

MINUTES OF KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, March 6th, 2018

Pursuant to do call and notice thereof, a regular meeting of the Kasson EDA was held City Hall this 6th Day of March, 2018 at 12:00p.m.

The following members were present: Mayor Chris McKern, Dan Egger, Rich Wegner, Mike Peterson, Tom Monson, Janice Borgstrom-Durst & Liza Larsen

Absent: None

The following staff members were present: Rebecca Charles, EDA Director & Theresa Coleman, City Administrator.

CALL TO ORDER: D. Egger called the meeting to order at 12:00 p.m.

INTRODUCTION OF NEW EDA BOARD MEMBER: New board member Tom Monson introduced himself as the newest member to the Kasson Economic Development Authority. T. Monson signed his oath of office prior to the start of the meeting.

MINUTES OF THE PREVIOUS MEETING: D. Egger asked if any additions or corrections were needed for any of the minutes from last month's regular meeting. Motion to Approve the Minutes as submitted was made by C. McKern, second by R. Wegner, with all members voting aye.

CEDA UPDATE: R. Charles went over a number of items regarding her work in Kasson over the past few months. This included:

- Kasson Chamber of Commerce Board Meeting – February 28th and commitment to giving a presentation on the EDA at the April Chamber meeting.
- Easement Request from Shopko should be decided on by March 9th.
- Images USDA Grant – Just waiting on energy audit
- Lions Park Shelter – Started Grant writing for Minnesota Department of Natural Resources Outdoor Recreation Grant.
- Regional Development Tour – The date has been set for August 2nd. Rebecca has attended a planning session with other organizing members of the tour and will be working to create documents to be distributed to all attendees of the tour.
 - Rebecca also encouraged EDA members to reach out to her with any parts of the city that they feel should be highlighted
- Culligan of Kasson – Looking to expand. Rebecca has reached out to Kevin Krippner who stated they may be looking to move to Byron. She sent out a promotional package and letter to him on February 21st with specs sheets for all of the city's available commercial lots.
- Trail Creek Coffee – Crystal Whitmarsh, owner, has expressed interest in renting the old library building. Rebecca has been working with Crystal to find start-up grants and providing information on the EDA's Revolving Loan Fund.

- Downtown Gym – Rebecca was given information for Adam VanOort who is looking at the possibility of purchasing the lots in downtown Kasson to put in a gym.
- Alliance Tech – Rebecca spoke with Jeff Bennit of Alliance Tech in Rochester. Their company makes custom automation, software and robotics which are used in both commercial and medical facilities throughout Minnesota. He is currently looking to expand his business and is interested in coming to Kasson. R. Charles sent out a packet of the city's commercial and industrial lots here in town for Mr. Bennit to review.
- Venture Metals – R Charles begun working with Nancy Berning of Venture Metals who is looking to purchase some new, more energy efficient equipment which will cost around \$300,000. Rebecca has recommended the USDA's Rural Energy for America Program.

CONTRACTOR/DEVELOPER COMPREHENSIVE PLAN MEETING: Mayor McKern informed the board that the city invited developers, land owners, contractors and anyone else who wanted information regarding the comprehensive plan and land use. Approximately 12 to 15 people were in attendance. A number of developers stated they were glad to have had the opportunity to gain the information.

OTHER BUSINESS: None

ADJOURNED: Motion to adjourn was made by J. Borgstrom-Durst, second by Mike Peterson with all voting aye. Meeting was adjourned at 12:22 pm.

Next Meeting will be held on Tuesday, March 6th, 2018 at the Kasson City Hall.

Minutes Submitted By: 
Rebecca Charles, EDA Director

Attested By: 
Linda Rappe, City Clerk