	45.00			101 514 4514	380	1010
	01/29/21	NAT GAS-L.S.	161.05			609 979 4979	380	1010
	01/29/21	NAT GAS-RENTAL (OLD LIBRARY)	80.38			101 1151		1010
	01/29/21	SALES TAX	5.53			101 1151		1010
	01/29/21	SALES TAX	-5.53			101 2025		1010
	01/29/21	D C TRANSIT TAX	0.40			101 1151		1010
	01/29/21	D C TRANSIT TAX	-0.40			101 2026		1010
	01/27/21	NAT GAS-C H	306.63			101 194 4194	380	1010
	01/28/21	NAT GAS-P D	212.13			101 210 4210	380	1010
	01/28/21	NAT GAS-F D	116.31			101 220 4220	380	1010
	01/28/21	NAT GAS-F D	489.43			101 220 4220	380	1010

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 7 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		01/29/21 NAT GAS-PARK MAINT SHED	205.90			101 522 4522	380	1010
		02/01/21 NAT GAS-P.W.B. 1/2	780.42			101 310 4310	380	1010
		02/01/21 NAT GAS-P.W.B. 1/2	780.41			604 957 4957	380	1010
		02/01/21 SALES TAX	53.65			604 957 4957	380	1010
		02/01/21 SALES TAX	-53.65			604 2025		1010
		02/01/21 D C TRANSIT TAX	3.90			604 957 4957	380	1010
		02/01/21 D C TRANSIT TAX	-3.90			604 2026		1010
		02/01/21 NAT GAS-D C ICE ARENA	996.22			606 516 4516	380	1010
		02/01/21 NAT GAS-WWTP	1,061.18			602 947 4947	380	1010
		01/29/21 NAT GAS-LIBRARY	264.91			211 550 4550	380	1010
		Total for Vendor:	5,499.97					
35915		2344 MN VALLEY TESTING LABORATORIES	876.42					
	1071147	01/22/21 SUSP SOLIDS/MERC TESTING	428.21			602 947 4947	440	1010
	1072584	02/02/21 SUSP SOLIDS/MERC TESTING	448.21			602 947 4947	440	1010
		Total for Vendor:	876.42					
35941		2696 NELSON ELECTRIC MOTOR REPAIR INC	2,889.50					
	1493	01/29/21 REPAIR PUMP 4-MAIN LIFT	2,889.50			602 948 4948	400	1010
		Total for Vendor:	2,889.50					
35884		60 NORTHERN BEVERAGE DIST. CO. LL	4,598.20					
	738140	01/21/21 BEER	4,692.20			609 975 4975	252	1010
	738140	01/21/21 FREIGHT	2.00			609 975 4975	335	1010
	738139	01/21/21 BEER CREDIT	-98.00			609 975 4975	252	1010
	738139	01/21/21 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	4,598.20					
35928		983 OLMSTED MEDICAL CENTER	137.00					
		01/29/21 PRE-EMPL EXAM-KASPER	137.00			101 210 4210	440	1010
		Total for Vendor:	137.00					
35885		502 ON-SITE COMPUTERS INC	667.52					
	CW71953	01/19/21 SET UP AFICIO 300 PRINTER	54.00			101 192 4192	400	1010
	CW71932	01/19/21 INSTALL OFFICE-2 COMPUTERS	613.52			101 210 4210	440	1010
		Total for Vendor:	667.52					

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 8 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35886		2876 PAUSTIS WINE COMPANY	984.30					
	114652	01/20/21 WINE	971.80			609 975 4975	251	1010
	114652	01/20/21 FREIGHT	12.50			609 975 4975	335	1010
		Total for Vendor:	984.30					
35932		3072 PECK, JASON	59.95					
	02/02/21	PORTABLE RADIO CASE	59.95			101 210 4210	210	1010
		Total for Vendor:	59.95					
35887		23 PHILLIPS WINE & SPIRITS	1,868.97					
	6148217	01/21/21 LIQUOR	188.89			609 975 4975	251	1010
	6148218	01/21/21 WINE	89.60			609 975 4975	251	1010
	6148219	01/21/21 LIQUOR	1,295.48			609 975 4975	251	1010
	6148220	01/21/21 WINE	251.00			609 975 4975	251	1010
	6148221	01/21/21 MIXES	44.00			609 975 4975	254	1010
		Total for Vendor:	1,868.97					
35905		2538 PONTEM SOFTWARE BY RIA	1,150.00					
	9493	02/01/21 CEMETERY SOFTWARE THRU 3/1/22	1,150.00			610 984 4984	370	1010
		Total for Vendor:	1,150.00					
		*** Claim from another period (12/20) ****						
35888		6254 RYAN WINDOWS & SIDING	100.00					
	PER CMS	CONTRACTOR DID NOT DO THE WORK. DUPLICATE PERMITTED ADDRESS.						
	02/10/20	REFUND KA20-24 BLDG PERMIT FEE	99.00			101 240 3220		1010
	02/10/20	REFUND KA20-24 SURCHARGE	1.00			101 2080		1010
		Total for Vendor:	100.00					
35889		63 SCHOTT DIST CO INC	8,559.90					
	411493	01/21/21 BEER	8,367.85			609 975 4975	252	1010
	411493	01/21/21 WINE	160.00			609 975 4975	251	1010
	411493	01/21/21 NA BEVERAGE	32.05			609 975 4975	254	1010
		Total for Vendor:	8,559.90					

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 9 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (12/20) ****								
35906		6256 SCHULTZ, JOLENE	75.03					
FROM JULY 2020								
	0931-05	02/02/21 REFUND OVRPYMNT ON ACCT	75.03			604 2212		1010
		Total for Vendor:	75.03					
*** Claim from another period (12/20) ****								
35890		2006 SEMCAC	435.00					
	2020-2	12/24/20 CIP-ROOM AC	435.00			604 959 4959 429		1010
		Total for Vendor:	435.00					
35916		5027 SMITH SCHAFER & ASSOCIATES, LTD.	2,150.00					
	89985	01/30/21 2020 AUDIT	2,150.00			101 153 4153 301		1010
		Total for Vendor:	2,150.00					
35891		3850 SOUTHERN GLAZER'S OF MN	1,357.65					
	2039718	01/22/21 LIQUOR	1,175.70			609 975 4975 251		1010
	2039718	01/22/21 WINE	168.00			609 975 4975 251		1010
	2039718	01/22/21 FREIGHT	13.95			609 975 4975 335		1010
		Total for Vendor:	1,357.65					
35907		5708 STAPLES BUSINESS CREDIT	12.79					
	7323577674	01/28/21 11X17 COPY PAPER	12.79			101 140 4140 210		1010
		Total for Vendor:	12.79					
35892		2540 THE PENWORTHY COMPANY	103.83					
	0568956IN	01/26/21 BOOKS	103.83			211 550 4550 218		1010
		Total for Vendor:	103.83					
35920		123 THRONDSOIL OIL & LP GAS CO	1,602.90					
	367154	01/29/21 P. DIESEL/ #1 DIESEL	641.15			101 310 4310 210		1010
	367154	01/29/21 P. DIESEL/ #1 DIESEL	641.15			101 312 4312 210		1010
	367154	01/29/21 P. DIESEL/ #1 DIESEL	80.15			601 943 4943 210		1010
	367154	01/29/21 P. DIESEL/ #1 DIESEL	80.15			602 948 4948 210		1010
	367154	01/29/21 P. DIESEL/ #1 DIESEL	80.15			604 957 4957 210		1010
	367154	01/29/21 P. DIESEL/ #1 DIESEL	80.15			605 963 4963 210		1010
	367154	01/29/21 SALES TAX	5.51			604 957 4957 210		1010
	367154	01/29/21 SALES TAX	-5.51			604 2025		1010

02/05/21
11:04:10

CITY OF KASSON
Claim Approval List
For the Accounting Period: 2/21
For Pay Date: 02/11/21

Page: 10 of 13
Report ID: AP100V

For Pay Date = 02/11/21

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	367154	01/29/21 D C TRANSIT TAX	0.40			604 957 4957	210	1010
	367154	01/29/21 D C TRANSIT TAX	-0.40			604 2026		1010
		Total for Vendor:	1,602.90					
35921		4253 TRUCKIN' AMERICA OF ROCHESTER	216.79					
	160282	02/02/21 SPINNER ASSY & SHAFT-SANDER	216.79			101 312 4312	220	1010
		Total for Vendor:	216.79					
35943		71 UTILITY CONSULTANTS INC	1,799.62					
	107851	01/28/21 TOTAL COLIFORM	105.00			601 943 4943	440	1010
	107851	01/28/21 CBOD/TSS/TOT PHOSPH/AMMONIA	1,551.75			602 947 4947	440	1010
	107851	01/28/21 MANTORVILLE TESTING	142.87			602 947 4947	440	1010
		Total for Vendor:	1,799.62					
35893		4466 VINOCOPIA INC	550.00					
	0272116-IN	01/21/21 WINE	536.00			609 975 4975	251	1010
	0272116-IN	01/21/21 FREIGHT	14.00			609 975 4975	335	1010
		Total for Vendor:	550.00					
35894		5047 WATERVILLE FOOD & ICE INC	41.95					
	04-109306	01/19/21 ICE-LIQUOR STORE	41.95			609 975 4975	257	1010
		Total for Vendor:	41.95					
		*** Claim from another period (12/20) ****						
35895		637 WEBER, LETH & WOESSNER PLC	6,253.00					
	DEC '20	12/31/20 2.0 HRS LEGAL-CITY ADMINISTRA	290.00			101 160 4160	304	1010
	DEC '20	12/31/20 2.2 HRS LEGAL-F D	319.00			101 220 4220	304	1010
	DEC '20	12/31/20 5.4 HRS LEGAL-P&Z	783.00			101 191 4191	304	1010
	DEC '20	12/31/20 31.2 HRS LEGAL-HEASER LITIGAT	4,223.00			101 111 4111	304	1010
	DEC '20	12/31/20 3.7 HRS LEGAL-C C MTGS	536.50			101 111 4111	304	1010
	DEC '20	12/31/20 .7 HR LEGAL-DEVELOP. MEADOWBR	101.50			101 1151		1010
35897		637 WEBER, LETH & WOESSNER PLC	2,895.00					
	JAN'21PR	01/29/21 22.7 HRS LEGAL-P D	2,895.00			101 160 4160	304	1010
		Total for Vendor:	9,148.00					
		# of Claims	55	Total:	81,992.83			

02/05/21
11:04:11

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 2/21

Page: 12 of 13
Report ID: AP110

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$38,005.77
211 Library Fund	
1010 CASH-OPERATING	\$817.61
290 Economic Development	
1010 CASH-OPERATING	\$22.58
601 Water Fund	
1010 CASH-OPERATING	\$4,857.00
602 Sewer Fund	
1010 CASH-OPERATING	\$7,848.52
604 Electric Fund	
1010 CASH-OPERATING	\$4,870.11
605 Storm Water	
1010 CASH-OPERATING	\$95.74
606 ICE ARENA	
1010 CASH-OPERATING	\$1,226.20
609 Liquor Fund	
1010 CASH-OPERATING	\$23,099.30
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$1,150.00
Total:	\$81,992.83

02/05/21
11:04:11

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 2 / 21

Page: 13 of 13
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated are approved for payment.

APPROVED Council Member
 Council Member




Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: City Council and Mayor
From: Joshua Hanson, Police Chief
CC: City Administrator
Date: 1/21/2021
Re: Evaluation of Patrol Officer Matt Stradtmann

Matt Stradtmann has been given his annual performance review. Matt consistently meets the expectations of his position, is a proactive officer, and a joy to work with. Matt is currently at Step 6 of Grade 10. I recommend Matt's pay be increased to Step 7 of Grade 10 effective 01/01/2021.

Thank you,


Joshua Hanson
Police Chief




Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: City Council and Mayor
From: Joshua Hanson, Police Chief
CC: City Administrator
Date: 1/21/2021
Re: Evaluation of Patrol Officer Matt Norland

Matt Norland has been given his annual performance review. Matt consistently meets the expectations of his position and is a proactive police officer. Matt is currently at Step 4 of Grade 10. I recommend Matt's pay be increased to Step 5 of Grade 10 effective 01/01/2021.

Thank you,



Joshua Hanson
Police Chief



Memo

To: Mayor and City Council

From: City Administrator

Date: 2/5/2021

Re: Charlie Bradford Performance Review

To Mayor McKern and the City Council:

I have reviewed the performance of our Public Works Director Charlie Bradford with him and discussed a variety of performance targets for 2021. Those include working to delegate more tasks properly to department heads and the creation of departmental work plans. I have attached the January one as an example.

Mr. Bradford is a very capable and genial employee and has potential for further development in the scope of his work. His performance meets and often exceeds the requirements of his position. Mr. Bradford is currently at Step 6 in Grade 16 and I am recommending that he advance to Step 7 at the time the City Council takes up this recommendation.

Very Respectfully,

Timothy Ibisch
City Administrator



To: Mayor and City Council

From: City Administrator

Date: 2/5/2021

Re: Library Director Review

To Mayor McKern and the City Council:

I have studied the review of our Library Director Pat Schaffer-Gottschalk, which was conducted by the Library Board. They set a number of performance standards for her to meet in 2021. They also indicated that her performance often exceeded their expectations. As a department head with a great deal of autonomy, she holds a place of high trust and has executed her mission and vision with clarity in 2020, working in difficult environs. I concur with the Library Board review.

Pat is a thorough and adept employee and we are fortunate to have someone so committed to her work. I expect a resolution of the Library facilities issues this year and she will be an integral part of that process. Pat is currently at Step 2 in Grade 12 and I recommend she be moved to Step 3.

Very Respectfully,

Timothy Ibisch
City Administrator

Kasson Fire Department – Monthly Meeting
February 1, 2021 - 1900

Meeting Called to Order: Chief Fitch

Roll Call

Minutes of the previous Meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$ 57,375.17

Appointment of Entertainment: (MAR) Halverson / Jacobson

Training/Drill(s):

FEB 15	President's Day
FEB 22	Gearing up/hose line deployment/cutting tools

Guest(s):

NONE

Old Business:

- **EMR Recert**
 - February 16th at 1830 at the fire hall. If you are willing to help please let Lt. Schuh know.
 - FF Kruger stated that practice EMR skills will be conducted February 8th at 1830
- **Banquet Update**
 - Chief wanted to extend a thank you to all of those that helped out
 - Awards were given to members that were unable to attend:
 - FF Lawrence and FF Griffin received their Life Saving Award
 - FF Raatz received the Beyond the Call Award
- **Par 360**
 - Working on getting each member access to their system, more information to come
 - Chief to have his first meeting next Wednesday
- **Volunteers for Ropes and Rope Bag**
 - Ketin is checking with RFD members for ideas
 - If you are interested in helping reach out to Ketin or Curtis
- **Volunteers T-shirts and Plaques from Dance Donations have all been received**
 - FF Lawrence will get the list broken down for phone calls
 - Saturday February 13th is the tentative plan for people to stop at the hall to get their shirts, please sign up if you are able to help from 0800-Noon
 - Need to figure out delivery of plaques yet – more information to come
- **Salt / Sand / Weather Conditions will be added to run sheet**
 - This has been added to the run sheets – the important part is the salt/sand usage and what the conditions were when you got there (ex: steps were ice covered with no salt)
 - Krista is pulling the weather for each call
- **Ladders were tested on January 14th – Everything passed, good to go**

New Business:

- Thank You
 - Alex Hiatt – birthday parade
 - Melissa Seljan – scholarship award winner
 - Madelyn Larsen – scholarship award winner
- Hiring / Ad
 - Reminder/Share on FB
 - Three or four applications have been given out to interested people so far
- Designation of Benefits & Beneficiaries
 - Most recent copy we have on file, if no changes need to be made, initial and date each page
 - If no copy is on file, one provided (6 members)
 - If changes need to be made, make changes in blue/red ink or fill out a new form
 - This update will be done yearly
- Listening Session City of Kasson Facilities
 - February 10 @ 1630 hours
 - Email cityhall@cityofkasson.com for link to the Zoom meeting
- Open House
 - Saturday March 27 1000 – 1300
- Scholarships
 - 2020 Paid
 - Madelyn Larson
 - Melissa Seljan
- Chief Fitch stated that someone is spitting their tobacco chew on the front step of our fire hall and that it needs to stop immediately
- If you are not going to be here for drills or meetings it is expected that you make a phone call or send a text message to a member of the Officer group
- Several driving complaints towards members on how we are responding to the fire hall
 - If you get into a crash coming down here, it is on your own accord and we will be responding to your crash verses the call that we were originally called for
- Deputy Chief Seljan again discussed that multiple air packs were found not in a state of readiness, this is unacceptable and we need to make sure our equipment/gear is placed back properly
- Chief Fitch has requested that the Officers of each duty crew sends a report following their duty crew week with a summary of how the week went/types of calls/any issues
 - If you have any issues or it's a critical call and there is no Officer on scene, please forward your concerns to the Officer in charge for your duty crew

Kasson Fire Department – Monthly Meeting cont.

February 1, 2021

Officer Update:

- N/A

Relief Updates:

- NONE

=====

▪ **Apparatus / Other Status Reports**

- ☐ Rescue Key to the laundry mat is in the key box now
- ☐ Engine I
- ☐ Engine II
- ☐ Tanker I
- ☐ Tanker II Hopefully this week, it will be switched for new tanker (old tanker does not have radio currently) and we will not be able to pump with the new one until we all receive training on sometime this spring
- ☐ Ladder I
- ☐ Grass Rig Could be any day now when this gets switched out with new one
- ☐ Utility
- ☐ EMR Unit
- ☐ HAZMAT

- New Hazmat books are now in all the trucks

Bills Reviews by Relief:

- N/A

Review of Calls:

31	Calls for January 2021	Address Response
○	EMS 27	2 2 Responses
○	MVA 2	3 Responses
○	Rescue	4 Responses
○	Fire	5 Responses
○	Weather	6 Responses
○	Alarm 2	7 Responses
○	Cancelled	8 Responses
○	Other	9 Responses

Reminder to fill out the PPE and truck assignments on each report

Good of the Assoc:

- CEVO will be hopefully conducted sometime this spring
- If you know if any place that can use cloth masks, please let D.C. Seljan know

Meeting Adjourned

Kasson Fire Department – Monthly Meeting cont.

February 1, 2021

Respectfully Submitted: Lindsey Derby, Sec / Treas '20
 Krista Weigel, Emergency Services Administrative Assistant

... Firefighters not in attendance – Please sign and date your reading of the Meeting Minutes ...

_____	_____
_____	_____
_____	_____

Dear Kasson Fire Department,

I am writing to thank you so much for the scholarship money I received! This money will help me immensely in the coming semester. I am currently going to school at the University of Wisconsin - La Crosse & working toward a degree in Social Studies education & Spanish education. Thanks again for the scholarship, I greatly appreciate it.

-Madelyn Leven

Kasson Fire Department,

Thank you so much for your scholarship of \$1000. I will be using this money to continue my education at Winona state University. I am majoring in nursing and hoping to work in emergency medicine when I graduate. Kasson Fire has always been family to me and I greatly appreciate all of the help over the years.

-Melissa Seyan

To KM fire department,
Thank you for driving by my
house on my 11th birthday. You made
my day very special. You rock!

Alex Hiatt

Annual Distributed Generation

No Qualifying Facilities, Distributed Generation, or interconnection applications during reporting period

Due: March 1
Reporting period: Previous calendar year (January 1, 2020 – December 31, 2020)
Docket: Docket No. E999/PR-21-10
Please file electronically
Statute/Rule reference: MN Statue 216B.1611

Our utility had no qualifying facilities, distributed generation, or interconnection requests during the reporting period. We submit this form instead of filing the Qualifying Facilities Report and Distributed Generation Interconnection Report in Dockets 21-10.

Report Year	2020
Date Submitted	FEB 2021
Filing Utility Information	
Company ID#	10040
Company Name	CITY OF KASSON
Street Address Line 1	
Street Address Line 2	401 5TH ST SE
City	KASSON
State	MN
Zip Code	55944
Contact Information	
Contact Name	NANCY ZAWORSKI
Contact Title	FINANCE DIRECTOR
Contact Telephone	507-634-6321
Contact Email	financedept@cityofkasson.com
Comments/Notes	

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



February 2, 2021

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
CCTV Inspection of Sanitary Sewer
Pay Request No. 5

Dear Mayor and City Council:

Enclosed is Pay Request No.5 for work on the above referenced project.

We recommend payment in the amount of \$8,666.96 to:

Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA 50313

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink that reads "Bryan Kaemingk".

Bryan Kaemingk, P.E.

BK/bk

Enclosure

cc: Timothy Ibisch, City Administrator
Nancy Zaworski, Finance Director
Brian Craig, Hydro-Klean

2905 South Broadway
Rochester, MN 55904
Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE FOR CONSTRUCTION WORK COMPLETED

Project: CCTV Inspection of Sanitary Sewer
Project No.: 8897
Location: Kasson, Minnesota
Contractor: Hydro-Klean, LLC

Bid Price: \$ 206,452.58

Date: 2/2/2020

Estimate #: 5

% Complete: 78%

[illegible]

Net Payment this Estimate	\$ 8,666.96
---------------------------	-------------

Kasson Economic Development Authority 2020 Annual Report



Meeting Attendance:

	1	2	3	4	5	6	7	8	9	10	11	12
Eggler (Pres)	✓		✓	N/A	✓	✓	✓	✓	✓		✓	✓
Peterson (VP)	✓		✓	N/A		✓	✓	✓	✓		✓	✓
McKern		✓	✓	N/A		✓	✓	✓	✓	✓	✓	✓
Borgstrom-Durst	✓	✓	✓	N/A	✓	✓	✓	✓	✓	✓		✓
Monson	✓	✓	✓	N/A		✓	✓	✓		✓	✓	
Larsen	✓	✓	✓	N/A	✓	✓	✓	✓			✓	
O'Malley	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	✓	✓	✓	✓

2020 Highlights:

Strategic Planning

- Conducted throughout the first three quarters of the year, the EDA identified its strategic priorities for the next 5 years.

Revolving Loan Fund Establishment and Capitalization

The EDA had approved guidelines for and established a new Revolving Loan Fund in December 2019. The Revolving Loan Fund is an important tool for the EDA to effect economic development by providing bridge loans to business projects or start-ups which would otherwise lack the capital to occur. The EDA capitalized the Revolving Loan Fund with \$20,000 in February and allocated an additional \$60,000 in April.

New EDA Board Member

The EDA welcomed Kathy O'Malley to the Board in September. The appointment of Kathy O'Malley filled a long-vacated seat on the EDA Board.

Renegotiated Elite Marketing & Investments, LLC Tax Abatement Agreement

The issue was raised as the EDA Board was considering whether to provide multiple years of tax abatement payments to Elite Marketing & Investments, LLC, for which the business's property taxes had been unpaid. The original agreement could not be located in the City's or the business's files. EDA Staff worked with the business to re-create a new tax abatement agreement. The original abatement subsidy was given as an incentive for the business to relocate to Kasson; the new agreement reflected that original intent, providing the business with a tax abatement subsidy on the condition the business remain in Kasson through the remainder of the abatement. The new agreement was approved and signed in March.

EDA Policy and Procedures Manual - Amendments

EDA Staff reviewed and amended the EDA's policy and procedures manual. The updates provided clarity on EDA Board positions and procedures.

DNR Trail Connections Grant

The EDA submitted and was awarded \$82,390 through the DNR Trail Connections Grant for a project to complete a section of trail which will connect the Aquatic Center to the regional Sunset Trail. The trail connection is expected to be constructed in 2021.

Short-Term Business Interruption Loan Program

In quick response to the immediate impacts of the COVID-19 pandemic on the local business community, the EDA created a no-interest deferred payment loan program to assist businesses with immediate cash needs while they applied and waited for Federal and State pandemic relief programs. The program was featured in a positive news story on KAAL TV. Two businesses made use of the Short-Term Business Interruption Loan Program, which is still available to businesses dealing with the adverse effects of COVID-19. This program could serve as a model for future assistance programs to alleviate short-term impacts, such as road reconstruction projects, on the local business community.

Small Business and Nonprofit Relief Program

\$139,435 in grants awarded to local small businesses and nonprofits through Dodge County's CARES Act grants program. Eleven businesses and four non-profits in Kasson were recipients of grants through the program. Local outreach efforts conducted by EDA staff helped to ensure the success of Kasson businesses and nonprofits through this program. Some local recipients include Buffet King, EmpowerYou Wellness, Baymont Inn, Gibbs Lawn Care, and Just Like Home SACC.

EDA Webpage Updates

Numerous updates and additions were made to the EDA webpage:

- COVID-19 resource page, including information and financial resources;
- Programs and resources for businesses at the local, regional, state, and federal level;
- Kasson EDA in the community page showcasing EDA projects;
- Property inventory page;
- EDA Board members and subcommittees.

Business Façade Improvement Program

The 2020 Business Façade Improvement Program helped three local business with projects to improve or update the exterior façade of their commercial properties. A unique aspect of this year's program is all three businesses were new to Kasson. Overall, this program did not see as much activity in 2020 as it did in 2019. The projects and matching grant awards included:

- \$377 Stage by Staige – new sign and window decal
- \$212 Full Circle Wellness – new sign
- \$375 Chuy's Bakery – awning sign update

EDA Business Surveys

Two surveys were conducted in 2020. The first survey was conducted to gauge the impact of COVID-19 on the local economy. Businesses that were impacted the most by the pandemic were also those impacted by executive orders implemented to curb the spread of COVID. These types of businesses operate with high levels of close contact and are mostly made up of restaurants, salons, and gyms. Businesses operating in the trades were able to return to a more normal level of business. Business expressed a desire for relief grants and forgivable loans. Businesses appreciated the outreach efforts which also helped raise awareness of the EDA and its resources for local businesses. A second survey was conducted to explore the local demand from in-home businesses for co-working offices.

Southwest City-Owned Land

The City-owned land in southwest Kasson was brought to the EDA Boards attention as a potential project in August. The project was presented to the EDA as an opportunity to effect progress on developing workforce housing and commercial/industrial space. The EDA Board workshopped possible patterns for development in the area in coordination with the City Engineer. Following a survey of the property and feedback from the EDA Board, a concept plan for development of the SW land was presented to the EDA. The concept plan breaks development down into two phases, one phase for commercial/industrial development and a second phase for residential development. The purpose for seeking industrial development on the parcel is the availability of grants to cover the cost of infrastructure development. The concept plan was completed in December and is a “shovel ready” should the EDA could decide to prioritize this project.

Other Items to Note:

- Scott Stroh/Chaotic Good Brewing – aid on local ordinances and conditional use permits.
- Jerry Geese/KARe – grant application assistance.
- Applied for a MN Historical Society grant to fund WPA wall preservation (not awarded).
- Tours of commercial rental properties in Kasson.
- Meeting with Congressman Jim Hagedorn.
- Provided a business plan outline to the Butlers, who are exploring the possibility of creating a co-working space in their Main Street building.
- Dodge County Youth Hockey presented a project to construct a new ice-arena complex in Kasson. The project is in its preliminary stages and the EDA is working with DCYH to determine project feasibility.
- EDA Board suspended interest payments due to the City of Kasson EDA by Tax Increment Financing District No. 1-17.
- Tax Abatements paid to Gibbs Partnership and Elite Marketing & Investments, LLC.
- Subordination Agreement signed for Elite Marketing & Investments, LLC. This agreement allowed the business to refinance a loan and improve its financial position.
- The EDA requested a market potential study be conducted on Kasson. Using its new Market Intelligence Dashboard tool, CEDA will prepare a market potential study for Kasson in early 2021.
- Meetings with local housing developers to discuss steps in the development process and available subsidies to assist with housing development costs.

**CITY OF KASSON
RESOLUTION 2.X-21**

SUPPORT FOR CONTINUED LOCAL GOVERNMENT AID

WHEREAS, Minnesota's cities are on the front lines of the COVID-19 response and need to be strong to provide services to support the economic recovery; and,

WHEREAS, Local Government Aid (LGA) is an essential aid program to Minnesota cities, helping to restrain local property taxes; and,

WHEREAS, LGA helps cities pay for critical needs and services such as public safety, street maintenance & repairs, libraries, parks and trails, economic development and housing; and,

WHEREAS, the \$564 million LGA appropriation in 2021 represents just 2.2% of the state's general fund; and,

WHEREAS, our state (and nation) is facing one of the worst economic struggles in its history; and,

WHEREAS, our city has taken many steps to support our residents and businesses including support for a mental healthcare pilot program, reducing fees, and keeping taxes and rate increases to a minimum and,

WHEREAS, the most important thing the Minnesota Legislature can do this session to keep cities strong and healthy is to ensure that LGA is paid on time and in full; and,

WHEREAS, LGA is a major component of our budget and supports the very necessary Police and Fire services Kasson provides,

BE IT RESOLVED that the City Council of Kasson, Minnesota urges through this Resolution to its lawmakers that the state resolve the state budget for 2022-2023 without reductions to Local Government Aid; and,

BE IT FURTHER RESOLVED that this resolution be transmitted to Rep. Duane Quam, Senator Dave Senjem, Speaker of the House Melissa Hortman, Senate Majority Leader Paul Gazelka, House Minority Leader Kurt Daudt, Senate Minority Leader Susan Kent, and Governor Tim Walz.

Adopted this February 10, 2021.

Attest:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____



To: City Council

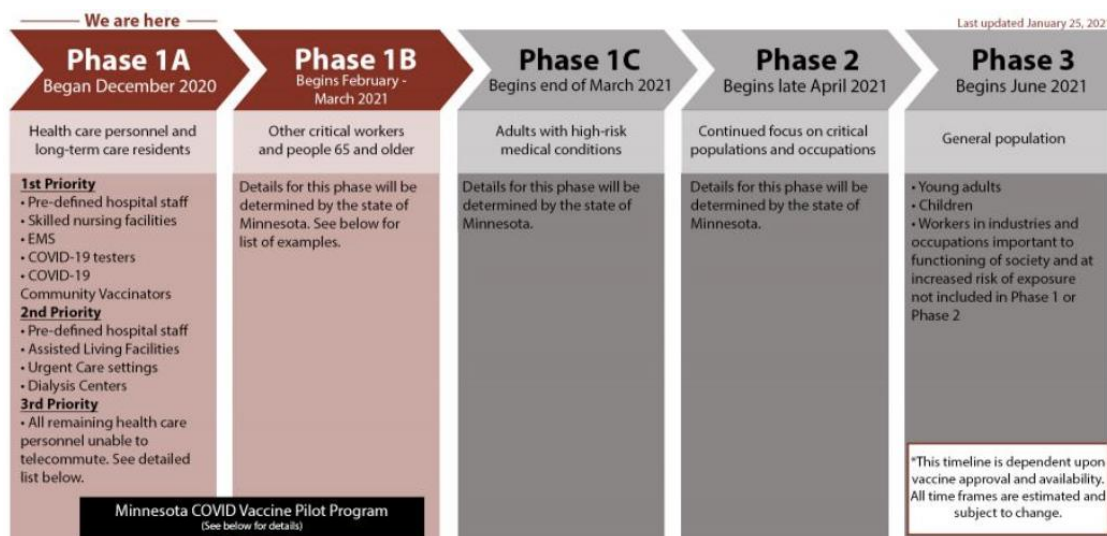
Date: 2/10/2021

Agenda Heading: City Administrator's Report

"Winter is on my head, but eternal spring is in my heart."

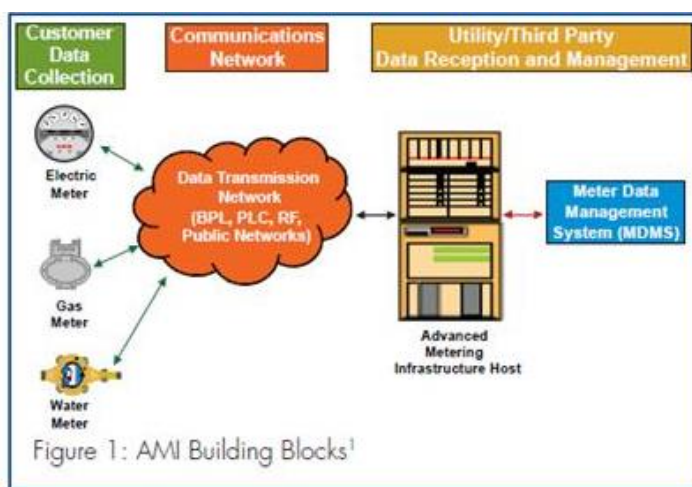
--**Victor Hugo**

- **Governor Walz 2022-2023 Budget proposal.** The Governor has issued his preliminary budget and there are a number positive things and negative things included. For example: a \$1.64 Billion tax increase, its slated to affect higher income residents however that would include many of the agricultural operations in the State. Approximately \$1 Billion spending from the budget reserves would paper over any shortfalls, and by using some of the raining day funds it will total \$55.29 Billion in spending- 9.5% increase over FY2020-21. This would also protect the current levels of LGA which is a big plus for the City. Most new spending is in the education area which is a big employer in Kasson. Unfortunately, he is has not added in tax conformity and that could lead to issues for anyone with special circumstances. Generally speaking, the City would be revenue neutral from the Governor's budget and I expect the 2 branches of the Legislature will have their own proposals. Optimistically, I think its possible that the budget deficit will be reduced during updates from the state budget office and I will let you know when those come out.
- **COVID Vaccine Update.** Dodge County Public Health has begun the process of vaccinating the 65 and over cohort. They will be offering a limited number of appointments for their drive thru clinic in Dodge Center starting on Wednesday, February 3rd. Registrants must have an email address to register and because there is often short notice invitations to register, the staff at Dodge County Public Health WILL NOT be doing phone registrations for the clinic, but hope to offer that service for upcoming clinic times, and they are asking that this registration method be a last resort option as their office staff are already overwhelmed. Olmsted County is finishing up Phase 1A and will be moving into Phase 1B in the next few weeks. Phase 1B is one of the larger categories and vaccinations will be given as supply is available. A number of our employees would qualify either in Dodge, Olmsted, or Wabasha counties and I have advised them that they certainly can take full advantage of these programs as they see fit. Currently, the partial FDA approval means that the Council cannot require the vaccination as part of the terms of employment, however we could do so when the vaccines are fully authorized. Below is a graphic showing the process as it has been explained to me. Let me know if you have any questions!



- **AMI Discussion.** I've asked Jarrod to me available tonight to answer any questions as we review the proposals that have come in. Just a brief primer: advanced metering systems are comprised of state-of-the-art electronic/digital hardware and software, which combine interval data measurement with continuously available remote communications. These systems enable measurement of detailed, time-based information and frequent collection and transmittal of such information to various parties. AMI or Advanced Metering Infrastructure typically refers to the full measurement and collection system that includes meters at the customer site, communication networks between the customer and a service provider, such as an electric, gas, or water utility, and data reception and management systems that make the information available to the service provider.

We've received several proposals which each have positive and negative attributes. However, the staff is focused on providing a revenue neutral program which is able to be integrated over a period of time and will not cause rates to spike. At the same time our desire is to be able to share more information with our customers and also be able to check the amperage and voltage in real-time. This will prevent spikes and help us manage outages. Over the past 3 months I have reviewed a lot of different systems and we've met with other regional utilities to see how they implemented these programs. I expect that during the month of February the Council will have time to review them at length culminating in the March 6th presentation at our Worksession.



- **Planning Commission.** The Planning Commission met to discuss the potential change to the zoning code in the downtown. The City adopted an updated zoning code in October 2020, and as new code language is being applied, questions have come up regarding land use in the CBD. Planning and Zoning Commission discussed these new provisions related to drive through facilities and recommended that City Staff draft language to better address the effects of this change in January and earlier this week it was deliberated. As of this writing, I don't know the outcome of that dialogue however, based on the previous debate it seems likely that drive-throughs maybe authorized via the public hearing process. These recommendations are being made to support versatility for our business community and will be forwarded to the Council for final consideration. Additionally, I reviewed the Kasson Meadows area subdivision and advised P&Z that it seems likely more development is soon to commence. We have some street work planned and may need to implement a connector road as the City Engineer discussed at the last Council meeting.
- **Rival Election Management Bills debated at the Legislature.** A Senate bill requiring voters to show photo IDs, and a House bill were debated last week in contentious hearings. SF 173 was heard in the Senate State Government Finance and Policy and Elections Committee. The bill would require the use of photo identification to cast a ballot and if a voter does not have one, voter ID cards would be provided. Those unable to show photo identification would be allowed to cast a provisional ballot. The committee passed the bill on a party-line vote of 5-3 and sent it to the Transportation Finance and Policy Committee. The House companion, HF 293, has not received a hearing.

In the House, HF 9 (Rep. Emma Greenman, DFL-Minneapolis) was heard in the State Government Finance and Elections Committee on Jan. 28. The bill would:

- Restore voting rights to those convicted of a felony upon release from incarceration.
- Allow 16- and 17-year-olds to pre-register to vote.
- Allow voters to join a permanent voter list for automatic delivery of an absentee ballot.
- Allow the counting of ballots postmarked by Election Day for up to seven days.
- Establish an early voting system to be administered beginning 30 days before an election.

The committee passed the bill on a party-line vote of 8-5 however, the Senate companion, SF 422 has not received a hearing. I don't expect either of this to become law in 2021, however because the City would have to administer them, I will continue to follow the debate.

- **EDA Updates.** The EDA met and reviewed its loan portfolio which shrunk by one with the sale of Gibbs to an outside firm. Not sure what impact that will have on their tax abatement, but at closing they did repay the outstanding loan. The Board discussed at length the Main Street area and the potential impact of the Hwy 57 reconstruction. A number of programs will be made available to support business in that area. Finally, they reviewed the 2020 annual report which is included in the Council packet and detailed their priorities for 2021. I felt it was a very productive meeting and it gives us some direction to work with.
- **MNSU Career Day.** Recently I participated in a Career Day event with Minnesota State University. They had requested to have speakers for both the City Management and Planning tracks. I enjoyed the discussion with the students and answered questions to the best of my ability. With the wave of retirements looming, I believe that it's important to create a pipeline of capable leaders and staff members for the future. I have enclosed information regarding the event in your packet. I am hoping that we can get an intern for a summer session if the numbers allow for it, as I have had success with interns in the past.

Meetings and Events Attended or Planned

January 19	MCMA Member Connect
	Park and Rec Board
January 20	CMPAS meeting-Sleepy Eye
January 21	Peoples Energy Mutual Aid Contract Review
	Safety Committee
January 22	Wastewater Interviews
January 25	Wastewater Interviews
January 26	Prairie Meadows Access/Street Project
January 27	Department Heads
	Regular City Council
January 28	CMPAS CEO interviews-Bloomington
January 29	CMPAS CEO interviews-Bloomington
February 2	EDA
	Meeting about Co-working space-Beth Sherden
February 4	City Engineer
	Kasson Meadows review-Les Conway
February 5	Margit Barot-Energy Efficiency project
February 8	Planning and Zoning
February 9	MNSU Career Day
	Library Board
February 10	MMUA Legislative Conference (virtual)
	Chamber of Commerce
	Regular City Council

DATE : November 16, 2020

TO : File

FROM : Dennis Wasley
Effluent Limits Unit
Environmental Analysis and Outcomes Division

PHONE : 612-749-9569

SUBJECT : Phosphorus Effluent Limit Review: Zumbro River Watershed

Version 1.0

Table of contents

Executive summary	2
Eutrophication standards.....	6
Current Condition	6
Wastewater facilities	10
Phosphorus limit determination	10
Summary	17
References	19
Appendix A: Lake Zumbro BATUTUB model for 2017 and 2018. Model was run for 1996-2018.	20
Appendix B: Zumbro River HSPF reaches.	27

Executive summary

The purpose of this memorandum is to determine total phosphorus (TP) effluent limits for National Pollutant Discharge Elimination System (NPDES) wastewater treatment facilities (WWTF) in the Zumbro River Watershed (ZRW) (Figure 1), which is a portion of Minnesota's Lower Mississippi River Basin. This memorandum will review applicable state discharge requirements (SDR) and modeled TP reduction strategies to determine effluent limits necessary to protect downstream waters and meet water quality standards. Although Lake Zumbro has been listed as impaired for nutrients since 2002, recent monitoring data suggest that it may no longer be impaired based on the [site specific eutrophication standard approved by EPA in 2018](#). If Lake Zumbro no longer exceeds lake eutrophication standards (LES) and a total maximum daily load (TMDL) will not be required, implementation of the wasteload allocations and effluent limits established in this document will prevent Lake Zumbro from returning to an impaired status in the future. The South Branch (SB) Middle Fork (MF) Zumbro River is impaired for river eutrophication standards (RES) and is located in the Lake Zumbro watershed. The wasteload allocations and limits necessary for Lake Zumbro are sufficient for achieving RES in the SB MF Zumbro River.

Algae are an important part of the food web of lakes and reservoirs, but too many algae can result in offensive algal blooms. Recreational uses on lakes such as boating, canoeing and swimming are impacted by the smelly and scummy conditions during algae blooms. High levels of the nutrient phosphorus are needed to produce large algal blooms. In 2008, the Minnesota Pollution Control Agency (MPCA) adopted rules, which included numeric standards (targets) for TP and algae in deep and shallow lakes. In 2002, Lake Zumbro (Lake ID 55-0004) was placed on the federal Clean Water Act Section 303(d) list of impaired waters due to excess nutrients. In 2018, MPCA developed a site-specific standard for the second and third segments of Lake Zumbro (Bouchard et al., 2017). The MPCA has extensive experience in developing effluent limits to meet the phosphorus standards for lakes. When TP levels and algal levels are too high in lakes, the MPCA is required by law to develop a plan to reduce levels of TP, which will reduce algae to desirable levels. Seventeen WWTFs in the ZRW discharge upstream of Lake Zumbro. The MPCA used a combination of computer models to estimate the appropriate TP loads from WWTFs and nonpoint sources in the ZRW to achieve LES in Lake Zumbro.

Algae are also an important part of the food web of rivers, but too much is not good. When algal levels are high, only the toughest species of fish and aquatic insects can survive. In addition, the smelly and murky water makes canoeing and swimming on the river unpleasant. High levels of the nutrient phosphorus are needed to produce large algal blooms. In 2015, the MPCA adopted rules, which included numeric standards (targets) for TP and algae in rivers. The MPCA worked with the U.S. Environmental Protection Agency (EPA) for over two years on developing its procedures for implementing effluent limits to meet the phosphorus standards for rivers. Now, when TP levels and algal levels are too high in rivers, the MPCA is required by law to develop a plan to reduce levels of TP, which will reduce algae to desirable levels. The TP reductions needed for Lake Zumbro are sufficient to achieve RES in the SB MF Zumbro River. All the other rivers in ZRW with sufficient monitoring for assessment do not respond to elevated TP. The TP reductions for Lake Zumbro and TP reductions from implementing the total suspended solids TMDLs will reduce TP levels in rivers and streams throughout the ZRW further reducing the likelihood of streams responding to TP.

Several of the NPDES wastewater treatment facilities (WWTFs) located in the ZRW currently have TP limits from historical efforts to protect Lake Zumbro while the majority of the facilities not upstream of Lake Zumbro only have monitoring requirements in their permits. **A review of applicable SDR and eutrophication standards for receiving waters determined that TP effluent limits are needed for some of the WWTFs in the ZRW at this time to protect downstream waters (Table 1).** High levels of TP and excessive algal growth in Lake Zumbro and the SB MF Zumbro River warrant WWTF TP limits.

Figure 1. Eutrophication impaired waters and NPDES WWTFs in the Zumbro River Watershed. Lake Zumbro is 2 miles south of Camp Victory WWTP. The SB MF Zumbro River is the only red reach on the map.

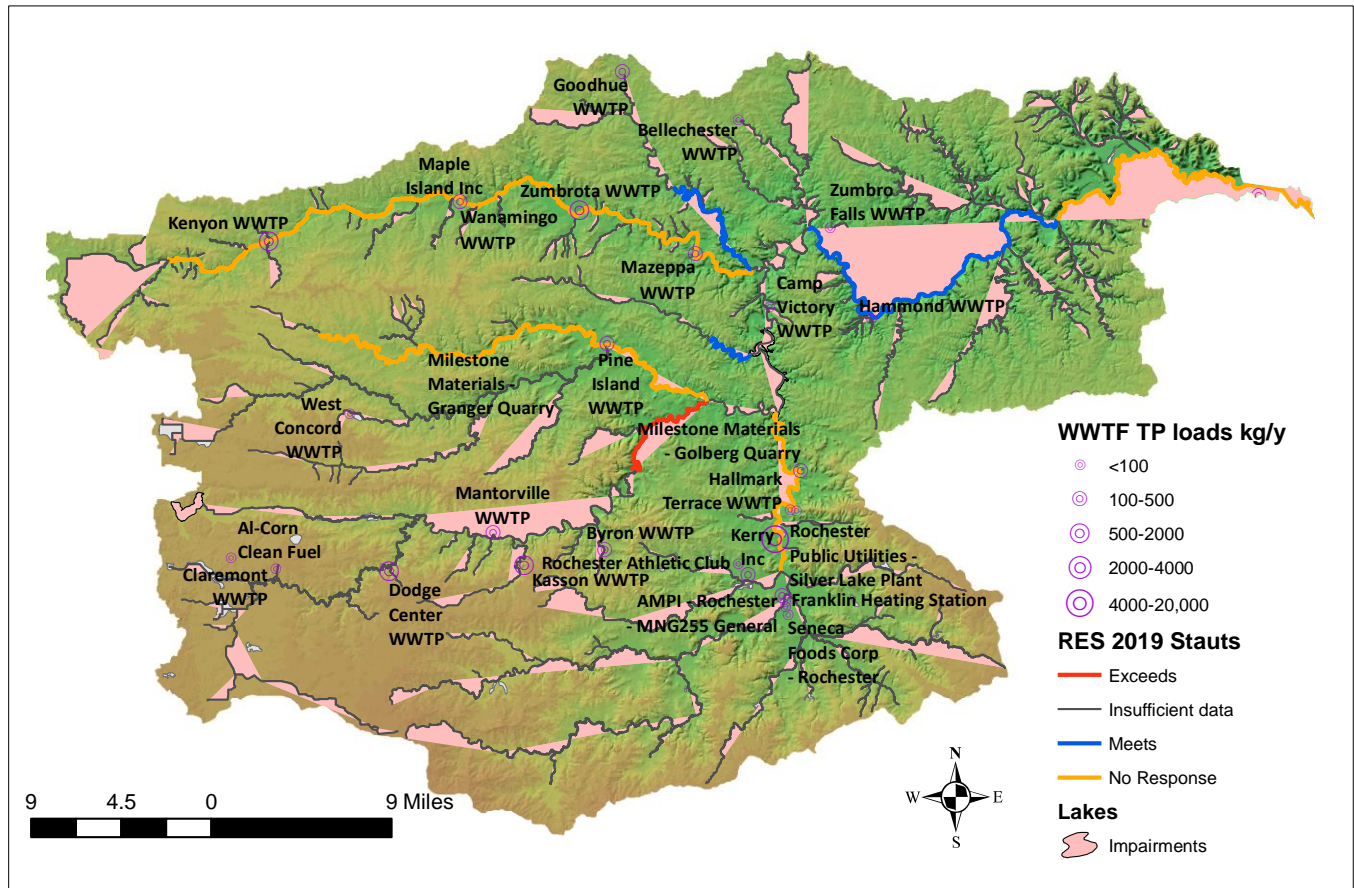


Table 1. NPDES WWTFs in the Zumbro River Watershed and recommended phosphorus limits.

Facility name	Permit ID	Design Flow (mgd) ¹	Flow type	Upstream of Nutrient Impaired Waterbody	Industrial or Domestic	CalMoAvg Concentration limit (mg/L)	Existing and Proposed annual mass limits (kg/yr)	Existing and Proposed daily mass limits (kg/d)
AMPI - Rochester - MNG255 General	MNG255051	0.64	Continuous	Lake Zumbro	Industrial		442 ²	
Bellechester WWTP	MN0022764	0.025	Controlled	NA	Domestic			
Byron WWTP	MN0049239	1.4	Continuous	Lake Zumbro/07040004-978	Domestic	1.0 ³	1,547 ²	8.9 ⁴
Camp Victory WWTP	MN0067032	0.027	Continuous	NA	Domestic			
Claremont WWTP	MN0022187	0.206	Continuous	Lake Zumbro/07040004-978	Domestic	1.0 ³	285 ²	1.6 ⁴
Dodge Center WWTP	MN0021016	0.973	Continuous	Lake Zumbro/07040004-978	Domestic		1,344 ²	7.7 ⁴
Franklin Heating Station	MN0041271	1.356	Continuous	Lake Zumbro	Industrial		937 ²	
Goodhue WWTP	MN0020958	0.099	Continuous	NA	Domestic			
Hallmark Terrace WWTP	MN0030368	0.018	Controlled	Lake Zumbro	Domestic		50 ²	
Hammond WWTP	MN0066940	0.023	Continuous	NA	Domestic			
Hayfield WWTP	MN0023612	0.78	Continuous	Lake Zumbro/07040004-978	Domestic		566 ²	
Kasson WWTP	MN0050725	0.968	Continuous	Lake Zumbro/07040004-978	Domestic	1.0 ⁵	1,658 ²	4.4 ⁴
Kellogg WWTP	MNG580027	0.06	Controlled	NA	Domestic			
Kenyon WWTP	MN0021628	0.357	Continuous	NA	Domestic			
Kerry Inc	MNG250047	0.9	Continuous	Lake Zumbro	Industrial		124 ²	
Mazeppa WWTP	MN0046752	0.073	Continuous	NA	Domestic			
Milestone Materials - Golberg Quarry	MN0062227	16.45	Continuous	Lake Zumbro	Industrial		Monitor only	
Milestone Materials - North Quarry	MN0069523	11	Periodic/Seasonal	Lake Zumbro	Industrial		Monitor only	
Oronoco WWTP	MN0071421	0.638	Continuous	Lake Zumbro	Domestic	0.4 ³	128 ^{2,6}	
Pine Island WWTP	MN0024511	0.705	Continuous	Lake Zumbro	Domestic	1.0 ³	974 ²	

Facility name	Permit ID	Design Flow (mgd) ¹	Flow type	Upstream of Nutrient Impaired Waterbody	Industrial or Domestic	CalMoAvg Concentration limit (mg/L)	Existing and Proposed annual mass limits (kg/yr)	Existing and Proposed daily mass limits (kg/d)
Rochester Athletic Club	MN0062537	0.02	Periodic/ Seasonal	Lake Zumbro	Industrial		55 ²	
Rochester WWTP/Water Reclamation Plant	MN0024619	23.85	Continuous	Lake Zumbro	Domestic	1.0 ³	25,035 ²	129 ⁴
Wanamingo WWTP	MN0022209	0.458	Continuous	NA	Domestic			
West Concord WWTP	MN0025241	0.473	Continuous	Lake Zumbro	Domestic	1.0 ³	653 ²	
Zumbro Falls WWTP	MN0051004	0.03	Controlled	NA	Domestic			
Zumbro Ridge Estates Mobile Home Park	MN0038661	0.025	Continuous	Lake Zumbro	Domestic		121 ²	
Zumbrota WWTP	MN0025330	1.11	Continuous	NA	Domestic			

1 Domestic = average wet weather design flow; Industrial = maximum daily flow

2 12 month moving total, January – December

3 Calendar month average, January - December

4 Calendar month average, June – September

5 12 month moving average, January – December

6 128 kg/yr TP limit is based on an initial construction phase to and AWWDF of 0.232 mgd at 0.4 mg/L. The permit authorizes a future expansion to the full AWWDF of 0.638 mgd and a 353 kg/year TP limit.

Eutrophication standards

Minnesota has numeric LES and RES (Table 2). The river reaches in the ZRW are in the Central and South River Nutrient Regions (RNR). Lakes in the ZRW are in the Driftless Area Forest and Western Corn Belt Plains ecoregions. There are no lake standards for the Driftless Area Ecoregion since there are so few natural lakes. All of the facilities in the watershed ultimately discharge to the Zumbro River, which flows to the Mississippi River. The RES for the Mississippi River is comprised of a causal variable (phosphorus) and a single response variable chlorophyll-*a* (chl-*a*). Since the chl-*a* criterion of 35 µg/L is not exceeded in the Mississippi River on average, Minnesota has not listed the Mississippi River downstream of Lake Pepin to the Iowa border as impaired for eutrophication. However, the state of Wisconsin has listed the Mississippi River as impaired for RES.

The RES for both RNRs in the ZRW are comprised of a causal variable (phosphorus) and several response variables, including chl-*a*, five-day biochemical oxygen demand (BOD₅), and dissolved oxygen ([DO] flux). Table 2 shows the nutrient (causal) variable and the associated stressor (response) variables specific to each RNR ([Minn. R. 7050.0222](#), Heiskary et al., 2013). In order for lakes or rivers to exceed eutrophication standards, both the causal variable (TP) and at least one response variable need to exceed their respective numeric values.

Table 2. Minnesota's River and lake eutrophication criteria. Bold criteria are applicable in ZRW.

River Nutrient Region	TP (µg/L)	Chl- <i>a</i> (µg/L)	DO flux (mg/L)	BOD ₅ (mg/L)
	Causal	Response		
South	≤ 150	≤ 40	≤ 5.0	≤ 3.5
North	≤ 50	≤ 7	≤ 3.0	≤ 1.5
Central	≤ 100	≤ 18	≤ 3.5	≤ 2.0

Lake Ecoregion	TP (µg/L)	Chl- <i>a</i> (µg/L)	Secchi depth (meters)
	Causal	Response	
WCBP ² Lakes	65	22	≥0.9
WCBP ² Shallow Lakes	90	30	≥0.7
Lake Zumbro site-specific segment 2	≤ 105	≤ 48	≥1.1
Lake Zumbro site-specific segment 3	≤ 75	≤ 40	≥1.4

¹Western Corn Belt Plains

There are relatively few lakes in the ZRW and Lake Zumbro is the only lake downstream of WWTFs with a residence time greater than 14 days. Minnesota rules specify that a site-specific standards (SSS) can be developed when available information demonstrates that a site-specific modification to statewide or ecoregion standards is appropriate ([Minn. R. 7050.0220, subp. 7](#), Bouchard et al., 2017). The SSS are based on a demonstration that modifications to the LES, which apply to this waterbody, will still result in attainment of Class 2 designated beneficial uses (aquatic life and recreation). Minnesota's eutrophication standards are comprised of a casual variable (phosphorus) and response variables, which are direct or indirect measures of suspended algae (Table 2). The segment 3 site-specific standard for Lake Zumbro is lower than segment 2 reflecting typical downstream settling of TP in reservoirs.

Current Condition

Monitored TP and chl-*a* from the Zumbro River at the outlet of the Zumbro watershed (i.e. reach 07040004-501) exceeds the TP criterion but does not exceed the chl-*a* criterion (Tables 2 and 3, [Minn. R. 7050.0222](#), Heiskary, 2013). Again, the RES is exceeded if the causal variable (TP) and a response variable chl-*a*, BOD₅, or dissolved oxygen flux (DO flux) is exceeded (MPCA, 2015). The outlet of the Zumbro River fits a common pattern for several rivers and streams in the ZRW. The TP is low during average to low flows when conditions are optimal for algal growth, and TP is high when conditions for algal growth are not optimal due to high turbulence and turbidity (Figure 2). The low TP at average to low flows is likely due to the following factors: good baseflow of

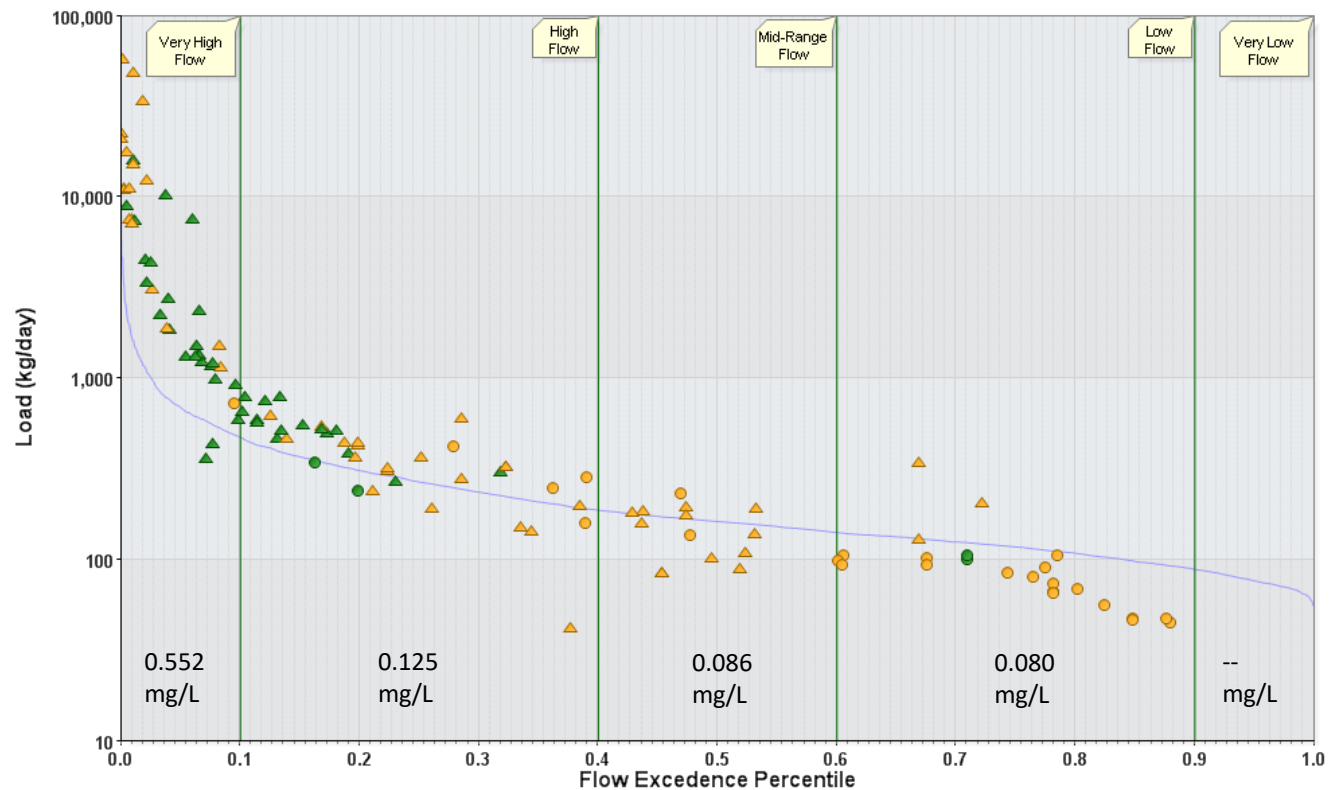
low TP groundwater from the karst areas of the ZRW, relatively low TP loads from point sources from historical efforts to protect Lake Zumbro, and transport losses in Lake Zumbro and other river segments. The South Branch (SB) Middle Fork (MF) Zumbro River (WID 07040004-978) exceeded both TP and chl-*a* on average from 2010-2019. It was listed as impaired for RES in 2016 and is the only river in the ZRW that exceeds RES. The headwaters of the SB MF Zumbro River is Rice Lake, which exceeds LES. An excess nutrients TMDL for Rice Lake was included in the [Zumbro River Watershed TMDL report](#) approved by EPA in 2018.

Table 3. Monitored summer (June-September) average concentration of total phosphorus and chlorophyll-*a* of rivers in the Zumbro River Watershed from 2010-2019. Bolded text indicates river reaches that exceed applicable eutrophication standards.

WID	Name	RES region	Phosphorus		Chlorophyll- <i>a</i>	
			Average (µg/L)	Average (µg/L)	Average (µg/L)	Count
07040004-501	Zumbro River at Kellogg	Central	340	11.5	11.5	140
07040004-502	Zumbro River at Hammond	Central	83	6.1	6.1	16
07040004-507	SF Zumbro near Rochester	Central	227	7.7	7.7	323
07040004-515	Trout Brook at Mazeppa	Central	145	4.2	4.2	19
07040004-576	Dry Run Creek near Oronoco	Central	278	4.1	4.1	9
07040004-971	NF Zumbro R. near Zumbrota	Central	175	7.2	7.2	21
07040004-992	MF Zumbro River	Central	284	5.4	5.4	100
07040004-975	MF Zumbro River	South	195	3.7	3.7	31
07040004-978	S BR MF Zumbro River	South	372	43.0	43.0	89

*None of the stations had BOD samples in the past 10 years.

Figure 2. Monitored summer total phosphorus of the Zumbro River at Kellogg station S004-384 from 2008-2017. Flow exceedance percentile based on flows from 1975 to 2017 (station H41043001). Green symbols represent samples from June. Yellow symbols are from July to September. Average concentration listed by flow zone. The blue line represent the load at 0.100 mg/L for the corresponding flow.



Lake Zumbro is a narrow rapidly flushed reservoir north of the city of Rochester on the Zumbro River (Figure 3). The residence time of Lake Zumbro is greater than 14 days during the 122Q10 summer flow. Thus, Lake Zumbro is a lake which is subject to Minnesota's LES. As stated earlier, the lake was listed as impaired for excess nutrients in 2002. In the 1970s and 1980s, Lake Zumbro had higher levels of TP and chl-*a*. Some of the larger WWTFs were issued 1 mg/L TP effluent limits and conditions in Lake Zumbro and its watershed began to improve. In recent years, TP and chl-*a* monitoring data suggest that Lake Zumbro is close the applicable SSS for segments 2 and 3 (Table 5). This document is not going to examine the impairment status of the Lake Zumbro. Rather, this document will focus on determination of the maximum WWTF TP discharge levels protective of, and consistent with, attainment of the lake's site specific eutrophication standards in the future. Additional water quality information describing water quality conditions in the watershed can be found at: <https://www.pca.state.mn.us/water/watersheds/zumbro-river> and in the ZRW TMDL (MPCA, 2017).

Figure 3. Map and BATHTUB model segments used for BATHTUB modelling of Lake Zumbro.

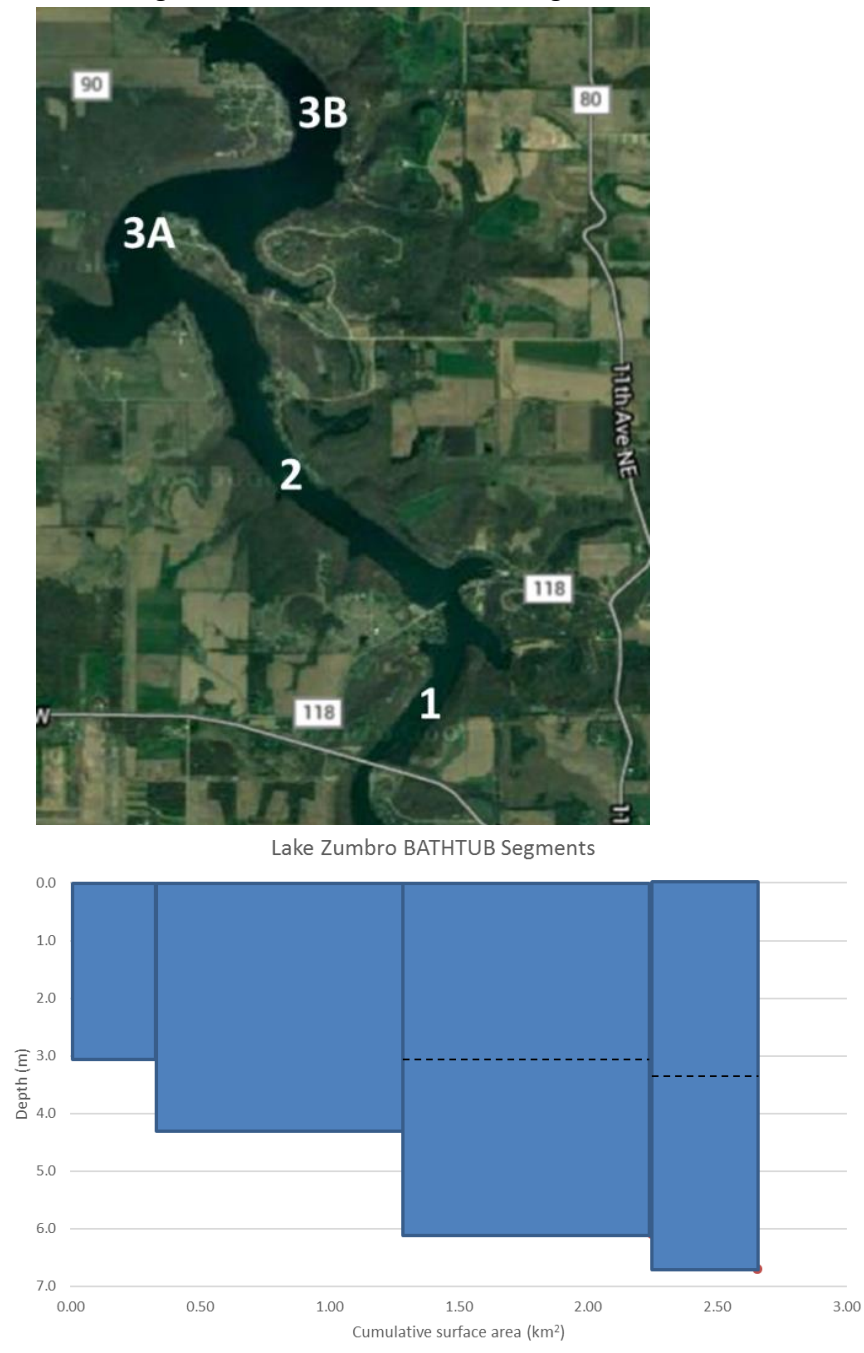


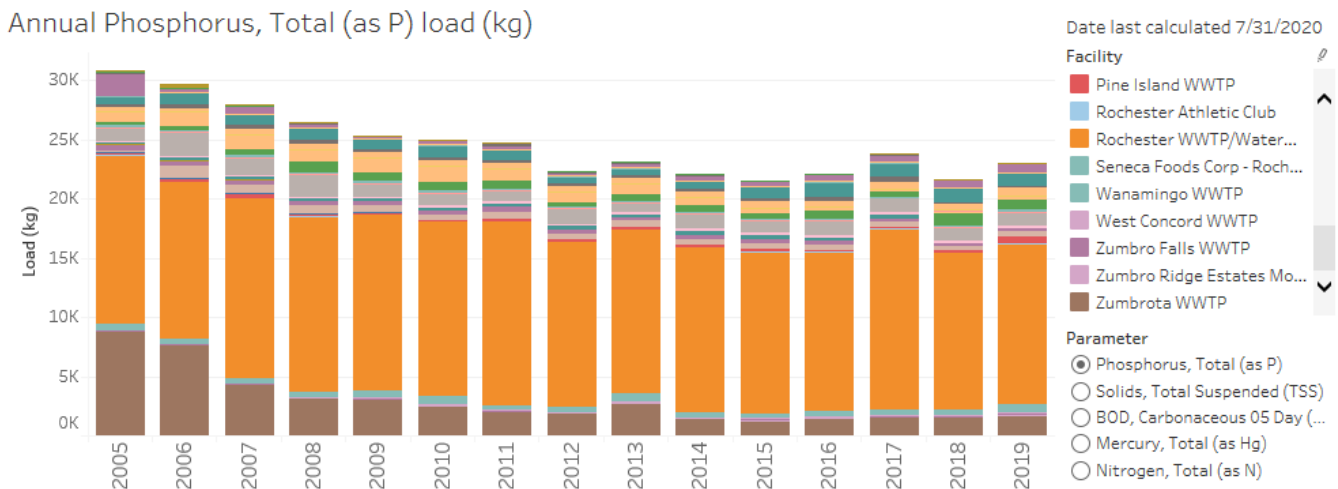
Table 4. Monitored summer average TP, chlorophyll-a (chl-a) and secchi depth for the 3 segments of Lake Zumbro in 1998, 2000, 2003, 2007, 2008, 2017 and 2018. All samples above the 85th percentile flow (960 cfs at L. Zumbro outlet) were removed.

Segment	Description/year	Nutrient	Stressor	
		(Causal)	(Response)	
		TP (mg/L)	Chl – a (µg/L)	Secchi depth (m)
Segment 1	Standards	NA	NA	NA
Segment 1	Overall average	0.149	37	0.6
Segment 1	1998	0.139	25	0.6
Segment 1	2000	0.126	11	0.7
Segment 1	2003	0.180	108	0.4
Segment 1	2007	0.136	57	0.4
Segment 1	2008	0.107	16	0.6
Segment 1	2017			
Segment 1	2018	0.204	6	0.5
Segment 2	Standards	≤ 0.105	≤ 48	≥ 1.1
Segment 2	Overall average	0.105	40	1.0
Segment 2	1998	0.124	42	0.6
Segment 2	2000	0.125	66	0.7
Segment 2	2003	0.094	19	1.3
Segment 2	2007	0.118	61	0.9
Segment 2	2008	0.084	48	1.1
Segment 2	2017	0.077	19	1.2
Segment 2	2018	0.114	22	1.0
Segment 3	Standards	≤ 0.075	≤ 40	≥ 1.4
Segment 3	Overall average	0.072	34	1.6
Segment 3	1998	0.085	37	1.6
Segment 3	2000	0.085	52	0.9
Segment 3	2003	0.058	29	2.2
Segment 3	2007	0.078	45	1.4
Segment 3	2008	0.071	46	1.3
Segment 3	2017	0.059	16	1.9
Segment 3	2018	0.069	11	1.8

Wastewater facilities

There are currently 26 active NPDES surface water discharges in the ZRW (Table 1). Nonmetallic mining facilities (MNG49 permittees) are not covered in this review since they typically discharge low TP concentration water. As stated earlier many of the facilities discharge upstream of Lake Zumbro (Figure 1). Table 1 lists the proposed TP effluent limits. The largest current phosphorus load contributor of the ZRW facilities is the Rochester WWTF/Water Reclamation Plant (Figure 4).

Figure 4. Zumbro River Watershed facility annual phosphorus-loading trends.



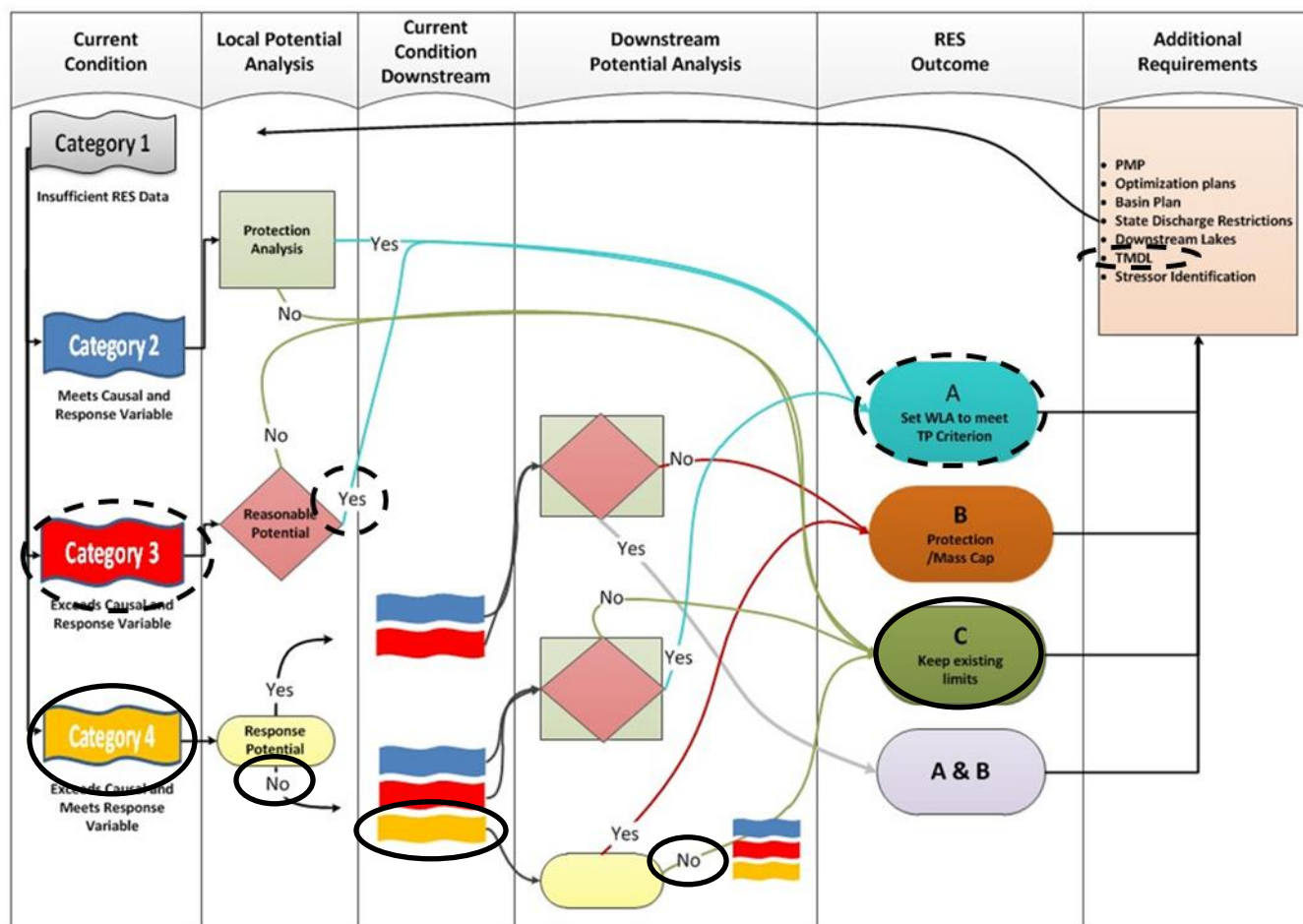
Phosphorus limit determination

Using the analysis and procedures outlined in [Procedures for implementing RES in NPDES wastewater permits in Minnesota \(MPCA, 2015\)](#) and modeling outputs from the ZRW TMDL water quality based effluent limits were established for the WWTFs in the ZRW. The limit review process considers all waters downstream of facilities in the watershed. The review process not only determines if current conditions are causing or contributing to an exceedance, but it evaluates the impact of the facility at design flows to protect water resources for years to come. Figure 5 shows the evaluation process and the potential outcomes. The appropriate choices for the ZRW have been circled.

Federal regulations (40 CFR § 122.44) require that all discharges with the reasonable potential (RP) to cause or contribute to the exceedance of a state water quality standard are required to have Water Quality Based Effluent Limits (WQBELs). Facilities are considered to potentially cause or contribute to a downstream impairment if, while operating at capacity, they: 1) discharge at TP concentrations higher than the applicable eutrophication standard, and 2) if the calculated TP concentration of the water of interest exceeds the TP criterion and there is no boundary condition preventing TP from arriving at the water of interest. Several of the WWTFs in the ZRW do have RP since the TP concentration in the effluent is higher than the applicable TP eutrophication criterion and there are eutrophication impaired waters downstream of their outfall locations.

The WWTFs in the ZRW fall into three general groupings: the facilities upstream of Lake Zumbro, the facilities upstream of the SB MF Zumbro River which is also upstream of Lake Zumbro and the facilities that are not upstream of Lake Zumbro. Many of the existing limits for WWTFs in the ZRW are equivalent to those needed to protect downstream waters (Table 1). The summer wasteload allocation for Rochester WWTF is a 15% reduction compared to their existing annual average mass limit of 72.2 kg/d.

Figure 5. General process for reviewing phosphorus effluent limits for RES in Minnesota with the process path circled. Dashed ovals for facilities upstream of Lake Zumbro and the South Branch MF Zumbro River. Solid ovals for facilities downstream of Lake Zumbro.



Discharges upstream of Lake Zumbro

The following section will discuss the process of establishing wasteload allocations for the WWTFs upstream of Lake Zumbro. A series of Hydrologic Simulation Program-FORTRAN (HSPF) scenarios were completed to estimate the flow-weighted mean concentrations for the tributaries to Lake Zumbro (Tables 5 and 6). LimnoTech (2020) has extensive details regarding the calibration of the ZRW HSPF model including calibration and scenario results. The top 15% of flows were eliminated from the FWMC consistent with the site-specific standard for Lake Zumbro. The SSS excludes high flow events that are quickly flushed through the lake and have limited impact on the lake during average to low flows when the lake grows algae. The FWMC were entered into a calibrated BATHTUB model for Lake Zumbro.

Table 5. HSPF predicted overall summer flow-weighted mean concentration (FWMC) of the tributaries to Lake Zumbro from 1996 to 2018. Top 15% of flows were excluded from calculations.

Year	Baseline scenario				Non-point & WLA1				Non-point & WLA2			
	Seg 1 fwmc (mg/L)	Seg. 1 flow (hm ³)	Seg 3 fwmc (mg/L)	Seg. 3 flow (hm ³)	Seg 1 fwmc (mg/L)	Seg. 1 flow (hm ³)	Seg 3 fwmc (mg/L)	Seg. 3 flow (hm ³)	Seg 1 fwmc (mg/L)	Seg. 1 flow (hm ³)	Seg 3 fwmc (mg/L)	Seg. 3 flow (hm ³)
1996	0.077	310	0.030	11.4	0.104	335	0.027	11.4	0.086	325	0.027	11.4
1997	0.102	381	0.039	13.8	0.111	402	0.035	13.8	0.098	396	0.035	13.9
1998	0.075	386	0.060	19.2	0.099	407	0.053	19.3	0.083	397	0.053	19.3
1999	0.086	522	0.036	16.5	0.092	539	0.033	16.4	0.081	532	0.033	16.5
2000	0.087	366	0.034	12.0	0.113	389	0.030	11.8	0.097	379	0.030	11.8
2001	0.086	402	0.031	12.8	0.107	421	0.028	12.7	0.092	415	0.028	12.8
2002	0.100	426	0.063	21.3	0.113	450	0.056	21.4	0.100	444	0.061	22.0
2003	0.081	266	0.026	8.9	0.111	292	0.025	9.0	0.091	282	0.025	9.0
2004	0.097	501	0.045	19.0	0.102	520	0.040	19.0	0.090	511	0.040	19.0
2005	0.086	313	0.103	14.4	0.110	334	0.088	14.1	0.093	324	0.088	14.1
2006	0.086	431	0.026	10.7	0.101	452	0.024	10.7	0.088	443	0.024	10.7
2007	0.103	404	0.057	14.1	0.113	420	0.047	13.7	0.099	415	0.047	13.9
2008	0.080	327	0.027	10.4	0.103	352	0.024	10.4	0.086	342	0.024	10.4
2009	0.103	264	0.038	5.3	0.126	285	0.036	5.3	0.106	275	0.036	5.3
2010	0.091	385	0.320	17.8	0.107	402	0.184	17.4	0.091	392	0.184	17.4
2011	0.075	416	0.031	13.6	0.095	440	0.028	13.7	0.080	430	0.028	13.7
2012	0.089	249	0.037	10.3	0.119	269	0.033	10.2	0.097	259	0.033	10.2
2013	0.068	452	0.031	13.9	0.089	478	0.028	14.0	0.076	468	0.028	14.0
2014	0.078	441	0.030	13.6	0.096	465	0.027	13.5	0.082	455	0.027	13.5
2015	0.080	375	0.026	10.7	0.103	396	0.023	10.5	0.087	386	0.023	10.5
2016	0.091	552	0.056	15.9	0.103	569	0.049	15.7	0.092	563	0.049	15.7
2017	0.079	431	0.032	13.6	0.096	450	0.029	13.6	0.083	447	0.029	13.7
2018	0.088	546	0.036	15.7	0.098	555	0.031	15.4	0.089	552	0.032	15.6
Average	0.086	398	0.053	13.7	0.105	418	0.043	13.6	0.090	410	0.043	13.7

Table 6. Description of HSPF scenarios. Output from shaded scenarios served as input for BATTUB model.

No.	Scenario	Description
1	Baseline	Historic non-point and point source conditions
2	Non-point only	WRAPS BMPs
3	Non-point & WLA1	WRAPS BMPs; Rochester WRP at AWWDF & 0.8 mg-P/L; Other point sources at AWWDF and existing limits or historic concentrations if no limits
4	Non-point & WLA2	WRAPS BMPs; Rochester WRP at 70% AWWDF & 0.8 mg-P/L; Other point sources at AWWDF and existing limits or historic concentrations if no limits
5	Non-point & WLA3	WRAPS BMPs; Rochester WRP at 70% AWWDF & 0.6 mg-P/L; Other point sources at 70% AWWDF and existing limits or historic concentrations if no limits
6	Non-point & WLA4	WRAPS BMPs; Rochester WRP at 70% AWWDF & 0.4 mg-P/L; Other point sources at 70% AWWDF and existing limits or historic concentrations if no limits

The updated BATHTUB model with inputs from the ZRW HSPF model is an improved tool for calculating wasteload allocations for WWTFs compared to previous modeling efforts for Lake Zumbro. The HSPF model was used to predict the overall summer (June-September) flow-weighted mean concentration (FWMC) total phosphorus concentration of the tributaries to Lake Zumbro (LimnoTech 2020). Reaches 15, 16, 300 and 600 of the HSPF model are direct tributaries to segment 1 of Lake Zumbro, and HSPF reach 13 is a direct tributary to segment 3 of Lake Zumbro (Figures 3 and 6). A series of individual summer BATHTUB models were completed in a spreadsheet to determine the long-term summer inputs to achieve the SSS in segments 2 and 3 of Lake Zumbro. The model was calibrated on baseline HSPF inputs and monitored lake data from 1998, 2000, 2003, 2007, 2008, 2017, and 2018 (Table 7), excluding the top 15% of flows. Once the top 15% of flows were removed,

the extreme differences in in-lake response and processing from wet years like 2007 and dry years like 2003 are reduced. Thus, it was possible to use the same calibration for internal loading and TP settling in all years (Appendix A). The residence time of segment 1 is approximately 1 day on average. Higher than expected monitored TP in segment 1 of Lake Zumbro based on modeled concentration inputs from HSPF required the use of simulated internal loading in Segment 1 to match observed lake concentrations (Figure 7). The internal loading factor is greater than conventional model assumptions for deep lake internal loading. It reflects antecedent high concentration events excluded with the top 15% of flows, resuspension of sediment due to relatively shallow nature of Segment 1, phosphorus release from sediments and other factors that contribute to internal loading.

Figure 6. Zumbro River HSPF reaches near Lake Zumbro. Note flow path is from 600 and 300 north through 110 (Lake Zumbro) to reach 109. Reaches 15, 16 and 13 are tributaries to Lake Zumbro.

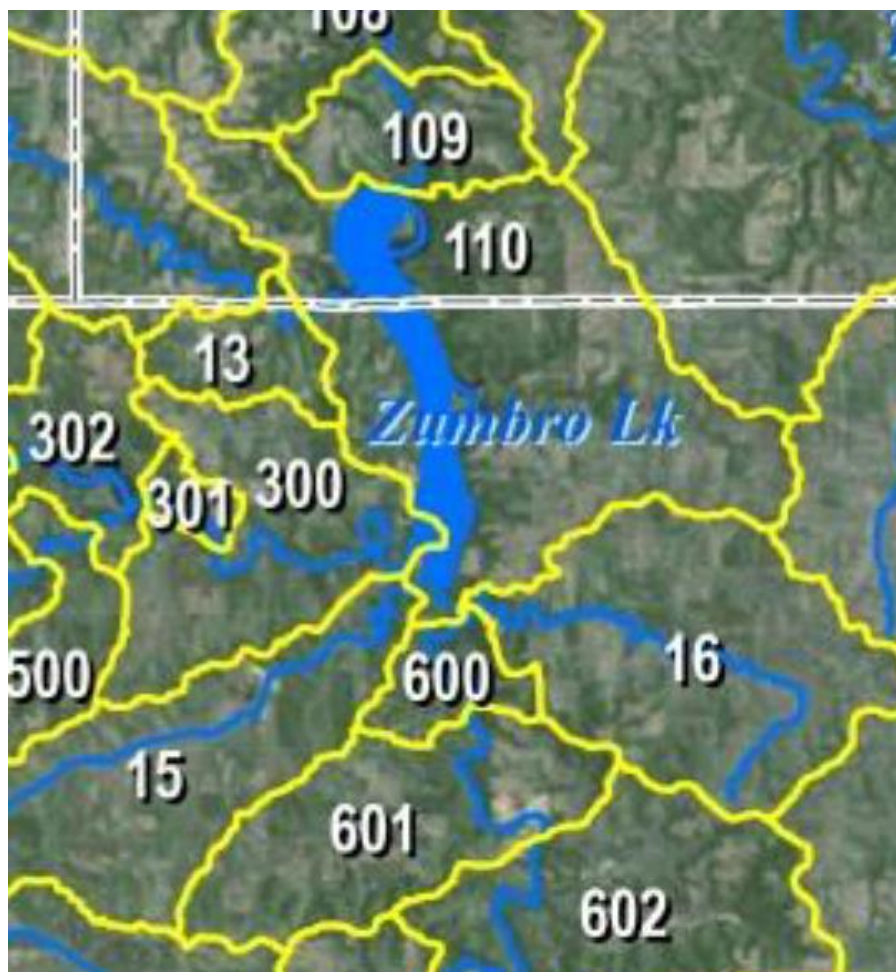
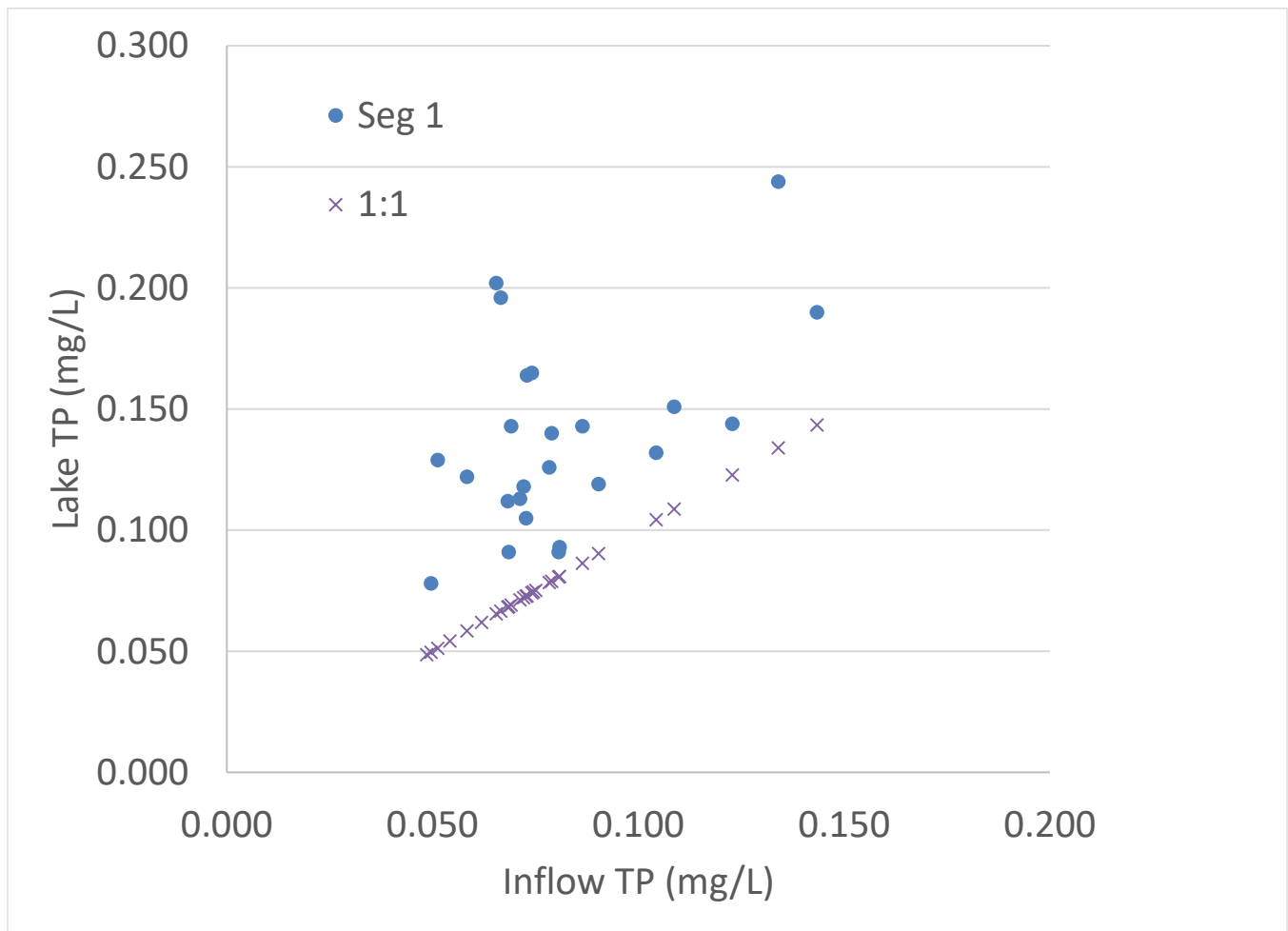


Table 3. Average summer model output for 1998, 2000, 2003, 2007, 2008, 2017 and 2018 along with monitored overall average for the same 7 years. Top 15% of flows excluded from model inputs and monitored results. TP = total phosphorus, Chl-*a* = chlorophyll-*a*, and Secchi = Secchi depth.

Segment	TP (µg/L)	Chl- <i>a</i> (µg/L)	Secchi (m)	% Chl- <i>a</i> >60 (µg/L)
BATHTUB Model Results				
Segment 1 model	148	37	0.5	12
Segment 2 model	105	47	1.0	23
Segment 3 model	72	41	1.5	17
Monitoring Results				
Segment 1 monitored	149	37	0.6	8
Segment 2 monitored	105	40	1.0	26
Segment 3 monitored	72	34	1.6	21

Figure 7. HSPF estimated TP inflow concentration versus monitored concentration of segment 1 in Lake Zumbro. All samples are above the 1:1 line demonstrating that the lake concentration was higher than the estimated inflow concentration on all dates the lake was sampled.



The combination of HSPF and BATHTUB were used to determine wasteload allocations for the facilities upstream of Lake Zumbro (Table 8). The HSPF model included non-point reductions to estimate the impact of actions called for in the ZRW Watershed Restoration and Protection Strategies (WRAPS, Wotzka and Watkins 2017) report along with a series of wasteload allocation assumptions for WWTFs upstream of the Lake Zumbro. Ultimately, the combination of WRAPS and wasteload allocation “1.5” are sufficient to meet the site-specific standard for segments 2 and 3 of Lake Zumbro. This solution scenario assumes a 24.3% reduction of internal loading consistent with the annual TP loading reduction to the lake. In practical terms for WWTFs, the city of Rochester saw a 15 % reduction of TP load during summer from the 72.2 kg/d in its current permit limit to a wasteload allocation of 61.4 kg/day. If necessary, any margin of safety for a future TMDL will be taken from the load allocation. Facilities can be confident their wasteload allocations will not be reduced if a TMDL for Lake Zumbro is completed in the future.

Table 8. Average summer model output for 1996-2018 for baseline and 3 management scenarios. Top 15% of flows excluded from model inputs. TP = total phosphorus, chl-*a* = chlorophyll-*a*, and Secchi = Secchi depth.

Segment	TP (µg/L)	Chl-a (µg/L)	Secchi (m)	% chl-a >60 (µg/L)	Rochester summer TP load (kg/d)
Historic baseline scenario					
Segment 1 model	159	40	0.5	19	41.6
Segment 2 model	109	50	1.0	30	
Segment 3 model	73	42	1.4	17	
WRAPS + WLA1 (current limits)					
Segment 1 model	156	39	0.5	18	72.2
Segment 2 model	109	49	1.0	29	
Segment 3 model	73	42	1.4	17	
WRAPS + WLA2 (Rochester only reduction)					
Segment 1 model	144	36	0.5	14	50.6
Segment 2 model	101	45	1.1	23	
Segment 3 model	69	38	1.6	13	
WRAPS + WLA1.5 (Linear interpolation of WLA1 and WLA2)					
Segment 1 model	150	38	0.5	16	61.4
Segment 2 model	105	47	1.1	26	
Segment 3 model	71	40	1.5	15	
Site-specific standard					
Segment 1 model	NA	NA	NA	NA	NA
Segment 2 model	105	48	1.1	NA	
Segment 3 model	75	40	1.4	NA	

A dredging project for Lake Zumbro in 2018 and 2019 removed 500,000 cubic yards of sediment from the inflow segment of the lake. The BATHUB baseline model was calibrated on based on the historical depth conditions for Segment 1. The depth in segment 1 of the BATHTUB model was increased by 1.3 meters for the management scenarios to approximate the volume of the lake after the dredging project. The average predicted impact of the dredging project in the summer of a year like 2003 or 2009 is a 1.1 µg/L decrease in TP in the near-dam segment and 0.65-day increase in residence time of Lake Zumbro. The dredging project is expected to have minimal impact on years with higher flows. For example, the dredging project would increase the summer residence time of a year like 2008 from 11.7 to 12.0 days.

The total phosphorus wasteload allocations are annual for the smaller facilities upstream of Lake Zumbro and daily for Rochester WWTF (Table 9). The facilities that discharge to the SB MF Zumbro River also have daily WLAs. Several of the smaller facilities upstream of Lake Zumbro have annual limits where the daily WLA was multiplied by 365 days. This is the same process that was utilized for smaller facilities upstream of Lake Byllesby in the Cannon River Watershed. The 25,035 kg/yr annual mass limit for Rochester WWTF is based on 72.2 kg/d from October - May and 61.4 kg/d from June - September. The standard 2.1 monthly limit multiplier was applied to all the seasonal mass limits (MPCA 2015). For example, the summer (June to September) 61.4 kg/day WLA for Rochester WWTF was converted to a calendar month average limit of 129 kg/day.

Table 9. Wasteload allocations and applicable TP limits for WWTFs in the ZRW.

Facility name	Permit ID	Design Flow (mgd) ¹	Flow type	Zumbro R, Middle Fork, South Branch WLA (kg/d)	Lake Zumbro WLA (kg/yr)	CalMoAvg Concentration limit (mg/L)	Existing and Proposed annual mass limits (kg/yr)	Existing and Proposed daily mass limits (kg/d)
AMPI - Rochester - MNG255 General	MNG255051	0.64	Continuous		442		442 ²	
Byron WWTP	MN0049239	1.4	Continuous	4.2	1,547	1.0 ³	1,547 ²	8.9 ⁴
Claremont WWTP	MN0022187	0.206	Continuous	0.8	285	1.0 ³	285 ²	1.6 ⁴
Dodge Center WWTP	MN0021016	0.973	Continuous	3.7	1,344		1,344 ²	7.7 ⁴
Franklin Heating Station	MN0041271	1.356	Continuous		937		937 ²	
Hallmark Terrace WWTP	MN0030368	0.018	Controlled		50		50 ²	
Hayfield WWTP	MN0023612	0.78	Continuous	1.6	566		566 ²	3.4
Kasson WWTP	MN0050725	0.968	Continuous	2.1	1,658	1.0 ⁵	1,658 ²	4.4 ⁴
Kerry Inc	MNG250047	0.9	Continuous		124		124 ²	
Milestone Materials - Golberg Quarry	MN0062227	16.45	Continuous		568		Monitor only	
Milestone Materials - North Quarry	MN0069523	11	Periodic/ Seasonal		380		Monitor only	
Oronoco WWTP	MN0071421	0.638	Continuous		353	0.4 ³	128 ^{2,6}	
Pine Island WWTP	MN0024511	0.705	Continuous		974	1.0 ³	974 ²	
Rochester Athletic Club	MN0062537	0.02	Periodic/ Seasonal		55		55 ²	
Rochester WWTP/Water Reclamation Plant	MN0024619	23.85	Continuous	61.4 ⁷	25,035	1.0 ³	25,035 ²	129 ⁴
West Concord WWTP	MN0025241	0.473	Continuous		653	1.0 ³	653 ²	
Zumbro Ridge Estates Mobile Home Park	MN0038661	0.025	Continuous				121 ²	

1 Domestic = average wet weather design flow; Industrial = maximum daily flow

2 12 month moving total, January – December

3 Calendar month average, January - December

4 Calendar month average, June – September

5 12 month moving average, January – December

6 128 kg/yr TP limit is based on an initial construction phase to and AWWDF of 0.232 mgd at 0.4 mg/L. The permit authorizes a future expansion to the full AWWDF of 0.638 mgd and a 353 kg/year TP limit.

7 Daily wasteload allocation for Lake Zumbro, Rochester is not upstream of SB MF Zumbro River

South Branch Middle Fork Zumbro River

The SB MF Zumbro River exceeds RES. The historical monitoring for the SB MF Zumbro River was biased high by high flow event sampling which increased average concentration of all sample dates. The HSPF baseline is an average of all summer flow conditions from 1996 to 2018 and provides a better estimate of an unbiased long-term summer average TP concentration than an average based on a large proportion of high flow event samples (Table 10). The HSPF model predicts that WRAPS + WLA1 scenario is sufficient to meet the long-term summer average TP criterion of 150 µg/L in the SB MF Zumbro River (Table 10). The outputs of HSPF scenarios WRAPS + WLA1 and WRAPS + WLA2 for the SB MF Zumbro River are the same since Rochester WWTF is the only point source load changed in these two scenarios and Rochester WWTF is not upstream of the SB MF Zumbro River. The WLAs for facilities directly to or upstream of the SB MF Zumbro River were converted to calendar month average limits with the standard 2.1 monthly limit multiplier. Basically, if the WWTFs meet the calendar month limit every month they will average at or below the WLA as a long-term summer average (MPCA 2015).

Table 10. HSPF predicted long-term summer average TP for sections of the S. Branch Middle Fork Zumbro R. Modeled years include 1996 through 2018.

HSPF reach	WID	River	Baseline Summer average TP (µg/L)	WRAPS + WLA1 (current limits) TP (µg/L)	WRAPS + WLA2 (Rochester only reduction)
500	07040004-978	S. Branch Middle Fork Zumbro R.	138.5	111.6	111.6
501	07040004-978	S. Branch Middle Fork Zumbro R.	137.0	111.0	111.0
502	07040004-978 (partial)	S. Branch Middle Fork Zumbro R.	140.7	114.9	114.9
	07040004-978 TP criterion	S. Branch Middle Fork Zumbro R.	150	150	150

Discharges to other rivers and streams in the Zumbro River Watershed

The majority of rivers in the ZRW do not respond to elevated TP. Response potential is completed for rivers with high TP that do not currently respond (Figure 5). The HSPF model predicts that long-term summer average TP concentration will be reduced in all rivers once the WRAPs and wasteload allocations for Lake Zumbro are achieved (Table 11, Appendix B). Three factors contribute to the modeled reduction of TP levels in the ZRW rivers. First, the BMPs recommended in the WRAPS reduce concentration of TP during above average to high flows. Second, Rochester WWTF has a reduced allocation during summer and the other facilities upstream of Lake Zumbro must continue to meet existing limits. Third, facilities downstream of Lake Zumbro are assumed to maintain existing TP concentration.

Table 11. HSPF predicted long-term summer average total phosphorus (TP) for 5 river reaches not upstream of Lake Zumbro in the Zumbro River Watershed. Modeled years include 1996 through 2018.

HSPF reach	WID	River	Baseline Summer average TP (mg/L)	WRAPS + WLA1 (current limits) TP (µg/L)	WRAPS + WLA2 (Rochester only reduction)
20	07040004-515	Trout Brook	88.5	77.0	77.0
201	07040004-971	N. Fork Zumbro R.	227.3	194.5	194.5
12	07040004-510	Cold Creek	89.6	77.1	77.1
104	07040004-502	Zumbro River	171.3	145.9	140.6
100	07040004-501	Zumbro River	174.4	142.2	138.0

The HSPF modeling for reach 07070004-501 of the Zumbro River predicts a long-term summer average TP concentration above Wisconsin's 100 µg/L P standard for the Mississippi River. Wisconsin has yet to develop a TMDL for the Mississippi River. As stated earlier, the TP concentration of the Zumbro River is below 100 µg/L at average and low flows indicating additional point source reductions will not be needed in the future. Comparing the WRAPS + WLA 1 and WRAPS + 2 scenarios demonstrates that reducing the Rochester WWTF load by 15% only results in a 3.0% reduction in reach 07070004-501 of the Zumbro River. Clearly additional non-point reductions would be needed during high flow conditions to meet 100 µg/L as a long-term summer average.

Summary

Historical reductions from WWTFs upstream of Lake Zumbro have improved water-quality in Lake Zumbro. The existing TP limits for most WWTFs upstream of Lake Zumbro are sufficient for achieving LES in Lake Zumbro. This document establishes wasteload allocations for facilities upstream of Lake Zumbro to protect the lake for the foreseeable future even if facilities discharge closer to their respective design flows. These wasteload allocations were mostly equivalent to existing limits except for the Rochester WWTF where there was a 15% reduction in desired long-term summer performance. This conclusion was reached after extensive modeling of total phosphorus loading to streams and rivers in the ZRW with special emphasis given to the river reaches upstream

of Lake Zumbro. The wasteload allocations and non-point reductions needed for Lake Zumbro are also sufficient to meet RES in the SB MF Zumbro River.

The WWTFs in the ZRW downstream of Lake Zumbro do not need any new TP limits. The Zumbro River at the outlet of the watershed meets the 100 µg/L TP criterion at average to low flows when WWTFs have the most impact. Nonpoint sources contribute to high TP at flows above average flows. The BMPs needed for total suspended solids TMDLS will help to reduce TP at high flows. The WWTFs not upstream of Lake Zumbro will continue to be required to monitor for TP and complete Phosphorus Management Plans (PMPs).

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Appendix A: Lake Zumbro BATUTUB model for 2017 and 2018. Model was run for 1996-2018.

CNET.XLS - LAKE/RESERVOIR Modeling Worksheet	Baseline with <85%tile flows				Baseline with <85%tile flows			
Simplified BATHTUB / PONDNET - DRAFT 55-0004								
Zumbro Reservoir	2017	2017	2017	2017	2018	2018	2018	2018
VARIABLE	1	2	3A	3B	1	2	3A	3B
model based primarily on real data (i.e. RD)								
PROBLEM TITLE	2017	2017	2017	2017	2018	2018	2018	2018
LAKE or RESERVOIR CHARACTERISTICS...								
Surface Area	0.32	0.96	0.96	0.41	0.32	0.96	0.96	0.41
Mean Depth	3.0	4.3	6.10	6.71	3.0	4.3	6.10	6.71
Mean Depth of Mixed Layer	3.0	4.3	3.0	3.4	3.0	4.3	3.0	3.4
Volume	0.97	4.94	7.20	3.82	0.97	4.94	7.20	3.82
Surface Elevation	920	920	920	920	920	920	920	920
Mean Depth of Hypolimnion	0.0	0.0	2	3	0.0	0.0	2	3
Observed Phosphorus								
Observed Phosphorus - min								
Observed Phosphorus - max								
Observed Chl-a								
Observed Secchi								
TP Standard	105 75 75				105 75 75			

INTERNAL LOAD

Release Rate	700	13	8	8	700	13	8	8
Anoxic Factor	122	122	122	122	122	122	122	122
Total P Load	27,660	1,530	934	399	27,660	1,530	934	399

POINT SOURCE

Inflow
Total P Load
Total P FWMC
Ortho P Load

INFLUENT SEGMENT

Inflow	0	431	430	444	0	546	546	562
Total P Load	0	61,826	44,807	33,198	0	75,567	57,798	44,597
Ortho P Load	0	0	0	0	0	0	0	0

NONPOINT SOURCE

	June -September				June -September			
Precipitation	0.315	0.315	0.315	0.315	0.510	0.510	0.510	0.510
Evaporation	0.675	0.675	0.675	0.675	0.589	0.589	0.589	0.589
Runoff								

Influent Stream Loading based on HSPF

	all tributaries				all tributaries			
Stream Total P Conc.	0.079		0.032		0.088		0.036	
Stream Total P Mass	34,190	-	429		47,928	-	560	
Stream Ortho P Conc.								
Stream Flow	431		14		546		16	
Atmospheric Total P Load	30	30	30	30	30	30	30	30
Atmospheric Ortho P Load	15	15	15	15	15	15	15	15

MODEL PARAMETERS. (See Documentation for Windows Version of BATHTUB)...

BATHTUB Total P Model Number

1	1	1	1	1	1	1	1
AVAIL P	AVAIL P	AVAIL P	AVAIL P	AVAIL P	AVAIL P	AVAIL P	AVAIL P

Consider Ortho P Loads (1=yes, 0=no-recommended)

0	0	0	0	0	0	0	0
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P Decay Calibration (normally =1)

0.01	2.1	1.95	1.95	0.01	2.1	1.95	1.95
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BATHTUB Chl-a Model Number

4	5	5	5	4	5	5	5
---	---	---	---	---	---	---	---

BATHTUB Chl-a Model Name

P-LIN	JONES	JONES	JONES	P-LIN	JONES	JONES	JONES
-------	-------	-------	-------	-------	-------	-------	-------

Include Flushing Term in Chla Model (0 or 1)

1	1	1	1	1	1	1	1
---	---	---	---	---	---	---	---

Chlorophyll-a Calib (normally = 1)

0.9	0.65	0.98	0.98	0.9	0.65	0.98	0.98
-----	------	------	------	-----	------	------	------

Chla Temporal Coef. of Variation

0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
-----	-----	-----	-----	-----	-----	-----	-----

Chla Nuisance Criterion

60	60	60	60	60	60	60	60
----	----	----	----	----	----	----	----

BATHTUB Secchi Model Number

4	1	1	1	4	1	1	1
---	---	---	---	---	---	---	---

BATHTUB Secchi Model Name

Carlson	Chla & Turb	Chla & Turb	Chla & Turb	Carlson	Chla & Turb	Chla & Turb	Chla & Turb
---------	-------------	-------------	-------------	---------	-------------	-------------	-------------

Alpha = Non-Algal Turbidity

0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08
------	------	------	------	------	------	------	------

Beta = 1/S vs. Chla Slope

0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025
-------	-------	-------	-------	-------	-------	-------	-------

Secchi Calib (normally = 1)

1.5	1.3	1.6	1.6	1.5	1.3	1.6	1.6
-----	-----	-----	-----	-----	-----	-----	-----

PREDICTION SUMMARY...

P Retention Coefficient

0.001	0.293	0.281	0.153	0.000	0.251	0.248	0.134
-------	-------	-------	-------	-------	-------	-------	-------

Mean Phosphorus

144	104	75	64	138	106	79	69
-----	-----	----	----	-----	-----	----	----

+ CV

172	125	90	77	166	127	95	83
-----	-----	----	----	-----	-----	----	----

- CV

115	83	60	51	111	85	64	56
-----	----	----	----	-----	----	----	----

+/- CV

29	21	15	13	28	21	16	14
----	----	----	----	----	----	----	----

Mean Chlorophyll-a

36.2	46.5	43.2	34.6	34.9	47.6	47.2	38.7
------	------	------	------	------	------	------	------

Algal Nuisance Frequency

10%	22%	18%	9%	9%	24%	23%	13%
-----	-----	-----	----	----	-----	-----	-----

Mean Secchi Depth

0.50	1.05	1.38	1.70	0.52	1.02	1.27	1.53
------	------	------	------	------	------	------	------

Hypol. Oxygen Depletion A	1443.5	1635.7	1578.3	1410.8	1417.4	1655.8	1648.2	1493.7
Hypol. Oxygen Depletion V	#N/A	#N/A	789.2	470.3	#N/A	#N/A	824.1	497.9
Organic Nitrogen	987.8	1222.1	1149.1	950.9	958.2	1248.3	1238.3	1046.2
Non Ortho Phosphorus	62.2	80.5	74.8	59.3	59.9	82.5	81.7	66.7
Chl-a x Secchi	18.1	48.6	59.6	58.6	18.1	48.7	59.9	59.1
PC-1	3.24	3.12	2.99	2.80	3.20	3.15	3.07	2.90
PC-2	0.95	1.27	1.35	1.35	0.95	1.27	1.34	1.35
Carlson TSI P	75.8	71.2	66.4	64.2	75.3	71.4	67.3	65.3
Carlson TSI Chl-a	65.8	68.3	67.6	65.4	65.5	68.5	68.4	66.5
Carlson TSI Secchi	69.9	59.3	55.4	52.4	69.4	59.7	56.5	53.9
WATER BALANCE...								
Precipitation Flow	0.10	0.30	0.30	0.13	0.17	0.49	0.49	0.21
Influent Segment Flow	0	431	430	444	0	546	546	562
NonPoint Flow	431	0	14	0	546	0	16	0
Point Flow								
Total Inflow	431	431	444	444	546	546	562	562
Evaporation	0.22	0.65	0.65	0.28	0.19	0.57	0.56	0.24
Outflow	431	430	444	443	546	546	562	562
AVAILABLE P BALANCE (TOTAL P if P Model 1 >1)								
Precipitation Load	10	29	29	12	10	29	29	12
Influent Segment Load	0	61826	44807	33198	0	75567	57798	44597
Internal Load	27660	1530	934	399	27660	1530	934	399
NonPoint Load	34190	0	429	0	47928	0	560	0
Point Load								
Total Load	61860	63385	46199	33609	75598	77126	59321	45007
Sedimentation	34	18578	13001	5150	31	19328	14724	6037
Outflow	61826	44807	33198	28459	75567	57798	44597	38971

OBSERVED / PREDICTED RATIOS...

Phosphorus	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Chlorophyll-a	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Secchi	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A

OBSERVED / PREDICTED T-STATISTICS (FOR CE RESERVOIR MODELS ONLY)...

Secchi	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Phosphorus	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Chlorophyll-a	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A

RESPONSE CALCULATIONS...

Reservoir Volume	0.97	4.94	7.20	3.82	0.97	4.94	7.20	3.82
Hydraulic Residence Time	0.0023	0.0115	0.0162	0.0086	0.0018	0.0091	0.0128	0.0068
	1	4	6	3	1	3	5	2
Overflow Rate	1329.7	446.0	463.3	1086.0	1685.7	565.8	586.6	1375.2
Total P Availability Factor	1	1	1	1	1	1	1	1
Ortho P Availability Factor	0	0	0	0	0	0	0	0
Inflow Ortho P/Total P	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Inflow P Conc	143.6	147.3	104.2	75.8	138.5	141.3	105.6	80.2
P Reaction Rate - Model 1	0.0	0.6	0.5	0.2	0.0	0.4	0.4	0.2
P Reaction Rate - Model 2	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
P Reaction Rate - Model 3	0.0	0.4	0.3	0.1	0.0	0.3	0.3	0.1
1-Rp Model 1 - Avail P	0.999	0.707	0.719	0.847	1.000	0.749	0.752	0.866
1-Rp Model 2 - Decay Rate	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
1-Rp Model 3 - 2nd Order Fixed	1.000	0.782	0.793	0.898	1.000	0.820	0.822	0.912
1-Rp Model 4 - Canfield & Bachman Reservoir	0.998	0.570	0.603	0.703	0.998	0.599	0.624	0.716
1-Rp Model 5 - Vollenweider 1976	1.000	0.816	0.801	0.847	1.000	0.833	0.819	0.861
1-Rp Model 6 - First Order Decay	1.000	0.976	0.969	0.983	1.000	0.981	0.976	0.987
1-Rp Model 7 - First Order Setting	1.000	0.995	0.996	0.998	1.000	0.996	0.997	0.999
1-Rp Model 8 - Canfield & Bachman Lake	0.999	0.771	0.779	0.852	0.999	0.796	0.799	0.864

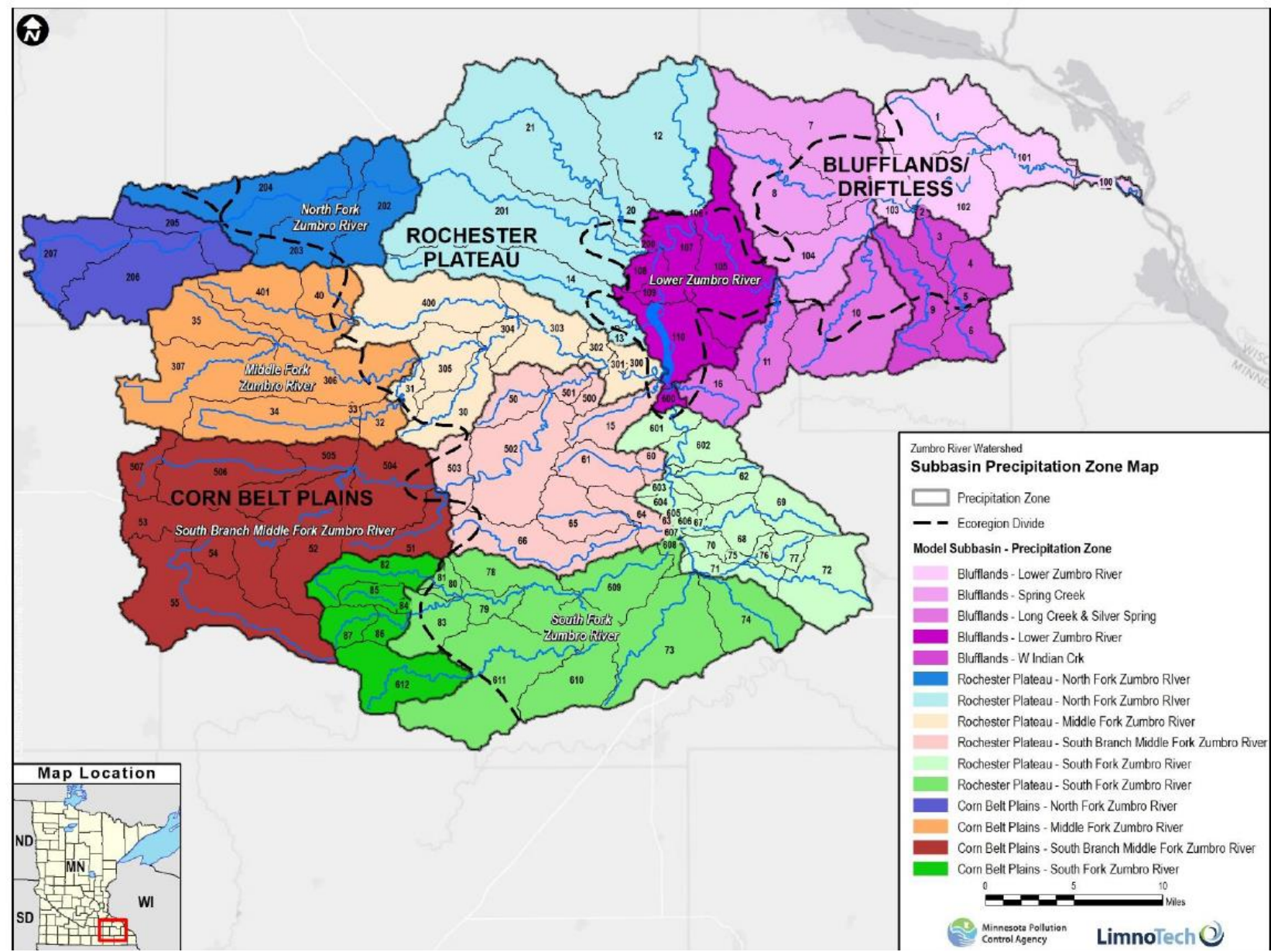
1-Rp Model 9 - Canfield & Bachman Lake/Res	0.999	0.641	0.665	0.759	0.999	0.670	0.687	0.773
1-Rp - Used	0.999	0.707	0.719	0.847	1.000	0.749	0.752	0.866
Reservoir P Conc	143.6	104.1	74.8	64.2	138.4	105.9	79.4	69.4
Gp	6.155	2.371	2.735	4.546	7.650	2.790	3.155	5.417
Bp	184.8	119.0	75.7	61.3	175.8	121.8	82.1	68.3
Chla vs. P, Turb, Flushing	3.8	8.1	9.9	5.5	2.8	6.8	8.6	4.6
Chla vs. P Linear	36.2	18.9	20.5	17.6	34.9	19.3	21.8	19.0
Chla vs. P -Jones	102.8	46.5	43.2	34.6	97.5	47.6	47.2	38.7
Chla vs. P - Carlson	105.1	47.6	44.5	35.6	99.6	48.8	48.5	39.9
Chla Used	36.2	46.5	43.2	34.6	34.9	47.6	47.2	38.7
Bloom Frequency	10%	22%	18%	9%	9%	24%	23%	13%
ORTHO P LOADS...	0	0	0	0	0	0	0	0
Precipitation	5	14	14	6	5	14	14	6
Influent Segment	0	0	0	0	0	0	0	0
NonPoint Estimated	0	0	0	0	0	0	0	0
Point	0	0	0	0	0	0	0	0
Total	5	14	14	6	5	14	14	6
TOTAL P LOADS...								
Precipitation	10	29	29	12	10	29	29	12
Influent Segment	-	61,826	44,807	33,198	-	75,567	57,798	44,597
Internal	27,660	1,530	934	399	27,660	1,530	934	399
NonPoint	34,190	-	429	-	47,928	-	560	-
Point	-	-	-	-	-	-	-	-
Total	61,860	63,385	46,199	33,609	75,598	77,126	59,321	45,007

Overall inflow Concentration

TP
Chl-a
Secchi
Residence time

	Seg 1	Seg 2	Seg3		Seg 1	Seg 2	Seg3
TP	144	104	72	TP	138	106	76
Chl-a	36	46	41	Chl-a	35	48	45
Secchi	0.50	1.05	1.47	Secchi	0.52	1.02	1.35
overall residence time			14.1	overall residence time			11.1
Nus %	10%	22%	15%	Nus %	9%	24%	20%
All years (1996—2018)				98,00,03,07,08,17,18			
ModelAvg	1	2	3	ModelAvg	1	2	3
TP	159	109	73	TP	148	105	72
Chla	40	50	41	Chla	37	47	41
Secchi	0.5	1.0	1.5	Secchi	0.5	1.0	1.5
% Nus.	19%	30%	17%	% Nus.	12%	23%	17%

Appendix B: Zumbro River HSPF reaches.



[Street/Stormwater]

January 2021

December '20

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February '21

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March '21

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 New Year's Day OFF - Holiday	2
3	4 Took Christmas lights down on Main St City Hall-prep doors	5 City Hall-paint doors City Hall-hang closet shelf and pictures Put light trailers N building	6 Trim trees SW	7 City Hall-hang doors Work on Reach All Clean N building	8 Main St-garbage/Spading City Hall-move voting gear Haul light bulbs to landfill Ice Arena-move ice/snow Sand/paint equipment	9
10	11 Trim trees SW Remove trees NE	12 Remove trees NE	13 Haul lift to Ice Arena Remove trees NW	14 Sand City Hall - door stops Repair Salt Dog sander Prepare snow equipment	15 Plow snow Sand	16
17	18 ML King Day OFF - Holiday	19 Haul lift to Fire Hall Haul snow Clean up snow complaints Plow Cemetery	20 Sand Push up snow piles Plow back snow drifts Fix Bobcat blower	21 Haul snow Haul sand Pop - Hyvee to Liquor Clean up snow Main St	22 Main St - garbage/Spading Cutting edge 07 dump Prepare snow equipment Ice Arena-move ice/snow Work on Salt Dog sander	23
24	25 Haul Snow	26 Clean up snow - Main St Fire Hydrants - snow Tymco Sweeper demo Haul lift to Ice Arena	27	28	29	30
31	1	Notes			Calendar Templates by Vertex42.com https://www.vertex42.com/calendars/ © 2019 Vertex42 LLC. Free to print.	
					2021 Calendars	2022 Calendars

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019	2020	2021
January	274	286	294	322	346	424	397	381
February	271	247	260	341	310	394	355	
March	280	302	273	277	352	446	339	
April	325	347	375	364	418	480	255	
May	373	367	413	461	502	530	379	
June	293	339	349	370	395	549	442	
July	364	408	408	528	454	448	441	
August	286	372	343	404	466	483	437	
September	263	352	346	450	461	505	502	
October	336	309	489	370	380	416	444	
November	263	284	359	390	348	433	347	
December	300	331	334	377	437	435	383	
Yearly Total	3628	3944	4243	4654	4869	5,543	4,721	381

Cash and Investment Summary Draft

Dec-20	1010	1011	1040	1041	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	
101 General Fund	1,617,448		1,565,760	264	3,183,472
210 STABILIZATION FUND	5,306		174,000	-	179,306
211 Library Fund	179,206		90,000	-	269,206
219 Tax Abatement	(200,000)				(200,000)
225 EDA MIF FUND	53,335		-	-	53,335
226 EDA RLF	77,662				77,662
247 Assisted Living	-				-
248 Downtown	(352)				(352)
249 TIF	122,798				122,798
290 Economic Development	67,852		-		67,852
382 16th St NE	85,954				85,954
385 Aquatic Center	216,965		75,000		291,965
386 Fire Truck and Equipment	110,712				110,712
389 Oppidan Assessment	48,467				48,467
391 Oppidan/Folkestad TIF	48,896		-	-	48,896
392 GO Refunding 2015A	199,036		150,000		349,036
393 2017 Street Assessment Project	264,502		424,000	-	688,502
401 Permanent Revolving Impr Fund	37,265		1,002,750	-	1,040,015
412 16th St NE	-				-
423 3-4-5	(77,555)				(77,555)
424 Hwy 57	(541,284)				(541,284)
425 SRTS	(34,545)				(34,545)
426 16th St NW	(77,702)				(77,702)
601 Water Fund	191,577	241,796	758,950	-	1,192,324
602 Sewer Fund	157,058	391,897	1,439,209	-	1,988,165
604 Electric Fund	77,365	44,223	4,462,521	-	4,584,108
605 Storm Water	248,743	117,855	231,630	-	598,228
606 ICE ARENA	(42,073)		-	-	(42,073)
609 Liquor Fund	37,966		767,950	3,148	809,064
610 Maple Grove Cemetery	33,010		57,999	246	91,255
875 Community Policing Fund	9,951		-		9,951
877 Festival in Park Fund	20,358				20,358
	2,937,923	795,771	11,199,770	3,658	14,937,121

Investments 4th Qtr 2020

OCTOBER

MATURITY

MBS Bank of China	101	-\$49,600
MBS Bank of China	602	-\$99,200
MBS Bank of China	604	-\$99,200
MBS UBS	393	-\$60,000
MBS UBS	601	-\$90,000
MBS UBS	602	-\$99,000

CALLED

RBC-Merrick	602	-\$196,000
RBC-Merrick	609	-\$49,000

PURCHASE

MBS NY Comm	101	\$49,600
MBS NY Comm	602	\$99,200
MBS NY Comm	604	\$99,200
Bremer	393	\$50,000
Bremer	401	\$150,000
Bremer	601	\$100,000
Bremer	602	\$100,000
Bremer	604	\$250,000
Bremer	609	\$50,000
Bremer	610	\$50,000
RBC-Magnolia	602	\$196,000
RBC-Magnolia	609	\$49,000

NOVEMBER

CALLED

RBC Citibank	101	-\$39,200
RBC Citibank	401	-\$196,000
RBC Citibank	609	-\$9,800
JP Morgan	211	-\$45,000
JP Morgan	393	-\$49,000
JP Morgan	601	-\$24,500
JP Morgan	609	-\$118,500
JP Morgan	610	-\$8,000

PURCHASED

RBC Medallion	101	\$39,200
RBC Medallion	401	\$196,000
RBC Medallion	609	\$9,800
RBC Jonesboro	211	\$45,000
RBC Jonesboro	393	\$49,000
RBC Jonesboro	601	\$24,500
RBC Jonesboro	609	\$118,500
RBC Jonesboro	610	\$8,000
FM CD Rollover increase	602	\$257

DECEMBER

MATURED

RBC First Bank	101	-\$115,000
----------------	-----	------------

PURCHASE

RBC-JP Morgan Chase	101	\$145,000
RBC-JP Morgan Chase	210	\$25,000
RBC-JP Morgan Chase	385	\$75,000
Bremer CD	101	\$250,000
Bremer CD	392	\$150,000
Bremer CD	393	\$150,000
Bremer CD	401	\$200,000
Bremer CD	401	\$100,000
Bremer CD	601	\$150,000
Bremer CD	602	\$400,000
Bremer CD	604	\$100,000

02/04/21
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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Draft

Page: 1 of 53
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	974,227.25	262.45	2,129,731.50	55.08	2,093,615.00	36,116.50
3107 ABATEMENT LEVY	2,833.50	0.76	5,667.00	0.15	5,897.00	-230.00
3210 BUSINESS LICENSES/PERMITS	362.50	0.10	14,239.75	0.37	13,500.00	739.75
3341 LOCAL GOVERNMENT AID	584,742.50	157.53	1,169,485.00	30.25	1,170,059.00	-574.00
3349 MISCELLANEOUS STATE GRANT	1,934.50	0.52	3,869.00	0.10	3,869.00	0.00
3410 CHARGES FOR SERVICES	58.27	0.02	1,493.49	0.04	2,000.00	-506.51
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3612 SPECIAL ASSESSMT-PENALTY/	424.06	0.11	774.06	0.02	0.00	774.06
3621 INTEREST EARNED	506.19	0.14	20,375.38	0.53	10,000.00	10,375.38
3622 RENTS AND ROYALTIES	0.00		7,966.00	0.21	3,000.00	4,966.00
3624 MISC REVENUE - REFUNDS	1,624.75	0.44	12,272.95	0.32	1,500.00	10,772.95
3626 MONEY MARKET INTEREST	0.47		11.60		0.00	11.60
3921 TRANSFER FROM OTHER FUNDS	0.00		16,000.00	0.41	16,000.00	0.00
Total Department	1,566,713.99	422.07	3,381,885.73	87.46	3,319,540.00	62,345.73
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	600.00	0.16	4,871.00	0.13	2,000.00	2,871.00
3624 MISC REVENUE - REFUNDS	485.00	0.13	8,670.00	0.22	4,000.00	4,670.00
Total Department	1,085.00	0.29	13,541.00	0.35	6,000.00	7,541.00
Cable TV						
3495 FRANCHISE ROW USE	3,266.09	0.88	62,114.71	1.61	60,000.00	2,114.71
Total Department	3,266.09	0.88	62,114.71	1.61	60,000.00	2,114.71
Police						
3345 POLICE/FIRE STATE AIDS	0.00		85,059.34	2.20	70,000.00	15,059.34
3349 MISCELLANEOUS STATE GRANT	0.00		9,409.11	0.24	4,500.00	4,909.11
3369 OTHER COUNTY GRANT	0.00		63,296.98	1.64	58,000.00	5,296.98
3420 PUBLIC SAFETY	19.94	0.01	297.28	0.01	200.00	97.28
3511 COURT FINES	2,813.91	0.76	17,706.60	0.46	18,000.00	-293.40
3624 MISC REVENUE - REFUNDS	1,655.00	0.45	5,127.13	0.13	3,000.00	2,127.13
3911 SALES OF FIXED ASSETS	9,175.00	2.47	9,175.00	0.24	0.00	9,175.00
Total Department	13,663.85	3.68	190,071.44	4.92	153,700.00	36,371.44
Fire						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		5,741.00	-5,741.00
3346 STATE FIRE AID	0.00		47,328.43	1.22	40,000.00	7,328.43
3349 MISCELLANEOUS STATE GRANT	0.00		12,446.00	0.32	7,000.00	5,446.00
3421 Fire Contracts	0.00		35,963.68	0.93	36,470.00	-506.32
3422 SPECIAL FIRE PROTECTION S	6,852.25	1.85	24,086.78	0.62	15,000.00	9,086.78
3623 CONTR/DONATION FROM PRIVA	0.00		8,622.24	0.22	8,000.00	622.24
3624 MISC REVENUE - REFUNDS	0.00		804.44	0.02	0.00	804.44

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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 2 of 53
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	6,852.25	1.85	129,251.57	3.34	112,211.00	17,040.57
Building Inspection						
3220 NON-BUSINESS LICENSES & P	2,870.06	0.77	114,371.81	2.96	68,858.00	45,513.81
3414 PLAN CHECK FEES	1,138.83	0.31	50,831.87	1.31	34,000.00	16,831.87
3416 MECHANICAL INSPECTION FEE	474.00	0.13	10,300.34	0.27	4,000.00	6,300.34
3417 PLUMBING INSPECTION FEES	120.00	0.03	4,258.00	0.11	2,500.00	1,758.00
Total Department	4,602.89	1.24	179,762.02	4.65	109,358.00	70,404.02
Animal Control						
3220 NON-BUSINESS LICENSES & P	175.00	0.05	1,174.96	0.03	1,700.00	-525.04
3514 OTHER FINES	0.00		0.00		1,000.00	-1,000.00
Total Department	175.00	0.05	1,174.96	0.03	2,700.00	-1,525.04
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	0.00		80,081.00	2.07	72,640.00	7,441.00
3911 SALES OF FIXED ASSETS	9,650.00	2.60	9,650.00	0.25	0.00	9,650.00
Total Department	9,650.00	2.60	89,731.00	2.32	72,640.00	17,091.00
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		70,000.00	1.81	70,000.00	0.00
Total Department			70,000.00	1.81	70,000.00	
Emer Mgmt/Health						
3624 MISC REVENUE - REFUNDS	143,663.60	38.70	633,676.60	16.39	0.00	633,676.60
Total Department	143,663.60	38.70	633,676.60	16.39		633,676.60
Parks and Recreation						
3470 PARKLAND FEES	6,272.00	1.69	7,932.00	0.21	0.00	7,932.00
3622 RENTS AND ROYALTIES	0.00		1,485.00	0.04	2,700.00	-1,215.00
Total Department	6,272.00	1.69	9,417.00	0.24	2,700.00	6,717.00
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	0.00		111,533.58	2.88	106,000.00	5,533.58
3474 CONCESSIONS	0.00		32,524.62	0.84	40,000.00	-7,475.38
3475 LESSONS	0.00		0.00		20,000.00	-20,000.00
3478 FACILITY RENTAL	0.00		7,413.15	0.19	3,500.00	3,913.15
3480 SWIM PASSES	0.00		135.06		70,000.00	-69,864.94
3482 SWIM TEAM	0.00		0.00		1,500.00	-1,500.00
3483 Program-Other	0.00		2,025.00	0.05	0.00	2,025.00
3794 CASH OVER	0.00		-327.03	-0.01	0.00	-327.03

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department			153,304.38	3.96	241,000.00	-87,695.62
Other Recreational Facilities						
3471 OTHER ORGANIZED ACTIVITIE	0.00		0.00		500.00	-500.00
3473 PLAYGROUND FEES	0.00		55.88		500.00	-444.12
3479 SOFTBALL FEES	0.00		900.00	0.02	5,100.00	-4,200.00
Total Department			955.88	0.02	6,100.00	-5,144.12
Park Areas						
3474 CONCESSIONS	0.00		0.00		3,500.00	-3,500.00
3623 CONTR/DONATION FROM PRIVA	0.00		8,867.00	0.23	0.00	8,867.00
3624 MISC REVENUE - REFUNDS	0.00		75.50		0.00	75.50
Total Department			8,942.50	0.23	3,500.00	5,442.50
Total Revenue	1,755,944.67	100.00	4,923,828.79	100.00	4,159,449.00	764,379.79
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	6,972.81	1.88	28,256.26	0.73	30,750.00	2,493.74
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		575.64	0.01	0.00	-575.64
121 EMPLOYER PERA CONTRIBUTIONS	235.71	0.06	1,584.29	0.04	1,626.00	41.71
122 EMPLOYER FICA CONTRIBUTIONS	414.41	0.11	1,647.91	0.04	1,907.00	259.09
123 EMPLOYER MEDICARE CONTRIBUTION	96.93	0.03	385.48	0.01	446.00	60.52
130 EMPLOYER PAID INSURANCE	414.72	0.11	5,073.00	0.13	4,800.00	-273.00
150 WORKER'S COMPENSATION	0.00		270.63	0.01	170.00	-100.63
160 LIABILITY INSURANCE	-292.74	-0.08	3,489.06	0.09	4,000.00	510.94
210 OPERATING SUPPLIES	0.00		0.00		150.00	150.00
304 LEGAL FEES	7,075.00	1.91	19,032.00	0.49	11,000.00	-8,032.00
333 STAFF MEETINGS & CONFERENCES	87.40	0.02	906.80	0.02	2,000.00	1,093.20
334 MEMBERSHIP DUES AND FEES	0.00		4,500.33	0.12	4,500.00	-0.33
351 LEGAL NOTICES PUBLISHING	0.00		315.90	0.01	400.00	84.10
352 GENERAL NOTICE/PUBLIC INFO	0.00		225.30	0.01	1,100.00	874.70
430 OTHER SERVICE/CHARGES-MISC.	17,780.48	4.79	33,715.54	0.87	15,000.00	-18,715.54
440 PROFESSIONAL SERVICES	0.00		756.70	0.02	0.00	-756.70
Account Total	32,784.72	8.83	100,734.84	2.61	77,849.00	-22,885.84
Total Department	32,784.72	8.83	100,734.84	2.61	77,849.00	-22,885.84
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	0.00		228.15	0.01	1,000.00	771.85
430 OTHER SERVICE/CHARGES-MISC.	5,204.00	1.40	5,654.00	0.15	2,500.00	-3,154.00
Account Total	5,204.00	1.40	5,882.15	0.15	3,500.00	-2,382.15
Total Department	5,204.00	1.40	5,882.15	0.15	3,500.00	-2,382.15

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 4 of 53
Report ID: L140

101 General Fund

		Actual		Actual		Annual Budget "	Variance
		Period to Date	%	Year-To-Date	%		
Mayor							
Mayor							
101	FULL-TIME EMPLOYEES - REGULAR	1,792.00	0.48	3,535.00	0.09	4,800.00	1,265.00
122	EMPLOYER FICA CONTRIBUTIONS	111.11	0.03	219.17	0.01	298.00	78.83
123	EMPLOYER MEDICARE CONTRIBUTION	25.99	0.01	51.27		70.00	18.73
Account Total							
		1,929.10	0.52	3,805.44	0.10	5,168.00	1,362.56
Total Department		1,929.10	0.52	3,805.44	0.10	5,168.00	1,362.56
City Clerk							
City Clerk							
101	FULL-TIME EMPLOYEES - REGULAR	11,545.70	3.11	124,341.99	3.22	128,000.00	3,658.01
102	FULL-TIME EMPLOYEES - OVERTIME	0.00		460.42	0.01	0.00	-460.42
121	EMPLOYER PERA CONTRIBUTIONS	728.83	0.20	9,223.13	0.24	9,601.00	377.87
122	EMPLOYER FICA CONTRIBUTIONS	563.79	0.15	7,675.99	0.20	7,936.00	260.01
123	EMPLOYER MEDICARE CONTRIBUTION	131.81	0.04	1,795.05	0.05	1,856.00	60.95
130	EMPLOYER PAID INSURANCE	2,034.63	0.55	23,775.15	0.61	21,000.00	-2,775.15
150	WORKER'S COMPENSATION	0.00		924.36	0.02	900.00	-24.36
160	LIABILITY INSURANCE	0.00		86.56		80.00	-6.56
210	OPERATING SUPPLIES	543.59	0.15	3,863.15	0.10	4,000.00	136.85
216	PERIODICALS	0.00		0.00		220.00	220.00
220	REPAIR/MAINTENANCE SUPPLIES	186.47	0.05	688.55	0.02	1,000.00	311.45
240	SMALL TOOLS/MINOR EQUIPMENT	0.00		75.00		3,500.00	3,425.00
321	TELEPHONE	666.80	0.18	7,480.38	0.19	8,000.00	519.62
325	COMMUNICATION-OTHER	60.17	0.02	1,155.64	0.03	2,400.00	1,244.36
331	TRAVEL/MILEAGE	23.06	0.01	219.22	0.01	800.00	580.78
332	ADMINISTRATOR MEETINGS &	0.00		79.50		3,500.00	3,420.50
333	STAFF MEETINGS & CONFERENCES	0.00		75.00		5,000.00	4,925.00
334	MEMBERSHIP DUES AND FEES	-437.05	-0.12	4,934.83	0.13	5,800.00	865.17
343	OTHER ADVERTISING	15.40		184.80		1,200.00	1,015.20
360	INSURANCE	-314.90	-0.08	3,272.26	0.08	3,300.00	27.74
380	UTILITY SERVICES	0.00		471.31	0.01	0.00	-471.31
400	REPAIRS & MAINTENANCE	105.00	0.03	105.00		1,000.00	895.00
430	OTHER SERVICE/CHARGES-MISC.	0.00		1,044.85	0.03	900.00	-144.85
440	PROFESSIONAL SERVICES	151.15	0.04	18,693.57	0.48	3,000.00	-15,693.57
Account Total							
		16,004.45	4.31	210,625.71	5.45	212,993.00	2,367.29
Total Department		16,004.45	4.31	210,625.71	5.45	212,993.00	2,367.29
Elections							
Elections							
101	FULL-TIME EMPLOYEES - REGULAR	285.12	0.08	3,369.65	0.09	3,350.00	-19.65
102	FULL-TIME EMPLOYEES - OVERTIME	0.00		115.22		0.00	-115.22
121	EMPLOYER PERA CONTRIBUTIONS	19.29	0.01	259.23	0.01	251.00	-8.23
122	EMPLOYER FICA CONTRIBUTIONS	14.10		188.15		208.00	19.85
123	EMPLOYER MEDICARE CONTRIBUTION	3.29		43.98		49.00	5.02
130	EMPLOYER PAID INSURANCE	82.93	0.02	1,014.79	0.03	960.00	-54.79
150	WORKER'S COMPENSATION	0.00		0.00		25.00	25.00
210	OPERATING SUPPLIES	0.00		241.69	0.01	300.00	58.31
351	LEGAL NOTICES PUBLISHING	0.00		319.80	0.01	500.00	180.20
430	OTHER SERVICE/CHARGES-MISC.	257.69	0.07	371.50	0.01	100.00	-271.50
444	OTHER CONTRACTUAL SERVICES	0.00		9,552.66	0.25	10,000.00	447.34
Account Total							
		662.42	0.18	15,476.67	0.40	15,743.00	266.33

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 5 of 53
Report ID: L140

101 General Fund

		Actual		Actual		Annual Budget "	Variance
		Period to Date	%	Year-To-Date	%		
Total Department		662.42	0.18	15,476.67	0.40	15,743.00	266.33
Accounting							
Accounting							
301 AUDITING/ACCOUNTING		520.00	0.14	5,108.00	0.13	4,900.00	-208.00
351 LEGAL NOTICES PUBLISHING		31.20	0.01	1,535.65	0.04	1,600.00	64.35
Account Total		551.20	0.15	6,643.65	0.17	6,500.00	-143.65
Total Department		551.20	0.15	6,643.65	0.17	6,500.00	-143.65
Assessing							
Assessing							
305 ASSESSING FEES		0.00		31,373.00	0.81	32,400.00	1,027.00
351 LEGAL NOTICES PUBLISHING		0.00		0.00		300.00	300.00
Account Total				31,373.00	0.81	32,700.00	1,327.00
Total Department				31,373.00	0.81	32,700.00	1,327.00
Law-Legal Services							
Law-Legal Services							
304 LEGAL FEES		6,440.50	1.74	35,280.50	0.91	35,000.00	-280.50
Account Total		6,440.50	1.74	35,280.50	0.91	35,000.00	-280.50
Total Department		6,440.50	1.74	35,280.50	0.91	35,000.00	-280.50
Planning and Zoning							
Planning & Zoning							
101 FULL-TIME EMPLOYEES - REGULAR		561.63	0.15	6,492.98	0.17	34,500.00	28,007.02
121 EMPLOYER PERA CONTRIBUTIONS		37.63	0.01	482.46	0.01	2,588.00	2,105.54
122 EMPLOYER FICA CONTRIBUTIONS		28.37	0.01	366.94	0.01	2,139.00	1,772.06
123 EMPLOYER MEDICARE CONTRIBUTION		6.64		85.84		500.00	414.16
130 EMPLOYER PAID INSURANCE		113.41	0.03	1,172.38	0.03	4,200.00	3,027.62
150 WORKER'S COMPENSATION		0.00		20.99		200.00	179.01
210 OPERATING SUPPLIES		0.00		499.39	0.01	500.00	0.61
240 SMALL TOOLS/MINOR EQUIPMENT		0.00		569.97	0.01	0.00	-569.97
304 LEGAL FEES		950.50	0.26	15,077.87	0.39	12,000.00	-3,077.87
321 TELEPHONE		22.29	0.01	264.97	0.01	250.00	-14.97
333 STAFF MEETINGS & CONFERENCES		0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES		0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING		62.40	0.02	935.80	0.02	1,000.00	64.20
360 INSURANCE		-263.92	-0.07	3,246.32	0.08	3,000.00	-246.32
430 OTHER SERVICE/CHARGES-MISC.		71.00	0.02	264.00	0.01	0.00	-264.00
440 PROFESSIONAL SERVICES		0.00		17,105.26	0.44	7,000.00	-10,105.26
Account Total		1,589.95	0.43	46,585.17	1.20	71,377.00	24,791.83
Total Department		1,589.95	0.43	46,585.17	1.20	71,377.00	24,791.83
Data Processing							
Data Processing							
240 SMALL TOOLS/MINOR EQUIPMENT		0.00		1,484.44	0.04	1,000.00	-484.44
309 EDP, SOFTWARE & DESIGN		0.00		4,292.92	0.11	6,500.00	2,207.08
370 MAINTENANCE/SUPPORT FEES		0.00		3,134.60	0.08	5,700.00	2,565.40
400 REPAIRS & MAINTENANCE		310.74	0.08	1,613.67	0.04	1,000.00	-613.67
440 PROFESSIONAL SERVICES		0.00		0.00		1,000.00	1,000.00
Account Total		310.74	0.08	10,525.63	0.27	15,200.00	4,674.37
Total Department		310.74	0.08	10,525.63	0.27	15,200.00	4,674.37

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 6 of 53
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	375.31	0.10	3,034.44	0.08	3,000.00	-34.44
121 EMPLOYER PERA CONTRIBUTIONS	21.04	0.01	220.47	0.01	225.00	4.53
122 EMPLOYER FICA CONTRIBUTIONS	16.85		176.84		186.00	9.16
123 EMPLOYER MEDICARE CONTRIBUTION	3.95		41.38		44.00	2.62
150 WORKER'S COMPENSATION	0.00		127.48		250.00	122.52
210 OPERATING SUPPLIES	107.45	0.03	144.43		300.00	155.57
220 REPAIR/MAINTENANCE SUPPLIES	0.00		43.49		250.00	206.51
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		800.00	800.00
360 INSURANCE	-39.42	-0.01	387.42	0.01	500.00	112.58
380 UTILITY SERVICES	1,011.65	0.27	4,902.86	0.13	6,800.00	1,897.14
400 REPAIRS & MAINTENANCE	815.00	0.22	4,887.00	0.13	2,000.00	-2,887.00
410 RENTALS	63.69	0.02	301.26	0.01	700.00	398.74
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
440 PROFESSIONAL SERVICES	125.00	0.03	425.00	0.01	0.00	-425.00
Account Total						
	2,500.52	0.67	14,692.07	0.38	15,355.00	662.93
Total Department	2,500.52	0.67	14,692.07	0.38	15,355.00	662.93
General Engineering						
General Engineering						
303 ENGINEERING FEES	10,621.40	2.86	39,753.35	1.03	20,000.00	-19,753.35
304 LEGAL FEES	0.00		293.00	0.01	0.00	-293.00
Account Total						
	10,621.40	2.86	40,046.35	1.04	20,000.00	-20,046.35
Total Department	10,621.40	2.86	40,046.35	1.04	20,000.00	-20,046.35
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	263.46	0.07	2,677.06	0.07	3,500.00	822.94
121 EMPLOYER PERA CONTRIBUTIONS	18.96	0.01	199.97	0.01	263.00	63.03
122 EMPLOYER FICA CONTRIBUTIONS	15.18		160.56		216.00	55.44
123 EMPLOYER MEDICARE CONTRIBUTION	3.55		37.58		51.00	13.42
Account Total						
	301.15	0.08	3,075.17	0.08	4,030.00	954.83
Police						
101 FULL-TIME EMPLOYEES - REGULAR	60,040.82	16.17	702,077.30	18.16	742,000.00	39,922.70
102 FULL-TIME EMPLOYEES - OVERTIME	1,556.30	0.42	35,750.21	0.92	11,500.00	-24,250.21
103 PART-TIME EMPLOYEES	7,560.80	2.04	21,544.90	0.56	30,000.00	8,455.10
104 Canine	353.80	0.10	3,281.80	0.08	3,000.00	-281.80
121 EMPLOYER PERA CONTRIBUTIONS	11,018.07	2.97	127,363.33	3.29	131,420.00	4,056.67
122 EMPLOYER FICA CONTRIBUTIONS	777.86	0.21	4,359.17	0.11	12,700.00	8,340.83
123 EMPLOYER MEDICARE CONTRIBUTION	1,004.97	0.27	10,803.67	0.28	11,000.00	196.33
124 SICK CONVERSION	0.00		25,315.50	0.65	0.00	-25,315.50
130 EMPLOYER PAID INSURANCE	10,140.70	2.73	130,524.22	3.38	108,000.00	-22,524.22
142 UNEMPLOYMENT BENEFIT	0.00		4,168.34	0.11	0.00	-4,168.34
150 WORKER'S COMPENSATION	0.00		37,409.72	0.97	47,500.00	10,090.28
160 LIABILITY INSURANCE	0.00		303.00	0.01	350.00	47.00
210 OPERATING SUPPLIES	655.76	0.18	9,458.04	0.24	9,000.00	-458.04
212 MOTOR FUELS	2,324.50	0.63	15,666.44	0.41	13,000.00	-2,666.44
214 UNIFORMS	719.88	0.19	4,148.80	0.11	4,000.00	-148.80
220 REPAIR/MAINTENANCE SUPPLIES	253.41	0.07	1,833.79	0.05	1,000.00	-833.79
240 SMALL TOOLS/MINOR EQUIPMENT	212.38	0.06	7,680.07	0.20	16,000.00	8,319.93

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
304 LEGAL FEES	0.00		377.00	0.01	0.00	-377.00
309 EDP, SOFTWARE & DESIGN	0.00		108.00		350.00	242.00
321 TELEPHONE	1,628.37	0.44	15,364.81	0.40	18,577.00	3,212.19
325 COMMUNICATION-OTHER	0.00		122.99		900.00	777.01
331 TRAVEL/MILEAGE	157.61	0.04	157.61		0.00	-157.61
333 STAFF MEETINGS & CONFERENCES	225.00	0.06	5,551.34	0.14	8,000.00	2,448.66
334 MEMBERSHIP DUES AND FEES	0.00		8,962.41	0.23	9,200.00	237.59
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	-2,214.99	-0.60	30,189.25	0.78	23,100.00	-7,089.25
370 MAINTENANCE/SUPPORT FEES	0.00		9,519.99	0.25	12,500.00	2,980.01
380 UTILITY SERVICES	990.03	0.27	5,858.41	0.15	7,200.00	1,341.59
400 REPAIRS & MAINTENANCE	1,613.64	0.43	7,274.55	0.19	10,000.00	2,725.45
410 RENTALS	0.00		13.20		0.00	-13.20
430 OTHER SERVICE/CHARGES-MISC.	260.00	0.07	3,442.04	0.09	6,000.00	2,557.96
440 PROFESSIONAL SERVICES	276.20	0.07	3,262.43	0.08	1,500.00	-1,762.43
444 OTHER CONTRACTUAL SERVICES	0.00		2,600.00	0.07	2,000.00	-600.00
Account Total	99,555.11	26.82	1,234,492.33	31.93	1,240,047.00	5,554.67
Total Department	99,856.26	26.90	1,237,567.50	32.01	1,244,077.00	6,509.50
Fire						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	0.00		36.51		1,000.00	963.49
121 EMPLOYER PERA CONTRIBUTIONS	0.00		2.73		73.00	70.27
122 EMPLOYER FICA CONTRIBUTIONS	0.00		2.20		62.00	59.80
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.51		15.00	14.49
Account Total			41.95		1,150.00	1,108.05
Fire						
101 FULL-TIME EMPLOYEES - REGULAR	18,109.98	4.88	61,550.08	1.59	60,000.00	-1,550.08
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		59.03		0.00	-59.03
121 EMPLOYER PERA CONTRIBUTIONS	101.80	0.03	961.72	0.02	525.00	-436.72
122 EMPLOYER FICA CONTRIBUTIONS	138.10	0.04	1,617.71	0.04	434.00	-1,183.71
123 EMPLOYER MEDICARE CONTRIBUTION	264.29	0.07	880.26	0.02	700.00	-180.26
130 EMPLOYER PAID INSURANCE	530.80	0.14	4,766.99	0.12	1,300.00	-3,466.99
142 UNEMPLOYMENT BENEFIT	0.00		38.71		0.00	-38.71
150 WORKER'S COMPENSATION	0.00		14,279.43	0.37	15,000.00	720.57
160 LIABILITY INSURANCE	0.00		43.28		50.00	6.72
210 OPERATING SUPPLIES	938.75	0.25	7,702.21	0.20	8,200.00	497.79
212 MOTOR FUELS	427.94	0.12	1,757.86	0.05	2,700.00	942.14
214 UNIFORMS	0.00		2,505.00	0.06	4,000.00	1,495.00
216 PERIODICALS	0.00		314.81	0.01	500.00	185.19
220 REPAIR/MAINTENANCE SUPPLIES	3,468.05	0.93	5,510.71	0.14	4,000.00	-1,510.71
240 SMALL TOOLS/MINOR EQUIPMENT	4,975.90	1.34	26,072.16	0.67	40,000.00	13,927.84
304 LEGAL FEES	319.00	0.09	319.00	0.01	0.00	-319.00
321 TELEPHONE	186.07	0.05	2,225.89	0.06	2,500.00	274.11
330 TRAINING	6,939.88	1.87	13,848.82	0.36	15,000.00	1,151.18
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		6,000.00	6,000.00
334 MEMBERSHIP DUES AND FEES	0.00		1,684.00	0.04	2,500.00	816.00
343 OTHER ADVERTISING	0.00		0.00		300.00	300.00
360 INSURANCE	-409.78	-0.11	3,687.94	0.10	4,300.00	612.06
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 8 of 53
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
380 UTILITY SERVICES	1,582.75	0.43	7,155.47	0.19	10,000.00	2,844.53
400 REPAIRS & MAINTENANCE	3,559.40	0.96	23,330.97	0.60	1,000.00	-22,330.97
430 OTHER SERVICE/CHARGES-MISC.	17.50		50,211.50	1.30	51,741.00	1,529.50
444 OTHER CONTRACTUAL SERVICES	2,665.00	0.72	3,770.00	0.10	7,000.00	3,230.00
Account Total						
	43,815.43	11.80	234,293.55	6.06	238,150.00	3,856.45
Total Department	43,815.43	11.80	234,335.50	6.06	239,300.00	4,964.50
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	629.85	0.17	3,761.43	0.10	3,200.00	-561.43
444 OTHER CONTRACTUAL SERVICES	8,842.92	2.38	77,172.73	2.00	45,000.00	-32,172.73
Account Total						
	9,472.77	2.55	80,934.16	2.09	48,200.00	-32,734.16
Total Department	9,472.77	2.55	80,934.16	2.09	48,200.00	-32,734.16
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		2,000.00	2,000.00
Account Total						
					2,325.00	2,325.00
Total Department					2,325.00	2,325.00
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	13,889.48	3.74	99,381.61	2.57	139,750.00	40,368.39
103 PART-TIME EMPLOYEES	0.00		565.77	0.01	0.00	-565.77
121 EMPLOYER PERA CONTRIBUTIONS	883.42	0.24	7,337.61	0.19	9,424.00	2,086.39
122 EMPLOYER FICA CONTRIBUTIONS	692.13	0.19	5,817.05	0.15	7,790.00	1,972.95
123 EMPLOYER MEDICARE CONTRIBUTION	161.82	0.04	1,360.26	0.04	1,822.00	461.74
130 EMPLOYER PAID INSURANCE	2,759.45	0.74	32,703.68	0.85	37,200.00	4,496.32
150 WORKER'S COMPENSATION	0.00		8,629.69	0.22	11,500.00	2,870.31
210 OPERATING SUPPLIES	852.58	0.23	7,087.75	0.18	10,000.00	2,912.25
212 MOTOR FUELS	340.35	0.09	2,031.67	0.05	5,000.00	2,968.33
214 UNIFORMS	0.00		426.54	0.01	1,300.00	873.46
220 REPAIR/MAINTENANCE SUPPLIES	2,272.18	0.61	14,962.52	0.39	20,000.00	5,037.48
240 SMALL TOOLS/MINOR EQUIPMENT	652.10	0.18	1,443.20	0.04	3,000.00	1,556.80
321 TELEPHONE	156.62	0.04	1,414.76	0.04	2,310.00	895.24
325 COMMUNICATION-OTHER	0.00		105.00		0.00	-105.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,200.00	1,200.00
334 MEMBERSHIP DUES AND FEES	0.00		62.00		50.00	-12.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	-539.43	-0.15	4,307.41	0.11	6,000.00	1,692.59
380 UTILITY SERVICES	2,229.98	0.60	11,172.46	0.29	14,000.00	2,827.54
400 REPAIRS & MAINTENANCE	660.80	0.18	9,114.16	0.24	12,000.00	2,885.84
410 RENTALS	0.00		75.40		100.00	24.60
430 OTHER SERVICE/CHARGES-MISC.	10.00		3,310.28	0.09	2,500.00	-810.28
431 Grants	0.00		439.95	0.01	0.00	-439.95
440 PROFESSIONAL SERVICES	0.00		1,250.00	0.03	1,500.00	250.00
444 OTHER CONTRACTUAL SERVICES	10.04		135.11		2,000.00	1,864.89
Account Total						
	25,031.52	6.74	213,133.88	5.51	288,946.00	75,812.12
Total Department	25,031.52	6.74	213,133.88	5.51	288,946.00	75,812.12

09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	803.25	0.22	23,558.45	0.61	10,000.00	-13,558.45
303 ENGINEERING FEES	798.00	0.21	18,313.00	0.47	15,000.00	-3,313.00
400 REPAIRS & MAINTENANCE	337.50	0.09	150,865.55	3.90	177,268.00	26,402.45
430 OTHER SERVICE/CHARGES-MISC.	14,786.95	3.98	14,786.95	0.38	0.00	-14,786.95
Account Total						
	16,725.70	4.51	207,523.95	5.37	202,268.00	-5,255.95
Total Department	16,725.70	4.51	207,523.95	5.37	202,268.00	-5,255.95
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	-975.45	-0.26	7,018.44	0.18	13,000.00	5,981.56
121 EMPLOYER PERA CONTRIBUTIONS	0.00		599.49	0.02	975.00	375.51
122 EMPLOYER FICA CONTRIBUTIONS	0.00		474.54	0.01	806.00	331.46
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		111.07		189.00	77.93
130 EMPLOYER PAID INSURANCE	0.00		1,593.83	0.04	2,500.00	906.17
150 WORKER'S COMPENSATION	0.00		2,070.77	0.05	1,200.00	-870.77
210 OPERATING SUPPLIES	732.58	0.20	5,565.00	0.14	8,000.00	2,435.00
212 MOTOR FUELS	0.00		0.00		1,000.00	1,000.00
220 REPAIR/MAINTENANCE SUPPLIES	520.69	0.14	12,995.39	0.34	20,000.00	7,004.61
240 SMALL TOOLS/MINOR EQUIPMENT	11.94		193.03		500.00	306.97
360 INSURANCE	-26.10	-0.01	276.06	0.01	300.00	23.94
400 REPAIRS & MAINTENANCE	0.00		3,607.31	0.09	8,200.00	4,592.69
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		560.82	0.01	2,500.00	1,939.18
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total						
	263.66	0.07	35,065.75	0.91	64,220.00	29,154.25
Total Department	263.66	0.07	35,065.75	0.91	64,220.00	29,154.25
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	13,533.07	3.65	63,617.87	1.65	70,000.00	6,382.13
Account Total						
	13,533.07	3.65	63,617.87	1.65	70,000.00	6,382.13
Total Department	13,533.07	3.65	63,617.87	1.65	70,000.00	6,382.13
Sidewalks						
Sidewalks						
303 ENGINEERING FEES	0.00		8,570.00	0.22	0.00	-8,570.00
400 REPAIRS & MAINTENANCE	7,500.00	2.02	7,500.00	0.19	50,000.00	42,500.00
Account Total						
	7,500.00	2.02	16,070.00	0.42	50,000.00	33,930.00
Total Department	7,500.00	2.02	16,070.00	0.42	50,000.00	33,930.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	1,917.90	0.52	12,076.94	0.31	11,500.00	-576.94
Account Total						
	1,917.90	0.52	12,076.94	0.31	11,500.00	-576.94
Total Department	1,917.90	0.52	12,076.94	0.31	11,500.00	-576.94
Emer Mgmt/Health						

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 10 of 53
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		245.22	0.01	2,000.00	1,754.78
220 REPAIR/MAINTENANCE SUPPLIES	0.00		585.34	0.02	0.00	-585.34
360 INSURANCE	-67.62	-0.02	721.02	0.02	760.00	38.98
380 UTILITY SERVICES	253.04	0.07	1,539.20	0.04	2,000.00	460.80
400 REPAIRS & MAINTENANCE	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	25,436.41	6.85	329,257.41	8.52	7,000.00	-322,257.41
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,700.00	3,700.00
Account Total						
	25,621.83	6.90	332,348.19	8.60	17,460.00	-314,888.19
Total Department	25,621.83	6.90	332,348.19	8.60	17,460.00	-314,888.19
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	3.99		382.29	0.01	500.00	117.71
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,255.00	0.03	1,000.00	-255.00
321 TELEPHONE	289.19	0.08	3,848.29	0.10	4,500.00	651.71
325 COMMUNICATION-OTHER	0.00		105.00		100.00	-5.00
333 STAFF MEETINGS & CONFERENCES	0.00		248.56	0.01	50.00	-198.56
334 MEMBERSHIP DUES AND FEES	0.00		520.00	0.01	500.00	-20.00
400 REPAIRS & MAINTENANCE	0.00		46.66		0.00	-46.66
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		631.10	0.02	3,500.00	2,868.90
Account Total						
	293.18	0.08	7,036.90	0.18	10,180.00	3,143.10
Total Department	293.18	0.08	7,036.90	0.18	10,180.00	3,143.10
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		3,000.00	3,000.00
Account Total						
					3,000.00	3,000.00
Total Department					3,000.00	3,000.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		1,454.08	0.04	9,300.00	7,845.92
103 PART-TIME EMPLOYEES	0.00		132,416.98	3.42	145,000.00	12,583.02
121 EMPLOYER PERA CONTRIBUTIONS	0.00		17.75		0.00	-17.75
122 EMPLOYER FICA CONTRIBUTIONS	0.00		8,298.85	0.21	8,990.00	691.15
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		1,940.82	0.05	2,103.00	162.18
130 EMPLOYER PAID INSURANCE	0.00		85.98		500.00	414.02
142 UNEMPLOYMENT BENEFIT	0.00		1,900.00	0.05	0.00	-1,900.00
150 WORKER'S COMPENSATION	0.00		11,648.82	0.30	9,500.00	-2,148.82
210 OPERATING SUPPLIES	51.29	0.01	14,230.05	0.37	25,000.00	10,769.95
220 REPAIR/MAINTENANCE SUPPLIES	0.00		5,728.68	0.15	14,000.00	8,271.32
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		20,000.00	20,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		911.00	0.02	1,000.00	89.00
262 COST OF CONCESSIONS	0.00		15,023.70	0.39	25,000.00	9,976.30
321 TELEPHONE	69.01	0.02	881.75	0.02	1,100.00	218.25
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		0.00		3,000.00	3,000.00
360 INSURANCE	-252.30	-0.07	2,648.78	0.07	3,000.00	351.22
370 MAINTENANCE/SUPPORT FEES	0.00		925.00	0.02	2,500.00	1,575.00
380 UTILITY SERVICES	745.50	0.20	28,119.52	0.73	65,000.00	36,880.48

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 11 of 53
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
400 REPAIRS & MAINTENANCE	0.00		30,320.25	0.78	4,000.00	-26,320.25
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	437.75	0.12	5,719.99	0.15	1,000.00	-4,719.99
Account Total						
	1,051.25	0.28	262,272.00	6.78	340,893.00	78,621.00
Total Department	1,051.25	0.28	262,272.00	6.78	340,893.00	78,621.00
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	38.99	0.01	4,055.67	0.10	8,500.00	4,444.33
214 UNIFORMS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	21.47	0.01	1,599.51	0.04	5,500.00	3,900.49
240 SMALL TOOLS/MINOR EQUIPMENT	11.94		2,411.65	0.06	2,850.00	438.35
333 STAFF MEETINGS & CONFERENCES	0.00		155.92		350.00	194.08
334 MEMBERSHIP DUES AND FEES	0.00		130.00		450.00	320.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	-42.68	-0.01	393.12	0.01	800.00	406.88
380 UTILITY SERVICES	1,056.05	0.28	9,065.74	0.23	9,000.00	-65.74
400 REPAIRS & MAINTENANCE	0.00		2,446.11	0.06	8,500.00	6,053.89
430 OTHER SERVICE/CHARGES-MISC.	0.00		478.45	0.01	3,000.00	2,521.55
444 OTHER CONTRACTUAL SERVICES	0.00		15,864.00	0.41	21,600.00	5,736.00
Account Total						
	1,085.77	0.29	36,600.17	0.95	64,530.00	27,929.83
Total Department	1,085.77	0.29	36,600.17	0.95	64,530.00	27,929.83
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	11,830.09	3.19	187,427.48	4.85	215,000.00	27,572.52
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		2,000.00	2,000.00
103 PART-TIME EMPLOYEES	-690.46	-0.19	26,762.66	0.69	27,000.00	237.34
121 EMPLOYER PERA CONTRIBUTIONS	931.82	0.25	16,160.49	0.42	16,275.00	114.51
122 EMPLOYER FICA CONTRIBUTIONS	712.66	0.19	12,660.74	0.33	13,454.00	793.26
123 EMPLOYER MEDICARE CONTRIBUTION	166.70	0.04	2,961.18	0.08	3,538.00	576.82
130 EMPLOYER PAID INSURANCE	3,328.86	0.90	40,504.56	1.05	43,000.00	2,495.44
150 WORKER'S COMPENSATION	0.00		13,842.31	0.36	11,000.00	-2,842.31
210 OPERATING SUPPLIES	94.00	0.03	492.49	0.01	3,000.00	2,507.51
212 MOTOR FUELS	279.72	0.08	1,938.08	0.05	6,000.00	4,061.92
214 UNIFORMS	0.00		1,533.68	0.04	1,500.00	-33.68
220 REPAIR/MAINTENANCE SUPPLIES	814.95	0.22	8,743.92	0.23	12,000.00	3,256.08
240 SMALL TOOLS/MINOR EQUIPMENT	44.99	0.01	836.51	0.02	3,000.00	2,163.49
262 COST OF CONCESSIONS	0.00		0.00		2,000.00	2,000.00
303 ENGINEERING FEES	782.00	0.21	1,378.00	0.04	0.00	-1,378.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
351 LEGAL NOTICES PUBLISHING	117.00	0.03	117.00		0.00	-117.00
360 INSURANCE	-1,264.71	-0.34	12,619.37	0.33	13,500.00	880.63
380 UTILITY SERVICES	983.32	0.26	5,530.74	0.14	6,000.00	469.26
400 REPAIRS & MAINTENANCE	54.00	0.01	3,018.96	0.08	1,000.00	-2,018.96
410 RENTALS	0.00		2,253.40	0.06	6,500.00	4,246.60
430 OTHER SERVICE/CHARGES-MISC.	10.00		1,426.22	0.04	3,000.00	1,573.78

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 12 of 53
Report ID: L140

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
444 OTHER CONTRACTUAL SERVICES	0.00		4,350.00	0.11	6,500.00	2,150.00
Account Total						
	18,194.94	4.90	344,557.79	8.91	395,817.00	51,259.21
Total Department	18,194.94	4.90	344,557.79	8.91	395,817.00	51,259.21
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	46.85	0.01	85.25		600.00	514.75
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		255.99	0.01	750.00	494.01
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	85.57	0.02	100.57		25.00	-75.57
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	85.00	0.02	7,408.60	0.19	8,700.00	1,291.40
444 OTHER CONTRACTUAL SERVICES	0.00		292.07	0.01	14,000.00	13,707.93
Account Total						
	217.42	0.06	8,142.48	0.21	24,475.00	16,332.52
Total Department	217.42	0.06	8,142.48	0.21	24,475.00	16,332.52
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	95.45	0.03	750.36	0.02	2,000.00	1,249.64
Account Total						
	95.45	0.03	750.36	0.02	2,000.00	1,249.64
Total Department	95.45	0.03	750.36	0.02	2,000.00	1,249.64
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	-48.60	-0.01	526.16	0.01	28,781.00	28,254.84
440 PROFESSIONAL SERVICES	0.00		285.00	0.01	300.00	15.00
Account Total						
	-48.60	-0.01	811.16	0.02	29,081.00	28,269.84
Total Department	-48.60	-0.01	811.16	0.02	29,081.00	28,269.84
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		22,500.00	22,500.00
Account Total						
					22,500.00	22,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total						
					10,000.00	10,000.00
Police						
550 MOTOR VEHICLES	2,938.20	0.79	38,473.54	1.00	75,948.00	37,474.46
580 OTHER EQUIPMENT	13,494.75	3.64	13,494.75	0.35	14,000.00	505.25
611 BOND INTEREST	334.68	0.09	3,609.06	0.09	5,030.00	1,420.94
Account Total						
	16,767.63	4.52	55,577.35	1.44	94,978.00	39,400.65
Fire						
550 MOTOR VEHICLES	1,182.70	0.32	1,182.70	0.03	69,666.00	68,483.30
611 BOND INTEREST	14.71		14.71		1,800.00	1,785.29
Account Total						
	1,197.41	0.32	1,197.41	0.03	71,466.00	70,268.59
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		50,000.00	50,000.00
540 HEAVY MACHINERY	0.00		0.00		74,136.00	74,136.00
550 MOTOR VEHICLES	725.05	0.20	7,266.32	0.19	3,470.00	-3,796.32
580 OTHER EQUIPMENT	0.00		11,519.00	0.30	0.00	-11,519.00
611 BOND INTEREST	42.01	0.01	437.99	0.01	380.00	-57.99
Account Total						
	767.06	0.21	19,223.31	0.50	127,986.00	108,762.69

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 13 of 53
Report ID: L140

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Park Areas						
520 BUILDINGS & STRUCTURES	0.00		1,654.07	0.04	0.00	-1,654.07
530 IMPR OTHER THAN BUILDINGS	2,881.82	0.78	43,382.43	1.12	67,500.00	24,117.57
550 MOTOR VEHICLES	423.85	0.11	5,022.16	0.13	10,165.00	5,142.84
611 BOND INTEREST	59.91	0.02	796.04	0.02	1,593.00	796.96
Account Total						
	3,365.58	0.91	50,854.70	1.32	79,258.00	28,403.30
Total Department	22,097.68	5.95	126,852.77	3.28	406,188.00	279,335.23
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	-614.46	-0.17	20,762.82	0.54	18,000.00	-2,762.82
430 OTHER SERVICE/CHARGES-MISC.	6,473.33	1.74	10,070.66	0.26	7,970.00	-2,100.66
433 MMUA SAFETY PROGRAM	16.67		5,461.58	0.14	7,000.00	1,538.42
Account Total						
	5,875.54	1.58	36,295.06	0.94	32,970.00	-3,325.06
Total Department	5,875.54	1.58	36,295.06	0.94	32,970.00	-3,325.06
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		89,000.00	2.30	89,000.00	0.00
Account Total						
			89,000.00	2.30	89,000.00	
Total Department			89,000.00	2.30	89,000.00	
Total Expenses	371,199.77	100.00	3,866,663.61	100.00	4,147,815.00	281,151.39
Net Income (Loss)	1,384,744.90	373.05	1,057,165.18	27.34		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 14 of 53
Report ID: L140

210 STABILIZATION FUND

		Actual		Actual		Annual Budget "	Variance
		Period to Date	%	Year-To-Date	%		
Revenue							
Government Wide							
3101	CURRENT AD VALOREM TAXES	4,400.33		8,800.66		0.00	8,800.66
Total Department		4,400.33		8,800.66			8,800.66
Community/Economic Development							
3621	INTEREST EARNED	0.00		-1,011.00		0.00	-1,011.00
Total Department				-1,011.00			-1,011.00
Total Revenue		4,400.33	100.00	7,789.66	100.00	0.00	7,789.66
Net Income(Loss)		4,400.33		7,789.66			

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 15 of 53
Report ID: L140

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	180,601.50	543.13	361,203.00	101.30	361,203.00	0.00
3362 COUNTY CONTR - SELCO	14,232.94	42.80	56,931.76	15.97	56,932.00	-0.24
3363 GRANT	0.00		975.62	0.27	0.00	975.62
3410 CHARGES FOR SERVICES	53.09	0.16	367.90	0.10	400.00	-32.10
3412 CHARGES FOR SERVICES-PRIN	62.63	0.19	715.64	0.20	400.00	315.64
3513 LIBRARY FINES	43.40	0.13	1,408.93	0.40	5,000.00	-3,591.07
3621 INTEREST EARNED	148.26	0.45	793.61	0.22	150.00	643.61
3623 CONTR/DONATION FROM PRIVA	50.00	0.15	2,248.96	0.63	1,050.00	1,198.96
3624 MISC REVENUE - REFUNDS	35.98	0.11	2,379.01	0.67	400.00	1,979.01
Total Department	195,227.80	587.12	427,024.43	119.76	425,535.00	1,489.43
Total Revenue	195,227.80	100.00	427,024.43	100.00	425,535.00	1,489.43
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	625.35	1.88	9,584.03	2.69	9,974.00	389.97
121 EMPLOYER PERA CONTRIBUTIONS	49.15	0.15	721.04	0.20	728.00	6.96
122 EMPLOYER FICA CONTRIBUTIONS	39.36	0.12	578.11	0.16	602.00	23.89
123 EMPLOYER MEDICARE CONTRIBUTION	9.20	0.03	135.17	0.04	141.00	5.83
Account Total						
	723.06	2.17	11,018.35	3.09	11,445.00	426.65
Total Department	723.06	2.17	11,018.35	3.09	11,445.00	426.65
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	19,587.16	58.91	205,311.68	57.58	241,832.00	36,520.32
121 EMPLOYER PERA CONTRIBUTIONS	1,245.48	3.75	15,174.83	4.26	18,300.00	3,125.17
122 EMPLOYER FICA CONTRIBUTIONS	962.19	2.89	11,816.80	3.31	15,128.00	3,311.20
123 EMPLOYER MEDICARE CONTRIBUTION	225.03	0.68	2,763.52	0.78	3,583.00	819.48
130 EMPLOYER PAID INSURANCE	4,827.65	14.52	48,951.10	13.73	56,000.00	7,048.90
142 UNEMPLOYMENT BENEFIT	0.00		672.00	0.19	0.00	-672.00
150 WORKER'S COMPENSATION	0.00		2,364.03	0.66	1,500.00	-864.03
160 LIABILITY INSURANCE	0.00		43.28	0.01	0.00	-43.28
210 OPERATING SUPPLIES	172.00	0.52	1,456.35	0.41	3,000.00	1,543.65
216 PERIODICALS	273.00	0.82	722.83	0.20	450.00	-272.83
218 BOOKS	663.42	2.00	9,328.27	2.62	11,000.00	1,671.73
219 AUDIO VISUAL	751.13	2.26	2,885.63	0.81	5,800.00	2,914.37
220 REPAIR/MAINTENANCE SUPPLIES	169.11	0.51	439.43	0.12	1,000.00	560.57
222 ELECTRONIC SERVICES	0.00		1,531.10	0.43	4,500.00	2,968.90
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		85.08	0.02	100.00	14.92
304 LEGAL FEES	0.00		174.00	0.05	1,000.00	826.00
309 EDP, SOFTWARE & DESIGN	1,449.34	4.36	17,893.68	5.02	16,200.00	-1,693.68
321 TELEPHONE	142.09	0.43	1,758.02	0.49	1,700.00	-58.02
325 COMMUNICATION-OTHER	65.37	0.20	65.37	0.02	500.00	434.63
331 TRAVEL/MILEAGE	74.81	0.22	126.56	0.04	500.00	373.44
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		850.00	850.00

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 16 of 53
Report ID: L140

211 Library Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
334 MEMBERSHIP DUES AND FEES	0.00		50.00	0.01	500.00	450.00
343 OTHER ADVERTISING	0.00		49.00	0.01	250.00	201.00
360 INSURANCE	-291.19	-0.88	3,033.85	0.85	3,500.00	466.15
370 MAINTENANCE/SUPPORT FEES	134.12	0.40	789.07	0.22	2,000.00	1,210.93
380 UTILITY SERVICES	1,947.40	5.86	10,830.91	3.04	9,000.00	-1,830.91
400 REPAIRS & MAINTENANCE	0.00		2,156.54	0.60	6,453.00	4,296.46
430 OTHER SERVICE/CHARGES-MISC.	0.00		518.20	0.15	2,000.00	1,481.80
433 MMUA SAFETY PROGRAM	0.00		805.50	0.23	944.00	138.50
440 PROFESSIONAL SERVICES	0.00		285.00	0.08	500.00	215.00
441 LIBRARY PROGRAMS	72.58	0.22	2,803.01	0.79	4,000.00	1,196.99
444 OTHER CONTRACTUAL SERVICES	31.50	0.09	315.00	0.09	0.00	-315.00
570 OFFICE EQUIP AND FURNISHINGS	26.49	0.08	335.87	0.09	2,000.00	1,664.13
Account Total						
	32,528.68	97.83	345,535.51	96.91	414,090.00	68,554.49
Total Department	32,528.68	97.83	345,535.51	96.91	414,090.00	68,554.49
Total Expenses	33,251.74	100.00	356,553.86	100.00	425,535.00	68,981.14
Net Income (Loss)	161,976.06	487.12	70,470.57	19.76		

02/04/21

09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 17 of 53
Report ID: L140

225 EDA FED MIF

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3611 SPECIAL ASSESSMTS - PRINC	2,927.05		5,854.10		0.00	5,854.10
3612 SPECIAL ASSESSMT-PENALTY/	263.45		526.87		0.00	526.87
3621 INTEREST EARNED	592.10		7,570.97		0.00	7,570.97
3626 MONEY MARKET INTEREST	0.00		7.00		0.00	7.00
 Total Department	 3,782.60		 13,958.94			 13,958.94
 Total Revenue	 3,782.60	100.00	 13,958.94	100.00	0.00	 13,958.94
 Net Income (Loss)	 3,782.60		 13,958.94			

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 18 of 53
Report ID: L140

226 EDA RLF

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3621 INTEREST EARNED	0.00		2.00	5.00	0.00	2.00
3921 TRANSFER FROM OTHER FUNDS	0.00		80,000.00****,**		0.00	80,000.00
Total Department			80,002.00****,**			80,002.00
Total Revenue	0.00	100.00	80,002.00	100.00	0.00	80,002.00
Expenses						
Community/Economic Development						
Community/Economic Development						
430 OTHER SERVICE/CHARGES-MISC.	0.00		40.00	100.00	0.00	-40.00
Account Total			40.00	100.00		-40.00
Total Department			40.00	100.00		-40.00
Total Expenses	0.00		40.00	100.00	0.00	-40.00
Net Income (Loss)	0.00		79,962.00****,**			

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 19 of 53
Report ID: L140

247 1004 Assisted Living

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	40,956.66	100.00	81,913.31	100.00	0.00	81,913.31
Total Department	40,956.66	100.00	81,913.31	100.00		81,913.31
Total Revenue	40,956.66	100.00	81,913.31	100.00	0.00	81,913.31
Expenses						
Community/Economic Development						
Community/Economic Development						
430 OTHER SERVICE/CHARGES-MISC.	40,956.66	100.00	81,913.31	100.00	0.00	-81,913.31
Account Total	40,956.66	100.00	81,913.31	100.00		-81,913.31
Total Department	40,956.66	100.00	81,913.31	100.00		-81,913.31
Total Expenses	40,956.66	100.00	81,913.31	100.00	0.00	-81,913.31
Net Income (Loss)	0.00		0.00			

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 20 of 53
Report ID: L140

248 Downtown

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Expenses						
Community/Economic Development						
Community/Economic Development						
430 OTHER SERVICE/CHARGES-MISC.	0.00		498.40	100.00	0.00	-498.40
Account Total			498.40	100.00		-498.40
Total Department			498.40	100.00		-498.40
Total Expenses	0.00		498.40	100.00	0.00	-498.40
Net Income (Loss)	0.00		-498.40	-100.00		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 21 of 53
Report ID: L140

249 OPPIDAN/FOLKESTAD TIF

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	24,833.05		49,666.09	899.68	0.00	49,666.09
3621 INTEREST EARNED	0.00		83.00	1.50	0.00	83.00
Total Department	24,833.05		49,749.09	901.19		49,749.09
Total Revenue	24,833.05	100.00	49,749.09	100.00	0.00	49,749.09
Expenses						
Community/Economic Development						
Community/Economic Development						
430 OTHER SERVICE/CHARGES-MISC.	0.00		5,520.40	100.00	0.00	-5,520.40
Account Total			5,520.40	100.00		-5,520.40
Total Department			5,520.40	100.00		-5,520.40
Total Expenses	0.00		5,520.40	100.00	0.00	-5,520.40
Net Income (Loss)	24,833.05		44,228.69	801.19		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 22 of 53
Report ID: L140

290 Economic Development

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	45,266.50	2337.63	90,533.00	97.31	90,533.00	0.00
3107 ABATEMENT LEVY	115.00	5.94	230.00	0.25	0.00	230.00
3621 INTEREST EARNED	0.00		65.00	0.07	2,000.00	-1,935.00
Total Department	45,381.50	2343.57	90,828.00	97.62	92,533.00	-1,705.00
Total Revenue	45,381.50	100.00	90,828.00	100.00	92,533.00	-1,705.00
Expenses						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	1,331.69	68.77	11,663.71	12.54	11,700.00	36.29
121 EMPLOYER PERA CONTRIBUTIONS	68.89	3.56	843.79	0.91	878.00	34.21
122 EMPLOYER FICA CONTRIBUTIONS	55.04	2.84	689.34	0.74	725.00	35.66
123 EMPLOYER MEDICARE CONTRIBUTION	12.88	0.67	161.24	0.17	170.00	8.76
130 EMPLOYER PAID INSURANCE	166.77	8.61	1,089.21	1.17	2,000.00	910.79
150 WORKER'S COMPENSATION	0.00		47.76	0.05	100.00	52.24
210 OPERATING SUPPLIES	0.00		258.53	0.28	400.00	141.47
303 ENGINEERING FEES	270.72	13.98	3,442.56	3.70	3,000.00	-442.56
304 LEGAL FEES	0.00		0.00		4,000.00	4,000.00
321 TELEPHONE	22.29	1.15	243.05	0.26	500.00	256.95
325 COMMUNICATION-OTHER	41.65	2.15	263.32	0.28	200.00	-63.32
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		396.00	0.43	500.00	104.00
351 LEGAL NOTICES PUBLISHING	0.00		50.70	0.05	0.00	-50.70
360 INSURANCE	-33.50	-1.73	354.78	0.38	360.00	5.22
414 COMMERCIAL PROGRAMS	0.00		7,969.00	8.57	20,000.00	12,031.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,654.43	1.78	4,500.00	2,845.57
440 PROFESSIONAL SERVICES	0.00		285.00	0.31	500.00	215.00
444 OTHER CONTRACTUAL SERVICES	0.00		43,628.00	46.89	42,500.00	-1,128.00
720 OPERATING TRANSFERS	0.00		20,000.00	21.50	0.00	-20,000.00
Account Total						
	1,936.43	100.00	93,040.42	100.00	92,533.00	-507.42
Total Department	1,936.43	100.00	93,040.42	100.00	92,533.00	-507.42
Total Expenses	1,936.43	100.00	93,040.42	100.00	92,533.00	-507.42
Net Income (Loss)	43,445.07	2243.57	-2,212.42	-2.38		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 23 of 53
Report ID: L140

382 16th St NE

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Debt Service						
3101 CURRENT AD VALOREM TAXES	37,455.00		74,910.00	102.24	0.00	74,910.00
3621 INTEREST EARNED	0.00		48.00	0.07	0.00	48.00
Total Department	37,455.00		74,958.00	102.30		74,958.00
Total Revenue	37,455.00	100.00	74,958.00	100.00	0.00	74,958.00
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		68,530.00	93.53	0.00	-68,530.00
611 BOND INTEREST	0.00		4,615.99	6.30	0.00	-4,615.99
620 PAYING AGENT FEES	0.00		123.75	0.17	0.00	-123.75
Account Total			73,269.74	100.00		-73,269.74
Total Department			73,269.74	100.00		-73,269.74
Total Expenses	0.00		73,269.74	100.00	0.00	-73,269.74
Net Income (Loss)	37,455.00		1,688.26	2.30		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 24 of 53
Report ID: L140

385 Aquatic Center

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Debt Service						
3101 CURRENT AD VALOREM TAXES	109,640.00		219,280.00	96.08	0.00	219,280.00
3621 INTEREST EARNED	0.00		173.00	0.08	0.00	173.00
3931 G.O. BOND PROCEEDS	0.00		28,000.00	12.27	0.00	28,000.00
Total Department	109,640.00		247,453.00	108.42		247,453.00
Total Revenue	109,640.00	100.00	247,453.00	100.00	0.00	247,453.00
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		180,000.00	78.87	0.00	-180,000.00
611 BOND INTEREST	0.00		32,399.03	14.20	0.00	-32,399.03
620 PAYING AGENT FEES	0.00		15,835.00	6.94	0.00	-15,835.00
Account Total			228,234.03	100.00		-228,234.03
Total Department			228,234.03	100.00		-228,234.03
Total Expenses	0.00		228,234.03	100.00	0.00	-228,234.03
Net Income (Loss)	109,640.00		19,218.97	8.42		

02/04/21

09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 25 of 53
Report ID: L140

386 Fire Truck and Equipment

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Debt Service						
3101 CURRENT AD VALOREM TAXES	57,781.00		115,562.00	100.00	0.00	115,562.00
3621 INTEREST EARNED	0.00		53.00	0.05	0.00	53.00
Total Department	57,781.00		115,615.00	100.05		115,615.00
Total Revenue	57,781.00	100.00	115,615.00	100.00	0.00	115,615.00
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		104,000.00	89.99	0.00	-104,000.00
611 BOND INTEREST	0.00		11,562.00	10.01	0.00	-11,562.00
Account Total			115,562.00	100.00		-115,562.00
Total Department			115,562.00	100.00		-115,562.00
Total Expenses	0.00		115,562.00	100.00	0.00	-115,562.00
Net Income(Loss)	57,781.00		53.00	0.05		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 26 of 53
Report ID: L140

389 Oppidan Assessment

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Debt Service						
3611 SPECIAL ASSESSMTS - PRINC	13,025.88		26,051.75	74.36	0.00	26,051.75
3612 SPECIAL ASSESSMT-PENALTY/	6,460.50		12,921.00	36.88	0.00	12,921.00
3621 INTEREST EARNED	0.00		29.00	0.08	0.00	29.00
Total Department	19,486.38		39,001.75	111.33		39,001.75
Total Revenue	19,486.38	100.00	39,001.75	100.00	0.00	39,001.75
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		25,000.00	71.36	0.00	-25,000.00
611 BOND INTEREST	0.00		9,537.50	27.22	0.00	-9,537.50
620 PAYING AGENT FEES	0.00		495.00	1.41	0.00	-495.00
Account Total			35,032.50	100.00		-35,032.50
Total Department			35,032.50	100.00		-35,032.50
Total Expenses	0.00		35,032.50	100.00	0.00	-35,032.50
Net Income (Loss)	19,486.38		3,969.25	11.33		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 27 of 53
Report ID: L140

391 Oppidan/Folkestad TIF

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Community/Economic Development						
3621 INTEREST EARNED	513.70	2853.89	11,770.14	7.96	0.00	11,770.14
Total Department	513.70	2853.89	11,770.14	7.96		11,770.14
Debt Service						
3101 CURRENT AD VALOREM TAXES	38,076.50	****,**	76,153.00	51.52	0.00	76,153.00
3621 INTEREST EARNED	0.00		1,000.00	0.68	0.00	1,000.00
3921 TRANSFER FROM OTHER FUNDS	0.00		708,000.00	478.96	0.00	708,000.00
Total Department	38,076.50	****,**	785,153.00	531.15		785,153.00
Total Revenue	38,590.20	100.00	796,923.14	100.00	0.00	796,923.14
Expenses						
Community/Economic Development						
Community/Economic Development						
430 OTHER SERVICE/CHARGES-MISC.	18.00	100.00	72.00	0.05	0.00	-72.00
Account Total	18.00	100.00	72.00	0.05		-72.00
Total Department	18.00	100.00	72.00	0.05		-72.00
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		35,000.00	23.68	0.00	-35,000.00
611 BOND INTEREST	0.00		80,671.00	54.57	0.00	-80,671.00
621 Bond Issuance Costs	0.00		32,077.50	21.70	0.00	-32,077.50
Account Total			147,748.50	99.95		-147,748.50
Total Department			147,748.50	99.95		-147,748.50
Total Expenses	18.00	100.00	147,820.50	100.00	0.00	-147,820.50
Net Income (Loss)	38,572.20	****,**	649,102.64	439.12		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 28 of 53
Report ID: L140

392 GO Refunding 2015A

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Debt Service						
3101 CURRENT AD VALOREM TAXES	64,000.00		128,000.00	81.12	0.00	128,000.00
3611 SPECIAL ASSESSMTS - PRINC	15,573.50		31,334.04	19.86	0.00	31,334.04
3612 SPECIAL ASSESSMT-PENALTY/	5,849.63		11,759.91	7.45	0.00	11,759.91
3621 INTEREST EARNED	0.00		126.00	0.08	0.00	126.00
Total Department	85,423.13		171,219.95	108.51		171,219.95
Total Revenue	85,423.13	100.00	171,219.95	100.00	0.00	171,219.95
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		138,495.38	87.77	0.00	-138,495.38
611 BOND INTEREST	0.00		19,194.59	12.16	0.00	-19,194.59
620 PAYING AGENT FEES	0.00		99.00	0.06	0.00	-99.00
Account Total			157,788.97	100.00		-157,788.97
Total Department			157,788.97	100.00		-157,788.97
Total Expenses	0.00		157,788.97	100.00	0.00	-157,788.97
Net Income (Loss)	85,423.13		13,430.98	8.51		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 29 of 53
Report ID: L140

393 2017 Street Assessment Project

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Community/Economic Development						
3621 INTEREST EARNED	251.71		4,534.59	1.50	0.00	4,534.59
Total Department	251.71		4,534.59	1.50		4,534.59
Debt Service						
3101 CURRENT AD VALOREM TAXES	99,717.00		199,434.00	66.13	0.00	199,434.00
3611 SPECIAL ASSESSMTS - PRINC	85,558.06		112,796.76	37.40	0.00	112,796.76
3612 SPECIAL ASSESSMT-PENALTY/	13,108.71		28,504.21	9.45	0.00	28,504.21
3621 INTEREST EARNED	40.27		752.86	0.25	0.00	752.86
3626 MONEY MARKET INTEREST	0.00		4.50		0.00	4.50
Total Department	198,424.04		341,492.33	113.24		341,492.33
Total Revenue	198,675.75	100.00	346,026.92	100.00	0.00	346,026.92
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		222,000.00	73.62	0.00	-222,000.00
611 BOND INTEREST	0.00		79,434.37	26.34	0.00	-79,434.37
620 PAYING AGENT FEES	0.00		123.75	0.04	0.00	-123.75
Account Total			301,558.12	100.00		-301,558.12
Total Department			301,558.12	100.00		-301,558.12
Total Expenses	0.00		301,558.12	100.00	0.00	-301,558.12
Net Income (Loss)	198,675.75		44,468.80	14.75		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 30 of 53
Report ID: L140

401 Permanent Revolving Impr Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Paved Streets						
3621 INTEREST EARNED	103.09		15,659.86		0.00	15,659.86
3626 MONEY MARKET INTEREST	0.00		4.79		0.00	4.79
Total Department	103.09		15,664.65			15,664.65
Debt Service						
3611 SPECIAL ASSESSMTS - PRINC	6,841.19		13,918.72		0.00	13,918.72
3612 SPECIAL ASSESSMT-PENALTY/	8,781.93		17,780.61		0.00	17,780.61
Total Department	15,623.12		31,699.33			31,699.33
Total Revenue	15,726.21	100.00	47,363.98	100.00	0.00	47,363.98
Net Income (Loss)	15,726.21		47,363.98			

02/04/21

09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 31 of 53
Report ID: L140

412 16th Street NE

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Paved Streets						
3349 MISCELLANEOUS STATE GRANT	582,928.86	8413.20	1,013,543.25	151.51	0.00	1,013,543.25
Total Department	582,928.86	8413.20	1,013,543.25	151.51		1,013,543.25
Debt Service						
3921 TRANSFER FROM OTHER FUNDS	14,786.95	213.41	14,786.95	2.21	0.00	14,786.95
Total Department	14,786.95	213.41	14,786.95	2.21		14,786.95
Total Revenue	597,715.81	100.00	1,028,330.20	100.00	0.00	1,028,330.20
Expenses						
General Engineering						
General Engineering						
303 ENGINEERING FEES	6,240.00	90.06	29,506.40	4.41	0.00	-29,506.40
430 OTHER SERVICE/CHARGES-MISC.	0.00		2.05		0.00	-2.05
Account Total	6,240.00	90.06	29,508.45	4.41		-29,508.45
Total Department	6,240.00	90.06	29,508.45	4.41		-29,508.45
Paved Streets						
Paved Streets						
430 OTHER SERVICE/CHARGES-MISC.	688.74	9.94	639,454.43	95.59	0.00	-639,454.43
Account Total	688.74	9.94	639,454.43	95.59		-639,454.43
Total Department	688.74	9.94	639,454.43	95.59		-639,454.43
Total Expenses	6,928.74	100.00	668,962.88	100.00	0.00	-668,962.88
Net Income (Loss)	590,787.07	526.62	359,367.32	53.72		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 32 of 53
Report ID: L140

423 3rd,4th 5th Av 2017 Street Assessment Project

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Debt Service						
3921 TRANSFER FROM OTHER FUNDS	0.00		389,000.00****.**		0.00	389,000.00
Total Department			389,000.00****.**			389,000.00
Total Revenue	0.00	100.00	389,000.00	100.00	0.00	389,000.00
Expenses						
Paved Streets						
Paved Streets						
303 ENGINEERING FEES	0.00		4,000.00	243.16	0.00	-4,000.00
430 OTHER SERVICE/CHARGES-MISC.	22.00	100.00	-2,354.96	-143.16	0.00	2,354.96
Account Total	22.00	100.00	1,645.04	100.00		-1,645.04
Total Department	22.00	100.00	1,645.04	100.00		-1,645.04
Total Expenses	22.00	100.00	1,645.04	100.00	0.00	-1,645.04
Net Income (Loss)	-22.00	-100.00	387,354.96****.**			

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 33 of 53
Report ID: L140

424 Hwy 57

		Actual		Actual		Annual Budget "	Variance
		Period to Date	%	Year-To-Date	%		
Expenses							
General Engineering							
General Engineering							
303 ENGINEERING FEES		12,200.00	100.00	280,600.00	100.00	0.00	-280,600.00
Account Total		12,200.00	100.00	280,600.00	100.00		-280,600.00
Total Department		12,200.00	100.00	280,600.00	100.00		-280,600.00
Total Expenses		12,200.00	100.00	280,600.00	100.00	0.00	-280,600.00
Net Income (Loss)		-12,200.00-100.00		-280,600.00-100.00			

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 34 of 53
Report ID: L140

425 SRTS

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Expenses						
General Engineering						
General Engineering						
303 ENGINEERING FEES	0.00		34,545.20	100.00	0.00	-34,545.20
Account Total						
			34,545.20	100.00		-34,545.20
Total Department			34,545.20	100.00		-34,545.20
Total Expenses	0.00		34,545.20	100.00	0.00	-34,545.20
Net Income (Loss)	0.00		-34,545.20	-100.00		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 35 of 53
Report ID: L140

426 16th St NW

	Actual			Actual			
	Period to Date	%		Year-To-Date	%	Annual Budget "	Variance
Expenses							
General Engineering							
General Engineering							
303 ENGINEERING FEES	2,676.80	100.00		58,618.61	99.26	0.00	-58,618.61
Account Total							
	2,676.80	100.00		58,618.61	99.26		-58,618.61
Total Department	2,676.80	100.00		58,618.61	99.26		-58,618.61
Paved Streets							
Paved Streets							
430 OTHER SERVICE/CHARGES-MISC.	0.00			435.00	0.74	0.00	-435.00
Account Total							
				435.00	0.74		-435.00
Total Department				435.00	0.74		-435.00
Total Expenses	2,676.80	100.00		59,053.61	100.00	0.00	-59,053.61
Net Income (Loss)	-2,676.80	-100.00		-59,053.61	-100.00		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 36 of 53
Report ID: L140

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Distribution						
3611 SPECIAL ASSESSMTS - PRINC	144.67	0.26	30,586.62	4.31	0.00	30,586.62
3612 SPECIAL ASSESSMT-PENALTY/	229.41	0.41	2,520.21	0.36	0.00	2,520.21
3621 INTEREST EARNED	161.82	0.29	8,510.21	1.20	5,000.00	3,510.21
3622 RENTS AND ROYALTIES	1,083.67	1.95	12,909.33	1.82	12,625.00	284.33
3624 MISC REVENUE - REFUNDS	0.00		1,421.41	0.20	500.00	921.41
3626 MONEY MARKET INTEREST	0.00		3.00		0.00	3.00
3710 WATER SALES - CUSTOMERS	35,747.03	64.24	836,419.99	117.96	788,400.00	48,019.99
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	0.00		61,380.00	8.66	0.00	61,380.00
3718 METER SALES	-8,800.00	-15.81	8,800.00	1.24	6,000.00	2,800.00
3719 WAC Fee	7,840.00	14.09	6,347.50	0.90	0.00	6,347.50
3746 PENALTIES	688.43	1.24	6,360.23	0.90	7,000.00	-639.77
3911 SALES OF FIXED ASSETS	4,250.00	7.64	4,250.00	0.60	0.00	4,250.00
Total Department	41,345.03	74.30	979,508.50	138.14	819,625.00	159,883.50
Total Revenue	41,345.03	100.00	979,508.50	100.00	819,625.00	159,883.50
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		245,138.38	34.57	254,732.00	9,593.62
611 BOND INTEREST	71.00	0.13	39,213.08	5.53	39,782.00	568.92
620 PAYING AGENT FEES	0.00		841.50	0.12	0.00	-841.50
Account Total	71.00	0.13	285,192.96	40.22	294,514.00	9,321.04
Total Department	71.00	0.13	285,192.96	40.22	294,514.00	9,321.04
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	6,431.67	11.56	40,568.08	5.72	50,000.00	9,431.92
Account Total	6,431.67	11.56	40,568.08	5.72	50,000.00	9,431.92
Total Department	6,431.67	11.56	40,568.08	5.72	50,000.00	9,431.92
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	9,186.18	16.51	96,123.69	13.56	89,000.00	-7,123.69
102 FULL-TIME EMPLOYEES - OVERTIME	759.79	1.37	3,966.38	0.56	5,000.00	1,033.62
121 EMPLOYER PERA CONTRIBUTIONS	548.77	0.99	7,289.68	1.03	7,050.00	-239.68
122 EMPLOYER FICA CONTRIBUTIONS	429.35	0.77	5,732.26	0.81	5,828.00	95.74
123 EMPLOYER MEDICARE CONTRIBUTION	100.43	0.18	1,340.60	0.19	1,363.00	22.40
130 EMPLOYER PAID INSURANCE	1,773.20	3.19	21,605.10	3.05	12,700.00	-8,905.10
150 WORKER'S COMPENSATION	0.00		3,978.88	0.56	4,000.00	21.12
160 LIABILITY INSURANCE	0.00		43.28	0.01	40.00	-3.28
210 OPERATING SUPPLIES	6,755.34	12.14	46,357.63	6.54	50,000.00	3,642.37
212 MOTOR FUELS	303.62	0.55	1,975.58	0.28	1,200.00	-775.58
214 UNIFORMS	24.33	0.04	363.55	0.05	420.00	56.45
220 REPAIR/MAINTENANCE SUPPLIES	1,803.22	3.24	9,681.44	1.37	62,100.00	52,418.56
240 SMALL TOOLS/MINOR EQUIPMENT	172.47	0.31	1,132.77	0.16	5,000.00	3,867.23

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 37 of 53
Report ID: L140

601 Water Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
260 METERS	3,453.17	6.21	18,070.84	2.55	10,000.00	-8,070.84
360 INSURANCE	-551.02	-0.99	5,527.34	0.78	6,000.00	472.66
400 REPAIRS & MAINTENANCE	11,007.10	19.78	38,528.37	5.43	85,000.00	46,471.63
410 RENTALS	0.00		30.15		2,600.00	2,569.85
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,751.95	0.25	3,600.00	1,848.05
433 MMUA SAFETY PROGRAM	125.02	0.22	3,487.46	0.49	4,800.00	1,312.54
435 UNCOLLECTIBLE	0.00		433.48	0.06	0.00	-433.48
440 PROFESSIONAL SERVICES	315.00	0.57	1,660.00	0.23	2,500.00	840.00
444 OTHER CONTRACTUAL SERVICES	10.05	0.02	125.10	0.02	0.00	-125.10
Account Total						
	36,216.02	65.08	269,205.53	37.97	358,201.00	88,995.47
Total Department	36,216.02	65.08	269,205.53	37.97	358,201.00	88,995.47
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	8,519.79	15.31	67,743.22	9.55	76,500.00	8,756.78
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		364.71	0.05	0.00	-364.71
121 EMPLOYER PERA CONTRIBUTIONS	393.34	0.71	4,802.32	0.68	5,738.00	935.68
122 EMPLOYER FICA CONTRIBUTIONS	353.06	0.63	3,821.33	0.54	4,743.00	921.67
123 EMPLOYER MEDICARE CONTRIBUTION	82.60	0.15	893.75	0.13	1,109.00	215.25
130 EMPLOYER PAID INSURANCE	1,087.89	1.96	11,909.46	1.68	13,000.00	1,090.54
210 OPERATING SUPPLIES	3.70	0.01	560.91	0.08	800.00	239.09
216 PERIODICALS	0.00		20.00		100.00	80.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	468.00	0.84	4,597.00	0.65	4,406.00	-191.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		14.50		750.00	735.50
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	308.45	0.55	2,151.62	0.30	2,400.00	248.38
325 COMMUNICATION-OTHER	1,213.11	2.18	4,869.04	0.69	5,000.00	130.96
333 STAFF MEETINGS & CONFERENCES	0.00		1,225.49	0.17	1,500.00	274.51
334 MEMBERSHIP DUES AND FEES	0.00		316.00	0.04	500.00	184.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	87.75	0.16	87.75	0.01	1,200.00	1,112.25
370 MAINTENANCE/SUPPORT FEES	0.00		3,739.78	0.53	2,725.00	-1,014.78
430 OTHER SERVICE/CHARGES-MISC.	12.50	0.02	82.10	0.01	200.00	117.90
438 CREDIT CARD FEES	396.00	0.71	5,352.01	0.75	4,100.00	-1,252.01
440 PROFESSIONAL SERVICES	0.00		1,570.00	0.22	1,800.00	230.00
Account Total						
	12,926.19	23.23	114,120.99	16.09	132,671.00	18,550.01
Total Department	12,926.19	23.23	114,120.99	16.09	132,671.00	18,550.01
Total Expenses	55,644.88	100.00	709,087.56	100.00	835,386.00	126,298.44
Net Income (Loss)	-14,299.85	-25.70	270,420.94	38.14		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 38 of 53
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Sewage Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	181.98	0.17	363.96	0.02	0.00	363.96
3621 INTEREST EARNED	309.69	0.30	27,795.58	1.40	6,000.00	21,795.58
3624 MISC REVENUE - REFUNDS	0.00		65.30		0.00	65.30
3626 MONEY MARKET INTEREST	0.00		3.00		0.00	3.00
3718 METER SALES	8,800.00	8.40	8,800.00	0.44	8,000.00	800.00
3720 SEWER SERVICE	122,632.14	117.01	1,912,568.81	96.62	1,836,000.00	76,568.81
3725 SEWER CONNECTION FEES	0.00		72,680.00	3.67	20,000.00	52,680.00
3729 SAC Fee	7,840.00	7.48	7,840.00	0.40	0.00	7,840.00
3746 PENALTIES	1,606.78	1.53	14,973.21	0.76	18,000.00	-3,026.79
3922 OTHER MISC-GOVT	22,516.00	21.48	131,799.78	6.66	132,500.00	-700.22
Total Department	163,886.59	156.38	2,176,889.64	109.97	2,020,500.00	156,389.64
Total Revenue	163,886.59	100.00	2,176,889.64	100.00	2,020,500.00	156,389.64
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		792,384.33	40.03	796,880.00	4,495.67
611 BOND INTEREST	70.99	0.07	97,323.73	4.92	97,232.00	-91.73
620 PAYING AGENT FEES	0.00		346.50	0.02	0.00	-346.50
Account Total	70.99	0.07	890,054.56	44.96	894,112.00	4,057.44
Total Department	70.99	0.07	890,054.56	44.96	894,112.00	4,057.44
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	18,263.69	17.43	197,239.68	9.96	179,100.00	-18,139.68
102 FULL-TIME EMPLOYEES - OVERTIME	1,975.44	1.88	10,166.79	0.51	10,000.00	-166.79
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,134.96	1.08	15,172.87	0.77	14,183.00	-989.87
122 EMPLOYER FICA CONTRIBUTIONS	889.06	0.85	11,946.06	0.60	12,433.00	486.94
123 EMPLOYER MEDICARE CONTRIBUTION	207.89	0.20	2,793.81	0.14	2,908.00	114.19
130 EMPLOYER PAID INSURANCE	3,741.60	3.57	45,575.83	2.30	23,550.00	-22,025.83
150 WORKER'S COMPENSATION	0.00		8,623.69	0.44	8,500.00	-123.69
160 LIABILITY INSURANCE	0.00		0.00		35.00	35.00
210 OPERATING SUPPLIES	251.40	0.24	7,646.69	0.39	35,000.00	27,353.31
211 CHEMICALS	5,669.79	5.41	34,479.70	1.74	60,000.00	25,520.30
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		14.54		910.00	895.46
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	559.94	0.53	2,473.84	0.12	16,000.00	13,526.16
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		50,000.00	50,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	5.49	0.01	3,000.32	0.15	5,000.00	1,999.68
301 AUDITING/ACCOUNTING	416.00	0.40	3,994.00	0.20	3,818.00	-176.00
303 ENGINEERING FEES	0.00		0.00		10,000.00	10,000.00
309 EDP, SOFTWARE & DESIGN	0.00		172.99	0.01	400.00	227.01
321 TELEPHONE	230.11	0.22	1,950.84	0.10	2,400.00	449.16

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 39 of 53
Report ID: L140

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
333 STAFF MEETINGS & CONFERENCES	-55.00	-0.05	443.42	0.02	2,200.00	1,756.58
334 MEMBERSHIP DUES AND FEES	0.00		20.00		130.00	110.00
360 INSURANCE	-770.12	-0.73	8,107.92	0.41	8,500.00	392.08
370 MAINTENANCE/SUPPORT FEES	0.00		1,379.69	0.07	1,365.00	-14.69
380 UTILITY SERVICES	3,444.69	3.29	31,564.47	1.59	65,000.00	33,435.53
381 PURCHASED POWER	3,396.96	3.24	60,756.11	3.07	122,000.00	61,243.89
400 REPAIRS & MAINTENANCE	2,656.05	2.53	21,202.11	1.07	50,000.00	28,797.89
430 OTHER SERVICE/CHARGES-MISC.	305.72	0.29	7,809.02	0.39	3,200.00	-4,609.02
433 MMUA SAFETY PROGRAM	0.00		2,819.25	0.14	4,130.00	1,310.75
440 PROFESSIONAL SERVICES	6,166.86	5.88	41,053.44	2.07	50,000.00	8,946.56
Account Total						
	48,490.53	46.27	520,407.08	26.29	754,232.00	233,824.92
Sewer Distribution						
400 REPAIRS & MAINTENANCE	0.00		17.14		0.00	-17.14
Account Total						
			17.14			-17.14
Total Department	48,490.53	46.27	520,424.22	26.29	754,232.00	233,807.78
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	4,961.93	4.73	50,322.13	2.54	48,000.00	-2,322.13
102 FULL-TIME EMPLOYEES - OVERTIME	303.93	0.29	1,548.07	0.08	5,000.00	3,451.93
121 EMPLOYER PERA CONTRIBUTIONS	286.10	0.27	3,781.53	0.19	3,975.00	193.47
122 EMPLOYER FICA CONTRIBUTIONS	223.60	0.21	2,969.43	0.15	3,286.00	316.57
123 EMPLOYER MEDICARE CONTRIBUTION	52.30	0.05	694.41	0.04	769.00	74.59
130 EMPLOYER PAID INSURANCE	907.20	0.87	11,073.56	0.56	7,500.00	-3,573.56
150 WORKER'S COMPENSATION	0.00		2,783.73	0.14	3,000.00	216.27
160 LIABILITY INSURANCE	0.00		43.28		40.00	-3.28
210 OPERATING SUPPLIES	361.99	0.35	11,779.07	0.60	11,000.00	-779.07
212 MOTOR FUELS	303.61	0.29	2,472.47	0.12	6,400.00	3,927.53
214 UNIFORMS	24.32	0.02	502.90	0.03	210.00	-292.90
220 REPAIR/MAINTENANCE SUPPLIES	177.02	0.17	834.89	0.04	2,000.00	1,165.11
240 SMALL TOOLS/MINOR EQUIPMENT	11.94	0.01	1,010.06	0.05	1,500.00	489.94
260 METERS	3,453.16	3.29	18,070.83	0.91	10,000.00	-8,070.83
303 ENGINEERING FEES	29,428.53	28.08	175,993.19	8.89	500.00	-175,493.19
360 INSURANCE	-1,202.36	-1.15	13,337.36	0.67	13,000.00	-337.36
380 UTILITY SERVICES	399.38	0.38	4,017.06	0.20	3,500.00	-517.06
400 REPAIRS & MAINTENANCE	2,526.58	2.41	27,470.48	1.39	65,000.00	37,529.52
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,249.46	0.06	3,000.00	1,750.54
433 MMUA SAFETY PROGRAM	125.02	0.12	743.21	0.04	590.00	-153.21
435 UNCOLLECTIBLE	0.00		1,421.50	0.07	0.00	-1,421.50
440 PROFESSIONAL SERVICES	4,128.66	3.94	145,283.86	7.34	550,000.00	404,716.14
444 OTHER CONTRACTUAL SERVICES	10.05	0.01	125.10	0.01	200,000.00	199,874.90
Account Total						
	46,482.96	44.35	477,527.58	24.12	938,370.00	460,842.42
Total Department	46,482.96	44.35	477,527.58	24.12	938,370.00	460,842.42
San Sewer-Admin/General						

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 40 of 53
Report ID: L140

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	6,297.70	6.01	56,290.37	2.84	61,000.00	4,709.63
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		250.44	0.01	1,000.00	749.56
121 EMPLOYER PERA CONTRIBUTIONS	320.06	0.31	4,088.20	0.21	4,650.00	561.80
122 EMPLOYER FICA CONTRIBUTIONS	248.13	0.24	3,184.67	0.16	3,844.00	659.33
123 EMPLOYER MEDICARE CONTRIBUTION	58.04	0.06	744.81	0.04	899.00	154.19
130 EMPLOYER PAID INSURANCE	880.75	0.84	9,612.54	0.49	9,600.00	-12.54
150 WORKER'S COMPENSATION	0.00		0.00		350.00	350.00
210 OPERATING SUPPLIES	3.70		740.41	0.04	1,500.00	759.59
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00
301 AUDITING/ACCOUNTING	52.00	0.05	603.00	0.03	585.00	-18.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
321 TELEPHONE	173.12	0.17	1,986.42	0.10	2,956.00	969.58
325 COMMUNICATION-OTHER	1,213.11	1.16	4,822.44	0.24	5,000.00	177.56
333 STAFF MEETINGS & CONFERENCES	0.00		150.00	0.01	500.00	350.00
334 MEMBERSHIP DUES AND FEES	20.00	0.02	157.00	0.01	20.00	-137.00
352 GENERAL NOTICE/PUBLIC INFO	87.75	0.08	87.75		25.00	-62.75
370 MAINTENANCE/SUPPORT FEES	0.00		2,360.09	0.12	1,750.00	-610.09
430 OTHER SERVICE/CHARGES-MISC.	7.50	0.01	-32.91		50.00	82.91
438 CREDIT CARD FEES	396.00	0.38	5,352.01	0.27	4,100.00	-1,252.01
440 PROFESSIONAL SERVICES	0.00		1,071.25	0.05	400.00	-671.25
Account Total	9,757.86	9.31	91,468.49	4.62	99,319.00	7,850.51
Total Department	9,757.86	9.31	91,468.49	4.62	99,319.00	7,850.51
Total Expenses	104,802.34	100.00	1,979,474.85	100.00	2,686,033.00	706,558.15
Net Income (Loss)	59,084.25	56.38	197,414.79	9.97		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Transmission/Distribution						
3483 Program-Other	0.00		42.50		0.00	42.50
3612 SPECIAL ASSESSMT-PENALTY/	600.50	0.14	938.64	0.02	0.00	938.64
3621 INTEREST EARNED	1,633.16	0.38	58,490.17	1.54	10,000.00	48,490.17
3622 RENTS AND ROYALTIES	5,446.00	1.26	10,475.08	0.28	3,000.00	7,475.08
3624 MISC REVENUE - REFUNDS	80,303.69	18.63	370,523.38	9.74	1,000.00	369,523.38
3626 MONEY MARKET INTEREST	0.00		9.38		0.00	9.38
3735 ELECTRIC ASSESSMENT	0.00		6,738.50	0.18	4,400.00	2,338.50
3740 ELECTRIC SALES-RES/COMM	256,115.25	59.41	3,743,083.67	98.37	3,980,836.00	-237,752.33
3742 ELECTRIC SALES-DEMAND	35,897.77	8.33	465,756.36	12.24	496,789.00	-31,032.64
3745 CONNECTION/RECONNECTION F	300.00	0.07	3,650.00	0.10	4,800.00	-1,150.00
3746 PENALTIES	3,376.47	0.78	32,474.23	0.85	40,000.00	-7,525.77
3747 ELECTRIC METER HOOKUP FEE	0.00		2,170.00	0.06	0.00	2,170.00
3748 Recapture Written Off	0.00		338.55	0.01	0.00	338.55
3749 CIP Chg	8,108.84	1.88	111,974.39	2.94	111,463.00	511.39
3911 SALES OF FIXED ASSETS	6,650.00	1.54	6,650.00	0.17	0.00	6,650.00
Total Department	398,431.68	92.42	4,813,314.85	126.49	4,652,288.00	161,026.85
Total Revenue	398,431.68	100.00	4,813,314.85	100.00	4,652,288.00	161,026.85
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	311.19	0.07	3,827.88	0.10	2,950.00	-877.88
121 EMPLOYER PERA CONTRIBUTIONS	24.57	0.01	288.35	0.01	221.00	-67.35
122 EMPLOYER FICA CONTRIBUTIONS	19.67		231.14	0.01	183.00	-48.14
123 EMPLOYER MEDICARE CONTRIBUTION	4.60		54.05		43.00	-11.05
Account Total	360.03	0.08	4,401.42	0.12	3,397.00	-1,004.42
Total Department	360.03	0.08	4,401.42	0.12	3,397.00	-1,004.42
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		45,190.84	1.19	55,356.00	10,165.16
611 BOND INTEREST	77.42	0.02	7,743.14	0.20	7,856.00	112.86
620 PAYING AGENT FEES	0.00		99.00		0.00	-99.00
Account Total	77.42	0.02	53,032.98	1.39	63,212.00	10,179.02
Total Department	77.42	0.02	53,032.98	1.39	63,212.00	10,179.02
Power Supply						
Power Supply						
381 PURCHASED POWER	354,743.43	82.29	2,319,742.99	60.96	2,794,000.00	474,257.01
Account Total	354,743.43	82.29	2,319,742.99	60.96	2,794,000.00	474,257.01
Total Department	354,743.43	82.29	2,319,742.99	60.96	2,794,000.00	474,257.01

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	13,877.84	3.22	294,261.89	7.73	344,000.00	49,738.11
102 FULL-TIME EMPLOYEES - OVERTIME	503.20	0.12	3,645.36	0.10	13,100.00	9,454.64
121 EMPLOYER PERA CONTRIBUTIONS	1,578.25	0.37	22,842.72	0.60	26,783.00	3,940.28
122 EMPLOYER FICA CONTRIBUTIONS	1,258.08	0.29	18,220.29	0.48	22,140.00	3,919.71
123 EMPLOYER MEDICARE CONTRIBUTION	294.23	0.07	4,261.08	0.11	5,178.00	916.92
130 EMPLOYER PAID INSURANCE	3,884.26	0.90	54,321.13	1.43	31,000.00	-23,321.13
150 WORKER'S COMPENSATION	0.00		11,163.31	0.29	12,560.00	1,396.69
210 OPERATING SUPPLIES	188.54	0.04	2,047.72	0.05	10,000.00	7,952.28
212 MOTOR FUELS	472.10	0.11	3,166.02	0.08	5,500.00	2,333.98
214 UNIFORMS	0.00		2,266.12	0.06	2,400.00	133.88
220 REPAIR/MAINTENANCE SUPPLIES	2,159.39	0.50	89,130.89	2.34	100,000.00	10,869.11
240 SMALL TOOLS/MINOR EQUIPMENT	36.41	0.01	6,802.65	0.18	4,000.00	-2,802.65
260 METERS	0.00		0.00		10,000.00	10,000.00
270 TRANSFORMERS	0.00		9,813.00	0.26	25,000.00	15,187.00
303 ENGINEERING FEES	7,475.00	1.73	7,475.00	0.20	5,000.00	-2,475.00
325 COMMUNICATION-OTHER	0.00		20.52		0.00	-20.52
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	-708.57	-0.16	7,093.71	0.19	8,000.00	906.29
380 UTILITY SERVICES	2,221.71	0.52	11,110.03	0.29	13,500.00	2,389.97
400 REPAIRS & MAINTENANCE	281.25	0.07	17,703.49	0.47	5,000.00	-12,703.49
410 RENTALS	63.69	0.01	484.60	0.01	500.00	15.40
430 OTHER SERVICE/CHARGES-MISC.	797.53	0.19	3,762.42	0.10	3,600.00	-162.42
433 MMUA SAFETY PROGRAM	16.65		3,811.59	0.10	4,720.00	908.41
437 LOCATES	163.35	0.04	2,776.80	0.07	3,000.00	223.20
444 OTHER CONTRACTUAL SERVICES	4,285.79	0.99	58,609.81	1.54	55,000.00	-3,609.81
Account Total	38,848.70	9.01	634,790.15	16.68	710,231.00	75,440.85
Total Department	38,848.70	9.01	634,790.15	16.68	710,231.00	75,440.85
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	828.59	0.19	828.32	0.02	800.00	-28.32
Account Total	828.59	0.19	828.32	0.02	800.00	-28.32
Total Department	828.59	0.19	828.32	0.02	800.00	-28.32
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	17,501.61	4.06	137,416.50	3.61	147,000.00	9,583.50
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		617.93	0.02	2,000.00	1,382.07
121 EMPLOYER PERA CONTRIBUTIONS	785.86	0.18	9,765.67	0.26	11,175.00	1,409.33
122 EMPLOYER FICA CONTRIBUTIONS	658.65	0.15	7,719.95	0.20	9,238.00	1,518.05
123 EMPLOYER MEDICARE CONTRIBUTION	154.05	0.04	1,805.45	0.05	2,161.00	355.55
130 EMPLOYER PAID INSURANCE	2,176.01	0.50	22,869.15	0.60	25,700.00	2,830.85
150 WORKER'S COMPENSATION	0.00		0.00		840.00	840.00
160 LIABILITY INSURANCE	0.00		43.28		40.00	-3.28
210 OPERATING SUPPLIES	7.95		1,058.79	0.03	2,750.00	1,691.21
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	468.00	0.11	4,597.00	0.12	4,406.00	-191.00
304 LEGAL FEES	0.00		4,704.75	0.12	5,000.00	295.25
309 EDP, SOFTWARE & DESIGN	0.00		1,650.35	0.04	1,000.00	-650.35

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 43 of 53
Report ID: L140

604 Electric Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
321 TELEPHONE	921.97	0.21	7,691.12	0.20	10,000.00	2,308.88
325 COMMUNICATION-OTHER	2,384.53	0.55	9,906.62	0.26	10,500.00	593.38
332 ADMINISTRATOR MEETINGS &	0.00		910.57	0.02	0.00	-910.57
333 STAFF MEETINGS & CONFERENCES	0.00		4,725.77	0.12	3,500.00	-1,225.77
334 MEMBERSHIP DUES AND FEES	3,000.00	0.70	24,318.00	0.64	40,000.00	15,682.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	0.00		6,935.42	0.18	4,000.00	-2,935.42
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	3,996.14	0.93	77,290.24	2.03	95,244.00	17,953.76
430 OTHER SERVICE/CHARGES-MISC.	3,286.92	0.76	19,952.30	0.52	135,000.00	115,047.70
435 UNCOLLECTIBLE	0.00		4,897.93	0.13	0.00	-4,897.93
438 CREDIT CARD FEES	884.02	0.21	11,799.07	0.31	8,200.00	-3,599.07
440 PROFESSIONAL SERVICES	0.00		1,665.00	0.04	7,500.00	5,835.00
Account Total						
	36,225.71	8.40	362,340.86	9.52	526,454.00	164,113.14
Total Department	36,225.71	8.40	362,340.86	9.52	526,454.00	164,113.14
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	5.86		5.86		0.00	-5.86
Account Total						
	5.86		5.86			-5.86
Total Department	5.86		5.86			-5.86
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		100,000.00	100,000.00
Account Total						
					100,000.00	100,000.00
Total Department					100,000.00	100,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		430,000.00	11.30	70,000.00	-360,000.00
Account Total						
			430,000.00	11.30	70,000.00	-360,000.00
Total Department			430,000.00	11.30	70,000.00	-360,000.00
Total Expenses	431,089.74	100.00	3,805,142.58	100.00	4,268,094.00	462,951.42
Net Income (Loss)	-32,658.06	-7.58	1,008,172.27	26.49		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

605 Storm Water

	Actual		Actual			
	Period to Date	%	Year-To-Date	%	Annual Budget "	Variance
Revenue						
Storm Public Works						
3621 INTEREST EARNED	0.00		5,037.80	2.11	3,000.00	2,037.80
3626 MONEY MARKET INTEREST	0.00		6.83		0.00	6.83
3730 STORM USER CHARGE	39,301.56	387.95	458,886.66	191.86	436,600.00	22,286.66
3746 PENALTIES	357.65	3.53	3,304.08	1.38	2,200.00	1,104.08
Total Department	39,659.21	391.48	467,235.37	195.35	441,800.00	25,435.37
Total Revenue	39,659.21	100.00	467,235.37	100.00	441,800.00	25,435.37
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		115,261.07	48.19	115,261.00	-0.07
611 BOND INTEREST	0.00		28,194.19	11.79	28,193.00	-1.19
620 PAYING AGENT FEES	0.00		346.50	0.14	0.00	-346.50
Account Total						
			143,801.76	60.12	143,454.00	-347.76
Total Department			143,801.76	60.12	143,454.00	-347.76
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	3,280.59	32.38	26,529.66	11.09	40,675.00	14,145.34
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
121 EMPLOYER PERA CONTRIBUTIONS	265.86	2.62	2,009.38	0.84	2,715.00	705.62
122 EMPLOYER FICA CONTRIBUTIONS	211.27	2.09	1,560.87	0.65	2,430.00	869.13
123 EMPLOYER MEDICARE CONTRIBUTION	49.44	0.49	365.09	0.15	525.00	159.91
130 EMPLOYER PAID INSURANCE	703.33	6.94	8,276.52	3.46	9,900.00	1,623.48
210 OPERATING SUPPLIES	129.42	1.28	2,209.89	0.92	7,000.00	4,790.11
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	21.47	0.21	1,364.13	0.57	20,500.00	19,135.87
240 SMALL TOOLS/MINOR EQUIPMENT	11.94	0.12	122.60	0.05	500.00	377.40
303 ENGINEERING FEES	0.00		0.00		162,000.00	162,000.00
304 LEGAL FEES	0.00		43.50	0.02	0.00	-43.50
325 COMMUNICATION-OTHER	1,213.11	11.97	4,787.43	2.00	5,000.00	212.57
331 TRAVEL/MILEAGE	0.00		0.00		100.00	100.00
360 INSURANCE	-73.67	-0.73	707.45	0.30	800.00	92.55
370 MAINTENANCE/SUPPORT FEES	0.00		1,251.90	0.52	1,700.00	448.10
400 REPAIRS & MAINTENANCE	0.00		5,696.02	2.38	35,000.00	29,303.98
410 RENTALS	0.00		7.73		0.00	-7.73
430 OTHER SERVICE/CHARGES-MISC.	0.00		26.83	0.01	75.00	48.17
433 MMUA SAFETY PROGRAM	16.65	0.16	3,361.61	1.41	4,750.00	1,388.39
435 UNCOLLECTIBLE	0.00		437.50	0.18	0.00	-437.50
440 PROFESSIONAL SERVICES	0.00		0.00		5,000.00	5,000.00
444 OTHER CONTRACTUAL SERVICES	10.05	0.10	100.47	0.04	0.00	-100.47
Account Total						
	5,839.46	57.64	58,858.58	24.61	301,950.00	243,091.42
Total Department	5,839.46	57.64	58,858.58	24.61	301,950.00	243,091.42

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 45 of 53
Report ID: L140

605 Storm Water

	Actual		Actual			
	Period to Date	%	Year-To-Date	%	Annual Budget "	Variance
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	3,293.15	32.51	19,994.11	8.36	19,500.00	-494.11
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		3.83		0.00	-3.83
121 EMPLOYER PERA CONTRIBUTIONS	108.02	1.07	1,360.78	0.57	1,463.00	102.22
122 EMPLOYER FICA CONTRIBUTIONS	84.33	0.83	1,070.82	0.45	1,209.00	138.18
123 EMPLOYER MEDICARE CONTRIBUTION	19.71	0.19	250.40	0.10	283.00	32.60
130 EMPLOYER PAID INSURANCE	280.85	2.77	2,889.88	1.21	3,000.00	110.12
150 WORKER'S COMPENSATION	0.00		2,489.97	1.04	4,000.00	1,510.03
210 OPERATING SUPPLIES	0.00		72.10	0.03	700.00	627.90
301 AUDITING/ACCOUNTING	104.00	1.03	1,022.00	0.43	980.00	-42.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		217.50	0.09	0.00	-217.50
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		139.20	0.06	450.00	310.80
430 OTHER SERVICE/CHARGES-MISC.	5.00	0.05	85.00	0.04	200.00	115.00
438 CREDIT CARD FEES	396.00	3.91	5,352.01	2.24	4,100.00	-1,252.01
440 PROFESSIONAL SERVICES	0.00		1,570.00	0.66	725.00	-845.00
Account Total						
	4,291.06	42.36	36,517.60	15.27	41,910.00	5,392.40
Total Department	4,291.06	42.36	36,517.60	15.27	41,910.00	5,392.40
Total Expenses	10,130.52	100.00	239,177.94	100.00	487,314.00	248,136.06
Net Income (Loss)	29,528.69	291.48	228,057.43	95.35		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 46 of 53
Report ID: L140

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	21,845.00	91.77	141,438.50	49.23	200,000.00	-58,561.50
3451 LEAGUE HOCKEY	1,075.00	4.52	53,065.94	18.47	54,000.00	-934.06
3452 PUBLIC SKATE	0.00		911.31	0.32	2,500.00	-1,588.69
3453 OPEN HOCKEY/ ICE TIME	4,316.65	18.13	5,024.44	1.75	5,000.00	24.44
3454 LEASED SIGN REVENUE	0.00		0.00		1,500.00	-1,500.00
3455 CONCESSION/RENTS	0.00		2,820.00	0.98	2,516.00	304.00
3456 POP/GUMBALL SALES	464.73	1.95	1,082.38	0.38	3,000.00	-1,917.62
3457 SKATE RENTS/SHARPENING	0.00		73.11	0.03	1,000.00	-926.89
3458 PRO SHOP SALES	0.00		17.00	0.01	200.00	-183.00
3624 MISC REVENUE - REFUNDS	0.00		-0.23		0.00	-0.23
3922 OTHER MISC-GOVT	0.00		12,500.00	4.35	0.00	12,500.00
Total Department	27,701.38	116.37	216,932.45	75.51	269,716.00	-52,783.55
Total Revenue	27,701.38	100.00	216,932.45	100.00	269,716.00	-52,783.55
Expenses						
Ice Arena						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	13,026.88	54.72	104,198.92	36.27	95,300.00	-8,898.92
103 PART-TIME EMPLOYEES	-774.11	-3.25	25,728.08	8.96	48,000.00	22,271.92
121 EMPLOYER PERA CONTRIBUTIONS	441.72	1.86	7,769.43	2.70	9,000.00	1,230.57
122 EMPLOYER FICA CONTRIBUTIONS	340.23	1.43	7,361.81	2.56	8,885.00	1,523.19
123 EMPLOYER MEDICARE CONTRIBUTION	79.57	0.33	1,721.72	0.60	1,383.00	-338.72
130 EMPLOYER PAID INSURANCE	1,665.81	7.00	20,578.87	7.16	23,000.00	2,421.13
142 UNEMPLOYMENT BENEFIT	0.00		2,940.76	1.02	0.00	-2,940.76
150 WORKER'S COMPENSATION	0.00		4,860.95	1.69	4,800.00	-60.95
210 OPERATING SUPPLIES	38.29	0.16	2,010.59	0.70	4,000.00	1,989.41
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	101.98	0.43	3,846.41	1.34	7,500.00	3,653.59
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		418.89	0.15	1,000.00	581.11
261 MERCH FOR RESALE-TAX	0.00		407.72	0.14	2,000.00	1,592.28
301 AUDITING/ACCOUNTING	0.00		860.00	0.30	900.00	40.00
309 EDP, SOFTWARE & DESIGN	0.00		91.00	0.03	0.00	-91.00
321 TELEPHONE	299.30	1.26	2,407.11	0.84	3,500.00	1,092.89
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		315.00	0.11	400.00	85.00
343 OTHER ADVERTISING	14.05	0.06	168.60	0.06	200.00	31.40
370 MAINTENANCE/SUPPORT FEES	0.00		1,466.32	0.51	1,800.00	333.68
380 UTILITY SERVICES	8,362.60	35.13	58,839.26	20.48	76,000.00	17,160.74
400 REPAIRS & MAINTENANCE	0.00		39,104.23	13.61	22,500.00	-16,604.23
430 OTHER SERVICE/CHARGES-MISC.	208.28	0.87	1,382.08	0.48	2,000.00	617.92
433 MMUA SAFETY PROGRAM	0.00		805.50	0.28	1,010.00	204.50
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		10,000.00	10,000.00
Account Total	23,804.60	100.00	287,283.25	100.00	325,278.00	37,994.75

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 47 of 53
Report ID: L140

606 ICE ARENA

	Actual			Actual			
	Period to Date	%		Year-To-Date	%	Annual Budget "	Variance
Total Department	23,804.60	100.00		287,283.25	100.00	325,278.00	37,994.75
Total Expenses	23,804.60	100.00		287,283.25	100.00	325,278.00	37,994.75
Net Income(Loss)	3,896.78	16.37		-70,350.80	-24.49		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Financial Administration						
3621 INTEREST EARNED	942.02	0.47	10,702.80	0.65	3,000.00	7,702.80
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	0.00		7.00		0.00	7.00
Total Department	942.02	0.47	10,709.80	0.65	3,250.00	7,459.80
Merchandise						
3781 SALES - LIQUOR	65,112.15	32.53	571,561.06	34.92	443,000.00	128,561.06
3782 SALES - BEER	78,789.93	39.37	847,360.45	51.77	949,200.00	-101,839.55
3783 SALES - WINE	38,263.50	19.12	312,005.66	19.06	204,750.00	107,255.66
3784 SALES - MISC. TAXABLE	3,172.26	1.59	26,476.32	1.62	22,000.00	4,476.32
3786 SALES - NON-TAXABLE	641.24	0.32	8,442.34	0.52	5,215.00	3,227.34
3794 CASH OVER	171.36	0.09	960.92	0.06	0.00	960.92
Total Department	186,150.44	93.01	1,766,806.75	107.95	1,624,165.00	142,641.75
Total Revenue	187,092.46	100.00	1,777,516.55	100.00	1,627,415.00	150,101.55
Expenses						
Financial Administration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	1,048.50	0.52	2,135.50	0.13	2,600.00	464.50
121 EMPLOYER PERA CONTRIBUTIONS	19.91	0.01	41.21		195.00	153.79
122 EMPLOYER FICA CONTRIBUTIONS	65.01	0.03	132.41	0.01	161.00	28.59
123 EMPLOYER MEDICARE CONTRIBUTION	15.20	0.01	30.97		38.00	7.03
301 AUDITING/ACCOUNTING	468.00	0.23	4,597.00	0.28	4,406.00	-191.00
Account Total	1,616.62	0.81	6,937.09	0.42	7,400.00	462.91
Total Department	1,616.62	0.81	6,937.09	0.42	7,400.00	462.91
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	443.27	0.22	2,563.51	0.16	2,500.00	-63.51
251 LIQUOR	77,971.25	38.96	556,212.04	33.98	462,100.00	-94,112.04
252 BEER	92,024.44	45.98	736,262.07	44.99	736,300.00	37.93
254 MISC TAXABLES (SOFT DRINKS,ETC	2,548.83	1.27	16,772.58	1.02	15,000.00	-1,772.58
257 ICE	380.77	0.19	4,091.25	0.25	2,000.00	-2,091.25
259 NON-TAX MISC (O.J., ETC)	264.60	0.13	1,332.38	0.08	642.00	-690.38
335 FREIGHT	1,519.57	0.76	10,553.61	0.64	10,000.00	-553.61
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438 CREDIT CARD FEES	3,078.46	1.54	34,749.88	2.12	30,000.00	-4,749.88
Account Total	178,231.19	89.06	1,362,537.32	83.25	1,258,592.00	-103,945.32
Total Department	178,231.19	89.06	1,362,537.32	83.25	1,258,592.00	-103,945.32

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 49 of 53
Report ID: L140

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Manager						
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	6,943.98	3.47	77,567.34	4.74	76,600.00	-967.34
121 EMPLOYER PERA CONTRIBUTIONS	441.72	0.22	5,738.50	0.35	5,745.00	6.50
122 EMPLOYER FICA CONTRIBUTIONS	355.52	0.18	4,628.19	0.28	4,749.00	120.81
123 EMPLOYER MEDICARE CONTRIBUTION	83.14	0.04	1,082.35	0.07	1,111.00	28.65
130 EMPLOYER PAID INSURANCE	780.25	0.39	9,556.72	0.58	9,200.00	-356.72
150 WORKER'S COMPENSATION	0.00		6,762.17	0.41	6,000.00	-762.17
210 OPERATING SUPPLIES	0.00		1,721.17	0.11	700.00	-1,021.17
216 PERIODICALS	0.00		0.00		40.00	40.00
240 SMALL TOOLS/MINOR EQUIPMENT	53.58	0.03	877.37	0.05	3,600.00	2,722.63
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	163.40	0.08	1,956.48	0.12	1,900.00	-56.48
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		900.00	900.00
334 MEMBERSHIP DUES AND FEES	0.00		1,585.00	0.10	1,500.00	-85.00
343 OTHER ADVERTISING	1,284.48	0.64	2,220.26	0.14	9,000.00	6,779.74
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,598.26	0.16	3,000.00	401.74
430 OTHER SERVICE/CHARGES-MISC.	50.48	0.03	334.92	0.02	1,000.00	665.08
433 MMUA SAFETY PROGRAM	0.00		805.50	0.05	1,200.00	394.50
439 CASH SHORT	19.68	0.01	589.45	0.04	0.00	-589.45
440 PROFESSIONAL SERVICES	161.24	0.08	8,231.24	0.50	525.00	-7,706.24
Account Total						
	10,337.47	5.17	126,254.92	7.71	127,395.00	1,140.08
Total Department	10,337.47	5.17	126,254.92	7.71	127,395.00	1,140.08
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	3,029.64	1.51	39,436.68	2.41	44,000.00	4,563.32
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		39.60		0.00	-39.60
103 PART-TIME EMPLOYEES	2,167.13	1.08	36,063.47	2.20	42,000.00	5,936.53
121 EMPLOYER PERA CONTRIBUTIONS	345.79	0.17	5,327.69	0.33	6,450.00	1,122.31
122 EMPLOYER FICA CONTRIBUTIONS	325.19	0.16	4,459.77	0.27	5,332.00	872.23
123 EMPLOYER MEDICARE CONTRIBUTION	76.06	0.04	1,043.04	0.06	1,247.00	203.96
130 EMPLOYER PAID INSURANCE	1,636.19	0.82	18,459.83	1.13	19,600.00	1,140.17
160 LIABILITY INSURANCE	0.00		43.28		40.00	-3.28
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total						
	7,580.00	3.79	104,873.36	6.41	119,019.00	14,145.64
Total Department	7,580.00	3.79	104,873.36	6.41	119,019.00	14,145.64
Janitor						
Janitor						
210 OPERATING SUPPLIES	40.20	0.02	247.78	0.02	900.00	652.22
Account Total						
	40.20	0.02	247.78	0.02	900.00	652.22
Total Department	40.20	0.02	247.78	0.02	900.00	652.22

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 50 of 53
Report ID: L140

609 Liquor Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	169.11	0.08	160.87	0.01	100.00	-60.87
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	-263.20	-0.13	4,319.16	0.26	4,500.00	180.84
380 UTILITY SERVICES	1,724.76	0.86	11,022.91	0.67	12,500.00	1,477.09
400 REPAIRS & MAINTENANCE	42.91	0.02	1,318.63	0.08	11,000.00	9,681.37
410 RENTALS	652.82	0.33	3,003.51	0.18	750.00	-2,253.51
Account Total						
	2,326.40	1.16	19,825.08	1.21	29,850.00	10,024.92
Total Department	2,326.40	1.16	19,825.08	1.21	29,850.00	10,024.92
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total						
					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		16,000.00	0.98	16,000.00	0.00
Account Total						
			16,000.00	0.98	16,000.00	
Total Department			16,000.00	0.98	16,000.00	
Total Expenses	200,131.88	100.00	1,636,675.55	100.00	1,572,156.00	-64,519.55
Net Income (Loss)	-13,039.42	-6.52	140,841.00	8.61		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

610 Maple Grove Cemetery

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Cemetery Operations						
3410 CHARGES FOR SERVICES	0.00		2,600.00	5.61	9,000.00	-6,400.00
3411 CEMETARY LAND RENT	0.00		6,091.10	13.15	6,000.00	91.10
3621 INTEREST EARNED	6.65	0.27	760.72	1.64	4,000.00	-3,239.28
3624 MISC REVENUE - REFUNDS	0.00		500.00	1.08	300.00	200.00
3626 MONEY MARKET INTEREST	0.00		1.00		0.00	1.00
3711 BURIAL LOTS	0.00		2,000.00	4.32	4,000.00	-2,000.00
Total Department	6.65	0.27	11,952.82	25.81	23,300.00	-11,347.18
Total Revenue	6.65	100.00	11,952.82	100.00	23,300.00	-11,347.18
Expenses						
Cemetery Operations						
101 FULL-TIME EMPLOYEES - REGULAR	1,084.26	44.16	11,098.98	23.97	11,100.00	1.02
121 EMPLOYER PERA CONTRIBUTIONS	62.56	2.55	813.72	1.76	833.00	19.28
122 EMPLOYER FICA CONTRIBUTIONS	49.52	2.02	644.76	1.39	688.00	43.24
123 EMPLOYER MEDICARE CONTRIBUTION	11.57	0.47	150.76	0.33	161.00	10.24
130 EMPLOYER PAID INSURANCE	139.15	5.67	1,702.77	3.68	1,600.00	-102.77
150 WORKER'S COMPENSATION	0.00		1,024.05	2.21	900.00	-124.05
210 OPERATING SUPPLIES	0.00		87.65	0.19	500.00	412.35
212 MOTOR FUELS	0.00		0.00		500.00	500.00
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	104.00	4.24	1,022.00	2.21	980.00	-42.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		79.50	0.17	100.00	20.50
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
360 INSURANCE	-56.98	-2.32	608.38	1.31	600.00	-8.38
370 MAINTENANCE/SUPPORT FEES	0.00		1,751.52	3.78	1,560.00	-191.52
380 UTILITY SERVICES	61.26	2.49	354.62	0.77	3,000.00	2,645.38
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,806.00	10.38	8,000.00	3,194.00
440 PROFESSIONAL SERVICES	0.00		285.00	0.62	400.00	115.00
444 OTHER CONTRACTUAL SERVICES	1,000.00	40.73	21,879.98	47.25	24,000.00	2,120.02
Account Total	2,455.34	100.00	46,309.69	100.00	58,072.00	11,762.31
Total Department	2,455.34	100.00	46,309.69	100.00	58,072.00	11,762.31
Total Expenses	2,455.34	100.00	46,309.69	100.00	58,072.00	11,762.31
Net Income(Loss)	-2,448.69	-99.73	-34,356.87	-74.19		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 52 of 53
Report ID: L140

875 Community Policing Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Police						
3621 INTEREST EARNED	0.00		11.00	2.67	200.00	-189.00
Total Department			11.00	2.67	200.00	-189.00
Total Revenue	0.00	100.00	11.00	100.00	200.00	-189.00
Expenses						
Police						
Police						
150 WORKER'S COMPENSATION	0.00		274.26	66.69	300.00	25.74
210 OPERATING SUPPLIES	0.00		112.50	27.36	3,500.00	3,387.50
214 UNIFORMS	0.00		24.48	5.95	0.00	-24.48
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		1,000.00	1,000.00
Account Total			411.24	100.00	4,800.00	4,388.76
Total Department			411.24	100.00	4,800.00	4,388.76
Total Expenses	0.00		411.24	100.00	4,800.00	4,388.76
Net Income (Loss)	0.00		-400.24	-97.33		

02/04/21
09:32:50

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 12 / 20

Page: 53 of 53
Report ID: L140

877 Festival in Park Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
Revenue						
Government Wide						
3624 MISC REVENUE - REFUNDS	0.00		11,671.71	460.21	0.00	11,671.71
Total Department			11,671.71	460.21		11,671.71
Total Revenue	0.00	100.00	11,671.71	100.00	0.00	11,671.71
Expenses						
Government Wide						
EXPENSES						
430 OTHER SERVICE/CHARGES-MISC.	0.00		2,398.74	94.58	0.00	-2,398.74
442 MISS KASSON-FESTIVAL	0.00		137.42	5.42	0.00	-137.42
Account Total			2,536.16	100.00		-2,536.16
Total Department			2,536.16	100.00		-2,536.16
Total Expenses	0.00		2,536.16	100.00	0.00	-2,536.16
Net Income (Loss)	0.00		9,135.55	360.21		

Department Head Meeting

January 27th, 2021

Park Department

1. **Aquatic Center Update** – At the last Park Board meeting held on the 19th of January, the board recommended hiring the 2021 Pool manager and the 5 Supervisors that will be in charged of the facility in the summer of 2021. Josh Mitchell will return as Manager for his 8th year. Also. for supervisors, Brody Hegge, Destiny Anderson, Melissa Seljan, Madelyn Larsen and Christine Farnberg were recommended. They also recommended to hire Abby Root for working as a WSI and for the Lifeguard Water Instructor so she can teach the class to our new lifeguards.
2. **Tree Maintenance** – As of today we have spent this winter season about two full weeks on trimming trees in the SW and NE parts of town. As far as removals we have around 14 trees that citizens have call in to have removed on their boulevards. Plus, we have an additional 27 Ash Trees that will be remove before the end of March.
3. I have been working on both inventory list for all trees that we have planted over the years and all the trees that have been removed on the boulevards.
4. **Stone wall Update** – Janet Sinning who is a board member of the Park board e-mailed me on January 26th, yesterday and told me she received another large donation of money for the wall. She believes that total money donated so far for the wall would cover half of what their goal of fund raising for the wall would be.
5. I will be working on the Aquatic Center's official web page for programs and prices for this upcoming summer. I am hoping to have the page complete in early February for Amy to post on the city main web page.

Meetings or Events Attended

January 19

Park Board Meeting

January 27

Department Head Meeting

Finance Director Report

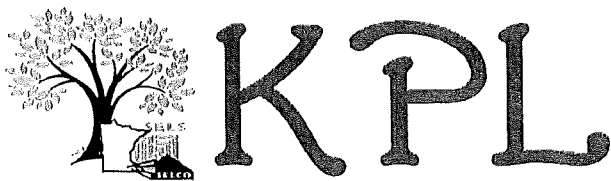
- **2020 Budgets-** Thanks to all of those who intentionally and strategically cut back on expenditures- It's appreciated!!!
Specific Estimates:
KAC Estimated Loss: \$109,000 vs Budgeted loss \$101,000= \$8000 loss increase
ARENA Estimated Loss: \$69,000 vs Budgeted loss \$56,000= \$13,000 loss increase-
Split with Dodge County= Additional City loss of \$6,500
- **Flood Funding-** After our last Department Head meeting, our flood funding from 2019 was finally received! $\$191,551.46 \times 75\% = \$143,663.60$ received. The area had not qualified for FEMA. We are fortunate that the State of MN had a funding program for this (not every state has a fund).
- **Brewery Application** – Chaotic Good Brewing Company LLC. Approval anticipated at Council meeting tonight. Scott and Molly Stroh 601 3rd Av NW.
- **2021 Capital Budget Spreadsheet-** See attached. Column of previous years' accruals + 2021 Budget equals amount available. Some have already begun planning for needed acquisitions.
- **City Property Appraisal for Insurance** –Completed. Our current agent of record has also conducted sites visits. Schedules have been shared with Department Heads. Any questions or comment?
- **Insurance Presentation to Council-** February 8.
- **Certifications to the County for Delinquencies-** \$12052.16 (\$5,335.80 which were for renter UB)
- **2021 Budget** – filed with the State- and published
- **2021 Property Tax Levy** – filed with the State
- **2021 Certification of Truth in Taxation Compliance** – filed with the State
- **PFA Compliance-** Annual report filed
- **OSHA report-** Jan has filed the annual OSHA report.
- **MERV FILTERS and HALO UV /Ionization-** Safety Committee is researching. Filters from MERV 7 to MERV 13. Plus installation of HALO unit for main furnace only (general office area). UV kills airborne.
- **Panic Buttons** - Thanks to Chief Hanson for assisting with the test for City Hall panic buttons.

- **Local Business-** Gibbs has transferred to a landscaping company out of Rochester.
- **Jan out-** approx 2/9 to 2/24- Please remit invoices to Nancy as well as any property or work comp claims.
- **Preliminary Audit work-** On January 12th the auditors began their work on the 2020 audit.
- **Auditor Workdays-** The auditors will be working on the audit March 2-4 (ideally on site on 3/3).
- **Work Comp Insurance Renewal** - new exp mod of 1.01 (savings of approximately \$14,000- even with rate increases!))
 - Incident reports and posters distributed to all department heads.

Experience Modification History

2013	0.87
2014	1.01
2015	1.10
2016	0.95
2017	0.81
2018	0.68
2019	1.01
2020	1.09
2021	1.01
	III(expected
	to greatly
2022	decrease)

- **Annual EIA report-** Federal electric utility report- Required filing back to the short form I
- **MN Cemetery Association-** Instead of "Ted Talks", they have "Dead Talks".
- **20 Year Plan updates** – Department Head updates received, full report is in progress. Department information and updates is important for Council strategy discussions. Council will have their work session March 6th.
- **Standing**
December financial drafts distributed- preliminary as December/year-end is not yet complete



Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

Department Head Meeting

January 27, 2021

- **Library Activities –**

- 105 “Take & Make” craft kits were distributed in December.
- I attended webinars on Jan. 5 on VISTA Volunteers, on Jan. 25 for the state annual library report and will attend one on Jan. 29 on COVID protocols for libraries.
- Fire alarm system was tested on January 13.
- Library hosted a live-streamed author interview with Pernell Meier, author and former Kasson resident on January 14.
- Extended copy center service to contactless curbside “Print and Go.”
- Inventory occurring now from January 26-29.
- Library staff continues to provide virtual and in-person programs, including:
 - Posting a new online storytime each Friday, on our YouTube channel
 - Free “Take & Make” Craft kits for January and beyond.
 - Book deliveries on 1st & 3rd Wednesdays to daycares, homebound, special need and nursing home patrons.
 - Exam proctoring

- **Looking Ahead**

- Assisting book clubs to meet when possible, using video-conferencing technology
- Virtual “Blind Date with a Book” program will take place in February.
- Summer Reading Program planning each Tuesday during Staff Meetings.
- I will complete the required State Report for libraries during February and March.

- **Policies Project**

- Final approval for Collection Development Policy and Internet Acceptable Use Policy
- First reading for Volunteer Policy (including application, procedure sheet, background check)

- **Building Report –**

On Friday December 18, 2020, five of us met with Kraus-Anderson representatives to begin discussion and ask questions so that plans may be formulated.

Kraus-Anderson identifies 7 major corrections with projected costs for each. The December 18 discussion included time to begin assessing which repairs the city might be qualified to undertake, as well

as whether any other firm might also be invited to bid on the outlined repairs. ICS will be looking at the building plans, as well as the assessments from Kraus-Anderson.

Meetings and Events

January 5	Staff meeting
	Webinar on VISTA Volunteers
January 6	Book deliveries to daycares, homebound, special needs and nursing home patrons
January 12	Staff meeting
	Library Board meeting
January 13	Fire alarm system tested
January 14	Meeting on 3D Printer Policy
	Livestreamed author talk
January 19	Staff meeting
	Inventory meeting
January 20	Book deliveries to daycares, homebound, special needs and nursing home patrons
January 21	Book Club meeting
January 25	Staff meeting
	Webinar on annual state library report
January 26-29	Inventory conducted
January 27	Department Head meeting
January 29	REALM Webinar on protocols for libraries during COVID



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: Mayor and City Council
From: Police Chief Joshua Hanson
CC: City Administrator
Date: 1/27/2021
Re: January Department Head Report for the Kasson Police Department

Towards Zero Deaths. Officers worked 4 out of our 24 hours of TZD funded overtime for extra DWI enforcement. The remaining 20 hours will be rolled over into the August/September DWI wave. During the extra enforcement wave, Kasson officers made 3 DWI arrests, which is about average for our department.

According to preliminary numbers, 395 people lost their lives in crashes on Minnesota roads in 2020. This is compared to 364 deaths in 2019. 118 of the fatalities were speed-related. We have also seen an increase in speeding violations in the city.

Jessica Schleck, the TZD Coordinator for our area, is working on a speed pilot project using a dynamic speed sign, similar to the signs on 16th Street NE. We are going to place a dynamic sign on 5th Ave NE between 10th and 11th Street. Jessica is working with Public Works on the placement of the sign.

Full-Time Officer Interviews. We interviewed three of the part-time officers for full-time officer positions. Justin Kotajarvi was selected to fill one of the open positions.

Annual Reports. We have been working on submitting data for annual reports to different agencies. Reports were completed for compliance with POST policy training and compliance, along with alleged misconduct. We also worked with the city clerk to submit the required information for police state aid.

Snow Emergency Violations. We issued 24 citations for snow emergency violations after vehicles were plowed around and towed 1 vehicle.

Calls for Service. The number of calls for service so far in January is about average. Our officers have made several drug-related arrests and are working with other police agencies to develop cases.

Meetings and Events

Emergency Services Jan. 6

Drug Court Jan 7, 14

City Council Jan 13

Dodge County TZD Jan 26

To: Timothy Ibisch

Date: 1/27/21

Agenda Heading: Department Head Meeting

- **Dodge County Ice Arena** – Once the Governor lifted the pause for gyms and recreation centers we reopened under those stipulations. We created a 12 station skills program. We did this over the holidays and had over 300 kids participating during the 7 days we ran it. Since then youth and high school have started back up, on January 4th, and are running at full tilt. The criteria for each of the programs are 2 spectators/ player but not to exceed 150 people for a HS game. DCYH is trying to lock up a district, region and state tournament with our arena being the host. Some of the arenas that were granted these tournaments can no longer host with the extension of the seasons. If this happens we will be very busy with the youth and HS seasons until late March. We now have the outdoor rink going and the ice is in very good shape. We got a late start on it due to the early mild winter and the timing of the pause. Our weekend staff has done a great job of using the snow blower to keep it usable.



Dept. Head 1-27-21

Electric Dept.

"How wonderful it is that nobody need wait a single moment before starting to improve the world."
— Anne Frank

Tree Work – Working on 2 trees removals for Park that are near electric lines. Spot trimming for clearance as time allows. Olsen scheduled to remove 1 hazard tree at 308 3rd St NW when time allows.

Engineering – Steve Cook is working on HWY 57 rebuild for lighting and existing infrastructure relocation work. He is also working on a "test" block for undergrounding secondaries in NW, removal and refeeding of a hazard overhead primary feeding the Carriage House Vet Hospital area.

MMUA - Safety trainings will be online until further notice

Miscellaneous – Day to day operations and mapping has kept the Electric Dept. personal busy! Kyle and Eric have been out every day gathering info with the until it snowed and Jarrod has been entering it as it comes in as well as cleaning up the map to accurately reflect locations. Still a lot more to do! End of year inventory complete. We will be optimizing that list and labeling the North Building ASAP. Yearly truck acoustic and structural testing done. AMI quote's, research and phone calls made. Fault on West Main St. lights troubleshooting and repaired.

Meetings –

1/5/21-	Chris Christensen	Tantalus
1/11/21-	People's Energy Cooperative	AMI / Tantalus
1/13/21-	Ethan Sweet	BSE / Itron AMI
1/20/21-	Ryan Scharnott	Altec / New Bucket final design approval
1/20/21	CMPAS	Board Meeting



To: City Council

Date: 1/27/21

Agenda Heading: Water/Wastewater Department Report

- **I & I Planning.** WHKS has nearly completed the manhole inspections, we dig up a few of the manholes on their list, the rest will have to wait till spring.
- **COVID 19.** The state is requiring masks to be worn in all public areas and buildings.
- **Wells.** The roof and siding have been completed on well 2, we also have the meter in place and started using the well on a regular basis, Automatic Systems can now complete the SCADA upgrades. The piping for well 4 has arrived and we will start to install. Well 5 had air issues that were fixed by installing an air release valve, we also had to adjust the variable frequency drive to help eliminate the air issue.
- **Sanitary Sewer Collection System.** Hydro-Klean was in town this month to finish up cleaning and televising, they may have to come back later to do some spot cleaning.
- **Flow Amounts.** The city pumped 13.8 million gallons from wells 4 and 5. The wastewater treatment plant treated 19.6 million gallons, 2.0 million gallons was received from Mantorville, these are all for the month of December.
- **Meter Reading.** The city continues to look at different options for the meter reading system. We are finding some meter readings don't match up with what the billing system are showing up on the bills, we are continuing to correct this issue.
- **Meter change outs.** The city has seen an increase in the number of meters that need to be changed out due to the radio transmitters battery losing power, most are in the 20-year-old range. These are being changed out as needed, we do about 6 a month.
- **Lift Stations.** Cleaned the main lift station, pump 4 is making unusual sounds, Nelson Pump Repair was here and removed the pump for repairs, pump is still at the repair shop.

- **Wastewater Treatment Plant.** Dakota Supply Grope has installed a new MLSS pump to see if this will eliminate the plugging issue we were having with the original pumps. Working with the engineer to see where we go from here regarding the other two pumps.
- **Water Distribution System.** The city had a water main break on 7th St. NE near the east side water tower.
- **Personnel.** The city interviewed 4 people for the position of W/WW operator, all were good candidates, a recommendation will be forwarded to the council. Staff helped out with snow plowing.
- **Training.** Dan Trapp and Dave Vosen Completed on line training that was put on by Minnesota Rural Water Association.
- **Meeting.** Had an on-line meeting regarding the reeds that are used in the reed beds, they are classified as Restricted Noxious Weeds, this is where the biosolids from the treatment plant are stored. This meeting was put on by the University of Minnesota, also attended by MPCA, MDA, EPA, and cities that have reed beds.



INTERESTED IN PUTTING YOUR DEGREE TO WORK?
THE URBAN AND REGIONAL STUDIES INSTITUTE (URSI)
PRESENTS:
CAREER DAY

Tuesday, February 9, 2021 • 11:00AM – 12:00PM

This Event will be Virtual!

All are welcome as four URSI Alum provide their perspectives and answer your questions on their careers in Local Government Management and Urban Planning.

.....

Career Day Panel

Field	Panelist	Organization
Local Government Management	Tim Ibisch	City of Kasson, MN
	Sabrina Hille	City of Maple Lake MN
Urban Planning	Angela Piltaver	MnDOT
	David Olson	City of Lakeville, MN

We will send out a Zoom Link one day prior to the event