

KASSON CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, June 28, 2023
6:00 PM

PLEDGE OF ALLEGIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions, or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Councilmember requests that it be added, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. Minutes from June 14, 2023
 - b. Claims processed after the June 14, 2023 regular meeting, as audited for payment
 - c. Evaluations:
 - i. Michelle McCaughtry Library Director Remove from Probation
 - d. Committee/Commission/Board Minutes:
 - i.
 - e. Conferences:
 - i.
 - f. Pay Estimates as required
 - i.
 - g. Resolutions Accepting Donations
 - i. Park Board-WPA wall signage
 - ii. Library-estate bequest

B. VISITORS TO THE COUNCIL

1. Tony Paulson-regarding ATV, UTV, bike trails/traveling on private property

C. MAYOR'S REPORT

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already has had a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORTS

G. OLD BUSINESS

1. Mike Bubany-2023 Bonding Recommendations
2. Assessment Policy review-Councilmember Johnson
3. Kasson Parks Survey
4. Downtown Parking Study

H. NEW BUSINESS

1. Legion Event Permit Request
2. EV Charging Stations-Councilmember Ferris

I. ADMINISTRATOR'S REPORT

1. Fire Department Call – charges
2. Late payment for utility bills

J. ENGINEER'S REPORT

1. Project Updates

K. PERSONNEL

1. Cleaning Services/Staff

L. ATTORNEY

1. 15 7th St NW

M. ADDITIONAL ITEMS

1. Rolling Hills Transit
2. SE MN Legal Aid
3. Fireworks Permit
4. May Finance Reports

N. ADJOURN

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED
FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 1,139,656.88

DATE APPROVED: 06-28-2023

#1 \$613,463.35
#2 62,320.88
#3 61,562.59
#4 446,132.60

\$1183,479.42

- 43,822.54

(VOID - Fund 247)

\$1,139,656.88

06/15/23
16:03:08

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/23
For Pay Date: 06/16/23

Page: 1 of 4
Report ID: AP100V

For Pay Date = 06/16/23
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42089		5098 ELAN FINANCIAL SERVICES	273.63						
	04/28/23	CORRECTION TAPE	2.87			101 210 4210	210		1010
	05/01/23	LINED NOTE PADS	11.38			101 210 4210	210		1010
	05/03/23	VACUUM CLNR BAGS	16.95			101 210 4210	220		1010
	05/06/23	T TISSUE	23.26			101 210 4210	210		1010
	05/09/23	THERMAL PAPER	64.95			101 210 4210	210		1010
	05/11/23	LED BULBS	75.68			101 210 4210	220		1010
	05/11/23	CAR WASH CLNR	4.19			101 210 4210	220		1010
	05/30/23	COMPRESSED AIR DUSTER	36.99			101 210 4210	210		1010
	05/31/23	STAMPS	37.80			101 210 4210	210		1010
	05/04/23	INTEREST CREDIT	-0.44			101 210 4210	430		1010
42090		5098 ELAN FINANCIAL SERVICES	163.76						
	05/18/23	WRIST BANDS/INK PAD	113.30			101 514 4514	210		1010
	05/15/23	SHELF LINERS	50.46			609 976 4976	210		1010
42091		5098 ELAN FINANCIAL SERVICES	768.12						
	05/26/23	LIBRARY SUPPLIES	319.09			211 550 4550	210		1010
	05/26/23	LIBRARY SUPPLIES	170.93			211 550 4550	210		1010
	05/30/23	MINI HD PROJECTOR	278.10			211 550 4550	441		1010
		Total for Vendor:	1,205.51						
42088		4214 HESELTON CONSTRUCTION LLC	428,126.62						
	06/09/23	REQ #2-16th ST ROUNDABOUT	428,126.62*			426 311 4311	430		1010
		Total for Vendor:	428,126.62						
42094		2490 J & M DISPLAYS INC	8,700.00						
	06/15/23	2023 FIREWORKS DISPLAY-FESTIVA	8,700.00*			877 100 4000	430		1010
		Total for Vendor:	8,700.00						
42005		6405 MAGUIRE IRON INC	19,000.00						
	06/01/23	REQ #13-FAIRGROUNDS WATER TOWE	19,000.00			601 1650			1010

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CITY OF KASSON
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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42006		6405 MAGUIRE IRON INC	85,500.00						
	06/01/23	REQ #14-FAIRGROUNDS WATER TOWE	85,500.00			601 1650			1010
		Total for Vendor:	104,500.00						
42092		6632 SAM'S CLUB MC/SYNCH	3,836.52						
	05/24/23	K.A.C. CONCESSIONS	2,414.26			101 514 4514	262		1010
	05/24/23	K.A.C. KITCHEN SUPPLIES	21.96			101 514 4514	210		1010
	05/24/23	SALES TAX	1.50			101 514 4514	210		1010
	05/24/23	SALES TAX	-1.50			101 2025			1010
	05/24/23	D C TRANSIT TAX	0.11			101 514 4514	210		1010
	05/24/23	D C TRANSIT TAX	-0.11			101 2026			1010
	06/06/23	K.A.C. CONCESSIONS	1,430.30			101 514 4514	262		1010
	06/07/23	SAM'S CREDIT	-30.00			101 514 4514	262		1010
		Total for Vendor:	3,836.52						
42004		6525 SCHUMACHER EXCAVATING INC	67,094.70						
	06/06/23	REQ #2 VAIL PROP DEVELOPMENT	67,094.70*			246 650 4650	430		1010
		Total for Vendor:	67,094.70						
		# of Claims	9	Total:	613,463.35	# of Vendors	6		

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/23

Page: 3 of 4
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$4,223.45
211 Library Fund	
1010 CASH-OPERATING	\$768.12
246 Vail Property	
1010 CASH-OPERATING	\$67,094.70
426 16th St NW	
1010 CASH-OPERATING	\$428,126.62
601 Water Fund	
1010 CASH-OPERATING	\$104,500.00
609 Liquor Fund	
1010 CASH-OPERATING	\$50.46
877 Festival in Park Fund	
1010 CASH-OPERATING	\$8,700.00
Total:	\$613,463.35

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6 / 23

Page: 4 of 4
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

See signature page

Council Member

Council Member

#2

06/22/23
15:20:32

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/23
For Pay Date: 06/16/23

Page: 1 of 6
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42180	E	34 CITY OF KASSON	27,993.88						
	05/25/23	CITY UTILITIES-C H	333.30			101 194 4194	380		1010
	05/25/23	CITY UTILITIES-P D	335.48			101 210 4210	380		1010
	05/25/23	CITY UTILITIES-STR LTS (LED)	364.35			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-STREET LTS	32.06			101 310 4310	380		1010
	05/25/23	CITY UTILITIES-F D	278.68			101 220 4220	380		1010
	05/25/23	CITY UTILITIES-MAIN STR LTS	485.10			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-MANT AV STR LTS	138.02			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-STREET LTS	2,568.17			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-K.A.C.-HIGH FLO	120.96			101 514 4514	380		1010
	05/25/23	CITY UTILITIES-K.A.C.-LOW FLOW	100.41			101 514 4514	380		1010
	05/25/23	CITY UTILITIES-N2 BALL PARK LT	612.01			101 517 4517	380		1010
	05/25/23	CITY UTILITIES-NO. PARK #3	617.94			101 517 4517	380		1010
	05/25/23	CITY UTILITIES-NO. PARK MAINT	168.21			101 522 4522	380		1010
	05/25/23	CITY UTILITIES-E SHELTER-VETS	39.12			101 522 4522	380		1010
	05/25/23	CITY UTILITIES-NO. PARK CONCES	39.37			101 517 4517	380		1010
	05/25/23	CITY UTILITIES-VETS PARK ATHL	29.36			101 517 4517	380		1010
	05/25/23	CITY UTILITIES-NE YOUTH BALL F	30.26			101 517 4517	380		1010
	05/25/23	CITY UTILITIES-W SHELTER-VETS	33.34			101 522 4522	380		1010
	05/25/23	CITY UTILITIES-NO. PARK #1	73.93			101 310 4310	380		1010
	05/25/23	CITY UTILITIES-WELL #4	2,120.26			601 941 4941	380		1010
	05/25/23	CITY UTILITIES-WELL #2	2,218.01			601 941 4941	380		1010
	05/25/23	CITY UTILITIES-WELL #3	93.10			601 941 4941	380		1010
	05/25/23	CITY UTILITIES-WELL #5	1,599.60			601 941 4941	380		1010
	05/25/23	CITY UTILITIES-8 AV WATER TOW	366.92			601 941 4941	380		1010
	05/25/23	CITY UTILITIES-LITTLES LIFT ST	93.98			602 948 4948	380		1010
	05/25/23	CITY UTILITIES-LIQUOR STORE	792.84			609 979 4979	380		1010
	05/25/23	CITY UTILITIES-NO. PARK #4	29.75			101 522 4522	380		1010
	05/25/23	CITY UTILITIES-WWTP-WA/SE	88.11			602 947 4947	380		1010
	05/25/23	CITY UTILITIES-WWTP-ELECTRIC	6,981.70			602 947 4947	381		1010
	05/25/23	CITY UTILITIES-WWTP-BASEMENT	24.56			602 947 4947	380		1010
	05/25/23	CITY UTILITIES-WWTP-GARAGE	20.61			602 947 4947	380		1010
	05/25/23	CITY UTILITIES-NO. PARK #2	33.86			101 522 4522	380		1010
	05/25/23	CITY UTILITIES-OLD WATER TOWER	61.47			101 526 4526	430		1010
	05/25/23	CITY UTILITIES-D C AMBULANCE S	144.44			101 417 4417	380		1010
	05/25/23	CITY UTILITIES-P.W.B. 1/2	418.81			101 310 4310	380		1010

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/23
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	05/25/23	CITY UTILITIES-P.W.B. 1/2	418.81			604 957 4957	380		1010
	05/25/23	SALES TAX-P.W.B.-CL	24.85			604 957 4957	380		1010
	05/25/23	SALES TAX-P.W.B.-CL	-24.85			604 2025			1010
	05/25/23	D C TRANSIT TAX-P.W.B.-CL	1.81			604 957 4957	380		1010
	05/25/23	D C TRANSIT TAX-P.W.B.-CL	-1.81			604 2026			1010
	05/25/23	SALES TAX-P.W.B.-WA	0.82			604 957 4957	380		1010
	05/25/23	SALES TAX-P.W.B.-WA	-0.82			604 2025			1010
	05/25/23	D C TRANSIT TAX-P.W.B.-WA	0.06			604 957 4957	380		1010
	05/25/23	D C TRANSIT TAX-P.W.B.-WA	-0.06			604 2026			1010
	05/25/23	CITY UTILITIES-D C ICE ARENA	4,577.54			606 516 4516	380		1010
	05/25/23	CITY UTILITIES-ELECTRONIC SIGN	40.66			101 111 4111	430		1010
	05/25/23	CITY UTILITIES-PARK & RIDE LOT	69.17			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-16 ST-E OF BRID	121.84			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-16 ST-CENTER	159.35			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-16 ST-W OF BRID	87.55			101 316 4316	380		1010
	05/25/23	CITY UTILITIES-LIBRARY	925.97			211 550 4550	380		1010
	05/25/23	CITY UTILITIES-LIONS PARK SHEL	41.05			101 522 4522	380		1010
	05/25/23	CITY UTILITIES-MEADOWLAND SHEL	34.49			101 522 4522	380		1010
	05/25/23	OUTLETS-VETS PARK PRKG LOT	29.36			101 522 4522	380		1010
		Total for Vendor:	27,993.88						
42183	E	108 MN DEPARTMENT OF REVENUE	20,898.00						
	06/14/23	MAY-UTILITIES SALES TAX	436.00			601 2025			1010
	06/14/23	MAY-UTILITIES SALES TAX	18,487.00			604 2025			1010
	06/14/23	MAY-SALES TAX PAYABLE	211.00			101 2025			1010
	06/14/23	MAY-SALES TAX PAYABLE	4.00			211 2025			1010
	06/14/23	MAY-SALES TAX PAYABLE	57.00			604 2025			1010
	06/14/23	MAY-USE TAX PAYABLE	349.00			604 2025			1010
	06/14/23	MAY-USE TAX PAYABLE	77.00			609 2025			1010
	06/14/23	MAY-UTILITIES D C TRANSIT TAX	31.00			601 2026			1010
	06/14/23	MAY-UTILITIES D C TRANSIT TAX	1,196.00			604 2026			1010
	06/14/23	MAY-D C TRANSIT TAX PAYABLE	15.00			101 2026			1010
	06/14/23	MAY-D C TRANSIT TAX PAYABLE	4.00			604 2026			1010
	06/14/23	MAY-D C TRANSIT USE TAX PAYABL	25.00			604 2026			1010
	06/14/23	MAY-D C TRANSIT USE TAX PAYABL	6.00			609 2026			1010
		Total for Vendor:	20,898.00						

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/23
For Pay Date: 06/16/23

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42184	E	973 MN DEPT OF REVENUE	13,429.00						
	06/14/23	MAY-LIQUOR STORE SALES TAX	12,746.00			609 2025			1010
	06/14/23	MAY-LIQUOR STORE D C TRNS TAX	683.00			609 2026			1010
		Total for Vendor:	13,429.00						
		# of Claims	3	Total:	62,320.88	# of Vendors	0		
		Total Electronic Claims			62,320.88				
		Total Non-Electronic Claims							

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CITY OF KASSON
Claim from Another Period Cancelled in this Period
For the Accounting Period: 6/23
For Pay Date: 06/16/23

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Report ID: AP100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Cancelled in 6/23 **** *** Claim from another period (12/22) ****								
40824		5447 ABILI T HOLDINGS LLC	43,822.54					
		12/15/22 2nd 1/2 '22 TIF REIMBURSEMENT	43,822.54			247 650 4650	430	1010
# of Claims			1	Total:		43,822.54		

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CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 6/23

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$7,897.87
211 Library Fund	
1010 CASH-OPERATING	\$929.97
247 1004 Assisted Living	
1010 CASH-OPERATING	\$-43,822.54
601 Water Fund	
1010 CASH-OPERATING	\$6,864.89
602 Sewer Fund	
1010 CASH-OPERATING	\$7,208.96
604 Electric Fund	
1010 CASH-OPERATING	\$20,536.81
606 ICE ARENA	
1010 CASH-OPERATING	\$4,577.54
609 Liquor Fund	
1010 CASH-OPERATING	\$14,304.84
Total:	\$18,498.34

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 6 / 23

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Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____

See signature page

Council Member

Council Member

06/22/23
16:49:07

CITY OF KASSON
Claim Approval List
For the Accounting Period: 6/23
For Pay Date: 06/23/23

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Report ID: AP100V

#3

For Pay Date = 06/23/23

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42096		2373 ARROW BUILDING CENTER	44.48						
	1755908	05/11/23 WOOD LATH	28.55			101 310 4310	220		1010
	1795316	05/31/23 2x10x8 GRND CONTACT TREATED	15.93			101 522 4522	220		1010
		Total for Vendor:	44.48						
42097		203 BAKER & TAYLOR INC	960.24						
	2037481399	04/25/23 BOOKS	106.04			211 550 4550	218		1010
	2037488172	04/25/23 BOOKS	155.42			211 550 4550	218		1010
	2037498686	05/01/23 BOOKS	34.23			211 550 4550	218		1010
	2037499005	05/01/23 BOOKS	439.02			211 550 4550	218		1010
	2037520075	05/09/23 BOOKS	25.56			211 550 4550	218		1010
	2037521887	05/10/23 BOOKS	31.68			211 550 4550	218		1010
	2037551124	05/23/23 BOOKS	103.30			211 550 4550	218		1010
	2037556266	05/24/23 BOOKS	64.99			211 550 4550	218		1010
		Total for Vendor:	960.24						
42098		6248 BLUE PEAK CONSULTING LLC	2,240.18						
	23125	06/09/23 PAR360 SUBSCRIPTION TO 12/31	2,240.18			101 220 4220	330		1010
		Total for Vendor:	2,240.18						
42099		22 BORDER STATES INDUSTRIES INC	42,365.88						
	926401596	06/02/23 TANTALUS METERS	42,365.88			604 957 4957	260		1010
		Total for Vendor:	42,365.88						
42100		5627 CORE & MAIN LP	1,349.55						
	S964875	06/02/23 REP CLP/CPLG/REP CLP	1,349.55			601 943 4943	220		1010
		Total for Vendor:	1,349.55						
42101		2381 CUSTOM ALARM	104.00						
	549830	05/10/23 FIRE ALARM MONITOR 6/1-8/31	104.00			211 550 4550	444		1010
		Total for Vendor:	104.00						
42102		707 FASTENAL COMPANY	34.77						
	ROC352923	06/01/23 MISC HDWE	34.77			601 943 4943	220		1010
		Total for Vendor:	34.77						

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CITY OF KASSON
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For Pay Date = 06/23/23

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42103		28 GRAYBAR ELECTRIC	261.72						
	9331905257	04/27/23 LIGHTING-ARENA	380.39			604 959 4959	429		1010
	9332427617	06/05/23 or-LIGHTING-ARENA	-118.67			604 959 4959	429		1010
		Total for Vendor:	261.72						
42104		6301 HY-VEE ACCOUNTS RECEIVABLE	595.30						
	5878356115	05/28/23 K.A.C. CONCESSIONS	72.00			101 514 4514	262		1010
	5878391865	05/29/23 K.A.C. CONCESSIONS	180.00			101 514 4514	262		1010
	5878665271	06/05/23 K.A.C. CONCESSIONS	185.28			101 514 4514	262		1010
	5878731542	06/06/23 K.A.C. CONCESSIONS	5.36			101 514 4514	262		1010
	5878744364	06/07/23 K.A.C. CONCESSIONS	40.00			101 514 4514	262		1010
	5878791660	06/08/23 K.A.C. CONCESSIONS	103.68			101 514 4514	262		1010
	5878792705	06/08/23 K.A.C. CONCESSIONS	8.98			101 514 4514	262		1010
		Total for Vendor:	595.30						
42105		89 METRO SALES INC	151.53						
	2292995	05/25/23 QTRLY MAINT-B&W 5/25-8/24	92.00			211 550 4550	370		1010
	2292995	05/25/23 QTRLY MAINT-CLR 5/25-8/24	59.53			211 550 4550	370		1010
		Total for Vendor:	151.53						
42106		4213 NEUMAN POOLS INC	2,058.79						
	9016	05/29/23 CHANNEL GRATES/FLOW METER	983.69			101 514 4514	220		1010
	9125	06/04/23 20 PARALLEL GRATES	1,075.10			101 514 4514	220		1010
		Total for Vendor:	2,058.79						
42107		6633 OLSON MOTOR REPAIR LLC	3,044.25						
	19424	04/12/23 REPAIR POOL PUMP MOTORS	3,044.25			101 514 4514	400		1010
		Total for Vendor:	3,044.25						
42108		5344 PERA	114.20						
	05/31/23	WILLIAMSON OMITTED DED 2/16/19	114.20			609 2174			1010
		Total for Vendor:	114.20						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42167		5773 THE ARBITRAGE GROUP INC	1,000.00						
	86229 05/17/23	REBATE REPORT-G.O. 2022A BOND	250.00*			424 196 4196	430		1010
	86229 05/17/23	REBATE REPORT-G.O. 2022A BOND	250.00*			601 944 4944	430		1010
	86229 05/17/23	REBATE REPORT-G.O. 2022A BOND	250.00*			602 949 4949	430		1010
	86229 05/17/23	REBATE REPORT-G.O. 2022A BOND	250.00*			605 964 4964	430		1010
		Total for Vendor:	1,000.00						
42109		102 THE TREEHOUSE	5,124.27						
	I0216890 05/16/23	REIMB'D-22 BLVD TREES	2,525.00			101 1151			1010
	I0216890 05/16/23	CITY SHARE-BLVD TREES	2,599.27*			101 524 4524	430		1010
		Total for Vendor:	5,124.27						
42110		5035 VALLI INFORMATION SYSTEMS INC	2,113.43						
	88645 05/31/23	UTILITY BILLING MAILING	422.69			601 944 4944	325		1010
	88645 05/31/23	UTILITY BILLING MAILING	422.69			602 949 4949	325		1010
	88645 05/31/23	UTILITY BILLING MAILING	845.36			604 959 4959	325		1010
	88645 05/31/23	UTILITY BILLING MAILING	422.69			605 963 4963	325		1010
		Total for Vendor:	2,113.43						
		# of Claims	16	Total:	61,562.59	# of Vendors	16		

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$13,107.27
211 Library Fund	
1010 CASH-OPERATING	\$1,215.77
424 Hwy 57	
1010 CASH-OPERATING	\$250.00
601 Water Fund	
1010 CASH-OPERATING	\$2,057.01
602 Sewer Fund	
1010 CASH-OPERATING	\$672.69
604 Electric Fund	
1010 CASH-OPERATING	\$43,472.96
605 Storm Water	
1010 CASH-OPERATING	\$672.69
609 Liquor Fund	
1010 CASH-OPERATING	\$114.20
Total:	\$61,562.59

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

APPROVED _____ Council Member
_____ Council Member

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42153		2529 A H HERMEL COMPANY	295.88						
	978550	06/08/23 POP FOR RESALE	179.60			609 975 4975	254		1010
	978550	06/08/23 WATER	16.81			609 975 4975	259		1010
	978550	06/08/23 DUM DUMS	18.02			609 976 4976	343		1010
	978550	06/08/23 SALES TAX	1.24			609 976 4976	343		1010
	978550	06/08/23 SALES TAX	-1.24			609 2025			1010
	978550	06/08/23 D C TRANSIT TAX	0.09			609 976 4976	343		1010
	978550	06/08/23 D C TRANSIT TAX	-0.09			609 2026			1010
	978550	06/08/23 BAGS	72.50			609 975 4975	210		1010
	978550	06/08/23 SALES TAX	4.98			609 975 4975	210		1010
	978550	06/08/23 SALES TAX	-4.98			609 2025			1010
	978550	06/08/23 D C TRANSIT TAX	0.36			609 975 4975	210		1010
	978550	06/08/23 D C TRANSIT TAX	-0.36			609 2026			1010
	978550	06/08/23 FREIGHT	8.95			609 975 4975	335		1010
		Total for Vendor:	295.88						
42111		2693 AFFORDABLE PORTABLES	736.00						
	18951	06/01/23 JUNE PORTABLES-8 STD UNITS	736.00			101 522 4522	410		1010
		Total for Vendor:	736.00						
42186		6464 ALBERS, IAN	394.09						
	06/23/23	MILES-MTGS & MEAL	32.22			290 650 4650	333		1010
	06/23/23	MILES-VARIOUS INSPECTIONS	24.75*			101 191 4191	331		1010
	06/23/23	MILES TO CO. RECORDER	8.91*			101 191 4191	331		1010
	06/23/23	SUPPLIES-CHAMBER OF COMM MTG	66.98			290 650 4650	430		1010
	06/23/23	SUBWAY-CHAMBER MTG MEAL	261.23			290 650 4650	430		1010
		Total for Vendor:	394.09						
42112		4525 BOLSTER, MIKE	195.49						
	05/31/23	SAFETY BOOT REIMBURSEMENT	97.74			601 943 4943	433		1010
	05/31/23	SAFETY BOOT REIMBURSEMENT	97.75			602 948 4948	433		1010
		Total for Vendor:	195.49						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42154		5239 BREAKTHRU BEVERAGE MN WINE &	2,831.47						
	110661013	06/07/23 LIQUOR	2,494.82			609 975 4975	251		1010
	110661013	06/07/23 WINE	280.00			609 975 4975	251		1010
	110661013	06/07/23 NA BEVERAGE	30.11			609 975 4975	254		1010
	110661013	06/07/23 FREIGHT	26.54			609 975 4975	335		1010
		Total for Vendor:	2,831.47						
42113		2410 CENTRAL MUNICIPAL POWER AGCY	269,582.25						
	7502 05/31/23	CMPA DUES-MAY	1,500.00			604 959 4959	334		1010
	7502 05/31/23	FEES FOR SERVICES	1,228.92			604 959 4959	430		1010
	7502 05/31/23	PURCH'D POWER	167,243.71			604 956 4956	381		1010
	7502 05/31/23	PURCH'D POWER-TRANSMISSION	49,932.37			604 956 4956	381		1010
	7502 05/31/23	CAPACITY PURCHASED-MAY	47,992.95			604 956 4956	381		1010
	7502 05/31/23	CIP MONTHLY ASSMNT-MAY	1,684.30			604 959 4959	429		1010
		Total for Vendor:	269,582.25						
42114		5748 CHRISTENSON, JULIA	4.69						
	06/15/23	K.A.C. CONCESSIONS	4.69			101 514 4514	262		1010
		Total for Vendor:	4.69						
42155		5667 CINTAS	185.70						
	4157817477	06/07/23 MATS-L.S.	92.85*			609 979 4979	410		1010
	4158499999	06/14/23 MATS-L.S.	92.85*			609 979 4979	410		1010
		Total for Vendor:	185.70						
42115		6417 COOPERATIVE RESPONSE CENTER INC	864.23						
	0150114 05/31/23	MAY '23-DISPATCH FEES	864.23			604 957 4957	444		1010
		Total for Vendor:	864.23						
42171		6642 CROWN UNDERGROUND LLC	7,857.50						
	23-0691 06/16/23	BORE-16 ST 3ph EXTENSION	7,857.50			604 957 4957	444		1010
		Total for Vendor:	7,857.50						

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42116		5156 DODGE COUNTY INDEPENDENT/DODGE	90.00						
	16121	06/01/23 AD-GRADUATION SECTION	90.00			101 140 4140	343		1010
		Total for Vendor:	90.00						
42117		6637 ENDRES WINDOW CLEANING INC	219.05						
	145601	06/15/23 CLEAN WINDOWS @ C H	219.05			101 194 4194	400		1010
		Total for Vendor:	219.05						
42118		4104 FARMERS TOP SOIL INC	165.76						
	10471	05/31/23 SCREENED TOPSOIL	165.76			101 312 4312	220		1010
		Total for Vendor:	165.76						
42119		2618 FIRE SAFETY USA INC	230.00						
	173126	05/31/23 5" REPL DISK/5" REPL RUB. SEAT	230.00			101 220 4220	220		1010
		Total for Vendor:	230.00						
42120		56 GILLETTE PEPSI ROCHESTER	2,277.60						
	9306972	05/23/23 POP FOR RESALE-K.A.C.	1,077.60			101 514 4514	262		1010
	9309203	06/06/23 POP FOR RESALE-K.A.C.	360.80			101 514 4514	262		1010
	9310254	06/13/23 POP FOR RESALE-K.A.C.	448.00			101 514 4514	262		1010
	9311295	06/20/23 POP FOR RESALE-K.A.C.	391.20			101 514 4514	262		1010
		Total for Vendor:	2,277.60						
42121		5242 GOPHER STATE ONE CALL	249.75						
	3051085	05/31/23 185 LOCATES-MAY '23	249.75			604 957 4957	437		1010
		Total for Vendor:	249.75						
42122		2462 HOISINGTON KOEGLER GROUP INC	1,433.75						
	019-041-42	06/11/23 PLANNING SERVICES-APR/MAY	832.50			101 191 4191	440		1010
	019-041-42	06/11/23 P&Z MTGS	601.25			101 191 4191	440		1010
		Total for Vendor:	1,433.75						
42124		6636 HOMEWARD BOUND THEATRE COMPANY	600.00						
	06/07/23	SRP ENTERTAINMENT	600.00			211 550 4550	441		1010
		Total for Vendor:	600.00						

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42125		6307 IMS CONTRACTING LLC	16,327.76						
	2800	06/12/23 MAIN BREAK-1003 8 ST NW	3,869.46			601 943 4943	400		1010
	2801	06/12/23 MAIN BREAK-1101 7 AV SW	4,611.50			601 943 4943	400		1010
	2802	06/12/23 MAIN BREAK-301 8 ST SE	7,846.80			601 943 4943	400		1010
		Total for Vendor:	16,327.76						
42165		6258 JEREMY'S LAWN CARE	1,790.00						
	2203	06/22/23 MOWING-6/21/23	200.59			605 963 4963	444		1010
	2203	06/22/23 MOWING-6/21/23	41.77*			601 943 4944	444		1010
	2203	06/22/23 MOWING-6/21/23	323.31			602 947 4947	444		1010
	2203	06/22/23 MOWING-6/21/23	5.66			602 948 4948	444		1010
	2203	06/22/23 MOWING-6/21/23	186.43			604 957 4957	444		1010
	2203	06/22/23 MOWING-6/21/23	715.06			101 522 4522	444		1010
	2203	06/22/23 MOWING-6/21/23	222.78			101 518 4518	444		1010
	2203	06/22/23 MOWING-6/21/23	94.40			101 310 4310	444		1010
	2203	06/22/23 SALES TAX	12.82			604 957 4957	444		1010
	2203	06/22/23 SALES TAX	-12.82			604 2025			1010
	2203	06/22/23 D C TRANSIT TAX	0.93			604 957 4957	444		1010
	2203	06/22/23 D C TRANSIT TAX	-0.93			604 2026			1010
		Total for Vendor:	1,790.00						
42156		25 JOHNSON BROTHERS LIQUOR CO	2,152.22						
	2315117	06/08/23 LIQUOR	1,631.68			609 975 4975	251		1010
	2315117	06/08/23 FREIGHT	31.68			609 975 4975	335		1010
	2315118	06/08/23 WINE	486.50			609 975 4975	251		1010
	2315118	06/08/23 FREIGHT	14.36			609 975 4975	335		1010
	252647	05/19/23 WINE CREDIT	-12.00			609 975 4975	251		1010
		Total for Vendor:	2,152.22						
42126		6638 JOHNSON, JACOB	219.63						
		LANDLORD PAID TENANT'S DEPOSIT. REFUND GOES TO LANDLORD.							
	0087-06	06/15/23 RL/WA MTR DEP REFUND-NELSON	219.63			604 2212			1010
		Total for Vendor:	219.63						

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42127		35 KASSON HARDWARE HANK	1,169.12						
	05/31/23	OPER SUPPLIES-P D	56.75			101 210 4210	210		1010
	05/31/23	R&M SUPPLIES-F D	25.47			101 220 4220	220		1010
	05/31/23	R&M SUPPLIES-PARK	29.28			101 517 4517	220		1010
	05/31/23	R&M SUPPLIES-POOL	643.75			101 514 4514	220		1010
	05/31/23	SMALL TOOLS-WATER	11.99			601 943 4943	240		1010
	05/31/23	R&M SUPPLIES-ELECTRIC	6.99*			604 957 4957	220		1010
	05/31/23	SALES TAX	0.48*			604 957 4957	220		1010
	05/31/23	SALES TAX	-0.48			604 2025			1010
	05/31/23	D C TRANSIT TAX	0.03*			604 957 4957	220		1010
	05/31/23	D C TRANSIT TAX	-0.03			604 2026			1010
	05/31/23	R&M SUPPLIES-WATER	141.42			601 943 4943	220		1010
	05/31/23	OPER SUPPLIES-L S	11.99			609 978 4978	210		1010
	05/31/23	SALES TAX	0.82			609 978 4978	210		1010
	05/31/23	SALES TAX	-0.82			609 2025			1010
	05/31/23	D C TRANSIT TAX	0.06			609 978 4978	210		1010
	05/31/23	D C TRANSIT TAX	-0.06			609 2026			1010
	05/31/23	OPER SUPPLIES-K.A.C.	43.23			101 514 4514	210		1010
	05/31/23	R&M SUPPLIES-WWTP OPERATIONS	71.86			602 947 4947	220		1010
	05/31/23	OPER SUPPLIES-WWTP OPERATIONS	46.43			602 947 4947	210		1010
	05/31/23	SMALL TOOLS-WWTP OPERATIONS	48.98			602 947 4947	240		1010
	05/31/23	R&M SUPPLIES-STORM WATER	30.98			605 963 4963	220		1010
		Total for Vendor:	1,169.12						
42157		6342 KINNEY CREEK BREWERY	109.00						
	IN-835 06/08/23	BEER	109.00			609 975 4975	252		1010
		Total for Vendor:	109.00						
42128		F104 L & L STREET RODS & SPORT TRUCKS	11,315.93						
	3752 06/12/23	ACCESSORIES-'23 FORD INTERCEPT	11,315.93			101 680 4210	550		1010
		Total for Vendor:	11,315.93						
42129		6639 LEAGUE OF WI MUNICIPALITIES	150.00						
	86043 06/14/23	AD-WATER/WW SUPERVISOR	75.00*			601 944 4944	343		1010
	86043 06/14/23	AD-WATER/WW SUPERVISOR	75.00*			602 949 4949	343		1010
		Total for Vendor:	150.00						

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42130		3890 LETH ELECTRIC INC	250.00						
	8000	06/13/23 INSTALL LT-MAINT HALLWAY-K.A.C	250.00*			101 514 4514	400		1010
		Total for Vendor:	250.00						
42131		4636 METERING & TECHNOLOGY SOLUTIONS	9,678.10						
	INV2618	06/05/23 96 METERS	4,839.05			601 943 4943	260		1010
	INV2618	06/05/23 96 METERS	4,839.05			602 948 4948	260		1010
		Total for Vendor:	9,678.10						
42132		2677 MINER'S OUTDOOR & REC.	348.87						
	203478	06/02/23 AIR FILT/16 BAR/CHAIN/RING KIT	348.87*			101 524 4524	220		1010
		Total for Vendor:	348.87						
42133		2344 MN VALLEY TESTING LABORATORIES	514.99						
	1201807	06/12/23 SUSP SOLIDS/MERC TESTING	514.99			602 947 4947	440		1010
		Total for Vendor:	514.99						
42134		4685 MOTOROLA SOLUTIONS INC	108.39						
	1411016543	06/10/23 EVIDENCE LIBRARY-MAR	78.39			101 210 4210	309		1010
	8281653651	06/20/23 BATT-HI FI MICROPHONE	30.00			101 210 4210	210		1010
		Total for Vendor:	108.39						
42135		4920 NATIONAL FLEET GRAPHICS LLC	52.00						
	38509	06/13/23 2 LIC PLATES-'23 FORD (POLICE)	52.00			101 680 4210	550		1010
		Total for Vendor:	52.00						
42136		4547 NELSON, JARROD	131.00						
	06/16/23	MILES-CMPAS MTG 6/14/23	131.00			604 959 4959	333		1010
		Total for Vendor:	131.00						
42158		60 NORTHERN BEVERAGE DIST. CO. LL	6,284.62						
	1133695	06/08/23 BEER	6,208.82			609 975 4975	252		1010
	1133695	06/08/23 NA BEVERAGE	73.80			609 975 4975	254		1010
	1133695	06/08/23 FREIGHT	2.00			609 975 4975	335		1010
		Total for Vendor:	6,284.62						

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42137		6640 OFFICE OF MNIT SERVICES	4.20						
	W23050614	06/13/23 VOICE SERVICE MONTHLY	4.20			101 210 4210	440		1010
		Total for Vendor:	4.20						
42138		502 ON-SITE COMPUTERS INC	139.00						
	CW86590	06/01/23 FIREWALL PROTECT-P D	24.00			101 210 4210	370		1010
	CW86938	06/19/23 COMPUTER SYST-'23 FORD	115.00			101 680 4210	580		1010
		Total for Vendor:	139.00						
42139		5002 OVERHEAD DOOR CO. OF OLMSTED	735.00						
	16568-000	06/08/23 PHOTO EYE-WEST DOOR #1	53.57			101 310 4310	400		1010
	16568-000	06/08/23 PHOTO EYE-WEST DOOR #1	53.57			101 312 4312	400		1010
	16568-000	06/08/23 PHOTO EYE-WEST DOOR #1	53.57			101 517 4517	400		1010
	16568-000	06/08/23 PHOTO EYE-WEST DOOR #1	53.57			601 943 4943	400		1010
	16568-000	06/08/23 PHOTO EYE-WEST DOOR #1	53.57			602 948 4948	400		1010
	16568-000	06/08/23 PHOTO EYE-WEST DOOR #1	53.57			604 957 4957	400		1010
	16568-000	06/08/23 PHOTO EYE-WEST DOOR #1	53.58			605 963 4963	400		1010
	16568-000	06/08/23 SALES TAX	3.68			604 957 4957	400		1010
	16568-000	06/08/23 SALES TAX	-3.68			604 2025			1010
	16568-000	06/08/23 D C TRANSIT TAX	0.27			604 957 4957	400		1010
	16568-000	06/08/23 D C TRANSIT TAX	-0.27			604 2026			1010
	16569-000	06/08/23 8 REMOTES FOR F D	360.00			101 220 4220	210		1010
		Total for Vendor:	735.00						
42141		6635 PERFORMANCE FOODSERVICE -LA	758.37						
	455280	06/09/23 K.A.C. CONCESSIONS	456.21			101 514 4514	262		1010
	459942	06/16/23 K.A.C. CONCESSIONS	302.16			101 514 4514	262		1010
		Total for Vendor:	758.37						
42159		23 PHILLIPS WINE & SPIRITS	941.84						
	6604818	06/08/23 LIQUOR	743.60			609 975 4975	251		1010
	6604818	06/08/23 FREIGHT	7.92			609 975 4975	335		1010
	6604819	06/08/23 WINE	182.40			609 975 4975	251		1010
	6604819	06/08/23 FREIGHT	7.92			609 975 4975	335		1010
		Total for Vendor:	941.84						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42142		2005 RESERVE ACCOUNT-PITNEY BOWES	500.00						
	22870844-5	06/21/23 POSTAGE METER REFILL	110.00			101 140 4140	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	15.00			101 210 4210	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	15.00*			101 310 4310	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	15.00			101 510 4510	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	10.00			211 550 4550	210		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	15.00			290 650 4650	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	20.00			601 944 4944	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	20.00			602 949 4949	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	100.00			604 959 4959	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	15.00			605 963 4963	325		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	10.00			606 516 4516	210		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	100.00			609 976 4976	210		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	10.00			101 518 4518	210		1010
	22870844-5	06/21/23 POSTAGE METER REFILL	5.00			101 220 4220	210		1010
	22870844-5	06/21/23 POSTAGE-K.A.C. EMPLOYMENT	40.00			101 514 4514	210		1010
		Total for Vendor:	500.00						
42166		6571 ROYER, JESSICA	84.82						
	06/21/23	MILES-K.A.C. & K.A.C. CONCESSI	34.12*			101 514 4514	331		1010
	06/21/23	VARIOUS MILES-CITY	15.33			101 140 4140	331		1010
	06/21/23	MILES-SOFTWARE DEMO	35.37			101 140 4140	331		1010
		Total for Vendor:	84.82						
42169		63 SCHOTT DIST CO INC	9,513.30						
	524114	06/08/23 BEER	9,080.70			609 975 4975	252		1010
	524114	06/08/23 NA BEVERAGE	263.00			609 975 4975	254		1010
	524115	06/08/23 LIQUOR	169.60			609 975 4975	251		1010
		Total for Vendor:	9,513.30						
42143		64 SELCO	1,552.85						
	051306	06/02/23 JUNE ILS/P C SUPPORT	1,552.85			211 550 4550	309		1010
		Total for Vendor:	1,552.85						

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
42144		6178 SHI INTERNATIONAL CORP	375.00						
	06/12/23	VEHICLE KIT ADPTR-'23 FORD	375.00			101 680 4210	550		1010
		Total for Vendor:	375.00						
42160		3850 SOUTHERN GLAZER'S OF MN	941.15						
	2353235 06/07/23	LIQUOR	928.75			609 975 4975	251		1010
	2353235 06/07/23	FREIGHT	12.40			609 975 4975	335		1010
		Total for Vendor:	941.15						
42187		5708 STAPLES BUSINESS CREDIT	883.14						
	7375489987 03/28/23	HANGING FOLDERS	27.99			101 140 4140	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			101 140 4140	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			101 210 4210	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			101 191 4191	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			101 510 4510	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			290 650 4650	210		1010
	7375489987 03/28/23	COPY PAPER	76.43			211 550 4550	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			601 944 4944	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			602 949 4949	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			604 959 4959	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			605 963 4963	210		1010
	7375489987 03/28/23	COPY PAPER	22.48			606 516 4516	210		1010
	7375489987 03/28/23	COPY PAPER	22.47			609 976 4976	210		1010
	7375489987 03/28/23	SALES TAX	1.55			604 959 4959	210		1010
	7375489987 03/28/23	SALES TAX	-1.55			604 2025			1010
	7375489987 03/28/23	D C TRANSIT TAX	0.11			604 959 4959	210		1010
	7375489987 03/28/23	D C TRANSIT TAX	-0.11			604 2026			1010
	7375489987 03/28/23	SALES TAX	1.54			609 976 4976	210		1010
	7375489987 03/28/23	SALES TAX	-1.54			609 2025			1010
	7375489987 03/28/23	D C TRANSIT TAX	0.11			609 976 4976	210		1010
	7375489987 03/28/23	D C TRANSIT TAX	-0.11			609 2026			1010
	7375764548 04/11/23	HP INK CARTRIDGES	91.38			101 140 4140	210		1010
	7375489987 04/13/23	SOFTWARE & PERIPHERAL	23.95			101 140 4140	210		1010
	7609097545 05/01/23	VACUUM CLEANER BAGS	33.69			101 140 4140	220		1010
	7609097502 05/01/23	DUSTOFF/PENS/POST ITS	25.67			101 140 4140	210		1010
	7375489987 05/04/23	LEGAL PADS/POST ITS	23.57			101 140 4140	210		1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	7375489987	05/04/23 YELLOW CARD STOCK	9.00			601 944 4944	210		1010
	7375489987	05/04/23 YELLOW CARD STOCK	9.00			602 949 4949	210		1010
	7375489987	05/04/23 YELLOW CARD STOCK	17.98			604 959 4959	210		1010
	7375489987	05/04/23 YELLOW CARD STOCK	9.00			605 963 4963	210		1010
	7375489987	05/04/23 SALES TAX	1.24			604 959 4959	210		1010
	7375489987	05/04/23 SALES TAX	-1.24			604 2025			1010
	7375489987	05/04/23 D C TRANSIT TAX	0.09			604 959 4959	210		1010
	7375489987	05/04/23 D C TRANSIT TAX	-0.09			604 2026			1010
	7376219975	05/04/23 PENS/CARD STOCK/MARKERS/CL	66.41			101 514 4514	210		1010
	7376224465	05/08/23 BLACKWIRE USB	38.99			101 140 4140	210		1010
	7609097545	05/11/23 cr-POST ITS	-1.31			101 140 4140	210		1010
	7376792540	05/18/01 INK PAD	4.96			101 514 4514	210		1010
	7376792540	05/18/01 INK PADS	11.66			101 514 4514	210		1010
	7376792540	05/18/01 cr-INK PAD	-2.38			101 514 4514	210		1010
	7377019918	05/31/23 LAMINATOR	129.99			101 514 4514	210		1010
	7377042138	06/05/23 ULTRA HD BLT CAM WHT	39.89			101 140 4140	210		1010
		Total for Vendor:	883.14						
42145		79 STREICHER'S	121.45						
	I1639230	06/13/23 GEN MAG/GLOCK MAG	74.95			101 210 4210	240		1010
	I1639747	06/15/23 NAME TAGS/FLAG PATCHES	46.50			101 210 4210	214		1010
		Total for Vendor:	121.45						
42162		3104 SUPERIOR COMPANIES INC	1,061.50						
	SI00002175	06/10/23 REPAIR BOILER @ K.A.C.	1,061.50*			101 514 4514	400		1010
		Total for Vendor:	1,061.50						
42161		6231 SxSE MN BREWING CO.	275.50						
	IN-70691	06/08/23 BEER	275.50			609 975 4975	252		1010
		Total for Vendor:	275.50						
42146		498 TEIGEN PAPER & SUPPLY	396.88						
	97842	05/25/23 T TISSUE/TOWELS	141.52			606 516 4516	210		1010
	98434	06/02/23 CAN LINERS	36.48			101 310 4310	210		1010
	98434	06/02/23 CAN LINERS	36.48*			101 312 4312	210		1010
	98434	06/02/23 CAN LINERS	36.48			101 517 4517	210		1010
	98434	06/02/23 CAN LINERS	36.48			601 943 4943	210		1010

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	98434	06/02/23 CAN LINERS	36.48			602 948 4948	210		1010
	98434	06/02/23 CAN LINERS	36.48			604 957 4957	210		1010
	98434	06/02/23 CAN LINERS	36.48			605 963 4963	210		1010
	98434	06/02/23 SALES TAX	2.51			604 957 4957	210		1010
	98434	06/02/23 SALES TAX	-2.51			604 2025			1010
	98434	06/02/23 D C TRANSIT TAX	0.18			604 957 4957	210		1010
	98434	06/02/23 D C TRANSIT TAX	-0.18			604 2026			1010
		Total for Vendor:	396.88						
42147		204 THATCHER POOLS & SPAS INC	18.45						
	108131-1	05/31/23 LEAF SKIMMER	18.45			101 514 4514	210		1010
		Total for Vendor:	18.45						
42163		6561 THE HOME CITY ICE COMPANY	338.93						
	6388232302	06/09/23 ICE-L. S.	338.93			609 975 4975	257		1010
		Total for Vendor:	338.93						
42148		6641 VOELTZ, SHAWN	10.14						
	1882-10	06/15/23 REFUND OVERPAY ON ACCT	10.14			604 2212			1010
		Total for Vendor:	10.14						
42188		4341 WATERLOO TENT & TARP CO INC	1,200.00						
	68354	06/13/23 UMBRELLA REPAIR	1,200.00*			101 514 4514	400		1010
		Total for Vendor:	1,200.00						
42172		388 WESCO RECEIVABLES CORP	5,841.02						
	237294	06/02/23 9KV DISTRIBUTION ARRESTOR	202.78*			604 957 4957	220		1010
	237943	06/05/23 4/0 URD TRIPLEX	3,994.35*			604 957 4957	220		1010
	238973	06/07/23 500 WATT LED LTS	638.59			604 959 4959	429		1010
	240687	06/12/23 AL COMP SPLICE KIT	1,005.30*			604 957 4957	220		1010
		Total for Vendor:	5,841.02						
42151		5182 WHKS & CO.	76,771.09						
	48513	06/13/23 GIS BASEMAP UPDATES	714.00			101 196 4196	303		1010
	48513	06/13/23 MNDOT STATE AID MTGS	2,210.00			101 311 4311	303		1010
	48513	06/13/23 2023 STREET PROJECT	390.00			101 311 4311	303		1010
	48521	06/13/23 HWY 57 IMPROVEMENTS	27,305.83*			424 196 4196	303		1010

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	48499	06/13/23 16 ST NW EXTENSION	33,686.84*			426 196 4196	303		1010
	48512	06/13/23 MEADOWBROOKE II ENG REV & OBSE	327.25			101	1155		1010
	48504	06/13/23 FAIRGROUNDS WATER TOWER	2,100.00			601	1650		1010
	48512	06/13/23 MISC DEVELOPMENT ASSISTANCE	390.00			101 196 4196	303		1010
	48512	06/13/23 BIGELOW VOIGT 8th ENG REV & OB	267.75			101	1155		1010
	48519	06/13/23 SUMP PUMP/SAN SEWER INSPECT	189.65			602 948 4948	303		1010
	48512	06/13/23 KOMET ACRES-ENG REV & OBSERV	327.25			101	1155		1010
	48513	06/13/23 WWTF-IND SWPPP PERMIT ASSISTAN	2,883.00			602 948 4948	303		1010
	48494	06/13/23 VAIL PROPERTY DEVELOPMENT	2,531.52*			246 650 4650	303		1010
	48493	06/13/23 VAIL PROPERTY DEVELOP-PH2	1,040.00*			250 650 4650	303		1010
	48513	06/13/23 VAIL SITE REVIEW	1,414.00*			250 650 4650	303		1010
	48513	06/13/23 2023 SANITARY SEWER IMPROV	994.00			602 948 4948	303		1010
		Total for Vendor:	76,771.09						
42149		6283 WSE MASSEY ENGINEERING SERVICES	4,836.78						
	8142342335	06/08/23 KA BLDG-INSPECTION FEES	4,836.78			101 240 4240	444		1010
		Total for Vendor:	4,836.78						
42150		50 XCEL ENERGY	17.35						
	830981557	06/05/23 UTIL SERV-STR LT 5/3-6/2	19.93			101 316 4316	380		1010
	830981557	06/05/23 ELEC COMB REFUND CREDIT	-2.58			101 316 4316	380		1010
		Total for Vendor:	17.35						
		# of Claims	58	Total:	446,132.60	# of Vendors	58		

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CITY OF KASSON
Fund Summary for Claims
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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$33,784.12
211 Library Fund	
1010 CASH-OPERATING	\$2,239.28
246 Vail Property	
1010 CASH-OPERATING	\$2,531.52
250 Vail Property- Phase 2	
1010 CASH-OPERATING	\$2,454.00
290 Economic Development	
1010 CASH-OPERATING	\$397.91
424 Hwy 57	
1010 CASH-OPERATING	\$27,305.83
426 16th St NW	
1010 CASH-OPERATING	\$33,686.84
601 Water Fund	
1010 CASH-OPERATING	\$23,776.26
602 Sewer Fund	
1010 CASH-OPERATING	\$10,231.21
604 Electric Fund	
1010 CASH-OPERATING	\$285,179.45
605 Storm Water	
1010 CASH-OPERATING	\$368.11
606 ICE ARENA	
1010 CASH-OPERATING	\$174.00
609 Liquor Fund	
1010 CASH-OPERATING	\$24,004.07
Total:	\$446,132.60

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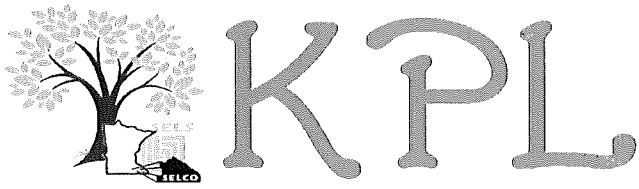
CITY OF KASSON
Claim Approval Signature Page
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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated see signature page are approved for payment.

APPROVED see signature page Council Member
see signature page Council Member



Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

June 13, 2023

Timothy Ibisch, City Administrator
City of Kasson
401 5th St. SE
Kasson, MN 55944

Dear Mr. Ibisch:

I have met with and reviewed Michele McCaughtry, Library Director, for her six month evaluation. Her effective date is 12/27/2022. As recorded on the Performance Review document, she meets expectations in her work. In its regular meeting on June 13, 2023, the Kasson Public Library Board reviewed the evaluation as well. I, together with the approval of the Library Board, therefore recommend that Michele is removed from probation and approve her evaluation for continued employment. She is at Grade 12, Step 1 at \$33.68.

I respectfully request your approval, along with that of the City Council in its next meeting.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Fran Johnson".

Fran Johnson, Chairperson
Kasson Public Library Board of Directors
607 1st Street NW
Kasson, MN 55944

**CITY OF KASSON
RESOLUTION #6.____-23**

**RESOLUTION ACCEPTING DONATION FOR SIGNAGE FOR THE WPA 1938
WALL**

WHEREAS, the Kasson Save the Wall committee has made a donation to the City of Kasson in the amount of \$1,495.00 to be allocated for lawful purposes for s sign at the restored WPA 1938 wall.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The donation to the City of Kasson is hereby accepted.

ADOPTED this 28th day of June, 2023.

ATTEST:

Chris McKern, Mayor

Timothy Ibisch, City Administrator

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

**CITY OF KASSON
RESOLUTION #6.____-23**

RESOLUTION ACCEPTING DONATION TO KASSON PUBLIC LIBRARY

WHEREAS, the Alma McCulloch Estate has made a donation to the City of Kasson in the amount of \$198,634.69 to be allocated for lawful purposes for the betterment of the Kasson Public Library.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The donation to the City of Kasson is hereby accepted.

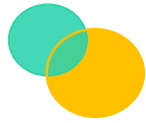
ADOPTED this 28th day of June, 2023.

ATTEST:

Chris McKern, Mayor

Timothy Ibisch, City Administrator

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.



DDA

David Drown Associates, Inc.
Public Finance Advisors

Spring Valley Office:
29359 County 38
Spring Valley, MN 55975
Phone 507-346-7895 | Cell 507-273-2443
Fax 612-605-2375
www.daviddrown.com

June 20, 2023

RECOMMENDATIONS

VIA EMAIL

City of Kasson
Chris McKern, Mayor
Timothy Ibsch, City Administrator
Jessica Royer, Finance Director
401 Fifth Street SE
Kasson, MN 55944

RE: General Obligation Special Election Bonds, Series 2023A

Honorable Mayor McKern, Members of the City Council, Mr. Ibsch, and Ms. Royer:

This letter outlines our recommendations for the structure and sale of General Obligation Bonds associated with the City's 2023 Fire Hall project.

Statutory Authority

Cities must cite the specific statutory authority they intend to use before issuing general obligation bonds. In this instance, this is straightforward. In November of 2022, the residents of Kasson approved the issuance via a special election as described in Minnesota Statutes, Section 475.58. Typically, bonds issued under this authority are subject to statutory net debt limits, which is defined as 3% of the estimated market value of taxable property in the City. However, bond counsel informs me that due to the fact the Fire Department is partially funded with charges for services these bonds will be exempt from that (when bonds are not 100% paid by tax levies they are usually exempt). Nevertheless, here is a summary of the City's current net debt limit:

Pay 2023 EMV	\$680,686,400
	<u>x 3%</u>
Net Debt Limit	\$20,420,592
Less Applicable Debt - CIP portion of 2015A	(\$150,000)
CURRENT CAPACITY	\$20,270,592

Overview of Project / Component Costs & Bank Qualification

Sizing the bond issue is simple. The City plans to issue the maximum amount authorized by the special election, which is \$7 million. The variable will be how much of those proceeds will be available for actual project costs once we factor in issuance expenses.

However, the amount available will further be impacted by premium sales of the bonds and construction fund earnings which cannot be calculated with certainty at this point. Here is my best estimate, based on current market conditions, of how much might be available for project costs:

TOTAL CAPITAL COSTS	7,180,000
Plus Underwriter's Discount (1.25%)	87,500
Plus Issuance Expenses	65,400
Less Reoffering Premium	(131,737)
Less Construction Fund Earnings*	<u>(201,163)</u>
RECOMMENDED SIZE OF BOND ISSUE:	\$7,000,000

** It is expected that the City will work with the 4M Fund at the League of MN Cities to manage bond proceeds during the construction period.*

Payment and Revenue Requirements

Please refer to the attached exhibit for projected revenue requirements and other pertinent details. Based on current market conditions and an anticipated term of 30 years, I estimate the annual average tax levy to be \$455,000 commencing with taxes payable 2024 (this includes the 5% statutory required coverage). If rates increase 50 bp by the date of sale, that figure will increase by over \$25,000...so due to the size and duration of this bond it is fairly sensitive to interest rate movement.

I will point out that I have had to push the first principal payment out until 2/1/2026 in order to keep payments as level as I could. Due to the months involved, the interest due on the 18 months will somewhat mirror the principal and interest due on future payments.

Other Options Considered

Initially, the City considered utilizing loan programs from USDA. That plan was abandoned due to what the City considered unattractive program requirements.

The deal is simply too large and too long for a direct placement with a bank to be feasible, particularly in today's marketplace. Also, the option of a direct negotiation with an underwriter was thrown out because obtaining the lowest interest rate possible has to be our number one concern due to the sensitivity of the issue. The only way to do that is a competitive sale of bonds.

Other Recommended Bond Sale Components and Schedule

If the Council chooses to finance this project, David Drown Associates, Inc. recommends the project costs be financed through the competitive sale of \$7,000,000 General Obligation Special Election Bonds. Key elements of this financing would be:

- 30-year term, the maximum term allowed by law with traditional bonds. The long term is necessary to control tax impacts.
- Callable as of 2/1/2031. This is the most common call date being offered on competitive sales these days and should not lead to an adverse impact on rates.
- Reserving the right to use reoffering premium towards project costs, as opposed to depositing into the debt service fund and/or downsizing the issue. The additional funds will provide the City with flexibility for unforeseen costs.
- Pursue a rating for the bonds (the City currently is AA- with Standard and Poor's). A rating will likely save the City hundreds of thousands of dollars over the life of the bonds, well worth the cost and headache of obtaining the rating in the first place.
- Full Continuing Disclosure. The City is already providing this, and investors prefer it.

The proposed schedule for putting the project financing in place is as follows:

June 28, 2023	Present Recommendations / Set Sale Resolution
July 26, 2023	Open Bids / Award Sale Resolution
August 9, 2023	Closing

We believe these recommendations are suitable and advise that the City Council adopt the Set Sale Resolution on the 28th (I will be present to discuss these recommendations and to answer questions). Thank you and I very much look forward to working with the City of Kasson on this project.

Yours truly,



Mike Bubany, Associate
David Drown Associates, Inc.

Enc.

City of Kasson, Minnesota

\$7,000,000

General Obligation Special Election Bonds, Series 2023A (Fire Hall Project)

Proposed for Competitive Sale

Master Cash Flow ~ Prelim

Uses of Funds

Estimated amount available for project costs		7,180,000.00
Other		-
Total Project Costs		7,180,000.00
Underwriter's Discount Allowance	1.25%	87,500.00
Unused Discount to D/S Fund		-
Fiscal Fee		30,000.00
Bond Counsel		15,000.00
Pay Agent		750.00
Printing & Misc		1,650.00
Rating		18,000.00
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		-
		7,332,900.00

Sources of Funds

Bond Issue	7,000,000.00
Bond Premium	131,737.15
Construction Fund Earnings	201,162.85
City Cash	-
	<u>7,332,900.00</u>

Bond Details

Set Sale Date		6/28/2023
Bid Date		7/26/2023
Sale Date		7/26/2023
Dated Date	<i>assumed</i>	8/9/2023
Closing Date	<i>assumed</i>	8/9/2023
1st Interest Payment		8/1/2024
Proceeds spent by:		8/1/2026
Purchase Price		7,044,237.15
Net Interest Cost		5,528,586.32
Net Effective Rate		4.24592%
Average Coupon		4.279563%
Call Option	@ par	2/1/2031
Weighted Avg. Maturity		18.401
Average Life		18.603
Bond Yield		4.11718%
Purchaser	Proposed for Competitive Sale	
Bond Counsel		Taft Law
Rating Agency		Standard & Poor's
Pay Agent		Northland Trust
Tax Status		Tax Exempt
Continuing Disclosure		Full
Rebate	Subject to Rebate: 24 Month Spend Down	
Statutory Authority		MS, Chapters 475

Payment Schedule & Cashflow

Payment Schedule						
12-Month Period ending*	Principal	Coupon		Interest	Payment Total	PLUS 5%
8/9/2023	<i>Dated Date</i>					
2/1/2025	-			444,903	444,903	467,149
2/1/2026	130,000	5.00%	3.200%	301,063	431,063	452,616
2/1/2027	140,000	5.00%	3.050%	294,563	434,563	456,291
2/1/2028	145,000	5.00%	3.050%	287,563	432,563	454,191
2/1/2029	155,000	5.00%	3.050%	280,313	435,313	457,078
2/1/2030	160,000	5.00%	3.050%	272,563	432,563	454,191
2/1/2031	170,000	5.00%	3.050%	264,563	434,563	456,291
2/1/2032	175,000	4.00%	3.150%	256,063	431,063	452,616
2/1/2033	185,000	4.00%	3.200%	249,063	434,063	455,766
2/1/2034	190,000	4.00%	3.300%	241,663	431,663	453,246
2/1/2035	200,000	4.00%	3.400%	234,063	434,063	455,766
2/1/2036	205,000	4.00%	3.550%	226,063	431,063	452,616
2/1/2037	215,000	4.00%	3.750%	217,863	432,863	454,506
2/1/2038	225,000	4.00%	3.850%	209,263	434,263	455,976
2/1/2039	235,000	4.00%	3.900%	200,263	435,263	457,026
2/1/2040	240,000	4.00%	3.950%	190,863	430,863	452,406
2/1/2041	250,000	4.00%	4.000%	181,263	431,263	452,826
2/1/2042	260,000	4.05%	4.050%	171,263	431,263	452,826
2/1/2043	275,000	4.05%	4.050%	160,733	435,733	457,519
2/1/2044	285,000	4.10%	4.100%	149,595	434,595	456,325
2/1/2045	295,000	4.15%	4.150%	137,910	432,910	454,556
2/1/2046	305,000	4.20%	4.200%	125,668	430,668	452,201
2/1/2047	320,000	4.25%	4.250%	112,858	432,858	454,500
2/1/2048	335,000	4.30%	4.300%	99,258	434,258	455,970
2/1/2049	350,000	4.35%	4.350%	84,853	434,853	456,595
2/1/2050	365,000	4.40%	4.400%	69,628	434,628	456,359
2/1/2051	380,000	4.45%	4.450%	53,568	433,568	455,246
2/1/2052	395,000	4.50%	4.500%	36,658	431,658	453,240
2/1/2053	415,000	4.55%	4.550%	18,883	433,883	455,577
	7,000,000			5,572,823	12,572,823	13,201,465

Collection Year	Tax	Account Balances	
	Levies	Surplus (deficit)	Account Balance
	Initial Deposit to D/S Fund >		-
2024	467,149	-	-
2025	452,616	-	-
2026	456,291	-	-
2027	454,191	-	-
2028	457,078	-	-
2029	454,191	-	-
2030	456,291	-	-
2031	452,616	-	-
2032	455,766	-	-
2033	453,246	-	-
2034	455,766	-	-
2035	452,616	-	-
2036	454,506	-	-
2037	455,976	-	-
2038	457,026	-	-
2039	452,406	-	-
2040	452,826	-	-
2041	452,826	-	-
2042	457,519	-	-
2043	456,325	-	-
2044	454,556	-	-
2045	452,201	-	-
2046	454,500	-	-
2047	455,970	-	-
2048	456,595	-	-
2049	456,359	-	-
2050	455,246	-	-
2051	453,240	-	-
2052	455,577	-	-
	13,201,465	-	

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF KASSON, MINNESOTA

HELD: June 28, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Kasson, Dodge County, Minnesota, was duly held at the City Hall in said City on the 28th day of June, 2023, beginning at 6:00 o'clock P.M. for the purpose, in part, of authorizing the competitive negotiated sale of the \$7,000,000 General Obligation Special Election Bonds, Series 2023A, of said City.

The following Council Members were present:

and the following were absent:

Council member _____ introduced the following resolution and moved its adoption:

RESOLUTION _____
PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF
\$7,000,000 GENERAL OBLIGATION SPECIAL ELECTION BONDS, SERIES 2023A

A. WHEREAS, the City Council of the City of Kasson, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's \$7,000,000 General Obligation Special Election Bonds, Series 2023A (the "Bonds"), to finance the 2023 Fire Hall Project, located within the City; and

B. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent municipal advisor for the Bonds and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kasson, Minnesota, as follows:

1. Authorization. The Council hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds.

2. Meeting; Bid Opening. The Council shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The City Administrator, or designee, shall open bids at the time and place specified in such Terms of Offering.

3. Terms of Offering. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with said competitive negotiated sale, the officers or employees of the City are hereby authorized to cooperate with David Drown and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Approved this 28th day of June, 2023.

STATE OF MINNESOTA
COUNTY OF DODGE
CITY OF KASSON

I, the undersigned, being the duly qualified and acting City Administrator of the City of Kasson, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$7,000,000 General Obligation Special Election Bonds, Series 2023A.

WITNESS my hand as such City Administrator of the City this 28th day of June, 2023.

Timothy Ibisch, City Administrator

EXHIBIT A

TERMS OF OFFERING

City of Kasson, Minnesota

\$7,000,000

General Obligation Special Election Bonds, Series 2023A

(BOOK ENTRY ONLY)

TERMS OF PROPOSAL

Proposals for the Bonds will be received on Wednesday, July 26, 2023 at 11:00 A.M. Central Time, at the offices of David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota, after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council of the City of Kasson (the "City") at 6:00 P.M., Central Time, on that same date.

SUBMISSION OF PROPOSALS

Proposals may be submitted in a sealed envelope or by fax (612) 605-2375 to David Drown Associates, Inc. Signed Proposals, without final price or coupons, may be submitted to David Drown Associates, Inc. prior to the time of sale. The bidder shall be responsible for submitting to David Drown Associates, Inc. the final Proposal price and coupons, by telephone (612) 920-3320 or fax (612) 605-2375 for inclusion in the submitted Proposal. David Drown Associates, Inc. will assume no liability for the inability of the bidder to reach David Drown Associates, Inc. prior to the time of sale specified above.

Notice is hereby given that electronic proposals will be received via PARITY®, in the manner described below, until 11:00 A.M., local time on July 26th 2023. Bids may be submitted electronically via PARITY® pursuant to this Notice until 11:00 A.M., local time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY® conflict with this Notice, the terms of this Notice shall control. For further information about PARITY®, potential bidders may contact David Drown Associates, Inc. or PARITY® at (212) 806-8304.

Neither the City of Kasson nor David Drown Associates, Inc. assumes any liability if there is a malfunction of PARITY. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner of the Proposal submitted.

DETAILS OF THE BONDS

The Bonds will be dated August 9, 2023, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing August 1, 2024. Interest will be computed on the basis of a 360-day year of twelve 30-day months. The Bonds will mature February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2026	\$ 130,000	2036	\$ 205,000	2046	\$ 305,000
2027	140,000	2037	215,000	2047	320,000
2028	145,000	2038	225,000	2048	335,000
2029	155,000	2039	235,000	2049	350,000
2030	160,000	2040	240,000	2050	365,000
2031	170,000	2041	250,000	2051	380,000
2032	175,000	2042	260,000	2052	395,000
2033	185,000	2043	275,000	2053	415,000
2034	190,000	2044	285,000		
2035	200,000	2045	295,000		

MATURITY ADJUSTMENTS

The City reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

TERM BOND OPTION

Bids for the bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption and must conform to the maturity schedule set forth above at a price of par plus accrued interest to the date of redemption. In order to designate term bonds, the bid must specify as provided on the Proposal Form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name Northland Trust Services, Inc., Minneapolis, MN, as registrar for the Bonds. Northland Trust Services, Inc. shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2031 and on any day thereafter, to prepay Bonds due on or after February 1, 2032. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. The City will pledge tax levies to make the semi-annual bond payments. The proceeds will finance the 2023 Fire Hall project located within the City.

TYPE OF PROPOSALS

Proposals shall be for not less than \$6,912,500.00 (98.75%) and accrued interest on the total principal amount of the Bonds. The apparent low-bidder as notified by David Drown Associates, Inc. shall wire, to a designated account, a good faith amount of \$140,000.00 by 3:00 p.m. on the date of sale. If the good faith wire transfer is not in process prior to the award, the City shall retain the right to reject the bid. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City. No

proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a net interest cost (NIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling. The City will reserve the right to waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, reject all proposals without cause, and reject any proposal, which the City determines to have failed to comply with the terms herein.

ISSUE PRICE DETERMINATION

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the Purchaser has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by David Drown Associates, Inc.

The City intends that the sale of the Bonds pursuant to this Terms of Offering shall constitute a "competitive sale" as defined in the Regulation based on the following:

- i. the City shall cause this Terms of Offering to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- ii. all bidders shall have an equal opportunity to submit a bid;
- iii. the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- iv. the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest net interest cost, as set forth in this Terms of Offering (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Offering shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the City and David Drown Associates, Inc. if a "substantial amount" (as defined in the Regulation) of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the

public and the price at which such substantial amount was sold. The City will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the City and David Drown Associates, Inc. the prices at which a substantial amount of such maturities are sold to the public; provided such determination shall be made and the City and David Drown Associates, Inc. notified of such prices not later than three (3) business days prior to the closing date.

BOND INSURANCE AT PURCHASER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the underwriter, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser. Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The purchaser shall pay the CUSIP Service Bureau charge for the assignment of CUSIP identification numbers.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of bond counsel, and of customary closing papers, including a non-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

FULL CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking where under the City will covenant to provide, or cause to be provided annual financial and operating information, including audited financial statements of the City, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota 55410, and telephone (612) 920-3320.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded 5 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated: 28 June, 2023

BY ORDER OF THE CITY COUNCIL

/s/ Timothy Ibisch
City Administrator

CITY OF KASSON

STREET RECONSTRUCTION ASSESSMENT POLICY

I. Legislative Authority

The procedures used by the City in levying assessments conform to those specified in the Minnesota Statutes, Sections 429, 444 and 475. It is the intent and purpose of these policies to provide for and ensure consistent, uniform, fair, and equitable treatment, insofar as is practical and possible of all property owners in regard to the assessment of cost for the various improvements of streets and utilities within the City of Kasson.

Minnesota State Statutes, Sections 429.010 to 429.111 provides that a municipality shall have the power to make public improvements such as sanitary sewers, storm sewers, water source and distribution facilities, street improvements including grading, curb and gutter, surfacing, sidewalks, street lighting, and recreational facilities. The various procedures that the municipality must follow including reports, notices and public hearings are set forth or derived from Minnesota Statutes (the "Statutes").

These Statutes further provide that the cost of any improvement may be assessed upon property benefited by the improvement based upon the benefits received whether or not the property abuts on the improvement and whether or not any part of the cost of the improvement is paid from other funding sources. The law is not specific on how these benefits are to be measured or how the costs are to be apportioned, but rather makes it incumbent upon the municipality to determine, with assistance of the City Engineer, City Attorney, appraisers or other qualified personnel, a fair and equitable method of cost sharing among the properties involved.

II. General Statement of Policies

The City Council of the City of Kasson hereby declares that the assessment policies contained herein are the policies that the City of Kasson is dedicated to follow as nearly as possible and practical, and that improvement costs shall, whenever possible, be assessed against benefited property to the extent of benefits contributed to such property as set forth in these policy statements. It is not intended that any property shall receive the benefits of improvements without paying for them.

Projects and assessments will follow applicable policies, ordinances, the Comprehensive Plan, Land Use Plans, Sidewalk or Trail Plans, and any other plans adopted by the City of Kasson.

III. Scope and Limits

These assessment policies are designed to serve as a general guide for the City Council in allocating benefits to properties for the purpose of defraying the cost of installing, maintaining or reconstructing public facilities. The Council reserves the right to vary from these policies if the policies act to create obvious inequities, or where the assignment of benefit to a particular property is difficult because of an extreme and unusual situation, which is unlikely to occur in the future, or if such variance is deemed to be in the best interest of the City of Kasson.

IV. Eligible Cost for Assessment Proceedings

Total street reconstruction shall include, but is not limited to, clearing and grubbing, grading, base, curb and gutter, surfacing, sodding, engineering, legal and fiscal fees and any other work associated with reconstruction on the street. Mill and Overlay may be assessed to the benefiting property.

V. Rate and Terms of Assessments

The terms of the assessment shall be 15 years. The City Council shall establish an interest rate to be paid on unpaid balances, equal to the Wall Street Journal Prime Rate, upon publication, plus 1.5% as of the date of the special assessment roll adoption by the City Council. Annual assessments will be calculated with equal payments over the life of the assessment. At the time the assessment rolls are adopted by Resolution of the City Council, the property owner may pay the entire assessment against their property in full before certification to the County Auditor without interest being charged.

A property owner may pay the total assessment against their property with accrued interest (if paid before November 15, interest is calculated to December 31 of the year the payment is made; if paid after November 15, interest will be calculated through December 31 of the next year) at any time during the life of the project assessment period.

VI. Use of Other Funds

If financial assistance is received from the federal government, from the State of Minnesota, or from any other source to defray a portion of the cost of a given

improvement, such aid will first be used to reduce the city cost of the improvement. If the financial assistance received is greater than the normal City cost, the remainder of the aid may be used to reduce the special assessments against the benefiting properties. Such reductions may be applied on a pro-rata basis.

VII. City Property

City owned property, including municipal building sites, parks and playgrounds, but not including public streets and alleys shall be regarded as being assessable on the same basis as if such property was privately owned.

VIII. Assessment Computations

A. Reconstruction of Improvements

1. Total Street Reconstruction and Mill and Overlay:
30% paid by the benefiting property owner
2. Water and Sanitary Sewer Main Improvements:
0% paid by the benefiting property owner
3. Storm Drainage:
0% paid by the benefiting property owner
4. Sidewalks:
0% paid by the benefiting property owner
5. Work outside of the Right of Way including water and sewer connections: 100% paid by the benefiting property owner

B. Mill and Overlay

Distribution of costs for overlay resurfacing shall be 30% paid by benefiting property owner.

C. Obsolescence - Causes

The Council may, at its discretion, change the formula for assessing replacement costs when a facility's full useful life has not been available to the original benefited property if the Council determines that:

A street or alley no longer serves its original design use due to changes in traffic conditions, or has been subjected to conditions unforeseen at the time of the initial construction (e.g. installation of or replacement of utility line, truck route, through street, etc.)

Expected Useful Life Chart

Overlay	20 years
Streets	30-40 years

IX. Assessment Methods

The assessable costs of the improvement shall be distributed among the affected property owners according to one of the Procedures outlined below:

- A. "Adjusted frontage" shall be expressed to the nearest foot.
- B. "Area" shall be defined as the gross area of the parcel or lot which is benefited, in terms of square feet or acres. All property within district boundaries is to be included. District boundaries shall be determined by the Director of Public Works or the City Engineer.
- C. "Unit" or "Lot": When the City Council determines that the assessable cost would be more equitably distributed on a "unit" basis, the assessable unit may be Residential Equivalent Single Family Lot.

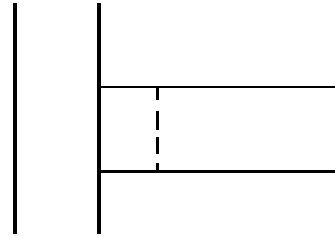
The City will choose from among the following methods to calculate which method best reflects the benefit received from the improvement.

Adjusted front footage - Improvement costs are commonly distributed according to the "adjusted front footage" of a parcel or lot. In this method, the City determines a rate of assessment per front foot. This rate applies to each parcel as follows:

Assessment = Assessment rate per front foot x Parcel's adjusted front footage.

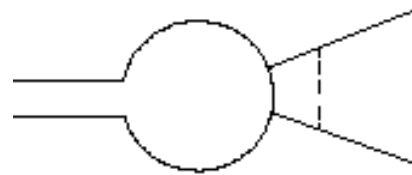
Rectangular Interior Lots

For rectangular interior lots, the footage equals the dimension of the side of the lot abutting the improvement at the property line.



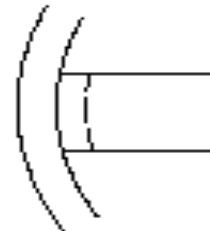
Cul-de-sac lots

For cul-de-sac lots the footage equals the lot width at the property line



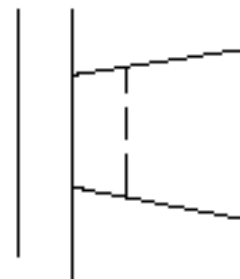
Curved Frontage

For other lots with curved frontage the footage equals lot width at the property line



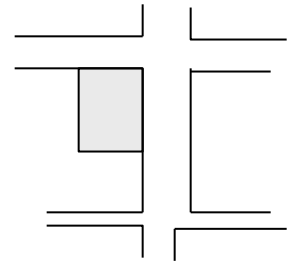
Irregular Shaped Lots

For lots with irregular shaped Frontage the footage equals lot width at the property line



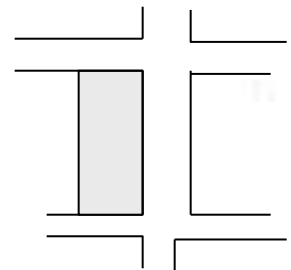
Corner Lot

When improvements are made to both sides of a corner lot, the frontage shall be assessed at 100% of the front footage and 50% of the side footage



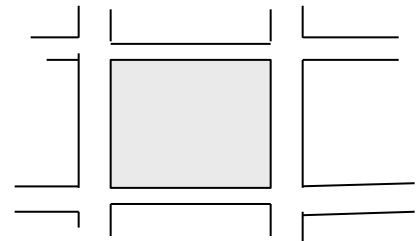
Three Sided Lot

When improvements are made to three sided lot, the frontage shall be assessed at 100% of the front footage and the side and rear shall be assessed at 50% of the side and rear footage.



Four Sided Lot (whole block)

When improvements are made to a four sided lot, the frontage shall be assessed at 100% of the front footage and the sides and rear shall be assessed at 50% of the side and rear footage.



Area Method - Assessments may be distributed according to the gross of the benefited lot or parcel. The assessable area shall be expressed in terms of the number of acres or the number of square feet subject to assessment.

Assessment = Area to be assessed (acres or square feet) X assessment rate per acre or square feet.

Unit/Lot Method - When the City Council determines that the assessable cost would be more equitably distributed on a Residential Equivalent Single Family Lot, the benefiting lots will be assessed based upon the units assigned by the City Engineer.

X. Deferral of Special Assessments

The City Council may defer the payment of any special assessment on homestead property if the applicant(s) meet the criteria for an assessment deferral. The property owner shall complete an application to establish the qualification for such deferment. The application shall be made within 30 days after the adoption of the assessment roll by the Council and shall be renewed annually after the initial application, or by September 1 of the calendar year for any year after the initial assessment hearing.

The Council shall either grant or deny the deferment and, if it grants a deferment, the Clerk shall notify the County Auditor who shall, in accordance with Minnesota Statutes, Section 435.194, record a notice of deferment with the County Recorder setting forth the amount of the assessment.

Pursuant to the authority granted by Minnesota Statutes, Section 435.193, the City Council may defer the payment of an assessment for any homestead property owned by a person 65 years of age or older, or retired by virtue of a permanent and total disability for whom it would be a hardship to make payments, and a resident may make a hardship claim directly to the City Council on a case-by-case basis. A determination of hardship may be made on the basis of exceptional and unusual circumstances not covered by the above noted standards. The determination will be made in a nondiscriminatory manner and will not give the applicant an unreasonable preference or advantage over other applicants.

The City Administrator and Finance Director will accept relevant information and present information to the City Council recommending either approval or denial of the hardship request.

The option to defer the payment of special assessments shall terminate and all amounts accumulated plus applicable interest shall become due upon the occurrence of any one of the following events: (1) the death of the owner when there is no spouse who is eligible for deferment; (2) the sale, transfer, or subdivision of any part of the property; (3) loss of homestead status on the property; (4) determination by the Council for any reason that there would be no hardship to require immediate or partial payment; or (5) failure to file a renewal application within the time prescribed. Thereupon, the Clerk shall notify the County Assessor and the County Auditor of the termination, including the amounts accumulated on unpaid installments plus applicable interest which shall be spread over the time remaining on the original assessment.

An eligible applicant must file an application on or before September 1 of the year preceding the year for which deferral status is requested in order to implement/maintain the deferral status for said year. All deferral applications must be made on forms provide by the City and submitted to the City Clerk. The applicant will be charged an administrative filing fee, based on the current fee schedule set annually by the City Council.

The background image shows a park entrance on an overcast day. Two large, square stone pillars with conical tops frame a walkway. To the left, a playground with a climbing structure and a bench is visible behind a fence. A paved road with a yellow curb runs along the right side of the pillars. A person is walking on the sidewalk, and a dark car is parked further down the road. Bare trees are in the background.

Kasson Parks Survey

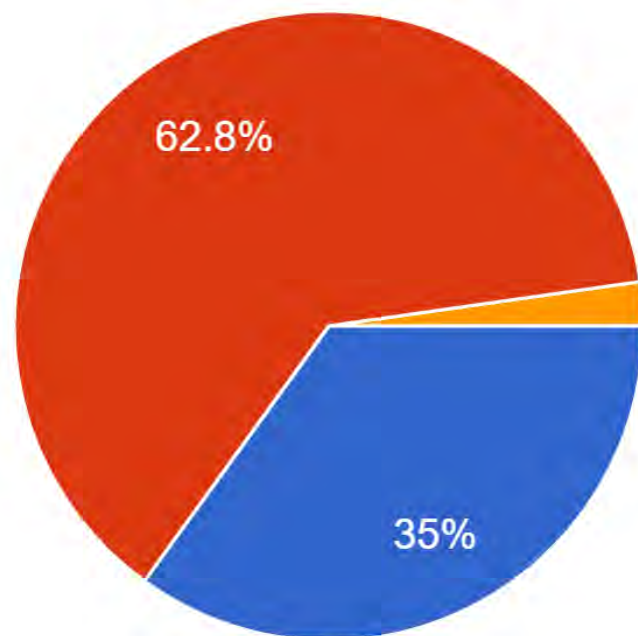
Survey Details

- 273 responses were collected between April 25 and May 31, 2023
- 11 questions and a comment section were included in the survey
- Respondents completed the survey either online or on paper
- The survey was shared with all City utility bills sent out in April, on the City's Facebook page, and with the EDA, Planning Commission, Park Board, City Council, and the Chamber of Commerce

Survey results are included on the following pages

What is your gender identity?

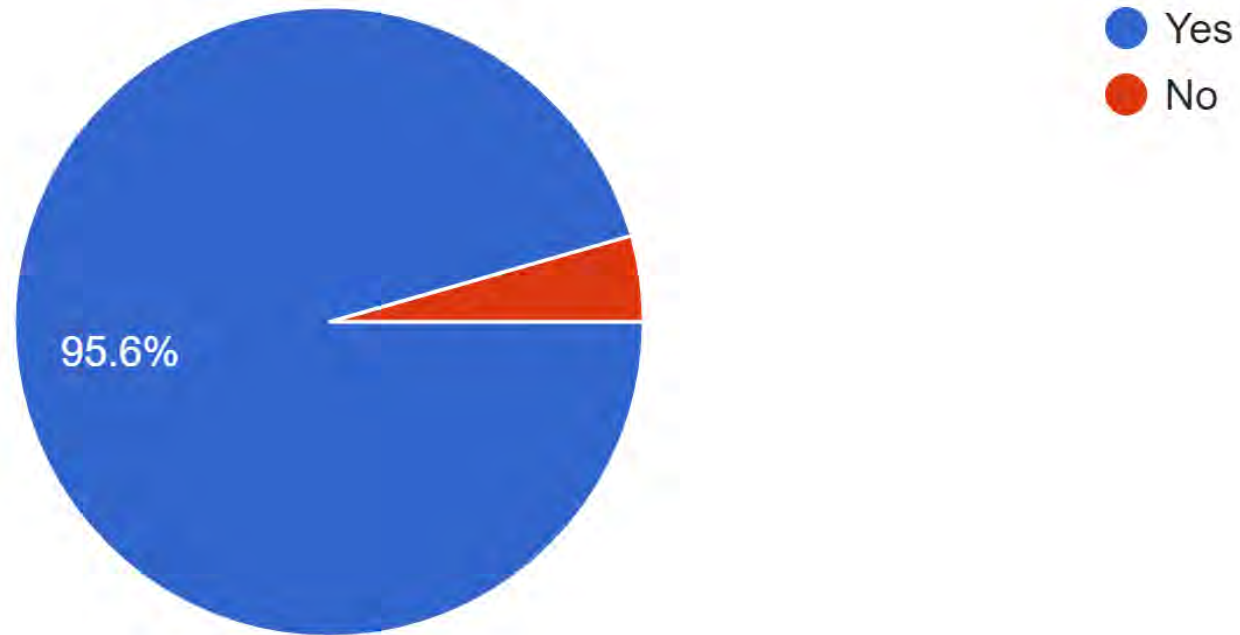
266 responses



- Male
- Female
- Prefer not to say

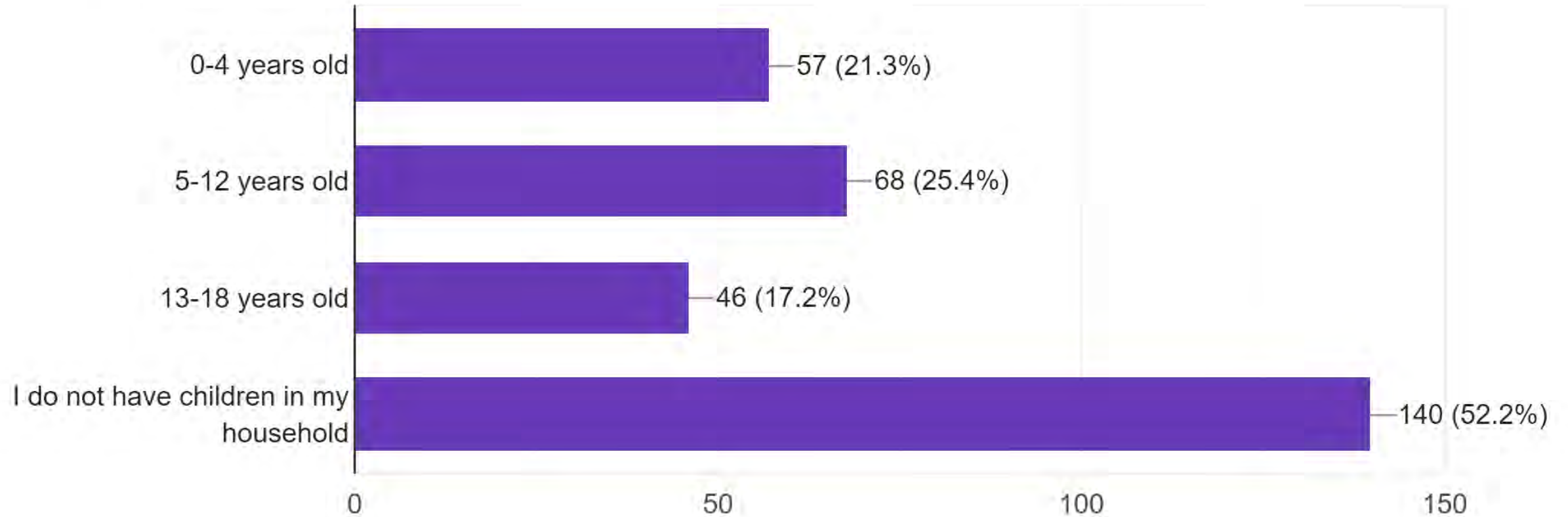
Are you a resident of the City of Kasson?

271 responses



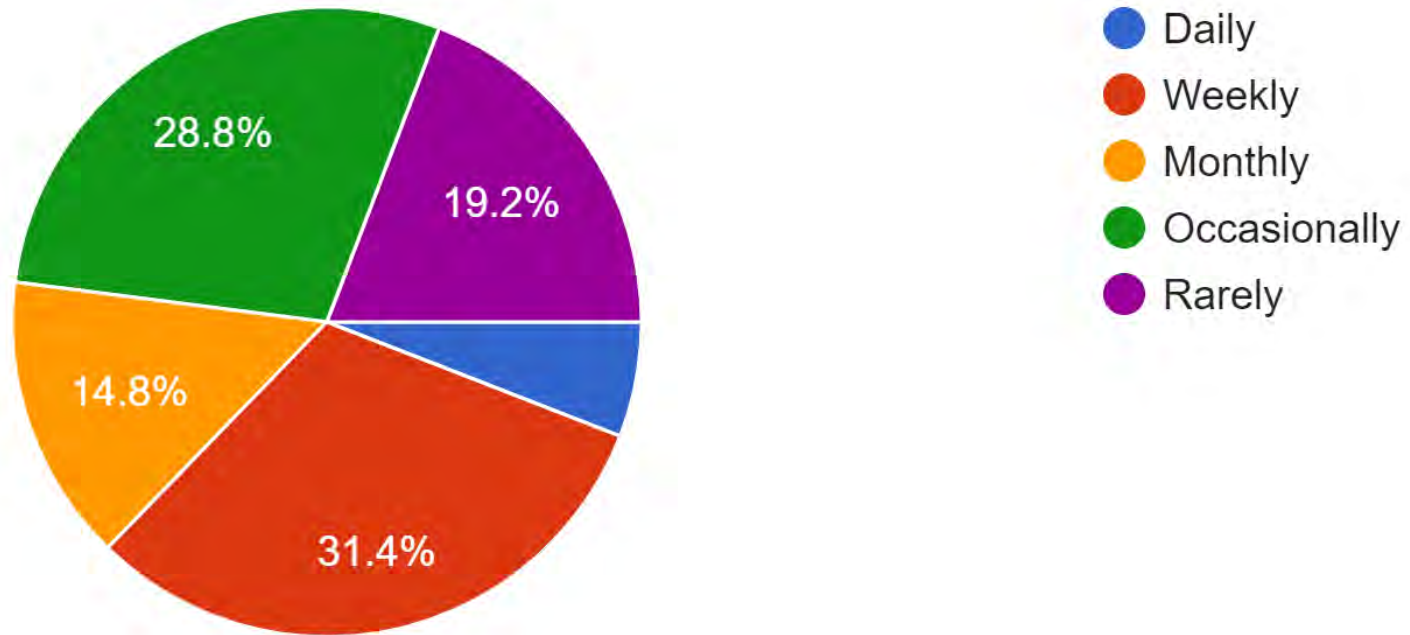
If you have children in your household, please select the applicable age ranges:

268 responses

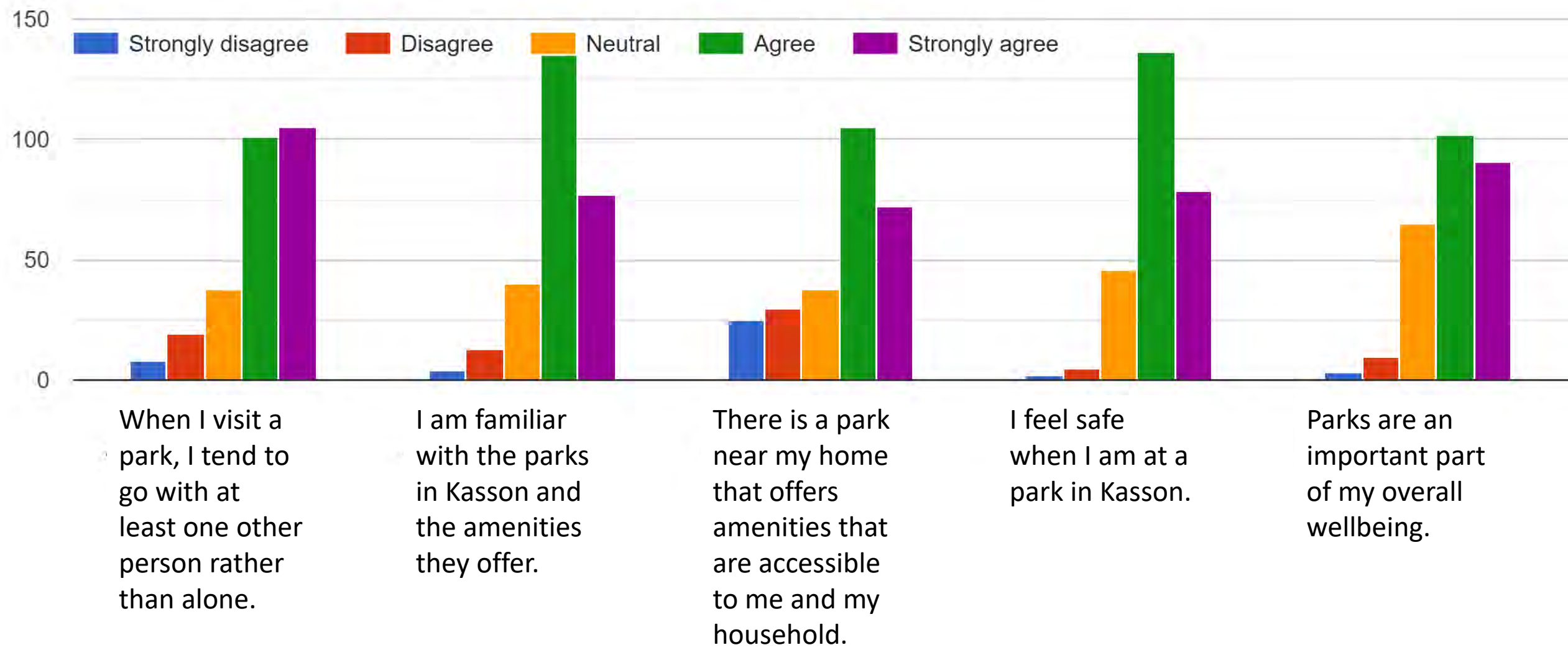


How often do you visit a park in Kasson?

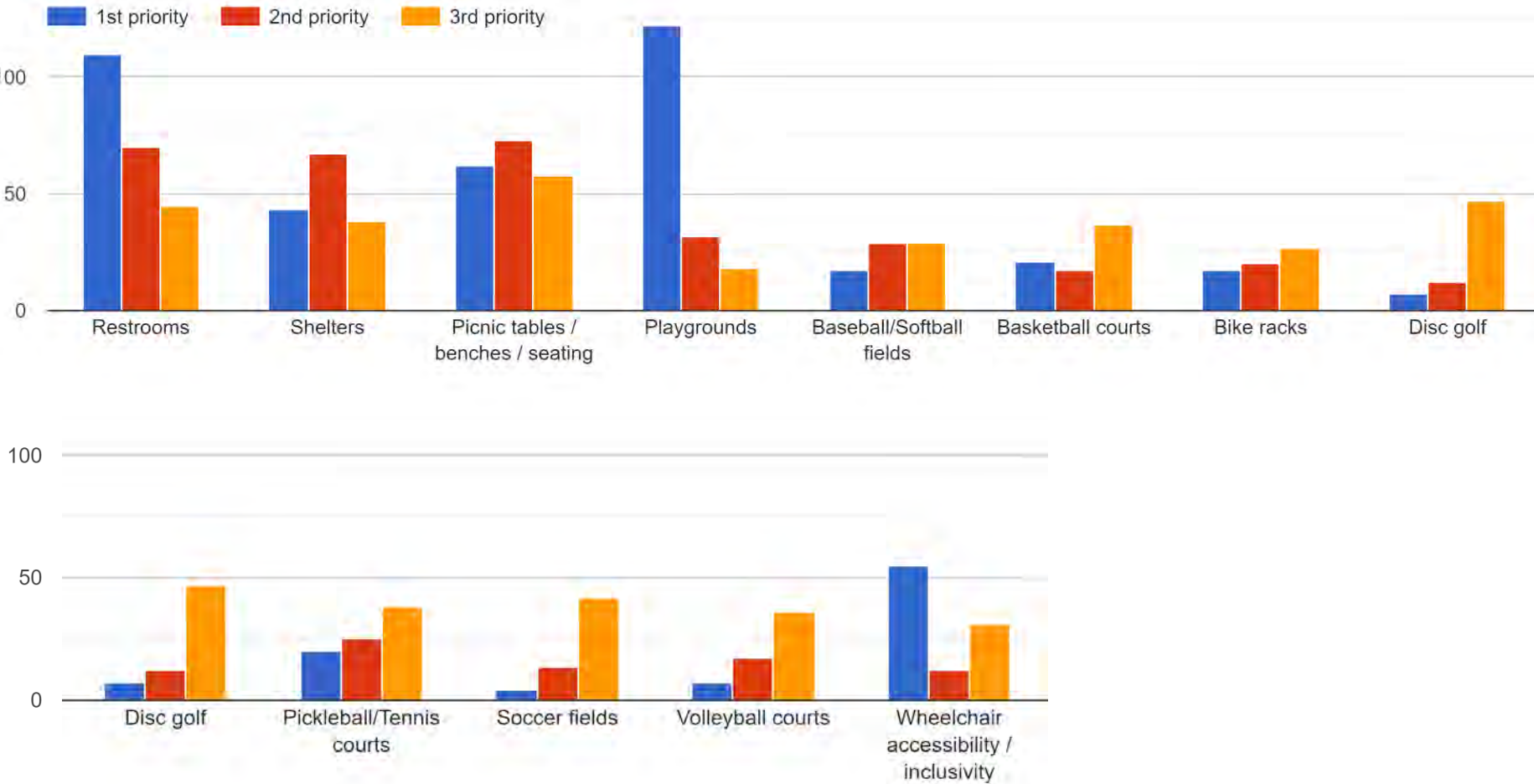
271 responses



Please rate your level of agreement with each of the following statements regarding parks in Kasson:



Which park amenities are the most important to you and your household? (Please select your top three)



Summary of ideas shared in comments

- Enclosed dog park
- Surveillance cameras
- Improved lighting
- NW Park – walking path, gazebo, playground
- Vets Mem Park – more trees and benches
- Library Park – needs restroom, pavilion, seating, play area
- Splash pad
- Golf driving range
- Expand bike trail network
- Flower gardens
- Pump track
- Fences around parks
- Baseball/sports complex
- Archery range
- More pickleball courts
- Drinking fountains
- Another disc golf course
- Community garden



Parking Study – Scope of Work

Purpose of the Study

1. To gather data on the utilization of current parking resources in order to determine needs for future additional parking downtown
2. To provide support for potential strategies necessary to improve safety, beautification, and parking resources of downtown

Parking Utilization

- Industry Standards for Measuring Utilization:
 - 0% - 74% = Underutilized
 - 75% - 84% = Normal Utilization
 - 85% - 92% = Approaching Capacity
 - 93% - 100% = At Capacity

Study Area



Zones






 Primary, Angled

 Secondary, Parallel

 Off-street Lots

Description of Zones

- Primary, Angled 
 - Main St between Mantorville Ave and 3rd Ave
 - Highest density of storefronts
- Secondary, Parallel 
 - Within 1-2 blocks of Primary Zone
 - Lower density of storefronts
- Off-street Lots 
 - 9 lots within downtown area: Smiling Moose, Mayo Clinic (2x), City of Kasson, Hy-Vee, Anytime Fitness, Kasson Liquor, State Farm

Study Schedule

- Pre-Study Phase
- End of July: Projected End of Hwy 57 Project
- Friday, August 11: Field Audit
 - Establish base count of all parking spaces to be included
 - Take measurements of available spaces
 - Make note of anything unusual

Study Schedule

- Study Phase 1
- Thursday, August 17: Day 1 of Study
 - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Friday, August 18: Day 2 of Study
 - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Saturday, August 19: Day 3 of Study
 - 8AM-9AM, 12PM-1PM, 5PM-6PM
- August 24-26: Make-up dates if needed

Study Schedule

- Study Phase 2
- Thursday, September 21: Day 4 of Study
 - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Friday, September 22: Day 5 of Study
 - 8AM-9AM, 12PM-1PM, 5PM-6PM
- Saturday, September 23: Day 6 of Study
 - 8AM-9AM, 12PM-1PM, 5PM-6PM
- September 28-30: Make-up dates if needed

Following Steps

- Analysis of Data + Report of Findings
 - End of August for Phase 1
 - End of September for Phase 2
- Presentation of Report
 - EDA – October 3
 - Planning – October 9
 - Council – October 25



CITY OF KASSON

401 FIFTH STREET SE
KASSON, MINNESOTA 55944-2204
PHONE: (507) 634-7071
FAX: (507) 634-4737

Events Permit/Noise Permit

Name and/or Organization: Kasson American Legion Post 333

Address: 212 W Main St, Kasson, MN 55944

Home Phone: N/A Business Phone: (507) 634-4353

Cell phone: Liz Palmer (Kasson American Legion) 507-261-7250

Emergency Phone Numbers and contact names if applicable:

Name: Christy Eischens Phone/cell: 507-951-2551

Name: _____ Phone/cell: _____

E-mail Address/web site: kalpost333@gmail.com

Date: Please see below under additional details for dates & Times Time: from _____ to _____

Additional details of event (please attach diagram of street/lot closure): No Street Closures. All events will be within the Legion extended patio

July 7th- Logan Hofschulte - Acoustic Music 8-11pm

August 18th- Windsor Chop Dinner, Kevin Kleist - Acoustic Music 7-10pm

August 25th- Jeff Reinartz Acoustic Music- 8-11pm

September 1st- Mixtape Messages- Duo Band- 8-11pm

**September 16th- DJ for birthday party- 4 pm-12 am

**Oktoberfest- City Chamber Event- There will be events all day at the Legion, Beer Mile approx 10 am, Music approx 5-10pm

Monday nights- music and dancing on the patio 6-7:30pm

Plans for garbage disposal/portable restroom:

Use of Legion bathrooms inside & dumpsters

Applicant Signature: _____ *Elizabeth Palmer* _____

Area Below for Office Use Only

Approvals

Police Chief: _____

City Administrator: _____

Date: ____/____/____

Date: ____/____/____

Jan Naig

From: Kasson Legion <kalpost333@gmail.com>
Sent: Thursday, June 22, 2023 2:18 PM
To: Jan Naig
Subject: Fwd: Music on Legion Patio
Attachments: Summer Music - Event Permit.docx - Google Docs.pdf

Hi Jan-

Attached is the noise ordinance/ permit request I sent to Linda. All dates we will be having music is on the attached PDF except for July 15th. We just booked a birthday party starting at 5 pm- until close. They want music, but the exact details are TBD still. I would like to include the 15th on the request

Please let me know if you have any questions or need anything from me.

Thanks!

Liz & Kasson American Legion

----- Forwarded message -----

From: Kasson Legion <kalpost333@gmail.com>
Date: Thu, Jun 15, 2023 at 12:07 PM
Subject: Music on Legion Patio
To: Linda Rappe <cityclerk@cityofkasson.com>

Hi Linda-

I have just been informed of additional music and sounds ordinances for when we have music on our patio at the Legion. I have completed and attached a summer event permit request form all of our current upcoming events at the Legion.

If this could please be added to the next city council meeting for review to allow us to have music on our patio for the dates listed on the permit.

I believe I was told the next meeting on June 28th is that correct? We have 3 music events prior to then- June 16th (acoustic 8-10:30), 17th (DJ 8pm- 12am) and 23rd (acoustic 7:30-10:30). I am going to assume, those would not be able to be approved before those events to have them on the patio?

Thank you !

Liz & Kasson American Legion

Phone call from
Liz @ The Legion

Adding one more
event on July 15th
Birthday Party 1:45pm
6/22

City Administrator Report

To: Kasson City Council

From: City Administrator Timothy Ibsch

Date: June 22, 2023

Subject: 2023 APPA National Conference

The 2023 American Power Association National Conference was held June 18-21 in Seattle, WA. I attended the event as a Board member for CMPAS. The conference had the theme of **Inspired Public Service: Excellence in Public Power Leadership.**

Conference Itinerary:

The opening speaker was *Jessica Yellin, an Award-winning Journalist and Former CNN Chief White House Correspondent and author of SAVAGE NEWS, a novel.* As the founder of News Not Noise, an independent digital media brand, Yellin shared her take on current political events and how people can shape the news for better or worse. As most know, the news tends towards the sensational and not the wholly factual. Not a lot of new information here but it certainly reiterated what I think we all know.

Next there were breakout sessions. On Monday I attended: **Path to the Future: A Roadmap for Future Financial Success**, this was put on by *Mark Beauchamp from Utility Financial Solutions.* He discussed the changing economic conditions that can make it difficult for utilities to navigate the financial road ahead. Utility growth and customer satisfaction are reliant on the governing body's approved policies and strategies, which may require adoption or updating to ensure future financial stability. He passed out a checklist and strategies to ensure our utility is on the road to financial success, including, identifying how much cash should be maintained, distinguishing appropriate investment in infrastructure, providing cost-effective rebates, and adopting rate structures to help both customers and the utility lower electric costs. I expect to use UFS the next time we must do a rate study, pending the costs.

The next session that I attended was **Bringing Energy Storage to Scale.** Presenters were *Kyle Brown, Electric Planning Engineer, Greenville Utilities Commission, North Carolina; and Emmanuel Taylor, Senior Energy Consultant, Beach Reach Consulting Group.* As more public power utilities weigh the technical feasibility of implementing energy storage technologies, some common lessons in deploying and operationalizing these technologies have emerged. I was nice to hear from a panel of public power utilities about how storage projects have enhanced their organizational capacities, what factors they considered in weighing the benefits and costs of energy storage technologies, and how their implementation went. Greenville has already put in battery tech to shave their peaks and they also have some diesel generation.

The last session on Monday was **Creating a Talent Pipeline**, which focused on the competitive labor market. With fewer individuals pursuing careers in the utility industry, and an increasingly high volume of employees nearing eligibility for retirement, succession and workforce planning is vital to continuity of business operations and the ongoing success of public power utilities. They discussed creating a culture to attract, develop, and retain top-notch talent and talked about strategies for identifying high-potential employees, developing top talent, and building on internal strengths to create a talent pipeline. We also discussed the Work from Home policies. It was led by *Isaac Bales, Manager, and Allison LeMay,*

Consulting Manager, Baker Tilly

On Tuesday, the General Session was led by *Andy Berke, Administrator, Rural Utilities Service, U.S. Department of Agriculture* who spoke on **IRA Renewable Incentives**.

Next was *Ron Insana, CNBC Senior Analyst and Commentator*. He presented on **Navigating the Not-Normal Economy**, an insider's perspective on how communities across the U.S. and the world are learning how to manage amid economic turmoil – rising from global political instability, rapid inflation, and broken supply chains. He provided his insight into the market signals and political maneuvers that are affecting our economy to help navigate through the noise and keep our utility as well-positioned as possible.

The breakout session that morning was **The Power of Example**. It was about the many reasons local governments and public power utilities might face retention and recruitment challenges, and how demonstrating inspired leadership might be one of the most straightforward ways to solve the problem. These public power leaders talked about how you can develop into a person people want to follow, whether that's in how you engage with your board, employees, city leaders or community. *James Albright, City Manager, City of Acworth, Georgia; and Jim Stawicki, General Manager, Sturgeon Bay Utilities, Wisconsin*

In the afternoon I attended **Strategic Planning That Sticks** with *David Koster, General Manager, Holland Board of Public Works, Michigan; and Lynne Tejeda, General Manager and CEO, Keys Energy Services, Florida*. They spoke regarding how outlining your utility's path to continued success or transformation in a strategic plan is only the first step. Leaders are charged with turning the plan into action – and keeping it from sitting on the proverbial shelf gathering dust. They explored the steps utilities have taken to invigorate the strategic planning process, including communicating the plan, creating action plans, developing accountability for implementation, and providing periodic progress reports.

They held a final general session that day **The New Cyberthreat Landscape** with *Rachel Wilson, Director of Cybersecurity, Morgan Stanley Wealth Management; Former Head of Counterterrorism Operations, National Security Agency*. Her presentation reviewed how energy infrastructure of all kinds has become an increasing target and geopolitical asset, the types of cyberattacks and nature of the attackers' utilities are facing has changed. She gave an insider's briefing on how the threat landscape has transformed and how utilities and communities should respond accordingly. Wilson shared her unique insights into how we can best defend ourselves in an increasingly hostile cyberenvironment. To sum it up: keep it off the internet.

That evening I attended the **Light Up Navajo Celebration**. The Light Up Navajo initiative works to bring electricity to these families by connecting public power utilities who want to volunteer their services with electric line crews from the Navajo Tribal Utility Authority.

On Wednesday the conference finished with the installation of the 2023-24 Board Chair David Osburn, General Manager, Oklahoma Municipal Power Authority. Then there was a presentation called **Being in Charge: Lessons from Our Military Leaders**. It was a guided profile of prominent military leaders from bestselling author and historian Rick Atkinson, including what key lessons from their successes and failures can translate to leadership. A three-time Pulitzer Prize winner and former Washington Post journalist, Atkinson shared the compelling findings from his works, which have ranged from the American Revolution to the

liberation of Europe in World War II to the Persian Gulf War, and from his experience spending two months with General David H. Petraeus during the invasion of Iraq in 2003.

The Conference was very informative and thankfully CMPAS paid me to go to it. Certain items could be applied to Kasson Public Utilities, especially the labor relations, battery storage and rate making components.

Meetings or Events Attended or Planned for Attendance

June 7	Labor Practices meeting-GCMC ICS-Fire Hall groundbreaking planning meeting MMUA-Austin, MN
June 8	DRC Les Conway-A&A Electric Expansion City Engineer
June 9	Ribbon Cutting-Mini Mall Around and About Kasson event
June 12	Fire Hall Owner's meeting Planning and Zoning
June 14	CMPAS City Council
June 15	Technical Review TAC meeting Bucky Beeman-Old School
June 16	NISC software-Peoples Coop
June 18-21	APPA National Conference
June 22	DRC Fire Hall groundbreaking planning meeting Pacer Loan Program-Renewable Energy Enterprise Vehicle Program meeting Business After Hours-Chamber
June 23	Kasson Solar-CMPAS
June 27	Labor Relations and Public Employer Workforce
June 28	City Council

INCIDENT DEBRIEF / LOG SHEET

DATE : 11-04-2022

Incident Type

Alarm - C.O.

Auto/Mutual Aid

NO Aid

Cancel

none

Other

Crew

Daytime

ICR#

22-4013

NIFRS #

COMPLETED BY #

Signed at:
2022-11-04 07:33:41

30

Signature

Call Location Address:

109 1/2 Main St W

Approved by Chief:

Date:

PPE Used On Scene

☒ No PPE USED

Misc. Info

☐ Mask QTY ☐ Goggles QTY
☐ Gloves QTY ☐ Face shield QTY ☐ Wipes QTY

RADIO

RESOURCES / EQUIPMENT USED ON-SCENE

☐ NONE

☐ THERMAL CAMERA ☒ CO / GAS MONITOR ☐ EXTERIOR HOSE ☐ # of sections

☐ ELECTRIC WINCH ☐ LIFT BAGS / CRIBBING ☐ INTERIOR HOSE ☐ # of sections

☐ FAN QTY ☐ EXTRICATION TOOLS (JAWS) QTY

☐ SAW(S) QTY ☐ ROAD CONES / SIGN QTY

☒ SCBA 2 QTY ☐ DRUG LAB STANDBY QTY

☐ SPARE BOTTLES QTY ☐ HAZMAT/DECONTAMINATION QTY

☐ EXTINGUISHERS QTY ☐ FLOOR DRY (PER 1/2 BAG) QTY

☐ LADDER(S) QTY ☐ SWATTER(S)/BROOM(S) QTY

☐ BLANKETS(S) QTY ☐ GRASS BLOWER(S) QTY

☐ ROPE(S) QTY ☐ INDIAN PACK(S) QTY

☐ SPEED LAYS / HOSE QTY ☐ WATER QTY

☐ FOAM QTY ☐ FIREFIGHTERS QTY

☐ FOAM STICK QTY ☐ SALT ☐ SAND

☐ LIGHTS QTY

☐ TOOLS (Please List) QTY

No extra tools used

NO Damaged Equipment

DAMAGED EQUIP (INCLUDE DESCRIPTION)

RECORD FF# ON-BOARD EACH APPARATUS

SHADED BOX = DRIVER OF APPARATUS

RESCUE

EMS I

46

30

19

ENGINE I

ENGINE II

HALL

LADDER I

TANKER I

CHIEF

50

41




GRASS I

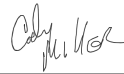

UTILITY I

OTHER

PERSONAL

DCAMB

= APPARATUS / ATTENDANCE		
	01 - ALEXANDER, Curtis	
	08 - CAMPBELL, Jason	
	54 - CHALSTROM, Brandon	
	45 - DERBY, Lindsey	
	24 - FITCH, Joe	
<input checked="" type="checkbox"/>	19 - GANNON, Rich	 Signed at: 2022-11-04 07:33:40
	53 - HAGEDORN, Collin	
	47 - HALVERSON, Brian	
	05 - JACOBSON, Zach	
	48 - JENSEN, Tony	
<input checked="" type="checkbox"/>	46 - KOBI, Nick	 Signed at: 2022-11-04 07:33:41
<input checked="" type="checkbox"/>	41 - KRUGER, Brant	 Signed at: 2022-11-04 07:33:41
	06 - LAROCK, Jason	

	44 - LAWRENCE, Matt	
	49 - LEE, Adam	
	52 - MACMONEGLE, Bill	
	10 - MENCHACA, Juan	
	20 - MICKOW, Ketin	
<input checked="" type="checkbox"/>	30 - MILLER, Cody	 Signed at: 2022-11-04 07:33:41
	40 - PARKIN, Justin	
<input checked="" type="checkbox"/>	50 - PECK, Matt	 Signed at: 2022-11-04 07:33:41
	14 - RAATZ, Rudy	
	22 - SCHUH, Chris	
	29 - SELJAN, Chris	
	43 - THORSON, Dustin	
	09 - ULVE, Jeff	

Agency Mutual Aid/
Auto Aid Response Received

Responding Agency & Aid Type	Total Apparatus Responding	Total Firefighters Responding

Misc. Information

<input checked="" type="checkbox"/>	Photos Available from LE	NONE
	Call Info from KPD	
	Photos Available from KFD	
	Call Info from DCSO	
	Call Info from MSP	

REMARKS

RP woke up and did not feel good. She plugged in a CO monitor and it kept beeping so she called 911. We arrived and sent two guys in with airpacks and monitor. Nothing was found. They pulled the Co detector and there was no battery in it and it was from 2012. RP was checked out by ambulance and released. RP left for work.

MN Energy showed up and we walked through, he cleared us.



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



Incident Number

221105

November 4, 2022

Sue Krueger

109-1/2 Main Street West

Kasson MN 55944

Description	Amount
November 4, 2022 CO Alarm	\$520.00
THANK YOU FOR YOUR PROMPT PAYMENT!	\$520.00 AMOUNT DUE

Fire Department Invoice

****Please submit this to your insurance company**

****If payment or arrangements have not been made within 30 days of this notice, any unpaid amount will be assessed to taxes or sent to collections.**

For questions regarding this billing contact us at kassonfiredpt@gmail.com

**Please remit payment to:
19 E. Main Street
Kasson, MN 55944**

The mission of Kasson Fire Department is to provide life safety and hazard response to the citizens and visitors of the community we serve, in a safe, professional and ethical manner. Our focus will be to actively engage in prevention, public education, risk management, emergency response, code enforcement, fire investigation and professional development.



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



Incident Number

221105

December 5, 2022

**Sue Krueger
109-1/2 Main St West
Kasson MN 55944**

FINAL NOTICE

Description	Amount
November 4, 2022 CO Alarm	\$520.00
THANK YOU FOR YOUR PROMPT PAYMENT!	\$520.00 AMOUNT DUE

Fire Department Invoice

Minnesota Statute 366.011 CHARGES FOR EMERGENCY SERVICES; COLLECTION. A town may impose a reasonable service charge for emergency services, including fire, rescue, medical, and related services provided by the town or contracted for by the town. If the service charge remains unpaid 30 days after a notice of delinquency is sent to the recipient of the service or the recipient's representative or estate, the town or its contractor on behalf of the town may use any lawful means allowed to a private party for the collection of an unsecured delinquent debt. The town may also use the authority of section 366.012 to collect unpaid service charges of this kind from delinquent recipients of services who are owners of taxable real property in the state. The powers conferred by this section are in addition and supplemental to the powers conferred by any other law for a town to impose a service charge or assessment for a service provided by the town or contracted for by the town.

****Please submit this to your insurance company**

****If payment or arrangements have not been made within 15 days of this notice, any unpaid amount will be assessed to taxes or sent to collections**

For question regarding this billing contact Amy at (507)634-3881 or kassonfiredept@gmail.com

**Please remit payment to:
19 E. Main Street
Kasson, MN 55944**



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



Fire Department Invoice

Incident Number
221105

December 20, 2022

Sue Krueger
109-1/2 Main St West
Kasson MN 55944

**FINAL
NOTICE**

Description	Amount
November 4, 2022 CO Alarm	\$520.00
THANK YOU FOR YOUR PROMPT PAYMENT!	\$520.00 AMOUNT DUE

Please submit this to your insurance company

IF PAYMENT OR ARRANGEMENTS HAVE NOT BEEN MADE
WITHIN **10 DAYS** OF THIS NOTICE,
ANY UNPAID AMOUNT WILL BE ASSESSED TO TAXES OR SENT TO COLLECTIONS.

For questions regarding this billing, contact Amy at (507) 634-3881 or
kassonfiredept@gmail.com

Please remit payment to:
19 E. Main Street
Kasson, MN 55944



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



Incident Number

221105

March 30, 2023

Sue Krueger
109-1/2 Main Street West
Kasson MN 55944

**FINAL
NOTICE**

Description	Amount
November 4, 2022 CO Alarm	\$520.00
THANK YOU FOR YOUR PROMPT PAYMENT!	\$520.00
	AMOUNT DUE

Fire Department Invoice

**IF PAYMENT HAS NOT BEEN MADE WITHIN 10 DAYS OF THIS NOTICE,
THE UNPAID AMOUNT WILL BE
ASSESSED TO TAXES OR SENT TO COLLECTIONS.**

For question regarding this billing contact Amy at (507)634-3881 or
kassonfiredept@gmail.com

Please remit payment to:
19 E. Main Street
Kasson, MN 55944



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



Fire Department Invoice

Incident Number

221105

April 10, 2023

AshChel Companies, Inc

ATTN: Patrick Brown

P O Box 131

Dodge Center MN 55927

Description	Amount
109-1/2 Main Street West, Kasson November 4, 2022 CO Alarm	\$520.00
THANK YOU FOR YOUR PROMPT PAYMENT!	\$520.00
	AMOUNT DUE

****Please submit this to your insurance company**

****If payment or arrangements have not been made within 30 days of this notice, any unpaid amount will be assessed to taxes or sent to collections.**

For questions regarding this billing contact us at kassonfiredept@gmail.com

Please remit payment to:
19 E. Main Street
Kasson, MN 55944



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



Fire Department Invoice

Incident Number
221105

May 12, 2023

Ashchel Companies Inc
ATTN: Patrick Brown
P O Box 131
Dodge Center MN 55927

FINAL NOTICE

Description	Amount
109-1/2 Main St W, Kasson November 4, 2022 CO Alarm	\$520.00
THANK YOU FOR YOUR PROMPT PAYMENT!	\$520.00 AMOUNT DUE

Minnesota Statute 366.011 CHARGES FOR EMERGENCY SERVICES; COLLECTION. A town may impose a reasonable service charge for emergency services, including fire, rescue, medical, and related services provided by the town or contracted for by the town. If the service charge remains unpaid 30 days after a notice of delinquency is sent to the recipient of the service or the recipient's representative or estate, the town or its contractor on behalf of the town may use any lawful means allowed to a private party for the collection of an unsecured delinquent debt. The town may also use the authority of section 366.012 to collect unpaid service charges of this kind from delinquent recipients of services who are owners of taxable real property in the state. The powers conferred by this section are in addition and supplemental to the powers conferred by any other law for a town to impose a service charge or assessment for a service provided by the town or contracted for by the town.

****Please submit this to your insurance company**

****If payment or arrangements have not been made within 15 days of this notice, any unpaid amount will be assessed to taxes or sent to collections**

For questions regarding this billing, contact Amy at kassonfiredept@gmail.com or (507) 634-3881.

Please remit payment to:
19 E. Main Street
Kasson, MN 55944



KASSON FIRE DEPARTMENT

FIRE — RESCUE — EMS — 401 5TH STREET SE — KASSON, MN



Fire Department Invoice

Incident Number
221105

June 12, 2023

Ashchel Companies Inc
ATTN: Patrick Brown
P O Box 131
Dodge Center MN 55927

**FINAL
NOTICE**

Description	Amount
November 4, 2022 CO Alarm	\$520.00
THANK YOU FOR YOUR PROMPT PAYMENT!	\$520.00 AMOUNT DUE

Please submit this to your insurance company

**IF PAYMENT OR ARRANGEMENTS HAVE NOT BEEN MADE
WITHIN 10 DAYS OF THIS NOTICE, ANY UNPAID AMOUNT
WILL BE ASSESSED TO TAXES OR SENT TO COLLECTIONS.**

For questions regarding this billing, contact Amy at (507)634-3881 or
kassonfiredept@gmail.com

**Please remit payment to:
19 E. Main Street
Kasson, MN 55944**



NFIRS-1 Basic

A

20104	MN	11	04	2022	Kasson Fire Station (FD)	221105	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B **Location Type**

Census tract:

- ☒ Street Address
☐ Intersection
☐ In Front Of
☐ Rear Of
☐ Adjacent To
☐ Directions
☐ US National Grid

109 1/2		Main	ST-Street	W-West
Number	Prefix	Street or Highway	Street Type	Suffix

	Kasson	MN	55944
Apt./Suite/Room	City	State	Zip Code

Cross Street

C

Incident Type

736-CO detector activation due to malfunction

D

Aid Given Or Received

- ☐ 1 Mutual Aid Received
☐ 2 Auto. Aid Received
☐ 3 Mutual Aid Given
☐ 4 Auto. Aid Given
☐ 5 Other Aid Given
☒ None

Their FDID	Their State
Their Incident Number	

E1 Dates and Times

Alarm	11	04	2022	06:17
Arrival	11	04	2022	06:24
Controlled				
Last Unit Cleared	11	04	2022	07:15

E2 Shifts and Alarms

		20104
Shift or Platoon	Alarms	District

E3 Special Studies

9244	4 - Unknown
ID#	Value

F Actions Taken <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">86-Investigate</div> Primary Action Taken <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">82-Notify other agencies.</div> Additional Action Taken	G1 Resources <input checked="" type="checkbox"/> Apparatus or Personnel Module is used. <div style="display: flex; justify-content: space-around;"> <div> Apparatus Suppression <div style="border: 1px solid black; width: 40px; text-align: center;">1</div> EMS <div style="border: 1px solid black; width: 40px; text-align: center;">0</div> Other <div style="border: 1px solid black; width: 40px; text-align: center;">1</div> </div> <div> Personnel <div style="border: 1px solid black; width: 40px; text-align: center;">2</div> <div style="border: 1px solid black; width: 40px; text-align: center;">0</div> <div style="border: 1px solid black; width: 40px; text-align: center;">3</div> </div> </div> <input type="checkbox"/> Resource counts include aid received resources.	G2 Estimated Dollar Losses and Values <div style="display: flex; justify-content: space-between;"> Losses: <div>Required for all fires if known. Optional for all non-fires.</div> <div>None</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Property:</div> <div>\$ <div style="border: 1px solid black; width: 100px; height: 20px;"></div></div> <div><input checked="" type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Contents:</div> <div>\$ <div style="border: 1px solid black; width: 100px; height: 20px;"></div></div> <div><input checked="" type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> Pre-Incident Values: <div>Optional</div> <div>None</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Property:</div> <div>\$ <div style="border: 1px solid black; width: 100px; height: 20px;"></div></div> <div><input checked="" type="checkbox"/></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Contents:</div> <div>\$ <div style="border: 1px solid black; width: 100px; height: 20px;"></div></div> <div><input checked="" type="checkbox"/></div> </div>
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Completed Modules <input type="checkbox"/> 2 - Fire <input type="checkbox"/> 3 - Structure Fire <input type="checkbox"/> 4 - Civilian Fire Cas. <input type="checkbox"/> 5 - Fire Service Cas. <input type="checkbox"/> 6 - EMS <input type="checkbox"/> 7 - HazMat <input type="checkbox"/> 8 - Wildland Fire <input type="checkbox"/> 9 - Apparatus <input type="checkbox"/> 10 - Personnel <input type="checkbox"/> 11 - Arson	H1 Casualties <input checked="" type="checkbox"/> None <div style="display: flex; justify-content: space-around;"> <div>Deaths</div> <div>Injuries</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div>Fire Service <div style="border: 1px solid black; width: 40px; text-align: center;">0</div></div> <div><div style="border: 1px solid black; width: 40px; text-align: center;">0</div></div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div>Civilian <div style="border: 1px solid black; width: 40px; text-align: center;">0</div></div> <div><div style="border: 1px solid black; width: 40px; text-align: center;">0</div></div> </div>	H3 Hazardous Materials Release <input type="checkbox"/> 1 - Natural Gas <input type="checkbox"/> 2 - Propane Gas <input type="checkbox"/> 3 - Gasoline <input type="checkbox"/> 4 - Kerosene <input type="checkbox"/> 5 - Diesel Fuel / Fuel Oil <input type="checkbox"/> 6 - Household Solvents <input type="checkbox"/> 7 - Motor Oil <input type="checkbox"/> 8 - Paint <input type="checkbox"/> 0 - Other <input checked="" type="checkbox"/> None	I Mixed Use Property <input type="checkbox"/> Not Mixed <input type="checkbox"/> 10 - Assembly Use <input type="checkbox"/> 20 - Education Use <input type="checkbox"/> 33 - Medical Use <input type="checkbox"/> 40 - Residential Use <input type="checkbox"/> 51 - Row Of Stores <input type="checkbox"/> 53 - Enclosed Mall <input type="checkbox"/> 58 - Business and Residential <input type="checkbox"/> 59 - Office Use <input type="checkbox"/> 60 - Industrial Use <input type="checkbox"/> 63 - Military Use <input type="checkbox"/> 65 - Farm Use <input type="checkbox"/> 00 - Other Mixed Use
H2 Detector Required for Confined Fires <input type="checkbox"/> 1 - Detector Alerted Occupants <input type="checkbox"/> 2 - Detector Did Not Alert Them <input type="checkbox"/> 3 - Unknown			

J Property Use <input type="checkbox"/> None Structures 131 <input type="checkbox"/> Church, Place of Worship 161 <input type="checkbox"/> Restaurant or Cafeteria 162 <input type="checkbox"/> Bar/Tavern or Nightclub 213 <input type="checkbox"/> Elementary School, Kindergarten 215 <input type="checkbox"/> High School, Junior High 241 <input type="checkbox"/> College, Adult Education 311 <input type="checkbox"/> Nursing Home 331 <input type="checkbox"/> Hospital	341 <input type="checkbox"/> Clinic, Clinic-Type Infirmary 342 <input type="checkbox"/> Doctor/Dentist Office 361 <input type="checkbox"/> Prison or Jail, Not Juvenile 419 <input checked="" type="checkbox"/> 1- or 2-Family Dwelling 429 <input type="checkbox"/> MultiFamily Dwelling 439 <input type="checkbox"/> Rooming/Boarding House 449 <input type="checkbox"/> Commerical Hotel or Motel 459 <input type="checkbox"/> Residential, Board and Care 464 <input type="checkbox"/> Dormitory/Barracks 519 <input type="checkbox"/> Food and Beverage Sales	539 <input type="checkbox"/> Household Goods, Sales, Repairs 571 <input type="checkbox"/> Gas or Service Station 579 <input type="checkbox"/> Motor Vehicle/Boat Sales/Repairs 599 <input type="checkbox"/> Business Office 615 <input type="checkbox"/> Electric-Generating Plant 629 <input type="checkbox"/> Laboratory/Science Laboratory 700 <input type="checkbox"/> Manufacturing Plant 819 <input type="checkbox"/> Livestock/Poultry Storage (Barn) 882 <input type="checkbox"/> Non-Residential Parking Garage 891 <input type="checkbox"/> Warehouse
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Outside 124 <input type="checkbox"/> Playground or Park 655 <input type="checkbox"/> Crops or Orchard 669 <input type="checkbox"/> Forest (Timberland) 807 <input type="checkbox"/> Outdoor Storage Area 919 <input type="checkbox"/> Dump or Sanitary Landfill 931 <input type="checkbox"/> Open Land or Field 936 <input type="checkbox"/> Vacant Lot	938 <input type="checkbox"/> Graded/Cared for Plot of Land 946 <input type="checkbox"/> Lake, River, Stream 951 <input type="checkbox"/> Railroad Right-of-Way 960 <input type="checkbox"/> Other Street 961 <input type="checkbox"/> Highway/Divided Highway 962 <input type="checkbox"/> Residential Street/Driveway 981 <input type="checkbox"/> Construction Site 984 <input type="checkbox"/> Industrial Plant Yard	Property Use: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Description Look up and enter a Property Use code and description only if you have NOT checked a Property Use box.
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K1

Person/Entity Involved

	Tenant			5076018397
Local Option	Person/Entity Type	Business Name (if applicable)		Phone Number
	Sue		Krueger	
Mr., Ms., Mrs.	First Name	MI	Last Name	Suffix
109 1/2		Main	ST-Street	W-West
Number	Prefix	Street or Highway	Street Type	Suffix
			Kasson	
Post Office Box	Apt./Suite/Room		City	
MN	55944			
State	Zip Code			

K2

Owner

	Property Owner			5073196762
Local Option	Person/Entity Type	Business Name (if applicable)		Phone Number
	Pat		Brown	
Mr., Ms., Mrs.	First Name	MI	Last Name	Suffix
Number	Prefix	Street or Highway	Street Type	Suffix
Post Office Box	Apt./Suite/Room		City	
State	Zip Code			

L Remarks:

CO Alarm

Firefighters \$ 50.00
Rescue Vehicle first hour \$ 150.00
Ariel Ladder Truck first hour \$ 250.00
Air Pack/SCBA \$ 20.00
CO/Gas Monitor \$ 50.00

TOTAL AMOUNT DUE \$ 520.00

M Authorization

30-CEM	Miller, Cody	Captain	Kasson Fire Station	11/04/2022
Officer In Charge ID	Signature	Position or Rank	Assignment	Date
3398	Handevidt, Amy	Emergency Services Administrative Assistant	Kasson Fire Station	11/04/2022
Member Making Report ID	Signature	Position or Rank	Assignment	Date

NFIRS-9 Apparatus or Resources

A

20104	MN	11	04	2022	Kasson Fire Station (FD)	221105	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B

Apparatus/Resource		Dates/Times		Sent	Number of People	Apparatus Use	Actions Taken
ID:	Ladder	Dispatch:	11/04/2022 06:17	<input checked="" type="checkbox"/> Sent	2	<input checked="" type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other	86-Investigate 82-Notify other agencies.
Type:	12-Truck or aerial	Arrival:	11/04/2022 06:24				
		Clear:	11/04/2022 07:15				
ID:	Resc	Dispatch:	11/04/2022 06:17	<input checked="" type="checkbox"/> Sent	3	<input type="checkbox"/> Suppression <input type="checkbox"/> EMS <input checked="" type="checkbox"/> Other	86-Investigate 82-Notify other agencies.
Type:	71-Rescue unit	Arrival:	11/04/2022 06:24				
		Clear:	11/04/2022 07:15				

NFIRS-10 Personnel

A

20104	MN	11	04	2022	Kasson Fire Station (FD)	221105	0
FDID	State	Month	Day	Year	Station	Number	Exposure

B

Apparatus/Resource	Dates/Times	Sent	Number of People	Apparatus Use	Actions Taken
ID: Ladder	Dispatch: 11/04/2022 06:17	<input checked="" type="checkbox"/> Sent	2	<input checked="" type="checkbox"/> Suppression <input type="checkbox"/> EMS <input type="checkbox"/> Other	86-Investigate 82-Notify other agencies.
Type: 12-Truck or aerial	Arrival: 11/04/2022 06:24 Clear: 11/04/2022 07:15				
Personnel ID	Name	Rank	Role	Attend	Actions Taken
41-BMK	Kruger, Brant	Lieutenant		<input type="checkbox"/>	86-Investigate 82-Notify other agencies.
50 - MLP	Peck, Matthew	Firefighter	5588001-Driver	<input type="checkbox"/>	86-Investigate 82-Notify other agencies.

ID: Resc	Dispatch: 11/04/2022 06:17	<input checked="" type="checkbox"/> Sent	3	<input type="checkbox"/> Suppression <input type="checkbox"/> EMS <input checked="" type="checkbox"/> Other	86-Investigate 82-Notify other agencies.
Type: 71-Rescue unit	Arrival: 11/04/2022 06:24 Clear: 11/04/2022 07:15				
Personnel ID	Name	Rank	Role	Attend	Actions Taken
19-RPG	Gannon, Rich	Firefighter		<input type="checkbox"/>	86-Investigate 82-Notify other agencies.
46-NJK	Kobi, Nicholas	Firefighter	5588001-Driver	<input type="checkbox"/>	86-Investigate 82-Notify other agencies.
30-CEM	Miller, Cody	Captain	5588005-IC	<input type="checkbox"/>	86-Investigate 82-Notify other agencies.

REQUEST FOR COUNCIL ACTION

Meeting

Date: June 19, 2023

AGENDA SECTION: New Business	ORIGINATING DEPT: Admin
ITEM DESCRIPTION: Cleaning Services	PREPARED BY: Linda Rappe

We have put out an RFP for cleaning services for the Library, City Hall, Police Department and Public Works.

Med City Cleaning \$648 WK

Abby Ulve – Nooks and Crannies Cleaning and Laundry services \$600 WK

Simply Tidy – 4800 Month

Zero Germs Cleaning \$1428 every two weeks

The cost of our current employee is \$24K per year with benefits. And she is at the top of Grade 2 \$20.75 ph.

COUNCIL ACTION REQUESTED:

Approve putting an ad out for a 20 hour per week employee. This employee would then get holiday at 4 hours each and sick time prorated based on hours worked and PERA. This may mean that each department will have to do their own cleaning for a little while.



Transit Advisory Committee

1st Quarter 2023

June 15, 2023

10:00 – 11:30 am

Kasson Transportation Building
400 Commerce Dr. SE, Kasson, MN 55944

Mission:

Empower and advocate for people to enhance their self-sufficiency by maximizing community resources.

Agenda:

Call to Order

Welcome

Standing Agenda Items:

- 1) Operation Updates – Mindy
 - a) Review Service Level Reports
 - b) Comparisons from previous years' quarterly service statistics
- 2) Quarterly Fiscal Report – Mindy
 - a) Review revenue and expenses for current quarter
 - b) Comparisons from previous years' quarterly statistics
- 3) Volunteer Driver Program (VDP) Update – Jessica
- 4) Fleet Updates:
 - a) Bus Order Delays
 - 2020
 - b) 2021
 - c) beyond

rides down 89

Discussion Items:

- 5) Transportation Building Update

Committee Member Feedback:

- 6) Community Reports:
 - a) Bryon
 - b) Caledonia/Spring Grove

The purpose of a TAC is to provide guidance and advise transit staff in issues related to transit services, funding, marketing, service strategies, developing policy, special projects, and capital investments/projects. This committee is not a governing board and does not have a legal authority to oversee the transit program, however, it provides a valuable resource to the transit program in developing and improving transit services.

- c) Dodge Center
- d) Eyota
- e) Chatfield/Harmony
- f) Kasson/Mantorville
- g) Lewiston
- h) Rushford
- i) Spring Valley
- j) St. Charles
- k) Stewartville

7) Open Floor – Comments, concerns

Adjourn: Next meeting date Wednesday, September 21, 2023 (Tentative Location Kasson Transit Building)

Transit Advisory Committee Representatives:

Name	Agency
Bill Schimmel	City of Stewartville, City Administrator
Dan Mulholland	City of Stewartville, City Council
Janna Monosmith	City of Byron, Community Development Planner
Andrew Langholz	City of St. Charles, City Administrator
Tammy Myers	City of Eyota, City Clerk/Treasurer
Tim Ibisch	City of Kasson, City Administrator
Lee Matson	City of Dodge Center, City Administrator
Joel Young	City of Chatfield, City Clerk
Linda Johnson	MN Prairie County Alliance
Jeremy Allen	MN Prairie County Alliance
Tony Chladek	City of Rushford, City Administrator
Jake Dickson	City of Caledonia, City Administrator
Rolling Hills Staff	
Melinda Fields	Rolling Hills Transit, Public Transportation Director
Stacia Round	Rolling Hills Transit, Operations Manager
Jeremy Gochnauer	Rolling Hills Transit, Compliance, Safety & Security Manager
Jessica Schwering	Volunteer Driver Program & Careavan Operations Manager
Ex-officio:	
Doug Grout	Semcac Executive Director
Cathleen Amick	MnDOT Transit Project Manager

The purpose of a TAC is to provide guidance and advise transit staff in issues related to transit services, funding, marketing, service strategies, developing policy, special projects, and capital investments/projects. This committee is not a governing board and does not have a legal authority to oversee the transit program, however, it provides a valuable resource to the transit program in developing and improving transit services.

ROLLING HILLS TRANSIT PUBLIC TRANSIT STATISTICAL REPORT YTD REPORTING PERIOD (1.1.2023 to 3.31.2023) 2nd Quarter 2023															
Bus #	SV144	R140	P011	DE170	C007	L140	S141	K143	S139	K132	B169	C168	S137		
	Spring Valley Route - 108	Rushford Route - 120	Chat/Harmony 111	Caledonia Route - 201	Caledonia 2 Route - 202	Lewiston Route - 302	St. Charles Route - 304	Kasson Route - 403	Dodge Center Route - 415	Kasson Exp. Route 405	Byron Route - 801	Dover/Eyota Route - 802	Stewartville Route - 805		TOTAL
Financial Information															
1010 - Transit Admin., Mgmt, & Supervisor Salaries	% 3,388.66	3,060.72	2,623.48	3,962.54	2,623.48	3,279.34	3,388.66	4,167.50	4,167.50	3,279.34	4,235.82	3,334.00	4,235.82		45,746.86
1020 - Operators Wages	A 11,324.21	10,796.02	8,403.02	13,066.14	8,021.16	11,067.78	11,354.58	14,428.87	12,078.94	10,306.16	13,056.69	10,944.51	14,069.29		148,917.37
1030 - Vehicle Maintenance and Repair Wages	766.77	692.57	593.63	896.63	593.63	742.04	766.77	943.01	943.01	742.04	958.46	754.40	958.46		10,351.42
1040 - Office Support Wages (Fiscal, HR, IT, Clerical, P&D)	% 1,919.88	1,734.09	1,486.36	2,245.02	1,486.36	1,857.95	1,919.88	2,361.15	2,361.15	1,857.95	2,399.85	1,888.92	2,399.85		25,918.41
1050 - Operations Support Wages (Dispatch)	% 1,878.33	1,696.55	1,454.19	2,196.43	1,454.19	1,817.74	1,878.33	2,310.04	2,310.04	1,817.74	2,347.91	1,848.03	2,347.91		25,357.42
1060 - Fringe Benefits	H 3,575.03	5,373.50	5,015.00	4,137.96	4,775.39	5,903.52	3,480.11	4,757.88	3,921.31	3,179.19	6,234.50	3,434.88	4,675.55		58,463.81
1120 - Drug & Alcohol Testing & Adminidative Expenses	H 141.78	118.83	105.95	11.43	7.57	90.84	141.78	12.03	144.03	9.46	97.22	9.62	12.22		902.76
1130 - Advertising, Marketing & Promotional Charges	% 284.65	257.10	220.37	332.86	220.37	275.47	284.65	350.07	350.07	275.47	355.81	280.06	355.81		3,842.77
1140 - Legal, Auditing & Other Professional Fees	% 238.93	215.80	184.98	279.39	184.98	231.22	238.93	310.88	293.84	231.22	298.66	235.07	298.66		3,242.55
1150 - Staff Development	% 521.01	470.59	403.36	664.95	403.36	504.20	521.01	651.73	640.76	504.20	651.26	512.60	651.26		7,100.29
1160 - Office Supplies	% 197.89	178.74	153.20	231.40	153.20	191.50	197.89	243.37	243.37	191.50	247.36	194.70	247.36		2,671.49
1170 - Admin Facilities	% 8.88	8.02	6.87	10.38	6.87	8.59	8.88	10.92	10.92	8.59	11.10	8.73	11.10		119.83
1180 - Utililties	% 290.09	266.30	224.58	339.21	224.58	280.73	290.09	356.76	356.76	280.73	362.61	285.41	362.61		3,920.45
1190 - Other Direct Admin. Charges	H 771.59	696.92	597.36	902.26	597.36	746.70	771.59	948.93	948.93	746.70	964.49	759.14	964.49		10,586.75
1210 - Fuel	A 2,545.62	1,698.47	3,445.97	2,110.61	1,194.97	2,238.54	2,943.79	6,288.32	2,102.97	71.24	2,955.13	2,339.44	3,442.99		33,378.05
1220 - Vehicle Maintenance Costs	A 2,008.60	540.79	1,913.79	600.17	647.65	694.58	1,037.22	948.09	415.15	342.13	2,240.94	962.41	1,717.22		14,068.74
1240 - Tires	H 17.33	15.66	13.42	20.27	1,844.77	16.77	17.33	21.32	21.32	16.77	21.67	17.05	470.78		2,514.46
1250 - Other Vehicle Cost	H 100.92	74.20	63.60	96.06	168.89	181.50	82.15	203.03	101.03	181.50	211.11	84.62	212.67		1,761.28
1340 - Repair and Maintenance of Property	% 60.86	54.97	47.12	71.17	47.12	58.90	60.86	74.85	74.85	58.90	76.08	59.88	76.08		821.65
1350 - Bus Storage	A 843.98	39.73	934.05	1,251.43	34.05	1,392.56	743.98	54.09	54.09	42.56	54.98	843.27	754.98		7,043.76
1360 - Other Operations Charges	% 780.73	705.17	604.43	912.94	604.43	755.54	780.73	960.17	960.17	755.54	975.91	768.13	975.91		10,539.79
1410- Public Liability & Prop. Damage on Vehicles	H 261.14	235.86	202.17	305.36	202.17	252.71	261.14	321.15	321.15	252.71	326.42	256.92	326.42		3,525.33
1420 - Public Liability & Prop. Damage Other	% 178.66	161.37	138.32	208.92	138.32	172.90	178.66	219.73	219.73	172.90	223.33	175.78	223.33		2,411.95
1510 - Vehicle Registration and Permit Fees	2.81	2.54	2.17	3.28	2.17	2.72	2.81	3.45	3.45	2.72	3.51	2.76	3.51		37.92
1594 - Fuel Tax Refunds	(206.70)	(186.70)	(160.03)	(241.70)	(160.03)	(200.03)	(206.70)	(254.21)	(254.21)	(200.03)	(258.37)	(203.37)	(258.37)		(2,790.44)
1598 - Other Capital Improvements -- (specific)	(50.37)	(45.49)	(38.99)	(58.90)	(38.99)	(48.74)	(50.37)	(61.94)	(61.94)	(48.74)	(62.96)	(49.56)	(62.96)		(679.97)
Total Operating Expenditures	31,851.25	28,862.33	28,638.38	34,556.24	25,438.03	32,515.57	31,094.72	40,631.17	32,728.37	25,078.49	38,989.48	29,747.43	39,643.24		419,774.70
Passenger Statistics	SV144	R140	P011	DE170	C007	L140	S141	K143	S139	K132	B169	C168	S137		
Total Number of Disabled Passengers	166	31	3	223	73	24	-	1	9	1	4	13	16		487
Total Number of Elderly Passengers	283	35	177	378	160	66	81	63	163	66	62	216	464		1,811
Total Number of Adult Passengers	4	158	11	309	139	125	193	182	594	175	77	69	134		1,845
Total Number of Student Passengers	173	62	-	14	13	31	183	77	145	114	190	886	841		2,602
Total Number of Children Passengers	391	1,059	777	40	93	524	674	1,410	6	433	1,048	269	367		5,788
Total Number of Passengers	851	1,314	965	741	405	746	1,131	1,732	908	788	1,377	1,440	1,806		12,046
Service Statistics															
Total Vehicle Hours	496	448	384	580	384	480	496	610	610	480	620	488	620		6,696
Total Vehicle Miles	5,371	3,412	8651	1,611	1618	4,874	6,387	4,788	11,243	4877	6,788	4,805	6,774		71,199
Total Gallons of Gasoline	728	470	1041.8	620	336.7	710	476	636	1,322	858.06	965	678	950		9,791
Average Vehicle Miles Per Gallon	7	7	8.30	3	4.80	7	13	8	9	5.68	7	7	7		7
Average Miles Per Passenger	6	3	8.96	2	3.90	7	6	3	12	6.18	5	3	4		5
Cost Per Passenger Trip	\$ 37.43	\$ 21.97	\$ 29.68	\$ 46.63	\$ 62.81	\$ 43.59	\$ 27.49	\$ 23.46	\$ 36.04	\$ 31.83	\$ 28.31	\$ 20.66	\$ 21.95		\$ 34.85
Cost Per Mile	\$ 5.93	\$ 8.46	\$ 3.31	\$ 21.45	\$ 15.72	\$ 6.67	\$ 4.87	\$ 8.49	\$ 2.91	\$ 5.14	\$ 5.74	\$ 6.19	\$ 5.85		\$ 5.90
Cost Per Hour	\$ 64.22	\$ 64.42	\$ 74.58	\$ 59.58	\$ 66.24	\$ 67.74	\$ 62.69	\$ 66.61	\$ 53.65	\$ 52.25	\$ 62.89	\$ 60.96	\$ 63.94		\$ 62.69
2010 - Fare Box Revenue	3,031.00	1,995.00	200.00	1,229.10	-	1,582.00	1,598.00	7,225.06	2,999.00	952.00	1,819.00	2,517.00	3,108.00		28,255.16
2020 - System Revenue	329.25	302.68	4,172.29	748.39	242.29	302.87	512.96	639.39	4,254.88	1,157.37	391.20	572.92	656.20		14,282.71
2030 - Other Directly Generated Funds	7.41	16.69	305.73	218.66	5.73	7.17	307.41	314.11	139.11	22.17	9.26	7.29	9.26		1,370.00
Total Revenue	3,367.66	2,314.37	4,678.03	2,196.16	248.03	1,892.04	2,418.37	8,178.56	7,392.99	2,131.54	2,219.46	3,097.20	3,773.46		43,907.87
Percentage of 999 Charges/Operating Charge is Calculated by % of Service Hours	7.41%	6.69%	5.73%	8.66%	5.73%	7.17%	7.41%	9.11%	9.11%	7.17%	9.26%	7.29%	9.26%		100.00%
Number of riders per hour - Bench mark 3/per hour	1.72	2.93	2.51	1.28	1.05	1.55	2.28	2.84	1.49	1.64	2.22	2.95	2.91		3.00



FOR IMMEDIATE RELEASE:

Contact: Southern MN Regional Legal Services: Jocelyn Poehler, Jocelyn.poehler@smrls.org, (507) 454-6660

Justice Bus to Tour Southeast MN

Southern Minnesota Regional Legal Services, Inc. (SMRLS) will have its JUSTICE BUS touring locations in its southeastern Minnesota service area June 15 – June 23, 2023. This is a mobile legal aid office that travels to rural communities to serve clients where they are located. It is a source of legal information, resources, and referrals.

The JUSTICE BUS will be at the following locations in June. Other events will be held throughout the region during the coming months.

Wednesday, June 21st:

Red Wing: Public Library, 225 East Ave, from 9:00 – 11:00 a.m.

Zumbrota: Public Library, 100 West Ave, from 12:00 – 2:00 p.m.

Kasson: Workforce Center, 504 Mantorville Ave S. from 3:00 – 5:00 p.m.

SMRLS provides free, high-quality legal services to low-income people in critical civil matters. Approaching each client with respect and compassion, we help individuals and families maintain freedom from hunger, homelessness, sickness, and abuse. SMRLS is a 501(c)(3) nonprofit organization with offices located throughout its 33-county service area in southern Minnesota.



FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and _____, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$_____ program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of _____, 20____ at approximately _____ p.m., weather permitting.

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
 - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
 - ii. Protection of the display area by roping off or similar facility;
 - iii. Adequate police or security protection to prevent spectators from entering the display area; and
 - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer's display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller's sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- ☐ The sum of \$_____ as a down payment upon execution of this Agreement. The balance of \$_____ shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month shall be added to the unpaid balance if the account is not paid in full with the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- ☐ \$_____ in full by _____ (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- ☐ \$_____ in full by _____ (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.

III. LOYALTY PROGRAM

- a. Seller has in place a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional ___5% ___10% ___15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of _____ or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: *Quinn Edd*

BY: *Timothy P. Ibisch*

ROLE: _____

ROLE: City Administrator

J&M Displays, Inc.

ENTITY: City of Kasson, MN

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.

06/21/23
17:09:28

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 5 / 23

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101 General Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		2,598,222.00	-2,598,222.00
3107 ABATEMENT LEVY	0.00		0.00		23,597.00	-23,597.00
3210 BUSINESS LICENSES/PERMITS	1,850.00	0.80	11,590.00	0.68	13,500.00	-1,910.00
3341 LOCAL GOVERNMENT AID	0.00		0.00		1,102,644.00	-1,102,644.00
3410 CHARGES FOR SERVICES	2.00		4.33		1,500.00	-1,495.67
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3621 INTEREST EARNED	0.00		14,076.02	0.83	10,000.00	4,076.02
3622 RENTS AND ROYALTIES	0.00		3,000.00	0.18	3,000.00	0.00
3624 MISC REVENUE - REFUNDS	385.50	0.17	1,012.79	0.06	1,500.00	-487.21
3626 MONEY MARKET INTEREST	0.00		109.49	0.01	0.00	109.49
3921 TRANSFER FROM OTHER FUNDS	0.00		33,333.33	1.97	50,000.00	-16,666.67
Total Department	2,237.50	0.97	63,125.96	3.72	3,804,063.00	-3,740,937.04
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	1,104.00	0.48	4,428.44	0.26	3,000.00	1,428.44
3624 MISC REVENUE - REFUNDS	350.00	0.15	1,750.00	0.10	5,000.00	-3,250.00
Total Department	1,454.00	0.63	6,178.44	0.36	8,000.00	-1,821.56
Cable TV/Gas						
3495 FRANCHISE ROW USE	39,750.19	17.15	79,079.97	4.67	190,000.00	-110,920.03
Total Department	39,750.19	17.15	79,079.97	4.67	190,000.00	-110,920.03
Police						
3345 POLICE/FIRE STATE AIDS	0.00		0.00		70,000.00	-70,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		9,000.00	-9,000.00
3369 OTHER COUNTY GRANT	0.00		0.00		79,600.00	-79,600.00
3420 PUBLIC SAFETY	39.88	0.02	225.07	0.01	200.00	25.07
3511 COURT FINES	0.00		3,735.76	0.22	18,000.00	-14,264.24
3624 MISC REVENUE - REFUNDS	450.00	0.19	870.00	0.05	4,000.00	-3,130.00
3911 SALES OF FIXED ASSETS	0.00		0.00		10,000.00	-10,000.00
Total Department	489.88	0.21	4,830.83	0.28	190,800.00	-185,969.17
Fire						
3346 STATE FIRE AID	0.00		0.00		43,000.00	-43,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		7,000.00	-7,000.00
3421 Fire Contracts	0.00		36,726.05	2.17	37,575.00	-848.95
3422 SPECIAL FIRE PROTECTION S	2,245.00	0.97	26,603.59	1.57	20,000.00	6,603.59
3623 CONTR/DONATION FROM PRIVA	0.00		14,500.00	0.86	0.00	14,500.00
3624 MISC REVENUE - REFUNDS	488.94	0.21	863.09	0.05	0.00	863.09
Total Department	2,733.94	1.18	78,692.73	4.64	107,575.00	-28,882.27

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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 5 / 23

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101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	
Building Inspection						
3220 NON-BUSINESS LICENSES & P	1,309.78	0.57	34,036.54	2.01	70,000.00	-35,963.46
3414 PLAN CHECK FEES	168.86	0.07	20,720.55	1.22	45,000.00	-24,279.45
3416 MECHANICAL INSPECTION FEE	413.00	0.18	3,266.00	0.19	6,000.00	-2,734.00
3417 PLUMBING INSPECTION FEES	0.00		1,559.00	0.09	2,500.00	-941.00
Total Department	1,891.64	0.82	59,582.09	3.51	123,500.00	-63,917.91
Animal Control						
3220 NON-BUSINESS LICENSES & P	125.00	0.05	400.00	0.02	1,700.00	-1,300.00
Total Department	125.00	0.05	400.00	0.02	1,700.00	-1,300.00
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	0.00		42,402.00	2.50	81,640.00	-39,238.00
Total Department			42,402.00	2.50	81,640.00	-39,238.00
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		60,000.00	-60,000.00
Total Department					60,000.00	-60,000.00
Parks and Recreation						
3622 RENTS AND ROYALTIES	763.68	0.33	1,798.15	0.11	2,000.00	-201.85
Total Department	763.68	0.33	1,798.15	0.11	2,000.00	-201.85
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	0.00		0.00		105,000.00	-105,000.00
3474 CONCESSIONS	0.00		0.00		46,000.00	-46,000.00
3475 LESSONS	-110.00	-0.05	16,610.00	0.98	22,000.00	-5,390.00
3478 FACILITY RENTAL	0.00		2,261.88	0.13	2,500.00	-238.12
3480 SWIM PASSES	-350.00	-0.15	8,744.30	0.52	70,000.00	-61,255.70
3481 TINY TOTS	-35.00	-0.02	1,155.00	0.07	0.00	1,155.00
3482 SWIM TEAM	0.00		717.11	0.04	1,500.00	-782.89
Total Department	-495.00	-0.21	29,488.29	1.74	247,000.00	-217,511.71
Other Recreational Facilities						
3473 PLAYGROUND FEES	0.00		124.16	0.01	500.00	-375.84
3479 SOFTBALL FEES	1,816.08	0.78	1,816.08	0.11	2,600.00	-783.92
Total Department	1,816.08	0.78	1,940.24	0.11	3,100.00	-1,159.76

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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 5 / 23

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101 General Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Cemetery						
3410 CHARGES FOR SERVICES	750.00	0.32	2,300.00	0.14	9,000.00	-6,700.00
3411 CEMETARY LAND RENT	0.00		8,100.00	0.48	6,000.00	2,100.00
3621 INTEREST EARNED	0.00		0.00		4,000.00	-4,000.00
3624 MISC REVENUE - REFUNDS	50.00	0.02	150.00	0.01	300.00	-150.00
3711 BURIAL LOTS	0.00		2,250.00	0.13	4,000.00	-1,750.00
Total Department	800.00	0.35	12,800.00	0.76	23,300.00	-10,500.00
Park Areas						
3474 CONCESSIONS	0.00		0.00		2,000.00	-2,000.00
Total Department					2,000.00	-2,000.00
Total Revenue	51,566.91	100.00	380,318.70	100.00	4,844,678.00	-4,464,359.30
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	1,508.29	0.65	9,441.09	0.56	32,500.00	23,058.91
102 FULL-TIME EMPLOYEES - OVERTIME	33.68	0.01	344.78	0.02	0.00	-344.78
121 EMPLOYER PERA CONTRIBUTIONS	115.66	0.05	657.00	0.04	1,864.00	1,207.00
122 EMPLOYER FICA CONTRIBUTIONS	74.30	0.03	496.71	0.03	2,015.00	1,518.29
123 EMPLOYER MEDICARE CONTRIBUTION	17.40	0.01	116.23	0.01	471.00	354.77
130 EMPLOYER PAID INSURANCE	737.32	0.32	3,712.38	0.22	6,750.00	3,037.62
150 WORKER'S COMPENSATION	0.00		177.00	0.01	285.00	108.00
160 LIABILITY INSURANCE	0.00		2,679.84	0.16	5,000.00	2,320.16
210 OPERATING SUPPLIES	0.00		7.71		150.00	142.29
304 LEGAL FEES	623.50	0.27	2,552.00	0.15	9,000.00	6,448.00
333 STAFF MEETINGS & CONFERENCES	0.00		976.77	0.06	2,000.00	1,023.23
334 MEMBERSHIP DUES AND FEES	0.00		50.00		4,700.00	4,650.00
351 LEGAL NOTICES PUBLISHING	0.00		175.95	0.01	400.00	224.05
352 GENERAL NOTICE/PUBLIC INFO	186.30	0.08	186.30	0.01	500.00	313.70
370 MAINTENANCE/SUPPORT FEES	40.00	0.02	100.00	0.01	0.00	-100.00
430 OTHER SERVICE/CHARGES-MISC.	39.76	0.02	267.26	0.02	20,000.00	19,732.74
Account Total	3,376.21	1.46	21,941.02	1.29	85,635.00	63,693.98
Total Department	3,376.21	1.46	21,941.02	1.29	85,635.00	63,693.98
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	0.00		134.55	0.01	500.00	365.45
430 OTHER SERVICE/CHARGES-MISC.	450.00	0.19	450.00	0.03	2,500.00	2,050.00
Account Total	450.00	0.19	584.55	0.03	3,000.00	2,415.45
Total Department	450.00	0.19	584.55	0.03	3,000.00	2,415.45

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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 5 / 23

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101 General Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	0.00		385.00	0.02	4,800.00	4,415.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		23.87		298.00	274.13
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		5.58		70.00	64.42
Account Total			414.45	0.02	5,168.00	4,753.55
Total Department			414.45	0.02	5,168.00	4,753.55
City Administration						
City Administration						
101 FULL-TIME EMPLOYEES - REGULAR	10,426.05	4.50	55,285.36	3.26	144,600.00	89,314.64
102 FULL-TIME EMPLOYEES - OVERTIME	26.73	0.01	275.28	0.02	0.00	-275.28
121 EMPLOYER PERA CONTRIBUTIONS	783.94	0.34	4,166.97	0.25	10,846.00	6,679.03
122 EMPLOYER FICA CONTRIBUTIONS	578.44	0.25	3,111.87	0.18	8,965.00	5,853.13
123 EMPLOYER MEDICARE CONTRIBUTION	135.27	0.06	727.54	0.04	2,097.00	1,369.46
130 EMPLOYER PAID INSURANCE	3,581.93	1.55	15,909.42	0.94	33,000.00	17,090.58
150 WORKER'S COMPENSATION	0.00		922.00	0.05	1,180.00	258.00
160 LIABILITY INSURANCE	0.00		21.86		95.00	73.14
210 OPERATING SUPPLIES	140.80	0.06	2,081.87	0.12	4,000.00	1,918.13
216 PERIODICALS	0.00		49.00		150.00	101.00
220 REPAIR/MAINTENANCE SUPPLIES	43.81	0.02	151.38	0.01	2,000.00	1,848.62
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
321 TELEPHONE	395.47	0.17	1,971.03	0.12	7,500.00	5,528.97
325 COMMUNICATION-OTHER	0.00		600.00	0.04	1,500.00	900.00
331 TRAVEL/MILEAGE	0.00		1.97		1,000.00	998.03
332 ADMINISTRATOR MEETINGS &	31.31	0.01	318.58	0.02	2,000.00	1,681.42
333 STAFF MEETINGS & CONFERENCES	1,777.11	0.77	3,833.92	0.23	5,000.00	1,166.08
334 MEMBERSHIP DUES AND FEES	0.00		-150.00	-0.01	6,000.00	6,150.00
343 OTHER ADVERTISING	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		2,820.20	0.17	5,500.00	2,679.80
380 UTILITY SERVICES	0.00		0.00		500.00	500.00
400 REPAIRS & MAINTENANCE	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		900.00	900.00
440 PROFESSIONAL SERVICES	0.00		9,405.75	0.55	3,000.00	-6,405.75
Account Total	17,920.86	7.73	101,504.00	5.99	242,833.00	141,329.00
Total Department	17,920.86	7.73	101,504.00	5.99	242,833.00	141,329.00
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	301.79	0.13	1,580.48	0.09	3,750.00	2,169.52
102 FULL-TIME EMPLOYEES - OVERTIME	6.95		69.49		0.00	-69.49
121 EMPLOYER PERA CONTRIBUTIONS	23.14	0.01	123.70	0.01	281.00	157.30
122 EMPLOYER FICA CONTRIBUTIONS	14.89	0.01	80.28		233.00	152.72
123 EMPLOYER MEDICARE CONTRIBUTION	3.48		18.76		54.00	35.24
130 EMPLOYER PAID INSURANCE	147.65	0.06	742.71	0.04	1,400.00	657.29
Account Total	497.90	0.21	2,615.42	0.15	5,718.00	3,102.58
Total Department	497.90	0.21	2,615.42	0.15	5,718.00	3,102.58

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101 General Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	2,035.00	0.88	5,445.00	0.32	6,000.00	555.00
351 LEGAL NOTICES PUBLISHING	0.00		186.30	0.01	1,500.00	1,313.70
Account Total	2,035.00	0.88	5,631.30	0.33	7,500.00	1,868.70
Total Department	2,035.00	0.88	5,631.30	0.33	7,500.00	1,868.70
Assessing						
Assessing						
305 ASSESSING FEES	0.00		34,397.00	2.03	33,600.00	-797.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
Account Total			34,397.00	2.03	33,850.00	-547.00
Total Department			34,397.00	2.03	33,850.00	-547.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	2,821.50	1.22	10,730.30	0.63	30,000.00	19,269.70
Account Total	2,821.50	1.22	10,730.30	0.63	30,000.00	19,269.70
Total Department	2,821.50	1.22	10,730.30	0.63	30,000.00	19,269.70
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	1,795.20	0.77	9,848.29	0.58	41,000.00	31,151.71
121 EMPLOYER PERA CONTRIBUTIONS	134.64	0.06	738.63	0.04	3,075.00	2,336.37
122 EMPLOYER FICA CONTRIBUTIONS	106.34	0.05	585.41	0.03	2,501.00	1,915.59
123 EMPLOYER MEDICARE CONTRIBUTION	24.87	0.01	136.92	0.01	595.00	458.08
130 EMPLOYER PAID INSURANCE	399.84	0.17	2,031.35	0.12	6,200.00	4,168.65
150 WORKER'S COMPENSATION	0.00		307.00	0.02	350.00	43.00
210 OPERATING SUPPLIES	33.01	0.01	114.40	0.01	500.00	385.60
304 LEGAL FEES	0.00		660.00	0.04	12,000.00	11,340.00
321 TELEPHONE	10.39		84.47		250.00	165.53
331 TRAVEL/MILEAGE	0.00		18.07		0.00	-18.07
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	72.45	0.03	279.45	0.02	1,000.00	720.55
360 INSURANCE	0.00		2,610.84	0.15	5,000.00	2,389.16
430 OTHER SERVICE/CHARGES-MISC.	918.00	0.40	3,974.70	0.23	0.00	-3,974.70
440 PROFESSIONAL SERVICES	0.00		7,171.25	0.42	12,000.00	4,828.75
Account Total	3,494.74	1.51	28,560.78	1.68	87,971.00	59,410.22
Total Department	3,494.74	1.51	28,560.78	1.68	87,971.00	59,410.22
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	0.00		99.99	0.01	2,500.00	2,400.01
370 MAINTENANCE/SUPPORT FEES	3,097.50	1.34	8,370.50	0.49	10,000.00	1,629.50
400 REPAIRS & MAINTENANCE	133.90	0.06	453.41	0.03	1,000.00	546.59
440 PROFESSIONAL SERVICES	0.00		0.00		3,500.00	3,500.00
Account Total	3,231.40	1.39	8,923.90	0.53	18,000.00	9,076.10
Total Department	3,231.40	1.39	8,923.90	0.53	18,000.00	9,076.10

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101 General Fund

	Actual		Actual		Annual Budget	
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General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	197.10	0.09	1,479.39	0.09	3,300.00	1,820.61
121 EMPLOYER PERA CONTRIBUTIONS	14.80	0.01	110.97	0.01	248.00	137.03
122 EMPLOYER FICA CONTRIBUTIONS	11.84	0.01	89.15	0.01	205.00	115.85
123 EMPLOYER MEDICARE CONTRIBUTION	2.78		20.87		48.00	27.13
150 WORKER'S COMPENSATION	0.00		196.00	0.01	250.00	54.00
210 OPERATING SUPPLIES	0.00		53.94		300.00	246.06
220 REPAIR/MAINTENANCE SUPPLIES	0.00		79.92		250.00	170.08
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
360 INSURANCE	0.00		232.80	0.01	500.00	267.20
380 UTILITY SERVICES	629.88	0.27	3,158.60	0.19	6,800.00	3,641.40
400 REPAIRS & MAINTENANCE	0.00		0.00		2,500.00	2,500.00
410 RENTALS	0.00		82.66		700.00	617.34
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
Account Total	856.40	0.37	5,504.30	0.32	15,901.00	10,396.70
Total Department	856.40	0.37	5,504.30	0.32	15,901.00	10,396.70
General Engineering						
General Engineering						
303 ENGINEERING FEES	4,264.00	1.84	7,754.00	0.46	25,000.00	17,246.00
Account Total	4,264.00	1.84	7,754.00	0.46	25,000.00	17,246.00
Total Department	4,264.00	1.84	7,754.00	0.46	25,000.00	17,246.00
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	290.54	0.13	1,365.41	0.08	3,500.00	2,134.59
121 EMPLOYER PERA CONTRIBUTIONS	21.78	0.01	102.40	0.01	263.00	160.60
122 EMPLOYER FICA CONTRIBUTIONS	17.45	0.01	82.26		217.00	134.74
123 EMPLOYER MEDICARE CONTRIBUTION	4.08		19.24		51.00	31.76
Account Total	333.85	0.14	1,569.31	0.09	4,031.00	2,461.69
Police						
101 FULL-TIME EMPLOYEES - REGULAR	58,248.69	25.13	334,311.35	19.72	862,000.00	527,688.65
102 FULL-TIME EMPLOYEES - OVERTIME	1,370.28	0.59	9,138.41	0.54	24,500.00	15,361.59
104 Canine	300.00	0.13	1,650.00	0.10	3,900.00	2,250.00
121 EMPLOYER PERA CONTRIBUTIONS	10,224.63	4.41	59,365.13	3.50	152,711.00	93,345.87
122 EMPLOYER FICA CONTRIBUTIONS	144.25	0.06	873.01	0.05	6,000.00	5,126.99
123 EMPLOYER MEDICARE CONTRIBUTION	818.44	0.35	4,772.13	0.28	11,000.00	6,227.87
130 EMPLOYER PAID INSURANCE	11,447.02	4.94	63,983.70	3.77	201,000.00	137,016.30
150 WORKER'S COMPENSATION	0.00		66,734.00	3.94	85,300.00	18,566.00
160 LIABILITY INSURANCE	0.00		76.50		350.00	273.50
210 OPERATING SUPPLIES	883.38	0.38	3,658.10	0.22	15,000.00	11,341.90
212 MOTOR FUELS	2,493.98	1.08	10,427.24	0.62	30,000.00	19,572.76
214 UNIFORMS	76.80	0.03	4,070.50	0.24	7,500.00	3,429.50
220 REPAIR/MAINTENANCE SUPPLIES	195.35	0.08	898.74	0.05	3,000.00	2,101.26
240 SMALL TOOLS/MINOR EQUIPMENT	700.95	0.30	2,580.20	0.15	8,000.00	5,419.80
309 EDP, SOFTWARE & DESIGN	38.00	0.02	395.61	0.02	10,000.00	9,604.39
321 TELEPHONE	964.16	0.42	4,296.55	0.25	16,000.00	11,703.45
325 COMMUNICATION-OTHER	0.00		60.00		500.00	440.00
333 STAFF MEETINGS & CONFERENCES	592.79	0.26	3,836.53	0.23	13,000.00	9,163.47
334 MEMBERSHIP DUES AND FEES	0.00		8,344.65	0.49	10,000.00	

1,655.35

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101 General Fund

	Actual		Actual		Annual Budget	
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343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		23,426.52	1.38	40,000.00	16,573.48
370 MAINTENANCE/SUPPORT FEES	24.00	0.01	72.00		16,500.00	16,428.00
380 UTILITY SERVICES	547.86	0.24	2,780.70	0.16	7,200.00	4,419.30
400 REPAIRS & MAINTENANCE	850.48	0.37	5,295.42	0.31	7,500.00	2,204.58
410 RENTALS	0.00		0.00		20.00	20.00
430 OTHER SERVICE/CHARGES-MISC.	96.53	0.04	1,736.18	0.10	6,000.00	4,263.82
440 PROFESSIONAL SERVICES	610.00	0.26	3,569.54	0.21	5,000.00	1,430.46
444 OTHER CONTRACTUAL SERVICES	0.00		3,198.00	0.19	3,000.00	-198.00
Account Total	90,627.59	39.10	619,550.71	36.55	1,545,231.00	925,680.29
Total Department	90,961.44	39.24	621,120.02	36.64	1,549,262.00	928,141.98
Fire						
Fire						
101 FULL-TIME EMPLOYEES - REGULAR	492.32	0.21	3,447.08	0.20	67,000.00	63,552.92
121 EMPLOYER PERA CONTRIBUTIONS	36.93	0.02	258.55	0.02	525.00	266.45
122 EMPLOYER FICA CONTRIBUTIONS	22.09	0.01	178.79	0.01	1,100.00	921.21
123 EMPLOYER MEDICARE CONTRIBUTION	5.17		41.82		800.00	758.18
130 EMPLOYER PAID INSURANCE	235.33	0.10	1,555.77	0.09	5,000.00	3,444.23
142 UNEMPLOYMENT BENEFIT	0.00		0.96		0.00	-0.96
150 WORKER'S COMPENSATION	0.00		16,070.00	0.95	20,250.00	4,180.00
160 LIABILITY INSURANCE	0.00		10.92		50.00	39.08
209 MEDICAL SUPPLIES	169.44	0.07	683.89	0.04	3,000.00	2,316.11
210 OPERATING SUPPLIES	25.00	0.01	4,069.24	0.24	7,000.00	2,930.76
212 MOTOR FUELS	486.62	0.21	1,040.88	0.06	6,000.00	4,959.12
214 UNIFORMS	0.00		0.00		4,000.00	4,000.00
216 PERIODICALS	0.00		0.00		100.00	100.00
220 REPAIR/MAINTENANCE SUPPLIES	182.48	0.08	821.57	0.05	4,500.00	3,678.43
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		5,256.75	0.31	25,000.00	19,743.25
321 TELEPHONE	197.92	0.09	970.88	0.06	2,500.00	1,529.12
330 TRAINING	126.00	0.05	9,646.10	0.57	20,000.00	10,353.90
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		6,000.00	6,000.00
334 MEMBERSHIP DUES AND FEES	50.00	0.02	560.00	0.03	1,500.00	940.00
343 OTHER ADVERTISING	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		3,485.42	0.21	7,000.00	3,514.58
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	881.23	0.38	5,177.51	0.31	9,000.00	3,822.49
400 REPAIRS & MAINTENANCE	0.00		10,557.60	0.62	10,000.00	-557.60
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.01	105.00	0.01	45,421.00	45,316.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total	2,925.53	1.26	63,938.73	3.77	251,446.00	187,507.27
Total Department	2,925.53	1.26	63,938.73	3.77	251,446.00	187,507.27
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	0.00		0.00		3,200.00	3,200.00
444 OTHER CONTRACTUAL SERVICES	3,719.60	1.60	14,104.39	0.83	45,000.00	30,895.61
Account Total	3,719.60	1.60	14,104.39	0.83	48,200.00	34,095.61
Total Department	3,719.60	1.60	14,104.39	0.83	48,200.00	34,095.61

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101 General Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
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Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
Account Total					325.00	325.00
Total Department					325.00	325.00
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	11,949.07	5.15	65,541.54	3.87	146,000.00	80,458.46
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		5,000.00	5,000.00
121 EMPLOYER PERA CONTRIBUTIONS	896.19	0.39	4,915.55	0.29	11,325.00	6,409.45
122 EMPLOYER FICA CONTRIBUTIONS	691.63	0.30	3,826.77	0.23	9,362.00	5,535.23
123 EMPLOYER MEDICARE CONTRIBUTION	161.76	0.07	894.93	0.05	2,190.00	1,295.07
130 EMPLOYER PAID INSURANCE	2,802.44	1.21	13,863.95	0.82	34,000.00	20,136.05
150 WORKER'S COMPENSATION	0.00		34,367.00	2.03	12,700.00	-21,667.00
210 OPERATING SUPPLIES	829.64	0.36	7,720.97	0.46	11,000.00	3,279.03
212 MOTOR FUELS	252.83	0.11	807.75	0.05	6,000.00	5,192.25
214 UNIFORMS	0.00		387.25	0.02	1,000.00	612.75
220 REPAIR/MAINTENANCE SUPPLIES	5,665.47	2.44	8,369.63	0.49	19,000.00	10,630.37
240 SMALL TOOLS/MINOR EQUIPMENT	22.58	0.01	149.04	0.01	2,000.00	1,850.96
304 LEGAL FEES	0.00		696.00	0.04	0.00	-696.00
321 TELEPHONE	77.65	0.03	335.33	0.02	1,600.00	1,264.67
325 COMMUNICATION-OTHER	0.00		60.00		0.00	-60.00
333 STAFF MEETINGS & CONFERENCES	112.00	0.05	1,007.00	0.06	500.00	-507.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		75.00	75.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		2,672.60	0.16	6,250.00	3,577.40
370 MAINTENANCE/SUPPORT FEES	76.00	0.03	360.00	0.02	0.00	-360.00
380 UTILITY SERVICES	1,336.61	0.58	7,638.66	0.45	16,000.00	8,361.34
400 REPAIRS & MAINTENANCE	158.75	0.07	2,812.06	0.17	11,900.00	9,087.94
410 RENTALS	0.00		0.00		300.00	300.00
430 OTHER SERVICE/CHARGES-MISC.	10.00		60.50		2,500.00	2,439.50
440 PROFESSIONAL SERVICES	0.00		0.00		1,500.00	1,500.00
444 OTHER CONTRACTUAL SERVICES	390.76	0.17	486.37	0.03	2,500.00	2,013.63
Account Total	25,433.38	10.97	156,972.90	9.26	303,202.00	146,229.10
Total Department	25,433.38	10.97	156,972.90	9.26	303,202.00	146,229.10
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		10,000.00	10,000.00
303 ENGINEERING FEES	2,860.00	1.23	4,092.00	0.24	15,000.00	10,908.00
400 REPAIRS & MAINTENANCE	0.00		0.00		168,000.00	168,000.00
Account Total	2,860.00	1.23	4,092.00	0.24	193,000.00	188,908.00
Total Department	2,860.00	1.23	4,092.00	0.24	193,000.00	188,908.00

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101 General Fund

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	Period to Date	%	Year-To-Date	%		
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		4,829.38	0.28	16,000.00	11,170.62
121 EMPLOYER PERA CONTRIBUTIONS	0.00		362.22	0.02	1,200.00	837.78
122 EMPLOYER FICA CONTRIBUTIONS	0.00		281.40	0.02	992.00	710.60
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		65.81		232.00	166.19
130 EMPLOYER PAID INSURANCE	0.00		1,004.69	0.06	5,000.00	3,995.31
150 WORKER'S COMPENSATION	0.00		1,219.00	0.07	1,625.00	406.00
210 OPERATING SUPPLIES	995.47	0.43	9,633.65	0.57	9,000.00	-633.65
212 MOTOR FUELS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	1,918.30	0.83	14,158.91	0.84	22,500.00	8,341.09
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		114.12	0.01	360.00	245.88
400 REPAIRS & MAINTENANCE	158.75	0.07	2,992.49	0.18	8,000.00	5,007.51
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,000.00	3,000.00
Account Total	3,072.52	1.33	34,661.67	2.04	69,259.00	34,597.33
Total Department	3,072.52	1.33	34,661.67	2.04	69,259.00	34,597.33
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	4,411.03	1.90	19,470.52	1.15	60,000.00	40,529.48
Account Total	4,411.03	1.90	19,470.52	1.15	60,000.00	40,529.48
Total Department	4,411.03	1.90	19,470.52	1.15	60,000.00	40,529.48
Sidewalks						
Sidewalks						
400 REPAIRS & MAINTENANCE	0.00		0.00		50,000.00	50,000.00
Account Total					50,000.00	50,000.00
Total Department					50,000.00	50,000.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	2,214.88	0.96	4,338.88	0.26	11,500.00	7,161.12
Account Total	2,214.88	0.96	4,338.88	0.26	11,500.00	7,161.12
Total Department	2,214.88	0.96	4,338.88	0.26	11,500.00	7,161.12
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	0.00		255.94	0.02	900.00	644.06
380 UTILITY SERVICES	138.41	0.06	768.38	0.05	2,000.00	1,231.62
400 REPAIRS & MAINTENANCE	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	165.20	0.07	165.20	0.01	7,000.00	6,834.80
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		1,000.00	1,000.00
Account Total	303.61	0.13	1,189.52	0.07	14,400.00	13,210.48
Total Department	303.61	0.13	1,189.52	0.07	14,400.00	13,210.48

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101 General Fund

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Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	14.50	0.01	81.23		500.00	418.77
321 TELEPHONE	109.39	0.05	441.93	0.03	4,500.00	4,058.07
325 COMMUNICATION-OTHER	0.00		60.00		100.00	40.00
333 STAFF MEETINGS & CONFERENCES	0.00		895.00	0.05	50.00	-845.00
334 MEMBERSHIP DUES AND FEES	0.00		300.00	0.02	500.00	200.00
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	1,413.20	0.61	1,423.70	0.08	3,500.00	2,076.30
Account Total	1,537.09	0.66	3,201.86	0.19	9,180.00	5,978.14
Total Department	1,537.09	0.66	3,201.86	0.19	9,180.00	5,978.14
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	501.73	0.22	501.73	0.03	6,500.00	5,998.27
Account Total	501.73	0.22	501.73	0.03	6,500.00	5,998.27
Total Department	501.73	0.22	501.73	0.03	6,500.00	5,998.27
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		6,000.00	6,000.00
103 PART-TIME EMPLOYEES	266.50	0.11	266.50	0.02	165,000.00	164,733.50
121 EMPLOYER PERA CONTRIBUTIONS	0.00		0.00		300.00	300.00
122 EMPLOYER FICA CONTRIBUTIONS	16.52	0.01	16.52		10,602.00	10,585.48
123 EMPLOYER MEDICARE CONTRIBUTION	3.86		3.86		2,480.00	2,476.14
130 EMPLOYER PAID INSURANCE	0.00		0.00		1,000.00	1,000.00
150 WORKER'S COMPENSATION	0.00		10,171.00	0.60	12,900.00	2,729.00
210 OPERATING SUPPLIES	5,787.15	2.50	5,794.84	0.34	22,000.00	16,205.16
220 REPAIR/MAINTENANCE SUPPLIES	389.85	0.17	389.85	0.02	14,000.00	13,610.15
221 LG REPAIR/MAINT SUPPLIES	7,219.00	3.11	7,219.00	0.43	34,300.00	27,081.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		499.75	0.03	4,050.00	3,550.25
262 COST OF CONCESSIONS	0.00		0.00		25,000.00	25,000.00
321 TELEPHONE	76.90	0.03	385.52	0.02	1,100.00	714.48
333 STAFF MEETINGS & CONFERENCES	0.00		1,300.00	0.08	0.00	-1,300.00
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		0.00		1,500.00	1,500.00
360 INSURANCE	0.00		3,040.22	0.18	6,000.00	2,959.78
370 MAINTENANCE/SUPPORT FEES	280.00	0.12	5,127.00	0.30	2,500.00	-2,627.00
380 UTILITY SERVICES	204.49	0.09	817.89	0.05	35,000.00	34,182.11
400 REPAIRS & MAINTENANCE	300.00	0.13	300.00	0.02	6,000.00	5,700.00
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		2,255.00	0.13	2,000.00	-255.00
Account Total	14,544.27	6.27	37,586.95	2.22	352,632.00	315,045.05
Total Department	14,544.27	6.27	37,586.95	2.22	352,632.00	315,045.05
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	371.15	0.16	593.80	0.04	6,500.00	5,906.20
214 UNIFORMS	0.00		387.25	0.02	500.00	

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220 REPAIR/MAINTENANCE SUPPLIES	50.67	0.02	521.64	0.03	9,000.00	8,478.36
240 SMALL TOOLS/MINOR EQUIPMENT	134.22	0.06	134.22	0.01	2,000.00	1,865.78
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		350.00	350.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		450.00	450.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		55.00		600.00	545.00
380 UTILITY SERVICES	1,336.05	0.58	2,050.86	0.12	10,500.00	8,449.14
400 REPAIRS & MAINTENANCE	1,128.64	0.49	1,380.30	0.08	7,500.00	6,119.70
430 OTHER SERVICE/CHARGES-MISC.	0.00		450.00	0.03	1,000.00	550.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		22,000.00	22,000.00
Account Total	3,020.73	1.30	5,573.07	0.33	63,880.00	58,306.93
Total Department	3,020.73	1.30	5,573.07	0.33	63,880.00	58,306.93

Cemetery

Cemetery

101 FULL-TIME EMPLOYEES - REGULAR	866.35	0.37	4,580.89	0.27	13,500.00	8,919.11
121 EMPLOYER PERA CONTRIBUTIONS	64.99	0.03	343.60	0.02	1,013.00	669.40
122 EMPLOYER FICA CONTRIBUTIONS	50.96	0.02	272.91	0.02	837.00	564.09
123 EMPLOYER MEDICARE CONTRIBUTION	11.92	0.01	63.87		196.00	132.13
130 EMPLOYER PAID INSURANCE	99.83	0.04	412.19	0.02	2,000.00	1,587.81
150 WORKER'S COMPENSATION	0.00		0.00		100.00	100.00
210 OPERATING SUPPLIES	0.00		44.91		500.00	455.09
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	75.00	0.03	75.00		100.00	25.00
360 INSURANCE	0.00		267.16	0.02	400.00	132.84
370 MAINTENANCE/SUPPORT FEES	0.00		1,150.00	0.07	2,000.00	850.00
380 UTILITY SERVICES	30.60	0.01	122.36	0.01	500.00	377.64
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,914.00	0.11	8,000.00	6,086.00
440 PROFESSIONAL SERVICES	0.00		0.00		400.00	400.00
444 OTHER CONTRACTUAL SERVICES	843.82	0.36	1,493.82	0.09	18,000.00	16,506.18
Account Total	2,043.47	0.88	10,740.71	0.63	50,596.00	39,855.29
Total Department	2,043.47	0.88	10,740.71	0.63	50,596.00	39,855.29

Park Areas

Park Areas

101 FULL-TIME EMPLOYEES - REGULAR	12,519.39	5.40	63,325.30	3.74	181,000.00	117,674.70
102 FULL-TIME EMPLOYEES - OVERTIME	63.24	0.03	63.24		2,000.00	1,936.76
121 EMPLOYER PERA CONTRIBUTIONS	943.70	0.41	4,754.12	0.28	13,725.00	8,970.88
122 EMPLOYER FICA CONTRIBUTIONS	688.23	0.30	3,526.66	0.21	11,346.00	7,819.34
123 EMPLOYER MEDICARE CONTRIBUTION	160.94	0.07	824.70	0.05	2,654.00	1,829.30
130 EMPLOYER PAID INSURANCE	5,447.41	2.35	24,403.28	1.44	53,000.00	28,596.72
150 WORKER'S COMPENSATION	0.00		12,099.00	0.71	14,850.00	2,751.00
210 OPERATING SUPPLIES	3,435.12	1.48	6,264.31	0.37	3,000.00	-3,264.31
212 MOTOR FUELS	252.83	0.11	1,088.88	0.06	5,000.00	3,911.12
214 UNIFORMS	0.00		0.00		1,500.00	1,500.00
220 REPAIR/MAINTENANCE SUPPLIES	757.43	0.33	2,478.79	0.15	12,000.00	9,521.21
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,000.00	3,000.00
262 COST OF CONCESSIONS	0.00		0.00		2,000.00	

2,000.00

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333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		5,768.16	0.34	13,000.00	7,231.84
370 MAINTENANCE/SUPPORT FEES	144.00	0.06	700.00	0.04	0.00	-700.00
380 UTILITY SERVICES	571.37	0.25	2,741.89	0.16	6,000.00	3,258.11
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
410 RENTALS	736.00	0.32	1,637.00	0.10	6,500.00	4,863.00
430 OTHER SERVICE/CHARGES-MISC.	15.00	0.01	75.00		1,500.00	1,425.00
444 OTHER CONTRACTUAL SERVICES	2,708.44	1.17	2,708.44	0.16	21,500.00	18,791.56
Account Total	28,443.10	12.27	132,458.77	7.81	355,125.00	222,666.23
Total Department	28,443.10	12.27	132,458.77	7.81	355,125.00	222,666.23
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		135.97	0.01	600.00	464.03
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		892.15	0.05	1,200.00	307.85
333 STAFF MEETINGS & CONFERENCES	0.00		300.00	0.02	300.00	0.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		25.00	25.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
400 REPAIRS & MAINTENANCE	0.00		505.20	0.03	0.00	-505.20
430 OTHER SERVICE/CHARGES-MISC.	0.00		2,830.87	0.17	5,000.00	2,169.13
444 OTHER CONTRACTUAL SERVICES	0.00		7,000.00	0.41	7,000.00	0.00
Account Total			11,664.19	0.69	14,225.00	2,560.81
Total Department			11,664.19	0.69	14,225.00	2,560.81
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	59.16	0.03	682.16	0.04	2,000.00	1,317.84
Account Total	59.16	0.03	682.16	0.04	2,000.00	1,317.84
Total Department	59.16	0.03	682.16	0.04	2,000.00	1,317.84
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		365.68	0.02	33,356.00	32,990.32
440 PROFESSIONAL SERVICES	0.00		300.00	0.02	350.00	50.00
Account Total			665.68	0.04	33,706.00	33,040.32
Total Department			665.68	0.04	33,706.00	33,040.32
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		165,000.00	165,000.00
Account Total					165,000.00	165,000.00
City Administration						
570 OFFICE EQUIP AND FURNISHINGS	0.00		0.00		18,500.00	18,500.00
Account Total					18,500.00	18,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total					10,000.00	10,000.00

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Police						
550 MOTOR VEHICLES	0.00		0.00		30,000.00	30,000.00
580 OTHER EQUIPMENT	0.00		2,419.82	0.14	44,000.00	41,580.18
601 BOND PRINCIPAL	2,853.98	1.23	14,250.77	0.84	42,311.00	28,060.23
611 BOND INTEREST	625.16	0.27	3,144.93	0.19	7,939.00	4,794.07
Account Total	3,479.14	1.50	19,815.52	1.17	124,250.00	104,434.48
Fire						
580 OTHER EQUIPMENT	0.00		0.00		48,333.00	48,333.00
601 BOND PRINCIPAL	1,171.50	0.51	5,851.13	0.35	14,410.00	8,558.87
611 BOND INTEREST	374.59	0.16	1,879.32	0.11	4,144.00	2,264.68
Account Total	1,546.09	0.67	7,730.45	0.46	66,887.00	59,156.55
Highways, Streets, Roadways						
540 HEAVY MACHINERY	0.00		154,638.23	9.12	100,000.00	-54,638.23
601 BOND PRINCIPAL	609.35	0.26	3,042.75	0.18	12,082.00	9,039.25
611 BOND INTEREST	157.71	0.07	792.55	0.05	1,629.00	836.45
Account Total	767.06	0.33	158,473.53	9.35	113,711.00	-44,762.53
Park Areas						
530 IMPR OTHER THAN BUILDINGS	0.00		124,602.83	7.35	18,500.00	-106,102.83
601 BOND PRINCIPAL	754.21	0.33	3,766.13	0.22	9,323.00	5,556.87
611 BOND INTEREST	209.04	0.09	1,050.12	0.06	2,236.00	1,185.88
Account Total	963.25	0.42	129,419.08	7.63	30,059.00	-99,360.08
Total Department	6,755.54	2.91	315,438.58	18.61	528,407.00	212,968.42
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	0.00		27,263.44	1.61	32,000.00	4,736.56
430 OTHER SERVICE/CHARGES-MISC.	0.00		174.99	0.01	109,440.00	109,265.01
433 MMUA SAFETY PROGRAM	41.66	0.02	685.88	0.04	7,000.00	6,314.12
Account Total	41.66	0.02	28,124.31	1.66	148,440.00	120,315.69
Total Department	41.66	0.02	28,124.31	1.66	148,440.00	120,315.69
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		0.00		82,550.00	82,550.00
Account Total					82,550.00	82,550.00
Total Department					82,550.00	82,550.00
Total Expenses	231,796.75	100.00	1,695,087.66	100.00	4,758,411.00	3,063,323.34
Net Income(Loss)	-180,229.84	-77.75	-1,314,768.96	-77.56		

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211 Library Fund

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Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		409,419.00	-409,419.00
3362 COUNTY CONTR - SELCO	0.00		29,565.17	15.29	59,099.00	-29,533.83
3363 GRANT	0.00		0.00		980.00	-980.00
3410 CHARGES FOR SERVICES	17.46	0.05	287.79	0.15	400.00	-112.21
3412 CHARGES FOR SERVICES-PRIN	37.02	0.10	352.05	0.18	400.00	-47.95
3513 LIBRARY FINES	49.20	0.14	886.46	0.46	4,000.00	-3,113.54
3621 INTEREST EARNED	0.00		256.10	0.13	150.00	106.10
3623 CONTR/DONATION FROM PRIVA	500.00	1.39	3,325.00	1.72	1,050.00	2,275.00
3624 MISC REVENUE - REFUNDS	20.00	0.06	229.77	0.12	400.00	-170.23
3629 LIBRARY PROGRAM	-1,420.50	-3.96	-395.79	-0.20	0.00	-395.79
Total Department	-796.82	-2.22	34,506.55	17.85	475,898.00	-441,391.45
Total Revenue	-796.82	100.00	34,506.55	100.00	475,898.00	-441,391.45
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	809.25	2.26	4,357.40	2.25	10,100.00	5,742.60
121 EMPLOYER PERA CONTRIBUTIONS	60.69	0.17	326.78	0.17	758.00	431.22
122 EMPLOYER FICA CONTRIBUTIONS	48.61	0.14	262.78	0.14	626.00	363.22
123 EMPLOYER MEDICARE CONTRIBUTION	11.37	0.03	61.45	0.03	146.00	84.55
Account Total	929.92	2.59	5,008.41	2.59	11,630.00	6,621.59
Total Department	929.92	2.59	5,008.41	2.59	11,630.00	6,621.59
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	16,554.94	46.17	107,422.75	55.57	260,200.00	152,777.25
121 EMPLOYER PERA CONTRIBUTIONS	1,241.62	3.46	7,476.97	3.87	19,515.00	12,038.03
122 EMPLOYER FICA CONTRIBUTIONS	943.40	2.63	6,423.16	3.32	16,132.00	9,708.84
123 EMPLOYER MEDICARE CONTRIBUTION	220.64	0.62	1,502.20	0.78	3,773.00	2,270.80
130 EMPLOYER PAID INSURANCE	6,228.17	17.37	27,825.37	14.39	78,000.00	50,174.63
150 WORKER'S COMPENSATION	0.00		2,191.00	1.13	2,600.00	409.00
160 LIABILITY INSURANCE	0.00		10.92	0.01	48.00	37.08
210 OPERATING SUPPLIES	516.69	1.44	916.05	0.47	3,000.00	2,083.95
216 PERIODICALS	184.95	0.52	641.34	0.33	600.00	-41.34
218 BOOKS	978.59	2.73	5,271.20	2.73	10,500.00	5,228.80
219 AUDIO VISUAL	175.74	0.49	455.51	0.24	5,000.00	4,544.49
220 REPAIR/MAINTENANCE SUPPLIES	0.00		8.06		1,000.00	991.94
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		69.99	0.04	100.00	30.01
309 EDP, SOFTWARE & DESIGN	1,552.85	4.33	10,442.37	5.40	24,000.00	13,557.63
321 TELEPHONE	185.68	0.52	931.79	0.48	3,000.00	2,068.21
325 COMMUNICATION-OTHER	0.00		0.00		300.00	300.00
331 TRAVEL/MILEAGE	0.00		0.00		350.00	350.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	269.00	0.75	319.00	0.17	350.00	31.00
343 OTHER ADVERTISING	64.20	0.18	64.20	0.03	150.00	

85.80

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211 Library Fund

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360 INSURANCE	0.00		2,556.00	1.32	4,500.00	1,944.00
370 MAINTENANCE/SUPPORT FEES	373.00	1.04	565.50	0.29	1,000.00	434.50
380 UTILITY SERVICES	1,173.22	3.27	5,175.03	2.68	13,000.00	7,824.97
400 REPAIRS & MAINTENANCE	57.60	0.16	2,557.37	1.32	5,000.00	2,442.63
430 OTHER SERVICE/CHARGES-MISC.	0.00		139.00	0.07	1,000.00	861.00
433 MMUA SAFETY PROGRAM	0.00		0.00		1,000.00	1,000.00
440 PROFESSIONAL SERVICES	0.00		300.00	0.16	500.00	200.00
441 LIBRARY PROGRAMS	412.50	1.15	1,155.44	0.60	3,500.00	2,344.56
444 OTHER CONTRACTUAL SERVICES	0.00		104.10	0.05	250.00	145.90
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		1,500.00	1,500.00
570 OFFICE EQUIP AND FURNISHINGS	3,791.12	10.57	3,791.12	1.96	3,500.00	-291.12
Account Total	34,923.91	97.41	188,315.44	97.41	463,768.00	275,452.56
Total Department	34,923.91	97.41	188,315.44	97.41	463,768.00	275,452.56
Total Expenses	35,853.83	100.00	193,323.85	100.00	475,398.00	282,074.15
Net Income(Loss)	-36,650.65	-102.22	-158,817.30	-82.15		

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290 Economic Development

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		89,506.00	-89,506.00
3621 INTEREST EARNED	0.00		57.78	0.18	500.00	-442.22
Total Department			57.78	0.18	90,006.00	-89,948.22
Total Revenue	0.00	100.00	57.78	100.00	90,006.00	-89,948.22
Expenses						
Community/Economic Development						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	2,377.12	28.54	13,015.72	39.65	47,500.00	34,484.28
121 EMPLOYER PERA CONTRIBUTIONS	178.27	2.14	976.17	2.97	3,563.00	2,586.83
122 EMPLOYER FICA CONTRIBUTIONS	140.79	1.69	772.79	2.35	2,945.00	2,172.21
123 EMPLOYER MEDICARE CONTRIBUTION	32.92	0.40	180.74	0.55	689.00	508.26
130 EMPLOYER PAID INSURANCE	383.25	4.60	1,943.41	5.92	6,900.00	4,956.59
150 WORKER'S COMPENSATION	0.00		356.00	1.08	110.00	-246.00
210 OPERATING SUPPLIES	33.01	0.40	106.02	0.32	500.00	393.98
303 ENGINEERING FEES	3,250.50	39.03	6,150.00	18.74	1,500.00	-4,650.00
304 LEGAL FEES	145.00	1.74	145.00	0.44	2,500.00	2,355.00
321 TELEPHONE	10.40	0.12	84.48	0.26	500.00	415.52
325 COMMUNICATION-OTHER	0.00		60.00	0.18	200.00	140.00
331 TRAVEL/MILEAGE	0.00		12.38	0.04	0.00	-12.38
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		75.00	0.23	500.00	425.00
343 OTHER ADVERTISING	0.00		0.00		5,000.00	5,000.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		146.78	0.45	300.00	153.22
370 MAINTENANCE/SUPPORT FEES	102.00	1.22	425.00	1.29	0.00	-425.00
414 COMMERCIAL PROGRAMS	1,675.00	20.11	7,675.00	23.38	10,000.00	2,325.00
416 Business Subsidy (MICJ)	0.00		0.00		3,000.00	3,000.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		400.00	1.22	3,000.00	2,600.00
440 PROFESSIONAL SERVICES	0.00		300.00	0.91	800.00	500.00
Account Total	8,328.26	100.00	32,824.49	100.00	90,007.00	57,182.51
Total Department	8,328.26	100.00	32,824.49	100.00	90,007.00	57,182.51
Total Expenses	8,328.26	100.00	32,824.49	100.00	90,007.00	57,182.51
Net Income(Loss)	-8,328.26	-100.00	-32,766.71	-99.82		

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601 Water Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Revenue						
Distribution						
3621 INTEREST EARNED	0.00		2,360.59	0.39	3,471.00	-1,110.41
3622 RENTS AND ROYALTIES	0.00		3,448.98	0.57	5,681.00	-2,232.02
3710 WATER SALES - CUSTOMERS	76,230.84	198.37	375,607.33	61.84	940,000.00	-564,392.67
3716 WATER ACCESS CHARGE-BP	0.00		15,600.00	2.57	33,600.00	-18,000.00
3718 METER SALES	0.00		5,102.68	0.84	11,525.00	-6,422.32
3746 PENALTIES	651.98	1.70	2,917.25	0.48	3,572.00	-654.75
Total Department	76,882.82	200.06	405,036.83	66.69	997,849.00	-592,812.17
Total Revenue	76,882.82	100.00	405,036.83	100.00	997,849.00	-592,812.17
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		300,497.88	49.48	247,374.00	-53,123.88
611 BOND INTEREST	195.51	0.51	83,020.11	13.67	141,280.00	58,259.89
620 PAYING AGENT FEES	0.00		50.00	0.01	0.00	-50.00
Account Total	195.51	0.51	383,567.99	63.16	388,654.00	5,086.01
Total Department	195.51	0.51	383,567.99	63.16	388,654.00	5,086.01
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	6,714.99	17.47	26,587.39	4.38	55,000.00	28,412.61
Account Total	6,714.99	17.47	26,587.39	4.38	55,000.00	28,412.61
Total Department	6,714.99	17.47	26,587.39	4.38	55,000.00	28,412.61
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	7,201.62	18.74	41,911.81	6.90	96,500.00	54,588.19
102 FULL-TIME EMPLOYEES - OVERTIME	913.27	2.38	1,708.85	0.28	7,500.00	5,791.15
121 EMPLOYER PERA CONTRIBUTIONS	608.55	1.58	3,271.51	0.54	7,800.00	4,528.49
122 EMPLOYER FICA CONTRIBUTIONS	491.39	1.28	2,645.92	0.44	6,448.00	3,802.08
123 EMPLOYER MEDICARE CONTRIBUTION	114.90	0.30	618.75	0.10	1,508.00	889.25
124 SICK CONVERSION	0.00		5,001.94	0.82	0.00	-5,001.94
130 EMPLOYER PAID INSURANCE	907.27	2.36	4,553.33	0.75	31,000.00	26,446.67
150 WORKER'S COMPENSATION	0.00		3,841.00	0.63	4,900.00	1,059.00
160 LIABILITY INSURANCE	0.00		10.92		50.00	39.08
210 OPERATING SUPPLIES	3,585.20	9.33	14,694.62	2.42	45,000.00	30,305.38
212 MOTOR FUELS	413.95	1.08	1,619.16	0.27	7,500.00	5,880.84
214 UNIFORMS	0.00		110.50	0.02	420.00	309.50
220 REPAIR/MAINTENANCE SUPPLIES	2,523.27	6.57	4,892.94	0.81	40,000.00	35,107.06
240 SMALL TOOLS/MINOR EQUIPMENT	1,701.94	4.43	2,035.29	0.34	5,000.00	2,964.71
260 METERS	0.00		25,175.79	4.15	40,000.00	14,824.21
360 INSURANCE	0.00		4,416.92	0.73	8,400.00	3,983.08
400 REPAIRS & MAINTENANCE	291.69	0.76	8,731.66	1.44	67,000.00	58,268.34
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,197.08	0.20	13,600.00	12,402.92
433 MMUA SAFETY PROGRAM	41.66	0.11	190.41	0.03	5,000.00	4,809.59
440 PROFESSIONAL SERVICES	129.36	0.34	646.80	0.11	2,500.00	
1,853.20						

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601 Water Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
444 OTHER CONTRACTUAL SERVICES	191.42	0.50	287.03	0.05	1,500.00	1,212.97
Account Total	19,115.49	49.74	127,562.23	21.00	391,626.00	264,063.77
Total Department	19,115.49	49.74	127,562.23	21.00	391,626.00	264,063.77
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	5,954.87	15.50	32,197.36	5.30	85,000.00	52,802.64
102 FULL-TIME EMPLOYEES - OVERTIME	20.31	0.05	206.84	0.03	0.00	-206.84
121 EMPLOYER PERA CONTRIBUTIONS	448.15	1.17	2,415.22	0.40	6,375.00	3,959.78
122 EMPLOYER FICA CONTRIBUTIONS	333.83	0.87	1,827.40	0.30	5,270.00	3,442.60
123 EMPLOYER MEDICARE CONTRIBUTION	78.06	0.20	427.40	0.07	1,233.00	805.60
130 EMPLOYER PAID INSURANCE	1,685.59	4.39	8,279.88	1.36	18,500.00	10,220.12
210 OPERATING SUPPLIES	33.01	0.09	231.79	0.04	800.00	568.21
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	1,665.00	4.33	4,455.00	0.73	4,400.00	-55.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		0.00		750.00	750.00
309 EDP, SOFTWARE & DESIGN	0.00		1,052.00	0.17	500.00	-552.00
321 TELEPHONE	174.36	0.45	820.33	0.14	2,400.00	1,579.67
325 COMMUNICATION-OTHER	374.01	0.97	1,742.16	0.29	5,000.00	3,257.84
333 STAFF MEETINGS & CONFERENCES	0.00		1,210.21	0.20	1,500.00	289.79
334 MEMBERSHIP DUES AND FEES	0.00		0.00		500.00	500.00
343 OTHER ADVERTISING	58.00	0.15	58.00	0.01	100.00	42.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,200.00	1,200.00
370 MAINTENANCE/SUPPORT FEES	1,568.00	4.08	4,946.29	0.81	4,000.00	-946.29
430 OTHER SERVICE/CHARGES-MISC.	10.00	0.03	6,327.00	1.04	200.00	-6,127.00
438 CREDIT CARD FEES	0.00		2,727.46	0.45	6,000.00	3,272.54
440 PROFESSIONAL SERVICES	0.00		700.00	0.12	1,800.00	1,100.00
Account Total	12,403.19	32.28	69,624.34	11.46	151,128.00	81,503.66
Total Department	12,403.19	32.28	69,624.34	11.46	151,128.00	81,503.66
Total Expenses	38,429.18	100.00	607,341.95	100.00	986,408.00	379,066.05
Net Income(Loss)	38,453.64	100.06	-202,305.12	-33.31		

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602 Sewer Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Revenue						
Sewage Distribution						
3621 INTEREST EARNED	0.00		17,857.65	2.70	6,000.00	11,857.65
3624 MISC REVENUE - REFUNDS	0.00		28,193.70	4.25	0.00	28,193.70
3626 MONEY MARKET INTEREST	0.00		147.16	0.02	0.00	147.16
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	174,972.03	186.43	864,478.55	130.46	2,080,000.00	-1,215,521.45
3725 SEWER CONNECTION FEES	0.00		32,200.00	4.86	20,000.00	12,200.00
3746 PENALTIES	1,545.27	1.65	6,914.50	1.04	18,000.00	-11,085.50
3922 OTHER MISC-GOVT	0.00		0.00		114,000.00	-114,000.00
Total Department	176,517.30	188.08	949,791.56	143.34	2,246,000.00	-1,296,208.44
Total Revenue	176,517.30	100.00	949,791.56	100.00	2,246,000.00	-1,296,208.44
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		198,218.50	29.91	337,929.00	139,710.50
611 BOND INTEREST	195.51	0.21	47,146.86	7.12	86,050.00	38,903.14
620 PAYING AGENT FEES	0.00		50.00	0.01	0.00	-50.00
Account Total	195.51	0.21	245,415.36	37.04	423,979.00	178,563.64
Total Department	195.51	0.21	245,415.36	37.04	423,979.00	178,563.64
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	14,274.36	15.21	84,295.82	12.72	193,000.00	108,704.18
102 FULL-TIME EMPLOYEES - OVERTIME	2,373.34	2.53	4,709.73	0.71	15,000.00	10,290.27
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,248.59	1.33	6,675.46	1.01	15,600.00	8,924.54
122 EMPLOYER FICA CONTRIBUTIONS	1,002.85	1.07	5,372.20	0.81	13,605.00	8,232.80
123 EMPLOYER MEDICARE CONTRIBUTION	234.56	0.25	1,256.40	0.19	3,182.00	1,925.60
124 SICK CONVERSION	0.00		13,005.04	1.96	0.00	-13,005.04
130 EMPLOYER PAID INSURANCE	2,323.28	2.48	11,662.12	1.76	43,500.00	31,837.88
150 WORKER'S COMPENSATION	0.00		8,430.00	1.27	10,750.00	2,320.00
210 OPERATING SUPPLIES	1,904.39	2.03	5,588.32	0.84	25,000.00	19,411.68
211 CHEMICALS	6,457.74	6.88	13,397.60	2.02	60,000.00	46,602.40
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		0.00		910.00	910.00
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	336.67	0.36	449.56	0.07	16,000.00	15,550.44
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		50,000.00	50,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	783.96	0.84	735.25	0.11	5,000.00	4,264.75
301 AUDITING/ACCOUNTING	1,443.00	1.54	3,861.00	0.58	3,800.00	-61.00
303 ENGINEERING FEES	1,682.00	1.79	1,682.00	0.25	10,000.00	8,318.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		400.00	400.00
321 TELEPHONE	162.32	0.17	788.01	0.12	2,200.00	1,411.99
333 STAFF MEETINGS & CONFERENCES	0.00		40.00	0.01	3,000.00	2,960.00
334 MEMBERSHIP DUES AND FEES	0.00		75.00	0.01	130.00	

55.00

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602 Sewer Fund

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360 INSURANCE	0.00		7,019.60	1.06	13,500.00	6,480.40
370 MAINTENANCE/SUPPORT FEES	1,212.25	1.29	1,212.25	0.18	1,500.00	287.75
380 UTILITY SERVICES	7,654.42	8.16	22,956.11	3.46	55,000.00	32,043.89
381 PURCHASED POWER	9,206.40	9.81	27,802.24	4.20	110,000.00	82,197.76
400 REPAIRS & MAINTENANCE	818.13	0.87	2,991.15	0.45	62,000.00	59,008.85
430 OTHER SERVICE/CHARGES-MISC.	456.75	0.49	6,814.75	1.03	3,200.00	-3,614.75
433 MMUA SAFETY PROGRAM	0.00		0.00		4,350.00	4,350.00
440 PROFESSIONAL SERVICES	4,156.44	4.43	16,290.67	2.46	50,000.00	33,709.33
444 OTHER CONTRACTUAL SERVICES	1,224.60	1.30	1,224.60	0.18	9,000.00	7,775.40
Account Total	58,956.05	62.82	248,334.88	37.48	793,097.00	544,762.12
Total Department	58,956.05	62.82	248,334.88	37.48	793,097.00	544,762.12
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	3,905.58	4.16	22,390.77	3.38	52,000.00	29,609.23
102 FULL-TIME EMPLOYEES - OVERTIME	363.55	0.39	681.80	0.10	7,000.00	6,318.20
121 EMPLOYER PERA CONTRIBUTIONS	320.23	0.34	1,730.49	0.26	4,425.00	2,694.51
122 EMPLOYER FICA CONTRIBUTIONS	259.81	0.28	1,405.91	0.21	3,658.00	2,252.09
123 EMPLOYER MEDICARE CONTRIBUTION	60.76	0.06	328.84	0.05	856.00	527.16
124 SICK CONVERSION	0.00		2,000.77	0.30	0.00	-2,000.77
130 EMPLOYER PAID INSURANCE	370.35	0.39	1,860.53	0.28	10,500.00	8,639.47
150 WORKER'S COMPENSATION	0.00		2,693.00	0.41	3,300.00	607.00
160 LIABILITY INSURANCE	0.00		10.92		50.00	39.08
210 OPERATING SUPPLIES	543.42	0.58	5,218.72	0.79	15,000.00	9,781.28
212 MOTOR FUELS	413.95	0.44	1,619.17	0.24	7,200.00	5,580.83
214 UNIFORMS	0.00		110.49	0.02	210.00	99.51
220 REPAIR/MAINTENANCE SUPPLIES	50.67	0.05	571.40	0.09	2,000.00	1,428.60
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		79.99	0.01	1,500.00	1,420.01
260 METERS	0.00		25,175.83	3.80	40,000.00	14,824.17
303 ENGINEERING FEES	19,052.58	20.30	36,004.97	5.43	300,000.00	263,995.03
360 INSURANCE	0.00		9,497.20	1.43	17,000.00	7,502.80
380 UTILITY SERVICES	822.62	0.88	1,943.18	0.29	5,000.00	3,056.82
400 REPAIRS & MAINTENANCE	158.75	0.17	7,927.31	1.20	60,000.00	52,072.69
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		3,000.00	3,000.00
433 MMUA SAFETY PROGRAM	41.66	0.04	190.42	0.03	630.00	439.58
440 PROFESSIONAL SERVICES	0.00		0.00		2,000.00	2,000.00
444 OTHER CONTRACTUAL SERVICES	54.66	0.06	150.27	0.02	26,000.00	25,849.73
Account Total	26,418.59	28.15	121,591.98	18.35	561,429.00	439,837.02
Total Department	26,418.59	28.15	121,591.98	18.35	561,429.00	439,837.02
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	4,944.26	5.27	26,460.54	3.99	70,000.00	43,539.46
102 FULL-TIME EMPLOYEES - OVERTIME	13.36	0.01	137.89	0.02	1,000.00	862.11
121 EMPLOYER PERA CONTRIBUTIONS	371.78	0.40	1,994.87	0.30	5,325.00	3,330.13
122 EMPLOYER FICA CONTRIBUTIONS	277.77	0.30	1,503.85	0.23	4,402.00	2,898.15
123 EMPLOYER MEDICARE CONTRIBUTION	64.95	0.07	351.71	0.05	1,030.00	678.29
130 EMPLOYER PAID INSURANCE	1,385.36	1.48	6,766.58	1.02	15,000.00	8,233.42
210 OPERATING SUPPLIES	33.01	0.04	186.84	0.03	1,500.00	1,313.16
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	

590.00

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301 AUDITING/ACCOUNTING	222.00	0.24	594.00	0.09	650.00	56.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
321 TELEPHONE	106.05	0.11	506.66	0.08	2,956.00	2,449.34
325 COMMUNICATION-OTHER	374.01	0.40	1,742.16	0.26	5,000.00	3,257.84
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		20.00		20.00	0.00
343 OTHER ADVERTISING	58.00	0.06	58.00	0.01	0.00	-58.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	423.75	0.45	4,077.88	0.62	1,750.00	-2,327.88
430 OTHER SERVICE/CHARGES-MISC.	10.00	0.01	50.00	0.01	50.00	0.00
438 CREDIT CARD FEES	0.00		2,727.46	0.41	6,000.00	3,272.54
440 PROFESSIONAL SERVICES	0.00		100.00	0.02	400.00	300.00
Account Total	8,284.30	8.83	47,278.44	7.14	116,698.00	69,419.56
Total Department	8,284.30	8.83	47,278.44	7.14	116,698.00	69,419.56
Total Expenses	93,854.45	100.00	662,620.66	100.00	1,895,203.00	1,232,582.34
Net Income(Loss)	82,662.85	88.08	287,170.90	43.34		

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604 Electric Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Revenue						
Transmission/Distribution						
3621 INTEREST EARNED	0.00		14,962.69	0.98	10,000.00	4,962.69
3622 RENTS AND ROYALTIES	838.18	0.29	2,514.54	0.16	3,000.00	-485.46
3624 MISC REVENUE - REFUNDS	0.00		930.00	0.06	1,000.00	-70.00
3626 MONEY MARKET INTEREST	0.00		147.17	0.01	0.00	147.17
3735 ELECTRIC ASSESSMENT	0.00		2,925.00	0.19	4,400.00	-1,475.00
3740 ELECTRIC SALES-RES/COMM	317,553.56	108.86	1,608,623.96	105.48	4,100,000.00	-2,491,376.04
3742 ELECTRIC SALES-DEMAND	39,926.99	13.69	166,303.89	10.90	460,000.00	-293,696.11
3745 CONNECTION/RECONNECTION F	50.00	0.02	1,480.00	0.10	4,800.00	-3,320.00
3746 PENALTIES	3,046.26	1.04	11,764.43	0.77	40,000.00	-28,235.57
3747 ELECTRIC METER HOOKUP FEE	0.00		1,815.03	0.12	0.00	1,815.03
3749 CIP Chg	8,754.86	3.00	46,634.14	3.06	136,800.00	-90,165.86
Total Department	370,169.85	126.90	1,858,100.85	121.84	4,760,000.00	-2,901,899.15
Total Revenue	370,169.85	100.00	1,858,100.85	100.00	4,760,000.00	-2,901,899.15
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	228.25	0.08	1,377.12	0.09	4,500.00	3,122.88
121 EMPLOYER PERA CONTRIBUTIONS	17.12	0.01	103.30	0.01	338.00	234.70
122 EMPLOYER FICA CONTRIBUTIONS	13.71		83.00	0.01	279.00	196.00
123 EMPLOYER MEDICARE CONTRIBUTION	3.20		19.40		65.00	45.60
Account Total	262.28	0.09	1,582.82	0.10	5,182.00	3,599.18
Total Department	262.28	0.09	1,582.82	0.10	5,182.00	3,599.18
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		98,854.96	6.48	58,498.00	-40,356.96
611 BOND INTEREST	208.34	0.07	2,773.39	0.18	4,686.00	1,912.61
620 PAYING AGENT FEES	0.00		50.00		0.00	-50.00
Account Total	208.34	0.07	101,678.35	6.67	63,184.00	-38,494.35
Total Department	208.34	0.07	101,678.35	6.67	63,184.00	-38,494.35
Power Supply						
Power Supply						
381 PURCHASED POWER	165,684.61	56.80	825,890.45	54.15	2,881,000.00	2,055,109.55
Account Total	165,684.61	56.80	825,890.45	54.15	2,881,000.00	2,055,109.55
Total Department	165,684.61	56.80	825,890.45	54.15	2,881,000.00	2,055,109.55
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	25,391.92	8.70	139,745.08	9.16	421,000.00	281,254.92
102 FULL-TIME EMPLOYEES - OVERTIME	639.65	0.22	2,476.18	0.16	8,000.00	5,523.82
121 EMPLOYER PERA CONTRIBUTIONS	1,952.36	0.67	10,666.57	0.70	32,175.00	21,508.43
122 EMPLOYER FICA CONTRIBUTIONS	1,574.46	0.54	8,580.50	0.56	26,598.00	18,017.50
123 EMPLOYER MEDICARE CONTRIBUTION	368.24	0.13	2,006.74	0.13	6,221.00	4,214.26
130 EMPLOYER PAID INSURANCE	3,389.42	1.16	16,907.94	1.11	64,000.00	47,092.06
150 WORKER'S COMPENSATION	0.00		13,211.00	0.87	14,750.00	
1,539.00						

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604 Electric Fund

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	Period to Date	%	Year-To-Date	%		
210 OPERATING SUPPLIES	708.56	0.24	1,939.84	0.13	10,000.00	8,060.16
212 MOTOR FUELS	507.86	0.17	1,767.03	0.12	8,000.00	6,232.97
214 UNIFORMS	0.00		609.25	0.04	3,500.00	2,890.75
220 REPAIR/MAINTENANCE SUPPLIES	6,223.76	2.13	119,762.51	7.85	100,000.00	-19,762.51
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		6,336.31	0.42	9,000.00	2,663.69
260 METERS	39,382.72	13.50	51,455.14	3.37	100,000.00	48,544.86
270 TRANSFORMERS	0.00		0.00		50,000.00	50,000.00
303 ENGINEERING FEES	0.00		5,000.00	0.33	5,000.00	0.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		5,358.06	0.35	10,700.00	5,341.94
380 UTILITY SERVICES	1,308.42	0.45	7,692.99	0.50	13,500.00	5,807.01
400 REPAIRS & MAINTENANCE	973.42	0.33	5,342.42	0.35	6,000.00	657.58
410 RENTALS	0.00		88.76	0.01	500.00	411.24
430 OTHER SERVICE/CHARGES-MISC.	0.00		201.03	0.01	3,600.00	3,398.97
433 MMUA SAFETY PROGRAM	41.66	0.01	161.18	0.01	4,820.00	4,658.82
437 LOCATES	145.80	0.05	2,597.00	0.17	3,000.00	403.00
444 OTHER CONTRACTUAL SERVICES	13,401.03	4.59	18,168.37	1.19	76,000.00	57,831.63
Account Total	96,009.28	32.91	420,073.90	27.54	976,614.00	556,540.10
Total Department	96,009.28	32.91	420,073.90	27.54	976,614.00	556,540.10
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	0.00		95.24	0.01	800.00	704.76
Account Total			95.24	0.01	800.00	704.76
Total Department			95.24	0.01	800.00	704.76
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	12,195.25	4.18	65,894.38	4.32	170,000.00	104,105.62
102 FULL-TIME EMPLOYEES - OVERTIME	32.60	0.01	342.07	0.02	2,000.00	1,657.93
121 EMPLOYER PERA CONTRIBUTIONS	917.12	0.31	4,952.67	0.32	12,900.00	7,947.33
122 EMPLOYER FICA CONTRIBUTIONS	687.83	0.24	3,755.07	0.25	10,664.00	6,908.93
123 EMPLOYER MEDICARE CONTRIBUTION	160.88	0.06	878.29	0.06	2,495.00	1,616.71
130 EMPLOYER PAID INSURANCE	3,250.85	1.11	16,049.13	1.05	37,500.00	21,450.87
160 LIABILITY INSURANCE	0.00		10.92		50.00	39.08
210 OPERATING SUPPLIES	35.45	0.01	442.14	0.03	2,750.00	2,307.86
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	1,850.00	0.63	4,950.00	0.32	4,800.00	-150.00
304 LEGAL FEES	0.00		87.00	0.01	5,000.00	4,913.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		1,000.00	1,000.00
321 TELEPHONE	1,067.32	0.37	3,645.38	0.24	10,000.00	6,354.62
325 COMMUNICATION-OTHER	748.01	0.26	3,724.31	0.24	10,500.00	6,775.69
332 ADMINISTRATOR MEETINGS &	114.23	0.04	344.53	0.02	0.00	-344.53
333 STAFF MEETINGS & CONFERENCES	209.60	0.07	601.29	0.04	3,500.00	2,898.71
334 MEMBERSHIP DUES AND FEES	1,500.00	0.51	12,934.00	0.85	40,000.00	27,066.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	2,957.01	1.01	11,454.75	0.75	4,000.00	-7,454.75
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	2,689.74	0.92	33,366.56	2.19	136,800.00	103,433.44
430 OTHER SERVICE/CHARGES-MISC.	1,128.77	0.39	5,973.22	0.39	50,000.00	44,026.78
438 CREDIT CARD FEES	0.00		5,454.92	0.36	12,000.00	

6,545.08

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604 Electric Fund

		Actual		Actual		Annual Budget	
		Period to Date	%	Year-To-Date	%		
440	PROFESSIONAL SERVICES	0.00		750.00	0.05	7,500.00	6,750.00
444	OTHER CONTRACTUAL SERVICES	0.00		118.50	0.01	0.00	-118.50
	Account Total	29,544.66	10.13	175,729.13	11.52	524,659.00	348,929.87
	Total Department	29,544.66	10.13	175,729.13	11.52	524,659.00	348,929.87
Depreciation							
Depreciation							
420	DEPRECIATION	0.00		0.00		100,000.00	100,000.00
	Account Total					100,000.00	100,000.00
	Total Department					100,000.00	100,000.00
Other Expenses							
Other Expense							
720	OPERATING TRANSFERS	0.00		0.00		60,000.00	60,000.00
	Account Total					60,000.00	60,000.00
	Total Department					60,000.00	60,000.00
	Total Expenses	291,709.17	100.00	1,525,049.89	100.00	4,611,439.00	3,086,389.11
	Net Income(Loss)	78,460.68	26.90	333,050.96	21.84		

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605 Storm Water

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Revenue						
Storm Public Works						
3621 INTEREST EARNED	0.00		4,007.13	1.89	3,000.00	1,007.13
3730 STORM USER CHARGE	42,689.25	356.89	212,561.38	100.19	486,500.00	-273,938.62
3746 PENALTIES	388.63	3.25	1,663.30	0.78	2,200.00	-536.70
Total Department	43,077.88	360.14	218,231.81	102.87	491,700.00	-273,468.19
Total Revenue	43,077.88	100.00	218,231.81	100.00	491,700.00	-273,468.19
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		133,052.01	62.72	107,994.00	-25,058.01
611 BOND INTEREST	0.00		21,467.43	10.12	38,250.00	16,782.57
620 PAYING AGENT FEES	0.00		50.00	0.02	0.00	-50.00
Account Total			154,569.44	72.86	146,244.00	-8,325.44
Total Department			154,569.44	72.86	146,244.00	-8,325.44
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	3,574.08	29.88	19,716.51	9.29	48,000.00	28,283.49
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		1,000.00	1,000.00
121 EMPLOYER PERA CONTRIBUTIONS	268.06	2.24	1,478.70	0.70	3,675.00	2,196.30
122 EMPLOYER FICA CONTRIBUTIONS	212.32	1.78	1,175.93	0.55	3,038.00	1,862.07
123 EMPLOYER MEDICARE CONTRIBUTION	49.65	0.42	275.05	0.13	696.00	420.95
130 EMPLOYER PAID INSURANCE	555.53	4.64	2,819.26	1.33	11,500.00	8,680.74
210 OPERATING SUPPLIES	561.93	4.70	1,586.80	0.75	5,000.00	3,413.20
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	50.68	0.42	489.49	0.23	8,500.00	8,010.51
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
303 ENGINEERING FEES	2,300.00	19.23	2,747.36	1.30	0.00	-2,747.36
325 COMMUNICATION-OTHER	374.01	3.13	1,722.16	0.81	5,000.00	3,277.84
360 INSURANCE	0.00		380.00	0.18	850.00	470.00
370 MAINTENANCE/SUPPORT FEES	373.00	3.12	3,467.29	1.63	1,700.00	-1,767.29
400 REPAIRS & MAINTENANCE	158.75	1.33	555.02	0.26	25,000.00	24,444.98
410 RENTALS	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		100.00	100.00
433 MMUA SAFETY PROGRAM	41.66	0.35	73.18	0.03	5,000.00	4,926.82
444 OTHER CONTRACTUAL SERVICES	792.99	6.63	888.60	0.42	6,000.00	5,111.40
Account Total	9,312.66	77.86	37,375.35	17.62	126,339.00	88,963.65
Total Department	9,312.66	77.86	37,375.35	17.62	126,339.00	88,963.65
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,590.96	13.30	8,526.87	4.02	23,000.00	14,473.13
121 EMPLOYER PERA CONTRIBUTIONS	119.34	1.00	639.48	0.30	1,725.00	1,085.52
122 EMPLOYER FICA CONTRIBUTIONS	90.46	0.76	489.46	0.23	1,426.00	936.54
123 EMPLOYER MEDICARE CONTRIBUTION	21.17	0.18	114.56	0.05	334.00	219.44
130 EMPLOYER PAID INSURANCE	388.81	3.25	1,871.62	0.88	5,000.00	
						3,128.38

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605 Storm Water

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
150 WORKER'S COMPENSATION	0.00		3,872.00	1.83	3,900.00	28.00
210 OPERATING SUPPLIES	0.00		33.38	0.02	700.00	666.62
301 AUDITING/ACCOUNTING	370.00	3.09	990.00	0.47	1,100.00	110.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	68.00	0.57	340.00	0.16	450.00	110.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		200.00	200.00
438 CREDIT CARD FEES	0.00		2,727.46	1.29	6,000.00	3,272.54
440 PROFESSIONAL SERVICES	0.00		600.00	0.28	725.00	125.00
Account Total	2,648.74	22.14	20,204.83	9.52	50,360.00	30,155.17
Total Department	2,648.74	22.14	20,204.83	9.52	50,360.00	30,155.17
Total Expenses	11,961.40	100.00	212,149.62	100.00	322,943.00	110,793.38
Net Income(Loss)	31,116.48	260.14	6,082.19	2.87		

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606 ICE ARENA

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Revenue						
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	10,822.50	56.88	104,450.89	95.15	235,000.00	-130,549.11
3451 LEAGUE HOCKEY	419.09	2.20	1,816.06	1.65	55,000.00	-53,183.94
3452 PUBLIC SKATE	0.00		0.00		1,500.00	-1,500.00
3453 OPEN HOCKEY/ ICE TIME	461.00	2.42	1,736.90	1.58	6,000.00	-4,263.10
3454 LEASED SIGN REVENUE	0.00		700.00	0.64	1,500.00	-800.00
3455 CONCESSION/RENTS	0.00		0.00		2,516.00	-2,516.00
3456 POP/GUMBALL SALES	0.00		616.13	0.56	2,000.00	-1,383.87
3457 SKATE RENTS/SHARPENING	0.00		50.00	0.05	500.00	-450.00
3458 PRO SHOP SALES	0.00		0.00		200.00	-200.00
3621 INTEREST EARNED	0.00		0.01		0.00	0.01
3624 MISC REVENUE - REFUNDS	0.00		4,683.01	4.27	3,000.00	1,683.01
Total Department	11,702.59	61.50	114,053.00	103.89	307,216.00	-193,163.00
Total Revenue	11,702.59	100.00	114,053.00	100.00	307,216.00	-193,163.00
Expenses						
Ice Arena						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	6,528.00	34.31	35,809.60	32.62	130,000.00	94,190.40
103 PART-TIME EMPLOYEES	2,358.76	12.40	14,527.10	13.23	22,000.00	7,472.90
121 EMPLOYER PERA CONTRIBUTIONS	489.60	2.57	3,059.07	2.79	9,750.00	6,690.93
122 EMPLOYER FICA CONTRIBUTIONS	510.09	2.68	2,916.38	2.66	9,424.00	6,507.62
123 EMPLOYER MEDICARE CONTRIBUTION	119.31	0.63	682.10	0.62	2,204.00	1,521.90
130 EMPLOYER PAID INSURANCE	2,396.22	12.59	12,078.70	11.00	38,500.00	26,421.30
150 WORKER'S COMPENSATION	0.00		5,252.00	4.78	6,000.00	748.00
210 OPERATING SUPPLIES	0.00		458.21	0.42	2,000.00	1,541.79
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	521.41	2.74	1,201.64	1.09	5,000.00	3,798.36
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
261 MERCH FOR RESALE-TAX	0.00		0.00		1,000.00	1,000.00
301 AUDITING/ACCOUNTING	0.00		900.00	0.82	900.00	0.00
309 EDP, SOFTWARE & DESIGN	0.00		1,282.18	1.17	0.00	-1,282.18
321 TELEPHONE	112.99	0.59	589.82	0.54	3,500.00	2,910.18
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		325.00	0.30	400.00	75.00
343 OTHER ADVERTISING	14.05	0.07	56.20	0.05	200.00	143.80
370 MAINTENANCE/SUPPORT FEES	482.00	2.53	877.00	0.80	1,200.00	323.00
380 UTILITY SERVICES	4,896.41	25.73	21,025.05	19.15	70,000.00	48,974.95
400 REPAIRS & MAINTENANCE	325.00	1.71	8,198.58	7.47	30,000.00	21,801.42
430 OTHER SERVICE/CHARGES-MISC.	274.05	1.44	540.05	0.49	2,000.00	1,459.95
433 MMUA SAFETY PROGRAM	0.00		0.00		1,250.00	1,250.00
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		8,500.00	8,500.00
Account Total	19,027.89	100.00	109,778.68	100.00	346,928.00	237,149.32
Total Department	19,027.89	100.00	109,778.68	100.00	346,928.00	

237,149.32

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606 ICE ARENA

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Total Expenses	19,027.89	100.00	109,778.68	100.00	346,928.00	237,149.32
Net Income(Loss)	-7,325.30	-38.50	4,274.32	3.89		

		Actual		Actual			
		Period to Date	%	Year-To-Date	%	Annual Budget	
Revenue							
Financial Adminstration							
3621	INTEREST EARNED	0.00		3,476.27	0.58	3,000.00	476.27
3624	MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
Total Department				3,476.27	0.58	3,250.00	226.27
Merchandise							
3781	SALES - LIQUOR	0.00		165,703.53	27.50	344,893.00	-179,189.47
3782	SALES - BEER	0.00		232,210.67	38.53	524,451.00	-292,240.33
3783	SALES - WINE	0.00		68,155.33	11.31	188,141.00	-119,985.67
3784	SALES - MISC. TAXABLE	0.00		8,601.89	1.43	18,612.00	-10,010.11
3786	SALES - NON-TAXABLE	0.00		1,336.39	0.22	4,605.00	-3,268.61
3794	CASH OVER	0.00		164.18	0.03	0.00	164.18
Total Department				476,171.99	79.01	1,080,702.00	-604,530.01
Total Revenue		0.00	100.00	479,648.26	100.00	1,083,952.00	-604,303.74
Expenses							
Financial Adminstration							
Financial Administration							
101	FULL-TIME EMPLOYEES - REGULAR	0.00		275.00	0.05	2,600.00	2,325.00
121	EMPLOYER PERA CONTRIBUTIONS	0.00		5.50		195.00	189.50
122	EMPLOYER FICA CONTRIBUTIONS	0.00		17.05		161.00	143.95
123	EMPLOYER MEDICARE CONTRIBUTION	0.00		4.00		38.00	34.00
301	AUDITING/ACCOUNTING	1,665.00	1.04	4,455.00	0.74	4,400.00	-55.00
Account Total		1,665.00	1.04	4,756.55	0.79	7,394.00	2,637.45
Total Department		1,665.00	1.04	4,756.55	0.79	7,394.00	2,637.45
Merchandise							
Merchandise							
210	OPERATING SUPPLIES	444.73	0.28	1,256.10	0.21	2,500.00	1,243.90
251	LIQUOR	55,484.04	34.59	215,254.07	35.72	356,600.00	141,345.93
252	BEER	76,887.32	47.93	239,003.04	39.66	457,800.00	218,796.96
254	MISC TAXABLES (SOFT DRINKS,ETC	2,007.15	1.25	7,646.06	1.27	12,660.00	5,013.94
257	ICE	288.92	0.18	767.89	0.13	2,000.00	1,232.11
259	NON-TAX MISC (O.J., ETC)	0.00		302.65	0.05	642.00	339.35
335	FREIGHT	1,068.36	0.67	4,031.73	0.67	10,000.00	5,968.27
430	OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438	CREDIT CARD FEES	0.00		14,255.89	2.37	35,000.00	20,744.11
Account Total		136,180.52	84.89	482,517.43	80.06	877,252.00	394,734.57
Total Department		136,180.52	84.89	482,517.43	80.06	877,252.00	394,734.57
Manager							

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CITY OF KASSON
Income Statement by Department
For the Accounting Period: 5 / 23

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609 Liquor Fund

	Actual		Actual		Annual Budget	
	Period to Date	%	Year-To-Date	%		
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	6,528.00	4.07	35,809.60	5.94	85,500.00	49,690.40
121 EMPLOYER PERA CONTRIBUTIONS	489.60	0.31	2,685.72	0.45	6,413.00	3,727.28
122 EMPLOYER FICA CONTRIBUTIONS	387.58	0.24	2,134.48	0.35	5,301.00	3,166.52
123 EMPLOYER MEDICARE CONTRIBUTION	90.64	0.06	499.18	0.08	1,240.00	740.82
130 EMPLOYER PAID INSURANCE	1,590.77	0.99	8,003.37	1.33	12,500.00	4,496.63
150 WORKER'S COMPENSATION	0.00		5,745.00	0.95	7,500.00	1,755.00
210 OPERATING SUPPLIES	0.00		573.22	0.10	1,200.00	626.78
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		214.32	0.04	4,600.00	4,385.68
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	161.83	0.10	813.50	0.13	1,500.00	686.50
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		900.00	900.00
334 MEMBERSHIP DUES AND FEES	0.00		135.00	0.02	1,500.00	1,365.00
343 OTHER ADVERTISING	330.99	0.21	1,639.90	0.27	9,000.00	7,360.10
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	1,042.21	0.65	1,360.06	0.23	3,000.00	1,639.94
430 OTHER SERVICE/CHARGES-MISC.	1,627.83	1.01	1,678.25	0.28	1,000.00	-678.25
433 MMUA SAFETY PROGRAM	0.00		0.00		1,250.00	1,250.00
439 CASH SHORT	0.00		298.03	0.05	0.00	-298.03
440 PROFESSIONAL SERVICES	0.00		600.00	0.10	525.00	-75.00
Account Total	12,249.45	7.64	62,189.63	10.32	143,554.00	81,364.37
Total Department	12,249.45	7.64	62,189.63	10.32	143,554.00	81,364.37
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	3,328.00	2.07	18,256.00	3.03	45,000.00	26,744.00
103 PART-TIME EMPLOYEES	3,326.74	2.07	15,054.49	2.50	41,300.00	26,245.51
121 EMPLOYER PERA CONTRIBUTIONS	410.45	0.26	2,103.28	0.35	6,473.00	4,369.72
122 EMPLOYER FICA CONTRIBUTIONS	403.68	0.25	2,020.68	0.34	5,351.00	3,330.32
123 EMPLOYER MEDICARE CONTRIBUTION	94.39	0.06	472.53	0.08	1,251.00	778.47
130 EMPLOYER PAID INSURANCE	1,121.14	0.70	5,662.98	0.94	12,500.00	6,837.02
160 LIABILITY INSURANCE	0.00		10.92		50.00	39.08
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total	8,684.40	5.41	43,580.88	7.23	112,275.00	68,694.12
Total Department	8,684.40	5.41	43,580.88	7.23	112,275.00	68,694.12
Janitor						
Janitor						
210 OPERATING SUPPLIES	132.01	0.08	342.90	0.06	900.00	557.10
Account Total	132.01	0.08	342.90	0.06	900.00	557.10
Total Department	132.01	0.08	342.90	0.06	900.00	557.10
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	78.86	0.05	78.86	0.01	100.00	21.14
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	0.00		3,097.44	0.51	4,850.00	1,752.56
380 UTILITY SERVICES	1,056.78	0.66	4,331.29	0.72	12,500.00	8,168.71
400 REPAIRS & MAINTENANCE	0.00		0.00		11,000.00	
11,000.00						

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609 Liquor Fund

		Actual		Actual		Annual Budget	
		Period to Date	%	Year-To-Date	%		
410 RENTALS		371.40	0.23	1,764.15	0.29	750.00	-1,014.15
	Account Total	1,507.04	0.94	9,271.74	1.54	30,200.00	20,928.26
	Total Department	1,507.04	0.94	9,271.74	1.54	30,200.00	20,928.26
Depreciation							
Depreciation							
420 DEPRECIATION		0.00		0.00		13,000.00	13,000.00
	Account Total					13,000.00	13,000.00
	Total Department					13,000.00	13,000.00
Other Expenses							
Other Expense							
720 OPERATING TRANSFERS		0.00		0.00		16,000.00	16,000.00
	Account Total					16,000.00	16,000.00
	Total Department					16,000.00	16,000.00
	Total Expenses	160,418.42	100.00	602,659.13	100.00	1,200,575.00	597,915.87
	Net Income(Loss)	-160,418.42	-100.00	-123,010.87	-20.41		

Cash and Investment Summary Draft
May-23

	1010	1011	1040	1041-2	TOTAL
	CASH	CASH- Debt Service	Investments	Money Markets	
101 General Fund	229,041		1,833,674	90	2,062,806
210 STABILIZATION FUND	1,140,599		274,000	778	1,415,377
211 Library Fund	(86,203)		-	-	(86,203)
213 ARPA	48				48
219 Tax Abatement-BV Land Developme	(160,000)				(160,000)
225 EDA FED MIF	168,811		-	-	168,811
226 EDA RLF	87,198				87,198
246 Vail Property	(175,652)				(175,652)
249 OPPIDAN/FOLKESTAD TIF	192,512				192,512
250 Vail Property- Phase 2	(5,997)				(5,997)
260 SCDP	2				2
290 Economic Development	7,565				7,565
382 16th St NE	1				1
385 Aquatic Center	23,430		75,000	302	98,731
386 Fire Truck and Equipment	(2,342)				(2,342)
389 Oppidan Assessment	19,469				19,469
391 OPPIDAN/FOLKESTAD TIF	(26,800)				(26,800)
392 GO Refunding 2015A	(187,483)		147,000		(40,483)
393 2017 Street Assessment Project	(72,626)		459,369	1,105	387,849
394 2022A Hwy 57	102,633		-	-	102,633
401 Permanent Revolving Impr Fund	355,391		763,738	2,960	1,122,089
424 Hwy 57	235,393				235,393
425 SRTS	(126,715)				(126,715)
426 16th St NW	(1,160,928)				(1,160,928)
427 2023 Street Repair Project	(20,354)				(20,354)
428 Gas ROW Fees	192,956				192,956
429 Parks Projects	217,461				217,461
430 Public Safety Building	(480,432)				(480,432)
601 Water Fund	745,570	284,697	767,809	-	1,798,077
602 Sewer Fund	1,080,651	233,480	2,449,539	72	3,763,742
604 Electric Fund	1,486,491	46,100	4,149,669	72	5,682,332
605 Storm Water	354,055	116,884	347,900	5,282	824,121
606 ICE ARENA	(7,390)				(7,390)
609 Liquor Fund	(387,198)		858,539	3,738	475,078
610 Maple Grove Cemetery	(0)				(0)
875 Community Policing Fund	8,409				8,409
877 Festival in Park Fund	20,754		-	-	20,754
					-
	<u>3,768,321</u>	<u>681,162</u>	<u>12,126,237</u>	<u>14,398</u>	<u>16,590,118</u>